

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – October 4, 2022

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 6:00 PM on Tuesday, October 4, 2022. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: Kathye Armitage, Ed Colley, William Cooper, Jeff Ford, Maria Gutzeit, R. J. Kelly, Gary Martin, Piotr Orzechowski, Ken Petersen and Lynne Plambeck.

DIRECTORS ABSENT: Beth Braunstein.

Also present: Assistant General Manager Steve Cole, Board Secretary April Jacobs, Chief Engineer Courtney Mael, Chief Financial and Administrative Officer Rochelle Patterson, Chief Operating Officer Keith Abercrombie, Communications Manager Kathie Martin, Director of Technology Services Cris Perez, Tom Bunn, General Manager Matthew Stone, Human Resources Manager Ari Mantis, Senior Information Technology Technician II Emmanuel Adinkra, Senior Management Analyst Kim Grass, well as additional SCV Water Agency staff and members of the public.

President Martin called the meeting to order at 6:00 PM. A quorum was present.

President Martin announced that there were no changes to the October 4, 2022 Board Agenda and it was accepted as shown (Item 4).

Upon motion of Director Kelly, seconded by Director Colley and carried, the Board approved the Consent Calendar including Resolution No. SCV-303 by the following roll call votes (Item 5):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

RESOLUTION NO. SCV-303

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ADOPTING A REVISED INVESTMENT POLICY**

<https://yourscvwater.com/wp-content/uploads/2022/10/SCV-Water-Approved-Resolution-100422-Resolution-SCV-303.pdf>

Item 6.1 was then discussed by the Board.

Director Cooper motioned to approve revising Employee Manual Policy No. 13.0 – Holidays which was seconded by Director Gutzeit. After discussion there was an amended motion by Director Kelly to leave the policy as is and make no changes, which was seconded by Director Colley. After a vote of 2 Yes's and 8 No's, the amended motion failed as recorded below.

Director Armitage	No	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	No
Director Ford	No	Director Gutzeit	No
Director Kelly	Yes	President Martin	No
Vice President Orzechowski	No	Director Petersen	No
Director Plambeck	No		

The Board then voted on the original motion to approve revising the Employee Manual Policy No. 13.0 – Holiday which was motioned by Director Cooper, seconded by Director Gutzeit and carried, by the following roll call votes:

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	No	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	No	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

Upon motion of Director Armitage, seconded by Director Plambeck and carried, the Board approved the revised COVID-19 Supplemental Paid Sick Leave (to comply with AB 152) and Emergency Administrative Leave Policy by the following roll call votes (Item 6.2):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	No	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

The Board then considered appointment of a Director and Alternate Director to serve on the ACWA JPIA Board of Directors (Item 6.3).

President Martin nominated Director Cooper to sit on the ACWA JPIA Board of Directors. There were no further nominations.

Upon motion of Director Gutzeit, seconded by Director Ford and carried, the Board voted to appoint Director Cooper to the JPIA Board of Directors by the following roll call votes:

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

The Board then considered the nomination(s) for the Alternate Director for the JPIA Board of Directors.

Vice President Orzechowski nominated Chief Financial and Administrative Officer (CFAO) Rochelle Patterson as the alternate Director for the JPIA Board of Directors. There were no further nominations.

Upon motion of Director Ford, seconded by Director Kelly and carried, the Board voted to seat CFAO Rochelle Patterson as the Alternate Director for the JPIA Board of Directors, by the following roll call votes:

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

Upon motion of Director Ford, seconded by Director Colley and carried, the Board approved Director Kelly's request to attend remotely all Board and Committee meetings (Committee meetings which he sits on) for the month of November and December 2022 by the following roll call votes (Item 6.4):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	No
Director Ford	Yes	Director Gutzeit	No
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

General Manager's Report on Activities, Projects and Programs (Item 7).

General Manager Stone reported the following:

He updated the Board on the Agency's Annual Health Fair which took place on September 28, 2022. He mentioned that 65 staff were able to get a flu and or Covid booster shot. He thanked numerous departments and staff on another successful Health Fair.

He then mentioned the September 30, 2022 special Board meeting where the Board and staff participated in a facilities tour. He listed the locations the Board and staff were able to see and thanked all staff that made the tour happen.

He went on to advise the Board of his and Assistant General Manager Steve Coles lunch meeting on September 30, 2022 with Irvine Ranch Water District and Rosedale Rio Bravo Water District in which they discussed our ongoing partnership in water banking.

He informed the Board of his participation in this past weekend's C.A.S.T. for Kids event that took place at Castaic Lake.

Lastly, he congratulated the finance team on being awarded the GFOA's Certificate of Achievement for Excellence in Financial Reporting for its Fiscal Year 2021 Annual Comprehensive Financial Report.

To hear the General Managers full report please refer to the Board recording at https://yourscvwater.com/wp-content/uploads/2022/10/Board_Recording_100422.mp3.

Committee Meeting Recap Reports for Informational Purposes Only (Item 8).

There were no comments on the recap reports.

Written Reports for Informational Purposes Only (Item 9).

Director Armitage had a question and comment on the Water Resources and Outreach Section Report and Director Orzechowski had a question on the Engineering Services Section report. To hear the questions and comments by both Directors, please refer to the Board recording at https://yourscvwater.com/wp-content/uploads/2022/10/Board_Recording_100422.mp3.

There were no other comments on the written reports.

President's Report (Item 10).

The President updated the Board on upcoming meetings and events.

AB 1234 Written and Verbal Reports (Item 11).

Written reports were submitted by President Martin and Directors Ford and Plambeck which were included in the Board packet. Additional written reports were submitted by Directors Gutzeit, Petersen and Plambeck which were posted on the SCV Water website and are part of the record.

Director Kelly reported that he attended a virtual meeting with the ACWA Business Development Committee's A-Subcommittee on September 21, 2022.

Director Cooper reported that he virtually attended the ACWA Board meetings held on September 22 and 23, 2022 and the SCV GSA Board meeting held at the Rio Vista Water Treatment Plant on October 3, 2022.

Director Armitage reported that she virtually attended the ACWA Local Government Committee meeting held on September 28, 2022.

Director Plambeck reported that she attended the SCV GSA Board meeting held at the Rio Vista Water Treatment Plant on October 3, 2022.

Vice President Orzechowski reported that he attended the SCV GSA Board meeting held at the Rio Vista Water Treatment Plant on October 3, 2022.

President Martin reported that he attended the SCV GSA Board meeting held at the Rio Vista Water Treatment Plant on October 3, 2022.

There were no other AB 1234 Reports.

Director Reports (Item 12).

Director Armitage mentioned it was National Customer Service Week and thanked the Customer Service personnel for their extra efforts over the previous few years due to COVID. She also acknowledged Water Professionals Appreciation Week and thanked everyone for their efforts. To hear her full report please refer to the Board recording at [https://yourscvwater.com/wp-content/uploads/2022/10/Board Recording 100422.mp3](https://yourscvwater.com/wp-content/uploads/2022/10/Board_Recording_100422.mp3)

There were no other Director Reports.

Director Requests for Approval for Event Attendance (Item 13).

Director Plambeck requested approval to attend the October 17, 2022 DWR Drought to Flood Symposium: Building Resilience for California's Climate Extremes and felt that other Directors may be interested in attending as well.

Upon motion of Director Cooper, seconded by Director Armitage and carried, the Board approved full Board attendance at the October 17, 2022 DWR Drought to Flood Symposium: Building Resilience for California's Climate Extremes by the following roll call votes:

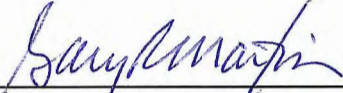
Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

There were no other requests for approval for event attendance.

The meeting was adjourned at 7:23 PM (Item 14).


April Jacobs, Board Secretary

ATTEST:



President of the Board

