



BOARD MEMORANDUM

DATE: October 9, 2023

TO: Board of Directors

FROM: Courtney Mael, P.E., Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

SUBJECT: October 5, 2023 Engineering and Operations Committee Meeting Recap Report

The Engineering and Operations Committee met at 5:30 PM on Wednesday, October 5, 2023 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair Gary Martin and Directors Piotr Orzechowski and Kenneth Petersen. Staff members present were Assistant General Manager Steve Cole; Chief Engineer Courtney Mael; Chief Operating Officer Keith Abercrombie; Engineer Wai Lan Lee; Executive Assistant Leticia Quintero; Field Services Supervisor Steve Patterson; Right of Way Agent Kristina Jacob; Senior Inspector, Damien Forrand, Water Systems Supervisor Ryan Bye and additional SCV Water Agency staff. Two members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance – Chairman Martin led the Committee in the Pledge of Allegiance.

Item 2: Public Comments – There was no public comment.

Item 3: Recommend Approval of the Replacement of 4273 Meters as Part of the AMI Meter Replacement Program – The Committee and staff briefly discussed the meter replacement program. The Committee recommended the item be placed on the Consent Calendar at the October 17, 2023 regular Board meeting.

Item 4: Recommend Approval of a Contract to Rehabilitate Saugus Well 2 and Find that the Proposed Action is Exempt from CEQA – The Committee and staff discussed the need to rehabilitate Saugus Well 2. The Committee recommended the item be placed on the Consent Calendar at the October 17, 2023 regular Board meeting.

Item 5: Recommend Approval of Adopting a Resolution Authorizing Additional Change Order Authority to the General Manager for the Santa Clara and Honby Wells PFAS Groundwater Treatment Project – There was public comment. The Committee and staff briefly discussed the change order. The Committee recommended the item be placed on the Consent Calendar at the October 17, 2023 regular Board meeting.

Item 6: Bouquet Canyon Trail Informational Presentation – Kristina Jacob provided an informational presentation on the City's Bouquet Canyon Trail to the Committee.

Item 7: Real Property Activity Report – Staff and the Committee reviewed the Real Property Activity Report.

Item 8: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 9: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 10: Committee Planning Calendar – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

Item 11: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Keith Abercrombie briefly updated the Committee on the completed pipeline project on Begonias Lane which was approved by the Board. Also, regarding continuing to improve the Emergency Preparedness of SCV Water, a back-up generator has been ordered and is awaiting delivery for the Golden Triangle facility. Keith also updated the Committee on Asset Management, working with GIS, and the behind-the-scenes programming being done which will help to identify and manage assets such as valves, pumps, and motors. Also, a needs assessment to evaluate the next steps in implementing a CMMS (computerized maintenance management system) is currently underway.

Item 12: General Report on Engineering Services Section Activities – Courtney Mael briefly updated the Committee on the two new Administrative Technicians within the Engineering Services Section, Roy Hembree and Vanessa Streb. Lastly, Courtney introduced Senior Inspector, Damien Forrand who shared with the Committee a presentation on the Procore Construction Management Software.

Item 13: Adjournment – The meeting adjourned at 6:55 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording](#).

CM/KA

Attachment

M65



Date: September 26, 2023

To: **Engineering and Operations Committee**
William Cooper, Chair
Gary Martin
Piotr Orzechowski
Kenneth Petersen

From: Courtney Mael, Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, October 5, 2023 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom.** Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 054 6796 Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1610546796>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to eadler@scvwa.org or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	<u>PLEDGE OF ALLEGIANCE</u>	
2.	<u>PUBLIC COMMENTS</u> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3.	* Recommend Approval of the Replacement of 4273 Meters as Part of the AMI Meter Replacement Program	1
4.	* Recommend Approval of a Contract to Rehabilitate Saugus Well 2 and Find that the Proposed Action is Exempt from CEQA	13
5.	* Recommend Approval of Adopting a Resolution Authorizing Additional Change Order Authority to the General Manager for the Santa Clara and Honby Wells PFAS Groundwater Treatment Project	29
6.	* Bouquet Canyon Trail Informational Presentation	41
7.	* Real Property Activity Report	45
8.	* Monthly Operations and Production Report	51
9.	* Capital Improvement Projects Construction Status Report	61
10.	* Committee Planning Calendar	63
11.	General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
12.	General Report on Engineering Services Section Activities	
13.	Adjournment	
	* Indicates Attachment	
	• Indicates Handout	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

September 26, 2023

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on September 28, 2023.

MBS

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