

SANTA CLARITA VALLEY WATER AGENCY

TELECONFERENCE BOARD MEETING

Tuesday, July 7, 2020 at 6:30 PM

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When practical please provide public comment by 4:30 PM the day of the meeting* by either e-mailing or mailing comments (please see the agenda for more specifics).

We are also requesting, when possible, to please contact the Board Secretary the day of the meeting at 1-(661)-297-1600, to advise if you will have public comment and on what items you would like to speak on, so that we can put you in queue. Public comments can still be made during the meeting as specified under Item 3 of the Agenda.

*All written comments received after 4:30 PM the day of the meeting will be posted to yourscvwater.com the next day. Public comments can also be heard the night of the meeting.

Disclaimer: Pursuant to the Executive Order N-29-20 issued by Governor Newsom, public may not attend meetings in person. Public may use the above methods to attend and participate in the public board meetings.



**SANTA CLARITA VALLEY WATER AGENCY
REGULAR BOARD MEETING AGENDA**

**SANTA CLARITA VALLEY WATER AGENCY
RIO VISTA WATER TREATMENT PLANT
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350**

**TELECONFERENCE ONLY
NO PHYSICAL LOCATION FOR MEETING**

TUESDAY, JULY 7, 2020 AT 6:30 PM

TELECONFERENCING NOTICE

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Board meeting using the Agency's **Call-In Number 1-(866)-899-4679, Access Code 573-336-501 or GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/573336501>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to ajacobs@scvwa.org or mailed to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:30 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:30 PM the day of the meeting will be posted on the SCV Water website the following day.

OPEN SESSION BEGINS AT 6:30 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS** – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Board's presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:30 PM.

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15. ADJOURNMENT

- * Indicates Attachment
- ◆ Indicates Handout

Note: The Board reserves the right to discuss or take action or both on all of the above agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency’s Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on July 1, 2020.

MBS

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DRAFT

ITEM NO.
5.1

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – June 16, 2020

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held via teleconference at 6:30 PM on Tuesday, June 16, 2020. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: B. J. Atkins, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Jeff Ford, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Dan Mortensen and Lynne Plambeck via teleconference.

DIRECTORS ABSENT: None.

Also present via teleconference: General Manager Matthew Stone, General Counsel Tom Bunn, Board Secretary April Jacobs, Assistant General Manager Steve Cole, Chief Financial and Administrative Officer Eric Campbell, Director of Finance and Administration Rochelle Patterson, Controller Amy Aguer; Director of Tech Services Cris Perez, Management Analyst Erika Dill, Financial Analyst Darine Conner, Administrative Technician Eunie Kang, Public Information Officer Kathie Martin, Senior IT Technician Jeff Herbert; additional SCV Water staff and members of the public.

President Martin called the meeting to order at 6:30 PM. A quorum was present.

Upon motion of Director Plambeck, seconded by Director DiPrimio and carried, the Board approved the agenda by the following roll call votes (Item 4):

Director Atkins	Yes	Director E. Colley	Yes
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Director Kelly, seconded by Director Plambeck and carried, the Board approved the Consent Calendar by the following roll call votes (Item 5):

Director Atkins	Yes	Director E. Colley	Yes
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Director DiPrimio, seconded by Director Cooper, in accordance with Section 14(a) of the Santa Clarita Valley Water Agency Act, regarding the issuance of \$7.4 million new debt for the retail functions of the Agency in excess of the \$10,000,000 limitation as set forth in Section 14(a) (which required a four-fifths vote) and by a vote of 9 Ayes and 3 No's, as stated below, by the following roll call votes, this item did not pass (Item 6.1):

Director Atkins	Yes	Director E. Colley	No
Director K. Colley	No	Director Cooper	Yes

Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Yes	Director Plambeck	No

Upon motion of Director Mortensen, seconded by Director Gladbach and carried, the Board approved Resolution No. SCV-156 approving a Preliminary Official Statement and authorizing certain other actions in connection with the issuance of the Series 2020A and 2020B Revenue Bonds (new bonds and refunding of 2010A, 2015A, 2016A and 2017A Revenue Bonds), which included the capped retail debt of \$10 million adjusted for change in assessed valuation from 2018 to date with \$38.4 million for Regional by the following roll call votes (Item 6.1):

Director Atkins	Yes	Director E. Colley	No
Director K. Colley	No	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Not Present	President Martin	Yes
Director Mortensen	Yes	Director Plambeck	No

RESOLUTION NO. SCV-156

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
APPROVING CERTAIN PORTIONS OF AN OFFICIAL STATEMENT
IN CONNECTION WITH BONDS TO BE ISSUED
BY THE UPPER SANTA CLARITA VALLEY JOINT POWERS AUTHORITY
AND AUTHORIZING CERTAIN ACTS IN CONNECTION THEREWITH**

WHEREAS, the Board of Directors (the “Board”) of the Santa Clarita Valley Water Agency (the “Agency”) has previously requested the Upper Santa Clara Valley Joint Powers Authority (the “Authority”) to issue one or more series of revenue bonds to effect the financing of the acquisition of certain capital improvements on behalf of the Agency and the refinancing of the acquisition of certain capital improvements on behalf of the Agency; and

WHEREAS, the Board of Directors of the Agency previously approved documents to finance or refinance, as applicable, the acquisition of certain capital improvements by the Authority on behalf of the Agency; and

WHEREAS, the Agency has determined to approve certain portions an official statement relating to the Agency to be used in connection with the issuance of Authority revenue bonds.

NOW, THEREFORE, the Board of Directors of the Santa Clarita Valley Water Agency hereby finds, determines, declares and resolves as follows:

SECTION 1. The preparation and distribution of Appendices A and B of the Preliminary Official Statement (the “Agency Portion”), in substantially the form on file with the Secretary of the Board, is hereby approved, subject to final approval as to form by General Counsel and Stradling Yocca Carlson & Rauth, a Professional Corporation, as bond counsel (“Bond Counsel”). The General Manager is hereby authorized to sign a certificate pursuant to Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 relating to the Agency Portion of the Preliminary Official Statement.

SECTION 2. The President, Vice President, General Manager and Secretary are hereby authorized and directed to execute, approve and deliver the Agency Portion of the final Official Statement with such changes, insertions and omissions as may be approved by General Counsel and Bond Counsel, said Agency officers' execution being conclusive evidence of such approval. The underwriters named in the Preliminary Official Statement are hereby authorized to distribute copies of the Agency Portion of Preliminary Official Statement to persons who may be interested in the initial purchase of the previously approved Upper Santa Clarita Valley Joint Powers Authority bonds (the "Bonds") and are directed to deliver copies of the final version of the Agency Portion of the Official Statement to all actual initial purchasers of the Bonds.

SECTION 3. This resolution shall take effect immediately.

General Manager's Report on Activities, Projects and Programs (Item 7).

The General Manager reported that consistent with the authority granted to the General Manager in Section 5.2 of the Purchasing Policy, the General Manager hereby determines that, based on the reasons and detail described below, there was an emergency that required immediate action and it was necessary to dispense with the public bidding requirement.

He stated that on Friday, June 12, 2020 at approximately 2:00 AM, a 14" PVC mainline ruptured in the east bound lanes of Decoro Drive at the intersection of Blueridge Drive. Both east bound lanes (2 lanes) of Decoro Drive were immediately closed by the SCV Water staff. On-call staff had the line isolated by 2:30 AM and operations crews began to mobilize for the repairs. No customers were out of water. Due to the importance of this roadway for traffic circulation in the Santa Clarita Valley, the City requested paving be completed immediately. Significant damage to a large section of roadway was done by the break and subsequent flooding. Mobilized SCV Water crews immediately began the process of repair of the pipeline and restoration of the roadway. The local paving contractor (RC Becker) was contacted and arrived on scene to aid in assessment of damages which required paving repairs. By 12:30 PM on Friday, June 12, 2020 the leak had been repaired. Paving crews completed demo and subgrade on Friday, June 12, 2020 and paving would be completed by 9:00 PM Saturday, June 13, 2020. It was expected that all traffic control would be removed and all lanes re-opened to traffic by 10:00 PM on Saturday, June 13, 2020.

President's Report (Item 8).

President Martin advised the Board that until further notice all Board and Committee meetings would be via teleconference. He also reported on upcoming events and reminded the Board of the USCJVPA meeting that will follow the SCV Water Board meeting tonight.

AB 1234 Reports (Item 9).

Written reports were submitted by President Martin, Vice President Gladbach and Director Atkins and were included in the Board packet which is part of the record. Additional reports were

submitted by President Martin which were posted on the SCV Water website, OnBoard and are part of the record.

Director Atkins reported that he attended the SCVEDC New Economic Outlook Forecast Webinar on June 3, 2020.

Director Cooper reported that he attended the SCVEDC New Economic Outlook Forecast Webinar on June 3, 2020.

There were no further AB 1234 Reports.

Director Reports (Item 10).

Director Gladbach reported on the JPIA property insurance rates and that due to the current world situations some customer property rates have gone up by 80%, the average is about 50% to 60%. The JPIA's reinsurance rate was 35% which they were able to negotiate down. The JPIA Executive Committee had long discussions regarding rate increases with the hope of balancing things out from year to year. He noted that rates should have been increased by 30% to JPIA customers but understanding that (1) not all models are right, (2) JPIA reserves and (3) not wanting to have members take on a 30% increase, they raised their rates by 10%.

There were no other Director reports.

Director Requests for Approval for Event Attendance (Item 11).

There were no Director requests for event attendance.

Director Plambeck requested to attend the Greater Ventura County Groundwater Dependent Ecosystem Webinar being held on June 19, 2020. This event is preapproved and did not need approval by the Board to attend.

Request for Future Agenda Items (Item 12).

There were no requests for future agenda items.

Upon motion of Director Mortensen, seconded by Director Kelly and carried, the meeting was adjourned at 7:52 PM by the following roll call votes (Item 13):

Director Atkins	Yes	Director E. Colley	Yes
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes

Director Kelly Yes
Director Mortensen Yes

President Martin Yes
Director Plambeck Yes

April Jacobs, Board Secretary

ATTEST:

President of the Board


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BOARD MEMORANDUM

DATE: June 16, 2020

TO: Board of Directors

FROM: Rochelle Patterson 
Director of Finance and Administration

SUBJECT: Approve Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2020/21 and Requesting Levy of Tax by Los Angeles County and Ventura County

SUMMARY

Based on estimated assessed valuations for Los Angeles and Ventura Counties and the State Department of Water Resources (DWR) 2020 Statement of Charges, it is recommended that the Agency maintain the tax rate of 7.06 cents per \$100 assessed valuation (no change from FY 2019/20). This is based on the FY 2019/20 estimated ending State Water Contract Fund balance, FY 2020/21 estimated State Water Project (SWP) expenditures and an increase in secured assessed values.

DISCUSSION

In order to recommend the Agency-set tax rate that is used to fund DWR Water Supply Contract payments, staff analyzes the projected State Water Contract Fund balance, estimated FY 2020/21 expenditures and projected tax revenues and recommends a tax rate sufficient to fund fiscal year expenditures and provide an adequate ending balance for future year costs. Los Angeles County requires the Agency to provide the estimated tax rate by the first half of August of each year.

FY 2020/21 estimated SWP expenditures are based on the 2020 Statement of Charges and estimates for variable charges during FY 2020/21. FY 2020/21 tax revenues are based on an increase in property tax revenues of approximately 3% which is less than the average historical trend of 5.9% over the past five years, due to the current economic uncertainty.

Based on estimated expenditures and revenues, staff recommends no change in the tax rate. Staff recognizes that SWP costs are increasing and will continue to increase at an accelerated rate; the fund balance will be monitored closely. This recommendation includes consideration of \$3.6 million of funding for the Delta Conveyance project (previously known as the California WaterFix) in FY 2020/21. The Delta Conveyance project may require additional increases in the tax rate in the future. Based on increasing SWP costs, even with increasing assessed valuations, it is likely that the tax rate will have to increase in the future.

Attachment 1 shows an analysis of the State Water Contract Fund for FY 2020/21 based on the current tax rate.

For a home assessed at \$500,000, the annual tax would remain at approximately \$353.

On June 15, 2020, the Finance and Administration Committee considered staff's recommendation to approve resolutions setting Santa Clarita Valley Water Agency tax rate for FY 2020/21 and requesting levy of tax by Los Angeles County and Ventura County.

FINANCIAL CONSIDERATIONS

The cash flow to be generated by the current tax rate is sufficient to pay DWR Water Supply Contract payments for FY 2020/21 and to provide sufficient funds on hand at fiscal year-end for future year costs. Based on the recommended tax rate of 7.06 cents per \$100 assessed valuation and an increase of 3% in assessed valuations, the FY 2020/21 estimated revenue is \$33.9 million.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors adopt the proposed FY 2020/21 tax rate of 7.06 cents per \$100 valuation for Los Angeles County and Ventura County, and adopt the attached resolutions setting Santa Clarita Valley Water Agency tax rate for fiscal year 2020/21 and requesting levy of tax by Los Angeles County and Ventura County.

RP/ed

Attachments



ATTACHMENT 1

**SCV WATER - STATE WATER CONTRACT FUND
FY 2020/21**

	Actual FY 2016/17	Actual FY 2017/18	Actual FY 2018/19	Budget FY 2019/20	Projected FY 2019/20	Proposed Budget FY 2020/21
Fund Balance, Beginning	\$ 37,502,172	\$ 42,227,667	\$ 51,185,718	\$ 65,375,270	\$ 65,375,270	\$ 72,746,486
REVENUES						
Agency-Set Property Tax Revenues	\$ 28,366,804	\$ 30,636,947	\$ 31,872,580	\$ 32,387,000	\$ 32,926,420	\$ 33,942,000
Refunds from State (DWR)			\$ 1,794,005	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000
Investment Income	451,000	630,762	1,024,037	650,000	964,662	740,000
Total State Water Contract Fund Revenues	\$ 28,817,804	\$ 31,267,709	\$ 34,690,622	\$ 34,037,000	\$ 35,391,082	\$ 36,182,000
EXPENDITURES						
DWR Variable Charge	\$ (5,458,868)	\$ (6,378,122)	\$ (6,399,440)	\$ (8,000,000)	\$ (8,016,266)	\$ (9,000,000)
State Water Contract Payments	(18,381,651)	(17,931,257)	(17,109,894)	(23,000,000)	(18,007,531)	(22,780,000)
Employee Expenses - Travel, Mileage, Etc					(25,334)	(100,000)
Legal Consulting	(8,072)	(19,982)	(18,347)	(15,000)	(12,000)	(15,000)
State Water Contractors/SWPCA Dues	(184,216)	(180,585)	(200,901)	(240,000)	(240,000)	(245,000)
SWC Audit	(27,580)	(28,384)	(29,245)	(35,000)	(35,000)	(35,000)
Delta Conveyance	-	-	(40,957)	(3,300,000)	(3,300,000)	(3,600,000)
Miscellaneous & Property Tax Admin Fees	(31,922)	(182,944)	(318,551)	-	-	-
Contra- Capitalized Assets	-	-	-	-	-	3,700,000
Contingencies	-	-	3,616,265	(2,000,000)	1,616,265	(2,000,000)
Total State Water Contract Fund Expenditures	\$ (24,092,309)	\$ (24,721,274)	\$ (20,501,070)	\$ (36,590,000)	\$ (28,019,866)	\$ (34,075,000)
Available Fund Balance, Ending	\$ 42,227,667	\$ 48,774,103	\$ 65,375,270	\$ 62,822,270	\$ 72,746,486	\$ 74,853,486
Tax Rate per \$100 in Assessed Valuation	\$ 0.070600	\$ 0.070600	\$ 0.070600	\$ 0.070600	\$ 0.070600	\$ 0.070600

(A) LSL Auditors show DWR Refunds as Revenues

(B) Expenses projected to be included in the Statement of Charges

FY 2019/20

Sites Reservoir - Pay-Go for Planning - Projected \$3.4 million

Oroville Spillway - Projected \$1.6 million per year

FY 2020/21

Sites Reservoir - Pay-Go for Planning - Projected \$2.8 million

Oroville Spillway - Projected \$1.6 million per year

Sisk Dam - Projected \$190,000

Subsidence Near-Term - Projected \$190,000

(C) Offset SWP DWR Fixed Charges with costs that are capitalized

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RESOLUTION NO. ____

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
SETTING SANTA CLARITA VALLEY WATER AGENCY TAX RATE FOR
FISCAL YEAR 2020/21 AND REQUESTING LEVY
OF TAX BY LOS ANGELES COUNTY**

WHEREAS, pursuant to the Ross-Johnson-Marks Property Tax Limitation Act of 1985, the Agency is empowered to make payments to the State of California under contracts for the sale, delivery, or use of water entered into pursuant to the California Water Resources Development Bond Act as set forth in the California Water Code; and

WHEREAS, the Agency is hereby setting an ad valorem property tax rate for its Fiscal Year 2020/21, pursuant to Revenue and Taxation Code, Section 97.65 (a), solely for the making of the aforesaid type of payment, and not to fund any reduction whatsoever in the rates charged by the Agency for water.

NOW, THEREFORE, BE IT RESOLVED that this Board of Directors of the Santa Clarita Water Agency does hereby fix the rate of tax to be levied against all taxable property within the Agency at \$0.000706000 for each \$1.00 of assessed valuation, or \$0.070600 for each \$100 of assessed valuation, for Fiscal Year 2020/21 for the aforesaid purpose.

RESOLVED FURTHER that this Board does hereby request and direct that, at the time and in the manner required by law for levying taxes for county purposes, the Board of Supervisors of Los Angeles County, in addition to such other tax as may be levied by said Board of Supervisors, levy a tax upon all taxable property in Los Angeles County within the Santa Clarita Valley Water Agency at the aforesaid rate so fixed and determined by the Board of Directors of the said Agency, all pursuant to Resolution No. 70 of the Agency, as adopted on September 6, 1967.

RESOLVED FURTHER that the Board of Directors of this Agency does hereby direct that the Secretary of the Agency cause to be delivered to the Board of Supervisors of Los Angeles County a certified copy of this resolution, and the Secretary is further authorized to furnish any legally required Agency budget information reasonable needed by the officers of the said County with respect to the aforesaid tax and tax rate.

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RESOLUTION NO. ____

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
SETTING SANTA CLARITA VALLEY WATER AGENCY TAX RATE FOR
FISCAL YEAR 2020/21 AND REQUESTING LEVY
OF TAX BY VENTURA COUNTY**

WHEREAS, pursuant to the Ross-Johnson-Marks Property Tax Limitation Act of 1985, the Agency is empowered to make payments to the State of California under contracts for the sale, delivery, or use of water entered into pursuant to the California Water Resources Development Bond Act as set forth in the California Water Code; and

WHEREAS, the Agency is hereby setting an ad valorem property tax rate for its Fiscal Year 2020/21, pursuant to Revenue and Taxation Code, Section 97.65 (a), solely for the making of the aforesaid type of payment, and not to fund any reduction whatsoever in the rates charged by the Agency for water.

NOW, THEREFORE, BE IT RESOLVED that this Board of Directors of the Santa Clarita Valley Water Agency does hereby fix the rate of tax to be levied against all taxable property within the Agency at \$0.00070600 for each \$1.00 of assessed valuation, or \$0.070600 for each \$100 of assessed valuation, for Fiscal Year 2020/21 for the aforesaid purpose.

RESOLVED FURTHER that this Board does hereby request and direct that, at the time and in the manner required by law for levying taxes for county purposes, the Board of Supervisors of Ventura County, in addition to such other tax as may be levied by said Board of Supervisors, levy a tax upon all taxable property in Ventura County within the Santa Clarita Valley Water Agency at the aforesaid rate so fixed and determined by the Board of Directors of the said Agency, all pursuant to Resolution No. 69 of the Agency, as adopted on September 6, 1967.

RESOLVED FURTHER that the Board of Directors of this Agency does hereby direct that the Secretary of the Agency cause to be delivered to the Board of Supervisors of Ventura County a certified copy of this resolution, and the Secretary is further authorized to furnish any legally required Agency budget information reasonable needed by the officers of the said County with respect to the aforesaid tax and tax rate.

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ITEM NO.
5.3

BOARD MEMORANDUM

DATE: June 16, 2020

TO: Board of Directors

FROM: Rochelle Patterson 
Director of Finance and Administration

SUBJECT: Approve a Resolution Authorizing July 2020 Water Supply Contract Payment

SUMMARY AND DISCUSSION

The Agency has typically approved State Water Project payments for an entire fiscal year, each year in July. That process combines the Department of Water Resources (DWR) current calendar year Statement of Charges with the upcoming calendar year Statement of Charges to develop the fiscal year State Water Contract payment schedule that would be approved by a resolution.

Because there is usually very little time between receipt of the Statement of Charges and preparation of the proposed resolution, staff recommends the Board of Directors approve the July 2020 payment in June 2020. The entire schedule of FY 2020/21 payments would be recommended for approval in July or August 2020.

For July 2020, the fixed charges total \$4,762,717 as broken down below:

	Delta Water Charge	Transportation Charge	Devil Canyon Castaic Charge	Off-Aqueduct Power Charge	Water System Revenue Bond Surcharge	Total
July 2020	\$ 1,884,437	\$ 1,824,346	\$ 78,643	\$ 9,842	\$ 965,449	\$ 4,762,717

The variable charges will depend on the water deliveries during July 2020.

On June 15, 2020, the Finance and Administration Committee considered staff's recommendation to approve a resolution authorizing the July 2020 water supply contract payment.

FINANCIAL CONSIDERATIONS

DWR payments are fully funded by Agency-set property tax revenues received from Los Angeles and Ventura Counties.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors adopt the attached resolution authorizing the General Manager to disburse funds from the State Water Contract Fund in a timely manner to meet the Water Supply Contract and Devil Canyon-Castaic Contract payment obligations for July 2020.

RP/ed

Attachment

Handwritten initials "MBS" in blue ink, enclosed in a light blue rectangular box.

RESOLUTION NO. ____

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
AUTHORIZING THE JULY 2020 WATER SUPPLY CONTRACT PAYMENT**

WHEREAS, Santa Clarita Valley Water Agency is the successor agency to Castaic Lake Water Agency; and

WHEREAS, the Castaic Lake Water Agency on April 30, 1963 contracted with the State of California through the Department of Water Resources for a water supply pursuant to the California Water Resources Development Bond Act; and

WHEREAS, the Castaic Lake Water Agency on June 23, 1972 joined in the Devil Canyon-Castaic Contract, which amended payment terms of the State Water Contract to require Agency payment for debt service on bonds issued under the contract and operation and maintenance of certain facilities; and

WHEREAS, the Santa Clarita Valley Water Agency is currently entitled under the Water Supply Contract, as amended, to a total Annual Table A amount of 95,200 acre-feet; and

WHEREAS, the Water Supply Contract, as amended, requires the Santa Clarita Valley Water Agency to make payments to the Department of Water Resources for water service for the following charges: (1) a Delta Water Charge, (2) a Transportation Charge, (3) a Devil Canyon-Castaic Contract Charge, (4) an Off-Aqueduct Power Facilities Charge as an addition to the Transportation Charge and (5) a Water System Revenue Bond Surcharge; and

WHEREAS, pursuant to Article 29 of the Water Supply Contract and Articles 17 and 22 of the Devil Canyon-Castaic Contract, the Santa Clarita Valley Water Agency has received statements of charges embracing and detailing the payment due in July 2020; and

WHEREAS, a summary of the charges contained in the statements is as follows and the total of the invoiced July 2020 Water Supply Contract charges is \$4,762,717, plus Variable Operation, Maintenance, Power and Replacement Charges.

	Delta Water Charge	Transportation Charge	Devil Canyon Castaic Charge	Off-Aqueduct Power Charge	Water System Revenue Bond Surcharge	Total
July 2020	\$ 1,884,437	\$ 1,824,346	\$ 78,643	\$ 9,842	\$ 965,449	\$ 4,762,717


NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Santa Clarita Valley Water Agency authorizes the General Manager to disburse funds from the State Water Contract Fund, subject to adjustments, in a timely manner to meet the Water Supply Contract and Devil Canyon-Castaic Contract payment obligations due in July 2020.

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ITEM NO.
5.4

BOARD MEMORANDUM

DATE: June 16, 2020
TO: Board of Directors 
FROM: Rochelle Patterson
Director of Finance and Administration
SUBJECT: Approve a Temporary Telecommuting Policy

SUMMARY AND DISCUSSION

As the local water supplier to the Santa Clarita Valley community, the Santa Clarita Valley Water Agency (Agency; SCV Water) intends to be protective of the Agency's staff and the general public welfare.

In response to the current Covid-19 pandemic and the California governor's subsequent orders to shelter in place, SCV Water moved to make emergency accommodations to allow certain staff positions the discretion to telecommute. As part of that arrangement, General Counsel developed a Temporary Telecommuting Agreement (attached).

In the case that future emergency situations necessitate such action again, the Agency developed the attached Temporary Telecommuting Policy to formally establish guidelines under which telecommuting employees are currently operating. The Policy is based on the Agreement's guidelines, which generally outlines appropriate behavior and protocol for utilizing Agency property and technology in an out-of-office environment. General Counsel has reviewed and approved both the Policy and the Agreement.

On June 15, 2020, the Finance and Administration Committee considered staff's recommendation to approve a Temporary Telecommuting Policy.

FINANCIAL CONSIDERATIONS

None at this time.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve the attached Temporary Telecommuting Policy.

RP/ed

Attachments



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POLICIES, RULES AND REGULATIONS	
Title: TEMPORARY TELECOMMUTING POLICY	
Approval Date: July 2020	Effective Date: July 2020
Approved By: Board of Directors	DMS #21951

TEMPORARY TELECOMMUTING POLICY

1.0 PURPOSE

The Santa Clarita Valley Water Agency (Agency; SCV Water) strives to be prepared for catastrophic events that may force shutdown, or partial shutdown, of operations due to an emergency situation or Major Public Disaster.

A “Major Public Disaster” is an incident that is of the severity and magnitude that effective response is beyond the capability of the state or affected local governments.

During a Major Public Disaster and/or the declaration of a State of Emergency, the Agency may experience situations in which employees are impacted by unavailability, voluntary self-quarantine protocols due to exposure or experiencing symptoms of an illness, or school closures that prompt childcare needs.

It is possible that State and County health officials may also enact a mandatory quarantine or shelter-in-place orders for an area, which could result in temporary modifications as to how the Agency staffs its various functions. One of these modifications includes temporary telecommuting.

This policy is intended to accommodate the employee’s needs during a Major Public Disaster, to be protective of the Agency employees and the general public welfare, while allowing certain staff positions discretion to telecommute. By implementing this measure, the Agency can facilitate sufficient staff coverage, yet comply with recommended public health-related voluntary or mandatory measures that may impact the ability of an employee to come to work.

2.0 GUIDELINES

Pursuant to this end, it is best practice for SCV Water (Employer) and its employees (Employee) to have an agreement in place so as to establish expectations for such an arrangement.

Employees are obligated to adhere to all Agency standards while telecommuting. Below are the guidelines outlined for the Employee, as disclosed in the attached Telecommuting Agreement (Agreement). The employee will be required to sign the Agreement prior to the time telecommuting commences.

2.1 Telecommuting is a privilege extended to limited exempt positions in which telecommuting will not impede ability to perform duties. The Agreement is intended to accommodate the employee’s needs during a Major Public Disaster. It is not a right, and it is not a privilege extended to all positions. Employee understands that the Employer may rescind this Agreement in its sole discretion,



POLICIES, RULES AND REGULATIONS	
Title: TEMPORARY TELECOMMUTING POLICY	
Approval Date: July 2020	Effective Date: July 2020
Approved By: Board of Directors	DMS #21951

at any time, with or without notice, and with or without cause. Employee further understands that this Agreement shall not be expected to exceed the duration of the Major Public Disaster.

- 2.2 Employee agrees to maintain a regular work schedule and an accurate accounting of all matters on which he or she performs any work on behalf of the Employer.
- 2.3 Employee understands that he or she is responsible for any company equipment used off-site. Employee understands that he or she may not use personal equipment in the furtherance of his or her duties without written authorization, and that Employer is not responsible for personal equipment used without express written authorization.
- 2.4 Employee agrees to maintain his or her work product and Employer’s confidential information in a safe and secure environment. Any confidential materials, trade secrets or proprietary information will be maintained under lock and key and compliant with any applicable federal, state, and local laws.
- 2.5 Employee agrees that unlicensed (pirated) software may not exist or be installed on computers that are being used for telecommuting, due to the fact that it could compromise confidential Employer information and property.
- 2.6 Employee agrees to maintain a work environment wherein he or she can devote time exclusively to work-related tasks during each workday and are obligated to adhere to all Agency standards while telecommuting
- 2.7 Employee understands that this Agreement does not alter the nature of his or her employment or imbue any rights, including due process rights, that are not otherwise part of my employment.
- 2.8 Employee understands that if there are days that he or she cannot work, those days will be taken as sick days or any other leave available.

TELECOMMUTING AGREEMENT FOR USE DURING EMERGENCY SITUATIONS

In light of the current Major Public Disaster and declaration of a State of Emergency emphasizing the goal of social distancing, Santa Clarita Valley Water Agency (“Employer”) has agreed to allow certain positions discretion to telecommute. This Telecommuting Agreement (“Agreement”) is entered into between me, _____, (“Employee”) and Employer. Pursuant to this Agreement, provided I continue to follow the terms and conditions of employment set forth in the Employee Manual, I agree to the following:

1. Telecommuting is a privilege extended to limited exempt positions where telecommuting will not impede ability to perform duties. This Agreement is intended to accommodate the Employee’s needs during a Major Public Disaster. It is not a right, and it is not a privilege extended to all positions. I understand that the Employer may rescind this Agreement in its sole discretion, at any time, with or without notice, and with or without cause. I further understand that this Agreement shall not be expected to exceed the duration of the Major Public Disaster.
2. I agree to maintain a regular work schedule and an accurate accounting of all matters on which I perform any work on behalf of the Employer.
3. I understand that I am responsible for any company equipment used off-site. I understand that I may not use personal equipment in the furtherance of my duties without written authorization, and that Employer is not responsible for personal equipment used without express written authorization.
4. I agree to maintain my work product and Employer’s confidential information in a safe and secure environment. Any confidential materials, trade secrets or proprietary information will be maintained under lock and key and compliant with any applicable federal, state, and local laws.
5. I agree that unlicensed (pirated) software may not exist or be installed on computers that are being used for telecommuting, due to the fact that it could compromise confidential Employer information and property.
6. I agree to maintain a work environment wherein I can devote my time exclusively to work-related tasks during each workday and are obligated to adhere to all Agency standards while telecommuting.
7. I understand this Agreement does not alter the nature of my employment or imbue any rights, including due process rights, that are not otherwise part of my employment.
8. I understand that if there are days when I cannot work, those days will be taken as sick days or any other leave available.

I understand and agree to the above.

EMPLOYEE Signature

Date

EMPLOYEE Printed Name

EMPLOYER Representative Signature

Date

EMPLOYER Representative's Printed Name



ITEM NO.
5.5

Monthly Financial Report

APRIL 2020

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Statements of Revenues and Expenses

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SCV Water - Regional
Statement of Revenues and Expenses
For the 10th Period Ending 4.30.20

(in \$000)

	(A) (B) (C)				(E) (F) (G)		
	Actual	Budget	Variance		Actual	Budget	Variance
(1)	\$1,918	\$1,932	(\$14)	Water Sales	\$20,085	\$1,361	7% (1)
(2)	\$1,918	\$1,932	(\$14)	Total Operating Revenues	\$20,085	\$1,361	7% (2)
(3)	225	185	40	Operating Expenses			
(4)	485	424	61	Management	1,527	395	26% (3)
(5)	166	146	20	Administration	4,433	(752)	(17%) (4)
(6)	245	239	6	Engineering	1,293	363	28% (5)
(7)	86	91	(5)	Maintenance	2,578	(143)	(6%) (6)
(8)	305	265	40	Water Quality & Regulatory Affairs	861	80	9% (7)
(9)	469	450	19	Water Resources	5,826	710	12% (8)
(10)	\$1,981	\$1,800	\$181	Water Treatment Operations	4,238	407	10% (9)
(11)	(\$63)	\$132	(\$195)	Total Operating Expenses	\$20,756	\$1,060	5% (10)
				Net Operating Revenues (Expenses)	(\$671)	\$301	(45%) (11)
(12)	\$10,261	\$8,658	\$1,603	Non-Operating Revenues and (Expenses)			
(13)	(408)	(1,550)	1,142	Non-Operating Revenues	\$35,979	(\$1,096)	(3%) (12)
(14)	(3,147)	(18)	(3,129)	Capital Improvement Projects - Pay Go	(14,912)	2,400	(16%) (13)
(15)	\$6,706	\$7,090	(\$384)	Debt Service	(23,942)	(3,425)	14% (14)
(16)	\$6,643	\$7,222	(\$579)	Net Non-Operating Revenues and (Expenses)	(\$2,875)	(\$2,121)	74% (15)
				Increase (Decrease) in Net Position	(\$3,546)	(\$1,820)	51% (16)

Large Disbursement Check Registers

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SCV Water - Regional Division

Ten Largest Disbursements

From: Apr 1, 2020 to Apr 30, 2020

No.	Vendor Name	Check Number	Check Date	Description	Amount
	COUNTY SANITATION DISTRICT NO. 32	42449	04/27/2020	R2 IMP. PASS THRU #21	1,138,617.31
1	COUNTY SANITATION DISTRICT NO. 32				1,138,617.31
	DEPARTMENT OF WATER RESOURCES	42261	04/03/2020	ELEVATOR PERMIT #106699	511,530.00
2	DEPARTMENT OF WATER RESOURCES				511,530.00
	NOSSAMAN LLP	42349	04/17/2020	PERCHLORATE FEB 2020-NWD	60,320.79
				PERCHLORATE FEB 2020-SCWD	60,320.79
				PERCHLORATE FEB 2020-VWD	60,320.79
				PERCHLORATE FEB 2020	60,320.80
				PERCH INSURANCE FEB 2020	2,718.75
3	NOSSAMAN LLP				244,001.92
	SOUTHERN CALIFORNIA EDISON	42361	04/17/2020	SAUGUS2WELL 1/29-2/28	8,741.36
				SAUGUS2WELL 1/29-2/28	-373.33
				SAUGUS1WELL 2/7-3/10	8,677.09
				SAUGUS1WELL 1/9-2/7	-373.33
				SAND CANYON PUMP STATION 1/29/20-2/28/20	52,574.85
				SAND CANYON PUMP STATION 2/4/20-3/5/20	-4,106.64
				RIO VISTA INTAKE PUMP STATION SERVICE 1/28-2/27	82,696.31
				RIO VISTA INTAKE PUMP STATION SERVICE 1/28-2/27	-3,919.97
				RECH2O 1/28-2/27	1,889.64
				EARL SCHMIDT PUMP STATION PS 1/29-2/28/20	2,442.62
				RV(SOLAR) 1/1-1/31/20	20,535.00
				RV(SOLAR)1/28-2/27/20	-1,119.99
				DL(SOLAR)1/28-2/27/20	614.73
4	SOUTHERN CALIFORNIA EDISON				168,278.34
	PUREAIR FILTRATION LLC	42442	04/27/2020	CHLORINE GAS SCRUBBER	134,069.06
5	PUREAIR FILTRATION LLC				134,069.06
	SOUTHERN CALIFORNIA EDISON	42457	04/27/2020	RECH2O METER 1/28-3/27/20	978.20
				EARL SCHMIDT INTAKE PUMP STATION SERVICE 1/29-3/30	379.65
				LAKE HUGHES PUMP METER 1/29- 2/28/20	4.53
				EARL SCHMIDT FILTRATION PLANT PS 1/29-3/30/20	3,447.44
				SAUGUS2WELL 2/28-3/30	9,122.81
				SAUGUS2WELL 2/28-3/30	(300.99)
				SAUGUS1WELL 2/7-3/10	(300.99)
				SUMMIT CIR 1/25-3/25	31.50
				SUMMIT CIR 1/24-3/24	578.45
				SUMMIT CIR 1/24-3/24	519.52
				V-8 @MCBEAN PKWY	28.18
				LOWER MESA VOLTAGE METER 1/29-3/30	216.51
				SAND CANYON PUMP STATION 2/28-3/30/20	46,333.71
				SAND CANYON PUMP STATION 2/28-3/30/20	(3,310.88)
				CAMP PLENTY TURNOUT	47.22
				SC-7 TURNOUT2/12-3/13	51.28
				HONBY PS 1/29-3/30	82.80

SCV Water - Regional Division

Ten Largest Disbursements

From: Apr 1, 2020 to Apr 30, 2020

No.	Vendor Name	Check Number	Check Date	Description	Amount
				SC11 TURNOUT 1/29-3/30	47.93
				BOUQUET PM 2/19-3/19	13.37
				SAND CANYON RESERVOIR 1/29/20-3/30/20	340.70
				LOWER MESA PUMP METER 1/29- 3/30/20	173.27
				RIO VISTA INTAKE PUMP STATION SERVICE 2/27-3/27	73,182.77
				RIO VISTA INTAKE PUMP STATION SERVICE 1/1-3/27	(23,770.34)
				RIO VISTA WATER TREATMENT PLANT GATE 1/29-3/30	186.25
				REH20 RESERVOIR 1/29-3/30	52.98
				REH20 METER 2/27-3/27	1,610.66
				HONBY PM 1/29-3/30	27.82
				N-2 TURNOUT 1/29-3/30	183.26
				NEWHALL PM 1/29-3/30	25.05
				EARL SCHMIDT INTAKE PUMP STATION SERVICE 1/29-3/30	500.67
				LAKE HUGHES PM 9/27/19- 2/28/20	79.06
				LAKE HUGHES PM 9/27/19- 1/29/20	(63.12)
				EARL SCHMIDT FILTRATION PLANT PS 2/28-3/30	2,267.98
				RV(SOLAR)2/27-3/27/20	17,836.60
				RV(SOLAR)2/27-3/27/20	(902.97)
				DL(SOLAR)2/27-3/27/20	723.65
6	SOUTHERN CALIFORNIA EDISON				130,424.53
	ACWA/JPIA	42466	04/28/2020	WORKERS COMP 1/1-3/31-NWD	14,453.53
				WORKERS COMP 1/1-3/31-SCWD	25,265.39
				WORKERS COMP 1/1-3/31- VWD	16,985.47
				WORKERS COMP 1/1-3/31	41,868.94
7	ACWA/JPIA				98,573.33
	WATERWISE CONSULTING	42302	04/03/2020	WATER CONSERVATION PROFESSIONAL SERVICES	67,272.98
8	WATERWISE CONSULTING				67,272.98
	GOLDMAN SACHS RENEWABLE POWER OPER/SOLAR STAR CALIFORNIA XXVII LLC	42360	04/17/2020	FEBRUARY 2020 SERVICES- SCWD	26,025.52
				FEBRUARY 2020 SERVICES	26,025.53
9	GOLDMAN SACHS RENEWABLE POWER OPER				52,051.05
	BEST BEST & KRIEGER LLP	42249	4/3/2020	ANNEXATIONS - FEB 20	128.00
				BIDDING REQUIREMENTS	676.00
				CAPACITY FEES - FEB	950.00
				CLWA CELL SITE - FEB	210.00
				FINANCING - FEB 2020	375.00
				GENERAL LEGAL - FEB	6,435.50
				VISTA CANYON - FEB	7,950.00
				WATER RIGHTS - FEB	500.00
				WATERFIX LITIGATION	94.00
				WATERSHED INITIATIVE	31,413.00
10	BEST BEST & KRIEGER LLP				48,731.50
	Summary				2,593,550.02
	Summary-All Checks Issued During April 2020				3,635,614.92
	Largest Ten Vendor Payments as Compared to Total				71%

SCV Water
Newhall Water Division
Ten Largest Disbursements
From: April 1, 2020 to April 30, 2020

No.	Vendor Name	Check Number	Check Date	Description	Amount
	SCV WATER	114260	04/23/2020	DUE TO/FROM - SHARED PAYROLL AND SERVICES 3/20	348,623.03
1	SCV WATER				348,623.03
	CITY NATIONAL BANK	114210	04/09/2020	CNB 2012 #07-047	226,904.58
2	CITY NATIONAL BANK				226,904.58
	SCV WATER	114224	04/09/2020	PURCHASED WATER 3/20	20,191.12
				PURCHASED WATER 3/20 - SAUGUS WELL #1 & 2	15,583.90
				FIXED WATER CHARGE 3/20	132,653.94
				LAB FEES 3/20	1,025.00
				EXPENSE ALLOCATION 2/20	54,861.00
				EXPENSE ALLOCATION 2/20	(60,679.00)
3	SCV WATER				163,635.96
	CORE & MAIN LP	114233	04/15/2020	(240) 3/4" MASTER METER	54,415.36
				(2) 12" F/C CLAMP	996.84
				(3) WATER CONCRETE BOX	366.11
4	CORE & MAIN LP				55,778.31
	EDISON CO	114189	04/01/2020	A/C #2-40-708-3856 2/20	44,108.34
5	EDISON CO				44,108.34
	SCV WATER - VALENCIA WATER DIVISION	114199	04/01/2020	FEBRUARY 2020 CHARGES	14,615.59
				BEST BUY - MOUSE FOR SB	43.79
				BILLING CORRECTION TO INVOICE #10417	(437.99)
6	SCV WATER - VALENCIA WATER DIVISION				14,221.39
	CORE & MAIN LP	114212	04/09/2020	INVENTORY	1,143.68
				8" VALVE CAN TRIANGLE BODY & LIDS	2,590.43
				(22) GASKETS	1,300.82
				(36) 2-1/2" HYDRANT CAP	264.12
				(3) 6-HOLE HYDRANT, (2) 8-HOLE HYDRANT	8,285.43
7	CORE & MAIN LP				13,584.48
	EDISON CO	114252	04/23/2020	A/C #2-40-708-3344 3/20	12,481.49
8	EDISON CO				12,481.49
	ROYAL INDUSTRIAL SOLUTIONS	114243	04/15/2020	(1) SOFT START & POWER SUPPLY - CASTAIC BSTR #1 300-	9,050.62
9	ROYAL INDUSTRIAL SOLUTIONS				9,050.62
	FAMCON PIPE AND SUPPLY INC	114236	04/15/2020	INVENTORY	7,959.12
				(4) 3" RECLAIMED WATER DETECTABLE TAPE	135.78
10	FAMCON PIPE AND SUPPLY INC				8,094.90
Summary - Largest Ten Checks Paid During April 2020					896,483.10
Summary - All Checks Issued During April 2020					1,002,262.88
Largest Ten Vendor Payments as Compared to Total					89%

SCV WATER
Santa Clarita Water Division
Ten Largest Disbursements
From: April 1, 2020 to April 30, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
	SANTA CLARITA VALLEY WATER AGENCY	94697	4/9/2020	VISTA CYN RCH-POTABLE WATER PHASE 2 (RESERVED)	\$24.00
				TRACT 60299 - SKYLINE RANCH PARDEE	\$96.00
				TENTATIVE TRACT 73858 PLUM CYN MASTER LLC	\$192.00
				MARCH LAB	\$2,550.00
				MARCH SAUGUS	\$42,500.00
				MARCH VARIABLE	\$226,826.38
				MARCH FIXED	\$667,967.89
1	SANTA CLARITA VALLEY WATER AGENCY				\$940,156.27
	SANTA CLARITA VALLEY WATER AGENCY	94739	4/23/2020	FCF	(\$55,016.00)
				CALPERS CREDIT DUE	(\$20,893.83)
				DMV REFUND	(\$54.00)
				RETURN KNOBS	(\$43.76)
				OFFICE SUPPLY RETURN PINE	(\$19.70)
				CARD FOR JULIO R	\$5.03
				#8 SALES TAX DUE	\$8.44
				SHOWER CURTAIN WAREHOUSE	\$8.82
				REPAIR PHONE	\$10.95
				WAREHOUSE PARTS	\$17.88
				LUNCH MEETING JG KA REGARDING SKYLINE RANCH	\$19.19
				LOAD VENDING MACHINE	\$22.37
				BREAK ROOM PARTS	\$22.98
				KITCHEN SUPPLIES	\$24.07
				BREAK ROOM TRASH CAN	\$25.00
				LUNCH MEETING BBD	\$40.79
				LUNCH MEETING OPERATIONS SC, KA	\$42.68
				TOOLS JF	\$47.07
				KITCHEN CAB KNOBS	\$48.10
				ELCECTRIC EQUIPUIPMENT FOR GENERATOR	\$57.98
				REPIRATOR TRAIN SNACK	\$60.20
				LUNCH MEETING KA	\$61.94
				PARTS BREAK ROOM	\$64.02
				SNACKS VARIOUS MEETINGS	\$76.54
				TOOLS FJ	\$78.54
				JANUARY BIRTHDAY/ANNIVERSARY	\$88.95
				FEBRUARY BIRTHDAY/ANNIVERSARY	\$98.93
				SALT CREEK LUNCH OPERATIONS MEETING KA, MA, DH, RP	\$101.51
				TOOLS FOR WORK TRUCK	\$102.79
				KITCHEN CABINET	\$111.68
				PARTS WAREHOUSE/TRUCK	\$114.38
				BATTERY GENERATOR UNIT 25	\$117.03
				VENDING MACHINE DIVIDER	\$122.80
				KITCHEN SUPPLIES WAREHOUSE	\$126.33
				BREAKROOM BLINDS	\$142.21
				VALVE UNIT 105	\$160.56
				DEPARTMENT LUNCH	\$198.63
				DISTRIBUTION 2 EXAM JW	\$199.99
				T2 CERTIFICATE JM	\$199.99
				OFFICE SUPPLY PINE	\$209.03
				TOOLS CREW TRUCK	\$222.58
				KEYLESS DOOR TRAILER	\$243.96
				REPAIR PARTS & TOOLS	\$253.48
				JUMP STARTER	\$307.85

SCV WATER
Santa Clarita Water Division
Ten Largest Disbursements
From: April 1, 2020 to April 30, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
				#3 SAGE STAFFING MG	\$318.64
				TOOLS UNIT 10	\$319.71
				SCADA SWITCHES	\$446.76
				MONTHLY BIRTHDAY/ANV JAN/FEB	\$473.90
				VALENCIA WATER DIVISION	\$551.57
				FRED PRYOR SUBSCRIPTION BRENT P. JOSEPHINE N.	\$597.00
				MEETING SNACKS	\$617.29
				METAL LOCATOR	\$624.10
				LOCKER ROOM BENCH	\$708.78
				LOCKERS FOR WAREHOUSE	\$730.52
				BREAKROOM TV WAREHOUSE	\$794.38
				OFFICE SUPPLIES PINE	\$846.85
				KITCHEN CABINET WAREHOUSE	\$868.34
				PAYCHEX INVOICE MARCH	\$1,072.20
				CRANE OP MG	\$1,530.98
				EVACUATION PLANS PERMIT 24904 CREEK WAY S20-301V	\$1,785.00
				OFFICE SUPPLY SUMMIT CIRCLE	\$1,818.19
				OFFICE MAP TABLE	\$2,220.50
				MAP TABLE	\$2,220.51
				REPAIR TO FIRE HYDRANT DAMAGED 11/19 SIERRA HWY	\$2,229.76
				BREAK ROOM TRASH CANS	\$2,604.85
				#6&7 EQUATION INVOICES	\$2,830.22
				DENTAL/RETIREE MEDICAL	\$2,928.95
				#1&2 EQUATION INVOICES	\$3,173.85
				MARCH 20 IGOE/MBI	\$8,479.44
				#5 WORK COMP 10/1-12/31	\$29,550.58
				MEDICAL	\$75,753.43
				PAYROLL	\$530,695.81
2	SANTA CLARITA VALLEY WATER AGENCY				\$604,630.09
	PACIFIC HYDROTECH CORPORATION	94670	4/29/2020	PP#1 THRU 3/20/20	\$196,046.75
3	PACIFIC HYDROTECH CORPORATION				\$196,046.75
	SANTA CLARITA VALLEY WATER AGENCY	94747	4/24/2020	03/20 ALLOCATION RECRUIT	\$823.00
				03/20 ALLOCATION INTERNAL RELATIONS	\$926.00
				03/20 ALLOCATION PUBLIC RELATIONS	\$975.00
				03/20 ALLOCATION OFFICE EQUIPMENT	\$1,409.00
				03/20 ALLOCATION BUILDINGS AND GROUNDS	\$2,264.00
				03/20 ALLOCATION SAFETY	\$2,766.00
				03/20 ALLOCATION WATER USE	\$2,955.00
				03/20 ALLOCATION VEHICLE MAINTENANCE	\$3,476.00
				03/20 ALLOCATION DUE/MEMBERSHIP	\$3,651.00
				03/20 ALLOCATION LEGAL	\$4,400.00
				03/20 ALLOCATION FUEL	\$16,191.00
				03/20 ALLOCATION UNIFORMS	\$16,286.00
				03/20 ALLOCATION TECH SERVICE	\$39,483.00
4	SANTA CLARITA VALLEY WATER AGENCY				\$95,605.00
	KENNEDY/JENKS CONSULTANTS	94746	4/24/2020	PFAS	\$59,753.75
5	KENNEDY/JENKS CONSULTANTS				\$59,753.75
	SO. CALIFORNIA EDISON CO.	94698	4/9/2020	4652 MARCH 20	\$9,561.77
				7457 MARCH 20	\$45,553.01
6	SO. CALIFORNIA EDISON CO.				\$55,114.78
	CORE & MAIN LP	94680	4/9/2020	HEX BOLT & NUT KIT	\$49.06
				4" RING GASKETS	\$59.13
				3" RING GASKET	\$74.24
				3/8X2 316SS	\$82.62

SCV WATER
Santa Clarita Water Division
Ten Largest Disbursements
From: April 1, 2020 to April 30, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
				1" X CLOSE BRASS NIPPLE	\$88.70
				1" CTS APEX TUBING INSERT	\$93.08
				1" FIP BRASS COUPLING	\$97.24
				2" X 12" BRASS NIPPLE	\$148.22
				3/8" COMP X 1/4" MIP	\$212.00
				4" SLIP-ON, CLASS 150, FL	\$229.70
				6" RING GASKETS	\$262.80
				761L SS 3/8	\$283.61
				2" REPAIR KIT #9169805A	\$309.28
				3/4" MIP X CTS PJ COUP	\$351.93
				3/4" FIP X CTS PJ COUP	\$370.11
				6" DIAPHRAGM WASHER #6935	\$453.77
				3/4" X 1 1/2" METER COUPL	\$487.88
				1" X 3/4" CTS PJ COUP	\$498.01
				1" FIP X CTS PJ COUP	\$502.39
				1" CTS PJ COUP	\$514.87
				2" MIP X PVC PJ COUP	\$519.69
				1" PVC PJ COUP	\$553.52
				5/8 X 2-1/2 BRASS	\$572.02
				6" LOWER STEM 100PC #C020	\$617.58
				6" P.T. DISC RETAINER #70	\$707.81
				1" FIP X PVC PJ COUP	\$713.72
				8" LOWER STEM 100PC #V633	\$722.70
				1" MIP X PVC PJ COUP	\$727.74
				1" MIP X INSTATITE IPS CO	\$743.72
				2" BALL ANGLE STOP X CTS	\$782.93
				6" HYMAX COUPLING	\$802.85
				8" DISC RETAIN 100PAKC #7	\$821.69
				2" MIP X CTS PJ COUP	\$831.87
				8" DIAPH WASHER 100PKC #7	\$928.56
				6" DISC GUIDE 100P #C2183	\$964.48
				8" DISC GUIDE 100P #C2189	\$1,045.94
				6" SEAT 100P #C2185B	\$1,070.47
				1" BRASS BALL VALVE W/LOC	\$1,072.01
				6" UPPER STEM 100PC #C020	\$1,140.55
				X44A S/S Y STRAINER #8762	\$1,180.85
				3/4" IP BRASS BALL VALVE	\$1,264.94
				8" UPPER STEM 100PC #V632	\$1,347.30
				1" BALL CORP STOP X CTS P	\$1,556.00
				1" X 5/8" X 3/4" BALL ANG	\$1,673.38
				16" SLIP ON FLANGES	\$1,700.49
				1" INSTATITE IPS ANGLE ME	\$1,703.93
				8" SEAT 100P #C2190B	\$1,810.69
				3/8 X 58 ORFICE	\$1,830.40
				3/4" COPPER FLAIR ANGLE M	\$1,926.54
				8" #20957466E REPAIR KIT	\$1,962.23
				1" BALL ANGLE STOP X CTS	\$2,673.55
				2" PVC AIR VAC (ARI)	\$2,770.17
				6" X 4" X 2 1/2" HYD-FLGD	\$8,285.43
7	CORE & MAIN LP				\$52,194.39
	OLYMPUS AND ASSOCIATES, INC	94733	04/23/2020	HONBY NO. 1 TANK - EXTERIOR ROOF RETENTION	(\$1,759.62)
				HONBY NO. 1 TANK - EXTERIOR ROOF	\$35,192.40
8	OLYMPUS AND ASSOCIATES, INC				\$33,432.78
	FAMCON PIPE & SUPPLY INC.	94709	4/15/2020	1" CORP X CTS PJ COUPLING	\$294.69

SCV WATER
 Santa Clarita Water Division
 Ten Largest Disbursements
 From: April 1, 2020 to April 30, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
				6" X 1" A.C. SADDLE #202B	\$506.38
				8" X 1" A.C. SADDLE #202B	\$626.69
				10" X 1" A.C. SADDLE #202	\$1,164.50
				14" SLIP ON FLANGES	\$1,452.96
				16" SLIP ON FLANGES	\$1,764.70
				12" X 1" A.C. SADDLE #202	\$1,817.17
				PFAS (Interties Capital)	\$19,162.50
9	FAMCON PIPE & SUPPLY INC.				\$26,789.59
	PUMP DESIGN AND SUPPLY CO LLC	94761	4/29/2020	PFAS	\$25,344.61
10	PUMP DESIGN AND SUPPLY CO LLC				\$25,344.61
Summary - Largest Ten Payments Made During the Month					\$2,089,068.01
Summary - All Vendors Paid During the Month					\$2,490,902.43
Largest Ten Vendor Payments as Compared to Total Monthly Check Register					84%

SCV Water - Valencia Water Division
Ten Largest Check Disbursements
From April 1, 2020 - April 30, 2020

No.	Vendor Name	Check No.	Check Date	Description	Amount
1	SANTA CLARITA VALLEY WATER AGENCY	221865	4/10/2020	SOFTENING GENERAL PKG	80.00
				VARIABLE WATER	216,849.92
				FIXED WATER	500,676.97
				LAB FEES	3,544.00
					721,150.89
2		221944	4/30/2020	RECYCLED WATER MAR 2020	13,102.62
				TOOLS & EQUIPMENT	2,244.00
				FUEL	2,291.00
				VEHICLE MAINTENANCE	825.00
				UNIFORMS AND APPAREL	19,717.00
				TECHNOLOGY SERVICES	43,637.00
				LEGAL	3,807.00
				PUBLIC RELATIONS	975.00
				MISC GENERAL EXPENSE	795.00
				RECRUITMENT	1,597.00
				DUES & MEMBERSHIPS	975.00
				CONSERVATION	2,798.00
				R&M EXTERIOR OTHER	2,079.00
				OFFICE EQUIP	699.00
DUE TO REGIONAL MARCH2020	408,640.25				
				504,181.87	
	SANTA CLARITA VALLEY WATER AGENCY				1,225,332.76
3	SOUTHERN CALIFORNIA EDISON CO	221806	4/10/2020	MARCH SERVICES	105,168.36
	SOUTHERN CALIFORNIA EDISON CO				105,168.36
4	RC BECKER & SON INC.	221937	4/30/2020	FINAL BILLING	103,056.32
	RC BECKER & SON INC.				103,056.32
5	SOUTHERN CALIFORNIA EDISON CO	221920	4/30/2020	SERV THRU 4-17-20	97,105.39
	SOUTHERN CALIFORNIA EDISON CO				97,105.39
6	CORE & MAIN LP	221878	4/16/2020	METERS W/UNDERGLASS REGISTER	67,981.98
				CALCIUM THIOSULFATE	3,937.45
				CALCIUM THIOSULFATE	3,937.45
				CONC METER BOX BODY ONLY	791.65
				850 CLOW HYD 2-1/2 HOSEX4	3,314.17
				GRANUAL CHLORINE	2,978.57
				82,941.27	
7	CANNON	221813	4/10/2020	RECYCLE PUMP STATION	28,466.35
				MISSION VILLAGE BILLABLE LABOR	14,961.25
				DS 542 IMPROVEMENTS	6,872.50
	CANNON				50,300.10
8	STYLO GROUP L.L.P.	221868	4/10/2020	BILLABLE HOURS	525.00
				BILLABLE HOURS	1,575.00
				BILLABLE HOURS	18,562.50
				BILLABLE HOURS	962.50
				BILLABLE TIME	11,687.50
				BILLABLE HOURS	437.50
				BILLABLE HOURS	2,725.00
				BILLABLE HOURS	525.00
				BILLABLE HOURS	525.00
				BILLABLE HOURS	262.50
	STYLO GROUP L.L.P.				37,787.50

SCV Water - Valencia Water Division
Ten Largest Check Disbursements
From April 1, 2020 - April 30, 2020

No.	Vendor Name	Check No.	Check Date	Description	Amount
9	CORE & MAIN LP	221816	4/10/2020	MATERIALS	785.03
				METERS	9,707.17
				BALL CORP AWWWA BALL NO LEAD	834.78
				RISER 6H	364.63
				CALCIUM THIOSULFATE	3,595.84
				METERS	9,707.17
				2 HYMAX 2 FLIP	404.13
				MISC ITEMS	2,052.07
				CALCIUM THIOSULFATE	3,937.45
				AIR VAC CANNISTER	3,230.98
	OCTAVE ENCODER MODULE	256.24			
	CORE & MAIN LP				34,875.49
10	SANTA CLARITA WATER DIVISION	221945	4/30/2020	HOURLY INSPECTION DICKASON	5,476.20
				6"MAX CLOW 850	2,150.96
				MATERIALS HOMEDEPOT	96.70
				PERS RET 7%	199.02
				PERS RET EMPLOYER PPD	308.98
				PERS RET SURVIVOR PPD	1.78
				FICA/MEDICARE	117.23
				RYE CYN INSPECT'N 01/20	236.00
				VIA PALACIO INSPECT'N 01/20	295.00
				VIA HAMACA INSPECT'N 01/20	59.00
				AVENIDA CAPPELA INSPECT'N 0120	118.00
				AVENIDA ESCALERA INSPECT 0120	177.00
				EMEGENCY SERV 27381PARKLANE	59.00
				BRAIDED VINYL	28.51
				ASPHALT REPAIR PARKLAND WAY	1,940.00
				LABOR CHG THRU 02-29-20	16,675.03
				POSTAGE	57.30
				AT&T	224.93
				IN LIEU OF MEDICAL	97.78
				MEDICAL	1,758.59
				DENTAL	149.04
				VISION	20.64
				LIFE INS	18.03
				LONG TERM DISABILITY	27.58
				EMP ASST	2.88
				DEFERRED COMP	109.33
				PERS PEPRA EMPLOYER	146.95
PERS RET EMPLOYER UL	146.15				
OPEB PP	516.85				
	SANTA CLARITA WATER DIVISION Total				31,214.46

Summary - Largest Ten Checks Paid During April 2020	1,767,781.65
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Summary - All Checks Issued in April 2020	2,222,028.70
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Largest Ten Vendor Payments as Compared to Total	80%
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Director Stipends

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Director Lynne Plambeck

Date	Meeting	Amount
04/02/20	Engineering and Operations Committee Meeting	\$228.15
04/07/20	Regular Board Meeting	\$228.15
04/16/20	Public Outreach and Legislation Committee	\$228.15
	Stipend Total	\$684.45
	Total Paid Days	3
	Total Meetings	3

TOTAL PAID DAYS	53
TOTAL MEETINGS	64
TOTAL STIPENDS	\$12,091.95

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Director Reimbursements

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CA Govt. Code Section 53065.5

List of Reimbursement for "Individual Charges" = \$100 or more

Annual Disclosure for Fiscal Year 19/20 **AP Transactions Updated as of: 4/30/2020**

DIRECTORS


P- Card (VISA) Transactions Updated as of: 3/31/2020 - **March P-Card transactions affect April cash.

Date of Reimbursement	Recipient of Reimbursement	Reason for Reimbursement	Amount
04/03/20	Mortensen, Daniel	UWI Spring Water Conf., Palm Springs, 2/19-2/20/20 - Travel Expense (Mileage, Additional Airport Fees)	229.05
04/03/20	Mortensen, Daniel	UWI Spring Water Conf., Palm Springs, 2/19-2/20/20 - Expense (Meals, Lodging)	256.52
			485.57

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BOARD MEMORANDUM

DATE: June 30, 2020
TO: Board of Directors
FROM: Rochelle Patterson 
Director of Finance and Administration
SUBJECT: Approve Resolutions Establishing Banking Authority

SUMMARY AND DISCUSSION

Banking authority resolutions provide authority for management positions and Board Officers to sign and countersign withdrawal orders and other banking actions. With recent staff organizational changes, it is necessary to adopt new resolutions encompassing and authorizing designated signers to sign and countersign banking actions for the appropriate divisions.

The Retail Administrative Officer will be removed from all Wells Fargo Bank accounts, and the Accounting Manager will be granted signing authority for all divisions' banking accounts, as designated in the attached respective resolutions. The attached resolutions identify the authorized signers to this new account, and follows that of all other banking resolutions, including authority of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial Administrative Officer, Director of Finance and Administration, Controller and/or Accounting Manager.

No other changes are proposed at this time.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

That the Board of Directors approve the attached resolutions establishing banking authority.

Attachments

RP/ed

M65

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RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to its General Account and Investment/Brokerage Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW, THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2); General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager, signed in the manner required by this resolution.

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager are authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not exceeding \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, Accounting Manager.

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager are authorized to order withdrawals from the account **without limit when countersigned by one** of the authorized signatures of the **President or the Vice Presidents (2)**.

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

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RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
FOR THE NEWHALL WATER DIVISION
WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency, Newhall Water Division, has an existing banking relationship with Wells Fargo Bank (Bank) with respect to the General Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager signed in the manner required by this resolution.

RESOLVED FURTHER that the General Manager; Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager.

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller or Accounting Manager is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**.

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

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RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
FOR THE SANTA CLARITA WATER DIVISION
WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency, Santa Clarita Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the Retail Revenue Account, Disbursement Account; and Investment/Brokerage Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW, THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager signed in the manner required by this resolution.

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller or Accounting Manager.

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**.

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

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RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
FOR THE VALENCIA DIVISION WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency, Valencia Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the Retail Revenue Account, Disbursement Account; and Investment/Brokerage Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager signed in the manner required by this resolution.

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager.

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Accounting Manager is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**.

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

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ITEM NO.
6.1

BOARD MEMORANDUM

DATE: June 14, 2020

TO: Board of Directors

FROM: Steve Cole *SC*
Assistant General Manager

SUBJECT: Authorize the General Manager to Extend the Site Control Agreement Between SCV Water and Alamo Springs, LLC Through December 31, 2021

SUMMARY

On April 23, 2015, the Agency executed a Site Control Agreement (Agreement) with SunPower Corporation (SunPower) for possible development of a large-scale solar power generation project on the Agency's Devil's Den property. On September 19, 2018, SunPower contacted SCV Water wishing to have their Agreement assigned to a new owner, Alamo Springs, LLC (Alamo). Upon Board approval, a new Reimbursement and Indemnification Agreement, Non-Binding Memorandum of Understanding (MOU) and Second Amendment to the Site Control Agreement between SCV Water and Alamo extended the Agreement through June 30, 2020. As the associated CEQA documentation has required more time than anticipated, staff requests the Board authorize the General Manager to extend the Site Control Agreement through December 31, 2021, with additional changes to the terms and conditions of the Agreement.

DISCUSSION

Staff has concluded that due to recent Covid-19 related circumstances, Alamo will only partially meet the milestones set forth in the Second Amendment to the Site Control Agreement to complete CEQA documentation.

Alamo has requested that the Site Control Agreement be extended to December 31, 2021 to give its consultants additional time to complete their CEQA documentation. This third amendment to the Site Control Agreement would extend the agreement term by 6 months upon payment of \$8,000, and provide Alamo with an option for two additional 6 month extensions in exchange for payments of \$8,500 each. The right to extend beyond June 30, 2021, is subject to Alamo's Kings County Conditional Use Permit being deemed complete and submission of a Draft CEQA IS/MND to the County for review.

At the end of the final extension to December 31, 2021 (if exercised), Alamo is required to have received final CEQA approval. Further, at that point, negotiations will have concluded for an option to lease the land for the generation facility.

Alamo has also requested additional site clearing not consistent with the Site Control Agreement. Alamo has agreed to pay the additional sum of \$16,080 for each disking of the 804 acres of land associated with the location of the solar generation facility during the 2020 growing season and \$18,000 for each disking in 2021. It is anticipated that there will be a total of 5 or 6

disking requests. The actual work will be completed by SCV Water's tenant farmer, Rolling Hills Farms.

Staff believes that Alamo has been diligently working towards completing the milestones set forth in the Site Control Agreement and has completed most of the work associated with the Agreement including, but not limited to, biological studies, the execution of an interconnection agreement with PG&E and submittal of their Conditional Use Permit. Staff anticipates that Alamo will continue to move this project forward.

The draft Third Amendment to the Site Control Agreement is attached hereto. There are no changes to the terms and conditions of either the Reimbursement and Indemnification Agreement or the MOU between SCV Water and Alamo Springs I, LLC.

On June 10, 2020, the Water Resources and Watershed Committee considered staff's recommendation to authorize the General Manager to extend the Site Control Agreement between SCV Water and Alamo Springs, LLC through December 31, 2021.

FINANCIAL CONSIDERATIONS

There are no costs to the Agency to extend the Site Control Agreement.

RECOMMENDATION

The Water Resources and Watershed Committee recommends that the Board of Directors authorize the General Manager to extend the Site Control Agreement between SCV Water and Alamo Springs, LLC through December 31, 2021.

RGV

Attachment



ATTACHMENT

THIRD AMENDMENT TO SITE CONTROL AGREEMENT

This Third Amendment to the Site Control Agreement (“Third Agreement”) is made as of _____, 2020 (“Effective Date”), by and between Alamo Springs I, LLC, a Delaware limited liability company (“Alamo”) and Santa Clarita Valley Water Agency (“SCVWA”). Alamo and SCVWA are sometimes individually referred to as a “Party” and collectively referred to as the “Parties”.

RECITALS

- A. SCVWA is the successor in interest to Castaic Lake Water Agency (“CLWA”) pursuant to operation of law as of January 1, 2018;
- B. Clearway Energy Group, LLC, is a Delaware limited liability company (“Clearway”), is the successor in interest to SunPower Corporation Systems (“SunPower”) with respect to that certain solar energy project which is described in that certain Site Control Agreement between SunPower and CLWA dated effective April 23, 2015, as amended by that certain First Amendment to Site Control Agreement dated November 12, 2015 (the “Site Control Agreement”);
- C. The Site Control Agreement applies to that certain property owned by SCVWA as defined in Exhibit A to the Second Amendment to the Site Control Agreement dated April 4, 2019;
- D. Alamo was formed as the single purpose entity for the Project and SunPower has assigned all of its rights in the Site Control Agreement to Alamo;
- E. Alamo and SCVWA desire to modify the Second Amendment to the Site Control Agreement to provide for further extensions of the term of the Site Control Agreement in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, the Parties agree as follows:

1. Renewal Options: The Term, as previously extended in the Second Amendment to the Site Control Agreement, is currently due to expire on June 30, 2020. Section 9 of the Site Control Agreement is hereby revised to provide that Alamo shall have the right to further extend the Term as follows (subject to payment for each such extension in accordance with Section 1 below):
 - a. from July 1, 2020 to December 31, 2020;
 - b. from January 1, 2021 to June 30, 2021, subject to confirmation that the Kings County Conditional Use Permit has been deemed complete and that a Draft CEQA IS/MND has been submitted to the County for review.
 - c. from July 1, 2021 to December 31, 2021

It is anticipated that no later than December 31, 2021, Alamo will have received final approval for the Project with respect to the CEQA process and that Alamo and SCVW A will have executed an option to lease with the final form of lease attached.

2. Considerations. If Alamo exercises any of its extension rights as provided in Section 1 above, Alamo shall pay to SCVWA the sum of Eight Thousand Dollars (\$8,000.00) for

the first extension and Eight Thousand Five Hundred Dollars (\$8,500.00) for the remaining two extensions within ten (10) days of the applicable renewal notice described in Section 9 of the Site Control Agreement.

Alamo shall also pay the amount of Sixteen Thousand Eighty Dollars (\$16,080) for each requested disking mobilization to deter habitat from forming for the 2020 growing season, and Eighteen Thousand Dollars (\$18,000) for each disking mobilization for the 2021 growing season. The disking will be completed by Rolling Hills Farms and will consist of plowing to a depth of approximately 6" using a 24' wide disking apparatus. It is anticipated that there will be two or three diskings each year.

3. Notice. All notices given pursuant to the Site Control Agreement, including the notice of renewal pursuant to Section 9, shall be delivered in person or sent via commercial overnight delivery to the following addresses:

Alamo Springs I, LLC
100 California Street, Suite 400
San Francisco, CA 94111
Attn: General Counsel

Santa Clarita Valley Water Agency
27234 Bouquet Canyon Road
Santa Clarita, CA 91350
Attn: General Manager

Notices given pursuant to this Agreement shall be effective on receipt. The addresses for notices set forth in this Section may be changed upon written notice of such change to other Party.

4. Nature of Amendment. Except as expressly set forth in this Third Amendment, the terms of the Site Control Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have entered into this Third Amendment as of the Effective Date.

ALAMO SPRINGS I, LLC
a Delaware limited liability company

By: _____

Name: _____

Title: _____

SANTA CLARITA VALLEY WATER AGENCY

By: _____

Name: Matthew G. Stone

Title: General Manager



BOARD MEMORANDUM

DATE: July 7, 2020

TO: Board of Directors

FROM: Steve Cole *sm*
Assistant General Manager

SUBJECT: Approve Changing Legislative Advocacy Consultant Contracts to Two Years

SUMMARY

Historically, legislative advocacy contracts were prepared for two-year terms, and extensions offered two years at a time. As the legacy agencies merged, contracts were changed to one-year terms to provide staff the time to assess the Agency's legislative needs and re-evaluate scopes of work. This item recommends returning to a two-year schedule.

California Advocates (state) and Poole Shaffery & Koegle (local) are up for renewal now. Van Scoyoc Associates (federal) will expire September 30, 2020. The Public Outreach and Legislation Committee recommends renewing all contracts and move to a two-year term.

DISCUSSION

This action will include the following contracts. All have submitted updated contracts which are attached here.

	CURRENT MONTHLY RATE	PROPOSED MONTHLY RATE
Van Scoyoc Associates	\$9000	\$9000
California Advocates	\$8000	\$8800
Poole Shaffery & Koegle	\$5000	\$5000
Total	\$22,000	\$22,800

California Advocates have been at the same monthly rate since 2014.

On June 18, 2020, the Public Outreach and Legislative Committee considered staff's recommendation to approve renewing contracts at the proposed rates, for two-year terms.

FINANCIAL CONSIDERATIONS

The FY 2020/21 Budget anticipates legislative advocacy contracts at the proposed rates.

RECOMMENDATION

The Public Outreach and Legislation Committee recommends the Board of Directors authorize the General Manager to execute the two-year contracts with each legislative advocacy firm, at the proposed rates.

KM

Attachments

Handwritten initials "MBS" in blue ink on a light gray background.



Michael D. Belote

Dennis K. Albiani

Faith Lane Borges

Cliff Costa

Anthony Molina

Erinn P. Ryberg

Via Email

Santa Clarita Valley Water Agency

Month to Month Agreement for California State Government Affairs Representation
California Advocates (Contractor) will perform state government affairs services for Santa Clarita Valley Water Agency (SCVWA) on a month to month basis under the following terms:

1. SCOPE OF WORK

1.1. Contractor shall provide all services set forth below:

- Participate as a legislative advocate in state legislation and budget matters affecting SCVWA;
- Monitor legislation affecting SCVWA and report to staff, the Water Resources and Outreach Committee and ad hoc committees dealing with legislative matters;
- Participate in water industry coalition efforts;
- Inform designated SCVWA representative periodically on the status of all state legislation affecting SCVWA as requested;
- Perform water industry-related activities such as attend meetings of the ACWA State and Regulatory Affairs Committee;
- Participate in State Water Contractors meetings;
- Attend ACWA lobbyist meetings during legislative session; and
- Prepare and submit quarterly written reports to SCVWA.

The Consultant shall not speak for or represent SCVWA in any specific matter without the prior approval of staff of SCVWA.

- ##### 1.2. Independent Contractor; Agency - The Consultant is acting hereunder as an independent contractor and not as an agent or employee of SCVWA. The Consultant is thus not eligible to receive workers' compensation, medical, indemnity or retirement benefits, including but not limited to enrollment in CalPERS. Except as expressly provided herein, the Consultant is not eligible to receive overtime, vacation or sick pay. The Consultant shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of SCVWA.

- 1.3. Extra Services - Before performing any services outside the scope of this Agreement ("Extra Services"), Consultant shall submit a written request for approval of such Extra Services and receive written approval from SCVWA. SCVWA shall have no responsibility to compensate Consultant for any Extra Services provided by Consultant without such prior written approval.
- 1.4. Methods - Consultant shall have the sole and absolute discretion in determining the methods, details and means of performing the Services required by SCVWA. SCVWA shall not have any right to direct the methods, details and means of the Services; however, Consultant must receive prior written approval from SCVWA before assigning or changing any assignment of Consultant's project manager or key personnel and before using any sub-consultants ("Sub-consultants") or Sub-consultant agreements for services or materials under this Agreement and any work authorizations.
- 1.5. Review - Consultant shall furnish SCVWA with reasonable opportunities from time to time to ascertain whether the Services of Consultant are being performed in accordance with this Agreement. All work done and materials furnished shall be subject to final review and approval by SCVWA. SCVWA's review and approval of the Services shall not, however, relieve Consultant of any of its obligations under this Agreement.

2. COMPENSATION

- 2.1. Amount - As consideration for the Services described above, SCVWA will pay the Consultant a monthly retainer fee of Eight Thousand Eight Hundred Dollars (\$8,800) representing full payment for services performed during the respective month. SCVWA agrees to reimburse California Advocates for Fair Political Practices Commission (FPPC) filings fee of one hundred and fifteen dollars (\$115) per quarter. SCVWA agrees to reimburse Consultant for all customary out-of-pocket expenses incurred by Consultant on behalf of SCVWA including, but not limited to, postage and delivery, copying, telephone, fax and internet. However, in no event shall reimbursable expenses in one calendar month exceed one Hundred and fifty dollars (\$150).

SCVWA shall pay approved invoice amounts within thirty (30) days of receipt. SCVWA'S determinations regarding verification of Consultant's performance accrued reimbursable expenses and percentage of completion shall be binding and conclusive. Consultant's time records, invoices, receipts and other documentation supporting the invoices shall be available for review by SCVWA upon reasonable notice and shall be retained by Consultant for three (3) years after completion of the Project.

3. DURATION

- 3.1 The agreement shall commence on July 1, 2020 and shall be a month to month agreement, terminating June 30, 2022, unless extended by written agreement.
- 3.2 Agreement can be terminated with 30 days written notice by either party.

POOLE ■ SHAFFERY

ATTORNEYS AT LAW

Writer's email: hbraly@pooleshaffery.com

LOCAL LEGISLATIVE ADVOCACY

SCOPE OF WORK 2020-2022

1. Maintain a representative presence in Santa Clarita Valley, which monitors issues of importance to SCV Water, and the Santa Clarita Valley community as a whole, and keeps respective offices informed of issues of interest to the Agency.
2. Monitor and engage as necessary with issues of common interest in Ventura County and Los Angeles County.
3. Foster and nurture relationships with local elected representatives and staff, relevant committees/staff, regulatory agencies, and other key people of influence in the water industry, on behalf of SCV Water.
4. Provide liaison services to the City of Santa Clarita and County of Los Angeles 5th District including monitoring City Council meetings and Board of Supervisor Meetings. In particular for 2021/20, support and advise on the Safe, Clean Water Santa Clara River Watershed Advisory Steering Committee and the pending annexation effort to amend Agency service area boundaries to include Stevenson Ranch.
5. Support the Agency's Public Outreach and Legislative Committee.
6. Support outreach activities related to the SCV-GSA, in particular the formation of the Stakeholder Advisory Committee.
7. Actively engage with water industry associations and coalitions, other water industry advocates, and other business affiliate organizations including but not limited to the SCV Economic Development Corporation, the SCV Chamber of Commerce and the Valley Industry Association. Foster relationships with key personnel and perform related activities such as advocate for Agency positions and attend meetings as necessary.
8. Foster and nurture relationships with non-profit, community and environmental groups with interests in the health of the watershed, both upstream and downstream, including but not limited to the Sierra Club, Tree People and Friends of the Santa Clara River. This also includes area councils such but not limited to the Castaic Town Council, Westridge Town Council and the Canyon Country Advisory Committee.
9. Coordinate with the Agency's state and federal lobbyists, and actively advocate in support or opposition to proposed legislation or regulations, to the benefit of SCV Water and its customers, in accordance with the adopted Legislative Platform.

Effective dates: July 1, 2020 through June 30, 2022 subject to 30 day cancellation by either party.

Monthly rates: \$5,000 per month plus approved expenses not to exceed \$500 in any calendar month.

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PROPOSAL TO PROVIDE FEDERAL LEGISLATIVE ADVOCATE SERVICES FOR THE:
Santa Clarita Valley Water Agency

Submitted by:

*Geoff Bowman & Pete Evich
Van Scoyoc Associates Inc.
800 Maine Avenue Southwest
Suite 800
Washington, D.C. 20024
202-737-8165
gbowman@vsadc.com*

June 9, 2020

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Cover Letter

June 9, 2020

Kathie Martin
Public Information Officer
Santa Clarita Valley Water Agency
26501 Summit Circle
Santa Clarita, California 91350

Dear Ms. Martin:

Van Scoyoc Associates (VSA) has been honored to represent the Santa Clarita Valley Water Agency (SCV Water) for the last year. We appreciate the opportunity to provide you a proposal to renew our contract for federal advocacy services. As you know, we have extensive experience working on behalf of water districts, advocating for federal funding, passing legislation, and modifying regulations and agency policies to address local and regional concerns.

VSA is uniquely qualified to continue representing SCV Water. Your team has experience influencing legislation, regulations, guidance, and permitting in ways that can expedite projects and programs. This knowledge has been gained through our backgrounds as former Capitol Hill staff, as well as our decades of experience representing local government entities on issues dealing with the U.S. Army Corps of Engineers, the Department of the Interior, and the Environmental Protection Agency (EPA).

We have assembled a team for SCV Water that I believe is ideally suited to meet your needs. Vice Presidents Geoff Bowman and Pete Evich will remain your VSA team for SCV Water.

Mr. Bowman recently served as the Staff Director for the House Transportation and Infrastructure Committee's Water Resources and Environment Subcommittee, where he shepherded passage of the Water Infrastructure Improvements for the Nation (WIIN) Act of 2016. He has more than 20 years of experience in public policy as it pertains to the nation's water resources development infrastructure. He can be contacted at 202-737-8165 or gbowman@vsadc.com regarding questions relating to these qualifications.

Mr. Evich has been helping water agencies and local government entities achieve their federal priorities before Congress and Executive Branch agencies for almost 20 years as a principal at Van Scoyoc Associates. Mr. Evich, a former Legislative Director for a California House Member who served on the Energy and Water Appropriations Subcommittee and Chaired the House Natural Resources Subcommittee on Water and Power. He can be contacted at 202-737-8728 or pevich@vsadc.com regarding questions relating to these qualifications.

Thank you for your consideration in renewing our contract, we have truly enjoyed this engagement, and look forward to continuing to help accomplish your goals. We would be honored to continue to work on behalf of the Santa Clarita Valley Water Agency.

Sincerely,



H. Stewart Van Scoyoc, President and CEO

*Van Scoyoc Associates Inc | 800 Maine Ave, SW, Suite 800 | Washington, D.C. 20024
202.638.1950 | www.vsadc.com*

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Experience

Demonstrated Successes

The availability of water and the maintenance and growth of water infrastructure and treatment services are major issues for entities throughout the nation, including the Santa Clarita Valley Water Agency (SCV Water). According to Environmental Protection Agency (EPA) estimates, national clean water needs exceed \$270 billion, while national drinking water needs exceed \$380 billion.

VSA has extensive experience representing water districts, cities, counties, and state agencies to address water resource issues of supply, quality, water, stormwater management, and flood control. Our professionals also have a broad range of expertise related to the laws that impact these issues, like the Water Resources Development Act, the Clean Water Act, the Endangered Species Act, the Fish and Wildlife Coordination Act, the National Environmental Policy Act, and countless other statutes that govern the nation's water resources and public lands. We have helped our clients achieve success in water infrastructure issues including the development of water supply and reuse, stormwater management, improvement of wastewater treatment systems, planning and construction of flood damage reduction projects, and guiding clients through contentious processes involving biological opinions. VSA also advocates each year for funding for the Clean Water State Revolving Fund, the Drinking Water State Revolving Fund, and the Water Infrastructure Finance and Innovation Act (WIFIA) loan program.

VSA has experience working closely with the Army Corps of Engineers (Corps), the Bureau of Reclamation, the Federal Emergency Management Agency, the Environmental Protection Agency, the Department of Defense, the United States Department of Agriculture, and the United States Fish and Wildlife Service. Additionally, VSA has strong working relationships with the House and Senate Appropriations Committees, the House Transportation and Infrastructure Committee, the House Natural Resources Committee, the Senate Energy and Natural Resources Committee, and the Senate Environment and Public Works Committee. VSA also coordinates with many national associations such as the National Water Resources Association, the National Association of Clean Water Agencies, the Association of Metropolitan Water Agencies, the National Association of Flood and Stormwater Management Agencies, the National Waterways Conference, the Association of California Water Agencies, the California Association of Sanitation Agencies, and the WaterReuse Association, on issues of national importance.

VSA has had continued success over the years engaging with the Army Corps of Engineers on behalf of our clients. We ensure that we are up-to-date on the major policy proposals and changes at the Army Corps of Engineers, while maintaining focus on our clients' individual projects. We have helped clients get a feasibility study initiated or accelerate a current study or construction project. We work to ensure that both Congress and the Army Corps of Engineers understands the importance of projects to the local community and help to advance projects towards completion.

VSA prides itself on demonstrated success in securing funds for projects and programs of interest to SCV Water. We have worked extensively with the Army Corps of Engineers to help clients receive federal funding in the absence of earmarks for water infrastructure projects. Over the past two years, VSA has helped its clients obtain more than \$730 million in funding from the Army Corps of Engineers annual work plan for water infrastructure projects. VSA has also obtained several project authorizations and project modifications on behalf of our clients in the 3 most recent Water Resources Development Acts in 2014, 2016, and 2018. We have also worked directly

with the Corps to solve problems with projects or studies, encouraged the Corps to take quick action on studies, and worked proactively with the Corps to address potential problems.

Recently, VSA worked on behalf of our clients to make necessary changes to the Bureau of Reclamation Title XVI Reclamation and Reuse program. VSA was very engaged with Congressional Members and staff in both the House and the Senate regarding proposed language to convert the existing Title XVI program into a competitive grant program. Ultimately, the language was incorporated into the final bill passed in the 114th Congress, the “Water Infrastructure for Improvements to the Nation (WIIN) Act.”

VSA has the ability to form coalitions to help our clients achieve success. VSA helped organize a coalition of local government entities working with the National Association of Counties, the National League of Cities, and the U.S. Conference of Mayors to modify pending stormwater mandates for local governments. The success of this coalition effort resulted in subsequent EPA regulations that established less costly requirements for municipalities whose separate storm sewer systems would be treated as industrial dischargers. Our efforts helped persuade EPA not to move forward with additional stormwater regulations that would have proven to be very costly to local governments. Additionally, VSA works with several national associations on the Army Corps of Engineers and Environmental Protection Agency’s recent rule to define the Waters of the United States (WOTUS).

References

VSA is proud of our track record representing local government entities. Below are a few of our current clients.

Eastern Municipal Water District, CA

Van Scoyoc Associates has represented Eastern Municipal Water District (EMWD) since 2005 on water supply, water reliability, groundwater recharge, and water desalination. VSA has successfully represented EMWD before the Corps of Engineers, helping EMWD receive over \$10 million in work plan funds over the last four fiscal years. VSA also helped EMWD receive grant funding from the Bureau of Reclamation for a water desalination pilot project.

Contact: Jolene Walsh, Senior Director of Public and Governmental Affairs
Eastern Municipal Water District
2270 Trumble Road
Perris, CA 92570
(951) 928-3777 x 4347
walshj@emwd.org

West Basin Municipal Water District, CA

Van Scoyoc Associates has represented West Basin Municipal Water District (WDMWD) since 2017 on water supply, water reliability, groundwater recharge, and water desalination. One of our key efforts has led to obtaining legislation modifying an existing Corps of Engineers environmental infrastructure project in the vicinity of Los Angeles, California. The modification includes increasing the authorized level of funding by \$35 million to expand the distribution system for the Harbor-South Bay project. This provision was included in the “America’s Water Infrastructure Act of 2018”.

Contact: E.J. Caldwell, Esq.; Water Policy and Resources Development Manager
West Basin Municipal Water District
17140 S. Avalon Boulevard

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202.638.1950 | www.vsadc.com*

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Carson, CA 90746
(310) 660-6286
Edwardc@westbasin.org

San Joaquin County Flood Control Agency, CA

Van Scoyoc Associates has represented the San Joaquin County Flood Control Agency (SJAFCA) since 2005 on flood control and flood insurance issues. VSA has successfully represented SJAFCA before the Corps of Engineers, helping SJAFCA receive funding for the Lower San Joaquin River Feasibility Study in work plan over the last several fiscal years. Last year, VSA assisted SJAFCA is securing Congressional language to authorize the agency's \$1 billion flood control project in a major water measure that was signed into law. Additionally, VSA has helped SJAFCA address policy and regulatory issues with the Federal Emergency Management Agency.

Contact: Chris Elias, Executive Director
San Joaquin Area Flood Control Agency
22 E. Weber Avenue, Room 301
Stockton, CA 95202
(209) 937-8339
Chris.Elias@stocktonca.gov

Description of Your VSA Team

VSA has extensive experience representing water districts in Washington, D.C. We are uniquely qualified to ensure effective advocacy for the Santa Clarita Valley Water Agency's (SCV Water) most critical federal legislative issues. VSA will help SCV Water define specific goals and objectives, develop strategies to achieve those objectives, and undertake all the work necessary to secure funding and authorization for SCV Water's projects and programs. Your VSA team will bring close working relationships with House and Senate leaders of both parties and will use them to ensure that SCV Water's interests are advocated for at the highest levels of Congress.

Geoff Bowman is one of the nation's leaders on water resources and infrastructure policy. Having spent 15 years as a Professional Staff Member and later Staff Director on the House Transportation and Infrastructure Committee, Geoff offers clients an insider's perspective on the policy, players, and politics involved in these issues.

Before joining VSA in the middle of 2017, Geoff was the Staff Director of the House Transportation and Infrastructure Committee's Water Resources and Environment Subcommittee, where he shepherded passage of the Water Infrastructure Improvements for the Nation (WIIN) Act of 2016. Prior to that, he was instrumental in the passage of WRDA 2007, WRRDA 2014, and other critical water quality laws. Geoff has also worked closely with the many federal agencies under the Committee's jurisdiction, including the Army Corps of Engineers and the Environmental Protection Agency (EPA).

Geoff's more than two decades of water and infrastructure policy experience make him a valuable resource to states, communities, and other organizations looking to partner with the federal government. He can guide clients through both the legislative process and the bureaucracy at the Corps, EPA, and other relevant federal agencies.

Pete Evich has been providing advice on a wide range of issues to Members of Congress and to clients for over two decades. Drawing on his experience as a top aide for a Member of the California Congressional Delegation and Appropriations Committee, Pete guides his clients through the often complex legislative and administrative processes in the areas of appropriations, health care, transportation, and natural resources.

Clients particularly value Pete's wealth of relationships with Members and staff on key Committees and throughout the federal agencies. As a Vice President at VSA, he is well-regarded for his experience and know-how in developing and implementing advocacy plans tailored to achieve the specific goals of each client. He has an impressive record helping clients achieve their federal objectives, including securing legislative language, stopping or amending adverse Congressional proposals or agency regulatory policies, and securing federal funding.

Qualifications

Van Scoyoc Associates (VSA) is a bipartisan, full-service federal government relations firm that provides comprehensive Legislative and Executive Branch strategic advice, liaison service, and advocacy. VSA's strength lies in our ability to work with federal decision-makers to achieve our clients' objectives. VSA is known for substantive and procedural knowledge and broad experience, allowing VSA to develop and implement creative solutions to seemingly intractable problems. Simply put, we are known for achieving results.

VSA was established in Washington, D.C. in 1990 by H. Stewart Van Scoyoc. Our office is located minutes from Capitol Hill and many federal agencies and houses all our employees. The company's organization is anti-bureaucratic and designed for quick action. Our personalized team approach allows us to tailor a government relations strategy to fit each client's needs. The formula for our success lies in the fact that we remain engaged with our clients daily through every step of the legislative and regulatory process. This hands-on approach assures our clients they receive the highest level of professional service, resulting in greater success. Thus, our retention rate is higher than our competitors.

We have a strong track record of working with key legislators, committee staff, and federal agency officials under the highest ethical standards and professional conduct. We are well experienced in all aspects of federal advocacy and can help ensure the SCV Water's federal agenda is fully implemented. We have assembled a team for that is ideally suited to meet your needs. These professionals have the knowledge, skills, and relationships in Washington to successfully represent and carry out your agenda. While Geoff Bowman and Pete Evich will be working on your behalf on a day to day basis, they will be able to access the skills and relationships of the entire VSA workforce of 60 professionals if needed.

Geoff Bowman and Pete Evich have spent decades working with and working on behalf of municipal water districts. Both Geoff and Pete are sought after for their experience with the Army Corps of Engineers, the Environmental Protection Agency, and the Bureau of Reclamation. However, it is not uncommon for municipal water districts like SCV Water to need to interface with other federal agencies like the Department of Defense, the Federal Emergency Management Agency, the Department of Agriculture, and the Department of Commerce. Geoff and Pete work regularly with these and other relevant federal agencies on behalf of our municipal water district clients.

By way of example of ongoing work, Geoff Bowman and Pete Evich are currently working with municipal water district clients in California and Texas related to Department of Defense installation sustainability initiatives to ensure stable and secure sources of water supplies for decades in the future for the Department of the Air Force and the Department of the Army respectively.

Scope of Work

VSA will be SCV Water's "eyes and ears" and "arms and legs" in Washington, D.C., providing timely information on all legislative and budgetary issues of concern. We will provide up-to-the-minute information and analysis to SCV Water officials and staff. We will identify and define short and long-term funding trends well before they become apparent and identify the intersection of SCV Water's priorities and federal opportunities. We will work with SCV Water's Congressional delegation and their staff, key authorizing committees, and officials at the federal departments and agencies to emphasize your budget and policy priorities, and in that context, help shape your legislative strategy.

VSA will maintain day-to-day contact with Senators Dianne Feinstein and Kamala Harris, as well as Representative Mike Garcia and other Congressional leaders and senior staff. We will provide liaison services as needed to the Congressional committees to implement SCV Water's legislative strategy. We will also reach out to other Congressional offices in California on issues of regional or national significance. VSA will keep your Congressional delegation abreast of the SCV Water's funding and legislative priorities. In addition, VSA will help raise SCV Water's profile among the Congressional committees and federal agencies, making SCV Water more competitive for grant funding and ensuring that legislation addresses your needs.

VSA will monitor all legislation and federal agency actions important to SCV Water. Based on your priorities, VSA will track the progress of legislation and advocate your position on pending legislation, seeking to introduce, support, revise, or halt bills that affect SCV Water. VSA will also monitor regulations and policy developed in the federal agencies. We will confer with agency officials to ensure that SCV Water's concerns are addressed. We have influenced federal actions in such diverse matters as navigation improvements, floodplain management, stormwater, and the environment. VSA will coordinate actions with many national associations such as the National Water Resources Association, the National Association of Clean Water Agencies, the Association of Metropolitan Water Agencies, the National Association of Flood and Stormwater Management Agencies, the National Waterways Conference, the Association of California Water Agencies, the California Association of Sanitation Agencies, and the WateReuse Association to ensure SCV Water priorities are also their priorities.

VSA has extensive experience representing municipal water districts in Washington, D.C., and we are uniquely qualified to ensure effective advocacy for SCV Water's most critical federal legislative issues. VSA will help SCV Water define specific goals and objectives, develop strategies to achieve those objectives, and undertake the work necessary to secure funding and authorization for SCV Water's projects and programs.

For instance, each year VSA advocates for increased funding levels for programs of importance to our clients. We work with agencies, as well as the Office of Management and Budget to ensure project-specific items are included in the President's budget. As the Congressional appropriations process follows, VSA engages Members of Congress and the Committees of jurisdiction to advocate for programmatic funding in the annual appropriations bills.

VSA will leverage our experience with the federal agencies and program contacts to track and anticipate upcoming grant opportunities and eligible program funding based on budget execution plans and federal appropriations. We will identify short-term and long-term funding trends and opportunities, often before they become officially announced. We will work with SCV Water to seek agency advice and understand agency priorities prior to the submission of your grant applications. We will list strategies, review criteria, milestones, schedules, responsible assignees for input, and recurring coordination to measure progress. As part of the specific coordination steps, VSA will include meeting with the agency grant representatives during the

preannouncement time window to screen proposal ideas, eligibility, and other criteria. Additionally, we will let the federal agencies know that SCV Water plans to submit a grant application. This approach has led to successful grant awards for our clients.

VSA will reach out to your Congressional delegation to engage them at the appropriate time in support of your authorizations, funding, and grant requests. In addition, we will identify and seek out the key Committee Members and their staffs to educate. VSA will schedule meetings so that SCV Water is delivering the right message to the right person at the right time. VSA will work with SCV Water to produce materials to leave behind at meetings that succinctly describe the ask. Also, VSA will draft letters to legislators, regulators, and administration officials as well as draft letters for legislators to send to those officials expressing support for the SCV Water agenda. VSA will draft legislative language and amendments as needed to achieve SCV Water's goals.

Washington has seen significant changes in advocacy in recent years. Securing federal funding or affecting legislation and regulations now requires an understanding of the new environment and an ability to work with both the Congress and the federal agencies. Your federal advocates need to understand every aspect of working with your Congressional delegation, the leadership of Congressional committees, and federal agency staff. They need to have the ability to access a Senator's office, understand program requirements, prepare detailed legislative submissions, and be aware of how policy proposals will impact SCV Water and your customers. For these reasons, securing the federal resources needed to advance your priorities will require vigilance, expertise, and a coordinated and sustained effort.

VSA's professionals also have extensive experience working with Executive Branch departments and agencies, having either carried out oversight actions while on Capitol Hill, helped write the laws that impact these departments and agencies, or worked with them to help clients resolve policy or regulatory issues. We know how to help SCV Water navigate the policy, budgetary, and legislative processes to secure funding, grants, and address changes in regulations. We have worked issues from the lowest levels of an agency through the Office of Management and Budget and the White House. The VSA team for SCV Water brings an insider's understanding of how, when, and where decisions are made on budget proposals, legislative initiatives, new regulations, and grant awards that affect municipal water districts. We meet regularly with both senior political appointees and career officials at the Bureau of Reclamation, the Army Corps of Engineers, the Environmental Protection Agency, the Department of Agriculture, the Federal Emergency Management Agency, and the Department of Defense. VSA will use these connections, coupled with our experience, to ensure that federal agencies understand your needs and how federal programs either help or adversely impact your customers.

Communication is critical to the success of any relationship. Through the course of our work experience, we have found that it is not uncommon to spend as much time communicating with the client as we spend advocating your agenda to federal officials. VSA prides itself on ensuring the client has the most up-to-date information available and that opportunities and progress toward achieving goals are well-understood. VSA will establish open lines of communication with SCV Water officials and staff through both regularly scheduled and time-sensitive phone calls and emails. We also anticipate at least one visit each year to SCV Water to meet with officials and senior staff as appropriate.

VSA will work with SCV Water to draft and implement a federal advocacy plan. Additionally, VSA is committed to preparing and submitting regular reports on activities and meetings, as well as time-sensitive reports on federal activities that affect each part of this process. These reports may include summaries of Congressional hearings, committee meetings, floor debates, regulatory actions, budgetary proposals, and third-party analysis of issues of concern. VSA will also draft legislation as needed, analyze relevant federal proposals, and prepare briefings and updates for dissemination to SCV Water officials and staff.

VSA will work with SCV Water to build and communicate local grass roots support for each project and activity to demonstrate local needs and benefits, and work with SCV Water to communicate local and regional support of priorities to the Congressional delegation. VSA will also work to mobilize the support of national coalitions and organization to advance SCV Water's agenda to ensure your interests are reflected in the broader efforts of these associations.

VSA will maintain day-to-day contact with your Congressional delegation and other Congressional leaders and senior staff. We will provide liaison services as needed to the Congressional Committees to implement SCV Water's legislative strategy. We will also reach out to other Congressional offices in California on issues of regional or national significance. VSA will keep your Congressional delegation abreast of the SCV Water's funding and legislative priorities. In addition, VSA will help raise SCV Water's profile among the Congressional committees and federal agencies, making SCV Water more competitive for grant funding and ensuring that legislation addresses your needs.

When circumstances permit travel to Washington and in-person meetings, VSA will handle all aspects of coordinating SCV Water's Washington, DC lobby trips. Prior to your arrival in Washington, VSA will prepare a list of potential meetings for SCV Water officials and staff to attend. Once the SCV Water has reviewed and approved the potential meeting list, VSA will schedule all meetings on Capitol Hill and with the federal agencies. Upon arrival in Washington, VSA will brief SCV Water officials and staff prior to our meetings to ensure that the proper message and tone is conveyed in each meeting. We will attend all meetings and complete all follow-up items resulting from the meetings. Until that time, VSA has excelled at working remotely both with clients and with Congressional and Agency staff via telephone and videoconference.

The VSA team has close working relationships with House and Senate leaders of both parties and will use them to ensure that SCV Water's interests are advocated at the highest levels of Congress. On the Senate side, VSA has close relationships with Senate Majority Leader Mitch McConnell, Majority Whip John Thune, and Democratic Leader Senator Chuck Schumer. On the House side, we have close working relationships with senior staff in the Offices of Speaker Nancy Pelosi, Majority Leader Steny Hoyer, Minority Leader Kevin McCarthy, and Minority Whip Steve Scalise. In addition, your VSA team's experience working for Congressional committees and advocating for existing clients before both House and Senate has allowed us to maintain working and personal relationships with key committee Members and their staffs. The upcoming election and retirements and reassignments will bring new faces to leadership positions. VSA can quickly identify the new targets that need to be approached and educated.

Similarly, we have worked with the Army Corps of Engineers, the Bureau of Reclamation, the Environmental Protection Agency, and the Office of Management and Budget for decades. At those, and other Executive Branch agencies, we maintain relationships with the political appointees, high-level leaders, and senior executives.

Work Plan

The House and the Senate have placed a moratorium on earmarks. In the absence of earmarks, VSA is equally effective in advocating for federal program funding important to clients and seeking discretionary grants from federal agencies. VSA is well-positioned to help SCV Water navigate this changing environment in Washington, D.C. It is increasingly important to work with the various federal agencies to secure discretionary grant funding. VSA prides itself on demonstrated success in securing funds for projects and programs of interest to SCV Water. Without earmarks, more of the project funding decisions are made in the federal agencies. We can help SCV Water manage the policy, budgetary, and legislative processes to secure grants.

VSA follows each step of the federal funding process to find opportunities to input clients' fiscal requirements. Each year, VSA advocates for increased funding levels for programs of importance to our clients in the President's budget. We work with agencies, as well as the White House Office of Management and Budget, to ensure project-specific items are included in the President's budget, and annual agency work plans. As the Congressional appropriations process follows, VSA engages Members of Congress and the appropriate committees to advocate for programmatic funding in the annual appropriations bills.

VSA will reach out to your Congressional delegation, Senators Dianne Feinstein and Kamala Harris, as well as Representative Mike Garcia, to engage them at the appropriate time in support of your grant and other funding requests. We can also explore new initiatives with federal agencies, allowing you to develop programs and projects consistent with federal objectives. Additionally, should SCV Water submit a grant application and be unsuccessful, VSA can help set up a debriefing meeting with the respective federal agency to find out how the City can submit a more competitive application in the future.

The Request for Proposal mentions several SCV Water funding priorities, like emergency storage, recycled water, stormwater capture, emergency repairs, and water conservation. In addition, the region has sought and continues to seek funding for groundwater remediation due to perchlorate contamination. VSA has also reviewed previous Legislative Platforms which have been adopted by the SCV Water Board of Directors.

Like in 2019, VSA would propose to hold strategic discussions to review each one of SCV Water's funding, legislative, and regulatory priorities, and then identify potential federal funding programs and other federal initiatives applicable to the specific water challenge, particularly in light of any changes that may occur as a result of the 2020 general and Congressional elections. This strategic mapping exercise allows SCV Water to set priorities and provides clear guidance to VSA professionals who will carry out the monitoring, strategic development, and advocacy for each of the priorities.

VSA professionals are monitoring and influencing as many as 3 federal budget cycles at one time. Geoff Bowman and Pete Evich are working on behalf of clients who are receiving funding through Fiscal Year 2020 Appropriations, working on behalf of clients who are seeking funding through Fiscal Year 2021 Appropriations, and working on behalf of clients who are seeking funding through the Fiscal Year 2022 President's Budget, due for delivery to Congress in February 2021. In addition, some federal agencies like FEMA have unspent funds from previous natural disasters stretching back to 2005.

In carrying out strategic planning for funding priorities for SCV Water for Fiscal Year 2021, VSA would recommend engagement with its Congressional delegation and with the House and Senate Committees on Appropriations. While the Committees have largely completed their hearings for Fiscal Year 2021, the annual

House of Representatives Appropriations bills will be “marked up” during the month of July 2020 and likely approved on the Floor during the month of July 2020. Typically, the Senate process runs a few weeks behind the House process, with a goal of having all the Appropriations bills delivered to the President for his signature no later than the end of the Fiscal Year 2020 on September 30, 2020.

However, since the 1990’s, Congress has missed the Fiscal Year deadline for most of the Appropriations bills. By way of example, for Fiscal Year 2019, while several bills were sent to the President on September 21, 2018, including legislation funding the Bureau of Reclamation and the Army Corps of Engineers, a significant number of the Fiscal Year 2019 Appropriations bills were not sent to the President until February 2019.

VSA begins its planning process for the next fiscal year and following fiscal year during the summer and fall of the current fiscal year. For instance, VSA would recommend begin setting priorities for the President’s Fiscal Year 2022 Budget and Fiscal Year 2022 Congressional Appropriations no later than the period between July and September 2020. This provides SCV Water the opportunity to influence decision-makers at the agencies like the Bureau of Reclamation, the Army Corps of Engineers, and the Environmental Protection Agency during the development of the President’s Fiscal Year 2022 Budget. We would also recommend engaging with the White House Office of Management and Budget at this time to ensure they are aware of SCV Water’s priorities.

After engaging the Executive Branch in the summer and fall of 2020, VSA would encourage SCV Water to engage its Congressional delegation and the House and Senate Committees on Appropriations in February or March 2021 to ensure they are familiar with SCV Water’s priorities for Fiscal Year 2022. To ensure your voices are heard, VSA would recommend executives and Board Members of SCV Water take 1 or 2 trips annually to Washington, D.C.

Rate Schedule

Van Scoyoc Associates structures its relationships with clients in a way that ensures complete and open communication. We typically charge a flat fee for services on a monthly retainer basis. We believe this payment structure allows for open and unhindered communication with our clients. We base our retainer rates on the number of principals and staff devoted to a client and the expected scope of work.

While negotiable, based on our analysis of the scope of work for SCV Water, VSA proposes a full and complete Professional Government Relations Advocacy Services for a monthly retainer of \$9,000.00 starting on October 1, 2020 until September 30, 2022, with the addition of reasonable costs for directly related business expenses, which VSA would offer to cap at \$5,000.00 annually. Long-distance, pre-approved travel, if required, would be in addition to these amounts. Per previous discussions, we would be happy to include 30-day cancellation clause should we agree to a contract renewal. All legislative advocacy services/activities outlined in the proposal would be included in the monthly retainer rate.

GEOFF BOWMAN

800 Maine Avenue SW, Suite 800, Washington, D.C. 20024, 202-737-8165, gbowman@vsadc.com

PROFESSIONAL EXPERIENCE

2017-Present Vice President, Van Scoyoc Associates

Washington consultant and advocate for municipal water districts, public and private seaports and inland ports, flood control districts, and other entities with water resources development challenges. Represent clients before the U.S. Congress and federal agencies. Specialize in issues related to water supply, water quality, navigation improvements, flood damage reduction improvements, environment, water rights, transportation, public works, and energy. Negotiate and write federal legislation and regulations. Work effectively with all level of government, private business, and news media. Organize coalitions of interest groups and individuals seeking to influence public policy.

2003-2017 Professional Staff (2003-2014) and Staff Director (2014-2017), House of Representatives Committee on Transportation and Infrastructure

Advised Members of Congress on legislative matters within the jurisdiction of the House Committee on Transportation and Infrastructure. Developed and evaluated policy alternatives for matters within the Committee's jurisdiction through specialized knowledge and expertise. Represented the Committee during legislative and policy negotiations, discussions, and other activities. Directed, managed, and promoted Committee agenda related to issues relevant to the United States Army Corps of Engineers, the Environmental Protection Agency, the Tennessee Valley Authority, the Natural Resources Conservation Service, the National Ocean Service, the International Boundary and Water Commission, and the St. Lawrence Seaway Development Corporation.

2000-2003 Senior Legislative Assistant, Representative Walter Jones (R-NC)

Drafted legislation, floor statements, speeches, and constituent correspondence. Developed and evaluated legislation related to natural resources, transportation, energy, commerce, budget, appropriations, agriculture, and trade. Managed constituent and interest group relations in relevant areas. Responsible for all of Congressman Jones's parochial matters on the House Committee on Natural Resources, including forest health, public lands, and fisheries.

1999-2000 Legislative Director/Senior Legislative Assistant, Representative Rick Hill (R-MT)

Drafted legislation, floor statements, speeches, and constituent correspondence. Developed and evaluated legislation related to natural resources, transportation, energy, commerce, budget, appropriations, agriculture, and trade. Managed constituent and interest group relations in relevant areas. Responsible for all of Congressman Hill's parochial matters on the House Committee on Natural Resources and House Committee on Small Business.

1995-1999 Manager, Congressional Relations, The Environmental Industry Associations

Advocate, and grassroots program manager for national trade association representing waste management, equipment, and technology industries. Monitored legislative and regulatory activities for three trade associations, National Solid Waste Management Association, Hazardous Waste Management Association, and WASTEC.

1993-1995 Staff Assistant, Senator Conrad Burns (R-MT)

Wrote letters to constituents regarding legislative issues and other general information. Assisted systems administration and maintenance, user support and troubleshooting, and active mailroom operations.

EDUCATION

B.A. in Political Science, Elon University, Burlington, NC, 1993.

PETER J. EVICH

800 Maine Avenue SW, Suite 800, Washington, D.C. 20024, 202-737-8728, pevich@vsadc.com

PROFESSIONAL EXPERIENCE

2006 - Present **Vice President, Van Scoyoc Associates, Inc.**

Washington consultant and advocate for municipal governments, water districts, transportation districts, trade associations and energy and defense companies. Represent clients before the U.S. Congress and federal agencies. Specialize in issues related to land use, economic development, environment, water rights, transportation, public works, health care, energy, and bio-defense. Negotiate and write federal legislation and regulations. Work effectively with all level of government, private business, and news media. Organize coalitions of interest groups and individuals seeking to influence public policy.

2003 – 2006 **Associate Vice President, Van Scoyoc Associates, Inc.**

Washington advocate for municipal governments, water districts, transportation districts, trade associations and energy and defense companies. Represent clients before the U.S. Congress and federal agencies. Specialize in issues related to land use, economic development, environment, water rights, transportation, public works, health care, energy, and bio-defense. Negotiate and write federal legislation and regulations. Work effectively with all level of government, private business, and news media. Organize coalitions of interest groups and individuals seeking to influence public policy.

1998 – 2002 **Legislative Director, U.S. Representative John Doolittle (R-CA)**

Advised and consulted directly with Member of Congress on all legislative areas with a special focus on the Member's assignment to the House Appropriations Committee. Responsible for handling several issues, including: appropriations, transportation, health care, energy & natural resources, environment, defense, and business & regulatory related matters. Formulated and developed policy positions and initiatives. Recommended and implemented legislative strategies and tactics. Coordinated long-term and short-term legislative planning. Acted as a point of contact for corporations, interest groups, and key constituents for most legislative areas. Monitored and reported to Member on day-to-day legislative activity.

1994 – 1998 **Legislative Aide, U.S. Representative Dan Manzullo (R-IL)**

Assisted in the development of policy positions and legislative initiatives for the following issues: budget, appropriations, taxes, transportation, social security, health care, and business & labor. Prepared policy statements, drafted speeches, and wrote legislative briefing papers. Assisted in the drafting of press releases and coordination of media events. Recommended and managed several legislative initiatives.

EDUCATION

B.A. Political Science, St. Joseph's University, Philadelphia, PA, 1993. M.A. Public Policy, George Washington University, DC, 1995.



ITEM NO.
6.3

BOARD MEMORANDUM

DATE: July 7, 2020
TO: Board of Directors
FROM: Steve Cole
Assistant General Manager 
SUBJECT: Approve the Social Media Plan for Fiscal Year 2020/21

SUMMARY AND BACKGROUND

Communications staff in conjunction with consultants Tripepi Smith have developed a draft Social Media Plan (Plan), to serve as a roadmap for effectively communicating with our audiences through our social media programs.

The Board previously adopted a Social Media Policy which focuses on policies and administration. The Social Media Plan serves as an addendum to be updated annually, identifying goals and strategies for our various platforms.

DISCUSSION

SCV Water will continue to build our reputation as a “best in class” agency by ensuring that the content we create and distribute showcases us as a credible, effective and reliable authority for water infrastructure, management and policy.

The Plan contains overarching goals for using social media, identifies our target audiences and outlines specific tools and their benefits which include SCV Water’s Facebook, Instagram, Twitter and YouTube profiles.

The Plan also identifies relevant content that can be repeated on an annual basis. Additional campaigns for specific projects or issues are added as necessary throughout the year.

Additionally, the Plan includes metrics for evaluation to assess our campaign effectiveness and inform future communication decisions. Measurements for success include quantitative and qualitative data and focus on reach, level of community engagement, and media tracking.

Lastly, the Plan outlines specific goals for each fiscal year. This Plan contains accomplishments since we began working with Tripepi Smith, our social media consultants since August 2019, as well as goals for Fiscal Year 2021.

On June 18, 2020, the Public Outreach and Legislation Committee considered staff’s recommendation to approve a Social Media Plan.

FINANCIAL CONSIDERATIONS

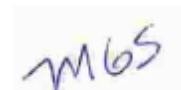
None.

RECOMMENDATION

The Public Outreach and Legislation Committee recommends that the Board of Directors approve the attached Social Media Plan for Fiscal Year 2020/21.

KM

Attachment

Handwritten initials "MGS" in blue ink on a light blue background.



SCV WATER

**Santa Clarita Valley Water Agency
Social Media Plan**

**June 2020
version 1.0**

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Overview

SCV Water was created January 1, 2018 by an act of the State Legislature (SB 634) through the merger of three water agencies in the Santa Clarita Valley. The merger included Castaic Lake Water Agency and its Santa Clarita Water Division, Newhall County Water District, and the Valencia Water Company. The Castaic Lake Water Agency was formed as a wholesale water agency to acquire, treat, and deliver State Water Project water supply throughout the Santa Clarita Valley. The Santa Clarita Water Division, Newhall County Water District, and the Valencia Water Company were the retail water purveyors. SCV Water also provides wholesale water to Los Angeles County Waterworks District #36. The Agency is governed by a 13-member elected Board of Directors and serves a population of 273,000 through 70,000 retail water connections across 195 square miles.

Why SCV Water wants to be on social media

The purpose of the Agency's website and social media programs is effective communication that ensures the Agency is recognized as a credible, effective and reliable authority for water infrastructure, management and policy. The Agency's use of websites and social media programs should be to:

1. Maintain and enhance credibility and public trust.
2. Inform the public of what services the Agency provides.
3. Promote the Agency's programs and activities.
4. Promote community partnerships and community events.
5. Provide accurate information to the public regarding incidents and public service announcements.

Any and all information posted on behalf of the Agency must pertain to the Agency and its operations, programs and activities.

SCV Water Vision & Mission



The Vision statement represents the aspirations of SCV Water as follows:

“Exemplary water management for a high quality of life in the Santa Clarita Valley.”

SCV Water has established the following mission statement to guide decision making on behalf of the customers and communities we serve:

“Providing responsible water stewardship to ensure the Santa Clarita Valley has reliable supplies of high quality water at a reasonable cost.”



SCV Water Values

*“Our agency is built on a foundation of shared values. These values guide our every action.”
Matthew G. Stone, General Manager*



Excellence
We strive to exceed customer expectations and deliver extraordinary service while providing a reliable, safe water supply at an affordable cost.



Trust
We are dedicated to partnering with community stakeholders to pursue responsible long-term management of water resources that effectively enhance quality of life and further the agency’s mission and duty to be stewards of the water supply.

Integrity
We commit to the highest ethical standards of honesty, transparency and respect in our interactions with each other, the customers we serve and the entire community.



Safety
We prioritize creating and maintaining healthy, secure conditions at our facilities and in the community by adhering to safety policies and procedures and by offering technical and preventative training to our workforce.

Innovation
We are industry leaders who embrace change by finding sustainable, pioneering solutions to challenges and continuing to learn and grow in all we do.

Professionalism
We maintain a diverse team of highly skilled employees who are devoted to honest, courteous and accountable business practices and take their role and stewards of our resources seriously and with humility.



SCV Water Strategic Goals

SCV Water's strategic planning focuses on six goal areas that provide direction for achieving the Agency's vision and mission.



Social Media Audience

As a public agency serving a population of 273,000 through 74,000 retail water connections across 195 square miles, SCV Water has a large audience of ratepayers. In addition to customers, SCV Water is responsible for educating and empowering its Board of Directors and providing transparent information for local/regional media as well as public policy makers.

SCV Water's most prominent audiences are:

- Board of Directors
- Agency employees
- Ratepayers
- Policymakers and influencers
- Local/regional media
- Local organizations and businesses

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Social Media Toolset

Social media is a powerful, flexible and cost-effective tool that can target specific segments of the community. Unlike traditional media, social media has the potential for enhanced connectivity and ongoing direct engagement with residents, as it makes two-way communication easy. SCV Water has established a presence on Facebook, Instagram, Twitter, YouTube and Pinterest.

Social Media Account	Social Media Manager(s)	Number of Likes/Followers/Subscriptions ¹
Facebook Page - @scvwater	Kathie Martin, Lindsey Gibson, Tripepi Smith	660 Page Likes (“Fans”) and 720 Followers ²
Instagram - @scvwater	Kathie Martin, Lindsey Gibson, Tripepi Smith	1,140 Followers
Twitter - @scv_water	Kathie Martin, Lindsey Gibson, Tripepi Smith	970 Followers
YouTube Channel	Kathie Martin, Lindsey Gibson	11 Subscribers, 38 Videos, 3,748 total Video Views
Pinterest Profile (currently not being used)	Kathie Martin, Lindsey Gibson	528 Monthly Viewers ³

Facebook Page

SCV Water’s history of posting to its Facebook Page has been sporadic: sometimes 3-5 times per week and other times only a couple times per month. With bringing on a consultant (Tripepi Smith) the average is now 3 unique posts per week across all of the Agency’s social media sites. Facebook remains the most-used social network in the U.S.⁴, so growing Likes/Followers should be a key part of SCV Water’s social media strategy.

The Agency has “boosted” several posts in recent months, with clear success. Given Facebook’s recent algorithm changes to discriminate against regular content from Pages, boosting posts may become an increasingly important tactic for SCV Water. Instagram is an especially popular platform for adults under 50, and its linked advertising platform with Facebook offers a benefit to using both for digital ads. The

¹ Data sampled in June 2020; counts rounded to the nearest five.

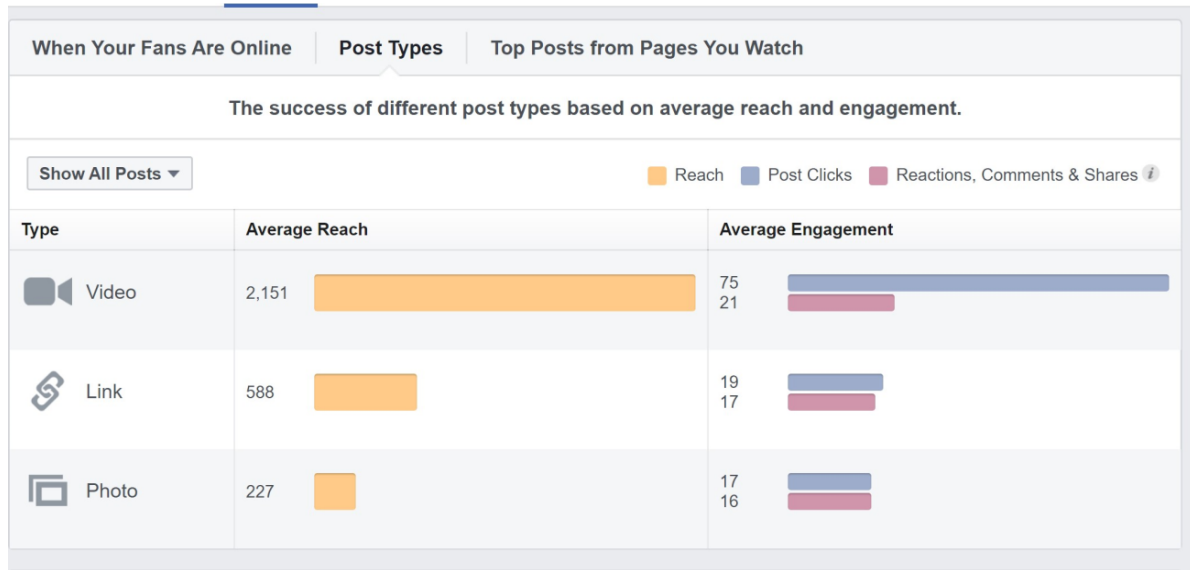
² Facebook Page “Followers” are people who have opted to receive content updates from the Page. A user can “follow” a Page they haven’t “Liked,” and can “Like” a Page without “following” its updates. Hence, the true measure of your Facebook Page audience is the number of Followers.

³ Pinterest “Monthly Viewers” means the total number of people who saw your Pins in the last 30 days.

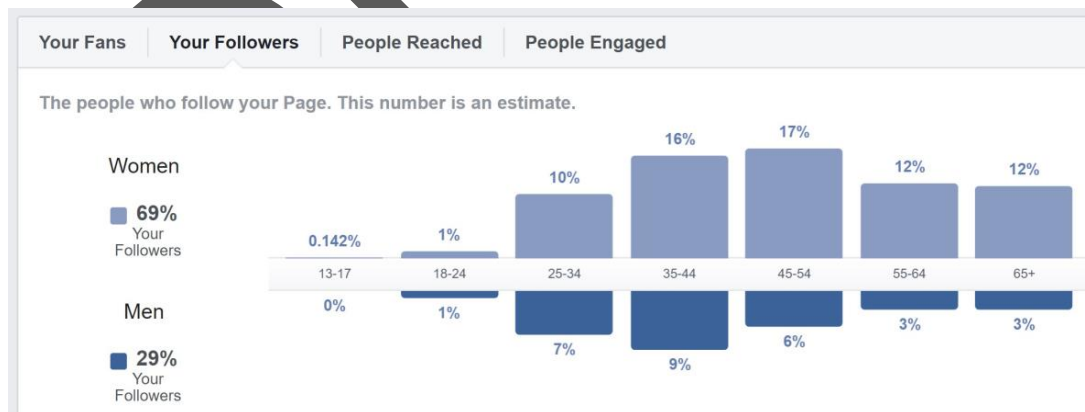
⁴ <https://www.pewresearch.org/fact-tank/2019/05/16/facts-about-americans-and-facebook/>

Agency has also steadily been promoting content through the Santa Clarita Valley Signal’s Facebook Page. Reach on these posts can range from 5,000 to 15,000 people.

Below is a chart showing the average Reach and Engagement for each post “type” the Page has published. Video is clearly the most effective content type and should be a focus of ongoing content development.



Of the Page’s 720 Page Followers, approximately 69% are women and 29% are men, with the 35-44 and 45-54 age ranges being the most populous. Given that property owners and ratepayers are likely the most interested in SCV Water’s content and that these people tend to be older than younger populations who may be renting property, these statistics make sense.



Facebook also does its best to identify the hometown of Page Followers, usually based on app and desktop access patterns or the information a user offers in their Profile. To the right is a list of the top seven geographic locations of the Agency’s Page Followers. Approximately 65% of the Page’s Followers designate Santa Clarita as their primary location.

City	Your Followers
Santa Clarita, CA	470
Los Angeles, CA	75
Castaic, CA	29
Lancaster, CA	7
Palmdale, CA	7
Stevenson Ranch, CA	4
Acton, CA	3

Instagram Profile

Instagram is the Agency’s most popular platform in terms of Followers. After five years of use, there have been nearly 1,200 posts and almost as many Followers (1,140). Instagram content mostly matches that of the Facebook Page. The majority of posts are single images. Images with little to no text receive more engagement (Likes and Comments) than images that are mainly digital versions of informational flyers, plus are more in compliance with ADA guidelines. Instagram images with heavy text require Alt Text as screen reading technology typically cannot decipher text that is part of an image—that text needs to be provided in the caption/description.

Twitter Profile

Twitter is the second-most popular platform for SCV Water in terms of the number of Followers. However, there had been months-long periods of time with no new posts. Currently, content mostly matches that of the Facebook Page.

Twitter is a good outlet for emergency alerts, real-time construction updates, etc. This approach caters well to local and regional media who heavily use Twitter for just such updates that could turn into stories.

SCV Water has begun using SCV Water-specific hashtags, as well as more general ones such as #water and #waterconservation. Continued use in specific outreach and education campaigns can help measure the reach of its message.

YouTube Channel

SCV Water uploaded 13 videos within calendar year 2019, with a total of 990 views—an average of 76 views per video. Most of these videos have not been published on the Agency’s other social media sites.

To ensure future and existing video content has more of an impact with SCV Water’s audiences, there will be more emphasis on the distribution of these videos. The first step would be uploading videos to as many of the Agency’s social media sites as possible. Staff will also determine whether there are opportunities to embed other videos on other website pages.

SCV Water can also improve the layout and effectiveness of its YouTube Channel by taking advantage of several YouTube features.

- Select or upload a thumbnail image for each video that entices viewers to watch
- Upload accurate closed captioning files for each video
- Add an “end screen” that offers one-click/tap access to other SCV Water videos and encourages Channel Subscriptions
- Add a video description that describes the video, offers links to more resources, and includes time stamps for key information
- Create a “channel trailer” to encourage viewers to subscribe
- Create Playlists of videos with related content
- Promote to get 100 subscribers, to allow creation of a customized URL

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Social Media Content

As outlined in “Why SCV Water wants to be on social media” on page 3, all social media content will pertain to the Agency and fulfill at least one of these goals:

1. Maintain and enhance credibility and public trust.
2. Inform the public of what services the Agency provides.
3. Promote the Agency’s programs and activities.
4. Promote community partnerships and events.
5. Provide accurate information to the public regarding incidents and public service announcements.

Staff has identified topics, news and events that can be repeated on an annual basis. This list has become the base for the Social Media Content Calendar (Appendix A).

Recurring Annual Messages

JANUARY New Year’s Day Look Back at Previous Year Look Ahead to Next Year	JULY Fourth of July Smart Irrigation Month (Irrigation Association)
FEBRUARY Presidents’ Day	AUGUST National Water Quality Month
MARCH Fix a Leak Week (WaterSense / EPA) National Groundwater Awareness Week (NGWA) World Water Day First Day of Spring Spring Forward an Hour (Daylight Savings)	SEPTEMBER Labor Day National Preparedness Month First Day of Autumn
APRIL International Earth Day National Lawn and Garden month	OCTOBER National Earth Science Week Great California Shake Out National Fire Prevention Week
MAY Memorial Day CA Water Awareness Month SCV Water Open House Drinking Water Week Infrastructure Week	NOVEMBER Fall Back One Hour (Daylight Savings)
JUNE First Day of Summer Consumer Confidence Report (CCR) / Water Quality Report	DECEMBER State Water Project – Initial Allocation First Day of Winter

Social Media Management

As of this writing, SCV Water is sharing social media management responsibilities with Tripepi Smith. The Agency's two social media managers are:

1. Lindsey Gibson
Public Affairs Specialist II
2. Kathie Martin
Public Information Officer

Tripepi Smith has full access to the Agency's social media sites and can also monitor/manage social media content through the Hootsuite social media management tool. It is up to SCV Water's discretion whether any third parties are to be given additional access to the social media sites. SCV Water is also responsible for restricting access should the Public Affairs Specialist or Public Information Officer leave the Agency, or upon termination of the agreement with Tripepi Smith.

SCV Water and Tripepi Smith will collaborate on social media content via every-other-week check-in calls as well as emails. Information discussed during those calls gets inserted in the Social Media Content Calendar, which SCV Water has full access to.

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Measuring What Matters

The Social Media Plan requires a firm set of metrics to assess its campaign effectiveness and inform future communication decisions. To determine the effectiveness of communications & public engagement efforts, we will regularly evaluate:

- Are we communicating as much as we should, and in a timely manner?
- Are we communicating the right information—the most important information, the information the public wants, and the information necessary to accomplish our mission?
- Are we using the most effective tools to communicate?
- How can we communicate more consistently in both form (visual presentation) and substance (message)?

Some basic measures of success may include:

- **Reach and penetration** (quantitative)
 - Total number of gathered emails
 - Email open rate, click-through and forward rates
 - Website traffic (number of sessions, pageviews, unique visitors, etc.)
 - Social media like/follower counts on various SM platforms
 - Social media post Reach
 - Digital ad impressions
 - Public attendance count at events/meetings
- **Level of community engagement** (quantitative & qualitative)
 - Website behavior (pages visited, time spent on site, actions taken, etc.)
 - Public participation at events/meetings
 - Social media comments/replies and direct messages
 - Website form and survey submissions
 - Digital ad activity (click throughs)
 - Public inquiries (phone calls, emails, in-person)
 - Public interactions at physical events
- **Media tracking** (quantitative)
 - Local/regional media coverage (placements)
 - Also analyze tone: positive, negative or neutral
 - Mentions in Google Alerts
 - Mentions in social media (whether by individuals or in Groups/Pages)
 - Success rate of local/regional media picking up Agency messaging/posts

Social Media Goals

2020-21 Goals

1. By June 2021, grow social media community (Page or Profile Likes/Followers) by 10%.
2. By June 2021, grow brand awareness (Mentions, Shares, Reach/Impressions) by 10%.
3. By June 2021, grow community engagement (Engagement metrics, Post Comments/Replies, Post Likes/Reactions) by 10%.
4. By June 2021, grow website traffic referrals by 10% (Google Analytics).
5. By June 2021, demonstrate that we are responding to 100% of clear customer service opportunities on social media (Comments/Replies, Direct Messages).
6. By June 2021, have specific social media ad campaigns (with budget) scheduled for FY 2020-21

Completed in FY 2019/2020

1. Grow social media community (Page or Profile Likes/Followers) by 10%.
 - a. From August 2019 to June 2020, SCV Water's collective social media audience across Facebook, Twitter, Instagram and YouTube grew by 16%.
2. Be able to measure how much yourscvwater.com traffic is attributed to social media site referrals.
3. Have a library of custom graphic templates for use for recurring social media posts.
4. Have a process for establishing new social media sites.
5. Have a social media calendar that includes text and imagery that can be repeated (or slightly tweaked) in subsequent years.
6. Have a regular reporting system in place that helps us recognize top-performing content and how to repeat Reach and Engagement successes.

Appendix A – Social Media Content Calendar

Tripepi Smith has collaborated with SCV Water staff to jumpstart the creation of an internal Social Media Content Calendar via Google Sheets. By using Google Sheets, multiple authors can make edits and comments in real-time, streamlining the collaboration process between Tripepi Smith and SCV Water. This resource will help staff and Tripepi Smith track key items such as events, meetings, program/campaign updates and more.


Network	Date/Time	Content Type	Topic	Copy
6/22-6/26				
FB/TW/IG				
FB/TW/IG	6/23/20 9:00 AM	Photo	National Hydration Day	
FB/TW/IG				
6/15-6/19				
FB/TW/IG	6/15/20 9:00 AM	Photo	Kids Corner	Happy summer break! School may be out, but the coloring fun never :
FB/TW/IG	6/17/20 9:00 AM	Video	WaterSMART Workshop	Here's an opportunity to save water and money - all from the safety of
FB/TW/IG	6/20/20 9:00 AM	Photo	First Day of Summer/ Watering Habit	Happy First Day of Summer! As we welcome in the new season, reme
6/8-6/12				
FB/TW/IG	6/8/20 9:00 AM	Video	Gardening video	Time for a tune up! Although COVID-19 has interrupted the last few m
FB/TW/IG	6/10/20 9:00 AM	Photo	June Newsletter	Check out the June 2020 edition of the Water Current for a COVID-19
FB/TW/IG	6/12/20 9:00 AM	Photo	Steps to Lawn Replacement	Ready to ditch your lawn and replace it with colorful and water-efficien
6/1-6/5				
FB/TW/IG	6/1/20 9:00 AM	Photo	Lobbies closed through June 30	As a reminder, all #SCVWater Customer Care lobbies are closed thro
FB/TW/IG	6/3/20 9:00 AM	Photo	CCR	SCV Water's top priority is ensuring the water we deliver to you, our c
FB/TW/IG	6/4/20 9:00 AM	Photo	National Gardening Week	Happy #NationalGardeningWeek! For resources on water saving tips,

Image/Video URL	Post URL	Creator	Status	Notes
https://www.drop	https://yourscvw	Sara	Scheduled	
https://youtu.be/C	https://watersma	Sara	Scheduled	
https://www.drop	https://yourscvw	Sara	Scheduled	
https://www.drop	https://yourscvw	Sara	Posted	
https://www.drop	https://conta.cc	Sara	Posted	
https://www.drop	https://yourscvw	Sara	Scheduled	
https://www.drop	http://ow.ly/b13M	Sara	Posted	
https://www.drop	https://yourscvw	Sara	Posted	
https://www.drop	santaclaritagarde	Sara	Posted	



BOARD MEMORANDUM

DATE: July 7, 2020

TO: Board of Directors 

FROM: Eric Campbell
Chief Financial and Administrative Officer

SUBJECT: Approve Clarification That the New Bond Proceed Component of the Bond Sale will be \$55 Million, Including \$10 Million for Retail Projects and \$45 Million for Regional Capital Projects

SUMMARY

During its June 16, 2020 regular Board meeting, the Santa Clarita Valley Water Agency (Agency) Board of Directors approved a resolution under Item 6.1 for the issuance of bonds and other related actions the refunding of the 2010A, 2015A, 2016A and 2017A Revenue Bonds in order to complete the restructuring of certain outstanding debt, as well as new money for capital improvement projects. The refunding component of the transaction will enable integration of Agency accounting and financial reporting efforts.

The amount of new money bonds to be issued for new capital improvement projects and related bond issue costs needs to be clarified per the suggestion of the Upper Santa Clara Valley Joint Power Authority (“USCVJPA”) Board. Some confusion occurred due to the sequencing of the SCV Water Board’s earlier vote that evening on new retail debt content of the proposed financing package. The Board opted not to exceed the \$10 million cap on new retail debt (not approving a proposal of \$17.4 million that was subject to a supermajority vote).

This led to uncertainty as to whether the \$55 million new money portion of the financing was reduced correspondingly with the selection of the lower retail debt issuance, or whether this simply clarified what portion of the new money could be used as new retail related debt. The Board approved a motion which included the capped retail debt of \$10 million adjusted for change in assessed valuation from 2018 to date with \$38.4 million for Regional (total of \$48.4 million in new bonds).

Staff is presenting a recommendation to issue a total of \$48.4 million in new bonds as proposed in the original write-up for Item 6.1. It is expected that this action would result in the Agency receiving a premium of approximately \$7 million and result in net proceeds of approximately \$55 million after bond issue costs of \$200,000. This would include no more than \$10 million for retail capital improvement projects (reflecting the outcome of the Board’s vote on that matter on June 16, 2020). The remaining \$45 million would be used for Regional capital improvement projects as well as estimated bond issue costs.

DISCUSSION

At the June 16, 2020 regular Board meeting, the Agency Board voted to limit the amount of new bonds for retail capital improvement work to \$10 million. The Agency Board also voted to enable

the refinancing of existing Regional and Santa Clarita Water Division debt totaling \$195,880,000 in principal outstanding and approved the issuance of bonds for new Regional capital projects. Clarity regarding the amount of the new bonds for Regional debt is the concern.

Staff's intent was to issue \$48.4 million in debt to provide net proceeds of \$55 million to fund capital projects. The Board voted to limit new retail debt to \$10 million, with the remaining \$38.4 million to be used for Regional capital projects.

FINANCIAL CONSIDERATIONS

Authorizing \$55 million in bond proceeds is consistent with the total proposed transaction amount as it has been evaluated a number of times over the last several months. If the Board authorizes new money proceeds of \$47.8 million as opposed to \$55 million, the average annual debt service would reduce by approximately \$410,000 (based on current market conditions).

RECOMMENDATION

Staff recommends that the Board of Directors confirm that issuance of debt to provide \$55 million of proceeds to be allocated as follows: \$10 million for retail capital projects with the remainder (approximately \$45 million) allocated to regional capital projects.

EC/rp

M65



ITEM NO.
8.1

BOARD MEMORANDUM

DATE: June 11, 2020
TO: Board of Directors
FROM: Steve Cole *SC*
Assistant General Manager
SUBJECT: June 10, 2020 Water Resources and Watershed Committee Meeting

The Water Resources and Watershed Committee was held on Wednesday, May 13, 2020 at 6:00 PM via teleconference. In attendance were Committee Chair B.J. Atkins, Directors Edward Colley, William Cooper, Jeff Ford, E.G. "Jerry" Gladbach and Maria Gutzeit. Staff members present were Assistant General Manager Steve Cole, Conservation Manager Matthew Dickens, Associate Water Resources Planner Sarah Fleury, Administrative Analyst Cheryl Fowler, Board Secretary April Jacobs, Administrative Technician Eunie Kang, Director of Water Resources Dirk Marks, Director of Tech Services Cris Perez, General Manager Matthew Stone, Associate Water Resources Planner Rick Vasilopoulos, Associate Water Resources Planner Ernesto Velazquez and Principal Water Resources Planner Rick Viergutz. Members of the public were present. A copy of the Agenda is attached.

Item 1: Public Comment – There was public comment on Item Nos. 2 and 3.2.

Item 2: Recommend Authorizing the General Manager to Extend the Site Control Agreement between SCV Water and Alamo Springs, LLC through December 31, 2021 – Recommended actions for this item are included in a separate report being submitted at the July 7, 2020 regular Board Meeting.

Item 3: Water Resources Director's Report

- 3.1 Review of Watershed Recharge Feasibility Study** – Staff gave a presentation reviewing the Watershed Recharge Feasibility Study.
- 3.2 Review of Water Management Options to Enhance Reliability** – Staff presented a review of water management options to Enhance Reliability. The Committee recommended the presentation be made to the full Board at an upcoming meeting.

Item 6: Update on Conservation Activities and Performance – Staff presented an Update Conservation Activities and Performance.

Item 7: Committee Planning Calendar – The Committee reviewed the Planning Calendar.

The meeting adjourned at 8:18 PM.

Attachment

MBS

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Date: June 4, 2020

To: **Water Resources and Watershed Committee**
B.J. Atkins, Chair
Edward Colley
William Cooper
Jeff Ford
E.G. "Jerry" Gladbach
Maria Gutzeit

From: Steve Cole, Assistant General Manager 

The **Water Resources and Watershed Committee** is scheduled to meet via teleconference on **Wednesday, June 10, 2020 at 6:00 PM**, dial information is listed below.

**TELECONFERENCE ONLY
NO PHYSICAL LOCATION FOR MEETING**

TELECONFERENCING NOTICE

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number 1 (877) 309-2073 Access Code 234-784-093 or GoToMeeting by clicking on the link**

<https://global.gotomeeting.com/join/563561061>

without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to cfowler@scvwa.org or mailed to Cheryl Fowler, Administrative Analyst, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

MEETING AGENDA

<u>ITEM</u>	<u>PAGE</u>
1. Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2. * Recommend Authorizing the General Manager to Extend the Site Control Agreement between SCV Water and Alamo Springs, LLC through December 31, 2021	3
3. Water Resources Director's Report	
3.1 Review of Watershed Recharge Feasibility Study	
3.2 Review of Water Management Options to Enhance Reliability	
4. Update on Conservation Activities & Performance	
5. * Committee Planning Calendar	7
6. Adjournment	
* Indicates Attachment	
◆ Indicates Handout	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (Insert Name and Title), at (insert Phone Number), or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.


Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on June 4, 2020.

MBS



BOARD MEMORANDUM

DATE: June 16, 2020
TO: Board of Directors 
FROM: Eric Campbell
Chief Financial and Administrative Officer
SUBJECT: June 15, 2020 Finance and Administration Committee Meeting

The Finance and Administration Committee met at 6:00 PM on Monday, June 15, 2020 via teleconference. In attendance were Committee Chair Bob DiPrimio and Directors B. J. Atkins, Kathy Colley, Maria Gutzeit, R. J. Kelly and Dan Mortensen. Staff members on the call were Controller Amy Aguer, Assistant General Manager Steve Cole, Financial Analyst Darine Conner, Management Analyst Erika Dill, Sr. Management Analyst Kim Grass, Sr. IT Technician Jeff Herbert, Board Secretary April Jacobs, Administrative Technician Eunie Kang, Human Resources Supervisor Ari Mantis, Director of Finance and Administration Rochelle Patterson, Director of IT Cris Pérez, General Manager Matt Stone, and myself. Spring Canyon representatives Justin Rich, Matthew Villalobos and Carter Froelich were also present on the call, along with several members of the public. A copy of the agenda is attached.

Item 1: Public Comment – There was public comment.

Item 2: Discuss Establishment of a Community Facility (CFD) Policy for Spring Canyon Project – Staff and the Committee discussed establishing a CFD for the Spring Canyon Project and the Committee directed staff to continue the work with the developer and come back to Committee with a resolution to establish a CFD for a specific amount.

Item 3: Review Performance Metrics – Staff and the Committee reviewed performance metrics.

Item 4: Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2020/21 and Requesting Levy of Tax by Los Angeles County and Ventura County – Recommended actions for this item are included in a separate report being submitted at the July 7, 2020 regular Board meeting.

Item 5: Recommend Approval of a Resolution Authorizing July 2020 Water Supply Contract Payment – Recommended actions for this item are included in a separate report being submitted at the July 7, 2020 regular Board meeting.

Item 6: Recommend Approval of a Temporary Telecommuting Policy– Recommended actions for this item are included in a separate report being submitted at the July 7, 2020 regular Board meeting.

Item 7: Recommend Receiving and Filing of April 2020 Monthly Financial Report – The Committee reviewed the April 2020 Monthly Financial Report and recommended that the report be received and filed.

Item 8: Committee Planning Calendar – Staff and the Committee reviewed the FY 2020/21 Committee Planning Calendar.

Item 9: General Report on Finance and Administration Activities – Staff advised the Committee that efforts to resume progress on the FMIS (Financial Management Information System) project would soon continue after being halted due to Covid-19.

Item 10: Adjournment – The meeting was adjourned at 8:06 PM.

EC/ed

Attachment





Date: June 8, 2020

To: **Finance and Administration Committee**
Robert DiPrimio, Chair
B. J. Atkins
Kathy Colley
Maria Gutzeit
R. J. Kelly
Dan Mortensen

From: Eric Campbell
Chief Financial and Administrative Officer

The **Finance and Administration Committee** is scheduled to meet via teleconference on **Monday, June 15, 2020 at 6:00 PM**; dial-in information is listed below.

**TELECONFERENCE ONLY
NO PHYSICAL LOCATION FOR MEETING**

TELECONFERENCING NOTICE

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number (1 866 899 4679), Access Code 565-931-357** or **GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/565931357>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to **edill@scvwa.org** or mailed to **Erika Dill, Management Analyst**, SCV Water, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the SCV Water website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.


MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. Please complete and return a comment request form to the Committee Chair. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2. *	Discuss Establishment of a Community Facility District (CFD) Policy for Spring Canyon Project	5
3.	Review Performance Metrics	23
4. *	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2020/21 and Requesting Levy of Tax by Los Angeles County and Ventura County	31
5. *	Recommend Approval of a Resolution Authorizing July 2020 Water Supply Contract Payment	39
6. *	Recommend Approval of a Temporary Telecommuting Policy	43
7. *	Recommend Receiving and Filing of April 2020 Monthly Financial Report	49
8. *	Committee Planning Calendar	77
9.	General Report on Finance and Administration Activities	
10.	Adjournment	
*	Indicates attachments	
◆	To be distributed	



ITEM NO.
8.3

BOARD MEMORANDUM

DATE: June 19, 2020
TO: Board of Directors
FROM: Steve Cole 
Assistant General Manager
SUBJECT: June 18, 2020 Public Outreach and Legislation Committee Meeting

The Public Outreach and Legislation Committee met at 5:30 PM on Thursday, June 18, 2020 via web and teleconference. In attendance were Committee Chair Jerry Gladbach; Directors B. J. Atkins, Kathy Colley, R. J. Kelly, Gary Martin and Lynne Plambeck and; Public Information Officer Kathie Martin; Matt Stone, General Manager; Board Secretary April Jacobs, Administrative Technician Eunie Kang; Consultants Hunt Braly from Poole Shaffery, Consultants Dennis Albiani and Anthony Molina from California Advocates and Consultant Geoff Bowman from Van Scoyoc Associate. The public was present. A copy of the agenda is attached.

Item 1: Public Comments – There was public comment.

Item 2: Legislative Consultant Reports – Staff and the Committee reviewed the federal legislative report by Geoff Bowman, state legislative report by Dennis Albiani and Anthony Molina and local legislative report by Hunt Braly.

Item 3: Discussion: Changing Legislative Advocacy Contract Terms to 2-Year Contract – Recommended actions for this item are included in a separate report being presented at the July 7, 2020 regular Board meeting.

Item 4: Discussion: Social Media Plan – Goals and Objectives for 2020/21 – Recommended actions for this item are included in a separate report being presented at the July 7, 2020 regular Board meeting.

Item 5: Public Information Officer Activities – Staff and the Committee reviewed the following information: Monthly Outreach Matrix, Legislative Tracking Spreadsheet, Sponsorship Tracking Spreadsheet FY 2019/20 and FY 2020/21, Public Outreach Events Calendar 2020 and Public Outreach and Legislation Committee Planning Calendar 2020.

Item 6: Adjournment – The meeting adjourned at 6:52 PM.

Attachment



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Date: June 12, 2020

To: **Public Outreach and Legislation Committee**
Jerry Gladbach, Chair
B.J. Atkins
Kathy Colley
R.J. Kelly
Gary Martin
Lynne Plambeck

From: Steve Cole, Assistant General Manager *SC*

The **Public Outreach and Legislation Committee** is scheduled to meet via teleconference on **Thursday, June 18, 2020 at 5:30 PM**, dial information is listed below.

**TELECONFERENCE ONLY
NO PHYSICAL LOCATION FOR MEETING**

TELECONFERENCING NOTICE

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number 1-866-899-4679, Access Code 535-471-525** or **GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/535471525>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to **ekang@scvwa.org** or mailed to **Eunie Kang, Administrative**, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2.	Legislative Consultant Report:	
* 2.1	Van Scoyoc Associates	1
* 2.2	California Advocates	9
* 2.3	Poole & Shaffery	15
3. *	Discussion: Changing Legislative Advocacy Contract Terms to 2-Year Contract	19
4. *	Discussion: Social Media Plan – Goals and Objectives for 2020/21	41
5.	Public Information Officer Activities:	
* 5.1	Monthly Outreach Matrix	59
* 5.2	Legislative Tracking	61
* 5.3	Sponsorship Tracking FY 2019/20 and FY 2020/21	63
* 5.4	Public Outreach Event Calendar 2020	67
* 5.5	Committee Planning Calendar 2020	71
6.	Adjournment	
*	Indicates Attachment	
◆	Indicates Handout	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Eunie Kang, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on June 12, 2020



BOARD MEMORANDUM

DATE: June 15, 2020
TO: Board of Directors
FROM: Keith Abercrombie *KA*
 Chief Operating Officer
SUBJECT: Engineering Services Section Report

CAPITAL IMPROVEMENT PROJECTS (CIP) CONSTRUCTION

Project	Contractor	Contract Amount	Scheduled Completion	Notes
Magic Mountain Pipeline Phase 4	FivePoint/Toro Enterprises	\$3,378,855.72	10/1/2020	Construction is 90% complete.
Magic Mountain Pipeline Phase 5	FivePoint/Toro Enterprises	\$3,269,978.85	10/1/2020	Construction is 90% complete.
Magic Mountain Pipeline Phase 6A	FivePoint/Toro Enterprises	\$7,168,844.85	2/1/2021	Construction is 6% complete.
Magic Mountain Pipeline Phase 6B	FivePoint/Leatherwood Construction	\$4,568,687.07	TBD	Notice of Budget Approval for construction is being issued.
N Wells and Well Q2 Vessel Purchase	Evoqua Water Technologies, LLC	\$1,731,934	9/17/2020	All N Wells vessels were delivered and installed. Well Q2 vessels are scheduled for August 2020 delivery.
N Wells and Well Q2 Site Construction	Pacific Hydrotech Corp.	\$4,538,504	9/17/2020	Construction is 55% complete.
West Ranch Recycled Water Main Extension (Phase 2D)	Cedro Construction Inc.	\$3,112,332	9/26/2020	Construction is 35% complete.
Vista Canyon Recycled Water Main Extension (Phase 2B)	Ferreira Construction Co., Inc.	\$2,752,982	11/18/2020	Construction is 25% complete.

CAPITAL IMPROVEMENT PROJECTS (CIP) DESIGN

1. Replacement Wells – Kick-off meeting with Richard C. Slade and Associates for well design was held on May 16, 2019. Bid documents are complete. Virtual pre-bid meeting for well construction took place on April 14, 2020. Bids for Commerce Center Drive pipeline were received by FivePoint on April 17, 2020. Site visit was conducted on March 27, 2020. Bids were received on June 3, 2020. Staff is planning to request

for Board approval of funding the construction budget for the Commerce Center Drive pipeline at the September 1, 2020 Board meeting. Staff is reviewing four proposals for design of site preparation and infrastructure component received on May 20, 2020.

2. ESFP Wastewater Return and Sludge Collection System – Design plans and specifications are being finalized. The Operating Permit amendment application has been submitted to the State Water Resources Control Board Division of Drinking Water (DDW) for approval. DDW completed initial review of plans and specifications.
3. Magic Mountain Reservoir and Pump Station – Staff is preparing the California Environmental Quality Act (CEQA) documents. On March 26, 2020, staff issued the request for proposal for professional design services to five consulting companies for the reservoir. On April 15, 2020, three proposals were submitted. Staff is evaluating the final design proposals for the reservoir. Staff is finalizing the conceptual plan for the pump station and will be issuing a design RFP for the pump station.
4. Groundwater Treatment Improvements – Advisian is preparing the necessary National Contingency Plan documents and they are scheduled to be completed in summer 2020.
5. Castaic Conduit Bypass – Design is 90% complete. Staff is in the process of acquiring a pipeline easement from the City of Santa Clarita. Staff is also securing a permit from the California Department of Fish and Wildlife and is updating a Biology study for the site. A Vireo study was conducted on June 3, 2020.
6. Recycled Water Central Park (Phase 2A) – The project's Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) was adopted by the CLWA Board of Directors at its December 13, 2017 regular Board meeting. Design is on-hold pending resolution of recycled water permitting and regulatory issues.
7. Recycled Water Vista Canyon (Phase 2B) – On July 17, 2017, the Department of Water Resources (DWR) approved repurposing \$2.7 million in Proposition 84 Grant Funding from the Saugus Formation Dry Year Wells Project to the Vista Canyon Recycled Water Project. The CLWA Board of Directors adopted the MND/MMRP on November 20, 2017. Staff are working with geotechnical consultant to perform a field investigation to confirm feasibility of a nearby alternative tank site; field work is scheduled for June 2020. Staff prepared preliminary layout of tanks at alternate tank site. Tank design plans are on-hold pending outcome of geotechnical investigations.
8. Recycled Water South End (Phase 2C) – The Preliminary Design Report (PDR) has been completed. NCWD, as the CEQA Lead Agency, certified the recirculated MND on August 10, 2017. The project MND/IS was adopted by the CLWA Board of Directors on August 23, 2017. Plans and technical specifications are complete. Grant application for a Proposition 1 Grant was submitted the week of December 2, 2019. Agency is updating portion of CEQA.
9. Honby Parallel Phase 2 – Design is 90% complete. Staff is securing a permit from the California Department of Fish and Wildlife and is updating a Biology study for the site. A Vireo study was conducted on June 3, 2020.

DEVELOPMENT PROJECTS – DESIGN, CONSTRUCTION AND INSPECTION

Project Developer	Development Size	Infrastructure (Estimated at Build-out)	Schedule	Status
Skyline Ranch Pardee	1220 Dwelling Units	17 miles of pipelines, 3 pump stations, and 4 tanks.	Construction of Phase 1 backbone and in-tract pipelines were completed in fall 2019. Phase 1 pump station is online. Construction of Phase 1 Skyline Ranch Zone tanks are to be completed by summer 2020. Schedule for Phase 2 facilities is being prepared.	Phase 1 backbone/in-tract pipelines are complete with ongoing meter installations by developer. Construction of Phase 1 Skyline Ranch tanks are 75% complete. Developer is currently bidding the construction of tank site grading/piping. Construction of Phase 2 pipelines in Sierra Highway are 19% complete. Staff is preparing a revised schedule for Phase 2 facilities based on curtailed plan for buildout by developer.
Vista Canyon JSB Development	1100 Dwelling Units	5 miles of potable and recycled pipelines.	Construction of Phase 1 Potable and Recycled Water Systems are complete. Construction of Phase 2 is under way with completion by developer expected in June 2020.	Construction of Phase 1 and Phase 2 pipelines are substantially complete, pending tie-ins, punch list items, and easements.
Sheriff Station City of Santa Clarita	44,300 Square Feet	1 mile of pipeline.	Construction of main pipeline was completed November 2019, with temporary bypass crossing over LADWP aqueduct. The permanent undercrossing will be scheduled for bidding pending LADWP's approval of undercrossing design.	Staff are working with design and geotechnical consultants to address LADWP's comments on undercrossing design.

Project Developer	Development Size	Infrastructure (Estimated at Build-out)	Schedule	Status
Mission Village Phase 1 FivePoint	3138 Dwelling Units	6.9 miles of new pipeline, 1 pressure reducing station (Petersen), 2 booster stations (Petersen potable & recycled), 1 booster station upgrade (Magic Mtn.), and 3 tanks (Petersen potable & recycled and Magic Mtn. No. 2 potable).	Magic Mountain Tank No. 2 to be constructed by August 2020. Petersen Tanks and Booster Stations to complete design by August 2020.	Magic Mountain Tank No. 2 and DS 542 recycled and potable water pipelines are on-hold. Phases 1A, 1B, 1C, 1D, and in-tract potable and recycled water pipelines are in construction. Well 206/207 pipe relocation is on hold until Winter 2020. Petersen potable and recycled water tanks and booster stations are under design.
Landmark Village (Tract 53108) FivePoint	1444 Dwelling Units	3.5 miles of piping pressure reducing station, 2MG Zone IA Tank, and 2 Hwy 126 crossings.	TBD.	Design is on-hold.
Needham Ranch Trammell Crow Co.	2,550,000 Square Feet Industrial and Commercial	4 miles of pipelines, 1 pump station, 2 tanks, and 2 pressure reducing stations.	Phase 1 construction is substantially complete. Phase 2 facilities is TBD.	Phase 1 tank, pump station and pipeline construction are substantially complete. Phase 2 contract agreement was signed May 4, 2020. Developer has submitted Phase 2 pipeline plans for Agency review.
Castaic High School Rasmussen	250,000 Square Feet	2 miles of pipelines, 1 tank, and 1 pump station.	Construct facilities to meet scheduled school opening in fall 2019.	Construction is complete except for punch list items. Easement documents are being prepared.
Spring Canyon Tract (48086)	492 Dwelling Units	1 tank, 1 pump station, and 1 pressure reducing valve, Mammoth Lane upgrades and lift station upgrades.	Mammoth Lane upgrades must be complete prior to commencement of development.	Design of in-tract pipelines, tanks and pump station are complete.
Aidlin Hills Tract (52796) Lennar	102 Dwelling Units	2 tanks, 1 pump station, ±7670' of potable pipelines, and 9 public fire hydrants.	TBD.	Project is on-hold by developer.

MISCELLANEOUS PROJECTS – DESIGN, CONSTRUCTION AND INSPECTION

Project / Facility	Scope of Work / Details	Status
College of the Canyons Valencia Campus	Relocation of approximately 1,015' of 16" pipeline.	Pipeline construction is complete and in service. COC is preparing easement.
Sprint cell sites	Sprint is looking to install new facilities at multiple Agency locations.	Sprint is interested in 8 new locations at various Agency locations.
AT&T cell sites	Upgrades at Princess tanks.	AT&T / Crown Castle is working on plans to upgrade their facilities.
T-Mobile cell sites	Antennas swap at Newhall tank 2 and Pinetree tank 3.	Pre-construction meetings have been completed. Waiting on T-Mobile to schedule work.
Verizon cell site	Cell tower at Newhall tank 2.	Verizon pulled plans and is going to redesign.
Fire Flow Tests		May 2020 SCVWA inspection staff completed 2 fire flow requests.


FACILITY CAPACITY FEES (FCFs) AND CONNECTION FEES

Month	Regional	Distribution	Total
July 2019	\$498,300	\$109,260	\$607,560
August 2019	\$237,014	\$42,404	\$279,418
September 2019	\$584,945	\$150,175	\$735,120
October 2019	\$184,188	\$39,586	\$223,774
November 2019	\$442,429	\$68,086	\$510,515
December 2019	\$455,686	\$73,639	\$529,325
January 2020	\$355,971	\$79,602	\$435,573
February 2020	\$506,731	\$94,166	\$600,897
March 2020	\$385,134	\$55,016	\$440,150
April 2020	\$309,062	\$36,678	\$345,740
May 2020	\$259,579	\$62,192	\$321,771
FY 2019/20 to Date	\$4,219,039	\$810,804	\$5,029,843
FY 2019/20 Budget	\$8,500,000	\$2,821,500	\$11,321,500

M65



BOARD MEMORANDUM

DATE: June 15, 2020
TO: Board of Directors 
FROM: Eric Campbell
Chief Financial and Administrative Officer
SUBJECT: Finance, Administration and Information Technology Section Report

FINANCE & ADMINISTRATION

Significant Upcoming Items:

Staff are preparing for the interim FY 2019/20 audit. Due to COVID-19, LSL (Lance, Soll & Lunghard, LLP) will be conducting the audit remotely. SCV Water's fiscal year-end audit is scheduled during October 2020.

The Financial Management Information System (FMIS) Project will kick-off this month after being temporarily paused due to the COVID-19 delay. The FMIS project team, comprised of designated Finance, IT and HR staff, will be committed to the Core Team over the next 12 to 16 months to implement Oracle's Cloud Fusion software. Their positions, where needed, are being back-filled by temporary staff. Subject Matter Experts (SMEs) from other departments will be brought in throughout the design and implementation of the Oracle software. This implementation will include Agency-wide staff training. Emtec will provide post go-live support.

Staff continues to work towards the integration of all four divisions' accounting. An intermediate step will be to move the Valencia Water Division's accounting work from MS Great Plains to Sage, the software that the Newhall Water Division currently uses. This will make it possible for Valencia Water Division to begin using a governmental, enterprise-basis chart of accounts. (Valencia Water Company was regulated by the Public Utilities Commission (PUC). Therefore, they are currently using a PUC-basis chart of accounts.)

Staff is collaborating with the Building and Grounds Supervisor in developing the scope of work for the Asphalt Resurfacing contract to be performed at the Rio Vista location.

Ongoing basis – Staff continues to review and approve Certificates of Insurance, ensuring that the insurance limits conform with the Agency's insurance requirements.

CUSTOMER SERVICE

Key Accomplishments/Activities:

Staff continues its work related to Advanced Metering Infrastructure (AMI) integration with the Santa Clarita Division's customer billing system.

Staff continues working on work flow modifications as required by the new Customer Service Policy and SB 998.

Staff continues its work to migrate Valencia Division's bill print services to Infosend. Once migrated, Valencia customers will be able to pay their bills by cash at CVS and 7-11 retail stores via Pay Near Me. Newhall Division customers currently have this payment option.

Staff continues to sustain all essential customer services amidst the COVID-19 health crisis.

All customers received the 2020 Consumer Confidence Report (CCR) Notice via bill insert. Customers who receive their bills electronically received the Notice by email powered through Constant Contact, a platform that manages email contacts. Undeliverable emails and those who had previously opted-out of Constant Contact email campaigns were mailed a paper copy of the Notice. Staff will track and process customer requests for a paper copy of the 2020 Water Quality Report.

Staff continues to work with the Newhall Division's billing system and Water Efficiency Target (WET) vendors to complete their integration. Once fully integrated, the Newhall back of bill will display water usage and target data.

Significant Upcoming Items:

Staff is preparing for the resumption of applying Late Fees and Disconnections for Nonpayment as of July 1, 2020. Late Fees and Disconnections for Nonpayment were temporarily suspended due to the COVID-19 health crisis.

HUMAN RESOURCES

Key Accomplishments/Activities:

Staff is currently recruiting for the position of Civil Engineer and Treatment Plant Operator.

Staff completed recruitment for Accounting Manager and Chief Engineer.

Recruitment is on hold for Production Operator.

Staff distributed and informed employees of the new Lactation Accomodation Policy and other updates on various Employee Manual policies.

Staff is continuing to assist employees with COVID-19 issues and participates in weekly meetings with management to discuss any COVID-19 concerns, as well as implementing Phase 2 of returning most employees back at work. Staff also attended several webinars on the COVID-19 pandemic.

Staff is continuing to work on the Agency's comprehensive Classification and Compensation Study with CPS HR Consulting. The Board received a presentation on the status of the project at its regular June 2, 2020 meeting. Anticipated draft reports from CPS are expected by the end of June 2020.

Staff worked with the Agency's Health and Dependent Care FSA provider, IGOE, to modify its plan document to allow current participants to adjust their annual election amounts due to shutdowns caused by COVID-19, in accordance with new IRS Guidelines.

Staff has started the review of the annual performance evaluations to ensure objectivity, fairness and accuracy. Staff will implement any merit increases resulting from the reviews at the end of June 2020.

Staff attended the ACWA/JPIA webinar – *Returning to Work After Sheltering in Place*, on May 19, 2020. Guest panelists included representatives from the Cucamonga Valley Water District, Paradise Irrigation District and the South Coast Water District.

Staff attended the monthly Safety Committee Meeting on June 3, 2020 via TEAMS, an online meeting platform.

Significant Upcoming Items:

Track and complete Prevention of Sexual Harrassment Training for all Employees and new hires for compliance.

Staff will be participating in the Core Team to implement the Human Capital Management (HCM) modules of the Finance System.

Staff will assist with updating the Conflict of Interest Code coming up this fall.

TECHNOLOGY SERVICES

Key Accomplishments/Activities:

IT has completed Avenue Rockefeller office server consolidation. Application servers have all been relocated to Rio Vista.

Agency SharePoint (known as Aquifer) has been fully deployed to all personnel. It is being leveraged by various Departments to share and access collaborative data. SharePoint will replace traditional mapped network file folders.

IT supported the first all-employee virtual meeting using Teams Live Events.

Significant Upcoming Items

Paused due to COVID-19: Ongoing – GIS team continues to collect GPS data for wells, boosters and other facilities.

Paused due to COVID-19: Ongoing – GIS team is georeferencing easement documents from predecessor organizations to be deployed and accessible through the future SharePoint.

Paused due to COVID-19: The IT team is working towards completing an assessment of workstation operating system and is scheduling to upgrade all Windows 7 systems to Windows 10.

Ongoing - The GIS team is developing a new server to be hosted at Rio Vista and feed remote sites. This will improve workflow and data response across the Agency.

The GIS team is kicking off system architecture review to determine best practices and support future growth.

The IT team will begin a final mobile device management (MDM) campaign to transition the remaining mobile devices into the system.

EC

MBS

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BOARD MEMORANDUM

DATE: June 15, 2020
TO: Board of Directors
FROM: Keith Abercrombie 
 Chief Operating Officer
SUBJECT: Treatment, Distribution, Operations and Maintenance Section Report

The Treatment, Distribution, Operations and Maintenance Section (TDOMS) provides reliable and high-quality water through rigorous preventative maintenance programs and timely response to corrective action maintenance, routine inspections and maintenance of each facility is part of the overarching goal of TDOMS. Below is a discussion on these activities for the month of May 2020.

TREATMENT OPERATIONS AND MAINTENANCE

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Rio Vista Water Treatment Plant (RVWTP)
- Rio Vista Intake Pump Station (RVIPS)
- Earl Schmidt Filtration Plant (ESFP)
- Earl Schmidt Intake Pump Station (ESIPS)
- Saugus Perchlorate Treatment Facility (SPTF)
- Castaic and Pitchess Pipelines
- Recycled Water Pump Station
- Rio Vista Valve Vault No. 1
- Saugus Well 1
- Sand Canyon Reservoir
- Sand Canyon Pump Station (SCPS)

Preventative and Corrective Maintenance Work Order Summary

Work Orders	May 2020	FYTD 2019/20
Corrective Maintenance	21	211
Preventative Maintenance	83	1,214
Key Action Items Completed:		

Work in Progress – Treatment

- Distribution System – Valve exercising and repairs underway
- Distribution SCADA system – Creation of new distribution SCADA system consolidating the three systems into one
- RVWTP – Replace chlorine scrubber
- Q2 Well – Installing new Sodium Hypochlorite pumps, Ammonia pumps and SCADA control for Q2 well treatment
- N Wells – Installing new SCADA panel

- RVWTP – Paint Filter building Module 1 piping and equipment
- SCPS – Repair hydraulic actuator on pumps No. 1 and No. 3
- ESFP – Replacing clarifier screens
- ESIPS – Rehab intake pumps No. 4 and No. 5

Completed Work

- RVWTP and ESFP – Reservoirs inspected
- RVWTP – Dive inspection of Reservoirs
- ESFP – Wired new generator transfer switch

BUILDINGS AND GROUNDS

An integral part of the TDOMS is maintaining the aesthetic quality, functionality and safety of the various office facilities and grounds. Staff worked on projects based on the needs of the various locations.

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Earl Schmidt
- Golden Triangle
- Pine Street
- Rio Vista
- Rockefeller
- Summit Circle

Corrective Maintenance Work Order Summary

Work Orders	May 2020	FYTD 2019/20
Corrective Maintenance	58	695

Work in Progress

- Flagpole – Board packet was submitted to the Summit Circle HOA Board and has been approved. The packet is now in the review process – Packet has been approved/scheduling work to be done
- The bids for the Rockefeller HVAC project have been received and the Agency is in the planning process for the installation – Ongoing
- Re-lamp ESIPS outside building lights with new L.E.D. lights
- Install document mailbox for Rockefeller location
- Re-lamp outdoor pole lights in maintenance yard with L.E.D. lights

Completed Work

- Worked with EMCOR on HVAC Metasys system to re-map computer program
- Replaced artificial turf with walkway pavers at the Rockefeller location
- SCV Water Janitorial Contract done, Valley Maintenance Corp will start at the end June 2020.
- Chiller yearly service flush and cleaning of coils

DISTRIBUTION OPERATIONS AND MAINTENANCE

General operational and maintenance activities include:

- Valve exercising
- Fire hydrant maintenance
- Air and vacuum valve maintenance
- Blow off maintenance
- Meter reading

- Meter change-outs
- Control valve maintenance

In addition to routine operational and maintenance activities, there are a variety of other projects.

Meter Change-out Summary

NWD

Meter Size	May 2020	Quantity FYTD 2019/20
3/4"	19	333
1"	6	40
1 1/2"		5
2"		12
>2"		

SCWD

Meter Size	May 2020	Quantity FYTD 2019/20
3/4"	28	1,062
1"	15	281
1 1/2"	3	15
2"		12
>2"		38

VWD

Meter Size	May 2020	Quantity FYTD 2019/20
3/4"	279	3,249
1"		67
1 1/2"		29
2"	0	123
>2"	2	17

Distribution System Leak Summary

NWD – Approx. 9,679 Service Connections

Leak Type	May 2020	FYTD 2019/20
Service Leaks	2	32
Main Leaks		4

SCWD – Approx. 31,218 Service Connections

Leak Type	May 2020	FYTD 2019/20
Service Leaks	4	74
Main Leaks		16

VWD – Approx. 29,974 Service Connections

Leak Type	May 2020	FYTD 2019/20
Service Leaks	7	72
Main Leaks	1	11

Work in Progress

- AMI Infrastructure installed, programming and customer service integration underway
- Placerita PRV Station – Rehabilitation project underway

Completed Work

- Ebelden Ave – Pipeline Replacement
- Pilot AMI Program – Valencia Industrial Center
- Large Meter Replacement – Magic Mtn and College of the Canyons
- Wildwood Road – Pipeline Project

PRODUCTION OPERATIONS AND MAINTENANCE

In addition to the general operation and maintenance of the production facilities, there are a variety of other projects within the Production Department.

Work in Progress

- Castaic HS Tank – Permit amendment received, added to sampling schedule, punch list remains
- Castaic HS Booster – Operational, punch list remains
- SC-12 – Mechanical and facility construction complete – Block wall and floor construction underway, estimated completion June 26, 2020, power estimated at site beginning of August 2020
- Seismic Valves Installation – Equipment underway, work being scheduled
- Pump Drive Replacement Program – Replacements on an as-needed basis
- Well E17 – Facility construction nearly complete, SCE energized and start-up completed, awaiting DDW approval of permit amendment
- Carnegie Booster Station – Meter pump and motor replacement completed, pump 19 – replacing broken suction valve
- Princess Tanks No. 1 and No. 2, exterior recoats – Estimated completion June 2020
- MagMeter/ModBus conversions/replacements underway at 15 well and booster sites; will provide true values to SCADA rather than formulaic estimates – Equipment received, scheduling work

Completed Work

- Dean tanks No. 1 and No. 2 – Installed Kasco mixer
- Presley Booster Station – Site rehab, parts installed
- Carnegie Booster Station – Meter pump and motor replacement, pump 18
- Tank overflow air gap modifications made at 35 tanks

Water production summary by Division and Source is provided in the table below.

SCV Water Production Summary (Acre-Feet)

Division	Groundwater May 2020 (AF)	Imported Water May 2020 (AF)	*Total Production May 2020 (AF)	Groundwater FYTD 2019/20 (AF)	Imported Water FYTD 2019/20 (AF)	*Total Production FYTD 2019/20 (AF)	Recycled Water Production FYTD 2019/20 (AF)
NWD	523	408	931	4,833	3,102	7,935	NA
SCWD	418	2,176	2,594	4,383	18,451	22,834	NA
VWD	680	2,171	2,851	7,494	17,507	25,001	427
*SCV Water Totals	1,621	4,755	6,376	16,710	39,059	55,770	427
Percent	25%	75%		30%	70%		

* Displayed totals may vary due to rounding

SCV Water Regional Raw Water and Wholesale Summary (Acre-Feet)

Source	May 2020 (AF)	FYTD 2019/20 (AF)
Wholesale (LA36)	.28	6.98
Raw Water (RVWTP)	4,801	24,743
Raw Water (ESTP)		14,428
Wells (Saugus 1 & 2)	249	2,832

WATER QUALITY

Water Quality Complaints

NWD

Type of Complaint	May 2020	# of Complaints FYTD 2019/20
Hardness		1
Odor		7
Taste		1
Color	1	2
Air		2
Suspended Solids		
Totals	1	13

SCWD

Type of Complaint	May 2020	# of Complaints FYTD 2019/20
Hardness		2
Odor	3	9
Taste		
Color		4
Air		10
Suspended Solids		2
Totals	3	27

VWD

Type of Complaint	May 2020	# of Complaints FYTD 2019/20
Hardness		1
Odor	4	15
Taste		
Color	1	5
Air		12
Suspended Solids		3
Totals	5	36

Heterotrophic Plate Count Samples

NWD

Total # of HPCs Collected May 2020	# of HPCs Collected FYTD 2019/20
2	8

SCWD

Total # of HPCs Collected May 2020	# of HPCs Collected FYTD 2019/20
2	42

VWD

Total # of HPCs Collected May 2020	# of HPCs Collected FYTD 2019/20
1	29

PERCHLORATE CONTAMINATION PROGRAM MANAGEMENT

The California Environmental Laboratory Accreditation Program (ELAP) has received State Board approval for new laboratory certification requirements, which include implementation of new laboratory quality assurance requirements. If the remaining bureaucratic steps are completed as scheduled, the new regulations take effect on October 1, 2020, but there is a 3 year implementation window to complete the new requirements. The new regulations primarily add a large number of documentation requirements to laboratory operations, and additional expenses related to accreditation and auditing requirements

As a result of the detection of perchlorate at Well V-201, modifications are being made to the Department of Toxic Substances Control (DTSC) Remedial Action Plan (RAP) and the perchlorate project DDW 97-005 Engineering Report. A perchlorate removal facility has been constructed and resumption of Well V-201 service will occur following successful completion of testing and State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) approval. Until DDW approval is obtained, the perchlorate removal system is operating, and the treated water is being discharged to the Santa Clara River.

In late December 2017, perchlorate was detected at Well V-205 just above the maximum contaminant level for drinking water of 6 ppb. A confirmation sample taken in March 2018 indicated a level of 8.1 ppb. The well was previously taken out of service in 2012. Staff is determining the course of action to pursue to return the well to service and potential cost recovery under the terms of the Settlement Agreement.

In May 2019, for the first time since 2005, perchlorate was detected in Alluvial Aquifer Well Q-2 at the maximum contaminant level of 6 µg/L. No drinking water quality standards were violated, but the well was removed immediately from service. Monthly water quality monitoring will continue during the idle period. The most recent sample taken during February 2020, when the well was offline, had a perchlorate level of 15 µg/L. Design has been completed on retrofitting treatment vessels. Bids to supply new treatment vessels were received on December 9, 2019 and a contract was awarded to Evoqua Water Technologies, LLC on December 12, 2019. Six bids for the site work were received on February 7, 2020 and a contract was awarded to Pacific Hydrotech Corp. on February 9, 2020.

PFAS

In May 2019, initial sampling for PFAS substances occurred and results were received. One well (Valley Center) exceeded Division of Drinking Water Interim Response Level of 70 ng/L and was shut off. Other wells exceeded the Interim Notification Levels for PFOS and PFOA. This information was presented to the SCV Water Board on June 4, 2019. PFAS sampling for the second quarter was done in August 2019 with results received in September and October 2019. PFAS sampling for the third quarter is being done in February 2020 with results expected in March 2020. In February 2020, the State Water Resources Control Board Division of Drinking Water issued new response levels; 10 parts per trillion (ppt) for perfluorooctanoic acid (PFOA) and 40 ppt for perfluorooctanesulfonic acid (PFOS.)

WATER QUALITY LABORATORY

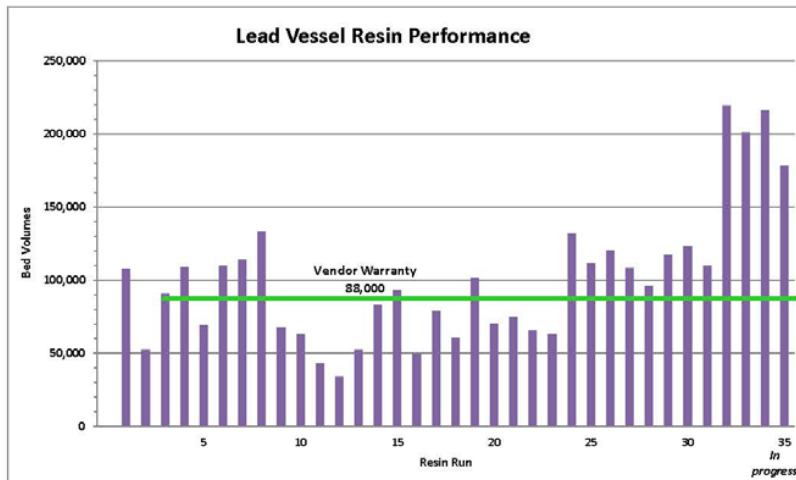
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**Saugus Perchlorate Treatment Facility
Resin Usage Summary
Based on Time to Breakthrough**

Resin Run Number	Fill Date	Breakthrough Date*	Days	Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lead)		
										MG	AF	BVs
1	5/3/10	8/25/10	115	253	776	107,310	*	*	*			
2	9/8/10	11/8/10	62	120	368	52,289	\$ 105,728	\$ 2.02	\$ 287	373	1,144	159,599
3	12/10/10	3/26/11	107	239	735	90,841	\$ 116,458	\$ 1.27	\$ 157	359	1,103	143,130
4	5/5/11	8/9/11	97	288	893	108,745	\$ 112,255	\$ 1.03	\$ 127	527	1,618	199,586
5	8/17/11	10/14/11	59	180	554	89,941	\$ 112,255	\$ 1.83	\$ 203	468	1,437	177,888
6	11/8/11	4/10/12	157	288	893	109,850	\$ 112,048	\$ 1.02	\$ 127	468	1,437	178,790
7	4/20/12	7/18/12	88	280	860	113,905	\$ 112,048	\$ 0.98	\$ 130	568	1,743	223,754
8	7/11/12	11/05/12	118	349	1,070	133,044	\$ 112,048	\$ 0.84	\$ 105	629	1,930	246,949
9	11/16/12	1/10/13	56	177	544	67,744	\$ 112,258	\$ 1.86	\$ 206	526	1,614	200,788
10	1/10/13	3/10/13	60	165	505	62,836	\$ 43,567	\$ 0.69	\$ 85	342	1,049	130,579
11	3/19/13	5/4/13	47	112	344	42,769	\$ 118,213	\$ 2.76	\$ 344	276	849	105,609
12	5/8/13	8/15/13	39	95	293	33,577	\$ 141,989	\$ 4.23	\$ 485	207	637	76,346
13	6/10/13	8/20/13	72	179	551	52,099	\$ 118,212	\$ 2.27	\$ 215	275	844	85,670
14	9/12/13	11/30/13	80	217	667	83,031	\$ 118,212	\$ 1.42	\$ 177	397	1,218	135,130
15	11/21/13	2/9/14	81	246	755	92,790	\$ 118,212	\$ 1.27	\$ 157	463	1,422	175,821
16	2/24/14	3/31/14	36	128	393	48,854	\$ 105,494	\$ 2.16	\$ 269	374	1,148	141,644
17	4/28/14	8/6/14	103	205	629	78,423	\$ 105,494	\$ 1.35	\$ 168	333	1,022	127,277
18	8/21/14	12/3/14	105	158	485	60,237	\$ 105,494	\$ 1.75	\$ 218	363	1,114	138,660
19	12/4/14	3/16/15	103	266	816	101,458	\$ 105,494	\$ 1.04	\$ 129	424	1,301	161,695
20	3/17/15	5/28/15	73	184	565	70,380	\$ 105,494	\$ 1.50	\$ 187	450	1,381	171,838
21	5/29/15	8/3/15	67	195	598	74,610	\$ 105,494	\$ 1.41	\$ 176	379	1,163	144,990
22	8/4/15	10/15/15	73	171	525	65,484	\$ 105,494	\$ 1.81	\$ 201	366	1,123	140,094
23	10/16/15	12/8/15	54	165	506	62,988	\$ 105,494	\$ 1.67	\$ 208	336	1,031	128,472
24	12/9/15	3/31/16	114	346	1,062	131,983	\$ 105,494	\$ 0.80	\$ 99	511	1,568	194,971
25	4/1/16	7/7/16	98	291	893	111,167	\$ 105,494	\$ 0.95	\$ 118	637	1,955	243,150
26	7/8/16	10/17/16	102	314	964	119,919	\$ 105,494	\$ 0.88	\$ 109	605	1,857	231,086
27	10/21/16	1/25/17	97	283	869	107,984	\$ 105,494	\$ 0.98	\$ 121	597	1,832	227,903
28	1/26/17	4/18/17	83	252	773	96,192	\$ 105,494	\$ 1.10	\$ 136	535	1,642	204,176
29	4/25/17	8/5/17	103	306	939	116,938	\$ 105,494	\$ 0.90	\$ 112	558	1,713	213,130
30	8/11/17	1/3/18	146	322	988	122,845	\$ 105,494	\$ 0.88	\$ 107	628	1,927	239,783
31	1/16/18	6/9/18	145	289	887	109,395	\$ 105,494	\$ 0.96	\$ 119	611	1,875	232,240
32	6/18/18	12/24/18	190	574	1,762	219,207	\$ 105,494	\$ 0.48	\$ 60	863	2,649	328,602
33	12/13/18	6/10/19	180	525	1,611	200,536	\$ 105,494	\$ 0.53	\$ 65	1,099	3,373	419,743
34	6/11/19	12/30/19	203	566	1,737	216,073	\$ 105,494	\$ 0.49	\$ 61	1,140	3,499	435,280
35	12/18/19	6/6/20	172	466	1,430	178,175				991	3,041	378,711
Total			3,485	9,195	28,221	3,512,616	\$3,556,889	NA	NA	17,679	54,260	6,742,862
Average			97	267	788	98,072	\$107,786	\$ 1.10	\$ 136.73	491	1,506	187,182

* Breakthrough defined as Lead Vessel effluent reaching 6 µg/L
* Initial resin delivery was included in construction contract

Runs 1-2 had 315 cubic feet of resin
Runs 3-11 had 350 cubic feet of resin + 180 cubic feet of anthracite
Run 12 has 434 cubic feet of resin + 180 cubic feet of anthracite
Runs 13-present had 350 cubic feet of resin + 180 cubic feet of anthracite

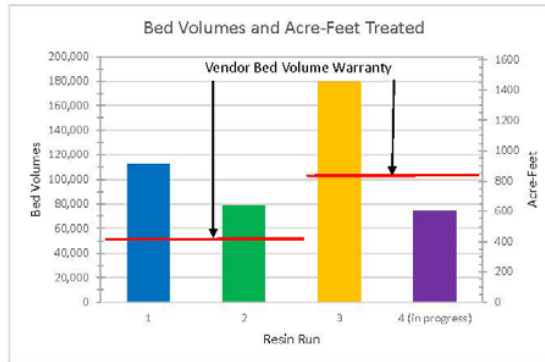


**V-201 Perchlorate Treatment Facility
Resin Usage Summary**

Based on Time to Breakthrough

Resin Run Number	Fill Date	Breakthrough Date+	Days	Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lag)			
										MIG	AF	BVs	
1	11/3/2017	4/19/2018	168	297	912	112,498	\$188,355	\$1.67	\$207				
2	5/7/2018	9/17/2018	134	210	644	79,476	\$105,494	\$1.33	\$164	507	1,556	191,973	
3	9/24/2018	11/4/2019	407	474	1454	179,465	\$105,494	\$0.59	\$73	684	2,098	258,941	
4 (in progress)	11/12/2019	6/1/2020	203	197	605	74,620	\$108,162	-	-	671	2,059	254,085	
Total				912	1,178	3,615	446,058	\$507,505		1,862	5,713	704,999	
Average				228	294	904	111,515	\$126,876	\$1.20	\$147.66	621	1,904	235,000

+ Breakthrough defined as Lead Vessel effluent reaching 6 ug/l
 Runs 1 & 2 had 353 cubic feet of resin (PRS-2) + 180 cubic feet of anthracite
 Runs 3 - present had 353 cubic feet of resin (PRS Plus) + 180 cubic feet of anthracite



SAFETY/EMERGENCY/RISK MANAGEMENT

A safe and healthful work environment is a critical component to the mission and values of SCV Water. Throughout the reporting month, several routine safety related training, inspections, and various other items were completed. The Safety Department continues to integrate health and safety programs for SCV Water. Some of the items completed and currently in progress are as follows:

Work in Progress

- New combined Safety Data Sheet (SDS) Program
- Creating a combined SCV Water Health and Safety Manual by using the components and information from each location

Completed Work

Inspections

Monthly Inspections

- Underground storage tank (UST) designated operator
- Aboveground storage tank (AST) inspection
- Fire extinguishers
- Emergency eye-wash/shower stations
- Self-Contained Breathing Apparatus (SCBA) units
- Automated External Defibrillator (AED) units

Incident Data

- There was one recordable injury in May 2020
- There were no lost workdays in May 2020

Safety Training

- Tailgate meetings took place at each location in May 2020
- Respiratory training and fit testing took place in May 2020
- Excavation training took place in May 2020
- Online safety training took place in May 2020 on COVID-19

Safety Committee

- The next Safety Committee meeting will be held on June 3, 2020

MBS



BOARD MEMORANDUM

DATE: June 15, 2020
TO: Board of Directors
FROM: Steve Cole *SC*
 Assistant General Manager
SUBJECT: Water Resources and Outreach Section Report

Key Accomplishments

Water Resources

- Several consultant contracts are underway for CEQA related work, including a Biological Assessment Report for the for the Valley Center Well PFAS treatment project, an addendum to the Phase 2C Recycled Water Pipeline MND, two EIR Addendums for the Emergency and Operational Storage Reservoir at Magic Mountain, and the Honby Pipeline project, as well as updated environmental studies for the Castaic Conduit Project, Conservatory Garden, and cultural and biological monitoring for construction of the Phase 2D recycled water pipeline.
- DWR released the Draft Recommended Funding List for the Prop 1 Round 1 IRWM Implementation Grant and recommends USCR IRWM be funded at \$10,582,640 (100% its request). The USCR IRWM is the only region within our funding area to be recommended for 100% funding of its request. During the public comment period, the Greater LA IRWM sent a comment letter to DWR seeking additional funds for its grant award. The draft award to Greater LA IRWM provided for approximately 50% of its funding request. Staff is checking in with DWR from time to time on this issue. The draft funding recommendation for USCR IRWM includes:
 - Valencia Water Reclamation Plant Advanced Water Treatment Facility Enhanced Membrane System Project -- \$3,000,000
 - Hasley Canyon Park Stormwater Capture Project – \$1,000,000
 - Newhall Memorial Park Stormwater Retrofit Project – \$3,000,000
 - Mapping and Managing Invasive Weeds in the SCR Watershed – \$365,840
 - SCV Water Recycled Water Project Phase 2C – \$3,000,000
 - Grant Administration – \$216,000
- Progress continues to be made on the Groundwater Recharge Feasibility Studies overseen by staff. The geophysical survey was completed at the Old Castaic School Site and subcontractor Ramboll provided a report of their findings. The results state that there is recharge capacity at the site. However, it is recommended that the findings be verified by infiltration tests.

Conservation

- Progress continues to be made on the “Where Your Water Comes From” exhibit. The exhibit will demonstrate the State Water Project and will include interactive education activities in support of

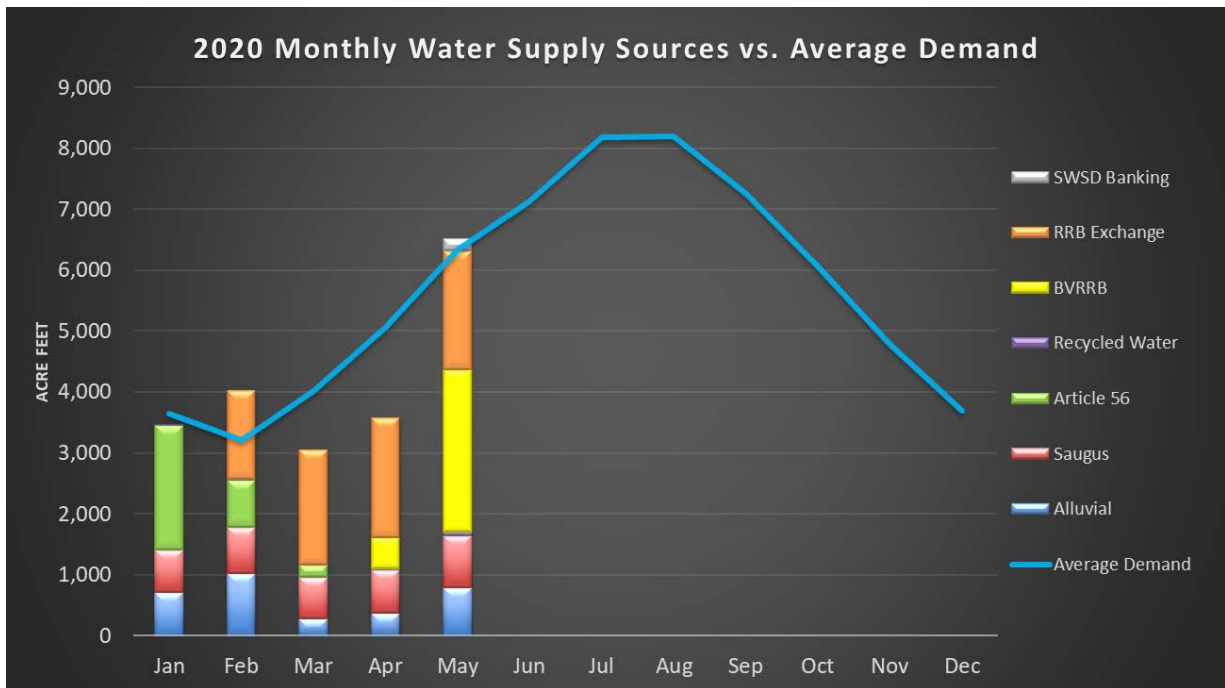
current education efforts. Conservation staff, in collaboration with SCV Water’s educators, are working with an exhibit design consultant to integrate the model within the updated garden space.

Outreach and Legislation

- The Annual Consumer Confidence Report (CCR), also known as the Annual Water Quality Report, was posted on our website in English and Spanish in May 2020. The notice of availability was distributed via mail and email the first week of June 2020. The CCR was promoted with a legal ad, press release, social media post, Inside SCV (July 2020) article, and May/June 2020 customer bill messages.
- Coordinated with the internal and consultant GSA teams to facilitate a Stakeholder Advisory Committee meeting focused on the first draft tech memos for the Groundwater Sustainability Plan.

WATER RESOURCES

Water Demand and Supply

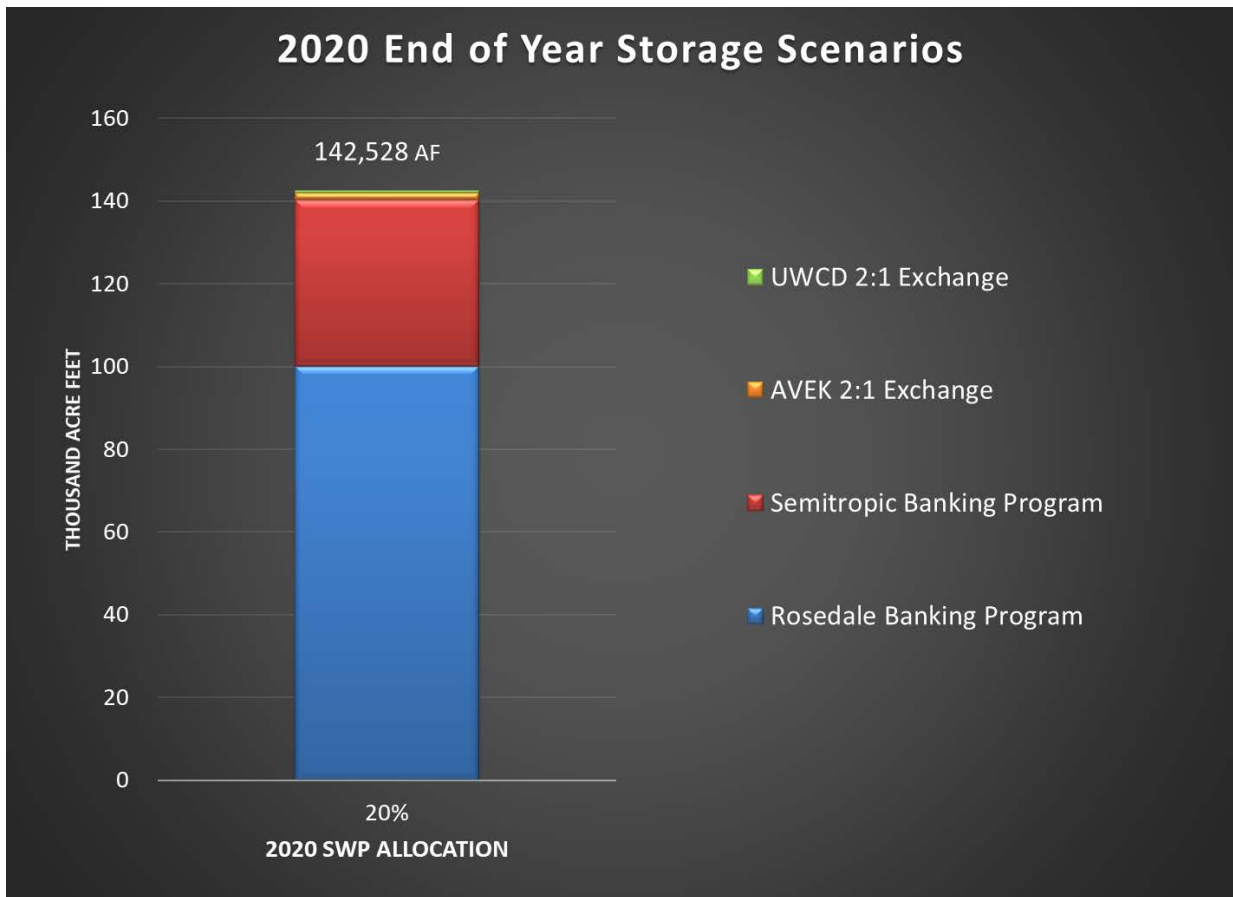


Note: Combined Jan/Feb 2020 precipitation was less than one-half inch, resulting in higher demand. March 2020 precipitation was nearly twice the average at 4.9 inches of rain and April precipitation was almost four times the normal average, resulting in lower demands. Overall the state has been very dry, resulting in a low allocation. In February 2020, SCV Water began utilizing Dry Water Year Supplies. The graph above shows average monthly demand in comparison to the 2020 supplies used to meet the demands.



Note: Exchange/Purchase Programs include water from the RRB 2:1 Exchange Programs, a portion of AVEK 2019 2:1 Water Exchange, WKWD 2011 2:1 Water Exchange, and Yuba Accord water. Banking Programs include SCVWA's Semitropic Stored Water Recovery Unit (SWRU) program. Groundwater includes production from the SCVWA Alluvial and Saugus groundwater aquifers.

- The initial State Water Project allocation was 10% of Table A amount. On January 24, 2020, the allocation was increased to 15%. On May 22, 2020, the allocation was increased to 20% (19,040 AF).
- 2020 demand is estimated to be 69,000 AF and will be met utilizing the operating plan above.
- Staff is working with West Kern Water District to coordinate delivery for the remaining 500 AF to SCVWA from the 2011 2:1 water exchange. Once delivered, this exchange will be complete.



Note: Estimated end of year storage based on SWP allocation

Significant Upcoming Items

- The USCR RWMG Memorandum of Understanding will be reviewed and revised in 2020 to clarify member roles and funding responsibilities and to add or remove member agencies, if necessary.
- An amendment to the State Water Project Water Supply contract providing for greater flexibility to implement water management actions is anticipated to be presented to the Board for approval.
- Agreement in Principle (AIP) language is anticipated to be completed for a future SWP Water Supply Contract Amendment for a Delta Conveyance Facility.
- An Amendment to the Sites Reservoir Planning Agreement will be presented to the Board for approval.
- The SCV-GSA will hold a valley wide virtual public workshop for the Hydrogeologic Conceptual Model (HCM) on June 17, 2020. The HCM includes technical documentation and graphics that communicate information about the basin, such as its aquifers, geology, groundwater movement, and groundwater quality.

- Fieldwork for the groundwater recharge feasibility study being conducted on the Old Castaic School Site is preliminarily scheduled to commence in mid-June 2020. The fieldwork includes infiltration analysis and installation of a monitoring well for data collection.
- Reviewing draft proposal from Kennedy/Jenks for 2020 Urban Water Management Planning.

LEGISLATIVE/GOVERNMENT AFFAIRS – Upcoming Sponsorships

- Staff is working with various organizations to manage sponsorships as events are canceled or rescheduled.

OUTREACH – Social/Digital Media & Education

Staff continues to share water news, conservation tips, featured plants and job openings on our social media and e-news channels.

Outlet	Description	Notable Activity	Audience
Facebook	Social media		660 likes 715 follows
Instagram		A promotion helped us grow our Instagram audience by 7%	1,141
Twitter			969
Website	yourSCVwater.org	Total users in April 2020	16,954
Water Currents	Customer e-newsletter	Open rate: 23% (average industry open rate: 21.64%)	June 2020: 18,957
Water Currents – Notice of Water Quality Report (June) Specific customer lists were uploaded for each division			
	Newhall	46% open rate; 16% click rate	2,226
	Santa Clarita	45% open rate; 16% click rate	3,390
	Valencia	45 % open rate; 15% click rate	7,157

Public Education - 2020

Activity	Jan	Feb	Mar	Apr**	May**	Jun**	Jul	Aug	Sep	Oct	Nov	Dec	Calendar Year 2020
Education													
Students	641	849	*	*	*	*	*	*	*	*	*	*	1490
Teachers	58	92	*	*	*	*	*	*	*	*	*	*	150
Garden Classes													
w Evening	1	38	*	*	*	*	*	*	*	*	*	*	39
Saturday	14	58	*	*	*	*	*	*	*	*	*	*	72

* Data not yet available

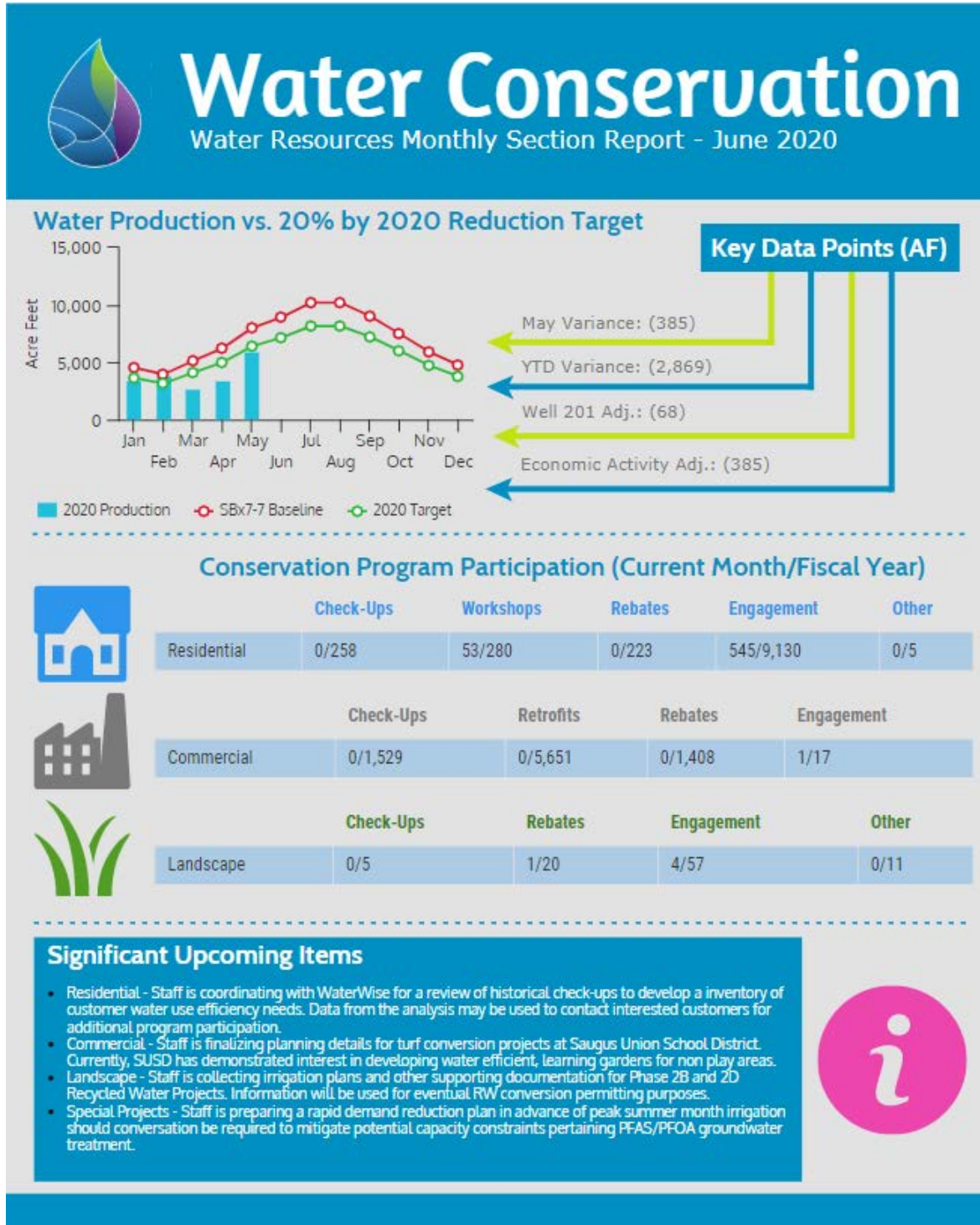
** All in-person classes were cancelled due to COVID-19

Significant Ongoing or Upcoming Items

- In coordination with local teachers and school districts, the Education team is working on converting content to online/distance learning formats.
- We continue to add content to our new Kids Corner page of our website.
<https://yourscvwater.com/kids-corner/>

- We are working with our gardening class instructor to provide content online.

CONSERVATION



MBS

**ITEM NO.
9.5**

**Engineering and Operations Committee
Planning Calendar
FY 2020/21**

Item	Jul 1 Comm	Jul 7 Board	Aug 4 Board	Aug 6 Comm	Aug 18 Board	Sep 1 Board	Sep 3 Comm	Oct 1 Comm	Oct 6 Board	Nov 3 Board	Nov 5 Comm	Dec 7 Comm	Dec 15 Board	Jan 5 Board	Jan 7 Comm	Feb 2 Board	Feb 4 Comm	Mar 2 Board	Mar 4 Comm	Apr 1 Comm	Apr 6 Board	May 4 Board	May 10 Comm	Jun 1 Board	Jun 3 Comm	Jul 6 Board
1 Monthly Committee Planning Calendar	P																									
2 CIP Construction Status Report	P																									
3 Monthly Operations and Production Report	P																									
4 Third Party Funded Agreements Quarterly Report				P																			P			
5 Quarterly Safety Program Presentation				P																						
6 Annual Safety Program Update (FY 19-20)						P																				
7 Recommend Approval of a Resolution Awarding a Construction Contract, a Purchase Order for Construction Management and Inspection Services, and a Purchase Order for Consultant Services for Replacement Wells Construction			P																							
8 Recommend Approval of a Resolution Awarding a Purchase Order for Design Services for the Replacement Wells On-Site Pipeline/Infrastructure			P																							
9 Recommend Approval of a Resolution Awarding a Construction Contract for the Recycled Water Tank Aboveground Piping Potable Make-Up Line Project			P																							
10 Recommend Approval of a Purchase Order for Final Design Services for Valley Center Well PFAS Groundwater Treatment			P																							
11 Recommend Approval of Construction Contract Funding and a Purchase Order for Inspection Services for Replacement Wells Commerce Center Drive Pipeline			P																							
12 Laboratory PFAS Analytical Equipment Purchase				P	P																					
13 Recommend Approval of Resolution Awarding Construction Contract for ESFP Washwater Return and Sludge Systems Project								P																		
14 Recommend Approval of Resolution Authorizing SCV Water to Execute Water Service Agreement with State Water Resources Control Board and Los Angeles Residential Community											P															P
15 Recommend Approval of a Work Authorization for Final Design of the Magic Mountain Reservoir																										P
16 Recommend Approval of Resolution Awarding Contract to TBD for Newhall Tank 2 Recoat and Repairs																										P

C = Completed Item
P = Planned Item

**Engineering and Operations Committee
Planning Calendar
FY 2020/21**

Item	Jul 1 Comm	Jul 7 Board	Aug 4 Board	Aug 6 Comm	Aug 18 Board	Sep 1 Board	Sep 3 Comm	Oct 1 Comm	Oct 6 Board	Nov 3 Board	Nov 5 Comm	Dec 7 Comm	Dec 15 Board	Jan 5 Board	Jan 7 Comm	Feb 2 Board	Feb 4 Comm	Mar 2 Board	Mar 4 Comm	Apr 1 Comm	Apr 6 Board	May 4 Board	May 10 Comm	Jun 1 Board	Jun 3 Comm	Jul 6 Board	
17																											
18														P													
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25																					P						
26																					P						
27																											

C = Completed Item
P = Planned Item

**Finance and Administration Committee
Planning Calendar
FY 2020/21**

Item	July 7 Board	July 20 Comm	Aug 4 Board	Aug 17 Comm	Sept 1 Board	Sept 21 Comm	Oct 6 Board	Oct 19 Comm	Nov 3 Board	Nov 16 Comm	Dec 1 Board	Dec 21 Comm	Jan 5 Board	Jan 11 SPECIAL Comm	Feb 2 Board	Feb 8 SPECIAL Comm	Mar 2 Board	Mar 15 Comm	Apr 6 Board	Apr 19 Comm	May 4 Board	May 17 Comm	June 1 Board	June 21 Comm
1	P																							
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13				P	P																			
14						P	P																	
15						P	P																	

C = Completed Item
P = Planned Item

**Finance and Administration Committee
Planning Calendar
FY 2020/21**

Item	July 7 Board	July 20 Comm	Aug 4 Board	Aug 17 Comm	Sept 1 Board	Sept 21 Comm	Oct 6 Board	Oct 19 Comm	Nov 3 Board	Nov 16 Comm	Dec 1 Board	Dec 21 Comm	Jan 5 Board	Jan 11 SPECIAL Comm	Feb 2 Board	Feb 8 SPECIAL Comm	Mar 2 Board	Mar 15 Comm	April 6 Board	April 19 Comm	May 4 Board	May 17 Comm	June 1 Board	June 21 Comm
16	Recommend Receiving and Filing of July 2020 Monthly Financial Report (consent)				P																			
17	Recommend Receiving and Filing of August 2020 Monthly Financial Report (consent)					P																		
18	Discuss Reserve Policy								P															
19	Recommend Receiving and Filing of September 2020 Monthly Financial Report (consent)								P															
20	Recommend Receiving and Filing of October 2020 Monthly Financial Report (consent)										P		P											
21	Discuss Retail Cost-of-Service												P		P									
22	Status of State Water Contract Fund (every Feb)													P										
23	Recommend Approval of a Revised Investment Policy - (Annually adopted via reso) (consent)													P										
24	Recommend Receiving and Filing of November 2020 Monthly Financial Report (consent)													P										
25	Recommend Receiving and Filing of SCV Water June 30, 2020 Financial Statement (consent)															P								
26	Recommend Receiving and Filing of December 2020 Monthly Financial Report (consent)															P								
27	Review Annual List of Professional Services Contracts (consent)																P		P					
28	Review FY 2021/22 Budget Status																	P	P					
29	Recommend Receiving and Filing of January 2021 Monthly Financial Report (consent)																	P	P					
30	Review FY 2021/22 Budget Status																			P		P		
31	Recommend Approval of a Proposed Employee Salary Adjustment for FY 2021/22																				P		P	

C = Completed Item
P = Planned Item

**Finance and Administration Committee
Planning Calendar
FY 2020/21**

Item	July 7 Board	July 20 Comm	Aug 4 Board	Aug 17 Comm	Sept 1 Board	Sept 21 Comm	Oct 6 Board	Oct 19 Comm	Nov 3 Board	Nov 16 Comm	Dec 1 Board	Dec 21 Comm	Jan 5 Board	Jan 11 SPECIAL Comm	Feb 2 Board	Feb 8 SPECIAL Comm	Mar 2 Board	Mar 15 Comm	April 6 Board	April 19 Comm	May 4 Board	May 17 Comm	June 1 Board	June 21 Comm
32	Recommend Receiving and Filing of February 2021 Monthly Financial Report (consent)																							
33	Recommend Approval of a Resolution Re-Adopting the FY 2021/22 and FY 2022/23 Budget																							
34	Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2020/21 (consent)																							
35	Approve a Resolution Adopting the Appropriation Limit for FY 2021/22 (consent)																							
36	Discuss Retail Cost-of-Service																							
37	Recommend Receiving and Filing of March 2021 Monthly Financial Report (consent)																							
38	Recommend Approval of Resolution Authorizing July 2021 Water Supply Contract Payment																							
39	Discuss Retail Cost-of-Service																							
40	Review Strategic Plan Performance Metrics																							
41	Recommend Receiving and Filing of April 2021 Monthly Financial Report (consent)																							

C = Completed Item
P = Planned Item

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**PUBLIC OUTREACH AND LEGISLATION COMMITTEE
AGENDA PLANNING CALENDAR 2020**

January 16, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Quarterly Social Media Report from Consultant Tripepi Smith
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020

February 20, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Washington D.C. Advocacy Trip
 - SCV Water Agency – Water Summit Update
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020

March 19, 2020 Committee - CANCELLED

April 16, 2020 Committee – VIRTUAL MEETING

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Quarterly Social Media Report from Consultant Tripepi Smith
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2019/20 and FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020
3. General Outreach Update on COVID-19

May 21, 2020 Committee – VIRTUAL MEETING

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2019/20 and FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020

June 18, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2019/20 and FY 2020/21
 - Public Outreach Event Calendar 2020



PUBLIC OUTREACH AND LEGISLATION COMMITTEE AGENDA PLANNING CALENDAR 2020

- Committee Planning Calendar 2020
- 3. Discussion: Changing Legislative Advocacy Contract Terms to 2-year Contract
- 4. Discussion: Social Media Plan – Goals and Objectives for 2020/21

July 7, 2020 – Board

1. Approve Changing Legislative Advocacy Contract Terms to 2-year Contract
2. Approve the Social Media Plan for Fiscal Year 2020/21

July 16, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Quarterly Social Media Report from Consultant Tripepi Smith
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2019/20 and FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020

August 20, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020
3. Update on Education Program
4. Contract Renewal for Consultant Tripepi Smith

September 17, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020

October 15, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Quarterly Social Media Report from Consultant Tripepi Smith
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020



**PUBLIC OUTREACH AND LEGISLATION COMMITTEE
AGENDA PLANNING CALENDAR 2020**

November 19, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020
 - Committee Planning Calendar 2020

December 17, 2020 Committee

1. Legislative Consultant Reports
2. Public Information Officer Activities:
 - Monthly Outreach Matrix
 - Legislative Tracking
 - Sponsorship Tracking FY 2020/21
 - Public Outreach Event Calendar 2020/21
 - Committee Planning Calendar 2021

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**Santa Clarita Valley Water Agency
Water Resources & Watershed Committee and Board Calendar**

FY 2020/21

Item	Jul 7 Board	Jul 8 Comm	Jul 21 Board	Aug 4 Board	Aug 12 Comm	Sep 1 Board	Sep 9 Comm	Oct 6 Board	Oct 14 Comm	Nov 3 Board	Nov 12 Comm <i>Rescheduled</i>	Dec 1 Board <i>Cancel or Move</i>	Dec 9 Comm	Jan 5 Board	Jan 13 Comm	Feb 2 Board	Feb 10 Comm	Mar 2 Board	Mar 10 Comm	Apr 6 Board	Apr 14 Comm	May 4 Board	May 12 Comm	Jun 1 Board	Jun 9 Comm
1	P																								
2		P		P																					
3		P			P		P		P		P		P		P		P		P		P		P		P
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**Santa Clarita Valley Water Agency
Water Resources & Watershed Committee and Board Calendar**

FY 2020/21

Item	Jul 7 Board	Jul 8 Comm	Jul 21 Board	Aug 4 Board	Aug 12 Comm	Sep 1 Board	Sep 9 Comm	Oct 6 Board	Oct 14 Comm	Nov 3 Board	Nov 12 Comm <i>Rescheduled</i>	Dec 1 Board <i>Cancel or Move</i>	Dec 9 Comm	Jan 5 Board	Jan 13 Comm	Feb 2 Board	Feb 10 Comm	Mar 2 Board	Mar 10 Comm	Apr 6 Board	Apr 14 Comm	May 4 Board	May 12 Comm	Jun 1 Board	Jun 9 Comm
15 Update on the 2020 UWMMP											P				P										
16 Status of Water Supplies													P												
17 Status of Sites Reservoir Project													P												
18 Status of Devil's Den Solar Generation Facilities													P												
19 Status of Integrated Regional Water Management Plan Update													P												
20 Status of Upper Santa Clara River Salt and Nutrient Management Plan													P												
21 Review of Watershed Recharge Feasibility Study															P										
22 Review and Discussion of FY 2021/22 and FY 2022/23 Water Resources Operating Budget and Minor and Major Capital Projects Budgets																						P			
23 Public Hearing: 2020 UWMMP																								P	
24 Public Hearing: Water Shortage Congingency Plan (TBD)																									P
25 Recommend Approval of a Resolution Adopting the Water Shortage Contingency Plan (TBD)																									

P = Planned
 C = Completed
 CNL = Cancelled
 CNT = Continued Item

DIRECTOR AB 1234 REPORT

Director Name: Jerry Gladbach

Meeting Attended: Urban Water Institute's Virtual Meeting and Communicating Webinar

Date of Meeting: June 17, 2020

Board Meeting to be Presented at: July 7, 2020

Points of Interest:

Ane Diester, UWI Executive Director, gave the background of UWI and the makeup of its members and purpose of the organization

A review of the Brown Act as it relates to virtual meetings was given. It was noted that the one who is managing the meeting's IT aspects can remove a member of the public if One becomes disruptive. Also the meeting has to accommodate the hard of hearing.

East Orange County WD started using High Five 2 years ago and it has been very useful now. She said it is important to be seen to make personal contact, and to use the wait time before the meeting starts to make small talk, just as one would do in an in person meeting. One must get used to delays and pay attention to what is going on. It is important to have a backup for the meeting. Many miss the personal contact of others, so create fun activities such as sharing photos, stories, etc.

This is a great opportunity to reach a large audience for conservation and education.

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*"Virtual Meetings And
Communications Webinar"*
Wednesday, June 17, 2020

9:30 AM PST

This free webinar will share creative approaches to engagement in the remote world. Our panel of agency managers, outreach experts, and lawyers will share its do's and don'ts and lessons learned for successful virtual meetings and customer communications.

Panelists

Claire Collins, Partner, Hanson Bridgett

Michelle Maddaus, President, Maddaus Water Management

Lisa Ohlund, General Manager, East Orange County Water District

Allison Schutte, Partner, Hanson Bridgett

Moderated by Andree Johnson, Woodard & Curran

For more information, please contact the Urban Water Institute at
(949) 679-9676 or stacy@urbanwater.com

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Director name: Gary Martin

Meeting attended: SCV GSA Groundwater Sustainability Public Workshop - Understanding Santa Clarita Valley's Geology and its Impacts to Our Local Water Supply.

Date of meeting: June 17, 2020

Location: Web Conference – via ZOOM

SCV Water Board meeting to be presented at: July 7, 2020

On June 17, 2020 I attended the SCV GSA Groundwater Sustainability Public Workshop - Understanding Santa Clarita Valley's Geology and its Impacts to Our Local Water Supply. Following the welcome, introductions and an explanation of the public workshop format, the presentation outline was as follows:

1. Hydrogeological Conceptual Model (HCM) Geologic Framework and Principal Aquifers, presented by Anthony Hicke, Senior Groundwater Geologist Richard C. Slade & Associates LLC. Mr. Hicke's presentation included the following:

- Basic definitions of technical terms
- Basin features and boundaries
- Regional geology and soil types
- Description and discussion of the principal aquifers; Alluvial and Saugus
- Description of non-water bearing formations
- Groundwater recharge and discharge areas

2. Public Input and Ideas (Q&A)

3. Hydrogeological Conceptual Model (HCM) Surface Water and Groundwater Conditions, presented by Andrew Francis, Luhdorff & Scalmanini. Mr. Francis' presentation included the following:

- Interconnected Surface Waters – Groundwater
- Groundwater Elevation; Contours and Hydrographs
- Change in Groundwater Storage
- Seawater Intrusion
- Subsidence
- Groundwater Quality

4. Public Input and Ideas (Q&A)

I thought that the workshop was well organized, well presented and very informative for the attendees.

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<p>ITEM NO. 11.3</p>
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From: Jerry Gladbach ejglad@aol.com
 Subject: AB
 Date: Jun 27, 2020 at 2:53:25 PM
 To: ejglad@aol.com

DIRECTOR AB1234 REPORT

Director Name: Jerry Gladbach

Meeting Attended: Keep Water Flowing—Realizing Regional Water Sustainability

Date of Meeting: June 25, 2020

Date of Meeting to be Presented at: July 7, 2020

Points of Interest:

There is overdraft in the region

They have 2 main sources of water: Piru Reservoir and Freeman Diversion

Seawater intrusion is a major problem in the area

They have plans for 50,000 feet of pipe to meet the needs of the area including interconnections with other water agencies in the area, including the Navy, Oxnard, Ventura and others

They complimented the good cooperation they have with SCVWATER

Estimated costs:

Freeman Expansion—\$28M

Brackish Water Treatment—\$150M

Recycled Water—\$6M

This results in a cost of \$2000/acre-foot of water

They will be applying to the State and Federal Governments for grants

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AWA Water Information Virtual Series
Thursday, June 25 WaterWise Zoom Meeting

SPECIAL THANKS TO PROGRAM HOST United Water Conservation District

Keep Water Flowing-- Realizing Regional Water Sustainability

Introduction by:

Mauricio E. Guardado, Jr., General Manager - United Water Conservation District

Update on the Projects that Will Help Us to Reach Sustainability

Presented by:

Dr. Maryam Bral, Chief Engineer - United Water Conservation District

- Coastal Brackish Water Treatment Plant
- Freeman Diversion Expansion
- Recycled Water
- State Water Allocations, Conjunctive Use and Optimization

With additional support provided by: Dan Detmer, Supervising Hydrogeologist--UWCD;
John Lindquist, Senior Hydrogeologist--UWCD; Robert Richardson, Senior Engineer--UWCD

~Program Chair~

SHELDON BERGER –Director, United Water Conservation District

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