



SCV WATER AGENCY REGULAR BOARD MEETING

**Tuesday, December 6, 2022
Meeting Begins at 6:00 PM**

Members of the public may attend by the following options:

In Person

Santa Clarita Valley Water Agency
Rio Vista Water Treatment Plant
Boardroom
27234 Bouquet Canyon Road
Santa Clarita, CA 91350

By Phone

Toll Free:
1-(833)-568-8864
Webinar ID: 161 954 7626

Virtually

Please join the meeting from your
computer, tablet or smartphone:

<https://scvwa.zoomgov.com/j/1619547626>

Have a Public Comment?

Members of the public unable to attend this meeting may submit comments either in writing to ajacobs@scvwa.org or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting, if practicable, and posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

(Public comments take place during Item 3 of the Agenda and before each Item is considered. Please see the Agenda for details.)

This meeting will be recorded and the audio recording for all Board meetings will be posted to yourscvwater.com within 3 business days from the date of the Board meeting.

Disclaimer: Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Santa Clarita Valley Water Agency
Rio Vista Water Treatment Plant
27234 Bouquet Canyon Road
Santa Clarita, CA 91350
(661) 297-1600

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**SANTA CLARITA VALLEY WATER AGENCY
REGULAR BOARD MEETING AGENDA**

**SANTA CLARITA VALLEY WATER AGENCY
RIO VISTA WATER TREATMENT PLANT
BOARDROOM
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350**

TUESDAY, DECEMBER 6, 2022, AT 6:00 PM

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 954 7626 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1619547626>**. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or Zoom Webinar link above.

However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

3. PUBLIC COMMENTS – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Board’s presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:00 PM.

4. APPROVAL OF THE AGENDA

5. CONSENT CALENDAR PAGE

5.1 *	Approve Minutes of the November 15, 2022 Santa Clarita Valley Water Agency Regular Board of Directors Meeting	7
5.2 *	Approve a Revised Employee Manual Policy No. 40 – Flexible Workplace Program	13
5.3 *	Approve a Revised Customer Service Policy	25
5.4 *	Approve a Contract Renewal with Systems & Software, Inc. for enQuesta Customer Service System Maintenance and Support	43
5.5 *	Approve Implementation of the Edward G. “Jerry” Gladbach Scholarship	49
5.6 *	Approve a Resolution Amending the Santa Clarita Valley Water Agency Conflict-of-Interest Code Pursuant to the Political Reform Act of 1974	55

6. ACTION ITEMS FOR APPROVAL PAGE

6.1 *	Authorize the General Manager to Execute a Contract with GS Sand Canyon for Rent, LLC for SCV Water’s Fair Share Cost to Construct the Sand Canyon Plaza Pump Station, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction	69
6.2 *	Approve Receiving and Filing of September 2022 Monthly and FY 2022/23 First Quarter Financial Report (July – September 2022) – https://yourscvwater.com/wp-content/uploads/2022/11/Check-Register-September-2022.pdf	83
6.3 *	Approve Employee Manual No. 42 – Internship Program	159

7. DISCUSSION OF DEBT FUNDED PROJECTS – CHIEF ENGINEER COURTNEY MAEL – 10 MINUTES

8. GENERAL MANAGER’S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS

9. COMMITTEE MEETING RECAP REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE

9.1 *	November 3, 2022 Engineering and Operations Committee Meeting Report	165
9.2 *	November 17, 2022 Public Outreach and Legislation Committee Meeting Report	171
9.3 *	November 21, 2022 Finance and Administration Committee Meeting Recap Report	175

10. WRITTEN REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE

10.1 *	Engineering Services Section Report	181
10.2 *	Finance, Administration and Information Technology Services Section Report	191
10.3 *	Treatment, Distribution, Operations and Maintenance Section Report	197
10.4 *	Water Resources and Outreach Section Report	207
10.5 *	Committee Planning Calendars	217

11. PRESIDENT'S REPORT

12. AB 1234 WRITTEN AND VERBAL REPORTS

12.1	AB 1234 Reports	
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13. DIRECTOR REPORTS

14. CLOSED SESSION

- 14.1 Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9, Claim of Len Rothmann, against Santa Clarita Valley Water Agency, Claim for Property Damage, Date of Claim 11/02/22

15. CLOSED SESSION ANNOUNCEMENTS

16. DIRECTOR REQUESTS FOR APPROVAL FOR EVENT ATTENDANCE

17. ADJOURNMENT

- * Indicates Attachment
- ◆ Indicates Handout

Note: The Board reserves the right to discuss or take action or both on all of the above Agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on November 30, 2022.

M65

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – November 15, 2022

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 6:00 PM on Tuesday, November 15, 2022. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: Kathye Armitage, Beth Braunstein, Ed Colley, William Cooper (Arrived at 6:27 PM), Jeff Ford, Maria Gutzeit, R. J. Kelly, Gary Martin, Piotr Orzechowski, Ken Petersen and Lynne Plambeck.

DIRECTORS ABSENT: None.

Also present: Administrative Services Manager Kim Grass, Assistant General Manager Steve Cole, Board Secretary April Jacobs, Chief Engineer Courtney Mael, Chief Financial and Administrative Officer Rochelle Patterson, Chief Operating Officer Keith Abercrombie, Director of Operations and Maintenance Mike Alvord, General Counsel Tom Bunn, General Manager Matthew Stone, Human Resources Manager Ari Mantis, Information Technology Technician I Jonathan Thomas, Sustainability Manager Matt Dickens, as well as additional SCV Water Agency staff and members of the public.

President Martin called the meeting to order at 6:00 PM. A quorum was present.

There were no changes to the November 15, 2022 Board Agenda and it was accepted as shown (Item 4).

Upon motion of Director Kelly, seconded by Director Gutzeit and carried, the Board approved the Consent Calendar including Resolution Nos. SCV-315, SCV-316, SCV-317 and SCV-318 by the following roll call votes (Item 5):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Not Present
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

RESOLUTION NO. SCV-315

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY CONSOLIDATED FIRE PROTECTION DISTRICT, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, ANTELOPE VALLEY RESOURCE CONSERVATION DISTRICT, CITY OF SANTA CLARITA, SANTA CLARITA LIBRARY, SANTA CLARITA VALLEY WATER AGENCY APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT

"ANNEXATION NO. 1110"

<https://yourscvwater.com/wp-content/uploads/2022/11/SCV-Water-Approved-Resolution-111522-Resolution-SCV-315.pdf>

RESOLUTION NO. SCV-316

**JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY CONSOLIDATED FIRE PROTECTION DISTRICT, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, CITY OF SANTA CLARITA, SANTA CLARITA LIBRARY, SARITA CLARITA VALLEY WATER AGENCY APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT
"ANNEXATION NO. 1111"**

<https://yourscvwater.com/wp-content/uploads/2022/11/SCV-Water-Approved-Resolution-111522-Resolution-SCV-316.pdf>

RESOLUTION NO. SCV-317

**JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY LIBRARY, LOS ANGELES COUNTY ROAD DISTRICT #5, LOS ANGELES COUNTY CONSOLIDATED FIRE PROTECTION DISTRICT LOS ANGELES, COUNTY LIGHTING MAINTENANCE DISTRICT NO. 1687, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, ANTELOPE VALLEY RESOURCE CONSERVATION DISTRICT, SANTA CLARITA VALLEY WATER AGENCY APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT
"ANNEXATION NO. 1112"**

<https://yourscvwater.com/wp-content/uploads/2022/11/SCV-Water-Approved-Resolution-111522-Resolution-SCV-317.pdf>

RESOLUTION NO. SCV-318

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY LIBRARY, LOS ANGELES COUNTY ROAD DISTRICT #5, LOS ANGELES COUNTY CONSOLIDATED FIRE PROTECTION DISTRICT, THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF ANTELOPE VALLEY RESOURCE CONSERVATION DISTRICT, SANTA CLARITA VALLEY WATER AGENCY, GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT,

**APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX
REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA
VALLEY SANITATION DISTRICT
"ANNEXATION NO. 1116"**

<https://yourscvwater.com/wp-content/uploads/2022/11/SCV-Water-Approved-Resolution-111522-Resolution-SCV-318.pdf>

Upon motion of Director Gutzeit, seconded by Director Cooper and carried, the Board approved revising Employee Manual Policy No. 18 – Other Benefits, to provide the Agency retirees with both the HRA and cash in lieu options for their medical plan choice in retirement by the following roll call votes (Item 6.1):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	No	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

Upon motion of Director Gutzeit, seconded by Director Cooper and carried, the Board authorized the General Manager to execute a construction contract with C. S. Legacy Construction, Inc. for the Bridgeport Pocket Park by the following roll call votes (Item 6.2):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	No	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Petersen	Yes
Director Plambeck	Yes		

Director of Operations and Maintenance Mike Alvord gave a Risk Assessment Presentation (Item 7).

General Manager's Report on Activities, Projects and Programs (Item 8).

The General Manager gave updates on the following items:

- At the recent October 2022 State Water Contractors meeting held in Santa Nella located in the Central Valley the Contractors had the opportunity to participate in the following:
 - Visit with San Luis Field Division of DWR
 - Tour of William R. Gianelli Pumping Plan
 - Visit San Luis National Wildlife Refuge

- Sunset drive through Merced National Wildlife Refuge
- Dinner hosted in the warehouse of the Grassland Water District (Central Valley Water Project Contractor which serves water to 75,000 acres of wildlife refuge, farms and other habitat areas).
- He thanked all those who were involved in the Valley Center Well Water Treatment Facility Ribbon Cutting held on November 9, 2022.
- He updated the Board on the first stakeholder meeting regarding the development of a retail capacity fee for developments in the Valencia division.
- He mentioned that earlier this year, the Board approved going forward with soliciting bids for two projects which were eligible for SGIP incentive funds through the CPUC. He stated we worked with our consultant, TerraVerde, and our staff to screen a larger list of potential projects down to the ones with the best overall benefit to the Agency, and these were the projects that were moved forward. However, recent bidding results were not favorable, no bids were received. After conferring with prospective bidders, in addition to supply chain uncertainty, it appears that the greatest obstacle was the solar component of one of the projects, and we are evaluating with legal counsel and TerraVerde the possibility of rebidding or pursuing a sole source negotiated contract approach for battery only portions of the projects. He mentioned that we anticipate having an item for the Board in January of 2023.
- He informed the Board that the proposed internship program and the Flexible workplace Policy would be going to the November 21, 2022 Finance and Administration Committee.
- Lastly, he advised the Board that he had received the Board's performance evaluation from Mitch Rosenberg and the Board Officers and thanked them for their feedback.

To hear the full report please click on the following link https://yourscvwater.com/wp-content/uploads/2022/11/Board_Recording-SCV-Water_111522.mp3.

Committee Meeting Recap Reports for Informational Purposes Only (Item 9).

There were no comments on the recap reports.

President's Report (Item 10).

The President updated the Board on upcoming community meetings and conferences and upcoming Board and Committee meetings.

AB 1234 Written and Verbal Reports (Item 11).

A written report was submitted by Director Plambeck which was included in the Board packet. Additional written reports were submitted by President Martin and Director Gutzeit which were posted on the SCV Water website and are part of the record.

Director Kelly reported that he attended the SCV Chamber of Commerce 12th Annual Salute to Patriots held at the Bella Vida Senior Center on November 9, 2022.

Vice President Orzechowski reported that he attended the VIA Bash held at the Hyatt Regency Valencia on November 4, 2022, attended the L.A. County Sanitation Districts' public tour of the Valencia Water Reclamation Plant held at the Valencia Reclamation Plant on November 5, 2022 and attended the SCV Chamber of Commerce 12th Annual Salute to Patriots held at the Bella Vida Senior Center on November 9, 2022

Director Ford reported that he attended the L.A. County Sanitation Districts' public tour of the Valencia Water Reclamation Plant held at the Valencia Reclamation Plant on November 5, 2022.

Director Braunstein reported that she attended the L.A. County Sanitation Districts' public tour of the Valencia Water Reclamation Plant held at the Valencia Reclamation Plant on November 5, 2022, attended the Valley Center Well Water Treatment Facility Ribbon Cutting held on November 9, 2022 and attended the SCV Chamber of Commerce 12th Annual Salute to Patriots held at the Bella Vida Senior Center on November 9, 2022.

Director Colley reported that he attended the L.A. County Sanitation Districts' public tour of the Valencia Water Reclamation Plant held at the Valencia Reclamation Plant on November 5, 2022.

There were no other AB 1234 Reports.

Director Requests for Future Agenda Items (Item 12).

There were no requests for future Agenda Items.

The meeting was adjourned at 8:38 PM (Item 13).

April Jacobs, Board Secretary

ATTEST:


President of the Board



BOARD MEMORANDUM

DATE: November 22, 2022

TO: Board of Directors

FROM: Rochelle Patterson 
Chief Financial and Administrative Officer

SUBJECT: Approve a Revised Employee Manual Policy No. 40 – Flexible Workplace Program

SUMMARY

In September 2021, the Agency developed, adopted and implemented a Flexible Workplace Program (FWP). The FWP provided that staff in eligible positions could, with approval of supervisor, department head and General Manager, telecommute up to two days per week. At the time of the policy approval, staff were directed to report back on the success or failure of the FWP after one year. In September 2022, staff initiated a survey to eligible staff and supervisors to determine the program's effectiveness. Due to overwhelming positive response from both employees and supervisors, staff have drafted a revised FWP based on feedback and results from the participant's survey as well as input from the Finance and Administration Committee. The revisions include finetuning of the program, including specific definitions and clarification of terms, restrictions of certain technology due to security precautions, as well as expanding of the program by allowing additional days to be worked from an alternative worksite.

DISCUSSION

To accommodate the working challenges of the global pandemic, the SCV Water Board of Directors approved a Temporary Telecommuting Policy on July 7, 2020, which allowed certain staff positions the discretion to telecommute. This temporary policy formally established guidelines, generally outlining appropriate behavior and protocol for utilizing Agency property and technology in an out-of-office environment.

On the heels of the success of that temporary policy, staff developed, and the Board of Directors approved the Agency's Flexible Workplace Program in September 2021 and requested that staff update the Board in one year as to the effectiveness of the program. An FWP, also known as telecommuting, is the practice of working from an alternate location instead of commuting to an employee's designated work site. This program established and defined the requirements and procedures for the Santa Clarita Valley Water Agency. Guidelines and processes were developed to ensure that flexible workplace options are available, monitored and applied consistently to eligible Agency employees.

As requested, staff presented a PowerPoint presentation at the September 19, 2022, regular Finance and Administration Committee meeting, demonstrating the overall success of the program via results of an employee and supervisor survey, as well as feedback from management. The Committee was pleased with the results of the program and asked that staff consider expanding the program, such as by allowing additional remote days from an alternate worksite. These revisions have been made, as well as some finetuning of the program.

The following redline changes have been made to the program, followed by a clarification in italics. The entire draft policy is attached.

40.1 Eligibility

- g) An Alternate Worksite is defined as a primary residence and does not include a commercial location that has a shared workspace or work done while on non-official travel.

The above section was moved from Section 40.2 Policy to 40.1 Eligibility.

40.2 Policy

- e) FWP employees will work the equivalent of ~~a maximum of~~ two (2) days out of the work week from ~~an Alternate Worksite~~ their Agency worksite, ~~unless otherwise as~~ approved by the General Manager through the FWP application process. ~~An Alternate Worksite is defined as a primary residence and does not include a commercial location that has a shared workspace or work done while on non-official travel.~~

The above section now requires eligible employees to work two days per work week at the Agency worksite, rather than granting a maximum of only two remote days per week.

40.3 Acknowledgements

- d) Employees while on the FWP, may be required to attend all-staff meetings or other Agency events, regardless of their FWP work schedule.

The above addition articulates that an employee may not forgo attending required onsite meetings or events just because it falls on their normal alternate worksite day.

40.4 General Duties, Obligations and Responsibilities

- e) FWP employees may receive access to a virtual private network (“VPN”), as approved by the Information Technology Department. Printers connected to the Agency equipment via WIFI are prohibited. Printers connected via a printer cable that is connected to the printer and Agency equipment are allowed.

The above clause prohibits printing via WIFI, as it violates Agency cybersecurity practices. Using a cable eliminates the threat of exposing Agency equipment over unsecure (non-VPN) means.

No additional changes are proposed at this time.

On November 21, 2022, the Finance and Administration Committee considered staff's recommendation to approve a revised Employee Manual Policy No. 40 – Flexible Workplace Program.

FINANCIAL CONSIDERATIONS

None at this time.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve the attached revised Employee Manual Policy No. 40 – Flexible Workplace Program.

RP/ed

Attachment

MBS

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EMPLOYEE MANUAL	
Title: FLEXIBLE WORKPLACE PROGRAM	
Policy No.: 40.0	Section Nos. 40.0 – 40.4
Approval Date: September 28, 2021 <u>December 6, 2022</u>	Effective Date: September 28, 2021 <u>January 1, 2023</u>
Approved By: Board of Directors	

40.0 PURPOSE

To establish and define the requirements and procedures for the Santa Clarita Valley Water Agency Flexible Workplace Program (“FWP”). This policy applies to all active employees regardless of full-time or part-time classification.

This policy excludes reasonable accommodation efforts for employees that may need accommodation due to a covered disability. The Agency will use the interactive process to reach a reasonable accommodation in those instances.

The FWP is intended to:

- Support employee work/life balance
- Reduce the workforce carbon footprint by allowing employees to reduce trips
- Decrease traffic congestion by allowing employees to travel during non-peak hours
- Increase employee job satisfaction
- Attract and retain employees
- Protect employee health and safety and reduce the risk of exposure to communicable disease and illness, when necessary
- Allow for continuity of Agency services in the event of an emergency
- Be approved on a case-by case basis depending on organizational priorities
- Not increase any already budgeted personnel costs

40.1 Eligibility

The FWP is not suitable for all employees and/or positions. The General Manager or his/her designee has the discretion, with input from an employee’s supervisor, Manager, and Department Director, to determine the positions eligible to participate in the FWP and the number of hours of participation on a weekly basis.

- a) Each position must be identified as FWP capable in the Flexible Workplace Position Eligibility List, which list will determine if the essential functions of the position are successfully achievable through the FWP.
- b) The decision of the General Manager as to eligibility is final and is not subject to grievance or appeal.
- c) Not every applicant for the FWP will be approved.
- d) The Agency has no obligation to allow one position to participate in the FWP merely because another position who performs similar job duties has been approved to participate in the FWP. The General Manager may override the Flexible Workplace Position Eligibility List on a case-by-case basis.
- e) The General Manager may or may not disclose the specific criteria used to determine Approval or Denial of an Application. Therefore, the employee should only expect to receive communication of an Approval or Denial by the General Manager.



EMPLOYEE MANUAL	
Title: FLEXIBLE WORKPLACE PROGRAM	
Policy No.: 40.0	Section Nos. 40.0 – 40.4
Approval Date: September 28, 2021 <u>December 6, 2022</u>	Effective Date: September 28, 2021 <u>January 1, 2023</u>
Approved By: Board of Directors	

f) Positions chiefly focused on field work or that are directly customer facing may not be compatible with the FWP. However, efforts may be made to evaluate whether a portion of an employee’s work duties that are compatible to be done away from the designated work location can be scheduled as part of the FWP.

~~f)g)~~ An Alternate Worksite is defined as a primary residence and does not include a commercial location that has a shared workspace or work done while on non-official travel.

~~g)h)~~ The Department Director will consider the following criteria in determining whether to recommend approval of a specific FWP Application:

- 1) The employee’s overall rating on their last performance evaluation;
- 2) The employee is not eligible if the employee is on a performance improvement plan (PIP) or has had disciplinary action in the last twelve (12) months;
- 3) Has or will have arranged for child/dependent care as necessary for the hours in which the employee works from the Alternate Worksite;
- 4) Whether the employee’s job duties can be performed away from the Agency worksite and consideration of face-to-face interactions with other Agency employees and the public that the employee’s position requires;
- 5) The ability to measure the employee’s work performance from a location separate from their worksite;
- 6) Whether the employee can reliably provide alternative workspace;
- 7) Whether the employee’s absence from the primary work site will disrupt the workflow of other employees and/or overall management of the Agency or diminish the quantity or quality of the work performed;
- 8) Whether the employee has adequate technical skills, technology equipment such as monitors, printers, scanners, and other tools needed to perform the duties, and internet and telecommunications capabilities to perform job requirements;
- 9) The employee’s supervisory responsibilities;
- 10) The employee’s need for supervision;
- 11) Other considerations deemed necessary and appropriate by the employee’s immediate supervisor, Department Director, the General Manager and his/her designee;
- 12) Whether the employee’s participation in the FWP serves the stated intention and purpose of the FWP.

40.2 Policy

a) The FWP will allow employees to voluntarily enter into an agreement to schedule portions of their work week away from their regular worksite. Participating



EMPLOYEE MANUAL	
Title: FLEXIBLE WORKPLACE PROGRAM	
Policy No.: 40.0	Section Nos. 40.0 – 40.4
Approval Date: September 28, 2021 <u>December 6, 2022</u>	Effective Date: September 28, 2021 <u>January 1, 2023</u>
Approved By: Board of Directors	

employees will work a full workday, but the FWP will allow times and number of hours in the office to be scheduled differently between individual days of the week.

- b) The General Manager, or his/her designee, must approve all FWP Applications.
- c) A FWP schedule must be consistent, approved before it commences, and shall be combined with days and hours worked at the worksite.
- d) Under special circumstances or in the event of an emergency, employees who are able to work a majority or all of their scheduled hours remotely may be required to do so.
- e) FWP employees will work the equivalent of ~~a maximum of~~ two (2) days out of the work week from ~~an Alternate Worksite~~ their Agency worksite, unless otherwise as approved by the General Manager through the FWP application process. ~~An Alternate Worksite is defined as a primary residence and does not include a commercial location that has a shared workspace or work done while on non-official travel.~~
- f) Participation in a FWP does not change or in any manner alter an employee's duties, obligations, responsibilities, or conditions of employment, or impact an employee's salary, retirement, benefits, and Agency insurance coverage.
- g) Expenses incurred as a result of participating in the FWP will not be reimbursed by the Agency unless they are normally reimbursable pursuant to Agency policies. Such non-reimbursable expenses include, but are not limited to, utility costs (including internet access), purchase of office equipment or furniture, home improvements, any construction, any alterations to real or personal property, and travel to and from the primary Agency worksite if required to be onsite.
- h) Employees remain obligated to comply with all State and Federal rules, policies, regulations, procedures, and practices.
- i) The FWP shall be entirely voluntary and the program as a whole and/or an employee's participation in the FWP may be suspended, canceled, amended or discontinued by the Agency at any time, at the Agency's sole discretion. An employee may cease participation in the FWP upon reasonable request. Termination of an employee's participation in the FWP by the Agency is administrative and final, not subject to grievance or appeal.



EMPLOYEE MANUAL	
Title: FLEXIBLE WORKPLACE PROGRAM	
Policy No.: 40.0	Section Nos. 40.0 – 40.4
Approval Date: September 28, 2021 <u>December 6, 2022</u>	Effective Date: September 28, 2021 <u>January 1, 2023</u>
Approved By: Board of Directors	

- j) The FWP shall be a cooperative effort between the employee and the Agency. Participation in the program is a privilege and not a right or an entitlement.

40.3 Acknowledgements

In order to participate in the FWP, employees will be required to acknowledge and agree to the following:

- a) The FWP and participation therein is subject to the discretion of the Agency, and participation in the program will be determined consistent with the eligibility criteria above.
- b) Non-exempt employees who are eligible for overtime shall document their work schedule in the Application, including rest and meal breaks (“Work Schedule”). Any deviation from the Work Schedule must be approved in advance, in writing, by management. Non-exempt employees must take meal and rest breaks while on the FWP, just as they would if they were reporting to work at their Agency worksite. Non-exempt employees may not work outside their normal work hours without prior written authorization from their supervisor. A non-exempt employee who fails to secure written authorization before working outside his or her normal work hours may face discipline in accordance with the Agency’s policy for working unauthorized overtime.
- c) FWP employees are required to be accessible in the same manner as if they are working at their Agency worksite during the established Work Schedule, regardless of the designated location for working, or Alternate Worksite. Employees must be accessible via telephone, email, and/or network access to their supervisor and other Agency employees while working off-site, as if working at their Agency worksite. Employees shall check their Agency-related business phone messages and emails on a consistent basis and respond accordingly, as if working at their Agency worksite. At the request of the Agency, Employees will need to be able return to the worksite within two hours.
- d) Employees while on the FWP, may be required to attend all-staff meetings or other Agency events, regardless of their FWP work schedule.
- e) Employees shall work their regular schedule (full-time or part-time basis), according to the Work Schedule.
- f) Employees are required to maintain an accurate record of all hours worked and submit their hours in accordance with normal Agency procedures while working at the Alternate Worksite.
- g) While on the FWP, employees shall:
 - 1) Be available to the Agency via telephone and/or email during all designated work hours.
 - 2) Maintain their Alternate Worksite free from distractions.



EMPLOYEE MANUAL	
Title: FLEXIBLE WORKPLACE PROGRAM	
Policy No.: 40.0	Section Nos. 40.0 – 40.4
Approval Date: September 28, 2021 <u>December 6, 2022</u>	Effective Date: September 28, 2021 <u>January 1, 2023</u>
Approved By: Board of Directors	

- 3) Have reliable and secure internet and/or wireless access.
- 4) Obtain advance approval for all periods of unavailability from management in accordance with department policy and documented on the appropriate leave of absence notice.
- 5) Ensure dependent care will not interfere with work responsibilities.
- 6) Notify their supervisor promptly when unable to perform work assignments because of equipment failure or other unforeseen circumstances.
- 7) Agency has provided Agency owned equipment and agree to follow the Agency's Use of Technology policy for the use of such equipment. Employees will immediately report to their supervisor any loss, damage, or unauthorized access to Agency owned equipment immediately upon discovery of such loss, damage, or unauthorized access.

40.4 General Duties, Obligations and Responsibilities

Employees are required, as a condition of initial approval and continued participation in the FWP to agree and adhere to the provisions and terms set forth herein, including the following:

- a) FWP employees are required to abide by all Agency policies and procedures, rules and regulations and all other official Agency documents and directives.
- b) FWP employees must meet the same standards of performance and professionalism expected of Agency employees in terms of job responsibilities, work product, timeliness of assignments, and contact with other Agency employees and the public.
- c) FWP employees must ensure that all official Agency documents are retained and maintained according to the normal operating procedures in the same manner as if working at an Agency worksite.
- d) FWP employees will be completely responsible for costs associated with the use of their own cellular equipment, including energy, data or maintenance costs, network costs, home maintenance, home workspace furniture, ergonomic equipment, liability for third party claims, or any other incidental costs (e.g., utilities associated with the employee's Alternate Worksite).
- e) FWP employees may receive access to a virtual private network ("VPN"), as approved by the Information Technology Department. Printers connected to the Agency equipment via WIFI are prohibited. Printers connected via a printer cable that is connected to the printer and Agency equipment are allowed.



EMPLOYEE MANUAL	
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Approved By: Board of Directors	

- f) FWP employees must continue to abide by practices, policies and procedures for requesting sick, vacation and other leaves of absences. Requests to work overtime, declare vacation or take other time off from work must be pre-approved in writing by each employee’s supervisor. If an employee becomes ill while working at the Alternate Worksite, they shall notify their supervisor immediately and record on their timesheet any hours not worked due to incapacitation.
- g) FWP employees will take precautions to ensure Agency devices (e.g., computers, laptops, tablets, smart phones, etc.) are secure before connecting remotely to the Agency’s network and must close or secure all connections to Agency desktop or system resources (e.g., remote desktop, VPN connections, etc.) when not conducting work for the Agency (Employees will disconnect from VPN when not in use). Employees will not allow anyone else in the household to use Agency issued devices. Employees will adhere to Agency directed patching schedules whether equipment is at home or at work (Agency laptops must be kept powered up and online during patching/updates).
- h) FWP employees must exercise the same precautions to safeguard electronic and paper information, protect confidentiality, and adhere to the Agency’s records retention policies, especially as it pertains to the Public Records Act. Employees, as if they were at an Agency worksite, must safeguard all sensitive and confidential information (both on paper and in electronic form) relating to Agency work they access from the Alternate Worksite or transport from their Agency worksite to the Alternate Worksite. Employees must also take reasonable precautions to prevent third parties from accessing or handling any sensitive and confidential information they access from the Alternate Worksite or transport from their Agency worksite to the Alternate Worksite. Employees must return all records, documents, and correspondence to the Agency at the termination of the FWP Agreement or upon request by their supervisor, department Director or Human Resources Department.
- i) FWP employees’ wages and benefits will be the same as if they were continuing to work at an Agency worksite. Workers’ Compensation benefits will apply only to injuries occurring at an Alternate Worksite which arise out of and in the course of employment as defined by Workers’ Compensation law. Employees must report any such work-related injuries to their supervisor immediately. The Agency shall not be responsible for injuries or property damage unrelated to such work activities, including injuries to third persons when said injuries occur at the Alternate Worksite.
- j) FWP employees’ existing supervisory relationships, lines of authority and supervisory practices remain in effect. Prior to the approval of participation in the FWP, supervisors and employees shall agree upon a reasonable set of goals and objectives to be accomplished by the employees. Supervisors shall use reasonable means to ensure that timelines are adhered to and that goals and objectives are achieved.



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Approved By: Board of Directors	


- k) Any breach of the FWP Agreement by the employee may result in termination of the Agreement and/or disciplinary action, up to and including termination of employment.

DRAFT

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BOARD MEMORANDUM

DATE: November 22, 2022
TO: Board of Directors
FROM: Rochelle Patterson 
Chief Financial and Administrative Officer
SUBJECT: Approve a Revised Customer Service Policy

SUMMARY

Staff has updated the Agency's current Cross-Connection Control Plan (Plan) to establish a \$200 non-compliance fee to be charged to customers for each backflow device found to be in violation of the Plan. Thus, the Agency's Customer Service Policy needs to be updated to reflect this fee.

DISCUSSION

The Agency's Cross-Connection Control Plan was established in July 2019 as a best-practice implementation plan and procedural document in order to protect the Santa Clarita Valley's water supply from possible contamination or pollution that could backflow into the Agency's potable water distribution system. This is accomplished by elimination or control of undiscovered, unauthorized or potential cross-connections on the premise and within the water-user's internal water system, by utilizing an Agency-approved backflow prevention assembly.

To further enforce this Plan and thus protect the SCV's water supply, the Agency has established a fee for any backflow devices found to be in violation of the Plan. A cross-connection without a backflow device, or a backflow device that has not been annually tested, would be considered a violation. This fee will be \$200 per backflow device, per month during the non-compliance period. The fee was set at \$200 to recover the cost to prepare and mail non-compliance notices, and also includes the trip cost for disconnection and restoration of the service. Once the correction is made, this fee will no longer be charged to the customer. The language being added to the Plan is shown below in redline, as well as on page 10 of the Plan, which is attached in its entirety for reference (Attachment 1).

Cross-Connection Control Plan addition:

- (6) A non-compliance fee of \$200 per month will be charged to customers for each backflow device found to be in violation of the Cross-Connection Control Plan. Once a device is brought back into compliance, then the fee will no longer be charged.

To further communicate this fee to the customer, the Agency's Customer Service Policy needs to be updated to reflect this fee in Section 12.5 (Attachment 2) and Appendix A-12 (Attachment 3). These changes are reflected below in the following redline additions and in the attached pages of the Customer Service Policy.

Customer Service Policy additions:

12.5 Cross Connections

The Agency has a Cross-Connection Control Program (CCCP). The CCCP incorporates such a plan (see Appendix A-12 for Non-Compliance fee) and can be requested from the Agency.

AND

APPENDIX A-12 -POTABLE OR RECYCLED WATER SERVICE MISCELLANEOUS FEES

Table A-12 Fee Description	Amount
Cross-Connection / Backflow Non-Compliance Fee	\$200 per month

Due to the lengthy Customer Service Policy document, only the pages with the changes in the policy are attached to this report. No other material changes are being made to the Customer Service Policy at this time.

On November 21, 2022, the Finance and Administration Committee considered staff's recommendation to approve a revised Customer Service Policy.

FINANCIAL CONSIDERATIONS

None

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve a revised Customer Service Policy.

RP/ed

Attachments

M65

ATTACHMENT 1

CROSS-CONNECTION CONTROL PLAN

SANTA CLARITA VALLEY WATER AGENCY

Newhall Water Division

Santa Clarita Water Division

Valencia Water Division



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1.0 Definitions

Air Gap Separation: A physical separation between the free flowing discharge end of a potable water supply pipeline and an open or non-pressure receiving vessel. An approved air gap shall be at least twice the diameter of the supply pipe, measured vertically above the overflow rim of the receiving vessel, in no case less than 1 inch (2.54 cm).

Agency: Santa Clarita Valley Water Agency, also known as SCV Water.

Approved Backflow Prevention Assembly: Backflow prevention assemblies approved by the Foundation for Cross-Connection Control and Hydraulic Research at the University of Southern California.

Approved Water Supply: Any water supply on or available to the premises other than the potable water distribution system supply from SCV Water. These auxiliary waters may include water from another purveyor's public potable water supply or any natural source such as well, spring, river, stream, harbor, etc. that may be objectionable and constitute an unacceptable water source.

Auxiliary Water Supply: Any water supply on or available to the premises other than the approved water supply.

Backflow: The undesirable reversal of flow of water or mixtures of water and other liquids, gases or other substance into the distribution pipes of the potable supply of water from any source or sources. Backsiphonage is one cause of backflow. Backpressure is the other cause.

Backpressure: Any elevation of pressure in the downstream piping system (by pump, elevation of piping, steam pressure, air pressure, etc.) above the supply pressure at the point of consideration, which would cause or tend to cause a reversal of the normal direction of flow.

Backsiphonage: A form of backflow due to a reduction in system pressure, which causes a sub-atmospheric pressure to exist in the water system.

Connection: The point of connection of a user's piping to the water supplier's facilities.

Contamination: A degradation of the quality of the potable water by any foreign substance which creates a hazard to public health, or which may impair the usefulness or quality of the water.

Cross-Connection: Any actual or potential connection or structural arrangement between a public or consumer's potable water system, and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gas, or substance other than the intended potable water with which the system is supplied.

An **indirect cross-connection** is a cross-connection that is subject to backsiphonage only.

A **direct cross-connection** is a cross-connection that is subject to both backsiphonage and backpressure.

Double-check Valve Backflow Prevention Assembly: An assembly composed of two independently-acting, approved check valves including tightly closing resilient-seated shut-off valves attached at each end of the assembly and fitted with properly located resilient seated test cocks.

Health Agency: Los Angeles County Department of Public Health (LADPH), also known as LA County Health Department, or the local health agency with respect to a small water system.

Pollution: An impairment of the quality of the water to a degree, which does not create an actual hazard to the public health, but which adversely affects such waters for domestic use.

Potable: Water that is approved and safe for human consumption (drinking).

Non-Potable: A liquid or water that is not approved for safe drinking but may have other uses (i.e. landscape irrigation).

Potable Water Distribution System: Any publicly or privately owned water system operated as a public utility under a valid health permit to supply water for domestic purpose. This system will include all sources, facilities and appurtenances between the source and the point of delivery.

Premise: Any and all areas on a customer's property that are served or have the potential to be served by the public water system.

Reclaimed Water: Water which, as a result of treatment of wastewater, is suitable for a direct beneficial use or a controlled use that would not otherwise occur. Reclaimed water is not safe for human consumption. Reclaimed water is also known as "**Recycled Water.**"

Reduced Pressure Principle Backflow Prevention Assembly: An assembly containing two independently-acting, approved check valves together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves, and at the same time below the first check valve. The unit shall include properly located, resilient-seated test cocks and tightly closing, resilient-seated shutoff valves at each end of the assembly.

SCV Water: Santa Clarita Valley Water Agency, Santa Clarita's local water supplier.

Water Supplier: The Santa Clarita Valley Water Agency, aka SCV Water.

Water User: Any person obtaining water from an approved water supply system.

2.0 Purpose

In cooperation with the State Water Resources Control Board, the Santa Clarita Valley Water Agency's (Agency, or SCV Water) major goal is to ensure the distribution of a safe and potable water supply to all domestic water users. In order for the Agency to achieve this goal, a Cross-Connection Control Plan (CCCP) was developed. The Agency's CCCP was adopted pursuant to the requirements set forth in the State of California Administrative Code Title 17, Sections §7583 through §7605.

The purpose of the SCV Water's Cross-Connection Control Plan is to:

- (1) Protect the potable water distribution system from possible contamination or pollution that could backflow into the Agency's potable water distribution system. This is accomplished by elimination of or control of undiscovered, unauthorized or potential cross-connections on the premise and within the water user's internal water system.
- (2) Provide for maintenance of a continuing Cross-Connection Control Plan which will systematically and effectively prevent the contamination or pollution into the Agency's potable distribution system.

The Agency requires the installation of backflow prevention assemblies in all new commercial and industrial establishments, whether or not they currently store or use harmful contaminants. This is to protect the potable water distribution system from any future change within the premise.

Additionally, all existing establishments without previous backflow protection will be required to install backflow prevention assemblies at the service connection through a priority-based process set by the Agency. Establishments with automatic fire sprinkler systems currently utilizing problematic single-check detector assemblies will require an upgrade to an approved backflow prevention assembly.

3.0 Responsibility

SCV Water shall be responsible for the protection of the potable water distribution system from contamination or pollution that may result from backflow of contaminants or pollutants through the water service connection.

4.0 Scope

SCV Water shall protect the potable water distribution system from contamination by implementing a Cross-Connection Control Plan. For the purpose of satisfying the requirements of Title 17, §7584, the Agency operates the CCCP under the following guidelines:

- (1) The adoption of operating rules or ordinances to implement the Cross-Connection Control Plan
- (2) The conducting of annual surveys to identify water user premises where cross-connections are likely to occur
- (3) The provision of backflow protection by the water user at the user's connection
- (4) The provisions of at least one person trained in cross-connection control to carry out the CCCP
- (5) The establishment of a procedure or system for testing backflow preventers, and
- (6) The maintenance of records of locations, tests, and repairs of backflow preventers.

5.0 Evaluation of Hazard

SCV Water shall evaluate the degree of potential health hazard to the potable water distribution system, which may result from conditions existing on a water user's premises. The Agency, however, shall not be responsible for abatement of cross-connections, which may exist within a water user's premises. As a minimum, the evaluation should consider the existence of cross-connections, the nature of materials handled on the property, the probability of a backflow occurring, the degree of piping system complexity and the potential for piping system modification. Special consideration shall be given to the premises of the following types of water users:

- (1) Premises where substances harmful to health are handled under pressure in a manner that could permit their entry into the potable water distribution system. This includes chemical or biological process waters and water from potable water distribution system supplies that have deteriorated in sanitary quality.
- (2) Premises having an auxiliary water supply, unless the auxiliary water supply is accepted as an additional source by the Agency and is approved by the Los Angeles County Department of Public Health.
- (3) Premises that have internal cross-connections that are not abated to the satisfaction of the Agency or LADPH.
- (4) Premises where cross-connections are likely to occur and entry is restricted so that cross-connection inspections cannot be made with sufficient frequency or at sufficiently short notice to assure that cross-connections do not exist.
- (5) Premises having a repeated history of cross-connections being established or re-established.

6.0 Approval of Backflow Prevention Assemblies

SCV Water requires that backflow prevention assemblies shall have passed laboratory and field evaluation tests performed by a recognized testing organization such as the USC Foundation for Cross-Connection, which has demonstrated their competency to perform such tests. A list of backflow assemblies approved by USC and accepted by the Agency can be found at <https://fccchr.usc.edu/list>.

7.0 Construction of Backflow Prevention Assemblies

- (1) Air Gap Separation – An air gap separation (AG) shall be at least twice the diameter of the supply pipe, measured vertically above the overflow rim of the receiving vessel to the supply pipe; however, in no case shall this separation be less than 1 inch (2.54 cm).
- (2) Double-check Valve Assembly – A required double-check valve assembly (DC) shall, as a minimum, conform to the current AWWA Standard C506-78 (R83) adopted on January 28, 1978 for double-check valve type backflow preventive devices which is herein incorporated by reference.

- (3) Reduced Pressure Principle Backflow Prevention Device – A required reduced pressure principle backflow prevention device (RP) shall, as a minimum, conform to the current AWWA Standard C506-78 (R83) adopted on January 28, 1978 for Reduced Pressure Principle Type Backflow Prevention Device, which is herein incorporated by reference.

8.0 Location of Backflow Prevention Assemblies

- (1) Air Gap Separation – An air gap separation shall be located as close as practical to the water user’s connection and all piping between the water user’s connection, and the receiving tank shall be entirely visible unless otherwise approved in writing by the SCV Water and LADPH.
- (2) Double-check Valve Assembly – A double-check valve assembly shall be located as close as practical to the water user’s connection and shall be installed above grade, if possible, and in a manner where it is readily accessible for testing and maintenance.
- (3) Reduced Pressure Principle Backflow Prevention Device – A reduced pressure principle backflow prevention assembly shall be located as close as practical to the water user’s connection, and shall be installed a minimum of twelve inches (12”) above grade and not more than thirty-six inches (36”) above grade measured from the bottom of the assembly and with a minimum of twelve inches (12”) side clearance.

9.0 Type of Protection Required

The type of protection that shall be provided in order to prevent backflow into the potable water distribution system shall be commensurate with the degree of hazard that exists on the water user’s premise. The type of protective device that may be required (listed in an increasing level of protection includes:

Double-check valve assembly – (DC)

Reduced pressure principle backflow prevention device – (RP)

Air Gap separation – (AG)

Table 1 on the next page illustrates various degrees of hazard and the minimum type of backflow protection required. Situations not covered in Table 1 shall be evaluated on a case-by-case basis, and the appropriate backflow protection shall be determined by SCV Water. Water users may choose a higher level of protection than required by SCV Water.

10.0 TABLE 1 Degree of Hazard

TYPE OF BACKFLOW PROTECTION REQUIRED

AG – Air-gap separation

DC – Double-check valve assembly

RP – Reduced pressure principle backflow prevention device

Degree of Hazard	Minimum Type of Backflow Prevention
(A) Sewage and Hazardous Substances	
(1) Premises with wastewater pumping and/or treatment plants with no interconnection to the potable water system. This does not include single-family residences that have a sewage lift pump. An RP may be provided in lieu of an AG if approved by the Los Angeles County Department of Public Health (LADPH) and SCV Water.	AG
(2) Premises where hazardous substances are handled in any manner in which substances may enter the potable water system. This does not include single-family residences that have a sewage lift pump. An RP may be provided in lieu of an AG if approved by LADPH and SCV Water.	AG
(3) Premises where there are irrigation systems into which fertilizers, herbicides or pesticides are or can be injected.	RP
(B) Auxiliary Water Supplies	
(1) Premises where there is an unapproved auxiliary water supply that is interconnected with the public water system. An RP or DC may be provided in lieu of an AG if approved by LADPH and SCV Water.	AG
(2) Premises where there is an unapproved auxiliary water supply and there are no interconnections with the public water system. A DC may be provided in lieu of an RP if approved by the by LADPH and SCV Water.	RP
(C) Recycled Water	
(1) Premises where the potable water system is used to supplement the recycled water supply.	AG
(2) Premises where recycled water is used, other than as allowed in paragraph A-3, and there is no interconnection with the potable water system.	RP

Degree of Hazard – cont'd	Minimum Type of Backflow Prevention
<p>(3) Residences using recycled water for landscape irrigation as part of an approved dual-plumbed use area established pursuant to sections 60313 through 60316, unless the recycled water supplier obtains approval of SCV Water or LADPH. If the water supplier is also the supplier of the recycled water, it must utilize an alternative backflow protection plan that includes an annual inspection and annual shutdown test of the recycled water and potable water systems pursuant to subsection 60316(a).</p>	AG
(D) Fire Protection Systems	
<p>(1) Premises where the fire system is directly supplied from the potable water distribution system and there is an unapproved auxiliary water supply on or to the premises (not interconnected).</p>	DC
<p>(2) Premises where the fire system is supplied from the potable water distribution system and interconnected with an unapproved auxiliary water supply. An RP may be provided in lieu of an AG if approved by LADPH and SCV Water.</p>	AG
<p>(3) Premises where the fire system is supplied from the potable water distribution system and utilizes either elevated storage tanks or fire pumps that take suction from private reservoirs or tanks.</p>	DC
<p>(4) Premises where the fire system is supplied from the potable water distribution system and where recycled water is used in a separate piping system within the same building.</p>	DC
(E) Dockside Watering Points and Marine Facilities	
<p>(1) Pier hydrants for supplying water to vessels for any purpose.</p>	RP
<p>(2) Premises where there are marine facilities.</p>	RP
<p>(3) Premises where entry is restricted so that inspections for cross-connections cannot be made with sufficient frequency or at sufficiently short notice to assure that they do not exist.</p>	RP
<p>(4) Premises where there is a repeated history of cross-connections being established or re-established.</p>	RP

11.0 Testing and Maintenance of Backflow Prevention Assemblies

- (1) SCV Water shall assure that adequate maintenance and periodic testing are provided by the water user to ensure their proper operation.
- (2) Backflow prevention assemblies shall be tested by persons who have demonstrated their competency to SCV Water and LADPH in testing of these assemblies.
- (3) Backflow prevention assemblies shall be tested at least annually or more frequently if determined to be necessary by SCV Water or LADPH. When devices are found to be defective, they shall be repaired or replaced in accordance with the provisions of this Chapter.
- (4) Backflow prevention assemblies shall be tested immediately after they are installed, relocated or repaired, and are not to be placed into service unless they are functioning as required.
- (5) Service of water to any premise(s) found to be in violation of this Cross-Connection Control Plan shall be discontinued by SCV Water after written notice of the violation. This complies with the California Code of Regulations Title 17 §7605.
- (6) A non-compliance fee of \$200 per month will be charged to customers for each backflow device found to be in violation of the Cross-Connection Control Plan. Once a device is brought back into compliance, then the fee will no longer be charged.
- ~~(6)~~(7) SCV Water shall notify the water user when testing is needed of backflow prevention assemblies. The notice shall contain the date when the test must be completed.
- ~~(7)~~(8) Reports of testing and maintenance shall be maintained by SCV Water for a minimum of three years.

ATTACHMENT 2



POLICIES, RULES AND REGULATIONS	
Title: CUSTOMER SERVICE POLICY	
Approval Date: September <u>December 2022</u>	Effective Date: September <u>December 2022</u>
Approved By: Board of Directors	DMS # 29598 <u>29966</u>

PART 12 – WATER EFFICIENCY AND CONSERVATION

12.1 General Provisions

Water efficiency and conservation are critical components in the Agency's comprehensive strategy for meeting current and future water needs to its Customers. Water use regulations effectively reduce waste and fulfill regulatory requirements of the Agency's applicable ordinances and the State of California as stated in EO-B-37.16, Making Water Conservation a California Way of Life. As a condition of service, Customers of the Agency must use water delivered through the Agency's system in a manner that promotes efficiency and avoids waste. See the Agency's Water Shortage Contingency Plan and Water Conservation and Water Shortage Ordinance for additional information.

12.2 Use of Water Saving Devices and Practices

Each Customer of the Agency is urged to install devices to reduce the quantity of water to flush toilets and to reduce the flow rate of showers. Each Customer is further urged to adopt such other water usage and re-usage practices and procedures as are feasible and reasonable.

12.3 Use of Recycled Water

Where recycled water is available and, where consistent with applicable law, the Customer shall use such recycled water for landscape irrigation and other non-potable applications. Separate facilities shall be utilized for the transportation and delivery of recycled water. See Part 18 for additional recycled water requirements.

12.4 Rules and Regulations

The Agency may adopt such rules and regulations imposing restrictions on the use and consumption of water as it may deem appropriate. Violation of Agency regulations governing water conservation may result in termination of service, as provided in Section 9.1. See the Agency's Water Shortage Contingency Plan and Water Conservation and Water Shortage Ordinance

12.5 Cross Connections

The Agency has a Cross-Connection Control Program (CCCP). The CCCP incorporates such a plan (see Appendix [EA-12 for Non-Compliance Fee](#)) and can be requested from the Agency.

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ATTACHMENT 3



POLICIES, RULES AND REGULATIONS	
Title: CUSTOMER SERVICE POLICY	
Approval Date: September <u>December 2022</u>	Effective Date: September <u>December 2022</u>
Approved By: Board of Directors	DMS # 29598 <u>29966</u>

APPENDIX A-12 -POTABLE OR RECYCLED WATER SERVICE MISCELLANEOUS FEES

Table A-12

Fee Description	Amount
Returned Payment Fee	\$ 35.00
Late Fee – Overdue Notice generated	\$ 10.00
Disconnection Fee	\$ 30.00
Out of Agency Fee	To Be Determined
AMI/AMR Opt-Out Set-up Fee	\$ 75.00
AMI/AMR Opt-Out Monthly Fee	\$ 30.00
AMI/AMR Opt-Out Re-Read Fee	\$ 30.00
Meter Test Fee*	\$ 112.00
Pulled Meter Fee	Actual cost to Agency
Turn off at Main	Actual cost to Agency
Property Damage	Actual cost to Agency plus 10% overhead
Unread Meter Fee	\$ 200.00
Water Waste Penalty Fee	\$50.00/day – Additional \$50.00/day for each subsequent violation up to a max of \$500.00
<u>Cross-Connection / Backflow Non-Compliance Fee</u>	<u>\$200 per month</u>

*No charge if meter is inaccurate


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BOARD MEMORANDUM

DATE: November 22, 2022

TO: Board of Directors

FROM: Cris Pérez 
Director of Technology Services

SUBJECT: Approve a Contract Renewal with Systems & Software, Inc. for enQuesta Customer Service System Maintenance and Support

SUMMARY

SCV Water currently utilizes the enQuesta v6 platform to manage its more than 78,000 residential, business, and industrial customer accounts. EnQuesta is a customer service system solution for mid-sized utilities created and supported by Systems & Software, Inc (S&S), with whom the Board approved a multi-year contract in December 2020 not only for the appropriate licenses, cloud-based web hosting service, but also for maintenance and support of the system. Now that the Agency is nearing the end of the support contract, staff recommends the Agency renew its contract for another year of seamless support and maintenance with S&S. This contract is a one-year agreement which includes the internal application used by the Agency, external customer interface, cloud hosting, upgraded security features, and integrations with 3rd party applications and reporting systems.

DISCUSSION

Over the last five years the Agency has worked to consolidate from three separate customer service systems into one. To maximize operational efficiencies and minimize downtime, the three legacy systems were evaluated as potential solutions to service the entire Agency. The chosen solution was enQuesta due to its scalability and operational maximization to service mid-sized agencies (55,000-125,000 accounts). In December 2020, the Board of Directors approved a statement of work and hosting agreement to both upgrade to the latest version of enQuesta, (which was a cloud-hosted solution), as well as convert the Santa Clarita Division (SCWD) services. This multi-year project was completed on May 31, 2022, when the customer service system went live, allowing management of all Agency customers into one system.

As compared to the previous iterations and various customer service systems, the maintenance and support of the new system involves many aspects, as opposed to just support. The customer service system is now an enterprise solution with cross-platform integrations, and these costs have been broken down into the following categories as reflected in the chart on the next page: Support, Hosting & Oracle, Security, 3rd Party, Mobile Workorder, and Customer Portal.

The following is the categorical breakdown of the maintenance and support renewal.

One-year Maintenance and Support Renewal	
Support	\$136,882
Hosting & Oracle	\$115,437
Security	\$22,573
3rd Party	\$37,481
Mobile Workorder	\$37,498
Customer Portal	\$34,491
Total	\$384,363

Support is the traditional support of the application and its reporting structure and systems operation. This includes custom reports that the Agency depends on for financial forecasting, analysis, and information intelligence (conservation, rates, etc). Support is structured based on the number of accounts serviced.

Hosting & Oracle is the combination of both the cloud-hosting of the application on S&S managed servers, and the Oracle licenses necessary to host the systems data. The Oracle environment includes licenses for the application production environment, the application test environment, and operational redundancies. Cloud-hosting allows for operational efficiencies, scalability, and improved security.

Security includes advanced licensing for data security of the Oracle database. This additional security provides encryption and Oracle-specific data recovery through a proprietary solution.

The **3rd Party** category includes the support of integrations with other Agency application solutions. This includes conservation application, customer bill pay system, Cognos report writer, and other solutions that will be coming online later in the year.

Mobile Workorder is the enQuesta Link application that allows direct work order assignments from the office to the field. The Agency has gained operational efficiencies from what was once a manual process that at times took days for communication and scheduling, to instant work queues that are managed from office to field with a few clicks. This has led to quicker customer responses and more efficient use of field resources, such as truck trips and scheduling.

Finally, the **Customer Portal** is the branded Capricorn customer interface. This is the online space in which the customer can manage his/her account, view and pay bills, set notifications and alerts at any time from any device. Further, the Agency has recently started work on a meter management system that will integrate with this portal in a future phase, which will allow for real-time usage monitoring for customers with AMI (Advanced Metering Infrastructure).

On November 21, 2022, the Finance and Administration Committee considered staff's recommendation to approve a contract renewal with Systems & Software, Inc. for enQuesta customer service system maintenance and support.

FINANCIAL CONSIDERATIONS

The maintenance and support contract for the one-year agreement totals \$384,363 as reflected in the chart above and in the attached quote from S&S. Funds for this renewal were anticipated and are included in the FY 2022/23 Tech Services Expense Budget.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors authorize the General Manager to enter into a one-year maintenance and support agreement with S&S in the amount of \$384,363.

CP

Attachment

M65

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September 21st, 2022

Santa Clarita Valley Water Agency

24631 Avenue Rockefeller

Valencia, CA 91355

Attn: Kathleen Willson

Re: 2023 Maintenance Quote – enQuesta

Dear Kathleen,

Thank you for your business. Over the past year, S&S has introduced various product and service improvements. Our product enhancements often result from client feedback, as S&S strives to help you serve your customers well. S&S will resume the Product Advisory Committee process this year, and we expect lots of excellent suggestions from our clients. We're looking forward to resuming HCTC in person as well.

Your annual maintenance ensures that you have access to support staff to answer questions and address issues every weekday from 8:00am to 6:00pm, eastern time, and after-hours pager support. S&S also provides defined support levels to prioritize your business needs, access to training sessions, our annual HCTC conference, and regular updates on functionality. We've worked closely with you in the past year to migrate from IE to Edge. S&S continually focuses on system stability, including ongoing operating system maintenance, database drivers, JDBC configurations, visual COBOL (v3 to v6) WAF setup, and addressing backup issues. As a result of these investments, you have a more stable environment, increased performance, and a more efficient model for applying security patches.

Additional product improvements that are available in enQuesta v6 include:

- Expanded Billing Validator functionality to reduce the time needed to process billing and increase its accuracy;
- Updated screen pop functionality enables your teammates to quickly access customer data while answering live phone calls;
- Enhanced data access options, including advanced search, and phonetic search, which allow your teammates to more efficiently locate and report on customer data;
- Expanded address auto-complete functionality, which helps reduce return mail;
- Session management performance improvements to decrease employee access issues; and
- Improved installment functionality, including customer self-service enrollment;

S&S has also invested in new humans and processes to support your needs better. Our new Customer Success Manager model ensures that you have a defined person to advocate on your behalf. You will also continue to work with your Account Executive to connect with you about strategic priorities and any additional service enhancements you'd like to offer your customers. Our success is based on your ability to serve your customers effectively. S&S appreciates the opportunity to help you grow.

The following table outlines your 2023 Maintenance obligation. This agreement covers your support service from January 1st, 2023, through December 31st, 2023. Please execute and return a signed quote, and your invoice will be sent to you in October. Payment is due in full before January 1st, 2023.



enQuesta Extended Functionality:


DESCRIPTION	FROM	TO	AMOUNT
enQuesta Support	1/01/23	12/31/23	\$95,489.52
Third Party Maintenance	1/01/23	12/31/23	\$33,346.82
TLS 1.2 Support	1/01/23	12/31/23	\$2,498.27
Cognos report CQ-148	1/01/23	12/31/23	\$756.76
New Meter Reading Upload/DL for Newhall Sensus system CQ-262	1/01/23	12/31/23	\$3,377.64
IC Biff File creation CQ 363	1/01/23	12/31/23	\$1,032.06
Newhall (9,800) Additional Accounts CQ-38201	1/01/23	12/31/23	\$3,842.52
SCV (40,000) Additional Accounts	1/01/23	12/31/23	\$35,516.25
Capricorn Self Service portal support	1/01/23	12/31/23	\$34,490.79
Oracle (5) Licenses maintenance	1/01/23	12/31/23	\$22,306.90
Oracle Advanced Security License maintenance	1/01/23	12/31/23	\$8,922.10
Hosting	1/01/23	12/31/23	\$93,130.40
Dataguard Disaster Recovery	1/01/23	12/31/23	\$11,152.90
enQuestaLink Support Additional users	1/01/23	12/31/23	\$19,635.00
enQuestaLink Maintenance (CO-01)	1/01/23	12/31/23	\$17,863.47
Meter Reading, Rate Changes and Cognos Report 24 (CO-03)	1/01/23	12/31/23	\$1,001.55
Total			\$384,362.94

S&S Terms & Conditions:

1. This quote is valid for all current services as of January 1st 2023, through to December 31st 2023, and subject to change based on future services or change orders offered after the effective date
2. Except as otherwise set forth herein, this maintenance renewal will be subject to the terms and conditions of the existing support and maintenance agreement between you and S&S. Any changes to support maintenance will be contained in separate quotes related to modifications or enhancements that you request.
3. Please provide an authorized signature indicating your acceptance of this quote for 2023 Maintenance Services.

Systems & Software appreciates the opportunity to be of continued service and values your business. If there are any questions about this quote, please do not hesitate to reach out to your Customer Success Manager. **IN WITNESS WHEREOF**, the undersigned have executed this AGREEMENT on the dates listed below. Customer/Organization: Santa Clarita Valley Water Agency

Date: 10/19/22



 Santa Clarita Valley Water Agency

Date: 2022-09-19



 Julie Hextell, Vice President, Operations, Systems & Software


Each individual signing this agreement directly and expressly warrants that they have been given and has received and accepted authority to sign and execute the agreement on behalf of the party for whom it is indicated. They have further been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party concerning the matters contained herein and as stated herein.



BOARD MEMORANDUM

DATE: November 15, 2022

TO: SCV Water Board of Directors

FROM: Steve Cole
Assistant General Manager 

SUBJECT: Approve Implementation of the Edward G. "Jerry" Gladbach Scholarship

SUMMARY

With the recent passing of Director Jerry Gladbach, there was a recommendation to initiate a scholarship in his name. Funding and participating in these scholarship opportunities has the direct benefit of raising our profile as a potential future employer for those pursuing a career in the water industry. The following recommended proposal is the result of discussion at the Public Outreach and Legislation (POL) Committee, where it was discussed on October 22 and November 17, 2022.

DISCUSSION

There are two recommendations for a scholarship – the Edward G. "Jerry" Gladbach Scholarship, in partnership with Association of California Water Agencies (ACWA), in the amount of \$2500. Staff also recommends reviving the SCV Water Scholarship at College of the Canyons, for the Water Technology program, with two awards at \$250 each.

The Edward G. "Jerry" Gladbach Scholarship

ACWA has an established scholarship program. The awards are considered under one set of eligibility and application requirements as described below, and this new scholarship would be added to the list. A student fills out one application to be considered for all awards. The applicants are reviewed and ranked, and awards go to the top ranked students. (The BB&K scholarship was distinguished by a focus on diversity, equity and inclusion and had a separate essay question, so only those applicants that completed that were considered for that award).

Eligibility and requirements:

- Applicants must be a **California resident** at the time of application.
- Applicants must be attending an accredited, **University of California** or **California State University** at the start of the academic year covered by the scholarship.
- Applicants must be **pursuing an undergraduate degree in a water resources-related field** related to engineering, agricultural and/or urban water supply, environmental studies, or public administration at the start of the academic year covered by the scholarship.
- Applicants must be **at least a junior** at the time of the academic year covered by the scholarship.
- Applicants must commit to **full-time enrollment** (12 semester units or 16 quarter units) **for the entire academic year covered by the scholarship.**

- Applicants must submit at least **two current letters of recommendation** (but no more than three), with at least one of the letters originating from a college professor or employer on business letterhead; all letters of recommendation must include contact information for the letter writer.
- Applicants must submit **official transcripts** for each college they have attended; acceptable formats include photocopied or scanned official transcripts, or unofficial transcripts issued by the school; however, printed class schedules will not be accepted.
- Applicants must submit **an essay** responding to a specific prompt (no more than 1,000 words) including topics such as educational and career goals, and issues in the California water industry.

The application requests information including grades, field of study, employment related to the field of study, awards, honors or recognition, and extracurricular activities or volunteer experience. Scholarship funds are disbursed to the appropriate Financial Aid Office in a lump sum and applied to the student's account for tuition and fees. If a scholarship recipient fails to meet the terms of the scholarship in any way, the award may be rescinded.

Details can be found at this link, and last year's flyer is attached to this agenda item for reference. <https://www.acwa.com/about/scholarships/>

Considerations for SCV Water participation with ACWA

- Timeframe: With Board approval at this meeting, SCV Water will be able to participate in the 2023-24 school year, with applications opening in the next two weeks.
- Eligibility: Staff recommendation is to follow current ACWA eligibility requirements regarding field of study and directed to students who will be juniors or seniors in Fall 2023.
- Selection: SCV Water will designate someone to be part of the ACWA scholarship selection committee, which reviews all applications and makes final recommendations for all awards.
- Presentation: ACWA would provide an opportunity at the spring conference to present the scholarship. Scholarship winners are offered free registration and the meal where the scholarships are announced, however typically, the winners are not present due to other factors (time away from school, travel and hotel costs). There are other options, such as a video message, where SCV Water board members could announce the award at the conference, then play an acceptance video from the recipient.

SCV Water Scholarship – Water Technology at College of the Canyons

This program is suggested as a continuation of the past partnership between SCV Water and COC. In the past, the scholarship was administered through the existing COC scholarship platform, which has the college retain the funds and pay them out as tuition and books become due. In this case, it is recommended to offer an agency-administered scholarship as follows.

COC promotes the scholarship information on their Water Technology department web page, and faculty, many of whom are our staff, would encourage them to apply. The application, selection and award processes are done through SCV Water. A check for the full amount of the scholarship would be presented to the chosen student(s) at a board meeting. Use of the funds would be restricted to tuition, fees, books, supplies and equipment required for the school.

Eligibility and requirements:

While staff feels it would not be an effective use of resources to issue the scholarship on a reimbursement basis, the application process can help ensure the recipients understand and agree to the appropriate use of the funds. Besides an application asking about education, work experience, community involvement and honors, certificates or licenses, eligibility requirements would include:

- California resident at the time of application.
- Must be attending College of the Canyons at the start of the academic year covered by the scholarship.
- Must have successfully completed one Water Technology course.
- Applicants must submit two letters of recommendation, one from a faculty member and one from a previous or current employer (within the last five years).
- Minimum 2.5 cumulative GPA.
- A written description of their career goals and why they are interested in Water Technology courses (300 words maximum).

Timeframe: An online application process would launch in January 2023, with review and selection of winners by March 15, 2023 in time for the Fall 2023 semester registration, which starts on May 1, 2023.

FINANCIAL CONSIDERATIONS

The Fiscal Year 2022/23 Budget anticipated the implementation of a scholarship program.

RECOMMENDATION

That the Board of Directors approve implementation of the Edward G. "Jerry" Gladbach Scholarship (with ACWA) in the amount of \$2,500 and the SCV Water Scholarship at COC in the amount of \$250 with a maximum of two awards.

Attachment

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ACWA SCHOLARSHIP GUIDELINES

The Association of California Water Agencies (ACWA) began its scholarship program in 1961 to motivate committed students to join the effort to ensure California's water quality through sound management policies. This year, ACWA continues its academic scholarship program by offering a number of scholarships, including the ACWA Scholarship.

Please review the following ACWA scholarship guidelines thoroughly before completing the scholarship application.

Applicants who do not meet the minimum eligibility requirements will not be considered.

**APPLICATIONS
MUST BE SUBMITTED
ELECTRONICALLY BY
MARCH 15.**



Each year, ACWA awards two **\$3,500** scholarships to qualified students.

ELIGIBILITY AND APPLICATION REQUIREMENTS

- Applicants must be a **California resident** at the time of application;
- Applicants must be attending an accredited, **University of California** or **California State University** at the start of the academic year;
- Applicants must be **pursuing an undergraduate degree** in a **water resources-related** field of study related to engineering, agricultural and/or urban water supply, environmental studies or public administration;
- Applicants must be **at least a junior** at the time of the award;
- Applicants must commit to **full-time enrollment** (12 semester units or 16 quarter units) **for the entire academic year**;
- Applicants must submit at least **two current letters of recommendation** (but no more than three), with at least one of the letters originating from a college professor or employer;
- Applicants must submit **official transcripts** for each college they have attended; printed class schedules will not be accepted; and
- Applicants must submit an **essay** responding to a specific prompt (no more than 800 words).

CRITERIA FOR SCHOLARSHIP AWARD SELECTION

- Scholastic achievement;
- Demonstrated motivation to the vocation of water resources-related management;
- The quality of the student's essay; and
- Commitment to full-time enrollment for the entire academic year.

PURPOSE AND DISBURSEMENT OF SCHOLARSHIP

Scholarship funds are **not** disbursed to the student directly. Funds are disbursed to the appropriate Financial Aid Office in a lump sum of \$3,500 and must be applied to the student's account for tuition and fees. Scholarship funds should not be transferred directly to the student or be used for any other purpose. If a scholarship recipient fails to meet the terms of this scholarship in any way, the award may be rescinded.

QUESTIONS?
Email scholarships@acwa.com
or call (916) 441-4545

APPLY ONLINE AT
www.acwa.com/about/scholarships


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BOARD MEMORANDUM

DATE: November 28, 2022

TO: Board of Directors

FROM: April Jacobs
Board Secretary 

SUBJECT: Approve a Resolution Amending the Santa Clarita Valley Water Agency Conflict-of-Interest Code Pursuant to the Political Reform Act of 1974

SUMMARY

Pursuant to Section 87306.5 of the Political Reform Act (the “Act”), the Fair Political Practices Commission (“FPPC”) directed the Agency to: (1) conduct a review of the Agency’s Conflict of Interest Code (“Code”) to determine if a change in the Code was necessary; (2) file a biennial notice regarding the results of the review no later than the required deadline, and (3) amend the Agency’s Code pursuant to the Act, if necessary.

During the review process, staff found that updates and amendments to the Agency’s Conflict of Interest Code are necessary. A redlined version of the proposed amended Code is attached (Attachment 1).

DISCUSSION

The Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), requires all public agencies to adopt and maintain a Conflict-of-Interest Code. The Act further requires that agencies regularly review and update their Codes as necessary when directed by the code-reviewing body or when change is necessitated by changed circumstances (Sections 87306 and 87306.5). The FPPC is the Agency’s code-reviewing body and directed that the Code be reviewed as required under the Act. During this review, staff found that amendments to the Code are necessary.

Attached is a redlined version of the proposed amended Code showing the changes to be made to the Agency’s Code to bring it current. The revisions are based on the need to include new positions that must be designated and revise titles of existing positions.

Attachment: Legislative (Redlined) Version of Proposed Amended Conflict Of Interest Code.

RECOMMENDATION

That the Board of Directors of the Santa Clarita Valley Water Agency approve the attached resolution (Attachment 2) amending the Conflict- of-Interest Code pursuant to the Political Reform Act of 1974.

Attachments

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ATTACHMENT 1

SANTA CLARITA VALLEY WATER AGENCY CONFLICT OF INTEREST CODE

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regulations § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Santa Clarita Valley Water Agency (Agency)**.

All officials and designated positions shall file their statements of economic interests with the **Board Secretary** as the Agency's Filing Officer/Official. The **Board Secretary** shall make the statements available for public inspection and reproduction. (Gov. Code § 81008.) All statements will be retained by the **Agency**.

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APPENDIX
CONFLICT OF INTEREST CODE
OF THE
SANTA CLARITA VALLEY WATER AGENCY

PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Agency officials who manage public investments, as defined by 2 California Code of Regulations section 18700.3(b), are NOT subject to the Agency's Code but must file disclosure statements under Government Code section 87200, et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments:¹

Board of Directors
Chief Financial & Administrative Officer
[Finance Manager](#)

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¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

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DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

Designated Positions **Assigned Disclosure Categories**

Accounting Manager Supervisor	5
Administrative Services Manager	<u>4</u>
Administrative Technician (ALL)	5
Assistant General Manager	1, 2
Associate Water Resources Planner	2, 5
Board Secretary/Executive Assistant	4
Building and Grounds Supervisor Facilities Supervisor	5
Buyer	<u>5</u>
Chief Engineer	2, 5
Chief Operating Officer	1, 2
Communications Manager	1
Controller	1, 2
Customer Service Manager	5
Customer Service Supervisor	5
Director of Finance & Administration	1, 2
Director of Operations & Maintenance	5
Director of Technology Services	5
Director of Water Resources	2, 5
Electrical/Instrumentation Supervisor	5
Emergency Preparedness and Safety Coordinator	5
Engineer	3, 5
Engineering Technician II	2, 5
Environmental Health & Safety Supervisor	5

<u>Designated Positions</u>	<u>Assigned Disclosure Categories</u>
Event Coordinator	5
Executive Assistant	5
Facilities Maintenance Technician (ALL)	5
Field Services Supervisor	5
Financial Analyst	4
Fleet and Warehousing Supervisor	5
General Counsel	1, 2
General Manager	1, 2
GIS Manager	5
Human Resources Manager	5
Information Technology Supervisor	5
Information Technology Specialist	5
Information Technology Technician (ALL)	5
Inspector Supervisor	5
Lead Utility Worker	5
Lead Water Systems Technician	5
Management Analyst (ALL)	5
Principal Engineer	2, 5
Principal Water Resources Planner	2, 5
Public Affairs Specialist (ALL)	5
Recycled Water Coordinator Technician	5
Right-of-Way Agent	2, 3, 4
SCADA Technician I & II	5
Senior Accountant	5
Senior Customer Service Representative	5
Senior Electrical Technician	5
Senior Engineer	2, 5

App. A-3

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<u>Designated Positions</u>	<u>Assigned Disclosure Categories</u>
Senior Engineering Technician	2, 5
Senior Facilities Maintenance Technician	5
Senior Financial Analyst	2, 4
Senior Inspector	5
Senior Instrumentation Technician	5
Senior Management Analyst	5
Senior Public Affairs Specialist	5
Senior Water Conservation Specialist	5
Senior Water Resources & Data Scientist	2, 5
Senior Water Resources Planner	2, 5
Senior Water Systems Technician	5
Sustainability Manager	2, 5
Utility Supervisor	5
Water Conservation Specialist (ALL)	5
Water Conservation Supervisor	5
Water Distribution Manager	5
Water Education Instructor	5
Water Education Supervisor	5
Water Quality Laboratory Manager	4
Water Quality/Supervisor	5
Water Resources Planner	2, 5
Water System Supervisor	5
Water Treatment Manager	3, 5

Designated Positions

Assigned Disclosure Categories

Consultants and New Positions*

* Individuals providing services as a Consultant defined in Regulations 18700.3 (a), or in a new position created since this Code was last approved that makes or participates in making decisions as identified in Regulation 18734, shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code § 82019; FPPC Regs 18219 and 18734.) The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code § 81008.)

PART “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which the designated position is assigned. “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Agency.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in or own real property within the jurisdiction of the Agency.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Agency, [including any leasehold, beneficial or ownership interest or option to acquire property](#).

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the Agency.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Agency.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position’s department, unit or division.

SANTA CLARITA VALLEY WATER AGENCY
CONFLICT OF INTEREST CODE
Amended ~~September 7, 2021~~ December 6, 2022
RESOLUTION No. _____

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App. B-2

ATTACHMENT 2

RESOLUTION NO. ____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Santa Clarita Valley Water Agency (“SCVWA”) and requires all public agencies to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Board of Directors adopted a Conflict of Interest Code (the “Code”) for SCVWA in compliance with the Act which was amended September 7, 2021; and

WHEREAS, subject to changed circumstances within SCVWA have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update SCVWA’s Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in SCVWA being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, of consideration by the Board of Directors of, the proposed amended Code was provided each affected designated employee and publicly posted for review at the SCVWA Administration Building at 27234 Bouquet Canyon Road, Santa Clarita, California, establishing a 45-day comment period in compliance with Title 2, California Code of Regulations, Section 18750; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the Board of Directors of SCVWA on December 6, 2022, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Clarita Valley Water Agency as follows:

- Section 1.** The Board of Directors does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Board Secretary and available to the public for inspection and copying during regular business hours.
- Section 2.** The said amended Code shall be submitted to the Fair Political Practices Commission for approval.
- Section 3.** The said amended Code shall become effective immediately after the Fair Political Practices Commission approves the proposed amended Code as submitted.

PASSED AND ADOPTED this 6th day of December, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gary Martin, Board President
Santa Clarita Valley Water Agency

ATTEST:

April Jacobs, Secretary
Santa Clarita Valley Water Agency



ITEM NO.
6.1

BOARD MEMORANDUM

DATE: November 7, 2022

TO: Board of Directors

FROM: Courtney Mael, P.E.
Chief Engineer

CM

SUBJECT Authorize the General Manager to Execute a Contract with GS Sand Canyon for Rent, LLC for SCV Water's Fair Share Cost to Construct the Sand Canyon Plaza Pump Station, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction

SUMMARY

Staff recommends approval to authorize the General Manager to execute a contract with GS Sand Canyon for Rent, LLC for SCV Water's fair share cost to construct the Sand Canyon Plaza Pump Station, including construction quality assurance and control testing, construction inspections, and engineering services during construction. This project will provide booster pump improvements that will address a portion of the existing pumping capacity deficit in the Deane Pressure Zone identified in the 2013 Water Master Plan for the Santa Clarita Water Division (SCWD). The project also helps meet a SCV Water strategic goal for infrastructure reliability by building additional pumping capacity that can be used to help ensure water service during emergencies.

DISCUSSION

The 2013 Water Master Plan (WMP) for the Santa Clarita Water Division recommends construction of new pumping facilities to address existing deficiencies in the Deane Pressure Zone that provides water to the east side of our service area. The 2013 WMP identifies an existing booster pumping deficiency of 1,707 gallons per minute (gpm) to refill fire and emergency storage in the Deane Zone. The Deane Zone will undergo further expansion as a result of the proposed Sand Canyon Plaza development and Skyline Ranch Development creating the need for new pumping facilities to supply these developments. The Sand Canyon development is expected to add 520 gpm of new pumping demand. The Skyline Ranch development (Tract 60922) will add 1,470 gpm of new pumping demand for a total combined pumping deficit of 3,696 gpm in the Deane Zone (Skyline Ranch Planning Phase Hydraulic Analysis by Civiltec, April 13, 2021).

SCV Water is planning to build two (2) new pump stations at two (2) sites to address the existing pumping deficiencies and new demands in the Deane Zone. The new pump stations will consolidate pumping operation and provide SCV Water the ability to deactivate up to two (2) existing outdated Deane Zone Pump Stations to improve reliability and operational efficiency. These new pump station projects will be constructed in conjunction with new developments that are underway to take advantage of developer contributions to the projects.

A new 2,000 gallon per minute pump station will be constructed within the new Sand Canyon Plaza development to provide the pumping capacity required by the new Sand Canyon Plaza development and a portion of the existing Deane Zone deficiencies. The pump station will

provide two (2) 1,000 gpm pumps and one (1) 1,000 stand-by pump that are designed to adequately refill emergency and fire storage in the Deane Zone. The second booster station will be constructed at the Skyline Ranch Development as a separate project and is not part of this request.

The developer and SCV Water will each pay their fair share of the costs to construct the new Sand Canyon Plaza Pump Station and associated improvements. The developer will contribute 26% of the total costs and SCV Water will contribute 74% of the total costs. Since the developer is required to furnish pumping capacity as part of the Sand Canyon Plaza development, the developer will lead the bidding and construction of the Sand Canyon Plaza Pump Station under the terms and conditions of an agreement with SCV Water. As a condition of the agreement, cost reimbursement by SCV Water will not exceed our fair share of the costs. The developer will provide and fund the land (via grant deed), a graded pad with perimeter retaining walls, offsite water pipelines to the pump station site, and electrical service, solely at their cost.

The developer has conducted a public bid process for the construction of the Sand Canyon Plaza Pump Station. The project was advertised to seven (7) potential bidders from July 15, 2022, to September 15, 2022. Two (2) bids were received by the developer. Five (5) of the seven (7) potential bidders declined to bid. A summary of the bids is presented below.

Bidder	Bidder Location	Bid Price
Pacific Hydrotech Corporation	Perris, CA	\$2,662,100
Caliagua, Inc.	Anaheim, CA	\$2,681,455
Staats Construction, Inc.	Castaic CA	<i>Declined to Bid</i>
Boudreau Corporation	Corona, CA	<i>Declined to Bid</i>
Paulus Engineering	Anaheim, CA	<i>Declined to Bid</i>
L&S Construction, Inc.	Orange, CA	<i>Declined to Bid</i>
Mark Co.	Orange, CA	<i>Declined to Bid</i>

The developer and SCV Water staff reviewed the bids for compliance with the bid and contract requirements and recommends award to Pacific Hydrotech Corporation (Pacific Hydrotech) as a responsible bidder. Pacific Hydrotech is licensed as a Class A General Engineering Contractor in California and is registered with the Department of Industrial Relations. Pacific Hydrotech has constructed over five pump station facilities throughout the Southern California area in the last five (5) years.

The total construction bid amount of \$2,662,100 will be shared between the developer and SCV Water at their respective fair share amounts. SCV Water will contribute \$1,969,954 (74%) and the developer will contribute \$692,146 (26%). SCV Water's contribution will be paid as a reimbursement to the developer as construction work is completed.

Under the terms of the agreement between SCV Water and the developer, SCV Water may compare the selected contractor bid to the design engineer's cost estimate as a check for reasonableness of the bid. The design engineer's (Civiltec Engineering, Inc.) estimate for construction was \$2,480,500 based on final approved construction plans. SCV Water staff concludes that Pacific Hydrotech's bid is reasonable based on cost comparison to the engineer's estimate.

Construction inspection services will be performed by in-house SCV Water inspectors. The estimated costs for SCV Water inspections are \$268,410 or 10% of the estimated construction costs and will be cost shared with the developer. SCV Water will contribute \$198,623 (74%) and the developer will contribute \$69,787 (26%). The developer contribution will be paid to SCV Water as a deposit prior to the start of construction.

Construction quality assurance and control testing is needed to verify that the materials used and the workmanship of the installation conform to the contract requirements. This service is typically provided by consultants that specialize in testing soils, concrete, steel, asphalt and masonry, including field specialty inspections and laboratory analysis. SCV Water does not have the specialized staff or equipment to perform this testing. The developer has selected LGC Valley (LGC) based on qualifications and price. LGC's not-to-exceed budget for this work is \$69,030 and will be cost shared with the developer. SCV Water will contribute \$51,082 (74%), which is within the General Manager's approval authority. SCV Water's contribution will be paid as a reimbursement to the developer as services are performed.

SCV Water retained Civiltec Engineering, Inc. (Civiltec) to serve as the Engineer of Record, and responsible for the preparation and sealing of the pump station construction plans. Their role extends into construction by providing technical support to address field changes that may be needed, and to serve as liaison with the construction team. Staff received a proposal from Civiltec to perform engineering services during construction, which includes review of submittals, response to requests for information (RFIs), structural observations, attending various construction meetings and site visits, and preparing final as-builts based on contractor markups. Civiltec's proposal is \$62,350 and will be cost shared with the developer. SCV Water's will contribute \$46,139 (74%) which is within the General Manager's approval authority. The developer contribution will be paid to SCV Water as a deposit prior to the start of construction.

CEQA CONSIDERATIONS

The City of Santa Clarita is the Lead Agency under the California Environmental Quality Act (CEQA) for the Sand Canyon Plaza Development project. The City prepared an Environmental Impact Report (EIR) for the project pursuant to CEQA provisions. The EIR included all the water infrastructure required for the Sand Canyon Plaza project. The Final EIR was approved by the City of Santa Clarita on September 12, 2017. The Notice of Determination was filed with Los Angeles County Clerk on February 14, 2018.

On November 3, 2022, the Engineering and Operations Committee considered staff's recommendation to authorize the general manager to execute a contract with GS Sand Canyon for Rent, LLC for SCV Water's fair share cost to construct the Sand Canyon Plaza Pump Station, including construction quality assurance and control testing, construction inspections, and engineering services during construction.

FINANCIAL CONSIDERATIONS

SCV Water's fair share of the construction project is included in the Agency's Capital Improvement Plan Budget for FY2022/23 (\$2,400,000). The project's total estimated cost for construction, including construction quality assurance and control testing, construction inspections, and engineering services during construction is \$3,061,890. SCV Water's fair share costs are \$2,265,798 (74%). The developer's fair share costs are \$796,092 (26%).

RECOMMENDATION

The Engineering and Operations Committee recommends that the Board of Directors authorize the General Manager to execute a contract with GS Sand Canyon for Rent, LLC for SCV Water's fair share costs in the not-to-exceed amount of \$2,265,798 for the construction of the Sand Canyon Plaza Pump Station in the Deane Zone, including construction quality assurance and control testing, construction inspections, and engineering services during construction.

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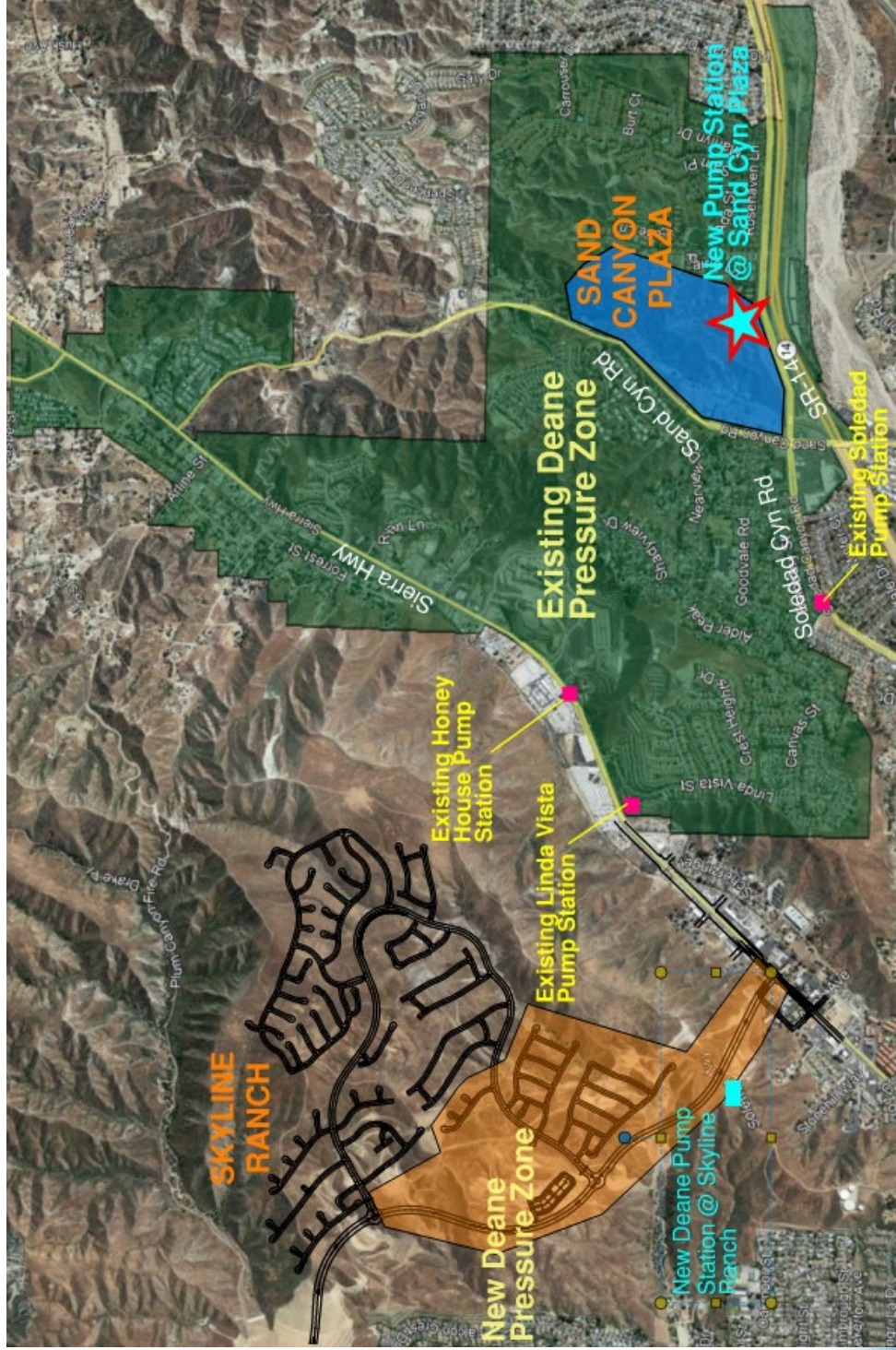
December 6, 2022

Sand Canyon Plaza

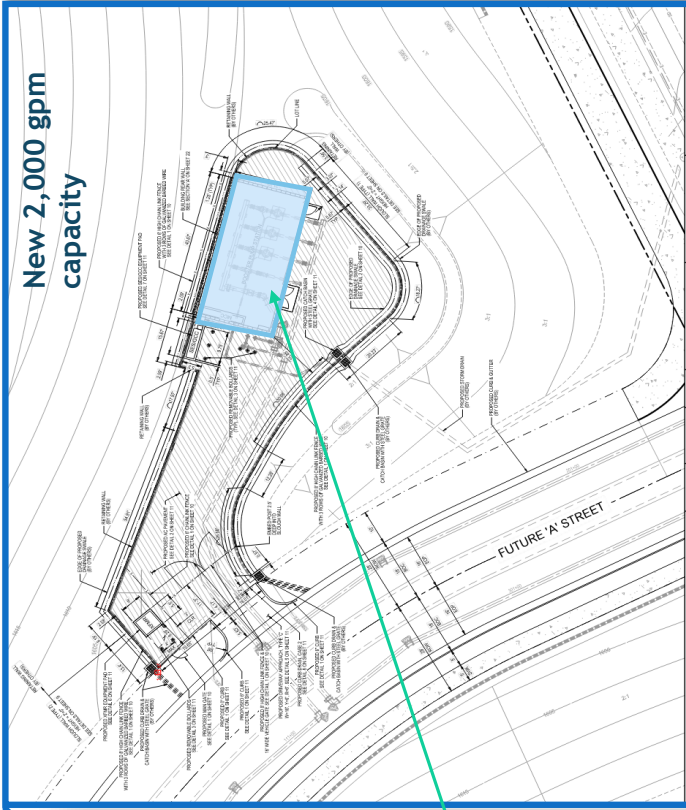
SCV Water's Fair Share Costs to Construct a Pump Station at Deane Zone

Board Meeting

Deane Pressure Zone and Pump Facility Map



Sand Canyon Plaza Development and Pump Station Site Plan



- Existing Pumping Deficiency in Deane Zone = 1,707 gpm
- New Sand Canyon Plaza pumping demands= 520 gpm



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Sand Canyon Plaza Pump Station Fair Share Cost % Allocation

Water Improvements	Developer	SCV Water
Off-Tract Pipeline (1,800 LF of 16" DIP)	100%	0%
In-Tract Pipeline	100%	0%
Deane Tank Expansion	38.2%	61.8%
Sand Canyon Plaza Pump Station	26% *	74%

- Developer's fair share cost is calculated based on the Sand Canyon Plaza's pumping demand of 520 gpm out of the total pumping capacity of 2,000 gpm to be provided at the new Sand Canyon Plaza Pump Station.



Sand Canyon Plaza Pump Station

Key Terms of Agreement with Developer

Developer Responsibilities

- Pump Station property transferred to Agency in Fee
- Graded and compacted pad, erosion control, slopes, retaining walls, electrical service
- Payment and Performance bonds to SCV Water for total cost of project
- Bidding and construction managed by developer
- Construction Quality Assurance and Control Testing and Verification
- Prevailing Wage
- Change orders to follow SCV Water purchasing policy and require Agency and developer written approvals

SCV Water Responsibilities

- Inspections (partially funded by Developer)
- DDW Permit
- Acceptance



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Sand Canyon Plaza Pump Station Contractor Bid Results (by Developer)

Rank	Bidder	Bid Amount
1	Pacific Hydrotech	\$2,662,100
2	Caliagua	\$2,681,455
3	Staats Construction, Inc.	Declined to bid
4	Boudreau Corp.	Declined to bid
5	Paulus Engineering	Declined to bid
6	L&S Construction, Inc.	Declined to bid
7	Mark Co.	Declined to bid

- Construction costs will be shared with developer.
- Developer is solely responsible for graded pad, slopes and perimeter retaining walls.
- Engineer's Estimate: \$2,480,500



Sand Canyon Plaza Pump Station Construction Related Services

Construction Related Services	Not To Exceed Amount
Construction Inspections	\$ 268,410
Construction Quality Assurance & Control Testing	\$ 69,030
Engineering Support Services	\$ 62,350

- All cost above will be shared with developer.
- Consultant provides specialty testing services to verify quality of construction materials and workmanship.
- Design engineer serves as liaison with construction team to ensure installation conforms to construction plans and specifications.



Sand Canyon Plaza Pump Station Cost Sharing Breakdown

Description	Firm	Total Fee	Developer Amount (26%)	SCV Water Amount (74%)
Construction	Pacific Hydrotech	\$2,662,100	\$692,146	\$1,969,954
Construction Inspection	SCV Water	\$268,410	\$69,787	\$198,623
Construction Quality Assurance and Control Testing	LGC Valley	\$69,030	\$17,948	\$51,082
Engineering Services During Construction	Civiltec	\$62,350	\$16,211	\$46,139
TOTAL		\$3,061,890	\$796,092	\$2,265,798

- Construction Budget: \$2.4 Million in FY22/23
- Construction Duration: approximately 9 months



Sand Canyon Plaza Pump Station Project Construction Schedule

- Seek E&O Committee Recommendation - November 3, 2022
- Seek Board of Director's Approval - December 6, 2022
- Start of Construction - March 1, 2023
- Estimated Substantial Completion - November 30, 2023



Sand Canyon Plaza Pump Station Staff Recommendation

The Engineering & Operations Committee recommends that the Board of Directors:

- Authorize the General Manager to execute a contract with GS Sand Canyon For Rent, LLC for SCV Water's fair share costs in the not-to-exceed amount of \$2,265,798 to construct the Sand Canyon Plaza Pump Station in the Deane Zone, including construction quality assurance and control testing, construction inspections, and engineering services during construction.





BOARD MEMORANDUM

DATE: November 22, 2022

TO: Board of Directors

FROM: Rochelle Patterson *RP*
Chief Financial and Administrative Officer

SUBJECT: Approve Receiving and Filing of September 2022 Monthly and FY 2022/23 First Quarter Financial Report (July – September 2022)

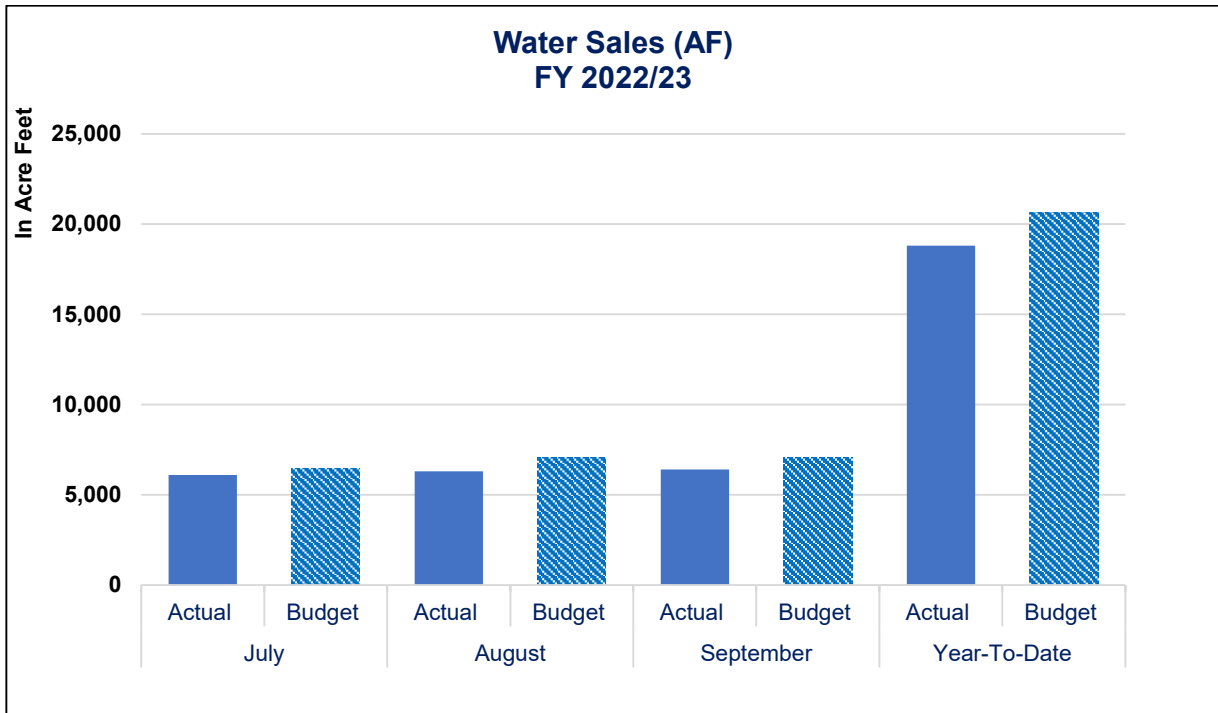
Below is the September 2022 Monthly and FY 2022/23 First Quarter Financial Summary, unaudited (July – September 2022) and actual audit results may vary. This report reviews the financing activities for the quarter and compares the FY 2022/23 Budget to actual revenues and expenditures for the operating and capital budgets currently recorded.

Quarterly Finance Highlights

- The Agency was awarded the Certificate of Achievement for Excellence in Financial Reporting from GFOA (Government Finance Officers Association) for its FY 2020/21 Annual Comprehensive Financial Report (ACFR). This is the second submittal and second consecutive year the Agency has received the award.
- Staff was authorized to complete a Letter of Interest for the Water Infrastructure Finance and Innovation Act (WIFIA) program that is administered by the Environmental Protection Agency (EPA).
- An Agreement was signed with Chandler Asset Management for Investment Advisory Services.
- Staff completed the interim audit work with our outside CPA (Certified Public Accountant) firm, LSL (Lance, Soll & Lunghard, LLP). The auditors will be completing the audit at the end of October 2022 and the first week of November 2022.

Water Production and Sales

Total water produced for retail consumption from July – September 2022 was 19,341 acre-feet (AF), comprised of 6,782 AF of groundwater and 12,559 AF of surface water. Total water sales were 18,806 AF (based on billing date), which is a decrease of 9% from the budgeted projection of 20,629 AF for the quarter.



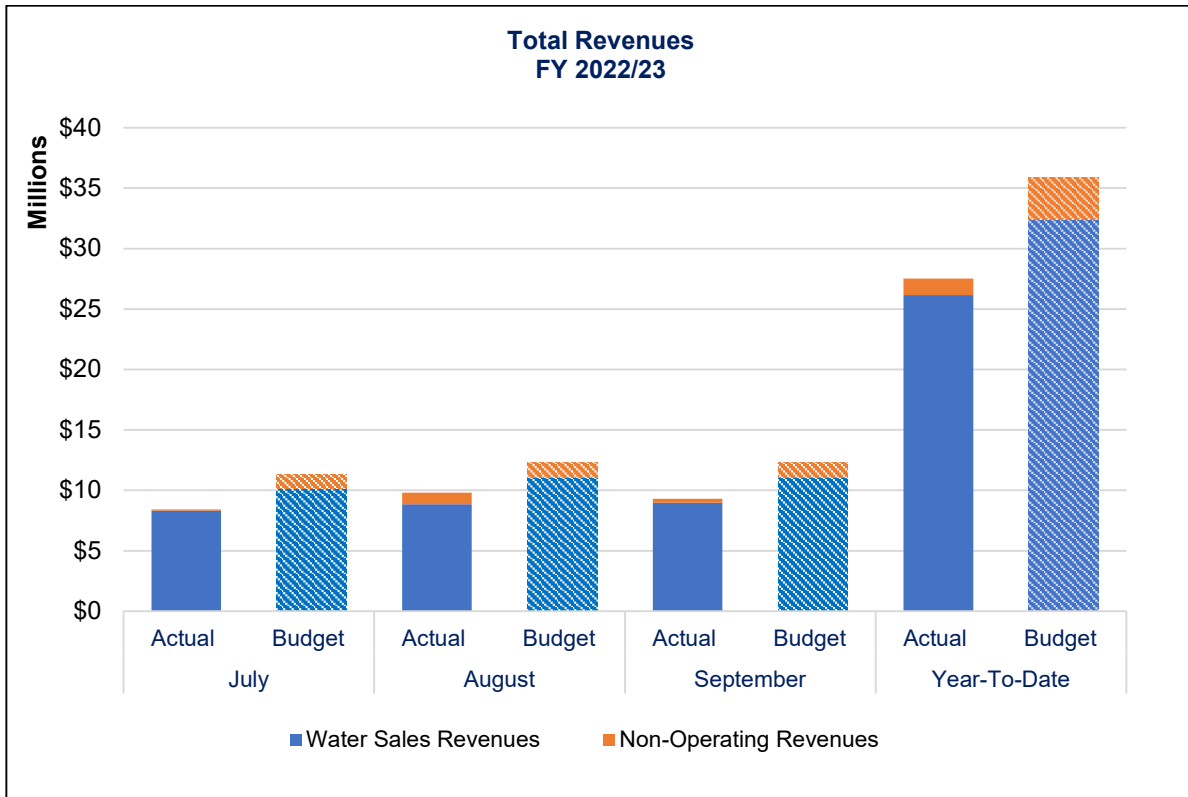
Revenues

Total water sales for the quarter were \$26.1 million, which was a reduction of 19% compared to the quarterly budget of \$32.4 million. Actual water sales are lower than budgeted based on conservation efforts.

Certain revenues and expenses are budgeted based on seasonal trends or expectations. Water sales revenues and chemicals were budgeted based on seasonal demand and production history, whereas purchased power is budgeted based on a 10-year trend. Typically, a higher percentage of revenues are received in the summer months than in the winter months. Revenues such as Property Taxes are budgeted in specific months, based on expectation of when taxes are due. A majority of taxes are received in December and April of each year.

Revenues

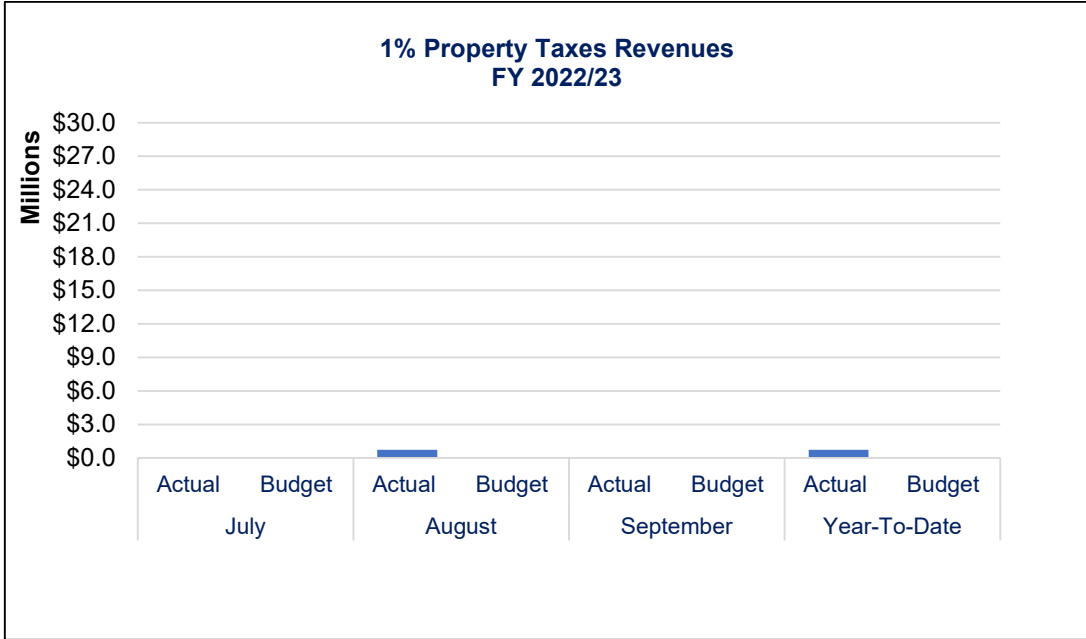
Overall, FY 2022/23 total revenues (operating and non-operating) of \$27,518,611 were 23.3% (\$8,373,424) under the budget of \$35,892,035.



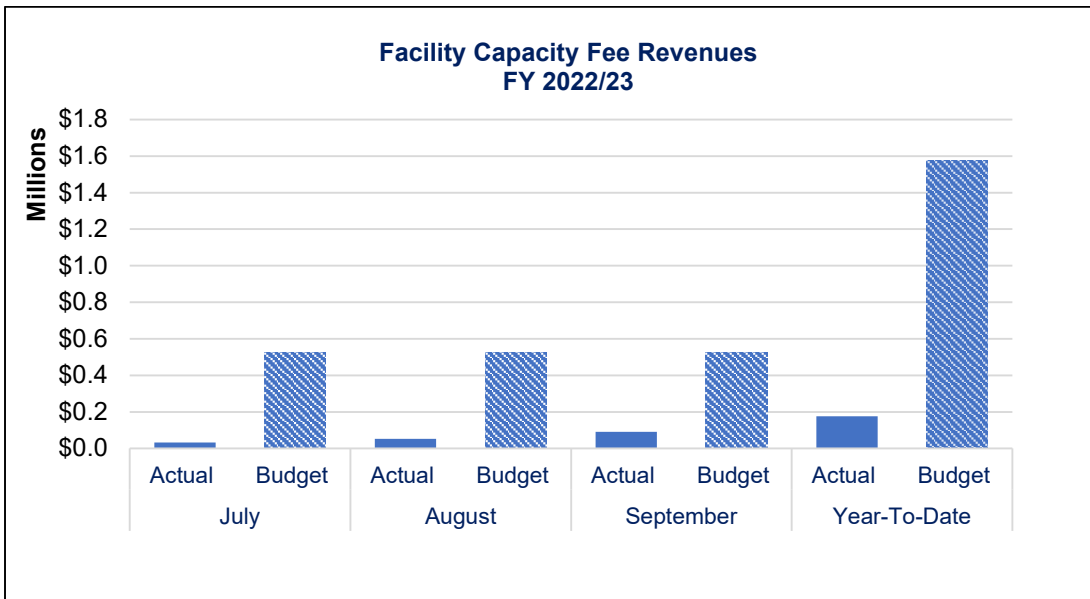
Significant year-to-date changes from the Budget are as follows:

- Water sales are under budget by 19% which consists of the following:
 - Residential water sales under budget by 17% (-\$3,135,379)
 - Commercial water sales under budget by 1% (-\$24,139)
 - Landscaping/Irrigation water sales were under budget by 24% (-\$1,758,030)
 - All other water sales were under budget by 25% (-\$35,511)
 - The total number of billing connections added through September 2022 for FY 2022/23, was 460 out of the 1,550 projected for the year.

- Property tax (1%) received in the 1st quarter was \$722,702.



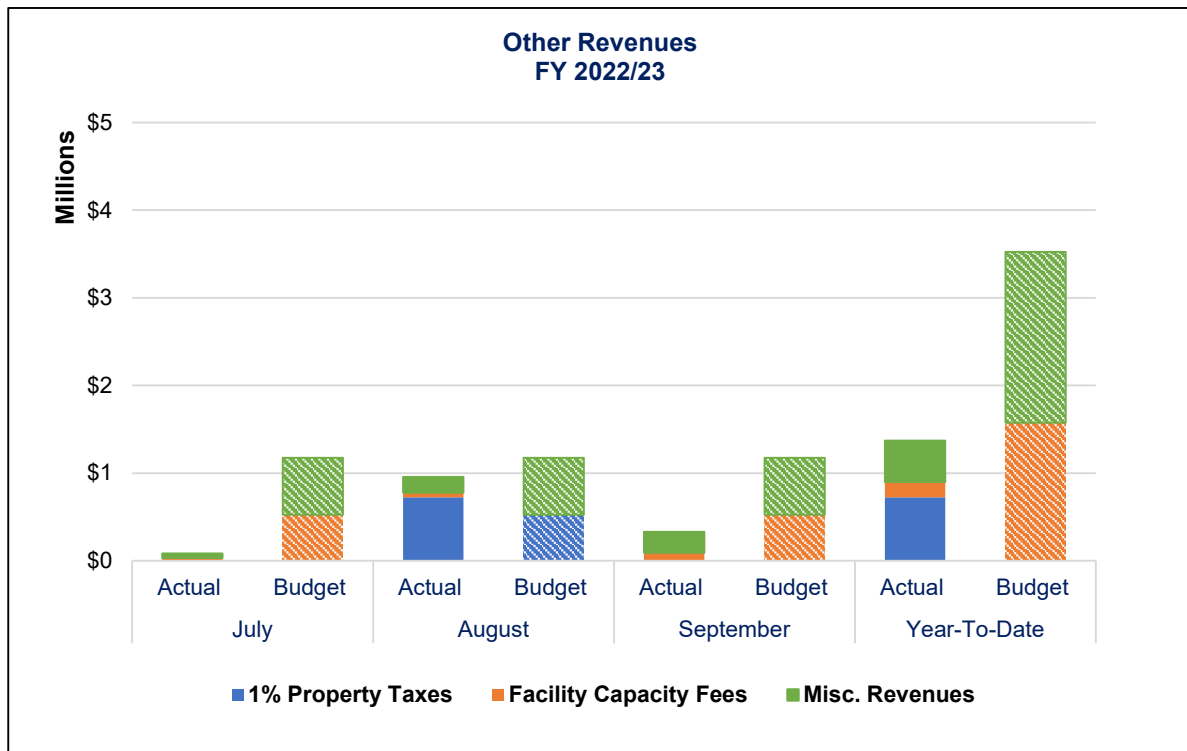
- Facility/Retail Capacity Fees received in the 1st quarter were \$175,430. Regional Facility Capacity Fees collected were \$156,737 and \$18,693 in Retail Capacity Fees out of a budget of \$1,575,000.



Fees Received

Developers	1st Quarter		Year to Date	
	Total	#Connections	Total	#Connections
Lennar Homes	\$ -	0	\$ -	0
KB Homes	\$ -	0	\$ -	0
Tri Pointe Homes	\$ 63,304	2	\$ 63,304	2
Newhall Land and Farming	\$ -	0	\$ -	0
Toll Brothers, Inc	\$ 31,560	6	\$ 31,560	6
Richmond American Homes	\$ -	0	\$ -	0
Williams Homes	\$ 41,901	3	\$ 41,901	3
Other	\$ 19,972	1	\$ 19,972	1
Total	\$ 156,737	12	\$ 156,737	12

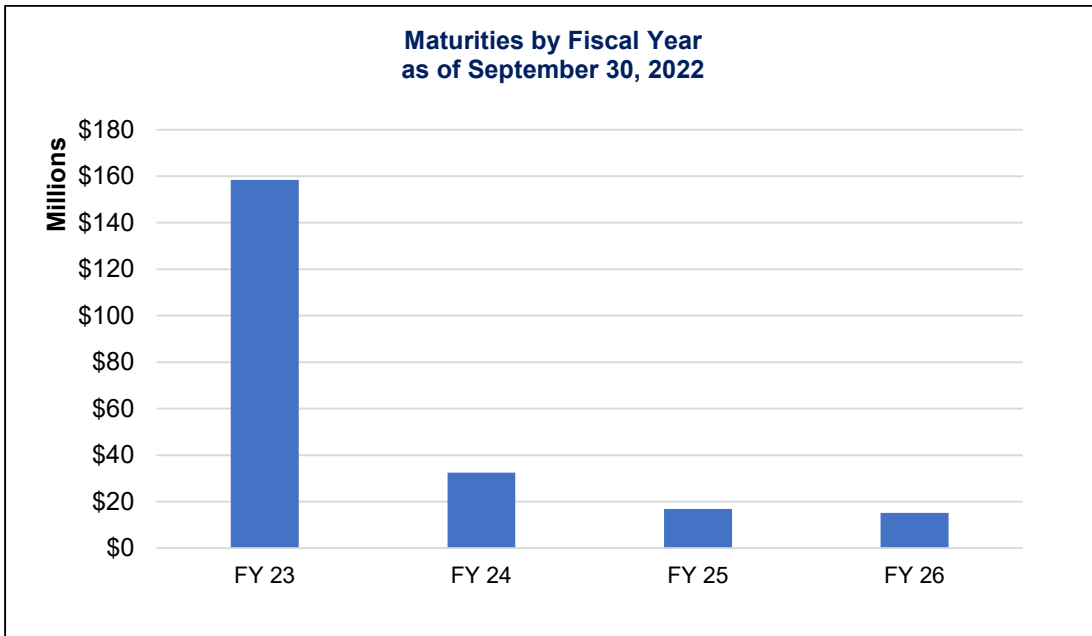
Other Miscellaneous revenues (grants, reimbursements, cell leases/rental income and investment revenues) received in the quarter were \$472,403; approximately 24% of the budget of \$1,949,206.



Investment Maturities by Fiscal Year

As of September 30, 2022, the Agency has \$223,013,162 in short and long-term investments. A significant amount (\$158.4 million) of the Agency's investments is held in liquid accounts, such as the Local Agency Investment Fund (LAIF), LA County Pooled Investment Funds (LACPIF), US Bank, and Wells Fargo Government Money Market Fund. Long-term investments (\$64.6 million) are held in Federal Home Loan Bank (FHLB) bonds, Federal National Mortgage Association (FNMA or Fannie Mae) and Certificates of Deposit (CD). Over the past couple of years, the Agency has invested in long-term investments in an effort to maximize its returns. Staff and the Agency's Investment Advisor will be looking for additional investment opportunities in order to maximize the Agency's investment returns.

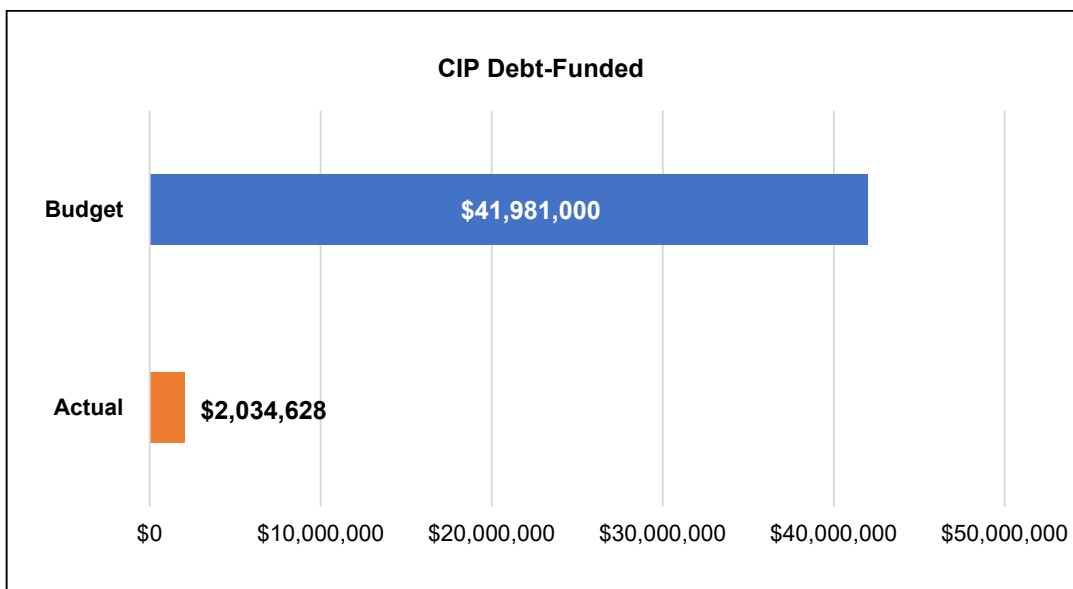
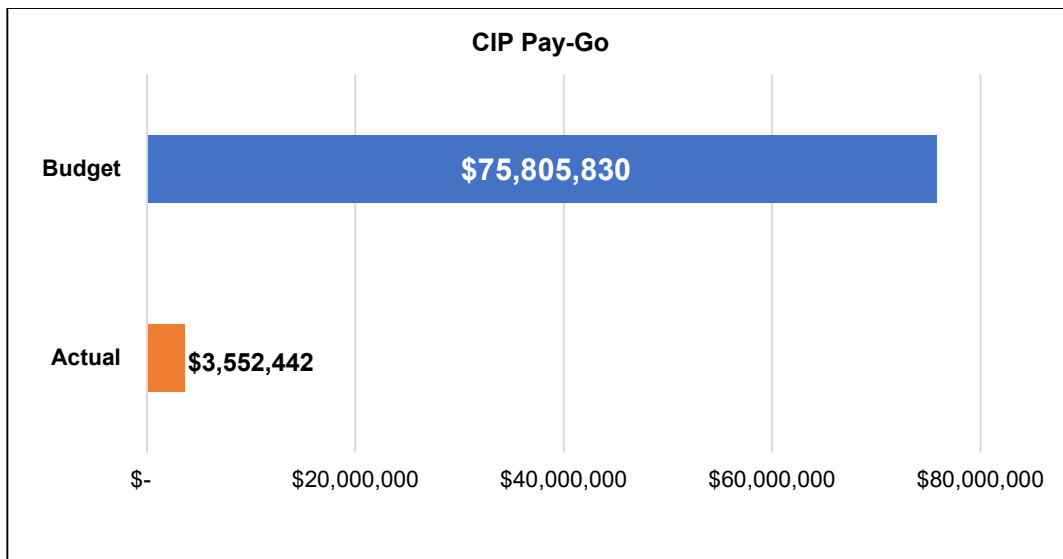
The Agency's average annual yield is 1.381%, as a majority of the Agency's investments is held in liquid accounts (71%).



Capital Improvement Program (Pay-go and Debt-Funded Projects)

In general, expenditures for CIP projects depend on bid timing and contract awards, coordination with other agencies, coordination with other projects, staffing levels and other such factors.

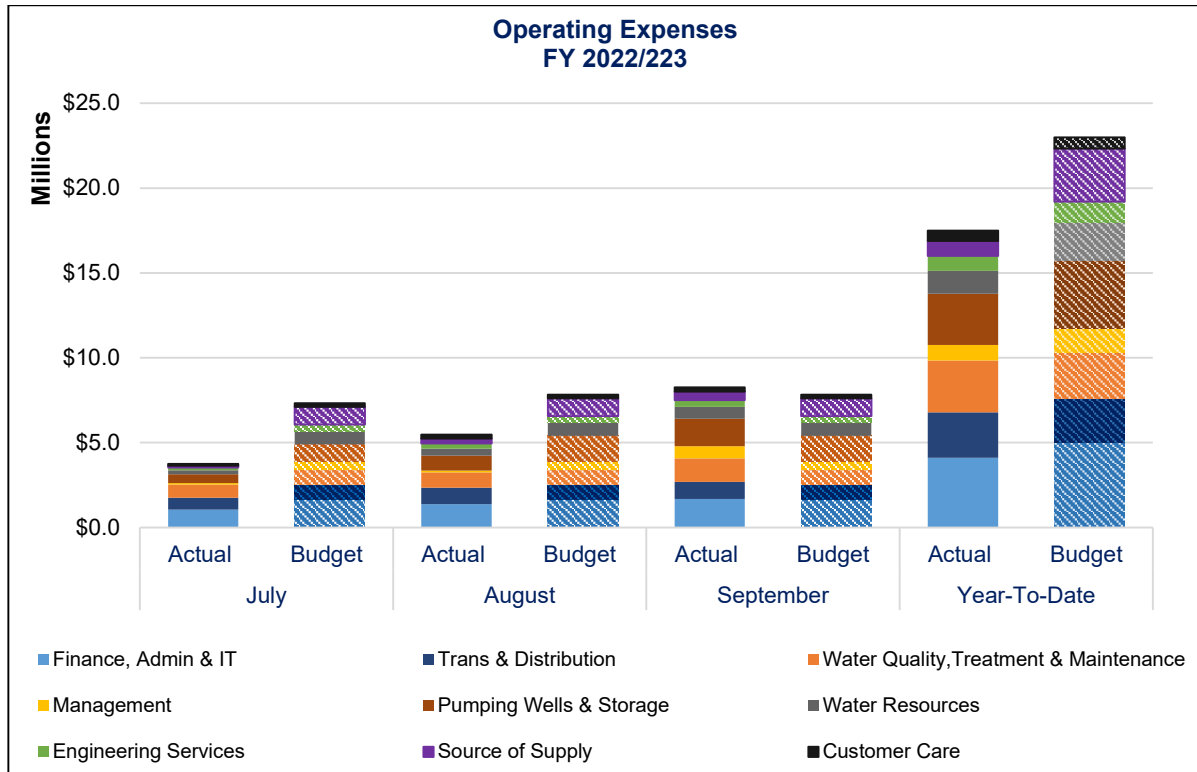
- The FY 2022/23 Pay-go Budget for Capital Improvement Program (CIP) expenditures was \$75,805,830. Of that amount, 5% or \$3,552,442 in funds have been expended.
- The FY 2022/23 Debt-Funded Budget for CIP expenditures was \$41,981,000. Of that amount, 4.8% or \$2,034,628 in funds have been expended.



CIP project details are included at the end of this report.

Operating Expenditures

FY 2022/23 Operating Expenditures of \$17,913,316 were under budget by 24% (\$5,493,159) of the \$22,986,246 budget.



Significant Activities

- Water Quality, Treatment & Maintenance – Over budget by 12% (\$335,697) primarily due to treatment plant power costs
- Water Resources – Under budget by 41% (\$938,754) primarily due to conservation program expenses being less than expected due to lower program participation
- Source of Supply – Under budget by 72% (\$2,247,780) due to core water supply payments (BV/RRB – Buena Vista and Rosedale-Rio Bravo Water Districts) paid twice a year in December and June
- Pumping, Wells and Storage – Under budget by 25% (\$989,734) primarily due to the timing of PFAS resin changeouts and SCE (Southern California Edison) invoices

Debt Service

In the 1st quarter of FY 2022/23, the payment of \$20,290,017 was made. The principal debt outstanding as of September 30th, 2022 is \$261,195,489. (Excluding the Valencia Water Division – VWD) acquisition interfund loan and 1999A accreted interest)

Capital Improvement Projects: Pay-Go Project List

Capital Pay-Go Projects		FY 2022/23 Budget	FY 2022/23 Actual	%	Committed Cost
1	Additional Wells (T7, U4, U6) (includes S1&S2 Wells VOC Treatment & Flexend)	\$ 1,400,000	\$ 375,317	27%	\$ 502,156
2	Appurtenance Improvements & Replacements	410,000	54,407	13%	-
3	Asset Management	200,000	-	0%	-
4	Battery Energy Storage and Solar Project - ESFP	1,892,652	7,889	0%	11,399
5	Battery Energy Storage Project - RWWTWP	1,166,446	42,560	4%	166,695
6	Booster Station/Turnout Improvements & Replacements	1,050,000	83,058	8%	83,342
7	Bridgeport Pocket Park	230,000	34,062	15%	23
8	BVRRB Storage and Recovery Program	2,937,832	-	0%	-
9	Catala PS Pipelines (Bouquet & Central Park)	150,000	9,799	7%	-
10	Catala Pump Station	150,000	14,269	10%	-
11	CIS Software Integration & Upgrade	-	-	0%	-
12	Deane Pump Station @ Sand Canyon Plaza*	2,400,000	357	0%	-
13	Deane Pump Station @ Skyline Ranch*	750,000	18,394	2%	83,107
14	Deane SC-6 Pump Station	50,000	-	0%	-
15	Deane SC-6 Soledad Pipeline	50,000	-	0%	-
16	Deane Tank (One 2.08 MG Tank) @ Skyline Ranch*	3,500,000	10,944	0%	-
17	Deane Tank (Second 2.08 MG) @ Skyline Ranch	-	-	0%	-
18	Deane Tank Site (Existing) Improvements	275,000	-	0%	-
19	Deane Tanks - One 1.5 MG Tank @ Sand Canyon Plaza*	1,750,000	29,024	2%	-
20	Deane Zone Disinfection @ Skyline Ranch*	100,000	-	0%	-
21	Devil's Den Property Solar Project	100,000	-	0%	-
22	Dickason Pipeline Replacement	2,300,000	3,869	0%	12,120
23	Disinfection System Improvements & Replacements	775,000	136,876	18%	12,921
24	Dockweiler-Sierra Hwy Pipeline*	150,000	-	0%	-
25	E Wells (E-14, E-15, E-16, E-17)	975,000	4,759	0%	-
26	Equipment and Vehicle Improvements & Replacements	1,575,000	168,517	11%	477,223
27	ERP Software (Finance & Accounting)	-	-	0%	-
28	ESFP Access Road Automatic Gate	-	-	0%	-
29	ESFP Improvements & Replacements	450,000	23,224	5%	3,115
30	ESFP Standby Generator	10,000	1,051	11%	-
31	ESFP Two 5 MG Tanks Improvements	50,000	473	1%	1,688
32	ESIPS Improvements & Replacements	100,000	-	0%	-
33	Feasibility Study and Environmental Docs GSP	150,000	-	0%	-
34	Friendly Valley Booster Station (Crossroads)	75,000	-	0%	-
35	Friendly Valley Pipeline @ Via Princessa (Crossroads)	50,000	-	0%	-
36	Friendly Valley Tank (3.25 MG) @ Crossroads	150,000	-	0%	-
37	Golden Valley Pipeline @ Via Princessa (Crossroads)	50,000	-	0%	-
38	Golden Valley Road Bore & Jack	100,000	-	0%	-
39	Golden Valley Tank (1.6 MG) @ Crossroads	50,000	-	0%	-
40	Honby Pipeline Bottleneck	500,000	5,420	1%	8,728
41	Invasive Species Management	250,000	-	0%	-
42	Laboratory Improvements & Replacements	400,000	24,442	6%	-
43	Market Street Pump Station	-	-	0%	-
44	Market Street/Shadeland/Maple Street Pipeline	-	-	0%	-

Capital Improvement Projects: Pay-Go Project List – continued

Capital Pay-Go Projects		FY 2022/23 Budget	FY 2022/23 Actual	%	Comm itted Cost
45	Meter & Meter Infrastructure Improvements & Replacements	2,075,000	164,172	8%	75,471
46	Newhall Tanks 1 and 1A - Tank Upgrades	700,000	20,724	3%	6,050
47	N Wells Drainage Improvements Project	250,000	-	0%	-
48	Office Furniture - General	30,000	-	0%	-
49	Office Improvements - Various	850,000	34,670	4%	-
50	Pipeline Inspection Facility Modifications	-	-	0%	-
51	Pipeline Relocations/Modifications	3,384,900	8,669	0%	9,685
52	Pipelines & Pipeline Improvements & Replacements	2,100,000	56,667	3%	119,226
53	Pitchess Pipeline Modifications Project	9,000	230	3%	-
54	Placerita Tanks (Two 1.6 MG Tanks)	-	-	0%	-
55	Recycled Water Program Phase II, 2B - Vista Cyn Customer Conversion	295,000	6,832	2%	-
56	Recycled Water Program Phase II, 2B - Vista Cyn Distribution	200,000	-	0%	-
57	Recycled Water Program Phase II, 2C - South End Cust	-	-	0%	-
58	Recycled Water Program Phase II, 2C - South End Distribution	50,000	-	0%	-
59	Recycled Water Program Phase II, 2D - West Ranch Customer Conversion	800,000	6,017	1%	16,062
60	Resiliency Water Master Plan	1,500,000	101,328	7%	728,825
61	RVIPS Improvements & Replacements	100,000	13,060	13%	77,181
62	RVTP Improvements & Replacements (includes Access Gate Improvements)	700,000	67,829	10%	65,177
63	RWWTP Sewer Line	200,000	2,922	1%	84,528
64	RWWTP Underground Storage Tank Replm t	175,000	5,131	3%	21,400
65	S Wells (S6, S7 and S8)	750,000	107,629	14%	62,537
66	Sand Canyon Reservoir Expansion	250,000	-	0%	-
67	Sand Canyon Sewer Line Relocation	750,000	649	0%	-
68	Santa Clara and Honby Wells	6,400,000	124,784	2%	1,150,167
69	Saugus 3 & 4 Replacement Wells (Complete by 7/1/25)	14,200,000	113,152	1%	1,980,410
70	Saugus Wells (N11, N12, N13) Groundwater Treatment Improvements	250,000	-	0%	-
71	SC-12 Warmuth Pipeline	-	-	0%	-
72	SCADA Improvements & Replacements	300,000	137,825	46%	51,010
73	Sierra Hwy Bridge Expansion Water Pipelines Protection	84,000	3,530	4%	-
74	Stair/Ladder Safety Improvements	100,000	2,948	3%	17,200
75	System Hydraulic Model	-	-	0%	-
76	Tank 4 (1.5 MG Tank @Wiley Canyon)	-	-	0%	-
77	Tanks & Storage Facility Improvements & Replacements	840,000	96,149	11%	9,125
78	Technology Improvements and Replacements	2,261,000	236,235	10%	29,100
79	Update Water Conservation and Education Garden	2,000,000	29,996	1%	22,463
80	V-9 Improvements	100,000	-	0%	-
81	Valencia Marketplace Pipeline Replacement	2,600,000	31,832	1%	45,704
82	Valley Center Well	1,100,000	484,359	44%	323,013
83	Vista Cyn Bridge Piping at Soledad/Lost Canyon	150,000	-	0%	-
84	Warehouse & Surface Improvements & Replacements	850,000	4,881	1%	-
85	Well 205 (Perchlorate)	615,000	11,484	2%	452,286
86	Well Q2 (Perchlorate)	-	-	0%	-
87	Wells & Well Facility Improvements	976,000	12,111	1%	15,874
88	Yuba Accord Water	1,089,000	617,918	57%	-
Total CIP - Pay Go Projects		\$ 75,805,830	\$ 3,552,442	5%	\$ 6,725,012

Capital Improvement Projects: Debt Funded Project List

Debt Funded Capital Projects		FY 2022/23 Budget	FY 2022/23 Actual	%	Committed Cost
1	Additional Wells (T7, U4, U6) (includes S1&S2 Wells VOC Treatment & Flexend)	\$ -	\$ -	0%	
2	As-Needed Regulatory Support for Non-Potable Recycled Water Permitting	100,000	1,623	2%	97,368
3	Castaic Conduit	2,200,000	27,574	1%	25,712
4	E Wells (E-14, E-15, E-16, E-17)	-	-	0%	
5	ESFP Sludge Collection System	15,000,000	1,224,988	8%	1,576,948
6	Honby Parallel	100,000	6,244	6%	19,477
7	LARC Pipeline*	1,500,000	39,546	3%	62,300
8	Magic Mountain Pipeline No. 4	250,000	42,298	17%	14,332
9	Magic Mountain Pipeline No. 5	250,000	22,502	9%	5,514
10	Magic Mountain Pipeline No. 6	3,400,000	48,666	1%	47,758
11	Magic Mountain Reservoir	3,000,000	7,621	0%	34,706
12	Magic Mountain Reservoir 2	-	-	0%	
13	Mitchell 5A Replacement	150,000	-	0%	
14	New Water Banking Program (AVEK/Mid Valley/Rosedale)(Could possibly go to Lrg CAP)	2,300,000	-	0%	
15	Newhall Ave Railroad Crossing	-	-	0%	
16	Recycled Water Fill Station	1,000,000	8,984	1%	42,672
17	Recycled Water Program Phase II, 2A - Central Park	1,000	-	0%	
18	Recycled Water Program Phase II, 2B - Vista Canyon Backbone	2,200,000	385,409	18%	160,679
19	Recycled Water Program Phase II, 2C - South End Backbone (Grant deadline: April 30, 2025)	5,975,000	72,292	1%	258,746
20	S Wells (S6, S7 and S8)	-	-	0%	
21	Sand Canyon Reservoir Expansion	-	-	0%	
22	Santa Clara and Honby Wells	-	-	0%	
23	Saugus Dry Year Reliability Wells 5 & 6	230,000	-	0%	
24	Saugus WRP Recycled Water Fill Station	25,000	1,103	4%	15,000
25	Sites Reservoir	1,000,000	-	0%	
26	Southern Service Area Reservoir	-	-	0%	
27	Valley Center Well	-	-	0%	
28	Well 201 VOC Groundwater Treatment Improvements	3,300,000	145,779	4%	45,301
29	Well E-14 Site Improvements	-	-	0%	
30	Well E-16 Site Improvements	-	-	0%	
Total Debt Funded Capital Projects		\$ 41,981,000	\$ 2,034,628	4.8%	\$2,406,513

On November 21, 2022, the Finance and Administration Committee considered staff's recommendation to receive and file the September 2022 Monthly and FY 2022/23 First Quarter Financial Report.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors receive and file the September 2022 Monthly and FY 2022/23 First Quarter Financial Report.

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Monthly Financial And Quarterly Report

SEPTEMBER 2022

Q1 FY 2022/23

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Statement of Revenues and Expenses

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SCV Water
Statement of Revenues and Expenses
For the 3rd Period Ending 9.30.22

	(A)			(B)			(C)			(D)			(E)			(F)			(G)			(H)		
	Actual	Budget	Variance	Percent	Actual	Budget	Variance	Percent	Actual	Budget	Variance	Percent	Actual	Budget	Variance	Percent	Actual	Budget	Variance	Percent	Actual	Budget	Variance	Percent
(1)	\$ 8,860,543	\$ 10,909,829	\$ (2,049,285)	(19%)	(a) Water Sales				\$ 25,789,306	\$ 31,820,334	\$ (6,031,028)	(19%)	\$ 922,853	\$ 1,409,601	\$ (486,748)	(35%)	\$ 25,789,306	\$ 31,820,334	\$ (6,031,028)	(19%)	\$ 922,853	\$ 1,409,601	\$ (486,748)	(35%)
(2)	24,362	24,447	(85)	(0%)	Water Sales - WWR				73,086	73,342	(256)	(0%)	4,112,148	4,995,233	(883,086)	(18%)	73,086	73,342	(256)	(0%)	4,112,148	4,995,233	(883,086)	(18%)
(3)	43,809	39,051	4,758	12%	Water Sales - Recycled				128,803	117,153	11,650	10%	610,158	657,577	(47,419)	(7%)	128,803	117,153	11,650	10%	610,158	657,577	(47,419)	(7%)
(4)	44,620	122,400	(77,780)	(64%)	Misc Fees and Charges				156,880	357,000	(200,120)	(56%)	2,679,254	2,585,746	93,508	4%	156,880	357,000	(200,120)	(56%)	2,679,254	2,585,746	93,508	4%
(5)	\$ 8,973,335	\$ 11,095,727	\$ (2,122,393)	(19%)	Total Operating Revenues				\$ 26,148,075	\$ 32,367,829	\$ (6,219,754)	(19%)	\$ 26,148,075	\$ 32,367,829	\$ (6,219,754)	(19%)	\$ 26,148,075	\$ 32,367,829	\$ (6,219,754)	(19%)	\$ 26,148,075	\$ 32,367,829	\$ (6,219,754)	(19%)
(6)	\$ 723,835	\$ 469,867	\$ 253,968	54%	(c) Management				\$ 922,853	\$ 1,409,601	\$ (486,748)	(35%)	\$ 922,853	\$ 1,409,601	\$ (486,748)	(35%)	\$ 922,853	\$ 1,409,601	\$ (486,748)	(35%)	\$ 922,853	\$ 1,409,601	\$ (486,748)	(35%)
(7)	1,680,084	1,670,211	9,873	1%	Finance, Admin & IT				4,112,148	4,995,233	(883,086)	(18%)	4,112,148	4,995,233	(883,086)	(18%)	4,112,148	4,995,233	(883,086)	(18%)	4,112,148	4,995,233	(883,086)	(18%)
(8)	252,878	219,192	33,685	15%	Customer Care				610,158	657,577	(47,419)	(7%)	610,158	657,577	(47,419)	(7%)	610,158	657,577	(47,419)	(7%)	610,158	657,577	(47,419)	(7%)
(9)	1,008,415	862,015	146,400	17%	(d) Trans & Distribution				2,679,254	2,585,746	93,508	4%	2,679,254	2,585,746	93,508	4%	2,679,254	2,585,746	93,508	4%	2,679,254	2,585,746	93,508	4%
(10)	1,609,508	1,488,935	120,573	8%	Pumping Wells & Storage				3,021,670	4,011,404	(989,734)	(25%)	3,021,670	4,011,404	(989,734)	(25%)	3,021,670	4,011,404	(989,734)	(25%)	3,021,670	4,011,404	(989,734)	(25%)
(11)	712,840	763,662	(50,822)	(7%)	Water Resources				1,351,232	2,289,986	(938,754)	(41%)	1,351,232	2,289,986	(938,754)	(41%)	1,351,232	2,289,986	(938,754)	(41%)	1,351,232	2,289,986	(938,754)	(41%)
(12)	495,642	1,043,467	(547,825)	(53%)	(f) Source of Supply				879,270	3,127,050	(2,247,780)	(72%)	879,270	3,127,050	(2,247,780)	(72%)	879,270	3,127,050	(2,247,780)	(72%)	879,270	3,127,050	(2,247,780)	(72%)
(13)	1,381,910	910,850	471,061	52%	(g) Water Quality, Treatment & Maintenance				3,043,358	2,707,661	335,697	12%	3,043,358	2,707,661	335,697	12%	3,043,358	2,707,661	335,697	12%	3,043,358	2,707,661	335,697	12%
(14)	392,986	400,662	(7,676)	(2%)	Engineering Services				873,143	1,201,987	(328,844)	(27%)	873,143	1,201,987	(328,844)	(27%)	873,143	1,201,987	(328,844)	(27%)	873,143	1,201,987	(328,844)	(27%)
(15)	\$ 8,258,098	\$ 7,828,861	\$ 429,237	6%	Total Operating Expenses				\$ 17,493,086	\$ 22,986,246	\$ (5,493,159)	(24%)	\$ 17,493,086	\$ 22,986,246	\$ (5,493,159)	(24%)	\$ 17,493,086	\$ 22,986,246	\$ (5,493,159)	(24%)	\$ 17,493,086	\$ 22,986,246	\$ (5,493,159)	(24%)
(16)	\$ 715,236	\$ 3,266,866	\$ (2,551,630)	(78%)	Net Operating Revenues (Expenses)				\$ 8,654,989	\$ 9,381,583	\$ (726,595)	(8%)	\$ 8,654,989	\$ 9,381,583	\$ (726,595)	(8%)	\$ 8,654,989	\$ 9,381,583	\$ (726,595)	(8%)	\$ 8,654,989	\$ 9,381,583	\$ (726,595)	(8%)
(17)	\$ 330,593	\$ 1,174,735	\$ (844,142)	(72%)	(h) Non-Operating Revenues				\$ 1,370,536	\$ 3,524,206	\$ (2,153,670)	(61%)	\$ 1,370,536	\$ 3,524,206	\$ (2,153,670)	(61%)	\$ 1,370,536	\$ 3,524,206	\$ (2,153,670)	(61%)	\$ 1,370,536	\$ 3,524,206	\$ (2,153,670)	(61%)
(18)	(1,869,809)	(6,317,153)	4,447,344	(70%)	(i) Capital Improvement Projects - Pay Go				(3,552,442)	(18,951,458)	15,399,016	(81%)	(3,552,442)	(18,951,458)	15,399,016	(81%)	(3,552,442)	(18,951,458)	15,399,016	(81%)	(3,552,442)	(18,951,458)	15,399,016	(81%)
(19)	(989)	-	(989)	0%	(j) Debt Service				(20,290,017)	(29,909,652)	9,619,635	(32%)	(20,290,017)	(29,909,652)	9,619,635	(32%)	(20,290,017)	(29,909,652)	9,619,635	(32%)	(20,290,017)	(29,909,652)	9,619,635	(32%)
(20)	\$ (1,540,204)	\$ (5,142,417)	\$ 3,602,213	(70%)	Net Non-Operating Revenues and (Expenses)				\$ (22,471,923)	\$ (45,336,903)	\$ 22,864,980	(50%)	\$ (22,471,923)	\$ (45,336,903)	\$ 22,864,980	(50%)	\$ (22,471,923)	\$ (45,336,903)	\$ 22,864,980	(50%)	\$ (22,471,923)	\$ (45,336,903)	\$ 22,864,980	(50%)
(21)	\$ (824,968)	\$ (1,875,551)	\$ 1,050,584	(56%)	Increase (Decrease) in Net Position				\$ (13,816,934)	\$ (35,955,320)	\$ 22,138,386	(62%)	\$ (13,816,934)	\$ (35,955,320)	\$ 22,138,386	(62%)	\$ (13,816,934)	\$ (35,955,320)	\$ 22,138,386	(62%)	\$ (13,816,934)	\$ (35,955,320)	\$ 22,138,386	(62%)

Monthly Changes of more than 10% and \$20,000

- (a) Overall consumption was lower than anticipated due to conservation mandates (offset by lower expenses)
- (b) Late Fees/Disconnects are lower than budgeted
- (c) Legal expenses higher than budgeted (Perchlorate Litigation)
- (d) Payroll higher than budgeted
- (e) Payroll higher than budgeted
- (f) Core Water Supplies paid in December and June of each year
- (g) Purchased power higher than budgeted (Solar panels operating at 75%-80%. Supply chain delays on needed parts)
- (h) Perch reimbursements and Facility Capacity Fee are lower than anticipated
- (i) Timing of capital projects vary from month to month

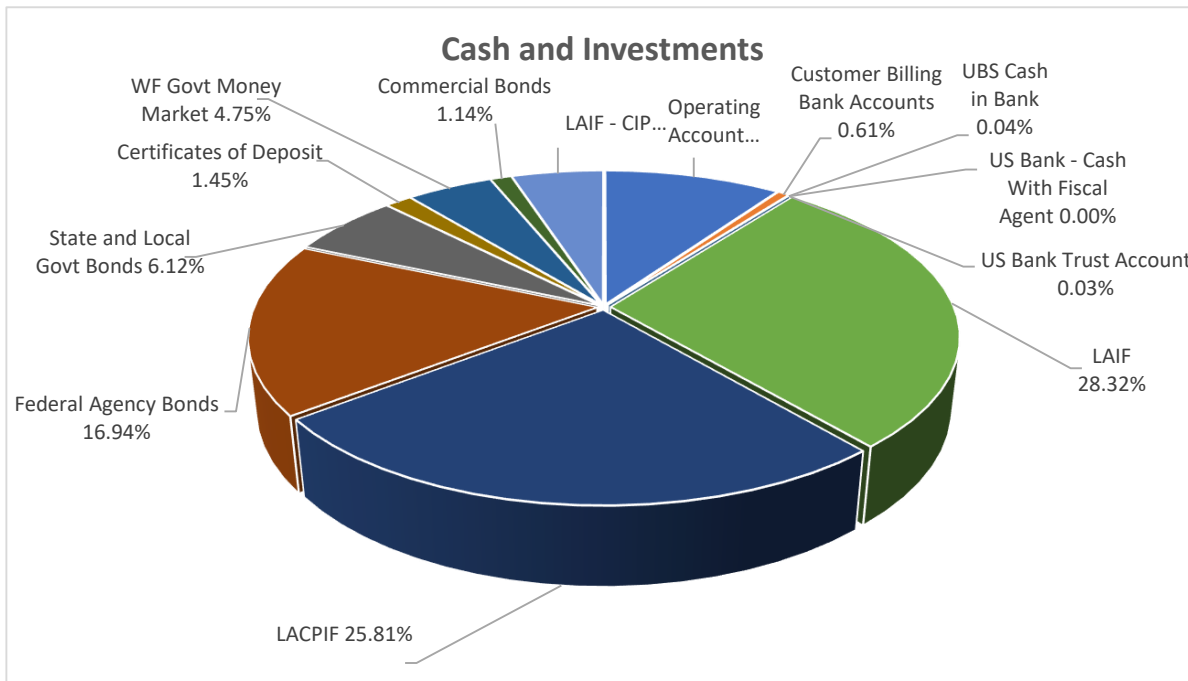
¹ Non-Operating Revenues include: Grants & Reimbursements, 1% Property Tax, Cell Sites, FCF, Lab Revenues, Interest Income

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Investment Report

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Santa Clarita Valley Water Agency
Cash and Investment Summary
 9/30/22



Operating Account-Incl FCF's, SWP & CIP	XXX-10101	\$	25,695,629	9.74%
Customer Billing Bank Accounts	101-10105		1,606,674	0.61%
UBS Cash in Bank	101-10109		94,950	0.04%
US Bank - Cash with Fiscal Agent	101-102XX		4,764	0.00%
US Bank Trust Account (1% Prop Tax)	101-10202		73,287	0.03%
LAIF - Operating	101-11061		74,727,355	28.32%
LAC Pooled Investment Fund	101-11062		68,100,639	25.81%
Federal Agency Bonds	101-11064		44,684,835	16.94%
State and Local Government Bonds	101-11065		16,148,995	6.12%
Certificates of Deposit	101-11066		3,823,760	1.45%
WF Government Money Mkt Fund	101-11067		12,527,577	4.75%
Commercial Bonds	101-11068		3,000,000	1.14%
LAIF - CIP	220-11002		13,308,750	5.05%
		\$	263,797,216	100.00%

Estimated Refundable Developer Deposits:

\$ 6,248,791 in totals above

Portfolio-wide Investments:

Average Yield

1.381%

Rochelle Patterson
 Treasurer/Director of Finance & Administration

Amy Aguer
 Controller

All investment actions executed since the last report have been made in full compliance with the Investment Policy, and the Agency will meet its expenditure obligations for the next six months as required by Government Code Section 53646(b)(2) and (3), respectively.

SCV Water
Consolidated Cash & Investment Summary
9/30/2022

	<u>Note</u>	<u>Acct #</u>	<u>Balance</u>	<u>Total</u>	<u>% of Total</u>
<u>AGENCY FUNDS</u>					
Cash & Sweep Accounts					
Operating Account-Incl FCF's, SWP & CIP		XXX-10101	25,695,629		
Less: Restricted Cash (FCFs, SWP & CIP)	1	2XX-10101	(3,195,084)		
Customer Billing - Northstar Account		101-10105	362,247		
Customer Billing - enQuesta Account		101-10107	1,244,427		
US Bank - Cash with Fiscal Agent		101-102XX	4,764		
US Bank Trust Account (1% Prop Tax)		101/204-10202	73,287		
UBS Bank Cash		101-10109	94,950		
Less: Restricted Cash US Bank Accts -SWP	1	204-10202	-		
Subtotal - Cash & Sweep Accounts Unrestricted			\$ 24,280,220	9.20%	
Investments - Unrestricted					
Local Agency Investment Fund		101/202/204-11061	\$ 74,727,355		
LAC Pooled Investment Fund		101/204-11062	68,100,639		
Federal Agency Bonds		101-11064	44,684,835		
State and Local Government Bonds		101-11065	16,148,995		
Certificates of Deposit		101-11066	3,823,760		
WF Government Money Mkt Fund		101-11067	12,527,577		
Commercial Bonds		101-11068	3,000,000		
Less: Restricted Investments - FCF	2	202-11061	(9,811,501)		
Less: Restricted Investments - SWP	3	204-11061/11062	(80,185,363)		
Subtotal - Investments Unrestricted			\$ 133,016,298	50.42%	
Cash and Investments - Restricted					
Facility Capacity Fee Fund - Cash	4	202-10101	\$ 1,075		
Facility Capacity Fee Fund - Investments	5	202-11061	9,811,501		
State Water Project - Cash (WF & US Bank)	6	204-10XXX	43		
State Water Project - Investments	7	204-11061/11062	80,185,363		
Subtotal - Investments Restricted			89,997,982	34.12%	
TOTAL AGENCY CASH & INVESTMENTS			\$ 247,294,500		
<u>CAPITAL IMPROVEMENT PROJECT FUNDS</u>					
Cash & Sweep Accounts	8	220-10101	\$ 3,193,966		
Local Agency Investment Fund - Restricted		220-11061	13,308,750		
TOTAL CAPITAL IMPROVEMENT PROJECT FUNDS			\$ 16,502,716	6.26%	
TOTAL CASH AND INVESTMENTS			\$ 263,797,216	100.00%	

Notes

- 1 Less: Restricted Cash - FCF's, SWP & CIP
- 2 Less: Restricted Investments - FCF's Legacy SCWD
- 3 Less: Restricted Investments - State Water Project
- 4 Restricted Cash - FCF's (Regional Legacy)
- 5 Restricted Investments - FCF's (SCWD Legacy)
- 6 Restricted Cash - SWP (State Water Project)
- 7 Restricted Investments - SWP (State Water Project)
- 8 Restricted Cash - CIP 2020A Bond Proceeds

9/30/22

Agency-wide General Funds Invested:

Description	Cost	Rate	Yield	Purchase Date	Maturity Date	Life Days	Rem. Days	Average Interest
1 Local Agency Investment Fund (LAIF)	74,727,355	1.513%	1.513%	Various	Liquid	N/A	N/A	94,219
1 LA County Pooled Invest Fund (LACPIF)	68,100,639	1.950%	1.950%	Various	Liquid	N/A	N/A	110,664
1 Wells Fargo Gov't Money Market	12,527,577	2.230%	2.230%	Various	Liquid	N/A	N/A	23,280
3	<u>\$ 155,355,572</u>		<u>0.147%</u>					<u>228,163</u>

**State and Local Agency Investment Portfolio
Wells Fargo records these at Par value**

1 San Bernardino Com College Dist Bonds	1,050,078.70	1.964%	1.964%	03/22/22	08/01/23	497	305	20,624
1 State of California GO Bonds	1,946,780	2.250%	2.862%	01/25/19	10/01/23	1710	366	43,803
1 Semitropic Improvement District	1,302,045	2.262%	2.262%	10/30/19	12/01/23	1493	427	29,452
1 State of California GO Bonds	3,098,130	3.000%	3.000%	05/28/19	04/01/24	1770	549	92,944
1 San Diego Successor Agency	1,147,938	3.000%	2.052%	10/23/19	09/01/24	1775	702	34,438
1 L.A. Cnty MET Transp BA Bonds	3,159,800.00	5.130%	5.130%	12/29/21	06/01/25	1,250	975	162,098
1 Univ of Cal Ca Revenues Txbl-Relief	1,270,703.25	3.063%	3.063%	12/29/21	07/01/25	1,280	1005	38,922
1 Cal St Txbl-Variou Purpose-Bid group	3,173,520.00	2.650%	2.650%	12/29/21	04/01/26	1,554	1279	84,098
8	<u>\$ 16,148,995</u>		<u>3.142%</u>				<u>5,608</u>	<u>506,378</u>

Avg Remaining Life 701 Days

Certificates of Deposit

1 Goldman Sachs Bank - UBS CD	200,000	2.290%	2.290%	10/24/17	11/01/22	1834	32	4,580
1 UBS Bank USA Salt LA UT- UBS CD	200,000	0.150%	0.150%	11/13/20	11/21/22	738	52	300
1 WEBBANK - WF CD	250,000	0.100%	0.100%	12/28/20	12/28/22	730	89	250
1 SYNCHRONY Bank - UBS CD	200,000	1.280%	1.280%	04/13/20	04/17/23	1099	199	2,560
1 BMW Bank North AME - UBS CD	200,000	0.250%	0.250%	11/13/20	05/22/23	920	234	500
1 Beal Bank USA - WF CD	250,000	0.600%	0.600%	01/05/22	01/03/24	728	460	1,500
1 First State Bank/NE - WF CD	250,000	0.500%	0.500%	01/12/22	01/12/24	730	469	1,250
1 TIAA FSB Florida - UBS CD	200,000	0.400%	0.400%	03/31/21	04/09/24	1105	557	800
1 American National Bk - UBS CD	244,388	0.250%	0.250%	06/08/21	05/21/24	1078	599	611
1 New York Cmnty Bk - UBS CD	245,000	0.350%	0.350%	06/08/21	06/03/24	1091	612	858
1 Leader Bank NA MA - UBS CD	244,373	0.250%	0.250%	06/08/21	06/03/24	1091	612	611
1 Greenstate Credit AI US - UBS CD	245,000	0.450%	0.450%	06/08/21	06/17/24	1105	626	1,103
1 LUANA Savings Bank- WF CD	250,000	0.250%	0.250%	12/30/20	07/01/24	1279	640	625
1 Texas Exchange Bank - UBS CD	200,000	0.500%	0.500%	07/22/21	07/30/24	1104	669	1,000
1 UBS Bank - UBS CD	200,000	0.700%	0.700%	10/14/20	10/28/24	1475	759	1,400
1 Morgan Stanley PRI NY - UBS CD	245,000	1.640%	1.640%	04/01/20	03/05/25	1799	887	4,018
1 Sallie Mae Bank - UBS CD	200,000	1.880%	1.880%	11/22/19	11/20/24	1825	782	3,760
17	<u>\$ 3,823,760</u>						<u>8278</u>	<u>25,725</u>

Weighted Avg Yield 0.673%

Avg Remaining Life 487 Days

Federal Government Agency Investment Portfolio
Wells Fargo records these at Par value

1	FFCB - WF	2,000,560	0.120%	0.120%	02/02/21	01/12/23	709	104	2,401
1	FFCB - WF	2,000,000	0.180%	0.180%	01/13/21	07/13/23	911	286	3,600
1	FHLB - UBS	3,000,000	1.250%	1.125%	04/12/22	10/12/23	548	377	37,500
1	FHLB - UBS	3,000,000	1.800%	1.800%	02/28/22	02/27/24	729	515	54,000
1	FHLB - WF	2,996,580	2.125%	2.125%	03/25/22	02/28/24	705	516	63,677
1	FHLB - UBS	2,000,000	1.875%	1.875%	03/14/22	03/14/24	731	531	37,500
1	FHLB - UBS	2,000,000	1.500%	1.500%	03/25/22	03/28/24	734	545	30,000
1	FFCB - WF	5,000,000	0.270%	0.270%	01/05/21	04/05/24	1186	553	13,500
1	FHLB - UBS	200,005	0.750%	0.750%	11/24/21	05/24/24	912	602	1,500
1	FHLB - UBS	235,000	1.350%	1.350%	02/24/22	05/24/24	820	602	3,173
1	FHLB - UBS	4,500,000	0.400%	0.400%	06/08/21	08/29/24	1178	699	18,000
1	FFCB - WF	1,997,700	0.875%	0.875%	11/18/21	11/18/24	1096	780	17,480
1	FHLB - WF	2,000,000	0.400%	0.400%	02/26/21	11/26/24	1369	788	8,000
1	FHLB - WF	996,470	3.063%	3.063%	01/03/22	01/13/25	1106	836	30,522
1	FHLB - WF	2,000,000	0.690%	0.690%	06/10/21	06/10/25	1461	984	13,800
1	FNMA - WF	3,985,680	0.500%	0.500%	11/12/20	11/07/25	1821	1134	19,928
1	FNMA - WF	1,992,840	0.500%	0.500%	11/12/20	11/07/25	1821	1134	9,964
1	FHLB - UBS	280,000	0.500%	5.000%	04/15/21	04/29/26	1840	1307	1,400
1	FHLB - UBS	1,500,000	0.600%	0.600%	06/09/21	06/30/26	1847	1369	9,000
1	FHLB - UBS	3,000,000	0.500%	0.500%	06/08/21	06/30/26	1848	1369	15,000
20		<u>\$ 44,684,835</u>					<u>15031</u>	<u>389,945</u>	

Commercial Bonds

			Weighted Avg Yield	<u>0.894%</u>		Avg Remaining Life	<u>752</u>	Days	
1	JP Morgan Chase Financial	3,000,000	3.125%	3.125%	05/13/22	05/13/24	731	591	93,750
1		<u>\$ 3,000,000</u>					<u>591</u>	<u>93,750</u>	
			Weighted Avg Yield	3.125%		Avg Remaining Life	<u>591</u>	Days	

Cost

Portfolio-wide Investment Yield

	<u>223,013,162</u>	
	Weighted Avg Yield	<u>0.562%</u>

Liquid Investments - LAIF, LACPIF, WF MM	155,355,572	
State and Local Agencies	<u>16,148,995</u>	
Certificates of Deposit	<u>3,823,760</u>	
Subtotals by Agency		
FED AGENCY-FHLMC	0	0%
FED AGENCY-FNMA	5,978,520	13%
FED AGENCY-FFCB	10,998,260	25%
FED AGENCY-FHLB	<u>27,708,055</u>	<u>62%</u>
	<u>44,684,835</u>	<u>100%</u>
Commercial Bonds	3,000,000	
Agency Account Total	<u>223,013,162</u>	

3-Month Cashflow

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SANTA CLARITA VALLEY WATER AGENCY
3 - Month Cash Flow Projection

Cash Flow for November FY23 to January FY23

DESCRIPTION	UNRESTRICTED		RESTRICTED		
	Checking	Investments	CIP Fund	SWC	Capacity Fees
Beginning Balance (estimated):	\$ 33,467,251	\$ 133,421,583	\$ 15,872,076	\$ 80,135,504	\$ 9,811,501
November					
Cash Provided from:					
Water Sales	8,206,819	-	-	-	-
Water Sales Misc ¹	91,800	-	-	-	-
Recycled Water Sales	39,051	-	-	-	-
Non Operating Income:					
Property Taxes	1,209,782	-	-	736,665	-
Capacity Fees	-	-	-	-	466,667
Interest Earned	54,167	-	-	35,833	-
Communication/Rental	62,681	-	-	-	-
Grants	380,302	-	-	-	-
Reimbursements ²	237,271	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other ³	1,917	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(7,476,426)	-	-	(216,445)	-
DWR Payments	-	-	-	(990,000)	-
Misc. Water Purchases	-	-	-	(1,315,469)	-
Debt Service	-	-	-	-	-
CIP	(6,317,153)	-	(3,498,417)	-	-
CalPERS UAL	-	-	-	-	-
Txfr to/from Investments	-	-	-	-	-
Projected Ending Balance Nov	\$ 29,957,462	\$ 133,421,583	\$ 12,373,660	\$ 78,386,088	\$ 10,278,168
December					
Cash Provided from:					
Water Sales	6,388,514	-	-	-	-
Water Sales Misc ¹	71,400	-	-	-	-
Recycled Water Sales	39,051	-	-	-	-
Non Operating Income:					
Property Taxes	22,622,918	-	-	13,775,640	-
Capacity Fees	-	-	-	-	466,667
Interest Earned	54,167	-	-	35,833	-
Communication/Rental	62,681	-	-	-	-
Grants	387,093	-	-	-	-
Reimbursements ²	237,271	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other ³	1,917	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(7,319,626)	-	-	(216,445)	-
DWR Payments	-	-	-	(770,000)	-
Misc. Water Purchases	-	-	-	(1,315,469)	-
Debt Service	-	-	-	-	-
CIP	(6,317,153)	-	(3,498,417)	-	-
Txfr to/from Investments	-	-	-	-	-
Projected Ending Balance. Dec	\$ 46,185,696	\$ 133,421,583	\$ 8,875,243	\$ 89,895,648	\$ 10,744,835

SANTA CLARITA VALLEY WATER AGENCY
3 - Month Cash Flow Projection

Cash Flow for November FY23 to January FY23

DESCRIPTION	UNRESTRICTED		RESTRICTED		
	Checking	Investments	CIP Fund	SWC	Capacity Fees
Beginning Balance (estimated):	\$ 33,467,251	\$ 133,421,583	\$ 15,872,076	\$ 80,135,504	\$ 9,811,501
January					
Cash Provided from:					
Water Sales	5,480,096	-	-	-	-
Water Sales Misc ¹	61,200	-	-	-	-
Recycled Water Sales	39,051	-	-	-	-
Non Operating Income:					
Property Taxes	9,980,699	-	-	6,077,488	-
Capacity Fees	-	-	-	-	466,667
Interest Earned	54,167	-	-	35,833	-
Communication/Rental	62,681	-	-	-	-
Grants	1,833,598	-	-	-	-
Reimbursements ²	1,331,971	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other ³	1,917	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(7,241,226)	-	-	(216,445)	-
DWR Payments	-	-	-	(660,000)	-
Misc. Water Purchases	-	-	-	(5,313,046)	-
Debt Service	(3,304,419)	-	-	-	-
CIP	(6,317,153)	-	(3,498,417)	-	-
Txfr to/from Investments	-	-	-	-	-
Projected Ending Balance Jan	\$ 48,168,278	\$ 133,421,583	\$ 5,376,826	\$ 89,819,478	\$ 11,211,501

Notes:

¹ Water Sales Misc. includes Late Charges, Misc. Retail Charges, Rebates, Drought Offense Fee and Water Sales-One time

² Reimbursements include Annexation and PERCH Reimbursements - O&M & CIP

³ Other includes Laboratory Revenues and Other Non-Operating Revenue

Debt & Cash Position

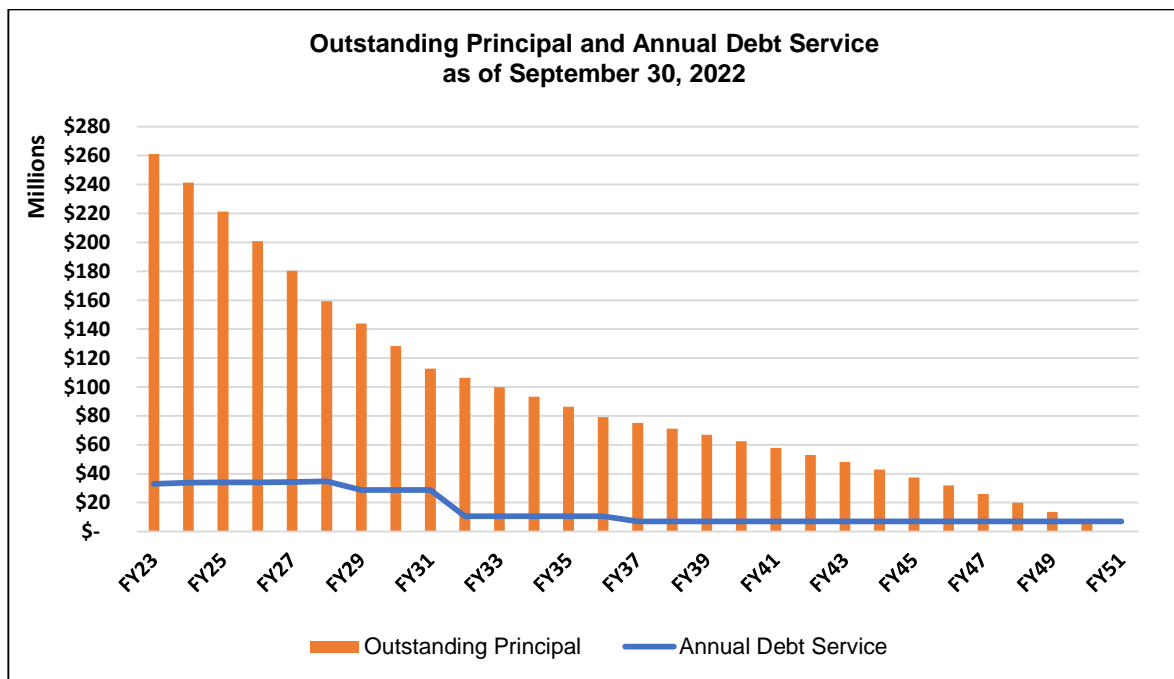
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This report reviews the Agency’s outstanding principal and debt service on an annual basis, cash balances of unrestricted, restricted, and reserve funds as of September 30, 2022, and the total current and non-current assets as of June 30, 2021 (The updated data will be made available once the audit is completed in December 2002).

DEBT SERVICE

The outstanding principal debt as of September 30, 2022, is \$261,195,488* with an annual debt service of \$32,214,070. The debt payments are due in August and February of each fiscal year.

The outstanding principal and annual debt service payments shown in the graph below consists of the current outstanding debt and associated payments. It does not include potential future debt which may be approved and issued to fund construction projects.



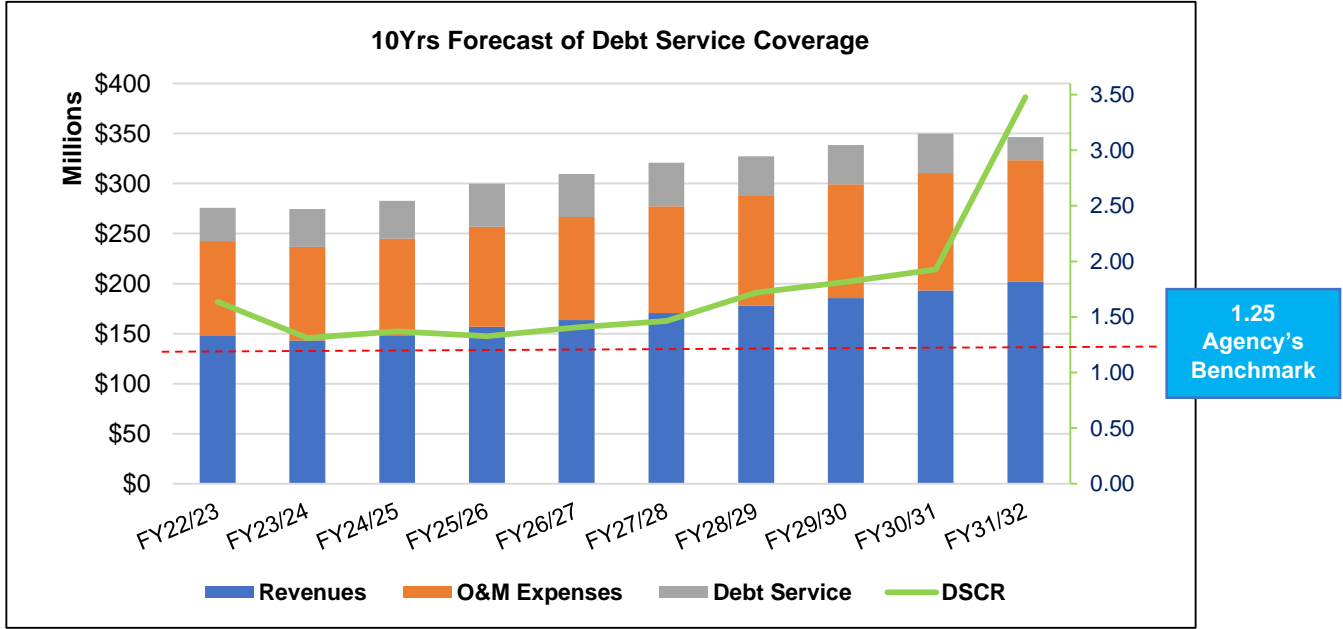
*The outstanding principal of VWD Acquisition Interfund Loan of \$64,634,523 and accreted interest from the 1999 CAB is excluded from the outstanding principal balances.

DEBT SERVICE COVERAGE RATIO

The debt-service coverage ratio (DSCR) is a measurement of the Agency's available cash flow to pay current debt obligations. The formula for the DSCR is:

$$DSCR = \text{Net Operating Income} \div \text{Total Debt Service}$$

A DSCR of less than 1 indicates negative cash flow, which typically signifies that an agency will have to take on additional debt in order to satisfy current obligations. The Agency’s Debt Management Policy prohibits this action. Most businesses use a minimum DSCR ratio of 1.25 as a benchmark, which indicates that the borrower will be able to pay back the loan with some added cushion. The current bond covenants require a DSCR of 1.20.

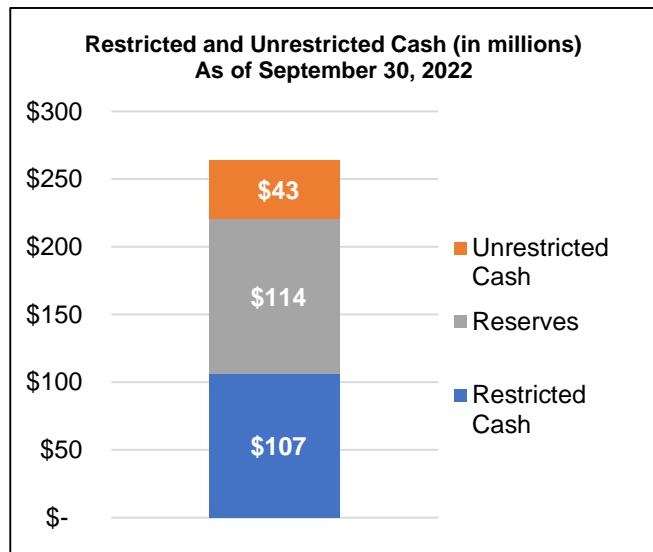


The DSCR listed above projects four (4) traditional bond financings to meet the capital needs of the Agency, estimated at \$375 million over the ten (10) year forecast. This is a forecast only and is subject to change.

CASH POSITION

As of September 30, 2022, the Agency has:

- Fully funded reserve balance of \$113,990,701 as per the agency policy, and
- Restricted cash of \$106,500,698 which includes the Facility/Retail Capacity Fee Funds, State Water Project Fund, and remaining Bond Proceeds, and
- Unrestricted cash of \$43,305,817 to meet the Agency's payment obligations such as operating expenses (including debt service), payroll expenses, insurance, CIP Pay-Go, etc.

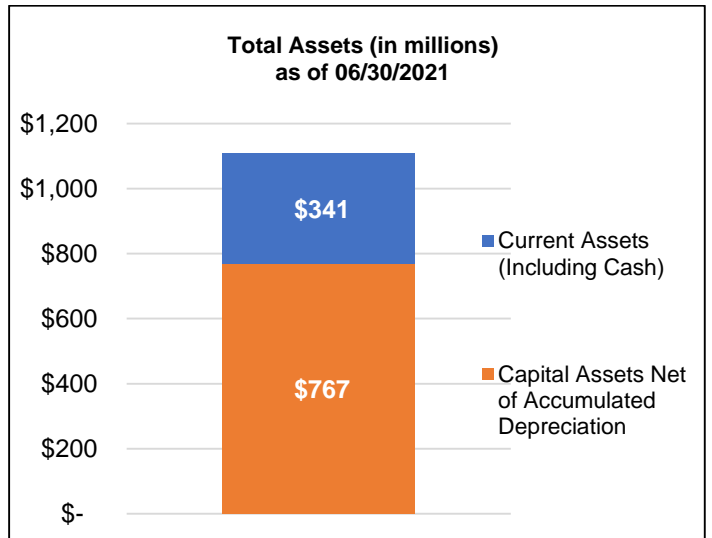


TOTAL ASSETS

As of June 30, 2021 (audited)*, the total assets consist of:

- Current Assets including cash with a balance of \$341,153,720, and
- Capital Assets Net of Accumulated Depreciation with a balance of \$766,983,482.

*The updated data will be made available once the audit is completed in December 2022.

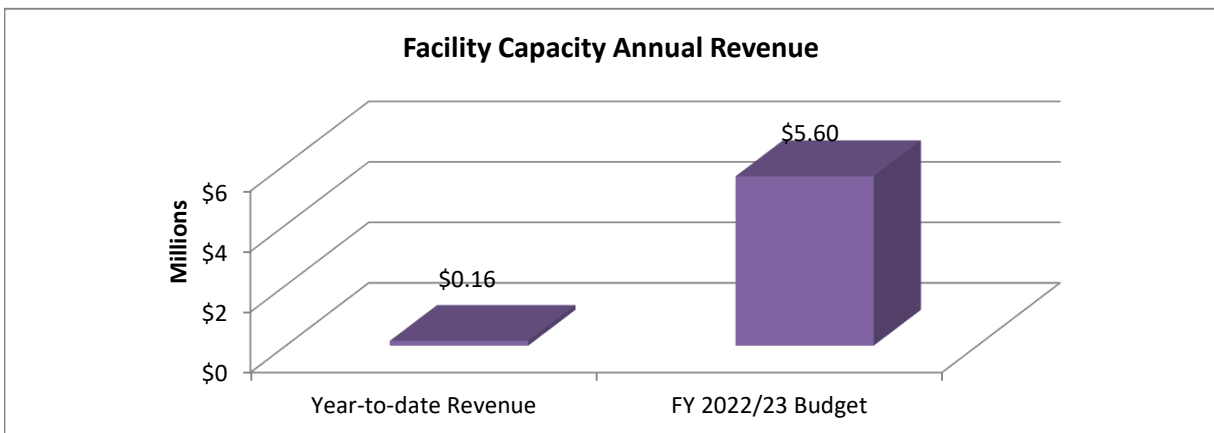
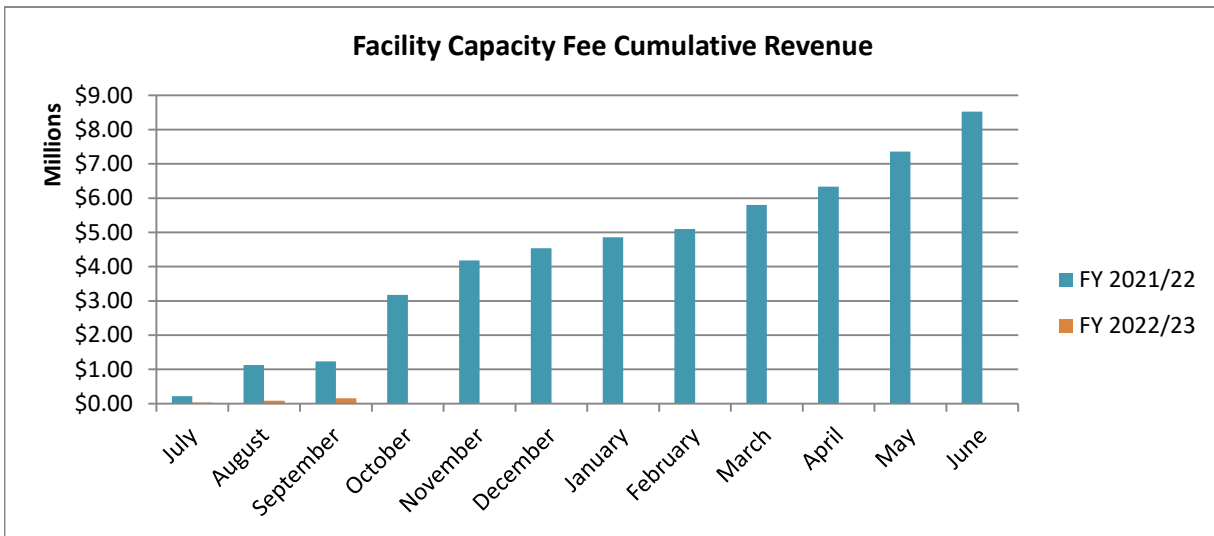
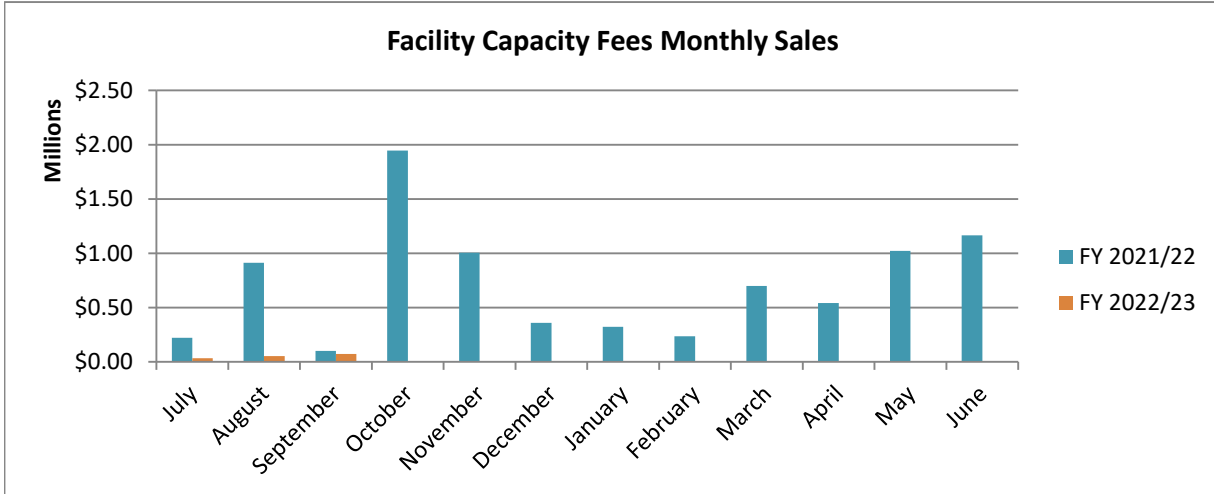


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Facility Capacity Fee Revenues

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SCV WATER FACILITY CAPACITY FEE REVENUES FY 2022/23 as of September 30, 2022



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Ten Largest Disbursements Check Register

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SCV Water
Ten Largest Disbursements
September 1, 2022 to September 30, 2022

No.	Payment_Date	Supplier_Name	Invoice_Description	Method	Amount
1	09-28-2022	Department of Water Resources	YUBA Dry Year Purchase 2022 Component 4: 807 AF	CHECK	258,240.00
			Monthly Variable - August 2022	CHECK	902,381.00
		Department of Water Resources			1,160,621.00
2	09-28-2022	Pacific Hydrotech Corporation	ESFP Washwater Return and Sludge Collection Project, Progress Payment through 8/20/22	CHECK	754,509.00
		Pacific Hydrotech Corporation			754,509.00
3	09-27-2022	So. California Edison Co.	Acct-2152 9/6/22 Statement	AUTO_DEBIT	477,106.58
		So. California Edison Co.			477,106.58
4	09-27-2022	So. California Edison Co.	Acct-4924 9/20/22 Statement	AUTO_DEBIT	369,288.08
		So. California Edison Co.			369,288.08
5	09-28-2022	GSE Construction Company Inc.	Valley Center Well PFAS Groundwater Treatment Improvements, Progress Payment through 7/31/22	CHECK	321,633.86
		GSE Construction Company Inc.			321,633.86
6	09-28-2022	Evoqua Water Technologies, LLC.	Initial Fill of HP1220HFSYS with PSR2 Plus Supply of 848 ft3 of PSR2 Plus Resin for two Vessels.	SCV_ACH	294,668.90
		Evoqua Water Technologies, LLC.			294,668.90
7	09-07-2022	Rosedale-Rio Bravo Water Storage District	Power and O&M Charges - July 2022	SCV_ACH	280,506.35
		Rosedale-Rio Bravo Water Storage District			280,506.35
8	09-21-2022	State Water Contractors	FY 2022-2023 Member Dues	SCV_ACH	219,641.00
		State Water Contractors			219,641.00
9	09-14-2022	R. C. Becker & Son, Inc.	Emergency Paving for Water Mainline repair at Dickason Drive and Decoro	CHECK	166,624.07
		R. C. Becker & Son, Inc.			166,624.07
10	09-27-2022	So. California Edison Co.	Acct-5589 9/6/22 Statement	AUTO_DEBIT	160,335.78
		So. California Edison Co.			160,335.78

Total **4,204,934.62**

Total-All Disbursements Issued During September 2022 **7,196,820.16**

Largest Ten Vendor Payments as Compared to Total **58%**

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Credit Card Register

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**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
11X17	\$127.38
Binders for drawings; requested by R. Pulido.	\$127.38
1529 JOES CRAB SHACK	\$46.93
Conference Food	\$46.93
2COCOM*FILEZILLAPRO.CO	\$19.99
Secure FTP	\$19.99
4TE*FACILITRON, INC	\$0.00
Arroyo Seco Jr High Facility Deposit	\$189.82
Refund - Public engagement event venue deposit	-\$189.82
8870 ROYAL	\$1,870.11
22-10awg ground block (AB)	\$220.42
3 Position Switch, Contacts, Latch	\$138.21
Compression Lugs	\$25.45
Electrical Tape, Wire Nuts, Wire Markers, Wire Connectors	\$248.40
Electrician 2 pc screwdrivers, electrical tape and ties for instrumentation shop	\$209.08
Replacement Disconnect Handles	\$226.82
Shrink Tube, Wire Markers	\$44.45
Stainless channel for ESFP new level sensors	\$473.02
Temperature Control Switch, Fuses	\$284.26
ADOBE ACROPRO SUBS	\$3,139.18
Adobe Acrobat Pro annual subscription	\$179.88
Adobe Subscription	\$2,959.30
ADOBE CAPTIVATE SUBS	\$101.97
Monthly Adobe Captivate license	\$33.99
Monthly Adobe Captivate license.	\$33.99
Monthly renewal of Adobe Captivate license.	\$33.99
ADOBE PS CREATIVE CLD	\$6,052.60
Adobe licenses	\$3,026.30
Adobe Subscription	\$3,026.30
ADOBE STOCK	\$239.97
Digital Photo Stock	\$79.99
Photo Stock for Publications	\$79.99
Publication Photo Stock	\$79.99
AGORA CHURRASCARIA	\$168.00
Dinner	\$168.00
ALBERTSONS #1360	\$18.84
Board Meeting Supplies	\$7.98
Bottled water for Ammonia RMP Audit and Revalidation meeting w/ SCS (J. Lemaster) on 5/31. Safety and others were present.	\$5.17
Vending Machine Supplies	\$5.69

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
ALLIED ELECTRONICS INC	\$345.21
Cable Assembly Tools	\$117.70
Pressure switches	\$227.51
AMAZON.COM*AG03C15G3	\$300.00
Retirement Gift Certificate for R. Hensley	\$300.00
AMAZON.COM*CK6PZ7M53 AMZN	\$46.31
Office Supplies	\$46.31
AMAZON.COM*ZG05Q4573 AMZN	\$34.34
Office Supplies	\$34.34
AMERICAN SOCIETY FOR P	\$177.00
Annual renewal for American Society for Public Administration.	\$177.00
AMERICAN WATER COLLEGE	\$259.89
Distribution Exam Preparation Grade 1 - M. Aragon	\$149.99
Training - K. Abercrombie	\$109.90
AMIAD WATER SYSTEMS	\$782.71
Seals for Treatment-E&I Dept; requested by T. Braxhoofden.	\$782.71
AMZN MKTP NL	\$22.55
Surface Pro Protective Case	\$22.55
AMZN MKTP US	\$2,750.04
180 degree conference camera for testing at Summit Conference Room.	\$555.17
Board Meeting Supplies	\$14.06
Decorations for J. Leserman & R. Hensley's Retirement Party	\$10.94
GPS antenna for SCADA radios	\$152.95
GPS antennas for SCADA radio network switches	\$152.95
GPS antennas for SCADA radios	\$21.85
GPS cables and adapters for SCADA radio network switches	\$87.52
GPS cables for SCADA radios	\$76.58
GPS car device for Operations - Customer Service.	\$361.34
Printer Cartridges	\$81.03
Push Cart Dolly	\$98.52
Restock Coffee cups	\$274.08
Retirement Gift Certification for Jim Leserman & Decorations for J. Leserman & R. Hensley's Retirement Party	\$310.94
Rio Vista Lab Emergency Light	\$174.11
Server rack nuts for installation of hardware.	\$37.24
Supplies	\$117.40
Vending Machine Supplies	\$14.06
Web Power switch for Golden Triangle	\$209.30

SCV Water
Credit Card Charges
Paid July to September 2022

Vendor & Items	Amount
AQUA-FLO SUPPLY INC #3	\$1,768.29
Ball Valve Transfer Pump	\$330.03
Ball valve, steel nipples, hose adapter.	\$330.93
Parts and Materials	\$87.58
PCV fitting, pipe, and valve	\$374.28
Pipe and bushings	\$136.76
Pipe fittings	\$26.44
PVC parts , glue, ball check valve, ETC.	\$318.29
Transfer Pump	\$163.98
ARBYS #5141	\$182.48
Meals for Crew working at line breaks	\$92.60
Meals for crew working Line Break	\$89.88
ASSN *ORDER	\$315.00
AICPA - Annual Membership Renewal	\$315.00
ASSOC OF CALIFORNIA WATE	\$350.00
ACWA Region 8 Program - 09/19/22 - Registration - Director Armitage	\$50.00
ACWA Region 8 Program - 09/19/22 - Registration - Director Braunstein	\$50.00
ACWA Region 8 Program - 09/19/22 - Registration - Director Ford	\$50.00
ACWA Region 8 Program - 09/19/22 - Registration - Director Orzechowski	\$50.00
ACWA Region 8 Program - 09/19/22 - Registration - Director Plambeck	\$50.00
ACWA Region 8 Program - 09/19/22 - Registration - K. Martin	\$50.00
ACWA's Federal Funding Virtual Roundtable - Registration - 06/15/22 - Director Atkins	\$50.00
ASSOCIATION OF CALIFORNI	\$3,190.00
ACWA 2022 Fall Conference - 11/29-12/01/22 - Registration - Director Colley	\$775.00
ACWA 2022 Fall Conference - 11/29-12/01/22 - Registration - Director Ford	\$775.00
ACWA 2022 Fall Conference - 11/29-12/01/22 - Registration - Director Martin	\$775.00
ACWA 2022 Fall Conference - 11/29-12/01/22 - Registration - M. Stone	\$775.00
ACWA 2022 Fall Conference - 11/29-12/01/22 - Registration - O. Moreno	\$775.00
ACWA DC 2022 Annual Washington DC Conference - Refund Registration - 07/12-07/14/22 - Director Kelly	-\$685.00
AUTODESK ADY	\$50.00
AutoCAD app for cell phones. R. Hitchen. Discussed with J. Huerta, 06/22/22, and he approved the renewal.	\$50.00
AUTOMATIONDIRECT.COM	\$837.68
PLC for testing of modbus communications.	\$463.19
PLC modules for testing of modbus communications.	\$374.49
AUTOZONE #4070	\$22.20
Plastic Polish	\$17.50
Windshield fluid	\$4.70
AWWA.ORG	\$105.00
M75 Elastomers for Waterworks: Pipes, Valves, and Fittings (PDF) - R. Banuelos.	\$105.00

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
BEEPROFESSIONALS	\$700.00
Bee removal Rio	\$700.00
BEST BUY 00001131	\$267.06
Charger for D. Hoffmans Laptop	\$31.72
Speakers for Win911	\$38.30
USB Cable for Water Quality Lab Equipment	\$21.89
USB to Ethernet adapters	\$43.78
User Equipment	\$131.37
BESTBUYCOM806659909181	\$4,319.72
Outreach Department Video Equipment	\$4,319.72
BJS RESTAURANTS 414	\$62.88
Performance Evaluation Lunch, B. Payne and E. Blanford	\$62.88
BOBS COUNTRY MEATS	\$74.64
Dinner for Crew working Service leak at Glasser Avenue	\$74.64
BOX, INC.	\$1,800.00
File Share Site	\$600.00
File share subscription	\$1,200.00
BROWN AND CALDWELL	\$200.00
BCWater Engineer Job Posting 6/30/22-7/30/22	\$200.00
CA FISH GRILL VALENCIA	\$45.74
Performance Review Lunch	\$45.74
CALENDLY	\$233.40
Calendly annual subscription	\$96.00
Calendly Subscription	\$137.40
CALI PIZZA KITC INC #260	\$82.65
Ops Department Admin Lunch	\$82.65
CALIFORNIA ASSOCIATION OF	\$140.00
L. Moncada Membership	\$140.00
CA-NV SECTION, AWWA	\$2,289.00
AWWA Fall Conference Registration	\$499.00
AWWA-WES Conference Registration Fee Scheduled for 8/17 for A. Vital	\$125.00
Customer Service Online Webinar - A. Sanchez and R. Verdin	\$670.00
Customer Service Online Webinar - C. Burgess	\$335.00
Inspection Seminar	\$425.00
M. Desautels - T1-T2 Review, 9/19-20/2022	\$150.00
Renewal Water Distribution - K. Abercrombie	\$85.00
CAPIO - CA ASSOCIATION OF	\$300.00
CAPIO Membership fee - L. Gibson	\$275.00
Webinar L. Gallegos	\$25.00

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
CAPIO CONFERENCE REG	\$1,775.00
CAPIO conference - K. Martin	\$525.00
CAPIO Conference - L. Gallegos	\$625.00
Registration - L. Gallegos	\$625.00
CES 767	\$306.30
LED light bulbs for Pipe Gallery at Rio Vista	\$306.30
CHARMAINES* CHARMAINES	\$237.40
Sympathy Flowers for K. Devore 7/11/22	\$132.39
Sympathy Flowers for T. Bastiaans 7/11/22	\$105.01
CHEESECAKE VALENCIA	\$69.58
Lunch Meeting with S. Cole and M. Dickens	\$69.58
CHI CHIS PIZZA	\$152.92
Engineering Lunch Meeting M. Aragon and J. Yim	\$37.84
Lunch with Accounting Staff	\$115.08
CITY OF SANTA CLARITA CIT	\$7,494.73
City Plan Review - July 2022	\$7,494.73
CLASSIC LITHO & DESIGN	\$246.56
M&R: Vehicles Diesel Vehicle Decals	\$246.56
CLICKSEND.COM RECHARGE	\$40.00
Monthly SMS Recharge	\$40.00
COLDSTONE #20179	\$97.93
July Birthday and Anniversary	\$97.93
COLLEGE OF THE CANYONS	\$181.00
D1 Class	\$181.00
CONTROL TECHNOLOGY I	\$625.86
Parts for ESFP power line; requested by L. Margheritis.	\$625.86
CORNER BAKERY 0208	\$673.50
Breakfast for Fall Protection Training	\$558.50
HR Meeting- A. Mantis, L. Pointer, J. Joo, J. Brison and M. Aragon	\$115.00
COSTCO DELIVERY 653	\$1,969.69
Office Supplies	\$787.45
Office Supplies - Non Taxable	\$517.87
Office Supplies - Taxable	\$664.37
COSTCO WHSE #0447	\$762.15
1 Propane bottle for heaters , Barbecues	\$43.79
5 Propane bottles for heaters , Barbecues	\$218.95
Batteries for Key Fob Remotes	\$17.50
Committee Snacks	\$49.47
Kitchen supplies and department breakfast	\$231.26
Quarterly Emergency Preparedness Meeting with the City of Santa Clarita and Local Government Agencies	\$201.18

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
COURSRA77FPQHKJ4Y7XRL	\$117.00
Courseera Subscription	\$39.00
Courseera Subscription	\$78.00
COUSINS BURGERS	\$103.02
20365 Huffy Street Main line leak, bought crew lunch	\$103.02
CS-AMSCO	\$285.62
Tools For RVWTP Clearwell	\$285.62
CURRENCY CONVERSION FEE	\$38.94
Clicksend Remittance Fee	\$0.63
Conversion fee for out of country Jabra purchase	\$12.04
Social Media Archive Conversion Fee	\$26.27
DAPPER DANS CARWASH	\$110.85
Car Wash	\$63.90
Car Wash	\$19.95
Car Wash for Truck #S41	\$12.00
N-55 Car wash	\$15.00
DELTA AIR	\$2,334.40
KHTS Washington DC Trip - 09/19-09/21/22 - Airfare - Director Martin	\$1,167.20
KHTS Washington DC Trip - 09/19-09/21/22 - Airfare - S. Cole	\$1,167.20
DIN TAI FUNG CENTURY CITY	\$121.50
Dinner	\$121.50
DNH*DOMAIN HOSTING SRVCS	\$788.47
Domain name annual renewals	\$121.76
Domain name registration .tech and .app	\$639.59
Domain name transfer of yourscevwater.com	\$15.16
Monthly dedicated IP hosting.	\$5.98
Monthly renewal for IP hosting	\$5.98
DNH*DOMAIN NAME/HOSTING	\$777.06
Domain name registration .site and .io	\$650.70
Domain name renewals.	\$52.39
Monthly dedicated IP hosting.	\$5.98
SSL certificate for self-serve unlocking site.	\$67.99
DNH*DOMAIN/HOSTING	\$1,619.77
DNS renewal 3 years.	\$215.28
Domain annual renewal. SCVWATER.ORG	\$19.07
Domain name renewal for SCVGSA.ORG	\$38.13
Domain name renewals	\$71.46
Hosted web server for online self-server website for password reset.	\$675.86
SCADA dedicated web server renewal	\$599.97

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
DNH*GODADDY.COM	\$182.97
Deluxe SSL Certification	\$299.98
Refund from GoDaddy	-\$339.98
Standard SSL Certificate	\$127.98
Web pay Certification	\$94.99
DNH*SUCURI WEBSITE SECURI	\$29.97
Agency Web Maintenance	\$9.99
Agency Website Maintenance	\$19.98
DRI*LOGITECH STORE	\$84.32
Power Adapter for Logitech Hub	\$84.32
DROPBOX*8CG27M45ZMQ7	\$299.88
Online Presence	\$299.88
EB 2022 FALL ECONOMIC	\$570.00
2022 Economic Outlook - Registration - 09/09/22 - Director Ford	\$95.00
2022 Fall Economic Outlook Forecast - 09/09/22 - Registration - Director Cooper	\$95.00
2022 Fall Economic Outlook Forecast - 09/09/22 - Registration - Director Martin	\$95.00
2022 Fall Economic Outlook Forecast - 09/09/22 - Registration - Director Orzechowski	\$95.00
2022 Fall Economic Outlook Forecast - 09/09/22 - Registration - Director Plambeck	\$95.00
2022 Fall Economic Outlook Forecast - Registration - 09/09/22 - Director Gutzeit	\$95.00
EB 7TH ANNUAL CA WATE	\$213.80
7th Annual CA Water Data Summit - 08/17-08/18/22 - Registration - Director Orzechowski	\$213.80
EGG PLANTATION	\$54.65
Lunch Meeting - M. Carpenter	\$54.65
EGGS N THINGS OF VALENCI	\$66.94
Outreach Team Building	\$66.94
EIG	\$1,208.28
Agency Website Hosting	\$155.28
Constant Contact - eNews	\$369.00
Constant Contact - eNews distribution	\$315.00
eNews Publication	\$369.00
EL PUERTO SEAFOOD	\$150.59
Group Lunch at Conference J. Yim, K. Jacob, T. Saxena, J. Huerta	\$150.59
ELECDIRECT COM LLC	\$122.51
Compression Lugs	\$122.51
ELECTRO-SENSORS, INC.	\$1,265.20
Reverse rotation sensors for Rio Vista Intake pumps.; requested by L. Margheritis.	\$1,265.20
ENERGY PIPE & SUPPLY, LLC	\$447.83
2 Inch Wafer Valve	\$447.83

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
ENVIRO-TECH SERVICES	\$324.54
Devil's Den Well Sampling Supplies - Subsequently refunded	\$327.60
Refund of Devil's Den Well Sampling Supplies	-\$327.60
Supplies for Devil's Den Well Water Sampling	\$324.54
EPIC-LA	\$14,977.00
25503 Housman County Permit	\$623.00
26027 Topper Ct County Permit	\$623.00
27604 W Muir Grove Way County Permit	\$623.00
27652 Pecos Ct County Permit	\$574.00
27741 Bridlewood County Permit	\$623.00
28412 Cascade Rd County Permit	\$623.00
28412 Cascade Road County Permit	\$623.00
29846 Muledeer County Permit	\$623.00
Permit	\$2,424.00
Permit	\$623.00
Pico Canyon and The Old Road County Permit	\$1,995.00
The Old Road County Permit	\$5,000.00
EUCI	\$1,995.00
Dolores Campos - EUCI Conference	\$1,995.00
FACEBK *PLXLAHPJH2	\$35.00
Facebook online presence	\$35.00
FASTENAL COMPANY 01CAVAE	\$880.57
Grounding terminal blocks	\$601.16
Panel Screws, Washers	\$32.21
Stainless steel 3/8"x5" Anchor	\$247.20
FISH TAIL GRILL	\$48.35
Performance Review Lunch	\$48.35
FLOSOURCE, INC.	\$3,099.01
Valves for T&M; requested by C. Towers & E. Lugo.	\$3,099.01
GALPIN FORD SERV CASHIER	\$20.00
M&R: Vehicles and Equipment Safety Inspection of Ford Maverick Rental	\$20.00
GHIRARDELLI #114 SDG	\$37.28
Lunch at conference J. Yim, J. Huerta, K. Jacob	\$37.28
GIH*GLOBALINDUSTRIALEQ	\$2,320.38
Industrial cable covers for multipurpose room.	\$123.35
Industrial cart for moving computer and loading computer equipment.	\$363.47
Industrial rolling cart for IT storage room.	\$235.52
Shelves and containers for IT storage room.	\$1,598.04
GLOBAL-E.JABRA	\$1,204.39
Headsets	\$1,204.39

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
GRAC.ORG	\$1,025.00
Fifth Annual Western GW Congress Conference - R. Viergutz	\$830.00
GRAC Seminar	\$95.00
GRACast: The History & Lessons of Potable Reuse - E. Velazquez	\$100.00
GRAINGER	\$287.08
Sump Pump	\$287.08
GS O3 SERVICES LLC	\$916.11
(2) UV Lamps for ambient Ozone analyzers at Rio Vista plant	\$916.11
GYROMANIA	\$1,347.43
August Operations Department Lunch	\$512.46
Lunch for Fall Protection Training	\$792.66
Performance Evaluation, B. Payne and O. Moreno	\$42.31
HABIT SNTA CLRTA #22	\$173.54
Lunch for 26814 Oak Springs/Saddle Leak	\$80.80
Main Leak at Jakes Way, bought crew dinner	\$92.74
HALFMOON EDUCATION	\$319.00
O. Moreno Virtual California Construction Workshop, 08/11/2022	\$319.00
HOLLYWOOD BURBANK	\$121.38
Burbank Airport Parking	\$121.38
HOME & GARDEN JERI LYN BR	\$200.00
KHTS 2023 H&G Show Booth Space Deposit	\$200.00
HOMEDEPOT.COM	\$383.52
Break away switch Lanyards for Trailers	\$63.73
Pumps	\$129.21
Window Cooler Pump	\$129.21
Zip Ties and Holders	\$61.37
HP *HP.COM STORE	\$128.67
Extra HP RJ 45 to Ethernet adapters needed for imaging processing	\$75.01
Power Adapter	\$53.66
IFM EFECTOR INC	\$610.40
2 replacement pressure transmitter for Sand Canyon Reservoir Basin #1,#2	\$610.40
IMANAGE LLC	\$4,125.00
iManage Certified System Engineer Training for C. Larsen - virtual	\$4,125.00
IMCDIRECT	\$487.41
Motor Contactor, Aux. Contact	\$487.41
IN *PRECISE WEIGHING SYST	\$255.00
Annual balance calibration of equipment in Lab Dept.	\$255.00
IN *SCV JANITORIAL SUPPLY	\$277.58
Safety Supplies	\$277.58
IN *SIZTO TECH CORPORATIO	\$298.59
Solenoid valves	\$298.59

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
IN *SUPERIOR FLUID SOLUTI	\$201.20
2 small vice grip tool to hold tubing while cutting	\$201.20
IN N OUT BURGER 107	\$68.33
Bought crew dinner for Main line break 19324 Fair Weather	\$68.33
IN N OUT BURGER 171	\$208.64
Dinner for Crew working on Leak at Katala Ave	\$52.99
Lunch Meeting	\$38.16
Meal for Crew	\$117.49
IND METAL SUPPL-SUN VALL	\$76.96
3/8" Steel Base Plate	\$76.96
INDELCO PLASTICS CORP	\$2,808.31
(2) 1HP Sump Pit pumps for the Rio Vista Effluent Tower. Supplier ran the sale in two separate transactions	\$2,827.00
Refund for overcharge	-\$18.69
INTERNATIONAL RIGHT OF WA	\$600.00
Textbook for Right of Way Agent - K. Jacob. Principles of RE Negotiation.	\$415.00
Textbook for Right of Way Agent K. Jacob. Successful Communication and Negotiation.	\$50.00
Textbooks for Right of Way Agent - K. Jacob	\$135.00
INTERSTATE ALL BATTERY	\$25.62
Battery for emergency light fixture at Earl Schmidt	\$25.62
IPMA-HR	\$1,005.00
IPMA HR Renewal Membership: A. Mantis, J. Joo, J. Brison, L. Pointer.	\$1,005.00
JACK IN THE BOX 3208	\$63.86
Bought dinner for Crew working on Leak on Ferguson in Castaic	\$63.86
JACK IN THE BOX 3344	\$92.85
Bought Crew Dinner that was working on Service Leak	\$92.85
JERSEY MIKES 20045	\$326.69
Dinner for crew fixing 14" PVC water main leak on The Old Rd	\$178.64
Food for Crew	\$148.05
JERSEY MIKES ONLINE ORDE	\$72.37
Staff lunch for Lab Department	\$72.37
JIMMY DEANS	\$891.72
Food for Safety Training	\$186.81
Food for Water Systems Staff Meeting	\$249.77
Staff Meeting - Relocation	\$455.14
JIMMY DEANS BURGERS	\$158.29
Admin Staff Breakfast	\$55.06
Meal for Crew	\$103.23
JOE'S AUTO PARKS 137 S HI	\$10.00
Parking Fee - Meeting with Consultant	\$10.00
JOHN M ELLSWORTH CO INC	\$92.79
Fuel Tank Vent Cap	\$92.79

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
JOHNSTONE SUPPLY VALENCIA	\$2,059.49
Capacitor	\$23.65
Coil Cleaner	\$98.75
Ice bin for office	\$721.73
Motor for HVAC	\$196.17
Pleated Filters, Viro Blaster, Evaporator Fresheners	\$252.80
Umbrellas for heat illness prevention program	\$766.39
JPW INDUSTRIES HOLDINGS	\$67.27
Vise repair parts	\$67.27
KETCH BREWING	\$38.34
Conference Food	\$38.34
LANGUAGE LINE, INC.	\$27.65
Interpretation for non-English speaking customer	\$27.65
LAS DELICIAS GOLDEN VALL	\$147.58
26340 Rainbow Glen Drive/Service Leak Bought Crew Lunch	\$115.80
Performance Review Lunch	\$31.78
LAS DELICIAS MEXICAN TAQU	\$142.34
Lunch for Ammonia RMP Audit and Revalidation meeting w/ SCS (J. Lemaster) on 5/31. Safety and others were present.	\$142.34
LINE-X OF SANTA CLARITA	\$2,437.91
M&R: Vehicles Safety cameras for N84	\$2,437.91
LOWES #00907	\$1,570.94
Sconce Light for Rockefeller lobby	\$1,570.94
LOWES #01510	\$4,841.03
1/4" hex nuts, 1/4" hex bolts, Zinc flat washers	\$37.78
2 Packs of water filters for refrigerator at Rockefeller	\$60.20
24" drum fan.	\$208.04
3 - Emergency light fixtures for Rio Vista Admin Building.	\$200.32
42 and 55 Gallon Trash Bags	\$44.83
Ball Valves and plugs RVIPS	\$100.04
Bathroom fan	\$88.67
Blower Fan	\$142.34
Brass Fittings	\$48.66
Coil Cleaner, Torch, Butane	\$90.75
Concrete screws, Concrete drill bit, Washers for safety project. Hanging new SCBA Cabinet	\$40.45
DeWalt Blower, propane, propane torch	\$251.13
Disposal Flex Tube Rio Vista	\$19.15
Disposal For Pine Trailer Breakroom	\$141.26
Dry Wall, Nylon, Ready Mix	\$140.58
Elbow Disposal at Rio Vista	\$5.07
Emergency light fixture for Earl Schmidt	\$51.44

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
Flex tube for disposal at Pine Street	\$19.15
Furniture Blankets for Rio Vista Board Room	\$255.95
Glue hose clamps pipe hanger	\$28.90
Jumper Cables for N-61	\$28.45
Ladder Mine	\$224.39
LED light bulbs for chemical room at Rio Vista	\$98.53
Light Bulbs for Pipe Gallery	\$175.16
Lock for Locker in Operator Room	\$7.11
New Faucet for Pine St. Downstairs Kitchen	\$163.16
Parts for emergency lights	\$71.55
Planter Pot and Dirt for Rio Admin Building	\$22.29
Planter Pots for Rio Vista Admin Building	\$27.35
Rags, 1/4 inch drive, drop cloth etc.	\$192.59
RVIPS Cleaning Gear	\$604.27
Scour pad, plastic tub.	\$35.59
Screws and 8 - door sweeps for ESFP	\$138.87
Small Refrigerator for Guard Shack	\$130.31
Spray Bottles and Cleaners	\$38.45
T8 Light Bulbs and Swamp Cooler, Scaler and deodorizer.	\$378.04
Tubing, Connectors, Clamps	\$92.97
Turn Buckets for Plant Waterline Repair	\$43.19
Various Parts and Tools	\$89.90
Various Tools and Parts	\$232.01
Wall anchors and 2 - pieces of flooring for Rockefeller mezzanine	\$13.07
Wall Panel for Lab	\$43.78
Wasp and Hornet Spray	\$15.29
LOWES #01972	\$38.74
Supplies and Materials	\$38.74
LYFT *1 RIDE 06-06	\$12.19
M&R Vehicles and Equipment - Vehicle Drop Off	\$12.19
LYFT *1 RIDE 06-17	\$13.99
M&R Vehicles and Equipment - Vehicle Drop Off	\$13.99
LYFT *1 RIDE 06-23	\$16.68
M&R: Vehicles and Equipment - Vehicle Drop Off I68	\$16.68
LYFT *1 RIDE 08-27	\$9.78
M&R: Vehicles Vehicle pickup for S18GT	\$9.78
LYFT *2 RIDES 08-28	\$29.88
M&R: Vehicles Vehicle drop off for V73 & V83	\$29.88
MARIA BONITA MEXICAN REST	\$159.07
Engineering Team Meeting	\$159.07
MARRIOTT 337J8 SD MARI	\$52.26
Conference Food	\$52.26

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
MARRIOTT S DIEGO MARIN	\$1,901.31
Conference Hotel	\$1,701.31
Hotel Parking for Conference	\$200.00
MCDONALD'S F1533	\$57.98
Food for Crew	\$57.98
MCDONALD'S F16980	\$69.58
Food for Crew	\$69.58
MCMASTER-CARR	\$2,748.25
14" Saw blades	\$377.94
Drill Bits	\$329.99
Drill Bits - Returns	-\$118.72
Oil Hand Pump and Pitcher	\$266.24
O-rings.	\$65.52
Protective Gloves	\$67.29
Screws and caliper.	\$299.32
SS pipe & fittings	\$984.01
SS threaded pipe fitting for sample pump at Sand Canyon Reservoir	\$42.50
Stainless Locking Nuts, Stainless Hardware, Hole Saws	\$434.16
MIGUEL'S COCINA	\$31.94
Conference Food	\$31.94
MISAC	\$1,350.00
2022 MISAC Conference – Opt. #1 - Full Conf. & Leadership Forum* (Sun-Wed) - T. Fox	\$675.00
2022 MISAC Conference Registration	\$675.00
MOM CAN COOK THAI KITCHEN	\$115.77
J. Leserman Retirement Lunch with Engineering Department	\$115.77
MOUSER ELECTRONICS INC	\$807.66
Cooling Fan	\$262.95
Delta DC Fans, Terminals	\$276.27
Heatsink Cooling Fans	\$268.44
MSFT * E0800JM2LH	\$16.50
O365 License for Domain, scvwa.site	\$16.50
MSFT * E0800JZML2	\$16.50
Subscription for scvwa.site	\$16.50
MUNICIPAL MANAGEMENT ASSO	\$90.00
A. Mantis Renewal Membership	\$90.00
NAPA AUTO PARTS	\$76.34
Battery switch for Sand Canyon Reservoir	\$76.34
NEWHALL HARDWARE	\$43.78
Outlets	\$43.78
NEWHALL VALENCIA LOCK &	\$38.38
3 Keys for B&G	\$22.23
Keys for Fleet	\$16.15

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
OES GLOBAL INC	\$445.46
Squencher Hydration Drink Tubes for 20 oz Bottles	\$445.46
OFFICE DEPOT #2263	\$912.56
Dry Erase Markers for use in RVWTP Maintenance building	\$31.53
Lanyard and Badge holders	\$28.34
Office Supplies	\$698.39
Printer Ink - Office Depot (Lost receipt)	\$54.74
Warehouse: Inventory Count Supplies	\$99.56
ONLINE METAL	\$506.30
Actuator cylinder.	\$506.30
ORANGE COUNTY WATER ASSOC	\$250.00
Orange County Water Association Membership	\$250.00
O'REILLY AUTO PARTS 2822	\$36.98
Glass Cleaner and Cloths	\$36.98
O'REILLY AUTO PARTS 2844	\$276.02
Warehouse Supplies	\$276.02
OSF - DUSSINI 08	\$179.42
Group Lunch at Conference K. Jacob, D. Richan, J. Yim, N. Pipitharut, J. Huerta, T. Saxena	\$179.42
OSISOFT LLC	\$1,499.00
AVEVA World registration fee	\$1,499.00
PAGEFREEZER.COM	\$2,626.80
Social Media Archive	\$2,626.80
PANERA BREAD #204228 O	\$2,083.59
Breakfast for staff: Fall Protection Competent Training on 6/8, per Safety Dept.	\$223.50
Breakfast for staff: Fall Protection Competent Training on 6/9, per Safety Dept.	\$179.90
Director Meeting Supplies	\$83.78
Food for Safety Trainings	\$755.58
Lunch for staff: Fall Protection Competent Training on 6/8, per Safety Dept.	\$288.50
Lunch for staff: Fall Protection Competent Training on 6/9, per Safety Dept.	\$396.90
Warehouse: Inventory Count Refreshments	\$155.43
PANERA BREAD #204229 O	\$7,125.24
Executive Staff Meeting	\$750.88
Fall Protection Competent Person Safety Training	\$268.80
Fall Protection Training	\$260.09
Food for Safety Training	\$3,491.79
Quarterly Emergency Preparedness Meeting with the City of Santa Clarita and Local Government Agencies	\$314.30
Safety Training	\$858.23
Safety Training - Fall Protection	\$509.53
Warehouse: Inventory Count Refreshments	\$671.62
PARKWHIZ, INC.	\$31.49
Parking at LA Women's Conference - Bonaventure Hotel	\$31.49

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
PATRICIAS PETALS	\$90.89
Flowers to Copper Eagle for loss of Sallie Hill	\$90.89
PATTONS METAL WORKING SOL	\$651.85
Metal tubing	\$651.85
PAYPAL	\$3,436.51
Los Angeles County Department of Public Works Conference - Various Staff Members	\$1,100.00
Los Angeles County Department of Public Works Conference - Various Staff Members	\$1,100.00
Triple monitor mount for E. Adinkra.	\$86.51
Urban Water Institute's Water Conference - J. Ngoon Registration	\$575.00
Urban Water Institute's Water Conference - R. Chan Registration	\$575.00
PENN ELCOM	\$679.86
Bolts for workstation cabinet	\$20.07
Wall Unit for Conference Room PC	\$175.82
Workstation cabinet and accessories	\$483.97
PEPPERDINE UNIVERSITY	\$560.50
Professional Cert in Public Engagement for Local Government - L. Gibson	\$560.50
PLANETBIDS	\$130.00
Webinar: PB System™ Client Training – Vendor and Bid Management	\$130.00
RAINFOC*ORACLE CW22	\$5,596.00
D. Conner Oracle CloudWorld conference registration	\$1,399.00
K. Grass Oracle CloudWorld conference registration	\$1,399.00
M. Wassef Oracle CloudWorld conference registration	\$1,399.00
R. Patterson Oracle CloudWorld conference registration	\$1,399.00
RALPHS #0147	\$173.26
Board Meeting Supplies	\$95.39
Vending Machine Supplies	\$77.87
RATTLERS BAR B QUE - 1	\$264.88
Engineering Lunch Meeting K. Jacob and J. Yim	\$45.81
F&A Committee Packet Review	\$63.00
F&A Committee Review	\$72.79
Lunch meeting with new Safety Officer, R. Lustig	\$34.89
Performance Evaluation, B. Payne and M. Restivo	\$48.39
REAL TIME AUTOMATION,	\$876.31
Modbus to AB PLC communication gateway for flow meter testing	\$876.31
REI DO GADO BRAZILIAN STE	\$383.45
Group Dinner at Conference J. Yim, K. Jacob, D. Richan, N. Pipitharut, J. Huerta	\$383.45

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
REPUBLIC SERVICES TRASH	\$2,784.62
27234 Bouquet Canyon Road 20 Cu Yard 7/1/22-7/31/22	\$115.18
27234 Bouquet Canyon Road 20 Cu Yd 5/1/22-5/31/22	\$115.18
27234 Bouquet Canyon Road 20 Cu Yd 6/1/22-6/30/22	\$115.18
27234 Bouquet Canyon Road 40 Cu Yard 7/1/22-7/31/22	\$854.70
27234 Bouquet Canyon Road 40 Cu Yd 5/1/22-5/31/22	\$275.67
27234 Bouquet Canyon Road 40 Cu Yd 6/1/22-6/30/22	\$275.67
32700 N Lake Hughes Road 3 Cu Yard 8/1-8/31/22 Invoice #0902-011131110	\$0.00
32700 N Lake Hughes Road 3 Cu Yd 6/1-6/30/22 Invoice #0902-010995934	\$334.86
32700 N Lake Hughes Road 3 Cu Yd 7/1-7/31/22 Invoice #0902-011036802	\$334.86
32700 N Lake Hughes Road 3 Cu Yard 8/1-8/31/22 Invoice #0902-011131110	\$363.32
ROUND TABLE PIZZA 137	\$103.88
Dinner for Crew working on Valve at Lost Canyon	\$103.88
ROYAL TANDOOR	\$63.92
Performance Evaluation Lunch, B. Payne and S. King	\$63.92
RSTUDIO PBC	\$117.00
Customer Rate Calculator	\$117.00
SALT CREEK GRILLE	\$97.24
WR Director Interview Lunch	\$97.24
SAMS CLUB #4824	\$89.88
Committee Snacks	\$65.22
Drinks for Department Lunch	\$24.66
SAMS FLAMING GRILL CANYON	\$148.05
Bought crew dinner/12" tie in poppy meadow	\$148.05
SAMS FLAMING GRILL VALENC	\$109.80
Dinner for Crew Replacing 3 2" services	\$109.80
SAMSCLUB #4824	\$881.23
Board Meeting Supplies	\$262.56
Committee Snacks	\$49.94
Sam's Club Membership	\$109.50
Vending Machine Supplies	\$459.23
SAN FRANCISCO BAY COFFEE	\$109.77
Office Supplies WR Department	\$33.29
WR Dept Office Supplies	\$76.48
SANTA CLARITA AUTO SPCLST	\$2,568.56
M&R: Vehicles and Equipment Repairs for N73	\$2,568.56
SAUGUS DRUG	\$4.33
SCAQMD Permit Application Certified Mail	\$4.33
SC AUTO AIR	\$270.47
Labor and Parts for Unit	\$270.47
SCAQMD FEES	\$2,161.44
SCAQMD Permit Payment Fees	\$2,161.44

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
SD MISSION BAY LODGING	\$1,332.09
Hotel for UWI Conference	\$584.91
R. Chan's Hotel Stay during the Urban Water Institute August Conference in San Diego, 08-23-22 through 08-26-22	\$747.18
SERVICE FEE	\$47.98
SCAQMD Permit Payment Fees	\$47.98
SLATERS 50/50	\$117.31
HR Team Meeting 6/10/22	\$117.31
SMART AND FINAL 468	\$619.13
Drinks for Training Class	\$7.24
Kitchen supplies	\$150.10
Office Supplies	\$380.79
Pine St Training- Flagger Training snacks/drinks	\$81.00
SMART AND FINAL 483	\$546.94
Kitchen supplies and department breakfast	\$97.37
Vending Machine Supplies	\$449.57
SOUTHWES	-\$114.99
Flight for 2022 WateReuse California Annual Conference for S. Bader	\$182.96
KHTS Sacramento Road Trip - Airfare Refund - 05/31-06/01/22 - M. Stone	-\$297.95
SP CONFERENCE RECORD	\$342.41
Esri User Conference 2022 - All Recordings (Sessions).	\$342.41
SP ELECTRICAL PARTS	\$157.68
Labels for label maker	\$157.68
SP FRESHWATERSYSTEMS	\$456.87
Food Grade Silicone Lubricant for Valves and Hydrants	\$456.87
SP HECKLER DESIGN	\$1,805.65
Audio-visual cart for Pine Street.	\$1,805.65
SP IFIXIT	\$33.01
Small item "micro" tool kit for IT Dept.	\$33.01
SP PASSION PLANNER	\$46.88
Planner for Right of Way Agent - K. Jacob	\$46.88
SP RG SAFETY	\$45.33
Hard Hat sun visors	\$45.33
SP TOOLBARN.COM	\$394.16
Supplies and Materials	\$394.16
SPUDNUTS DONUTS	\$189.92
16531 Fairglade Street Bought Crew Breakfast	\$19.29
Goldent Traingle - Operation Safety Tailgate snacks	\$52.78
Pine Street Safety Tailgate Snacks	\$36.08
Rockefeller Safety Tailgate Meeting Snacks	\$33.59
Rockefeller - Field Services Safety tailgate snacks	\$30.62
Tailgate/Team building	\$17.56

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
SQ *EAT REAL CAFE	\$41.42
Lunch with J. Koelewyn - Laboratory Discussions	\$41.42
SQ *KURA REVOLVING SUSHI	\$88.03
Brunch	\$88.03
STARLINK INTERNET	\$820.66
Monthly satellite internet service charge.	\$110.00
Satellite internet for Pine Street. Emergency Operation Center. Deposit for waiting list.	\$99.00
Satellite internet hardware, installation at Pine Street	\$611.66
STONEFIRE GRILL - 1	\$61.27
HR Meeting: A. Mantis, L. Pointer, J. Brison, M. Aragon	\$61.27
STORM MANUFACTURING GRP	\$126.78
Replacement part - small low pressure relief valve for AMC5500sc analyzers	\$126.78
STRONG ASSET TAGS	\$238.59
Asset tag stickers for IT assets	\$238.59
SUPPLYHOUSE.COM	\$158.02
Fittings to make Pressure Gauges for Pressure Testing System	\$158.02
SWAGELOK - VENTURA	\$639.82
Credit for tubing damaged during delivery	-\$385.94
Q-tips, used for cleaning chlorine analyzers at RVWTP	\$163.85
SS fittings for ESFP O3 Gen analyzer replumb	\$300.75
SS Tee fittings for replumbing of ESFP O3 Gen Analyzers	\$175.22
SS Tubing for ESFP O3Gen replumb new O3 analyzer	\$385.94
TACOS Y BURRITOS EL PATO	\$309.32
23027 La Granja Drive service leak - Bought crew dinner	\$169.29
Bought Crew Drinks for 23259 maple Street service leak	\$26.20
Bought crew lunch for service leak on 23259 Maple Street	\$113.83
TARGET 00002576	\$28.49
Board Meeting Supplies	\$28.49
TCC*CARSDIRECT	\$123.97
Ordered Sympathy Cards for Agency use.	\$123.97
THAI NOODLE N BBQ	\$199.64
GIS Department Meeting Lunch	\$199.64

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
THE HOME DEPOT #0653	\$2,804.49
A/C Fuse for Pine Street	\$22.60
AA batteries for Summit Circle	\$49.94
Back Up Batteries for Gate openers at Golden Triangle Yard	\$75.49
Bags of concrete for various Maintenance jobs	\$737.48
Concrete for Air Vac Pad	\$31.13
Concrete for Various mainline projects	\$420.92
Coupling	\$10.81
Disposal at Rio Vista Kitchen	\$136.84
Garbage Disposal For Pine Street	\$69.52
Hooks to hang pictures at Golden Triangle	\$22.73
Instrument Batteries, Ext. Cord	\$37.87
Parts and Materials	\$173.39
Parts for Filter Replacement at Summit	\$17.24
Parts for Lighting Project at Golden Triangle	\$157.08
Parts for Truck #167	\$66.43
Recycling barrels for on-site events	\$48.10
Small Tools	\$40.77
Supplies and Materials	\$168.43
Thermostat	\$170.00
Water Tank, Brass Float Valve for Deer (Board member requested)	\$151.75
Window Shade for M. Stone's Office	\$195.97
THE HOME DEPOT #1055	\$2,815.39
1 1/2" pipe clamp and 20lb quickcrete	\$30.59
3 Pack organizer.	\$9.83
3/8x12 sds bit	\$22.96
7/8" tpi compact bit, 15a 125v plug end	\$36.78
Angle iron	\$56.12
Ant bait for Rockefeller Mezzanine	\$13.06
Bakers rack/stand used for sound equipment and printer for team workstation area.	\$30.64
Batteries and cable track	\$68.28
Click bins for storage shelves at ESTP. Box wrenches, insulated screw driver, 3/8 extension.	\$254.00
Cooling kit for heat illness prevention program	\$179.53
Dish Washer Parts	\$70.05
Electric Cover for Rockefeller	\$1.69
Extension Cord, Tester	\$68.92
Hose and Hose Repair Kit	\$60.15
Hose and Nozzle for Rockefeller	\$70.04
Parts for Second floor Rockefeller Kitchen	\$40.80
Power Cables	\$15.30
Primer, Brushes, Paint	\$72.84

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
Rags, and silicone.	\$45.90
Replacement fridge for IT breakroom.	\$845.13
Returned Bandsaw blade	-\$30.08
Safety Gloves for Truck I58	\$26.19
Storage for maintenance office	\$139.75
Supplies and Tools for Golden Triangle	\$519.97
Tools for Rio Vista Conference Room	\$7.08
Topcon concrete anchors	\$105.14
Water Hose for Condensers Cleaning	\$54.73
THE HOME DEPOT 1055	\$717.40
3 ring carabiner, thread locker, shelf supports, 10-32 tap and drill, 1 1/16 wire rope	\$96.85
Bandsaw blade, 3/4" sds bit, 5/8 sds bit, 7/8" sds bit, 7 1/4" skill saw blade	\$250.20
Measuring Wheel, Batteries	\$97.28
Truck Tools	\$85.78
Velcro straps and Spray Paint	\$95.63
Wedge Anchors Tape	\$91.66
THE HOME DEPOT 653	\$916.38
Bolt Cutters, Measuring Tapes , Cutting Oil	\$272.53
ESFP Storage Room	\$87.25
Hooks and Straps for Equipment	\$90.85
Replace Battery Charger and Flood Light for Unit #N81	\$238.70
Tools and Equipment for Unit 81/78	\$227.05
THE UPS STORE 6401	\$258.81
Ship pump for repair	\$159.41
Ship pump for warranty repair	\$99.40
TNEMEC	\$389.97
Paint for Re-coating Overflow Pipe at Tank Sites	\$389.97
TOPPERS PIZZA CANYON COUN	\$188.08
Warehouse: Inventory Count Refreshments	\$188.08
TOPPERS PIZZA PLACE VALEN	\$427.69
Lunch for Quarterly Operators Meeting held on 7/12/22	\$133.50
Warehouse: Inventory Count Refreshments	\$294.19
TRACTOR SUPPLY #2264	\$202.55
Hook for Backhoe	\$16.41
Truck 57 Supplies	\$186.14
TRANSITALENT.COM	\$175.00
WaterDistrictJobs.com Engineer Job Posting 6/30/22 - 8/4/22	\$175.00
TST* BASIC BAR - PIZZA	\$80.57
Lunch with J. Yim and J. Huerta	\$80.57
TST* BLIND BURRO	\$31.89
Conference Food	\$31.89

SCV Water
Credit Card Charges
Paid July to September 2022

Vendor & Items	Amount
TST* CAFE SEVILLA	\$285.70
Group Dinner at Conference J. Yim, K. Jacob, T. Saxena, J. Huerta	\$285.70
TST* FUKU SUSHI - SAN DIE	\$34.01
Conference Food	\$34.01
TST* KABUKI - VALENCIA	\$53.22
Performance Review Lunch	\$53.22
TST* NOTHING BUNDT CAKES	\$443.85
August 2022 B&A Employee Celebration - ESS	\$75.00
August Birthday and Anniversary Celebration at Rockefeller	\$193.85
Bundtini's August Birthday and Anniversary Celebrations	\$50.00
Snacks for Birthday/Anniversary Celebration	\$125.00
TST* RICHARD WALKER'S PAN	\$93.01
Conference Food	\$46.50
ESRI Conference Breakfast 7-14-22	\$23.87
ESRI Conference Breakfast 7-15-22	\$22.64
TST* SMOKEHOUSE ON MAIN	\$293.26
Retirement lunch for A. Pontious	\$293.26
TST* TIN FISH DOWNTOWN	\$34.34
Conference Food	\$34.34
TST* VINCENZOS	\$264.30
Lunch for Water Systems Group	\$264.30
TST* WANG CHO BBQ - COSTA	\$85.46
Dinner	\$85.46
TURO INC.* TRIP JUN 13	\$653.69
M&R Vehicles and Equipment - Vehicle Test	\$653.69
UDEMY: ONLINE COURSES	\$12.99
PMP Exam Review	\$12.99
UNITED	\$1,074.40
Airfare to MISAC conference (K. Jameson)	\$477.20
Airfare to MISAC conference (T. Fox)	\$477.20
Luggage cost flying to MISAC conference for K. Jameson	\$30.00
Luggage cost flying to MISAC conference for T. Fox	\$30.00
Luggage cost return flight from MISAC conference for K. Jameson	\$30.00
Luggage cost return flight from MISAC conference for T. Fox	\$30.00
UPS	\$110.39
Gas detection equipment	\$34.75
Gas detection equipment repairs	\$36.75
Shipping for gas detection meters repair	\$38.89
USA BLUE BOOK	\$142.19
Latex gloves.	\$142.19

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
USA CD VALENCIA 24	\$300.12
Trailer Air Filters	\$300.12
USPS KIOSK 0569509556	\$3.35
Mail video back to vendor	\$3.35
VALLEY INDUSTRIAL ASSOCIA	\$660.00
VIA 5th Annual State of the State Luncheon - 07/07/22 - Registration - Director Atkins	\$55.00
VIA 5th Annual State of the State Luncheon - 07/07/22 - Registration - Director Cooper	\$55.00
VIA 5th Annual State of the State Luncheon - Registration - 07/07/22 - Director Gutzeit	\$55.00
VIA 5th Annual State of the State Luncheon - Registration - 07/07/22 - Director Martin	\$55.00
VIA 5th Annual State of the State Luncheon - Registration - 07/07/22 - R. Patterson	\$55.00
VIA Bash - Registration - 11/04/22 - Director Martin	\$150.00
VIA Bash Morocco - 11/04/22 - Registration - Director Orzechowski	\$150.00
VIA City Council Candidates Forum - 08/25/22 - Registration - Director Ford	\$30.00
VIA Cocktails Conversation w/Congressman Mike Garcia - 07/25/22 - Cancellation - Directors Martin & Gladbach	-\$70.00
VIA Cocktails Conversation w/Congressman Mike Garcia - 07/25/22 - Registration - Director Cooper	\$35.00
VIA Cocktails Conversation w/Congressman Mike Garcia - Registration - 07/25/22 - Director Gladbach	\$35.00
VIA Cocktails Conversation w/Congressman Mike Garcia - Registration - 07/25/22 - Directors Martin & Cooper	\$70.00
VIA Cocktails w/Congressman Mike Garcia - 07/25/22 - REFUND Registration for Donna Gladbach from VIA should have gone directly to Donna Gladbach	-\$35.00
VIA Monthly Luncheon Meeting	\$20.00
VARIDESK* 1800 207 2587	\$465.38
VariDesk for R. Lustig	\$465.38
VENCO VENTURO INDUSTRIES	\$714.38
Portable Crane Controller for I-57	\$714.38

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
VERIZONWRLSS	\$96,176.41
CIMIS 4/11-5/10/22	\$38.01
CIMIS 5/11-6/10/22	\$38.01
CIMIS 6/11-6/30/22	\$25.34
CIMIS 7/1/22-7/10/22	\$12.67
CIMIS 7/11/22-8/10/22	\$38.01
Equipment 4/11-5/10/22	\$6,111.12
Equipment 5/11-6/10/22	\$8,440.03
Equipment 6/11/22-7/10/22	\$18,531.04
Equipment 7/11/22-8/10/22	\$1,284.22
Services 4/11-5/10/22	\$14,941.19
Services 5/11-6/10/22	\$15,443.03
Services 6/11/22-6/30/22	\$10,662.59
Services 7/01/22-7/10/22	\$5,331.30
Services 7/11/22-8/10/22	\$15,279.85
VONS #2111	\$54.11
Snacks/Drinks for training - Fall Protection	\$54.11
VONS #3325	\$232.04
Training Refreshments: Hymax Lunch and Contact Hour Training	\$36.03
Warehouse Inventory Count Refreshments	\$20.00
Warehouse: Inventory Count Refreshments	\$76.74
Warehouse: Inventory Count Supplies	\$99.27
VZWRLSS*IVR VB	\$2,340.00
Telemetry 04/24-5/23/22 Invoice #9907289672	\$773.22
Telemetry 05/24-6/23/22 Invoice #9909604256	\$773.20
Telemetry 06/24/22-7/23/22 Invoice #9911924968	\$793.58
WALMART.COM AA	\$637.97
Back up camera stock	\$541.97
Sun Block , All Natural	\$96.00
WATEREUSE ASSOCIATION	\$575.00
2022 WateReuse California Annual Conference Registration for S. Bader	\$575.00
WEB	\$7.99
Domain Hosting	\$7.99
WESTERN BAGEL TOO #4	\$35.50
EAP Training Snacks for Education Department	\$35.50
WISTEX II, LLC	\$1,169.65
Cabinet for RVWTP	\$1,169.65
WOLF CREEK RESTAURANT & B	\$196.19
Department lunch meeting	\$196.19

**SCV Water
Credit Card Charges
Paid July to September 2022**

Vendor & Items	Amount
WPONCALL.COM	\$147.00
GSA Website Maintenance	\$147.00
WWW.COSTCO.COM	\$171.77
Office Supplies for WR Department	\$86.63
WR Dept Office Supplies	\$85.14
WWW.AMANET.ORG	\$199.00
Microsoft Outlook Training Webinar	\$199.00
WWW.TABLEGROUP.COM	\$100.00
Outreach Team Assessment	\$100.00
Grand Total	\$285,051.77

Director Stipends

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DIRECTORS STIPENDS PAID IN OCTOBER 2022
For the Month of September 2022

Director Kathy Armitage

Date	Meeting	Amount
09/06/22	One-on-One Meeting with General Manager	\$239.00
09/06/22	Regular Board Meeting	\$0.00
09/14/22	Water Resources and Watershed Committee Meeting	\$239.00
09/19/22	ACWA Region 8 Program	\$239.00
09/19/22	Finance and Administration Committee Meeting	\$0.00
09/20/22	Regular Board Meeting	\$239.00
09/28/22	ACWA Local Government Committee Meeting	\$239.00
09/30/22	Special Board Meeting	\$239.00
	Stipend Total	\$1,434.00
	Total Paid Days	6
	Total Meetings	8

Director Ed Colley

Date	Meeting	Amount
09/06/22	Regular Board Meeting	\$239.00
09/09/22	SCVEDC 2022 Economic Outlook Conference	\$239.00
09/14/22	Water Resources and Watershed Committee Meeting	\$239.00
09/15/22	27th Annual AWA Member & Policymakers Reception	\$239.00
09/19/22	Finance and Administration Committee Meeting	\$239.00
09/20/22	Regular Board Meeting	\$239.00
09/30/22	Special Board Meeting	\$239.00
	Stipend Total	\$1,673.00
	Total Paid Days	7
	Total Meetings	7

Director Jeff Ford

Date	Meeting	Amount
09/01/22	Engineering and Operations Committee Meeting	\$239.00
09/06/22	Regular Board Meeting	\$239.00
09/09/22	SCVEDC 2022 Economic Outlook Conference	\$239.00
09/14/22	Water Resources and Watershed Committee Meeting	\$239.00
09/20/22	Regular Board Meeting	\$239.00
	Stipend Total	\$1,195.00
	Total Paid Days	5
	Total Meetings	5

Director Beth Braunstein

Date	Meeting	Amount
09/15/22	Public Outreach and Legislation Committee Meeting	\$239.00
09/19/22	Finance and Administration Committee Meeting	\$239.00
09/20/22	Regular Board Meeting	\$239.00
09/30/22	Special Board Meeting	\$239.00
	Stipend Total	\$956.00
	Total Paid Days	4
	Total Meetings	4

Director William Cooper

Date	Meeting	Amount
09/01/22	Engineering and Operations Committee Meeting	\$239.00
09/06/22	Regular Board Meeting	\$239.00
09/09/22	SCVEDC 2022 Economic Outlook Conference	\$239.00
09/14/22	Water Resources and Watershed Committee Meeting	\$239.00
09/19/22	ACWA Region 8 Program	\$239.00
09/20/22	Regular Board Meeting	\$239.00
09/22/22	ACWA Workshop	\$239.00
09/23/22	ACWA Board Meeting	\$239.00
09/26/22	Agenda Planning Meeting	\$239.00
09/30/22	Special Board Meeting	\$239.00
	Stipend Total	\$2,390.00
	Total Paid Days	10
	Total Meetings	10

Director Maria Gutzeit

Date	Meeting	Amount
09/06/22	Regular Board Meeting	\$239.00
09/09/22	SCVEDC 2022 Economic Outlook Conference	\$239.00
09/14/22	Water Resources and Watershed Committee Meeting	\$239.00
09/19/22	Finance and Administration Committee Meeting	\$239.00
09/20/22	Regular Board Meeting	\$239.00
	Stipend Total	\$1,195.00
	Total Paid Days	5
	Total Meetings	5

Director Reimbursements

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CA Govt. Code Section 53065.5

List of Reimbursement for "Individual Charges" = \$100 or more

Annual Disclosure for Fiscal Year 22/23 AP Transactions Updated as of: **09/30/2022**

DIRECTORS

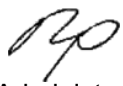
P- Card (VISA) Transactions Updated as of: **9/30/22** *September PCard transactions affect October cash.

Date	Recipient of Reimbursement	Reason for Reimbursement	Amount
09/01/22	Martin, Gary	P-CARD (VISA) - KHTS Washington DC Trip 9/19/22-9/21/22 Travel Expenses (Airfare)	1,167.20
09/21/22	Martin, Gary	KHTS Washington DC Trip 9/19/22-9/21/22 Travel Expenses (Mileage, Baggage)	122.76
09/21/22	Martin, Gary	KHTS Washington DC Trip 9/19/22-9/21/22 Expenses (Meals)	100.05
			1,390.01

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BOARD MEMORANDUM

DATE: November 22, 2022
TO: Board of Directors
FROM: Rochelle Patterson 
Chief Financial and Administrative Officer
SUBJECT: Approve Employee Manual Policy No. 42 – Internship Program

SUMMARY

The addition of an internship program was identified during the 2019 Strategic Plan process (Strategy F.2 – Attract, train and retain quality staff; *F.2.14 – Develop an internship program*). Research had been completed, but then the pandemic began in early 2020. Staff was reacting to the pandemic impacts and determined that bringing in additional personnel to the office and/or field environment was not prudent at that time. Now, a draft of Employee Manual Policy No. 42 – Internship Program is attached for the Finance and Administration Committee’s consideration.

Additionally, with the untimely passing of Director E.G. “Jerry” Gladbach and recognizing his accomplishments to the water community, staff feels that branding the Internship Program as the E.G. “Jerry” Gladbach Internship Program would be an excellent way to honor the late Vice President.

DISCUSSION

An internship offers practical education that combines classroom knowledge and theory with real-world application and the development of skills in a business environment. Internships offer students the chance to develop important professional connections and experience in sectors they are interested in, while also giving businesses the chance to mentor and assess talent.

Staff sees many benefits from providing internship programs. Interns bring fresh ideas and up-to-date expertise to the workplace. The Agency can also gain from a better standing on college campuses. A successful internship can pave the way for a future full-time hire who needs little training, can assume more immediate responsibilities, and stays longer with the organization.

Internships can occur at any time during the year, as the need arises. The Agency has partnered with local area colleges and school districts to aid in the promotion of internship vacancies. The internship will last between 60 days (or less if approved by the General Manager) or a maximum of less than 1,000 hours (CalPERS limit). While some internships are full-time, most range from 10 - 30 hours per week. Internships can be paid or unpaid, for credit or not for credit, or any combination of these. The U.S. Department of Labor's Fact Sheet #14A: Non-Profit Organizations and the Fair Labor Standards Act provides guidance for unpaid interns (volunteer not an employee). For a paid intern assignment, the intern will be paid on an hourly basis according to the State of California, Los Angeles County minimum wage. The General Manager or his/her designee can approve a higher salary rate based on the Agency’s approved classification plan for the position or similar position.

The Agency's legal counsel has reviewed Employee Manual Policy No. 42 – Internship Program to ensure the policy complies with current laws and regulations. Once approved, Human Resources would be working with departments to identify needs, make sure there is supervision and mentorship, and move forward as a department is determined to be ready.

FINANCIAL CONSIDERATIONS

The quantity and capacity of the required interns are unknown. If there are budget funds available, each request would need to be assessed and verified. Each department budgets for Temporary workers. This budget can be utilized in the current fiscal year.

For example (Agency costs):

A part-time intern working 30 hours per week at a rate of \$15.50 per hour (2023 minimum wage)

30 hours per week x \$15.50 per hour	= \$	465.00
Employer paid payroll taxes @ 7.65%	= \$	35.57
Workers' Compensation @ .77%	= \$	3.58 (Clerical Rate)
Weekly Impact	\$	504.15
60-day Impact (approx. 10 weeks)	\$	5,041.50

A full-time intern working 40 hours per week at a Utility Worker I rate of \$28.82 per hour

40 hours per week x \$28.82 per hour	= \$	1,152.80
Employer paid payroll taxes @ 7.65%	= \$	88.19
Workers' Compensation @ 4.06%	= \$	46.80 (Water Worker Rate)
Weekly Impact	\$	1,287.79
60-day Impact (approx. 10 weeks)	\$	10,877.90

The Agency cost for an unpaid intern will be the associated Workers' Compensation rate for the type of work performed, multiplied by the number of hours worked.

On November 21, 2022, the Finance and Administration Committee considered staff's recommendation to approve Employee Manual Policy No 42 – Internship Program. The redline addition stemming from Committee discussion allows the General Manager to shorten an internship at his discretion.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve Employee Manual Policy No 42 – Internship Program.

RP/am

Attachment

M65



EMPLOYEE MANUAL	
Title: INTERNSHIP PROGRAM	
Policy No.: 42.0	Section Nos.: 42.0 – 42.5
Approval Date: December 2022	Effective Date: January 2023
Approved By: Board of Directors	

42.0 PURPOSE

The Agency designed an internship program to provide high school students, college, university, recent graduates an opportunity to work on projects and assignments that create meaningful and hands-on work experience for the interns, while providing useful services to the Agency. The program may also provide college credit for courses that require work experience.

The program’s goal is to offer candidates entry-level employment to develop their knowledge and skills needed to successfully transition into a career, while providing interesting, meaningful, and rewarding experiences.

The Agency believes internships are an important part of the public sector and the water industry that will assist in meeting the Agency’s needs of today, while preparing the workforce of the future.

The Agency has partnered with College of the Canyons (COC) and California State University, Northridge (CSUN) and local school districts to select qualified candidates to go through the Agency’s selection and recruitment process. Candidates from other colleges, universities, and high schools are also eligible to apply for internships within the Agency.

42.1 Type of Internship

The Agency is providing paid internships unless an intern waives payment. Internships will be paid on an hourly basis whether the students earn units of credit authorized by the educational institution of attendance, or whether the intern is seeking hands-on work experience.

Candidates for a paid internship will be required to apply online for a specific opportunity that is available with the Agency. The Agency’s ability to use paid interns will be based on internal budgets and funding availability to the department to which interns will be assigned.

42.2 Policy

The Internship program is designed as follows:

- (a) Internship assignments will not exceed 1,000 hours within a single fiscal year for any intern.
- (b) All Agency interns are considered “at will” temporary and seasonal employees and are subject to release at any time with or without cause prior to the planned expiration of the internship, as best fit for the business needs of the Agency.
- (c) For a paid internship, the Agency requires and expects at least sixty (60) days of the intern’s commitment to the work assignment, unless approved by the General Manager.
- (d) Internships are not eligible for employee benefits (except those mandated by law), paid time off, or holiday pay, or other rights and privileges accorded to regular Agency employees.



EMPLOYEE MANUAL	
Title: INTERNSHIP PROGRAM	
Policy No.: 42.0	Section Nos.: 42.0 – 42.5
Approval Date: December 2022	Effective Date: January 2023
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- (e) There is no right to long-term employment or appointment to a regular position at the Agency as a result of serving as an intern.
- (f) All candidates must complete a pre-employment background check which includes a physical examination, drug and alcohol screening, criminal background, and reference check prior to beginning work. Interns who will be required to drive a motor vehicle to conduct Agency business as part of their internship, will also be required to possess a valid California Driver's License and maintain a satisfactory driving record. A copy of the intern's DMV record is required as part of the pre-employment screening.
- (g) Retention of the intern will be based on satisfactory performance, scholastic achievements, attendance, and dependability.
- (h) Candidates can apply year-round to available internship opportunities.
- (i) Relatives of current employees are eligible to apply and subject to the Agency's Nepotism Policy.
- (j) Managers and Supervisors and whoever will be designated to oversee the intern are responsible for completing any necessary forms to evaluate the intern and communicate with the school institution for interns who are required to receive college credit at the end of their internship.
- (k) The designated intern's supervisor is responsible for the day-to-day training, supervision, and evaluation of the intern.
- (l) Human Resources is responsible for recruiting and monitoring compliance with the internship program.

42.3 Eligibility

In order to qualify for any of the Agency's Internship Program, the candidate needs to meet the following criteria:

- a) All candidates must be students currently enrolled in a high school, community college, undergraduate, or graduate degree program, or a graduate of any of these schools/programs within one year, to be eligible for an internship. A high school student must have a valid high school work permit (or be able to obtain one) or must be at least 18 years of age at the time of application.
- b) Must have a current cumulative overall GPA of 2.5 or higher on a 4.0 scale.
- c) Must be able to be lawfully employed in United States.
- d) Must apply for a specific available internship opportunity.
- e) Able to be interviewed and accepted by SCV Water.
- f) Able to pass the necessary pre-employment background checks.
- g) Able to commit to an assignment for no less than 60 days.
- h) Able to meet the specific job requirements related to working schedule, location, transportation, and dress code.



EMPLOYEE MANUAL	
Title: INTERNSHIP PROGRAM	
Policy No.: 42.0	Section Nos.: 42.0 – 42.5
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- i) Able to successfully complete new hire onboarding and safety training.
- j) Must be willing to adhere to the Agency’s policies and procedures, departmental rules and regulations, and all safety rules and regulations.

42.4 Compensation

Candidates selected for assignment will be paid on an hourly basis according to the State of California, Los Angeles County minimum wage. The General Manager or his/her designee can approve a higher salary rate based on the Agency’s approved classification plan for the position or similar position. Interns will only be paid for actual hours worked and according to the laws and regulations.

42.5 Procedures

- a) Human Resources will be responsible for advertising internship opportunities and will post on the Agency’s website, with college, university, high school placement and counseling career offices, and any other recognized intern program (student associations, academic departments, career/job fairs).
- b) Candidates interested in internships with the Agency must apply online and provide 1) a complete Agency employment application; 2) a cover letter and recent resume; 3) their most current unofficial transcripts with a minimum of 2.5 GPA; 4) references whom staff can contact regarding the applicant’s skills, knowledge, and work abilities. Letters of recommendation from instructors from which the educational institute’s candidate is currently enrolled will be accepted as references.
- c) The selection process will be conducted jointly by Human Resource staff and the supervisor/manager of the applicable department. The process will include an opportunity for open and competitive recruitment. Human Resources will reach out to the candidates whose education and experience matches the internship opportunity.
- d) Supervisor requests to fill intern assignments must be approved by the General Manager or his/her designee, and Human Resources like any other type of recruitment with the Agency.
- e) Student interns completing their education or who wish to transition to a specific Agency position will need to participate in the Agency’s recruitment process.
- f) If Personal Protective Equipment (PPE) is needed for the work, it will be provided to ensure safety.

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BOARD MEMORANDUM

DATE: November 7, 2022
TO: Board of Directors *CM*
FROM: Courtney Mael, P.E., Chief Engineer
Keith Abercrombie, Chief Operating Officer *KA*
SUBJECT: November 3, 2022 Engineering and Operations Committee Meeting Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, November 3, 2022 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper, and Directors Jeff Ford, Gary Martin, Piotr Orzechowski, Kenneth Petersen and Lynne Plambeck. Staff members present were Assistant General Manager Steve Cole; Director of Operations and Maintenance Mike Alvord; Environmental Health & Safety Supervisor Rebecca Lustig; Executive Assistants Elizabeth Adler and Leticia Quintero; Principal Engineer Brent Payne; Senior Engineer Orlando Moreno and additional SCV Water Agency staff. Two members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance – Chairman Cooper led the Committee in the Pledge of Allegiance.

Item 2: Public Comments – There was no public comment.

Item 3: Quarterly Safety Presentation – Rebecca Lustig reviewed the Agency's Safety Program for the first quarter of FY 2022/23.

Item 4: Recommend Approval to Authorize the General Manager to Execute a Contract with GS Sand Canyon for Rent, LLC for SCV Water's Fair Share Cost to Construct the Sand Canyon Plaza Pump Station, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction – The Committee and staff discussed the need and service area for the new pump station, as well as possible plans for the current pump stations. The Committee recommended a presentation of the item at the December 6, 2022 regular Board meeting.

Item 5: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 6: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 7: Third Party Funded Agreements Quarterly Report – Staff and the Committee reviewed the Third Party Funded Agreements Quarterly Report.

Item 8: Committee Planning Calendar – Staff and the Committee reviewed FY 2022/2023 Committee Planning Calendar.

Item 9: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Mike Alvord shared with the Committee the status of the AMI grant project, Valley Center Wells permit and the new DDW emailed sampling orders. Mike also shared how

the lab is working to become accredited on 533 and the recent filling of numerous positions within Operations.

Item 10: General Report on Engineering Services Section Activities – Brent Payne shared with the Committee that a new engineer will be starting on November 7, 2022 and that the Agency is currently in the interview process for an engineering technician position to fill a recent vacancy. Brent then shared with the group a presentation on the current SCV Water service area and development.

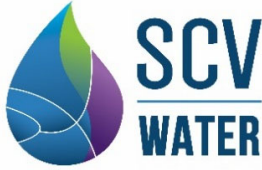
Item 11: Adjournment – The meeting adjourned at 7:05 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link <https://yourscvwater.com/wp-content/uploads/2022/11/November-3-2022-Engineering-and-Operations-Committee-Meeting-Audio.mp3>

BP/MA

Attachment

M65



Date: October 25, 2022

To: **Engineering and Operations Committee**
William Cooper, Chair
Jeff Ford
Gary Martin
Piotr Orzechowski
Kenneth Petersen
Lynne Plambeck

From: Courtney Mael, Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, November 3, 2022 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 167 9005 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1601679005>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to eadler@scvwa.org or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

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1. <u>PLEDGE OF ALLEGIANCE</u>	
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3. Quarterly Safety Presentation	
4. * Recommend Approval to Authorize the General Manager to Execute a Contract with GS Sand Canyon for Rent, LLC for SCV Water’s Fair Share Cost to Construct the Sand Canyon Plaza Pump Station, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction	1
5. * Monthly Operations and Production Report	15
6. * Capital Improvement Projects Construction Status Report	117
7. * Third Party Funded Agreements Quarterly Report	119
8. * Committee Planning Calendar	129
9. General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
10. * General Report on Engineering Services Section Activities	133
11. Adjournment	
* Indicates Attachment	
• Indicates Handout	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

October 25, 2022

Page 3 of 3

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on October 27, 2022.



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BOARD MEMORANDUM

DATE: November 21, 2022
TO: Board of Directors
FROM: Steve Cole *SC*
Assistant General Manager
SUBJECT: November 17, 2022 Public Outreach and Legislation Committee Meeting Report

The Public Outreach and Legislation Committee met at 5:30 PM on Thursday, November 17, 2022, at the Engineering Services Section (ESS) Boardroom located at 26521 Summit Circle, Santa Clarita, CA 91350. In attendance were Committee Chair Piotr Orzechowski, Directors Beth Braunstein, R.J. Kelly, Gary Martin and Lynne Plambeck. Staff members present were Steve Cole Assistant General Manager, Communications Manager Kathie Martin, Executive Assistance Eunie Kang and Information Technology Tech I Jonathan Thomas. Attending virtually were Consultant Geoff Bowman from Van Scoyoc Associate, Consultant Dennis Albiani, Anthony Molina, and Annalee Akin from California Advocates, Consultant Hunt Braly from Poole Shaffery, and members of the public were present. A copy of the Agenda is attached.

Item 2: Public Comment – There was no public comment.

Item 3: Legislative Consultant Reports – Staff and the Committee reviewed the federal legislative report by Geoff Bowman, state legislative report by Dennis Albiani, Anthony Molina and Annalee Akin and local legislative report by Hunt Braly.

Item 4: Discussion of Jerry Gladbach Scholarship – Staff and Committee discussed and reviewed the updated staff report and recommendations. The Committee recommended through consensus to move this item forward for consideration of approval by the Board. This item will be presented in a separate report going to the December 6, 2022 regular Board meeting.

Item 5: Communications Manager Activities – Staff and the Committee reviewed the following information:

- Social Media Quarterly Report
- Legislative Tracking
- Grant Status Report
- Sponsorship Tracking FY 2022/23
- Public Outreach and Legislation Committee Planning Calendar FY 2022/23

Item 6: Adjournment – The meeting adjourned at 7:03 PM.

The meeting recording is available on the SCV Water Agency website or by clicking the following link:
https://yourscvwater.com/wp-content/uploads/2022/11/POL-Recording_111722.mp3

Attachment


M65

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Date: November 10, 2022

To: **Public Outreach and Legislation Committee**
Piotr Orzechowski, Chair
Beth Braunstein
R.J. Kelly
Gary Martin
Lynne Plambeck

From: Steve Cole, Assistant General Manager 

The **Public Outreach and Legislation Committee** meeting is scheduled on **Thursday, November 17, 2022 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom.** Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-833-568-8864, Webinar ID: 161 652 1813 or Zoom Webinar by clicking on the <https://scvwa.zoomgov.com/j/1616521813>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to ekang@scvwa.org or by mail to Eunie Kang, Executive Assistant, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

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3. Legislative Consultant Report:	
* 3.1 Van Scoyoc Associates	1
* 3.2 California Advocates	7
* 3.3 Poole & Shaffery	69
4. * Discussion of Jerry Gladbach Scholarship	71
5. Communications Manager Activities:	
* 5.1 Social Media Quarterly Report	77
* 5.2 Legislative Tracking	81
* 5.3 Grant Status Report	83
* 5.4 Sponsorship Tracking FY 2022/23	87
* 5.5 Committee Planning Calendar FY 2022/23	89
6. Adjournment	
* Indicates Attachment	
◆ Indicates Handout	

NOTICES:

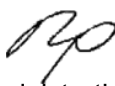
Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Eunie Kang, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26501 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

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Posted on November 10, 2022.



BOARD MEMORANDUM

DATE: November 22, 2022
TO: Board of Directors
FROM: Rochelle Patterson 
Chief Financial and Administrative Officer
SUBJECT: November 21, 2022 Finance and Administration Committee Meeting Report

The Finance and Administration (F&A) Committee met at 5:30 PM on Monday, November 21, 2022 in the Board Room of the Rio Vista Water Treatment Plant. In attendance were Chair R.J. Kelly, Directors Kathye Armitage, Beth Braunstein, Ed Colley, Maria Gutzeit and Ken Petersen. Staff members in attendance included Controller Amy Aguer, Water Systems Supervisor Ryan Bye, Director of Technology Services Cris Perez, Management Analyst II Erika Dill, Administrative Services Manager Kim Grass, Fleet & Warehousing Supervisor Jesus Martinez Ramirez, General Manager Matt Stone, Customer Service Manager Kathleen Willson and myself. Additional SCV Water staff and members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance

Item 2: Public Comment – There was public comment.

Item 3: Recommend Approval of a Revised Employee Manual Policy No. 40 – Flexible Workplace Program – Staff and the Committee discussed this item which will provide additional flexibility of remote days for eligible employees, as well as some policy updates, and unanimously agreed to recommend the item be placed on the Consent Calendar at the December 6, 2022 regular Board meeting.

Item 4: Recommend Approval of a Revised Customer Service Policy – Staff and the Committee discussed this item that will add a fee to customers that are out of compliance for their back flow device inspections, and unanimously agreed to recommend the item be placed on the Consent Calendar for the December 6, 2022 regular Board meeting.

Item 5: Recommend Approval of a Contract Renewal with Systems & Software, Inc. for enQuesta Customer Service System Maintenance and Support – Staff and the Committee discussed this item that will provide one-year of system maintenance and support as well as annual fees for security and enhancements, and unanimously agreed to recommend the item be placed on the Consent Calendar for the December 6, 2022 regular Board meeting.

Item 6: Recommend Approval of Employee Manual No. 42 – Internship Program – Staff presented this item and discussed it with the Committee. With the addition of the revising the staff report with cost examples to reflect 2023 minimum wage, and the policy addition of allowing the GM the discretion to shorten the internship, the Committee unanimously agreed to recommend the item be placed on the Consent Calendar for the December 6, 2022 regular Board meeting.

Item 7: Fleet and Warehouse Update – Staff presented a PowerPoint presentation on fleet maintenance and staffing in the Fleet and Warehousing department, and the Committee was pleased with the informational groundwork, as it prepares them for future action items.

Item 8: Recommend Receiving and Filing of September 2022 Monthly and FY 2022/23 First Quarter Financial Report – Staff presented a PowerPoint presentation, and the Committee enjoyed the visual reporting. This item will be placed as an action item for discussion at the December 6, 2022 regular Board meeting.

Item 9: Committee Planning Calendar – Staff briefly discussed the FY 2022/23 planning calendar and stated next month staff will be presenting the ACFR (Annual Comprehensive Financial Report), as well as a review of the Agency's bill pay options.

Item 10: Requests for Future Agenda Items – Nothing specific was requested by the Committee but a desire was expressed for more informational discussions in the future.

Item 11: General Report on Finance and Administration Activities – Staff briefly stated that the Customer Service Manager will be attending a webinar on November 29, 2022, put on by the Department of Community Services and Development (CSD) to review the revised program guidelines for the Low-Income Household Water Assistance Program (LIHWAP). LIHWAP provides financial assistance to low-income Californians to help manage their residential water utility costs.

Item 12: Adjournment – The meeting was adjourned at 7:40 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link <https://yourscvwater.com/wp-content/uploads/2022/11/November-21-2022-Meeting-Recording.mp3>


RP

Attachment



Date: November 14, 2022

To: **Finance and Administration Committee**
R.J. Kelly, Chair
Kathye Armitage
Beth Braunstein
Ed Colley
Maria Gutzeit
Ken Petersen

From: Rochelle Patterson 
Chief Financial and Administrative Officer

The **Finance and Administration Committee** is scheduled for **Monday, November 21, 2022** at **5:30 PM** at **27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Board Room and the teleconference site listed below**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 917 5768 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1609175768>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

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3. *	Recommend Approval of a Revised Employee Manual No. 40 – Flexible Workplace Program Policy	7
4. *	Recommend Approval of a Revised Customer Service Policy	19
5. *	Recommend Approval of a Contract Renewal with Systems & Software, Inc. for enQuesta Customer Service System Maintenance and Support	35
6. *	Recommend Approval of Employee Manual No. 42 – Internship Program	41
7. *	Fleet and Warehouse Update	47
8. *	Recommend Receiving and Filing of September 2022 Monthly and FY 2022/23 First Quarter Financial Report	57
	September 2022 Check Registers Link: https://yourscvwater.com/wp-content/uploads/2022/11/Check-Register-September-2022.pdf	
9. *	Committee Planning Calendar	133
10.	Requests for Future Agenda Items	
11.	General Report on Finance and Administration Activities	
12.	Adjournment	
*	Indicates attachments	
◆	To be distributed	

NOTICES:

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Posted on November 15, 2022.

M65

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ITEM NO. 10.1

BOARD MEMORANDUM

DATE: November 21, 2022
TO: Board of Directors
FROM: Courtney Mael *CM*
 Chief Engineer
SUBJECT: Engineering Services Section Report

CAPITAL IMPROVEMENT PROJECTS (CIP) CONSTRUCTION

Project	Contractor	Contract Amount	Scheduled Completion	Notes
Vista Canyon Recycled Water Main Extension (Phase 2B)	Ferreira Construction Co., Inc.	\$2,584,110	10/31/2022	Construction is substantially complete. Construction closeout is in progress.
Valley Center Well Material Purchase	Evoqua Water Technologies, LLC	\$512,802	12/31/2022	Material close-out documents are in progress.
Valley Center Well Site Construction	GSE Construction Company, Inc.	\$3,352,810.19	12/31/2022	Construction close-out documents are in progress.
Vista Canyon Recycled Water Tank (Phase 2B)	Pacific Tank and Construction, Inc.	\$3,906,870	12/31/2022	Construction is 98% complete.
Commerce Center Pipeline	FivePoint/Blois Construction, Inc.	\$891,139.70	1/31/2023	Construction is 99% complete.
Magic Mountain Pipeline Phase 4	FivePoint/Toro Enterprises	\$3,297,013.56	1/31/2023	Construction is 98% complete.
Magic Mountain Pipeline Phase 5	FivePoint/Toro Enterprises	\$3,269,978.85	1/31/2023	Construction is 90% complete.
Magic Mountain Pipeline Phase 6A	FivePoint/Toro Enterprises	\$7,168,844.85	2/28/2023	Construction is 83% complete.

Magic Mountain Pipeline Phase 6B	FivePoint/ Leatherwood Construction	\$4,568,687.07	2/28/2023	Construction is 90% complete.
Saugus #3 & #4 Wells Construction (Replacement Wells)	Zim Industries, Inc.	\$12,751,494	7/27/2023	Well construction is in progress.
Santa Clara & Honby Wells Material Purchase	Aqueous Vets	\$814,050	8/15/2023	Vessels are being fabricated and are about 90% complete.
Santa Clara & Honby Wells - Site Construction	Pacific Hydrotech Corporation	\$8,486,950	8/15/2023	Construction is 5% complete.
ESFP Washwater Return Improvements	Pacific Hydrotech Corporation	\$17,526,700	11/13/2023	Construction is 15% complete.
Pitchess Pipeline Modifications	LA County Metropolitan Transportation Authority	\$159,000	4/01/2024	Pipeline construction work is scheduled to occur in January 2024.

CAPITAL IMPROVEMENT PROJECTS (CIP) PLANNING AND DESIGN

1. Backcountry (fka Magic Mountain) Reservoir and Pump Station – The California Environmental Quality Act (CEQA) documents are being prepared.
2. Castaic Conduit Bypass Pipeline – Design is 90% complete. Permits are being secured for the project.
3. Catala Pump Station and Pipelines – Staff is planning to recommend an authorization of a purchase order for planning services at the December 8, 2022 Engineering and Operations Committee.
4. Deane Pump Station @ Sand Canyon Plaza – Plans have been approved and construction bids received and construction is scheduled to start in March 2023.
5. Deane Tank @ Sand Canyon Plaza (CIP is SCV Water Fair Share) – Agency reviewed 30% Plans for new 1.57 MG prestressed concrete tank. Awaiting 60% plans.
6. Deane Tank and Pump Station at Skyline Ranch (CIP is SCV Water Fair Share) – SCV Water Board approved SCV Water fair share costs to construct the 2.08 MG concrete tank at the September 20, 2022 Board meeting. Construction to scheduled start in November 2022. The consultant has submitted final plans for Deane Pump Station for approval. Staff is planning to recommend an authorization of a purchase order for SCV Water fair share costs for the Deane Pump Station at the December 8, 2022 Engineering and Operations Committee.
7. E Wells (E-14, E-15, E-16, and E-17) PFAS Groundwater Treatment Improvements – Planning is in progress.
8. Honby Parallel Pipeline Phase 2 – The Board of Directors adopted the Addendum to the EIR on June 1, 2021. Design is in progress and staff is securing permits from the California Department of Fish and Wildlife and the Los Angeles Regional Water Quality Control Board.
9. Honby Tank Pipeline Bottleneck – Planning is complete. CEQA is in progress.
10. Master Plan – Planning is in progress.
11. Newhall Tanks 1 and 1A – Tank Upgrades – Construction award was approved at the November 1, 2022 Board meeting. The contractor's Notice of Award letter has been issued and the contractor is executing the contract, bonds, and insurance documents.
12. Pipeline Inspection: Castaic Conduit Pipeline Reaches 3 & 4 – Planning is in progress.
13. Pipeline Inspection: Magic Mountain Pipeline Phases 1, 2, & 3 – Planning is in progress.
14. Pipeline Replacement: Abdale St, Maplebay Ct, & Beachgrove Ct Pipelines – Design is in progress.
15. Pipeline Replacement: Dickason Drive Water Line Improvements – Staff is preparing the construction contract documents and anticipate advertising for construction bids in November 2022.

16. Pipeline Replacement: RVWTP Sewerline – Planning is in progress.
17. Pipeline Replacement: Sand Canyon Sewerline – CEQA evaluation is in progress.
18. Pipeline Replacement: Smyth Drive Pipeline – Design is in progress.
19. Pipeline Replacement: Valencia Marketplace Pipeline – Design is in progress.
20. Recycled Water Central Park (Phase 2A) – The project's Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) was adopted by the CLWA Board of Directors on December 13, 2017. Design is on-hold pending resolution of recycled water permitting and regulatory issues.
21. Recycled Water Fill Station – Easements are being secured for the site.
22. Recycled Water South End (Phase 2C) – Newhall County Water District, as the CEQA Lead Agency, certified the recirculated MND on August 10, 2017. The project MND/IS was adopted by the CLWA Board of Directors on August 23, 2017. Grant application for a Proposition 1 Grant was submitted the week of December 2, 2019. The Board of Directors adopted the Addendum to the MND on June 1, 2021 and authorized additional design services on August 3, 2021. Final design is in progress.
23. Replacement Wells (Saugus Wells 3 and 4: Site and Equipment Design) – The Board of Directors authorized design services on August 4, 2020, and design is in progress.
24. RVWTP Diesel Underground Storage Tank (UST) Replacement – 100% Design is in progress.
25. Sierra Highway Bridge Expansion Water Pipelines Protection – Design is in progress. The City of Santa Clarita plans to advertise the SCV Water Pipelines Protection work under a separate bid item for the Sierra Highway Bridge Widening Project.
26. S Wells PFAS Groundwater Treatment and Disinfection Facility – Preliminary Design and landscape concept is complete. MND to be distributed for public comment on November 18, 2022. The 2nd public meeting was held on November 2, 2022. Staff submitted application for potential \$5 million grant with the Bureau of Reclamation.
27. T7, U4, and U6 Wells PFAS Groundwater Treatment Improvements, New RVIPS Disinfection Facility, and Saugus 1 and 2 VOC Improvements – 75% final engineering design plan review completed by Agency. 90% plans are in progress.
28. Well 201 VOC Treatment Improvements – The project is being advertised for construction bid and the bid opening is scheduled for December 14, 2022.
29. Well 205 Perchlorate Treatment Improvements – Final design is in progress.
30. Saugus Wells (N11, N12, N13) Groundwater Treatment Improvements - Staff is planning to recommend an authorization of a purchase order for planning services at the December 8, 2022 Engineering and Operations Committee.
31. Sand Canyon Reservoir Expansion – Staff issued a Request For Proposal for planning services and proposals are due November 16, 2022.

DEVELOPMENT PROJECTS – DESIGN, CONSTRUCTION, AND INSPECTION

Project Developer	Development Size	Infrastructure (Estimated at Build-out)	Schedule	Status
Aidlin Hills (Tract 52796) Lennar	102 Dwelling Units	2 tanks, 1 pump station, ±7670' of potable pipelines, and 9 public fire hydrants.	TBD	Final Water Tech Memo is in review. Completed Agency review of 30% water pipeline plans. Tank and pump station plans are in progress.
Castaic High School Rasmussen	250,000 Square Feet	2 miles of pipelines, 1 tank, and 1 pump station.	Facilities were constructed to meet scheduled school opening in fall 2019.	Punchlist items are complete.
College of the Canyons (COC)	New Parking Structure for Valencia Campus	Relocation of 16" water line (approximately 1,015').	Construction is complete and pipeline is in operation.	Staff are working with COC on preparing easement.
Dockweiler	93 Single Family Units	1,400' of offsite pipeline, 3,600 feet of onsite pipeline.	Construction complete. Meters to be set by May 2022.	Construction is complete. Closeout and Notice of Completion is in process.
Landmark Village (Tract 53108) FivePoint	1444 Dwelling Units	3.5 miles of piping pressure reducing station, 2MG Zone IA Tank, and 2 Hwy 126 crossings.	TBD	Design is on hold.

Project Developer	Development Size	Infrastructure (Estimated at Build-out)	Schedule	Status
Mission Village (FivePoint)	4055 Dwelling Units	11.5 miles of new pipeline, 1 pressure reducing station (Telemark (formerly Petersen), 2 booster stations (Telemark (formerly Petersen) potable & recycled). 1 booster station upgrade (Magic Mtn.), and 3 tanks (Telemark (formerly Petersen) potable & recycled tanks and Magic Mtn. Tank No. 2 potable).	Telemark (formerly Petersen) Tanks and Booster Stations design to be complete by January 2023.	Design: To date, a total of 45 potable/recycled distribution pipeline designs have been approved for construction. Telemark (formerly Petersen) potable and recycled water booster stations are at 100% design completion. Telemark Tanks at 75% design completion. Phase 3B and 2B-1 water distribution pipeline plan sets are under review. Retaining wall design on the Magic Mountain Tank No. 2 site is in progress. Construction: Phases 1A, 1B, 1C, 1D, and in-tract potable water pipelines construction are complete, and recycled water pipelines construction is at 90% completion. Well 206/207 pipe relocation project in construction. Magic Mountain Booster Station Upgrade is in construction. Notices of Completion are being executed for construction projects.
Needham Ranch Trammell Crow Co.	2,550,000 Square Feet Industrial and Commercial	4 miles of pipelines, 1 pump station, 2 tanks, 1 disinfection building, and 2 pressure reducing stations.	Phase 1 construction is substantially complete. Phase 2 Construction is substantially complete. Tank 7 is complete. Tank 7A completion by November 2022. Disinfection Building and Pump Station upgrades to be complete by July 2023.	Tank 7A is in construction. Pine Street plans are approved, and DW waiver approvals received. Pump station modification plans are approved. Chemical building plans approved.

Project Developer	Development Size	Infrastructure (Estimated at Build-out)	Schedule	Status
Sand Canyon Plaza	129 Single Family Units, 451 Multi-Family Units, 140 Bed Senior Living, Commercial	1 tank, 1 pump station, 1,700' of offsite pipeline, and 8,500' of onsite pipeline.	Developer has commenced mass grading at the site. Offsite Pipeline and New Sand Canyon Plaza Pump Station to start construction in March 2023.	Offsite pipeline plans are approved. Staff preparing delta revisions. Pump station plans are approved. Final Design Authorization and MND & MMRP adoption was approved by Board of Directors on July 6, 2021, for new tank.
Sheriff Station City of Santa Clarita	44,300 Square Feet	1 mile of pipeline.	Construction of main pipeline is complete with temporary bypass crossing over LADWP aqueduct. The permanent undercrossing will be bid this fall and constructed in early 2023.	Staff are working with consultant to finalize design plans/specs and prepare bid documents for LADWP aqueduct undercrossing. Staff are working with City to confirm traffic control requirements.
Spring Canyon (Tract 48086)	492 Dwelling Units	1 tank, 1 pump station, and 1 pressure reducing valve, Mammoth Lane upgrades and lift station upgrades.	Mammoth Lane upgrades must be complete prior to commencement of development.	Design plans for in-tract pipelines, tanks and pump station were approved and issued in July 2020. Staff is working with developer and consultant to address County standards for sewer lift station upgrades in order to transfer ownership to the City of Santa Clarita. Review and comments provided on 1 st Draft MOU between SCVWA and City for transfer of sewer lift station facility.

Project Developer	Development Size	Infrastructure (Estimated at Build-out)	Schedule	Status
Skyline Ranch TriPointe (Tract 60922)	1220 Dwelling Units	17 miles of pipelines, 3 pump stations, and 4 tanks.	Phase 1 pipelines, pump station and tanks are online. Phase 2 pipelines, pump stations and tank are to be constructed by December 2023.	Nimbus/Deane Zone Tank construction to start in November 2022. Consultant submitted final plans for Deane Zone Pump Station for approval. Consultant is preparing 100% plans for Nimbus/Skyline Pump Station. Consultant is preparing 60% plans for disinfection facility at Deane Tank.
Tesoro Highlands	696 Single Family Units, 9 Multi-Family Units, 2 acres of Commercial	2 tanks, 1 pump station, 1 pressure reducing station, and 64,000' of pipeline.	Phase 1 and Phase 2 Pipeline substantially complete. Tesoro 3 Tanks completion by December 2022. Phase 3 through 5 pipelines to be complete by December 2022.	Tank 3/3A in construction. Phase 3 -5 water pipelines under construction. Pump station construction initiated. Phase 6-8 90% plans have been reviewed.
Vista Canyon (Tract 69164) JSB Development	1100 Dwelling Units	5 miles of potable and recycled pipelines.	Construction of Phase 1 Potable and Recycled Water Systems are complete. Construction of Phase 2 systems are complete except final tie-ins.	Developer to submit schedule to construct final tie-ins for potable system. Staff is coordinating with developer on final preparations prior to bringing Water Factory online and starting recycled water service to certain customers within the Vista Canyon Tract.

RIGHT OF WAY – CELL SITES

1. Bouquet Tank Site – T-Mobile has constructed fences around sector antennas. Carrier is also working on plans to install an emergency generator at this location. Agency has received deposit of \$10,000 Agency is waiting on reviewed plans to be updated by T-Mobile.
2. Castaic Tank 1A – Verizon is redesigning the wireless structure. Agency has received deposit of \$10,000 and is reviewing plans.
3. Catala Tank Site – DISH Wireless has identified this location as a potential new cell site. Agency has received deposit of \$10,000 and is reviewing plans. AT&T has also identified this location as a potential new site. Agency is working with carrier on deposit letter. T-Mobile has identified this existing site for upgrades. Agency has received deposit of \$10,000 and is reviewing plans.
4. Commerce Center Tank Site – AT&T has identified this location as a potential new cell site. Agency has received deposit of \$10,000 and is reviewing plans.
5. Honby Tank Site – T-Mobile has identified this existing site for upgrades. Agency is working with carrier on deposit letter and review of plans. DISH wireless has identified this location as a potential new cell site. Agency has received deposit of \$10,000 and is reviewing plans.
6. Live Oaks Tank Site – AT&T has identified this location as a potential new cell site. Agency has received deposit of \$10,000 and is reviewing plans.
7. Newhall Tank 2 Site – Agency is waiting on T-Mobile carrier plans to relocate decommissioned Sprint equipment off the tank due to T-Mobile's acquisition of Sprint. Agency is waiting on carrier plans from AT&T and Verizon to install emergency generators.
8. Princess Tank Site – Verizon has identified this site for emergency generator installation. Agency is working with carrier on a deposit letter
9. Skyblue Tank Site – Verizon has requested an access easement for this site to resolve access issues. Agency is working with carrier on an agreement. Agency is working with Crown Castle

CAPITAL IMPROVEMENT PROJECTS (CIP) MISCELLANEOUS

- Fire Flow Tests – In October 2022, staff processed 12 fire flow requests.

FACILITY CAPACITY FEES (FCFs) AND CONNECTION FEES

Month	Regional	Distribution	Total
July 2022	\$31,560	\$0	\$31,560
August 2022	\$52,376	\$0	\$52,376
September 2022	\$72,801	\$18,693	\$91,494
October 2022	\$239,618	\$1,320	\$240,938
FY 2022/23 to Date	\$396,355	\$20,013	\$416,368
FY 2022/23 Budget	\$5,500,000	\$1,000,000	\$6,500,000

M65



BOARD MEMORANDUM

DATE: November 21, 2022
TO: Board of Directors
FROM: Rochelle Patterson 
Chief Financial and Administrative Officer
SUBJECT: Finance, Administration and Information Technology Services Section Report

FINANCE & ADMINISTRATION

Key Accomplishments/Activities:

The Board adopted the revised Employee Manual Policy No. 18 – Other Benefits, offering retirees the option to have their medical contributions deposited into a Health Reimbursement Account (HRA) or paid out in cash in lieu. The additions to this policy allow retirees more options to use their retirement benefits to pay for the premiums for alternative medical insurance, other than those offered by CalPERS, providing flexibility for those retirees residing out of state.

Staff presented financings, pay-go and rate options at the October 24, 2022 Finance and Administration (F&A) Committee meeting. At the request of some of the Directors, the Engineering Services department will be making a presentation on the Agency's capital improvement projects at the December 6, 2022 regular board meeting, so that the Committee members have a better idea as to the scope of projects on the horizon. Staff will re-present financing options again at the January 23, 2023 rescheduled F&A Committee meeting.

Staff successfully renewed another three-year contract for enterprise GIS (Geographic Information System) software licenses with ESRI (Environmental Systems Research Institute, Inc.) for the entire Agency. This software is used for managing, analyzing, and illustrating spatially referenced information, and is heavily leveraged by nearly every department at the Agency. It allows staff to closely examine water distribution flow, patterns, relationships, and trends in order to enhance problem solving capabilities by visual and statistical representation, leading to improved water system management practices.

Significant Upcoming Items:

Staff, working with the Agency's outside CPA firm LSL (Lance, Soll & Lunghard, LLP), are preparing the Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2022. This will be presented at the December 12, 2022 rescheduled F&A Committee meeting.

Staff will be presenting a revised Debt Management Policy at the February 2022 F&A Committee meeting. The revised policy will add guidelines, which will assist staff in-determining, if/when new issuances of debt are appropriate and will also expand the definition of debt financings to include federal or state credit programs or loans.

The contract with Aramark Uniform Services for uniform rental services expired on February 28, 2022. A Request for Proposal (RFP) for uniform services was posted on PlanetBids on June 27, 2022. Bids were due on July 25, 2022. No bids were received for the RFP. Staff has reached out to other uniform services suppliers, had a meeting with uniform supplier Cintas, and is reviewing their options.

Ongoing: Staff continues to work with Engineering, Operations, and Water Resources to refine the Project Financial Management module. Steady progress is being made in bringing the Oracle modules and reports up to the appropriate levels.

Ongoing: Staff continues to review and approve Certificates of Insurance (COIs), ensuring that the insurance limits conform with the Agency's insurance requirements.

Ongoing: Staff continues to assist with training in Oracle's procurement module with applications such as requisitions, purchase orders, and contract agreements.

CUSTOMER SERVICE

Key Accomplishments/Activities:

Ongoing: Work related to the expansion of the Agency's Advanced Metering Infrastructure (AMI) continues. Customer Care and Field Services actively collaborate on the replacement, installation and reassignment of AMI meters, so as to optimize this new technology.

Staff completed recruitment for an Administrative Technician position that was recently vacated due to a promotional opportunity in the Water Systems Department. The selected candidate is expected to begin in December 2022.

Staff has finalized the master 2023 Billing Calendar.

Significant Upcoming Items:

Staff continues to work with Systems and Software to further refine workflows related to the new enQuesta v.6 platform, online customer portal and mobile work order solution.

Staff continues to work diligently with all customers to avoid disconnection for nonpayment, and if unable to pay, resolve their overdue balances through amortization agreements. Prior to shutoff, two courtesy reminder calls are being broadcast to customers that are subject to disconnection for nonpayment. There were 2925 accounts subject to disconnection in October 2022. Of those, 821 remained overdue within one week of their scheduled shutoff date and subsequently received one or more courtesy reminder calls. A total of 239 accounts remained unresolved by their scheduled shutoff date and were disconnected for nonpayment.

The Agency's annual calendar insert will be included in all customer paper bills during the month of December 2022. In addition to providing vital contact information for the Customer Care and Administration offices, the calendar lists payment options, contains conservation tips and color-codes Agency holidays, dark Fridays and Board meetings for easy reference.

At the request of the F&A Committee, staff is conducting an analysis of the Agency's payment options, transaction fees and those of our benchmark agencies. Findings will be reported to the F&A Committee in December 2022.

Staff continues to coordinate closely with Field Services on the AMI Meter Changeout Program.

HUMAN RESOURCES (HR)

Key Accomplishments/Activities:

Staff is currently conducting the pre-hire process for (1) Utility Worker I, (1) Utility Worker II, & (1) Administrative Technician (Customer Care). Target start date for these (3) new employees is December 2022.

Staff is currently recruiting for (1) Engineering Technician II.

Staff is preparing to recruit for (1) Finance Manager, (1) Recycled Water Coordinator Technician, and (1) Water Conservation Specialist II.

Staff completed onboarding for 7 new hires including (1) Customer Service Representative on October 24, 2022; (1) Director of Water Resources, (1) Engineer, (1) Utility Worker II, (2) Utility Worker I, and (1) Water Systems Supervisor (Pumping, Wells, & Storage) on November 7, 2022.

Staff implemented the Finance Study and other Class Plan changes including promotions for (1) Administrative Services Manager and (1) Senior Electrical Technician, reclassifications for (2) Accountant I and (1) Accountant II, retitling (1) Accounting Supervisor, creation of (1) Buyer and (1) Finance Manager, and elimination of (1) Director of Finance and Administration.

Staff attended the 2022 California Employment Law Update (CELU) virtually and in Burbank, CA to stay up-to-date with the latest California employment law-related updates, and compliance and regulatory issues.

Staff created a new Internship Program Policy and reviewed with legal counsel. Staff is planning to present the new policy to the F&A Committee in December 2022.

Staff continues to be working with consultants to perform various classification and base compensation studies for the Recycled Water Coordinator, SCADA Technicians, Fleet & Warehousing Mechanics, and Utility Workers classification series.

Staff continues to attend and support the monthly Safety Committee meetings conducted in Microsoft TEAMS.

Staff announced the annual IGOE healthcare and dependent care Flexible Spending Account (FSA) open enrollment period from November 8, 2022 through November 23, 2022. The IRS has increased the maximum healthcare FSA employee contribution to \$3,050.00 in 2023 with a carryover provision of \$610.00 into the 2024 plan year. On average, the Agency has 65 employees who participate in the plan each year.

Staff continues to participate in the weekly Covid-19 Team meetings with management, manages the positive Covid-19 cases, as well as the Emergency Administrative Leave (EAL) policy approved by the Board.

Staff completed the annual General Manager classification salary survey and provided to the Board President to be used during the GM's annual performance evaluation.

Significant Upcoming Items:

Staff will post to all Agency locations the updated Federal and California Employment Posters.

Staff is preparing for the end-of-the-year updates.

Staff plans to survey other agencies and create a list for management/supervisory training.

Staff is partnering with the Technology Services department to implement an HR SharePoint page in which employees can access answers to the most-asked HR questions and policies.

TECHNOLOGY SERVICES

Key Accomplishments/Activities:

The IT Team successfully serviced 165 tickets and fielded 47 hotline calls for the month of October 2022.

In celebration of Cybersecurity Month, IT created and shared a security video with tips and reminders. This year's focus is on user education.

The GIS team attended and participated in the GIS Infrastructure & Management Conference in October 2022. Agency staff were invited to present on GIS cloud technology and added various workshops.

The IT team successfully upgraded the customer care contact call center. This is the software used by our customer care agents to support our customers.

Significant Upcoming Items:

Cybersecurity is developing a campaign in support of increased password complexity. This will be a multi-month project as it will involve user education and implementation. The campaign will involve short educational videos.

The IT team is testing additional encryption technologies for use on mobile workstations. This will provide additional security measures in support of remote work.

Ongoing: The GIS team will be deploying a beta version of a water systems web application that will be hosted in SharePoint.

Ongoing: The IT team is supporting a project with Customer Care and their contractor to deploy and configure a new meter data management system.

Ongoing: The GIS team is working on integrating GIS with the Agency's Customer Information System (CIS) for a self-serve water consumption data extraction web application for internal Agency use, and is hosted in SharePoint.

Ongoing: The IT team is in the process of moving on-premise file servers to a cloud server environment.

Ongoing: The IT team is in the process of consolidating and retiring legacy servers.

Ongoing: The GIS team is working with Water Resources for the deployment of a cloud server environment.

Ongoing: The IT team is moving imaging and update server from on-premises to cloud. This would streamline management of remote devices.

Ongoing: The IT team is evaluating technology upgrades for the Emergency Operation Center (EOC) at Pine St. and Earl Schmidt.

Ongoing: The GIS team is developing an internal Easement and Owned Property Web Application for document retrieval for internal Agency use and to be hosted in SharePoint.

FLEET AND WAREHOUSE

Key Accomplishments/Activities:

Staff completed ongoing maintenance and repairs on vehicles and equipment.

Staff placed one (1) new vehicle into service.

Staff installed 5G monitors at fuel tank sites.

Staff completed Phase 1 of the installation of telematics devices for the fleet.

Significant Upcoming Items:

Staff is developing action plans for proposed and adopted regulations.

Staff is working to establish an internship partnership with College of the Canyons' Automotive Internship Program, Galpin Ford, and SCV Water.

Staff is exploring fueling solutions for Compressed Natural Gas (CNG) for large vehicles in the fleet.

Staff is working to establish a pilot with Goodyear Tires for tire monitoring using telematics data.

Staff is preparing to apply for grants for electric vehicle charging stations.

BUILDINGS AND GROUNDS (B&G)

Key Accomplishments/Activities:

Staff has completed the replacement of the portable toilet located at the guard booth at the Rio Vista location.

Staff has completed HVAC (Heating, Ventilation and Air Conditioning) filter replacements throughout SCV Water locations.

Staff has completed the installation of new key fob access controls for the server room on the Filter Deck at Rio Vista, as well as the control room at Earl Schmidt Filtration Plant. Operations staff has now the capability to use iphone/cell phone to gain access to rooms. More importantly, the B&G team has added this new system to gain better security control over the access to both locations.

Staff has completed the concrete work at Rio Vista Pump Station near Lowes retail store. This work has enabled better functionality and operation of the remote-controlled gate, as well as better drainage during a rain event.

Significant Upcoming Items:

Ongoing: Staff is reviewing options for the chiller replacement at the Rio Vista location.

Staff is planning to remove dead trees around Rio Vista in several locations.

Staff is working on lighting upgrades (LED lights) for the warehouse at Pine St., as well as for offices and common areas at Rockefeller.

Staff is working on the installation of I-Wave devices in the HVAC system to scrub/clean the air quality at the Pine Street administration building.

Staff will be retrofitting approximately 20 eyewash stations at the Rio Vista and Earl Schmidt Plants. B&G will assist the Safety department on this project to bring eyewash stations to compliance.

RP



BOARD MEMORANDUM

DATE: November 21, 2022
TO: Board of Directors
FROM: Keith Abercrombie
 Chief Operating Officer *KA*
SUBJECT: Treatment, Distribution, Operations and Maintenance Section Report

The Treatment, Distribution, Operations and Maintenance Section (TDOMS) provides reliable and high-quality water through rigorous preventative maintenance programs and timely response to corrective action maintenance. Routine inspections and maintenance of each facility is part of the overarching goal of TDOMS. Below is a discussion on these activities for the month of October 2022.

TREATMENT OPERATIONS AND MAINTENANCE

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Rio Vista Water Treatment Plant (RVWTP)
- Rio Vista Intake Pump Station (RVIPS)
- Earl Schmidt Filtration Plant (ESFP)
- Earl Schmidt Intake Pump Station (ESIPS)
- Saugus Perchlorate Treatment Facility (SPTF)
- Castaic and Pitchess Pipelines
- Recycled Water Pump Station
- Rio Vista Valve Vault No. 1
- Saugus Well 1
- Sand Canyon Reservoir
- Sand Canyon Pump Station (SCPS)

Preventative and Corrective Maintenance Work Order Summary

Work Orders	October 2022	FYTD 2022/23
Corrective Maintenance	33	140
Preventative Maintenance	78	323
Key Action Items Completed:		
<ul style="list-style-type: none"> - ESFP – Ozone Generator #2 - ESFP – Repair Ozone Generator Tubes on Ozone Generator #2 - RVWTP/ESFP – Efficiency Testing on Ozone Generator #1, #2, #3 		

Work in Progress – Treatment

- RVWTP – Media Catch for 1-6
- RVIPS – Motor/Pump #1
- ESFP – Nitrogen/Generator Dryer
- ESFP – Tube repair on Ozone Generator #1 & #3
- RVWTP – Replace (3) Ozone Auma Actuators & Valves

Completed Work

- ESFP – Ozone Generator #2
- ESFP – Repair Ozone Generator Tubes on Ozone Generator #2
- RVWTP/ESFP – Efficiency Testing on Ozone Generator #1, #2, #3

DISTRIBUTION OPERATIONS AND MAINTENANCE

General operational and maintenance activities include:

- Valve exercising
- Fire hydrant maintenance
- Air and vacuum valve maintenance
- Blow off maintenance
- Meter reading
- Meter change-outs
- Control valve maintenance

Work in Progress

- SC-2 Gravity – Completing above ground construction. Scheduling SC-2 suction line abandonment. Working on quote to install line stop for abandonment
- Vasquez Pipeline – Researching easement. Andel Engineering is surveying for easement, as well as creating water plans

Completed Work

- Interconnection between the NWD and SCWD Systems on Old Wiley Cyn Rd
- Decoro Drive Pipeline Replacement
- West Newhall Interconnection (VWD and NWD) on Vista Ridge/Wiley Cyn
- Ridge Route Road Phase 2 Pavement Repair
- The Old Road Pavement Repair
- Mammoth Booster Station 3 Suction and Discharge Pipeline Replacement – Pipeline construction complete, working on asphalt restoration

Meter Change-out Summary**NWD**

Meter Size	October 2022	Quantity FYTD 2022/23
3/4"	18	34
1"		1
1 1/2"		2
2"		7

SCWD

Meter Size	October 2022	Quantity FYTD 2022/23
3/4"	25	55
1"	8	17
1 1/2"		1
2"	2	5

VWD

Meter Size	October 2022	Quantity FYTD 2022/23
3/4"	3	43
1"	1	1
1 1/2"		6
2"		8

Distribution System Leak Summary

NWD – Approx. 9,679 Service Connections

Leak Type	October 2022	FYTD 2022/23
Service Leaks	2	8
Main Leaks		1

SCWD – Approx. 31,218 Service Connections

Leak Type	October 2022	FYTD 2022/23
Service Leaks	8	49
Main Leaks		4

VWD – Approx. 29,974 Service Connections

Leak Type	October 2022	FYTD 2022/23
Service Leaks	6	25
Main Leaks		2

PRODUCTION OPERATIONS AND WATER SYSTEMS

In addition to the general operation and maintenance of the production facilities, there are a variety of other projects within the Production and Water Systems.

Work in Progress

- Cal Arts Booster Station, B64 motor failure – Pump and motor received. Electrical equipment work in progress
- Well160 pump failure – Work completed, well back in service to lake October 12, 2022, water quality sample results pending to return well to domestic service
- Tank mixers to be installed at Fairway, Friendly Valley 2/4 and North Oaks tanks
- Castaic Disinfection Facility (CDF) upgrades – New chemical tanks, chemical pumps and electrical / SCADA upgrades. Equipment is on order, getting all equipment procured to schedule work in the fall/winter 2022
- SC-5 pump failure – Requesting quotes for replacement
- McBean Booster Pump 78 pump and motor failure – Requesting quotes for replacements
- Valve replacements of non-functioning valves at Newhall Booster 5, SC-1, SC-3, Sunset Pointe Booster, N-3, and Rainbow Glen Booster

Completed Work

- Saugus Well 2 Rehab – Motor replacement completed, well video and casing integrity study completed in January, well back in-service April 5, 2022. Rehab options being evaluated
- Commerce Center Tanks No. 1 and No. 2 Exterior Recoat Project – Tony Painting, completed May 11, 2022
- Seismic Valve installations at Newhall 1/1A and Sunset Pointe tanks – Completed in May 2022
- Actuator Valve installations at N Wells Treatment Facility – Completed in May 2022
- Fairway Water Storage Tank Coating Project – Reline interior, spot repair exterior. Associated Tank Constructors, Inc. awarded project, work commenced February 22, 2022 – Tank filled on June 14 – 15, 2022, Sampled on June 20, 2022, and returned to service on June 23, 2022
- Well W10 starter failure – New starter received and well returned to service on July 8, 2022
- Well 207 motor failure – Repairs completed, returned to service July 29, 2022
- Tank mixers installed at Live Oak and Placerita Tanks
- Carnegie Booster Station – Meter, pump and motor replacement completed, pump 19 – Replacement for broken suction valve, received, work completed in September 2022
- Seismic Valves – Equipment installed and operational at Hasley, Mountain View and Westridge tanks

WATER QUALITY

Water Quality Complaints

NWD

Type of Complaint	October 2022	# of Complaints FYTD 2022/23
Hardness		
Odor		1
Taste		
Color		1
Air		
Suspended Solids		
Totals		2

SCWD

Type of Complaint	October 2022	# of Complaints FYTD 2022/23
Hardness		
Odor		
Taste		
Color	1	4
Air		
Suspended Solids	1	3
Totals	2	7

VWD

Type of Complaint	October 2022	# of Complaints FYTD 2022/23
Hardness		
Odor		
Taste		1
Color		7
Air		
Suspended Solids		
Totals		8

Heterotrophic Plate Count Samples

NWD

Total # of HPCs Collected October 2022	# of HPCs Collected FYTD 2022/23
1	6

SCWD

Total # of HPCs Collected October 2022	# of HPCs Collected FYTD 2022/23
3	14

VWD

Total # of HPCs Collected October 2022	# of HPCs Collected FYTD 2022/23
3	13

PERCHLORATE CONTAMINATION PROGRAM MANAGEMENT

As a result of the detection of perchlorate at Well V-201, modifications are being made to the Department of Toxic Substances Control (DTSC) Remedial Action Plan (RAP) and the perchlorate project DDW 97-005 Engineering Report. A perchlorate removal facility has been constructed and resumption of Well V-201 service will occur following receipt of permit from State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW).

In late December 2017, perchlorate was detected at Well V-205 just above the maximum contaminant level for drinking water of 6 ppb. A confirmation sample taken in March 2018 indicated a level of 8.1 ppb. The well was previously taken out of service in 2012. Design of a treatment system is underway.

In May 2019, for the first time since 2005, perchlorate was detected in Alluvial Aquifer Well Q-2 at the maximum contaminant level of 6 µg/L. No drinking water quality standards were violated, but the well was removed immediately from service. Design and construction of treatment system has been completed. The well will return to service upon permit approval by DDW.

PFAS

In May 2019, initial sampling for PFAS substances occurred and results were received. One well (Valley Center) exceeded Division of Drinking Water Interim Response Level of 70 ng/L and was shut off. Other wells exceeded the Interim Notification Levels for PFOS and PFOA. This information was presented to the SCV Water Board on June 4, 2019. PFAS sampling for the second quarter was done in August 2019 with results received in September and October 2019. In February 2020, the State Water Resources Control Board Division of Drinking Water issued new response levels; 10 parts per trillion (ppt) for perfluorooctanoic acid (PFOA) and 40 ppt for perfluorooctanesulfonic acid (PFOS.)

SCV Water has taken 20 wells out of service due to PFAS. Three (3) were returned to service in late 2020 (N, N7, N8) with the completion of the first PFAS Treatment System. One (1) additional well was returned to service in October 2022 with completion of the second PFAS Treatment System.

WATER QUALITY LABORATORY

The laboratory continues to analyze compliance PFAS samples. Work is continuing on the new laboratory regulation requirements that were adopted in 2021.

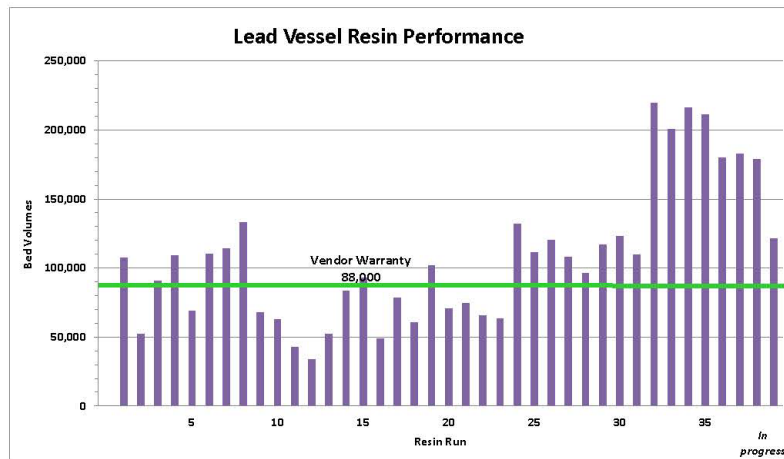
**Saugus Perchlorate Treatment Facility
Resin Usage Summary
Based on Time to Breakthrough**

Resin Run Number	Fill Date	Breakthrough Date*	Days	Volume Treated (Million Gallons)	Volume Treated (Acre Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lead)		
										MG	AF	BVs
1	5/3/10	8/25/10	115	253	776	107,310	*	*	*			
2	9/8/10	11/8/10	62	120	368	52,289	\$ 105,728	\$ 2.02	\$ 287	373	1,144	159,599
3	12/10/10	3/26/11	107	239	735	90,841	\$ 115,458	\$ 1.27	\$ 157	359	1,103	143,130
4	5/5/11	8/9/11	97	288	883	108,745	\$ 112,255	\$ 1.03	\$ 127	527	1,618	199,586
5	8/17/11	10/14/11	59	180	554	68,941	\$ 112,255	\$ 1.63	\$ 203	468	1,437	177,686
6	11/6/11	4/10/12	157	288	883	109,850	\$ 112,048	\$ 1.02	\$ 127	468	1,437	178,790
7	4/20/12	7/16/12	88	280	860	113,905	\$ 112,048	\$ 0.98	\$ 130	568	1,743	223,754
8	7/11/12	11/5/12	118	349	1,070	133,044	\$ 112,048	\$ 0.84	\$ 105	629	1,930	246,949
9	11/16/12	1/10/13	56	177	544	87,744	\$ 112,258	\$ 1.66	\$ 206	526	1,614	200,788
10	1/10/13	3/10/13	60	165	505	62,836	\$ 43,567	\$ 0.69	\$ 86	342	1,048	130,579
11	3/19/13	5/4/13	47	112	344	42,769	\$ 118,213	\$ 2.76	\$ 344	276	849	105,805
12	5/8/13	6/15/13	39	95	293	33,577	\$ 141,989	\$ 4.23	\$ 485	207	637	76,346
13	6/10/13	8/20/13	72	179	551	52,099	\$ 118,212	\$ 2.27	\$ 215	275	844	85,678
14	9/12/13	11/30/13	80	217	667	83,031	\$ 118,212	\$ 1.42	\$ 177	397	1,218	135,130
15	11/21/13	2/9/14	81	246	755	92,790	\$ 118,212	\$ 1.27	\$ 157	463	1,422	175,821
16	2/24/14	3/31/14	36	128	393	48,854	\$ 105,494	\$ 2.16	\$ 269	374	1,148	141,644
17	4/28/14	8/8/14	103	205	629	78,423	\$ 105,494	\$ 1.35	\$ 168	333	1,022	127,277
18	8/21/14	12/31/14	105	158	485	60,237	\$ 105,494	\$ 1.75	\$ 218	363	1,114	138,660
19	12/4/14	3/16/15	103	266	816	101,458	\$ 105,494	\$ 1.04	\$ 129	424	1,301	161,635
20	3/17/15	5/28/15	73	184	565	70,380	\$ 105,494	\$ 1.50	\$ 187	450	1,381	171,838
21	5/29/15	8/3/15	67	195	598	74,610	\$ 105,494	\$ 1.41	\$ 176	379	1,163	144,990
22	8/4/15	10/15/15	73	171	525	65,484	\$ 105,494	\$ 1.61	\$ 201	366	1,123	140,094
23	10/16/15	12/8/15	54	165	506	62,988	\$ 105,494	\$ 1.67	\$ 208	336	1,031	128,472
24	12/9/15	3/31/16	114	346	1,062	131,983	\$ 105,494	\$ 0.80	\$ 99	511	1,568	194,971
25	4/1/16	7/7/16	98	291	893	111,167	\$ 105,494	\$ 0.95	\$ 118	637	1,955	243,150
26	7/8/16	10/17/16	102	314	964	119,919	\$ 105,494	\$ 0.88	\$ 109	605	1,857	231,086
27	10/21/16	1/25/17	97	283	869	107,984	\$ 105,494	\$ 0.98	\$ 121	597	1,832	227,903
28	1/26/17	4/18/17	83	252	773	96,192	\$ 105,494	\$ 1.10	\$ 136	535	1,642	204,176
29	4/25/17	8/5/17	103	306	939	116,938	\$ 105,494	\$ 0.90	\$ 112	558	1,713	213,130
30	8/11/17	1/3/18	146	322	988	122,845	\$ 105,494	\$ 0.86	\$ 107	628	1,927	239,783
31	1/16/18	6/9/18	145	289	887	109,395	\$ 105,494	\$ 0.96	\$ 119	611	1,875	232,240
32	6/18/18	12/24/18	190	574	1,762	219,207	\$ 105,494	\$ 0.48	\$ 60	863	2,649	328,602
33	12/13/18	6/10/19	180	525	1,611	200,536	\$ 105,494	\$ 0.53	\$ 65	1,099	3,373	419,743
34	6/11/19	12/30/19	203	566	1,737	216,073	\$ 108,162	\$ 0.50	\$ 62	1,091	3,348	416,609
35	12/18/19	7/8/20	204	552	1,694	211,010	\$ 108,162	\$ 0.51	\$ 64	1,118	3,431	427,083
36	7/9/20	2/6/21	213	471	1,446	179,890	\$ 128,334	\$ 0.71	\$ 89	1,023	3,140	390,900
37	2/16/21	8/30/21	196	477	1,464	182,727	\$ 142,690	\$ 0.78	\$ 97	948	2,910	362,617
38	9/14/21	6/7/22	267	467	1,433	178,539	\$ 158,514	\$ 0.89	\$ 111	944	2,897	361,266
39**	6/7/22	11/2/22	149	317	973	121,148		\$ -	\$ -	784	2,406	299,687
Total			4,342	11,013	33,800	4,207,755	\$ 4,097,257	NA	NA	21,456	65,852	8,187,053
Average			103	265	814	101,299	\$107,874	\$ 1.19	\$ 147.87	507	1,557	193,502

+ Breakthrough defined as Lead Vessel effluent reaching 6 µg/L
* Initial resin delivery was included in construction contract

** Run is currently in progress

Runs 1-2 had 315 cubic feet of resin
Runs 3-11 had 350 cubic feet of resin + 180 cubic feet of anthracite
Run 12 has 434 cubic feet of resin + 180 cubic feet of anthracite
Runs 13-present had 350 cubic feet of resin + 180 cubic feet of anthracite



**V-201 Perchlorate Treatment Facility
Resin Usage Summary
Based on Time to Breakthrough**

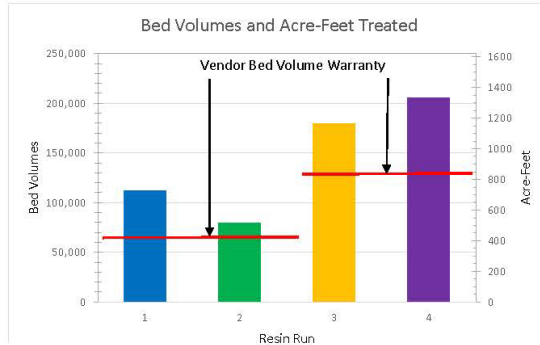
Resin Run Number	Fill Date	Breakthrough		Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lag)		
		Date	Days							MG	AF	BVs
1	11/3/2017	4/19/2018	168	297	912	112,498	\$188,355	\$1.67	\$207			
2	5/7/2018	9/17/2018	134	210	644	79,476	\$105,494	\$1.33	\$164	507	1,556	191,973
3	9/24/2018	11/4/2019	407	474	1,454	179,465	\$105,494	\$0.59	\$73	684	2,098	258,941
4	11/12/2019	4/21/2021 *	527	544	1,670	206,045	\$108,162	-	-	1,018	3,124	385,510
Total			1236	1,525	4,679	577,483	\$507,505			2,209	6,778	836,424
Average			309	381	1,170	144,371	\$126,876	\$1.20	\$147.66	736	2,259	278,808

+ Breakthrough defined as Lead Vessel effluent reaching 6 ug/L

Runs 1 & 2 had 353 cubic feet of resin (PRS-2) + 180 cubic feet of anthracite

Runs 3 - present had 353 cubic feet of resin (PRS2 Plus) + 180 cubic feet of anthracite

* The well was turned off at 1:30 pm April 26, 2021.

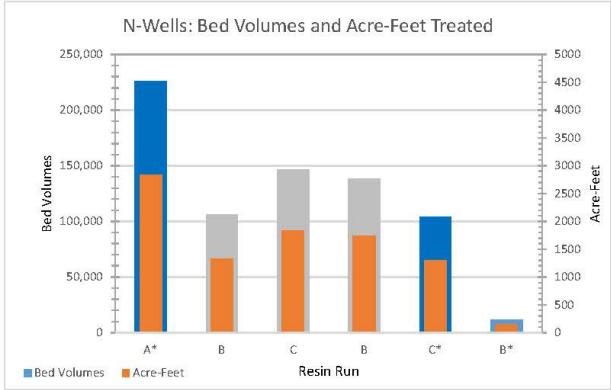


**N Wells PFAS Treatment Facility
Resin Usage Summary
Based on Time to Breakthrough**

Train	Resin Run #	Fill Date	Initial Detection Date	Resin Changeout Date	Days Running	Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF
A*	1	9/11/2020	4/27/2022		780	925	2838	225,922			
B	1	9/10/2020	5/12/2021	9/29/2021	385	434	1333	106,386			
C	1	9/11/2020	9/1/2021	2/2/2022	510	598	1836	146,455			
B	2	9/29/2021	2/16/2022	10/4/2022	371	565	1734	138,317	\$201,000	\$1	\$116
C*	2	2/2/2022	7/13/2022		271	424	1300	103,733	\$206,624	\$2	\$159
B*	3	10/4/2022	-		27	46	142	11,279	\$269,577	\$24	\$1,902
Total					2344	2,992	9,183	732,092	\$677,201		
Average					390.6667	499	1,530	122,015	\$225,734	\$9	\$726

Fill Date - The date the vessel is placed into the lead position
Initial Detection Date - Lead Vessel effluent is greater than the MRL of 2 ng/L for PFOA, PFOS, PFBS, & PFHxS
Resin Changeout - Lead Vessel effluent has reached either RL for PFOA: 10ng/L, PFOS: 40ng/L, PFBS: 500ng/L, & PFHxS: 20ng/L
Run 1 - A has 547.3 cubic feet of resin (Evoqua PRS-2 Plus) + 50 cubic feet of anthracite (in each vessel)
Runs 1, 2 - B and 1, 2 - C have 546 cubic feet of resin (Puro-lite Purofine PFA694E) + 50 cubic feet of anthracite (in each vessel)
Run 3 - B has 547.3 cubic feet of resin (Evoqua PRS-2 Plus) in vessel
* Run is currently in progress

Warranty
Evoqua Run 1 - 130,000 BV
Puro-lite Run 1 - 130,000 BV
Puro-lite Run 2 - 100,000 BV



SAFETY/EMERGENCY/RISK MANAGEMENT

A safe and healthful work environment is a critical component to the mission and values of SCV Water. Throughout the reporting month, several routine safety related training, inspections, and various other items were completed. The Safety Department continues to integrate health and safety programs for SCV Water. Some of the items completed and currently in progress are as follows:

Work in Progress

- Noise Assessment was completed in July 2022. This assessment is being reviewed and the Hearing Conservation Plan is being evaluated and revised based in part on this assessment
- Ammonia RMP revalidation documents received from consultants. Staff are reviewing and completing the recommended actions and incorporating them into RMP
- Revise and update Safety Manual
- Revise New Hire Safety Orientation program; created online form for new hires to assess safety training and equipment needs

Inspections

- Monthly safety inspections of all remote locations and facilities were conducted in October
- ESFP had CUPA/CalARP inspection in October
- Staff's fall protection equipment (harness, lanyards, etc.) were inspected in October and replaced if found deficient.

Incident Data

- The agency did not have any recordable incidents for the month of October

Safety Training

- Tailgate meetings took place at GT, Pine, RV and Rockefeller in October 2022
- First Aid/CPR training took place in October 2022
- Great Shake Out Earthquake Drill took place in October 2022
- Emergency Action Plan training with staff took place in October 2022
- New Hire Safety and Emergency Training took place in October 2022
- Fall Protection and Tank Rescue training took place at Pine in October 2022

Safety Compliance

- Fall protection equipment recertifications (Ongoing)
- Respirator Medical Evaluations and Fit Testing (Annual and New Hire)

Safety Awards / Grants

- ACWA JPIA Risk Control Grant was awarded \$10,000 to the safety department to purchase emergency mobile radio communication equipment
 - o Equipment received, provided ACWA-JPIA with an update on the grant award

Safety Committee

- The next Safety Committee meeting will be held on November 21, 2022

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BOARD MEMORANDUM

DATE: November 21, 2022
TO: Board of Directors
FROM: Steve Cole *SC*
Assistant General Manager
SUBJECT: Water Resources and Outreach Section Report

Key Accomplishments

Water Resources

- Staff participation continues in several Los Angeles County Water Planning Workshops to provide input to the County about concepts for better coordination (e.g., streamlined permitting and data sharing) and regional targets and facilitating a regional approach to water reliability and resiliency.
- Staff is participating in the County's Safe Clean Water Program (Measure W) Monitoring and Metrics Study. This study is designed to develop program metrics and monitoring criteria through stakeholder involvement, technical research, and modeling. Staff has attended several meetings and the effort is anticipated to continue with 6 or more meetings through July 2023.
- Staff participated in the August 25, 2022, Bouquet Canyon Restoration Project Workgroup meeting. Los Angeles County Public Works (LACPW) reported that it met with Wildlife Conservation Board (WCB) staff on August 3, 2022 and received guidance on how to complete grant application. A public outreach meeting to learn more about the project has been scheduled for Wednesday December 7, 2022 at 6:00 PM at the Grace Baptist Church (22833 Copper Hill Dr, Santa Clarita, CA 91350).
- Staff completed and submitted the quarterly recycled water report under Monitoring and Reporting Program WQ-2016-0068-DDW, CI –10081.
- On November 9, 2022, staff received a completed recharge feasibility report from GSI Water Solutions for the Castaic School Site. The results of this study indicate that a 5,000 AFY managed aquifer recharge project at the Castaic School Site appears to be feasible.
- Staff completed the 2023 Department of Water Resources (DWR) initial water order schedule for imported supplies. Schedules include scenarios for SWP Table A allocations of 10%, 30%, 50%, 60% and 100%. Also included were SWP Human Health and Safety calculations for the 0% Table A allocation scenario. This information was submitted to DWR October 1, 2022.
- On October 18, 2022, the Board of Directors approved the Water Supply Assessment for the Shadowbox Studios Development project.

Sustainability & Conservation

- Sustainability/Conservation staff coordinated and facilitated the monthly Sustainable Water Action Taskforce meeting.
- Staff, in support of the Communications Team's new "Water Matters" webinar series, provided an in-depth overview of the Agency's Lawn Replacement Program.
- Staff participated in the California Water Efficiency Partnership's Research and Evaluation Committee meeting. Currently, staff serves as the Chair for the committee.
- Staff collaborated with and advised the US EPA on its Energy Star Portfolio Manager Water Score Tool for Multifamily Apartments.
- Staff, with consultant support, updated workflow processes and procedures in the Conservation Program Customer Portal. The updates are intended to improve user experience and provide additional tools to both customers and staff when processing rebate and incentive requests.
- Staff met with City of Santa Clarita staff to discuss opportunities for collaboration specific to the Model Water Efficiency Landscape Ordinance (MWELO).
- Staff led the Agency's quarterly Green Team meeting.
- Staff coordinated and conducted the initial site visit with the Agency's Photovoltaic Operations/Preventative Maintenance contractor to identify performance monitoring hardware needs.
- Staff, with support from Engineering, submitted the Notice of Award (NOA) to the selected firm for construction of the SCV Water Board of Directors approved Bridgeport Pocket Park.

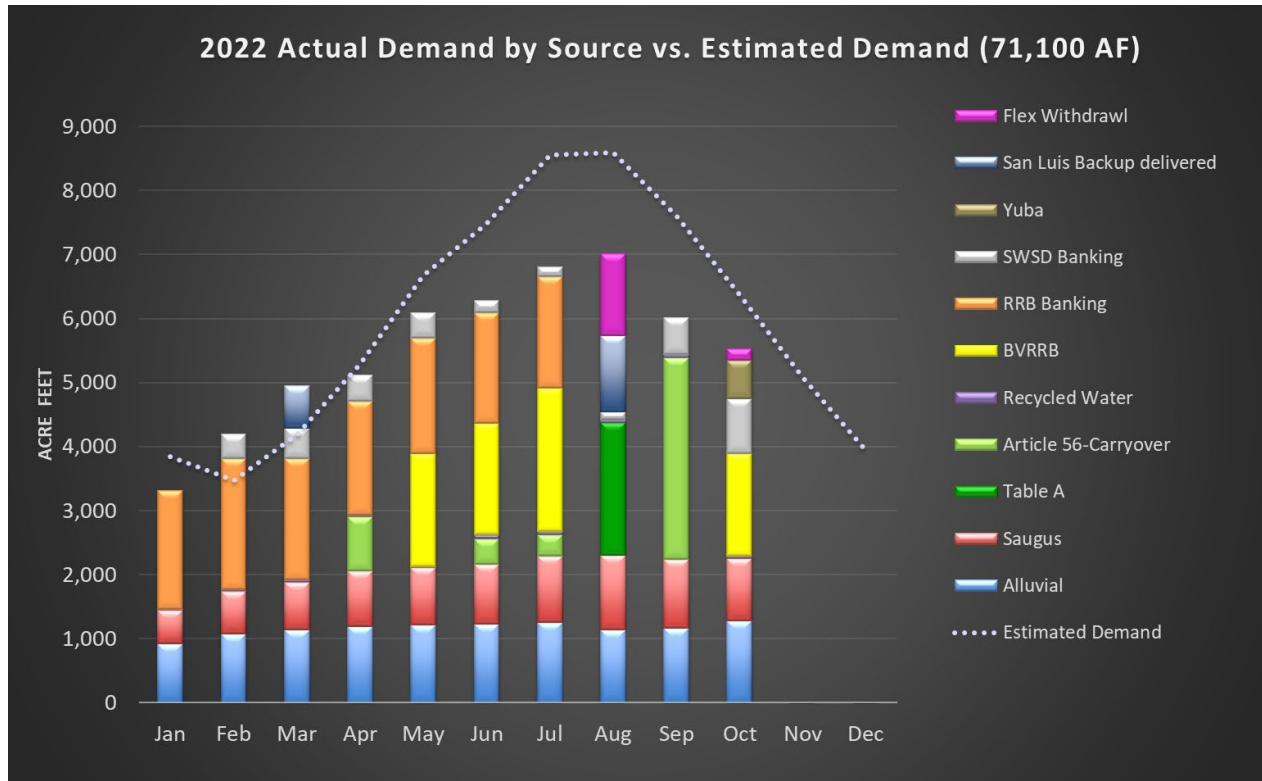
Outreach, Legislation and Grants

- Staff facilitated the Valley Center Well ribbon cutting, including streaming it on Facebook Live.
- Staff participated in the Touch-A-Truck event, with an information booth and the portable water bottle refill station.
- The new website development site has been released to all employees and Directors for an internal review.
- Marketing for the Lawn Replacement Program webinar on November 16, 2022, generated more than 150 registrations.
- Prepped annual bill insert with 2023 Agency Calendar for December 2022 distribution.
- Distributed second Non-Functional Turf eblast to all CII customers on November 14, 2022.

WATER RESOURCES

Water Demand and Supply

As drought conditions continue statewide, SCV Water has been utilizing all water sources available to meet demands each month. A summary of monthly 2022 water deliveries are shown below:



Note: The graph above shows monthly water supply use vs. estimated demands.

2022 Operation Details

- The initial 2022 State Water Project allocation was set at meeting minimum Human Health and Safety requirements for contractors, calculated at 55 gallons per person per day. On January 20, 2022, the allocation was increased to 15%. On March 18, 2022, DWR reduced the allocation to 5% with a potential for further reductions if statewide hydrological conditions do not improve.
- 2022 demands, without mandated conservation, are estimated at 71,100 AF. Recovery from Rosedale and Semitropic banking programs will continue throughout 2022.
- Staff requested as much Yuba accord water as possible for 2022. Initial estimates for SCV Water totaled 1,915 AF which includes 725 AF of Component 1 water (C1), 363 AF of Component 2 water (C2), 73 AF of Component 3 water (C3), and 754 of Component 4 Water (C4). The latest update on the Yuba Accord transfer, based on the final Bulletin 120 update, allocates 972 AF (165 AF of C1 and 807 AF of C4) to SCV Water in 2022. This water is subject to carriage losses which are estimated to range between 20-30% in 2022.

2023 Operation Details

- Outlook for continued La Nina conditions is 76% from December 2022 through February 2023..
- Announcement of the Initial 2023 SWP Table A Allocation is expected in December 2022.

Groundwater Sustainability Plan Implementation – The next regularly scheduled GSA Board Meeting is January 2, 2023. Updates will be provided on groundwater flowmodel calibration improvements to date and progress in refining certain GDE Trigger levels.

Significant Upcoming Items

- At the December 8, 2021 Water Resources and Watershed Committee meeting, staff presented two transfer/exchange programs available to SCV Water in partnership with Irvine Ranch Water District. Staff was directed to negotiate terms for both a Short-term Drought Relief transfer program and a Long-term unbalanced exchange program. The Short-term agreement was approved by the Board at its May 17, 2022 meeting and executed thereafter. Staff is negotiating terms for the Long-Term agreement.
- Staff continues to work with Woodard and Curran to refine the Online New Drop database. Reporting features, QA/QC, and dashboards will be improved as the tool is used by Water Resources and Customer Service staff. Customized reports continue to be developed to assist staff in completing quarterly reports to the Regional Board for the Agency's recycled water permit. Staff is also continuing to work with the Sanitation District to determine average wastewater flows from new developments as part of an ongoing process to perfect New Drop flow estimates. Additionally, improvements continue to be made to the online database with the help of Customer Care Department feedback resulting in recent performance bugs being resolved. A QA/QC process is being conducted on the New Drop database to ensure that every drop is captured in the quarterly reports. This task will be completed before the end of FY 2022/23. Staff also plans to integrate the New Drop database into the Customer Service database once all customer accounts have been moved into a single accounting system to improve efficiencies and reduce data input errors. Five additional members of the Customer Service team will be cross trained in the upcoming quarter to assist with data entry and quality assurance. Lastly, a quarterly report for our existing recycled water permit will be submitted in December 2022.
- The Upper Santa Clara River Integrated Regional Water Management Group (USCR IRWM) and Stakeholders continue preparing for the Round 2 grant solicitation under the Proposition 1 IRWM Grant opportunity. The USCR IRWM, working with Greater LA and Watersheds Coalition of Ventura County reached an agreement establishing funding allocations for each region, which provides funding certainty for each region and simplifies the grant application process for all. Under the agreement, the USCR IRWM region is guaranteed \$9.575M for implementation projects (including \$1M in funding deferred from Round 1). On September 29, 2022, the group selected projects for inclusion into the Round 2 grant application, including two SCV Water projects as follow: Sand Canyon Sewer Line Relocation Project (\$1.86M) and the T&U Wells PFAS Treatment and Disinfection Facility (\$1.5M).
- Staff anticipates a request from the Los Angeles County for a Water Supply Verification for the Tesoro Development.
- Staff has completed the transition SCV Water's Excel based MBK Water Supply Reliability Model to the GoldSim platform. This initial version is currently being used to run some test case scenarios to evaluate original assumptions made and make changes accordingly. Changes will include

adjustment to some assumptions as well as updates to the model logic. Staff is also working on documentation of the model logic and underlying assumptions.

- As part of GSP implementation, two adjacent groundwater recharge sites have been selected on the east end of the Santa Clara River Basin for inclusion in the recharge feasibility study being conducted with the help of GSI technical consultants. The geophysical portion of the fieldwork was completed in mid-January 2022 and a summary report was received on March 30, 2022. A delineation and biological assessment to determine permitting requirements was completed the week of June 1, 2022 and a draft report was received on August 11, 2022. Staff met with CDFW personnel on November 18, 2022 to discuss the findings of the delineation report and next steps. Woodard and Curran is currently working on the CDFW notification package which will be submitted in December 2022. After a minimum 60 day review period of the notification application, the infiltration and borehole testing can be completed at the Pinetree location.
- Staff is engaged in a data management effort to identify opportunities for streamlining certain data collection and post-processing efforts. This project is primarily focused on all data flowing to the Water Resources team. Data collection efforts are underway to gain an understanding of the extent of information collected by the various departments, the reports that each department generates, and existing methods/tools used for data organization within the Agency. Staff has interviewed teams in various departments including Water Quality, Production, Operations, Inspection and Water Treatment. Additional interviews and follow up meetings with the remaining departments will take place in the upcoming months and a visual representation of the data flow within the agency is currently being developed by staff.
- Staff is collaborating with Provost and Pritchard and Thomas Harder & Company to analyze alternative land uses for the Devil's Den property to maximize the property's value to the Agency including leases for solar generation and long-term agricultural leases.
- Staff is working with Luhdorff and Scalmanini to compile information for the 2021 SCV Water Report with intention to begin the transition of workload for the report preparation from consultants to SCV Water staff this year.
- The Sites Reservoir Authority received a response to its water rights application from the State Water Resources Control Board. The Board requested additional information regarding water availability should future Delta Water Quality Control Plans being considered by the Board were enacted.

LEGISLATIVE/GOVERNMENT AFFAIRS

The 2022 adopted legislative platform has been circulated for review and edits, in anticipation of Public Outreach and Legislation Committee consideration in December 2022 and Board consideration in January 2023.

Upcoming Sponsorships and Event Participation

Community Events

- SCV Newhall Library Family Literacy Festival – December 3, 2022

OUTREACH – Social/Digital Media & Education

Staff continues to share water news, conservation tips, featured plants and job openings on our social media and e-news channels.

Outlet	Description	Notable Activity	Audience
Facebook	Social media	Across all three platforms in October:	1,100
Instagram		Total engagement: 2,031	1,581
Twitter		Total reach: 15,230	1,262
Website	yourSCVwater.com	Total users in July 2022	14,538
	Top visited pages:	Customer Care; conservation/rebates; drought	
Water Currents	Customer e-newsletter	Open rate for October– 59%–; (Average industry open rate: 21.64%)	16,661

Public Education - 2022

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022	2021
Education (virtual)**														
Students	647	433	740	476	606	368	16	31	337	914			4,568	7,090
Teachers	24	16	27	20	23	14	3	2	13	82			211	265
Garden Classes (virtual)	85	27	84	84	24	42	42	49	26	40			474	443

* Data not yet available

Significant Ongoing or Upcoming Items

- The EmpAct Committee is working on the holiday party for December 15, 2022.
- Staff is developing the collateral material and in December 2022 will start marketing the first Water Academy, planned for March/April 2023.
- Staff is working with a consultant on the development of a brand and style guide, to capture in one place that information that will help us present a consistent, professional face through our brand, logo, writing style, templates and more.
- Work continues on the Inclusive Engagement initiative, with a draft engagement guide for staff and consultants, and training planned for January 2023.
- The new website is in internal review, with a launch planned for December 19, 2022. Additionally, website editor training is scheduled for December 6, 2022.

- Staff is working on a refreshed offering of gardening classes and landscape workshop topics for 2023, with the goal to have one in-person class each quarter. Attendance for 2022 so far has surpassed attendance for all of 2021.
- Staff is developing Water Matters, a quarterly speaker series covering a variety of topics. Our first topic is an overview of our Lawn Replacement Program.
- As California’s ongoing drought and Governor Newsom’s Executive Order N-7-22 have rendered the development of Rosedale Phase 2 Wells Project infeasible at this time. Staff is investigating the possibility of moving BOR WaterSmart DRP Program grant funding (\$1.46M) to an alternate Agency project which develops dry year water supply recovery (the same benefit as the grant funded project).
- Staff, with consultant support, is preparing an application for funding under the California Department of Water Resources’ 2022 Urban Community Drought Relief Program. Funding will be requested to support two projects: S Wells PFAS Treatment and Disinfection Project (\$4.2M) and Saugus Wells 3 & 4 Well Equipping and Site Improvement Project (\$2.4M).
- Staff, with consultant support, is preparing a grant application on behalf of the SCV-GSA for funding under DWR’s Prop 68 Round 2 Sustainable Groundwater Management Grant. Projects covered under this grant request may include filling data gaps which may lead to revisions, updates or modifications to future versions of the GSP, filling data gaps regarding private wells, as well as a well siting study and installation of monitoring wells in the Saugus Aquifer. The requested grant funding is currently estimated approximately \$5 million.

SUSTAINABILITY & WATER CONSERVATION

Status of SCV Water Drought Response

This section includes a condensed version of the monthly drought updates presented to the Water Resources and Watershed Committee at its November 9, 2022 meeting and includes an overview of current regulatory status, State Water Resource Control Board monthly conservation reports, SCV Water monthly conservation performance relative to 2020’s consumption and the Governor’s 15% of 2020 voluntary conservation request, and monthly and cumulative conservation trends compared to the same metrics.

Regulatory Overview (No Updates for October 2022)

Entity/Agency	Regulatory Status	Notes
Governor Newsom	<ul style="list-style-type: none"> • Voluntary 15% v. 2020 Call (July 8, 2021) • Statewide Drought Emergency Declaration (October 19, 2021) • EO N-7-22 directs the SWRCB to require Stage/Level 2 Water Shortage Response implementation and for the Water Board consider defining and prohibiting the watering of non-functional turf. (March 28, 2022) 	<ul style="list-style-type: none"> • April 1, 2021 (2 Counties) • May 10, 2021 (Extended to 41 Counties) • July 8, 2021 (Extended to 50 Counties) • October 19, 2021 (Extended to Statewide)

State Water Resources Control Board	<ul style="list-style-type: none"> • Monthly Conservation Performance Reporting (July 2021) • Adopted Emergency Regulations (January 4, 2022) • Adopted Emergency Regulations which require implementation of Stage 2 water shortage response measures and bans the irrigation of non-functional turf with potable water (May 24, 2022). 	<ul style="list-style-type: none"> • Emergency regulations include water waste restrictions and provisions specific to HOA CCR implementation. • SCV Water preparing Non-Functional Turf engagement and education initiative to promote “Turn it off, Cap it, or Convert it!”
SCV Water	<ul style="list-style-type: none"> • Stage 2 – WSCP (4/26/2022) • Stage 2 – Water Conservation and Water Supply Shortage Ordinance (4/26/2022) • Stage 1 – WSCP (11/16/2021) • Stage 1 – Water Conservation and Water Supply Shortage Ordinance (Ordinance)(11/16/2021) 	<ul style="list-style-type: none"> • WSCP includes strategies which prioritize education and incentive to achieve up to 20% conservation. • Stage 2 of Ordinance includes water waste restrictions. • Stage 2 of Ordinance also included watering restrictions to 3 days per week, two 5-minute cycles, and morning and evening watering.

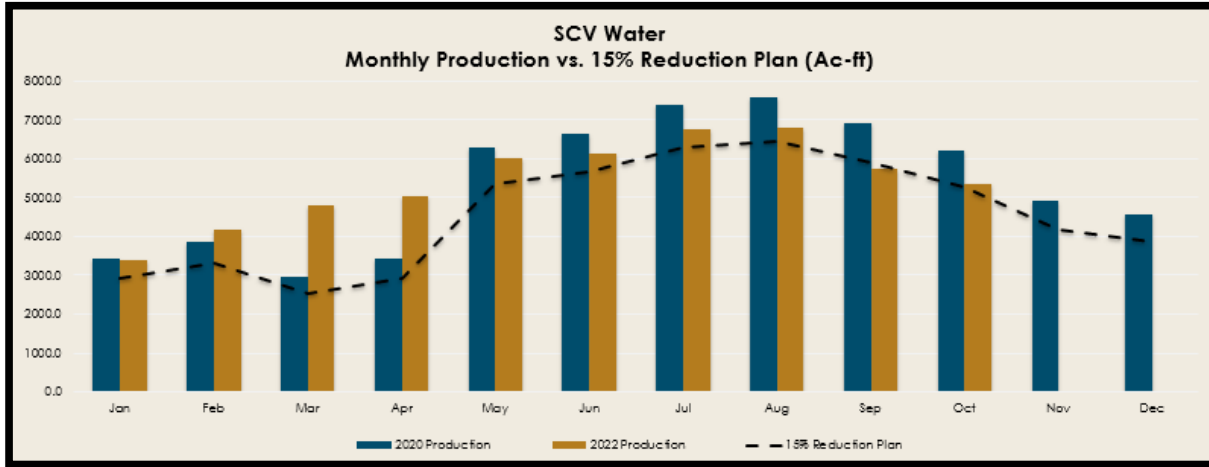
State Water Resources Control Board (Monthly Conservation Reporting)

Month	Year	Statewide	South Coast	SCV Water
July	2021	-1.8%	-0.2%	+5.6%
August	2021	-4.9%	-3.1%	+3.1%
September	2021	-3.9%	-4.2%	+1.1%
October	2021	-13.2%	-12.2%	-11.3%
November	2021	-7.1%	+0.7%	+3.1%
December	2021	-15.7%	-18.4%	-29.0%
January	2022	+2.6%	+1.7%	-1.1%
February	2022	-0.5%	-0.2%	+7.8%
March	2022	+18.9%	+26.9%	+61.8%
April	2022	+17.6%	+25.6%	+47.4%
May	2022	-3.1%	-2.2%	-4.2%
June	2022	-7.7%	-5.9%	-7.9%
July	2022	-10.4%	-8.6%	-8.7%
August	2022	-10.5%	-9.7%	-10.1%
September	2022	-10.9%	-11.9%	-17.2%
October	2022			-14.1%
Cumulative Savings		- 4.6%%	- 2.8%	+ 1.8%

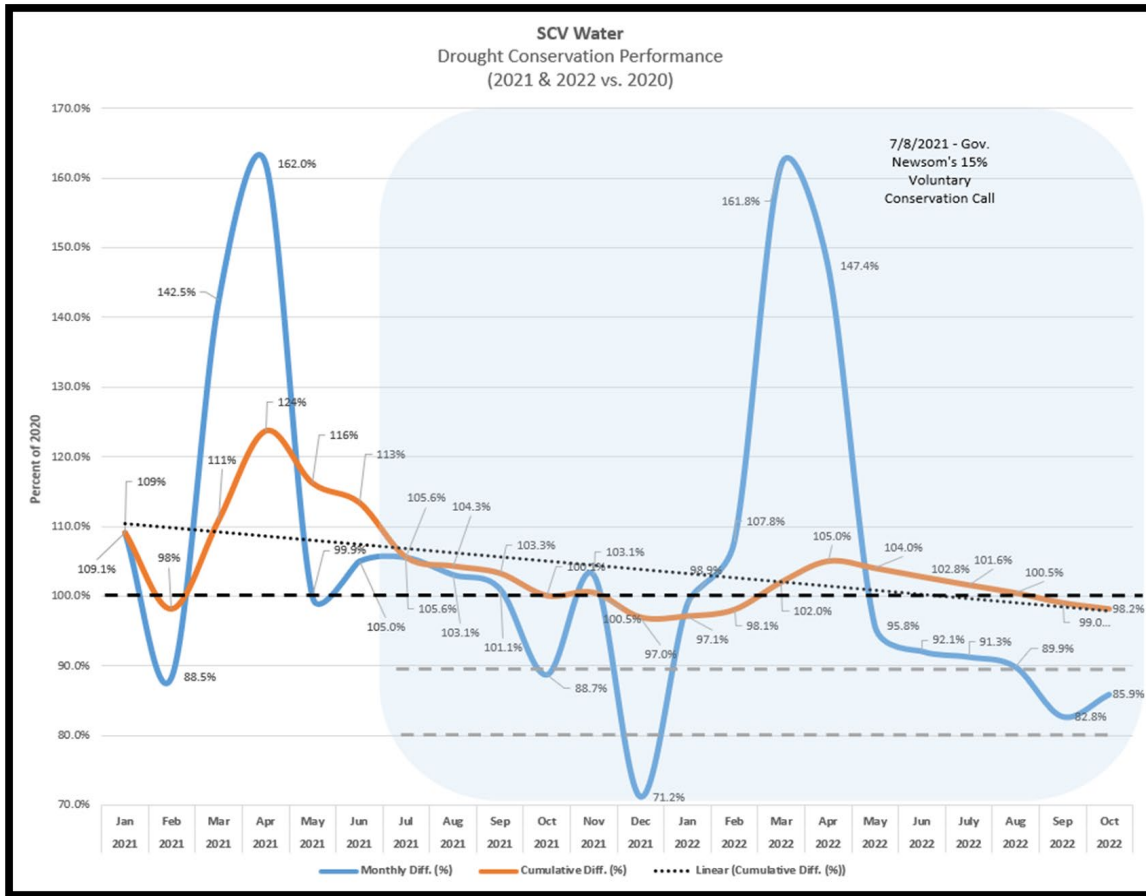
Note: The State Water Resources Control Board conservation reporting data has a one-month lag. This table includes most recent data as reported on the Board’s website.

SCV Water – Monthly Conservation Performance (Current Production v. 2020 and 15% of 2020 Target in Acre Feet)

SCV Water - Drought Performance v. 2020 (2022)



SCV Water – Monthly and Cumulative Conservation Performance Trends (In Percent)

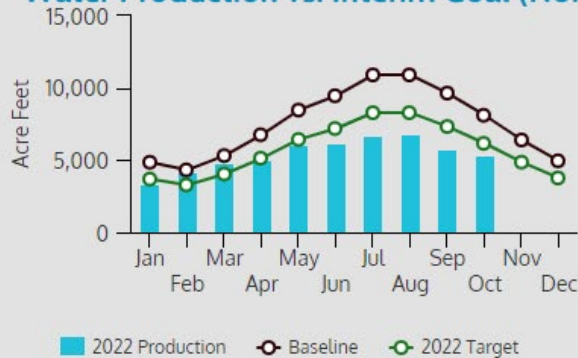




Water Conservation

Water Resources Monthly Section Report - October 2022

Water Production vs. Interim Goal (Non-Drought)



Key Data Points (AF)

Monthly Variance: (822)

YTD Variance: (5,608)

Well 201 Adj.: 0

Economic Activity Adj.: 249

Conservation Program Participation (Current Month/Fiscal Year)



	Check-Ups	Workshops	Rebates	Engagement	Other
Residential	0/108*	0/19*	60/190	81/8,358	0/2



	Check-Ups	Retrofits	Rebates	Engagement
Commercial	0/1	0/80	0/0	12/65



	Check-Ups	Rebates	Engagement	Other
Landscape	2/7	3/4	0/53	0/2

*Data not currently available.

Significant Upcoming Items

- **Conservation** - Staff to finalize design of the new landscape customer care guide and landscaper guide in support of the Lawn Replacement Program.
- **Conservation & Engagement** - Online customer surveys are expected to launch in December/January in support of the USC/SCV Water Conservation Communication's Study.
- **Special Projects** - Following SCV Water Board of Director's approval of construction of the Bridgeport Pocket Park, staff will conduct a kick-off meeting for implementation.
- **Special Projects** - Staff, in consultant support, to conclude design of the Conservatory Garden and Education Experience facilities.
- **Recycled Water** - Staff to solicit Request for Proposals for Phase 2B recycled water customer conversion projects.



M65

Engineering and Operations Committee
Planning Calendar
FY 2022/23

ITEM NO.
10.5

Item	July 7 Comm	July 19 Board	Aug 2 Board	Aug 4 Comm	Aug 16 Board	Sept 1 Comm	Sept 6 Board	Sept 20 Board	Oct 4 Board	Oct 6 Comm	Oct 18 Board	Nov 1 Board	Nov 3 Comm	Nov 15 Board	Dec 6 Board	Dec 8 Comm	Dec 20 Board	Jan 3 Board	Jan 5 Comm	Jan 17 Board	Feb 2 Comm	Feb 7 Board	Feb 21 Board	March 2 Comm	March 7 Board	March 21 Board	April 4 Board	April 6 Comm	April 18 Board	May 2 Board	May 4 Comm	May 16 Board	Jun 1 Comm	June 6 Board	June 20 Board	July 4 Board				
1	Monthly Committee Planning Calendar																																							
2	CIP Construction Status Report																																							
3	Monthly Operations and Production Report																																							
4	Third Party Funded Agreements Quarterly Report																																							
5	Quarterly Safety Program Presentation																																							
6	Real Property Activity Report																																							
7	Annual Safety Program Update (FY 21-22)																																							
8	Chapter 8 Agreement Properties																																							
9	Review Proposed FY 2023/24 Major Capital Projects																																							
10	Recommend Approval of (1) a Resolution for Construction Contract with Pacific Hydrotech Corporation and (2) a Purchase Order to Hazen and Sawyer for Engineering Services During Construction and (3) a Purchase Order to MWH Constructors for Construction Management and Inspection Services for the Santa Clara and Honey Wells PFAS Groundwater Treatment Project		C																																					
11	Recommend Approval of Authorizing SCV Water to Execute a Outclaim Deed – Partial Release of Easement to WestMart Real Estate Business Trust		C																																					
12	Recommend Authorization for the General Manager to Execute a Purchase Order Amendment to Kennedy Jenks for Additional Engineering Services During Construction and a Purchase Order Amendment to MNS Engineers for Additional Construction Management, Permit and Inspection Services for the Valley Center Well PFAS Groundwater Treatment Project		C																																					
13	Recommend Approval to Authorize General Manager to Enter into Agreement with Terra Verde Energy for Long-Term Operation/Maintenance of the Agency's Photovoltaic Assets		C																																					
14	Central Park Lease Informal Presentation		C																																					
15	Recommend Approval of a Resolution Authorizing a Purchase Order to Kennedy/Jenks Consultants for Inspection Planning Services for the Cascatic Conduit Pipeline Reaches 3 & 4 Project		C																																					
16	Recommend Approval of a Resolution Authorizing a Purchase Order to Hazen & Sawyer for Planning Services for the Master Plan Project		C																																					
17	Recommend Approval of a Resolution Adopting Initial Study/Mitigated Negative Declaration Under the California Environmental Quality Act and a Resolution Authorizing a Purchase Order to Kennedy/Jenks Consultants for Final Design Services for the Well 205 Groundwater Treatment Project		C																																					
18	Surplus Land Act Informal Presentation		C																																					
19	Recommend Approval of a Purchase Order to Civittec, Inc. for Change Order No. 1 for Final Design Services for New Deane Zone Tank at Sand Canyon Plaza – Design Prestressed Concrete Tank Instead of Welded Steel Tank			C																																				
20	Wireless Communications Rental Program Informal Presentation																																							
21	Recommend Authorizing the General Manager to Execute a Contract with TriPointe Homes Holdings, Inc. for SCV Water's Fair Share Costs for the Construction of a 2.08 MG Prestressed Concrete Tank for the Deane Zone, including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction																																							
22	Recommend Approval of Technical Revision to the Board of Directors Policies and Procedures Regarding General Manager Authority to Transfer Easements										C																													
23	Recommend Approval of a Contract to Conduct a Pilot-Scale Evaluation of Four Alternative Adsorbents for PFAS Removal from SCVWA Groundwater											C																												
24	Recommend Approval of a Resolution for a Construction Contract with Paso Robles Tank for the Newhall Tanks 1 and 1 A – Tank Upgrades Project																																							

**Engineering and Operations Committee
Planning Calendar
FY 2022/23**

Item	July 7 Comm	July 19 Board	Aug 2 Board	Aug 4 Comm	Aug 16 Board	Sept 1 Comm	Sept 6 Board	Sept 20 Board	Oct 4 Board	Oct 6 Comm	Oct 18 Board	Nov 1 Board	Nov 3 Comm	Nov 15 Board	Dec 6 Board	Dec 8 Comm	Dec 20 Board	Jan 3 Board	Jan 5 Comm	Jan 17 Board	Feb 2 Comm	Feb 7 Board	Feb 21 Board	March 2 Comm	March 7 Board	March 21 Board	April 4 Board	April 6 Comm	April 18 Board	May 2 Board	May 4 Comm	May 16 Board	Jun 1 Comm	June 6 Board	June 20 Board	July 4 Board										
25	Recommend Approval to Authorize the General Manager to Execute a Contract with GS Sand Canyon for Rent, LLC for SCV Water's Fair Share Cost to Construct the Sand Canyon Plaza Pump Station, Including Construction Quality Assurance and Control, Testing, Construction Inspections, and Engineering Services During Construction.												C																																	
26	Recommend Adopting a Resolution Authorizing the General Manager to Apply for Grant Funding Under the 2022 Urban Community Drought Relief Program and Execute a Grant Agreement with the Department of Water Resources for the Saugus Wells 3 & 4 (Replacement Wells) Well Equipment and Site Improvement Project and S Wells PFAS and Disinfection Facilities															P																														
27	Recommend Approval to Authorize the General Manager to Execute a Contract with Tri-Pointe Homes (E-SD), Inc. for SCV Water's Fair Share Cost to Construct the Skyline Ranch Deane Pump Station, Including Construction Quality Assurance and Control, Testing, Construction Inspections, and Engineering Services During Construction.															P																														
28	Recommend Approval of a Resolution Authorizing a Purchase Order to Lee & Ro Inc. for Planning Services for the Catala Pump Station and Pipelines Project															P																														
29	Recommend Approval of a Resolution Authorizing a Purchase Order to Hazen and Sawyer for Planning Services for the Saugus Wells (N11, N12, N13) Groundwater Treatment Improvements Project															P																														
30	Adoption of Local Hazard Mitigation Plan															P																														
31	Recommend Approval of Resolution Awarding Construction Contract and Purchase Orders for Construction Management and Inspection Services and Engineering Services During Construction for the Well 201 Groundwater Treatment Project																		P																											
32	Recommend Approval Awarding Purchase Orders for a New Pump Motor and Variable Frequency Drive for Upgrades at Well NB																		P																											
33	SCVWA Filter Media Replacement Project																		P																											
34	Recommend Approval of a Resolution Authorizing a Purchase Order for Planning Services for the Sand Canyon Reservoir Expansion																		P																											
35	Woodside																		P																											
36	Recommend Approval of Resolution Authorizing SCV Water to Execute Water Service Agreements with the Los Angeles Residential Community and Lily of the Valley Mobile Village																		P																											
37	Recommend Authorization for the General Manager to Execute a Purchase Order Amendment for Additional Design Services for Saugus Wells 3 & 4 Project																		P																											
38	Recommend Approval of Resolution Adopting an Amendment to the EIR and Awarding a Purchase Order for Final Design Services for Backcountry Pump Station and Awarding a Purchase Order for Final Design Services for Backcountry Reservoir																		P																											
39	Recommend Adopting a Resolution Authorizing the General Manager to Execute a Reimbursable Agreement with the City of Santa Clarita for the Sierra Highway Bridge Expansion Water Pipelines Protection Project																		P																											
40	Recommend Approval of a Resolution Awarding a Contract for the Installation of Approximately 1,200 Meters as Part of the AMI Meter Replacement Grant Program																		P																											

**Engineering and Operations Committee
Planning Calendar
FY 2022/23**

Item	July 7 Comm	July 19 Board	Aug 2 Board	Aug 4 Comm	Aug 16 Board	Sept 1 Comm	Sept 6 Board	Sept 20 Board	Oct 4 Board	Oct 6 Comm	Oct 18 Board	Nov 1 Board	Nov 3 Comm	Nov 15 Board	Nov 6 Board	Dec 8 Comm	Dec 20 Board	Jan 3 Board	Jan 5 Comm	Jan 17 Board	Feb 2 Comm	Feb 7 Board	Feb 21 Board	March 2 Comm	March 7 Board	March 21 Board	April 4 Board	April 6 Comm	April 18 Board	May 2 Board	May 4 Comm	May 16 Board	Jun 1 Comm	June 6 Board	June 20 Board	July 4 Board														
41	Recommend Approval of Resolution Awarding Construction Contract and Purchase Order for Construction Management and Inspection Services for Dickason Drive 14" PVC Replacement																																																	
42	Recommend Approval of Resolution Awarding Construction Contract for Pipeline to Los Angeles Residential Community																																																	
43	Recommend Approval of Resolution to Adopt the Mitigated Negative Declaration and MMRP and award final engineering contract for the S Wells PFAS Treatment and Disinfection Project																																																	
44	Recommend Approval of Resolution Awarding Construction Contract and Purchase Orders for Construction Management and Inspection Services and Engineering Services During Construction for RYWTP EWT Testing Services During Construction for RYWTP LUST Replacement Project																																																	
45	Recommend Approval of Resolution Awarding Construction Contract and Purchase Orders for Construction Management and Inspection Services and Engineering Services During Construction for Valencia Market Place Pipeline Improvements																																																	
46	Recommend Approval of Resolution Awarding a Purchase Order for Final Design Services for Honey Tank Pipeline Improvements																																																	
47	Recommend Approval of Design of Pipeline in Sierra Highway from Dockweiler to Newhall Avenue																																																	
48	Approve a Resolution Authorizing the General Manager to Apply for Grant Funding under the Bureau of Reclamation's WaterSMART Drought Response Program for the S Wells PFAS and Disinfection Facilities.																																																	
49	Recommend Approval to Fund Contractor Change Orders in Excess of Approved 10% Contingency, for the Phase 2B Recycled Water Tanks																																																	
50	Recommend Approval of Resolution Awarding Construction Contract and Purchase Orders for Construction Management and Inspection Services and Engineering Services During Construction for Recycled Water Fill Station																																																	
51	Recommend Approval of Resolution Awarding Construction Contract and Purchase Orders for Construction Management and Inspection Services and Engineering Services During Construction for Phase 2C South End Recycled Water Main Extension																																																	
52	Recommend Approval of a Resolution Awarding a Materials Purchase Contract for the Well 205 Groundwater Treatment Project																																																	
53	Recommend Approval of Construction of New Sand Canyon Plaza 1.5 MG Tank (Deane Zone) and Cost Sharing Agreement with Developer																																																	
54	Recommend Authorizing the General Manager to Apply for Grant Funding Under the Federal Bureau of Reclamation FY2023 WaterSmart Water Energy Efficiency Grant Program (WEEG) for the Phase 2 Automated Metering Infrastructure Project																																																	

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**Finance and Administration Committee
Planning Calendar
FY 2022/23**

	Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 21 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	May 2 Board	May 15 Comm (Q3)	June 6 Board	June 19 Comm
1	Recommend Approval of Resolution Authorizing July 2022 Water Supply Contract Payment (consent)	C																												
2	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2022/23 and Requesting Levy of Tax by Los Angeles County and Ventura County (consent)	C																												
3	Recommend Approval of Revised Agency Classification Plan and Position Control	C																												
4	Recommend Approval of Revised Capitalization Policy for Fixed Assets	C																												
5	Recommend Receiving and Filing of April 2022 Monthly Financial Report (consent)	C																												
6	Recommend Approval of a Resolution Authorizing FY 2022/23 Water Supply Contract Payments (consent)		C	C																										
7	Recommend Approval of a Contract Amendment with Robert D. Niehaus, Inc. for Ratepayer Advocate Services		C	C																										
8	Recommend Approval of a Contract with Chandler Asset Management, Inc. for As-Needed Investment Advisory Services		C	C																										
9	Recommend Receiving and Filing of May 2022 Monthly Financial Report (consent)		C	C																										

**Finance and Administration Committee
Planning Calendar
FY 2022/23**

Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 21 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	May 2 Board	May 15 Comm (Q3)	June 6 Board	June 19 Comm
10 Recommend Approval of a Revised Customer Service Policy				C	C																								
11 Recommend Approval of a Revised Debt Management Policy				C	C																								
12 Recommend Approval to Complete Letter of Interest Form for the EPA's WIFIA Program				C	C																								
13 Recommend Approval of a Resolution Adjusting Employer's Contributions for CalPERS Medical Insurance				C	C																								
14 Technology Update				C																									
15 Fleet and Warehouse Update				C																									
16 Recommend Receiving and Filing of June 2022 Monthly and FY 2021/22 Fourth Quarter Financial Report				C	C																								
17 Recommend Approval of a Resolution Adopting a Revised Investment Policy - (Annually adopted via reso) (consent)						C		C																					
18 Recommend Approval of a Revised Classification Plan, Position Control and Job Descriptions						C		C																					
19 Recommend Approval of a Revised Employee Manual Policy No. 13 - Holidays						C		C																					
20 Flexible Workplace Program Policy - Status Update						C																							
21 Recommend Receiving and Filing of July 2022 Monthly Financial Report (consent)						C		C																					
22 Review Strategic Plan Strategy Updates - All Depts							C																						
23 Approve a Revised COVID-19 Supplemental Paid Sick and Emergency Administrative Leave Policy to Comply with SB 152								C																					

**Finance and Administration Committee
Planning Calendar
FY 2022/23**

Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 21 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	May 2 Board	May 15 Comm (Q3)	June 6 Board	June 19 Comm
24	Recommend Approval of a Revised Employee Manual Policy No. 18 - Other Benefits								C	C	C																		
25	Recommend Approval of Contract Renewal of Enterprise GIS Software License Agreement with ESRI								C	C	C																		
26	Discuss Pay-Go, Debt Projections and Future Rate Impact Scenarios								C	C	C						P												
27	Recommend Receiving and Filing of August 2022 Monthly Financial Report (consent)								C	C	C																		
28	Recommend Approval of a Revised Employee Policy No. 40 - Flexible Workplace Program Policy											C	P																
29	Recommend Approval of a Revised Customer Service Policy											C	P																
30	Recommend Approval of a Contract Renewal with Systems & Software, Inc. for enQuesta Customer Service System Maintenance and Support											C	P																
31	Recommend Approval of Employee Manual No. 42 - Internship Program											C	P																
32	Fleet and Warehouse Update											C																	
33	Recommend Receiving and Filing of September 2022 Monthly and FY 2022/23 First Quarter Financial Report (not consent)											C	P																
34	Recommend Receiving and Filing of SCV Water Annual Comprehensive Financial Report (ACFR) ended June 30, 2022													P	P														
35	Recommend Approval of Contract and Materials for Microwave Upgrade Project													P	P														
36	Overview and Discussion of Bill Pay Options													P															

**Finance and Administration Committee
Planning Calendar
FY 2022/23**

Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 21 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	May 2 Board	May 15 Comm (Q3)	June 6 Board	June 19 Comm
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**Finance and Administration Committee
Planning Calendar
FY 2022/23**

Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 21 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	May 2 Board	May 15 Comm (Q3)	June 6 Board	June 19 Comm	
55	Recommend Receiving and Filing of February 2023 Monthly Financial Report (consent)																													
56	Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2022/23 (consent)																													
57	Approve a Resolution Adopting the Appropriation Limit for FY 2023/24 (consent)																													
58	Technology Update																													
59	Fleet and Warehouse Update																													
60	Recommend Receiving and Filing of March 2022 and FY 2022/23 Third Quarter Financial Report (not consent)																													
61	Recommend Receiving and Filing of April 2022 Monthly Financial Report (consent)																													

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PUBLIC OUTREACH AND LEGISLATION COMMITTEE AGENDA PLANNING CALENDAR FY 2022-2023

July 5, 2022 Regular Board Meeting

1. Approve Legislative Advocacy Contract Renewal
2. Presentation: Drought Messaging Action Plan

July 21, 2022 Committee Meeting

1. Legislative Consultant Reports
2. Discussion of Draft Board Resolution and Initial Implementation Action from the Engagement Gap Analysis
3. Presentation: Overview of School Education Program
4. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

August 2, 2022 Regular Board Meeting

1. Approve a Resolution Adopting the Santa Clarita Valley Water Agency In Support of Inclusive Communications & Engagement

August 18, 2022 Committee Meeting

1. Legislative Consultant Reports
2. Communications Manager Activities:
 - Social Media Quarterly Report
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

September 15, 2022 Committee Meeting

1. Legislative Consultant Reports
2. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

October 20, 2022 Committee Meeting

1. Legislative Consultant Reports
2. Discussion of Jerry Gladbach Scholarship and/or Internship
3. Discussion of Water Academy Pilot Session
4. Agency's New Website Status Report
5. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

November 17, 2022 Committee Meeting

1. Legislative Consultant Reports
2. Discussion of Jerry Gladbach Scholarship

3. Communications Manager Activities:
 - Social Media Quarterly Report
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

December 6, 2022 Regular Board Meeting

1. Discussion of Jerry Gladbach Scholarship

December 15, 2022 Committee Meeting

1. Legislative Consultant Reports
2. Discussion of Crisis Communication Plan
3. Discussion of the 2023 Legislative Platform and Advocacy Process
4. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

January 3, 2023 Regular Board Meeting

1. Adoption of the 2023 Legislative Platform

January 19, 2023 Committee Meeting

1. Legislative Consultant Reports
2. Outreach 2022 Year in Review
3. Communications Manager Activities:
 - Social Media Quarterly Report
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

February 16, 2023 Committee Meeting

1. Legislative Consultant Reports
2. Water Bottle Refill Station Program Update
3. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

March 16, 2023 Committee Meeting

1. Legislative Consultant Reports
2. Review and Discussion of FY 2023/24 and FY 2024/25 Public Outreach Operating Budget
3. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

April 20, 2023 Committee Meeting

1. Legislative Consultant Reports
2. Communications Manager Activities:
 - Social Media Quarterly Report
 - Legislative Tracking

- Grant Status Report
- Sponsorship Tracking FY 2022/23
- Committee Planning Calendar FY 2022/23

May 18, 2023 Committee Meeting

1. Legislative Consultant Reports
2. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2022/23

June 22, 2023 Committee Meeting

1. Legislative Consultant Reports
2. Communications Manager Activities:
 - Legislative Tracking
 - Grant Status Report
 - Sponsorship Tracking FY 2022/23
 - Committee Planning Calendar FY 2023/24

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WATER RESOURCES AND WATERSHED COMMITTEE AGENDA PLANNING CALENDAR FY 2022-2023

July 5, 2022 Regular Board Meeting

1. Recommend Adoption of a Resolution Approving the SB 610 Water Supply Assessment for the Wiley Canyon Mixed-Use Development

July 13, 2022 Committee Meeting

1. Recommend Authorizing the General Manager to Enter into an Agreement with GSI Water Solutions, Inc. for the First Year of Groundwater Sustainability Plan Implementation
2. Water Resources Director Report:
 - Status of Upper Santa Clara River Salt and Nutrient Management Plan
3. Sustainability Manager Report:
 - Status of Drought Response and Performance

July 19, 2022 Regular Board Meeting

1. Status of Recycled Water Program

August 2, 2022 Regular Board Meeting

1. Recommend Authorizing the General Manager to Enter into an Agreement with GSI Water Solutions, Inc. for the First Year of Groundwater Sustainability Plan Implementation

August 10, 2022 Committee Meeting

1. Recommend Adoption of a Resolution Authorizing the General Manager to Apply for Grant Funding Under the WaterSmart Water Energy Efficiency Grant Program and Execute a Grant Agreement with the Federal Bureau of Reclamation
2. Water Resources Director Report:
 - Status of Groundwater Recharge Feasibility Studies
 - Devil's Den Semi-Annual Report
3. Sustainability Manager Report:
 - Update on Conservation Activities and Performance
 - Status of Drought Response and Performance

August 16, 2022 Regular Board Meeting

1. Recommend Adoption of a Resolution Authorizing the General Manager to Apply for Grant Funding Under the WaterSmart Water Energy Efficiency Grant Program and Execute a Grant Agreement with the

September 14, 2022 Committee Meeting

1. Recommend Adoption of a Resolution Approving the SB 610 Water Supply Assessment for the Shadowbox Studios Development
2. Recommend Authorizing the General Manager to Execute a Construction Contract for Bridgeport Pocket Park
3. Update on Water Operating Plan and Water Conservation Response Actions
4. Water Resources Director Report:
 - Update on Water Resiliency Plan Initiative Activities
 - Status of Water Supply and Water Banking Programs
5. Sustainability Manager Report:
 - Update on Conservation Activities and Performance

October 12, 2022 Committee Meeting

1. Recommend Adoption of a Resolution Approving the SB 610 Water Supply Assessment for the Shadowbox Studios Development
2. Water Resources Director Report:
 - Status of Water Supply and Water Banking Programs
3. Sustainability Manager Report:

- Status of Drought Response and Performance
- Update on Conservation Activities and Performance

October 18, 2022 Regular Board Meeting

1. Recommend Adoption of a Resolution Approving the SB 610 Water Supply Assessment for the Shadowbox Studios Development
2. Update on Water Operating Plan and Water Conservation Response Actions

November 9, 2022 Committee Meeting

1. Introduction of New Water Resources Director
2. Recommend Authorizing the General Manager to Execute a Construction Contract for Bridgeport Pocket Park
3. Recommend Adoption of a Resolution Authorizing SCV Water Agency to Apply for and Execute a Grant Agreement on Behalf of the SCV-GSA with the California Department of Water Resources for a Sustainable Groundwater Management Grant
4. Water Resources Manager Report:
 - Staff Activities
5. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance

November 15, 2022 Regular Board Meeting

1. Recommend Authorizing the General Manager to Execute a Construction Contract for Bridgeport Pocket Park

December 14, 2022 Committee Meeting

1. Recommend Approval of Adoption of a Resolution Authorizing the General Manager to Apply for Grant Funding under the Proposition 1, Integrated Regional Water Management Round 2 Grant for USCR and Execute a Grant Agreement with the Department of Water Resources for the Sand Canyon Sewer Line Relocation Project and T&U Wells PFAS Treatment and Disinfection Facility
2. Water Resources Manager Report:
 - Status of Water Supplies
3. Sustainability Manager Report:
 - Status of Drought Response and Performance

December 20, 2022 Regular Board Meeting

1. Recommend Adoption of a Resolution Authorizing SCV Water Agency to Apply for and Execute a Grant Agreement on Behalf of the SCV-GSA with the California Department of Water Resources for a Sustainable Groundwater Management Grant

January 3, 2023 Regular Board Meeting

1. Recommend Approval of Adoption of a Resolution Authorizing the General Manager to Apply for Grant Funding under the Proposition 1, Integrated Regional Water Management Round 2 Grant for USCR and Execute a Grant Agreement with the Department of Water Resources for the Sand Canyon Sewer Line Relocation Project and T&U Wells PFAS Treatment and Disinfection Facility

January 11, 2023 Committee Meeting

1. Recommend Approval of a Resolution Adopting Recycled Water Rules and Regulations
2. Recommend that the Board Authorize the General Manager to Enter into a Long-Term Water Exchange Agreement with Irvine Ranch Water District
3. Authorize the General Manager to Enter into a MOU with Antelope Valley-East Kern Water District to Fund Planning Costs for a Portion of the Proposed Phase 2 Proposed High Desert Water Bank
4. Water Resources Manager Report:
 - Status of Water Supplies
5. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance

February 3, 2023 Regular Board Meeting

1. Recommend Approval of a Resolution Adopting Recycled Water Rules and Regulations

February 8, 2023 Committee Meeting

1. Recommend Adoption of Sustainability Action Plan
2. Water Resources Manager Report:
 - Status of Recycled Water Program
 - Devil's Den Semi-Annual Report
 - Status of Water Supplies
3. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance

February 21, 2023 Regular Board Meeting

1. Recommend Adoption of Sustainability Action Plan

March 8, 2023 Committee Meeting

1. Water Resources Manager Report:
 - Status Update on Urban Water Management Plan (UWMP)
 - Status of Sustainable Groundwater Management Act Implementation
 - Status of Water Supply and Water Banking Program
2. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance

April 4, 2023 Regular Board Meeting

1. No item planned at this time

April 12, 2023 Committee Meeting

1. Review and Discussion of FY 2023/24 and FY 2024/25 Water Resources Operating Budget and Minor and Major Capital
2. Water Resources Manager Report:
 - Status of Water Supplies
3. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance

May 2, 2023 Regular Board Meeting

1. No item planned at this time

May 17, 2023 Committee Meeting (Rescheduled)

1. Recommend Adopting a Resolution Authorizing Creation of a Standby Charge for the Tesoro Del Val Annexation Area
2. Water Resources Manager Report:
 - Status of Water Supplies
3. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance

June 6, 2023 Regular Board Meeting

1. Recommend Adopting a Resolution Authorizing Creation of a Standby Charge for the Tesoro Del Val Annexation Area

June 14, 2023 Committee Meeting

1. Water Resources Manager Report:
 - Status of Water Supplies
2. Sustainability Manager Report:
 - Status of Drought Response and Performance
 - Update on Conservation Activities and Performance`