



## NOTICE AND CALL OF RESCHEDULED MEETING

Notice is hereby given that I, Dan Mortensen, Chair of the Finance and Administration Committee, have called a RESCHEDULED MEETING of the Agency's Finance and Administration Committee.

Said RESCHEDULED MEETING of the Committee to be held on:

MONDAY, FEBRUARY 28, 2022 AT 6:00 PM

Santa Clarita Valley Water Agency  
Teleconference  
No Physical Location

Join the meeting from your computer, tablet or smartphone by clicking the link below.

Zoom Webinar <https://scvwa.zoomgov.com/j/1617384468>

Or

Call in using your phone  
(833) 568-8864  
Webinar ID: 161 738 4468

Enclosed with and as part of this Notice and Call is an Agenda for the meeting.

Signed: Dan Mortensen (By EO)  
Dan Mortensen, Chair

Date: 2-22-22

Posted on February 22, 2022

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**SCV**  
**WATER**



**SCV WATER AGENCY  
TELECONFERENCE  
FINANCE AND ADMINISTRATION  
COMMITTEE MEETING**

**MONDAY, FEBRUARY 28, 2022**

**START TIME: 6:00 PM (PST)**

Join the Committee meeting from  
your computer, tablet or smartphone: **-OR-**  
<https://scvwa.zoomgov.com/j/1617384468>

Listen in Toll Free by Phone  
**+1-(833)-568-8864**  
Webinar ID: 161 738 4468

**To participate in public comment from your computer, tablet, or smartphone:**

When the Chair announces the agenda item you wish to speak on, click the **“raise hand” feature in Zoom\***. You will be notified when it is your turn to speak.

**To participate in public comment via phone:**

When the Chair announces the agenda item you wish to speak on, **dial \*9 to raise your hand**. Phone participants will be called on by the **LAST TWO digits** of their phone number. **When it is your turn to speak, dial \*6 to unmute**. When you are finished with your public comment dial **\*6 to mute**.

Can't attend? If you wish to still have your comments/concerns addressed by the Committee, all written public comments can be submitted by 4:00 PM the day of the meeting by either e-mail or mail.\*\* Please send all written comments to Erika Dill. Refer to the Committee Agenda for more information.

\*For more information on how to use Zoom go to [support.zoom.us](https://support.zoom.us) or for “raise hand” feature (**Alt+Y**) instructions, visit <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>

\*\*All written comments received after 4:00 PM the day of the meeting will be posted to [www.yourscvwater.com](http://www.yourscvwater.com) the next day. Public comments can also be heard the night of the meeting.

**Please Note:** Pursuant to the provisions of AB 361 and SCV Water Resolution SCV-235, the SCV Water Board will continue to hold remote Board and Committee meetings due to the continuing State of Emergency for COVID-19 and the ongoing imminent risks to the health or safety of the attendees from COVID-19. The public may not attend meetings in person. The public may use the above methods to attend and participate in the public Committee meetings.

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**Date:** February 22, 2022

**To:** **Finance and Administration Committee**  
Dan Mortensen, Chair  
Beth Braunstein  
Ed Colley  
R. J. Kelly  
Gary R. Martin

**From:** Eric Campbell  
Chief Financial and Administrative Officer

The **Finance and Administration Committee** is scheduled to meet via teleconference on **Monday, February 28, 2022 at 6:00 PM**; dial-in information is listed below.

**TELECONFERENCE ONLY  
NO PHYSICAL LOCATION FOR MEETING**

**TELECONFERENCING NOTICE**

Pursuant to the provisions of AB 361 this meeting is being held remotely. The SCV Water Board will continue to hold remote Board and Committee meetings due to the continuing State of Emergency for COVID-19 and state and local official's continuance to impose or recommend measures to promote social distancing. Any Director may call into the Agency Committee meeting using the **Agency's Call-In Number (1-833-568-8864), Webinar ID 161 738 4468 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1617384468>** without otherwise complying with the Brown Act's teleconferencing requirements.

The public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

**If the State of Emergency for COVID-19 expires prior to this meeting and after the posting of this Agenda, this meeting will be held in person at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Board and Training Rooms.**

We request that the public submit any comments in writing if practicable, which can be sent to [edill@scvwa.org](mailto:edill@scvwa.org) or mailed to **Erika Dill, Management Analyst II**, SCV Water, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the SCV Water website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

## MEETING AGENDA

<u>ITEM</u>	<u>PAGE</u>
1. <b><u>PLEDGE OF ALLEGIANCE</u></b>	
2. <b><u>PUBLIC COMMENTS</u></b> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3. * Recommend Adoption of a Resolution Approving Volunteer Workers' Compensation Insurance	9
4. * Informational Report on Examples of Ratepayer Assistance Programs	13
5. * Recommend Receiving and Filing of October 2021 Financial Report	15
October 2021 Check Registers Link: <a href="https://yourscvwater.com/wp-content/uploads/2022/02/October-2021-Check-Register.pdf">https://yourscvwater.com/wp-content/uploads/2022/02/October-2021-Check-Register.pdf</a>	
6. * Recommend Receiving and Filing of November 2021 Financial Report	33
November 2021 Check Registers Link: <a href="https://yourscvwater.com/wp-content/uploads/2022/02/Check-Register-November-2021.pdf">https://yourscvwater.com/wp-content/uploads/2022/02/Check-Register-November-2021.pdf</a>	
7. * Committee Planning Calendar	51
8. General Report on Finance and Administration Activities	
9. Adjournment	
* Indicates attachments	
◆ To be distributed	

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning **Erika Dill, Management Analyst II** at (661) 297-1600, or writing to SCV Water at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at SCV Water, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on February 22, 2022.

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## COMMITTEE MEMORANDUM

ITEM NO.  
3

**DATE:** February 21, 2022

**TO:** Finance and Administration Committee

**FROM:** Rochelle Patterson *R. Patterson*  
Director of Finance and Administration

**SUBJECT:** Recommend Adoption of a Resolution for Volunteer Personnel Workers' Compensation Insurance

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### SUMMARY

At its November 18, 1997, meeting, the ACWA JPIA's (Association of California Water Agencies Joint Powers Insurance Authority) Board of Directors approved a recommendation of the Executive and Risk Management Committees, which requires all Liability Program members to adopt a resolution making volunteers subject to workers' compensation coverage. This is a standard recommendation of the Risk Management and Member Services Departments. Most JPIA members have adopted such a resolution, including the legacy Agency, CLWA (Castaic Lake Water Agency).

### DISCUSSION

Section 3363.5 of the California Labor Code empowers public agencies to designate those persons performing voluntary service without pay for the Agency, shall be deemed employees for purposes of workers' compensation benefits. This is accomplished by means of the governing body of the agency adopting a resolution to that effect.

Covering volunteers under workers' compensation has significant benefits. Workers' compensation benefits are statutorily defined. Claims costs are usually significantly lower compared to liability lawsuits for the same injuries or illnesses. The claims are easier to control since litigation is generally avoided. Also, providing benefits to volunteer workers under the "no-fault" workers' compensation system can be seen as good public relations. JPIA has highlighted the need for this resolution due to some recent losses where a resolution had not been in place.

Volunteers can include student interns, youth and civic groups undertaking projects, or individuals responding to or assisting in emergency situations. The Agency Directors attending meetings or performing other services for which they are not compensated on a per diem or other basis, are considered volunteers. All of these can be provided with workers' compensation benefits.

### FINANCIAL CONSIDERATIONS

The Agency does not have volunteers (other than the existing Board of Directors) currently. When volunteer service is performed, the "equivalent payroll" will be reported for both workers' compensation and liability purposes. An "equivalent payroll" would be the hourly wage that would normally be paid for the work done by a volunteer. At current workers' compensation rates (depending on type of volunteer work), the cost of this coverage would be .94% to 4.06% of "equivalent payroll."

## **RECOMMENDATION**

That the Finance and Administration Committee recommend the Board of Directors adopt the attached resolution approving Volunteer Personnel Workers' Compensation Insurance.

RP

Attachment

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RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
APPROVING VOLUNTEER PERSONNEL  
WORKERS' COMPENSATION INSURANCE**

**WHEREAS**, this Board desires to provide Workers' Compensation Insurance benefits for persons authorized by the Agency to perform volunteer services for the Agency, and;

**WHEREAS**, the Legislature of the State of California has provided through legislation (Labor Code Section 3363.5) authorization for the inclusion of such coverage in the Agency's workers' compensation insurance policy.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Santa Clarita Valley Water Agency hereby adopts the policy that an unpaid person authorized to perform volunteer service for the Agency shall be deemed to be an employee of the Agency for the purposes of Workers' Compensation Insurance benefits provided for by law for any injury or illness sustained by them while engaged in the performance of services for the Agency under its direction and control.

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## COMMITTEE MEMORANDUM

**DATE:** February 22, 2022

**TO:** Finance and Administration Committee

**FROM:** Eric Campbell *EC*  
Chief Financial and Administrative Officer

**SUBJECT:** Informational Report on Examples of Ratepayer Assistance Programs

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### SUMMARY AND DISCUSSION

Over the past few months, several Board members have mentioned that they would like the Agency to look into developing a Ratepayer Assistance Program. This topic was presented at the Public Outreach and Legislative Committee by Assistant General Manager Steve Cole. Since this presentation, a Board member has requested that the topic be further researched. As a result of this request, Staff has prepared a discussion and presentation of this topic for the Finance & Administration Committee. The following is a summary of the presentation.

A Ratepayer Assistance Program for a water customer provides bill payment assistance to the ratepayer. Eligibility is commonly based on household income. In Southern California, a common path for determining eligibility is the customer qualifying under the California Alternate Rates for Energy ("CARE") program. Both Southern California Edison (SCE) and Southern California Gas Company (SoCalGas) use the CARE program to determine if a customer qualifies for their payment assistance programs.

Palmdale Water District has a Rate Assistance Program ("RAP"). Their program is directed at eligible seniors 62 and older, veterans of any age, and low income families. Participants receive up to 50% off their monthly \$45.52 service fee, and must reapply annually.

Elsinore Valley Municipal Water District has a program that has a water usage requirement of 13 ccf or less per month, and customers must sign up for their Advanced Meter Program.

East Bay Municipal Water District has a Customer Assistance Program ("CAP") to help pay a portion of the water bill for qualified low-income residential customers and eligible homeless shelters. Participants may qualify for 50% off the service charge and 50% off their home water use up to 1.4 billing units (1,050 gallons per person per month).

The State of California is working on a couple of programs to provide financial assistance to water ratepayers: SB222, the Low Income Water Assistance fund; and the Low Income Household Water Assistance Program ("LIHWAP").

SB222 would establish the Water Affordability Assistance Fund in the State Treasury to provide direct water bill assistance, water bill credits to renters, water crisis assistance, water efficiency measures for low-income households, and short-term assistance to public water systems. This bill is on hold, and one issue to resolve is where the funding will come from.

LIHWAP is a federally funded program administered by the State that will be a temporary program to provide assistance with past due water bills to avoid service being shut off. This program is just beginning to be rolled out and applications are expected to be available in May 2022. The program is expected to close at the end of August 2023. This program will offer a maximum of \$2,000 per qualifying household, and participation requirements include that household income must be 60% or less than the State Median Income.

### **A simple estimate of program cost for SCV Water**

According to State and County poverty guidelines, 8.4% (17,058) of Santa Clarita Valley residents lie below the poverty line. This is less than the State's poverty level of 11.8%. Assuming 4 residents per water account, (17,058 divided by 4), the Agency could expect 4,264 accounts with household income below the poverty line. Assuming assistance of 50% off the fixed charge of a ¾" meter connection of \$18.38, the monthly ratepayer assistance would be \$9.19 per account per month. This would total \$470,233 per year in ratepayer assistance (4,264 accounts x \$9.19 per month x 12 months). This simple example does not include the cost of advertising or administration of the program.

The Agency would have to fund a ratepayer assistance program using non-operating revenues to maintain compliance with Proposition 218.

### **FINANCIAL CONSIDERATIONS**

If a Ratepayer Assistance Program were developed, the funding could be capped at a specific dollar amount. Funds would have to be sourced from non-operating revenues.

### **RECOMMENDATION**

That the Finance and Administration Committee review and discuss these examples of Ratepayer Assistance Programs, and provide further direction to staff.

EC

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ITEM NO.  
5

# Monthly Financial Report

## OCTOBER 2021

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# Statement of Revenues and Expenses

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**SCV Water**  
**Statement of Revenues and Expenses**  
**For the 4th Period Ending 10.31.21**

	(A)		(B)		(C)		(D)		(E)	(F)		(G)		(H)		
	Actual		Budget		Variance		Percent			Year-to-Date Budget		Variance			Percent	
(1)	\$ 8,262,843	\$ 6,830,416	\$ 1,432,427	21% (a)	Water Sales	\$ 35,150,499	\$ 27,321,664	\$ 7,828,835	29%	(1)						
(2)	7,842	5,699	2,143	38%	Water Sales - WWR	31,496	22,797	8,699	38%	(2)						
(3)	50,666	34,037	16,629	49%	Water Sales - Recycled	213,016	136,148	76,868	56%	(3)						
(4)	144	80,000	(79,856)	(100%) (b)	Misc Fees and Charges	19,345	320,000	(300,655)	(94%)	(4)						
(5)	<u>\$ 8,321,496</u>	<u>\$ 6,950,152</u>	<u>\$ 1,371,343</u>	<u>20%</u>	<b>Total Operating Revenues</b>	<u>\$ 35,414,356</u>	<u>\$ 27,800,610</u>	<u>\$ 7,613,746</u>	<u>27%</u>	(5)						
					<b>Operating Expenses</b>											
(6)	\$ 630,408	\$ 381,539	\$ 248,870	65% (c)	Management	1,060,999	1,442,622	(381,623)	(26%)	(6)						
(7)	2,627,823	1,619,740	1,008,083	62%	Finance, Admin & IT	6,114,586	5,697,661	416,925	7%	(7)						
(8)	224,869	242,518	(17,649)	(7%)	Customer Care	713,487	801,288	(87,800)	(11%)	(8)						
(9)	1,276,519	1,112,723	163,796	15% (d)	Trans & Distribution	3,827,802	3,852,237	(24,436)	(1%)	(9)						
(10)	864,284	1,173,438	(309,155)	(26%)	Pumping Wells & Storage	2,718,570	4,480,972	(1,762,402)	(39%)	(10)						
(11)	500,470	914,829	(414,359)	(45%) (e)	Water Resources	1,377,964	3,259,300	(1,881,336)	(58%)	(11)						
(12)	-	973,418	(973,418)	(100%) (f)	Source of Supply	467,647	3,893,673	(3,426,026)	(88%)	(12)						
(13)	1,125,012	1,115,026	9,986	1%	Water Quality, Treatment & Maintenance	3,457,705	3,680,872	(223,166)	(6%)	(13)						
(14)	462,937	372,105	90,833	24% (g)	Engineering Services	1,183,401	1,247,148	(63,747)	(5%)	(14)						
(15)	<u>\$ 7,712,323</u>	<u>\$ 7,905,337</u>	<u>\$ (193,014)</u>	<u>(2%)</u>	<b>Total Operating Expenses</b>	<u>\$ 20,922,160</u>	<u>\$ 28,355,772</u>	<u>\$ (7,433,612)</u>	<u>(26%)</u>	(15)						
(16)	<u>\$ 609,173</u>	<u>\$ (955,184)</u>	<u>\$ 1,564,358</u>	<u>(164%)</u>	<b>Net Operating Revenues (Expenses)</b>	<u>\$ 14,492,196</u>	<u>\$ (555,163)</u>	<u>\$ 15,047,358</u>	<u>(2710%)</u>	(16)						
					<b>Non-Operating Revenues and (Expenses)</b>											
(17)	\$ 2,125,330	\$ 1,539,378	\$ 585,952	38% (h)	Non-Operating Revenues <sup>1</sup>	3,627,704	6,157,513	(2,529,809)	(41%)	(17)						
(18)	(798,789)	(3,935,736)	3,136,947	(80%) (i)	Capital Improvement Projects - Pay Go	(3,139,156)	(15,742,945)	12,603,789	(80%)	(18)						
(19)	-	-	-	0%	Debt Service	(32,007,788)	(29,707,904)	(2,299,885)	8%	(19)						
(20)	<u>\$ 1,326,541</u>	<u>\$ (2,396,358)</u>	<u>\$ 3,722,899</u>	<u>(155%)</u>	<b>Net Non-Operating Revenues and (Expenses)</b>	<u>\$ (31,519,240)</u>	<u>\$ (39,293,336)</u>	<u>\$ 7,774,096</u>	<u>(20%)</u>	(20)						
(21)	<u>\$ 1,935,714</u>	<u>\$ (3,351,542)</u>	<u>\$ 5,287,257</u>	<u>(158%)</u>	<b>Increase (Decrease) in Net Position</b>	<u>\$ (17,027,044)</u>	<u>\$ (39,848,498)</u>	<u>\$ 22,821,454</u>	<u>(57%)</u>	(21)						

Monthly Changes of more than 10% and \$20,000

- (a) Overall consumption was higher than anticipated - mainly residential and irrigation customers due to hot/dry October temperatures
- (b) Late Fees/Disconnects suspended due to COVID executive order
- (c) Perchlorate Litigation expenses higher than budgeted
- (d) Higher emergency main line and service line repair expenses - budgeted evenly
- (e) BMP Implementation is under budget due to the continuation of COVID-19 related public health and safety measures resulting in lower conservation program participation
- (f) Firming Programs - started to ramp up in November
- (g) More engineering time has been allocated to standard specification and process improvement, with a smaller percentage allocated to CIP.
- (h) Non-Operating Revenues are higher due to higher than budgeted Facility Capacity Fee receipts
- (i) Timing of capital projects vary from month to month

<sup>1</sup>Non-Operating Revenues include: Grants & Reimbursements, 1% Property Tax, Cell Sites, FCF, Lab Revenues, Interest Income

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# Ten Largest Disbursements Check Register

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**SCV Water**  
**Ten Largest Disbursements**  
**October 1, 2021 to October 31, 2021**

No.	Supplier Name	Invoice Description	Payment Amount
	Association Of California Water Agencies Joint Power Insurance Authority	Auto & GL Program Renewal 10/1/2021-9/30/2022	1,161,321.75
<b>1</b>	<b>Association Of California Water Agencies Joint Power Insurance Authority</b>		<b>1,161,321.75</b>
	Department of Water Resources	August Variable 2021	640,554.00
<b>2</b>	<b>Department of Water Resources</b>		<b>640,554.00</b>
	Pacific Tank & Construction, Inc.	Retention - S16-702 Vista Cyn. PH2B	375,758.91
		S16-702 (1000076) Vista Cyn PH2B #73404	261,415.10
<b>3</b>	<b>Pacific Tank &amp; Construction, Inc.</b>		<b>637,174.01</b>
	Nossaman, LLP	Perchlorate July 2021 VOCLGL	323,778.35
		PERCH Ins Jul VOCLGL	128.00
		Arbitration Settlement July	2,703.00
<b>4</b>	<b>Nossaman, LLP</b>		<b>326,609.35</b>
	Rosedale-Rio Bravo Water Storage District	July & August 2021 PG&E / O&M	223,545.50
<b>5</b>	<b>Rosedale-Rio Bravo Water Storage District</b>		<b>223,545.50</b>
	So. California Edison Co.	Acct-4924 9/17/21	191,866.61
<b>6</b>	<b>So. California Edison Co.</b>		<b>191,866.61</b>
	GSE Construction Company Inc.	Valley Center Well PFAS Groundwater Treatment Improvements - Progress Payment #05	163,495.00
<b>7</b>	<b>GSE Construction Company Inc.</b>		<b>163,495.00</b>
	So. California Edison Co.	Acct-5589 9/21/21	147,566.49
<b>8</b>	<b>So. California Edison Co.</b>		<b>147,566.49</b>
	Evoqua Water Technologies, LLC.	Filtration Media RWWTWP	143,795.42
<b>9</b>	<b>Evoqua Water Technologies, LLC.</b>		<b>143,795.42</b>
	Filippin Engineering, Inc.	Services through 8/31/2021	13,524.00
		Services through 9/17/21 Skyline Ranch	7,644.00
		Services through 4/30/21 Metrolink	6,530.75
		Services through 5/31/21 Metrolink	6,100.50
		Services through 7/31/21 61105-12	2,719.50
		Services through 8/14/21 61105-12	2,719.50
		Services through 8/31/21 61105-12	73.50
		Services through 6/30/21 61105-12	22,890.84
		Services through 5/31/21 FIVEPOINT IN-TRACT 2A	15,390.70
		Services through 7/17/21 6115-12	73.50
		Services through 7/17/21 61105-16	2,058.00
		Services through 7/17/21 61105-16	12,507.50
		Services through 8/14/21 61105-16	2,457.00
		Services through 7/17/21 61105-17	2,976.75
		Services through 7/17/21 Tract 61105-02	441.00
		Services through 7/17/21 Mission Village	294.00
		Services through 8/31/21 61105-18	1,617.00
		Services through 8/14/21 61105-18	2,278.50
		Services through 7/31/21 61105-18	6,541.50
		Services through 7/17/21 61105-18	6,468.00
		Services through 9/17/21 61105-16	13,597.50
		Services through 8/31/21 61105-16	9,988.65
		VWD6781 thru 6/30/21	294.00
<b>10</b>	<b>Filippin Engineering, Inc.</b>		<b>139,186.19</b>
<b>Total</b>			<b>3,775,114.32</b>
<b>Total-All Checks Issued During October 2021</b>			<b>7,744,651.44</b>
<b>Largest Ten Vendor Payments as Compared to Total</b>			<b>49%</b>

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# Director Stipends

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**Director Jerry Gladbach**

Date	Meeting	Amount
10/01/21	NWRA Federal Affairs Committee Meeting	\$239.00
10/05/21	Regular Board Meeting	\$239.00
10/11/21	Ad Hoc Board Technology & Remote Public Participation Committee Meeting	\$239.00
10/13/21	Water Resources and Watershed Committee Meeting	\$239.00
10/19/21	Regular Board Meeting	\$239.00
10/20/21	SCV-GSA Special Board Meeting	\$239.00
10/21/21	Public Outreach and Legislation Committee Meeting	\$239.00
10/25/21	Agenda Planning Meeting	\$239.00
10/27/21	Special Board Meeting	\$239.00
10/28/21	ACWA/NWRA Organization Meetings	\$239.00
	<b>Stipend Total</b>	<b>\$2,390.00</b>
	<b>Total Paid Days</b>	<b>10</b>
	<b>Total Meetings</b>	<b>10</b>

**Director Gary Martin**

Date	Meeting	Amount
10/05/21	Regular Board Meeting	\$239.00
10/07/21	Engineering and Operations Committee Meeting	\$239.00
10/18/21	Finance and Administration Committee Meeting	\$239.00
10/19/21	Regular Board Meeting	\$239.00
10/20/21	SCV-GSA Special Board Meeting	\$239.00
10/21/21	AWA 29th Annual Water Symposium	\$239.00
10/25/21	Agenda Planning Meeting	\$239.00
10/27/21	Special Board Meeting	\$239.00
	<b>Stipend Total</b>	<b>\$1,912.00</b>
	<b>Total Paid Days</b>	<b>8</b>
	<b>Total Meetings</b>	<b>8</b>

**Director Piotr Orzechowski**

Date	Meeting	Amount
10/05/21	Regular Board Meeting	\$239.00
10/07/21	Engineering and Operations Committee Meeting	\$239.00
10/11/21	Ad Hoc Board Technology & Remote Public Participation Committee Meeting	\$239.00
10/19/21	Regular Board Meeting	\$239.00
10/27/21	Special Board Meeting	\$239.00
	<b>Stipend Total</b>	<b>\$1,195.00</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>5</b>

<b>TOTAL PAID DAYS</b>	<b>75</b>
<b>TOTAL MEETINGS</b>	<b>76</b>
<b>TOTAL STIPENDS</b>	<b>\$17,925.00</b>

**Director R. J. Kelly**

Date	Meeting	Amount
10/05/21	Regular Board Meeting	\$239.00
10/18/21	Finance and Administration Committee Meeting	\$239.00
10/19/21	Regular Board Meeting	\$239.00
10/21/21	Public Outreach and Legislation Committee Meeting	\$239.00
10/27/21	Special Board Meeting	\$239.00
	<b>Stipend Total</b>	<b>\$1,195.00</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>5</b>

**Director Dan Mortensen**

Date	Meeting	Amount
10/05/21	Regular Board Meeting	\$239.00
10/18/21	Finance and Administration Committee Meeting	\$239.00
10/19/21	Regular Board Meeting	\$239.00
10/25/21	Agenda Planning Meeting	\$239.00
10/27/21	Special Board Meeting	\$239.00
	<b>Stipend Total</b>	<b>\$1,195.00</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>5</b>

**Director Lynne Plambeck**

Date	Meeting	Amount
10/05/21	Regular Board Meeting	\$239.00
10/07/21	Engineering and Operations Committee Meeting	\$239.00
10/11/21	Ad Hoc Board Technology & Remote Public Participation Committee Meeting	\$239.00
10/19/21	Regular Board Meeting	\$239.00
10/20/21	SCV-GSA Special Board Meeting	\$239.00
10/21/21	Public Outreach and Legislation Committee Meeting	\$239.00
10/27/21	Special Board Meeting	\$239.00
	<b>Stipend Total</b>	<b>\$1,673.00</b>
	<b>Total Paid Days</b>	<b>7</b>
	<b>Total Meetings</b>	<b>7</b>

# Director Reimbursements

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**CA Govt. Code Section 53065.5**

**List of Reimbursement for "Individual Charges" = \$100 or more**

**Annual Disclosure for Fiscal Year 20/21 AP Transactions Updated as of: 10/31/21**

**P-Card (VISA) Transactions Updated as of: 10/31/21 \*Dec PCard transactions affect Jan cash.**

**DIRECTORS**

<b>Date of Reimbursement</b>	<b>Recipient of Reimbursement</b>	<b>Reason for Reimbursement</b>	<b>Amount of Reimbursement</b>
10/07/21	Martin, Gary	UWI Board Meeting & Conference, Costa Mesa - 9/8-9/9/21 - Expense (Meals, Lodging)	187.06
10/07/21	Martin, Gary	UWI Board Meeting & Conference, Costa Mesa - 9/8-9/9/21 - Travel Expense (Mileage, Parking)	119.64
10/27/21	Orzechowski, Piotr	CSDA Leadership Academy Conference, Lake Tahoe - 9/26-9/29/21 - Expense (Lodging)	560.58
10/27/21	Orzechowski, Piotr	CSDA Leadership Academy Conference, Lake Tahoe - 9/26-9/29/21 - Travel Expense (Mileage, Parking)	507.00

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# Monthly Financial Report

## NOVEMBER 2021

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# Statement of Revenues and Expenses

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**SCV Water**  
**Statement of Revenues and Expenses**  
**For the 5th Period Ending 11.30.21**

	(A)		(B)		(C)		(D)		(E)	(F)		(G)	(H)
	Actual		Budget		Variance		Percent			Year-to-Date			
										Budget	Variance		
(1)	\$ 7,485,465	\$ 5,976,614	\$ 1,508,851	25% (a)	Water Sales	\$ 42,635,964	\$ 33,298,278	\$ 9,337,686	28%	(1)			
(2)	7,813	5,699	2,113	37%	Water Sales - WWR	39,309	28,497	10,812	38%	(2)			
(3)	28,801	34,037	(5,236)	(15%)	Water Sales - Recycled	241,817	170,185	71,632	42%	(3)			
(4)	901	70,000	(69,099)	(99%) (b)	Misc Fees and Charges	20,246	390,000	(369,754)	(95%)	(4)			
(5)	\$ 7,522,980	\$ 6,086,350	\$ 1,436,629	24%	<b>Total Operating Revenues</b>	\$ 42,937,336	\$ 33,886,960	\$ 9,050,376	27%	(5)			
					<b>Operating Expenses</b>								
(6)	\$ 1,536,473	\$ 353,695	\$ 1,182,779	334% (c)	Management	\$ 2,597,472	\$ 1,796,317	\$ 801,156	45%	(6)			
(7)	1,405,590	1,354,957	50,633	4%	Finance, Admin & IT	7,520,176	7,052,617	467,559	7%	(7)			
(8)	242,202	186,257	55,945	30% (d)	Customer Care	955,689	987,544	(31,855)	(3%)	(8)			
(9)	964,329	912,871	51,458	6%	Trans & Distribution	4,792,131	4,765,108	27,022	1%	(9)			
(10)	2,219,072	1,033,125	1,185,947	115% (e)	Pumping Wells & Storage	4,937,642	5,514,097	(576,455)	(10%)	(10)			
(11)	502,302	780,490	(278,189)	(36%) (f)	Water Resources	1,880,265	4,039,790	(2,159,525)	(53%)	(11)			
(12)	941,132	971,118	(29,987)	(3%)	Source of Supply	1,408,778	4,864,791	(3,456,013)	(71%)	(12)			
(13)	1,352,480	861,584	490,896	57% (e)	Water Quality, Treatment & Maintenance	4,810,186	4,542,456	267,730	6%	(13)			
(14)	476,051	291,681	184,370	63% (g)	Engineering Services	1,659,452	1,538,829	120,623	8%	(14)			
(15)	\$ 9,639,631	\$ 6,745,778	\$ 2,893,853	43%	<b>Total Operating Expenses</b>	\$ 30,561,791	\$ 35,101,550	\$ (4,539,759)	(13%)	(15)			
(16)	\$ (2,116,651)	\$ (659,427)	\$ (1,457,224)	221%	<b>Net Operating Revenues (Expenses)</b>	\$ 12,375,545	\$ (1,214,590)	\$ 13,590,134	(1119%)	(16)			
					<b>Non-Operating Revenues and (Expenses)</b>								
(17)	\$ 1,090,220	\$ 2,098,074	\$ (1,007,854)	(48%) (h)	Non-Operating Revenues <sup>1</sup>	\$ 4,717,925	\$ 8,255,587	\$ (3,537,663)	(43%)	(17)			
(18)	(1,368,577)	(3,935,736)	2,567,160	(65%) (i)	Capital Improvement Projects - Pay Go	(4,507,732)	(19,678,681)	15,170,949	(77%)	(18)			
(19)	-	-	-	0%	Debt Service	(32,007,788)	(29,707,904)	(2,299,885)	8%	(19)			
(20)	\$ (278,356)	\$ (1,837,662)	\$ 1,559,306	(85%)	<b>Net Non-Operating Revenues and (Expenses)</b>	\$ (31,797,596)	\$ (41,130,998)	\$ 9,333,402	(23%)	(20)			
(21)	\$ (2,395,008)	\$ (2,497,089)	\$ 102,082	(4%)	<b>Increase (Decrease) in Net Position</b>	\$ (19,422,051)	\$ (42,345,587)	\$ 22,923,536	(54%)	(21)			

Monthly Changes of more than 10% and \$20,000

- (a) Overall consumption was higher than anticipated - mainly residential and irrigation customers due to hot/dry November temperatures
- (b) Late Fees/Disconnects suspended due to COVID executive order
- (c) Perchlorate Litigation expenses higher than budgeted
- (d) Timing of bill printing service - YTD in line with budget
- (e) A thermal event shut the solar panel system down from late July through early November and then fuse failures shut it down again until January. We are currently running about 45% due to residual failures. This issue will continue to result in purchased power costs higher than projected.
- (f) BMP Implementation is under budget due to the continuation of COVID-19 related public health and safety measures resulting in lower conservation program participation
- (g) More engineering time has been allocated to standard specification and process improvement, with a smaller percentage allocated to CIP.
- (h) Non-Operating Revenues are lower due to timing of Grants and Reimbursement receipt of funds
- (i) Timing of capital projects vary from month to month

<sup>1</sup>Non-Operating Revenues include: Grants & Reimbursements, 1% Property Tax, Cell Sites, FCF, Lab Revenues, Interest Income

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# Ten Largest Disbursements Check Register

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**SCV Water**  
**Ten Largest Disbursements**  
**November 1, 2021 to November 30, 2021**

<b>No.</b>	<b>Supplier_Name</b>	<b>Invoice_Description</b>	<b>Payment_Amount</b>
	Nossaman, LLP	Perchlorate Legal Aug 21 - VOCLGL	575,396.31
		Perchlorate Legal Sept 21 - VOCLGL	471,439.83
		Perch Insurance Issues Sept 21 - VOCLGL	695.50
		Perch Insurance Aug 21 - VOCLGL	384.00
<b>1</b>	<b>Nossaman, LLP</b>		<b>1,047,915.64</b>
	Department of Water Resources	September 21 Variable	901,013.00
<b>2</b>	<b>Department of Water Resources</b>		<b>901,013.00</b>
	Pacific Tank & Construction, Inc.	Cherry Willow Ph2B - S16-702 (1000474)	516,998.40
<b>3</b>	<b>Pacific Tank &amp; Construction, Inc.</b>		<b>516,998.40</b>
	So. California Edison Co.	Acct-2152 10/11/21	431,422.42
<b>4</b>	<b>So. California Edison Co.</b>		<b>431,422.42</b>
	So. California Edison Co.	Acct-4924 10/18/21	329,970.88
<b>5</b>	<b>So. California Edison Co.</b>		<b>329,970.88</b>
	So. California Edison Co.	Acct-2152 11/5/21	271,100.27
<b>6</b>	<b>So. California Edison Co.</b>		<b>271,100.27</b>
	Rosedale-Rio Bravo Water Storage District	September 2021 PG&E / O&M	203,534.92
<b>7</b>	<b>Rosedale-Rio Bravo Water Storage District</b>		<b>203,534.92</b>
	GSE Construction Company Inc.	Valley Center Well PFAS Groundwater Treatment Improvements - Progress Payment #06	201,400.00
<b>8</b>	<b>GSE Construction Company Inc.</b>		<b>201,400.00</b>
	Semitropic Water Storage District	Water Withdrawal SEP 2021	150,890.28
<b>9</b>	<b>Semitropic Water Storage District</b>		<b>150,890.28</b>
	Newhall Land and Farming Co.	Magic Mountain Pipeline P6A - Progress Payment #21	117,999.50
<b>10</b>	<b>Newhall Land and Farming Co.</b>		<b>117,999.50</b>
<b>Total</b>			<b>4,172,245.31</b>
<b>Total-All Checks Issued During November 2021</b>			<b>6,865,807.53</b>
<b>Largest Ten Vendor Payments as Compared to Total</b>			<b>61%</b>

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# Director Stipends

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# Director Reimbursements

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CA Govt. Code Section 53065.5

List of Reimbursement for "Individual Charges" = \$100 or more

[Annual Disclosure for Fiscal Year 20/21](#) AP Transactions Updated as of: 11/30/21

[P-Card \(VISA\) Transactions Updated as of: 11/30/21](#) \*Dec PCard transactions affect Jan cash.

**DIRECTORS**

Date of Reimbursement	Recipient of Reimbursement	Reason for Reimbursement	Amount of Reimbursement
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\*\* No Transactions November 2021 \*\*

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**Finance and Administration Committee  
Planning Calendar  
FY 2021/22**

Item	July 6 Board	July 19 Comm	Aug 3 Board	Aug 16 Comm	Sept 7 Board	Sept 20 Comm	Oct 5 Board	Oct 18 Comm	Nov 2 Board	Nov 15 Comm	Dec 7 Board	Dec 13 RESCHEDULED Comm	Dec 21 Board	Jan 24 RESCHEDULED Comm	Feb 1 Board	Feb 15 Board	Feb 28 RESCHEDULED Comm	Mar 15 Board	Mar 21 Comm	April 5 Board	April 18 Comm	May 3 Board	May 16 Comm	June 7 Board	June 20 Comm	June 21 Board
1	Approve a Resolution Allowing for PFAS Financing	C																								
2	Recommend Approval of Revised Customer Service Policy	C																								
3	Recommend Approval of a Contract Amendment with Equation Technologies for Project Management Services	C																								
4	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2021/22 and Requesting Levy of Tax by Los Angeles County and Ventura County (consent)	C																								
5	Recommend Approval of Resolution Authorizing July 2021 Water Supply Contract Payment (consent)	C																								
6	Recommend Receiving and Filing of April 2021 Monthly Financial Report (consent)	C																								
7	Recommend Approval of a Resolution Revising the Appropriations Limits for FY 2020/21 and FY 2021/22		C	C																						
8	Recommend Approval of a Resolution Authorizing FY 2021/22 Water Supply Contract Payments (consent)		C	C																						
9	Recommend Receiving and Filing of May 2021 Monthly Financial Report (consent)		C	C																						

ITEM NO.  
7

**Finance and Administration Committee  
Planning Calendar  
FY 2021/22**

Item	July 6 Board	July 19 Comm	Aug 3 Board	Aug 16 Comm	Sept 7 Board	Sept 20 Comm	Oct 5 Board	Oct 18 Comm	Nov 2 Board	Nov 15 Comm	Dec 7 Board	Dec 13 RESCHEDULED Comm	Dec 21 Board	Jan 24 RESCHEDULED Comm	Feb 1 Board	Feb 15 Board	Feb 28 RESCHEDULED Comm	Mar 15 Board	Mar 21 Comm	April 5 Board	April 18 Comm	May 3 Board	May 16 Comm	June 7 Board	June 20 Comm	June 21 Board	
10				C																							
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**Finance and Administration Committee  
Planning Calendar  
FY 2021/22**

Item	July 6 Board	July 19 Comm	Aug 3 Board	Aug 16 Comm	Sept 7 Board	Sept 20 Comm	Oct 5 Board	Oct 18 Comm	Nov 2 Board	Nov 15 Comm	Dec 7 Board	Dec 13 RESCHEDULED Comm	Dec 21 Board	Jan 24 RESCHEDULED Comm	Feb 1 Board	Feb 15 Board	Feb 28 RESCHEDULED Comm	Mar 15 Board	Mar 21 Comm	April 5 Board	April 18 Comm	May 3 Board	May 16 Comm	June 7 Board	June 20 Comm	June 21 Board	
24 Discuss Financing Policy - Financial Advisor																											
25 Recommend Approval of a Revised Purchasing Policy										C	C																
26 Technology Update										C	C																
27 Recommend Receiving and Filing of July 2021 Monthly Financial Report (consent)										C	C																
28 Recommend Approval of a Revised Community Facilities District (CFD) Policy											C																
29 Discuss California Water and Wastewater Arrearage Payment Program											C																
30 Recommend Receiving and Filing of SCV Water Annual Comprehensive Financial Report (ACFR) ended June 30, 2021 (consent)												C	C														
31 Recommend Approval of a Resolution Appointing Dirk S. Marks as Interim Director of Water Resources and Approving Employment Agreement												C	C														
32 Update to the Recommendation for Approval of a Resolution Revising Wholesale Water Rates												C															
33 Recommend Receiving and Filing of August 2021 Monthly Financial Report (consent)												C	C														
34 Recommend Approval of a Professional Services Agreement with Emtec Consulting Services LLC for Oracle Managed Services														C													
35 Discuss Ratepayer Assistance Program																											
36 Recommend Approval of a Resolution Adopting a Revised Investment Policy - (Annually adopted via reso) (consent)																											
37 Recommend Receiving and Filing of FY 2021/22 First Quarter Financial Report																											

**Finance and Administration Committee  
Planning Calendar  
FY 2021/22**

Item	July 6 Board	July 19 Comm	Aug 3 Board	Aug 16 Comm	Sept 7 Board	Sept 20 Comm	Oct 5 Board	Oct 18 Comm	Nov 2 Board	Nov 15 Comm	Dec 7 Board	Dec 13 RESCHEDULED Comm	Dec 21 Board	Jan 24 RESCHEDULED Comm	Feb 1 Board	Feb 15 Board	Feb 28 RESCHEDULED Comm	Mar 15 Board	Mar 21 Comm	April 5 Board	April 18 Comm	May 3 Board	May 16 Comm	June 7 Board	June 20 Comm	June 21 Board	
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**Finance and Administration Committee  
Planning Calendar  
FY 2021/22**

Item	July 6 Board	July 19 Comm	Aug 3 Board	Aug 16 Comm	Sept 7 Board	Sept 20 Comm	Oct 5 Board	Oct 18 Comm	Nov 2 Board	Nov 15 Comm	Dec 7 Board	Dec 13 RESCHEDULED Comm	Dec 21 Board	Jan 24 RESCHEDULED Comm	Feb 1 Board	Feb 15 Board	Feb 28 RESCHEDULED Comm	Mar 15 Board	Mar 21 Comm	April 5 Board	April 18 Comm	May 3 Board	May 16 Comm	June 7 Board	June 20 Comm	June 21 Board
51	Recommend Approval of a Proposed Employee Salary Adjustment for FY 2022/23																									
52	Review Status of Operating FY 2021/22 and FY 2022/23 Biennial Budget																									
53	Recommend Receiving and Filing of February 2022 Monthly Financial Report (consent)																					P				
54	Recommend Approval of a Resolution Revising the FY 2021/22 and FY 2022/23 Biennial Budget																									
55	Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2021/22 (consent)																									
56	Approve a Resolution Adopting the Appropriation Limit for FY 2022/23 (consent)																									
57	Review Financial Performance Metrics																									
58	Recommend Receiving and Filing of FY 2021/22 Third Quarter Financial Report																									
59	Recommend Receiving and Filing of March 2022 Monthly Financial Report (consent)																									
60	Recommend Approval of Resolution Authorizing July 2021 Water Supply Contract Payment																									
61	Technology Update																									
62	Recommend Receiving and Filing of April 2022 Monthly Financial Report (consent)																									

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