



BOARD MEMORANDUM

DATE: August 7, 2020
TO: Board of Directors
FROM: Courtney Mael, P.E., Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer
SUBJECT: August 6, 2020 Engineering and Operations Committee Meeting Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, August 6, 2020 via teleconference. In attendance were Committee Chair William Cooper; Directors Ed Colley, Robert DiPrimio, Jeff Ford, Gary Martin and Lynne Plambeck. Staff members present were Chief Engineer Courtney Mael; Director of Operations and Maintenance Mike Alvord; Principal Engineer Brent Payne; Civil Engineer Orlando Moreno; Safety Officer Mark Passamani; Emergency Preparedness & Safety Coordinator Jose Diaz; Safety Specialist Jon Wallace; Administrative Analyst Elizabeth Gallo; Board Secretary April Jacobs; Chief Financial & Administrative Officer Eric Campbell; Senior Engineer Jim Leserman; Director of Technology Services Cris Perez; Executive Assistant Leticia Quintero; Associate Engineer Elizabeth Sobczak; Principal Engineer Jason Yim and Senior Engineer Shadi Bader. Two members of the public were present on the call. A copy of the agenda is attached.

Item 1: Public Comments – There was public comment.

Item 2: Quarterly Safety Presentation – Mark Passamani, Jose Diaz and Jon Wallace reviewed the reviewed the Agency's Safety Program for the fourth quarter of FY 2019/20.

Item 3: Recommend Approval of Purchase of Liquid Chromatography Tandem Mass Spectrometer (LCMSMS) – Recommended actions for this item are included in a separate report being submitted at the August 18, 2020 regular Board meeting.

Item 4: Recommend Approval of a Purchase Order to Kennedy/Jenks Consultants for Final Design of the Recycled Water Tank at an Alternate Site for the Recycled Water Vista Canyon (Phase 2B) Project – Recommended actions for this item are included in a separate report being submitted at the August 18, 2020 regular Board meeting.

Item 5: Recommend Approval for Purchase of Replacement Clarifier Media at Earl Schmidt Filtration Plant – Recommended actions for this item are included in a separate report being submitted at the August 18, 2020 regular Board meeting.

Item 6: Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 7: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 8: Third Party Funded Agreements Quarterly Report – Staff and the Committee reviewed the Third Party Funded Agreements Quarterly Report.

Item 9: Committee Planning Calendar – Staff and the Committee reviewed the FY 2020/21 Committee Planning Calendar.

Item 10: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Mike Alvord shared with the Committee positive comments on the teamwork between the Engineering and Operations staff during recent projects.

Item 11: General Report on Engineering Services Section Activities – Courtney Mael shared with the Committee positive comments regarding his first weeks with the Agency and the Engineering Services Section.

Item 12: Adjournment – The meeting adjourned at 7:08 PM.

CM

Attachment

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Date: July 28, 2020

To: **Engineering and Operations Committee**
William Cooper, Chair
Ed Colley
Robert DiPrimio
Jeff Ford
Gary Martin
Lynne Plambeck

From: Keith Abercrombie, Chief Operating Officer 

The **Engineering and Operations Committee** is scheduled to meet via teleconference on **Thursday, August 6, 2020 at 5:30 PM**, dial in information is listed below.

TELECONFERENCE ONLY
NO PHYSICAL LOCATION FOR MEETING

TELECONFERCING NOTICE

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number 1-877-309-2073, Access Code 320-660-325, or GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/320660325>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to **egallo@scvwa.org** or mailed to **Elizabeth Gallo, Administrative Analyst**, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2. *	Quarterly Safety Presentation	1
3. *	Recommend Approval of Purchase of Liquid Chromatography Tandem Mass Spectrometer (LCMSMS)	11
4. *	Recommend Approval of a Purchase Order to Kennedy/Jenks Consultants for Final Design of the Recycled Water Tank at an Alternate Site for the Recycled Water Vista Canyon (Phase 2B) Project	13
5. *	Recommend Approval for Purchase of Replacement Clarifier Media at Earl Schmidt Filtration Plant	27
6. *	Operations and Production Report	29
7. *	Capital Improvement Projects Construction Status Report	87
8. *	Third Party Funded Agreements Quarterly Report	89
9. *	Committee Planning Calendar	93
10.	General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
11.	General Report on Engineering Services Section Activities	
12.	Adjournment	
*	Indicates attachments	
◆	To be distributed	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Gallo, Administrative Analyst, at (661) 259-2737, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on July 30, 2020.

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