

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – December 1, 2020

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held via teleconference at 6:30 PM on Tuesday, December 1, 2020. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: B. J. Atkins, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Jeff Ford, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin and Lynne Plambeck via teleconference.

DIRECTORS ABSENT: Dan Mortensen.

Also present via teleconference: General Manager Matthew Stone, General Counsel Tom Bunn, Board Secretary April Jacobs, Assistant General Manager Steve Cole, Chief Financial and Administrative Officer Eric Campbell, Chief Engineer Courtney Mael, Chief Operating Officer Keith Abercrombie, Director of Finance and Administration Rochelle Patterson, Director of Tech Services Cris Perez, Director of Water Resources Dirk Marks, Principal Engineer Jason Yim, Senior Engineer Shadi Bader, Associate Engineer Elizabeth Sobczak, GIS Supervisor/Planner Jose Huerta, Human Resources Supervisor Ari Mantis, Administrative Technician JoAnna Brison, Senior Management Analyst Kim Grass, Administrative Analyst Cheryl Fowler, Financial Analyst Darine Conner, Management Analyst Erika Dill, Public Information Officer Kathie Martin, Executive Assistant Leticia Quintero, Safety Officer Mark Passamani, Administrative Assistant Terri Bell, IT Technician Jonathan Thomas, Accounting Tech II Kyle Arnold, CPS HR Consultant Suzanne Ansari, and members of the public.

President Martin called the meeting to order at 6:30 PM. A quorum was present.

Upon motion of Director Plambeck, seconded by Director Cooper and carried, the Board approved the Agenda by the following roll call votes (Item 4):

Director Atkins	Yes	Director E. Colley	Yes
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Absent	Director Plambeck	Yes

Upon motion of Director Plambeck, seconded by Director K. Colley and carried, the Board approved the Consent Calendar which included Resolution No. SCV-185 by the following roll call votes (Item 5):

Director Atkins	Yes	Director E. Colley	Yes
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Absent	Director Plambeck	Yes

RESOLUTION NO. SCV-185

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
APPROVING STATEMENTS OF WORK AND A HOSTING SERVICE AGREEMENT
WITH SYSTEMS & SOFTWARE (S&S) FOR
ENQUESTA v6 CLIENT INFORMATION SYSTEM (CIS) UPGRADE**

<https://yourscvwater.com/wp-content/uploads/2020/12/SCV-Water-Approved-Resolution-120120-Resolution-SCV-185.pdf>

Upon motion of Vice President Gladbach, seconded by Director DiPrimio and carried, the Board approved the revised Reserve Fund Policy by the following roll call votes (Item 6.1):

Director Atkins	Yes	Director E. Colley	Yes
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Absent	Director Plambeck	Yes

Upon motion of Vice President Gladbach, seconded by Director Atkins and carried, the Board approved (1) changes to the Agency's classification structure, (2) the proposed new classification plan and salary ranges as outlined in the CPS HR Consulting reports in Attachments C and D (refer to staff report) and (3) added Range 50 to the Classification Plan moving the Assistant General Manager to the new range of 50, and increasing the bottom and top salary by 5% above Range 49, all changes would be effective on January 1, 2021 by the following roll call votes (Item 6.2):

Director Atkins	Yes	Director E. Colley	No
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes
Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Absent	Director Plambeck	Yes

Upon motion of Director Cooper, seconded by Director DiPrimio and carried, the Board approved an increase in the General Manager's salary from \$23,781.12 per month to \$25,445.80 per month, annual salary increased to \$305,349.63, which is a 7 percent increase effective December 28, 2020 and a \$15,000 bonus with the inclusion that a matrix of specific measurable goals and objectives would be assigned to the General Manager next year by the following roll call votes (Item 7.1):

Director Atkins	Yes	Director E. Colley	No
Director K. Colley	Yes	Director Cooper	Yes
Director DiPrimio	Yes	Director Ford	Yes

Vice President Gladbach	Yes	Vice President Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Director Mortensen	Absent	Director Plambeck	Yes

General Manager's Report on Activities, Projects and Programs (Item 8).

The General Manager reported on the following:

- The General Manager started out with thanking the Board for its thoughtful and constructive annual evaluation and for tonight's salary adjustment. He reported that he is nearing his fifth anniversary in the Santa Clarita Valley and his third year with the combined SCV Water Agency, saying it has been an ongoing series of challenges, which makes the work interesting and rewarding when we reach a goal or an outcome along the way. Further he said, working with the Board and staff is a great pleasure, with an abundance of dedicated and passionate people working to achieve SCV Water Agency's mission for our community, he is grateful to play a role in that larger effort.
- Next, he updated the Board on the resurgence of COVID-19 nationally, in California, and in Los Angeles County. He informed the Board that last week the Agency experienced its first confirmed COVID-19 case. In total for the week there were three cases. These were members of our staff in three different work areas and buildings, and two different locations.

Staff initiated a review of potential contacts in each case and based on CDC criteria asked three employees to self-quarantine at home as well as get tested. Also asked others with shorter contacts to test as a precaution. Thus far, all tested staff other than the three cases have tested negative. Given the prevalence in the community it is possible we could see additional cases. We have reviewed our protective measures and will be emphasizing continued use of face coverings, social distancing, remote work where possible and other strategies.

- He then reported that earlier this year, the Agency started the process of evaluating the potential to "buy out" SCV Water Agency's two solar power purchase agreements and take ownership of the solar generating assets. That process is provided for in the PPA agreements. We have been working with the current owner/trustee Goldman Sachs to go through that process, which includes determining an appropriate termination value on which to base the terms of the buyout. We hope to have the process completed in late December 2020 or early January 2021. Depending on the outcome and timing, we may need to schedule a special Board meeting to take action to authorize going forward.
- In response to an earlier public comment made tonight regarding PFAS testing, he wanted to note that the Agency made a decision early on to test all of its wells (other than those that cannot be operated due to maintenance or non-operable status). Thus we have PFAS data for almost every well, and all active wells, and have been sampling on a quarterly basis.
- Lastly, he thanked Rochelle Patterson, Ari Mantis, managers, staff and the consultant team for completing the classification and compensation study, stating it was truly a huge effort.

Committee Meeting Recap Reports for Informational Purposes Only (Item 9).

There were no comments on the recap reports.

Written Reports for Informational Purposes Only (Item 10).

There were no comments on the written reports.

President's Report (Item 11).

President Martin reminded the Board that the December 3, 2020 Engineering and Operations Committee meeting has been cancelled the next meeting will be on January 7, 2021 and the ACWA Virtual Conference starts Wednesday (December 2, 2020) for those who are registered.

He also gave a brief comment about the earlier public comment made regarding the SCV Water Attorneys being "Slick Attorneys". He stated that both Mr. Bunn and Mr. Byrne are thoughtful, professional Attorneys and they make every effort to interpret the law correctly and the Board trusts their interpretation and we specifically trust their interpretation in regards to what the Central Park Ad Hoc Committee is doing.

AB 1234 Written and Verbal Reports (Item 12).

Director Cooper gave a brief update on the November 30, 2020 Central Park Ad Hoc Committee meeting where Vice President Gutzeit and Directors E. Colley, Kelly, Mortensen and himself as well as SCV Water staff attended virtually. He stated that a recommendation would be coming back to the Board at the next regular Board meeting.

President Martin reported that he attended the Virtual ACWA/JPIA Board meeting held on November 30, 2020.

Director Atkins reported that he attended the Virtual VIA Bash – An Evening of Hope and Inspiration on November 14, 2020.

There were no further AB 1234 Reports.

Director Reports (Item 13).

Vice President Gladbach reported that he attended and chaired the recent ACWA/JPIA meeting where there were two items that he wanted to advise the Board on:

- 1.) ACWA staff has done an awesome job this year in spite of COVID-19. He informed the Board that two of their Claims Departments were audited by the State. One of them got 100 out of 100 possible points and the other was the third best in the state.

- 2.) California Water Insurance Fund is the entity that the JPIA created in Utah, one of the benefits of this creation was the increase on return of investment. He stated that regardless of how this year has been on investments, it was reported that they have gotten 7.3 percent year over year for the investment. He wanted to thank the Board for letting him serve on the ACWA/JPIA Board.

There were no other Director reports.

Director Requests for Approval for Event Attendance (Item 14).

There were no Director requests for event attendance.

Request for Future Agenda Items (Item 15).

There were no requests for future agenda items.

The meeting was adjourned at 8:56 PM **(Item 16).**


April Jacobs, Board Secretary

ATTEST:


President of the Board

