



## BOARD MEMORANDUM

**DATE:** September 7, 2023

**TO:** Board of Directors

**FROM:** Courtney Mael, P.E., Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

**SUBJECT:** September 6, 2023 Rescheduled Engineering and Operations Committee Meeting Recap Report

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The Rescheduled Engineering and Operations Committee met at 5:30 PM on Wednesday, September 6, 2023 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper and Directors Gary Martin, Piotr Orzechowski (Left at 6:08 PM), and Kenneth Petersen. Staff members present were Assistant General Manager Steve Cole; Chief Engineer Courtney Mael; Chief Operating Officer Keith Abercrombie; Engineers Mark Aumentado and Wai Lan Lee; Executive Assistant Elizabeth Adler; General Manager Matthew Stone; Senior Engineer Rob Banuelos; Water Systems Supervisor James Saenz and additional SCV Water Agency staff. Four members of the public were present. A copy of the agenda is attached.

**Item 1: Pledge of Allegiance** – Chairman Cooper led the Committee in the Pledge of Allegiance.

**Item 2: Public Comments** – There was no public comment.

**Item 3: Recommend Approval of a Resolution Awarding a Contract for Olympian (North Oaks) Water Storage Tanks 1 and 4 Coating Project** – The Committee and staff discussed the overall project, the selected coating contractor's work history and who would perform the inspection work. The Committee also inquired as to the current installation of the rafters on the tank. The Committee recommended the item be placed on the Consent Calendar at the September 19, 2023 regular Board meeting.

**Item 4: Recommend Approval of Adopting a Resolution Authorizing the General Manager to Execute a Purchase Order Amendment for Construction Management Services for the Saugus #3 and #4 Wells Construction (Replacement Wells) Project** – There was public comment. The Committee and staff discussed the reason for the project's delay and why Zim Industries has not requested a Change Order. The Committee and staff also discussed the costs associated with the Agency's Inspection staff working overtime in lieu of Black & Veatch staff. The Committee recommended a full presentation of the item at the October 3, 2023 regular Board meeting.

**Item 5: Recommend Approval of (1) Adopting a Resolution of a Purchase Order to Kennedy Jenks Consultants, Inc for Planning Services for the North Oaks Central, East, and Sierra Wells Groundwater Treatment Improvements Project, and (2) Finding that Approval of the Proposed Action is Exempt From CEQA Review in Accordance with CEQA Guidelines Section 15262** – The Committee and staff very briefly discussed the project, and the Committee recommended the item be placed on the Consent Calendar at the October 3, 2023 regular Board meeting.

**Item 6: Recommend Approval of (1) Adopting a Resolution of a Purchase Order to Woodard & Curran, Inc for Planning Services for the Lost Canyon, Sand Canyon, and Mitchell 5B Groundwater Treatment Improvements Project, and (2) Finding that Approval of the Proposed Action is Exempt From CEQA Review, in Accordance with CEQA Guidelines Section 15262** – There was public comment. The Committee and staff very briefly discussed the project, and the Committee recommended the item be placed on the Consent Calendar at the October 3, 2023 regular Board meeting.

**Item 7: Discuss and Provide Feedback on an Out-of-Agency Water Services Agreement with Paradise Ranch Estates Mobile Home Park and Recommend Advancing an Agreement to the Board for Full Consideration and Approval** – The Committee and staff discussed Paradise Ranch Estates needs for the agreement and made suggestions for when staff brings this item to the Board for approval. The Committee recommended advancing the item with a full presentation at the November 7, 2023 regular Board meeting.

**Item 8: Monthly Operations and Production Report** – Staff and the Committee reviewed the Operations and Production Report.

**Item 9: Capital Improvement Projects Construction Status Report** – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

**Item 10: Committee Planning Calendar** – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

**Item 11: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities** – Keith Abercrombie presented to the Committee an overview of projects where staff was able to complete the work in house.

**Item 12: General Report on Engineering Services Section Activities** – Courtney Mael shared a presentation with the Committee on the Engineering Services Section webpage that is located on the Agency's website.

**Item 13: Adjournment** – The meeting adjourned at 7:10 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording](#).

CM/KA

Attachment

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**Date:** August 28, 2023

**To:** **Engineering and Operations Committee**  
William Cooper, Chair  
Gary Martin  
Piotr Orzechowski  
Kenneth Petersen

**From:** Courtney Mael, Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

The rescheduled **Engineering and Operations Committee** meeting is scheduled on **Wednesday, September 6, 2023 at 5:30 PM** at **26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

### **IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 523 0535 Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1615230535>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [eadler@scvwa.org](mailto:eadler@scvwa.org) or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

## MEETING AGENDA

<u>ITEM</u>	<u>PAGE</u>
1. <b><u>PLEDGE OF ALLEGIANCE</u></b>	
2. <b><u>PUBLIC COMMENTS</u></b> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3. * Recommend Approval of a Resolution Awarding a Contract for Olympian (North Oaks) Water Storage Tanks 1 and 4 Coating Project	5
4. * Recommend Approval of Adopting a Resolution Authorizing the General Manager to Execute a Purchase Order Amendment for Construction Management Services for the Saugus #3 and #4 Wells Construction (Replacement Wells) Project	17
5. * Recommend Approval of (1) Adopting a Resolution of a Purchase Order to Kennedy Jenks Consultants, Inc for Planning Services for the North Oaks Central, East, and Sierra Wells Groundwater Treatment Improvements Project, and (2) Finding that Approval of the Proposed Action is Exempt From CEQA Review in Accordance with CEQA Guidelines Section 15262	35
6. * Recommend Approval of (1) Adopting a Resolution of a Purchase Order to Woodard & Curran, Inc for Planning Services for the Lost Canyon, Sand Canyon, and Mitchell 5B Groundwater Treatment Improvements Project, and (2) Finding that Approval of the Proposed Action is Exempt From CEQA Review, in Accordance with CEQA Guidelines Section 15262	49
7. * Discuss and Provide Feedback on an Out-of-Agency Water Services Agreement with Paradise Ranch Estates Mobile Home Park and Recommend Advancing an Agreement to the Board for Full Consideration and Approval	63
8. * Monthly Operations and Production Report	89
9. * Capital Improvement Projects Construction Status Report	99
10. * Committee Planning Calendar	101
11. * General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	105
12. General Report on Engineering Services Section Activities	
13. Adjournment	

- \* Indicates Attachment
- Indicates Handout

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on August 30, 2023.

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