



**SANTA CLARITA VALLEY WATER AGENCY  
REGULAR BOARD MEETING  
AGENDA  
27234 BOUQUET CANYON ROAD  
SANTA CLARITA, CA 91350  
RIO VISTA WATER TREATMENT PLANT BOARDROOM  
TUESDAY, JUNE 4, 2019 AT 6:30 PM**

**6:00 PM DISCOVERY ROOM OPEN TO PUBLIC**

Dinner for Directors and staff in the Discovery Room  
There will be no discussion of Agency business taking place prior to the  
Call to Order at 6:30 PM.

**OPEN SESSION BEGINS AT 6:30 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS** – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or prior to each item as they arise. Please complete and return a comment request form to the Agency Board Secretary. (Comments may, at the discretion of the Board's presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:30 PM.

**4. APPROVAL OF THE AGENDA**

**5. CONSENT CALENDAR**

**PAGE**

5.1. *	Approve Minutes of the SCV Water May 21, 2019 Regular Board of Directors Meetings	5
5.2. *	Approve a Resolution Updating the Classification Plan for Fiscal Year 2019/20	11
5.3. *	Approve Receiving and Filing of the February 2019 Monthly Financial Report	19
5.4. *	Approve a Resolution Approving and Accepting Negotiated Exchange of Property Tax Revenues Resulting from Annexation to Santa Clarita Valley Sanitation District Annexation No. SCV-1095	115

**6. ACTION ITEM FOR APPROVAL PAGE**

6.1. *	Approve Entering into a Contract with CPS HR Consulting for Agency-wide Classification and Compensation Study	125
--------	---	-----

**PAGE**

**7. \* APPROVE RECEIVING AND FILING THE PUBLIC NOTIFICATION OF PFOS AND PFOA NOTIFICATION LEVEL EXCEEDANCES – PRESENTATION – 10 MINUTES 183**

**8. 2019 CUSTOMER SATISFACTION AND AWARENESS SURVEY – PRESENTATION – POWERPOINT – 10 MINUTES**

**9. GENERAL MANAGER’S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS**

**10. COMMITTEE MEETING RECAP REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE**

10.1.*	May 13, 2019 Special Water Resources and Watershed Committee Meeting Report	187
10.2.*	May 16, 2019 Public Outreach and Legislation Committee Meeting Report	191

**11. WRITTEN REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE**

11.1.*	Engineering Services Section Report	195
11.2.*	Finance, Administration and Information Technology Section Report	201
11.3.*	Treatment, Distribution, Operations and Maintenance Section Report	205
11.4.*	Water Resources and Outreach Section Report	215
11.5.*	Committee Planning Calendars	227

**12. PRESIDENT’S REPORT**

**13. AB 1234 WRITTEN AND VERBAL REPORTS PAGE**

13.1.	May 7-10, 2019 ACWA Spring Conference – Director Atkins	
13.2.*	May 22, 2019 Southern California Water Dialogue Meeting – Director Plambeck	247
13.3.*	May 23, 2019 Upper Santa Clara River IRWM Stakeholder Meeting – Director Plambeck	249
13.4.	AB 1234 Reports	

**14. DIRECTORS REPORT**

**15. DIRECTOR REQUESTS FOR APPROVAL FOR EVENT ATTENDANCE**

**16. CLOSED SESSION**

- 16.1. Conference with Legal Counsel – Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9), Santa Clarita Valley Water Agency v. Whittaker Corporation, Case No.: 2:18-cv-6825

**17. CLOSED SESSION ANNOUNCEMENTS**

**18. REQUEST FOR FUTURE AGENDA ITEMS**

**19. ADJOURNMENT**

- \* Indicates Attachment
- ◆ Indicates Handout

**Note: The Board reserves the right to discuss or take action or both on all of the above agenda items.**

**NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on May 29, 2019.

M65

[This page intentionally left blank.]

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – May 21, 2019

---

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 6:30 PM on Tuesday, May 21, 2019. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: Dante Acosta, B. J. Atkins, Tom Campbell, Ed Colley, William Cooper, Robert DiPrimio, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Dan Mortensen and Lynne Plambeck.

DIRECTORS ABSENT: Kathy Colley and Gary Martin.

Also present: Matthew Stone, General Manager; Tom Bunn, General Counsel; April Jacobs, Board Secretary; Steve Cole, Assistant General Manager; Eric Campbell, Chief Financial and Administrative Officer; Brian Folsom, Chief Engineer; Keith Abercrombie, Chief Operating Officer; Rochelle Patterson, Director of Finance and Administration; Mike Alvord, Director of Operations and Maintenance; Cris Perez, Director of Tech Services; Amy Aguer, Controller; Jeff Herbert, Senior IT Technician; Terri Bell, Administrative Assistant; and members of the public.

President Cooper called the meeting to order at 6:31 PM. A quorum was present.

Upon motion of Director Gladbach, seconded by Director Acosta and carried, the Agenda was approved by the following electronic votes (Item 4):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Absent	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Absent	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Gladbach, seconded by Director Acosta and carried, the Board pulled Item 5.4 “Approving a Work Authorization Amendment to Kennedy/Jenks Consultants for Inspection Services for the Magic Mountain Pipeline Phase 4 Project” for further discussion and approved the remaining items on the Consent Calendar including Resolution Nos. SCV-103 and SCV-104 by the following electronic votes (Item 5):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Absent	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Absent	Director Mortensen	Yes
Director Plambeck	Yes		

**RESOLUTION NO. 103**

**RESOLUTION OF THE  
SANTA CLARITA VALLEY WATER AGENCY BOARD OF DIRECTORS**

**ADOPTING THE APPROPRIATION OF ALL AS-YET UNAPPROPRIATED FUNDS  
FOR FISCAL YEAR 2018/19**

**WHEREAS**, it is in the best interest of all Agency citizens that the Agency amend its Fiscal Year 2018/19 Budget by appropriating pursuant to Article XIII-B of the California Constitution all as-yet unappropriated funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Santa Clarita Valley Water Agency hereby amends its Fiscal Year 2018/19 Budget by appropriating all as-yet unappropriated funds received through June 30, 2019 to the General Fund/Operating Fund of the Agency, with the exception that any one percent property tax receipts are hereby appropriated to the Agency's Capital Improvement Fund.

**RESOLUTION NO. SCV-104**

**RESOLUTION OF THE  
BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY  
ADOPTING THE APPROPRIATION LIMIT  
FOR FY 2019/20**

**WHEREAS**, the Agency's General Manager has caused to be prepared a calculation of the Agency's annual appropriation limit for the Agency FY 2019/20; and

**WHEREAS**, documentation used in the determination of said appropriation limit has been publicly available at the Agency's offices for the period required by law; and

**WHEREAS**, Proposition 111 has determined that the appropriation limit may be set by using either the change in California per capita income or the change in assessed value of non-residential development; and

**WHEREAS**, it has been determined that the change in California per capita income is the appropriation selection of the Agency; and

**WHEREAS**, the calculation is hereby found to have been completed in full accordance with Article XIII-B of the California State Constitution and the implementing legislation for Article XIII-B.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Santa Clarita Valley Water Agency does hereby, based upon said calculation, adopt the sum of \$44,329,660 as its FY 2019/20 appropriation limit.

-----  
Upon motion of Director E. Colley, seconded by Director Gladbach and carried, the Board approved a work authorization amendment to Kennedy/Jenks Consultants for inspection services for the Magic Mountain Pipeline Phase 4 Project by the following voice votes (Item 5.4):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Absent	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes

Vice President Martin	Absent	Director Mortensen	Yes
Director Plambeck	No		

Upon motion of Director Mortensen, seconded by Director Atkins and carried, the Board approved Resolution No. SCV-105 adopting the FY 2019/20 and FY 2020/21 Biennial Budget and amending the FY 2018/19 Budget by the following voice votes (Item 6.1):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	No
Director K. Colley	Absent	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Absent	Director Mortensen	Yes
Director Plambeck	Abstained		

**RESOLUTION NO. SCV-105**

**RESOLUTION OF THE  
SANTA CLARITA VALLEY WATER AGENCY BOARD OF DIRECTORS  
ADOPTING THE BUDGET FOR FISCAL YEARS 2019/20 AND 2020/21  
AND AMENDING THE FISCAL YEAR 2018/19 BUDGET**

**WHEREAS**, the Santa Clarita Valley Water Agency has determined under its Board Procedures Manual that the Agency shall annually adopt a budget prior to the commencement of each fiscal year; and

**WHEREAS**, the Board of Directors has reviewed the Fiscal Year (FY) 2019/20 and FY 2020/21 Budget, including sections on the Operating Budget and Capital Expenditures; and

**WHEREAS**, the Board of Directors has reviewed the revised FY 2018/19 Budget for the one percent property tax fund and the deferral of the bond issuance.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Santa Clarita Valley Water Agency hereby:

1. Adopts the FY 2019/20 and FY 2020/21 Budget (Attachments 1 and 2).
2. Appropriates the Operating Expenditures, Capital Expenditures, and Debt Principal and Interest Payment for FY 2019/2020 and FY 2020/21 as shown in the Financial Summary (Attachments 1 and 2).
3. Authorizes the General Manager to adjust the appropriations within each fund, provided however, the total appropriations for the entire fund do not exceed the amounts approved in this budget resolution (or amending resolution).
4. Amends the FY 2018/19 Budget for the one percent property tax fund and deferral of the bond issuance as reflected in the FY 2018/19 Budget Financial Summary (Attachment 3).

-----

The General Manager gave a brief report on the ACWA Conference, updated the Board on the May 2019 State Water Contractors meeting and advised the Board that he was made President for a term starting June 2019 and ending May of 2020, he also mentioned that Valerie Pryor was made Vice President for the same timeline. He gave a brief update on the Delta Conveyance Authority meeting that took place the same day as the SWC's meeting, discussion were ministerial actions regarding the hiring of an auditor. He also gave a brief update on the Administration and DWR regarding the one tunnel effort as well as an update on the May 17, 2019 Legislative briefing with SCV Water staff and State and Federal legislative staff members. He then introduced Mike Alvord, Director of Operations and Maintenance, to give a Water Quality Moment (Item 7).

Mike Alvord updated the Board on the recent perchlorate detection in Well Q2 which was discovered during a quarterly sampling. He explained the sampling procedures and expected procedures thereafter pertaining to notifications and next steps. He mentioned the perchlorate detection was at an average of 0.006 mg/L – which is the Maximum Contaminant Level. He mentioned we were not out of compliance but in an abundance of caution Well Q2 was shut down and will be sampled monthly with results being monitored for the next several months. Mike then gave a brief history on Well Q2.

He also did an update on the PFOS and PFOA's preliminary results that were coming in and expectation that all results would be in the following day. Once confirmation results are received from the labs, he anticipates that SCV Water will be moving forward with public notification, due to several of the wells having exceeded the notification levels for both PFOS and PFOA levels. The General Manager added that a complete report would be going to the full Board at the next regular Board meeting.

The General Manager expressed his appreciation and recognized the hard work of the staff in putting together the 2019/20 and 2020/21 Biennial Budget (Item 7).

There was no discussion on item 9.

The Board President updated the Board on the updates for the Information and Policies Notebook that were at their seats, upcoming meetings and AB 1234 reporting as well as a few miscellaneous items (Item 9).

-----

#### **AB 1234 Reports (Item 10).**

Written reports were submitted by Director Atkins and Director DiPrimio and were included in the Board packet. Additional written reports were submitted by Directors Gladbach, Gutzeit, Martin and Plambeck which were handed out and are part of record.

President Cooper reported that he attended the State of the County Luncheon held at the Valencia Hyatt on May 1, 2019 and the ACWA Spring Conference held in Monterey on May 7-10, 2019.

Director Acosta reported that he attended the State of the County Luncheon held at the Valencia Hyatt on May 1, 2019, the ACWA Spring Conference held in Monterey on May 7-10, 2019 and the VIA monthly luncheon held at the Valencia Hyatt on May 21, 2019.



Director Atkins reported that he would have a written report at the next regular Board meeting for the May 7-10, 2019 ACWA Spring Conference.

Director Kelly reported that he attended the State of the County Luncheon held at the Valencia Hyatt on May 1, 2019 and the JPIA, ACWA Finance Committee and ACWA Spring Conference held in Monterey on May 6-10, 2019.

-----

**Director Reports (Item 11).**

Director Gladbach reported that he attended the ACWA/JPIA 40<sup>th</sup> Anniversary celebration.

Director Kelly reported that he spoke with Kathie Martin regarding our sponsorship of ACWA's conferences and he would like us to sponsor CSDA as well. He mentioned the scholarship program with College of the Canyons (COC) and would like us to re-establish our scholarship program with COC.

Director Plambeck spoke about the Robo (Emergency Call System) calls that went out to customers regarding the open house and the concerns that many of her neighbors had with this process and how it is used to send out messages. They were concerned that something was wrong when they received calls from the Agency (Item 11).

-----

Upon motion of Director Gladbach, seconded by Director Mortensen and carried, the Board approved Resolution No. SCV-106 placing in nomination William Cooper as a member of the Association of California Water Agencies Region 8 Board by the following electronic votes (Item 12.1):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Absent	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Absent	Director Mortensen	Yes
Director Plambeck	Yes		

**RESOLUTION NO. SCV-106**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CLARITA VALLEY WATER AGENCY  
PLACING IN NOMINATION WILLIAM COOPER  
AS A MEMBER OF THE ASSOCIATION OF  
CALIFORNIA WATER AGENCIES REGION 8 BOARD**

**WHEREAS**, the Board of Directors of the Santa Clarita Valley Water Agency does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA); and

**WHEREAS**, William Cooper is currently serving as a member of the ACWA Region 8 Board;

and

**WHEREAS**, William Cooper has indicated a desire to continue to serve as a member of the ACWA Region 8 Board.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY:**

(i) Does place its full and unreserved support in the nomination of William Cooper for the position of member of ACWA Region 8 Board.

(ii) Does hereby determine that the expenses attendant with the service of William Cooper in ACWA Region 8 shall be borne by the Santa Clarita Valley Water Agency.

-----

There were no requests for approval for event attendance (Item 13).

Director Plambeck asked for an update on televising Board meetings, a status update of the Sustainable Groundwater Management Act and an update on the Tesoro Del Valle LAFCO Application (Item 14).

Upon motion of Director Kelly, seconded by Director Mortensen and carried, the meeting was adjourned at 8:10 PM by the following electronic votes (Item 15):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Absent	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Absent	Director Mortensen	Yes
Director Plambeck	Yes		

---

April Jacobs, Board Secretary

ATTEST:

---

President of the Board



## BOARD MEMORANDUM

**DATE:** May 28, 2019  
**TO:** Board of Directors  
**FROM:** Rochelle Patterson   
Director of Finance and Administration  
**SUBJECT:** Approve a Resolution Updating the Classification Plan for Fiscal Year 2019/20

---

### SUMMARY AND DISCUSSION

At the April 30, 2019 special Board meeting, the Board of Directors approved a 3% Cost of Living Adjustment (COLA) for all SCV Water staff for FY 2019/20. The coordinating classification, however, was not attached to the Board report, which the California Public Employee's Retirement System (CalPERS) requires for the administration of retirement benefits. This subsequent report and resolution (Attachment 1) fulfills CalPERS' requirement to file the updated classification plan (Exhibit A).

### FINANCIAL CONSIDERATIONS

None.

### RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve the attached resolution updating the classification plan for FY 2019/20.

RP/ed

Attachments

MGS

[This page intentionally left blank.]

**RESOLUTION NO. \_\_\_\_**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
UPDATING THE CLASSIFICATION PLAN FOR FISCAL YEAR 2019/20**

**WHEREAS**, the Board of Directors of the Santa Clarita Valley Water Agency (SCV Water) has previously approved classification plans and salary schedules of SCV Water employees by using the Board's customary procedures for transacting business; and

**WHEREAS**, the California Public Employee's Retirement System (CalPERS) requires SCV Water to have the Board of Directors act in a public meeting to approve the current classification; and

**WHEREAS**, the Board approved a 3% Cost of Living Adjustment (COLA) at the April 30, 2019 special Board meeting and now wishes to update the classification plan for SCV Water employees to increase the ranges for all classifications.

**NOW, THEREFORE BE IT RESOLVED**, that the adoption of the classification plan for all SCV Water employees attached hereto as Exhibit A is hereby approved and such salary range for each classification is hereby adopted for Fiscal Year 2019/20.

DRAFT

[This page intentionally left blank.]

**EXHIBIT A**  
**SANTA CLARITA VALLEY WATER AGENCY**  
**CLASSIFICATION PLAN**  
**EFFECTIVE JULY 2019**  
**(first full pay period)**

<b>Position</b>	<b>Range</b>	<b>Monthly Salary Range*</b>	
		<b>Bottom</b>	<b>Top</b>
General Manager	n/a	\$ -	\$ 22,649
Assistant General Manager	48	16,107	19,625
Chief Financial and Administrative Officer	47	15,340	18,690
Chief Operating Officer	47	15,340	18,690
Chief Engineer	46	14,610	17,801
Director of Finance and Administration	45	13,913	16,952
Director of Operations and Maintenance	45	13,913	16,952
Director of Technology Services	45	13,913	16,952
Director of Water Resources	45	13,913	16,952
Assistant Retail Manager	42	12,021	14,646
Principal Engineer	41	11,447	13,947
Principal Water Resources Planner	41	11,447	13,947
Controller	40	10,901	13,282
Human Resources/Risk Management Supervisor	40	10,901	13,282
Operations and Maintenance Superintendent	40	10,901	13,282
Public Information Officer	39	10,384	12,652
Operations Superintendent	38	9,888	12,047
Retail Administrative Officer	38	9,888	12,047
Senior Engineer	38	9,888	12,047
Senior Water Resources Planner	38	9,888	12,047
Laboratory and Regulatory Affairs Supervisor	37	9,417	11,474
Civil Engineer	36	8,970	10,929
Customer Service Manager	36	8,970	10,929
Inspector Supervisor	36	8,970	10,929
Resource Conservation Manager	36	8,970	10,929
Senior Management Analyst	36	8,970	10,929
Water Resources Planner	36	8,970	10,929
Water Conservation Supervisor	36	8,970	10,929
Distribution Mechanical Supervisor	35	8,542	10,407
Electrical/Instrumentation Supervisor	35	8,542	10,407
Operations Supervisor	35	8,542	10,407
Production Supervisor	35	8,542	10,407
Senior Financial Analyst	35	8,542	10,407
Utility Maintenance Supervisor	35	8,542	10,407
Water Quality/Reg Compliance Supervisor	35	8,542	10,407

**SANTA CLARITA VALLEY WATER AGENCY  
CLASSIFICATION PLAN  
EFFECTIVE JULY 2019  
(first full pay period)**

<b>Position</b>	<b>Range</b>	<b>Monthly Salary Range*</b>	
		<b>Bottom</b>	<b>Top</b>
Accounting Manager	34	8,135	9,912
Associate Engineer	34	8,135	9,912
Associate Water Resources Planner	34	8,135	9,912
Board Secretary	34	8,135	9,912
Information Technology Administrator	34	8,135	9,912
Public Affairs Specialist III	34	8,135	9,912
Senior Inspector	34	8,135	9,912
GIS Supervisor/Planner	33	7,749	9,442
Management Analyst	33	7,749	9,442
Senior Treatment Plant Operator - 80 hour shift	33	7,749	9,442
Senior Treatment Plant Operator - 84 hour shift	33	8,137	9,914
Water Conservation Specialist III	33	7,749	9,442
Financial Analyst	32	7,379	8,991
Safety Officer	32	7,379	8,991
Water Quality Scientist II	32	7,379	8,991
Assistant Engineer	31	7,026	8,561
Buildings and Grounds Supervisor	31	7,026	8,561
Public Affairs Specialist II	31	7,026	8,561
Senior Accountant	31	7,026	8,561
Senior Distribution/Mechanical Technician	31	7,026	8,561
Senior Electrical Technician	31	7,026	8,561
Senior Instrumentation Technician	31	7,026	8,561
Treatment Plant Operator II - 80 hour shift	31	7,026	8,561
Treatment Plant Operator II - 84 hour shift	31	7,378	8,989
Administrative Analyst	30	6,692	8,153
Customer Service Supervisor	30	6,692	8,153
Human Resources Analyst	30	6,692	8,153
Senior Engineering Technician	30	6,692	8,153
Senior Information Technology Technician	30	6,692	8,153
Water Conservation Specialist II	30	6,692	8,153
Water Utility Foreman	30	6,692	8,153
Executive Assistant	29	6,375	7,768
Inspector	29	6,375	7,768
Senior Production Operator	29	6,375	7,768
Water Quality Scientist I	29	6,375	7,768



**SANTA CLARITA VALLEY WATER AGENCY  
CLASSIFICATION PLAN  
EFFECTIVE JULY 2019  
(first full pay period)**

<b>Position</b>	<b>Range</b>	<b>Monthly Salary Range*</b>	
		<b>Bottom</b>	<b>Top</b>
Accountant	28	6,070	7,396
Distribution/Mechanical Technician II	28	6,070	7,396
Electrical/Instrumentation Technician	28	6,070	7,396
Lead Water Conservation Education Specialist	28	6,070	7,396
Public Affairs Specialist I	28	6,070	7,396
Treatment Plant Operator I - 80 hour shift	28	6,070	7,396
Treatment Plant Operator I - 84 hour shift	28	6,374	7,766
Water Quality Specialist	28	6,070	7,396
Assistant Customer Service Supervisor	27	5,781	7,044
Emergency Preparedness and Safety Coordinator	27	5,781	7,044
Engineering Technician II	27	5,781	7,044
GIS/CAD Technician II	27	5,781	7,044
Information Technology Technician	27	5,781	7,044
Senior Facilities Maintenance Technician	27	5,781	7,044
Senior Field Customer Service Representative	27	5,781	7,044
Senior Utility Worker	27	5,781	7,044
Water Conservation Specialist I	27	5,781	7,044
Event Coordinator	26	5,507	6,710
Production Operator II	26	5,507	6,710
Purchasing Coordinator	26	5,507	6,710
Senior Accounting Technician	26	5,507	6,710
Water Conservation Education Specialist	26	5,507	6,710
Administrative Technician	25	5,245	6,390
Distribution/Mechanical Technician I	25	5,245	6,390
Water Quality Technician	25	5,245	6,390
Customer Service Representative II	24	4,994	6,085
GIS/CAD Technician I	24	4,994	6,085
Engineering Technician I	24	4,994	6,085
Facilities Maintenance Technician II	24	4,994	6,085
Field Customer Service Representative II	24	4,994	6,085
Utility Worker II	24	4,994	6,085
Accounting Technician II	23	4,757	5,796
Administrative Assistant	23	4,757	5,796
Production Operator I	23	4,757	5,796
Purchasing Technician	23	4,757	5,796
Warehouse Technician	23	4,757	5,796
Water Quality Distribution Technician	23	4,757	5,796

**SANTA CLARITA VALLEY WATER AGENCY  
 CLASSIFICATION PLAN  
 EFFECTIVE JULY 2019  
 (first full pay period)**

<b>Position</b>	<b>Range</b>	<b>Monthly Salary Range*</b>	
		<b>Bottom</b>	<b>Top</b>
Accounting Technician I	21	4,314	5,256
Cross Connection Control Specialist I	21	4,314	5,256
Customer Service Representative I	21	4,314	5,256
Facilities Maintenance Technician I	21	4,314	5,256
Field Customer Service Representative I	21	4,314	5,256
Safety Specialist I	21	4,314	5,256
Utility Worker I	21	4,314	5,256
Office Assistant II	20	4,110	5,008
Office Assistant I	17	3,549	4,324
Directors	\$228.15 per meeting, up to 10 meetings per month		
Shift Differential	5% or 10% (field employees) of compensation is applied to the rate for employees who are routinely and consistently scheduled to work other than a standard "daytime" shift, e.g. graveyard shift, swing shift, shift change, rotating shift, split shift, or weekends.		
On Call Pay	\$156.00 per day		

\*Salary Ranges are rounded to the nearest dollar.



ITEM NO.  
5.3

# Monthly Financial Report

## FEBRUARY 2019

**[This page intentionally left blank.]**

# Statements of Revenues and Expenses

**[This page intentionally left blank.]**







# Investment Reports

**[This page intentionally left blank.]**

**Regional Division**  
Cash and Investment Summary  
February 28, 2019

	BALANCE	% OF TOTAL	AVERAGE REMAINING LIFE DAYS	WGHTD. AVG. YIELD
<b><u>Agency Funds</u></b>				
Cash & Sweep Account	\$ 3,363,799	1.84%	-	2.317%
LAIF - Regional	30,967,313	16.98%	-	2.392%
LAIF - NWD (invested through Regional)*	7,573,504	4.15%	-	2.392%
LAIF - SCWD (invested through Regional)*	13,721,949	7.52%	-	2.392%
LAIF - VWD (invested through Regional)*	2,251,148	1.23%	-	2.392%
LACPIF	28,015,201	15.36%	-	2.300%
California GO Bonds	1,946,780	1.07%	-	2.862%
Federal Agencies	78,500,000	43.02%	580	1.624%
Total Agency	<u>166,339,694</u>			
<b><u>Capital Improvement Project Funds</u></b>				
Cash & Sweep Account	\$ 983,435	0.54%	-	2.317%
LAIF	5,118,016	2.81%	-	2.392%
Federal Agencies	9,996,000	5.48%	873	2.226%
Total CIP	<u>16,097,451</u>			
<b>Total Cash and Investment</b>	<u>\$ 182,437,145</u>	<u>100.00%</u>		2.041%

\* Regional division's LAIF investments include NWD, SCWD, and VWD pass through investments as noted above. NWD, SCWD, and VWD also report their LAIF investments on their Investment Reports.

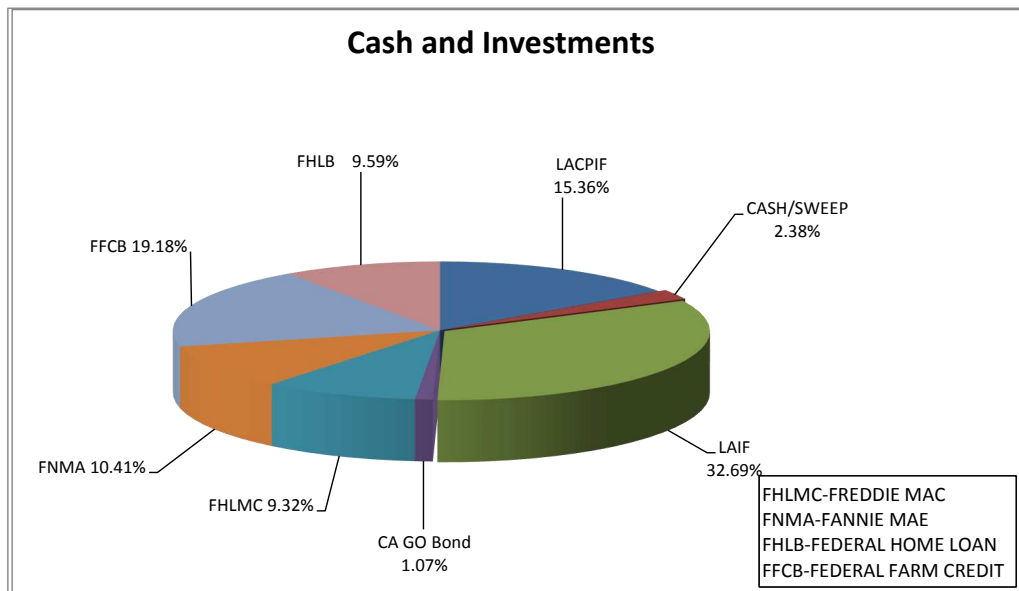
I certify that all investment actions executed since the last investment report have been made in full compliance with the Investment Policy as adopted by the Board of Directors, and that the Agency will meet its expenditure obligations for the next 6 months as required by Government Code Section 53646(b)(2) and (3), respectively.



Rochelle Patterson  
Treasurer/Director of Finance & Administration



Amy Aguer  
Controller



February 28, 2019

**Regional Division General Funds Invested:**

<u>Description</u>	<u>Par Value</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Rem. Days</u>	<u>Average Interest</u>
State of California GO Bonds	1,946,780	2.250%	2.862%	01/25/19	10/01/23	1710	1676	43,803

**Federal Government Agency Investment Portfolio**

FFCB	5,000,000	1.030%	1.030%	07/05/16	04/05/19	1004	36	51,500 #
FHLB	5,000,000	1.200%	1.200%	10/31/16	10/11/19	1075	225	60,000 #
FFCB	5,000,000	1.300%	1.300%	05/25/16	11/25/19	1279	270	65,000 #
FFCB	2,500,000	1.240%	1.240%	07/13/16	01/13/20	1279	319	31,000 #
FFCB	5,000,000	1.360%	1.360%	05/18/16	02/18/20	1371	355	68,000 #
FHLB	5,000,000	1.450%	1.450%	03/30/16	03/30/20	1461	396	72,500 #
FFCB	5,000,000	1.470%	1.470%	06/29/16	06/29/20	1461	487	73,500 #
FNMA	6,000,000	1.500%	1.500%	06/30/16	09/29/20	1552	579	90,000 #
FHLMC	5,000,000	1.750%	1.750%	04/26/17	10/26/20	1279	606	87,500 #
FNMA	8,000,000	1.750%	1.750%	10/30/15	10/29/20	1826	609	140,000 #
FFCB	5,000,000	1.350%	1.350%	11/02/16	11/02/20	1461	613	67,500 #
FFCB	5,000,000	1.440%	1.440%	07/16/16	01/19/21	1648	691	72,000 #
FHLMC	2,000,000	2.900%	2.900%	07/30/18	07/30/21	1096	883	58,000 #
FNMA	5,000,000	1.550%	1.550%	08/24/16	08/24/21	1826	908	77,500 #
FHLMC	5,000,000	2.000%	2.000%	04/27/17	04/27/22	1826	1154	100,000 #
FHLMC	5,000,000	2.100%	2.100%	04/27/17	04/27/22	1826	1154	105,000 #

\$ 78,500,000

9285 1,262,803

Weighted Avg Yield 1.624%

Avg Remaining Life 580 Days

**Regional Division CIP Funds Invested:**

<u>Description</u>	<u>Par Value</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Rem. Days</u>	<u>Average Interest</u>
FFCB	2,500,000	2.625%	2.625%	04/30/18	08/03/20	826	522	65,625 #
FHLB	2,497,500	2.680%	2.680%	04/30/18	04/26/21	1092	788	66,933 #
FHLB	4,998,500	1.800%	1.800%	04/30/18	09/29/22	1613	1309	89,973 #

\$ 9,996,000

3531 2619 222,531

Weighted Avg Yield 2.226%

Avg Remaining Life 873 Days

# Callable  
Cash & Sweep Account, LAIF, and LACPIF are liquid investments.

Newhall Water Division  
Cash and Investment Summary  
As of February 28, 2019

<b><u>Operating and Reserve Funds</u></b>	Balance	Percent of Total	Average Remaining Life Days	Weighted Avg. Yield
Checking Account	\$ 2,430,960	19.20%		n/a
LAIF	7,591,611	59.95%		2.39%
UBS Certificates of Deposit	2,640,000	20.85%	733	2.31%
<b>Total</b>	<b>\$ 12,662,571</b>	<b>100.00%</b>		
<b>Total Cash and Investment</b>	<b>\$ 12,662,571</b>	<b>100.00%</b>		

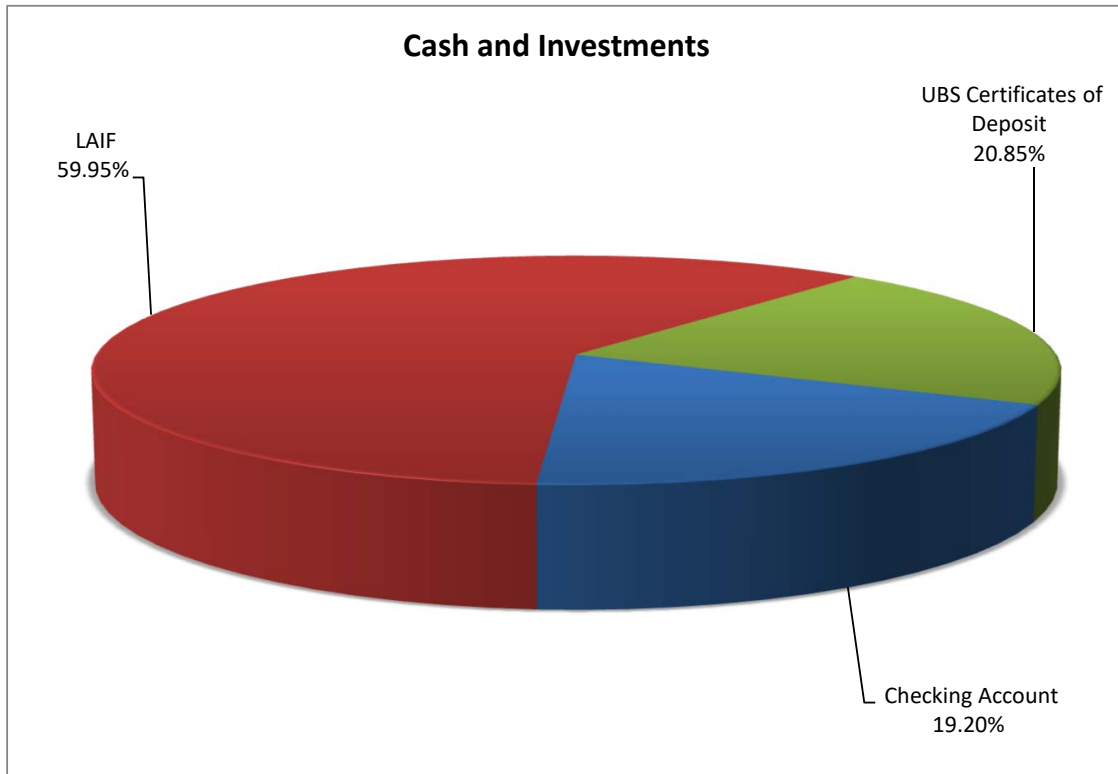


\_\_\_\_\_  
Rochelle Patterson  
Director of Finance and Administration/Treasurer



\_\_\_\_\_  
Amy Aguer  
Controller

I certify that the investments of the Newhall Water Division are in compliance with the Investment Policy as adopted by the Board of Directors, and that the Division has the ability to meet the expenditure requirements for the next 6 months.



NEWHALL WATER DIVISION  
As of February 28, 2019

<u>Description</u>	<u>Rate</u>	<u>Yield</u>	<u>Market Value</u>
Wells Fargo Bank Checking Account	N/A	N/A	\$ 2,430,960
Local Agency Investment Fund (LAIF)	2.39%	2.39%	7,591,611
			<b><u>\$ 10,022,571</u></b>

<u>Description</u>	<u>Par</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Average Remaining Days</u>	<u>Average Interest</u>
<u>UBS Certificates of Deposit</u>							
Barclays Bank DE US	240,000	2.05%	2.05%	07/11/14	07/16/19	138	4,920
Comenity Bank DE US	200,000	2.15%	2.15%	10/23/14	10/29/19	243	4,300
Capital One Bank VA US	100,000	1.90%	1.90%	10/29/15	11/04/19	249	1,900
MUFG Union Bank NA CA US	200,000	2.85%	2.85%	10/16/18	10/16/20	595	5,700
BMW Bank UT US	200,000	2.19%	2.19%	10/29/15	10/16/20	230	4,380
Compass Bank AL US	200,000	2.95%	2.95%	10/17/18	10/19/20	597	5,900
American Express C UT US	200,000	2.25%	2.25%	10/29/15	11/04/20	614	4,500
Capital One Bank VA US	200,000	2.14%	2.14%	10/29/15	03/31/21	761	4,280
World's Foremost B NE US	200,000	1.81%	1.81%	03/24/16	03/31/21	761	3,620
JP Morgan Chase Bank DE US	100,000	1.75%	1.75%	09/26/16	09/30/21	944	1,750
Wells Fargo Bank NA SD US	200,000	1.81%	1.81%	10/27/16	11/02/21	977	3,620
State Bank of India NY US	200,000	2.25%	2.25%	01/30/17	02/09/22	1,076	4,500
Goldman Sachs Bank NY US	200,000	2.36%	2.36%	10/24/17	11/01/22	1,341	4,720
Celtic Bank UT US	200,000	3.50%	3.50%	11/30/18	11/30/23	1,734	7,000
	<b><u>\$ 2,640,000</u></b>					<b><u>733</u></b>	<b><u>\$ 61,090</u></b>

**NWD Total Cash and Investments**

**12,662,571**

Santa Clarita Water Division  
Cash and Investment Summary  
As of February 28, 2019

<b>SCWD*</b>	Balance	Percent of Total	Maximum Concentration Allowed	Average Remaining Life Days	Weighted Avg. Yield
Retail Division Cash and Sweep	\$ 7,043,811	13.8%	n/a		2.27%
Wells Fargo Government I 1751 MMF	1,332,455	2.6%	10%		2.27%
FNMA Bond	3,000,000	5.9%	100%	410	1.52%
FFCB Bond	7,750,000	15.2%	100%	759	2.39%
FHLB Bond	5,000,000	9.8%	100%	832	1.83%
FHLMC Bond	4,500,000	8.8%	100%	768	2.52%
Wells Fargo Bank Note	1,000,000	2.0%	100%	-	-
California State Taxable Municipal Bond	1,500,000	3.0%	30%	-	-
United States Treasury bill	500,000	1.0%	n/a	-	-
LAIF	13,721,949	27.0%	State Max		2.39%
Wells Fargo Certificates of Deposit	5,550,000	10.9%	30%	298	0.00%
<b>Total</b>	<b>\$ 50,898,215</b>	<b>100.0%</b>			
<b>Total Cash and Investment**</b>	<b>\$ 50,898,215</b>	<b>100.0%</b>			

\* See SCWD Portfolio on next page for detailed descriptions.

\*\* Total for SCWD includes estimated \$3,570,660 in refundable Developer Deposits.

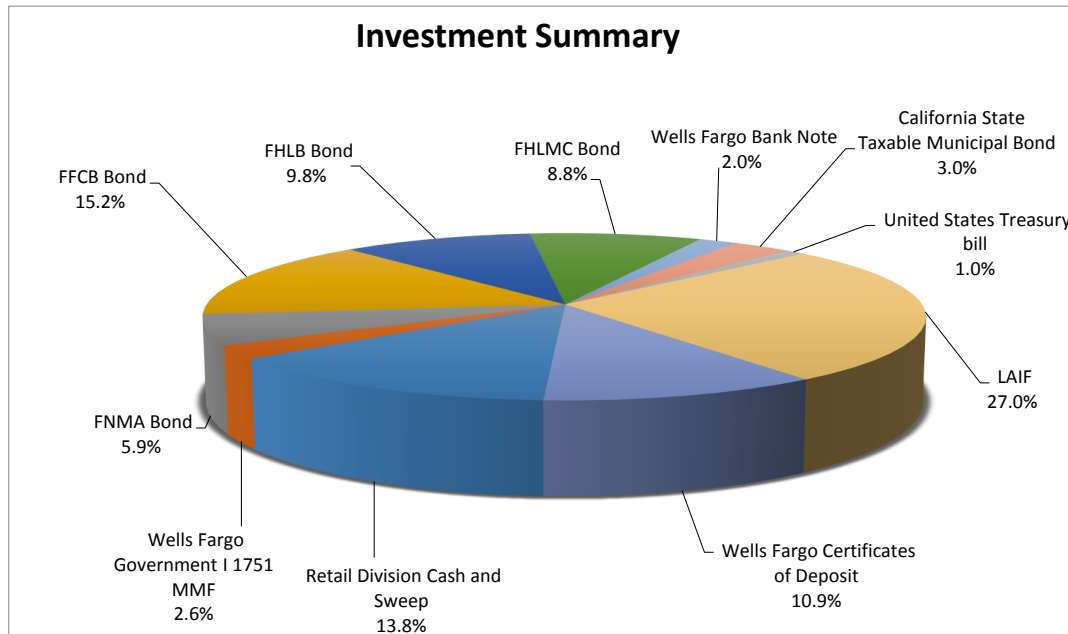
I certify that the investments of the Santa Clarita Water Division are in compliance with the Investment Policy as adopted by the Board of Directors, and that the Division has the ability to meet the expenditure requirements for the next 6 months.



Rochelle Patterson  
Director of Finance and Administration/Treasurer



Elizabeth Ooms-Graziano  
Retail Administrative Officer



Santa Clarita Water Division  
Cash and Investment Summary  
As of February 28, 2019

<u>Description</u>	<u>Balance</u>	<u>Rate</u>	<u>Yield</u>
Cash and Sweep (Cash in Bank)	\$ 7,043,811	2.27%	2.27%
Local Agency Investment Fund (LAIF)	13,721,949	2.39%	2.39%
Wells Fargo Government I 1751 Money Market Fund (MMF)	1,332,455	2.27%	2.27%
	<b><u>\$ 22,098,215</u></b>		

<u>Description</u>	<u>Par</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Remaining Days</u>	<u>Average Interest</u>
<u>Federal Government Agency Investment Portfolio</u>								
Federal Farm Credit Bank <sup>†</sup> (FFCB)	1,000,000	1.03%	1.03%	07/05/16	04/05/19	1,005	36	10,300
Federal Farm Credit Bank <sup>†</sup> (FFCB)	1,000,000	1.14%	1.14%	07/07/16	10/07/19	1,188	221	11,400
Fannie Mae <sup>†</sup> (FNMA)	1,000,000	1.30%	1.30%	05/25/16	11/25/19	1,280	270	13,000
Fannie Mae <sup>†</sup> (FNMA)	1,000,000	1.50%	1.50%	12/16/16	03/16/20	1,187	382	15,000
Federal Home Loan Bank <sup>†</sup> (FHLB)	2,000,000	1.75%	1.75%	01/30/17	07/30/20	1,278	518	35,000
Freddie Mac (FHLMC)	1,000,000	2.70%	2.70%	09/21/18	09/21/20	732	571	27,000
Fannie Mae <sup>†</sup> (FNMA)	1,000,000	1.75%	1.75%	12/28/16	09/28/20	1,371	578	17,500
Federal Home Loan Bank <sup>†</sup> (FHLB)	1,500,000	1.38%	1.38%	07/13/16	10/13/20	1,554	593	20,625
Freddie Mac (FHLMC)	1,500,000	2.13%	2.13%	12/29/17	06/29/21	1,279	852	31,875
Freddie Mac (FHLMC)	2,000,000	2.73%	2.73%	04/06/18	07/27/21	1,209	880	54,600
Federal Farm Credit Bank <sup>†</sup> (FFCB)	1,500,000	2.68%	2.68%	01/15/19	01/15/21	732	656	40,200
Federal Farm Credit Bank <sup>†</sup> (FFCB)	2,000,000	2.87%	2.87%	05/16/18	11/15/21	1,280	991	57,400
Federal Farm Credit Bank <sup>†</sup> (FFCB)	1,250,000	3.12%	3.12%	06/27/18	06/27/22	1,462	1,215	39,000
Federal Home Loan Bank <sup>†</sup> (FHLB)	1,500,000	2.38%	2.38%	12/14/17	12/13/22	1,826	1,384	35,625
Federal Farm Credit Bank <sup>†</sup> (FFCB)	1,000,000	2.66%	2.66%	01/30/18	01/30/23	1,827	1,432	26,600
	<b><u>\$ 20,250,000</u></b>						<b><u>705</u></b>	<b><u>\$ 29,008</u></b>

<sup>†</sup> Callable

<u>Description</u>	<u>Par</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Remaining Days</u>	<u>Average Interest</u>
Wells Fargo Bank Note	\$ 1,000,000	1.75%	1.75%	12/9/2016	5/24/2019	896	85	\$ 17,500
	<b><u>\$ 1,000,000</u></b>						<b><u>85</u></b>	<b><u>\$ 17,500</u></b>

<u>Description</u>	<u>Par</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Remaining Days</u>	<u>Average Interest</u>
California State Taxable Municipal Bond	\$ 1,500,000	2.30%	2.30%	1/29/2018	10/1/2020	976	581	\$ 34,500
	<b><u>\$ 1,500,000</u></b>						<b><u>581</u></b>	<b><u>\$ 34,500</u></b>

<u>Description</u>	<u>Par</u>	<u>Disc.Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Remaining Days</u>	<u>Average Interest</u>
United States Treasury Bill	\$ 500,000	2.30%	2.37%	8/28/2018	8/15/2019	352	168	\$ 11,500
	<b><u>\$ 500,000</u></b>						<b><u>168</u></b>	<b><u>\$ 11,500</u></b>

Note: Cash and Sweep, LAIF and Wells Fargo Money Market Fund are liquid investments.



<u>Description</u>	<u>Par</u>	<u>Rate</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Life Days</u>	<u>Remaining Days</u>	<u>Average Interest</u>
<u>Wells Fargo Certificates of Deposit</u>								
Private Bank & Trust Co Chicago	250,000	1.10%	1.10%	05/20/16	05/20/19	1,096	81	2,750
BMW Bank NY	50,000	1.95%	1.95%	06/20/14	06/20/19	1,827	112	975
Discover Bank	250,000	2.00%	2.00%	07/02/14	07/02/19	1,827	124	5,000
Centennial Bank Conway	250,000	1.20%	1.20%	05/20/16	11/20/19	1,280	265	3,000
Everbank/Jacksonville FL	250,000	1.45%	1.45%	12/09/16	12/09/19	1,096	284	3,625
American Exp Centurion	50,000	2.20%	2.20%	12/11/14	12/11/19	1,827	286	1,100
Bank of China/New York	250,000	2.75%	2.75%	12/28/18	12/27/19	365	302	6,875
Safra National Bank	250,000	2.80%	2.80%	12/27/18	04/15/20	476	412	7,005
Gothenburg State Bank & Trust	250,000	2.80%	2.80%	11/28/18	05/28/20	548	455	7,000
Capital One Bank, NA	50,000	2.30%	2.30%	07/23/15	07/29/20	1,834	517	1,150
Capital One Bank USA, NA	250,000	1.85%	1.85%	12/07/16	12/07/20	1,462	648	4,625
Pinnacle Gank TN	250,000	3.05%	3.05%	12/14/18	12/14/20	732	655	7,625
Mercantil Commercebank	250,000	1.90%	1.90%	12/16/16	12/16/20	1,462	657	4,750
Ally Bank	250,000	2.15%	2.15%	12/21/17	12/21/20	1,097	662	5,375
Morgan Stanley Bank	250,000	2.15%	2.15%	12/21/17	12/21/20	1,097	662	5,375
Merrick Bank	250,000	2.25%	2.25%	01/30/18	01/29/21	1,096	701	5,625
Eagle Bank	250,000	2.85%	2.85%	09/07/18	03/08/21	914	739	7,125
First Internet Bank	250,000	2.20%	2.20%	12/18/17	12/17/21	1,461	1,023	5,500
BMO Harris Bank	250,000	2.80%	2.80%	04/13/18	04/13/22	1,462	1,140	7,000
JP Morgan Chase Bank	150,000	2.85%	2.85%	04/17/18	04/17/22	1,462	1,144	4,275
American Express Bank FSB	250,000	2.35%	2.35%	05/03/17	05/03/22	1,827	1,160	5,875
Citibank	250,000	3.00%	3.00%	05/16/18	05/23/22	1,469	1,180	7,500
Bridgewater Bank Bloom MN	250,000	3.20%	3.20%	12/14/18	06/14/22	1,279	1,202	8,000
Allegiance Bank Texas	250,000	2.50%	2.50%	01/23/19	01/23/20	366	298	6,250
US Bank Natl Assoc	250,000	2.55%	2.55%	01/23/19	01/23/20	366	298	6,375
	<b><u>\$ 5,550,000</u></b>						<b><u>600</u></b>	<b><u>\$ 129,755</u></b>

**SCWD Total Cash and Investments \$ 50,898,215**

**[This page intentionally left blank.]**

**Santa Clarita Valley Water Agency  
Valencia Water Division  
As of February 28, 2019  
Investment Report**

	<b>Current Balance</b>	<b>Percent of Total</b>	<b>Average Remaining Life Days</b>	<b>Weighted Average Yield</b>
Wells Fargo Cash and Sweep	\$2,940,739	18.0%	n/a	0.25%
LAIF	\$2,250,000	13.7%	n/a	2.36%
Certificates of Deposit	\$3,000,000	18.3%	457	0.22%
Corporate Bond	\$3,687,500	22.5%	641	1.43%
US Treasury Bill	\$4,500,000	27.5%	543	0.63%
<b>Total Cash and Investment</b>	<b>\$16,378,239</b>	<b>100.0%</b>		

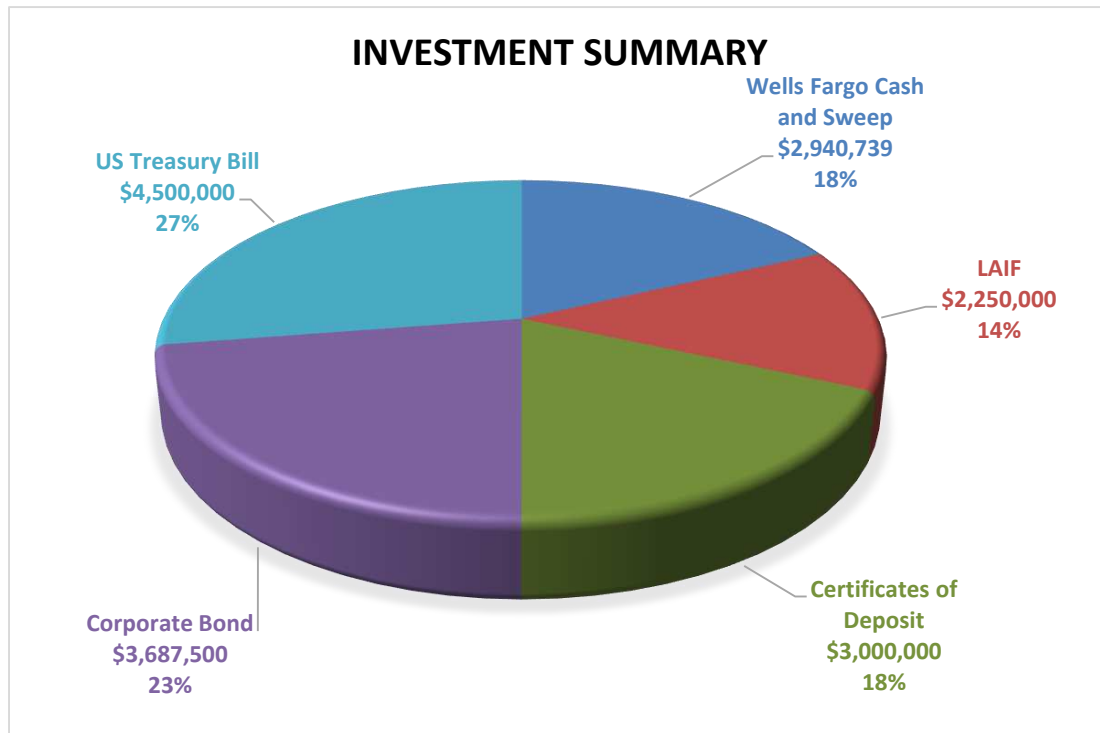
I certify that the investments of the Valencia Water Division are in compliance with the Investment Policy as adopted by the Board of Directors, and that the Division has the ability to meet the expenditure requirement for the next 6 months.



Rochelle Patterson  
Director of Finance and Administration, Treasurer



Kim Grass  
Sr. Management Analyst



**Valencia Water Division  
As of February 28, 2019**

Description	Balance	Rate	Yield
Wells Fargo Cash and Sweep	\$2,940,739	0.25%	0.25%
Local Agency Investment Fund (LAIF)	\$2,250,000	2.36%	2.36%
	<u>\$5,190,739</u>		

Description	Par	Rate	Yield	Purchase Date	Maturity Date	Life Days	Remaining Days	Average Interest
2/28/2019								
<b>Certificates of Deposit</b>								
FIRST DAKOTA NATIONAL BA	250,000.00	2.100%	2.100%	6/15/2018	3/15/2019	273	15	5,250
EAST-WEST BANK	250,000.00	2.300%	2.300%	6/29/2018	6/28/2019	364	120	5,750
MERCHANTS & MANUF BANK	250,000.00	2.250%	2.250%	7/11/2018	7/11/2019	365	133	5,625
MORGAN STANLEY PVT BANK	250,000.00	2.450%	2.450%	9/27/2018	9/27/2019	365	211	6,125
WOORI AMERICA BANK	250,000.00	2.500%	2.500%	10/1/2018	10/1/2019	365	215	6,250
FRANKLIN SYNERGY BANK	250,000.00	2.500%	2.500%	9/26/2018	11/26/2019	426	271	6,250
DRUMMOND COMMUNITY BANK	250,000.00	2.600%	2.600%	9/25/2018	3/25/2020	547	391	6,500
IBERIABANK/LA	250,000.00	2.850%	2.850%	11/28/2018	5/28/2020	547	455	7,125
BNY Mellon NA	250,000.00	2.800%	2.800%	9/24/2018	9/24/2020	731	574	7,000
STEARNS BANK NA	250,000.00	2.950%	2.950%	7/6/2018	7/6/2021	1096	859	7,375
BERKSHIRE BK/PITTSFIELD	250,000.00	3.150%	3.150%	11/30/2018	11/30/2021	1096	1006	7,875
COMENITY CAPITAL BANK	250,000.00	3.150%	3.150%	7/16/2018	7/18/2022	1463	1236	7,875
	<u>3,000,000.00</u>						457	6,583
<b>Corporate Bond</b>								
MUFG UNION BANK NA	687,500.00	2.250%	2.250%	9/20/2018	5/6/2019	228	67	15,469
FHLMC	3,000,000.00	3.000%	3.000%	12/27/2018	6/27/2022	1278	1215	90,000
	<u>3,687,500.00</u>						641	52,734
<b>US Treasury Bill</b>								
United States Treasury Bill	1,000,000.00	2.380%	2.450%	11/14/2018	9/12/2019	302	196	23,800
United States Treasury Bill	1,500,000.00	2.530%	2.613%	11/27/2018	11/7/2019	345	252	37,950
United States Treasury Bill	1,000,000.00	2.500%	2.500%	2/12/2019	1/31/2021	719	703	25,000
United States Treasury Bill	1,000,000.00	2.625%	2.625%	12/17/2018	12/15/2021	1094	1021	26,250
	<u>4,500,000.00</u>						543	28,250
<b>VWD Total Cash and Investments</b>	<u><b>16,378,239.47</b></u>							

# Check Registers

**[This page intentionally left blank.]**

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

Vendor Name	Description	Amount
A.V. EQUIPMENT RENTAL, INC.	REACHLIFT RENTAL 12/19	344.90
<b>A.V. EQUIPMENT RENTAL, INC.</b>		<b>344.90</b>
ACC BUSINESS	EARL SCHMIDT FILTRATION PLANT 12/11/18-1/10/19	369.89
	SCADA 12/11-01/10/19	739.77
<b>ACC BUSINESS</b>		<b>1,109.66</b>
ACE TREE SERVICE, INC.	TREE REMOVAL	950.00
<b>ACE TREE SERVICE, INC.</b>		<b>950.00</b>
ACWA	2019 SPONSORSHIP-K.MARTIN	2,000.00
<b>ACWA</b>		<b>2,000.00</b>
ACWA/JPIA	CLAIM# 17-0798	200.00
	COBRA-KF MARCH	18.56
	COBRA-SA MARCH	112.67
	NWD DENTAL-MARCH	7,974.93
	NWD EAP-MARCH	129.25
	NWD LIFE-MARCH	1,456.74
	NWD RETIREE-DENTAL	1,173.68
	NWD VISION-MARCH	1,020.80
	REGIONAL DENTAL-MARCH	11,326.41
	REGIONAL EAP-MARCH	204.45
	REGIONAL LIFE-MARCH	3,014.34
	REGIONAL RETIREE-DENTAL	2,373.63
	REGIONAL VISION-MARCH	1,651.84
	SCWD DENTAL-MARCH	6,350.68
	SCWD EAP-MARCH	117.50
	SCWD LIFE-MARCH	1,406.51
	SCWD RETIREE-DENTAL	886.27
	SCWD VISION-MARCH	928.00
	VWD DENTAL-MARCH	4,170.46
	VWD EAP-MARCH	89.30
	VWD LIFE-MARCH	1,450.71
	VWD VISION-MARCH	705.28
	WORKERS COMP 10/1-12/31	87,511.04
<b>ACWA/JPIA</b>		<b>134,273.05</b>
AFLAC	SCVWA FEB. 2018	8,250.98
	SCVWA JAN. 2018	8,307.76
<b>AFLAC</b>		<b>16,558.74</b>
AKEL ENGINEERING GROUP, INC.	HYDRAULIC MODEL CONSOLIDATION	513.00
<b>AKEL ENGINEERING GROUP, INC.</b>		<b>513.00</b>
ALL STAR FENCE	REPLACE GATE WHEELS	2,500.00
<b>ALL STAR FENCE</b>		<b>2,500.00</b>
AMERICAN BUSINESS MACHINES	WRCAN7270-TONER	8.00
<b>AMERICAN BUSINESS MACHINES</b>		<b>8.00</b>
ANDY GUMP, INC.	HOLDING TANK11/19-12/16	247.00
<b>ANDY GUMP, INC.</b>		<b>247.00</b>
APPLIED BEST PRACTICES	CDIAC CONSULT SERVICE FEE	2,000.00
	JAN SERVICES	766.50
<b>APPLIED BEST PRACTICES</b>		<b>2,766.50</b>
ARAMARK UNIFORM SERVICE INC.	LAB SERVICE JAN	165.44
	MAINTENANCE SERVICE JAN	1,323.38
<b>ARAMARK UNIFORM SERVICE INC.</b>		<b>1,488.82</b>

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

Vendor Name	Description	Amount
AROUND THE CLOCK CALL CENTER	ANSWERING SERVICE FEB.	128.30
<b>AROUND THE CLOCK CALL CENTER</b>		<b>128.30</b>
ASTRA INDUSTRIAL SERVICES, INC	BACKFLOW- RIO VISTA WATER TREATMENT PLANT	82.45
<b>ASTRA INDUSTRIAL SERVICES, INC</b>		<b>82.45</b>
AT&T	EARL SCHMIDT FILTRATION PLANT COMP AUTODIALER	20.72
	EARL SCHMIDT FILTRATION PLANT SERVICE 1/11-2/10/19	122.75
	EARL SCHMIDT FILTRATION PLANT/RIO VISTA WATER TREATMENT PLANT ALARMS	94.71
	EARL SCHMIDT INTAKE PUMP STATION 1/11/19-2/10/19	20.72
	IRRIGATION TELEMTRY	39.82
	INTERGRADED SERVICE DIGITAL NETWORK - EARL SCHMIDT FILTRATION PLANT TO RIO VISTA WATER TREATMENT PLANT	64.25
	INTERGRADED SERVICE DIGITAL NETWORK-RIO VISTA WATER TREATMENT PLANT TO EARL SCHMIDT FILTRATION PLANT 1/11	64.25
	LAN SERVICE 1/11-2/10/19	230.53
	MODEM 1/11/19-2/10/19	39.80
	PRIMARY INTERNET	1,276.16
	RIO VISTA INTAKE PUMP STATION ALARMS 1/11-2/10	58.87
	RIO VISTA WATER TREATMENT PLANT ELEVATOR SERVICE	20.72
	RIO VISTA WATER TREATMENT PLANT SERVICE 297-1600	52.84
	RIO VISTA WATER TREATMENT PLANT SERVICE 297-1607-19	159.16
	SAFETY/ IT / EVENTS	20.77
	T-1 INTERNET FEBRUARY	1,347.89
	TURNOUTS TELEMTRY	125.72
	WAREHOUSE/SUMMIT	847.48
<b>AT&amp;T</b>		<b>4,607.16</b>
AV PARTY RENTAL, INC.	EMPLOYEE HEALTH FAIR	1,210.00
	STRATEGIC PLANNING 1/25	222.35
<b>AV PARTY RENTAL, INC.</b>		<b>1,432.35</b>
AWARDS, TROPHIES & TREASURES	ANNIVERSARY PLAQUES	1,063.25
	BOARD OF DIRECTORS-NAME PLATE	135.78
	DROP-ASSEMBLY WOMAN SMITH	197.10
	DROP-CONGRESS WOMAN HILL	197.10
	EMPLOYEE NAME PLATES	60.23
	PROPERTY OF SCVWA-PLATE	60.23
<b>AWARDS, TROPHIES &amp; TREASURES</b>		<b>1,713.69</b>
BARBARA CAWLEY	2ND GRADE PROGRAM	2.17
	JAN MILEAGE	26.68
<b>BARBARA CAWLEY</b>		<b>28.85</b>
BAY ALARM COMPANY	ACCESS CONTROL 3479672 2/1-3/1	20.00
	MONITORING 3479472 2/1-3/1	35.00
<b>BAY ALARM COMPANY</b>		<b>55.00</b>



**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
BEST BEST & KRIEGER LLP	BIDDING REQUIREMENTS	312.00
	CAPACITY FEES JAN.	375.00
	CASTAIC CONDUIT	156.00
	CASTAIC CONDUIT DEC.	1,430.00
	CEQA DEC. 2018	1,946.00
	DEVIL'S DENS SOLAR PROJECT JAN	1,067.00
	EMPLOYEE BENEFITS	13,403.50
	FINANCING DEC. 2018	480.00
	GENERAL LEGAL DEC.	14,894.06
	GENERAL LEGAL JAN.	17,245.68
	VWC DISSOLUTION	288.00
	WATERFIX LITIGATION	2,536.60
<b>BEST BEST &amp; KRIEGER LLP</b>		<b>54,133.84</b>
BONNIE DEAGON	JAN MILEAGE	24.36
<b>BONNIE DEAGON</b>		<b>24.36</b>
BURRTEC WASTE INDUSTRIES INC.	FEB. SERVICES	339.30
<b>BURRTEC WASTE INDUSTRIES INC.</b>		<b>339.30</b>
BUSINESS MANAGEMENT DAILY	ANNUAL SUBSCRIPTION	89.00
<b>BUSINESS MANAGEMENT DAILY</b>		<b>89.00</b>
CALIFORNIA ADVOCATES, INC.	GOVERNMENT AFFAIRS SERVICES/LEGISLATIVE ANALYSIS	8,138.40
<b>CALIFORNIA ADVOCATES, INC.</b>		<b>8,138.40</b>
CALIFORNIA DEPARTMENT OF TAX	ENVIRONMENTAL FEE	1,146.00
<b>CALIFORNIA DEPARTMENT OF TAX</b>		<b>1,146.00</b>
CANYON RADIATOR AUTO REPAIR, INC.	LABOR/PARTS UNIT #I08	403.86
	LABOR/PARTS UNIT #I36	949.41
	LABOR/PARTS UNIT# I12	561.47
	LABOR/PARTS UNIT# I33	369.75
	LABOR/PARTS UNIT# I37	127.96
<b>CANYON RADIATOR AUTO REPAIR, INC.</b>		<b>2,412.45</b>
CAPPO	MEMBERSHIP DUES-B. LYTTLE	130.00
<b>CAPPO</b>		<b>130.00</b>
CDW GOVERNMENT, INC	3FT EXTENSION CABLE	278.46
	COMPUTER EQUIPMENT	1,154.69
<b>CDW GOVERNMENT, INC</b>		<b>1,433.15</b>
CED, INC.	LED FLOOD LIGHTS	465.38
	LED LAMPS	1,046.13
<b>CED, INC.</b>		<b>1,511.51</b>
CHANNING BETE COMPANY, INC.	WATER CONSERVE BOOKS	1,830.00
<b>CHANNING BETE COMPANY, INC.</b>		<b>1,830.00</b>
CHARLES P. CROWLEY COMPANY, INC.	90VVDC MOTOR	5,963.37
	AMMONIA PUMPS	15,579.66
	FERRIC/CAUSTIC PUMPS	42,843.84
<b>CHARLES P. CROWLEY COMPANY, INC.</b>		<b>64,386.87</b>
CHARMAINE'S FLORIST	SYMPATHY FLOWERS-L. MEDINA	125.93
<b>CHARMAINE'S FLORIST</b>		<b>125.93</b>
CHAVON HALUSHKA	MILEAGE 2/6-7/19	162.16
	WATER EFFICIENCY WORKSHOP EXPENSE 2/6	20.40
<b>CHAVON HALUSHKA</b>		<b>182.56</b>
CLARK BROS. INC.	PARTIAL RETENTION RELEASE	200,000.00
<b>CLARK BROS. INC.</b>		<b>200,000.00</b>

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
CMJ INFORMATION TECHNOLOGY INC.	MAIN/SUPPORT FEB 18	900.00
<b>CMJ INFORMATION TECHNOLOGY INC.</b>		<b>900.00</b>
COLE-PARMER INSTRUMENT INC.	LAB SUPPLIES	757.98
<b>COLE-PARMER INSTRUMENT INC.</b>		<b>757.98</b>
CORE & MAIN LP	BOLT & NUT KIT	45.91
	HYDRO-PNEUMATIC PARTS	180.07
	REDWOOD PIPE PLUGS	180.92
<b>CORE &amp; MAIN LP</b>		<b>406.90</b>
COSTCO/CAPITAL ONE COMMERCIAL	MEMBERSHIP RENEWAL	180.00
<b>COSTCO/CAPITAL ONE COMMERCIAL</b>		<b>180.00</b>
COUNTY SANITATION DISTRICT NO. 32	2014 DROUGHT GRANT	62,669.91
	ROUND 2 IMPLEMENTATION GRANT PROJECT 5 PASS THRU	217,671.74
<b>COUNTY SANITATION DISTRICT NO. 32</b>		<b>280,341.65</b>
CP SYSTEMS	INTERACTIVE DISPLAY	10,958.98
<b>CP SYSTEMS</b>		<b>10,958.98</b>
CSMFO	SEMINAR 10/23/18	150.00
<b>CSMFO</b>		<b>150.00</b>
CUSTOM CATERERS	BOARD OF DIRECTORS DINNER 3/5/19	580.35
<b>CUSTOM CATERERS</b>		<b>580.35</b>
CYNTHIA BRADY	JAN MILEAGE	29.00
<b>CYNTHIA BRADY</b>		<b>29.00</b>
DATALINK NETWORKS, INC	SQL RATE TABLE-DEC.	3,600.00
<b>DATALINK NETWORKS, INC</b>		<b>3,600.00</b>
DELTA CONVEYANCE FINANCE AUTHORITY	ADMINISTRATION COST SHARE	26,666.67
<b>DELTA CONVEYANCE FINANCE AUTHORITY</b>		<b>26,666.67</b>
DEPARTMENT OF PUBLIC WORKS	WASTE INSPECTION FEE	354.00
<b>DEPARTMENT OF PUBLIC WORKS</b>		<b>354.00</b>
DEPARTMENT OF WATER RESOURCES	CO# 160213 FEB 2019	730,908.00
	CO# 160213 JAN 2019	88,970.00
<b>DEPARTMENT OF WATER RESOURCES</b>		<b>819,878.00</b>
DIRECT SAFETY SOLUTIONS, INC.	CALIBRATION GAS	608.11
	FIELD STAFF JACKETS	5,928.88
	FIELD STAFF PARKAS	592.89
<b>DIRECT SAFETY SOLUTIONS, INC.</b>		<b>7,129.88</b>
DOLPHIN PROMOTIONS	EDUCATION GIVEAWAYS	5,639.25
	EMPLOYEE LONG SLEEVE SHIRTS	7,997.19
	EMPLOYEE APPAREL	7,222.13
	EMPLOYEE HATS	6,723.84
	FIELD JACKETS	6,088.75
	GIVE AWAY ITEMS	421.58
<b>DOLPHIN PROMOTIONS</b>		<b>34,092.74</b>
EAGLE AERIAL IMAGING	AERIAL UPDATE SUBSCRIPTION	3,600.00
<b>EAGLE AERIAL IMAGING</b>		<b>3,600.00</b>
EDWARD GLADBACH	NWRA MANAGEMENT EXPENSE 1/9-11/19	424.54
	NWRA MANAGEMENT REGISTRATION 1/9-11/19	375.00
	NWRA MANAGEMENT TRAVEL EXPENSE 1/9-11	622.66
<b>EDWARD GLADBACH</b>		<b>1,422.20</b>
ELYSSA PATRICIA GALICIA-BARRAZA	SMART CONTROLLER REBATE	109.00
<b>ELYSSA PATRICIA GALICIA-BARRAZA</b>		<b>109.00</b>
EMCOR SERVICES-MESA ENERGY SYSTEMS	COMPRESSOR AND REPAIR CONTRACT	7,936.50
<b>EMCOR SERVICES-MESA ENERGY SYSTEMS</b>		<b>7,936.50</b>

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
EMPLOYMENT DEVELOPMENT DEPT.	UNEMPLOYMENT INS-VS	2,486.00
	WITHHOLDING 2/22/19	404.55
	WITHHOLDING 2/8/19	404.55
<b>EMPLOYMENT DEVELOPMENT DEPT.</b>		<b>3,295.10</b>
ESTIN PROMOTIONAL PRODUCTS	BOARD MEMBER APPAREL	220.82
<b>ESTIN PROMOTIONAL PRODUCTS</b>		<b>220.82</b>
EUROFINS EATON ANALYTICAL, INC.	PERCHLORATE 12/14, 12/16	600.00
	PERCHLORATE 12/20/18	300.00
<b>EUROFINS EATON ANALYTICAL, INC.</b>		<b>900.00</b>
FEDAK & BROWN LLP	AUDITOR SERVICES	2,100.00
<b>FEDAK &amp; BROWN LLP</b>		<b>2,100.00</b>
FEDEX	DELIVERY THRU 1/25	48.30
<b>FEDEX</b>		<b>48.30</b>
FLEETCOR TECHNOLOGIES, INC.	GASOLINE THRU 1/31	4,875.00
	SERVICES THRU 1/31	65.45
<b>FLEETCOR TECHNOLOGIES, INC.</b>		<b>4,940.45</b>
FRANCHISE TAX BOARD	WITHHOLDING 2/22/19	100.00
	WITHHOLDING 2/8/19	100.00
<b>FRANCHISE TAX BOARD</b>		<b>200.00</b>
GARY MARTIN	CSDA MANAGEMENT EXPENSE 2/1	16.10
	CSDA MANAGEMENT TRAVEL EXPENSE 2/1	103.32
	SOCAL WATER TRAVEL 1/23	59.79
<b>GARY MARTIN</b>		<b>179.21</b>
GASB	2019 SUBSCRIPTION	278.00
<b>GASB</b>		<b>278.00</b>
GOVERNMENT FINANCE OFFICERS ASSOC.	MEMBER DUES 2/1-1/31/19	1,330.00
<b>GOVERNMENT FINANCE OFFICERS ASSOC.</b>		<b>1,330.00</b>
GRAINGER, INC.	RESPIRATORS	1,137.33
	SECURITY CAMERA SIGNS.	39.09
	WARNING SIGN	39.09
<b>GRAINGER, INC.</b>		<b>1,215.51</b>
HACH COMPANY	4TH GRADE CHLORINE PACKS	111.82
	6TH GRADE CHEMICAL TEST	88.84
	AMMONIA MONOCHLORAMINE	411.55
	MAINTENANCE KITS	3,784.32
	REAGENTS/STANDARDS	7,055.68
<b>HACH COMPANY</b>		<b>11,452.21</b>
HARRINGTON INDUSTRIAL PLASTICS LLC	CAUSTIC PUMP INSTALLATION PART	4,895.59
<b>HARRINGTON INDUSTRIAL PLASTICS LLC</b>		<b>4,895.59</b>
HASA, INC.	BULK 12.5% SOLUTION SODIUM HYPOCHLORITE - (BLEACH)	4,618.72
<b>HASA, INC.</b>		<b>4,618.72</b>
HILL BROTHERS CHEMICAL CO.	BULK 19% AMMONIUM HYDROXIDE - (AQUA AMMONIA)	6,090.01
<b>HILL BROTHERS CHEMICAL CO.</b>		<b>6,090.01</b>
HYDREX PEST CONTROL CO.	PEST SERVICE 1/23	133.00
<b>HYDREX PEST CONTROL CO.</b>		<b>133.00</b>
IDEXX DISTRIBUTION, INC.	COLILERT POWDER	10,775.83
<b>IDEXX DISTRIBUTION, INC.</b>		<b>10,775.83</b>
IMANAGE LLC	LICENSE RENEWAL 2019	17,745.12
<b>IMANAGE LLC</b>		<b>17,745.12</b>
JEANINE HANCOCK	MILEAGE 1/29 & 1/31	20.77
<b>JEANINE HANCOCK</b>		<b>20.77</b>

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
JEFFREY KOELEWYN	COA LAB MANAGEMENT EXPENSE 1/23	10.19
	COA LAB MANAGEMENT TRAVEL EXPENSE 1/23	14.00
<b>JEFFREY KOELEWYN</b>		<b>24.19</b>
JOHN MURRAY PLUMBING	NEW HOLDING TANK PLUMBING SERVICES	4,595.00
<b>JOHN MURRAY PLUMBING</b>		<b>4,595.00</b>
KANOWSKY & ASSOCIATES	APPLIED TO RETAINER	-475.00
	LEGAL SERVICES-DEC	1,007.00
<b>KANOWSKY &amp; ASSOCIATES</b>		<b>532.00</b>
KAREN SONKSEN	JAN MILEAGE	22.04
<b>KAREN SONKSEN</b>		<b>22.04</b>
KATHLEEN GORDON	EMP LUNCH/LEARN-COOKIES	59.62
<b>KATHLEEN GORDON</b>		<b>59.62</b>
KENNEDY/JENKS	UPDATE RISK MANAGEMENT PLAN	3,400.80
	GRANT ADMINISTRATION SERVICES-PROP 84 ROUND 2 IMPLEMENTATION	573.75
	PROPOSITION 84 IRWM DROUGHT GRANT ADMINISTRATION SERVICES	1,969.50
<b>KENNEDY/JENKS</b>		<b>5,944.05</b>
KHTS AM 1220	DIGITAL ADS-DEC.	3,000.00
<b>KHTS AM 1220</b>		<b>3,000.00</b>
KIMBERLY EGUEZ	JAN MILEAGE	38.28
<b>KIMBERLY EGUEZ</b>		<b>38.28</b>
L&M PRECISION, INC.	PNEUMATIC CYLINDERS	13,578.00
<b>L&amp;M PRECISION, INC.</b>		<b>13,578.00</b>
LAGERLOF,SENECAL,GOSNEY & KRUSE LLP	GENERAL LEGAL DEC.	8,700.00
	GENERAL LEGAL JAN.	11,472.00
	GSA GENERAL LEGAL JAN	96.00
<b>LAGERLOF,SENECAL,GOSNEY &amp; KRUSE LLP</b>		<b>20,268.00</b>
LEGALSHIELD	MEMBERSHIP DUES FEB.	349.90
<b>LEGALSHIELD</b>		<b>349.90</b>
LINKEDIN	RECRUITER LICENSE	13,500.00
<b>LINKEDIN</b>		<b>13,500.00</b>
LOWE'S	PARTS AND MATERIALS	1,698.68
<b>LOWE'S</b>		<b>1,698.68</b>
LUHDORFF & SCALMANINI	2018 SCV WATER REPORT	435.00
	2019 DATABASE MAINTENANCE	215.00
<b>LUHDORFF &amp; SCALMANINI</b>		<b>650.00</b>
LUIS M. MARGHERITIS	AUMA TRAINING EXPENSE 1/29	421.59
	MILEAGE 1/29-31/19	102.32
<b>LUIS M. MARGHERITIS</b>		<b>523.91</b>
LYNNE PLAMBECK	SOCAL WATER TRAVEL 1/23	37.47
<b>LYNNE PLAMBECK</b>		<b>37.47</b>
MARI-CO MAIL SERVICE	MARI-CO MAIL SERVICE	689.50
<b>MARI-CO MAIL SERVICE</b>		<b>689.50</b>
MARIE ELAINA WARD	SMART CONTROLLER REBATE	150.00
<b>MARIE ELAINA WARD</b>		<b>150.00</b>
MATHESON TRI-GAS, INC.	WATER TREATMENT CHEMICAL - BULK LIQUID OXYGEN	7,211.23
<b>MATHESON TRI-GAS, INC.</b>		<b>7,211.23</b>
MICHAEL BAKER INTERNATIONAL, INC.	ON-CALL ENGINEERING AND/OR CM AND INSPECTION SERVICES	14,772.69
<b>MICHAEL BAKER INTERNATIONAL, INC.</b>		<b>14,772.69</b>

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
MICHAEL COLE	UNIFORM PANTS	150.00
<b>MICHAEL COLE</b>		<b>150.00</b>
MITESH SANGHAVI	SMART CONTROLLER REBATE	145.00
<b>MITESH SANGHAVI</b>		<b>145.00</b>
MUNITEMPS	HERRERA W/E 1/13	2,178.00
	HERRERA W/E 1/20	1,782.00
	MARTINEZ W/E 1/13	2,178.00
	MARTINEZ W/E 1/20	1,782.00
<b>MUNITEMPS</b>		<b>7,920.00</b>
NEWHALL WATER DIVISION	AWWA WORKSHOP REGISTRATION-C.HALUSHKA	375.00
	DEVIL'S DEB PIPE REPAIR	2,327.83
	GALVANIZED STEEL NIPPLE	11.41
	GASOLINE-UNIT# N73	94.92
	VALVE SUPPORT STAND	720.00
<b>NEWHALL WATER DIVISION</b>		<b>3,529.16</b>
NORTHWEST ENERGY EFFICIENCY COUNCIL	BOC LEVEL II-CG	65.00
	BOC LEVEL II-RH	65.00
<b>NORTHWEST ENERGY EFFICIENCY COUNCIL</b>		<b>130.00</b>
NOSSAMAN LLP	PERCHLORATE JAN 2019	21,633.53
<b>NOSSAMAN LLP</b>		<b>21,633.53</b>
PACIFIC PRINTING COMPANY	BUSINESS CARDS-C.HALUSHKA	71.18
	BUSINESS CARDS-D.ACOSTA	98.55
<b>PACIFIC PRINTING COMPANY</b>		<b>169.73</b>
PANERA BREAD/RISEN BREAD LLC	ADMINISTRATION MANAGEMENT 1/14/19	150.06
<b>PANERA BREAD/RISEN BREAD LLC</b>		<b>150.06</b>
PEST OPTIONS INC.	WEED ABATEMENT AND PEST CONTROL	350.00
<b>PEST OPTIONS INC.</b>		<b>350.00</b>
PRESCIENT SOFTWARE JRD, INC.	MUNEASE ANNUAL MAINTENANCE	15,500.00
<b>PRESCIENT SOFTWARE JRD, INC.</b>		<b>15,500.00</b>
PROMIUM, LLC.	LIMS ANNUAL MAINTENANCE	2,772.00
<b>PROMIUM, LLC.</b>		<b>2,772.00</b>
RED HAWK FIRE & SECURITY	FIRE ALARM REPAIR	2,276.56
<b>RED HAWK FIRE &amp; SECURITY</b>		<b>2,276.56</b>
RED WING SHOES	BOOT REPAIR-CN	100.00
<b>RED WING SHOES</b>		<b>100.00</b>
REEVES COMPLETE AUTO CENTER, INC.	LABOR/PARTS UNIT# I61	25.75
<b>REEVES COMPLETE AUTO CENTER, INC.</b>		<b>25.75</b>
REPUBLIC SERVICES	ROLL OFF RENTAL DEC.	64.16
	ROLL OFF RENTAL JAN.	386.45
	SERVICE FEB. 2018	271.56
	SERVICE JAN. 2018	271.56
<b>REPUBLIC SERVICES</b>		<b>993.73</b>
RICHARD VASILOPULOS	GASOLINE 2/6	33.63
	GROUNDWATER MANAGEMENT EXPENSE 2/4-6	90.17
	GROUNDWATER MANAGEMENT TRAVEL EXPENSE 2/4-6	87.76
<b>RICHARD VASILOPULOS</b>		<b>211.56</b>
ROSEDALE-RIO BRAVO WATER STORAGE	DROUGHT RELIEF PROJECT	190,058.19
<b>ROSEDALE-RIO BRAVO WATER STORAGE</b>		<b>190,058.19</b>

## SCVWA - Regional Division

### Check Register Report

From: Feb 1, 2019 to Feb 28, 2019

Vendor Name	Description	Amount
SAGE STAFFING	BARRY W/E 1/13/19	2,166.69
	BARRY W/E 1/20/19	1,664.46
	BARRY W/E 12/16/18	2,284.00
	BARRY W/E 12/23/18	1,865.16
	BARRY W/E 12/30/18	1,353.16
	BARRY W/E 12/6/18	1,404.54
	BARRY W/E 12/9/18	1,865.16
<b>SAGE STAFFING</b>		<b>12,603.17</b>
SANTA CLARITA WATER DIVISION	1/8-2/8/19 SERVICE	369.50
<b>SANTA CLARITA WATER DIVISION</b>		<b>369.50</b>
SARAH FLEURY	MILEAGE 1/24	24.82
	SWOC MANAGEMENT EXPENSE 1/24	39.31
	SWOC MANAGEMENT TRAVEL EXPENSE 1/24	16.00
<b>SARAH FLEURY</b>		<b>80.13</b>
SAUGUS UNION SCHOOL DISTRICT	BUS TRIPS 12/3-12/19	705.41
<b>SAUGUS UNION SCHOOL DISTRICT</b>		<b>705.41</b>
SEDARU, INC	HYDRAULIC MODELING NOV/DEC	1,440.00
<b>SEDARU, INC</b>		<b>1,440.00</b>
SHADI BADER	WATER REUSE MANAGEMENT TRAVEL EXPENSE 2/12	40.00
<b>SHADI BADER</b>		<b>40.00</b>
SMART & FINAL	BOARD SUPPLIES	279.58
<b>SMART &amp; FINAL</b>		<b>279.58</b>
SOLAR STAR CA. XXIV, LLC/ SUNPOWER	JAN 2018 SERVICE	12,918.54
<b>SOLAR STAR CA. XXIV, LLC/ SUNPOWER</b>		<b>12,918.54</b>
SOLAR STAR CA. XXVIII, LLC/SUNPOWER	JAN 2018 SERVICE	41,539.89
<b>SOLAR STAR CA. XXVIII, LLC/SUNPOWER</b>		<b>41,539.89</b>
SOUTHERN CA MATERIAL HANDLING, INC.	FORKLIFT MAINTENANCE	606.11
<b>SOUTHERN CA MATERIAL HANDLING, INC.</b>		<b>606.11</b>
SOUTHERN CALIFORNIA EDISON	BOUQUET PM 12/18-1/17	27.24
	CAMP PLENTY TURNOUT	74.43
	DL (SOLAR) 9/26-12/27	2,729.53
	EARL SCHMIDT FILTRATION PLANT PS 11/28-1/29	7,821.20
	EARL SCHMIDT FILTRATION PLANT PS 6/28-12/28/18	48,426.85
	EARL SCHMIDT INTAKE PUMP STATION SERVICE 11/28-1/29	1,172.94
	EARL SCHMIDT INTAKE PUMP STATION SERVICE 9/27-10/26	168.76
	HONBY PM 11/28-1/29	56.00
	HONBY PS 11/28-1/29	86.30
	LAKE HUGHES PIPE METER	68.17
	LOWER MESA PIPE METER	198.94
	N-2 TURNOUT 11/28-1/29	204.70
	NEWHALL RANCH RD PM	53.48
	RECYCLED WATER RESERVOIR	82.94
	RECYCLED WATER METER	55.16
	RIO VISTA(SOLAR) 9/26-12/27	38,488.10
	RIO VISTA INTAKE PUMP STATION SERVICE 12/27- 1/29	6,364.57
	RIO VISTA WATER TREATMENT PLANT GATE 11/28- 1/29	268.23
	SAUGUS1 WELL 12/7-1/9	7,543.50

**SCVWA - Regional Division**  
**Check Register Report**  
From: Feb 1, 2019 to Feb 28, 2019

Vendor Name	Description	Amount
	SAUGUS2 WELL 12/28-1/29	7,747.24
	SAND CANYON LOW VOLTAGE METER	271.52
	SAND CANYON-11 TURNOUT 11/28-	72.48
	SAND CANYON-7 TURNOUT 12/12-	51.76
	SAND CANYON PUMP STATION 11/28-1/29/19	47,898.63
	SANTA CLARITY RESERVOIR 9/27-1/29	665.44
	SUMMIT CIR 11/21-1/24	64.10
	SUMMIT CIR 12/21-1/23	708.68
	V-8 @ MCBEAN PKWY	56.42
<b>SOUTHERN CALIFORNIA EDISON</b>		<b>171,427.31</b>
SPECTRUM REACH	LRP DIGITAL ADS-JAN	5,000.00
	LRP DIGITAL COMMERCIAL-JAN	958.33
<b>SPECTRUM REACH</b>		<b>5,958.33</b>
STATE DISBURSEMENT UNIT	WITHHOLDING 2/22/19	702.71
	WITHHOLDING 2/8/19	702.71
<b>STATE DISBURSEMENT UNIT</b>		<b>1,405.42</b>
STAY GREEN INC.	REPLACE LEAKING VALVE	482.86
<b>STAY GREEN INC.</b>		<b>482.86</b>
STERLING WATER TECHNOLOGIES LLC	CATIONIC POLYMER 12/12	13,560.14
<b>STERLING WATER TECHNOLOGIES LLC</b>		<b>13,560.14</b>
STEVE'S FLORISTS	SYMPATHY FLOWERS	120.45
<b>STEVE'S FLORISTS</b>		<b>120.45</b>
STOLL CUSTOM MACHINING, INC.	RIO VISTA WATER TREATMENT PLANT FATE WHEELS	186.15
<b>STOLL CUSTOM MACHINING, INC.</b>		<b>186.15</b>
SUEZ TREATMENT SOLUTIONS, INC.	DIELECTRIC-OZONE GENERATOR	25,578.79
	OZONE GENERATOR TUBE REPAIR	26,360.19
<b>SUEZ TREATMENT SOLUTIONS, INC.</b>		<b>51,938.98</b>
SUNWEST ENGINEERING	UST AND AST PREVENTIVE INSPECTIONS, CERTIFICATIONS AND DO TRAINING	219.35
<b>SUNWEST ENGINEERING</b>		<b>219.35</b>
TAMERA BASTIAANS	JAN MILEAGE	24.36
<b>TAMERA BASTIAANS</b>		<b>24.36</b>
THADDEUS PATRICK MILLER	SMART CONTROLLER REBATE	79.00
<b>THADDEUS PATRICK MILLER</b>		<b>79.00</b>
THATCHER COMPANY OF CALIFORNIA, INC	LIQUIDE CHLORINE GAS	5,870.75
<b>THATCHER COMPANY OF CALIFORNIA, INC</b>		<b>5,870.75</b>
THE SIGNAL	DISPLAY AD 10/27/18	800.00
	FACEBOOK ADS-DEC.	1,500.00
	LEGAL AD-RFP 1/31/19	205.60
<b>THE SIGNAL</b>		<b>2,505.60</b>
THERMO ELECTRON NA LLC	LAB SUPPLIES	1,428.60
<b>THERMO ELECTRON NA LLC</b>		<b>1,428.60</b>
TIREHUB, LLC	TIRES-UNIT# I58	1,027.53
<b>TIREHUB, LLC</b>		<b>1,027.53</b>
TODD GROUNDWATER	GROUNDWATER MODELING SERVICE	709.65
<b>TODD GROUNDWATER</b>		<b>709.65</b>
TODD GRUBER	PRESCRIPTION SAFETY GLASSES	250.00
<b>TODD GRUBER</b>		<b>250.00</b>
TPX COMMUNICATIONS	RIO VISTA WATER TREATMENT PLANT SERVICE 2/16- 3/15	982.71
<b>TPX COMMUNICATIONS</b>		<b>982.71</b>

## SCVWA - Regional Division

### Check Register Report

From: Feb 1, 2019 to Feb 28, 2019

Vendor Name	Description	Amount
UNDERGROUND SERVICE ALERT	SERVICE NOV. 2018	79.30
<b>UNDERGROUND SERVICE ALERT</b>		<b>79.30</b>
UNITED RECORDS MANAGEMENT, INC.	DATA IMAGING SERVICES	250.00
<b>UNITED RECORDS MANAGEMENT, INC.</b>		<b>250.00</b>
US HEALTHWORKS MEDICAL GROUP	PFT,RESP QST,FIT TEST	259.00
<b>US HEALTHWORKS MEDICAL GROUP</b>		<b>259.00</b>
VALENCIA COMMERCE CENTER ASSOC.	P4-S4 LL TURF REMOVAL	47,164.00
<b>VALENCIA COMMERCE CENTER ASSOC.</b>		<b>47,164.00</b>
VALENCIA WATER DIVISION	CHAIR MAT-D.RICHAN	59.11
	CUSTOMER CARE TRAINING	17.05
	ERGONOMIC CHAIR-D.RICHAN	344.00
<b>VALENCIA WATER DIVISION</b>		<b>420.16</b>
VALENCIA-MAYFAIR HOMEOWNERS ASSOC.	P3-LL TURF REMOVAL	1,578.00
<b>VALENCIA-MAYFAIR HOMEOWNERS ASSOC.</b>		<b>1,578.00</b>
VALLEY PUBLICATIONS	CC MAG/WEB ADS-JAN	327.00
<b>VALLEY PUBLICATIONS</b>		<b>327.00</b>
VERIZON WIRELESS	TELEMETRY 12/24-1/23	841.77
<b>VERIZON WIRELESS</b>		<b>841.77</b>
VWR SCIENTIFIC INC.	MICROSCOPE CAMERA	398.64
	SLIDES PLASTIC WELLS	16.81
<b>VWR SCIENTIFIC INC.</b>		<b>415.45</b>
WAGeworks, INC.	DEC 2018 SERVICE	266.20
	JAN 2019 SERVICE	510.60
<b>WAGeworks, INC.</b>		<b>776.80</b>
WARD'S SCIENCE	4TH GRADE PROTOZOA	61.10
	4TH GRADE SLIDES	120.39
<b>WARD'S SCIENCE</b>		<b>181.49</b>
WARREN DISTRIBUTING, INC.	PARTS-UNIT# I36	63.70
<b>WARREN DISTRIBUTING, INC.</b>		<b>63.70</b>
WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,055.40
<b>WAXIE SANITARY SUPPLY</b>		<b>1,055.40</b>
WHEELER COMPANY	DEVIL'S DEN PROPERTY MANAGEMENT SERVICES	1,487.50
	2019 LANDSCAPE EDUCATION CONSULTING	1,360.00
<b>WHEELER COMPANY</b>		<b>2,847.50</b>
WHIFFAWAY, INC.	URINALS	147.81
<b>WHIFFAWAY, INC.</b>		<b>147.81</b>
WORK BOOT WAREHOUSE	SAFETY BOOTS- J.GILLIAM	250.00
<b>WORK BOOT WAREHOUSE</b>		<b>250.00</b>
<b>Summary</b>		<b>2,495,400.06</b>



AP Check Register with GL Distributions

Date Range: 2/1/2019 to 2/28/2019

Check No.	Ck Date	Vendor Name /	Inv Date	Amount	GL Account	Description
<b>CIP</b> Construction in Progress						
112421	2/7/2019	GREEN LANDSCAPE NURSERY 7/17/18	7/17/18	21.90	0300-00-1044	Marathon Sod - Hart High 300-1044
112445	2/14/2019	CONNECTRONICS S3720190.005	12/26/18	51.62	0300-00-1052	SCADA Antenna Sales Tax- Inv #S3720190.001 300-1052
112459	2/14/2019	PENHALL COMPANY 13660	9/26/18	2,237.50	0300-00-1056	Saw Cut - Main St 300-1056
112461	2/14/2019	QUINN RENTAL SERVICES 07944404	1/31/19	5,751.56	0300-01-307F	Excavator & Compaction Wheel Rntl - Sloan Cyn 301-307F
112474	2/21/2019	CHARLES P. CROWLEY COMPANY, INC. 25540	1/24/19	8,767.65	0300-00-1060	(1) Tank Mixer Replacement - Pinetree Tank #4 300-1060
112475	2/21/2019	CITY OF SANTA CLARITA MISC002090	2/11/19	348.00	0300-00-0975	Encroachment Permit Fees - Sierra Hwy & Newhall Ave 300-975
112489	2/21/2019	NATIONAL READY MIXED CONCRETE CO. 678659	2/6/19	594.04	0300-01-307F	(5) sk. Sand Slurry 301-307F
112492	2/21/2019	RMC, A WOODARD & CURRAN CO 26859	2/11/19	47,373.52	0300-00-1021	Phase 2C Recycled Water Main Extension 10-12/18 300-1021
<b>DIREMP</b> Director/Employee Expense						
112437	2/7/2019	US BANK 1/22/19	1/22/19	58.01	7161-00	Office Supp, Teflon Tapes, Car Wash, Towing Unit #68
112478	2/21/2019	DELAWARE MANAGEMENT TRUST CO. 2/1/19	2/1/19	470.00	2663-00	Roth IRA 2/19
<b>DRAFT</b> Drafting and Mapping Expense						
112464	2/14/2019	SCV WATER - VALENCIA WATER DIVISION 10399	1/31/19	835.70	5725-00	GIS Binders, Privacy Filters, Quarterly Training & Uniforms
<b>DUES</b> Dues/Memberships/Certification						
112411	2/7/2019	AMERICAN EXPRESS 1/28/19	1/28/19	165.00	7161-00	IT Support,Office Supp,Workshops, Workboots,Web Hosting 1/19
		1/28/19	1/28/19	430.00	7158-00	IT Support,Office Supp,Workshops, Workboots,Web Hosting 1/19
112430	2/7/2019	SCV WATER - SANTA CLARITA DIVISION 8425	1/30/19	85.00	7158-00	Brinks, Conference, Safety Gift Cards, Labor 12/18
112434	2/7/2019	SWRCB-DWOCB 08650	1/31/19	60.00	7160-00	T2 Renewal Fee - SP
112437	2/7/2019	US BANK 1/22/19	1/22/19	300.00	7161-00	Office Supp, Teflon Tapes, Car Wash, Towing Unit #68
112475	2/21/2019	CITY OF SANTA CLARITA SUS-00009N	1/31/19	147.00	5755-00	2019 Stormwater Inspection Permit Fee
<b>INSUR</b> Insurance						
112427	2/7/2019	ROBERT HARRIS INSURANCE AGENCY, INC. 123433	2/6/19	3,748.40	1710-00	Travel/Accident Insurance Renewal 1/15/19-1/15/20
<b>INV</b> Inventory						
112416	2/7/2019	CORE & MAIN LP K022441	1/16/19	5,831.27	1810-00	(2) 1" Master Meter, (10) 1-1/2" Master Meter
		K016583	1/15/19	2,439.17	1810-00	(1) 4" Octave Meter
112446	2/14/2019	CORE & MAIN LP K001178	1/17/19	1,956.71	1810-00	Inventory

Santa Clarita Valley Water Agency  
Newhall Division

Check No.	Ck Date	Vendor Name /	Inv Date	Amount	GL Account	Description
112467	2/14/2019	SWAGELOK 549392	1/23/19	2,782.79	1810-00	Cla-Val Materials
112481	2/21/2019	FAMCON PIPE AND SUPPLY INC 215749	1/30/19	4,875.41	1810-00	(90') 4" MJ Pipes, (73') 6" MJ/TJ Pipes
<b>MAINT</b>		Maintenance and Services				
112411	2/7/2019	AMERICAN EXPRESS 1/28/19	1/28/19	133.20	5525-00	IT Support,Office Supp,Workshops, Workboots,Web Hosting 1/19
		1/28/19	1/28/19	3,016.97	7163-00	IT Support,Office Supp,Workshops, Workboots,Web Hosting 1/19
112412	2/7/2019	AMTECH ELEVATOR SERVICES DVA21120001	1/30/19	453.00	7221-00	Fire & Emergency Conditions Testing 12/13/18
112414	2/7/2019	BURRTEC WASTE INDUSTRIES INC N114529572	2/1/19	87.01	7215-00	Disposal Service 2/19
		N114529572	2/1/19	87.01	5755-00	Disposal Service 2/19
112417	2/7/2019	CULLIGAN OF SYLMAR 1670075	1/31/19	148.00	5330-00	(4) Portable Tank Exchange - Pinetree 2/19
		1666048	1/31/19	488.00	5330-00	(4) Portable Tank Exchange - Castaic 2/19
		1667714	1/31/19	32.00	5330-00	(1) Portable Tank Exchange - Stetson Ranch 2/19
		1666157	1/31/19	972.00	5330-00	(4) Portable Tank Exchange - Newhall 2/19
		1666049	1/31/19	122.00	5330-00	(1) Portable Tank Exchange - Tesoro 2/19
112419	2/7/2019	EUROFINS EATON ANALYTICAL INC L0422661	11/19/18	1,020.00	5315-00	Water Analysis 10/15/18 - Newhall
		L0434316	1/30/19	1,345.00	5315-00	Water Analysis 1/9/19 - Castaic Well #7
		L0422664	11/28/18	1,400.00	5315-00	Water Analysis 10/18/18 - N3 Turnout
		L0433856	1/28/19	480.00	5315-00	Water Analysis 1/14/19 - Newhall
		L0434102	1/30/19	100.00	5315-00	Water Analysis 12/27/18 - Castaic Well #7
		L0428736	12/21/18	800.00	5315-00	Water Analysis 12/5/18 - N3 Turnout
		L0433857	1/28/19	240.00	5315-00	Water Analysis 1/14/19 - Pinetree
112426	2/7/2019	RICK FRANKLIN CONSTRUCTION INC 5447	1/31/19	10,944.00	5425-00	Asphalt Repairs - Lillyglen Dr
112430	2/7/2019	SCV WATER - SANTA CLARITA DIVISION 8425	1/30/19	509.91	5525-00	Brinks, Conference, Safety Gift Cards, Labor 12/18
112435	2/7/2019	UNDERGROUND SERVICE ALERT 120190466	2/1/19	95.80	5425-00	(52) Dig Alerts 1/19
112440	2/14/2019	AROUND-THE-CLOCK CALL CENTER INC 190200314101	2/4/19	278.50	7215-00	Answering Service 1/8-2/4/19
112441	2/14/2019	ASBURY ENVIRONMENTAL SERVICES I500-00404534	1/17/19	65.00	5755-00	Waste Oil Transportation & Recycle 1/2/19
112447	2/14/2019	COURIER-MESSENGER INC. 21607	1/31/19	400.00	5525-00	Courier Service 1/19
112450	2/14/2019	EQUATION TECHNOLOGIES INC. 53276	1/31/19	376.25	7163-00	Install Updated Print Boss & Confirm Print Process 1/25/19
112451	2/14/2019	EXPERIAN CD1910008557	1/25/19	178.61	5525-00	Credit Checks 1/19
112455	2/14/2019	JM MCKINNEY COMPANY V151876	1/31/19	851.72	5765-00	Service & Repairs to Pipe Freezer #1215220
112456	2/14/2019	LINO'S TRUCKING 2897507	1/28/19	1,100.00	5425-00	(10) hrs. Trucking Service
112460	2/14/2019	PRAXAIR DISTRIBUTION INC. 87214393	1/21/19	26.20	5706-00	Cylinder Rental 1/19
112468	2/14/2019	VULCAN MATERIALS CO. 72092841	1/31/19	1,360.00	5425-00	(4) LF Mixed Semi 1/28/19

Santa Clarita Valley Water Agency  
Newhall Division

Check No.	Ck Date	Vendor Name /	Inv Date	Amount	GL Account	Description
112469	2/14/2019	WASTE MANAGEMENT 3670430-0160-4	2/1/19	839.89	5755-00 (1) 40 yd. Roll-Off 1/25/19	
112470	2/14/2019	YP 2/1/19	2/1/19	21.00	7215-00 Directory Advertising 2/19	
112472	2/21/2019	ALL TEMPERATURES CONTROLLED INC 218430 218428 218432 218432 218429 218427	1/28/19 1/28/19 1/28/19 1/28/19 1/28/19 1/28/19	125.00 145.00 1,175.00 220.00 75.00 195.00	5325-00 Quarterly Maintenance 10-12/18 - Newhall Well #12 5225-00 Quarterly Maintenance 10-12/18 - Northlake Booster 7221-00 Quarterly Maintenance 12/18-2/19 - Office 5755-00 Quarterly Maintenance 12/18-2/19 - Office 5325-00 Quarterly Maintenance 10-12/18 - Castaic OSEC 5225-00 Quarterly Maintenance 10-12/18 - Stetson Ranch	
112476	2/21/2019	CLARK PEST CONTROL 2/19/19	2/19/19	47.00	7221-00 Pest Control Service 2/19	
112486	2/21/2019	MAGICAL FENCE 1/29/19	1/29/19	550.00	5165-00 Fence Repairs - Pinetree Tank #1	
112497	2/21/2019	TRENCH SHORING CO., INC. 1163400-0001	1/10/19	90.00	5425-00 Plywood Delivery Charge	
<b>MATSUP</b>		Material and Supply Expense				
112411	2/7/2019	AMERICAN EXPRESS 1/28/19	1/28/19	86.37	5215-00 IT Support, Office Supp, Workshops, Workboots, Web Hosting 1/19	
112416	2/7/2019	CORE & MAIN LP K020037	1/15/19	721.29	5425-00 (112) Marking Paint	
112420	2/7/2019	GRAINGER INC 9059700071 9059201088	1/16/19 1/16/19	48.70 274.48	5755-00 (1) pk. Serrated Utility Blade 5755-00 Hand Towels & Dust Mops	
112422	2/7/2019	HACH COMPANY 11293111 11293110	1/11/19 1/11/19	906.26 401.37	5330-00 Water Quality Supplies 5330-00 Water Quality Supplies	
112423	2/7/2019	HOME DEPOT CREDIT SERVICES 1/28/19	1/28/19	89.79	5275-00 (5) Rapid Set 55 lb. Mortar Mix	
112424	2/7/2019	MCMASTER-CARR 81347729	12/11/18	221.69	5415-00 (20) Aluminum Sign	
112428	2/7/2019	ROYAL INDUSTRIAL SOLUTIONS 8870-560811	1/29/19	176.27	5175-00 (1) AC Volt Timing Relay - Castaic Well #2	
112430	2/7/2019	SCV WATER - SANTA CLARITA DIVISION 8425 8425	1/30/19 1/30/19	709.50 445.30	5175-00 Brinks, Conference, Safety Gift Cards, Labor 12/18 5215-00 Brinks, Conference, Safety Gift Cards, Labor 12/18	
112431	2/7/2019	SHILPARK PAINT 15475 15491 15492	1/11/19 1/11/19 1/11/19	71.60 153.67 30.34	5275-00 Paint & Supplies 5235-00 Paint & Supplies - NDF 5275-00 (1) gal. Paint	
112436	2/7/2019	USA BLUEBOOK 787222	1/16/19	1,419.62	5330-00 (19) Hach Total Chlorine Chemkey Reagents	
112437	2/7/2019	US BANK 1/22/19	1/22/19	137.60	5325-00 Office Supp, Teflon Tapes, Car Wash, Towing Unit #68	
112438	2/14/2019	AIRGAS SPECIALTY PRODUCTS 131579098	1/18/19	943.67	5330-00 Ammonium Hydroxide Solution - Newhall	
112439	2/14/2019	AQUA-FLO SUPPLY SI1322587 SI1322145	2/6/19 2/5/19	31.26 403.91	5325-00 Fittings - Tesoro RMS 5325-00 (5) Tru-Union Ball Check Valve - CDF	

Santa Clarita Valley Water Agency  
Newhall Division

Check No.	Ck Date	Vendor Name /	Inv Date	Amount	GL Account	Description
112442	2/14/2019	BELOW ZERO, INC 508691	1/23/19	432.00	5425-00 (12)	7/8" Carbide Cutter
112443	2/14/2019	CDW DIRECT QWL4801	1/30/19	127.67	7118-00 (1)	Adobe Acrobat License - DB
112446	2/14/2019	CORE & MAIN LP K001178	1/17/19	449.39	5475-00	Inventory
		K044106	1/18/19	423.02	5425-00 (5)	6" Hydrant Riser
112452	2/14/2019	GRAINGER INC 9064790752	1/22/19	667.52	5225-00 (24)	3/8" Straight Connector
112453	2/14/2019	HACH COMPANY 11304759	1/18/19	4,860.01	5330-00	Water Quality Supplies
112457	2/14/2019	LORD & SONS P-163334	1/22/19	130.74	5455-00 (12)	Mapp Gas Cylinder
112460	2/14/2019	PRAXAIR DISTRIBUTION INC. 86535386	12/6/18	1,039.91	5706-00	Oxygen & Acetylene Refill, (2) Regulator
112462	2/14/2019	ROYAL INDUSTRIAL SOLUTIONS 8870-560358	1/22/19	76.03	5175-00	120 VAC Relays & Socket - Castaic Well #2
		8870-560033	1/22/19	291.43	5435-00 (4)	500V Fuse - Sewer Lift Station Pumps
112466	2/14/2019	STEP SAVER INC 346044	2/6/19	152.31	5330-00 (1035)	lbs. Certified Coarse Salt - Castaic
		346043	2/6/19	57.55	5330-00 (315)	lbs. Certified Coarse Salt - Stetson Ranch
		346045	2/6/19	249.31	5330-00 (1855)	lbs. Certified Coarse Salt - Newhall
112467	2/14/2019	SWAGELOK 549392	1/23/19	85.00	5225-00	Cla-Val Materials
112473	2/21/2019	AQUA-FLO SUPPLY SI1323046	2/7/19	42.32	5175-00 (1)	2" Threaded Brass Union - Castaic Well #2
112477	2/21/2019	CORE & MAIN LP K053100	1/24/19	86.21	5425-00 (1)	6" Hydrant Riser
112482	2/21/2019	GRAINGER INC 9071385836	1/29/19	201.74	5755-00 (2)	5 gal. Type II Safety Can
		9071086202	1/29/19	24.92	5715-00 (4)	Weld-On Towing Hook
		9071385844	1/29/19	13.80	5755-00 (10)	12" Polypropylene Sheet Stock
		9071664446	1/29/19	33.07	5755-00 (10)	12" Polypropylene Sheet Stock
112484	2/21/2019	HACH COMPANY 11318528	1/30/19	249.54	5330-00 (1)	Calibration Kit
112485	2/21/2019	HARRINGTON INDUSTRIAL PLASTICS LLC 005C2989	1/28/19	511.40	5175-00 (2)	1/2" Flaring Tool
112487	2/21/2019	MCMaster-CARR 85103627	1/29/19	253.42	5755-00	Adhesive-Back Letter & Number Sets
112488	2/21/2019	MICHAEL DEVORE TRUCKING CO. 95534	1/28/19	986.53	5425-00 (25)	ton Fill Sand, (25) ton A-Base
112493	2/21/2019	ROYAL INDUSTRIAL SOLUTIONS 8870-561145	2/8/19	122.27	5706-00	Tool Bag & Nut Driver - Unit #62
112498	2/21/2019	USA BLUEBOOK 799850	1/30/19	183.55	5325-00 (5)	Pocket Thermometer
		799265	1/30/19	109.87	5325-00 (5)	Thermometer
<b>OFFSUP</b>	Office Supply Expense					
112411	2/7/2019	AMERICAN EXPRESS 1/28/19	1/28/19	55.78	7115-00	IT Support, Office Supp, Workshops, Workbooks, Web Hosting 1/19
112415	2/7/2019	COAST TO COAST COMPUTER PRODUCTS A1926754	1/16/19	153.29	7118-00 (1)	MICR Toner Cartridge

Santa Clarita Valley Water Agency  
Newhall Division

Check No.	Ck Date	Vendor Name /	Inv Date	Amount	GL Account	Description
112425	2/7/2019	OFFICE DEPOT BUSINESS CREDIT				
		1/28/19	1/28/19	271.77	7115-00	Office Supplies 1/19
112432	2/7/2019	SMART & FINAL				
		1/31/19	1/31/19	140.58	7115-00	Office Supplies 1/19
112437	2/7/2019	US BANK				
		1/22/19	1/22/19	443.58	7115-00	Office Supp, Teflon Tapes, Car Wash, Towing Unit #68
112452	2/14/2019	GRAINGER INC				
		9063410154	1/21/19	56.41	7115-00 (4)	36 pk. AA Battery
112490	2/21/2019	ONTRAC				
		8894782	1/31/19	147.63	7115-00	Shipping Charges 1/19
112491	2/21/2019	PACIFIC PRINTING CO.				
		63006	2/11/19	142.35	7115-00 (500)	Business Cards - LM, JW
112496	2/21/2019	STAPLES CREDIT PLAN				
		2/6/19	2/6/19	356.69	7115-00	Office Supplies 1/19
<b>OTHER</b>		Other Expenses				
112464	2/14/2019	SCV WATER - VALENCIA WATER DIVISION				
		10399	1/31/19	42.63	7160-00	GIS Binders, Privacy Filters, Quarterly Training & Uniforms
<b>PERCHL</b>		Perchlorate				
112458	2/14/2019	NOSSAMAN LLP				
		491649	2/5/19	21,633.53	7150-00	Perchlorate Claim 1/19
<b>PURWTR</b>		Purchased Water				
	2/7/2019	SCV WATER				
		020519C	2/5/19	133,872.30	5130-00	Fixed Water Charges 1/19
		1900012	2/1/19	1,238.00	5315-00	Lab Fees 1/19
		020519A	2/5/19	20,342.58	5130-00	Purchased Water 1/19
112463	2/14/2019	SCV WATER				
		020519B	2/5/19	15,400.56	5130-00	Purchased Water 1/19 - Saugus Well #1 & #2
<b>RENTLE</b>		Rent/Lease Expense				
112454	2/14/2019	IRON MOUNTAIN RECORDS MANAGEMENT				
		ALSE706	1/31/19	251.11	7191-00	Document Storage Rental 2/19
		ALSV956	1/31/19	299.73	7191-00	Document Storage Rental - Vault 2/19
112483	2/21/2019	GREATAMERICA FINANCIAL SVCS				
		24197164	2/4/19	152.21	7225-00	Mail Machine Lease 2/19
<b>SAFETY</b>		Safety Expense				
112411	2/7/2019	AMERICAN EXPRESS				
		1/28/19	1/28/19	208.05	5735-00	IT Support, Office Supp, Workshops, Workboots, Web Hosting 1/19
112418	2/7/2019	DIRECT SAFETY SOLUTIONS INC				
		993568	1/10/19	810.66	5735-00 (4)	dz. Safety Gloves, (47) Safety Glasses
		993567	1/10/19	643.41	5735-00 (8)	dz. Safety Gloves
		993610	1/15/19	10.40	5735-00 (1)	Safety Glasses
		993611	1/15/19	651.99	5735-00 (34)	Safety Gloves
112430	2/7/2019	SCV WATER - SANTA CLARITA DIVISION				
		8425	1/30/19	125.00	5735-00	Brinks, Conference, Safety Gift Cards, Labor 12/18
112448	2/14/2019	DIRECT SAFETY SOLUTIONS INC				
		993662	1/18/19	1,351.31	5735-00	Safety Gloves
112471	2/14/2019	ZEE MEDICAL SERVICE				
		34-075894	2/11/19	239.51	5735-00	Medical & Safety Supplies 2/19
112480	2/21/2019	DIRECT SAFETY SOLUTIONS INC				
		993766	1/28/19	934.61	5735-00 (24)	Safety Vest
<b>UNIFOR</b>		Uniforms				

Santa Clarita Valley Water Agency  
Newhall Division

Check No.	Ck Date	Vendor Name /	Inv Date	Amount	GL Account	Description
112444	2/14/2019	CINTAS CORP #684				
		684769881	2/6/19	1,011.65	5705-00	Uniform Rental W/E 2/6/19
		684772527	2/13/19	956.65	5705-00	Uniform Rental W/E 2/13/19
		684767229	1/30/19	1,011.65	5705-00	Uniform Rental W/E 1/30/19
112464	2/14/2019	SCV WATER - VALENCIA WATER DIVISION				
		10399	1/31/19	111.12	5705-00	GIS Binders, Privacy Filters, Quarterly Training & Uniforms
<b>UTILIT</b>		Utilities				
112413	2/7/2019	AT&T				
		1/23/19-1	1/23/19	325.24	7215-00	Backup Lines 661 254-1900 1/19
		1/23/19-2	1/23/19	242.16	7215-00	Elevator Emergency 661 254-4865 1/19
		1/23/19-3	1/23/19	150.87	7215-00	Operations Facility 661 254-1841 1/19
		1/23/19	1/23/19	128.14	7215-00	Backup Analog 661 753-9621 1/19
112433	2/7/2019	SPECTRUM BUSINESS				
		0023634012119	1/21/19	1,456.63	7215-00	Phone & Internet Services 2/19
112449	2/14/2019	EDISON CO				
		2/7/19	2/7/19	2,977.10	7215-00	A/C #2-40-708-2270 1/19
112465	2/14/2019	SPRINT				
		934727314-206	2/7/19	1,103.75	7215-00	Cell Phones 1/19
112479	2/21/2019	DIRECTV				
		35872232243	2/8/19	72.59	7215-00	Satellite Service 2/7-3/6/19 - Office & Operations Facility
		35872232243	2/8/19	72.59	5755-00	Satellite Service 2/7-3/6/19 - Office & Operations Facility
		35870005048	2/8/19	24.99	7215-00	Satellite Service 2/7-3/6/19 - Lobby
<b>VEHICL</b>		Vehicle Maintenance				
112429	2/7/2019	SCHWARTZ OIL CO., INC				
		128647	1/29/19	2,740.14	5715-00	(1000) gal. Unleaded Fuel
		128646	1/30/19	1,084.29	5715-00	(320) gal. Diesel
112437	2/7/2019	US BANK				
		1/22/19	1/22/19	49.90	5715-00	Office Supp, Teflon Tapes, Car Wash, Towing Unit #68
		1/22/19	1/22/19	481.25	5775-68	Office Supp, Teflon Tapes, Car Wash, Towing Unit #68
112494	2/21/2019	SCHWARTZ OIL CO., INC				
		128783	2/8/19	1,023.44	5715-00	(300) gal. Diesel
		128784	2/8/19	2,299.95	5715-00	(800) gal. Unleaded Fuel
112495	2/21/2019	SPI COMMUNICATIONS				
		6491	1/25/19	375.00	5775-74	Install Power Inverter - Unit #74
		Payments:		<u>356,731.31</u>		

Santa Clarita Valley Water Agency  
Newhall Division

**Totals by AP Distribution Code**

Dist. Code		Total Amou
<b>CIP</b>	Construction in Progress	<b>65,145.79</b>
<b>DIREMP</b>	Director/Employee Expense	<b>528.01</b>
<b>DRAFT</b>	Drafting and Mapping Expense	<b>835.70</b>
<b>DUES</b>	Dues/Memberships/Certification	<b>1,187.00</b>
<b>INSUR</b>	Insurance	<b>3,748.40</b>
<b>INV</b>	Inventory	<b>17,885.35</b>
<b>MAINT</b>	Maintenance and Services	<b>30,593.07</b>
<b>MATSUP</b>	Material and Supply Expense	<b>19,133.22</b>
<b>OFFSUP</b>	Office Supply Expense	<b>1,768.08</b>
<b>OTHER</b>	Other Expenses	<b>42.63</b>
<b>PERCHL</b>	Perchlorate	<b>21,633.53</b>
<b>PURWTR</b>	Purchased Water	<b>170,853.44</b>
<b>RENTLE</b>	Rent/Lease Expense	<b>703.05</b>
<b>SAFETY</b>	Safety Expense	<b>4,974.94</b>
<b>UNIFOR</b>	Uniforms	<b>3,091.07</b>
<b>UTILIT</b>	Utilities	<b>6,554.06</b>
<b>VEHICL</b>	Vehicle Maintenance	<b>8,053.97</b>

Santa Clarita Valley Water Agency  
Santa Clarita Water Division  
Check Register Report  
From: February 1, 2019 to February 28, 2019

Vendor Name	Transaction Description	Transaction Amount
A T & T	FEBRUARY - ANSWER SERVICE - ACCT# 335 451-0184 482 2	\$105.25
	FEBRUARY - OFFICE - ACCT# 020 749 6745 001	\$47.86
	FEBRUARY - OFFICE - ACCT# 661 286-4331 677 1	\$170.55
	FEBRUARY - TELEMETERING - ACCT# 831-000-2547-595	\$476.56
	FEBRUARY - WAREHOUSE - ACCT# 020 749 6745 001	\$77.41
<b>A T &amp; T</b>		<b>\$877.63</b>
A V EQUIPMENT RENTAL INC	BOOM RENTAL	\$320.00
	PROPANE, CHAIN	\$56.37
	SHOVELS, BROOMS	\$200.04
<b>A V EQUIPMENT RENTAL INC</b>		<b>\$576.41</b>
ADAM PONTIOUS	FILTERS FOR CHLORINATORS	\$325.05
	1/25/19 - MEAL FOR PRODUCTION STAFF	\$19.90
<b>ADAM PONTIOUS</b>		<b>\$344.95</b>
ADVANCED INDUSTRIAL SERVICES, INC.	S17715 RETENTION - BOUQUET TANK EXTERIOR	\$2,487.40
	S17716 RETENTION - DEANE TANK EXTERIOR	\$1,974.70
<b>ADVANCED INDUSTRIAL SERVICES, INC.</b>		<b>\$4,462.10</b>
ALTA FOOD CRAFT	COFFEE & KITCHEN SUPPLIES - SUMMIT CIRCLE	\$245.53
	COFFEE & KITCHEN SUPPLIES - WAREHOUSE	\$155.88
<b>ALTA FOOD CRAFT</b>		<b>\$401.41</b>
AMERICAN BUSINESS MACHINES	BASE & OVERAGE CHARGE - CANON/IR ADV C5255 & C5045 - 2/15/2019 TO 3/14/2019	\$780.57
	USAGE - CANON IMAGERUNNER ADV C9270 - 2/1/2018 TO 2/28/2018	\$194.02
<b>AMERICAN BUSINESS MACHINES</b>		<b>\$974.59</b>
AMERIPRI DE SERVICES, INC.	JANUARY - MATS	\$147.35
	JANUARY - UNIFORMS	\$1,606.00
<b>AMERIPRI DE SERVICES, INC.</b>		<b>\$1,753.35</b>
AQUA METRIC SALES CO.	1" I-PERL T/R METER	\$9,144.39
	MXU520MSP T/C MODULE	\$25,528.93
<b>AQUA METRIC SALES CO.</b>		<b>\$34,673.32</b>
AQUA-FLO SUPPLY	PARTS - CHLORINATOR	\$98.74
<b>AQUA-FLO SUPPLY</b>		<b>\$98.74</b>
ARC IMAGING RESOURCES	ENGINEERING - PRINT MAP BOOKS	\$2,781.80
<b>ARC IMAGING RESOURCES</b>		<b>\$2,781.80</b>
ARMORCAST PRODUCTS COMPANY	1" SOLID ARMORCAST LID	\$6,478.02
	3/4" ARMORCAST T.R. LID	\$9,055.65
	3/4" SOLID ARMORCAST LID	\$3,260.92
	437 ARMORCAST BOX	\$3,902.05
<b>ARMORCAST PRODUCTS COMPANY</b>		<b>\$22,696.64</b>
AROUND THE CLOCK	FEBRUARY SERVICE	\$887.52
<b>AROUND THE CLOCK</b>		<b>\$887.52</b>
ASCENSION RECOVERY MANAGEMENT, LLC	JANUARY BALANCE	\$82.80
<b>ASCENSION RECOVERY MANAGEMENT, LLC</b>		<b>\$82.80</b>
AUTOMATED WATER TREATMENT	CHLORINE TABLETS	\$6,404.00
<b>AUTOMATED WATER TREATMENT</b>		<b>\$6,404.00</b>
AUTONATION, INC.	AIR FILTER # 23	\$141.71
	CONTROLLER - S37	\$943.06
<b>AUTONATION, INC.</b>		<b>\$1,084.77</b>
BEAZER HOMES	S13622 REFUND DEPOSIT - INSTALL WATER SYSTEM FOR TRACT 53425-04, RIVER VILLAGE	\$153,072.22
<b>BEAZER HOMES</b>		<b>\$153,072.22</b>
BEST BEST & KRIEGER LLP	S10808 - SCWD CELL SITE & HONBY SOUTH CELL SITE	\$1,080.00
<b>BEST BEST &amp; KRIEGER LLP</b>		<b>\$1,080.00</b>
BODYSHOP661, INC.	2018 - FORD F-150XL , BODY REFINISH	\$1,336.28
<b>BODYSHOP661, INC.</b>		<b>\$1,336.28</b>
BRINK'S INC.	FEBRUARY SERVICE - SCWD	\$547.63
	S18907 - FEBRUARY SERVICE - NWD	\$547.63
<b>BRINK'S INC.</b>		<b>\$1,095.26</b>
BROOKFIELD HIGH GLEN LLC	HYD METER REFUND	\$867.17
<b>BROOKFIELD HIGH GLEN LLC</b>		<b>\$867.17</b>
BURRTEC WASTE INDUSTRIES	FEBRUARY - SERVICE	\$87.01
<b>BURRTEC WASTE INDUSTRIES</b>		<b>\$87.01</b>
CHARMAINE'S BOUQUET CANYON FLORIST	FLOWERS - 2/25/19, R.& L. SISK	\$84.32
<b>CHARMAINE'S BOUQUET CANYON FLORIST</b>		<b>\$84.32</b>
CIVILTEC ENGINEERING INC.	S14612 - TRACT NO. 53074 SAND CANYON PLAZA	\$1,931.25



**Santa Clarita Valley Water Agency**  
 Santa Clarita Water Division  
 Check Register Report  
 From: February 1, 2019 to February 28, 2019

Vendor Name	Transaction Description	Transaction Amount
	S16604 - RECYCLED WATER DESIGN PHASE 2	\$1,560.00
	S16611 - VISTA CANYON PH2 POTABLE/RECYCLED DESIGN	\$1,402.50
	S16623 - SKYLINE RANCH ZONE 16" PIPELINE DESIGN	\$4,650.00
	S17612 - SKYLINE RANCH TANKS REDESIGN	\$330.00
	S17621 - CONCORD PLANNING PHASE	\$6,127.00
<b>CI VI LTEC ENGINEERING INC.</b>		<b>\$16,000.75</b>
CONNECTRONICS	S17728 - SCADA RADIO UPGRADE - CONTROLLER	\$808.13
	S17728 - SCADA RADIO UPGRADE - WARRANTY	\$128.00
<b>CONNECTRONICS</b>		<b>\$936.13</b>
CORE & MAIN LP	1 1/2" BRASS ELL	\$117.73
	1 1/2" FIP BRASS COUPLING	\$51.52
	1 1/2" PLUG	\$57.82
	1 1/2" STREET ELL	\$169.62
	1 1/2" X 1" BRASS REDUCER	\$55.63
	1 1/2" X 3" BRASS NIPPLE	\$75.98
	1 1/2" X 4" BRASS NIPPLE	\$39.64
	1 1/2" X 6" NIPPLES	\$87.78
	1 1/2" X CLOSE BRASS NIPP	\$51.36
	1 X 2 5/8" BRASS METER CO	\$943.13
	1" BRASS PIPE PLUG	\$215.50
	1" FIP BRASS COUPLING	\$97.24
	1" FIP X CTS COMP. COUP	\$560.42
	1" IPS INSTATITE PIPE COU	\$528.56
	1" MIP X CTS COMP. COUP	\$403.40
	1" MIP X INSTATITE IPS CO	\$371.86
	1" PLASTIC METER GASKET	\$151.11
	1" PLASTIC TUBING, CLASS	\$306.60
	1" X 3" BRASS NIPPLE	\$86.50
	1" X 4" BRASS NIPPLES	\$113.00
	1" X 5/8" X 3/4" BALL ANG	\$836.69
	1" X 6" BRASS NIPPLE	\$83.00
	10" RING GASKETS	\$77.85
	12" FLG X HYMAX ADAPTER	\$803.35
	16" FLANGE BOLT KITS	\$192.76
	2" BRASS SCREW TEE	\$326.92
	2" PRO PRESS COUPLING # 78	\$290.92
	2" PRO PRESS X M/A	\$954.31
	3/4" BRASS PIPE COUPLING	\$159.87
	3/4" BRASS, STREET, ELL	\$128.39
	3/4" IP BRASS BALL VALVE	\$1,264.94
	3/4" PLASTIC TUBING, CLAS	\$183.96
	3/4" X 1" BRASS TEE	\$92.97
	3/4" X 2 1/2" BRASS NIPPL	\$51.68
	3/4" X 2" BRASS NIPPLES	\$55.85
	3/4" X 3" BRASS NIPPLES	\$59.79
	3/4" X 5" BRASS NIPPLES	\$93.50
	3/4" X CLOSE BRASS NIPPLE	\$44.35
	6" FLG X HYMAX ADAPTER	\$685.12
	6" HYMAX COUPLING	\$1,338.09
	8 X 6 NIPPLE	\$205.63
	8" C900 PIPE	\$369.67
	8" CLASS 300 GASKET	\$117.60
	8" HYMAX COUPLING	\$1,777.91
	8" SLIP ON FLANGES	\$224.20
	COUPLINGS	\$1,288.47
	LOCKS	\$247.29
	MASTER LOCKS	\$589.72
	VALVE, LEVER	\$320.52
<b>CORE &amp; MAIN LP</b>		<b>\$17,349.72</b>

Santa Clarita Valley Water Agency  
Santa Clarita Water Division  
Check Register Report  
From: February 1, 2019 to February 28, 2019

Vendor Name	Transaction Description	Transaction Amount
DAN'S WELDING SERVICE	S15714 - (2) 10" FLANGES FOR CLAY VALVES SWAP @ SC12	\$460.00
	WELDING - SKYBLUE BOOSTER STATION	\$460.00
<b>DAN'S WELDING SERVICE</b>		<b>\$920.00</b>
DATAVO	FEBRUARY - WAREHOUSE - ACCT# 1003777	\$54.72
<b>DATAVO</b>		<b>\$54.72</b>
DESIGN SPACE MODULAR BUILDINGS	OPS - SERIAL NUMBERS 56472-01 & 56472-02, (2) STEPS METAL NON ADA	\$1,335.97
<b>DESIGN SPACE MODULAR BUILDINGS</b>		<b>\$1,335.97</b>
DICKINSON ENTERPRISE, INC.	BALL JOINT, ROTOR # 33	\$2,982.48
	BEARING, BRAKE # 5	\$3,190.93
	BRAKES, SHOCKS # 8	\$1,796.35
	HOSE, OIL, FILTER # 14	\$861.02
	LUBE, BRAKES # 35	\$1,759.87
	LUBE, OIL, FILTER # 25	\$144.83
	P S FLUSH, FILTER # 11	\$616.94
	TIRE # 10	\$474.52
	TIRE # 7	\$301.83
	TIRES # 29	\$510.01
<b>DICKINSON ENTERPRISE, INC.</b>		<b>\$12,638.78</b>
DIVERSIFIED INSPECTIONS/	INSPECT CRANE	\$574.69
	INSPECT FRKLFT, CRANE	\$712.05
<b>DIVERSIFIED INSPECTIONS/</b>		<b>\$1,286.74</b>
EUROFINS EATON ANALYTICAL, INC.	UCMR4 - SIERRA WELL 6 TREATED & NORTH OAKS WELLS BLENDED PART	\$2,200.00
<b>EUROFINS EATON ANALYTICAL, INC.</b>		<b>\$2,200.00</b>
FEDEX	RETURN CHECK RECEIVED IN ERROR	\$18.29
<b>FEDEX</b>		<b>\$18.29</b>
GARY'S AUTO COLLISION CENTER	REPLACE GLASS S3	\$275.00
<b>GARY'S AUTO COLLISION CENTER</b>		<b>\$275.00</b>
GRAINGER	(5) 5 GALLON CANS	\$468.11
<b>GRAINGER</b>		<b>\$468.11</b>
GREEN LANDSCAPE NURSERY	PJR - 2018	\$217.81
<b>GREEN LANDSCAPE NURSERY</b>		<b>\$217.81</b>
HOME DEPOT CREDIT SERVICES	COOLER, SPRAYER	\$83.93
	COVER, GASKET	\$10.40
	LATE FEE	\$20.00
	S17728 - SCADA RADIO UPGRADE	\$56.24
	S17728 - SCADA RADIO UPGRADE	\$465.01
	SMALL TOOL	\$303.59
	SMALL TOOLS	\$76.12
	SMALL TOOLS	\$192.37
<b>HOME DEPOT CREDIT SERVICES</b>		<b>\$1,207.66</b>
HYDREX PEST CONTROL	SCWD - JANUARY SERVICE	\$54.00
<b>HYDREX PEST CONTROL</b>		<b>\$54.00</b>
INFOSEND, INC.	BALANCE - JANUARY BILL	\$47.80
	BALANCE - JANUARY POSTAGE	\$207.65
	CALENDAR INSERTS - CUSTOMER SERVICE	\$1,223.75
	JANUARY BILL TO 1/25	\$3,403.29
	JANUARY - E BILLS	\$512.50
	JANUARY - POSTAGE TO 1/25	\$10,529.71
<b>INFOSEND, INC.</b>		<b>\$15,924.70</b>
IRON MOUNTAIN	JANUARY STORAGE & SERVICE	\$1,258.66
	JANUARY SHREDDING	\$74.23
<b>IRON MOUNTAIN</b>		<b>\$1,332.89</b>
ISCO MACHINERY, INC.	LOADER RENTAL	\$1,991.75
<b>ISCO MACHINERY, INC.</b>		<b>\$1,991.75</b>
J. P. ARMAN CO.	PATCH GOLDSTREAM	\$4,705.00
	PATCH SHINEDALE	\$2,909.00
<b>J. P. ARMAN CO.</b>		<b>\$7,614.00</b>
JENSEN DESIGN & SURVEY, INC.	S18304V - 29070 AVE VALLEY VIEW FIRE FLOW ANALYSIS	\$2,040.00
	S18307V - 24575 & 24525 COPPERHILL DR FIRE FLOW ANALYSIS	\$1,080.00
<b>JENSEN DESIGN &amp; SURVEY, INC.</b>		<b>\$3,120.00</b>
JOHN DINOVI	S17622 - REFUND DEPOSIT, 3-1" SERVICE LINES & METERS @ 26972 1/2, 26976 & 26976 1/2 SAND CYN RD	\$2,260.02

Santa Clarita Valley Water Agency  
Santa Clarita Water Division  
Check Register Report  
From: February 1, 2019 to February 28, 2019

Vendor Name	Transaction Description	Transaction Amount
<b>JOHN DI NOVI</b>		<b>\$2,260.02</b>
JOHN MURRAY PLUMBING	SVC CALL - 19639 ERMIN STRETT, CANYON COUNTRY	\$198.00
<b>JOHN MURRAY PLUMBING</b>		<b>\$198.00</b>
JOHNSTONE SUPPLY	FILTERS	\$239.02
<b>JOHNSTONE SUPPLY</b>		<b>\$239.02</b>
KENNEDY/JENKS CONSULTANTS	S16618 - SCVWA-GVALLEY WATERLINE EXTLA, SERVICES RENDERED THROUGH 12/28/18	\$2,706.17
	S16618 - SCVWA-DESIGN LADWP, SERVICES RENDERED THROUGH 1/25/19	\$352.50
<b>KENNEDY/ JENKS CONSULTANTS</b>		<b>\$3,058.67</b>
KIMBALL MIDWEST	BULBS, WASHERS, NUTS	\$158.79
	CLAMPS, WASHERS	\$89.67
	SAFETY GLASSES	\$129.69
	SAFETY GLASSES	\$43.23
<b>KIMBALL MIDWEST</b>		<b>\$421.38</b>
MARI-CO MAIL SERVICE	JANUARY SERVICE	\$300.00
<b>MARI-CO MAIL SERVICE</b>		<b>\$300.00</b>
NAPA AUTO & TRUCK PARTS	LATE FEE	\$6.83
	FILTERS - 310E	\$248.93
	MUD FLAP	\$12.96
<b>NAPA AUTO &amp; TRUCK PARTS</b>		<b>\$268.72</b>
NEWHALL WATER DIVISION-SCVWA	DIESEL IN VEHICLES	\$659.15
	GAS IN VEHICLES	\$1,146.02
	GASOLINE	\$1,944.50
	LABOR MAINLINE REPAIR	\$1,070.49
	LABR-SERVICE LEAK	\$561.99
	S18802 - AGED METER CHG	\$5,244.49
	TESTING SUPPLIES	\$4,446.55
	TESTING SUPPLIES	\$2,381.40
<b>NEWHALL WATER DIVISION-SCVWA</b>		<b>\$17,454.59</b>
NOSSAMAN LLP	S98806 - PERCHLORATE CONTAMINATION CLAIM	\$21,633.53
<b>NOSSAMAN LLP</b>		<b>\$21,633.53</b>
OFFICE DEPOT, INC.	SCWD - KITCHEN SUPPLIES	\$155.92
	SCWD - OFFICE SUPPLIES	\$5.06
	SCWD - OFFICE SUPPLIES	\$78.64
<b>OFFICE DEPOT, INC.</b>		<b>\$239.62</b>
ON TIME TELECOM, INC.	PURCHASE ROBO CALL 150,000 CREDITS	\$4,500.00
<b>ON TIME TELECOM, INC.</b>		<b>\$4,500.00</b>
PACIFIC PRINTING COMPANY	SCWD - ENVELOPES FOR CHECKS	\$566.66
	CUSTOMER SERVICE - SHUT OFF DOOR HANGERS	\$525.86
<b>PACIFIC PRINTING COMPANY</b>		<b>\$1,092.52</b>
PATRICIA MC CLURE	CUSTOMER SERVICE - CREATE LIST OF ACTIVE ACCOUNTS WITH EMAILS	\$300.00
	S18804 - WATER RESOURCES - CONSUMPTION LETTERS	\$1,050.00
<b>PATRICIA MC CLURE</b>		<b>\$1,350.00</b>
PAUL'S PAINT & HARDWARE	MIXING CONTAINERS	\$23.88
	MURIATIC ACID	\$24.05
<b>PAUL'S PAINT &amp; HARDWARE</b>		<b>\$47.93</b>
PAYMENTUS GROUP INC.	JANUARY CREDIT CARD FEES	\$12,244.80
<b>PAYMENTUS GROUP INC.</b>		<b>\$12,244.80</b>
PERIMETER SECURITY SYSTEMS	REMOTES	\$358.31
<b>PERIMETER SECURITY SYSTEMS</b>		<b>\$358.31</b>
PEST OPTIONS INC.	FEBRUARY SERVICE	\$2,099.59
	JANUARY SERVICE	\$2,099.59
<b>PEST OPTIONS INC.</b>		<b>\$4,199.18</b>
PETRO LOCK, INC.	DIESEL	\$1,196.32
	GASOLINE	\$2,612.24
	GASOLINE	\$2,167.55
	SURCHARGE	\$10.95
	SURCHARGE	\$10.95
<b>PETRO LOCK, INC.</b>		<b>\$5,998.01</b>

Santa Clarita Valley Water Agency  
Santa Clarita Water Division  
Check Register Report  
From: February 1, 2019 to February 28, 2019

Vendor Name	Transaction Description	Transaction Amount
PHYL-MAR ELECTRICAL SUPPLY	CONDUIT ELBOWS	\$66.34
	S17728 - SCADA RADIO UPGRADE	\$746.37
<b>PHYL-MAR ELECTRICAL SUPPLY</b>		<b>\$812.71</b>
PRAXAIR DISTRIBUTION, INC	CARBON DIOXIDE	\$77.34
	SAW BLADES	\$162.06
<b>PRAXAIR DISTRIBUTION, INC</b>		<b>\$239.40</b>
PUMP DESIGN & SUPPLY CO.	S18707 - BOWL REPLACEMENT - LINDA VISTA	\$2,067.08
	S18707 - BOWL REPLACEMENT - VIA PRINCESSA	\$15,089.50
<b>PUMP DESIGN &amp; SUPPLY CO.</b>		<b>\$17,156.58</b>
RC BECKER & SON, INC	CREDIT REFUND - REF HYDRANT METER 28355 KELLY JOHNSON PKWY	\$193.30
<b>RC BECKER &amp; SON, INC</b>		<b>\$193.30</b>
RED WING BUSINESS ADVANTAGE ACCT	SHOES - D. FORRAND	\$250.00
<b>RED WING BUSINESS ADVANTAGE ACCT</b>		<b>\$250.00</b>
ROYAL INDUSTRIAL SOLUTIONS	S17728 - W200 RED PLASTIC END CAPS	\$127.02
	S17728 - 36"X30"X12" ENCLOSURE AND BACK PANEL	\$522.51
	S18710 - MISC. MOTOR REPAIR, 20-COMM-ER ETHERNET/IP ADP	\$6,559.95
<b>ROYAL INDUSTRIAL SOLUTIONS</b>		<b>\$7,209.48</b>
S & L SAFETY PRODUCTS	GLOVES	\$223.38
	NECK SHADE	\$48.57
<b>S &amp; L SAFETY PRODUCTS</b>		<b>\$271.95</b>
SAGE STAFFING	WK END 12/16 - CUST SVC	\$1,672.00
	WK END 12/9 - CUST SVC	\$1,292.00
	WK END 2/10 - CUST SVC	\$1,700.50
	WK END 2/17 - CUST SVC	\$1,368.00
	WK END 2/3 - CUST SVC	\$1,368.00
	WK END 2/10 - OFFICE ASSISTANT	\$1,367.83
	WK END 2/17 - OFFICE ASSISTANT	\$1,145.16
	WK END 2/3 - OFFICE ASSISTANT	\$1,145.16
	WK END 1/27 - OFFICE ASSISTANT	\$1,113.35
<b>SAGE STAFFING</b>		<b>\$12,172.00</b>
SANTA CLARITA VALLEY WATER AGENCY	JANUARY LAB	\$2,780.00
	S16623 - SKYLINE RANCH	\$24.00
	S18610 - FIRE SERVICE, SIERRA VISTA	\$24.00
<b>SANTA CLARITA VALLEY WATER AGENCY</b>		<b>\$2,828.00</b>
SCHWARTZ OIL CO	DIESEL	\$1,406.04
	GASOLINE	\$1,796.54
<b>SCHWARTZ OIL CO</b>		<b>\$3,202.58</b>
SCVCOA SUPPORTERS, LLC	S18611 REFUND DEPOSIT - FIRE HYDRANT INSTALLATION @ SCV SENIOR CENTER	\$1,657.89
<b>SCVCOA SUPPORTERS, LLC</b>		<b>\$1,657.89</b>
SO. CALIFORNIA EDISON CO.	ACCT# 2-40-637-4652 - FEBRUARY CHARGE	\$2,393.89
	ACCT# 2-40-637-7457 - JANUARY BALANCE AFTER CREDITS	\$18,872.83
	ACCT# 2-40-637-4652 - JANUARY CHARGES	\$31,472.47
	ACCT# 2-40-637-9065 - DECEMBER OFFICE BILLING	\$2,338.85
	ACCT# 2-40-637-9065 - DECEMBER WAREHOUSE BILLING	\$1,287.16
<b>SO. CALIFORNIA EDISON CO.</b>		<b>\$56,365.20</b>
STAATS CONSTRUCTION INC.	PAVE 4 LOCATIONS, SAW CUT, DUMP FEES L.S - SKYBLUE TANK ROAD	\$6,850.00
	POT HOLE - SKY BLUE TANKS	\$28,904.00
	S14607 - REPLACE ANGLE STOP DAMAGED BY OTHERS ON 1" SVC ON MALDONALDO	\$550.00
	S18303V - INSTALLATION OF A 2" WATER SVC	\$18,890.00
	S18303V - SOILS ENGINEER - R T FRANKLIN & ASSOC.	\$2,421.00
	S18610 - 8" FIRE SERVICE INSTALLATION	\$22,784.00
	S18610 - PRESSURE TEST & CHLORINATE	\$1,878.00
<b>STAATS CONSTRUCTION INC.</b>		<b>\$82,277.00</b>
STAPLES ADVANTAGE	ENGINEERING - PAPER	\$332.86
<b>STAPLES ADVANTAGE</b>		<b>\$332.86</b>
SWRCB-DWOCP	FOOTE T2	\$60.00
<b>SWRCB-DWOCP</b>		<b>\$60.00</b>
TOMICI'S PRESSURE WASHING SERVICE	SCWD - SWEEPING SERVICE	\$2,800.00
<b>TOMICI'S PRESSURE WASHING SERVICE</b>		<b>\$2,800.00</b>
TPX COMMUNICATIONS	FEBRUARY SERVICE - OFFICE - ACCT# 87050	\$788.68
<b>TPX COMMUNICATIONS</b>		<b>\$788.68</b>
TROPICAL WEST DESIGNS	PLANT - LOBBY, SUMMIT CIRCLE	\$18.07

Santa Clarita Valley Water Agency  
Santa Clarita Water Division  
Check Register Report  
From: February 1, 2019 to February 28, 2019

Vendor Name	Transaction Description	Transaction Amount
<b>TROPICAL WEST DESIGNS</b>		<b>\$18.07</b>
TT TECHNOLOGIES, INC.	CABLE, EXPANDER, GRIP	\$1,067.59
<b>TT TECHNOLOGIES, INC.</b>		<b>\$1,067.59</b>
UNDERGROUND SERVICE ALERT/SC	CALIFORNIA STATE FEE FOR REGULATORY COSTS	\$139.57
	JANUARY SERVICE	\$188.20
<b>UNDERGROUND SERVICE ALERT/ SC</b>		<b>\$327.77</b>
USABUEBOOK	FLAGS	\$128.79
	PUMP	\$480.49
<b>USABUEBOOK</b>		<b>\$609.28</b>
VALENCIA WATER DIVISION-SCVWA	BREAKFAST 12/14/18, CUSTOMER CARE QUARTERLY TRAINING	\$51.15
	S18303V - METER INSTALLS	\$101.08
	UNIFORM - M. REYES	\$102.92
<b>VALENCIA WATER DIVISION</b>		<b>\$255.15</b>
VERIZON WIRELESS	DECEMBER SERVICE -10 LINES - ACCT# 642026612-00001	\$437.52
	DECEMBER SERVICE - 7 LINES - ACCT# 972378078-00002	\$124.74
	DECEMBER SERVICE - CELL PHONES - ACCT# 972378078-00001 (ADMIN. & CUST. SVC)	\$2,473.65
	EQUIPMENT	\$2,860.42
	EQUIPMENT	\$547.48
<b>VERIZON WIRELESS</b>		<b>\$6,443.81</b>
WATERWISE CONSULTING, INC.	S18804 - RESIDENTIAL WATER SURVEY PROGRAM NOVEMBER 2019 - SCWD	\$365.00
<b>WATERWISE CONSULTING, INC.</b>		<b>\$365.00</b>
WEF MEMBERSHIP	RENEW - 17545287	\$328.00
<b>WEF MEMBERSHIP</b>		<b>\$328.00</b>
WELLS FARGO	OPERATIONS - IPHONE CHARGERS & CASES	\$305.43
	PRODUCTION - IPHONE & IPAD CASES	\$430.28
	ENGINEERING - OFFICE SUPPLIES	\$78.25
	JPIA TRAINING REGISTRATION 1/30/19 - L. QUIINTERO	\$190.00
	JPIA TRAINING REGISTRATION 1/30/19 - N. PIPITHARUT	\$190.00
	JPIA TRAINING DINNER, 2/7/19 - L. QUIINTERO	\$42.66
	LUNCH MEETINGS, 1/16/19 - G. HAGGIN & K. ABERCROMBIE, RE: TREATMENT STAFFING & BUDGET	\$35.74
	LUNCH MEETING 1/23/19 - K. ABERCROMBIE, M. ALVORD, A. PONTIOUS & G.HERMOSILLO, RE: FACILITY TOURS	\$44.46
	LUNCH MEETING 1/10/19 - B. PAYNE & R. LYONS, RE: EMPLOYEE ORIENTATION & ENGINEERING PROJECTS	\$27.48
	LUNCH MEETING 1/17/19 - B. PAYNE, J. NGOON & N. PIPITHARUT, RE: UPCOMING ENGINEERING PROJECTS AND STARTED PLANNING PROCESS	\$58.53
	D4 EXAM PREP 1/15/19 - J. FOOTE	\$299.99
	S18906 - EVACUATION PERMIT FOR 25540 BURNS PLACE, STEVENSON RANCH, REPAIR <2"	\$995.00
	S18906 - AMERICAN WATER COLLEGE 2/6/19 - J. ALMANZA, VWD	\$249.99
	S18906 - LUNCH MEETING 2/6/19, K. ABERCROMBIE & B. JOHNSON, RE: VWD TAX ISSUES	\$30.40
	S18908 - INCIDENT COMMAND POCKET GUIDES	\$30.14
	SMARTDRAW SOFTWARE - L. QUIINTERO	\$297.00
	FOOD FOR VARIOUS MANAGEMENT MEETINGS - L. QUIINTERO	\$255.24
<b>WELLS FARGO</b>		<b>\$3,560.59</b>
WH SOLEDAD CIRCLE 139 LP	S13612 REFUND DEPOSIT - INSTALL WATER SYSTEM FOR TRACT 62343, SOLEDAD ESTATES	\$117,218.31
<b>WH SOLEDAD CIRCLE 139 LP</b>		<b>\$117,218.31</b>
WOLF'S TOWING AND AUTO REPAIR	MOVE VEHICLE	\$65.00
	TOW # 55	\$145.00
<b>WOLF'S TOWING AND AUTO REPAIR</b>		<b>\$210.00</b>
XEROX CORPORATION	JANUARY SERVICE	\$149.75
<b>XEROX CORPORATION</b>		<b>\$149.75</b>
XTREME TRANSPORT, INC.	REMOVE DEBRIS FEE - GOLDEN VALLEY RD TANK SITE	\$18,310.00
<b>XTREME TRANSPORT, INC.</b>		<b>\$18,310.00</b>
<b>Summary</b>		<b>\$734,014.56</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

Vendor Name	Description	Total
A V EQUIPMENT RENTALS, INC	Trailer Rental	112.00
<b>A V EQUIPMENT RENTALS, INC Total</b>		<b>112.00</b>
ACC BUSINESS	Internal circuit 121118-011019	1,579.68
<b>ACC BUSINESS Total</b>		<b>1,579.68</b>
ACCO ENGINEERED SYSTEMS, INC	Office A/C Maintenance	1,194.56
<b>ACCO ENGINEERED SYSTEMS, INC Total</b>		<b>1,194.56</b>
AIRGAS USA, LLC	W9 Water Softening	958.53
	Well W9 water softening	290.03
<b>AIRGAS USA, LLC Total</b>		<b>1,248.56</b>
AMAZON CAPITAL SERVICES, INC.	Business Portofolios	140.70
	Office supplies	88.71
	GIS Large Format Paper	74.72
	IT/GIS supplies	68.75
	Calendar planner refill	15.21
	2019 wall calendar	10.83
<b>AMAZON CAPITAL SERVICES, INC. Total</b>		<b>398.92</b>
AMERICAN BUSINESS MACHINES	Base charge 020819-030719	457.98
	Regional,Base Chg010819-020719	338.93
	Base charge 010819-020719	234.50
<b>AMERICAN BUSINESS MACHINES Total</b>		<b>1,031.41</b>
AQUA-FLO SUPPLY INC	Threaded tee, nipple, bushing	129.56
	1/2" SxS Sch 80 PVC Union	34.79
	TriPoint, Meter Install	17.99
<b>AQUA-FLO SUPPLY INC Total</b>		<b>182.34</b>
ARDEN INDUSTRIES	Gen'l well mtce supplies	2,645.81
<b>ARDEN INDUSTRIES Total</b>		<b>2,645.81</b>
AROUND THE CLOCK CALL CENTER	Answering Service	798.87
<b>AROUND THE CLOCK CALL CENTER Total</b>		<b>798.87</b>
ASTRA INDUSTRIAL SERVICES, INC	Backflow Test EquipCalibration	95.00
<b>ASTRA INDUSTRIAL SERVICES, INC Total</b>		<b>95.00</b>
AT&T	Cust Svc, Genl 010419-020319	2,552.77
	Main, NW, NC 02/07/19-03/06/19	1,589.27
	N.East 02/07/19-03/06/19	482.43
	Remote Access Line-Fiber Voice	387.02
	Lond distance svc thru 020119	84.85
	LAN modern 12/28/18-01/27/19	76.69
<b>AT&amp;T Total</b>		<b>5,173.03</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

Vendor Name	Description	Total
BEE SPECIALIST	Turquesa Dr/Bees in meter box	250.00
	Sarape Ct/ Bees in meter box	250.00
	Sequoia Glen/Bees in meter box	250.00
<b>BEE SPECIALIST Total</b>		<b>750.00</b>
BEST BUY BUSINESS ADVANTAGE	Sandisk 128GB	102.90
<b>BEST BUY BUSINESS ADVANTAGE Total</b>		<b>102.90</b>
BURRTEC WASTE INDUSTRIES, INC.	Trash Svc, January 2019	339.30
<b>BURRTEC WASTE INDUSTRIES, INC. Total</b>		<b>339.30</b>
BUSH & DAUGHTERS REPAIR	Vehicle maintenance and repair	1,006.49
	Air Vac maintenance	1,008.68
<b>BUSH &amp; DAUGHTERS REPAIR Total</b>		<b>2,015.17</b>
CALIFORNIA WATER EFFICIENCY PARTNERSHIP	Reg, CalWEP and AWE 2019 Dues	6,186.36
	VWD, CalWEP and AWE 2019 Dues	1,505.60
	SCWD, CalWEP and AWE 2019 Dues	1,505.60
	NWD, CalWEP and AWE 2019 Dues	501.86
<b>CALIFORNIA WATER EFFICIENCY PARTNERSHIP Total</b>		<b>9,699.42</b>
CDW DIRECT, LLC	Regional, IT Supplies/Stock	758.95
	HP CE255X toner cartridges	527.69
	SCWD, IT Supplies/Stock	191.75
	VWD, IT Supplies/Stock	155.57
	Keyboard Tray	124.20
	Logitech wireless trackballs	101.53
	NWD, IT Supplies/Stock	97.68
	Logitech wireless keyboard	50.22
	<b>CDW DIRECT, LLC Total</b>	
CINTAS CORPORATION #684	Uniforms	630.65
	Mop,freshners,soap,blgd map	283.51
	NWD/Uniforms, David.S	27.78
	SCWD/Uniforms, Mike.R	25.73
<b>CINTAS CORPORATION #684 Total</b>		<b>967.67</b>
CINTAS FIRST AID & SAFETY LOC #168	Inspect,restock first aid cabn	215.05
	AED Lease, FEb	64.61
<b>CINTAS FIRST AID &amp; SAFETY LOC #168 Total</b>		<b>279.66</b>
CLEAN TOUCH JANITORIAL, INC.	Janitorial svc, January	1,675.00
<b>CLEAN TOUCH JANITORIAL, INC. Total</b>		<b>1,675.00</b>
COLUMBUS US, INC.	GP Support Svc, Jan	277.50
<b>COLUMBUS US, INC. Total</b>		<b>277.50</b>
CONNECTRONICS	N500 Radio Extended warranty	192.00
<b>CONNECTRONICS Total</b>		<b>192.00</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

<b>Vendor Name</b>	<b>Description</b>	<b>Total</b>
<b>CORE &amp; MAIN LP</b>	2" Alegro Meter CF 4G (85)	37,263.51
	Pilot AMI Sys, Alegro Base Sta	25,404.00
	Rosemount Cage Pressure Trans	17,172.75
	2" Allegro Meter CF 4G (15)	6,575.91
	Meter Stops (18)	3,979.26
	#5 granular chlorine (144)	2,978.57
	5Gal dechlorinate (24)	1,832.33
	Poly Meter Box and lid	1,486.64
	H9969N 2 Corp stop (4)	872.63
	2 CPLG (PVC)(6), 6"Bolts (24)	710.12
	PVC, brass nipples, hose clamp	262.64
	Rubber Mtr Washers	219.00
	Double strap saddle	128.44
	1X12 PVC S80 Thrd Nip 884-120	108.95
	3 FLG 90 C110 IMP	104.20
	4 CAD Hex bolt & nut kit	68.32
	1/2 PVC S80 90 FIPXFIP	50.65
<b>CORE &amp; MAIN LP Total</b>		<b>99,217.92</b>
<b>COSTA PARTNERS, LLC</b>	GP Support svc, Feb	1,526.25
<b>COSTA PARTNERS, LLC Total</b>		<b>1,526.25</b>
<b>COUNTY OF LOS ANGELES</b>	Ordinance 91-0042F, CY 2018	11,004.41
<b>COUNTY OF LOS ANGELES Total</b>		<b>11,004.41</b>
<b>DATALINK NETWORKS INC.</b>	I/T Support Svc - January 2019	11,970.50
	Palo Alto - Global Protection	4,422.00
	Evault b/u & recovery, March	3,510.00
	Datto b/u & recovery svc, Mar	968.66
<b>DATALINK NETWORKS INC. Total</b>		<b>20,871.16</b>
<b>DATAPROSE, LLC</b>	Customer billing, January	12,000.34
	2019 Calendar Inserts	1,020.54
	HC Letters	610.14
<b>DATAPROSE, LLC Total</b>		<b>13,631.02</b>
<b>DELTA MOTOR CO INC</b>	Westridge B 54, repair motor	4,389.00
<b>DELTA MOTOR CO INC Total</b>		<b>4,389.00</b>
<b>DICKENS, MATTHEW</b>	MD. Basecamp Mgmt.Tool & CaCD	1,040.18
<b>DICKENS, MATTHEW Total</b>		<b>1,040.18</b>
<b>EBIX, INC.</b>	Base fee January, CPI Adj	451.49
<b>EBIX, INC. Total</b>		<b>451.49</b>
<b>EMPIRE CLEANING SUPPLY</b>	Janitorial & blg paper supply	439.08
<b>EMPIRE CLEANING SUPPLY Total</b>		<b>439.08</b>



**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

Vendor Name	Description	Total
ENTERPRISE FLEET SERVICES	Fleet svcs, February	18,685.69
<b>ENTERPRISE FLEET SERVICES Total</b>		<b>18,685.69</b>
EUROFINS EATON ANALYTICAL INC	VWD AM1 01/03/19	3,300.00
	VWD AM2 011419	2,040.00
	Stage 2 Qtr DBP 01/14/19	1,080.00
	NPDES Well 201	764.00
	Valencia ValleyElementary 0108	10.00
	NPDES 201	10.00
<b>EUROFINS EATON ANALYTICAL INC Total</b>		<b>7,204.00</b>
FEDEX	FedEx svc thru 013119	186.29
<b>FEDEX Total</b>		<b>186.29</b>
FERGUSON WATERWORKS	Misc meter supplies	3,762.85
	5G dechlor solution (48)	3,514.48
<b>FERGUSON WATERWORKS Total</b>		<b>7,277.33</b>
GRAINGER	U-Block vests Yellow/Gren (25)	778.53
	Coated gloves & U-block Vests	617.28
<b>GRAINGER Total</b>		<b>1,395.81</b>
HARRINGTON INDUSTRIAL PLASTICS LLC	Pump Hydra Cell, Motor, HydraOil	5,246.26
	Kit rebuild, valves & tubes	1,411.04
	Chlorinator mtce parts & svc	1,206.21
<b>HARRINGTON INDUSTRIAL PLASTICS LLC Total</b>		<b>7,863.51</b>
HARRIS AMERICAN	Office supplies	752.92
	Filter Privacy	20.00
	1099 Forms	56.06
<b>HARRIS AMERICAN Total</b>		<b>828.98</b>
HOME DEPOT CREDIT SERVICES	Gen'l tools & equip	402.83
	Tank maintenance materials	134.43
	Chlorinator parts	56.83
	iPads charge stations	53.95
	Hydrant repair materials	14.28
	2" service repair	12.32
<b>HOME DEPOT CREDIT SERVICES Total</b>		<b>674.64</b>
INDUSTRIAL HEARING & PULMONARY MANAGEMENT	VWD Pulmonary testing	1,575.00
	NWD Pulmonary testing	1,365.00
<b>INDUSTRIAL HEARING &amp; PULMONARY MANAGEMENT Total</b>		<b>2,940.00</b>
IRJ ENGINEERS, INC.	Well E-17 Engineering svc	540.00
<b>IRJ ENGINEERS, INC. Total</b>		<b>540.00</b>
IRON MOUNTAIN, INC.	Off site Document Shreding svc	90.00
<b>IRON MOUNTAIN, INC. Total</b>		<b>90.00</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

<b>Vendor Name</b>	<b>Description</b>	<b>Total</b>
<b>JENSEN DESIGN &amp; SURVEY, INC.</b>	Misson Vlg Two 4MG Storage Tank	26,890.00
	VTC Square Phase II Water	2,445.00
	Landmark Vlg Tr#53108 Phase 1	2,140.00
	McBean Pkwy Fire Flow & Memo	1,255.00
	Newhall Rch Fire Flow Analysis	889.91
	Kelly Johnson Fire Flow Analys	835.00
	O'Neill Circle Fire Flow Analy	780.00
<b>JENSEN DESIGN &amp; SURVEY, INC. Total</b>		<b>35,234.91</b>
<b>LANDCARE</b>	Landscape mgmt svc, February	644.70
<b>LANDCARE Total</b>		<b>644.70</b>
<b>LUBRICATION ENGINEERS, INC.</b>	Monolec R&O Compressor/Turbine	1,664.90
<b>LUBRICATION ENGINEERS, INC. Total</b>		<b>1,664.90</b>
<b>MARICO MAIL SERVICE</b>	Banking, Inter-Office svc, Jan	675.00
<b>MARICO MAIL SERVICE Total</b>		<b>675.00</b>
<b>MASTER METER, INC.</b>	Harmony Mobile 030119-022820	4,850.00
<b>MASTER METER, INC. Total</b>		<b>4,850.00</b>
<b>NATIONAL CORROSION</b>	Cathodic Protection - Skyview	4,305.00
<b>NATIONAL CORROSION Total</b>		<b>4,305.00</b>
<b>NEWHALL VALENCIA LOCK &amp; KEY</b>	Duplicate keys for Facilities	544.74
<b>NEWHALL VALENCIA LOCK &amp; KEY Total</b>		<b>544.74</b>
<b>NEWHALL WATER DIVISION</b>	Phase 2C Recycled Water Design	11,843.38
	WQ testing supplies	4,834.54
	10" Meter Install at COC	2,491.35
	Fuel Charges	2,039.19
	Raise valves	986.02
	Eagle Ln, 2" Leak	862.15
	Roth IRA, M.Mendoza	600.00
	Well 159 Maintenance	517.29
	Well S6, valves and filters	128.20
	PVC Bushings	10.59
<b>NEWHALL WATER DIVISION Total</b>		<b>24,312.71</b>
<b>NOSSAMAN LLP</b>	Perchlorate Claim, January svc	21,633.53
<b>NOSSAMAN LLP Total</b>		<b>21,633.53</b>
<b>ONTIME TELECOM, INC.</b>	DialMyCalls Credit	4,069.62
	NWD/ DialMyCalls Credit	430.38
<b>ONTIME TELECOM, INC. Total</b>		<b>4,500.00</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

<b>Vendor Name</b>	<b>Description</b>	<b>Total</b>
<b>PETTY CASH</b>	Weekly Office Meetings	274.03
	Ergonomic Chairs Assembly	48.00
	Cash Register Overage	(0.22)
	FedEx, K.Grass	(22.95)
	Vending Machine	(241.00)
<b>PETTY CASH Total</b>		<b>57.86</b>
<b>PITNEY BOWES</b>	Seal bottles	108.84
<b>PITNEY BOWES Total</b>		<b>108.84</b>
<b>RAIN FOR RENT</b>	Westridge, Recycle Water	2,162.75
<b>RAIN FOR RENT Total</b>		<b>2,162.75</b>
<b>REFUND CUSTOMER</b>	Customer refund 02/14/19	12,201.14
	Customer service 02/14/19	1,239.00
	Customer Refund 02/08/19	1,218.85
	Customer Refund 02/11/19	111.00
<b>REFUND CUSTOMER Total</b>		<b>14,769.99</b>
<b>ROYAL INDUSTRIAL SOLUTIONS</b>	Wesridge Booster, Fuses	739.19
	Units label maker	212.45
<b>ROYAL INDUSTRIAL SOLUTIONS Total</b>		<b>951.64</b>
<b>RYAN PROCESS INC</b>	50# Constant Chlor-briquettes	8,554.14
	55# Tri-Chlor Tablets (24)	5,045.14
<b>RYAN PROCESS INC Total</b>		<b>13,599.28</b>
<b>SANTA CLARITA VALLEY WATER AGENCY</b>	Fixed water charge, January	474,570.71
	Variable Water, January	117,519.41
	Recycled Water, January	6,137.73
	Lab Fee, January	2,592.00
	Well 201 Lab Fee, January	2,205.00
	Water softening lab fee, Jan	80.00
<b>SANTA CLARITA VALLEY WATER AGENCY Total</b>		<b>603,104.85</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

<b>Vendor Name</b>	<b>Description</b>	<b>Total</b>
<b>SANTA CLARITA WATER DIVISION</b>	W159Repair pump control valves	2,826.64
	Pico Cyn, 2" svc repair	2,438.56
	Seurat Ln, 6" Mainline Repair	2,402.57
	Well 159	1,685.24
	Tamarind Way,8" Mainline Repai	1,534.95
	Cheyenne, 1" svc repair	1,047.78
	The Old Road,inspection permit	506.00
	Wells maintenance parts	445.30
	Fuel Charges	312.26
	Wmn Conference, M.Dominguez	100.00
	Gift cards for safety	75.00
	Hillsborough, water leak	22.28
<b>SANTA CLARITA WATER DIVISION Total</b>		<b>13,396.58</b>
<b>SIERRA DOOR SYSTEMS, INC.</b>	Warehouse doors annual PM svc	940.50
<b>SIERRA DOOR SYSTEMS, INC. Total</b>		<b>940.50</b>
<b>SKAGGS CONCRETE SAWING INC</b>	Burns, 1" svc - Flat Saw	300.00
	Sagecrest, 1" svc - Flat Saw	300.00
	Hampton, 1" svc - Flat saw	300.00
<b>SKAGGS CONCRETE SAWING INC Total</b>		<b>900.00</b>
<b>SMART &amp; FINAL</b>	WQ testing supplies	323.75
	Vending Machine	116.34
	Kitchen supplies	134.75
<b>SMART &amp; FINAL Total</b>		<b>574.84</b>
<b>SOLAR ELECTRIC SUPPLY</b>	Mapps 190 Watt PV Power Syst	3,201.58
<b>SOLAR ELECTRIC SUPPLY Total</b>		<b>3,201.58</b>
<b>SOUTHERN CALIFORNIA EDISON CO</b>	Purchased Power 01/19	136,800.06
	VWD Office 01/11/19-02/12/19	2,703.14
<b>SOUTHERN CALIFORNIA EDISON CO Total</b>		<b>139,503.20</b>
<b>STAATS CONSTRUCTION INC.</b>	COC 16" Mainline Emergency Rpr	5,580.00
	Well E-17 Piping and Well Station Instalation	5,246.10
	Hampton dr, 1" svc repair	3,791.00
	Skyview/Old Rd TrafficControl	3,450.00
	Burns Pl, 1" svc repair	3,234.00
	Sagecrest Circle, 1"svc repair	3,113.00
	Wayne, 16" emergency repair	3,095.00
	Relocate 1"svc, meter stop	1,405.00
<b>STAATS CONSTRUCTION INC. Total</b>		<b>28,914.10</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

Vendor Name	Description	Total
STEVEN ENGINEERING INC	I/O Radio X 4Mil & Post Office	2,289.42
	I/O Radios for 4Mil tanks	185.84
<b>STEVEN ENGINEERING INC Total</b>		<b>2,475.26</b>
SWRCB FEES	Community Water System, Permit	60,194.65
<b>SWRCB FEES Total</b>		<b>60,194.65</b>
SWRCB-DWOCP	JF, D3 Application fee OP40956	90.00
<b>SWRCB-DWOCP Total</b>		<b>90.00</b>
TECHNOFLO SYSTEMS	8" Meter Repair	1,952.57
<b>TECHNOFLO SYSTEMS Total</b>		<b>1,952.57</b>
THE WOLCOTT COMPANY	2018 Conservation Public Relations	2,437.50
	SCWD/WaterConservationOutreach	1,652.39
	Water Conservation Outreach	1,596.66
	NWD/WaterConservation Outreach	513.45
<b>THE WOLCOTT COMPANY Total</b>		<b>6,200.00</b>
TPX COMMUNICATIONS, CO.	Internet Circuit 020919-030819	1,223.25
<b>TPX COMMUNICATIONS, CO. Total</b>		<b>1,223.25</b>
UNDERGROUND SERVICE ALERT	Tix Charge, database mtce	160.15
<b>UNDERGROUND SERVICE ALERT Total</b>		<b>160.15</b>
UNITED RECORDS MANAGEMENT, INC.	Scanning svc, Jan 2019	462.96
	Filepath Cloud Svc, Jan 2019	282.00
<b>UNITED RECORDS MANAGEMENT, INC. Total</b>		<b>744.96</b>
UNITED RENTALS (NORTH AMERICA), INC	W9 Softening	735.84
<b>UNITED RENTALS (NORTH AMERICA), INC Total</b>		<b>735.84</b>
VALENCIA BUILDING MATERIALS, INC.	COC 10" Mtr repair - Stucco	148.83
<b>VALENCIA BUILDING MATERIALS, INC. Total</b>		<b>148.83</b>
VALLEY COURIERS, INC	Exchange for W/Fargo, January	266.79
<b>VALLEY COURIERS, INC Total</b>		<b>266.79</b>
VERIZON WIRELESS	Service 011619-021519	661.33
<b>VERIZON WIRELESS Total</b>		<b>661.33</b>
Waste Management- Blue Barrel	VWD Trash Service, January	608.09
<b>Waste Management- Blue Barrel Total</b>		<b>608.09</b>
WATERWISE CONSULTING, INC.	Residential Water Survey Prog	2,172.50
	2019 Residential Water Survey	974.63
<b>WATERWISE CONSULTING, INC. Total</b>		<b>3,147.13</b>
WELLS FARGO BANK, N.A.	Survey RTK vendor, ISAC Annual	6,899.00
	Dual Monitors, map poster	694.96
	EOC Comm, DNH Domain Hosting	267.83
	Finance charges waived	(44.39)
<b>WELLS FARGO BANK, N.A. Total</b>		<b>7,817.40</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 28, 2019**

Vendor Name	Description	Total
WOODARD & CURRAN INC.	Newhall Rch Potable Water	20,685.00
	Engineering Services	15,317.50
	Westridge Recycled Water	2,968.94
<b>WOODARD &amp; CURRAN INC. Total</b>		<b>38,971.44</b>
WRIGHT EXPRESS FINANCIAL SERVICES	Fuel Purchases, Jan 2019	2,744.55
<b>WRIGHT EXPRESS FINANCIAL SERVICES Total</b>		<b>2,744.55</b>
<b>Grand Total</b>		<b>#####</b>

# Large Disbursement Check Registers

**[This page intentionally left blank.]**



## SCVWA - Regional Division

### Ten Largest Disbursements

From Feb 1, 2019 to Feb 28, 2019

No.	Vendor Name	Check	Check Date	Account Title	Amount
	DEPARTMENT OF WATER RESOURCES	37758	02/05/2019	CO# 160213 FEB 2019	730,908.00
<b>1</b>	<b>DEPARTMENT OF WATER RESOURCES</b>				<b>730,908.00</b>
	CLARK BROS. INC.	37805	02/13/2019	PARTIAL RETENTION RELEASE	200,000.00
<b>2</b>	<b>CLARK BROS. INC.</b>				<b>200,000.00</b>
	SOUTHERN CALIFORNIA EDISON	37779	02/07/2019	BOUQUET PM 12/18-1/17	27.24
				CAMP PLENTY TURNOUT	74.43
				DL (SOLAR) 9/26-12/27	2,729.53
				EARL SCHMIDT FILTRATION PLANT PS 11/28-1/29	7,821.20
				EARL SCHMIDT FILTRATION PLANT PS 6/28-12/28/18	48,426.85
				EARL SCHMIDT INTAKE PUMP STATION SERVICE 11/28-1/29	1,172.94
				EARL SCHMIDT INTAKE PUMP STATION SERVICE 9/27-10/26	168.76
				HONBY PM 11/28-1/29	56.00
				HONBY PS 11/28-1/29	86.30
				LAKE HUGHES PIPE METER	68.17
				LOWER MESA PIPE METER	198.94
				N-2 TURNOUT 11/28-1/29	204.70
				NEWHALL RANCH RD PM	53.48
				RECYCLED WATER RESERVOIR	82.94
				RECYCLED WATER METER	55.16
				RIO VISTA(SOLAR) 9/26-12/27	38,488.10
				RIO VISTA INTAKE PUMP STATION SERVICE 12/27-1/29	6,364.57
				RIO VISTA WATER TREATMENT PLANT GATE 11/28-1/29	268.23
				SAUGUS1 WELL 12/7-1/9	7,543.50
				SAUGUS2 WELL 12/28-1/29	7,747.24
				SAND CANYON LOW VOLTAGE METER	271.52
				SAND CANYON-11 TURNOUT 11/28-	72.48
				SAND CANYON-7 TURNOUT 12/12-	51.76
				SAND CANYON PUMP STATION 11/28-1/29/19	47,898.63
				SANTA CLARITY RESERVOIR 9/27-1/29	665.44
				SUMMIT CIR 11/21-1/24	64.10
				SUMMIT CIR 12/21-1/23	708.68
				V-8 @ MCBEAN PKWY	56.42
<b>3</b>	<b>SOUTHERN CALIFORNIA EDISON</b>				<b>171,427.31</b>
	COUNTY SANITATION DISTRICT NO. 32	37940	02/28/2019	ROUND 2 IMPLEMENTATION GRANT PROJECT 5 PASS THRU	164,384.30
<b>4</b>	<b>COUNTY SANITATION DISTRICT NO. 32</b>				<b>164,384.30</b>
	ROSEDALE-RIO BRAVO WATER STORAGE	37835	02/13/2019	DROUGHT RELIEF PROJECT	126,338.00
<b>5</b>	<b>ROSEDALE-RIO BRAVO WATER STORAGE</b>				<b>126,338.00</b>
	DEPARTMENT OF WATER RESOURCES	37757	02/05/2019	CO# 160213 JAN 2019	88,970.00
<b>6</b>	<b>DEPARTMENT OF WATER RESOURCES</b>				<b>88,970.00</b>

## SCVWA - Regional Division

### Ten Largest Disbursements

From Feb 1, 2019 to Feb 28, 2019

No.	Vendor Name	Check	Check Date	Account Title	Amount
	ACWA/JPIA	37794	02/13/2019	NWD-WORKERS COMP. INSURANCE 10/1-12/31	13,508.81
				SCWD-WORKERS COMP. INSURANCE 10/1-12/31	22,498.93
				VWD-WORKERS COMP. INSURANCE 10/1-12/31	15,400.13
				WORKERS COMP. INSURANCE 10/1- 12/31	36,103.17
<b>7</b>	<b>ACWA/JPIA</b>				<b>87,511.04</b>
	CHARLES P. CROWLEY COMPANY, INC.	37775	02/05/2019	INTERACTIVE DISPLAY	64,386.87
<b>8</b>	<b>CHARLES P. CROWLEY COMPANY, INC.</b>				<b>64,386.87</b>
	ROSEDALE-RIO BRAVO WATER STORAGE	37895	02/22/2019	DROUGHT RELIEF PROJECT	63,720.19
<b>9</b>	<b>ROSEDALE-RIO BRAVO WATER STORAGE</b>				<b>63,720.19</b>
	COUNTY SANITATION DISTRICT NO. 32	37777	02/07/2019	2014 DROUGHT GRANT PASS THRU	62,669.91
<b>10</b>	<b>COUNTY SANITATION DISTRICT NO. 32</b>				<b>62,669.91</b>
	<b>Summary</b>				<b>1,760,315.62</b>
	<b>Largest Ten Vendor Payments as compared to Total Monthly Check Register</b>				<b>71%</b>
	<b>Summary-All checks Issued During February 2019</b>				<b>2,495,400.06</b>

SCV Water-Newhall Water Division  
 Ten Largest Disbursements  
 February 1, 2019 to February 28, 2019

Vendor Name	Check Number	Check Date	Description	Amount
SCV WATER	ACH	02/07/2019	PURCHASED WATER 1/19	20,342.58
			FIXED WATER CHARGES 1/19	133,872.30
			LAB FEES 1/19	1,238.00
<b>1 SCV WATER</b>				<b>155,452.88</b>
RMC, A WOODARD & CURRAN CO.	112492	02/21/2019	PHASE 2C RECYCLED WATER MAIN EXTENSION 10-12/18	47,373.52
<b>2 RMC, A WOODARD &amp; CURRAN CO.</b>				<b>47,373.52</b>
NOSSAMAN LLP	112458	02/14/2019	PERCHLORATE CLAIM 1/19	21,633.53
<b>3 NOSSAMAN LLP</b>				<b>21,633.53</b>
SCV WATER	112463	02/14/2019	PURCHASED WATER 1/19 - SAUGUS WELL # 1 & 2	15,400.56
<b>4 SCV WATER</b>				<b>15,400.56</b>
RICK FRANKLIN CONSTRUCTION INC.	112426	02/07/2019	ASPHALT REPAIRS - LILLYGLEN DR	10,944.00
<b>5 RICK FRANKLIN CONSTRUCTION INC.</b>				<b>10,944.00</b>
CORE & MAIN LP	112416	02/07/2019	(1) 4" OCTAVE METER	2,439.17
			(112) MARKING PAINT	721.29
			(2) 1" MASTER METER, (10) 1-1/2" MASTER METER	5,831.27
<b>6 CORE &amp; MAIN LP</b>				<b>8,991.73</b>
CHARLES P. CROWLEY COMPANY INC.	112474	02/21/2019	(1) TANK MIXER REPLACEMENT - PINETREE TANK # 4 300-	8,767.65
<b>7 CHARLES P. CROWLEY COMPANY INC.</b>				<b>8,767.65</b>
QUINN RENTAL SERVICES	112461	02/14/2019	EXCAVATOR & COMPACTION WHEEL RNTL - SLOAN CYN 301-	5,751.56
<b>8 QUINN RENTAL SERVICES</b>				<b>5,751.56</b>
EUROFINS EATON ANALYTICAL INC.	112419	02/07/2019	WATER ANALYSIS 10/15/18 - NEWHALL	1,020.00
			WATER ANALYSIS 10/18/18 - N3 TURNOUT	1,400.00
			WATER ANALYSIS 12/5/18 - N3 TURNOUT	800.00
			WATER ANALYSIS 1/14/19 - NEWHALL	480.00
			WATER ANALYSIS 1/14/19 - PINETREE	240.00
			WATER ANALYSIS 12/27/18 - CASTAIC WELL # 7	100.00
			WATER ANALYSIS 1/9/19 - CASTAIC WELL # 7	1,345.00
<b>9 EUROFINS EATON ANALYTICAL INC.</b>				<b>5,385.00</b>
FAMCON PIPE AND SUPPLY INC.	112481	02/21/2019	(90') 4" MJ PIPES, (73') 6" MJ/TJ PIPES	4,875.41
<b>10 FAMCON PIPE AND SUPPLY INC.</b>				<b>4,875.41</b>
<b>Summary</b>				<b>284,575.84</b>

Santa Clarita Valley Water Agency  
Santa Clarita Water Division  
Ten Largest Disbursements  
February 1, 2019 to February 28, 2019

Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
BEAZER HOMES	92672	02/26/2019	S13622 REFUND DEPOSIT - INSTALL WATER SYSTEM FOR TRACT 53425-04, RIVER VILLAGE	\$153,072.22
<b>1 BEAZER HOMES</b>				<b>\$153,072.22</b>
WH SOLEDAD CIRCLE 139 LP	92697	02/26/2019	S13612 REFUND DEPOSIT - INSTALL WATER SYSTEM FOR TRACT 62343, SOLEDAD ESTATES	\$117,218.31
<b>2 WH SOLEDAD CIRCLE 139 LP</b>				<b>\$117,218.31</b>
STAATS CONSTRUCTION INC.	92662	02/20/2019	PAVE 4 LOCATIONS, SAW CUT, DUMP FEES L.S - SKYBLUE TANK ROAD	\$6,850.00
			S18303V - INSTALLATION OF A 2" WATER SVC	\$18,890.00
			S18303V - SOILS ENGINEER - R T FRANKLIN & ASSOC.	\$2,421.00
			S18610 - 8" FIRE SERVICE INSTALLATION	\$22,784.00
			S18610 - PRESSURE TEST & CHLORINATE	\$1,878.00
<b>3 STAATS CONSTRUCTION INC.</b>				<b>\$52,823.00</b>
AQUA METRIC SALES CO.	92588	02/13/2019	1" I-PERL T/R METER	\$9,144.39
			MXU520MSP T/C MODULE	\$25,528.93
<b>4 AQUA METRIC SALES CO.</b>				<b>\$34,673.32</b>
SO. CALIFORNIA EDISON CO.	92660	02/20/2019	ACCT# 2-40-637-4652 - FEBRUARY CHARGE	\$2,393.89
			ACCT# 2-40-637-4652 - JANUARY CHARGES	\$31,472.47
<b>5 SO. CALIFORNIA EDISON CO.</b>				<b>\$33,866.36</b>
STAATS CONSTRUCTION INC.	92629	02/13/2019	POT HOLE - SKY BLUE TANKS	\$28,904.00
<b>6 STAATS CONSTRUCTION INC.</b>				<b>\$28,904.00</b>
ARMORCAST PRODUCTS COMPANY	92591	02/13/2019	1" SOLID ARMORCAST LID	\$6,478.02
			3/4" ARMORCAST T.R. LID	\$9,055.65
			3/4" SOLID ARMORCAST LID	\$3,260.92
			437 ARMORCAST BOX	\$3,902.05
<b>7 ARMORCAST PRODUCTS COMPANY</b>				<b>\$22,696.64</b>
NOSSAMAN LLP	92653	02/20/2019	S98806 - PERCHLORATE CONTAMINATION CLAIM	\$21,633.53
<b>8 NOSSAMAN LLP</b>				<b>\$21,633.53</b>
SO. CALIFORNIA EDISON CO.	92627	02/13/2019	JANUARY BALANCE AFTER CREDITS	\$18,872.83
<b>9 SO. CALIFORNIA EDISON CO.</b>				<b>\$18,872.83</b>
PUMP DESIGN & SUPPLY CO.	92656	02/20/2019	S18707 - BOWL REPLACEMENT - LINDA VISTA	\$2,067.08
			S18707 - BOWL REPLACEMENT - VIA PRINCESSA	\$15,089.50
<b>10 PUMP DESIGN &amp; SUPPLY CO.</b>				<b>\$17,156.58</b>
<b>Summary - Largest Ten Payments Made During the Month</b>				<b>\$500,916.79</b>
<b>Largest Ten Vendor Payments as Compared to Total Monthly Check Register</b>				<b>68%</b>
<b>Summary - All Vendors Paid During the Month</b>				<b>\$734,014.56</b>

**Santa Clarita Valley Water Agency**  
**Valencia Water Division**  
**Check Register Report**  
**February 2019**

	Vendor Name	Check #	Check Date	Description	Total
1	SANTA CLARITA VALLEY WATER AGENCY	219374	2/11/2019	Fixed water charge, January	474,570.71
				Variable Water, January	117,519.41
				Recycled Water, January	6,137.73
				Lab Fee, January	2,592.00
				Well 201 Lab Fee, January	2,205.00
				Water softening lab fee, January	80.00
	<b>SANTA CLARITA VALLEY WATER AGENCY</b>				<b>603,104.85</b>
2	SOUTHERN CALIFORNIA EDISON CO	219334	2/4/2019	Purchased Power 01/19	136,800.06
	<b>SOUTHERN CALIFORNIA EDISON CO</b>				<b>136,800.06</b>
3	SWRCB FEES	219418	2/19/2019	Community Water System, Permit	60,194.65
	<b>SWRCB FEES</b>				<b>60,194.65</b>
4	CORE & MAIN LP	219433	2/25/2019	Pilot AMI Sys, Allegro Base Station	25,404.00
				Rosemount Cage Pressure Trans	17,172.75
				Meter Stops (18)	3,979.26
				#5 granular chlorine (144)	2,978.57
				PVC, brass nipples, hose clamp	262.64
				Rubber Meter Washers	219.00
				Double strap saddle	128.44
				1X12 PVC S80 Thrd Nip 884-120	108.95
				3 FLG 90 C110 IMP	104.20
				4 CAD Hex bolt & nut kit	68.32
				1/2 PVC S80 90 FIPXFIP	50.65
	<b>CORE &amp; MAIN LP</b>				<b>50,476.78</b>
5	CORE & MAIN LP	219354	2/11/2019	2" Allegro Meter CF 4G (85)	37,263.51
				2" Allegro Meter CF 4G (15)	6,575.91
				Poly Meter Box and Lid	1,486.64
				H9969N 2 Corp Stop (4)	872.63
	<b>CORE &amp; MAIN LP</b>				<b>46,198.69</b>
6	WOODARD & CURRAN INC.	219384	2/11/2019	Newhall Ranch Potable Water	20,685.00
				Westridge Recycled Water	2,968.94
	<b>WOODARD &amp; CURRAN INC.</b>				<b>23,653.94</b>
7	NOSSAMAN LLP	219446	2/25/2019	Perchlorate Claim, January svc	21,633.53
	<b>NOSSAMAN LLP Total</b>				<b>21,633.53</b>
8	JENSEN DESIGN & SURVEY, INC.	219442	2/25/2019	Misson Vlg Two 4MG Storage Tank	17,870.00
				Landmark Vlg Tr#53108 Phase 1	2,140.00
	<b>JENSEN DESIGN &amp; SURVEY, INC.</b>				<b>20,010.00</b>
9	ENTERPRISE FLEET SERVICES	219359	2/11/2019	Fleet svcs, February	18,685.69
	<b>ENTERPRISE FLEET SERVICES</b>				<b>18,685.69</b>
10	STAATS CONSTRUCTION INC.	219416	2/19/2019	Hampton Dr, 1" svc repair	3,791.00
				Skyview/Old Rd Traffic Control	3,450.00
				Burns Pl, 1" svc repair	3,234.00
				Sagecrest Circle, 1"svc repair	3,113.00
				Wayne, 16" emergency repair	3,095.00
	<b>STAATS CONSTRUCTION INC.</b>				<b>16,683.00</b>
<b>Grand Total</b>					<b>997,441.19</b>

<b>Total Monthly Check Register Payments</b>	<b>1,282,166.68</b>
--	---------------------

<b>Top Ten Percentage Compared to Total Monthly Check Payments</b>	<b>78%</b>
--	------------

**[This page intentionally left blank.]**

# Credit Card Registers

**[This page intentionally left blank.]**



**Santa Clarita Valley Water Agency - Regional Division**  
**Credit Card Charges**  
**Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>8870 ROYAL</b>	Breakers, electric box -lab power	99.25
	Conduit fittings	68.14
	Conduit bodies and fittings - reclaimed water pump controls	82.85
	Conduit Body - Reclaimed Water Pump Control	15.33
	Dark Cutting oil	114.01
	Din Rail for new enclosures	120.56
	End stops for din rail Dist SCADA	73.91
	GFCI Receptacle ,conduit fittings, wire - Light pole repair	371.03
	Identification Tape, Kneeling Pads - Ozone Bldg. SWGR Project	228.04
	Ladder, Ladder Straps	225.64
	Liquid tight conduit, liquid tight connectors - Stock for Truck# I58	461.19
	Relay Snubber - Reclaimed Pump Controls	112.97
	Relays, Relay Bases - Reclaim Pump Controls	298.15
	Small Tools for I10 truck	74.62
	Timing relay	128.60
	Wire Stock - Truck# I58	317.88
	Wire, power cords for Dist SCADA	151.38
<b>8870 ROYAL Total</b>		<b>2,943.55</b>
<b>ACCESSORIE AIR COMP</b>	Service call on ESFP Air Compressor System.	630.00
<b>ACCESSORIE AIR COMP Total</b>		<b>630.00</b>
<b>ADOBE STOCK</b>	Stock Photos	79.99
<b>ADOBE STOCK Total</b>		<b>79.99</b>
<b>AGGIE INN</b>	Introduction to Groundwater, Watersheds and Groundwater Sustainability Plans - Lodging - 2/4-6/19 - R. Vasilopoulos	357.04
<b>AGGIE INN Total</b>		<b>357.04</b>
<b>AIRGAS WEST</b>	Mechanic Gloves for RVWTP	17.79
	Tools for RVWTP - Saw	503.70
	Tools for RVWTP - Saw Blade	157.84
<b>AIRGAS WEST Total</b>		<b>679.33</b>
<b>ALBERTSONS 1360</b>	1/10/19 Landscape Class - Desserts	32.28
	Snacks for 1/14/19 FA Committee Meeting for the Board	3.26
<b>ALBERTSONS 1360 Total</b>		<b>35.54</b>
<b>AMAZON.COM MB8HX0NZ1</b>	Fujitsu ScanSnap Desk Scanner - SRAVE/ADMIN	459.89
<b>AMAZON.COM MB8HX0NZ1 Total</b>		<b>459.89</b>
<b>AMERICAN WATER COLLEGE</b>	American Water College - Classes Online - Registration - J. Toomey	549.98
<b>AMERICAN WATER COLLEGE Total</b>		<b>549.98</b>
<b>AMZN MKTP US MB2106DY0</b>	Magnet Mount Brackets.	31.98
<b>AMZN MKTP US MB2106DY0 Total</b>		<b>31.98</b>
<b>AMZN MKTP US MB2VQ5HV0</b>	Phone Charger and Cable for Director Acosta.	11.96
<b>AMZN MKTP US MB2VQ5HV0 Total</b>		<b>11.96</b>
<b>AMZN MKTP US MB5FS9B70</b>	Supplies for Board Meeting	18.95
<b>AMZN MKTP US MB5FS9B70 Total</b>		<b>18.95</b>
<b>AMZN MKTP US MB5LQ4HA1</b>	Wall Chargers for Director Acosta and Board Supplies	45.37

**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>AMZN MKTP US MB5LQ4HA1 Total</b>		<b>45.37</b>
AMZN MKTP US MB6CO9TU1	Dummy Security Cameras.	35.03
<b>AMZN MKTP US MB6CO9TU1 Total</b>		<b>35.03</b>
AMZN MKTP US MB70R1G60	LED Food Lights.	79.99
<b>AMZN MKTP US MB70R1G60 Total</b>		<b>79.99</b>
AMZN MKTP US MB75Y2M02	Serial adapters for TransNet Radios.	17.98
<b>AMZN MKTP US MB75Y2M02 Total</b>		<b>17.98</b>
AMZN MKTP US MB7FJ23P1	iPhone leather pouch belt phone case - CG/BG Otterbox screen protectors \$50.00 - AM/KD HR and ADM, Otterbox iPhone 8 Plus case 2 \$37.76 AM/KD, Desktop Speakers \$39.99 - SR/ADM	10.47
<b>AMZN MKTP US MB7FJ23P1 Total</b>		<b>105.38</b>
AMZN MKTP US MB7VM6F50	LED Corn Cob Bulbs.	89.88
<b>AMZN MKTP US MB7VM6F50 Total</b>		<b>89.88</b>
AMZN MKTP US MB8OO5B20	LED Corn Cob Light Bulbs.	164.08
<b>AMZN MKTP US MB8OO5B20 Total</b>		<b>164.08</b>
AQUA-FLO SUPPLY INC #3	Brass Fittings - Reclaimed Water Pump Controls Parts for ESFP. Parts for polymer pumps at ESFP. Parts for polymer.	16.01 162.40 147.93 64.50
<b>AQUA-FLO SUPPLY INC #3 Total</b>		<b>390.84</b>
AUTOMATIONDIRECT.COM	Panel material for Radio Injector Panels.	450.00
<b>AUTOMATIONDIRECT.COM Total</b>		<b>450.00</b>
AWWA EVENTS	Sustainable Water Management Conference - Registration - 3/31-4/3/19 - S. Fleury	785.00
<b>AWWA EVENTS Total</b>		<b>785.00</b>
B&H PHOTO 800-606-6969	Rack mounts for Radio Injector enclosures.	325.16
<b>B&amp;H PHOTO 800-606-6969 Total</b>		<b>325.16</b>
BEST BUY 00001131	Ethernet adapters and keyboard mouse for SCADA computers.	131.37
	Ethernet switch and power adapter for SCADA computers.	120.42
	Ethernet switches and keyboard for SCADA computers.	264.94
<b>BEST BUY 00001131 Total</b>		<b>516.73</b>
BOX BOX.NET BUS SRVCS	File transfer service File transfer upgrade licenses	225.00 309.68
<b>BOX BOX.NET BUS SRVCS Total</b>		<b>534.68</b>
BROWN AND CALDWELL	Utility Worker Job Posting - BC Water Jobs	200.00
<b>BROWN AND CALDWELL Total</b>		<b>200.00</b>
CARHARTT	Carhartt jackets	788.28
<b>CARHARTT Total</b>		<b>788.28</b>
CHECK ALL VALVE MANUFACT	Check Valve - Ozone Water Intrusion Mitigation	248.82
<b>CHECK ALL VALVE MANUFACT Total</b>		<b>248.82</b>
CHEVRON 0305025	Fuel for truck #S41.	73.60
<b>CHEVRON 0305025 Total</b>		<b>73.60</b>
CLAIM JUMPER VALENCIA	meeting with Kris Helm - RE: Watershed (Steve Approved)	82.34
<b>CLAIM JUMPER VALENCIA Total</b>		<b>82.34</b>

**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>CLASSIC DESIGNS JEWELRY</b>	SCV Water Pins for the Board	1,314.00
<b>CLASSIC DESIGNS JEWELRY Total</b>		<b>1,314.00</b>
<b>COSTCO DELIVERY 653</b>	Non-Taxable Supplies - ADM	200.82
	Non-Taxable Supplies - EDUC	12.57
	Non-Taxable Supplies - MNGT	33.07
	Taxable Supplies - ADM	541.91
	Taxable Supplies - MNGT	83.18
<b>COSTCO DELIVERY 653 Total</b>		<b>871.55</b>
<b>COSTCO WHSE #0447</b>	Committee Meeting Snacks for Committee Members (Steve Approved)	50.67
	WR Dept. Supplies (Steve Approved)	80.77
<b>COSTCO WHSE #0447 Total</b>		<b>131.44</b>
<b>DESERT INDUSTRIAL SUPP</b>	Pipe fittings for SCPS.	132.95
<b>DESERT INDUSTRIAL SUPP Total</b>		<b>132.95</b>
<b>DMI DELL HLTHCR/PTR</b>	Dell monitor	590.90
	Dell Monitor X2	393.94
	DVI to VGA adapters	105.23
<b>DMI DELL HLTHCR/PTR Total</b>		<b>1,090.07</b>
<b>DNH GODADDY.COM</b>	Customer Connect and Payments SSL certificate renewals	259.98
<b>DNH GODADDY.COM Total</b>		<b>259.98</b>
<b>DNH SUCURI WEBSITE SECURI</b>	GSA Website	9.99
<b>DNH SUCURI WEBSITE SECURI Total</b>		<b>9.99</b>
<b>EB NEOGOV PRODUCT TRA</b>	NeoGov Product Training - Registration - 2/27/19 - El Segundo - J. Joo and L. Pointer	898.00
<b>EB NEOGOV PRODUCT TRA Total</b>		<b>898.00</b>
<b>EB SCV MAYORS COMMITT</b>	Mantis and Pointer - SCV Mayors Committee Recognition Luncheon - Registration	40.00
<b>EB SCV MAYORS COMMITT Total</b>		<b>40.00</b>
<b>EIG CONSTANTCONTACT.COM</b>	Email Marketing	225.00
<b>EIG CONSTANTCONTACT.COM Total</b>		<b>225.00</b>
<b>FACEBK C8FCRJSJH2</b>	Agency's FB Post (Steve Approved)	17.94
<b>FACEBK C8FCRJSJH2 Total</b>		<b>17.94</b>
<b>FAST FRAME 55950405596</b>	Frame for Director Acosta for Lobby.	173.10
<b>FAST FRAME 55950405596 Total</b>		<b>173.10</b>
<b>FLOTECH</b>	Keystone Lugged Seat for Valve Stem.	2,247.53
<b>FLOTECH Total</b>		<b>2,247.53</b>
<b>FREDPRYOR CAREERTRACK</b>	Microsoft Excel seminar - B. Lytle, J. Hithe and S Ravé - Registration	355.00
<b>FREDPRYOR CAREERTRACK Total</b>		<b>355.00</b>
<b>GRAC.ORG</b>	Introduction to Groundwater, Watersheds and Groundwater Sustainability Plans - Registration - 2/4-6/19 - R. Vasilopoulos	405.00
<b>GRAC.ORG Total</b>		<b>405.00</b>

**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>HILTON HOTELS</b>	UWI Spring Conference - Lodging - 2/27-March 1, 2019 - Palm Springs - M. Stone	188.26
<b>HILTON HOTELS Total</b>		<b>188.26</b>
<b>HIRSCH PIPE &amp; SUPPLY 013</b>	Brass pipe parts for SCPS pump control valve repair project. Parts are located inside the pump station. Fitting for new refrigerator water supply line.	435.05 6.44
<b>HIRSCH PIPE &amp; SUPPLY 013 Total</b>		<b>441.49</b>
<b>HYATT REGENCY PALM S</b>	Hotel Parking - CSMFO Conference - The Hotel only offered valet parking Lodging - CSMFO Conference - The Hotel only offered valet parking	104.00 992.28
<b>HYATT REGENCY PALM S Total</b>		<b>1,096.28</b>
<b>HYATT REGENCY SACRAMENTO</b>	SWCs Meeting - Lodging Credit - 12/19/19 - Sacramento - D. Marks SWCs Monthly Meeting - Lodging - 1/17-18/19 - Sacramento - M. Stone	(212.98) 351.20
<b>HYATT REGENCY SACRAMENTO Total</b>		<b>138.22</b>
<b>JOINT POWERS INSURANCE AU</b>	JPIA 2019 Training Conference - Registration - 3/13-3/14/19 - Claremont - E. Dill	190.00
<b>JOINT POWERS INSURANCE AU Total</b>		<b>190.00</b>
<b>LOGMEIN GOTOMEETING</b>	phone services for GoTo meeting	0.86
<b>LOGMEIN GOTOMEETING Total</b>		<b>0.86</b>
<b>LOGMEIN PRO2</b>	LogMeIn remote software for consultants	349.99
<b>LOGMEIN PRO2 Total</b>		<b>349.99</b>
<b>LOWES #01510</b>	Blinds for Susana office. Chlorine and batteries required for the Sand Canyon Reservoir inspection. *Note- Roundup 2 gallon tank sprayer was returned. Dewalt Batteries, Fittings - Truck# I58 Disposable Shop towels - RVWTP Drill bit self tappers Drill for Truck# I59 Drill set and screw knobs for board room. Gloves and rags for ozone. J box for electrical on patio. Misc. Supplies - Command Hooks Paint supplies for painting projects. Parts for L.E.D. lights on Flag pole. Power Puller - Framework Lighting Returned item - tank sprayer 2 gal. spray lube, and rechargeable batteries. T 5 lamp for summit building. Timer switches Tools for truck I-59 Tork Timer for Patio lights Twine, Trash Bags for Truck# I59 Wood for new shelving for board room.	63.51 42.19 173.89 44.76 20.58 54.72 74.94 101.16 1.76 20.67 46.18 30.70 41.59 (21.54) 43.03 29.70 4.69 41.56 67.96 23.94 77.15
<b>LOWES #01510 Total</b>		<b>983.14</b>

**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
LYFT RIDE THU 8AM	Taxi, DSM 10JAN2018, SWC OME Mtg Sacramento	18.85
<b>LYFT RIDE THU 8AM Total</b>		<b>18.85</b>
MCMASTER-CARR	Brass Fittings, Stainless Steel Flanges - Ozone Water Intrusion Mitigation	261.80
	Solenoid Valve - Ozone water intrusion mitigation	643.53
	Stainless Valves, Stainless Nipples - Reclaimed Water Pump Controls	53.54
<b>MCMASTER-CARR Total</b>		<b>958.87</b>
MOM CAN COOK THAI KITCHEN	Monthly Manager Lunch with M. Alvord and M. Stone re: Operation Issues	12.70
<b>MOM CAN COOK THAI KITCHEN Total</b>		<b>12.70</b>
MP ELECTRONICS	Bellows for ESFP Filter 9 and 10 transducers	406.53
<b>MP ELECTRONICS Total</b>		<b>406.53</b>
NAPA AUTO PARTS	Gloves for truck 64 and 57.	114.35
<b>NAPA AUTO PARTS Total</b>		<b>114.35</b>
O CONNOR PHOTOGRAPHY	Photo of Director Acosta for Website and Lobby	82.13
<b>O CONNOR PHOTOGRAPHY Total</b>		<b>82.13</b>
OFFICEMAX/DEPOT 6391	Office Supplies	38.31
<b>OFFICEMAX/DEPOT 6391 Total</b>		<b>38.31</b>
OREILLY AUTO #3797	Wiper Blades - Truck# I58	45.97
<b>OREILLY AUTO #3797 Total</b>		<b>45.97</b>
PANERA BREAD #204228	meeting with Kris Helm - RE: Watershed (Steve Approved)	183.93
<b>PANERA BREAD #204228 Total</b>		<b>183.93</b>
PANERA BREAD #204229	meeting with Kris Helm - RE: Watershed (Steve Approved)	26.48
<b>PANERA BREAD #204229 Total</b>		<b>26.48</b>
PANERA BREAD #204229 E	Pastries for meeting with United Water - Watershed (Steve Approved)	12.36
<b>PANERA BREAD #204229 E Total</b>		<b>12.36</b>
PARKING CONCEPTS L654	HR Parking - CalPERS Employee Training	13.00
<b>PARKING CONCEPTS L654 Total</b>		<b>13.00</b>
PAYPAL SCPMA HR	L. Pointer - IPMA-HR United Membership	25.00
<b>PAYPAL SCPMA HR Total</b>		<b>25.00</b>
PAYPAL SRWP	CA Water Policy Conference - Sponsorship	1,000.00
<b>PAYPAL SRWP Total</b>		<b>1,000.00</b>
PAYPAL URBAN WATER	UWI Spring Conference - Registration - 2/27-March 1, 2019 - Palm Springs - M. Stone	425.00
	UWI Water Conference - Registration - 2/27-3/1/19 - Palm Springs - Director Atkins	425.00
<b>PAYPAL URBAN WATER Total</b>		<b>850.00</b>
PE STAMPS	California Professional Engineer Stamp - M. Stone	55.09
<b>PE STAMPS Total</b>		<b>55.09</b>
PIPETTES.COM	Pipettes For Laboratory.	927.98
<b>PIPETTES.COM Total</b>		<b>927.98</b>
PRAXAIR DIST INC 70163	Welding supplies truck I-59	268.78
<b>PRAXAIR DIST INC 70163 Total</b>		<b>268.78</b>

**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>RED ROBIN NO 246</b>	Monthly Managers Lunch with C. Perez and M. Stone re: IT Issues	21.43
<b>RED ROBIN NO 246 Total</b>		<b>21.43</b>
<b>SANTA CLARITA VALLEY CHAM</b>	Mantis and Brison 01/10/19 - 2019 Employment Law Update - Registration	110.00
<b>SANTA CLARITA VALLEY CHAM Total</b>		<b>110.00</b>
<b>SHELL OIL 57444587000</b>	Gas for Unit #159.	102.09
<b>SHELL OIL 57444587000 Total</b>		<b>102.09</b>
<b>SHOWMARK MEDIA</b>	Plaque - The Signal - 2018 Top 51 Most Influential - M. Stone	147.50
<b>SHOWMARK MEDIA Total</b>		<b>147.50</b>
<b>SHRM MEMBER600975189</b>	J. Joo - SHRM Membership	184.00
<b>SHRM MEMBER600975189 Total</b>		<b>184.00</b>
<b>SOUTHWES 5262422954465</b>	SWC OME Meeting - Airfare - 1/10/19 - Sacramento - D. Marks	489.96
<b>SOUTHWES 5262422954465 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262422956559</b>	CSDA Membership Services Committee Meeting - Airfare - 2/1/19 - Sacramento - Director Martin	489.96
<b>SOUTHWES 5262422956559 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262424012255</b>	SWCs Monthly Meeting - Airfare - 1/17-18/19 - Sacramento - M. Stone	489.96
<b>SOUTHWES 5262424012255 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262426428408</b>	Professional Development Committee Meeting - Airfare - 2/1/19 - Sacramento - Director Atkins	489.96
<b>SOUTHWES 5262426428408 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262428147360</b>	State Water Operations Committee Meeting - Airfare - 1/24/19 - Sacramento - S. Fleury	489.96
<b>SOUTHWES 5262428147360 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262431064716</b>	ACWA Ground Water Groundwater Committee Meeting - Airfare - 2/21/19 - Sacramento - Director Atkins	489.96
<b>SOUTHWES 5262431064716 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262431195613</b>	Introduction to Groundwater, Watersheds and Groundwater Sustainability Plan - Airfare - 2/4-6/19 - Sacramento - R. Vasilopoulos	489.96
<b>SOUTHWES 5262431195613 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262431203479</b>	Sustainable Water Management Conference - Airfare - 3/31-4/3/19 - Arizona - S. Fleury	565.36
<b>SOUTHWES 5262431203479 Total</b>		<b>565.36</b>
<b>SOUTHWES 5262431260993</b>	ACWA Board Meeting - Airfare - Flight Change - 1/24-26/19 - Sacramento - Director Cooper	172.10
<b>SOUTHWES 5262431260993 Total</b>		<b>172.10</b>
<b>SOUTHWES 5262432765829</b>	Annual B-132 Budget Review Meeting - Airfare - 1/31/19 - Sacramento - D. Marks	489.96
<b>SOUTHWES 5262432765829 Total</b>		<b>489.96</b>
<b>SOUTHWES 5262432767907</b>	SWCs Monthly Meeting - Airfare - 2/20-21/19 - Sacramento - M. Stone	489.96
<b>SOUTHWES 5262432767907 Total</b>		<b>489.96</b>

**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>SPUDNUTS BAKERY CROISSANT</b>	1/12/19 Landscape Class - Donuts	86.26
<b>SPUDNUTS BAKERY CROISSANT Total</b>		<b>86.26</b>
<b>SWAGELOK-VENTURA</b>	Parts for Ozone system Gen #2	50.06
<b>SWAGELOK-VENTURA Total</b>		<b>50.06</b>
<b>SYNNEX</b>	Security Locks for Dist SCADA system Cat 5 conn.	113.44
<b>SYNNEX Total</b>		<b>113.44</b>
<b>TALLEY</b>	Radio system parts for Dist SCADA	195.10
<b>TALLEY Total</b>		<b>195.10</b>
<b>THE HOME DEPOT #0653</b>	Abrasive Stripping Pads - SCPS Actuator Repair	29.94
	Bathroom lights at summit building.	49.88
	Metal Halide bulbs.	118.17
	Refund for wrong lights at summit circle.	(39.29)
	U-Bent LED Linear Light Bulbs.	163.92
<b>THE HOME DEPOT #0653 Total</b>		<b>322.62</b>
<b>THE HOME DEPOT #1055</b>	Extractor tool - Unit# I58	13.62
	Flashlight for Truck# I64	43.76
	Squeegee for truck I-59	113.79
	Stock supplies for Truck# I64	61.70
	Vacuum filter, Dust mask	49.10
<b>THE HOME DEPOT #1055 Total</b>		<b>281.97</b>
<b>THE HOME DEPOT 1055</b>	Parts for ESFP.	100.03
	Tools for ESFP.	127.25
<b>THE HOME DEPOT 1055 Total</b>		<b>227.28</b>
<b>THE O-RING STORE</b>	O-Rings - Auma Actuator Repair	45.86
<b>THE O-RING STORE Total</b>		<b>45.86</b>
<b>UBER TRIP</b>	Interviews for Delta Conveyance Finance Authority General Counsel at MWD - Uber - M. Stone - 1/14/19	33.49
	SCW Monthly meeting 12/20/18 - Uber Credit	(19.04)
	SWCs Monthly Meeting - Uber - 1/17-18/19 - Sacramento - M. Stone	19.80
<b>UBER TRIP Total</b>		<b>34.25</b>
<b>UBER TRIP 3UDZ5</b>	Interviews for Delta Conveyance Finance Authority General Counsel at MWD - Uber - M. Stone 1/14/19	6.69
<b>UBER TRIP 3UDZ5 Total</b>		<b>6.69</b>
<b>UBER TRIP NBILW</b>	SWCs Monthly Meeting - Uber (tip) - 1/17-18/19 - Sacramento - M. Stone	2.00
<b>UBER TRIP NBILW Total</b>		<b>2.00</b>
<b>UBER TRIP NDSFA</b>	SCW Monthly meeting 12/20/18 - Uber Credit	(1.00)
<b>UBER TRIP NDSFA Total</b>		<b>(1.00)</b>
<b>V.S.P. PARKING BURBANK</b>	Parking at Burbank Airport, DSM 10JAN2018, SWC OME Mtg Sacramento	13.00
	SWCs Monthly Meeting - Parking - 1/17-18/19 - Sacramento - M. Stone	32.00
<b>V.S.P. PARKING BURBANK Total</b>		<b>45.00</b>



**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>VALLEY INDUSTRIAL ASSOCIA</b>	VIA monthly Luncheon - Registration	50.00
	VIA Monthly Luncheon - Registration - 1/29/19 - Director Kelly	50.00
	VIA Monthly Luncheon - Registration - 1/29/19 - Director Acosta	50.00
<b>VALLEY INDUSTRIAL ASSOCIA Total</b>		<b>150.00</b>
<b>WAL-MART #3523</b>	Water Resources - January Birthday Cards, Cream for Coffee	17.83
<b>WAL-MART #3523 Total</b>		<b>17.83</b>
<b>WESTERN BAGEL TOO 4</b>	1/12/19 Landscape Class - Bagels	100.40
<b>WESTERN BAGEL TOO 4 Total</b>		<b>100.40</b>
<b>WM SUPERCENTER #3523</b>	Water Resources & Watershed Committee 1/9/19 Meeting and Public Outreach & Legislation Committee 1/17/19 Meeting - Director Snacks	40.56
<b>WM SUPERCENTER #3523 Total</b>		<b>40.56</b>
<b>WONDERWARE-TRAINING</b>	InTouch for System Platform 2017 Training - Registration - 2/11-14/19 - Lake Forest - J. Woodall	2,500.00
	InTouch for System Platform 2017 Training - Registration - 2/11-14/19 - Lake Forest - T. Braxhoofdaen	2,500.00
<b>WONDERWARE-TRAINING Total</b>		<b>5,000.00</b>
<b>WPONCALL.COM</b>	GSA Website Maintenance	49.00
<b>WPONCALL.COM Total</b>		<b>49.00</b>
<b>WPY SANTA CLARITA VALLEY</b>	2019 Santa Clarita Valley Economic Outlook Forecast Conference - Registration - 3/14/19 - D. Marks	99.70
	2019 Santa Clarita Valley Economic Outlook Forecast Conference - Registration - 3/14/19 - Director Acosta	99.70
	2019 Santa Clarita Valley Economic Outlook Forecast Conference - Registration - 3/14/19 - Directors Atkins, DiPrimio, Kelly and Mortensen	397.69
	2019 Santa Clarita Valley Economic Outlook Forecast Conference - Registration - 3/14/19 - Directors Cooper, Gladbach and Martin	298.49
	2019 Santa Clarita Valley Economic Outlook Forecast Conference - Registration - 3/14/19 - E. Campbell and R. Patterson	198.88
	2019 Santa Clarita Valley Economic Outlook Forecast Conference - Registration - 3/14/19 -S. Cole and K. Martin	198.88
<b>WPY SANTA CLARITA VALLEY Total</b>		<b>1,293.34</b>
<b>Subtotal</b>		<b>41,104.27</b>



**Santa Clarita Valley Water Agency - Regional Division  
Credit Card Charges  
Paid in February 2019**

Merchant Name	Description	Total
<b>Employee Meals</b>		
Merchant Name	Description	Total
ALBERTSONS 1360	1/11/2019 Team Building BBQ - Regional	243.48
<b>ALBERTSONS 1360 Total</b>		<b>243.48</b>
CHEESECAKE GLENDALE	HR Lunch - CalPERS Employer Training	81.92
<b>CHEESECAKE GLENDALE Total</b>		<b>81.92</b>
HYATT REGENCY PALM S	Meals - CSMFO Conference - The Hotel only offered valet parking	74.87
<b>HYATT REGENCY PALM S Total</b>		<b>74.87</b>
KUPCAKE KITCHEN	Cup Cake for Director Kelly's Bday - Celebration during Strategic Planning Workshop	3.75
<b>KUPCAKE KITCHEN Total</b>		<b>3.75</b>
MOM CAN COOK THAI KITCHEN	Monthly Manager Lunch with M. Alvord and M. Stone re: Operation Issues	12.70
<b>MOM CAN COOK THAI KITCHEN Total</b>		<b>12.70</b>
NOTHING BUNDT CAKES 75	Cake for Water Resources January Birthdays Celebration Bundt Cakes in Recognition of Director McMillan	41.00
<b>NOTHING BUNDT CAKES 75 Total</b>		<b>104.00</b>
RATTLERS BAR B QUE - 1	Monthly Director Lunch - Director Kelly and M. Stone re: Agency Issues	49.00
	Monthly Manager Lunch with K. Martin and M. Stone re: PR Issues	36.07
<b>RATTLERS BAR B QUE - 1 Total</b>		<b>85.07</b>
RED ROBIN NO 246	Monthly Managers Lunch with C. Perez and M. Stone re: IT Issues	21.44
<b>RED ROBIN NO 246 Total</b>		<b>21.44</b>
TOMMY BAHAMA PALM SPRI	CSMFO Conference - Expense (Meal)	35.59
<b>TOMMY BAHAMA PALM SPRI Total</b>		<b>35.59</b>
VALLARTA SUPERMARK	1/25/2019 Team Building BBQ - Regional	173.53
<b>VALLARTA SUPERMARK Total</b>		<b>173.53</b>
WOLF CREEK RESTAURANT & B	Monthly Manager Lunch with R. Patterson and M. Stone re: Admin and Finance Issues	41.49
<b>WOLF CREEK RESTAURANT &amp; B Total</b>		<b>41.49</b>
<b>Subtotal</b>		<b>877.84</b>
<b>Grand Total</b>		<b>41,982.11</b>

**NWD Credit Card Register - American Express**

**For the month ending February 28, 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
Amazon Web Services	AWS Service	7.97
Government Finance Officers Association	GFOA Annual Conference - R. Patterson	420.00
	GFOA Annual Conference - J. Walker	378.00
	GFOA Annual Conference - K. Grass	378.00
	GFOA Annual Conference - L. Moncada	517.50
	GFOA Annual Conference - E. Ooms-Graziano	235.00
	GFOA Annual Conference - R. Sierra	235.00
	Credit	(42.00)
<b>Government Finance Officers Association Total</b>		<b>2,121.50</b>
FP Mailing Solutions	Postage	515.50
Sage Software	Annual Subscription	800.00
Palisade Corporation	Financial Forecasting Software	4,956.08
Twilio, Inc.	API Service	10.06
GoDaddy.com	Web Hosting	2.99
CTC*Constant Contact	Monthly Electronic Newsletter Database	125.00
WEB*Networksolutions	Web Hosting & Web Forwarding	13.98
Amazon.com	Electric Kettle	32.84
Wellspring Software, Inc	A/P Check Stock	164.57
Rattler's BBQ	AAC Kick-off Meeting	228.77
<b>Grand Total American Express</b>		<b>8,979.26</b>

**NWD Credit Card Register - US Bank Visa**

**For the month ending February 28, 2019**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
Dapper Dan's Carwash	Car Wash #55	29.95
	Car Wash #73	19.95
<b>Dapper Dan's Carwash Total</b>		<b>49.90</b>
Amazon.com	Office Supplies	215.84
	Office Supplies	106.21
	Fuel Caps	23.78
<b>Amazon.com Total</b>		<b>345.83</b>
Ralph's	Kitchen/Office Supplies	39.62
Sam's Club	Kitchen/Office Supplies	397.45
Newhall Hardware	Stencil Sets	31.80
RWC Group	Install Driveline Unit #68	49.11
<b>Subtotal US Bank Visa</b>		<b>913.71</b>
<b>Employee Meals- US Bank Visa</b>		
Chili's	Business Lunch Meeting - J. Jenkins & S. Patterson	43.92
<b>Subtotal</b>		<b>43.92</b>
<b>Grand Total US Bank Visa</b>		<b>957.63</b>

<b>SCWD</b>		
<b>Credit Card Register</b>		
<b>For the Month Ended February 28, 2019</b>		
<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
<b>Amazon Total</b>	Parts for Crane - Warehouse	<b>\$141.63</b>
<b>Apl Itunes.com Total</b>	Jump Program - R. Hitchen	<b>\$14.99</b>
<b>Best Buy Total</b>	Cell Phone Accessories for Production - Warehouse	<b>\$446.06</b>
<b>Canon Solutions Total</b>	8.5 x 11 Paper - 7 Boxes for Customer Service & Finance, 3 Boxes for Engineering	<b>\$317.55</b>
<b>CA-NV Section AWWA Total</b>	Spring Conference Sacramento Registration - D. Takashima - 3/24/19 - 3/27/19	<b>\$545.00</b>
<b>Cold Stone Total</b>	February Birthday & Anniversary Celebration - 2/28/19	<b>\$61.95</b>
<b>Debbie's Hallmark Total</b>	Sympathy Card - M. Alvord	<b>\$6.12</b>
<b>Fairfield Inn Total</b>	Hotel - Spring Conference Sacramento - D. Takashima - 3/24/19 - 3/27/19	<b>\$475.75</b>
<b>Indigo Gas Lamp Quarter Total</b>	Hotel - Esri User Conference - 7/7/19-7/12/19, N. Pipitharut	<b>\$1,680.87</b>
Joint Powers Ins.	Spring Training Conference Registration - R. Hitchen - 3/13/19	\$95.00
	Spring Training Conference Registration, E. Blanford - 3/13/19 & 13/14/19	\$190.00
	Spring Training Conference Registration, M. Restivo - 3/13/19 & 13/14/19	\$190.00
	Spring Training Conference Registration, J. Moreno - 3/13/19 & 13/14/19	\$190.00
<b>Joint Powers Ins. Total</b>		<b>\$665.00</b>
<b>Los Angeles County Total</b>	Excavation Permit/Inspect Potholing & Permit Processing - 3/7/19	<b>\$824.00</b>
<b>Panera Bread Total</b>	Executive Staff Meeting 2/26/19 - Lunch	<b>\$159.30</b>
Residence Inn	Hotel - AWWA - Writing with Purpose Workshop, N. Piptharut - 2/9/19	\$153.17
	Hotel - AWWA - Writing with Purpose Workshop, M. Restivo - 2/9/19	\$153.17
	Hotel - AWWA - Writing with Purpose Workshop, L. Quintero - 2/9/19	\$153.17
<b>Residence Inn Total</b>		<b>\$459.51</b>
<b>StaterBrothers Total</b>	Executive Staff Meeting 2/26/19 - Snacks	<b>\$5.93</b>
<b>USPS Total</b>	Sent Air Monitors for Maintenance - Warehouse	<b>\$19.50</b>
<b>Walmart Total</b>	Management Team Work Shop 3/5/19 - Snacks	<b>\$11.29</b>
<b>Employee Meals</b>		
Mom Can Cook	Lunch Meeting Re: Facility Tour, 2/21/19 - K. Abercrombie, M. Alvord, A. Pontious & G. Hermosillo	\$54.21
Rattlers Bar B Que	Lunch Meeting Re: Budget Review, 2/21/19 - K. Abercrombie & G. Haggin	\$34.74
Rattlers Bar B Que	Lunch Meeting Re: Budgeting and Operations, 3/8/19 - K. Abercrombie & M. Stone	\$33.65
<b>Employee Meals Total</b>		<b>\$122.60</b>
<b>Grand Total</b>		<b>\$5,957.05</b>

**Santa Clarita Valley Water Agency  
Valencia Water Division  
Credit Card Register  
As of February 28, 2019**

**Wells Fargo MasterCard**

<b>Merchant Name</b>	<b>Description</b>	<b>Total</b>
HughesNet.com	EOC internet comm service fee, 12/26/18-01/25/19	267.83
Varidesk	Dual monitor arm for D.Richan and D.Burleson	432.51
FedEx	Map poster for the board presentation	262.45
SmartNet North America	Survey RTK vendor	4,800.00
Water ISAC	ISAC Annual dues for SCV Water	2,099.00
Wells Fargo	Finance charges waived	(44.39)
<b>Grand Total - Wells Fargo MasterCard</b>		<b>7,817.40</b>

# Wire Disbursements

**[This page intentionally left blank.]**

**Santa Clarita Valley Water Agency**  
**All Divisions**  
**Outgoing Wire Transfers / ACHs**  
**From: February 1, 2019 through February 28, 2019**

<u>Regional Division</u>		
<u>Wire/ACH Recipient</u>	<u>Description</u>	<u>Amount</u>
LACPIF	Invest Regional Funds in LACPIF	\$ 2,000,000.00
LAIF	Invest VWD funds in LAIF <sup>1</sup>	1,250,000.00
LAIF	Invest VWD funds in LAIF	1,000,000.00
Payroll & Stipends	Pay Date 2/22/19	589,358.52
Payroll	Pay Date 2/8/19	554,069.40
CalPERS	Feb 2019 Medical - Directors & E's	211,308.17
IRS/EDD	Taxes & Withholdings - 2/22 Pay date	165,570.86
IRS/EDD	Taxes & Withholdings - 2/8 Pay date	149,734.14
CalPERS	Retirement - 1/25 Pay date	106,487.83
CalPERS	Retirement - 1/11 Pay date	91,701.89
Lincoln	Deferred Comp - 2/8 Pay date	73,612.19
Lincoln	Deferred Comp - 2/22 Pay date	72,891.74
	Total	<u>\$ 6,264,734.74</u>

<sup>1</sup> VWD \$1,250,000 Invest in LAIF accomplished through Book Transfer

<u>Newhall Water Division</u>		
<u>Wire Recipient</u>	<u>Description</u>	<u>Amount</u>
SCVWA	Jan 19 Water Purchases & Lab	\$ 155,452.88
M. Stambaugh	Mammoth Cell Lease	6,115.62
Infosend, Inc	Bill Preparation and Postage	5,625.88
Transaction Warehouse	Web Payment Fee	3,105.90
	Total	<u>\$ 170,300.28</u>

<u>Santa Clarita Water Division</u>		
<u>Wire Recipient</u>	<u>Description</u>	<u>Amount</u>
SCVWA	Jan 19 Water Purchases & Lab	\$ 887,155.88
	Total	<u>\$ 887,155.88</u>

<u>Valencia Water Division</u>		
<u>Wire Recipient</u>	<u>Description</u>	<u>Amount</u>
SCVWA	W/T - Regional - Transfer Funds to LAIF	\$ 1,000,000.00
SCVWA	W/T - Regional - Transfer Funds to LAIF	1,000,000.00
SCVWA	W/T - Regional - Acq VWD Pmt, Dec18	393,132.92
SCVWA	W/T - Regional - Transfer Funds to LAIF	250,000.00
	Total	<u>\$ 2,643,132.92</u>

**[This page intentionally left blank.]**



# Director Stipends

**[This page intentionally left blank.]**

**DIRECTORS STIPENDS PAID MARCH 2019**  
**For the Month of February 2019**

Director Dante Acosta

Date	Meeting	Amount
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/07/19	Engineering and Operations Committee Meeting	\$228.15
02/08/19	Lunch with General Manager	\$228.15
02/19/19	VIA Monthly Luncheon	\$0.00
02/19/19	Special Board Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,140.75</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>6</b>

Director B. J. Atkins

Date	Meeting	Amount
02/01/19	CSDA Professional Development Committee Meeting	\$228.15
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/11/19	Special Finance and Administration Committee Meeting	\$228.15
02/19/19	Special Board Meeting	\$228.15
02/21/19	ACWA Groundwater Committee Meeting	\$228.15
02/25/19	ACWA Local Government Committee Conference Call	\$228.15
02/27/19	Urban Water Institute Spring Conference - Travel Day	\$228.15
02/28/19	Urban Water Institute Spring Conference	\$228.15
	<b>Stipend Total</b>	<b>\$2,053.35</b>
	<b>Total Paid Days</b>	<b>9</b>
	<b>Total Meetings</b>	<b>9</b>

Director Tom Campbell

Date	Meeting	Amount
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/07/19	Engineering and Operations Committee Meeting	\$228.15
02/13/19	Water Resources and Watershed Committee Meeting	\$228.15
02/19/19	Special Board Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,140.75</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>5</b>

Director Ed Colley

Date	Meeting	Amount
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/05/19	USCVJPA Meeting	\$0.00
02/07/19	Engineering and Operations Committee Meeting	\$228.15
02/11/19	Special Finance and Administration Committee Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$912.60</b>
	<b>Total Paid Days</b>	<b>4</b>
	<b>Total Meetings</b>	<b>5</b>

Director Kathy Colley

Date	Meeting	Amount
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/13/19	Water Resources and Watershed Committee Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$684.45</b>
	<b>Total Paid Days</b>	<b>3</b>
	<b>Total Meetings</b>	<b>3</b>

Director William Cooper

Date	Meeting	Amount
02/04/19	Agenda Planning Committee Meeting	\$228.15
02/04/19	Special Board Meeting	\$0.00
02/05/19	Regular Board Meeting	\$228.15
02/05/19	USCVJPA Meeting	\$0.00
02/07/19	Engineering and Operations Committee Meeting	\$228.15
02/12/19	Conference Call re: SB 634	\$228.15
02/13/19	Water Resources and Watershed and Committee Meeting	\$228.15
02/18/19	SCVTV 101 Interview with Bill Miranda	\$228.15
02/19/19	Special Board Meeting	\$228.15
02/20/19	Meeting with Congresswoman Hill and Staff	\$228.15
	<b>Stipend Total</b>	<b>\$1,825.20</b>
	<b>Total Paid Days</b>	<b>8</b>
	<b>Total Meetings</b>	<b>10</b>

**Director Robert DiPrimo**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/11/19	Special Finance and Administration Committee Meeting	\$228.15
02/13/19	Water Resources and Watershed Committee Meeting	\$228.15
02/19/19	Special Board Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,140.75</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>5</b>

**Director Maria Gutzeit**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/04/19	Agenda Planning Committee Meeting	\$228.15
02/04/19	Special Board Meeting	\$0.00
02/05/19	Regular Board Meeting	\$228.15
02/05/19	USCVJPA Meeting	\$0.00
02/11/19	Special Finance and Administration Committee Meeting	\$228.15
02/13/19	Water Resources and Watershed Committee Meeting	\$228.15
02/19/19	Blue Ribbon Committee Meeting	\$0.00
02/19/19	Special Board Meeting	\$228.15
02/20/19	Meeting with Congresswoman Hill and Staff	\$228.15
02/22/19	Meeting with Assemblywoman Smith and Staff	\$228.15
02/27/19	Urban Water Institute Spring Conference	\$228.15
02/28/19	Urban Water Institute Spring Conference	\$228.15
	<b>Stipend Total</b>	<b>\$2,053.35</b>
	<b>Total Paid Days</b>	<b>9</b>
	<b>Total Meetings</b>	<b>12</b>

**Director Gary Martin**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/07/19	CSDA Membership Committee Meeting	\$228.15
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/07/19	Engineering and Operations Committee Meeting	\$228.15
02/19/19	Blue Ribbon Committee Meeting	\$0.00
02/19/19	Special Board Meeting	\$228.15
02/20/19	Meeting with Congresswoman Hill and Staff	\$228.15
02/21/19	Public Outreach and Legislation Committee Meeting	\$228.15
02/22/19	Meeting with Assemblywoman Smith and Staff	\$228.15
02/27/19	Urban Water Institute Spring Conference	\$228.15
02/28/19	Urban Water Institute Spring Conference	\$228.15
	<b>Stipend Total</b>	<b>\$2,281.50</b>
	<b>Total Paid Days</b>	<b>10</b>
	<b>Total Meetings</b>	<b>11</b>

**Director Jerry Gladbach**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/05/19	USCVJPA Meeting	\$0.00
02/13/19	Water Resources and Watershed Committee Meeting	\$228.15
02/19/19	Special Board Meeting	\$228.15
02/21/19	Public Outreach and Legislation Committee Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,140.75</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>6</b>

**Director R.J. Kelly**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/04/19	Agenda Planning Committee Meeting	\$228.15
02/04/19	Special Board Meeting	\$0.00
02/05/19	Regular Board Meeting	\$228.15
02/05/19	USCVJPA Meeting	\$0.00
02/11/19	Special Finance and Administration Committee Meeting	\$228.15
02/19/19	VIA Monthly Luncheon	\$0.00
02/19/19	Special Board Meeting	\$228.15
02/21/19	Public Outreach and Legislation Committee Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,140.75</b>
	<b>Total Paid Days</b>	<b>5</b>
	<b>Total Meetings</b>	<b>8</b>

**Director Dan Mortensen**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/11/19	Special Finance and Administration Committee Meeting	\$228.15
02/19/19	Special Board Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$912.60</b>
	<b>Total Paid Days</b>	<b>4</b>
	<b>Total Meetings</b>	<b>4</b>

Director Lynne Plambeck

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/04/19	Special Board Meeting	\$228.15
02/05/19	Regular Board Meeting	\$228.15
02/07/19	Engineering and Operations Committee Meeting	\$228.15
02/19/19	Special Board Meeting	\$228.15
02/21/19	Public Outreach and Legislation Committee Meeting	\$228.15
02/27/19	SoCal Water Dialogue Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,368.90</b>
	<b>Total Paid Days</b>	<b>6</b>
	<b>Total Meetings</b>	<b>6</b>

<b>TOTAL PAID DAYS</b>	<b>78</b>
<b>TOTAL MEETINGS</b>	<b>90</b>
<b>TOTAL STIPENDS</b>	<b>\$17,795.70</b>

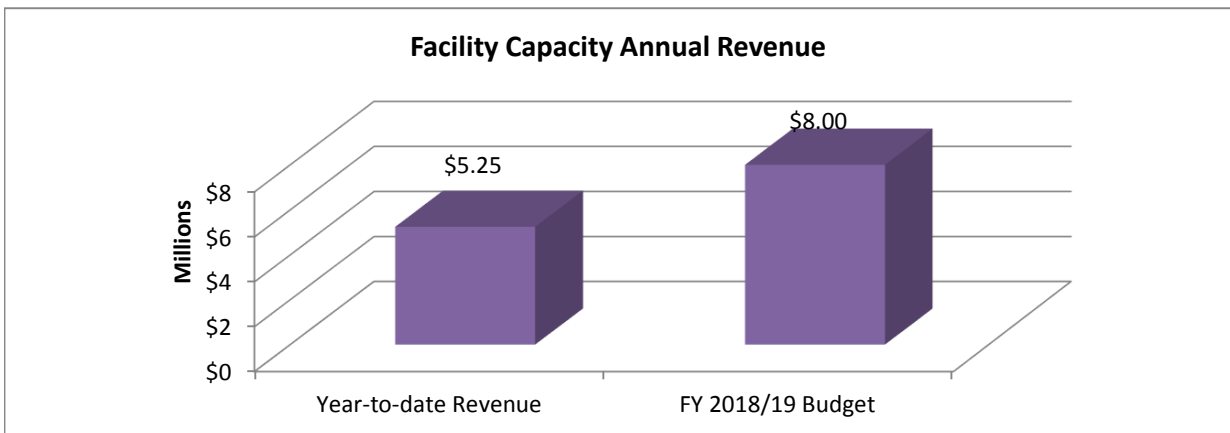
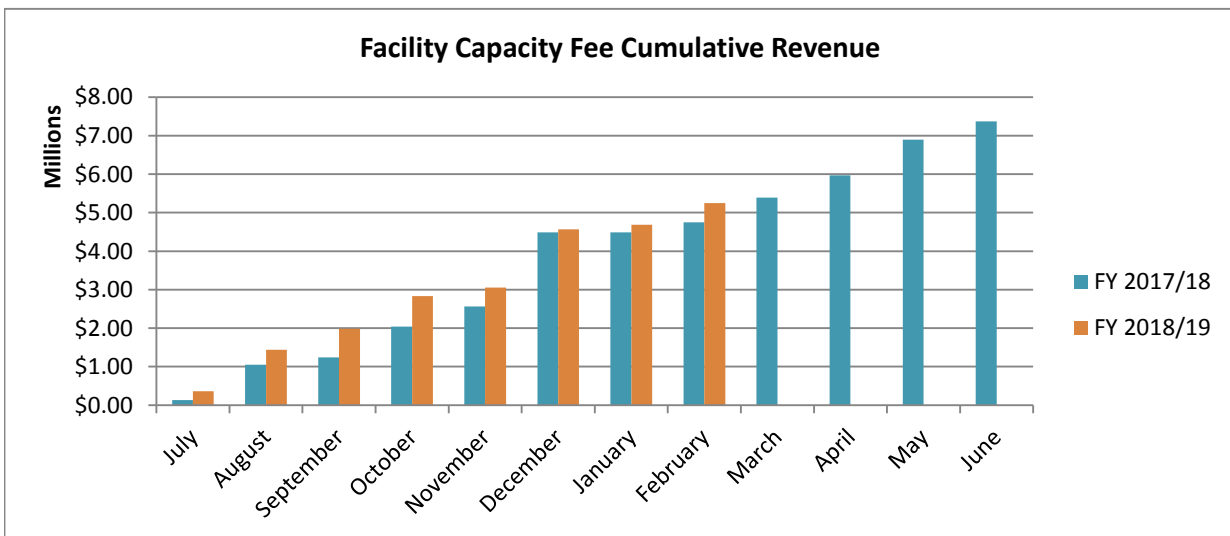
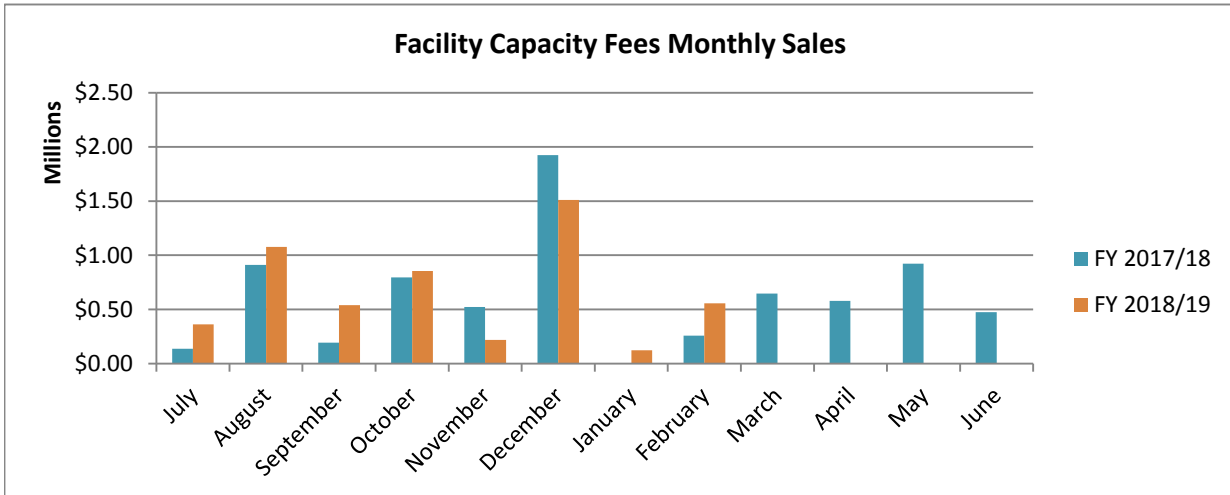
**[This page intentionally left blank.]**

# Facility Capacity Fee Revenues

**[This page intentionally left blank.]**



## REGIONAL DIVISION FACILITY CAPACITY FEE REVENUES FY 2018/19 as of February 28, 2019



**[This page intentionally left blank.]**

# Variable Rate Demand Obligations

**[This page intentionally left blank.]**

2008A VRDO Performance

Date	Bond Rate	Bond Rate including fees	Rate Decrease**
7/16/2014	0.04%	4.10%	
7/23/2014	0.05%	4.11%	
7/30/2014	0.05%	0.60%	Swap termination.
3/8/2017	0.62%	1.17%	2.94%
3/15/2017	0.72%	1.27%	2.84%
3/22/2017	0.80%	1.35%	2.76%
3/29/2017	0.87%	1.42%	2.69%
4/5/2017	0.87%	1.42%	2.69%
4/12/2017	0.86%	1.41%	2.70%
4/19/2017	0.90%	1.45%	2.66%
4/26/2017	0.90%	1.45%	2.66%
5/3/2017	0.82%	1.37%	2.74%
5/10/2017	0.77%	1.32%	2.79%
5/17/2017	0.75%	1.30%	2.81%
5/24/2017	0.75%	1.30%	2.81%
5/31/2017	0.73%	1.28%	2.83%
6/7/2017	0.72%	1.27%	2.84%
6/14/2017	0.78%	1.33%	2.78%
6/21/2017	0.81%	1.36%	2.75%
6/28/2017	0.86%	1.41%	2.70%
7/5/2017	0.81%	1.36%	2.75%
7/12/2017	0.78%	1.33%	2.78%
7/19/2017	0.78%	1.33%	2.78%
7/26/2017	0.83%	1.38%	2.73%
8/2/2017	0.74%	1.29%	2.82%
8/9/2017	0.74%	1.29%	2.82%
8/16/2017	0.73%	1.28%	2.83%
8/23/2017	0.75%	1.30%	2.81%
8/30/2017	0.75%	1.30%	2.81%
9/6/2017	0.75%	1.30%	2.81%
9/13/2017	0.80%	1.35%	2.76%
9/20/2017	0.85%	1.40%	2.71%
9/27/2017	0.91%	1.46%	2.65%
10/4/2017	0.89%	1.44%	2.67%
10/11/2017	0.89%	1.44%	2.67%
10/18/2017	0.89%	1.44%	2.67%
10/25/2017	0.90%	1.45%	2.66%
11/1/2017	0.90%	1.45%	2.66%
11/8/2017	0.90%	1.45%	2.66%
11/15/2017	0.90%	1.45%	2.66%
11/22/2017	0.94%	1.49%	2.62%
11/29/2017	0.94%	1.49%	2.62%
12/6/2017	0.96%	1.51%	2.60%
12/13/2017	1.08%	1.63%	2.48%
12/20/2017	1.38%	1.93%	2.18%
12/27/2017	1.60%	2.15%	1.96%
1/3/2018	1.40%	1.95%	2.16%
1/10/2018	1.28%	1.83%	2.28%
1/17/2018	1.15%	1.70%	2.41%
1/24/2018	1.04%	1.59%	2.52%
1/31/2018	0.99%	1.54%	2.57%
2/7/2018	0.88%	1.43%	2.68%
2/14/2018	0.93%	1.48%	2.63%

2008A VRDO Performance

<b>Date</b>	<b>Bond Rate</b>	<b>Bond Rate including fees</b>	<b>Rate Decrease**</b>
2/21/2018	1.00%	1.55%	2.56%
2/28/2018	1.03%	1.58%	2.53%
3/7/2018	1.04%	1.59%	2.52%
3/14/2018	1.11%	1.66%	2.45%
3/21/2018	1.28%	1.83%	2.28%
3/28/2018	1.46%	2.01%	2.10%
4/4/2018	1.53%	2.08%	2.03%
4/11/2018	1.58%	2.13%	1.98%
4/18/2018	1.67%	2.22%	1.89%
4/25/2018	1.64%	2.19%	1.92%
5/2/2018	1.51%	2.06%	2.05%
5/9/2018	1.35%	1.90%	2.21%
5/16/2018	1.20%	1.75%	2.36%
5/23/2018	0.95%	1.50%	2.61%
5/30/2018	0.83%	1.38%	2.73%
6/6/2018	0.83%	1.38%	2.73%
6/13/2018	1.15%	1.70%	2.41%
6/20/2018	1.30%	1.85%	2.26%
6/27/2018	1.30%	1.85%	2.26%
7/4/2018	0.95%	1.50%	2.61%
7/11/2018	0.90%	1.45%	2.66%
7/18/2018	0.85%	1.40%	2.71%
7/25/2018	0.69%	1.24%	2.87%
8/1/2018	1.09%	1.64%	2.47%
8/8/2018	1.22%	1.77%	2.34%
8/15/2018	1.26%	1.81%	2.30%
8/22/2018	1.28%	1.83%	2.28%
8/29/2018	1.28%	1.83%	2.28%
9/5/2018	1.25%	1.80%	2.31%
9/12/2018	1.24%	1.79%	2.32%
9/19/2018	1.24%	1.79%	2.32%
9/26/2018	1.29%	1.84%	2.27%
10/3/2018	1.27%	1.82%	2.29%
10/10/2018	1.26%	1.81%	2.30%
10/17/2018	1.29%	1.84%	2.27%
10/24/2018	1.29%	1.84%	2.27%
10/31/2018	1.28%	1.83%	2.28%
11/7/2018	1.28%	1.83%	2.28%
11/14/2018	1.32%	1.87%	2.24%
11/21/2018	1.34%	1.89%	2.22%
11/28/2018	1.35%	1.90%	2.21%
12/5/2018	1.29%	1.84%	2.27%
12/12/2018	1.28%	1.83%	2.28%
12/19/2018	1.33%	1.88%	2.23%
12/26/2018	1.38%	1.93%	2.18%
1/2/2019	1.30%	1.85%	2.26%
1/9/2019	1.00%	1.55%	2.56%
1/16/2019	1.00%	1.55%	2.56%
1/23/2019	1.00%	1.55%	2.56%
1/30/2019	1.21%	1.76%	2.35%
2/6/2019	1.25%	1.80%	2.31%
2/13/2019	1.45%	2.00%	2.11%
2/20/2019	1.52%	2.07%	2.04%
2/27/2019	1.56%	2.11%	2.00%

# Director Reimbursements

**[This page intentionally left blank.]**



**CA Govt. Code Section 53065.5**

**List of Reimbursement for "Individual Charges" = \$100 or more**

Annual Disclosure for Fiscal Year 18/19

Updated as of: 3/31/19 - Does not include M/C charges for March. These will be updated after 4/12 when approved statements are

**DIRECTORS**

For February 2019

Date of Reimbursement	Recipient of Reimbursement	Reason for Reimbursement	Amount of Reimburseme
02/19/19	Acosta	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Registration	725.00
02/26/19	Acosta	M/C Charge - KHTS Sacramento Road Trip Sacramento, 3/18-19/19 - Registration	420.00
02/26/19	Acosta	M/C Charge - KHTS Sacramento Road Trip Sacramento, 3/19/19 - Travel Expense (Airfare)	489.96
02/26/19	Acosta	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Travel Expense (Airfare)	487.97
02/05/19	Atkins, B.J.	M/C Charge - KHTS Sacramento Road Trip, 3/18-19/19 - Registration	475.00
02/19/19	Atkins, B.J.	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Registration	725.00
02/05/19	Cooper, Bill	M/C Charge - KHTS Sacramento Road Trip, 3/18-19/19 - Registration	475.00
02/19/19	Cooper, Bill	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Registration	725.00
02/19/19	DiPrimio, Robert	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Registration	725.00
02/22/19	Gladbach, Edward	NWRA 2019 Leadership Forum, 1/9-1/11/19 - Expense (Meals, Lodging)	424.54
02/22/19	Gladbach, Edward	NWRA 2019 Leadership Forum, 1/9-1/11/19 - Travel Expense (Mileage, Parking, Airfare)	622.66
02/22/19	Gladbach, Edward	NWRA 2019 Leadership Forum, 1/9-1/11/19 - Registration	375.00
02/07/19	Gutzeit, Maria	M/C Charge - UWI Conference Palm Springs, 2/27-3/1/19 - Registration	425.00
02/08/19	Gutzeit, Maria	M/C Charge - UWI Conference Palm Springs, 2/27-3/1/19 - Expense (Lodging Deposit)	188.29
02/22/19	Gutzeit, Maria	M/C Charge - UWI Conference Palm Springs, 2/27-3/1/19 - Expense (Lodging Deposit)	188.29
02/23/19	Gutzeit, Maria	M/C Charge - UWI Conference Palm Springs, 2/27-3/1/19 - Expense (Lodging Deposit)	(188.29)
02/19/19	Kelly, RJ	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Registration	725.00
02/22/19	Martin, Gary R.	CSDA Membership Comm. Meeting, 2/1/19 - Travel Expense (Mileage, Taxi)	103.32
02/05/19	Martin, Gary R.	M/C Charge - KHTS Sacramento Road Trip, 3/18-19/19 - Registration	475.00
02/11/19	Martin, Gary R.	M/C Charge - KHTS Sacramento Road Trip Sacramento to Burbank, 3/19/19 - Travel Expense (Airfare)	244.98
02/19/19	Martin, Gary R.	M/C Charge - ACWA 2019 Spring Conference Monterey, 5/7-10/19 - Registration	725.00

\$ 9,556.72

**[This page intentionally left blank.]**



ITEM NO.  
5.4

## BOARD MEMORANDUM

**DATE:** May 22, 2019  
**TO:** SCVWA Board of Directors  
**FROM:** April Jacobs *aj*  
Board Secretary  
**SUBJECT:** Approve a Resolution Approving and Accepting Negotiated Exchange of Property Tax Revenues Resulting from Annexation to Santa Clarita Valley Sanitation District Annexation No. SCV-1095

---

### SUMMARY

The County Sanitation Districts of Los Angeles County is requesting approval and acceptance of a negotiated exchange of property tax revenues resulting from annexation to Santa Clarita Valley Sanitation District Annexation No. SCV-1095.

### DISCUSSION

The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided in an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01).

### RECOMMENDATION

That the Board of Directors approve the attached Negotiated Tax Exchange Resolution resulting from annexation to the Santa Clarita Valley Sanitation District Annexation No. SCV-1095.

AMJ

Attachment

*MBS*

[This page intentionally left blank.]



# COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

1955 Workman Mill Road, Whittier, CA 90601-1400  
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998  
Telephone: (562) 699-7411, FAX: (562) 699-5422  
www.lacsd.org

GRACE ROBINSON HYDE  
Chief Engineer and General Manager

May 6, 2019

General Annexation File

Ms. April Jacobs, Board Secretary  
Santa Clarita Valley Water Agency  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

Dear Ms. Jacobs:

### Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

<u>Annexation No.</u>	<u>Type of Project</u>
SCV-1095	96 proposed single-family homes

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

Ms. April Jacobs

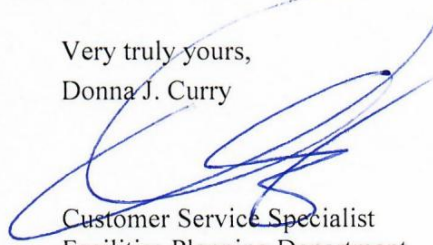
2

May 6, 2019

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,  
Donna J. Curry



Customer Service Specialist  
Facilities Planning Department

DC:

Enclosures: SCV-1095

DOC 4401106



JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES  
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS  
ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Street Lighting Maintenance District No. 2

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES  
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

**"ANNEXATION NO. 1095"**

**WHEREAS**, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

**WHEREAS**, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1095*;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1095* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2018 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9877359 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1095* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to

Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1095*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

SANTA CLARITA VALLEY WATER  
AGENCY

\_\_\_\_\_  
SIGNATURE

ATTEST:

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

**(SIGNED IN COUNTERPART)**

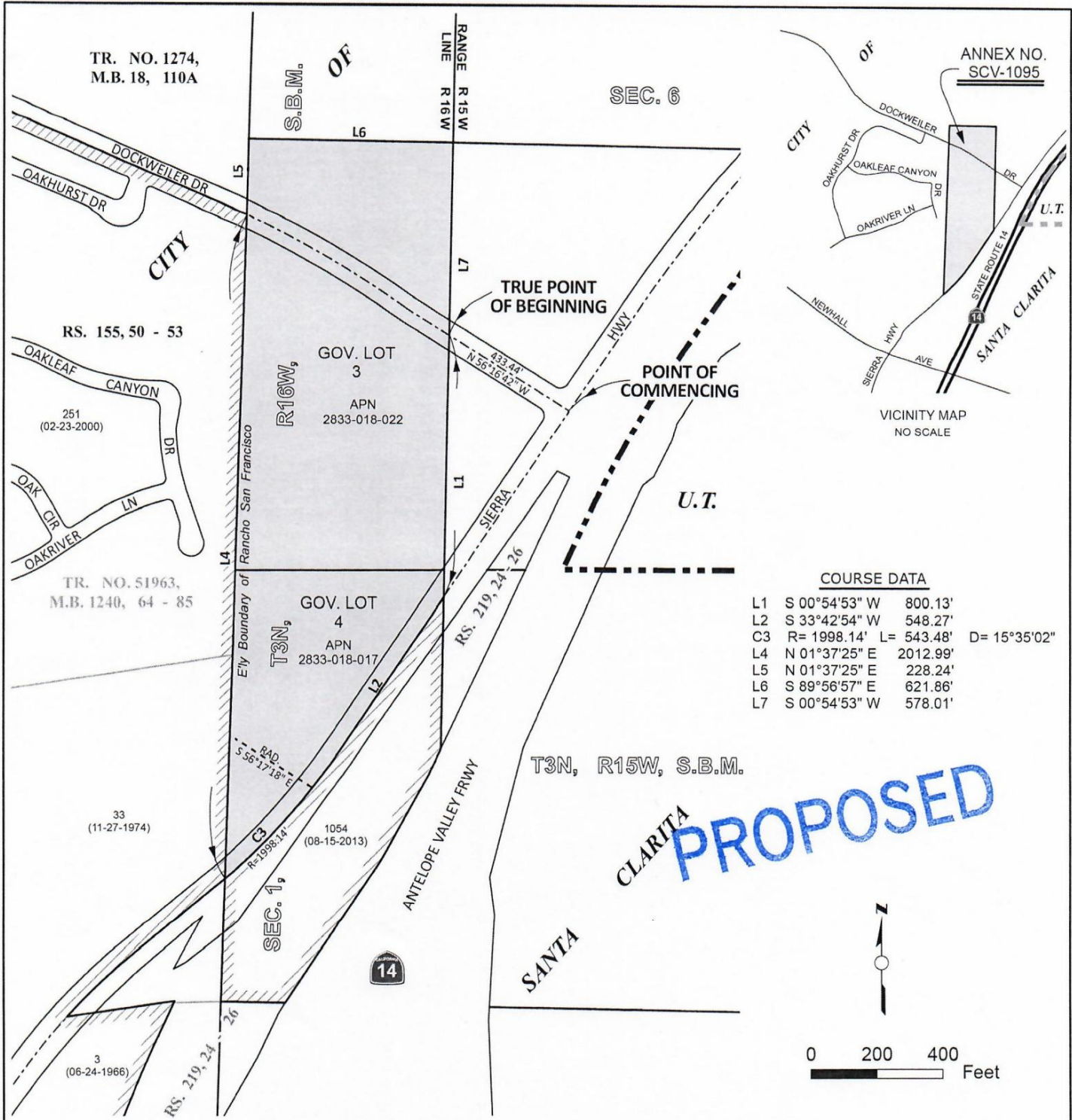


ANNEXATION TO: STA CLRTA VLY SANIT DIS OF LA CO  
 ACCOUNT NUMBER: 067.35  
 TRA: 00219  
 EFFECTIVE DATE: 07/01/2018  
 ANNEXATION NUMBER: 1095  
 PROJECT NAME: A-SCV-1095  
 DISTRICT SHARE: 0.017733664

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.218382520	21.8393 %	0.017733664	0.003872733	-0.003961709	0.214420811.
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000000000	0.0000 %	0.017733664	0.000000000	0.000000000	0.000000000
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.170237703	17.0237 %	0.017733664	0.003018938	-0.003018938	0.167218765
007.31	L A C FIRE-FFW	0.005017358	0.5017 %	0.017733664	0.000088976	0.000000000	0.005017358
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001550946	0.1550 %	0.017733664	0.000027503	-0.000027503	0.001523443
030.70	LA CO FLOOD CONTROL MAINT	0.008777111	0.8777 %	0.017733664	0.000155650	-0.000155650	0.008621461
061.80	GREATER L A CO VECTOR CONTROL	0.000322714	0.0322 %	0.017733664	0.000005722	-0.000005722	0.000316992
249.01	CITY-SANTA CLARITA TD #1	0.057345280	5.7345 %	0.017733664	0.001016941	-0.001016941	0.056328339
249.32	STA CLRTA STREET LIGHT MAINT #2	0.020669334	2.0669 %	0.017733664	0.000366543	-0.000366543	0.020302791
249.56	CITY-SANTA CLARITA LIBRARY	0.021362543	2.1362 %	0.017733664	0.000378836	-0.000378836	0.020983707
302.01	CASTAIC LAKE WATER AGENCY	0.0533317649	5.3317 %	0.017733664	0.000945517	-0.000945517	0.052372132
400.00	EDUCATIONAL REV AUGMENTATION FD	0.070472677	7.0472 %	0.017733664	0.001249738	EXEMPT	0.070472677
400.01	EDUCATIONAL AUG FD IMPOUND	0.133767785	13.3767 %	0.017733664	0.002372192	EXEMPT	0.133767785
400.15	COUNTY SCHOOL SERVICES	0.001317252	0.1317 %	0.017733664	0.000023359	EXEMPT	0.001317252
400.21	CHILDREN'S INSTIL TUITION FUND	0.002614318	0.2614 %	0.017733664	0.000046361	EXEMPT	0.002614318
581.01	NEWHALL SCHOOL DISTRICT	0.077024880	7.7024 %	0.017733664	0.001365933	EXEMPT	0.077024880
581.06	CO.SCH.SERV.FD.- NEWHALL.	0.007385616	0.7385 %	0.017733664	0.000130974	EXEMPT	0.007385616
581.07	DEV.CTR. HDCPD.MINOR-NEWHALL	0.000813029	0.0813 %	0.017733664	0.000014417	EXEMPT	0.000813029
757.02	HART WILLIAM S UNION HIGH	0.075201637	7.5201 %	0.017733664	0.001333600	EXEMPT	0.075201637

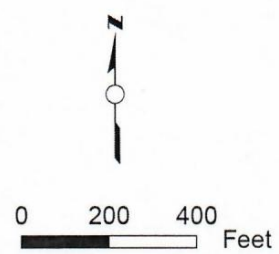
ANNEXATION NUMBER: 1095 PROJECT NAME: A-SCV-1095 TRA: 00219

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.06	CO.SCH.SERV.FD.- HART,WILLIAM S.	0.000313470	0.0313 %	0.017733664	0.000005558	EXEMPT	0.000313470
757.07	HART,WILLIAM S.-ELEM SCHOOL FUND	0.039568775	3.9568 %	0.017733664	0.000701699	EXEMPT	0.039568775
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.034537403	3.4537 %	0.017733664	0.000612474	EXEMPT	0.034537403
***067.35	STA CLRITA VLY SANIT DIS OF LA CO	0.000000000	0.0000 %	0.017733664	0.000000000	0.000000000	0.009877359
TOTAL:							1.000000000 100.0000 % 0.017733664 -0.009877359 1.000000000



**COURSE DATA**

L1	S 00°54'53" W	800.13'	
L2	S 33°42'54" W	548.27'	
C3	R= 1998.14'	L= 543.48'	D= 15°35'02"
L4	N 01°37'25" E	2012.99'	
L5	N 01°37'25" E	228.24'	
L6	S 89°56'57" E	621.86'	
L7	S 00°54'53" W	578.01'	



U.T. = UNINCORPORATED TERRITORY

- Annexation No. 1095 shown thus.....
- Boundary of Santa Clarita Valley Sanitation District
- Prior to Annexation No. 1095 shown thus.....
- City Boundary .....
- Prior Annexations shown thus .....
- Area of Annexation ..... 26.882 Acres

SANTA CLARITA VALLEY  
SANITATION DISTRICT  
OF LOS ANGELES COUNTY, CA  
OFFICE OF CHIEF ENGINEER  
GRACE ROBINSON HYDE  
CHIEF ENGINEER & GENERAL MANAGER

**ANNEXATION NO. 1095**  
TO  
SANTA CLARITA VALLEY  
SANITATION DISTRICT

Recorded:

LA County Assessor Landbase 2018,  
CAMS Centerline, DPW City boundary  
LA County Sanitation Districts:  
AnnexationLayer and District Layer

[This page intentionally left blank.]






## BOARD MEMORANDUM

**DATE:** May 28, 2019

**TO:** Board of Directors

**FROM:** Rochelle Patterson   
Director of Finance and Administration

**SUBJECT:** Approve Entering into a Contract with CPS HR Consulting for Agency-wide Classification and Compensation Study

---

### SUMMARY

With the formation of SCV Water various classifications were integrated into the existing classification plan of the former Castaic Lake Water Agency. In order to identify and maintain structural relationships within the Agency, develop equitable compensation plans and update outdated job descriptions, the Board directed staff to conduct an Agency-wide comprehensive classification and compensation study to be implemented in July of the fiscal year of 2020/21.

### DISCUSSION

Staff published a Request for Proposal (RFP) on March 12, 2019 to seek a professional consulting firm to conduct an Agency-wide classification and base salary study. A total of three (3) proposals were received, with costs ranging from \$100,090 to \$142,753.

Staff rated each proposal and selected CPS HR Consulting to perform the Agency's classification and compensation study. Staff reviewed and discussed CPS's proposal with the Finance and Administration Committee on its May 1, 2019 special meeting. The Committee requested that staff add options to the study to include collecting private sector data with a benchmark database and perform an additional quick survey if other agencies are offering health and welfare benefits to provide a total compensation approach.

CPS's proposal (Attachment 1) reflects the firm's extensive experience conducting similar projects for only public sector clients, and doing so for over 30 years. The proposal includes a clear methodology to the study and was also the lowest cost from the other two proposals.

The Agency's Compensation Policy, Employee Manual, Policy No. 35, is included (Attachment 2) for your review.

On May 1, 2019, the Finance and Administration Committee considered staff's recommendation to enter into a contract with CPS HR Consulting for an Agency-wide classification and compensation study.

### FINANCIAL CONSIDERATIONS

The FY 2019/20 budget for administrative professional services/consultants is \$225,000, with \$150,000 of that allotted for this study. The following options are available:

**Option 1A:**

Perform a classification and salary study that includes labor market data comprised from similar public sector water agencies and general purpose government, per policy and CPS scope of work. The price will be a total of **\$136,390**.

Legal counsel and ACWA/JPIA highly recommend to conduct an FLSA and ADA job description analysis to prevent exposing the Agency to liability and to queue expectations from candidates.

**Option 1B:**

Perform a classification and salary study that includes labor market data comprised from public sector as well as private sector data to the classifications not unique to the government or water industry. CPS can provide this data by purchasing the Mercer private sector reports and analyze data from the Economic Research Institute. There is no mention of private sector data within the costing of the scope of work in CPS’s proposal, therefore this would be in addition to original proposal. The cost for obtaining such reports can run up to **\$5,000** or more depending the industry. The study’s price will be a minimum of **\$141,390**.

**Option 2A:**

Perform a classification and salary study using market data from public sector agencies and also perform a quick check if the agencies are offering health and welfare benefits. This will be extra to the base salary study and it will cost an additional **\$6,000**. Total cost will be **\$142,390**.

**Option 2B:**

Perform a classification and salary study to include labor market from public and private sector agencies and also include a quick health and welfare benefits survey. This is Option 1B and Option 2A combined. Total cost of the study will be **\$147,390**.

**Option 3A or 3B:**

Perform a classification and salary study selecting any option from above and also conduct a comprehensive health and welfare benefits survey to the base salary. Such study will add **\$21,500** on top of the total costs listed above for a total of **\$157,890 or \$162,890**.

<b>Survey Options</b>	<b>1A</b>	<b>1B</b>	<b>2A</b>	<b>2B</b>	<b>3A</b>	<b>3B</b>
Classification Study	\$ 69,090	\$ 69,090	\$ 69,090	\$ 69,090	\$ 69,090	\$ 69,090
Base Salary Study	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
Fair Labor Standards Act (FLSA) and American Disability Act (ADA) job descriptions analysis	\$ 36,300	\$ 36,300	\$ 36,300	\$ 36,300	\$ 36,300	\$ 36,300
Mercer private sector data		\$ 5,000		\$ 5,000		\$ 5,000
Quick Health and Welfare Benefit Survey			\$ 6,000	\$ 6,000		
Comprehensive Health and Welfare Benefits Survey					\$ 21,500	\$ 21,500
<b>Total Cost per Option</b>	<b>\$136,390</b>	<b>\$141,390</b>	<b>\$142,390</b>	<b>\$147,390</b>	<b>\$157,890</b>	<b>\$162,890</b>

## **RECOMMENDATION**

The Finance and Administration Committee recommends that the Board of Directors select an option suitable for the Agency's needs, and to enter into a contract with CPS HR Consulting to perform an Agency-wide comprehensive classification and compensation study to be implemented in July of Fiscal Year 2020/21.

RP/am

Attachments

MBS

[This page intentionally left blank.]



**PROPOSAL**

# **Santa Clara Valley Water Agency**

## Comprehensive Classification and Compensation Study

**RFP 1920- ClassStudy-11689**

Due Date : April 16, 2019

4:30 P.M. PST

SUBMITTED BY:

**VICKI QUINTERO BRASHEAR**

*Director of Products and Services*

CPS HR Consulting  
2450 Del Paso Rd, Suite 220  
Sacramento, CA 95834  
P: 916-471-3481  
vbrashear@cpsshr.us  
Tax ID: 68-0067209

[www.cpsshr.us](http://www.cpsshr.us)



Your Path to Performance

[This page intentionally left blank.]

# Table of Contents

Transmittal Letter.....	1
<b>Technical Proposal.....</b>	<b>3</b>
1. Firm Qualifications and Experience .....	3
About CPS HR Consulting .....	3
Project Lists.....	4
2. Partner, Supervisory, Staff Qualifications and Experience ....	6
Qualifications and Relevant Experience .....	6
Subcontractors.....	6
Distinguishing Characteristics .....	6
Project Manager.....	7
Consultants and Roles .....	7
Resumes.....	8
3. Similar Engagements with Other Government Entities.....	23
Similar Work/References.....	23
4. Specific Human Resources Studies Approach .....	26
Classification and Salary Market Survey Approach and Methodology.....	26
The CPS HR Approach to Consulting .....	26
Summary of Scope of Work.....	26
Classification Study Work Plan.....	27
Study Purposes and Outcomes.....	27
Work Plan .....	28
Base Salary Study Work Plan.....	32
Study Purpose and Outcomes .....	32

Workplan .....	32
Additional Tasks.....	37
Project Timeline .....	37
Commitment to the Proposed Timeline .....	37
<b>5. Identification Anticipated Potential Study Problems.....</b>	<b>40</b>
Common Classification and Compensation Study Barriers.....	40
Project Management Philosophy and Approach.....	41
Our Communication Model.....	42
<b>Cost Proposal.....</b>	<b>43</b>
<b>1. Total All-Inclusive Maximum Price .....</b>	<b>43</b>
Professional Fees.....	43
Hourly Rates.....	43
Summary of Services.....	44
Pricing Philosophy .....	45
Rates for Additional Services .....	46
<b>2. Manner of Payment.....</b>	<b>46</b>

## Transmittal Letter

---

April 16, 2019

Ari Mantis, Human Resources/Risk Management Supervisor  
Santa Clarita Valley Water Agency  
27234 Bouquet Canyon Road  
Santa Clarita, California 91350-2173

### **Subject: RFP 1920-ClassStudy-11689 Comprehensive Classification and Compensation Study**

CPS HR Consulting (CPS HR) is an innovative, client-centered human resources and management consulting firm specializing in solving the unique problems and challenges faced by government and non-profit agencies. *As a self-supporting public agency, we understand the needs of public sector clients and have served as a trusted advisor to our clients for over 30 years.* CPS HR occupies a unique position among its competitors in the field of government consulting; as a Joint Powers Authority, whose charter mandates that we serve only public sector clients, we actively serve all government sectors including Federal, State, Local, Special Districts, Higher Education, and Non-Profit Organizations. This singular position provides CPS HR with a systemic and extensive understanding of how each government sector is inter-connected to each other and to their communities.

### ***Our Understanding of the Scope of Work***

The Santa Clarita Valley Water Agency (SCV Water) seeks the services of a professional consulting firm that is experienced in the review, development, and implementation of classification and compensation systems to review classifications and provide a comprehensive compensation study (salary market survey and optional benefits study) to conduct an agency-wide classification and base salary study. CPS HR understands the agency-wide study would include up to 116 classifications across five departments with 216<sup>1</sup> funded positions.

The desired outcomes and objectives for SCV Water of the classification and base salary study include:

- Classification specifications which are legally defensible
- Review and make recommendations to the current classification plan to include staff alignments, reporting relationships, and career paths
- Appropriately allocating employees within the recommended classification structure
- Surveying the labor market in which SCV Water competes for talent for base salary
- Providing a salary structure that enables SCV Water to maintain a competitive position with other like entities within the same geographic area

---

<sup>1</sup> FY 2018/2019 Budget reports up to 216 positions funded.

With a rich history of assisting government agencies with their Classification and Compensation needs, we at CPS HR are confident that we can provide expert solutions to meet the District’s needs. ***In addition, with our recent acquisition of Ewing Consulting, we have added 35 years of experience in classification and compensation studies.***

The team members selected will be dedicated to this project to ensure that the deadlines for completion are met. CPS HR has the adequate staff and availability to compete a successful study and are available to conduct work upon a fully executed contract.

We can comply with the terms and conditions of SCV Water’s standard Professional Services Agreement as provided in Attachment 2 of this RFP.

CONTACT INFORMATION	
Proposal Point of Contact	Jennifer Ramos, Classification and Compensation Manager 2450 Del Paso Road, Suite 220, Sacramento, CA 95834 (916) 471-3125; <a href="mailto:jramos@cpshr.us">jramos@cpshr.us</a>
Authorized Contract Point of Contact	Vicki Quintero Brashear, Director of Products and Services 2450 Del Paso Road, Suite 220, Sacramento, CA 95834 (916) 471-3481; <a href="mailto:vbrashear@cpshr.us">vbrashear@cpshr.us</a>

Thank you for the opportunity. We look forward to working with SCV Water on this important engagement. Should you have any questions about the content provided in this proposal, please do not hesitate to contact ***Ms. Jennifer Ramos, Classification and Compensation Manager***, at the contact information above.

I am duly authorized to represent CPS HR and bind our organization into contract. My contact information is provided in the chart above.

Sincerely,

Vicki Quintero Brashear  
Director of Products and Services

# Technical Proposal

## 1. Firm Qualifications and Experience

### About CPS HR Consulting

ORGANIZATION IDENTIFICATION INFORMATION	
Legal Name and DBA	Cooperative Personnel Services dba CPS HR Consulting
Addresses	<p><b>2450 Del Paso Road, Suite 220, Sacramento, CA 95834*</b>  <b>Main: (800) 822-4277; FAX (916) 263-3613</b></p> <p>100 Congress Avenue, Suite 2000, Austin, TX 78701                      3620 Piedmont Rd NE, Ste B 5188, Atlanta, GA 30305                      4 West Dry Creek Circle, Suite 100, Littleton, CO 80120</p> <p><b>*Main Office. This location will provide the RFP services.</b></p>
Number of Years in Business	Established 1985
Type of Organization	Joint Powers Authority (Public Agency)
Website	<a href="http://www.cpshr.us">www.cpshr.us</a>
Size of Firm	120+ FTEs, 200+ Project Consultants

CPS HR Consulting (CPS HR) is an innovative, client-centered human resources and management consulting firm specializing in solving the unique problems and challenges faced by government and non-profit agencies. The distinctive mission of CPS HR is to promote human resource excellence in the public sector.

With more than 120 full-time employees, as well as 200+ project consultants and technical experts nationwide, CPS HR delivers solutions that help public sector organizations to positively impact their communities. CPS HR is headquartered in Sacramento, California with regional offices located in Austin, TX, Atlanta, GA; and Littleton, CO.

CPS HR offers clients a comprehensive range of competitively priced services, all of which can be customized to meet your organization’s specific needs. We are committed to supporting and developing strategic organizational leadership and human resource management in the public sector. We offer expertise in the areas of classification and compensation, organizational strategy, recruitment and selection, and training and development.

CPS HR has been providing classification and compensation services to state, federal, and local governments along with special districts and non-profit organizations for **more than 30 years**. Additionally, the references we have included provide further clarity around the type of classification and compensation projects with which we have worked. With these examples, we have shown how we have collected data, performed analyses on said data, made recommendations, and worked successfully with our partners/clients.

Our Classification and Compensation team of professionals have extensive experience in providing job evaluation and compensation studies, specifically for the public sector, and in conducting pay equity and/or comparable worth studies. We have a core group of consultants and administrative staff that is supplemented with a strong, and dedicated, group of technical professionals to assist in conducting studies. Our proposed Project Team for this engagement is highlighted under **Section 2**.

## Project Lists

We have conducted hundreds of classification and compensation studies for public agencies. Due to the significant number of projects, we provide a partial list of agencies for which we have provided classification and compensation services which follows. We provide more detail for specific projects under **Similar Work/References** section.

Partial Public Agency Classification and Compensation Five Year Listing *CPS HR has provided multiple services to these agencies	
Alameda Corridor East Construction Authority	Monterey, County of*
Amador-Tuolumne Community Action Agency	Montgomery College, MD
American Canyon, City of*	Napa County Transportation & Planning Agency
Anaheim, City of*	Oakdale, City of
Ashland, City of	Orange, County of*
Association of Bay Area Governments*	Petaluma, City of
Austin Energy	Placer, County of*
Bell, City of*	Redding, City of (Electric Utility)
Berkeley, City of*	Regional Transportation Commission, NV
Bernalillo, County of*	Rio Dell, City of*
Brawley, City of	Rocklin, City of*
California Bureau of State Audits	Roseville, City of (Electric Utility Department)
California Dept of Corrections and Rehabilitation	Sacramento Municipal Utility District
California Department of Energy	Sacramento, County of*
California Department of Food and Agriculture	Safety Center, Inc.
California Department of Human Resources	San Diego County Water Authority
California Department of Real Estate	San Joaquin Regional Rail Commission
California Office of the Chief Information Officer	San Joaquin, County of*
California Seismic Safety Commission	San Luis Obispo, County of
California State University, Sacramento	Santa Cruz Metropolitan Transit District
Clark, County of*	Santa Cruz Regional Transportation Commission



*Proposal to the Santa Clarita Valley Water Agency  
RFP 1920-ClassStudy-11689 Comprehensive Classification & Compensation Study*

Partial Public Agency Classification and Compensation Five Year Listing *CPS HR has provided multiple services to these agencies	
Contra Costa, County of	Santa Cruz Unified School District
Eureka, City of	Sierra Nevada Conservancy
Glenn, County of*	Stanislaus, County of*
Greater Los Angeles County Vector Control District	State Bar of California
Housing Authority of Santa Clara	Superior Court of California, Orange County
Imperial, County of	Tehachapi, City of
Jurupa Community Services District	Ventura, County of*
Los Angeles Co Employees Retirement Assoc.*	Vista, City of*
Los Angeles Department of Water and Power	Waxahachie, City of
Madera, City of	Western Area Power Administration
Mojave Water Agency*	Yosemite Community College*
Monterey Peninsula Airport District	

## 2. Partner, Supervisory, Staff Qualifications and Experience

---

### Qualifications and Relevant Experience

CPS HR has been providing classification and compensation services to state, federal, and local governments along with special districts and non-profit organizations for **more than 30 years**. We have performed many studies with agencies of similar size and scope as the Santa Clarita Valley Water Agency. Additionally, the references and project list we have included in this proposal provide further clarity around the type of classification and compensation projects with which we have worked. With these examples, we have shown how we have collected data, performed analyses on said data, made recommendations, and worked successfully with our partners/clients.

Our proposed team of professionals have extensive experience in providing job evaluation and compensation studies, specifically for the public sector, and in conducting pay equity and/or comparable worth studies.

#### *Subcontractors*

Each of our team members has broad and deep experience in public sector classification and total compensation systems and analysis, therefore, we do not have the need to include any subcontractors on this project.

#### *Distinguishing Characteristics*

**Depth of experience working in public agencies.** CPS HR is a joint powers authority, and as such, our charter mandates that we provide services exclusively to public agencies and non-profits. In just the past few years, CPS HR has conducted an extensive amount of classification and compensation related studies for cities, counties, courts, water/utilities, special districts, and higher education institutions.

**CPS HR staffing.** CPS HR employs only the best staff members. Many of our staff have both public and private classification and compensation experience, are diligent in their work, listen to and understand the needs of our clients, and possess advanced education and certifications such as Certified Compensation Professionals, SHRM, IPMA, World at Work, etc.

**Depth of experience preparing classification and compensation studies.** CPS HR has conducted hundreds of classification and compensation related studies for cities, counties, courts, special districts, and higher education institutions.

**Use of best practices.** CPS HR applies best practices and utilizes proven classification and compensation principles in all our engagements.

**Technology.** CPS HR utilizes technology to enhance the communication, sharing of documents, and project management. Our SharePoint™ based Client Collaboration sites offer clients the ability to transfer, review, and collaborate on documents. Additionally, much communication is managed through these sites for effective and transparent communications.

Our proprietary compensation calculator allows for the computation of statistics using validated accurate formulas.

**Quality and tailored services.** CPS HR delivers quality and tailored classification and compensation services to better meet each client's unique study goals and objectives.

**Our commitment to maintaining open communication.** Our project team will focus on maintaining open communication with SCV Water's HR staff to ensure that this project preserves its focus and adheres to the timeline and budget.

**Customer Service.** It is our goal to provide the best customer service possible to all our clients. To assist us in achieving this goal, we provide, at no additional cost to our clients, implementation and support assistance for each project.

### **Project Manager**

We have selected **Ms. Jennifer Ramos** to serve as the project manager for this engagement because of her strong project management skills and depth of experience with a broad range of classification and compensation studies. Her role will be to work directly with SCV Water and designated stakeholders to (i) ensure SCV Water's study needs and goals and objectives are understood and accurately communicated to SCV Water management, other key stakeholders, and the CPS HR Project Team; (ii) conduct client meetings; (iii) be responsive to all client requests; (iv) manage the work of the Project Team; (v) meet timeline and budget expectations; (vi) conduct quality control of deliverables; and (vii) meet/provide information/present results to SCV Water's stakeholders.

### **Consultants and Roles**

CPS HR has assembled a uniquely qualified team of professionals to assist SCV Water with its studies. We are committed to meeting the highest professional standards of quality, therefore team members have been selected for their relevant experience and professional maturity in dealing with project environments such as this. Each of the team members has broad and deep experience in public sector classification and compensation systems and analysis and are readily available to assist SCV Water with this project.

The consultants we have assigned for work under this contract are listed in the following project staffing chart. **Resumés for each team member detailing experience, education, and certifications follow.** Additional staff members will be assigned to the project upon notice to proceed and CPS HR would provide resumes for those individuals at that time.

PROPOSED CPS HR TEAM—ORGANIZATIONAL CHART	
CPS HR Consultant Name	Role/Responsibility
<b>Jennifer Ramos, MPA, Project Manager</b>	Manage overall project operations, act as the client liaison, and actively develop and administer project deliverables. Serve as a technical resource and actively involved in the development of all project deliverables.
Igor Shegolev, MS, SPHR	Actively involved in the development of all project deliverables including classification interviews, compensation data collection and analysis, computation of reports.
Joyce Douglas, MBA, CCP	
Leena Rai, DPA, MPA	
Suzanne Ansari, BA	
Ariele Rodriguez, MA, SHRM-CP	
Al Bingham, M.Ed.	
Judy Richter Thimakis, Ph.D.	

***Resumes***

**Jennifer Ramos, MPA, Project Manager**

Ms. Ramos is a seasoned principal human resources consultant with over 12 years of experience in multiple functions of public sector HR. She brings a strategic, innovative, and diplomatic approach to classification and compensation work. Prior to joining CPS HR, she led a citywide class study for over 500 classifications and approximately 2,000 employees.

She met and conferred with several unions over class study impacts (e.g., job specification revisions, new classes, and title changes). She also managed various large-scale, executive, and series exams in two merit system school districts. She has supervised training programs, led agency wide organizational development efforts, and remains active in presenting at conferences.

**Employment History**

- Manager, Classification and Compensation; Principal HR Consultant, CPS HR Consulting
- Principal HR Analyst, City of Pasadena-Department of Human Resources
- Classified HR Analyst, Montebello Unified School District-Personnel Commission
- HR Specialist III, Los Angeles Unified School District-Personnel Commission

**Professional Experience**

- Managed lifecycle for citywide class study; met with Department Directors to discuss communication plan, position allocations and HR recommendations; updated job descriptions; implemented new classes, reclassifications, and title changes; and drafted revised classification policies for management review.
- Diplomatically clarified class study procedures to management, employees, and union by creating flowcharts, handouts and reports; met and conferred with unions over classification and compensation impacts to reach side letter agreements related to class study.
- Conducted high level classification and compensation studies for purposes of departmental reorganizations; conducted desk and employment audits; wrote recommendations and memorandums to Personnel Commission and Board of Education.

- Supervised all recruitment and selection activities; trained staff at multiple public sector agencies to conduct job analyses and competency modeling; managed and delegated exams; composed job bulletins; administered various test parts and interview panels.

**Professional Certifications/Leadership**

- National Public Employer Labor Relations Association, Russo Scholarship Recipient November 2015, NPELRA Foundation
- Public Employer Labor Relations Association of California (PELRAC), Member since 2013
- Southern California Public Management Association - Human Resources (SCPMA-HR), Director of Communications 2012-2013. Re-elected to second term 2013-2014
- Personnel Testing Council of Southern California (PTC-SC), Member 2008-2012; Scholarship Committee 2010

**Education**

- Master of Public Administration, California State University, Northridge, CA
- B.A., History and Business Administration, University of California, Berkeley, CA
- Italian Language and Art History, UC Berkeley Study Abroad, Florence, Italy

## Igor Shegolev, MS, SPHR

Mr. Shegolev, SPHR is a compensation and human resources practitioner with extensive experience in managing HR activities and teaching graduate business courses. For last two decades Igor held executive jobs in compensation and HR management in government and healthcare industry. He has worked with a broad spectrum of organizations providing advanced and effective solutions in compensation management, total rewards and employment analytics.

### Employment History

- Principal HR Consultant, CPS HR Consulting
- Owner, HR Know Consulting
- Faculty Instructor, University of Phoenix
- Senior Director of Compensation, Carondelet Health Network (Ascension Health)
- Manager of Compensation, Northwest Health System
- Compensation Analyst, Pima and Cochise County Government

### Professional Experience

- Served as an independent consultant and expert advisor for various projects related to compensation, classifications, employment databases, record keeping, total rewards, executive compensation, policy development and benefits designs; advised companies and government entities on retirement plan design, executive compensation, development of incentive and variable pay structures, classification structure, HRIS systems and databases. Lead team of independent contractors.
- Taught graduate and undergraduate courses in human resources management, economics, organizational behavior, business ethics and employment law.
- Directed development and implementation of compensation and benefits strategies, policies and practices of the Healthcare Network (three hospitals, surgery group and physician group (4,200 employees).
- Oversaw compensation, benefits and HRIS strategies, policies and practices of the 650- bed nonprofit (3,500 employees) hospital.
- Participated in development of organizational strategy and strategic initiatives as a member of executive team.
- Directed all activities in training, performance management, compensation and classifications. Conducted market studies, researched trends in rewards and compensation. Ran recurring reports, assigned pay rate to employees and conducted job classification analysis.

### Professional Certifications/Leadership

- Member, WorldAtWork
- Member, Arizona Total Rewards Association
- Member, SHRM-GT

### Education

- Masters of Science, Troy University, Troy, AL

## **Joyce Douglas, CCP, EMBA**

Ms. Douglas is a Project Consultant with CPS HR Consulting. She has more than 25 years of human resources experience. Her areas of specialty include compensation/rewards, performance management, organizational improvement, and Human Resources Information System (HRIS). She has served in the role of HR Manager and HR Director for a variety of private sector organizations including several large international companies.

Ms. Douglas has developed and administered total compensation programs in more than 20 countries. Areas of focus include: short-term incentives, long-term equity and cash, base salary and other reward programs by analyzing trends and aligning with organizational budget, goals and objectives to attract and retain talent. She has created executive offer packages and communications, supported design and administered short and long-term incentives, deferred compensation, perks, and base salary programs. She has managed both self-insured and fully insured employee benefits programs providing competitive benefit portfolio while at the same time managing cost for the organization at or below market.

Ms. Douglas has also managed multiple Human Resources Systems implementations and regular administration including: Workday, SAP, ADP and Ceridian in addition to other Human Resources web-based tools with a close eye toward internal effectiveness with other company systems, user experience and cost. She has designed and developed employee communications for benefits, compensation, integration, training and other Human Resources programs to facilitate employee understanding, utilization, and compliance with applicable laws. Conducted market analysis to insure policies were market competitive to assist in attracting and retaining talent and ensure legal compliance.

### **Employment History**

- Project Consultant, CPS HR Consulting
- Director, Compensation, Benefits and HRIS, Semtech Corporation, Camarillo, CA
- Director, Human Resources Technical Services, (Compensation & HRIS), Rio Tinto Minerals (a subsidiary of Rio Tinto), Denver, CO
- Human Resources Manager, U.S. Borax, a subsidiary of Rio Tinto, Valencia, CA
- Executive Director Human Resources (prior roles: Program Director, Human Resources, Human Resources Manager, Human Resources Supervisor), Cardinal Health: Nuclear Pharmacy Services, Woodland Hills, CA

### **Professional Experience**

- Led multiple global compensation projects at Semtech Corporation to address internal equity, external market pressures, and increased competitiveness resulting in ability to retain key talent; Implemented a new benefits carrier and upgraded the enrollment system at Semtech Corporation generating an annual cost savings in excess of \$300K and allowing the program administration to be more efficient and accurate; Guided Human Resources global integration team for a major acquisition including; compensation, benefits, policies and procedures and the integration of employee data into the Workday HRIS system, resulting in the timely completion of the project within budget

- Supported 4,500 employees in 40 locations and 18 countries, including unionized labor while at Rio Tinto Minerals; Responsible for a management team supporting; global compensation, HRIS/employee data management, Human Resources compliance, policies and procedures, and M&A integration and divestitures; Completed top tier Senior Executive Compensation integration for Rio Tinto Corporate Alcan Inc. acquisition, (USD \$38.1 Billion), securing top talent and a successful integration
- Developed global variable and base pay programs covering 18 countries and 1,000 salaried/professional roles achieving global strategic alignment and significantly improving market competitiveness; Led integration of three business units' compensation, web-based systems and Human Resources policies and procedures creating strategic alignment in employee practices nationally; Created Rio Tinto Minerals global employee database, integrated global total rewards system improving manager visibility and decision making, administration and process efficiency/accuracy as seen in reduced errors and redo's
- Achieved 10% –25%, (\$8M), in cost savings, over a 3 year period at U.S. Borax, by effectively managing and administrating Workers' Compensation and LTD claims and liability; Designed and implemented new base salary and variable pay programs replacing antiquated system and enhancing the organization's ability to attract and retain employees by aligning short-term and long-term pay competitively to the market; Facilitated successful resolution of several high-liability employee relations' issues
- Responsible for the management of compensation, benefits, HRIS, corporate employee relations, compliance, and payroll. Supported three business units with 4,500 employees in over 140 locations in 33 states and 5 countries. Managed 30 staff members and directly responsible for a \$4M budget
- Achieved 20% lower benefits cost than national average from 1994 – 2002, saving over \$12M cumulatively with creative plan design and employee cost sharing strategies while at Cardinal Health: Nuclear Pharmacy Services; Provided leadership in the implementation and administration of compensation programs, (including: base, incentive, and equity), that supported an engaged workforce and assisted in driving unprecedented company performance within a four-year period resulting in a stock split and ultimate acquisition by Cardinal Health; Partnered with management to design dozens of variable pay programs to attract and retain high-caliber talent and deliver exceptional business performance
- Managed the Human Resources implementations of SAP, ADP, Ceridian, Fidelity, and other web-based applications resulting in all projects completed within the milestone timelines and within budgets
- Architect and leader for change initiative in Open Book Management saving \$1M over a two-year period

#### **Education**

- Executive M.B.A., Claremont Graduate University, CA
- B.S., Business Management, University of Phoenix, CA

#### **Professional Associations and Certification**

- Certified Compensation Professional, (CCP)



## **Leena Rai, DPA, MPA**

Dr. Leena Rai brings to the project a substantial background in human resources consulting including numerous studies in classification and compensation studies, employee workload and performance enhancement consulting and training assessment and development initiatives. Her background also includes direct leadership in community development and workforce development organizations, outreach to business partners in the community and administrative service design and implementation for private and publicly funded community services programs.

### **Employment History**

- Project Consultant, CPS HR Consulting
- HR Consultant - Classification and Compensation, Ewing Consulting, Inc., San Clemente, CA
- Chief Consultant/Professional Development and Training Manager, Southern California Employer Resource Group, Fullerton, CA
- Client Services Coordinator, LA County; LA Works WorkSource Center, Irwindale, CA
- Training Coordinator, FirstTeam Real Estate, Santa Ana, CA
- Client Services Coordinator, City of Sunnyvale; Department of Employment Development – NOVA, Sunnyvale, CA
- Senior Employment Training Panel Business Manager, New Horizons Computer Learning Centers, Santa Ana, CA

### **Professional Experience**

- Conduct and manage compensation and classification studies development, delivery, and presentations; Provide consultation for organizational development, performance enhancement and skills training
- Conduct, research, and present on Workload studies and University Faculty Development; designed and delivered Workload Study design, research and final findings presentations
- In the role of Chief Consultant/Professional Development and Training Manager, designed and delivered employee skill evaluations; assisted Organizational Managers in developing Skill Gap profiles for employees to deliver needed training and professional Development programs; developed grants and other funding sources to assist private organizations in acquiring funds for training programs; consulted with employees, managers, community members to project training and professional needs and provide consultation on achieving strategic goals for continued staff development
- In the Client Services Coordinator roles, case managed, placed and conducted Retention Services for program participants; coordinated the implementation of the Workforce Investment Act and National Emergency Grant programs, including budget development, tracking of clients, monitoring of progress and reporting to state monitors; coordinated the implementation of the Employment and Training programs, including tracking of clients, monitoring of progress and reporting to state monitors

- As a Training Coordinator for FirstTeam Real Estate, coordinated and developed professional training for real estate agents and industry specialists; administered and oversaw advanced levels of certification and professional qualification testing

**Education**

- Doctorate in Public Administration (DPA), University of La Verne, CA
- M.P.A., California State University, Fullerton, CA
- B.A., Political Science, University of California, Irvine, CA

**Professional Affiliations**

- YWCA of San Gabriel Valley, Board Member
- City of Fullerton Energy Resource Group, Board Member
- American Association of Public Administrators (ASPA)

## **Suzanne Ansari, BA**

Ms. Ansari's human resources experience includes recruiting, training, program development, employee relations, benefits, safety and compliance. She has participated in several classification and compensation studies and has prepared hundreds of job descriptions. She also participates in the research of salary and benefits surveys. Ms. Ansari is a member of the Society for Human Resource Management (SHRM) and has published several articles for local Orange County based newspapers.

### **Employment History**

- Senior HR Consultant, CPS HR Consulting, California
- Coordinator, Community Resource Center of San Clemente
- Public Relations Manager, Blenheim Equisports
- Claims Manager; Executive Assistant; Human Resources Technician, James Hardie Building Products
- Instructional Assistant-Special Education, Orange County Department of Education

### **Professional Experience**

#### **Senior HR Consultant, CPS HR Consulting**

- Performs a variety of complex, analytical and professional human resources consulting functions in support of classification, compensation, job analysis and organizational studies
- Develops over a thousand job descriptions in accordance with applicable laws, codes, policies and procedures including ADA
- Conducts multi-level salary, compensation systems evaluations and benefits surveys of organizations including school districts, superior courts, county offices of education, cities, tribal agencies, colleges, other governmental and non-governmental entities
- Participates in the research, analysis and assembly of a variety of technical information including classification realignments, merit pay, equity adjustments, promotional increases and salary decreases
- Develops and conducts informational seminars, trainings, orientations, study briefings and presentations on behalf of the firm

#### **Coordinator, Community Resource Center of San Clemente**

- Planned, coordinated, and directed the day-to-day activities of an Orange County non-profit community resource organization; trained and supervised the performance of assigned staff
- Developed and submitted grant applications and proposals for public and private funding resources
- Prepared press releases, newspaper articles, public service announcements
- Conducted community trainings, classes, workshops and public meetings and served as spokesperson for the organization
- Served on the Board of Directors for the CRCSC

**Public Relations Manager, Blenheim Equisports**

- Designed corporate public relations and marketing plans; developed emergency preparedness and evacuation procedures plans
- Wrote multiple bids accepted by the United States Equestrian Federation awarding company rights to host hold US World Cup equestrian qualifying events
- Responsible for design, content management and administration of company website; managed company social media platforms
- Managed equestrian show vendors, supervised insurance/business license compliance and conflict resolution
- Trained and supervised the performance of assigned staff

**Claims Manager; Executive Assistant; HR Technician, James Hardie Building Products**

- Managed claims division for corporate building products warranty and product defect claims nationwide
- Provided customer service support and conducted claims investigations throughout the US
- Wrote technical verbiage for warranties and product brochures
- Successfully negotiated and settled over \$300K building products claims
- Trained and supervised the performance of assigned staff
- Organized office activities, complex reports, public relations and flow of communications and information for the President
- Coordinated national sales conferences and corporate events
- Responsible for the administration of employee benefits program
- Conducted employee safety and compliance trainings

**Instructional Assistant-Special Education, Orange County Department of Education**

- Served as an Instructional Assistant reinforcing instruction to individual or small groups of students with severe physical, behavioral and emotional special needs (kindergarten through college); Assisted in the preparation of instructional materials and implementation of Individual Education Plans (IEP)

**Education**

- B.A., Speech Communication with minor in Education, University of Alaska (Cum Laude Honors & Chancellor's List)

**Professional Affiliations**

- Society for Human Resources Management Professional Member
- Business Networking International member
- Public Relations Society of America-Orange County member

## **Ariele Rodriguez, MA, SHRM-CP**

Ms. Rodriguez has been working in the field of human resources and management since 2000. Areas of expertise include compensation, candidate assessment, instruction/training, employee and labor relations, and performance management in both private and public sector environments. Knowledgeable and user-friendly professional dedicated to facilitating efficient, inclusive, and productive work environments which leverage human capital and foster employee engagement.

### **Employment History**

- Project Consultant, CPS HR Consulting
- Human Resources Consultant, Contract
- Human Resources Specialist, Alta California Regional Center
- Faculty, University of Phoenix
- Service Manager, Wells Fargo Bank

### **Professional Experience**

- Classification projects include job auditing; interviewing incumbents and management to identify classification purpose, KSAs, and qualifications to predict success; and writing/updating classification specifications. A careful listener who sees the big picture as well as intricacies in individual tasks within the scope of the employer's organizational structure.
- Compensation projects include conducting base salary and total compensation labor market studies. Analytic thinker who understands the significance of details in data collection and analysis.
- Significant employee relations experience including bargaining unit labor relations experience, grievances, performance management, corrective action, and workplace investigations including sexual harassment and hostile work environment. Represented executive management and leadership in grievances and employment disputes including arbitration. Approachable and collaborative communicator who seeks win-win outcomes for employer and employee.
- Significant experience facilitating and performing human resources foundation material and activities including fundamentals of HR, management communication, recruitment, and employee relations.
- Supporting organizational strategy through implementing administrative and operational strategic measures. Providing forecasting, employee perspectives, and recommendations to executive management to assist in creating, reassessing, and achieving the employer's mission and vision.
- Conducting candidate screening, assessment, and selection for various positions including executive management. Thoughtful in matching candidates with particular positions and supervisor styles/preferences to create a productive and inclusive work unit.

- Experienced trainer and facilitator to include development and delivery of university curriculum and management training. Style of instruction is participatory, Socratic, and supportive.
- Consultant for various projects including classification/compensation, candidate selection strategy, performance evaluation, and employee relations. Deadline driven, accountable, and effective in engaging partners and achieving buy-in in the project management process.

**Education**

- MA, Organizational and Instructional Communication Studies
- BA, Interpersonal and Small Group Communication Studies

**Professional Associations**

- Society for Human Resource Management (SHRM)
- Sacramento Area Human Resource Association (SAHRA)

**Professional Certification and Awards**

- Basic Mediation Skills Certification

## **Alfred (Al) Bingham, M.Ed.**

Mr. Bingham is a Project Consultant with CPS HR Consulting. He is a highly experienced leader and HR generalist with over 22 years of progressively responsible human resource management experience with large Texas State agencies, which includes executive-level managerial and leadership oversight for agency-wide human capital programs and policy development. Mr. Bingham served as HR Director at two Texas State agencies, where he exercised hands-on planning and oversight of all aspects of “life-cycle” HR management, including policy development, strategic workforce planning, recruitment and hiring, performance management, organization and staff development programs, leadership programs, HR program planning and evaluation, process improvement, compliance management, HR information systems (HRIS) automation, and employee engagement. His responsibilities also included direct supervision, training and mentoring of a large staff (30 FTEs) of HR professionals, ensuring effective service delivery supporting the achievement of key agency business goals and objectives. Mr. Bingham has served as project manager/lead consultant on successful engagements with various Texas agencies, including projects concerning compliance management, process improvements and performance management.

### **Employment History**

- Project Consultant, CPS HR Consulting, Austin, TX
- Human Resources Director, Texas Parks and Wildlife Department, Austin, TX
- Human Resources Director, State Office of Court Administration, Austin, TX
- Staffing/Classification Manager, Texas Workers Compensation Commission, Austin, TX
- HR Generalist, Texas Department of Health, Austin, TX
- Employment Assistance Specialist, Texas Department of Transportation, Austin, TX
- Employment Interviewer, Texas Employment Commission, Austin, TX

### **Professional Experience**

- Knowledge, skills and abilities include: HR Technical Expertise; Process Improvement, Change Management, Relationship Management; Consultation; Workforce Planning; Program Planning and Evaluation; Organizational Development; Training and Staff Development; Project Management; and Business Acumen.

### **Human Resources Director - TX Parks and Wildlife Department**

- Senior HR manager and member of executive team. Collaborated extensively with executive director and division directors to implement effective "people" programs to meet business priorities and objectives.
- Planned, developed, and directed agency-wide human capital policies and programs for an occupationally diverse and geographically separated workforce of over 3,500 employees.
- Oversaw hiring, training and development, classification, performance management, employee relations, benefits administration, total rewards, workforce planning, HRIS, and reporting; Served as HR Division Director; provided leadership, supervision and coaching for 25 FTEs; Served as EEO Officer; ensured agency compliance with state/federal employment laws.

**Human Resources Director - State Office of Court Administration**

- Oversaw human capital program for mid-size state agency with over 400 employees. Planned and developed HR policies; interpreted state/federal employment laws. Performed hands-on administration of all HR programs including staffing, employee relations, and job classification; Served as HR consultant to Texas Supreme Court, Court of Criminal Appeals, and 14 Courts of Appeal. Coordinated with chief justices and court clerks on personnel matters.

**Staffing and Classification Manager - TX Workers' Compensation Commission**

- Managed all aspects of staffing and job classification for 122-person agency. Developed job descriptions, coordinated annual staff recruitment plan, screened applications and assisted managers with hiring selections. Interpreted agency policies and employment laws.

**HR Generalist - TX Department of Health**

- Performed HR generalist duties supporting three departments with over 400 employees. Advised managers and employees on employee relations issues, complaint investigations, and corrective disciplinary actions. Posted job announcements and coordinated selections with hiring managers.

**Employee Assistance Specialist - TX Department of Transportation**

- Served as lead specialist for five-person employment assistance team. Provided customer service to applicants seeking employment at agency; assisted with completing applications; screened and referred applicants to hiring managers.

**Employment Interviewer - TX Employment Commission**

- Interviewed applicants seeking employment through the public job service. Coordinated with local employers for job placements and staffing needs.

**Education**

- M.B.A., General Business, St. Edwards University, Austin, TX
- M. Ed., HR Development and Training, Boston University, Boston, MA
- B.A., Business Administration, North Carolina A&T State University, Greensboro, NC

**Certifications**

- HR Certification Institute- Senior Professional in Human Resources (SPHR)
- Society for Human Resources Management – Senior Certified Professional (SHRM-SCP)

**Professional Affiliations**

- HR Certification Institute (HRCI)
- Society for Human Resources Management (SHRM)



## **Judy Richter Thimakis, Ph.D.**

Dr. Thimakis is a Project Consultant with CPS HR Consulting. She has over 25 years of human resources experience in the public and private industries. Dr. Thimakis' has an in-depth knowledge of all human resources practices, law enforcement testing, organizational development, and leadership practices.

### **Employment History**

- Project Consultant, CPS HR Consulting
- Human Resources Administrator, Salt Lake County Human Resources
- Faculty, University of Phoenix School of Business
- Human Resources Manager, Harman Music Group
- Human Resources Manager, Bard Access Systems
- Compensation Manager, University of Utah

### **Professional Experience**

- Responsible for the management of compensation, classification, benefits, HR federal and state laws, safety, recruitment, law enforcement testing, employee relations, and training/development
- Teach University classes in management for undergraduate and graduate students and employees
- Develop comprehensive compensation plans for private and public organizations. Develop and write policies and procedures incorporating laws, state statutes, and ordinances. Write and coordinate training programs; Ensure compliance with federal and state wage and hour laws; Manage Hay and Point Factor analysis for compensation programs
- Perform job analysis for positions in the organization; Develop comprehensive multistage examinations for law enforcement testing
- Determine competitive salary ranges through market analysis
- Assist managers with recruitment and retention; Provide guidance, advice, and assistance to managers regarding employee relations; Work with managers to develop workforce planning
- Assisted with gaining executive leader support to revamp the performance measurement system. Assisted management in revamping a performance appraisal system to a performance management system
- Helped determine the critical elements that needed to be evaluated and how they would be measured
- Ensured that agencies had developed a mission, vision, goals, strategy that tied to the organization's mission; Used these factors to begin building competencies for employee performance plans

- Met with leaders to explain what a performance management system entailed, how they would be contributing to implementing the new system, the benefits and long term outcomes. (Worked with executives to make sure the success of the plan was built in the leader's performance management plan)
- Assisted in creating the format and processes for the performance management system; Was part of the pilot program to test the new performance process; Trained managers in the proper use of administering the performance management system

#### **Education/Certification**

- Doctor of Management, University of Phoenix, Phoenix Arizona
- Master's Degree, Public Administration, University of Utah, Salt Lake City, Utah
- Bachelor's Degree, Human Resources, Westminster College, Salt Lake City, Utah
- Trained in Dispute Resolution, Negotiations, Mediations, and Arbitration
- Certified Training Instructor, IPMA-HR human resource certification course, "Developing Competencies for HR Success"
- Certified in Internal Investigation
- Certified Faculty, University of Phoenix

#### **Professional Associations**

- Past President, Vice President and Board Member, International Personnel Management Association and Intermountain Compensation and Benefit Association
- Member of the IPMA-HR National Publication Advisory Board for IPMA-HR professional journal
- Member of the Successful Practices Committee, IPMA-HR

### 3. Similar Engagements with Other Government Entities

---

#### Similar Work/References

- Agency:** Department of Water Resources (DWR)
- Contact:** Kathie Kishaba, Deputy Director, Business Operations; 916-653-6743, kathie.kishaba@water.ca.gov
- Dates:** 2016 – Present (compensation services)
- Total Hours:** 514.75 (2018 – to present, compensation services only)
- Description:** CPS HR holds an ongoing master services agreement with the CA Department of Water Resources. Our services under this contract include a wide variety of HR functions including training, succession planning, and compensation. We have provided services to the DWR since 2013. At present, CPS HR is conducting a total compensation study of highly technical operations classifications, specifically related to dam safety including engineering, hydroelectric, geology, construction, and other related fields. The study is being conducted in two phases, each of similar size with 30 classifications each and 15 labor market agencies to include Bureau of Reclamation and CA utilities, water, and irrigation districts. Phase I has been completed (2018-2019) and Phase II (2019) is underway. Hours for Phase II are not captured. CPS HR conducted a previous operations total compensation study in 2016. Hours for services outside of the completed Phase I (2018-2019) compensation studies are not included.
- Project Team:** Technical Specialist: Jennifer Ramos, M.B.A.; Project Manager: Vicki Quintero-Brashear, Products and Services Manager; Consultants: Edie Sabia (lead), Joyce Douglas, CCP, EMBA, Alfred Bingham, MEd., MBA, SPHR, SHRM-SCP, Angela Perschnick, M.A., Sarah Jansen, B.A., Justin Tucker, M.A.; Administrative staff: Sarah Williams, Lynda Guerra, Tiffany Thompson
- Agency:** Merced City School District
- Contact:** Douglas J. Collins, Associate Superintendent; 209-385-6759, dcollins@mcsd.k12.ca.us
- Dates:** 2018 – Present
- Total Hours:** 682 (to date)
- Description:** CPS HR is near completion of a classification and base salary and limited benefits study for the Merced City School District. The study includes 73 classifications with 559 incumbents; the salary study included 31 benchmarks with 8 labor market agencies. The purpose of the study is to ensure that all positions are properly classified and that the District's pay practices were competitive within its labor market.
- Project Team:** Project Manager: Jennifer Ramos, M.P.A.; Consultants: Suzanne Ansari, B.A., Leena Rai, PhD., Arielle Rodriguez, M.A., SHRM-CP, Alfred Bingham, MEd., MBA, SPHR, SHRM-SCP, Judy Thimakis, PhD, MBA, Charlene Harris, M.A., Ashleigh Mossiman, B.A.; Administrative staff: Sarah Williams, Lynda Guerra, Tiffany Thompson

*Proposal to the Santa Clarita Valley Water Agency  
RFP 1920-ClassStudy-11689 Comprehensive Classification & Compensation Study*

**Agency:** United Water Conservation District  
**Contact:** Christy Ramirez, Executive Coordinator; 805-525-4431, christyr@unitedwater.org  
**Dates:** 2018 – 2019 (completed March 2019)  
**Hours:** 334  
**Description:** CPS HR completed within the last month a classification and total compensation study for the UWCD which included a scope of 75 classifications with 63 incumbents; the total compensation study included 35 benchmarks with a labor market of 10 agencies including cities and water districts.  
**Project Team:** Project Manager: Christi Tenter, B.A.; Consultants: Igor Shegolev, M.S., SPHR, Alfred Bingham, MEd., MBA, SPHR, SHRM-SCP, Sarah Jansen, B.A., Joua Yang, B.A. (CCP in progress); Administrative staff: Sarah Williams, Lynda Guerra, Tiffany Thompson

**Agency:** Las Virgenes Municipal Water District  
**Contact:** Sherri Paniagua, HR Manager; 818-251-2126, SPaniagua@lvmwd.com  
**Dates:** June 2017 – December 2018  
**Total Hours:** 890  
**Description:** CPS HR conducted two studies for the LVMWD: (1) agency-wide total compensation study and (2) limited classification study. The purpose of the total compensation study was to ensure that pay and total compensation practices were competitive within its labor market. The study scope covered 35 benchmarks with 18 labor market agencies to include cities and water, sanitary, utility, and power districts; CPS HR performed internal equity and ran multiple analyses for the benefits study, using variables such as varying retirement rates, inclusion/exclusion of Social Security, adjustment for COL/COW, and ranking in labor market. The purpose of the classification study was to assess eight of the agencies SEIU classifications to ensure job descriptions were accurate and positions were accurately classified.  
**Project Team:** Jennifer Ramos, Project Manager; Consultants: Ariele Rodriguez, M.A., SHRM-CP, Sarah Jansen, B.A., Angela Perschnick, M.A., Alfred Bingham, MEd., MBA, SPHR, SHRM-SCP, Thimakis, Judy, PhD, MBA, Edith Sabia, Justin Tucker, M.A.; Administrative: Sarah Williams, Lynda Guerra, Tiffany Thompson; Intern: Chris Alaria

*Proposal to the Santa Clarita Valley Water Agency  
RFP 1920-ClassStudy-11689 Comprehensive Classification & Compensation Study*

**Agency:** Southern California Public Power Authority  
**Contact:** Michael Webster, Executive Director; 626-793-9364, mwebster@scppa.org  
**Dates:** 2017 – 2020 (initial study completed 2018)  
**Total Hours:** 548  
**Description:** CPS HR conducted a classification and total compensation study for the SCPPA. The purpose of the study was to ensure that SCPPA’s base salary and total compensation were comparable to the surrounding labor market and to conduct a supplemental/merit pay analysis. The total compensation study included 19 classifications with 7 labor market agencies to include utilities, irrigation, water, and power districts. In addition to standard benefits collection, CPS HR also reported supplemental/merit pay practices. Upon request of the SCPPA, CPS HR also conducted further research into benefits trends and anticipated benefits and pay changes in the labor market agencies by meeting with Executives from the comparator agencies. Additionally, the need for a classification review and job description update was identified as necessary and conducted upon the request of the SCPPA. The purpose of the study was to ensure job descriptions were accurate and positions were accurately classified.

**Project Team:** Project Manager: Jennifer Ramos, M.P.A.; Consultants: Justin Tucker, M.A., Edie Sabia; Administrative: Sarah Williams, Lynda Guerra

**Agency:** The State Bar of California, San Francisco, CA  
**Contact:** Mark Huffman, Sr. HR Analyst; 213-765-1152; mark.huffman@calbar.ca.gov  
**Dates:** 2016 – 2018  
**Total Hours:** 5,105 (four studies)  
**Description:** CPS HR was retained by the State Bar of CA to conduct a full classification and total compensation study. The study included 150 classifications with 600 incumbents, the total compensation study included 35 benchmarks with 15 labor market agencies. The purpose of the study was to ensure that all positions were properly classified and that the Bar’s pay practices were competitive within its labor market. The study included a FLSA review, development of career ladders for all positions and analysis of special unit designation. CPS HR provided a full appeals process. The study covered staff in both the San Francisco and Los Angeles locations. CPS HR was further retained to (1) update the compensation study, and to conduct two additional studies (2) a classification study for the agency’s Legal Secretary Series, and (3) another compensation study for the agency’s executive classifications, the labor market for the Executive compensation study. Hours listed above include all four studies.

**Project Team:** Project Manager: Christi Tenter, B.A.; Staff utilized across all four studies - Consultants: Igor Shegolev, M.S., SPHR, Joyce Douglas, CCP, EMBA, Ariele Rodriguez, M.A., SHRM-CP, Geoff Burcaw, M.S., SPHR, SHRM-SC, Gregory Hammond, PhD., Edith Sabia; Administrative staff: Sarah Williams, B.A., Lynda Guerra, Kathy Ithurnburn, Veronica Cowan

## 4. Specific Human Resources Studies Approach

---

### Classification and Salary Market Survey Approach and Methodology

#### *The CPS HR Approach to Consulting*

Our approach to consulting can be summarized in the following statements:

- CPS HR fully understands that classification and compensation studies require an iterative, collaborative, and flexible approach. Our work plans are designed to be inclusionary and collaborative with all SCV Water stakeholders.
- Compensation systems should be designed to serve as a foundation for an organization over many years. We believe our greatest strength is our ability to work with our clients to develop systems that will withstand changing operational and economic conditions.

CPS HR will assist SCV Water's Internal Project Manager, and any other stakeholders with implementation and systems questions about assignability, actionable tasks, measurable elements, methodologies, goals and objectives of the new classification and salary system. CPS HR will collaborate with SCV Water in consideration of potential changes and what they will mean. In addition, we will foster dialogue that leads to a general and mutual understanding, reasonableness, and acceptance of these changes.

### Summary of Scope of Work

CPS HR understands that SCV Water is seeking a professional consulting company to conduct an agency-wide classification and base salary study. At this time, SCV Water projects that the study would include up to 116 classifications across five departments with 216<sup>2</sup> funded positions. SCV Water reports several vacancies at this time. Our cost estimate assumes the following:

- Classification study -
  - Up to 115 classifications
  - Up to 215 incumbents
  - Fair Labor Standards Act analyses – pricing provided as optional service per incumbent
  - Americans with Disabilities Act (ADA) analyses – pricing provided as optional service per classification
  - Incumbent allocation appeals process – pricing provided as an optional service

---

<sup>2</sup> FY 2018/2019 Budget reports up to 216 positions funded.

- Compensation study -
  - Base Salary
  - Up to 40 benchmarks (CPS HR understands SCV Water has an identified benchmarked classifications to be survey and in addition, nine management positions, including the General Manager).
  - Up to 12 labor market agencies

## Classification Study Work Plan

### *Study Purpose s and Outcomes*

As a general concept for any classification study, ongoing management of a simple, well-delineated, and valid classification plan is an important organizational goal. Using such a plan, an organization should be able to identify and maintain consistent structural relationships, develop equitable compensation plans, and have protection against outdated job descriptions that can impact the findings of a compensation study. When conducting a classification review, the overarching aspects of these important factors should be considered.

- *Classification Concepts and Allocation Factors* – Classification and compensation decisions should be based upon concepts that clearly identify how levels of work are titled, differences within these job levels, and how various levels are distinguished. Allocation factors should be established and used consistently throughout each analysis.
- *Defensibility* – This requires that any classification methodology must withstand the review of multiple stakeholders.
- *Comprehensiveness and Clarity* – The classification structure should be comprehensive and inclusive of all functional areas and levels of work. It should also be clear, concise, and understood not only by those who administer it, but those affected by the classification decisions. While this may not satisfy all employees or their management on final classification recommendations, it is easier to gain acceptance if the process is transparent and employees and management recognize the reasoning behind the broader classification decision.
- *Administration* – A good classification plan balances “ease of administration” with position validity. Classification plan administrative tasks should not be so cumbersome or complex that they hinder timely and efficient ongoing maintenance.
- *Timeliness* – For classification decisions to be accepted by both employees and management, classification decisions must be timely. The longer classification decisions take, the more employee and managerial dissatisfaction with the system is likely to occur.
- *Accountability* – The human resources function and its classification decisions are not without regular challenge. Therefore, for any plan to be effective, there must be accountability and integrity at all levels of the process.

## **Work Plan**

The classification work plan outlined in this section defines tasks within a comprehensive classification study, from employee orientation sessions to final reports and the deliverables associated with tasks. CPS HR provides information on three optional classification services and provides those prices separately.

**Task 1.1 – Receive and Review Background Material.** Upon contract execution, CPS HR will gather the following background information: (i) Organization Charts depicting organizational structure and report relationships; (ii) Classification Specifications; (iii) Position Allocations; (iv) Relevant Policies and Procedures; (v) Memorandums of Understanding (MOUs); and (vi) Past Classification and Compensation Studies.

**Task 1.2 – Initial Project Meetings.** The CPS HR Project Manager will meet with SCV Water’s Internal Project Manager, Human Resources, and designated key stakeholders to initiate the project by confirming study goals, objectives, tasks to be performed, and methodologies.

*CPS HR has budgeted for the official kick-off meeting to be held on-site and any preliminary or subsequent meetings to be held via teleconference. Our budget assumes up to six hours of initial meetings with SCV Water.*

**Task 1.3 – Develop Job Evaluation Tools.** CPS HR will develop tools to ensure valid information is gathered, analyzed, and documented consistently from incumbents regarding their current classifications. This activity includes finalizing a Position Description Questionnaire (PDQ) for approval by SCV Water, and distribution of the PDQ to study participants. Each PDQ is designed to capture specific information, and to be used in studies with multiple analytical goals such as position allocation and classification specification development/revisions. CPS HR will work with management to design a PDQ that meets SCV Water’s specific study needs.

*One PDQ will be developed to be used for all classifications. The survey will be in English.*

**Task 1.4 – Conduct Orientation/Training Sessions.** The CPS HR Project Manager will draft an email to all employees included in the study and invite them to attend a study orientation session. The purpose of the orientation session is to (i) communicate study goals, methodology, and processes; (ii) provide the PDQ and explain to employees how the document should be completed; (iii) explain the role of employees, supervisors, and managers in the study; and (iv) respond to employee questions regarding the study process.

These tasks and processes are critical in gaining employee understanding, trust, and acceptance of the study. Where possible, we encourage human resources staff to attend the meeting(s) to familiarize themselves with employee questions and the responses to those questions.

*CPS HR has budgeted for eight sessions to be conducted. Sessions may be held over two business days. These sessions can also be attended via teleconferences and/or be recorded for those who cannot attend. It is incumbent upon SCV Water for securing meeting locations and scheduling employees.*



**Task 1.5 – PDQ Completion.** All study employees will have the opportunity to provide information about the duties and responsibilities noted in the job specifications, duties not covered in the job specification, minimum qualifications, and physical demands. Each incumbent’s supervisor will then review the collected data to ensure that the incumbent has accurately and sufficiently captured all pertinent information on job context and work output. CPS HR typically allows four weeks for PDQ completion and submission.

*CPS HR will distribute PDQs via email unless SCV Water chooses to distribute itself. It is incumbent upon SCV Water to enforce the PDQ completion timeline. Delays in submission will set-back the project timeline.*

**Task 1.6 – Receive and Review PDQs/Prepare for Job Evaluation Interviews.** The CPS HR Project Team will thoroughly review each PDQ to obtain an understanding of the duties and responsibilities assigned to each position after the supervisor has reviewed and evaluated the content. Job evaluation interview questions for study employees will be developed based upon the results of the documentation review. CPS HR project team members will develop an interview schedule and will coordinate the schedule with SCV Water’s designated staff member (this individual will assume responsibility for coordinating the interview schedule with CPS HR and the study employees, notifying employees of their allotted time and date, making changes to the schedule, notifying all parties concerned, and reserving any conference rooms).

**Task 1.7 – Conduct Job Evaluation Interviews.** In addition to the PDQs, job evaluation interviews will be conducted with all employees in single position classifications and a representative sampling of employees in multiple position classifications to ensure the CPS HR Project Team has a complete understanding of the duties and responsibilities assigned to each position. Interviews with supervisors or managers may also be held to further clarify information documented on their subordinate employees’ PDQs. For planning purposes, each individual interview is approximately 60 minutes, and supervisor or manager interviews range from 45 minutes to one hour.

*CPS HR has budgeted for up to 90 interviews and focus groups. To mitigate project costs, CPS HR would schedule as many interviews (not focus groups) to be held via teleconference as possible. Onsite sessions would be held over the course of three consecutive business days; teleconference sessions would be held during the scheduled week(s) of interviews. Focus groups will last up to one hour and interviews up to 45 minutes.*

**Task 1.8 – FLSA Analysis (Optional).** The CPS HR Project Team will analyze the duties and responsibilities of each position and provide recommendations to ensure compliance with the Fair Labor Standards Act (FLSA) exempt/non-exempt designations. Each position will be thoroughly reviewed based on the duties, responsibilities, scope of authority, and span of control for purposes of determining whether it is exempt or non-exempt under FLSA. We will provide a brief write-up on any positions that we find are not properly designated and summarize all other positions.

The CPS HR Project Team will prepare a summary report in a table format presenting the following information: (i) Employee name; (ii) Current classification; (iii) Current FLSA status; (iv) Recommended FLSA status; (v) Exemption type (if applicable); and (vi) Summary on the rationale for the exemption (if applicable).

*Per unit price provided in Cost Proposal section.*

**Task 1.9 – ADA Analysis (Optional).** The CPS HR Project Team will assess each position’s essential functions. CPS HR will prepare a questionnaire as part of the data collection effort to gather information about the physical demands. In addition, the Project Team will capture data through the PDQs about essential functions. These essential functions will be verified through discussions with incumbents and supervisors.

*Per unit price provided in Cost Proposal section.*

**Task 1.10 – Analyze Classification Data.** The Project Team will analyze all information collected from the incumbents and their supervisor/manager, and any job evaluation interviews to identify the job level, scope, typical duties, requisite knowledge, skills, abilities, and other job-related characteristics of each position. This analysis will be used to develop recommendations regarding classification concepts and a classification structure that aligns with current business needs, and to evaluate the proper classification allocation for study employees. The classification concepts serve as the foundation for a classification plan by identifying the nature and level of jobs, with clear definitions of the differences between them. Classification concepts will also provide the framework for the consolidation of existing classifications, the elimination of classifications and/or the creation of new classifications where appropriate, and the revision and development of classification specifications to ensure they properly identify scope and level of authority relative to other classifications and to ensure that there is consistent titling within the classification plan.

- Classification concepts include:
  - Definition of classification levels (e.g., entry, journey, advanced journey, supervisory)
  - Definition of nature of work (e.g., clerical, technical, professional, supervisory, management)
  - Titling protocols and standards within the classification structure
  - Flexible staffing, where applicable
  - The use and application of common classification allocation factors such as decision-making, scope and complexity, contact with others, supervision received and exercised, and knowledge, skills, and abilities
- Classification Structure – Development of a recommended classification structure for SCV Water, with a crosswalk of any changes from the current structure
- Placement of individual positions into the recommended classification structure (incumbent allocations)

**Task 1.11 – Prepare, Submit, and Present Draft Classification Report.** The Project Team will prepare a Preliminary Classification Report which will include the methodology, findings, and recommended changes to the classification structure, allocation recommendations, and career ladders. CPS HR will facilitate a meeting with SCV Water to discuss the classification findings.

*CPS HR has budgeted for the official Draft Report presentation to take place onsite and any preliminary or subsequent meetings would be held via teleconference. Our budget assumes up to six hours of meetings.*

**Task 1.12 – Revise Classification Specifications.** Once SCV Water has approved the classification study findings, the classification specifications will be revised/created accordingly. The format for classification specification revisions will be submitted to SCV Water for approval. Our methodology for this task will result in:

- Accurately identifying the specific essential duties and responsibilities, required knowledge, skills, and abilities, minimum education and experience requirements, and minimum special qualifications for each position in the study; and
- Reviewing, revising, editing, and developing written classification specifications for each study classification that clearly specify and describe a general statement of duties, any distinguishing features of the class, essential duties, knowledge, skills, and abilities, acceptable minimum education and experience, and required special training and certifications.

**Task 1.13 – Incumbent Allocation and Appeals Process (Optional).** Following the acceptance of the updated classification structure and allocation recommendations made in the draft report, as well as revised job descriptions, CPS HR will notify incumbents of the study results as it applies to their direct classification and position. CPS HR will prepare an individual memo notifying each incumbent of the recommendation made for his/her classification, or in some cases, position, and attach the applicable revised, or newly created, job description and a response form. Similar to the PDQ process, incumbents will be able to provide feedback on their allocation and/or job description. CPS HR will receive questions, requests for revisions to job descriptions, and challenges to allocations and respond to each individually. Note, the Appeals process may delay the finalization of the Classification Report and job descriptions.

*Per unit price provided in Cost Proposal section.*

**Task 1.14 – Prepare, Submit, and Present Final Classification Report.** CPS HR's report will include a discussion of our methodology and a narrative summary to support our recommendations in the Draft Classification Report submitted to SCV Water for feedback. CPS HR will research any comments and issues raised during the review of the Draft Classification Report.

Once these have been resolved, CPS HR will prepare and present the Final Classification Report. SCV Water will be responsible for approving and implementing classification specification content changes through their standard process, including any necessary notifications to employees, employee representatives, or their Department of Human Resources.

CPS HR has budgeted for the official Final Report presentation to be held onsite and any preliminary or subsequent meetings to be held via teleconference. Our budget assumes up to four hours of meetings.

**Task 1.15 – Ongoing Project Management and Administration.**

## Base Salary Study Work Plan

### *Study Purpose and Outcomes*

The general purpose of a compensation study is to identify pay trends for specific jobs within the market, and to determine how a client's salaries are aligned within the market. In these studies, the role of the consultant is to conduct the necessary research and market analyses which are aligned with best practices, and to then provide sound and defensible recommendations to our clients on pay levels for jobs.

### *Workplan*

The compensation work plan outlined in this section is intended to define all tasks within a base salary and total compensation study from labor market selection to final reports.

**Task 2.1 – Receive and Review Background Materials.** Upon contract execution, CPS HR will request background information from SCV Water in order to ensure the CPS HR Project Manager is prepared for the initial meeting. Typical material requests for compensation studies include the following:

- Compensation philosophy and strategy
- Salary schedules
- Organization Charts depicting organizational structure and report relationships
- Classification Specifications (MS Word format preferred)
- Benefits summaries
- Budget Information
- Memorandums of Understanding (MOUs)
- Compensation policies and procedures
- Past classification and compensation studies
- Other documents relevant to the study.

**Task 2.2 – Initial Project Meeting/Labor Market Agency and Benchmark Selection.** The CPS HR Project Manager will meet with SCV Water’s Internal Project Manager, and designated key stakeholders to discuss SCV Water’s compensation philosophy, study methodologies, deliverables, timelines, communication, and data collection methods.

Additionally, the CPS HR Project Manager will be available to conduct a workshop with key stakeholders to discuss the following elements of compensation policy if desired:

- **Labor Market Agency Selection:** This section of the workshop focuses on the typical labor market selection criteria and the process by which CPS HR will evaluate and prepare recommendations for SCV Water’s labor market agencies; such selection criteria typically includes: (i) Geographic Proximity; (ii) Organizational size (measures may include number of employees or population); (iii) Services provided; (iv) Past labor market agency practices; (v) Cost of Living/Cost of Wages; and (vi) Competitive Recruitment Range/Agencies.

CPS HR will discuss and assess the current employment population and demographics to refine the market list (i.e., where do most current employees reside, what employers attract your employees, etc.). CPS HR does not simply recommend the most comparable agency based on size and services, but those that are competitive in determining the market on both the high and low end and in attracting talent. These agencies may differ between sworn and miscellaneous staff.

- **Labor market position** (i.e., median, mean, or other percentiles)
- **Benchmark Classification Recommendations:** Discuss approaches to select study benchmark classifications. CPS HR’s methodology uses the following criteria: (i) They should be classifications found in other surveyed employers so that sufficient compensation data can be gathered; classifications which have a large number of comparable classifications from other agencies are generally selected as benchmark classifications; (ii) Benchmark classifications should have significant relationships to other classifications in their occupational group. This ensures that they will make good reference points in relating and establishing salaries for other classifications within their occupational groups.

Using the selection criteria, the CPS HR Project Team will conduct research on potential labor market agencies and will provide SCV Water with a memorandum detailing the recommended agencies and benchmark classifications to be used in the study.

Additional workshop topics include (i) Elements of total compensation to be surveyed (if service selected); and (ii) Use of private sector.

*CPS HR has budgeted for the official kick-off meeting, and any preliminary or subsequent meetings, to be held via teleconference. Our budget assumes up to four hours of initial meetings with SCV Water.*

**Task 2.3 – Design, Develop and Distribute the Survey Instrument.** The CPS HR Project Team will develop a comprehensive survey instrument to ensure the effective collection of compensation data from each of the survey agencies. For a *base salary* study, the survey instrument will include a brief description of each of the survey classifications with a request for the published minimum and maximum monthly salary for each. CPS HR’s survey instrument is designed to be completed electronically or, if necessary, hard copy.

*CPS HR has provided pricing for base salary.*

**Task 2.4 – Review, Analyze and Validate Labor Market Survey Data.** To ensure SCV Water receives the most accurate data for its studies, CPS HR will not solely rely on the completed surveys received from the labor market agencies without checking the validity of the submissions. Thus, in conjunction with the survey instrument received from each labor market agency, the CPS HR Project Team will review any additional survey agency background materials such as copies of classification specifications, organization charts, staffing information, and other useful materials to substantiate the accuracy of the comparability of the matches. It is critical that the CPS HR Project Team review such documents since titles alone can often be misleading and should not be relied upon. Further, CPS HR is committed to attaining full participation from the labor market agencies, either through obtaining each agency’s agreement to complete the survey, and/or by CPS HR’s completion of surveys as needed. Once CPS HR has completed their survey analysis tasks, the CPS HR Project Manager will audit the final data as part of our quality review process.

To determine whether a match from a labor market agency is comparable to SCV Water’s benchmark, CPS HR utilizes a whole job analysis methodology. This commonly used methodology analyzes the job as a whole, rather than by individual factors, by evaluating the core duties and responsibilities, the nature and level of work performed, and the minimum qualifications to determine whether the classification is comparable enough to be utilized as a match. The methodology recognizes slight differences in duties assigned to matches from other labor market agencies which do not impact the type, nature, and level of work performed. Matches should not be so broad that they include classifications performing dissimilar work, or work done at a higher or lower level, but they also should not be so narrow that they exclude matches doing comparable work, with slight differences in work that do not change the level and nature of work.

**Task 2.5 – Design and Develop Data Spreadsheets.** CPS HR will develop an individual data sheet for each survey classification that presents the comparable classification used in each agency with the relevant data associated with that classification, such as the salary range minimum and maximum. The labor market data analyses will be conducted based upon the labor market position affirmed within SCV Water’s compensation philosophy (e.g. median, mean, or other percentile). Each comparable match for each survey classification is reported in the relevant data sheet for full disclosure and review by others. We find this level of transparency in matching provides for a better understanding and acceptance of study results.

*CPS HR has provided pricing for base salary using salaries published on effective salary schedules.*

**Task 2.6 – Conduct Internal Equity Analysis/Prepare Draft Salary Recommendations<sup>3</sup>.** A comprehensive and balanced pay program is the result of the analysis of external labor market data, combined with an analysis of important internal relationships that reflect SCV Water’s value system of jobs.

With the whole job methodology, the internal pay relationship analysis for non-benchmark classifications will involve several steps to arrive at sound and equitable relationships. Among others, the most important of these steps will include:

- Analysis of pay relationships based on the outcome of the classification study;
- Development of consistent, uniform and realistic guidelines for determining internal relationships including span of control, nature and level of work performed and related components;
- Recommendation of equitable and appropriate internal relationship differentials based on the above.

Provided is the methodology CPS HR utilizes for establishing salary levels for benchmark and non-benchmark classifications in our compensation studies. This methodology would be applied to all SCV Water study classifications.

1. Conduct a comprehensive understanding of SCV Water’s approach to identify the benchmark classifications to be used in the salary setting process.
2. Establish salary recommendations for these benchmark classifications by setting the salary level based on the market data.
3. Conduct a comprehensive review of SCV Water’s current internal alignment differentials to determine what their practices are, and if they should be adjusted.
4. Apply recommended internal differentials within job families to build the salary recommendations for classifications which have significant relationships to each other because they are in the same job series or family.
5. Determine the remaining classifications that are not benchmark classifications, or classes that minimal comparable data was available for, and are also not part of a job series or family. These classifications are then reviewed to determine which classifications are the subject classifications currently internally aligned with and whether that relationship should be changed. Evaluation factors include the nature and level of work performed, as well as the minimum qualifications.

---

<sup>3</sup> CPS HR may suggest conducting Internal Equity after the acceptance of the Draft Total Compensation Report should study results need additional review and/or revisions.



The salary recommendations for each study classification will display the following information: (i) Classification title; (ii) Current monthly range maximum; (iii) Recommended monthly range maximum; and (iv) The percentage difference and/or dollar amount difference between the current and recommended monthly range maximum and the steps within a range, if desired. This information will provide SCV Water with the percentage and dollar amount of any increase on a classification-by-classification basis.

**Task 2.7 – Prepare Draft Compensation Report.** The CPS HR Project Team will develop a Draft Compensation Report detailing the results of the labor market survey. This draft report will comprise the following:

- Scope of the study
- Labor market agencies, including the methodology utilized to identify the recommended agencies
- Study benchmarks, including the methodology utilized to identify benchmarks.
- Labor market data analysis/methodologies
- Results of the base salary survey
- Results of the benefits analyses (if service selected)
- Results of the total compensation analysis (if service selected)
- Salary recommendations for all classifications<sup>4</sup>

The CPS HR Project Manager will meet with SCV Water’s Internal Project Manager and key stakeholders to discuss the Draft Compensation Report and to respond to any questions, comments or concerns on the report.

*CPS HR has budgeted for the Draft Report presentation, and any preliminary or subsequent meetings, to be held via teleconference. Our budget assumes up to four hours of meetings with SCV Water.*

**Task 2.8 – Research and Resolve Issues/Prepare and Present the Final Compensation Report.** Based upon SCV Water’s review of the Draft Compensation Report, the CPS HR Project Team will follow up and resolve any outstanding compensation issues. The final report and internal equity analysis will be delivered to SCV Water.

*CPS HR has budgeted for the Final Report presentation, and any preliminary or subsequent meetings, to be held via teleconference. Our budget assumes up to four hours of meetings with SCV Water.*

**Task 2.9 – Ongoing Project Management and Administration.**

---

<sup>4</sup> As noted previously, CPS HR may suggest conducting Internal Equity after the acceptance of the Draft Total Compensation Report should study results need additional review and/or revisions.



## Additional Tasks

**Task 3.1 – Additional Client Meetings and Support.** CPS HR recognizes that SCV Water may require additional meeting time with staff, Committees, Boards and other stakeholders outside of the above outlined meetings. Upon agreement between the CPS HR Project Manager and SCV Water’s Project Manager, additional meeting times or other services would be provided using the hourly rates in the contract. The CPS HR Project Manager would provide a not-to-exceed amount to SCV Water to amend to the original scope of work. This pricing is further discussed under the *Cost Proposal* section.

## Project Timeline

### *Commitment to the Proposed Timeline*

CPS HR estimates that the classification and base salary study can be completed within **31** weeks. An example timeline follows. CPS HR would request a three-week lead time between notice to proceed and initial kick-off meetings.

Our classification study timelines are based upon the assumption that (i) SCV Water is able to enforce orientation, PDQ, and appeal deadlines, as well as schedule focus groups and interviews within the designated timeframe, and that (ii) SCV Water will be able to review, comment on, and approve study products within agreed upon timeframes.

Our compensation study timeline is based upon (i) SCV Water’s acceptance and finalization of the Classification report; (ii) the selected labor market agencies will provide the information required within the specified timeframe; and that (ii) SCV Water will be able to review, comment on, and approve study products within agreed upon timeframes.

The team members selected will be dedicated to this project to ensure that the deadlines for completion are met. CPS HR is open to discussion regarding the commencement of the compensation study in the interest of SCV Water’s operational goals. The final timeline after that point is highly dependent on any dialog/meetings/time SCV Water will need to review the data internally. CPS HR has the adequate staff and availability to compete a successful study and are available to conduct work upon a fully executed contract.

It is important for projects of this duration to keep in mind holiday schedules, SCV Water’s internal operational needs and/or workload fluctuations, and other variables that may impact deadlines. CPS HR recommends a structured timeline that can be flexible to accommodate varying factors in achieving set milestones.

**Classification Study Timeline**

\*Time allotted for client review

^Salary study contingent on this step

	Start	End	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
Task 1.1 – Receive and Review Background Material	1	2		■																					
Task 1.2 – Initial Project Meetings	2	3			■																				
Task 1.3 – Develop Job Evaluation Tools	3	3			■																				
Task 1.4 – Conduct Orientation/Training Sessions	4	4				■																			
Task 1.5 – PDQ Completion	5	8					■	■	■																
Task 1.6 – Receive and Review PDQs/ Prepare for Job Evaluation Interviews	9	10								■	■														
Task 1.7 – Conduct Job Evaluation Interviews	11	12										■													
Task 1.8 – FLSA Analysis (Optional)	N/A	N/A																							
Task 1.9 – ADA Analysis (Optional)	N/A	N/A																							
Task 1.10 – Analyze Classification Data	13	15											■	■											
Task 1.11 – Prepare, Submit, and Present Draft Classification Report*^	16	18													■	■	■								
Task 1.12 – Revise Classification Specifications*^	18	20														■	■	■							
Task 1.13 – Incumbent Allocation and Appeals Process (Optional)	N/A	N/A																							
Task 1.14 – Prepare, Submit, and Present Final Classification Report	21	22																				■	■		

**Base Salary Study Timeline**

\*Time allotted for client review

	Start	End	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Task 2.1 – Receive and Review Background Materials	1	2															
Task 2.2 – Initial Project Meeting/ Labor Market Agency and Benchmark Selection	17	18															
Task 2.3 – Design, Develop and Distribute the Survey Instrument	22	22															
Task 2.4 – Review, Analyze and Validate Labor Market Survey Data	23	26															
Task 2.5 – Design and Develop Data Spreadsheets	25	27															
Task 2.6 – Conduct Internal Equity Analysis/ Prepare Draft Salary Recommendations	27	27															
Task 2.7 – Prepare Draft Compensation Report*	27	29															
Task 2.8 – Research and Resolve Issues/ Prepare and Present the Final Compensation Report	29	31															

## 5. Identification Anticipated Potential Study Problems

---

### Common Classification and Compensation Study Barriers

A common difficulty faced in classification and compensation studies include employee and other stakeholder buy-in and trust. CPS HR Consulting considers that open and consistent communication with project stakeholders is a key element of project acceptance and success. For example, employee orientation sessions are an important component of the work plan because they facilitate a dialogue on the study and provide an opportunity for employees to ask their questions and be heard on their concerns. Without such meetings, the opportunity for every employee to hear the same study messages in a consistent manner may be missed. For that reason, the work plans presented by CPS HR Consulting contains multiple communication points with SCV Water and its employees including: (i) Initial project meetings for each study; (ii) Workshops and focus group sessions with key stakeholders; (iii) Bi-weekly or weekly scheduled Project Meetings (Via e-mail or teleconference); (iv) Employee Orientation Sessions; (v) Ad-hoc teleconference meetings with SCV Water's Internal Project Manager, and other designated stakeholders, as requested; and (vi) On-site meetings to present project deliverables.

Schedule delays are often encountered in studies of this nature given the large number of stakeholders, including employees, the agency's fluctuating operational needs or environment, challenges to recommendations or requests for additional review, and etc. CPS HR will work with SCV Water to establish an achievable, but flexible timeline(s), and make adjustments for foreseen and unforeseen circumstances. Our project management methodology is discussed further in the following section.

A frequent problem in compensation studies for client's in certain markets is a lack of participation or data availability from the identified labor market agencies. When CPS HR has exhausted all means of data collection from an agency, the CPS HR Project Manager evaluates options for alternative data.

Although we do not anticipate any issues arising during the course of the contract, we have methods and practices in place to immediately resolve such situations. We use sound and proven project management procedures to ensure our engagements are completed in a timely manner and our clients' objectives are met and even exceeded. These procedures are further detailed in the following section.

## Project Management Philosophy and Approach

CPS HR uses a comprehensive approach for planning, organizing, directing, and controlling consulting engagements. Our approach is designed to ensure a focused and efficiently executed project. We use sound project management procedures and ongoing communication to ensure project success.

CPS HR is convinced that the key ingredient to a successful consulting assignment is an effective combination of sound project management procedures, high-quality project team members, and good customer service. Effective project management is required to provide for the orchestration and timely flow of activities, an ongoing feedback and adjustment mechanism, and the judicious use of time. Our project management process includes three primary components.

- Providing ongoing monitoring and control of project activities. Unforeseen developments or changes in circumstances may warrant changes in emphasis, revisions to the approach in certain areas, or other modifications of planned work activities. Active project management provides greater assurance that such redirection will occur when warranted by circumstances.
- Ensuring the optimum management of the time available to complete the project. Effective time management is a skill required of experienced professionals. Sound project management can optimize the overall effectiveness of the project team's efforts and provide a greater assurance of meeting milestones and budgets.
- Providing for the continuous reinforcement of the project's objectives. A major role of project management is to ensure that the consulting team consistently adheres to the proper perspective in facilitating the project.

CPS HR is dedicated to the commitment of its full complement of resources for the success of all projects. The team members who will be working on this project will be readily accessible and are committed to meeting all deadlines and scheduled timeframes.

### Monitor and Control the Project

When a project begins, one of our first activities is to ensure that we have an accurate estimate of the level of effort required of each professional. These estimates are used to monitor the progress of each consultant against the work plan and project schedule.

An additional element related to the area of project control is the role of the CPS HR Project Manager in monitoring the field work. The CPS HR Project Manager is continuously involved in the review of ongoing activities to ensure that cost, schedule, and quality objectives are met. The CPS HR Project Manager maintains frequent communication with project team members to coordinate ongoing activities and exchange pertinent information.

### **Provide Oversight and Quality Assurance**

Our quality assurance procedures include executive level and/or independent peer review of results and progress on a scheduled basis by senior professionals or technical advisors. These individuals provide a critical challenge to the direction and results of project efforts to ensure the project is comprehensive in its breadth and thorough in its depth.

Peer review of deliverables is critical to our success. At least one knowledgeable person, other than the consultant preparing the document/product, must review, critique, and understand the document/deliverable before it is considered ready for delivery to the client. The CPS HR Project Manager is directly involved in preparing and submitting project deliverables. No documents or materials of any kind are delivered to the client without the Project Manager, or his/her delegated project lead's, review and approval.

### **Meet and Exceed SCV Water's Expectations**

The vision and values of CPS HR as an organization and for all of its personnel is centered around two primary values.

- **Satisfy the Client.** We will exceed client expectations whenever possible. We commit to quality and will assure that clients feel they have received a valuable service or product for the fee paid.
- **Value Ethical Behavior.** We model and reinforce honest and ethical behavior in all business relationships, including interactions with the Board members, clients, CPS HR staff, vendors, and the general public.

Our goal, therefore, is to ensure that our project team will meet or exceed SCV Water's expectations for all phases of the project and we will work diligently with SCV Water staff to meet fully the objectives of the project. We intend to accomplish this through our combination of sound project management procedures, good customer service, and solid communication strategies.

### **Our Communication Model**

CPS HR Consulting recognizes that the success of any project depends upon the ability of the consulting team to develop and maintain effective working relationships with SCV Water's Internal Project Manager, SCV Water management and employees, and other key stakeholders. Throughout the project, we envision collaborating with SCV Water's Internal Project Manager to maintain open lines of project communications and to develop a shared understanding of project needs, goals, and objectives.

# Cost Proposal

## 1. Total All-Inclusive Maximum Price

---

### Professional Fees

CPS HR understands that SCV Water requires this study to be conducted and billed as a time and materials project. The estimated costs for the classification and salary market study as presented in this proposal, and summarized below, is **\$69,090** for the classification study and **\*\$31,000** for the base salary study. CPS HR proposes a **cumulative not-to-exceed (NTE) amount of \$100,090**. Funds may be shifted between studies. Both amounts *include expenses*.

*CPS HR only bills for services actually expended and expenses actually incurred up to the total budget amount. Estimated hours and costs identified throughout the workplan may be adjusted between project team members, and/or tasks, as long as they do not exceed the NTE budget amount. Expenses will be billed at cost with no mark-up. Any travel time will be billed at half the hourly rate.*

**\*CPS HR recommends conducting the base salary and benefits study simultaneously, which would be the most cost effective. This alternative approach is detailed in the Benefits Study proposal under the “Total Compensation Study” option. Should SCV Water choose to conduct the benefits and base salary study simultaneously, that price amount would substitute the estimate for the base salary estimate above, thus also impacting the cumulative NTE amount.**

### Hourly Rates

Staff	Hourly Rate
Project Manager	\$150
Lead/Senior Consultant	\$120
Consultant	\$110
Program Coordinator	\$ 90
Administrative Technician	\$ 70

Other approaches may be discussed that will alter the cost of the project. The total cost estimate is based upon the tasks described in this proposal and has been prepared as accurately as possible based on information available. The total cost reflects the steps and time necessary to conduct the study in a sound, thorough and sustainable manner, including important input and review by SCV Water's Human Resources Department and designated stakeholders to accomplish the study objectives. If changes or additional services are required, we will be happy to discuss changes to the project activities, schedule and/or cost estimate.

## Summary of Services

General Scope	
Number of Classifications	Up to 115
Number of Incumbents	Up to 215
Number of Benchmark Classifications	Up to 40
Number of Labor Markets	Up to 12
Classification Study	
Kick-off Meeting	CPS HR has budgeted for the official kick-off meeting to be held on-site and any preliminary or subsequent meetings to be held via teleconference. Our budget assumes up to six hours of initial meetings with SCV Water.
PDQ	One PDQ to be used for all classifications. CPS HR and SCV Water will discuss the most cost-effective method of distribution. Significant customization to CPS HR's PDQ or translation services would fall outside this scope of work but can be negotiated as an additional service.
Employee Orientation/ Training Sessions	CPS HR has budgeted for eight sessions to be conducted. Sessions may be held over two business days (8:00 AM – 5:00 PM). It is incumbent upon SCV Water for securing meeting locations and scheduling employees. Location may vary by day but must be within 30 miles of SCV Water's headquarters.
Job Evaluation Interviews/ Focus Groups	CPS HR has budgeted for up to 90 interviews and focus groups. To mitigate project costs, CPS HR would schedule as many interviews (not focus groups) to be held via teleconference as possible. Onsite sessions would be held over the course of three consecutive business days (8:00 AM – 5:00 PM). SCV Water is responsible for scheduling and securing meeting locations. Sessions may be held at locations within 30 miles of SCV Water's headquarters.
Draft Report Presentation	CPS HR has budgeted for the official Draft Report presentation to take place onsite and any preliminary or subsequent meetings would be held via teleconference. Our budget assumes up to six hours of meetings.
Final Report Presentation	CPS HR has budgeted for the official Final Report presentation to be held onsite and any preliminary or subsequent meetings to be held via teleconference. Our budget assumes up to 4 hours of meetings.



<b>Not included in the budget:</b>	
FLSA Analysis	\$110 x incumbent
ADA Analysis	\$110 x classification
Incumbent Appeals Process	Assuming a 30% appeal rate, the amount would be roughly \$4,000. CPS HR would bill Appeals as time and materials.
<b>Compensation Study</b>	
Kick-off Meeting	CPS HR has budgeted for the official kick-off meeting, and any preliminary or subsequent meetings, to be held via teleconference. Our budget assumes up to four hours of initial meetings with SCV Water.
Data Collection	Minimum and maximum published base salaries only for up to 40 benchmark classifications and a labor market of 15 agencies.
Draft Report Presentation	CPS HR has budgeted for the Draft Report presentation, and any preliminary or subsequent meetings, to be held via teleconference. Our budget assumes up to four hours of initial meetings with SCV Water.
Final Report Presentation	CPS HR has budgeted for the Final Report presentation, and any preliminary or subsequent meetings, to be held via teleconference. Our budget assumes up to four hours of initial meetings with SCV Water.
<b>Expenses - Billed as direct pass through with no markup</b>	
Materials Production	Not included in the not-to-exceed fee.  CPS HR provides all documents electronically, including Draft Reports, data sheets, and Final Reports. Hard copy printing of documents for this engagement will be the responsibility of SCV Water.
Travel Expenses	Included in the not-to-exceed fee.  Expenses will be billed at cost with no mark-up.

***Pricing Philosophy***

CPS HR is flexible with the proposed work plan; alternate approaches may be discussed with SCV Water which may in turn change the proposed cost of the project. As described in this proposal, the methods, approach, timelines, as well as the proposed fee, have been prepared as accurately as possible based upon the services requested and study objectives described in the information provided to CPS HR. If changes or additional services are required, we will be happy to discuss changes to the project tasks and/or schedule. Any assistance SCV Water can provide with this task could greatly reduce the costs. In addition, the use of focus groups for the collection of data could dramatically reduce the price depending upon the number of incumbents that need to be interviewed.

### ***Rates for Additional Services***

Any additional work desired by SCV Water that is not specified in the work plan prepared for this proposal would be billed at the **Hourly Rates** given above. Should SCV Water request services outside of this work plan, such as additional meeting times, labor market agencies, and etc., CPS HR will provide a not-to-exceed amount to amend to the total contract value.

## **2. Manner of Payment**

CPS HR will bill monthly for the number of hours worked and provide detailed invoices substantiating work completed. Fees will include travel time and travel expenses. Payment is due within 30 days of the invoice.

## ATTACHMENT 2



EMPLOYEE MANUAL	
Title: <b>COMPENSATION POLICY</b>	
Policy No.: 35.0	Section Nos.: 35.0 – 35.3
Approval Date:	Effective Date: January 2018
Approved By: Board of Directors	

### 35.0 COMPENSATION POLICY

The Agency's compensation policy is intended to support the General Manager in the achievement of the Agency's mission and the Board's strategic objectives for the community, enhance harmonious employee relations and meet the needs of a majority of the workforce. It should further, foster a teamwork concept within the organization, recognizing the importance of a satisfied, productive, and cohesive workforce. In implementing this policy, the following guidelines will be considered based upon the financial capacity of the Agency.

#### 35.1 Compensation Philosophy

The Agency's compensation philosophy is to establish and maintain a compensation structure based on marketplace norms, internal alignment and equity among various groups of employees. This philosophy is designed to facilitate the General Manager's responsibility to recruit quality employees, insure fairness, and periodically review and update the compensation program.

#### 35.2 Implementation

The Agency's compensation program will be implemented in accordance with the following guidelines :

##### 35.2.1 Attract and Retain Quality Employees

The Agency's compensation program should ensure that the General Manager has the ability to attract and retain the quality of persons the Agency needs to meet its mission and implement the Board's policy objectives and priorities.

##### 35.2.2 Labor Market

The Agency's compensation practice will incorporate a survey of labor markets that include:

1. Local labor market comprised of water agencies and general-purpose governments.
2. Southern California regional market comprised of water agencies and general-purpose governments that provide water services similar to those provided by the Agency.
3. In addition to the labor markets referenced above, the Agency may collect supplemental survey data to address compensation issues associated with unique job classification and non-industry specific classifications.



<b>EMPLOYEE MANUAL</b>	
Title: <b>COMPENSATION POLICY</b>	
Policy No.: 35.0	Section Nos.: 35.0 – 35.3
Approval Date:	Effective Date: January 2018
Approved By: Board of Directors	

**35.2.3 Sharing of Compensation Survey Information**

Consistent with the Agency's commitment to an open and collaborative relationship with employees, the compensation survey data collected pursuant to this policy will be shared with employees.

**35.2.4 Competitive Position**

If fiscally prudent, it is the Agency's objective to compensate employees at the middle of the labor market as measured by the mean and/or median.

**35.2.5 Measurement of Competitive Position**

Competitive position will be calculated utilizing total cash compensation, which includes base salary, and cash add-ons to base salary including PERS pick-up, incentive pay, deferred compensation, etc. In addition, the Agency will also consider health and retirement benefits; leave benefits, and reimbursement policies.

**35.2.6 Internal Alignment**

Consideration will be given to both labor market survey data and internal relationships in establishing salary ranges. When establishing internal relationships, priority will be given to:

1. Appropriate differential between superior and subordinate classes
2. Appropriate differentials among classes in the same class series
3. Relationships among related class series
4. Relationships across unrelated class series.

**35.2.7 Mix of Base salary, Total cash and Benefits**

The Agency's practice is to provide a mix of base salary, total cash and benefits that is generally competitive with the labor market. When evaluating benefits, the Agency will consider both the cost and the content of the benefits.

**35.2.8 Pay Administration**

The Agency will establish pay ranges for each classification and assign pay grades within a pay schedule. Pay ranges minimum and maximum will be established from market survey results. Individual compensation adjustments within the salary range will be made in accordance with the appropriate personnel policies.



<b>EMPLOYEE MANUAL</b>	
Title: <b>COMPENSATION POLICY</b>	
Policy No.: 35.0	Section Nos.: 35.0 – 35.3
Approval Date:	Effective Date: January 2018
Approved By: Board of Directors	

**35.2.9 Fiscally Prudent**

The Agency's compensation program shall ensure that it will not jeopardize the financial condition of the Agency. The Agency's practice is to compensate employees in accordance with the Agency's financial condition. In determining the Agency's financial condition, the Agency will consider competing service priorities, reserves and revenue growth.

**35.3 Conclusion**

By adopting this compensation policy, which aligns with the Agency's mission and the Board's objectives, the Agency will continue to effectively invest in its employees. This policy should be reviewed periodically by the Board and updated as needed.

[This page intentionally left blank.]



## BOARD MEMORANDUM

**DATE:** May 28, 2019  
**TO:** Board of Directors  
**FROM:** Mike Alvord   
Director of Operations & Maintenance  
**SUBJECT:** Approve Receiving and Filing the Public Notification of PFOS and PFOA Notification Level Exceedances

---

### SUMMARY AND DISCUSSION

In March 2019, State Water Resources Control Board, Division of Drinking Water (DDW) issued a Source Investigation Order to California Water Systems with impacted drinking water sources identified by the 2013 – 2015 Third Unregulated Contaminant Monitoring Rule (UCMR3). In accordance with this Order, Santa Clarita Valley Water Agency (SCV Water) is required to sample 15 drinking water wells for Per- and Polyfluoroalkyl Substances (PFAS) for 4 consecutive quarters beginning in the second quarter of 2019.

There are no regulatory standards for any PFAS compounds. However, in June 2018, California's Office of Environmental Health Hazard Assessment (OEHHA) and DDW established interim notification levels (NL) for two PFAS compounds, Perfluorooctane sulfonic acid (PFOS) at 14 nanograms per liter (ng/L) and Perfluorooctanoic acid (PFOA) at 13 ng/L.

On May 9, 2019, SCV Water collected the first round of quarterly samples for PFAS and received detection results above the NL for both PFOS and PFOA. Therefore, in accordance with State law (Health and Safety §116455) SCV Water is required to notify the governing bodies of any local agencies whose jurisdictions include areas supplied with their drinking water. This includes SCV Water Board of Directors, Santa Clarita City Council, and the Los Angeles County Board of Supervisors. In addition, SCV Water will provide consumer notice in its annual Consumer Confidence Report.

### FINANCIAL CONSIDERATIONS

None.

### RECOMMENDATION

Review and file the attached notification

Attachment



[This page intentionally left blank.]





This is to notify you that several of SCV Water’s wells have been found to contain the chemicals perfluorooctanoic acid (PFOA) and/or perfluorooctanesulfonic Acid (PFOS) which exceed the State Water Resources Control Board-Division of Drinking Water (DDW) notification levels. The notification level for PFOA is 14 parts per trillion (nanograms per liter or ng/L); and the notification level for PFOS is 13 parts per trillion. These levels were found in sampling conducted in May 2019 as a result of State requirements for PFOA and PFOS monitoring. Below is a table listing the wells and their exceedances:

<b>Well</b>	<b>PFOS</b>	<b>PFOA</b>
<b>Notification Level (ng/L)</b>	<b>13</b>	<b>14</b>
Valley Center	35	44
Santa Clara	20	31
N	14	27
N7	20	20
N8	14	16
S6	<NL	26
S7	19	29
S8	20	22

On July 13, 2018, after independent review of the available information on the risks, DDW established the notification levels at concentrations of 13 parts per trillion for PFOS and 14 parts per trillion for PFOA. These levels are consistent with the recommended interim notification levels for PFOA (based on liver toxicity, as well as cancer risks) and for PFOS (based on immunotoxicity) from the California Office of Environmental Health Hazard Assessment (OEHHA).

DDW recommends that consumers receiving water that exceeds the notification level be notified. DDW also recommends that sources with PFOA or PFOS in excess of 70 ng/L be removed from service. This has not occurred in SCV Water’s service area.

Per- and polyfluoroalkyl substances (PFAS) are a large group of human-made substances, which include PFOS and PFOA that do not occur naturally in the environment and are resistant to heat, water, and oil. PFAS have been used extensively in surface coating and protectant formulations due to their unique ability to reduce the surface tension of liquids. PFOA and PFOS are no longer manufactured or imported into the United States; however, there could be some imported goods containing trace amounts of these substances.


State law requires public water systems to notify local governing bodies whenever a well exceeds a notification level or a drinking water standard. Our system is providing this notification to both the Santa Clarita City Council and County of Los Angeles Board of Supervisors.

Anyone with questions about this notice should contact Ryan Bye, Water Quality/ Regulatory Compliance Supervisor for SCV Water, at (661) 388-4988.



ITEM NO.  
10.1

## BOARD MEMORANDUM

**DATE:** May 14, 2019  
**TO:** Board of Directors  
**FROM:** Steve Cole   
Assistant General Manager  
**SUBJECT:** May 13, 2019 Special Water Resources and Watershed Committee Meeting

---

The Water Resources and Watershed Committee met on Monday, May 13, 2019 at 6:00 PM in the Summit Circle Training Room. In attendance were Committee Chair Maria Gutzeit, Directors Tom Campbell, Kathy Colley, William Cooper, Robert DiPrimio and Jerry Gladbach. Staff members present were Matt Dickens, Jim Leserman, Dirk Marks, Rick Vasilopoulos, Rick Viergutz and me. One member of the public was present. A copy of the Agenda is attached.

**Item 1: Public Comment** – There were no public comments.

**Item 2: Water Resources Director's Report**

- 2.1 **Status of Sustainable Groundwater Management Act Implementation** – Rick Viergutz provided an update on the Status of Sustainable Ground Water Management Act implementation.
- 2.2 **Update on Invasive Weed Task Force** – I gave an update on the Invasive Weed Task Force.
- 2.3 **Update on Sites Reservoir Project** – Dirk Marks updated the Committee on the Sites Reservoir Project.
- 2.4 **Status of Tesoro Del Valle LAFCO Application** – Rick Vasilopoulos discussed the status of the Tesoro Del Valle LAFCO Application.
- 2.5 **Status of Proposition 1 Integrated Regional Water Management Group Grant Funding Application** – Rick Viergutz provided an update on the status of the Proposition 1 Regional Management Group Grant Funding Application.
- 2.6 **Other Staff Activities** – No other staff activities were reported.

**Item 3: Update on Conservation Activities** – Matt Dickens gave a presentation on Conservation Activities.

**Item 4: Committee Planning Calendar** – The Committee reviewed the Planning Calendar.

The meeting adjourned at 7:10 PM.

Attachment



[This page intentionally left blank.]



**Date:** May 6, 2019

**To:** Water Resources and Watershed Committee  
Maria Gutzeit, Chair  
Tom Campbell  
Kathy Colley  
William Cooper  
Robert DiPrimio  
Jerry Gladbach

**From:** Steve Cole, Assistant General Manager 

A special Meeting of the **Water Resources and Watershed Committee** is scheduled to meet on **Wednesday, May 13, 2019 at 6:00 PM in the Summit Circle Training Room** located at 26521 Summit Circle, Santa Clarita, CA 91350.

### SPECIAL MEETING AGENDA

<u>ITEM</u>	<u>PAGE</u>
1. Public Comments	
2. Water Resources Director's Report	
2.1 Status of Sustainable Groundwater Management Act Implementation	
2.2 Update on Invasive Weed Task Force	
2.3 Update on Sites Reservoir Project	
2.4 Status of Tesoro Del Valle LAFCO Application	
* 2.5 Status of Proposition 1 Integrated Regional Water Management Group Grant Funding Application	3
2.6 Other Staff Activities	
3. Update on Conservation Activities	
4. * Committee Planning Calendar	5
5. Adjournment	
* Indicates attachment	
💧 To be distributed	

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.


Posted on May 7, 2019.

MGS



ITEM NO.  
10.2

## BOARD MEMORANDUM

**DATE:** May 20, 2019  
**TO:** Board of Directors  
**FROM:** Steve Cole  
Assistant General Manager   
**SUBJECT:** May 16, 2019 Public Outreach and Legislation Committee Meeting

---

The Public Outreach and Legislation Committee met on Thursday, May 16, 2019 at 5:30 PM in the Summit Circle Training Room. In attendance were Committee Chair Jerry Gladbach, and Directors B.J. Atkins, Kathy Colley, R.J. Kelly, Gary Martin and Lynne Plambeck. Also present were Kris Polly from Water Strategies as well as Doc Hastings, former chairman of the House Resources Committee and Steve Stockton, former top civilian of the Army Corps of Engineers and Eric Sapirstein from ENS Resources, Inc. Jason Larrabee from Van Ness Feldman, Geoff Bowman and Pete Evich from Van Scoyoc Associates, and Harry Henderson from Anchor Consulting whom participated via video conferencing. Staff members present were Matt Stone, Kathie Martin and me. No members of the public were present. A copy of the agenda is attached.

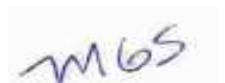
**Item 1: Public Comment** – There were no public comments.

**Item 2: SCV Water Request for Proposal for Federal Legislative Advocate Services  
Interviews for Federal Legislative Advocate Firms:**

- 2.1: Staff and the Committee interviewed Kris Polly from Water Strategies.
- 2.2: Staff and the Committee interviewed Eric Sapirstein from ENS Resources, Inc.
- 2.3: Staff and the Committee interviewed Jason Larrabee from Van Ness Feldman (VNF) Solutions.
- 2.4: Staff and the Committee interviewed Geoff Bowman and Pete Evich from Van Scoyoc Associates.
- 2.5: Staff and the Committee interviewed Harry Henderson from Anchor Consulting.

The meeting adjourned at 9:00 PM in honor of Director Kathy Colley's son Spec 4 Stephen E. Colley.

Attachment



[This page intentionally left blank.]





**Date:** May 9, 2019

**To:** **Public Outreach and Legislation Committee**  
Jerry Gladbach, Chair  
B.J. Atkins  
Kathy Colley  
R.J. Kelly  
Gary Martin  
Lynne Plambeck

**From:** Steve Cole, Assistant General Manager 

The **Public Outreach and Legislation Committee** is scheduled to meet on **Thursday, May 16, 2019** at **5:30 PM** at **Summit Circle Training Room** located at 26521 Summit Circle, Santa Clarita, CA 91350.

#### MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments	
2. *	SCV Water Request for Proposal for Federal Legislative Advocate Services	1
	Interviews of Federal Legislative Advocate Firms:	
*2.1	5:45 PM – Water Strategies 10-minute Presentation 15-minute Question & Answer	27
*2.2	6:15 PM – ENS Resources, Inc. 10-minute Presentation 15-minute Question & Answer	41
*2.3	6:45 PM – Van Ness Feldman (VNF) Solutions 10-minute Presentation 15-minute Question & Answer	81
*2.4	7:15 PM – Van Scoyoc Associates 10-minute Presentation 15-minute Question & Answer	91

\*2.5 7:45 PM – Anchor Consulting  
10-minute Presentation  
15-minute Question & Answer

107

3. Adjournment

- \* Indicates attachments
- ◆ To be distributed

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on May 9, 2019.

MBS



## BOARD MEMORANDUM

**DATE:** May 20, 2019  
**TO:** Board of Directors  
**FROM:** Brian J. Folsom, P.E. *BJF*  
 Chief Engineer  
**SUBJECT:** Engineering Services Section Report

### CAPITAL IMPROVEMENT PROJECTS (CIP) CONSTRUCTION

Project	Contractor	Contract Amount	Scheduled Completion	Notes
MWDSC Foothill Feeder Connection	GSE Construction	\$2,951,759	5/31/19	Connections to MWD and SCVWA pipelines are complete.
ESFP Clearwell/CT Improvements	Clark Bros. Inc.	\$5,706,769	5/31/19	Punch-list items being addressed.
Well E-17 and Ancillary Facilities	Staats Construction, Padilla Electric, and General Pump	\$571,734	TBD	Materials being purchased.
Magic Mountain Pipeline Phase 4	FivePoint / Toro Enterprises	\$3,084,725	7/22/19	Construction is 85% complete.
Magic Mountain Pipeline Phase 5	FivePoint / Toro Enterprises	\$3,269,978.85	12/31/19	Construction is 5% complete.

### CAPITAL IMPROVEMENT PROJECTS (CIP) DESIGN

1. ESFP Wastewater Return and Sludge Collection System – Design plans and specifications are complete. The Operating Permit amendment application has been submitted to the State Water Resources Control Board Division of Drinking Water (DDW) for approval.
2. Castaic Conduit Bypass – Design is 90% complete. Staff is working with affected property owners to acquire necessary permanent and temporary easements.
3. Magic Mountain Pipeline No. 6A – The project has been divided into two phases (Phases 6A and 6B) to match the street improvements schedule. Staff is reviewing the 75% design plans and specifications for the Phase 6A portion.
4. Magic Mountain Reservoir – Staff is reviewing the reservoir and pump station site evaluation technical memorandums.

5. Replacement Wells – Staff is coordinating well site improvements. Jensen Design Services has submitted 75% design drawings for a portion of the pipeline along Commerce Center Drive that will connect to the Magic Mountain Pipeline. Kick-off meeting with Richard Slade and Associates for well design was held on May 16, 2019.
6. Groundwater Treatment Improvements – Staff is developing strategies for potential cost recovery from responsible parties through the National Contingency Plan (NCP) process. Advisian is preparing the necessary NCP documents.
7. Recycled Water Central Park (Phase 2A) – The project's Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) was adopted by the CLWA Board of Directors at its December 13, 2017 regular Board meeting. Design is on hold pending resolution of recycled water permitting and regulatory issues.
8. Recycled Water Vista Canyon (Phase 2B) – The PDR has been completed. On July 17, 2017, the Department of Water Resources (DWR) approved repurposing \$2.7 million in Proposition 84 Grant Funding from the Saugus Formation Dry Year Wells project to the Vista Canyon Recycled Water Project. The CLWA Board of Directors adopted the MND/MMRP on November 20, 2017. Final design for the pipeline and tanks are approximately 90% complete. Staff are reviewing 90% design submittals. Based on the geotechnical investigation, tank site improvements will be required to provide an acceptable margin of safety for the tank foundation.
9. Recycled Water South End (Phase 2C) – The PDR has been completed. NCWD, as the CEQA Lead Agency, certified the recirculated MND on August 10, 2017. The project MND/IS was adopted by the CLWA Board of Directors on August 23, 2017. Final design is 90% complete. A 90% design review workshop was held on April 24, 2019. Plans and specifications are being finalized.
10. Recycled Water West Ranch (Phase 2D) – The PDR has been completed. On July 17, 2017, DWR approved repurposing \$1.8 million in Proposition 84 Grant Funding from the Saugus Formation Dry Year Wells project to the Phase 2D Project. The CLWA Board of Directors adopted the MND and MMRP at its July 28, 2017 regular Board meeting. The plans and specifications are being finalized. Traffic plans are being prepared and permits are being secured from Los Angeles County Department of Public Works.

**DEVELOPMENT PROJECTS – DESIGN, CONSTRUCTION AND INSPECTION**

<b>Project Developer</b>	<b>Development Size</b>	<b>Infrastructure (Estimated at Build-out)</b>	<b>Schedule</b>	<b>Status</b>
Skyline Ranch Pardee	1220 Dwelling Units	17 miles pipelines, 3 pump stations, and 4 tanks.	Complete construction of Phase 1 in summer 2019 with backbone/in-tract pipelines and 1 pump station. Complete construction of two tanks by summer 2020.	Tract 60922-01 – Phase 1 in-tract pipeline is 95% complete. Installation of meters will be performed on developer’s schedule for buildout. Design for Phase 1 tank is 60% complete. Construction of Phase 1 Pump station started April 15, 2019.
Vista Canyon JSB Development	1100 Dwelling Units	5 miles potable and recycled pipelines.	Complete construction by end of 2019.	Construction of Phase 1 potable and recycled water pipelines is 95% complete. Final design of Phase 2 potable and recycled water mains is complete. Developer will construct a portion of the Phase 2 potable water system and a portion of the recycled water system based on development schedule. Phase 2 pre- construction meeting was held on April 15, 2019.
Sheriff Station City of Santa Clarita	44,300 Square Feet	1 mile pipeline.	Construction Started the week of May 6, 2019.	Construction is 5% complete. Final design of the bore & jack crossing under the LADWP aqueduct is underway.
Avanti Tract (52455) Lennar	92 Dwelling Units	3100 feet of pipeline, 6 fire hydrants and 2 irrigation services.	Construction completed.	As-built drawings are being prepared.
Aidlin Hills Tract (52796) Lennar	102 Dwelling Units	2 tanks, 1 pump station, ±7670’ of potable pipelines and 9 public fire hydrants.	TBD.	Design of phase 1 to begin shortly (includes a pump station and ±3000 feet of pipelines). Design of phase 2 will include 2 tanks, and ±4670’ of pipelines.
Spring Canyon Tract (48086)	492 Dwelling Units	1 tank, 1 pump station and 1 pressure reducing valve, Mammoth Lane upgrades and lift station upgrades.	Mammoth Lane upgrades must be completed prior to commencement of development.	Design of in-tract pipelines are 100% complete. Reservoir plans 95% complete. Pump Station plans 95% complete.

<b>Project Developer</b>	<b>Development Size</b>	<b>Infrastructure (Estimated at Build-out)</b>	<b>Schedule</b>	<b>Status</b>
Mission Village Phase 1 Five Point	3138 Dwelling Units	6.9 miles new pipeline, 1 Pressure Reducing Station (Petersen), 2 Booster Stations (Petersen & Magic Mtn.), and 2 Tanks (Petersen & Magic Mtn. No. 2).	DS 542 pipelines and Magic Mountain Tank No. 2 to be constructed by December 2019.	Construction of temporary water main is complete. Skyview pipeline connection is complete and DS 542 potable and recycled water pipelines are in construction and approximately 30% complete. Magic Mountain Tank No. 2 design is 98% complete.
Landmark Village (Tract 53108) Five Point	1444 Dwelling Units	3.5 miles Piping Pressure Reducing Station, 2MG Zone IA Tank, and 2 Hwy 126 crossings.	TBD.	Design is 30% complete.
Needham Ranch Trammell Crow Co.	2,550,000 Square Feet Industrial and Commercial	4 miles of pipelines, 1 pump station, 2 tanks, and 2 Pressure Reducing Stations.	Construct Phase 1 in 2018 with 1 tank, 1 pump station and pipelines.	Phase 1 tank construction is 95% complete. The tank has been coated. Pump station is 85% complete. The switchgear is being wired. Pipeline construction is 20% complete.
Castaic High School Rasmussen	250,000 Square Feet	2 miles of pipelines, 1 tank, and 1 pump station.	Construct facilities to meet scheduled school opening in Fall 2019.	Pump station is 90% complete. Pipeline is 100% complete. Tank is 95% complete. Waiting on SCE to run electrical service to the tank.

**MISCELLANEOUS PROJECTS – DESIGN, CONSTRUCTION AND INSPECTION**

<b>Project / Facility</b>	<b>Scope of Work / Details</b>	<b>Status</b>
College of the Canyons Valencia Campus	Relocation of approximately 1,015 feet of 16” pipeline.	The pipeline has been installed and construction is complete. Waiting for easement documents to be completed/reviewed. The pipe is in service.
Skyblue Tanks	SCWD’s Skyblue tanks main electrical service from SCE is not on SCVWA property or easement.	The property and easements have been surveyed. Staff is working with a homeowner to acquire an easement for Skyblue tanks electrical panels and lines. Staff is also verifying that the water mains and drains are on SCVWA property/easements.
AT&T cell sites	No current work at any SCVWA sites.	
T-Mobile cell sites	Fiber optics upgrades at two water tank locations.	Round Mountain tank is waiting for the cell company to perform survey. Newhall Tank 2 work is pending a pre-construction meeting. Pinetree Tank 3 is complete.
Verizon cell site	Cell tower at Castaic Tank 1A.	Design plans have been approved, and the contract with SCVWA is being drawn up.
Dig Alerts and Fire Flow Tests		During April 2019, SCVWA inspection staff completed 67 dig alerts and three fire flow tests.

## PERCHLORATE CONTAMINATION PROGRAM MANAGEMENT

The last monthly Technical Committee meeting was held on May 14, 2019. The Whittaker-Bermite Multi-Jurisdictional Task Force last met on March 6, 2019. The Settlement Agreement among SCVWA (former CLWA and retail purveyors), Whittaker-Bermite (Whittaker) and the insurance carriers is in effect. Reimbursement requests for operational and maintenance (O&M) costs through March 2019 have been submitted.

As a result of the detection of perchlorate at Well V-201, modifications are being made to the Department of Toxic Substances Control (DTSC) Remedial Action Plan (RAP) and the perchlorate project DDW 97-005 Engineering Report. A perchlorate removal facility has been constructed and resumption of Well V-201 service will occur following successful completion of testing and State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) approval. Until DDW approval is obtained, the perchlorate removal system is operating and the treated water is being discharged to the Santa Clara River.

In late December 2017, perchlorate was detected at Well V-205 just above the maximum contaminant level for drinking water of 6 ppb. A confirmation sample taken in March 2018 indicated a level of 8.1 ppb. The well was previously taken out of service in 2012. Staff is determining the course of action to pursue to return the well to service and potential cost recovery under the terms of the Settlement Agreement.

## WATER QUALITY LABORATORY

The laboratory will be submitting a renewal application (required every 2 years) with the Environmental Laboratory Accreditation Program (ELAP), which is due by June 30, 2019. Since an onsite audit is required as part of the renewal, preparations are underway in the laboratory in anticipation of the audit.

## FACILITY CAPACITY FEES (FCFs) AND CONNECTON FEES


Month	Regional	Distribution	Total
July 2018	\$ 363,105	\$ 40,866	\$ 403,971
August 2018	1,078,265	133,190	1,211,455
September 2018	540,716	58,297	599,013
October 2018	853,900	15,505	869,405
November 2018	218,678	7,753	226,431
December 2018	1,510,315	379,816	1,890,131
January 2019	124,000	3,959	127,959
February 2019	557,449	48,868	606,317
March 2019	135,424	0	135,424
April 2019	701,895	136,873	838,768
<b>FY 2018/19 to Date</b>	<b>\$6,083,747</b>	<b>\$ 825,127</b>	<b>\$6,908,874</b>
<b>FY 2018/19 Budget</b>	<b>\$8,000,000</b>	<b>\$1,000,000</b>	<b>\$9,000,000</b>

M65





## BOARD MEMORANDUM

**DATE:** May 20, 2019  
**TO:** Board of Directors  
**FROM:** Eric Campbell   
Chief Financial and Administrative Officer  
**SUBJECT:** Finance, Administration and Information Technology Section Report

---

### FINANCE & ADMINISTRATION

#### Key Accomplishments/Activities:

Staff has been working diligently on the FY 2019/20 and FY 2020/21 Biennial Budget. The draft Budget will be presented to the Board at its May 21, 2019 regular Board meeting for possible adoption.

The Appropriation Limit for FY 2019/20 has been updated for SCV Water.

#### Significant Upcoming Items:

Staff is working with AAC Utility Partners to develop a Request for Proposal for a new Financial Management Software (FMS). AAC will be onsite May 14-16, 2019.

Staff prepared the professional services contract agreement for Audit Services with Lance, Soll & Lunghard, LLP (LSL). The contract agreement is for a term of 36 months totaling \$278,678.00. The contract was mailed to LSL for signature and will be fully executed by the end of May 2019.

Finance staff are working with other departments and a consultant in order to develop a robust, defensible cost allocation method. This will aid in future budgeting and the next rate study. Accounting staff continues to work on a complete restructure and consolidation of the general ledger. This will allow Accounting to integrate the Agency's financial statements more quickly, as well as improve audit efficiencies.

Staff completed transferring titles on the Agency's mobile equipment except for 16 units that do not have valid certificates of title. These units will require extensive documentation for the title to be transferred to SCV Water.

### CUSTOMER SERVICE

#### Key Accomplishments/Activities:

All retail divisions participated in automated customer outreach to promote SCV Water's May 4, 2019 Open House. The call broadcast was executed at 6:00 PM on May 1, 2019 and yielded 51,191 successful calls or an overall call success rate of 82%. A successful call is measured by live or machine answered calls. Customer Care staffed a booth at the Open House and enjoyed connecting with the many adults and children that attended the event. Two

visual aids were on display at the booth: a shutoff valve unit designed to depict that of a typical home in the SCV Water service area, and a “spinning” meter display designed to educate ratepayers on leak detection using a recirculating pump and meter register.

Staff continues its work related to the Newhall billing system conversion. Quotes from the following vendors for several key integrations are imminent: enQuesta WebConnect (the online customer portal platform), DCSE WET (Water Efficiency Targets), IVR Outbound, bill print and meter reading up/down load for the Sensus system.

Work continues related to the implementation of the Pay Near Me (PNM) platform. Liability insurance documentation and an executed Red Flag agreement are expected this week; once received, an implementation kickoff call will be scheduled and go-live date established.

Staff continues its work related to Advanced Metering Infrastructure (AMI) integration with Santa Clarita location’s customer billing system.

Staff completed training on the Harmony Meter Reading system for the Valencia location’s pilot AMI project. The first consumption values using this technology will be imported into Valencia’s billing system on May 23, 2019 and billed on June 5, 2019.

### **Significant Upcoming Items:**

The Customer Service Supervisor (CSS) and Assistant Customer Service Supervisor (ACSS) are scheduled to attend Cognos training beginning the week of May 20, 2019.

In accordance with Newhall’s last general rate case, the Newhall location will implement a rate increase on July 1, 2019. To comply with customer noticing requirements, Newhall customer bills dated May 15 and May 29, 2019 will contain a bill message listing the effective date of the change and the new rates for monthly service charges, private fire service charges and the commodity charge.

Staff is scheduled to participate in a webinar on May 28, 2019 that will address requirements of SB 998 which restricts shut-offs for nonpayment and, among other things, mandates a 60-day waiting period for terminating delinquent accounts.

Staff is working with Operations on a plan to successfully relocate the Field Customer Service staff to the Valencia location in the upcoming month(s).

In coordination with the Water Quality and Water Resources department, staff will be executing the CCR Notice for the 2019 Water Quality Report. The Notice will be sent to all customers between May 28 and June 19, 2019 as a bill insert at the time of their regular billing. Customers who receive their bills electronically and do not receive a paper bill (“paperless”) will receive an email from the Customer Care department of their billing location in June 2019. Staff will mail hard copies of the Report upon request.

Staff is scheduled to attend the S&S Pacific Users Group meeting on June 5-6, 2019 at South Coast Water District in Laguna Beach.

## **HUMAN RESOURCES**

### **Key Accomplishments/Activities:**

Staff is working with the vendor selected to perform the comprehensive classification and compensation study. Additional items have been requested to add to the scope of work by the Finance and Administration (F&A) Committee.

Staff is currently recruiting for the positions of Emergency Preparedness and Safety Coordinator, Financial Analyst, Senior Information Technology Technician – Databases and Applications, and Water Conservation Specialist I.

Staff has completed recruitment for two Accounting Technicians.

Staff has completed recruitment for a temporary Administrative Technician for Human Resources/Risk Management.

Staff distributed the Performance Evaluation forms and employee information to all supervisors. Staff is monitoring, reviewing and approving the reviews to ensure fairness and timely completion of the process. All reviews are expected to be completed and returned to HR for processing by the end of May 2019.

Staff is continuing to meet with Paychex representatives to set up and implement the new Human Resources Information System. Staff is in the processing of training and putting employee information into the system.

Staff evaluated and selected a vendor for next fiscal year's comprehensive classification and compensation study. Staff presented the information to the F&A Committee on May 1, 2019 and is scheduled to present it to the Board at the June 4, 2019 regular Board meeting.

Staff compiled the different locations into one account for the DMV Employee Pull Notice. Staff uploaded all employees in the DMV software system and worked with IT to ensure functionality.

Staff is continuing to handle employee relations issues and requests as needed.

### **Significant Upcoming Items:**

Staff will process approved merit increases and Cost of Living Increases (COLA) for every employee record.

Staff will update the Agency's Benefits policy to reflect current practice for retiree medical coverage.

## **RISK MANAGEMENT**

### **Key Accomplishments/Activities:**

Staff is continuing to approve insurance certificate requirements for Agency contracts to ensure compliance with suggested insurance limits from ACWA/JPIA.

### **Significant Upcoming Items:**

Staff plans to create new binders and files to transition all risk management insurance records from the different entities to SCV Water.

### **INFORMATION TECHNOLOGY SERVICES**

#### **Key Accomplishments/Activities:**

SCV Water GIS symbology has been vetted and adopted for use in the upcoming GIS applications/maps.

The GIS team, working with Engineering and Operations, has completed a draft Agency-wide hydraulic schematic.

The IT team has completed an Oracle database migration project to relocate the customer service database to an upgraded server.

The IT team began and will maintain routine workstation and server patching schedules to minimize security vulnerabilities.

#### **Significant Upcoming Items**

The GIS team is working to update and consolidate all record drawings from predecessor organizations.

Technology Services will deploy user security training to educate all SCV Water end-users about cyber threats.

Ongoing – GIS team is collecting GPS data for wells, boosters and other facilities.

Ongoing – Technology Services continues to develop an intranet site through SharePoint online.

Ongoing – The IT team continues to work with various departments to relocate respective teams to other offices as they consolidate locations.

Ongoing – The GIS team continues to work on consolidating the various GIS databases for NWD, SCWD, VWD and Regional.

Ongoing – Technology Services is developing online training guides for the iManage Document Management System (DMS).

The IT team continues to research audio/video live-streaming/recording systems.

Ongoing – The GIS team is working with Water Resources and their consultant on a water demand GIS application.

The IT team is evaluating security end-point software systems to consolidate the Agency's solution.

EC

M65



# BOARD MEMORANDUM

**DATE:** May 20, 2019  
**TO:** Board of Directors  
**FROM:** Keith Abercrombie   
 Chief Operating Officer  
**SUBJECT:** Treatment, Distribution, Operations and Maintenance Section Report

The Treatment, Distribution, Operations and Maintenance Section (TDOMS) provides reliable and high-quality water through rigorous preventative maintenance programs and timely response to corrective action maintenance. Routine inspections and maintenance of each facility is part of the overarching goal of TDOMS. Below is a discussion on these activities for the month of April 2019.

### TREATMENT OPERATIONS AND MAINTENANCE

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Rio Vista Water Treatment Plant (RVWTP)
- Rio Vista Intake Pump Station (RVIPS)
- Earl Schmidt Filtration Plant (ESFP)
- Earl Schmidt Intake Pump Station (ESIPS)
- Saugus Perchlorate Treatment Facility (SPTF)
- Castaic and Pitchess Pipelines
- Recycled Water Pump Station
- Rio Vista Valve Vault No. 1
- Saugus Well 1
- Sand Canyon Reservoir
- Sand Canyon Pump Station (SCPS)

### Preventative and Corrective Maintenance Work Order Summary

Work Orders	April 2019	FYTD 2018/19
Corrective Maintenance	15	188
Preventative Maintenance	146	992
<b>Key Action Items Completed:</b>		
<ul style="list-style-type: none"> <li>- ESFP – Insertion flow meter replacement. Wash Water return piping modifications completed</li> <li>- ESFP and RVWTP – Replaced regulatory pressure relief devices</li> <li>- ESIPS – Vault and pipeline project complete and ESFP back to full capacity</li> </ul>		

### Work in Progress – Treatment

- Distribution System – Valve exercising and repairs underway
- ESFP – Propane vaporizer debris cover being fabricated by mechanical staff

- ESFP – Ammonia air supply piping being replaced
- ESFP – Rapid mix pump No. 3 removed for repairs
- ESFP – Water separators being replaced on Filter Backwash pneumatic control system
- Calibration of flow meters on Sand Canyon Pipeline turnouts
- Sodium Hydroxide replacement tank on order
- Sand Canyon Pipeline – New gates being fabricated for turnout SC-11 by mechanical staff
- Ammonia air compressor replacement on order for ESFP
- Caustic injection line being replaced at ESFP
- Distribution SCADA system – Creation of new distribution SCADA system consolidating the three systems into one
- Wash Water Return Pump No. 4 at ESFP being serviced
- ESFP – Drying bed valves on order for replacement

**Completed Work**

- RVWTP – Moved Distribution SCADA servers into RVWTP Filter Building Server Room
- Wash Water Return Pump No. 2 at ESFP
- RVWTP WWR basin cleaned
- ESFP – ASCO valves on ozone vaporizers No. 1 and No. 3 replaced
- ESFP – ASCO valve on Filter No. 1 replaced

**BUILDINGS AND GROUNDS**

An integral part of the TDOMS is maintaining the aesthetic quality, functionality and safety of the various office facilities and grounds. Staff works on projects based on the needs of the various locations.

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Earl Schmidt
- Golden Triangle
- Pine Street
- Rio Vista
- Rockefeller
- Summit Circle

**Corrective Maintenance Work Order Summary**

<b>Work Orders</b>	<b>April 2019</b>	<b>FYTD 2018/19</b>
Corrective Maintenance	78	554

**Work in Progress**

- Working with Agency personnel setting up new work spaces – Ongoing
- Finalizing carpet project at RVWTP with completion of the stairs and minor discrepancies
- Finishing up seasonal weed abatement project in-house and with contractor assistance
- Removed and replacing new scientific refrigerator in the Lab at RVWTP
- Upgrading fixtures at ESFP and ESIPS to LED system for energy efficiency and cost effectiveness
- Updating signs at several locations to the new SCV Water Logo
- Working with Contractor to consolidate key fob access security system at all SCV Water locations and approved proposal to move forward – Ongoing

## Completed Work

- Removed and replaced old HVAC system with a new system at the Engineering Building at the Summit Circle
- Installed new refrigerator in second floor breakroom at RVWTP
- Painted Human Resources offices and hallway
- Installed new 3-ton HVAC ductless system for the ESFP server room

## DISTRIBUTION OPERATIONS AND MAINTENANCE

General operational and maintenance activities within each distribution division include:

- Valve exercising
- Fire hydrant maintenance
- Air and vacuum valve maintenance
- Blow off maintenance
- Meter reading
- Meter change-outs
- Control valve maintenance

In addition to routine operational and maintenance activities, there are a variety of other projects.

### Meter Change-out Summary

#### NWD

Meter Size	April 2019	Quantity FYTD 2018/19
3/4"	81	456
1"	5	48
1 1/2"	2	11
2"	3	35
>2"	0	1

#### SCWD

Meter Size	April 2019	Quantity FYTD 2018/19
3/4"	17	2227
1"	1	229
1 1/2"	5	51
2"	8	28
>2"	0	4

#### VWD

Meter Size	April 2019	Quantity FYTD 2018/19
3/4"	110	1078
1"	45	118
1 1/2"	3	3
2"	80	370
>2"	2	4

### Distribution System Leak Summary

#### NWD – Approx. 9,679 Service Connections

Leak Type	April 2019	FYTD 2018/19
Service Leaks	2	29
Main Leaks	0	10

**SCWD – Approx. 31,218 Service Connections**

Leak Type	April 2019	FYTD 2018/19
Service Leaks	6	66
Main Leaks	1	15

**VWD – Approx. 29,974 Service Connections**

Leak Type	April 2019	FYTD 2018/19
Service Leaks	15	108
Main Leaks	1	7

**Capital Improvement Projects FY 2018/19****Work in Progress – NWD**

- Castaic High School – New Zone 3 Tank complete, New Zone 3 Booster Station under construction, Sloan Canyon piping complete, acceptance pending
- Ebelden Ave Pipeline Project – Construction started March 2019
- Installed Pump Control Valve on Pump No. 1 at the Recycled Pump Station

**Work in Progress – SCWD**

- AMI Infrastructure installed, programming and customer service integration underway
- Placerita PRV Station – Rehabilitation project underway

**Work in Progress – VWD**

- 10” meters at Six Flags Magic Mountain (complete) and COC being scheduled for change out
- Pilot AMI Program – Infrastructure scheduled to be installed in April 2019, meters being changed out

**PRODUCTION OPERATIONS AND MAINTENANCE**

In addition to the general operation and maintenance of the production facilities, there are a variety of other projects within the Production Department.

**Capital Improvement Projects FY 2018/19****Work in Progress – NWD**

- Pinetree N2 – Installation of soft start equipment
- SCADA backbone radio upgrade – underway
- Castaic HS Tank – Permit amendment submitted, adding to sampling schedule
- Castaic HB Booster – Waiting on electrical connection

**Completed Work**

- Newhall Well 12 back in service – Motor Control Center/Switch Gear upgraded
- Castaic Well 7 Rehabilitation
- Newhall Tank 4 – Transducer replaced
- Tesoro Tanks 1 & 1A – Analyzers & chemical feed tube installed

**Work in Progress – SCWD**

- SC-12 – Mechanical and facility construction complete – Block wall being designed
- Seismic Valves Installation
- Pump Drive Replacement Program
- Via Princessa – Replacement of head shaft – Pumps being reinstalled
- Lost Canyon 2 – Pump to control valve installation for pump to waste
- Honby Tank 1 Exterior Recoat – Pre-construction meeting on May 7, 2019



**Completed Work**

- Live Oak Booster – 2 new pumps installed
- Well Mag Meter Retrofit – Five sites completed

**Work in Progress – VWD**

- Well E17 – Facility construction underway
- Well 201 – Construction for soundproof motor enclosure structure underway
- Carnegie Booster Station – Pump and motor replacement underway (Nos.18 & 19 and SMC)
- Cal Arts Booster Station – Pump and motor replacement
- Presley Booster Station – Site rehab, parts ordered

**Completed Work**

- Well 159 – Motor replaced
- Round Mtn Tank AMI – Enclosure and power upgrade for AMI project complete

Water production summary by Division and Source is provided in the table below.

**SCV Water Production Summary (Acre-Feet)**

<b>Division</b>	Groundwater Apr 2019 (AF)	Imported Water Apr 2019 (AF)	Total Production Apr 2019 (AF)	Groundwater FYTD 2018/19 (AF)	Imported Water FYTD 2018/19 (AF)	Total Production FYTD 2018/19 (AF)	Recycled Water Production FYTD 2018/19 (AF)
NWD	338	354	692	2,517	4,338	6,855	NA
SCWD	418	1,568	1,986	4,187	15,883	20,069	NA
VWD	156	1,819	1,974	9,908	12,303	22,210	234
<b>SCV Water Totals</b>	<b>447</b>	<b>2,447</b>	<b>4,652</b>	<b>15,700</b>	<b>32,524</b>	<b>49,134</b>	<b>234</b>
<b>Percent</b>	<b>15%</b>	<b>85%</b>		<b>35%</b>	<b>65%</b>		

**SCV Water Regional Raw Water and Wholesale Summary (Acre-Feet)**

<b>Source</b>	April 2019 (AF)	FYTD 2018/19 (AF)
Wholesale (LA36)	0	4.6
Raw Water (RVWTP)	1,910	18,278
Raw Water (ESTP)	1,992	15,087
Wells (Saugus 1 & 2)	276	2,791

## WATER QUALITY

### Water Quality Complaints

#### NWD

Type of Complaint	April 2019	# of Complaints FYTD 2018/19
Hardness	0	1
Odor	1	5
Taste	0	1
Color	0	3
Air	0	0
Suspended Solids	0	0
<b>Totals</b>	<b>1</b>	<b>10</b>

#### SCWD

Type of Complaint	April 2019	# of Complaints FYTD 2018/19
Hardness	0	1
Odor	0	2
Taste	0	1
Color	0	0
Air	0	0
Suspended Solids	0	1
<b>Totals</b>	<b>0</b>	<b>5</b>

#### VWD

Type of Complaint	April 2019	# of Complaints FYTD 2018/19
Hardness	1	2
Odor	2	12
Taste	0	0
Color	0	3
Air	0	0
Suspended Solids	0	1
<b>Totals</b>	<b>3</b>	<b>15</b>

### Heterotrophic Plate Count Samples

#### NWD

Total # of HPCs Collected April 2019	# of HPCs Collected FYTD 2018/19
0	9

#### SCWD

Total # of HPCs Collected April 2019	# of HPCs Collected FYTD 2018/19
3	69

#### VWD

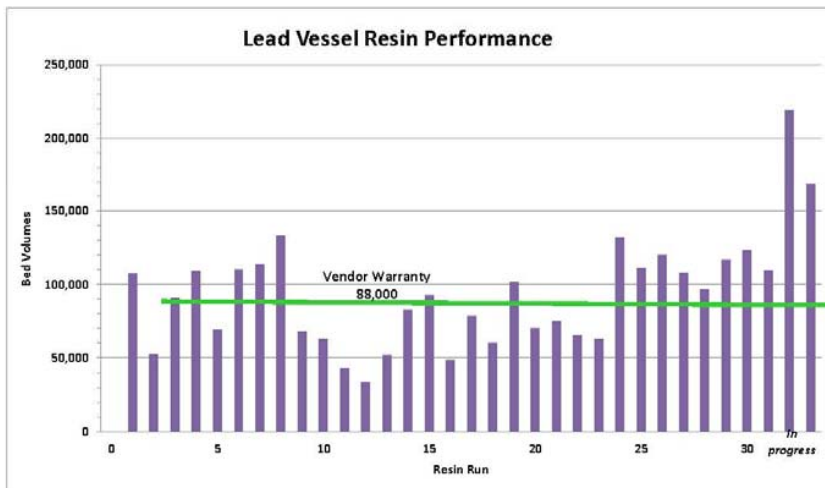
Total # of HPCs Collected April 2019	# of HPCs Collected FYTD 2018/19
0	50

**Saugus Perchlorate Treatment Facility  
Resin Usage Summary  
Based on Time to Breakthrough**

Resin Run Number	Fill Date	Breakthrough Date+	Days	Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lan)		
										MG	AF	BVs
0												
1	5/3/10	8/25/10	115	253	776	107,310	*	*	*			
2	9/8/10	11/8/10	62	120	368	52,289	\$ 105,728	\$ 2.02	\$ 287	373	1,144	159,599
3	12/10/10	3/26/11	107	239	735	90,841	\$ 115,458	\$ 1.27	\$ 157	359	1,103	143,130
4	5/5/11	8/9/11	97	288	883	108,745	\$ 112,255	\$ 1.03	\$ 127	527	1,618	199,586
5	8/17/11	10/14/11	59	180	554	68,941	\$ 112,255	\$ 1.63	\$ 203	468	1,437	177,686
6	11/6/11	4/10/12	157	288	883	109,850	\$ 112,048	\$ 1.02	\$ 127	468	1,437	178,790
7	4/20/12	7/16/12	88	280	860	113,905	\$ 112,048	\$ 0.98	\$ 130	568	1,743	223,754
8	7/11/12	11/5/12	118	349	1,070	133,044	\$ 112,048	\$ 0.84	\$ 105	629	1,930	246,949
9	11/16/12	1/10/13	56	177	544	67,744	\$ 112,258	\$ 1.66	\$ 206	526	1,614	200,788
10	1/10/13	3/10/13	60	165	505	62,836	\$ 43,667	\$ 0.69	\$ 86	342	1,049	130,579
11	3/19/13	5/4/13	47	112	344	42,769	\$ 118,213	\$ 2.76	\$ 344	276	849	105,605
12	5/8/13	6/15/13	39	95	293	33,577	\$ 141,989	\$ 4.23	\$ 485	207	637	76,346
13	6/10/13	8/20/13	72	179	551	52,099	\$ 118,212	\$ 2.27	\$ 215	275	844	85,676
14	9/12/13	11/30/13	80	217	667	83,031	\$ 118,212	\$ 1.42	\$ 177	397	1,218	135,130
15	11/21/13	2/9/14	81	246	756	92,790	\$ 118,212	\$ 1.27	\$ 157	463	1,422	176,821
16	2/24/14	3/1/14	36	128	393	48,854	\$ 105,494	\$ 2.16	\$ 269	374	1,148	141,644
17	4/28/14	8/8/14	103	205	629	78,423	\$ 105,494	\$ 1.35	\$ 168	333	1,022	127,277
18	8/21/14	12/3/14	105	158	485	60,237	\$ 105,494	\$ 1.75	\$ 218	363	1,114	138,660
19	12/4/14	3/16/15	103	266	816	101,458	\$ 105,494	\$ 1.04	\$ 129	424	1,301	161,695
20	3/17/15	5/28/15	73	184	565	70,380	\$ 105,494	\$ 1.50	\$ 187	450	1,381	171,838
21	5/29/15	8/3/15	67	195	598	74,610	\$ 105,494	\$ 1.41	\$ 176	379	1,163	144,990
22	8/4/15	10/15/15	73	171	525	65,484	\$ 105,494	\$ 1.61	\$ 201	366	1,123	140,094
23	10/16/15	12/8/15	54	165	506	62,988	\$ 105,494	\$ 1.67	\$ 208	336	1,031	128,472
24	12/9/15	3/31/16	114	346	1,062	131,983	\$ 105,494	\$ 0.80	\$ 99	511	1,568	194,971
25	4/1/16	7/7/16	98	291	893	111,167	\$ 105,494	\$ 0.95	\$ 118	637	1,955	243,150
26	7/8/16	10/17/16	102	314	964	119,919	\$ 105,494	\$ 0.88	\$ 109	605	1,857	231,086
27	10/21/16	1/25/17	97	283	869	107,984	\$ 105,494	\$ 0.98	\$ 121	597	1,832	227,903
28	1/26/17	4/18/17	83	252	773	96,192	\$ 105,494	\$ 1.10	\$ 136	535	1,642	204,176
29	4/25/17	8/5/17	103	306	939	116,938	\$ 105,494	\$ 0.90	\$ 112	558	1,713	213,130
30	8/11/17	1/3/18	146	322	988	122,845	\$ 105,494	\$ 0.86	\$ 107	628	1,927	239,783
31	1/16/18	6/9/18	145	289	887	109,395	\$ 105,494	\$ 0.96	\$ 119	611	1,875	232,240
32	6/18/18	12/24/18	190	574	1,762	219,207	\$ 105,494	\$ 0.48	\$ 60	863	2,649	328,602
33	12/13/18	5/12/19	151	441	1,353	168,451	\$ -	\$ -	\$ -	1,016	3,115	387,658
<b>Total</b>			<b>3,081</b>	<b>8,079</b>	<b>24,796</b>	<b>3,086,284</b>	<b>\$3,345,901</b>	<b>NA</b>	<b>NA</b>	<b>15,464</b>	<b>47,462</b>	<b>5,896,807</b>
<b>Average</b>			<b>92</b>	<b>239</b>	<b>733</b>	<b>91,182</b>	<b>\$107,932</b>	<b>\$ 1.29</b>	<b>\$ 147.62</b>	<b>452</b>	<b>1,386</b>	<b>172,161</b>

+ Breakthrough defined as Lead Vessel effluent reaching 6 µg/L  
\* Initial resin delivery was included in construction contract

Runs 1-2 had 315 cubic feet of resin  
Runs 3-11 had 350 cubic feet of resin + 180 cubic feet of anthracite  
Run 12 has 434 cubic feet of resin + 180 cubic feet of anthracite  
Runs 13-present had 350 cubic feet of resin + 180 cubic feet of anthracite





## **SAFETY/EMERGENCY/RISK MANAGEMENT**

A safe and healthful work environment is a critical component to the mission and values of SCV Water. Throughout the reporting month, a number of routine safety related training, inspections, and various other items were completed. The Safety Department continues to integrate health and safety programs for SCV Water. Some of the items completed and currently in progress are as follows:

### **Work in Progress**

- New combined Safety Data Sheet (SDS) Program
- A three-tiered safety incentive program
- Creating a combined SCV Water Health and Safety Manual by using the components and information from each location

### **Completed Work**

#### Inspections

##### Monthly Inspections

- Underground storage tank (UST) designated operator
- Aboveground storage tank (AST) inspection
- Fire extinguishers
- Emergency eye-wash/shower stations
- Self-Contained Breathing Apparatus (SCBA) units
- Automated External Defibrillator (AED) units
- Load testing of cranes at RVIPS and ESIPS was completed

#### Incident Data

- There was one recordable injury with no lost days in April 2019
- Agency had a very low incident rate for calendar year 2018 (2.7) – 60 % better than the national average for our industry

#### Safety Training

- One ergonomic assessment was conducted in April 2019
- One new hire safety orientation was conducted in April 2019
- Tailgate meetings took place at each location in April 2019

#### Safety Committee

- The Safety Committee formed a focus group on Fall Protection with the goal to create uniform safety practices for all locations where fall hazards are present
- Additional focus group formed on confined space entry to establish uniform procedures for all locations
- Three safety suggestions were approved in April 2019. A good start to the newly implemented Safety Incentive Program



[This page intentionally left blank.]



# BOARD MEMORANDUM

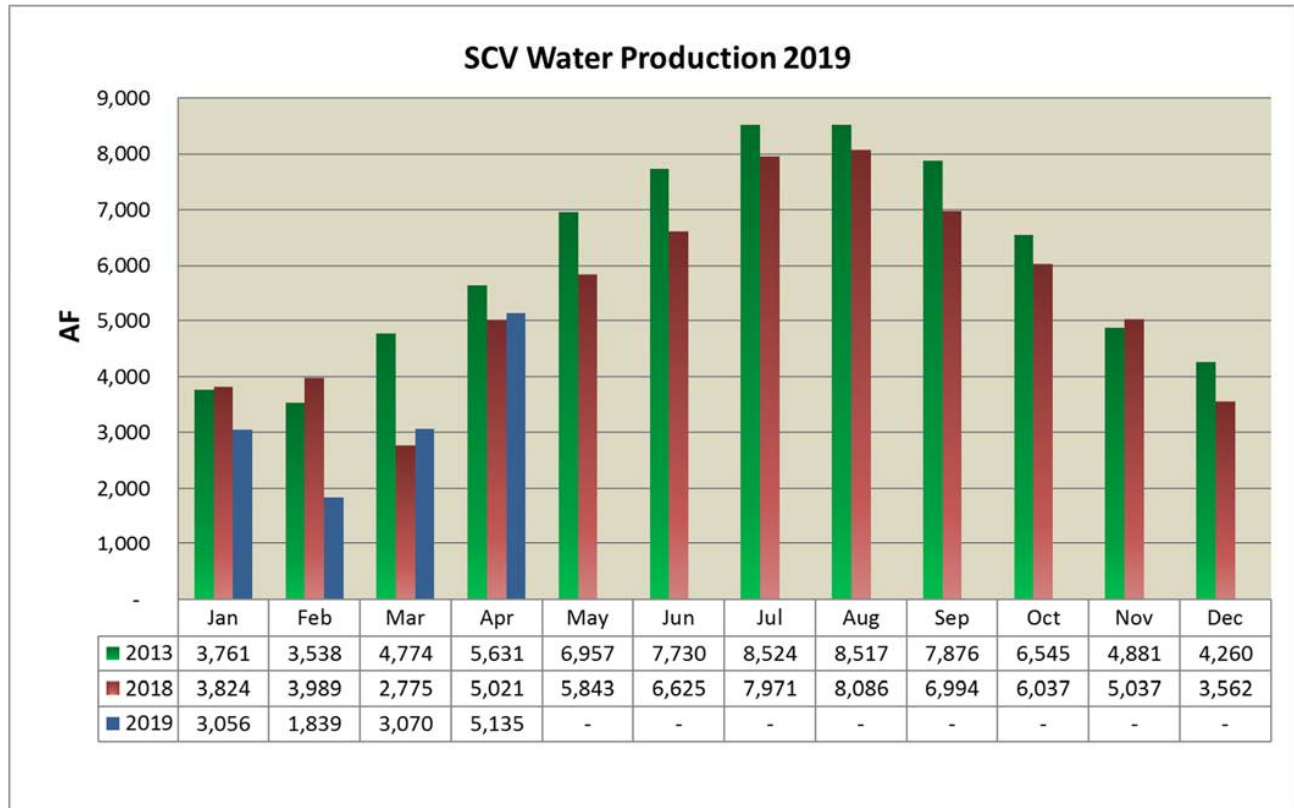
**DATE:** May 20, 2019  
**TO:** Board of Directors  
**FROM:** Steve Cole *SCC*  
 Assistant General Manager  
**SUBJECT:** Water Resources and Outreach Section Report

## WATER RESOURCES

### Key Accomplishments/Activities

#### Water Demand and Supply

Staff continues to monitor ongoing domestic water demands. As illustrated in the chart below, above normal precipitation continued into March and April 2019 keeping demands lower than 2013 and similar to 2018 conditions.



The longer-term demand trend is illustrated in the following graph:



The 2018 demand showed an increase of 2.6% over 2017.

To date, in calendar year 2019, SCV Water took delivery of an estimated 8,610 AF of imported water into SCV Water's service area as shown in the table below:

Imported Water Supply Source	AF Water Delivered
SWP Table A	3,902
SWP Carryover	3,608
Carryover Credit	
Buena Vista/Rosedale-Rio Bravo	1,100
West Kern Water District Exchange	
Rosedale-Rio Bravo Banking	
Semitropic WSD Banking	
Yuba Accord Water	
Castaic Lake Terminal Reservoir Storage (Take)	
Castaic Lake Terminal Reservoir Storage (Backfilled)	
<b>Total Imported Water Delivered into Service Area</b>	<b>8,610</b>
<b>Total Recycled Water Delivered into Service Area</b>	<b>62</b>

Note: The balance of retail water demands were met with local groundwater resources.

SCV Water participates in water banking and exchange programs to provide water supplies during dry periods when State Water Project (SWP) supplies are reduced and to store water when supplies exceed demand. The table on the next page shows beginning of the year storage, 2019 estimated puts and takes for the current operating plan with 70% allocation and carryover spill from San Luis, and estimated end of year storage.



Program	Storage (AF) as of December 2018	Estimated 2019 Net Put/ (Extraction)	Estimated 2019 End of Year Storage (AF)
Rosedale Rio-Bravo (RRB)	100,000	0	100,000
Semitropic Water Storage District (SWSD)	40,770	0	40,770
RRB 2:1 Exchange	9,440	0	9,440
West Kern Water District 2:1 Exchange	500	0	500
Central Coast Water Authority	750	0	750
Flexible Storage	6,060	0	6,060
Carryover (Article 56)	39,200 <sup>(1)</sup>	(3,600) <sup>(2)</sup>	19,500 <sup>(3)</sup>
<b>Total:</b>	<b>196,720</b>		<b>177,020</b>

Notes: (1) Balance of carryover water (35,600 AF) was reclassified as SWP Supply as San Luis Reservoir filled in March 2019.

(2) 3,600 AF of previous year carryover water was delivered prior to San Luis Reservoir Filling.

(3) Estimated net carryover depends on actual service area demand and available storage space in San Luis Reservoir.

On November 30, 2018, the Department of Water Resources (DWR) issued the initial 2019 SWP allocation at 10% of Table A amount. On January 25, 2019, DWR increased the SWP allocation to 15% of Table A amount. On February 20, 2019, DWR increased the allocation to 35% of Table A amount. On March 20, 2019, DWR increased the allocation to 70% of Table A amount. Staff will continue to monitor imported water demand and hydrologic conditions.

### Imported Water Supplies Planning and Administration

- On April 29, 2019, Governor Newsom executed Executive Order N-10-19 calling for the preparation of a water resiliency portfolio that meets California's needs through the 21<sup>st</sup> Century. Staff continues to participate with the State Water Contractors members to understand possible cost and schedule implications of the Delta Conveyance and to assure SCV Water's needs are met.
- Staff continues to participate in the Sites Reservoir development efforts. On February 5, 2019, the Board of Directors authorized SCV Water's participation in Sites Reservoir Phase 2 (design and permitting costs) development efforts. The 2019 work plan will focus on analysis and negotiation of regulatory conditions in order to better estimate the project's anticipated yield.
- Staff is monitoring construction activities for the Rosedale Rio-Bravo Water Storage District Banking Extraction Facilities. The current schedule indicates project operation in spring 2019.
- Staff received final licensing agreement documents from FivePoint for the two Saugus Formation replacement wells. The well sites are adjacent to Magic Mountain.

### Watershed

Staff are engaged with Upper Santa Clara River Regional Water Management Group (RWMG) members (City of Santa Clarita, Los Angeles County Flood Control District, Rivers and Mountains Conservancy, Santa Clarita Valley Sanitation District and SCV Water) to prepare a Proposition 1 Integrated Water Management Grant application. Consultant services are required and SCV Water anticipates some

consultant costs will be offset by contributions from RWMG members via a separate agreement. Prior to submitting the grant application, in September 2019 USCR RWMG will present its projects to DWR at a DWR sponsored pre-application workshop. The workshop will provide an opportunity for DWR to consider proposed projects and provide helpful feedback.

In the longer term (fall or winter 2019), the existing Memorandum of Understanding with RWMG members will undergo revision to clarify member roles, funding responsibilities and add or remove member agencies, if necessary.

Staff, in its role as an USCR IRWM Disadvantaged Community Involvement Program Task Force member, is working with the City of Santa Clarita, Greater Los Angeles County, and the Watersheds Coalition of Ventura County (WCVC) to review communication tools/messages developed by a consultant designed to reach out to disadvantaged communities. In late February 2019, staff provided detailed comments on a series of communication tools.

Staff has initiated discussions with other agencies which would support SCV Water playing a greater role in the stewardship of the Santa Clara River and its Watershed (River System) with the objectives of:

- 1) Ensuring the sustainability and reliability of the Santa Clarita Valley's water resources as they relate to the River System; and
- 2) Preserving and enhancing the environmental, aesthetic and recreational values of the River System.

On October 2, 2018, the Board authorized the General Manager to execute a Memorandum of Understanding with United Water Conservation District (UWCD) to facilitate cooperative watershed planning. Staff has scheduled monthly meetings to discuss partnership opportunities and has initiated discussions with UCWD regarding coordinating future delivery of SWP water to recharge groundwater in the Upper Santa Clara River and Piru groundwater basins. Additionally, SCV Water staff are engaging with members of Ventura County's Invasive Weed Task Force. At the May 7, 2019 Invasive Weed Task Force Meeting, SCV Water assisted in facilitating a discussion with the City of Santa Clarita and others regarding packaging a pilot project that would analyze existing LIDAR data and conduct invasive weed removal, taking advantage of potential in kind contributions from others, including the Sierra Club to accomplish the pilot project. Longer term, SCV Water is engaging in group discussions regarding a joint project to facilitate Arundo and Tamarisk removal in the upper and lower watersheds. SCV Water is evaluating an option to pursue Proposition 1 IRWM Grant funding for development of a revised map showing invasive weeds and has begun discussions with a representative of the Santa Clara River Conservancy to review options for more consistent funding for invasive weed removal.

### **Santa Clarita Valley Groundwater Sustainability Agency (SCV-GSA)**

On April 1, 2019, the SCV-GSA Board met, below are some of the highlights:

- 1) Eric Campbell, SCV Water's Chief Financial Officer, was appointed as the SCV-GSA Treasurer.
- 2) Staff provided an update of key activities and a three month look-ahead.
- 3) Staff described options for creating a Stakeholder Advisory Committee, the Board affirmed its interest in creating the Committee, and directed staff to return at a subsequent Board meeting with a more detailed plan for Board consideration.

The 2017 Proposition 1 Sustainable Groundwater Planning Grant was executed by SCV Water and DWR on November 13, 2018 and December 5, 2018, respectively. A grant kick off meeting was held with the Department of Water Resources on February 14, 2019.

In May 2019, the State released Draft Proposition 68 Sustainable Groundwater Management Grant Program Guidelines and its Round 3 Proposal Solicitation Package. SCV Water is reviewing the documents to gauge eligibility for additional grant funding.

The next SCV-GSA Board meeting will be a special Board meeting on June 10, 2019. Topics for the meeting include adoption of the FY 2019/20 Budget, presentation of recommended approaches for creation of a Stakeholder Advisory Committee, and a description of the overall Groundwater Sustainability Plan development work plan.

### **Annexations**

Consistent with the Tesoro Annexation Agreement, staff has initiated preparation of a draft LAFCO annexation application. Staff will seek Board approval prior to submitting an application.

SCV Water's Board of Directors received a letter on January 16, 2019 from the Tapia Ranch property owner requesting modification of payment terms under the existing Deposit and Funding Agreement. As directed by the Board, staff has drafted a proposed amendment to the Tapia Ranch Deposit and Funding Agreement. The Amendment was executed on May 14, 2019 and associated payments were received.

### **LEGISLATIVE/GOVERNMENT AFFAIRS**

- On May 17, 2019, SCV Water hosted a briefing by staff for our elected officials. Representatives participated from the offices of Wilk, Hill, Smith, Barger, Lackey and the City of Santa Clarita. Topics discussed included water supply and water quality challenges, Groundwater Sustainability Agency, recycled water and current and emerging legislative issues.
- The agency participated in letters opposing the Water Tax, and oppose unless amended for SB 1.

### **UPCOMING SPONSORSHIPS**

- VIA Leadership Program: January-June, 2019 – Kathie Martin and Rochelle Patterson participating
- Eternal Valley Memorial Day Event: May 27, 2019 – Agency is placing a wreath.

## OUTREACH

### Key Accomplishments/Activities

- Staff drafted a Communications Plan (Plan) for the Newhall Water Division Customer Care move, anticipated to take place by July 1, 2019. The Plan was approved by the Finance and Administration Committee on March 11, 2019, and announced at the Board meeting on April 2, 2019. Outreach staff is working closely with Customer Care on messaging, collateral and timeline.
- Staff conducted brief social media campaigns for Drinking Water Week (May 5-11, 2019) and Infrastructure Week (May 13-20, 2019). Staff also posted to social media about the State Water Project in support of the outreach efforts lead by the Southern California Water Committee.
- On Saturday, May 4, 2019, SCV Water held its annual Open House. The event was an overwhelming success attended by approximately 2,000 people. To promote the event, staff executed the following outreach efforts:
  - Bill message
  - Event flyer
  - Web presence
    - Dedicated webpage
    - “In the Spotlight” mention on the homepage
    - Additional Notice Box at the top of the homepage
  - Facebook event page and promoted post (\$100 budget)
    - Shared event on all regional pages
  - May 2019 *Water Currents* eNewsletter
  - Press releases
    - Pre-Press Release: Vendor search (3/14)
    - Event Press Release: Join us! (5/1)
  - The Signal – paid social media posts (FB)
  - Advertisements
    - ¼ page ad in *The Signal* (x3)
    - ½ page ad in Sunday’s *The Signal* (x1)
  - ROBO call to all retail customers (5/1)
  - Email invitation to staff to attend (5/9)
  - Email invite to managers and Board members
  - SCV Chamber Member-to-Member e-blast

## Social/Digital Media

Staff continues to share water news, conservation tips, featured plants and job openings on our social media and e-news channels.

Outlet	Description	Notable Activity	Audience
Facebook	Social media		379 likes 406 follows
Instagram			969
Twitter		@SCV_water	875
Website	yourSCVwater.org	Total users in April 2019	13,527
Water Currents	Customer e-newsletter	May 2019: 34% open rate (23.6% industry standard)	19,694
Garden Classes	E-news blast	May: 27% open; 9% click through	1,648

## Public Education

### 2019

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Calendar Year To Date
<b>Education</b>													
Students	882	1,023	1,108	1,047	*	*	*	*	*	*	*	*	4,060
Teachers	67	85	113	70	*	*	*	*	*	*	*	*	335
<b>Garden Classes</b>													
Evening	35	48	31	4	*	*	*	*	*	*	*	*	118
Saturday	60	52	25	18	*	*	*	*	*	*	*	*	155

\* Data not yet available

- As part of our ad buy and partnerships, *The Signal*, *SCVTV* and *KHTS* continue to share garden classes and other content on social media and in email blasts.

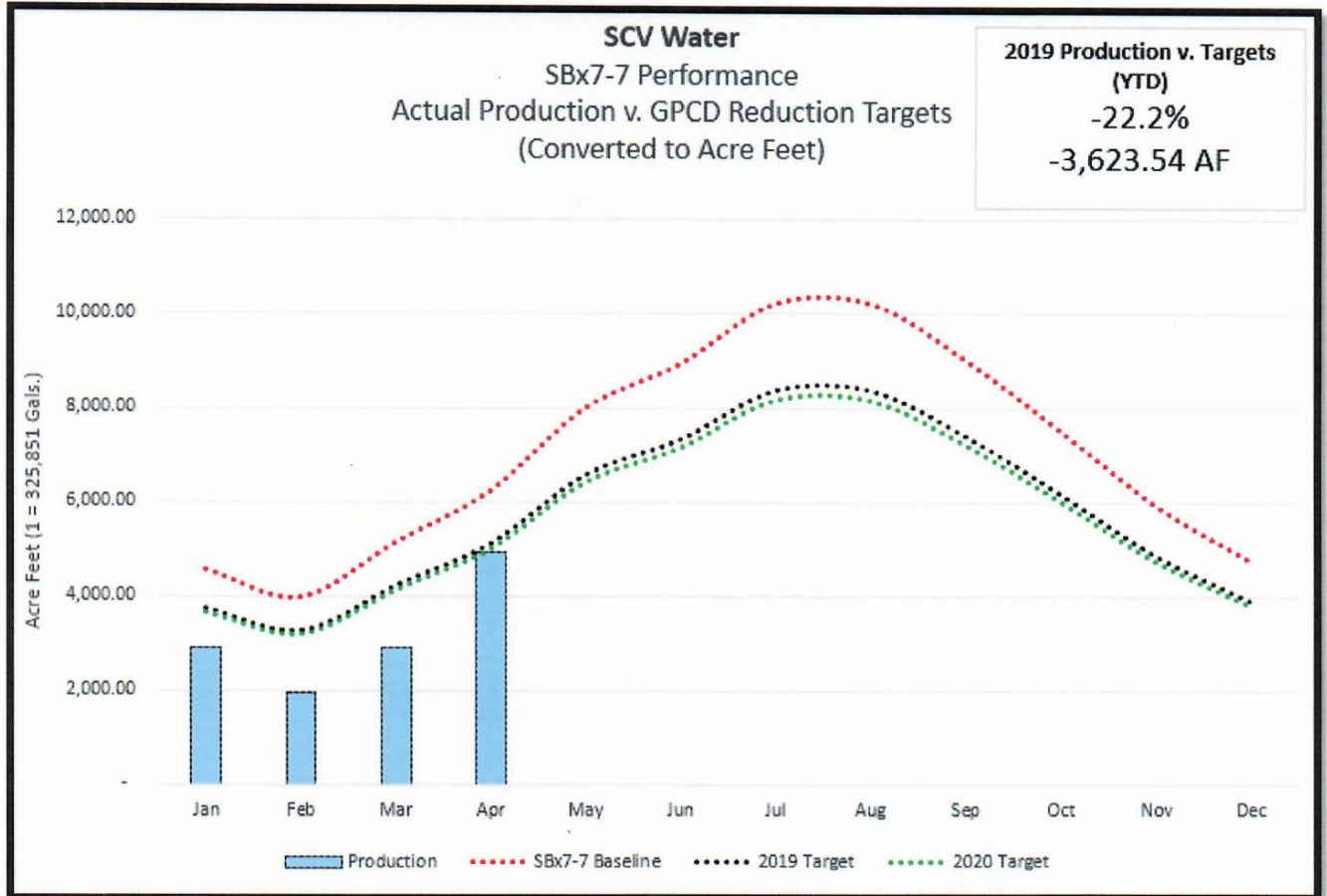
### Significant Upcoming Items

- Staff is developing a series of high-level one-page handouts on important water issues to share with local, state and federal legislative staff to garner financial support for various projects within SCV Water's service area.
- Staff is preparing a RFP for a consultant to provide social media consulting services which would include a development of a social media policy and plan.
- Efforts continue on the implementation of a water bottle refill station pilot program.
- Staff is developing its FY 2019/20 Communication Tactical Plan that fits within the Communications Plan and Agency Strategic Plan. The Tactical Plan identifies strategies and specific tasks that the Communications group wants to take action on during FY 2019/20.

# CONSERVATION

## Key Accomplishments/Activities

### Monthly Conservation Performance compared to SCV Water’s SBx7-7 20% Reduction in GPCD by 2020



Conservation developed the SBx7-7 Performance chart (above) to provide an overview of the Agency’s water use efficiency efforts relative to its 2020 goals. On the SBx7-7 Chart, the red dotted line notes expected water production using 2019’s population and the baseline consumption of 272 GPCD. The black dotted line notes our production targets for 2019, the green dotted line notes our 2020 target, and the bars depict actual monthly production. For April 2019, SCV Water customers decreased water consumption compared to SBx7-7 target for the month and year to date by 165.87 AF, with a year to date decrease of 3,623.54 AF. SCV Water’s production is currently well below the monthly SBx7-7 goals for 2019 (black dotted line).

**Monthly Conservation Performance reported to the State Water Resources Control Board (SWRCB)**

**2018 Monthly Reduction in Percent (Compared to 2013 Drought Baseline)**

Division	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Newhall	-3.5%	+7.0%	-46.5%	-18.0%	-20.2%	-16.8%	-9.4%	-10.3%	-16.2%	-13.3%	-2.5%	-24.6%	-14.8%
Santa Clarita	+2.2%	+13.7%	-39.7%	-12.9%	-16.4%	-14.5%	-6.9%	-9.1%	-15.5%	-10.2%	+1.6%	-22.3%	-11.5%
Valencia	-.5%	+10.3%	-43.2%	-13.9%	-15.1%	-15.4%	-6.9%	-3.3%	-9.8%	-6.0%	+6.5%	-16.2%	-9.9%
<b>Total (SCVWA)</b>	<b>+.34%</b>	<b>+11.2%</b>	<b>-42.3%</b>	<b>-14.1%</b>	<b>-16.4%</b>	<b>-15.2%</b>	<b>-7.2%</b>	<b>-6.7%</b>	<b>-13.1%</b>	<b>-8.7%</b>	<b>+3.1%</b>	<b>-20%</b>	<b>-11.3%</b>

**2019 Monthly Reduction in Percent (Compared to 2013 Drought Baseline)**

Division	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Newhall	-27.8%	-40.8%	-43%	-17.8%									-31.2%
Santa Clarita	-21.9%	-41.5%	-38.3%	-13.8%									-27.6%
Valencia	-18.6%	-46.0%	-36.8%	-9.5%									-26.0%
<b>Total (SCVWA)</b>	<b>-21.5%</b>	<b>-43.3%</b>	<b>-38.3%</b>	<b>-12.5%</b>									<b>-27.4%</b>

Note: Monthly percentages compared to 2013 baseline month and year (LAC#36 does not provide SWRCB monthly production/conservation data).

For April 2019, SCV Water customers decreased water consumption compared to March 2013 by ~231 million gallons of water, with a year to date decrease of ~1.565 billion gallons.

**Conservation Programmatic Performance**

Program	Description	Notable Activity	Notes
Residential Water Check-Ups	The program includes, but is not limited to, home water use efficiency consultations, leak detection services, and a comprehensive irrigation system inspection.	32 Residential Check-Ups	High Consumption Letters (HCLs) provide a major source of marketing for the program. Since the program was reactivated in January 2019, staff has mailed 1,294 letters to customers.
Water Efficiency Works Program	The Water Efficiency Works Program (WEW) provides services to Commercial, Industrial, and Institutional (CII) customers. Programs include incentives and rebates for water efficiency upgrades, onsite inspections and education and training.	1 Multi-Family Residential Site Check-Up (255 Dwelling Units), 142 Kitchen Faucet Aerators (.5-1.5 gpm), 287 Bathroom Faucet Aerators (1.0 gpm), 332 HE Showerheads (1.5 gpm), and 9 Toilet Flapper Replacements.	Three multi-family sites (1,400 units) currently conducting toilet retrofits from 3.5 gallon per flush to 1.0 gallon per flush.

Leak Alert Notifications	Customers with continuous flows recorded on their water meters are contacted for conservation education and guidance.	0 Leak Alert Notifications Sent	Conservation staff will be expanding this program to Santa Clarita and Newhall Divisions in 2019.
Residential Water Efficiency Kits	Water Efficiency Kits include 1 showerhead, 3 faucet aerators, 2 hose nozzles, 1 toilet flapper, 2 toilet leak detection dye tabs, 1 flow measuring bag, and instructions.	13 Kits	
HELP Rebates (Healthy and Efficient Landscape Programs)	The HELP Program provides rebates and irrigation device distribution for customers seeking to improve overall operation of their irrigation system.	2 Residential (Drip Conversion) 1 Large Landscape (3 Master Pressure Regulators)	Conservation staff is currently working with several HOA's and Landscape Contractors to process Drip, Pressure Regulation, and High-Efficiency Nozzle rebates.
WaterSMART Garden	VWD's WaterSMART Garden provides customers with access to low water using plants, HE irrigation technologies, etc.	20 Customer Visits	
Residential Lawn Replacement Program	Customers receive a rebate of \$2.00 per sf for turf that is removed and converted to low water using plants.	2 Completed Projects (2,745 sf)	Staff is currently evaluating options for program and process improvement.
Residential Smart Controller Rebates	Customers can choose a WaterSense Certified Smart Controller that best suits their needs and proficiency capabilities.	19 Smart Controller Rebates (109 Stations)	
Residential Pool Cover Rebates	Customers can receive up to \$200 towards the purchase of a pool cover to help conserve water, energy and chemical costs.	1 Pool Cover Rebate	The EPA's WaterSense program recently published a NOI to include certification and labeling protocols for specific cover types.
Large Landscape Lawn Replacement Program	Customers receive a rebate of \$2.00 per sf for turf that is removed and converted to low water using plants.	1 Complete Project (11,124 sf)	



Large Landscape Smart Controller Rebate Program	Customers receive \$25 per active irrigation station when updated to a weather based controller.	0 Complete Project (0 stations)	
Large Landscape Irrigation System Inspection	Customers can receive a free irrigation audit to identify practices and technologies needed to improve irrigation efficiency.		Staff is currently working on 1 site with >40 stations.
Water Savings Opportunities	AKA - Water Waste complaints include prohibited measures (SWRCB).	3 WASOPS, 30 Customer Calls	SWRCB is currently working on the next phase of regulation including permanent prohibited water waste measures to leverage existing tools and processes. Conservation staff has rebranded the water waste complaints to Water Savings Opportunities (WASOPS).

**Significant Upcoming Items**

Staff is in the final phases of updating the WaterSMART Workshop, an interactive online training tool which customers can access from home to identify water saving opportunities and other improvements. Development is scheduled for April and May 2019, testing in June 2019 and go live in July/August 2019.

Staff is currently evaluating cost estimates for demolition, irrigation infrastructure improvements, design, and refurbishment of the Conservatory Garden.

Staff is currently working with City of Santa Clarita parks staff to identify locations for the water efficient pocket parks pilot project.

Staff, in coordination with IT, Customer Service, and consultants, successfully migrated the WaterSMART Allocation Program database from Oracle to MS SQL Server 16.

Staff is developing SCV Water’s Water Shortage Contingency Plan (previously Ordinance No. 44). Staff continues to monitor updates to the SWRCB’s Regulation Rulemaking on Waste and Unreasonable Water Uses. As of April 2019, the regulation remains "In Progress."

*MGS*

[This page intentionally left blank.]

**ITEM NO.  
11.5**

**Engineering and Operations Committee  
Planning Calendar  
FY 2018/19**

Item	PowerPoint Presentation (Y/N/Length)	July 3 Board	July 5 Comm	July 5 Board	Aug 2 Comm	Aug 7 Board	Sept 4 Board	Sept 6 Comm	Sept 18 Board	Oct 2 Board	Oct 3 Comm	Nov 1 Comm	Nov 6 Board	Nov 6 Board	Dec 4 Board	Dec 10 Comm	Dec 18 Board	Jan 2 Board	Jan 3 Comm	Feb 5 Board	Feb 7 Comm	Mar 5 Board	Mar 7 Comm	Apr 2 Board	Apr 4 Comm	Apr 16 Board	May 2 Comm	May 21 Board	Jun 4 Board	Jun 6 Comm	July 2 Board		
1 Monthly Committee Planning Calendar	None																																
2 CIP Construction Status Report	None																																
3 Monthly Operations and Production Report	None																																
4 Third Party Funded Agreements Quarterly Report	None																																
5 Quarterly Safety Program Presentation	Yes 15 min																																
6 Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 4	Yes 10 min																																
7 Approve Community Workforce Agreement	None																																
8 Recommend Approval of a Change Order to Contract with GSE Construction to Increase Budget for Foothill Feeder Connection Construction	Yes 10 min																																
9 Final Design of the Magic Mountain Pipeline No. 6	Yes 10 min																																
10 Recommend Approval of a Change Order with GSE Construction, Increase Vail Cooper's budget for Construction Management Services and increase MWDC's Work Authorization for the Foothill Feeder Connection Project	Yes 10 min																																
11 Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 5	Yes 10 min																																
12 Update on Recycled Water Program	Yes 10 min																																
13 Update on Perchlorate Related Activities - V201, V205, Replacement Wells, etc.	Yes 10 min																																
14 Quarterly Update on VOC Litigation Status - Closed Session	None																																
15 Foothill Feeder Connection Construction Update	Yes 5 min																																
16 Recommend Approval of Resolution Awarding Construction Contract to TBD to Recoat Roof Interior of Honey Tank #1	Yes 10 min																																
17 Review Proposed FY 2019/20 and FY 2020/21 Major Capital Projects (FY 2019/20 and FY 2020/21 Budget Preparation)	Yes 15 min																																
18 Recommend purchase of a replacement dump truck	Yes 10 min																																
19 Follow Up Review Proposed FY 2019/20 and FY 2020/21 Major Capital Projects, if needed (FY 2019/20 and FY 2020/21 Budget Preparation)	Yes 10 min																																
20 Amendment for Inspection Services for Magic Mountain Pipeline No. 4	TBD																																
21 Recommend Approval of Construction Contract Funding and a Work Authorization for Replacement Wells Construction	TBD																																
22 SCWA to Execute Consolidation and Water Service Agreement, and Financing Agreement for Construction of Pipeline to the Los Angeles Residential Community	TBD																																
23 Recommend Approval of Resolution Awarding Construction Contract to TBD for Pipeline to the Los Angeles Residential Community	TBD																																

**Engineering and Operations Committee  
Planning Calendar  
FY 2018/19**

Item	PowerPoint Presentation (Y/N/Length)	July 3 Board	July 5 Comm	Aug 2 Comm	Aug 7 Board	Sept 4 Board	Sept 6 Comm	Sept 18 Board	Oct 2 Board	Oct 3 Comm	Nov 1 Comm	Nov 6 Board	Dec 4 Board	Dec 10 Comm	Dec 18 Board	Jan 2 Board	Jan 3 Comm	Feb 5 Board	Feb 7 Comm	Mar 5 Board	Mar 7 Comm	Apr 2 Board	Apr 4 Comm	Apr 16 Board	May 2 Comm	May 21 Board	Jun 4 Board	Jun 6 Comm	July 2 Board
24	Recommend Approval of Resolution Awarding Construction Contract to TBD for West Ranch Recycled Water Main Extension (Phase 2D) Project																						Moved to FY 2019/20						
25	Recommend Approval of Resolution Awarding Construction Contract to TBD for Washwater Return and Sludge Systems Project																								Moved to FY 2019/20				
26	Recommend Approval of Resolution Awarding Construction Contract to TBD for Recycled Water Vista Canyon (Phase 2B) Tank																								Moved to FY 2019/20				
27	Recommend Approval of a Work Authorization for TBD for final design of the Groundwater Treatment Improvements																								Moved to FY 2019/20				
28	TBD for final design of the Magic Mountain Reservoir																												Moved to FY 2019/20
29	Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 6A																												Moved to FY 2019/20
30	Recommend Approval of a Work Authorization for TBD for final design of the Replacement Wells On-Site Pipeline/Infrastructure																												Moved to FY 2019/20
31	Recommend Approval of Construction Contract Funding and a Work Authorization for Replacement Wells Commerce Center Drive Pipeline																												Moved to FY 2019/20
32	Recommend approval of Resolution Awarding Construction Contract to TBD for Recycled Water Vista Canyon (Phase 2B) Pipelines																												Moved to FY 2019/20
33	MG Deane Tank and Cost Sharing Agreement with Developer																												Moved to FY 2019/20
34	Recommend Approval of Resolution Awarding Construction Contract to TBD for New Inerite and Pressure Regulating Station with Newhall County Water District at Gary Street																												Moved to FY 2019/20
35	Recommend Approval of Resolution Awarding Construction Contract to TBD for Pipeline in Rainbow Glen Drive																												Moved to FY 2019/20
36	Recommend Approval of Construction of a New Deane Zone Pump Station and Cost Sharing Agreement with Developer																												Moved to FY 2019/20

**Engineering and Operations Committee  
Planning Calendar  
FY 2019/20**

	Item	PowerPoint Presentation (Y/N/Length)	Jul 3 Comm	Aug 1 Comm	Aug 6 Board	Sep 3 Board	Sep 5 Comm	Oct 1 Board	Oct 3 Comm	Nov 5 Board	Nov 7 Comm	Dec 3 Board	Dec 5 Comm	Jan 2 Comm	Jan 7 Board	Feb 4 Board	Feb 6 Comm	Mar 3 Board	Mar 5 Comm	Apr 2 Comm	Apr 7 Board	May 5 Board	May 7 Comm	Jun 2 Board	Jun 4 Comm	Jul 7 Board
1	Monthly Committee Planning Calendar	None	P	P			P		P																	
2	CIP Construction Status Report	None	P	P			P		P																	
3	Monthly Operations and Production Report	None	P	P			P		P																	
4	Third Party Funded Agreements Quarterly Report	None		P																						
5	Quarterly Safety Program Presentation	Yes 15 min		P																						
6	Annual Safety Program Update (FY 18-19)	Yes 15 min				P																				
7	Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 6A	TBD					P	P																		
8	Recommend Approval of Construction Contract Funding and a Work Authorization for Replacement Wells Commerce Center Drive Pipeline	TBD		P																						
9	Recommend Approval of Resolution Awarding Construction Contract for Recycled Water Vista Canyon (Phase 2B) Pipelines	TBD					P	P																		
10	Recommend Approval of Resolution Awarding Construction Contract to TBD for West Ranch Recycled Water Main Extension (Phase 2D) Project	TBD					P	P																		
11	Recommend Approval of Purchase for a Backhoe Replacement - Unit 15	None					P	P																		
12	Final Design of the Replacement Wells On-Site Pipeline/Infrastructure	TBD							P																	
13	Recommend Approval of Resolution Awarding Construction Contract for ESPF Washwater Return and Sludge Systems Project	TBD									P	P														
14	Recommend Approval of Resolution Awarding Construction Contract to TBD for Recycled Water Vista Canyon (Phase 2B) Tank	TBD																								

**Engineering and Operations Committee  
Planning Calendar  
FY 2019/20**

	Item	PowerPoint Presentation (Y/N/Length)	Jul 3 Comm	Aug 1 Comm	Aug 6 Board	Sep 3 Board	Sep 5 Comm	Oct 1 Board	Oct 3 Comm	Nov 5 Board	Nov 7 Comm	Dec 3 Board	Dec 5 Comm	Jan 2 Comm	Jan 7 Board	Feb 4 Board	Feb 6 Comm	Mar 3 Board	Mar 5 Comm	Apr 2 Comm	Apr 7 Board	May 5 Board	May 7 Comm	Jun 2 Board	Jun 4 Comm	Jul 7 Board	
15	Recommend Approval of Resolution Authorizing SCV Water to Execute Consolidation and Water Service Agreement with State Water Resources Control Board and Los Angeles Residential Community	TBD											P		P												
16	Recommend Approval of Resolution Awarding Construction Contract for Pipeline to the Los Angeles Residential Community	TBD												P		P											
17	Recommend Approval of Construction Contract Funding and a Work Authorization for Replacement Wells Construction	TBD												P		P											
18	Recommend Approval of a Work Authorization for Final Design of the Magic Mountain Reservoir	TBD												P		P											
19	Recommend Approval of Resolution Awarding Construction Contract for New Intertie and Pressure Regulating Station with Newhall County Water District at Gary Street	TBD															P										
20	Recommend Approval of Resolution Awarding Construction Contract for Rainbow Glen Drive Pipeline	TBD															P										
21	Review FY 2020/21 Major Capital Projects	TBD																									
22	Recommend Approval of a Work Authorization for Final Design of the Groundwater Treatment Improvements	TBD																									
23	Recommend Approval of Construction of a New Deane Zone Pump Station and Cost Sharing Agreement with Developer	TBD																									
24	Recommend Approval of Construction of Two New 2.5 MG Deane Tank and Cost Sharing Agreement with Developer	TBD																									
25	Recommend Approval of Work Authorization for Groundwater Modeling Services																										

**Finance and Administration Committee  
Planning Calendar  
FY 2018/19**

Item	Author	PowerPoint Presentation (Y/N/Length)	July 3 Board	July 16 Comm	Aug 7 Board	Aug 20 Comm	Sept 4 Board	Sept 17 Comm	Oct 2 Board	Oct 15 Comm	Oct 16 Board	Oct 22 SPECIAL Comm	Nov 6 Board	Nov 19 Comm	Dec 4 Board	Dec 17 Comm	Jan 7 SPECIAL	Jan 14 SPECIAL	Feb 5 Board	Feb 11 SPECIAL	March 5 Board	March 18 Comm	April 2 Board	April 3 SPECIAL	April 16 Board	April 30 SPECIAL	May 1 SPECIAL	May 21 Board	June 4 Board	June 17 Comm	June 18 Board	
1 Monthly Planning Calendar		None	CANCELLED	C	C	C																										
2 Recommend Approval of a Resolution Authorizing FY 2018/19 Water Supply Contract Payments (consent)	RP	None		C	C																											
3 Recommend Approval of an Employee Travel and Expense Reimbursement Policy (consent)	RP	None		C	C																											
4 Discuss Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function	RP	Yes - 15 min		C	C		C	C					C																			
5 April 2018 Monthly Financial Report (consent)	RP	None		C	C																											
6 May 2018 Monthly Financial Report (consent)	RP	None		C	C																											
7 Approve Resolutions Establishing Banking Authority with City National Bank	RP	None			C																											
8 Recommend Approval of a Claims Policy (consent)	RP	None			C	C																										
9 Recommend Approval of a Surplus Inventory and Equipment Policy (consent)	RP	None			C	C																										
10 Review, Discuss and Recommend an Option for Revising Employer's Contributions to PERS Medical Insurance	RP	None			C	C																										
11 Recommend Receiving and Filing of June 2018 Monthly Financial Report (consent)	RP	None			C	C																										
12 Recommend Approval of an Emergency Response Specialist Classification	RP	None				C	P	C	P																							
13 Recommend Approval of a Safety Incentive Plan	RP	None				C	P	C	P																							
14 Review and Discuss New Agency Recruitments and Positions	RP	None				C		C																								
15 Recommend Receiving and Filing of July 2018 Monthly Financial Report (consent)	RP	None				C		C																								
16 Discuss USGVJPA Intent to Issue Tax Exempt Obligations	RP	None								C																						
17 Recommend Approval of Resolution Authorizing Professional Services Agreement with AAC Utility Partners for Selection Services for New Financial Management System	EC	None								C																						
18 Recommend Approval of a Resolution Adopting a Records Retention Policy and Schedule (consent)	RP	None								C																						
19 Discuss Reserve Fund Policy	RP	None								C																						
20 Review Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements (consent)	RP	None								C																						
21 Recommend Receiving and Filing of August 2018 Monthly Financial Report (consent)	RP	None								C																						
22 Approve a Resolution Appointing Treasurer for SCV Water	RP	None									C																					
23 Approve Resolutions Establishing Banking Authority	RP	None									C																					
24 Approve a Resolution of Intention for SCV Water to Enter into a Retirement Contract with CalPERS to Provide for a Merger of the Contracts of the Former Castaic Lake Water Agency and Newhall County Water District	RP	None																														
25 Recommend Receiving and Filing NCWD December 31, 2017 Financial Statements (consent)	RP	None																														
26 Recommend Approval of an Underwriter for Issuance of 2019 Revenue Bonds	EC	None																														

C = Completed Item  
P = Planned Item

**Finance and Administration Committee  
Planning Calendar  
FY 2018/19**

Item	Author	PowerPoint Presentation (Y/N/Length)	July 16 Comm	Aug 7 Board	Aug 20 Comm	Sept 4 Board	Sept 17 Comm	Oct 2 Board	Oct 15 Comm	Oct 16 Board	Oct 22 SPECIAL Comm	Nov 6 Board	Nov 19 Comm	Dec 4 Board	Dec 17 Comm	Jan 7 SPECIAL	Jan 14 SPECIAL	Feb 5 Board	Feb 11 SPECIAL	March 5 Board	March 18 Comm	April 2 Board	April 3 SPECIAL	April 16 Board	April 30 SPECIAL	May 1 SPECIAL	May 21 Board	June 4 Board	June 17 Comm	June 18 Board
27	EC	None											C			C														
28	RP	None											C																	
29	RP	None												C																
30	RP	None												C																
31	CP	None													C															
32	EC	None													C	P		C												
33	EC	None													C															
34	RP	None													C	C														
35	RP	None														C														
36	RP	None														C														
37	RP	None															C	C												
38	RP	None															C													
39	EC	Yes - 15 min															C													
40	RP	None															C													
41	EC	Yes - 15 min															C													
42	RP	None															C													
43	RP	None															C													
44	RP	None															C													
45	RP	None															C													
46	RP	None																C												
47	RP	None																C												
48	RP	None																C												
49	RP	None																C												
50	RP	None																C												
51	RP	None																C												
52	RP	None																C												

C = Completed Item  
P = Planned Item



**Finance and Administration Committee  
Planning Calendar  
FY 2018/19**

Item	Author	PowerPoint Presentation (Y/N/Length)	July 3 Board	July 16 Comm	Aug 7 Board	Aug 20 Comm	Sept 4 Board	Sept 17 Comm	Oct 2 Board	Oct 15 Comm	Oct 16 Board	Oct 22 SPECIAL Comm	Nov 6 Board	Nov 19 Comm	Dec 4 Board	Dec 17 Comm	Jan 7 SPECIAL	Jan 14 SPECIAL	Feb 5 Board	Feb 11 SPECIAL	March 5 Board	March 18 Comm	April 2 Board	April 3 SPECIAL	April 16 Board	April 30 SPECIAL	May 1 SPECIAL	May 21 Board	June 4 Board	June 17 Comm	June 18 Board			
53	RP	None																																
54	RP	None																																
55	RP	None																																
56	RP	None																																
57	RP	None																																
58	RP	Yes - 30 min																																
59	RP	None																																
60	RP	None																																
61	RP	Yes - 30 min																																
62	RP	None																																
63	RP	None																																

C = Completed Item  
P = Planned Item

**Finance and Administration Committee  
Planning Calendar  
FY 2018/19**

Item	Author	PowerPoint Presentation (Y/N/Length)	July 3 Board	July 16 Comm	Aug 7 Board	Aug 20 Comm	Sept 4 Board	Sept 17 Comm	Oct 2 Board	Oct 15 Comm	Oct 16 Board	Oct 22 SPECIAL Comm	Nov 6 Board	Nov 19 Comm	Dec 4 Board	Dec 17 Comm	Jan 7 SPECIAL	Jan 14 SPECIAL	Feb 5 Board	Feb 11 SPECIAL	March 5 Board	March 18 Comm	April 2 Board	April 3 SPECIAL	April 16 Board	April 30 SPECIAL	May 1 SPECIAL	May 21 Board	June 4 Board	June 17 Comm	June 18 Board		
64	Recommend Receiving and Filing of February 2019 Monthly Financial Report (consent)	RP																															
65	Approve a Resolution Updating FY 2019/20 Classification Plan (Salary Ranges)	RP																															
66	Recommend Approval of Resolution Authorizing July 2019 Water Supply Contract Payment	RP																															
67	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2019/20 and Requesting Levy of Tax by Los Angeles County and Ventura County	RP																															
68	Recommend Approval of a Resolution Amending the Agency's Letter of Credit Reimbursement Agreement with Wells Fargo Bank	EC																															
69	Review RFP for Enterprise Resource Planning (ERP for Finance and Accounting Software)	RP																															
70	Recommend Adopting a Policy for Community Facility Districts (CFDs)	EC																															
71	Recommend Receiving and Filing of March 2019 Monthly Financial Report (consent)	RP																															
72	Recommend Receiving and Filing of April 2019 Monthly Financial Report (consent)	RP																															

**Finance and Administration Committee  
Planning Calendar  
FY 2019/20**

Item	Author	PowerPoint Presentation (Y/N/L/Length)	July 2 Board	July 15 Comm	Aug 6 Board	Aug 19 Comm	Sept 3 Board	Sept 16 Comm	Oct 1 Board	Oct 21 Comm	Nov 5 Board	Nov 18 Comm	Dec 3 Board	Dec 16 Comm	Jan 7 Board	Jan 3 SPECIAL	Feb 4 Board	Feb 10 SPECIAL	Mar 3 Board	Mar 16 Comm	Apr 7 Board	Apr 20 Comm	May 5 Board	May 18 Comm	June 2 Board	June 15 Comm	
1	Monthly Planning Calendar																										
2	Recommend Approval of a Resolution Authorizing FY 2019/20 Water Supply Contract Payments (consent)	RP		P	P																						
3	Recommend Approval of a Customer Service Policy	RP		P	P																						
4	Recommend Approval of a Resolution Approving a Preliminary Official Statement and Authorizing Certain Other Documents and Actions in Connection with the Issuance of the Series 2019A Revenue Bonds	EC		P	P																						
5	May 2019 Monthly Financial Report (consent)	RP		P	P																						
6	Review, Discuss and Recommend an Option for Revising Employer's Contributions to PERS-Medical Insurance	RP				P	P																				
7	Recommend Receiving and Filing of June 2019 Monthly Financial Report (consent)	RP				P	P																				
8	Recommend Receiving and Filing of July 2019 Monthly Financial Report (consent)	RP					P																				
9	Recommend Receiving and Filing of August 2019 Monthly Financial Report (consent)	RP						P	P																		
10	Recommend Receiving and Filing of September 2019 Monthly Financial Report (consent)	RP							P	P																	
11	Approve CalPERS Resolutions for Retirement Plan	RP													P												
12	Approve CalPERS Resolutions for Medical Plan	RP													P												
13	Recommend Receiving and Filing of October 2019 Monthly Financial Report (consent)	RP												P	P												
14	Recommend Approval of Re-Adoption of Investment Policy	RP														P	P										
15	Status of State Water Contract Fund (every Feb)	RP																P									
16	Recommend Receiving and Filing of November 2019 Monthly Financial Report (consent)	RP																P	P								
17	Review Annual List of Professional Services Contracts (consent)	RP																		P	P						
18	Recommend Receiving and Filing of December 2019 Monthly Financial Report (consent)	RP																			P	P					
19	Recommend Receiving and Filing of January 2020 Monthly Financial Report (consent)	RP																				P	P				
20	Recommend Approval of a Proposed Employee Salary Adjustment for FY 2020/21	RP																					P	P			
21	Recommend Receiving and Filing of SCV Water June 30, 2019 Financial Statement (consent)	RP																						P	P		
22	Recommend Receiving and Filing of FY 2019/20 Midyear Budget Report (consent)	RP																						P	P		
23	Review FY 2019/20 and 2020/21 Budget Status	RP																							P	P	
24	Recommend Receiving and Filing of February 2020 Monthly Financial Report (consent)	RP																							P	P	
25	Recommend Approval of a Resolution Adopting the FY 2020/21 Budget	RP																								P	P

**Finance and Administration Committee  
Planning Calendar  
FY 2019/20**

	Item	Author	PowerPoint Presentation (Y/N/Length)	July 2 Board	July 15 Comm	Aug 6 Board	Aug 19 Comm	Sept 3 Board	Sept 16 Comm	Oct 1 Board	Oct 21 Comm	Nov 5 Board	Nov 18 Comm	Dec 3 Board	Dec 16 Comm	Jan 7 Board	Jan 3 SPECIAL	Feb 4 Board	Feb 10 SPECIAL	Mar 3 Board	Mar 16 Comm	April 7 Board	April 20 Comm	May 5 Board	May 18 Comm	June 2 Board	June 15 Comm	
26	Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2019/20	RP	None																									
27	Approve a Resolution Adopting the Appropriation Limit for FY 2020/21	RP	None																									
28	Recommend Receiving and Filing of March 2020 Monthly Financial Report (consent)	RP	None																									
29	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2020/21 and Requesting Levy of Tax by Los Angeles County and Ventura County	RP	None																									
30	Recommend Approval of Resolution Authorizing July 2020 Water Supply Contract Payment	RP	None																									
31	Recommend Receiving and Filing of April 2020 Monthly Financial Report (consent)	RP	None																									



**PUBLIC OUTREACH AND LEGISLATION COMMITTEE  
AGENDA PLANNING CALENDAR 2019**

**January 17, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion of Legislative Advocacy Request for Proposals
3. Consideration of Sponsorship for Maven's Notebook
4. Informational: Monthly Outreach Matrix
5. Informational: Legislative Tracking
6. Informational: Sponsorship Tracking FY 2018/19
7. Informational: Public Outreach Event Calendar 2019
8. Informational: Committee Planning Calendar 2019

**February 5, 2019 Board Meeting**

**February 19, 2019 Board Meeting - CANCELLED**

**February 21, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion of Legislative Advocacy Request for Proposals
3. Recommend Approval of a Media Policy
4. Discussion of Agency's Role in Stewardship of Santa Clara River
5. Other Staff Activity: Blue Ribbon Committee
6. Informational: Monthly Outreach Matrix
7. Informational: Legislative Tracking
8. Informational: Sponsorship Tracking FY 2018/19
9. Informational: Public Outreach Event Calendar 2019
10. Informational: Committee Planning Calendar 2019

**March 5, 2019 Board Meeting**

**March 19, 2019 Board Meeting - CANCELLED**

**March 21, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion of Public Outreach/Legislative FY 2019/20
3. Informational: Monthly Outreach Matrix
4. Informational: Legislative Tracking
5. Informational: Sponsorship Tracking FY 2018/19
6. Informational: Public Outreach Event Calendar 2019
7. Informational: Committee Planning Calendar 2019

**April 2, 2019 Board Meeting**

1. Recommend Approval of Agency Media Policy
2. Resolution to Adopt Santa Clara River Stewardship

**April 18, 2019 Committee**

1. Legislative Consultant Reports
2. Presentation: 2019 Customer Satisfaction and Awareness Survey
3. Informational: Monthly Outreach Matrix
4. Informational: Legislative Tracking
5. Informational: Sponsorship Tracking FY 2018/19
6. Informational: Public Outreach Event Calendar 2019
7. Informational: Committee Planning Calendar 2019



## PUBLIC OUTREACH AND LEGISLATION COMMITTEE AGENDA PLANNING CALENDAR 2019

### **May 16, 2019 Committee**

1. Interviews of Federal Legislative Advocate Firms

### **June 4, 2019 Board Meeting**

1. Presentation 2019 Customer Satisfaction and Awareness Survey

### **June 20, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion: Federal Legislative Advocate Firms
3. Discussion: Blue Ribbon Committee
4. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

### **July 2, 2019 Board Meeting**

1. Federal Legislative Advocate Firm

### **July 18, 2019 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

### **August 22, 2019 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

### **September 19, 2019 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019



**PUBLIC OUTREACH AND LEGISLATION COMMITTEE  
AGENDA PLANNING CALENDAR 2019**

**October 17, 2019 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

**November 21, 2019 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

**December 19, 2019 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2019

[This page intentionally left blank.]



**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2018/19**

Item	Jul 11 Comm	Jul 17 Board	Aug 7 Board	Aug 8 Comm	Sep 4 Board	Sep 12 Comm	Oct 2 Board	Oct 10 Comm	Nov 6 Board	Nov 14 Comm	Nov 20 Board	Dec 5 Comm <i>Special</i>	Jan 7 Board <i>Special</i>	Jan 9 Comm	Feb 5 Board	Feb 13 Comm	Mar 5 Board	Mar 13 Comm	Apr 2 Board	Apr 10 Comm <i>CANCELLED</i>	April 16 Board	Apr 30 Board <i>Special</i>	May 13 Comm <i>Special</i>	Jun 4 Board	Jun 12 Comm	
1 Update on Conservation Activities	C		C	C		C		CNL		C		C		C		C		C		CNL				C		P
2 Update on Conservatory Garden															C											
3 Update on Conservation Strategies																		C								
4 Devil's Den Semi-Annual Report	C													C												
5 Status of Water Supply and Water Banking Programs	C				C													C								P
6 Status of Sustainable Groundwater Management Act Implementation				C				CNL		C													C			
7 Status of Recycled Water Program		C																								
8 Update on Sites Reservoir Project				C		C																	C			
9 Status of Tesoro Del Valle LAFCO Application																										
10 Status of Proposition 1 Integrated Regional Water Management Grant Funding Application																										
11 Status of Efforts Relating to Groundwater Spreading Pilot Program																C										
12 Status of Water Supplies												C				C										
13 Status of Integrated Regional Water Management Plan Update																										P
14 Status of Upper Santa Clara River Salt and Nutrient Management Plan								CNL				C														
15 Status of Rosedale Rio-Bravo Water Storage District Banking and Exchange Program Extraction Facilities														C												
16 Status of Devil's Den Solar Generation Facilities												C														
17 Recommend Approval of a Resolution Authorizing the General Manager to Enter into Contracts Related to Development of Solar Power Generation on SCV Water's Devil's Den Property																			C							
18 Recommend Approval of a Resolution Authorizing the General Manager to Enter into Consultant Contract(s) to Investigate the Feasibility of Groundwater Recharge Activities																			C							

**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2018/19**

Item	Jul 11 Comm	Jul 17 Board	Aug 7 Board	Aug 8 Comm	Sep 4 Board	Sep 12 Comm	Oct 2 Board	Oct 10 Comm	Nov 6 Board	Nov 14 Comm	Nov 20 Board	Dec 5 Comm <i>Special</i>	Jan 7 Board <i>Special</i>	Jan 9 Comm	Feb 5 Board	Feb 13 Comm	Mar 5 Board	Mar 13 Comm	Apr 2 Board	Apr 10 Comm <i>CANCELLED</i>	April 16 Board	Apr 30 Board <i>Special</i>	May 13 Comm <i>Special</i>	Jun 4 Board	Jun 12 Comm	
19																										
20																										
21																										
22																										
23																										
24																										
25																										
26																										
27																										
28																										
29																										
30																										

**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2018/19**

Item	Jul 11 Comm	Jul 17 Board	Aug 7 Board	Aug 8 Comm	Sep 4 Board	Sep 12 Comm	Oct 2 Board	Oct 10 Comm	Nov 6 Board	Nov 14 Comm	Nov 20 Board	Dec 5 Comm	Special Jan 7 Board	Jan 9 Comm	Feb 5 Board	Feb 13 Comm	Mar 5 Board	Mar 13 Comm	Apr 2 Board	Apr 10 Comm	CANCELLED	April 16 Board	Apr 30 Board	Special May 13 Comm	Jun 4 Board	Jun 12 Comm
31 California's Fourth Climate Change Assessment																										
32 Approve Authorizing the General Manager to Approve the Agreement in Principle to Amend the Agency's Water Supply Contract with the California Department of Water Resources	C		C													CNL	C									
33 Recommend Approval of a Resolution Authorizing the General Manager to Execute an Agreement Forming the Joint Powers Authority for the Santa Clarita Valley Groundwater Sustainability Agency (SCV-GSA) and to Execute a Contract for SCV Water to Provide Management and Technical Services to SCV-GSA	C		C																							
34 Appoint a Fourth Santa Clarita Valley Groundwater Sustainability Agency Director and Alternate Director, and Designate a Single Alternate Director for Each Existing Director			C																							
35 Recommend Approval of a Resolution Authorizing the General Manager to Execute an Assignment of Buena Vista-Rosedale Rio Bravo Water Supply to the Proposed Tapia Annexation		C																								
36 Recommend Adoption of a Resolution Approving a Labor Compliance Program on Certain Grant-Funded Public Works Capital Improvement Projects and Authorize Staff to Pursue Approval of the Labor Compliance Program by the Department of Industrial Relations						C	C																			
37 Recommend Authorizing the General Manager to Execute a Memorandum of Understanding with United Water Conservation District to Facilitate Cooperative Watershed Planning						C	C																			
38 Review Proposed Integrated Regional Water Management Proposition 1 Grant Funding Allocation Strategy						C	C																			
39 Recommend Adoption of a Resolution Authorizing the General Manager to Execute a Grant Agreement on Behalf of the Santa Clarita Valley Groundwater Sustainability Agency (SCV-GSA) with the California Department of Water Resources for Preparation of Portions of a Groundwater Sustainability Plan (GSP)						C	C																			

P = Planned  
C = Completed  
CNL = Cancelled

[This page intentionally left blank.]

**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2019/20**

Item	Jul 2 Board	Jul 10 Comm	Aug 6 Board	Aug 14 Comm	Sep 3 Board	Sep 11 Comm	Oct 1 Board	Oct 9 Comm	Nov 5 Board	Nov 13 Comm	Dec 3 Board <i>To Be Cancelled</i>	Dec 11 Comm	Dec 17 Board	Jan 7 Board	Jan 8 Comm	Feb 4 Board	Feb 12 Comm	Mar 3 Board	Mar 11 Comm	Apr 7 Board	Apr 8 Comm	May 5 Board <i>To Be Cancelled</i>	May 13 Comm	Jun 2 Board	Jun 10 Comm
1 Update on Conservation Activities		P						P																	
2 Update on Conservatory Garden																									
3 Update on Conservation Strategies																									
4 Devil's Den Semi-Annual Report		P													P										
5 Status of Water Supply and Water Banking Programs						P													P						
6 Status of Sustainable Groundwater Management Act Implementation				P						P															
7 Status of Recycled Water Program																									
8 Status of Sites Reservoir Project																									
9 Status of Efforts Relating to Groundwater Spreading Pilot Program																									
10 Status of Water Supplies												P													
11 Status of Integrated Regional Water Management Plan Update		P										P													
12 Status of Upper Santa Clara River Salt and Nutrient Management Plan		P										P													
13 Status of Rosedale Rio-Bravo Water Storage District Banking and Exchange Program Extraction Facilities		P																							
14 Status of Devil's Den Solar Generation Facilities															P										
15 Recommend Approval of a Resolution Adopting Lead Agency CEQA Findings and Submit LAFCO Application for Annexation of Tesoro Del Valle (Revised Vesting Tentative Tract Map 51644-1)		P	P																						
16 Recommend Authorizing the General Manager to Execute an Agreement for SCV Water's Participation in Sites Reservoir Planning Costs						P																			

**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2019/20**

Item	Item	Jul 2 Board	Jul 10 Comm	Aug 6 Board	Aug 14 Comm	Sep 3 Board	Sep 11 Comm	Oct 1 Board	Oct 9 Comm	Nov 5 Board	Nov 13 Comm	Dec 3 Board <i>To Be Cancelled</i>	Dec 11 Comm	Dec 17 Board	Jan 7 Board	Jan 8 Comm	Feb 4 Board	Feb 12 Comm	Mar 3 Board	Mar 11 Comm	Apr 7 Board	Apr 8 Comm	May 5 Board <i>To Be Cancelled</i>	May 13 Comm	Jun 2 Board	Jun 10 Comm	
17	Recommend Approval of a Resolution Authorizing the General Manager to Execute an Amendment to the State Water Project Water Supply Contract to Allocate California WaterFix Costs and Provide for the Transfer and Exchange of State Water Project Water Supplies						P	P																			
18	Review of Watershed Recharge Feasibility Study		P	P							P																

- P = Planned
- C = Completed
- CNL = Cancelled
- CNT = Continued Item

Lynne Plambeck  
AB1234 Report  
Southern California Water Dialogue  
May 22, 2019 12:00–1:30 p.m.  
LA County Hall of Administration, Rm. 739,  
500 W. Temple St., Los Angeles

LA Mayor Garcetti's Goal –LA to Recycle 100% of its Wastewater by 2035  
Mayor Eric Garcetti has pledged that LA City will recycle all of its wastewater by 2035 and use that recycled water to reduce its need for imported supplies. The dialogue consisted of a presentation of the proposal with questions as to whether the Mayor's vision is achievable. Can agencies work together to coordinate and maximize the use of infrastructure? Peer Swan suggested forming a Joint Powers Authority of the water agencies in the area, including the Met. How can they expand the distribution system and increase the use of recycled water? Maps were presented with suggestions for potential swaps and re-charge areas. Who will own the newly processed recycled water? How will we pay for the estimated \$2 billion in improvements to Hyperion Treatment Plant? Although this is very expensive, it was suggested that some calculation for increased reliability should be included, as well as the external costs of climate change if we continue with business as usual of pumping over the Tehachapis. Also, increased reliability, even in the event of an earthquake should be factored in. Speakers: Chris Repp, Water Rights and Resource Management Supervisor, LADWP Nasir Emami, Sanitation Bureau, Public Works, City of Los Angeles Bruce Reznik, Executive Director, Los Angeles

[This page intentionally left blank.]



Lynne Plambeck  
AB1234 Report

Upper Santa Clara River IRWM Stakeholder Meeting  
May 23, 2019 1:30 pm – 3:30 pm  
Santa Clarita Valley Water Agency –  
Newhall 23780 Pine St,  
Newhall, CA 91322

About 15 people were in attendance including 1 member of the public, a City rep, County Rep, Sanitation District rep and the San Gabriel and Mountains Conservancy

Presentation: Where does our water come from? Sara Fleury provided an overview of SCV Water supplies (Ernesto hurt himself and was not available). She did a great job and had an interesting slide presentation to talk from. I especially appreciated her clarifying that we do not own the water in Castaic Lake and clarifying pumping priority issues from the storage facilities. She did a good job of fielding questions about water quality.

Rivers and Mountains Conservancy Proposition 68 Grant Program -Joseph Gonzales said that they are in the process of taking applications until June 28<sup>th</sup>, He walked the group through the website, making sure everyone knew where the area map was and the application information.

Grant Application: Prop 1 Implementation Grant Update - the County, City and San Districts discussed their project proposals. The County has several ground water recharge proposals for infiltration basins that will be built under parks with storm water funneled there for groundwater recharge. The City has a similar proposal near Soledad and Sierra Highway as well as an Arundo removal project. County San proposes some funding towards their Advanced Water Treatment project for chloride removal. Water Agencies are proposing funding for phase 2C recycled water to Hart High School.

DAC program – Heather stated that the program got a little off track, but the City is working with COC to do the outreach to the DA communities.

Watershed Coalition of Ventura County - Lynn Rodriguez, Manager of Watershed Coalition of Ventura County asked how they could partner on the arundo projects and provided an update on its activities.

[This page intentionally left blank.]