



## BOARD MEMORANDUM

**DATE:** December 8, 2023

**TO:** Board of Directors

**FROM:** Courtney Mael, P.E., Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

**SUBJECT:** December 7, 2023 Engineering and Operations Committee Meeting Recap Report

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The Engineering and Operations Committee met at 5:30 PM on Thursday, December 7, 2023 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper and Directors, Piotr Orzechowski and Kenneth Petersen. Staff members present were Director of Operations & Maintenance Mike Alvord; Water Systems Supervisor, Ryan Bye; Assistant General Manager, Steve Cole; Senior Systems Technician, Adrian Herrera; Executive Assistant Leticia Quintero; Water Systems Supervisor, James Saenz; Information Technology Technician II, Jonathan Thomas; Principal Engineer, Jason Yim and additional SCV Water Agency staff. No members of the public were present. A copy of the agenda is attached.

**Item 1: Pledge of Allegiance** – Chairman Cooper led the Committee in the Pledge of Allegiance.

**Item 2: Public Comments** – There was no public comment.

**Item 3: Approve Adopting a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, for the Approval of the Purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS)** – There was no public comment. After review and discussion, the Committee recommended through consensus to move this item forward for consideration and approval by the Board of Directors. This item will be presented in a separate report going to the December 19, 2023 regular Board meeting for consideration under the Consent Calendar.

**Item 4: Recommend Approval of a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, Awarding a Contract for Beldove (Copper Hill) 2 Water Storage Tank Coating Project to Polytech Industrial, Inc.** – There was no public comment. After review and discussion, the Committee recommended through consensus to move this item forward for consideration and approval by the Board of Directors. This item will be presented in a separate report going to the December 19, 2023 regular Board meeting for consideration under the Consent Calendar.

**Item 5: Monthly Operations and Production Report** – Staff and the Committee reviewed the Operations and Production Report.

**Item 6: Capital Improvement Projects Construction Status Report** – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

**Item 7: Committee Planning Calendar** – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

**Item 8: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities** – Mike Alvord briefly updated the Committee on the AMI meter changeouts. Staff is working on the RFP for Phase 4. Mike also updated the Committee on the various projects, such as Saugus Well 2 Rehab, Begonias Lane, and Beneda Lane. Lastly, Mike also updated the Committee on the new Water Systems Supervisor and new Utility Operations Supervisors.

**Item 9: General Report on Engineering Services Section Activities** – Jason Yim briefly updated the Committee on the current request for qualifications process to establish a new On-Call Consultant list. The contract list will be good for a four (4) year term starting July 1, 2024. Jason also shared with the Committee an update on the engineering intern hiring process and the Agreement for Purchase and Sale of Recycled Water between the City of Santa Clarita and SCV Water Agency.

**Item 10: Adjournment** – The meeting adjourned at 6:29 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording](#)

MA/JY

Attachment

M65



**Date:** November 29, 2023

**To:** **Engineering and Operations Committee**  
William Cooper, Chair  
Gary Martin  
Piotr Orzechowski  
Kenneth Petersen

**From:** Courtney Mael, Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, December 7, 2023 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

#### **IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 1606695516 or Zoom Webinar by clicking on the link: <https://scvwa.zoomgov.com/j/1606695516>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [Lquintero@scvwa.org](mailto:Lquintero@scvwa.org) or by mail to Leticia Quintero, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting and posted on the SCV Water website the following day.

## MEETING AGENDA

1. **PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or Smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial \*9 to raise your hand. When it is your turn to speak, dial \*6 to unmute.

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3. * Recommend Approval of a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, for the Approval of the Purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS)	5
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9. General Report on Engineering Services Section Activities	
10. Adjournment	
* Indicates Attachment	
• Indicates Handout	

### **NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Leticia Quintero, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350 Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements.

Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on November 30, 2023.

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