

Director name: Gary Martin

Meeting attended: Urban Water Institute Board of Directors Meeting

Date of meeting: October 14, 2020

Location: Virtual

SCV Water Board meeting to be presented at: October 20, 2020

On October 14th I attended the Urban Water Institute (UWI) Board of Directors meeting via Zoom. Following a welcome and call-to-order by Board Chair John Rossi, a roll call for attendance was taken and it was determined that a quorum was present. Self-introductions followed as well as approval of the agenda and approval of the minutes from the February 19, 2020 board meeting. The following are the major agenda items and key points of interest;

Financial reports by John Thornton.

- For January through September, 2020, John reported total revenue of \$151,782 and total expenses of \$160,057 for a net income of -\$8,275, but with an unrecognized net income from PayPal of \$7,273, resulting in a revised net income of -\$1,002.
- John also reported on the balance sheet for the period of January through September showing the total liabilities and equity of \$201,581.49 as compared the \$224,562.77 for the same period on 2019, for a change of -22,981.28, which does not include the unrecognized net income from PayPal of \$7,273.
- John presented the proposed 2021 budget based on a spring webinar and a summer in-person conference, showing total income of \$214,350 and total expenses of \$197,275, for a net income of \$17,075. The budget was then voted on and passed unanimously.

Old business presented by John Rossi, Greg Quist, and John Thornton. John Thornton proposed the following changes to UWI's bylaws which were subsequently approved by the board:

- Each active UWI member to have an opportunity to appoint one Director to the Board.
- Revised language about Director's annual meetings to allow for telephone or virtual attendance.
- Added language to allow for flexibility in date and place of annual meetings.
- Set the minimum quorum of 20% of active and authorized directors, in accordance with Nonprofit Public Benefit Corporation code.
- Minor revised or updated wording and formatting in several sections.

Chairman's Report by John Rossi included the following:

General remarks.

- The scope of the Senior Executive Committee, the Executive Committee and potential new members.
- The Sr. Executive Committee includes the Chairman, Vice Chairman, Secretary, Treasurer and Executive Director.
- The Executive Committee includes the Sr. EC members plus Past Board Chairs, Co-Founders, Committee Chairs, Conference Arrangements Director, Director of Administration, and one Director at Large.
- Discussed adding diversity to the Board and Committees.

Executive Committee Report – John Rossi and Ane Deister

- Report on activities since the last Board meeting.
- February conference format to be virtual and.
- Discussed the UWI newsletter(s) and upcoming program with Jeff Kightlinger and Larry Dick.

Overview of recent Strategic Plan Workshop – Steve Bucknam

The following were discussion points covered at the workshop:

- Proposed wording changes in goals 1, 2 and 4 in the Draft 2020 Strategic Plan.
- Implementation of goals and “achieving the mission.”
- Discussion of funding needs / sources for a wide variety of programs / events.
- Agreement on scope of program efforts for 2021