

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – April 7, 2020

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held via teleconference at 6:30 PM on Tuesday, April 7, 2020. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: B. J. Atkins, Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Jeff Ford, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Dan Mortensen and Lynne Plambeck via teleconference.

DIRECTORS ABSENT: None.

Also present via teleconference: Matthew Stone, General Manager; Joe Byrne, General Counsel; April Jacobs, Board Secretary; Steve Cole, Assistant General Manager; Eric Campbell, Chief Financial and Administrative Officer; Keith Abercrombie, Chief Operating Officer; Rochelle Patterson, Director of Finance and Administration; Mike Alvord, Director of Operations and Maintenance; Cris Perez, Director of Tech Services; Dirk Marks, Director of Water Resources; Ari Mantis, Human Resources Supervisor; Jason Yim, Principal Engineer; Kathie Martin, Public Information Officer; Erika Dill, Management Analyst; Jeff Herbert, Senior IT Technician; Craig Larsen, IT Technician; Kyle Arnold, Accounting Tech I; Joe Ortiz, Best Best and Krieger; and members of the public.

President Martin called the meeting to order at 6:30 PM. A quorum was present.

Upon motion of Director Atkins, seconded by Director Kelly and carried, the Board accepted the removal of Item 9 discussion of financing plan and 1% property tax revenues and approved the agenda with the removal of Item 9 by the following roll call votes (Item 4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Kelly, seconded by Director DiPrimio and carried, the Board approved the Consent Calendar including Resolutions Nos. SCV-140, SCV-141, SCV-142, SCV-143 and SCV-144 by the following roll call votes (Item 5):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

RESOLUTION NO. SCV-140

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
DIRECTING AWARD OF A CONTRACT TO
EMTEC CONSULTING SERVICES, LLC. FOR
CUSTOMIZATION AND IMPLEMENTATION OF THE FMIS**

WHEREAS, the Agency has a need to modernize and update the Agency's existing accounting software of four legacy systems since merging into one entity in January 2018; and

WHEREAS, in order to improve efficiency, the Agency recognized the need to implement new Financial Management Information System (FMIS) by 1) choosing the correct software to meet the Agency-defined functional requirements; and 2) contracting with a system implementation vendor to customize the identified functional requirements; and

WHEREAS, after a year of data gathering, evaluating criteria and functional requirements, developing and reviewing an RFP (Request For Proposal), participating in vendor demonstrations and confirmation sessions, the Board approved Oracle Enterprise Performance Management Enterprise Cloud Service (Oracle) at its February 18, 2020 regular meeting as the software vendor who best met the Agency's needs; and

WHEREAS, the second component of the FMIS project is to contract with the system implementation vendor that will be customizing and implementing the Oracle software, and that based on the competitive selection process, staff recommends the award of a consultant contract to Emtec Consulting Services, LLC. in an amount not to exceed \$3,257,454, for implementation and customization of the Oracle FMIS; and

WHEREAS, after full implementation, the new FMIS will: 1) replace the current financial and accounting systems with a single system tailored for government agencies; 2) develop a configured platform that will meet the Agency's business requirements and automatically transfer and upload data in real time; 3) streamline and improve current business processes; 4) provide detailed project management accounting and reporting; 5) integrate payroll and benefits; and 6) integrate paperless document management into all business processes.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Clarita Valley Water Agency does authorize the General Manager to execute a 17-month contract with Emtec Consulting Services, LLC in an amount not to exceed \$3,257,454 for implementation and customization of the Oracle FMIS.

RESOLUTION NO. SCV-141

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CLARITA VALLEY WATER AGENCY
DIRECTING AWARD OF A CONTRACT TO
VALLEY MAINTENANCE CORP.
FOR JANITORIAL SERVICES**

WHEREAS, the Santa Clarita Valley Water Agency (SCV Water) solicited proposals from qualified vendors through a Request for Proposals process; and

WHEREAS, staff finds that Valley Maintenance Corp. to provide excellent, thorough and cost-effective services; and

WHEREAS, staff recommends the use of Valley Maintenance Corp. due to its cost-effective proposal; and

WHEREAS, the Board finds, after considering the recommendation of staff and the Finance and Administration Committee, that Valley Maintenance Corp., offers janitorial services that meets the Agency needs.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Clarita Valley Water Agency does hereby authorize the General Manager to execute a one-year contract in an amount not to exceed \$201,405 with Valley Maintenance Corp., with two one-year options to extend the contract not to exceed \$622,523.

RESOLUTION NO. SCV-142

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1102"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1102*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1102* is approved and accepted
2. For each fiscal year commencing on and after July 1, 2019 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 1.0138359 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1102* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1102*.
4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.
5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

RESOLUTION NO. SCV-143

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Street Lighting Maintenance District No. 2

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1103"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1103*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1103* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2019 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9830170 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1103* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1103*.
4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.
5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax

transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

RESOLUTION NO. SCV-144

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Library

Los Angeles County Road District #5

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Antelope Valley Resource Conservation District

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1105"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1105*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1105* is approved and accepted.

2. For each fiscal year commencing on and after July 1, 2019 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9699820 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1105* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1105*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Antelope Valley Resource Conservation District and Santa Clarita Valley Water Agency, signatory hereto.

Upon motion of Director Cooper, seconded by Director Campbell and carried, the Board authorized the General Manager to execute a work authorization with Kennedy/Jenks Consultants for an amount not-to-exceed \$80,000 for preliminary design services for the Well 205 Perchlorate Removal Facility and file a Notice of Exemption for the proposed action by the following roll call votes (Item 6.1):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Mortensen, seconded by Director Ford and carried, the Board approved the Intra-Agency Expense Allocation for PFAS Treatment, including a 10% contribution towards operating costs from the Regional Division and will consider bond financing the PFAS Capital Projects by the following roll call votes (Item 6.2):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Atkins, seconded by Director Campbell and carried, the Board approved the FMLA Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus) and approved a clarification sentence added to the Emergency Administrative Leave Policy – COVID-19, indicating at Section 5.4 that “EAL under this Policy shall be provided in addition to the leave provided pursuant to the FMLA Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus)” by the following roll call votes (Item 6.3):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	No	Director K. Colley	No
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Campbell, seconded by Director Atkins and carried, the Board approved Resolution No. SCV-145 awarding a contract to recoat the exteriors of the Princess Tanks No. 1 and No. 2 to CalSierra Construction, Inc. in the amount of \$146,750 by the following roll call votes (Item 6.4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

RESOLUTION NO. SCV-145

**RESOLUTION OF THE BOARD OF DIRECTORS
 OF THE SANTA CLARITA VALLEY WATER AGENCY
 AWARDING A CONTRACT TO
 CALSIERRA CONSTRUCTION, INC. TO RECOAT THE EXTERIORS OF
 PRINCESS TANKS NO. 1 AND NO. 2 IN THE AMOUNT OF \$146,750**

WHEREAS, all bid proposals submitted to the Agency pursuant to the Agency’s specifications for the recoat of the exteriors of Princess Tanks No. 1 and No. 2 were received at the Agency’s offices on Tuesday, February 18, 2020 at 2:00 p.m., in full accordance with the law and the Agency’s customary procedures; and

WHEREAS, the Board of Directors finds, after considering the opinion of staff, that the total bid of CalSierra Construction, Inc. in the amount of \$146,750 is the lowest responsible bid of six bids submitted, and that said bid substantially meets the requirements of said construction contract documents; and

WHEREAS, it is in the Agency's best interest that the Board of Directors, on behalf of the Agency, authorize its General Manager to accept the \$146,750 bid.

NOW, THEREFORE, BE IT RESOLVED that the Agency's Board of Directors does authorize its General Manager to accept said low bid and does therefore authorize the Agency's General Manager or its Chief Operating Officer to issue a Notice of Award to CalSierra Construction, Inc., hereby found to be the "lowest responsible bidder" for the recoat of the exteriors of the Princess Tanks No. 1 and No. 2 for the total sum of \$146,750.

RESOLVED FURTHER that the Agency's General Manager or its President and Secretary are thereupon authorized, upon receipt of appropriate payment and performance bonds, appropriate certificates of insurance and an executed Contract Agreement from CalSierra Construction, Inc., all of which must be approved by General Counsel, to execute the said Contract Agreement on behalf of the Agency.

RESOLVED FURTHER that the Agency's General Manager or Chief Operating Officer are thereafter authorized to execute and forward to CalSierra Construction, Inc. an appropriate Notice to Proceed.

Upon motion of Director Campbell, seconded by Director Cooper and carried, the Board approved Resolution No. SCV-146 awarding a contract for SC-12 Pump Station Improvements to NoHo Constructors in the amount of \$110,500 by the following roll call votes (Item 6.5):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Not Present
Director Plambeck	Yes		

RESOLUTION NO. SCV-146

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
AWARDING A CONTRACT FOR SC-12 PUMP STATION IMPROVEMENTS TO NOHO
CONSTRUCTORS IN THE AMOUNT OF \$110,500**

WHEREAS, all bid proposals submitted to the Agency pursuant to the Agency's specifications for the SC-12 Pump Station Improvements to complete the construction of the facility were received at the Agency's offices on Monday, March 16, 2020 at 2:00 p.m., in full accordance with the law and the Agency's customary procedures; and

WHEREAS, the Board of Directors finds, after considering the opinion of staff, that the total bid of NoHo Constructors in the amount of \$110,500 is the lowest responsible bid of three bids submitted, and that said bid substantially meets the requirements of said construction contract documents; and

WHEREAS, it is in the Agency's best interest that the Board of Directors, on behalf of the Agency, authorize its General Manager to accept the \$110,500 bid.

NOW, THEREFORE, BE IT RESOLVED that the Agency's Board of Directors does authorize its General Manager to accept said low bid and does therefore authorize the Agency's General Manager or its Chief Operating Officer to issue a Notice of Award to NoHo Constructors, hereby found to be the "lowest responsible bidder" for the SC-12 Pump Station Improvements project for the total sum of \$110,500.

RESOLVED FURTHER that the Agency's General Manager or its President and Secretary are thereupon authorized, upon receipt of appropriate payment and performance bonds, appropriate certificates of insurance and an executed Contract Agreement from NoHo Constructors, all of which must be approved by General Counsel, to execute the said Contract Agreement on behalf of the Agency.

RESOLVED FURTHER that the Agency's General Manager or Chief Operating Officer are thereafter authorized to execute and forward to NoHo Constructors, an appropriate Notice to Proceed.

Director of Finance and Administration Rochelle Patterson reviewed the FY 2020/21 Budget Calendar (Item 7).

President Martin updated the Board on the March 30, 2020 Financial Integration Ad Hoc Committee Meeting. The members of the Ad Hoc Committee consist of President Martin, Vice President Gutzeit and Directors Mortensen, Cooper and DiPrimio. Staff who participated in the meeting were Matthew Stone, Steve Cole, Eric Campbell and Rochelle Patterson as well as the Agency's Legal Counsel Joe Byrne and Tom Bunn.

The purpose of the Ad Hoc Committee is to develop a draft Board policy for the full integration of Agency finances, with consideration for the authorizations and requirements provided in the SCV Water Act, SB634.

President Martin stated there was a consensus of the Ad Hoc Committee that the integration of Agency finances is a worthy goal and formulation of a Board policy will provide the staff with guidance they need to move forward with the work that needs to be done to accomplish full integration. Staff received input from the Ad Hoc Committee to develop a framework for a draft policy to be considered by the Ad Hoc Committee at a future meeting (Item 8).

Item 9 was pulled from the Agenda and will be presented at a future Board meeting.

General Manager's Report on Activities, Projects and Programs (Item 10).

The General Manager thanked the administrative staff, management team, technology department, Board, and public for their efforts and flexibility as we adapt our operations during the "Safe at Home" orders in effect to limit the spread of COVID-19 coronavirus.

He mentioned that this is our first Board meeting conducted through a teleconference and wanted to thank the team who have worked diligently to provide the best experience possible in conducting these meetings in an open and public manner, while still keeping as many people safe in their homes as possible.

He further mentioned the test run staff had with the Board and the fairly successful Engineering and Operations Committee meeting last week which had half the size of attendance of tonight's meeting.

Currently, regarding staffing and operations strategy, he mentioned that we are in our third week of modified staffing strategy, which includes field crews on rotating two weeks on/two weeks off schedule as well as office staff working a variety of staggered schedules depending on their need to be in the office. Over a two-week period most of the staff is working half the time and those that can work from home are doing so. We have implemented additional safety measures for our operators having them use separate access to the control room, staying away from other staff when they are working, and thorough cleaning of the control room during shift changes.

He also stated, in conjunction with CDC guidance late last week. this week we have added additional cleaning in the common areas of the Agency as well as issued information to all staff regarding the usage of face masks.

He discussed how COVID-19 has impacted the equity and bond markets. Some items of interest were, a significant decline in the equity and bond markets where there have been some liquidity issues that came up on some of the trading days. While the rates have remained relatively low and in some cases pushed even lower. The liquidity issues have resulted in intervention measures taken by the Federal Reserve, which has resulted in some volatility. Should that volatility return or continue these episodes have a potential to impact our 2008 A variable rate debt that reprices on a frequent basis. The good news, we are almost done paying off that 2008 A issue. We are on the final payment series which will conclude in August of this year. Staff has already proposed moving payment up to coincide with our overall financing and restructuring of our finances. Over the last few week's staff has worked with our Bond Counsel, Financial Advisor and bank to move that up further from June 2020 to mid-April 2020.

In addition, the 2014 A Series will reach maturity in August 2020, which staff is currently working on. The total of the two issuances are about 6 million for the 2008 Series and 3 million for the final installment payment on the 2014 A Bonds for a total of just over 9 million. Those funds are already on hand with a portion of those being in bond repayment reserve, which is a little over 5 million. The rest are in Agency operation funds that were ear marked to make those payments later this year as a normal course of business. The prior Board authorization included making all payments or pre payments and there is no current Board action needed at this time, just wanted to update the Board on where the Agency was regarding this item.

He further informed the Board that consistent with the authority granted to the General Manager in Section 5.2 of the Purchasing Policy, the General Manager hereby determined that, based on the reasons and details described below, there was an emergency that required immediate action and it was necessary to dispense with public bidding requirements.

He stated that on Thursday, April 2, 2020 at approximately 7:15 PM, a 14" PVC mainline ruptured in the eastbound lanes of Decoro Drive at the intersection of Blueridge Drive. Both eastbound lanes (2 lanes) of Decoro Drive were immediately closed by the City of Santa Clarita. On-call staff had the line isolated by 7:30 PM and operations crews began to mobilize for the repairs. No customers were out of water. Due to the importance of this roadway for traffic circulation in the Santa Clarita Valley, the City initially requested paving be done that night, however, they agreed to allow paving to happen first thing Friday, April 3, 2020 given expected lighter than normal morning traffic due to COVID-19 issues. Significant damage to a large section of roadway was done by the break and subsequent flooding. Mobilized SCV Water crews immediately began the process of repair of the pipeline and restoration of the roadway. The local paving contractor (RC Becker) was contacted and arrived on scene to aid in assessment of damages and required paving repairs. By 2:30 AM on Friday, April 3, 2020 the leak had been repaired. Paving began at 6:30 AM on Friday, April 3, 2020. All traffic control was removed and all lanes re-opened to traffic by 10:45 PM on Friday, April 3, 2020. A memo was sent to the Board President on Monday, April 6, 2020, which is attached and is now part of the record.

Committee Meeting Recap Reports (Item 11).

No discussion.

Written Reports (Item 12).

No discussion.

President's Report (Item 13).

President Martin reported that the April 21, 2020 Board meeting would be cancelled and advised the Board on date changes to upcoming conferences and local events. He also recognized the staff on their efforts during this difficult time.

AB 1234 Reports (Item 14).

Written reports were submitted by President Martin and Director Atkins and were included in the Board packet which is part of the record.

President Martin reported the whole Board participated in an equipment test on March 31, 2020 via GoToMeeting.

Director Atkins reported that he participated in the SCVEDC webinar, Economic Forecast by Mark Schniepp on March 25, 2020.

Director Gladbach reported that he participated in a conference call with the NWRA Board of Directors on March 27, 2020.

There were no further AB 1234 Reports.

Director Reports (Item 15).

Director Gladbach reported that he participated in a meeting with the JPIA's Captive Insurance Company which is called California Water Insurance Fund. He stated the main purpose of the meeting was a report by PFM, the financial advisor, on their recent sell of stock and how they are now rich in cash, JPIA has 35 million as of now and will probably be adding another 10 to 15 million. PFM believes that things will be staying the same for a least the next several weeks or so and when the time is right they will put all that money back into stocks. He further stated it was a good meeting and PFM is a great company.

There were no other Director reports.

Director Requests for Approval for Event Attendance (Item 16).

There were no Director requests for event attendance.

Request for Future Agenda Items (Item 17).

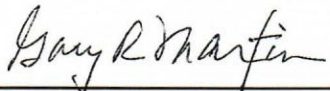
There were no requests for future agenda items.

Upon motion of Director Mortensen, seconded by Director Plambeck and carried, the meeting was adjourned at 8:22 PM by the following roll call votes (Item 18):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		


April Jacobs, Board Secretary

ATTEST:


President of the Board

