

# SANTA CLARITA VALLEY WATER AGENCY

## TELECONFERENCE BOARD MEETING

Tuesday, May 5, 2020 at 6:30 PM

View a Live GoToMeeting from your tablet or  
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When practical please provide public comment by 4:30 PM the day of the meeting\* by either e-mailing or mailing comments (please see the agenda for more specifics).

We are also requesting, when possible, to please contact the Board Secretary the day of the meeting at 1-661-297-1600, to advise if you will have public comment and on what items you would like to speak on, so that we can put you in queue. Public comments can still be made during the meeting as specified under Item 3 of the Agenda.

\*All written comments received after 4:30 PM the day of the meeting will be posted to [yourscvwater.com](http://yourscvwater.com) the next day.  
Public comments can also be heard the night of the meeting.

Disclaimer: Pursuant to the Executive Order N-29-20 issued by Governor Newsom, public may not attend meetings in person. Public may use the above methods to attend and participate in the public board meetings.

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**SANTA CLARITA VALLEY WATER AGENCY  
REGULAR BOARD MEETING AGENDA**

**SANTA CLARITA VALLEY WATER AGENCY  
RIO VISTA WATER TREATMENT PLANT  
27234 BOUQUET CANYON ROAD  
SANTA CLARITA, CA 91350**

**TELECONFERENCE ONLY  
NO PHYSICAL LOCATION FOR MEETING**

**TUESDAY, MAY 5, 2020 AT 6:30 PM**

**TELECONFERENCING NOTICE**

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Board meeting using the Agency's **Call-In Number 1-866-899-4679, Access Code 935-372-325 or GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/935372325>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to [ajacobs@scvwa.org](mailto:ajacobs@scvwa.org) or mailed to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:30 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:30 PM the day of the meeting will be posted on the SCV Water website the following day.

**OPEN SESSION BEGINS AT 6:30 PM**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS** – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Board's presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:30 PM.

**4. APPROVAL OF THE AGENDA**

**5. CONSENT CALENDAR**

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5.1. *	Approve Minutes of the April 7, 2020 Santa Clarita Valley Water Agency Regular Board of Directors Meeting	7
5.2. *	Approve a Revised Purchasing Policy	21
5.3. *	Approve a Resolution Calling the Santa Clarita Valley Water Agency Election for Offices of the Agency's Board of Directors and Requesting Consolidation of Said Election with the November 3, 2020 Statewide General Election and Approving Requirements of the Candidate Statements	25
5.4. *	Approve Receiving and Filing of February 2020 Monthly Financial Report	27
5.5. *	Approve a Resolution for the Negotiated Tax Exchange to the County of Los Angeles Lighting Maintenance District 1687 for Annexation of Project L 020-2019, Tax Rate Area 02472	53

**6. ACTION ITEMS FOR APPROVAL**

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6.1. *	Approve a Resolution Awarding Contracts for On-Call Engineering and/or Construction Management and Inspection Services	63
6.2. *	Approve Purchasing of Treatment Media for Well Q2 Groundwater Perchlorate Treatment Project	77
6.3. *	Approve a Resolution for the CalOES Form 130 – Designation of Applicants Agent Resolution for Non-State Agencies	79

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**7. \* UPDATE ON FINANCING PLAN – POWERPOINT – 5 MINUTES**

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**8. GENERAL MANAGER'S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS**

**9. COMMITTEE MEETING RECAP REPORTS FOR INFORMATIONAL PURPOSES ONLY**

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**10. WRITTEN REPORTS FOR INFORMATIONAL PURPOSES ONLY**

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**10. WRITTEN REPORTS FOR INFORMATIONAL PURPOSES ONLY (CONT.) PAGE**

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**11. PRESIDENT'S REPORT**

**12. AB 1234 WRITTEN AND VERBAL REPORTS PAGE**

12.1.*	April 17, 2020 ACWA Business Development Committee Meeting – Director Gladbach	153
12.2.*	April 22, 2020 Meeting with 38 <sup>th</sup> Assembly District Candidate Suzette Martinez Valladares – President Martin	155
12.3.	April 28, 2020 – Conference Call with Senator Wilk – President Martin, Vice Presidents Gladbach and Gutzeit and Director Cooper	
12.4.	AB 1234 Reports	

**13. DIRECTOR REPORTS**

**14. CLOSED SESSION – SEPARATE DIAL-IN PHONE NUMBER WILL BE PROVIDED TO THE BOARD AND APPROPRIATE STAFF**

- 14.1. Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (Two Cases)

**OPEN SESSION CONTINUES WITH PHONE NUMBER LISTED ON THE FIRST PAGE OF THIS AGENDA**

**15. CLOSED SESSION ANNOUNCEMENTS**

**16. DIRECTOR REQUESTS FOR APPROVAL FOR EVENT ATTENDANCE**

**17. REQUESTS FOR FUTURE AGENDA ITEMS**

**18. ADJOURNMENT**

- \* Indicates Attachment  
◆ Indicates Handout

**Note: The Board reserves the right to discuss or take action or both on all of the above agenda items.**

**NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at 1-661-297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on April 29, 2020.

M65

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – April 7, 2020

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A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held via teleconference at 6:30 PM on Tuesday, April 7, 2020. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

**DIRECTORS PRESENT:** B. J. Atkins, Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Jeff Ford, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Dan Mortensen and Lynne Plambeck via teleconference.

**DIRECTORS ABSENT:** None.

Also present via teleconference: Matthew Stone, General Manager; Joe Byrne, General Counsel; April Jacobs, Board Secretary; Steve Cole, Assistant General Manager; Eric Campbell, Chief Financial and Administrative Officer; Keith Abercrombie, Chief Operating Officer; Rochelle Patterson, Director of Finance and Administration; Mike Alvord, Director of Operations and Maintenance; Cris Perez, Director of Tech Services; Dirk Marks, Director of Water Resources; Ari Mantis, Human Resources Supervisor; Jason Yim, Principal Engineer; Kathie Martin, Public Information Officer; Erika Dill, Management Analyst; Jeff Herbert, Senior IT Technician; Craig Larsen, IT Technician; Kyle Arnold, Accounting Tech I; Joe Ortiz, Best Best and Krieger; and members of the public.

President Martin called the meeting to order at 6:30 PM. A quorum was present.

Upon motion of Director Atkins, seconded by Director Kelly and carried, the Board accepted the removal of Item 9 discussion of financing plan and 1% property tax revenues and approved the agenda with the removal of Item 9 by the following roll call votes (Item 4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Kelly, seconded by Director DiPrimio and carried, the Board approved the Consent Calendar including Resolutions Nos. SCV-140, SCV-141, SCV-142, SCV-143 and SCV-144 by the following roll call votes (Item 5):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

**RESOLUTION NO. SCV-140**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
DIRECTING AWARD OF A CONTRACT TO  
EMTEC CONSULTING SERVICES, LLC. FOR  
CUSTOMIZATION AND IMPLEMENTATION OF THE FMIS**

**WHEREAS**, the Agency has a need to modernize and update the Agency's existing accounting software of four legacy systems since merging into one entity in January 2018; and

**WHEREAS**, in order to improve efficiency, the Agency recognized the need to implement new Financial Management Information System (FMIS) by 1) choosing the correct software to meet the Agency-defined functional requirements; and 2) contracting with a system implementation vendor to customize the identified functional requirements; and

**WHEREAS**, after a year of data gathering, evaluating criteria and functional requirements, developing and reviewing an RFP (Request For Proposal), participating in vendor demonstrations and confirmation sessions, the Board approved Oracle Enterprise Performance Management Enterprise Cloud Service (Oracle) at its February 18, 2020 regular meeting as the software vendor who best met the Agency's needs; and

**WHEREAS**, the second component of the FMIS project is to contract with the system implementation vendor that will be customizing and implementing the Oracle software, and that based on the competitive selection process, staff recommends the award of a consultant contract to Emtec Consulting Services, LLC. in an amount not to exceed \$3,257,454, for implementation and customization of the Oracle FMIS; and

**WHEREAS**, after full implementation, the new FMIS will: 1) replace the current financial and accounting systems with a single system tailored for government agencies; 2) develop a configured platform that will meet the Agency's business requirements and automatically transfer and upload data in real time; 3) streamline and improve current business processes; 4) provide detailed project management accounting and reporting; 5) integrate payroll and benefits; and 6) integrate paperless document management into all business processes.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Santa Clarita Valley Water Agency does authorize the General Manager to execute a 17-month contract with Emtec Consulting Services, LLC in an amount not to exceed \$3,257,454 for implementation and customization of the Oracle FMIS.

**RESOLUTION NO. SCV-141**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CLARITA VALLEY WATER AGENCY  
DIRECTING AWARD OF A CONTRACT TO  
VALLEY MAINTENANCE CORP.  
FOR JANITORIAL SERVICES**

**WHEREAS**, the Santa Clarita Valley Water Agency (SCV Water) solicited proposals from qualified vendors through a Request for Proposals process; and



**WHEREAS**, staff finds that Valley Maintenance Corp. to provide excellent, thorough and cost-effective services; and

**WHEREAS**, staff recommends the use of Valley Maintenance Corp. due to its cost-effective proposal; and

**WHEREAS**, the Board finds, after considering the recommendation of staff and the Finance and Administration Committee, that Valley Maintenance Corp., offers janitorial services that meets the Agency needs.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Santa Clarita Valley Water Agency does hereby authorize the General Manager to execute a one-year contract in an amount not to exceed \$201,405 with Valley Maintenance Corp., with two one-year options to extend the contract not to exceed \$622,523.

**RESOLUTION NO. SCV-142**

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

**"ANNEXATION NO. 1102"**

**WHEREAS**, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

**WHEREAS**, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1102*;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1102* is approved and accepted
2. For each fiscal year commencing on and after July 1, 2019 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 1.0138359 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1102* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1102*.
4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.
5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

**RESOLUTION NO. SCV-143**

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Street Lighting Maintenance District No. 2  
Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

**"ANNEXATION NO. 1103"**

**WHEREAS**, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

**WHEREAS**, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1103*;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1103* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2019 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9830170 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1103* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1103*.
4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.
5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

**RESOLUTION NO. SCV-144**

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Library

Los Angeles County Road District #5

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Antelope Valley Resource Conservation District

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

**"ANNEXATION NO. 1105"**

**WHEREAS**, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

**WHEREAS**, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1105*;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1105* is approved and accepted.

2. For each fiscal year commencing on and after July 1, 2019 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9699820 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1105* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1105*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Antelope Valley Resource Conservation District and Santa Clarita Valley Water Agency, signatory hereto.

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Upon motion of Director Cooper, seconded by Director Campbell and carried, the Board authorized the General Manager to execute a work authorization with Kennedy/Jenks Consultants for an amount not-to-exceed \$80,000 for preliminary design services for the Well 205 Perchlorate Removal Facility and file a Notice of Exemption for the proposed action by the following roll call votes (Item 6.1):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

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Upon motion of Director Mortensen, seconded by Director Ford and carried, the Board approved the Intra-Agency Expense Allocation for PFAS Treatment, including a 10% contribution towards operating costs from the Regional Division and will consider bond financing the PFAS Capital Projects by the following roll call votes (Item 6.2):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes

Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Atkins, seconded by Director Campbell and carried, the Board approved the FMLA Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus) and approved a clarification sentence added to the Emergency Administrative Leave Policy – COVID-19, indicating at Section 5.4 that “EAL under this Policy shall be provided in addition to the leave provided pursuant to the FMLA Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus)” by the following roll call votes (Item 6.3):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	No	Director K. Colley	No
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Campbell, seconded by Director Atkins and carried, the Board approved Resolution No. SCV-145 awarding a contract to recoat the exteriors of the Princess Tanks No. 1 and No. 2 to CalSierra Construction, Inc. in the amount of \$146,750 by the following roll call votes (Item 6.4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

**RESOLUTION NO. SCV-145**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
AWARDING A CONTRACT TO  
CALSIERRA CONSTRUCTION, INC. TO RECOAT THE EXTERIORS OF  
PRINCESS TANKS NO. 1 AND NO. 2 IN THE AMOUNT OF \$146,750**

**WHEREAS**, all bid proposals submitted to the Agency pursuant to the Agency’s specifications for the recoat of the exteriors of Princess Tanks No. 1 and No. 2 were received at the Agency’s offices on Tuesday, February 18, 2020 at 2:00 p.m., in full accordance with the law and the Agency’s customary procedures; and

**WHEREAS**, the Board of Directors finds, after considering the opinion of staff, that the total bid of CalSierra Construction, Inc. in the amount of \$146,750 is the lowest responsible bid of six bids submitted, and that said bid substantially meets the requirements of said construction contract documents; and

**WHEREAS**, it is in the Agency's best interest that the Board of Directors, on behalf of the Agency, authorize its General Manager to accept the \$146,750 bid.

**NOW, THEREFORE, BE IT RESOLVED** that the Agency's Board of Directors does authorize its General Manager to accept said low bid and does therefore authorize the Agency's General Manager or its Chief Operating Officer to issue a Notice of Award to CalSierra Construction, Inc., hereby found to be the "lowest responsible bidder" for the recoat of the exteriors of the Princess Tanks No. 1 and No. 2 for the total sum of \$146,750.

**RESOLVED FURTHER** that the Agency's General Manager or its President and Secretary are thereupon authorized, upon receipt of appropriate payment and performance bonds, appropriate certificates of insurance and an executed Contract Agreement from CalSierra Construction, Inc., all of which must be approved by General Counsel, to execute the said Contract Agreement on behalf of the Agency.

**RESOLVED FURTHER** that the Agency's General Manager or Chief Operating Officer are thereafter authorized to execute and forward to CalSierra Construction, Inc. an appropriate Notice to Proceed.

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Upon motion of Director Campbell, seconded by Director Cooper and carried, the Board approved Resolution No. SCV-146 awarding a contract for SC-12 Pump Station Improvements to NoHo Constructors in the amount of \$110,500 by the following roll call votes (Item 6.5):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Not Present
Director Plambeck	Yes		

**RESOLUTION NO. SCV-146**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
AWARDING A CONTRACT FOR SC-12 PUMP STATION IMPROVEMENTS TO NOHO  
CONSTRUCTORS IN THE AMOUNT OF \$110,500**

**WHEREAS**, all bid proposals submitted to the Agency pursuant to the Agency's specifications for the SC-12 Pump Station Improvements to complete the construction of the facility were received at the Agency's offices on Monday, March 16, 2020 at 2:00 p.m., in full accordance with the law and the Agency's customary procedures; and

**WHEREAS**, the Board of Directors finds, after considering the opinion of staff, that the total bid of NoHo Constructors in the amount of \$110,500 is the lowest responsible bid of three bids submitted, and that said bid substantially meets the requirements of said construction contract documents; and

**WHEREAS**, it is in the Agency's best interest that the Board of Directors, on behalf of the Agency, authorize its General Manager to accept the \$110,500 bid.

**NOW, THEREFORE, BE IT RESOLVED** that the Agency's Board of Directors does authorize its General Manager to accept said low bid and does therefore authorize the Agency's General Manager or its Chief Operating Officer to issue a Notice of Award to NoHo Constructors, hereby found to be the "lowest responsible bidder" for the SC-12 Pump Station Improvements project for the total sum of \$110,500.

**RESOLVED FURTHER** that the Agency's General Manager or its President and Secretary are thereupon authorized, upon receipt of appropriate payment and performance bonds, appropriate certificates of insurance and an executed Contract Agreement from NoHo Constructors, all of which must be approved by General Counsel, to execute the said Contract Agreement on behalf of the Agency.

**RESOLVED FURTHER** that the Agency's General Manager or Chief Operating Officer are thereafter authorized to execute and forward to NoHo Constructors, an appropriate Notice to Proceed.

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Director of Finance and Administration Rochelle Patterson reviewed the FY 2020/21 Budget Calendar (Item 7).

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President Martin updated the Board on the March 30, 2020 Financial Integration Ad Hoc Committee Meeting. The members of the Ad Hoc Committee consist of President Martin, Vice President Gutzeit and Directors Mortensen, Cooper and DiPrimio. Staff who participated in the meeting were Matthew Stone, Steve Cole, Eric Campbell and Rochelle Patterson as well as the Agency's Legal Counsel Joe Byrne and Tom Bunn.

The purpose of the Ad Hoc Committee is to develop a draft Board policy for the full integration of Agency finances, with consideration for the authorizations and requirements provided in the SCV Water Act, SB634.

President Martin stated there was a consensus of the Ad Hoc Committee that the integration of Agency finances is a worthy goal and formulation of a Board policy will provide the staff with guidance they need to move forward with the work that needs to be done to accomplish full integration. Staff received input from the Ad Hoc Committee to develop a framework for a draft policy to be considered by the Ad Hoc Committee at a future meeting (Item 8).

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Item 9 was pulled from the Agenda and will be presented at a future Board meeting.

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**General Manager's Report on Activities, Projects and Programs (Item 10).**

The General Manager thanked the administrative staff, management team, technology department, Board, and public for their efforts and flexibility as we adapt our operations during the "Safe at Home" orders in effect to limit the spread of COVID-19 coronavirus.

He mentioned that this is our first Board meeting conducted through a teleconference and wanted to thank the team who have worked diligently to provide the best experience possible in conducting these meetings in an open and public manner, while still keeping as many people safe in their homes as possible.

He further mentioned the test run staff had with the Board and the fairly successful Engineering and Operations Committee meeting last week which had half the size of attendance of tonight's meeting.

Currently, regarding staffing and operations strategy, he mentioned that we are in our third week of modified staffing strategy, which includes field crews on rotating two weeks on/two weeks off schedule as well as office staff working a variety of staggered schedules depending on their need to be in the office. Over a two-week period most of the staff is working half the time and those that can work from home are doing so. We have implemented additional safety measures for our operators having them use separate access to the control room, staying away from other staff when they are working, and thorough cleaning of the control room during shift changes.

He also stated, in conjunction with CDC guidance late last week. this week we have added additional cleaning in the common areas of the Agency as well as issued information to all staff regarding the usage of face masks.

He discussed how COVID-19 has impacted the equity and bond markets. Some items of interest were, a significant decline in the equity and bond markets where there have been some liquidity issues that came up on some of the trading days. While the rates have remained relatively low and in some cases pushed even lower. The liquidity issues have resulted in intervention measures taken by the Federal Reserve, which has resulted in some volatility. Should that volatility return or continue these episodes have a potential to impact our 2008 A variable rate debt that reprices on a frequent basis. The good news, we are almost done paying off that 2008 A issue. We are on the final payment series which will conclude in August of this year. Staff has already proposed moving payment up to coincide with our overall financing and restructuring of our finances. Over the last few week's staff has worked with our Bond Counsel, Financial Advisor and bank to move that up further from June 2020 to mid-April 2020.

In addition, the 2014 A Series will reach maturity in August 2020, which staff is currently working on. The total of the two issuances are about 6 million for the 2008 Series and 3 million for the final installment payment on the 2014 A Bonds for a total of just over 9 million. Those funds are already on hand with a portion of those being in bond repayment reserve, which is a little over 5 million. The rest are in Agency operation funds that were ear marked to make those payments later this year as a normal course of business. The prior Board authorization included making all payments or pre payments and there is no current Board action needed at this time, just wanted to update the Board on where the Agency was regarding this item.

He further informed the Board that consistent with the authority granted to the General Manager in Section 5.2 of the Purchasing Policy, the General Manager hereby determined that, based on the reasons and details described below, there was an emergency that required immediate action and it was necessary to dispense with public bidding requirements.

He stated that on Thursday, April 2, 2020 at approximately 7:15 PM, a 14" PVC mainline ruptured in the eastbound lanes of Decoro Drive at the intersection of Blueridge Drive. Both eastbound lanes (2 lanes) of Decoro Drive were immediately closed by the City of Santa Clarita. On-call staff had the line isolated by 7:30 PM and operations crews began to mobilize for the repairs. No customers were out of water. Due to the importance of this roadway for traffic circulation in the Santa Clarita Valley, the City initially requested paving be done that night, however, they agreed to allow paving to happen first thing Friday, April 3, 2020 given expected lighter than normal morning traffic due to COVID-19 issues. Significant damage to a large section of roadway was done by the break and subsequent flooding. Mobilized SCV Water crews immediately began the process of repair of the pipeline and restoration of the roadway. The local paving contractor (RC Becker) was contacted and arrived on scene to aid in assessment of damages and required paving repairs. By 2:30 AM on Friday, April 3, 2020 the leak had been repaired. Paving began at 6:30 AM on Friday, April 3, 2020. All traffic control was removed and all lanes re-opened to traffic by 10:45 PM on Friday, April 3, 2020. A memo was sent to the Board President on Monday, April 6, 2020, which is attached and is now part of the record.

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**Committee Meeting Recap Reports (Item 11).**

No discussion.

**Written Reports (Item 12).**

No discussion.

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**President's Report (Item 13).**

President Martin reported that the April 21, 2020 Board meeting would be cancelled and advised the Board on date changes to upcoming conferences and local events. He also recognized the staff on their efforts during this difficult time.

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**AB 1234 Reports (Item 14).**

Written reports were submitted by President Martin and Director Atkins and were included in the Board packet which is part of the record.

President Martin reported the whole Board participated in an equipment test on March 31, 2020 via GoToMeeting.

Director Atkins reported that he participated in the SCVEDC webinar, Economic Forecast by Mark Schnieppe on March 25, 2020.

Director Gladbach reported that he participated in a conference call with the NWRA Board of Directors on March 27, 2020.

There were no further AB 1234 Reports.

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**Director Reports (Item 15).**

Director Gladbach reported that he participated in a meeting with the JPIA's Captive Insurance Company which is called California Water Insurance Fund. He stated the main purpose of the meeting was a report by PFM, the financial advisor, on their recent sell of stock and how they are now rich in cash, JPIA has 35 million as of now and will probably be adding another 10 to 15 million. PFM believes that things will be staying the same for a least the next several weeks or so and when the time is right they will put all that money back into stocks. He further stated it was a good meeting and PFM is a great company.

There were no other Director reports.

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**Director Requests for Approval for Event Attendance (Item 16).**

There were no Director requests for event attendance.

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**Request for Future Agenda Items (Item 17).**

There were no requests for future agenda items.

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Upon motion of Director Mortensen, seconded by Director Plambeck and carried, the meeting was adjourned at 8:22 PM by the following roll call votes (Item 18):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
Director Cooper	Yes	Director DiPrimio	Yes
Director Ford	Yes	Vice President Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

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April Jacobs, Board Secretary

ATTEST:

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President of the Board



## BOARD MEMORANDUM

**DATE:** April 21, 2020  
**TO:** Board of Directors  
**FROM:** Rochelle Patterson   
Director of Finance and Administration  
**SUBJECT:** Approve a Revised Purchasing Policy

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### SUMMARY AND DISCUSSION

Management recommends approval of the attached Revised Purchasing Policy for the Santa Clara Valley Water Agency (Agency). The Purchasing Policy is a written guide that designates how the Agency purchases goods and services. It is best practice to regularly review policies and procedures for clarification, relevancy and accuracy. Routine maintenance and changes to policies and procedures are inevitable in order to adjust to the Agency's needs. The Purchasing Policy was last revised in December 2019.

Staff has identified the need for clarifying language in Section 11.0 (A) of the existing purchasing policy in order to streamline the purchasing process.

#### 11.0 ENGINEERING SERVICES

Engineering services provided by consulting firms for the Agency include conducting evaluations, performing studies, preparing preliminary and final designs, preparing technical specifications, providing engineering support during construction, performing construction management and inspection, water resources and other miscellaneous services.

Engineering services will be performed by a pool of engineering consulting firms working under an on-call engineering services contract.

**(A) Engineering Services Consultant Selection.** Every four years, or more often if necessary, the Agency will ~~issue a request for proposals (RFPs) to from~~ interested and qualified consulting engineering firms. Submitted proposals will be reviewed, and staff will recommend to the ~~Planning and~~ Engineering and Operations Committee and Board of Directors the ~~selection of qualified between two and six~~ firms to provide Engineering services.

The original language was used primarily to select legacy Castaic Lake Water Agency (CLWA) consulting firms. By adding retail functions there are a variety of skills and expertise that weren't used by CLWA; therefore, there is a need to add additional consulting engineering firms.

On April 20, 2020, the Finance and Administration Committee considered staff's recommendation to approve a revised Purchasing Policy.

**FINANCIAL CONSIDERATIONS**

None.

**RECOMMENDATION**

The Finance and Administration Committee recommends that the Board of Directors approve the attached revised Section 11.0 (A) of the Agency's Purchasing Policy.

RP

Attachment

Handwritten initials "MGS" in blue ink on a light-colored rectangular background.



<b>POLICIES, RULES AND REGULATIONS</b>	
Title: <b>PURCHASING POLICY</b>	
Approval Date: May 2020	Effective Date: May 2020
Approved By: Board of Directors	DMS #21416

environmental studies, legislative advocacy, public relations and outreach, organizational studies and strategic planning.

Professional services contracts shall be awarded based on demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, at fair and reasonable prices to the Agency. All professional service contracts or work authorizations in excess of \$100,000 annually shall be approved by the Board. The General Manager shall have the authority to approve changes in professional service contracts or work authorizations up to 10% (cumulative) of the amount authorized by the Board. When the General Manager makes such an increase, details of the changes shall be reported to the appropriate Committee and the Board as soon as practical. On an annual basis, the General Manager will present to an appropriate Committee a report of current professional services contracts, including name, service, amount, and expiration date. If the General Manager enters into a legal services agreement that exceeds \$30,000, the General Manager shall notify the Board as soon as practicable.

11.0 **ENGINEERING SERVICES**

Engineering services provided by consulting firms for the Agency include conducting evaluations, performing studies, preparing preliminary and final designs, preparing technical specifications, providing engineering support during construction, performing construction management and inspection, water resources and other miscellaneous services.

Engineering services will be performed by a pool of engineering consulting firms working under an on-call engineering services contract.

**(A) Engineering Services Consultant Selection.** Every four years, or more often if necessary, the Agency will ~~issue a request for proposals (RFPs) to from~~ interested and qualified consulting engineering firms. Submitted proposals will be reviewed, and staff will recommend to the ~~Planning and Engineering and~~ Operations Committee and Board of Directors the ~~selection of qualified between two and six~~ firms to provide Engineering services.

**(B) Work Assignments.** Engineering services will be provided by the selected consultants based on the firm’s qualifications, experience, similar project experience, convenience, schedule, historical knowledge and overall cost. Scope of work, schedule, and compensation for each work assignment will be detailed in a specific Work Authorization.

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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION CALLING THE SANTA CLARITA VALLEY WATER AGENCY  
ELECTION FOR OFFICES OF THE AGENCY'S BOARD OF DIRECTORS  
AND REQUESTING CONSOLIDATION OF SAID ELECTION WITH  
THE NOVEMBER 3, 2020 STATEWIDE GENERAL ELECTION AND APPROVING  
REQUIREMENTS OF THE CANDIDATE STATEMENTS**

**WHEREAS**, the Santa Clarita Valley Water Agency, pursuant to Section 9 of the Santa Clarita Valley Water Agency (Water Code Appendix, Chapter 833), holds its Agency general elections for its Board of Directors concurrently with regular statewide general elections; and

**WHEREAS**, the Agency's governing Board is mandated to consolidate its said election with the said regular statewide general election.

**NOW, THEREFORE BE IT RESOLVED** that the Agency hereby calls an Agency general election for Tuesday, November 3, 2020 for the purpose of filling the offices of Director of Santa Clarita Valley Water Agency for each of the three Director Divisions for a four-year term established by the Santa Clarita Valley Water Agency Law as follows:

- a. Two Directors representing the Santa Clarita Valley Water Agency Division One,
- b. Two Directors representing the Santa Clarita Valley Water Agency Division Two, and
- c. Two Directors representing the Santa Clarita Valley Water Agency Division Three.

**RESOLVED FURTHER** that the persons elected at said general election shall take office on the first Monday in January 2021; and

**RESOLVED FURTHER** that this Agency does hereby request consolidation of its said Agency elections, pursuant to Elections Code, Section 10403, with the said statewide general election, with the Agency's election to be on the same ballot as used for the statewide general election; and

**RESOLVED FURTHER** that the said Agency general election may be consolidated, also, with any other election held in the same territory on the same date; and

**RESOLVED FURTHER** that the said Agency consolidated election will be held and conducted in a manner prescribed in Election Code Section 10418.

**RESOLVED FURTHER** that the Candidate Statements have a maximum word limitation of 200 words and payment of the estimated cost must be made by the candidate at the time of filing.

**RESOLVED FURTHER** that the Secretary of this Agency is directed to file certified copies of this resolution with the Board of Supervisors of Los Angeles and Ventura Counties, with the County Clerk of Los Angeles and Ventura Counties, and with the Registrar of Voters of Los Angeles County and Ventura Counties; and

**RESOLVED FURTHER** that the General Manager and/or Secretary of this Agency is hereby authorized and requested to promptly supply to the County officials any and all additional information or documentation needed by them to hold, conduct, and canvass the Agency's said directorship elections, and to execute needed contractual documents to pay to the affected counties the cost of the said election.



ITEM NO.  
5.4

# Monthly Financial Report

## FEBRUARY 2020

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# Statements of Revenues and Expenses

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# Large Disbursement Check Registers

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SCV Water - Regional Division  
 Ten Largest Disbursements  
 From: Feb 1, 2020 to Feb 29, 2020

No.	Vendor Name	Check Number	Check Date	Description	Amount
	THE NEWHALL LAND AND FARMING CO.	41756	02/07/2020	PROGRESS PAYMENT#3 THRU 10/31/19	698,349.52
				PROGRESS PAYMENT#3 RETENTION TRUST	-34,917.48
<b>1</b>	<b>THE NEWHALL LAND AND FARMING CO.</b>				<b>663,432.04</b>
	COUNTY SANITATION DISTRICT NO. 32	41765	02/07/2020	R2 IMP. PASS THRU #20	565,314.22
<b>2</b>	<b>COUNTY SANITATION DISTRICT NO. 32</b>				<b>565,314.22</b>
	COUNTY SANITATION DISTRICT NO. 32	41764	02/07/2020	R2 IMP. PASS THRU #19	292,883.54
<b>3</b>	<b>COUNTY SANITATION DISTRICT NO. 32</b>				<b>292,883.54</b>
	NOSSAMAN LLP	41997	02/27/2020	PERCHLORATE JAN 20 - NWD	41,581.74
				PERCHLORATE JAN 20 - SCWD	41,581.74
				PERCHLORATE JAN 20 - VWD	41,581.74
				PERCHLORATE JAN 20	41,581.74
				PERCH INSURANCE JAN 20	3,194.35
<b>4</b>	<b>NOSSAMAN LLP</b>				<b>169,521.31</b>
	THE NEWHALL LAND AND FARMING CO.	41757	02/07/2020	PROGRESS PAYMENT#4 THRU 11/30/19	165,201.61
				PROGRESS PAYMENT#4 RETENTION TRUST	-8,260.08
<b>5</b>	<b>THE NEWHALL LAND AND FARMING CO.</b>				<b>156,941.53</b>
	SOUTHERN CALIFORNIA EDISON	41768	02/07/2020	BOUQUET PM 12/19-1/21	14.93
				N2 TURNOUT 11/27-12/30	24.46
				DL SOLAR 1/1-1/28/20	
				EARL SCHMIDT FILTRATION PLANT PS 11/27-12/30/19	4,973.18
				EARL SCHMIDT FILTRATION PLANT PS - SUPPLY GENERATOR 11/27-12/30/19	6,479.04
				EARL SCHMIDT INTAKE PUMP STATION SERVICE11/27-12/30	479.39
				RECH20 METER 11/26-12/27	1,429.39
				RECH20 RESERVOIR 1/27-12/30	28.82
				HONBY PM 11/27-12/30	14.09
				HONBY PS 11/27-12/30	38.15
				LAKE HUGHES PIPE METER - SUPPLY GENERATOR 11/27-12/30/19	5.74
				LAKE HUGHES PIPE METER 11/27-12/30/19	17.48
				LOWER MESA PIPE METER 11/27-12/30/19	106.35
				SC LOW VOLTAGE POWER METER 11/27-12/30	149.78
				N2 TURNOUT 10/29-11/27	107.56
				NEWHALL RANCH RD PM 11/27-12/30	12.59
				RV SOLAR 1/1-1/28/20	
				RIO VISTA INTAKE PUMP STATION SERVICE11/26-12/27	29,949.94
				RIO VISTA WATER TREATMENT PLANT GATE 11/27-12/30	140.99

SCV Water - Regional Division  
 Ten Largest Disbursements  
 From: Feb 1, 2020 to Feb 29, 2020

No.	Vendor Name	Check Number	Check Date	Description	Amount
				SC11 TURNOUT 11/27-12/30	24.60
				SC7 TURNOUT 12/13-1/14	49.86
				SC PUMP STATION 11/27-12/30	41,492.10
				SC RESERVOIR 11/27-12/30/19	155.87
				SUMMIT CIRCLE 11/22-12/23	579.80
				V8 MCBEAN 11/27-12/30	14.19
				WELLS S-1 11/5-12/10	-267.44
				WELLS S-1 12/10-1/9	8,526.20
				WELLS S-2 11/27-12/30	9,087.10
<b>6</b>	<b>SOUTHERN CALIFORNIA EDISON</b>				<b>103,634.16</b>
	DEPARTMENT OF WATER RESOURCES	41738	02/07/2020	DEC 2019 VARIABLE	82,493.00
<b>7</b>	<b>DEPARTMENT OF WATER RESOURCES</b>				<b>82,493.00</b>
	CITY OF SANTA CLARITA	41965	02/27/2020	CF 20-0003 REFUND - SCWD	14,494.00
				CF 20-0003 REFUND	57,976.00
<b>8</b>	<b>CITY OF SANTA CLARITA</b>				<b>72,470.00</b>
	PLANETBIDS, INC.	41762	02/07/2020	19/20 SOFTWARE LICENSE	69,126.81
<b>9</b>	<b>PLANETBIDS, INC.</b>				<b>69,126.81</b>
	THE NEWHALL LAND AND FARMING CO.	41758	02/07/2020	PROGRESS PAYMENT#8 THRU 12/31/19	63,823.96
				PROGRESS PAYMENT#8 RETENTION TRUST	-3,191.20
<b>10</b>	<b>THE NEWHALL LAND AND FARMING CO.</b>				<b>60,632.76</b>
	<b>Summary</b>				<b>2,236,449.37</b>
	<b>Summary-All Checks Issued During February 2020</b>				<b>3,370,319.33</b>
	<b>Largest Ten Vendor Payments as Compared to Total</b>				<b>66%</b>

# SCV Water

Newhall Water Division

Ten Largest Disbursements

From: February 1, 2020 to February 29, 2020

No.	Vendor Name	Check Number	Check Date	Description	Amount
	SCV WATER	114047	02/27/2020	DUE TO/FROM - SHARED PAYROLL AND SERVICES 1/20	292,010.74
				EXPENSE ALLOCATION 1/20	76,786.00
<b>1</b>	<b>SCV WATER</b>				<b>368,796.74</b>
	SCV WATER	113994	02/06/2020	PURCHASED WATER 1/20	22,743.02
				PURCHASED WATER 1/20 - SAUGUS WELL # 1 & 2	15,583.90
				FIXED WATER CHARGE 1/20	132,653.94
				LAB FEES 1/20	1,060.00
<b>2</b>	<b>SCV WATER</b>				<b>172,040.86</b>
	EDISON CO	114038	02/27/2020	A/C # 2-40-708-3344 1/20	9,391.14
				A/C # 2-40-708-3856 1/20	43,019.67
<b>3</b>	<b>EDI SON CO</b>				<b>52,410.81</b>
	EDISON CO	113981	02/06/2020	A/C # 2-40-708-3856 12/19	42,718.23
				A/C # 2-42-100-2007 12/19	11.60
<b>4</b>	<b>EDI SON CO</b>				<b>42,729.83</b>
	FAMCON PIPE AND SUPPLY INC	114039	02/27/2020	(1) 16" GATE VALVE, (1) 16" SADDLE	7,462.43
				(50) 10" FLANGE GASKET, (2) 10" SADDLE	646.60
				(3) 6" GATE VALVE, (4) 6" MJ ADAPTER	2,026.85
				INVENTORY	3,644.16
				INVENTORY	3,957.33
				INVENTORY	7,553.09
<b>5</b>	<b>FAMCON PIPE AND SUPPLY INC</b>				<b>25,290.46</b>
	RICK FRANKLIN CONSTRUCTION INC	113993	02/06/2020	THERMO PLASTIC STRIPING - EBELDEN AVE/CALGROVE	1,978.00
				ASPHALT REPAIRS - 31207 QUAIL VALLEY RD	3,789.00
				ASPHALT REPAIR - 24958 NEWHALL AVE 300-1067	5,808.00
				ASPHALT GRINDING - MAIN & 8TH ST 300-1091	1,100.00
				ASPHALT PATCH - 21820 PLACERITA CYN RD	930.00
				ASPHALT REPAIRS - SOLEDAD CYN RD/OAK SPRINGS RD	9,985.00
<b>6</b>	<b>RICK FRANKLIN CONSTRUCTION INC</b>				<b>23,590.00</b>
	SKAUG TRUCK BODY WORKS	113996	02/06/2020	(1) UTILITY BODY - UNIT #63 300-1074	16,731.00
<b>7</b>	<b>SKAUG TRUCK BODY WORKS</b>				<b>16,731.00</b>
	CORE & MAIN LP	114024	02/21/2020	2" PVC FITTINGS & METER FLANGES	897.47
				INVENTORY	4,367.04
				INVENTORY	1,318.59
				INVENTORY	5,037.19
<b>8</b>	<b>CORE &amp; MAIN LP</b>				<b>11,620.29</b>
	FAMCON PIPE AND SUPPLY INC	114029	02/21/2020	(50) 72" STEEL GUARD POST, (12) 1" BRASS HEX BUSHING	4,091.69
				(12) ROUND POINT SHOVEL	270.27
				(64) 6" BREAKOFF BOLT & NUT SET	480.48
				INVENTORY	5,736.80
<b>9</b>	<b>FAMCON PIPE AND SUPPLY INC</b>				<b>10,579.24</b>
	SCV WATER - SANTA CLARITA WATER	114013	02/13/2020	DECEMBER 2019 CHARGES 300-1072, 300-1091	9,623.86
<b>10</b>	<b>SCV WATER - SANTA CLARITA WATER DIVISION</b>				<b>9,623.86</b>

**Summary - Largest Ten Checks Paid During February 2020** **733,413.09**

**Summary - All Checks Issued During February 2020** **811,988.26**

**Largest Ten Vendor Payments as Compared to Total** **90%**

# SCV WATER

Santa Clarita Water Division

Ten Largest Disbursements

From: February 1, 2020 to February 29, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
	SANTA CLARITA VALLEY WATER AGENCY	94435	02/05/2020	JANUARY FIXED	\$667,967.89
				JANUARY LAB	\$2,184.00
				JANUARY SAUGUS	\$42,500.00
				JANUARY VARIABLE	\$224,191.93
				INSTALL WATER SYSTEM TRACT 46018-11 BENSION DRIVE & FARRE	\$48.00
				TRACT 60299 - SKYLINE RANCH PARDEE	\$252.00
<b>1</b>	<b>SANTA CLARITA VALLEY WATER AGENCY</b>				<b>\$937,143.82</b>
	SANTA CLARITA VALLEY WATER AGENCY	94519	02/25/2020	#10 WATERWISE CONSULTING	\$29,710.00
				#11 SAGE STAFFING MG	\$438.13
				#12 WAXIE JANUARY SUPPLY	\$65.33
				#13 SAGE STAFFING MG	\$378.38
				#14 SIGNAL LEGAL AD	\$12.65
				#15 WAXIE JANUARY SUPPLY	\$397.49
				#1 AAC FMS ASSESSMENT	\$3,129.26
				#2 STORMWATER 18/19	\$4,856.21
				#3 RICHARD SLADE	\$250.87
				#4 SAGE STAFFING MG	\$1,115.24
				#5 WATER WISE CONSULTING	\$46,828.31
				#7 NOSSAMAN DECEMBER19	\$44,762.39
				# 8/9GOLDMAN/SUNPOWER	\$26,152.80
				TRANSMISSION AND DISTRIBUTION	\$1,000.00
				AWWA MEAL RB	\$20.96
				BDAY/ ANNIVERSARY GT	\$160.63
				BDAY/ANNIVERSARY GT	\$10.00
				CONTRACTORS BAG JM	\$62.39
				CREDIT DUPLICATE BILL FED EX	(\$62.78)
				DMV REFUND	(\$7.00)
				ENGINEERING SERVICE SECTION KITCHEN SUPPLY	\$123.57
				ENGINEERING SERVICE SECTION OFFICE SUPPLY	\$318.02
				FCF	(\$75,615.00)
				FITTINGS FOR GENENERATOR	\$67.08
				FUEL TANKS FOR GENERATOR	\$185.04
				GASKET MAKER UNIT 5	\$26.58
				HOSE REEL FOR DITCH WITCH	\$124.84
				IGOE/MBI JANUARY 20	\$8,479.44
				JANUARY 20 MEDICAL	\$2,836.27
				LUNCH MEETING GH KA	\$33.86
				LUNCH MEETING KA MS	\$38.64
				MEDICAL AUGUST CREDIT	(\$7,855.28)
				MEDICAL	\$74,681.31
				OFFICE SUPPLY PINE	\$730.29
				OFFICE SUPPLY PINE ST	\$64.49
				OVERNIGHT CREW MEAL	\$85.76
				PAYROLL	\$509,788.30
				PARKING CONFERENCE	\$9.00
				PARTS FOR UNIT 25	\$301.16
				PAYCHEX JANUARY INVOICE	\$1,302.30
				REFRIGERATOR GT	\$313.99
				REFRIGERATOR MA	\$98.53
				WORK FOR NEWHALL WATER DIVISION	\$13.99
				WORK FOR REGIONAL	\$1,438.20
				FY 19/20 GENERAL BOOSTER STATION AND TURNOUT IMPROVEMENTS	\$303.34
				SEMINAR BP	\$578.00

**SCV WATER**  
Santa Clarita Water Division  
Ten Largest Disbursements  
From: February 1, 2020 to February 29, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
				SEMINAR BP & JN	\$398.00
				SEMINAR EB	\$199.00
				STORAGE CABINETS GT	\$1,149.66
				THANKSGIVING PINE ST	\$119.07
				TOOL PURCHASE	\$120.34
				TOOL PURCHASE UNIT 25	\$305.99
				TOOLS UNIT 29	\$730.53
				TOOLS UNITS 25	\$44.13
				TRAINING SNACKS	\$539.25
				VALVE REFURBISH MEETING	\$80.46
				WATER FILTER SUMMIT CIRCLE	\$197.04
<b>2</b>	<b>SANTA CLARITA VALLEY WATER AGENCY</b>				<b>\$681,636.45</b>
	SANTA CLARITA VALLEY WATER AGENCY	94517	02/25/2020	01/20 ALLOCATION AUDIT	\$9,201.00
				01/20 ALLOCATION BUILDINGS AND GROUNDS	\$7,494.00
				01/20 ALLOCATION DUES & MEMBERSHIPS	\$4,574.00
				01/20 ALLOCATION FUEL	\$17,018.00
				01/20 ALLOCATION INTERNAL RELATIONS	\$1,588.00
				01/20 ALLOCATION LEGAL	\$6,740.00
				01/20 ALLOCATION LIABILITY INSURANCE	\$688.00
				01/20 ALLOCATION OFFICE EQUIPMENT	\$2,016.00
				01/20 ALLOCATION PUBLIC RELATIONS	\$4,122.00
				01/20 ALLOCATION RECRUIT	\$456.00
				01/20 ALLOCATION TECHNOLOGY SERVICE	\$43,160.00
				01/20 ALLOCATION UNIFORMS	\$2,981.00
				01/20 ALLOCATION VEHICLE MAINTENANCE	\$13,169.00
				01/20 ALLOCATION WATER USE	\$25,029.00
				01/20 ALLOCATION SAFETY	\$6,237.00
<b>3</b>	<b>SANTA CLARITA VALLEY WATER AGENCY</b>				<b>\$144,473.00</b>
	SO. CALIFORNIA EDISON CO.	94436	02/05/2020	4652 JANUARY 20	\$30,483.93
				7457 JANUARY20	\$58,548.62
<b>4</b>	<b>SO. CALIFORNIA EDISON CO.</b>				<b>\$89,032.55</b>
	CORE & MAIN LP	94495	02/25/2020	1" BRASS BALL VALVE W/LOC	\$1,072.01
				1" MIP X CTS PJ COUP	\$437.57
				1/2 RATCHET	\$100.57
				1/2" 20' .035SS	\$286.90
				1/4" COMP X 1/8"	\$141.69
				10" X 12" /W 2" TAP, CLAM	\$1,291.27
				10" X 15" 2-PIECE FULL CI	\$1,379.67
				14 M.L. KITS	\$799.35
				14" FLG X MJ ADAPTEROXY	\$852.46
				14" HYMAX COUPLING	\$2,391.20
				14" MJ EPDM GASKET	\$654.33
				14" RING GASKET	\$258.42
				14" SLIP ON FLANGES	\$648.39
				14" X 2" BRONZE SADDLE	\$1,038.67
				2" APEX INSERT #55	\$54.31
				2" APEX PIPE #402895	\$1,196.84
				2" B/O A/S # BLA-18-777-T	\$3,761.06
				2" CTS PJ COUP	\$442.95
				2" PJ X MIP CORP # FB1100	\$1,628.37
				2" PVC PJ COUP	\$941.08
				3/4" INSTATITE BALL ANGLE	\$2,253.73
				3/4" IP BRASS BALL VALVE	\$632.48
				3/8" BALL VALVE	\$968.13
				3/8" X 1/4" HAMLET	\$227.55

**SCV WATER**  
Santa Clarita Water Division  
Ten Largest Disbursements  
From: February 1, 2020 to February 29, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
				4 STL GURAD POST	\$582.54
				4" CAM X MIP	\$59.87
				4" RING GASKETS	\$44.35
				6 X 12 B/O SPOOL 6 X 8 HO	\$424.33
				6 X 6 B/O SPOOL 6X8 HOLE	\$813.04
				6 X 8 B/O SPOOL 6 X 8 HOL	\$567.65
				6"- 8" FLANGE BOLT KITS	\$410.49
				6" X 4" X 2 1/2" HYD-FLGD	\$33,141.71
				6" X 6" 8-HOLE HYDRANT S	\$352.55
				6-8" BREAK-A-WAY BOLT	\$670.66
				AIR & VACUUM CAN	\$415.27
				CS-B CLAMP SCREWS	\$22.34
				FLANGE BOLT KITS	\$303.86
				OD TAPE	\$91.98
				RATCHET WRENCH	\$93.91
				TR 60258-LOTS 127,128,129	\$4,861.80
<b>5</b>	<b>CORE &amp; MAIN LP</b>				<b>\$66,315.35</b>
	CIVILTEC ENGINEERING INC.	94493	02/25/2020	WORK ORDER FOR CIVILTEC	\$672.50
				INSTALL MAIN, SVC TO SERVE LARC RANCH - BOUQUET	\$2,743.25
				VISTA CYN RCH-POTABLE WATER PHASE 2	\$2,958.75
				TRACT 60299 - SKYLINE RANCH PARDEE	\$33,242.50
				DEANE PUMP STATION - SHARED EXP W/PARDEE FOR	\$6,173.00
				2 - 2.5 MG DEANE ZONE TANKS - SHARED EXP W/PARDEE	\$10,658.00
<b>6</b>	<b>CIVILTEC ENGINEERING INC.</b>				<b>\$56,448.00</b>
	CORE & MAIN LP	94447	02/12/2020	1" COPPER FLAIR ANGLE MET	\$1,437.74
				1/2 316SS 90 BEND	\$58.70
				12" SLIP ON FLANGES	\$652.40
				14" DUCTILE IRON PIPE	\$2,035.65
				14" HYMAX COUPLING	\$3,586.79
				14" MJ EPDM	\$736.36
				16" SLIP ON FLANGES	\$4,251.23
				2" MIP X MIP CORP STOP	\$1,455.09
				3" HYMAX X FLG ADAPTER	\$402.72
				3/4" IPS, INSTATITE, PIPE	\$566.78
				4" FLG X HYMAX ADAPTOR	\$258.36
				4" STEEL PIPE (STANDARD 3	\$226.01
				4" WELD ELL	\$242.30
				6X10 STD BLK	\$70.29
				6X4 FLG TEE	\$320.59
				8" HYMAX COUPLING	\$580.17
				8" SLIP ON FLANGES	\$134.52
				8X3 BRASS HEX HEAD	\$774.83
				CRL-60 1/2" SS	\$1,609.22
				FY 19/20 APPURTENANCE IMPROVMENTS RAINBOW GLEN	\$14,630.16
<b>7</b>	<b>CORE &amp; MAIN LP</b>				<b>\$34,029.91</b>
	INFOSEND, INC.	94454	02/12/2020	ADDITIONAL SALES TAX	(\$56.72)
				DECEMBER BILLING	\$4,729.81
				DECEMBER E BILLING	\$570.47
				DECEMBER POSTAGE	\$10,589.74
				JANUARY BILLING	\$2,690.86
				JANUARY POSTAGE	\$8,140.19
<b>8</b>	<b>INFOSEND, INC.</b>				<b>\$26,664.35</b>
	STAATS CONSTRUCTION INC.	94480	02/19/2020	20251 LAKEMORE DRIVE SANTA CLARITA 1" SERVICE	\$25,978.00
<b>9</b>	<b>STAATS CONSTRUCTION INC.</b>				<b>\$25,978.00</b>
	CORE & MAIN LP	94415	02/05/2020	1" BRASS ELL	\$121.76
				1" MIP X INSTATITE IPS CO	\$371.86



**SCV WATER**  
 Santa Clarita Water Division  
 Ten Largest Disbursements  
 From: February 1, 2020 to February 29, 2020

#	Vendor Name	Check Number	Check Date	Transaction Description	Transaction Amount
				2" 45 DEG, ELL	\$236.96
				2" BALL ANGLE METER STOP	\$1,236.60
				2" BRASS PIPE PLUG	\$182.21
				2" BRASS SCREW TEE	\$544.87
				2" BRASS, STREET, ELL	\$287.55
				2" FIP BRASS COUPLING	\$339.23
				2" X 1" BRASS REDUCER BUS	\$248.35
				2" X 12" BRASS NIPPLE	\$148.22
				2" X 3/4" BRASS BUSHING	\$124.17
				2" X CLOSE BRASS NIPPLES	\$156.15
				3/8" C.R.D. VALVE	\$9,592.20
				6" RING GASKETS	\$131.40
				6" X 4" X 2 1/2" HYD-FLGD	\$8,285.43
				FLANGE BOLT KITS	\$166.71
				VALVE KEY	\$153.93
<b>10</b>	<b>CORE &amp; MAIN LP</b>				<b>\$22,327.60</b>
<b>Summary - Largest Ten Payments Made During February 2020</b>					<b>\$2,084,049.03</b>
<b>Summary - All Checks Issued During February 2020</b>					<b>\$2,375,318.77</b>
<b>Largest Ten Vendor Payments as Compared to Total</b>					<b>88%</b>

**SCV Water - Valencia Water Division**  
**Ten Largest Check Disbursements**  
**From: February 1, 2020 to February 29, 2020**

No.	Vendor Name	Check Number	Check Date	Description	Amount
	SANTA CLARITA VALLEY WATER AGENCY	221571	2/6/2020	Variable Water January	225,595.24
				Fixed Water Charge Jan	500,676.97
<b>1</b>	<b>SANTA CLARITA VALLEY WATER AGENCY Total</b>				<b>726,272.21</b>
	RC BECKER & SON INC.	221590	2/13/2020	NRR/Dickason mainline repair	207,055.15
<b>2</b>	<b>RC BECKER &amp; SON INC. Total</b>				<b>207,055.15</b>
	SOUTHERN CALIFORNIA EDISON CO	221541	2/4/2020	PURCHASED POWER, JAN	131,030.30
<b>3</b>	<b>SOUTHERN CALIFORNIA EDISON CO Total</b>				<b>131,030.30</b>
	FILIPPIN ENGINEERING	221586	2/13/2020	Professional services 12/31/19	40,785.56
				Professional Services 11/30/19	55,145.17
<b>4</b>	<b>FILIPPIN ENGINEERING Total</b>				<b>95,930.73</b>
	X-ACT TECHNOLOGY SOLUTIONS, INC.	221645	2/21/2020	SCADA B/U components	18,880.15
				Switches and license	35,000.00
				Core switch replacement	35,000.00
<b>5</b>	<b>X-ACT TECHNOLOGY SOLUTIONS, INC. Total</b>				<b>88,880.15</b>
	SWRCB FEES	221639	2/21/2020	Annual Water Sys Fee 7/19-6/20	66,564.56
<b>6</b>	<b>SWRCB FEES Total</b>				<b>66,564.56</b>
	WOODARD & CURRAN INC.	221613	2/13/2020	J6741 svcs, Oct	40,410.25
<b>7</b>	<b>WOODARD &amp; CURRAN INC. Total</b>				<b>40,410.25</b>
	CORE & MAIN LP	221583	2/13/2020	(48) 5 gallon drum calcium	3,595.84
				(48) 5 gallon drum calcium	3,595.84
				(48) 5 gallon drum calcium	3,595.84
				(48) gallon drum calcium	3,595.84
				2)MAG METER (50) 1" CABLE LINE	8,146.03
				(20)METER FLG (8) 90 BENDFLG	2,111.39
				(3) HOSEX4 PUMP	4,971.26
<b>8</b>	<b>CORE &amp; MAIN LP Total</b>				<b>29,612.04</b>
	CANNON	221544	2/4/2020	Services, Dec	6,072.00
				Services, Dec	19,992.00
<b>9</b>	<b>CANNON Total</b>				<b>26,064.00</b>
	SANTA CLARITA WATER DIVISION	221608	2/13/2020	J6743 Repair parts	3,004.33
				J6645 Transportation, Aug19	272.25
				Kennedy Jenks/July svcs	1,640.00
				Kennedy Jenks/Aug svcs	9,020.00
				Pump Design & Supply	467.50
				Meter mtce parts	875.40
				Hydrant mtce parts	297.16
				ATT/071119-101019	101.95
				Wires, cables, ties	419.70
				19158 Soledad Cyn/City of SC	58.00
				25429 Ave Capella/City of SC	116.00
				25112 Ave Rondell/City of SC	464.00
				2019 Blanket permit/City of SC	464.00
				25502 Houseman svc repair	550.00
				22617 Palm Ct/City of SC	116.00
				28749 Startee Ln/City of SC	116.00
<b>10</b>	<b>SANTA CLARITA WATER DIVISION Total</b>				<b>17,982.29</b>

**Summary - Largest Ten Checks Paid During February 2020** **1,429,801.68**

**Summary - All Checks Issued in February 2020** **1,635,966.39**

**Largest Ten Vendor Payments as Compared to Total** **87%**

# Director Stipends

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**Director Lynne Plambeck**

<b>Date</b>	<b>Meeting</b>	<b>Amount</b>
02/03/20	Special Board Meeting	\$228.15
02/04/20	Regular Board Meeting	\$228.15
02/06/20	Engineering and Operations Committee Meeting	\$228.15
02/11/20	Regular Board Meeting	\$228.15
02/12/20	ACWA Water Quality Meeting	\$228.15
02/18/20	Regular Board Meeting	\$228.15
02/20/20	Public Outreach and Legislation Committee Meeting	\$228.15
02/26/20	So Cal Water Dialogue Meeting	\$228.15
	<b>Stipend Total</b>	<b>\$1,825.20</b>
	<b>Total Paid Days</b>	<b>8</b>
	<b>Total Meetings</b>	<b>8</b>

<b>TOTAL PAID DAYS</b>	<b>80</b>
<b>TOTAL MEETINGS</b>	<b>96</b>
<b>TOTAL STIPENDS</b>	<b>\$18,252.00</b>

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# Director Reimbursements

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CA Govt. Code Section 53065.5

List of Reimbursement for "Individual Charges" = \$100 or more

Annual Disclosure for Fiscal Year 19/20 AP Transactions Updated as of: 2/29/2020

**DIRECTORS**

P-Card (VISA) Transactions Updated as of: 1/31/2020 - \*\*Jan P-Card transactions affect Feb cash.

Date of Reimbursement	Recipient of Reimbursement	Reason for Reimbursement	Amount
02/29/20	Atkins, B.J.	P-CARD (VISA) - ACWA 2020 Legislative Symposium, Sacramento, 3/12/20 - Registration	290.00
02/29/20	Atkins, B.J.	P-CARD (VISA) - ACWA 2020 Legislative Symposium, Sacramento, 3/12/20 - Travel Expense (Airfare)	509.98
02/29/20	Atkins, B.J.	P-CARD (VISA) - CSDA Legislative Committee Meeting, Sacramento, 3/6/20 - Travel Expense (Airfare)	509.98
02/29/20	Atkins, B.J.	P-CARD (VISA) - CSDA Legislative Committee Meeting, Sacramento, 4/3/20 - Travel Expense (Airfare)	509.98
02/29/20	Atkins, B.J.	P-CARD (VISA) - CSDA Legislative Committee Meeting, Sacramento, 5/1/20 - Travel Expense (Airfare)	509.98
02/29/20	Atkins, B.J.	P-CARD (VISA) - CSDA Legislative Committee Meeting, Sacramento, 5/19-5/20/20 - Travel Expense (Airfare)	509.98
02/29/20	Atkins, B.J.	P-CARD (VISA) - CSDA Legislative Committee Meeting, Sacramento, 5/19-5/20/20 - Registration	365.00
02/29/20	Cooper, Bill	P-CARD (VISA) - SCV EDC 2020 Economic Outlook Conference, Valencia, 3/12/20 - Registration	103.89
02/29/20	Ford, Jeff	P-CARD (VISA) - SCV EDC 2020 Economic Outlook Conference, Valencia, 3/12/20 - Registration	103.89
02/29/20	Gutzeit, Maria	P-CARD (VISA) - UWI Conference, Palm Springs, 2/19/20-2/21/20 - Expense (Lodging) - <b>CREDIT</b>	(388.22)
02/29/20	Kelly, R.J.	P-CARD (VISA) - SCV EDC 2020 Economic Outlook Conference, Valencia, 3/12/20 - Registration	103.89
02/29/20	Martin, Gary	P-CARD (VISA) - SCV EDC 2020 Economic Outlook Conference, Valencia, 3/12/20 - Registration	103.89
02/29/20	Mortensen, Daniel	P-CARD (VISA) - SCV EDC 2020 Economic Outlook Conference, Valencia, 3/12/20 - Registration	103.89

**3,336.13**

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ITEM NO.  
5.5

## BOARD MEMORANDUM

**DATE:** April 23, 2020  
**TO:** Board of Directors  
**FROM:** April Jacobs *aj*  
Board Secretary  
**SUBJECT:** Approve a Resolution for the Negotiated Tax Exchange to the County of Los Angeles Lighting Maintenance District 1687 for Annexation of Project L 020-2019, Tax Rate Area 02472

---

### SUMMARY

The County of Los Angeles Department of Public Works is requesting approval and acceptance of negotiated tax exchange resolution resulting from Annexation of Project L 020-2019, Tax Rate Area 02472 to the County Lighting Maintenance District 1687.

### DISCUSSION

Under Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing new services to an area from a jurisdiction change are entitled to a share of the annual tax increment generated in the area being annexed.

### RECOMMENDATION

That the Board of Directors approve a resolution for the Negotiated Tax Exchange to the County of Los Angeles Lighting Maintenance District 1687 for Annexation of Project L 020-2019, Tax Rate Area 02472.

Attachment

AMJ

*MGS*

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MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

April 15, 2020

IN REPLY PLEASE  
REFER TO FILE: T-5

Mr. Matt Stone, General Manager  
Santa Clarita Valley Water Agency  
Formerly known as Castaic Lake Water Agency  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

Attention Ms. April Jacobs

Dear Mr. Stone:

### **NEGOTIATED TAX EXCHANGE RESOLUTION ANNEXATION OF PROJECT L 020-2019 TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

We request that the Santa Clarita Valley Water Agency (formerly known as Castaic Lake Water Agency) participate in the exchange of ad valorem property tax in conjunction with the annexation of the territory known as L 020-2019 to County Lighting Maintenance District (CLMD) 1687. This proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of new street lighting services to be provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and CLMD 1687.

For new annexations to a CLMD, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the area being annexed. CLMD 1687 meets the definition of a special district under Section 95(m) of the California Revenue and Taxation Code. CLMD 1687's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenue, the Board can determine the exchange of property tax revenues for that taxing agency.

Mr. Matt Stone  
April 15, 2020  
Page 2

Enclosed is a Joint Resolution between Los Angeles County and the Water Agency approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of the subject territory to CLMD 1687. Attached to the Joint Resolution is a Property Tax Transfer Resolution Worksheet listing the share of the annual tax increment to be exchanged with the Water Agency, other affected taxing agencies, and CLMD 1687. The tax-sharing ratios listed on the worksheets were calculated using a formula approved by the County Auditor-Controller and County Counsel. As shown on the Property Tax Transfer Resolution Worksheet for L 020-2019, Tax Rate Area 02472, the current tax share ratio for the Water Agency is 0.066978846. Out of the Water Agency's tax share, the Water Agency would allocate 0.001375387 to CLMD 1687 with a net share of 0.065603459 to the Water Agency. Monetarily speaking, a \$10,000 increment in assessed valuation of a parcel means that the parcel will pay an additional \$100 in property taxes, of which the Water Agency would receive \$6.5603 and CLMD 1687 would receive \$0.1375.

Please have the resolution executed and returned to us in the enclosed self-addressed envelope by June 3, 2020.

If you have any questions, please contact Ms. Tigist Desta, Traffic Safety and Mobility Division, at (626) 300-4755 or [tdesta@pw.lacounty.gov](mailto:tdesta@pw.lacounty.gov).

Very truly yours,

MARK PESTRELLA  
Director of Public Works



*for* EMIKO THOMPSON

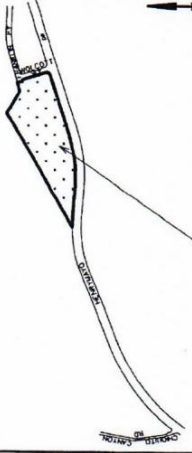
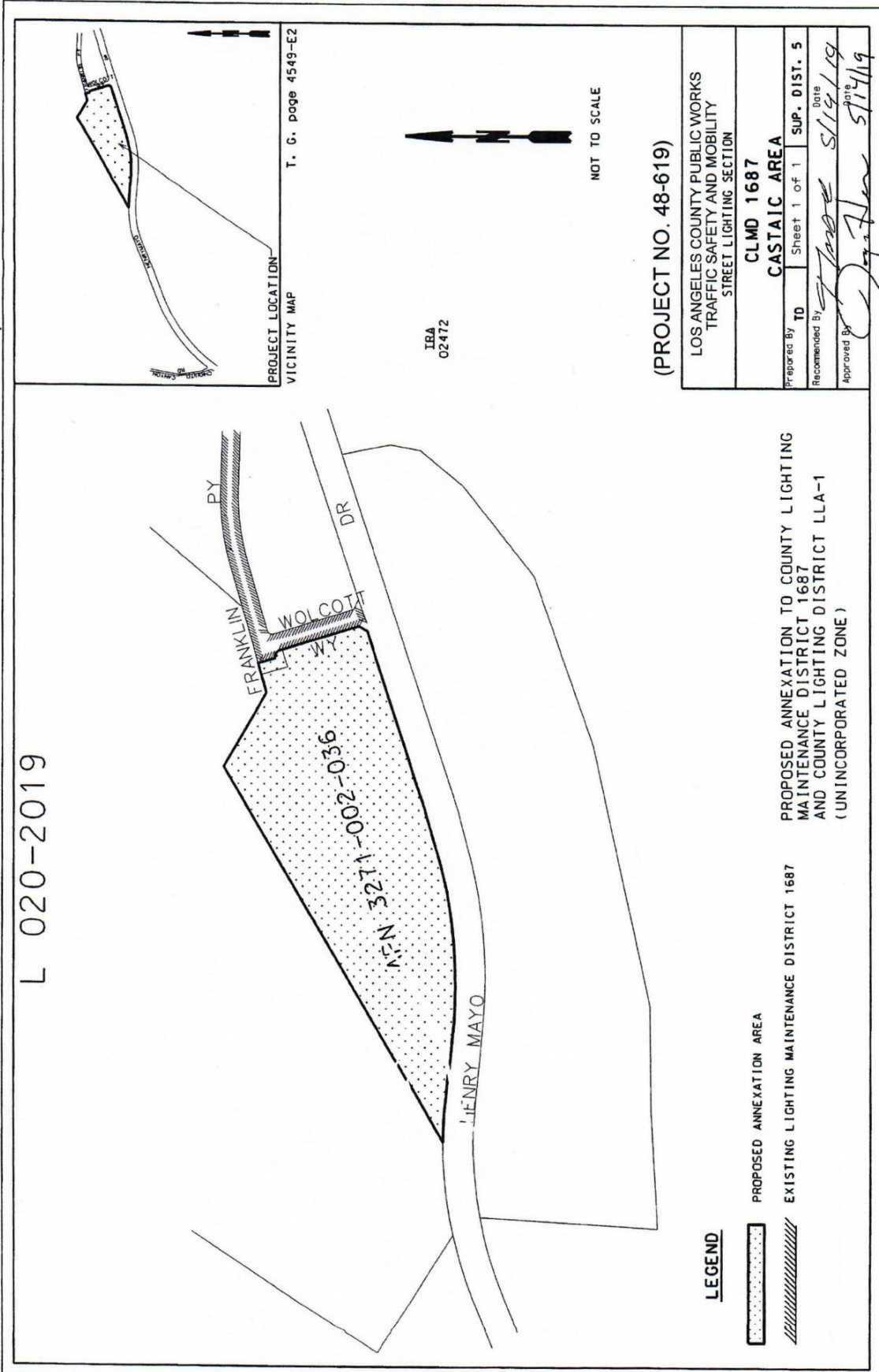
Assistant Deputy Director  
Traffic Safety and Mobility Division

TD:dj  
P:\TSM\Pub\STL\SUBDIVISION\TAXAGEN. LTR\WAT. DIST\CASTAIC LAKE\ 020-2019.DOCX

Enc.



L 020-2019



PROJECT LOCATION  
VICINITY MAP  
T. G. page 4549-E2

IRA  
02472

NOT TO SCALE

(PROJECT NO. 48-619)

LOS ANGELES COUNTY PUBLIC WORKS TRAFFIC SAFETY AND MOBILITY STREET LIGHTING SECTION	
<b>CLMD 1687 CASTAIC AREA</b>	
Prepared By	TO Sheet 1 of 1 SUP. DIST. 5
Recommended By	Date 5/19/19
Approved By	Date 5/14/19

**LEGEND**

PROPOSED ANNEXATION AREA

EXISTING LIGHTING MAINTENANCE DISTRICT 1687

PROPOSED ANNEXATION TO COUNTY LIGHTING  
MAINTENANCE DISTRICT 1687  
AND COUNTY LIGHTING DISTRICT LLA-1  
(UNINCORPORATED ZONE)

L 020-2019

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues with the CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 5, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, and the Santa Clarita Valley Water Agency (formerly known as Castaic Lake Water Agency) resulting from the annexation of L 020-2019 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2020, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within L 020-2019, Tax Rate Area 02472, shall be allocated to the affected agencies as indicated on the attached Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of L 020-2019.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

SANTA CLARITA VALLEY WATER AGENCY  
(FORMERLY CASTAIC LAKE WATER AGENCY)

By \_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687  
 ACCOUNT NUMBER: 019.40  
 TRA: 02472  
 EFFECTIVE DATE: 07/01/2019  
 ANNEXATION NUMBER: L 020-2019 PROJECT NAME: L 020-2019  
 DISTRICT SHARE: 0.020534657

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.233255973	23.3267 %	0.020534657	0.004789841	-0.004902617	0.228353356
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000133422	0.0133 %	0.020534657	0.000002739	0.000000000	0.000133422
003.01	L A COUNTY LIBRARY	0.028320522	2.8320 %	0.020534657	0.000581552	-0.000581552	0.027738970
005.25	ROAD DIST # 5	0.007357868	0.7357 %	0.020534657	0.000151091	-0.000151091	0.007206777
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.185810671	18.5810 %	0.020534657	0.003815558	-0.003815558	0.181995113
007.31	L A C FIRE-FFW	0.005358604	0.5358 %	0.020534657	0.000110037	0.000000000	0.005358604
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.002191276	0.2191 %	0.020534657	0.000044997	-0.000044997	0.002146279
030.70	LA CO FLOOD CONTROL MAINT	0.012401254	1.2401 %	0.020534657	0.000254655	-0.000254655	0.012146599
061.80	GREATER L A CO VECTOR CONTROL	0.000322714	0.0322 %	0.020534657	0.000006626	-0.000006626	0.000316088
302.01	CASTAIC LAKE WATER AGENCY	0.066978846	6.6978 %	0.020534657	0.001375387	-0.001375387	0.065603459
400.00	EDUCATIONAL REV AUGMENTATION FD	0.049275408	4.9275 %	0.020534657	0.001011853	EXEMPT	0.049275408
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.020534657	0.002708062	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001654804	0.1654 %	0.020534657	0.000033980	EXEMPT	0.001654804
400.21	CHILDREN'S INSTIL TUITION FUND	0.003284204	0.3284 %	0.020534657	0.000067440	EXEMPT	0.003284204
440.01	CASTAIC UNION SCHOOL DISTRICT	0.069167040	6.9167 %	0.020534657	0.001420321	EXEMPT	0.069167040
440.06	CO.SCH.SERV.FD.- CASTAIC UNION	0.013471486	1.3471 %	0.020534657	0.000276632	EXEMPT	0.013471486
440.07	DEV.CTR. HDCPD.MINOR-CASTAIC	0.001180743	0.1180 %	0.020534657	0.000024246	EXEMPT	0.001180743
757.02	HART WILLIAM S UNION HIGH	0.094469945	9.4469 %	0.020534657	0.001939907	EXEMPT	0.094469945
757.06	CO.SCH.SERV.FD.- HART,WILLIAM S.	0.000393807	0.0393 %	0.020534657	0.000008086	EXEMPT	0.000393807

ANNEXATION NUMBER: L 020-2019 PROJECT NAME: L 020-2019 TRA: 02472

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.07	HART, WILLIAM S.-ELEM SCHOOL FUND	0.049707136	4.9707 %	0.020534657	0.001020718	EXEMPT	0.049707136
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.043386627	4.3386 %	0.020534657	0.000890929	EXEMPT	0.043386627
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.020534657	0.000000000	0.000000000	0.011132483
TOTAL:		1.000000000	100.0000 %		0.020534657	-0.011132483	1.000000000



## BOARD MEMORANDUM

**DATE:** April 13, 2020

**TO:** Board of Directors

**FROM:** Keith Abercrombie  
Chief Operating Officer 

**SUBJECT:** Approve a Resolution Awarding Contracts for On-Call Engineering and/or Construction Management and Inspection Services

---

### SUMMARY

The Agency selects up to six engineering firms for on-call engineering service contracts every four years in accordance with the Agency's Purchasing Policy. In December 2019, the Agency issued a Request for Proposal (RFP) to establish a new on-call consultant list for upcoming four-year period from July 2020 through June 2024. The Agency received proposals from twenty-two (22) qualified engineering firms on January 22, 2020. Based on current and projected workload, staff recommends that the Board of Directors authorize an exception to the Agency's Purchasing Policy to allow the selection of all twenty-two (22) firms for on-call contracts for the four-year period starting from July 1, 2020 and extending to June 30, 2024. Staff recommends that new engineering services contracts be awarded to all twenty-two (22) firms selected through the recent RFP process for On-Call Engineering and/or Construction Management and Inspection Services.

### DISCUSSION

The Agency uses consulting firms to provide on-call engineering, construction management, and inspection services. The scope of services may include evaluations, studies, preliminary and final designs, technical specifications, engineering support during construction, construction management, inspections and miscellaneous services for a variety of projects at the Agency's water treatment, distribution and conveyance facilities.

The existing on-call engineering services contracts were carried forward from the on-call contracts that the various water agencies established prior to the formation of SCV Water. As a result, there are currently eleven (11) on-call contracts; five (5) from Castaic Lake Water Agency (CLWA) that expire June 30, 2020, and six (6) from the Santa Clarita Water Division (SCWD) that expire December 31, 2020. In order to establish a new pool of on-call engineering consultants, staff issued an RFP on December 3, 2019 to solicit proposals from interested and qualified engineering firms. In response to the RFP, the Agency received proposals from twenty-two (22) firms on January 22, 2020. All eleven (11) of our existing on-call firms submitted

proposals in response to the RFP. Based on staff review, all twenty-two (22) firms meet the necessary qualifications for an on-call contract.

SCV Water Purchasing Policy calls for the selection of between two and six firms to provide engineering services through on-call contracts. Based on current and projected workload during the next on-call contract period, staff recommends that the Board of Directors make an exception to the Policy to allow the selection of all twenty-two (22) qualified engineering firms for the period July 1, 2020 through June 30, 2024.

Based on current and projected workload during the next on-call period, staff recommends that all twenty-two (22) firms be awarded on-call engineering services contracts for the period July 1, 2020 through June 30, 2024, subject to establishing Professional Service Contracts with each firm. If the Agency is unsuccessful in negotiating a mutually agreeable contract with any of the above recommended firms, staff would remove those firm(s) from the list.

Staff recommends entering into contracts with the following firms for the period July 1, 2020 through June 30, 2024, based on the recent RFP process, listed in no particular order: Alliance Land Planning and Engineering, Inc.; Black & Veatch Corporation; Cannon Corporation; Civiltec Engineering, Inc.; EDM Services, Inc.; Encompass Consultant Group; Filippin Engineering, Inc.; GK & Associates; Hazen and Sawyer; Hunsaker & Associates Los Angeles, Inc.; Jensen Design & Survey, Inc.; Kennedy Jenks Consultants, Inc.; Lee & Ro, Inc.; Michael Baker International; MKN & Associates, Inc.; MNS Engineers, Inc.; MWH Constructors; SA Associates; Stylo Group, L.L.P.; TRC Companies; Woodard & Curran, Inc.; and West Yost Associates.

On April 2, 2020, the Engineering and Operations Committee considered staff's recommendation to make an exception to the current SCV Water Policy to allow for the selection of all twenty-two (22) qualified engineering firms, and to award contracts for on-call engineering, construction management, and/or inspection services for the period July 1, 2020 through June 30, 2024 to all twenty-two (22) firms that submitted proposals in the recent RFP process.

## **FINANCIAL CONSIDERATIONS**

None. The use of on-call engineering services contracts are included in the approved Biennial Budget for Fiscal Year FY2019/20 & 2020/21. Work authorizations for specific tasks are made for individual projects and, depending on the authorization amounts, are approved under the General Manager's authority or submitted to the Engineering and Operations Committee for review and to the Board of Directors for approval in accordance with existing Agency policies and procedures.

## **RECOMMENDATIONS**

The Engineering and Operations Committee recommends that the Board of Directors approve the attached resolution for an exception to the current SCV Water Policy to allow for the selection of all twenty-two (22) qualified firms for the period starting July 1, 2020 and extending through June 30, 2024, and to authorize the General Manager to execute engineering services agreements for on-call engineering, construction management, and/or inspection services with Alliance Land Planning and Engineering, Inc.; Black & Veatch Corporation; Cannon Corporation; Civiltec Engineering, Inc.; EDM Services, Inc.; Encompass Consultant Group; Filippin Engineering, Inc.; GK & Associates; Hazen and Sawyer; Hunsaker & Associates Los Angeles, Inc.; Jensen Design & Survey, Inc; Kennedy Jenks Consultants, Inc.; Lee & Ro, Inc.;



Michael Baker International; MKN & Associates, Inc.; MNS Engineers, Inc.; MWH Constructors; SA Associates; Stylo Group, L.L.P.; TRC Companies; Woodard & Curran, Inc.; and West Yost Associates for the period starting July 1, 2020 and extending through June 30, 2024.

Attachments



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**RESOLUTION NO. XXXX**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
AUTHORIZING THE EXECUTION OF CONTRACTS  
FOR ON-CALL ENGINEERING SERVICES AGREEMENTS**

**WHEREAS**, all Statement of Qualifications (SOQs) submitted to the Agency pursuant to the Agency's Request for SOQs for On-Call Engineering Services Agreements were received at the Agency on January 22, 2020, in full accordance with the law and the Agency's customary procedures; and

**WHEREAS**, this Board finds, after considering the evaluation from staff, that, Alliance Land Planning and Engineering, Inc.; Black & Veatch Corporation; Cannon Corporation; Civiltec Engineering, Inc.; EDM Services, Inc.; Encompass Consultant Group; Filippin Engineering, Inc.; GK & Associates; Hazen and Sawyer; Hunsaker & Associates Los Angeles, Inc.; Jensen Design & Survey, Inc.; Kennedy Jenks Consultants, Inc.; Lee & Ro, Inc.; Michael Baker International; MKN & Associates, Inc.; MNS Engineers, Inc.; MWH Constructors; SA Associates; Stylo Group, L.L.P.; TRC Companies; Woodard & Curran, Inc.; and West Yost Associates are qualified firms and that said consultants substantially meet the requirements of the specifications; and

**WHEREAS**, SCV Water's current Purchasing Policy allows the Board of Directors to select between two and six firms to provide engineering services; and it is in the Agency's best interest to hereby make an exception to the current Purchasing Policy to select all twenty-two (22) of the above-mentioned firms to provide on-call engineering services for the period July 1, 2020 through June 30, 2024; and

**WHEREAS**, each of the above-mentioned firms has demonstrated the competence and professional skill necessary for the work, and it is in the Agency's best interest that the Agency's Board of Directors authorize its General Manager to execute engineering services agreements with these firms as part of an engineering consultant pool.

**NOW, THEREFORE, BE IT RESOLVED** that the Agency's Board of Directors does hereby approve an exception to the current SCV Water Purchasing Policy to allow for the selection of all above-mentioned twenty-two (22) qualified firms to provide on-call engineering, construction management, and inspection services for the period starting July 1, 2020 and extending through June 30, 2024.

**RESOLVED FURTHER** that the Agency's Board of Directors does hereby authorize its General Manager to execute engineering services agreements with Alliance Land Planning and Engineering, Inc.; Black & Veatch Corporation; Cannon Corporation; Civiltec Engineering, Inc.; EDM Services, Inc.; Encompass Consultant Group; Filippin Engineering, Inc.; GK & Associates; Hazen and Sawyer; Hunsaker & Associates Los Angeles, Inc.; Jensen Design & Survey, Inc.; Kennedy Jenks Consultants, Inc.; Lee & Ro, Inc.; Michael Baker International; MKN & Associates, Inc.; MNS Engineers, Inc.; MWH Constructors; SA Associates; Stylo Group, L.L.P.; TRC Companies; Woodard & Curran, Inc.; and West Yost Associates to provide on-call engineering, construction management, and inspection services for the period starting July 1, 2020 and extending through June 30, 2024.

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May 5, 2020

# On-Call Engineering Services Agreements

## Engineering Services – Types of Services

- Engineering Services may include the following:
  - Conduct studies and evaluations
  - Prepare preliminary and final designs
  - Prepare technical specifications
  - Provide engineering support during construction
  - Perform construction management and inspection



# SCV Water Purchasing Policy for On-Call Engineering Services

- Key Elements of SCV Water Purchasing Policy:
  - Issue Request for Proposals
  - Qualifications based selection
  - Select two to six firms for four year period
  - Recommended firms approved by E&O Committee & Board



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# Existing On-Call Engineering Services Consultants

- Existing On-Calls are carried forward from On-Call Lists of CLWA & SCWD
  - Black & Veatch Corporation
  - Cannon Corporation
  - Civiltec Engineering, Inc.\*\*
  - Encompass Consultant Group\*\*
  - Filippin Engineering, Inc.
  - Jensen Design & Survey, Inc.\*\*
  - Kennedy Jenks Consultants, Inc.\*
  - Lee & Po, Inc.\*
  - Michael Baker International
  - TRC Companies (form. Vali Cooper)
  - Woodard & Curran, Inc.\*
  
- Agreements expire June 30, 2020

\* Both SCWD and CLWA held contracts, SCWD contract expires December 31, 2020

\*\*Only SCWD contract



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# New On-Call Engineering Services Solicitation

- December 2, 2019 – Issued Request for Statements of Qualifications
- January 22, 2020 – Received 22 SOQs in response to RFQ
- Evaluation committee reviewed responses
  - Functional requirements
  - Project team
  - Qualifications
  - Experience
  - Fee schedule

• Evaluators: J. Yim, J. Gilliam, B. Payne, S. Bader, J. Moreno, O. Moreno



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## Firms that Submitted SOQs

- Full Service Firms (15)
  - Black & Veatch Corporation
  - Cannon Corporation
  - Encompass Consultant Group
  - Filippin Engineering, Inc.
  - GK & Associates
  - Hazen and Sawyer
  - Jensen Design & Survey, Inc.
  - Kennedy Jenks Consultants, Inc.
  - Lee & Po, Inc.
  - Michael Baker International
  - MKN & Associates, Inc.
  - MNS Engineers, Inc.
  - SA Associates
  - West Yost Associates
  - Woodard & Curran, Inc.
- Engineering Only (5)
  - Alliance Land Planning and Engineering, Inc.
  - Civiltec Engineering, Inc.
  - EDM Services, Inc.
  - Hunsaker & Associates Los Angeles, Inc.
  - Stylo Group L.L.P.
- Construction Management and Inspection Only (2)
  - MWH Constructors
  - TRC Companies (form. Vali Cooper)



# On-Call Engineering Services Staff Recommendations

- Based on current and projected workload, Staff recommends the following:
  - Award engineering services contracts to all 22 firms for the Period July 1, 2020 through June 30, 2024
  - Approve an exception to the current SCV Water Purchasing Policy to allow for the selection of all twenty-two (22) qualified firms for the Period July 1, 2020 through June 30, 2024



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# Recommendations for Resolution

- E&O Committee recommends that the Board of Directors Adopt a Resolution with the following provisions:
  - Board Approves an exception to SCV Water Purchasing Policy to allow for the selection of all twenty-two (22) qualified firms responding to RFQ for the period July 1, 2020 through June 30, 2024
  - Board authorizes General Manager to execute engineering services agreements with all twenty-two (22) qualified firms for engineering and construction management/ inspection services for the period July 1, 2020 through June 30, 2024






## BOARD MEMORANDUM

**DATE:** May 5, 2020

**TO:** Board of Directors

**FROM:** Keith Abercrombie  
Chief Operating Officer 

**SUBJECT:** Approve Purchasing of Treatment Media for Well Q2 Groundwater  
Perchlorate Treatment Project

---

### SUMMARY

The site construction work for the Q2 Perchlorate Groundwater Treatment Project is currently underway. At the October 1, 2019 Board meeting, the funding to purchase the treatment vessels was authorized and the material acquisition is in progress. The treatment vessels are being manufactured and are scheduled for delivery in May 2020. After the vessels are delivered, the treatment media will need to be installed to start-up the treatment facility. Staff is recommending that the Board of Directors authorize the General Manager to purchase the treatment media for the vessels.

### DISCUSSION

In April 2005, samples collected from well Q2 were positive for perchlorate above the maximum contaminant level (MCL) of 6 micrograms per liter (ug/L). Ion Exchange (IX) perchlorate treatment was implemented and the well was returned to service in October 2005. Treatment was removed in 2007 after two years of sample results being below the detection limit for reporting (DLR) of 4 ug/L. The well has continued to operate with no detections of perchlorate until May 2019.

In May 2019, samples from well Q2 were at the MCL for perchlorate. The well was immediately taken out of service and the State Water Resources Control Board, Division of Drinking Water (DDW) was notified. Staff informed the Board of Directors and sought authorization to begin design and procurement of equipment to construct and implement perchlorate treatment at well Q2.

In February 2020, staff requested a proposal for resin from Evoqua Water Technologies (Evoqua). Evoqua provides a resin (PSR2 Plus, which is approved by DDW to remove perchlorate. This resin is currently in use at both the Saugus Perchlorate Treatment Facility and Valencia Well 201 Perchlorate Treatment Facility and Evoqua is the Agency's sole sourced vendor for this resin. To meet the June 2020 startup of the Q2 perchlorate treatment facility, staff is recommending that the Board of Directors authorize the General Manager to purchase the treatment media for the vessels.

## **CEQA DETERMINATION**

In October 2019, the Agency filed a Notice of Exemption for construction of the Wellfield Treatment System with Los Angeles County, Ventura County and the State Clearinghouse. The Notice of Exemption described construction of the treatment system, including that resin would be used in the treatment system. No challenges to the Notice of Exemption were filed, and the proposed action is consistent with the previously filed Notice of Exemption. Therefore, the action of purchasing resin is covered under the existing Notice of Exemption and no further CEQA analysis is required.

## **FINANCIAL CONSIDERATIONS**

Staff expects these costs to ultimately be reimbursed pursuant to the Settlement Agreement with Whittaker Corporation. In order to meet the aggressive timeline of having treatment in place by summer 2020, staff is recommending the General Manager be authorized to purchase treatment media for an amount of \$171,860. The project is currently not budgeted in the Agency's FY 2019/20 Budget. Funds from the Agency's reserves will be utilized to fund the project.

## **RECOMMENDATION**

That the Board of Directors authorize the General Manager to purchase the treatment media for well Q2 Groundwater Perchlorate Treatment Project for an amount not to exceed \$171,860.

MGS

RESOLUTION NO. \_\_\_\_\_

DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Directors OF THE Santa Clarita Valley Water Agency  
(Governing Body) (Name of Applicant)

THAT the General Manager, OR  
(Title of Authorized Agent)

Assistant General Manager, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Santa Clarita Valley Water Agency, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Santa Clarita Valley Water Agency, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 5th day of May, 2020

Gary Martin, Board President  
(Name and Title of Governing Body Representative)

Jerry Gladbach, Board Vice President  
(Name and Title of Governing Body Representative)

Maria Gutziet, Board Vice President  
(Name and Title of Governing Body Representative)

CERTIFICATION

I, April Jacobs, duly appointed and Board Secretary of  
(Name) (Title)

the Santa Clarita Valley Water Agency, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the Santa Clarita Valley Water Agency  
(Governing Body) (Name of Applicant)

on the 5th day of May, 2020.

\_\_\_\_\_  
(Signature)

Board Secretary  
(Title)

**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")



ITEM NO.  
7



# Update on SCV Water Financing Plan

May 5, 2020  
Board Meeting

# Project Timeline (Major Milestones)

Date	Milestone
May 18, 2020	Finance & Administration Committee considers approval of Preliminary Official Statement
June 1, 2020	Credit Rating Presentations
June 2, 2020	Board & USCVJPA Consider approval of Preliminary Official Statement
June 16, 2020	Credit Ratings Received
June 16, 2020	Board & USCVJPA Consider approval of Offering Document
July 8, 2020	Pricing
July 15, 2020	Closing



# Reasons for the Financing Project

- The Financing is a major step in post-merger integration of the Agency
  - Greatly simplifies accounting work by eliminating the need to maintain accounting records for three retail divisions and a wholesale division
  - Enables a path towards a single set of retail rates charged by the Agency
- Issue additional bonds to continue regional buildout

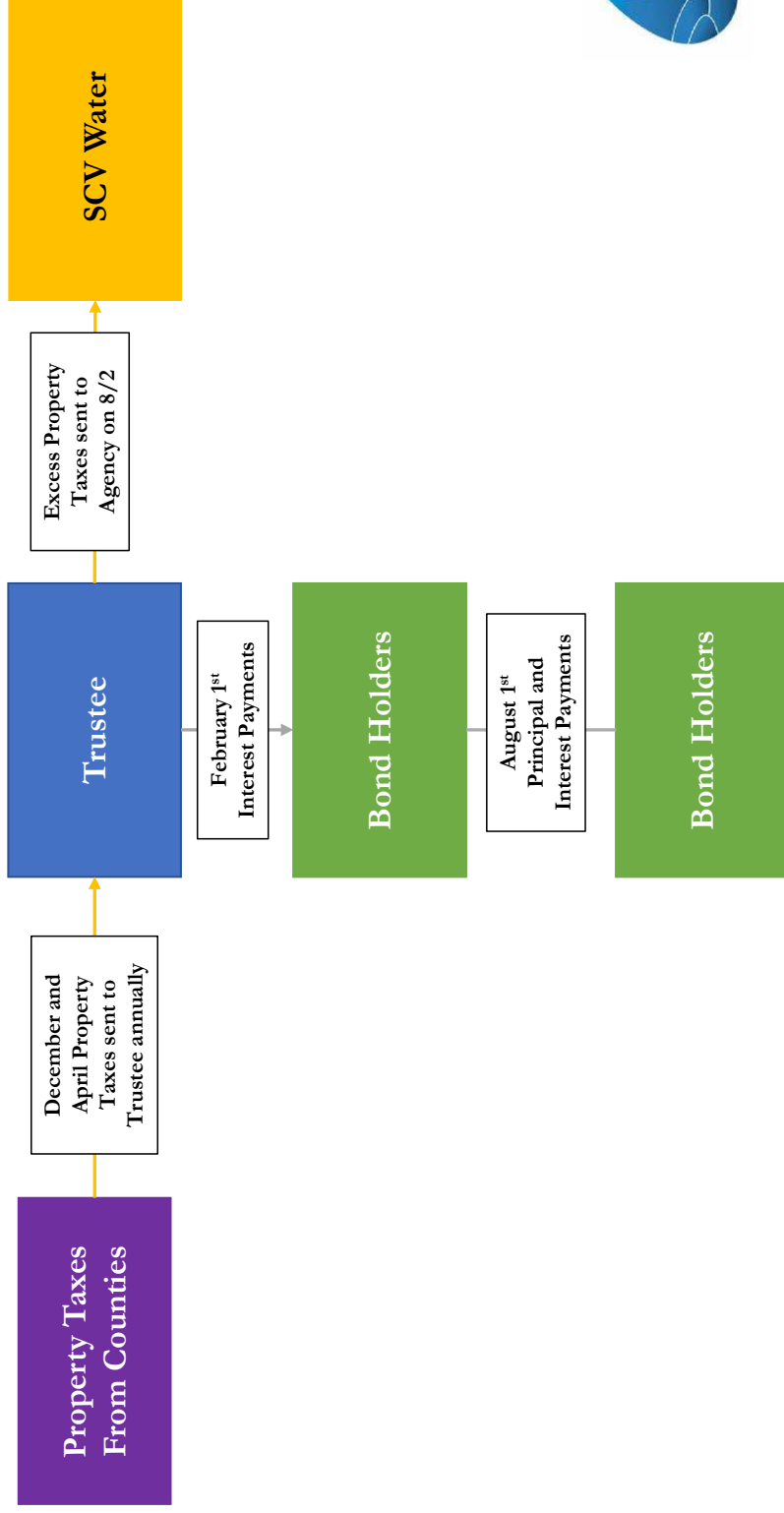


## Key Elements of the Financing Project

- Financial market is volatile!
- When rates are lowest, there may not be enough interested buyers
- “Intercept” account established to ensure that non-refinanced debt issues (1999A, 2018A) have 1% Property Tax funds on-hand to pay debt service
- Refinanced debt issues (2010A, 2015A, 2016A, 2017A) and new debt will be secured by the net revenues of the Agency



# 1% Property Tax Intercept Provision Flow of Funds



# Bond Issues & How they are Impacted by the Financing Plan

Bond Issue	Disposition
• 1999 CABS	• Not refinanced. Paid from Intercept account of 1% Property Tax Revenues
• 2018A	
• 2010A	
• 2015A	
• 2016A	• Refinanced, secured by Agency retail revenues. Paid from Wholesale Revenues
• 2020A-New	
• 2017A	• Refinanced legacy debt of SCWD



# Wholesale Revenues

Fiscal Year	FCF	1% Property Tax	Other	Total Regional Revenues
FY21	\$ 9,000,000	\$ 27,929,002	\$ 17,649,427	\$ 54,578,429
FY22	\$ 9,225,000	\$ 28,582,540	\$ 13,525,564	\$ 51,333,104
FY23	\$ 9,455,625	\$ 29,251,372	\$ 13,651,734	\$ 52,358,731
FY24	\$ 9,692,016	\$ 29,935,854	\$ 14,421,034	\$ 54,048,903
FY25	\$ 9,934,316	\$ 30,636,353	\$ 14,547,874	\$ 55,118,543
FY26	\$ 10,182,674	\$ 31,353,243	\$ 14,680,513	\$ 56,216,430
FY27	\$ 10,437,241	\$ 32,086,909	\$ 14,814,309	\$ 57,338,459
FY28	\$ 10,698,172	\$ 32,837,743	\$ 14,954,182	\$ 58,490,096
FY29	\$ 10,965,626	\$ 33,606,146	\$ 15,089,687	\$ 59,661,459
FY30	\$ 11,239,767	\$ 34,392,530	\$ 15,230,803	\$ 60,863,100

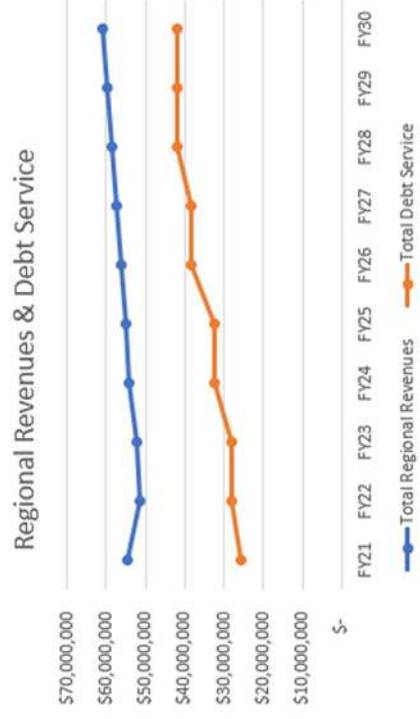
“Other” revenues consist of:

Wholesale Non-Operating Revenue
Investment revenues
Other Revenues (operating)
Settlement Agreement (CIP)
Settlement Agreement (O&M)
Grants and Reimbursements
Reimbursement from Annexing Parties
One-time Water Sales
VWD 2018A Bonds
VWD Acquisition Loan



# Regional Revenues – Debt Service = Available for Pay-go Capital work

Fiscal Year	FCF	1% Property Tax	Other	Total Regional Revenues	Total Debt Service	Available for Pay-go
FY21	\$ 9,000,000	\$ 27,929,002	\$17,649,427	\$ 54,578,429	25,790,147	\$ 28,788,282
FY22	\$ 9,225,000	\$ 28,582,540	\$13,525,564	\$ 51,333,104	27,903,575	\$ 23,429,530
FY23	\$ 9,455,625	\$ 29,251,372	\$13,651,734	\$ 52,358,731	27,892,375	\$ 24,466,356
FY24	\$ 9,692,016	\$ 29,935,854	\$14,421,034	\$ 54,048,903	32,591,284	\$ 21,457,619
FY25	\$ 9,934,316	\$ 30,636,353	\$14,547,874	\$ 55,118,543	32,602,587	\$ 22,515,956
FY26	\$10,182,674	\$ 31,353,243	\$14,680,513	\$ 56,216,430	38,457,616	\$ 17,758,814
FY27	\$10,437,241	\$ 32,086,909	\$14,814,309	\$ 57,338,459	38,475,332	\$ 18,863,127
FY28	\$10,698,172	\$ 32,837,743	\$14,954,182	\$ 58,490,096	41,930,636	\$ 16,559,461
FY29	\$10,965,626	\$ 33,606,146	\$15,089,687	\$ 59,661,459	41,903,747	\$ 17,757,712
FY30	\$11,239,767	\$ 34,392,530	\$15,230,803	\$ 60,863,100	41,894,160	\$ 18,968,940





# Conclusion

1. Eliminated existing debt securitization on Wholesale Revenues, streamlined all debt outstanding secured by net revenues of the Agency
2. Identified revenue sources and evaluated their sufficiency for:
  1. Debt service payment
  2. Pay-go for Agency Capital
3. Achieved savings?
4. Back with the Preliminary Official Statement and market update on June 2



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ITEM NO.  
9.1

## BOARD MEMORANDUM

**DATE:** April 9, 2020  
**TO:** Board of Directors  
**FROM:** Steve Cole *SC*  
Assistant General Manager  
**SUBJECT:** April 8, 2020 Water Resources and Watershed Committee Meeting

---

The Water Resources and Watershed Committee was held on Wednesday, March 11, 2020 at 6:00 PM via teleconference. In attendance were Committee Chair Maria Gutzeit, Directors B.J. Atkins, Edward Colley, William Cooper, Jeff Ford and E.G. "Jerry" Gladbach. Staff members present were Assistant General Manager Steve Cole, Conservation Manager Matthew Dickens, Associate Water Resources Planner Sarah Fleury, Administrative Analyst Cheryl Fowler, Board Secretary April Jacobs, Director of Water Resources Dirk Marks, Director of Tech Services Cris Perez and IT Technician Rene Ponce. One member of the public was present. A copy of the Agenda is attached.

**Item 1: Public Comment** – There was public comment on Item No. 3.

**Item 2: Water Resources Director's Report**

**2.1 Updated on Staff Activities** – Staff provided an update on ongoing staff activities including the status of water management activities, an update on the Sites Reservoir, and an update on the Delta Conveyance negotiations.

**Item 3: Review and Discussion of FY 2019/20 and FY 2020/21 Water Resources Operating Budget and Minor and Major Capital Projects Budgets** – Staff reviewed and discussed the FY 2019/20 and FY 2020/21 Water Resources Operating Budget and Minor and Major Capital Projects Budgets.

**Item 4: Update on Conservation Activities and Performance** – Staff updated the Committee on Conservation Activities and Performance.

**Item 5: Committee Planning Calendar** – The Committee reviewed the Planning Calendar.

The meeting adjourned at 7:08 PM.

Attachment


*MBS*

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**Date:** April 1, 2020

**To:** **Water Resources and Watershed Committee**  
Maria Gutzeit, Chair  
B.J. Atkins  
Edward Colley  
William Cooper  
Jeff Ford  
E.G. "Jerry" Gladbach

**From:** Steve Cole, Assistant General Manager 

The **Water Resources and Watershed Committee** is scheduled to meet via teleconference on **Wednesday, April 8, 2020 at 6:00 PM**, dial information is listed below.

**TELECONFERENCE ONLY  
NO PHYSICAL LOCATION FOR MEETING**

**TELECONFERENCING NOTICE**

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number 1 866 899 4679 Access Code 506-411-949** **or GoToMeeting by clicking on the link**

<https://global.gotomeeting.com/join/506411949>

without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to [cfowler@scvwa.org](mailto:cfowler@scvwa.org) or mailed to Cheryl Fowler, Administrative Analyst, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

**MEETING AGENDA**

<b><u>ITEM</u></b>	<b><u>PAGE</u></b>
1. Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2. Water Resources Director’s Report 2.1 Update on Ongoing Staff Activities	
3. * Review and Discussion of FY 2019/20 and FY 2020/21 Water Resources Operating Budget and Minor and Major Capital Projects Budgets	3
4. * Update on Conservation Activities & Performance	9
5. * Committee Planning Calendar	11
6. Adjournment	
* Indicates Attachment	
◆ Indicates Handout	

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (Insert Name and Title), at (insert Phone Number), or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency’s Internet Website, accessible at <http://www.yourscvwater.com>.


Posted on April 2, 2020.

MBS



ITEM NO.  
9.2

## BOARD MEMORANDUM

**DATE:** April 17, 2020  
**TO:** Board of Directors  
**FROM:** Steve Cole   
Assistant General Manager  
**SUBJECT:** April 16, 2020 Public Outreach and Legislation Committee Meeting

---

The Public Outreach and Legislation Committee met at 5:30 PM on Thursday, April 17, 2020 via teleconference. In attendance were Committee Chair Jerry Gladbach; Directors B. J. Atkins, Kathy Colley, R. J. Kelly, Gary Martin and Lynne Plambeck and; Assistant General Manager Steve Cole; Public Information Officer Kathie Martin; General Manager Matt Stone, Board Secretary April Jacobs, Director of Technology Services Cris Perez, Administrative Technician Eunie Kang; Consultants Hunt Braly from Poole Shaffery, Consultants Dennis Albiani and Anthony Molina from California Advocates and Consultant Geoff Bowman from Van Scoyoc Associate. The public was present. A copy of the agenda is attached.

**Item 1: Public Comments** – There was no public comment.

**Item 2: Legislative Consultant Reports** – Staff and the Committee reviewed the federal legislative report by Geoff Bowman, state legislative report by Dennis Albiani and Anthony Molina and local legislative report by Hunt Braly.

**Item 3: Public Information Officer Activities** – Staff and the Committee reviewed the following information: Quarterly Social Media Report, Monthly Outreach Matrix, Legislative Tracking Spreadsheet, Sponsorship Tracking Spreadsheet FY 2019/20 and FY 2020/21, Public Outreach Events Calendar 2020 and Public Outreach and Legislation Committee Planning Calendar 2020.

**Item 4:** Public Information Officer, Kathie Martin updated the staff and the Committee on the Agency's outreach efforts on COVID-19.

**Item 5: Adjournment** – The meeting adjourned at 6:30 PM.

Attachment




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**Date:** April 9, 2020

**To:** **Public Outreach and Legislation Committee**  
Jerry Gladbach, Chair  
B.J. Atkins  
Kathy Colley  
R.J. Kelly  
Gary Martin  
Lynne Plambeck

**From:** Steve Cole, Assistant General Manager 

The **Public Outreach and Legislation Committee** is scheduled to meet via teleconference on **Thursday, April 16, 2020 at 5:30 PM**, dial information is listed below.

**TELECONFERENCE ONLY  
NO PHYSICAL LOCATION FOR MEETING**

**TELECONFERENCING NOTICE**

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number 1-877-568-4106, Access Code 832-075-293** or **GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/832075293>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to **[ekang@scvwa.org](mailto:ekang@scvwa.org)** or mailed to **Eunie Kang, Administrative**, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

## MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2.	Legislative Consultant Report:	
* 2.1	Van Scoyoc Associates	1
* 2.2	California Advocates	13
* 2.3	Poole & Shaffery	21
3.	Public Information Officer Activities:	
* 3.1	Quarterly Social Media Report	23
* 3.2	Monthly Outreach Matrix	27
* 3.3	Legislative Tracking	29
* 3.4	Sponsorship Tracking FY 2019/20 and FY 2020/21	31
* 3.5	Public Outreach Event Calendar 2020	35
* 3.6	Committee Planning Calendar 2020	39
4.	General Outreach Update on COVID-19	
5.	Adjournment	
*	Indicates Attachment	
◆	Indicates Handout	

### NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Eunie Kang, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.


Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on April 9, 2020.



ITEM NO.  
9.3

## BOARD MEMORANDUM

**DATE:** April 21, 2020  
**TO:** Board of Directors  
**FROM:** Eric Campbell   
Chief Financial and Administrative Officer  
**SUBJECT:** April 20, 2020 Finance and Administration Committee Meeting

---

The Finance and Administration Committee met at 6:00 PM on Monday, April 20, 2020 via teleconference. In attendance were Committee Chair Dan Mortensen and Directors Tom Campbell, Kathy Colley, Bob DiPrimio, Maria Gutzeit and R. J. Kelly. Staff members on the call were Controller Amy Aguer, Director of Operations and Maintenance Mike Alvord, Assistant General Manager Steve Cole, Financial Analyst Darine Conner, Management Analyst Erika Dill, Sr. Management Analyst Kim Grass, Sr. IT Technician Jeff Herbert, Board Secretary April Jacobs, Human Resources Supervisor Ari Mantis, Director of Finance and Administration Rochelle Patterson, Director of IT Cris Perez, General Manager Matt Stone, and myself. Financial Advisors Robert Porr and Lora Carpenter were also present on the call, along with at least one member of the public. A copy of the agenda is attached.

**Item 1: Public Comment** – There was public comment.

**Item 2: Recommend Approval of a Cost of Living Adjustment (COLA) for FY 2020/21** – Staff and Committee discussed the Cost of Living Adjustment. The Committee recommended to defer consideration of a COLA adjustment at this time, but include funds in the FY 20/21 Budget, and consider the matter in August 2020, once more information is available on the impacts of the COVID-19 pandemic response and when the anticipated Classification and Compensation Study is available.

**Item 3: Review FY 2020/21 Budget** – Staff and the Committee reviewed the status of the FY 2020/21 Budget.

**Item 4: Review Long-Term Financial Forecast** – Staff and the Committee reviewed the Long-Term Financial Forecast.

**Item 5: Recommend Approval of a Revised Purchasing Policy** – Recommended actions for this item are included in a separate report being submitted at the May 5, 2020 regular Board meeting.

**Item 6: Recommend Receiving and Filing of February 2020 Monthly Financial Report** – The Committee reviewed the February 2020 Monthly Financial Report and recommended that the report be received and filed.

**Item 7: Committee Planning Calendar** – Staff and the Committee reviewed the FY 2019/20 Committee Planning Calendar.

**Item 8: General Report on Finance and Administration Activities** – no report was given.

**Item 9: Adjournment** – The meeting was adjourned at 7:36 PM.

EC/ed

Attachment

M65



**Date:** April 13, 2020

**To:** **Finance and Administration Committee**  
Dan Mortensen, Chair  
Tom Campbell  
Kathy Colley  
Robert DiPrimio  
Maria Gutzeit  
R. J. Kelly

**From:** Eric Campbell  
Chief Financial and Administrative Officer

The **Finance and Administration Committee** is scheduled to meet via teleconference on **Monday, April 20, 2020 at 6:00 PM**; dial-in information is listed below.

**TELECONFERENCE ONLY  
NO PHYSICAL LOCATION FOR MEETING**

**TELECONFERENCING NOTICE**

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number (1 877 568 4106), Access Code 240-413-165** or **GoToMeeting by clicking on the link <https://global.gotomeeting.com/join/240413165>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or GoToMeeting link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to **edill@scvwa.org** or mailed to **Erika Dill, Management Analyst**, SCV Water, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the SCV Water website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

## MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or at the time each item is considered. Please complete and return a comment request form to the Committee Chair. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2. *	Recommend Approval of a Cost of Living Adjustment (COLA) for FY 2020/21	5
3. ♦	Review FY 2020/21 Budget	
4. *	Review of Long-Term Financial Forecast	9
5. *	Recommend Approval of a Revised Purchasing Policy	29
6. *	Recommend Receiving and Filing of February 2020 Monthly Financial Report	33
7. *	Committee Planning Calendar	59
8.	General Report on Finance and Administration Activities	
9.	Adjournment	
*	Indicates attachments	
♦	To be distributed	

### NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to SCV Water at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.



<b>ITEM NO.</b> <b>10.1</b>
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## BOARD MEMORANDUM

**DATE:** April 20, 2020  
**TO:** Board of Directors  
**FROM:** Keith Abercrombie *KA*  
 Chief Operating Officer  
**SUBJECT:** Engineering Services Section Report

### CAPITAL IMPROVEMENT PROJECTS (CIP) CONSTRUCTION

Project	Contractor	Contract Amount	Scheduled Completion	Notes
Magic Mountain Pipeline Phase 4	FivePoint/Toro Enterprises	\$3,378,855.72	7/31/2020	Construction is 90% complete. On 3/20/20, FivePoint paused construction activities.
Magic Mountain Pipeline Phase 5	FivePoint/Toro Enterprises	\$3,269,978.85	7/31/2020	Construction is 90% complete. On 3/20/20, FivePoint paused construction activities.
Magic Mountain Pipeline Phase 6A	FivePoint/Toro Enterprises	\$7,168,844.85	10/30/2020	Construction is 6% complete. On 3/20/20, FivePoint paused construction activities.
N Wells and Well Q2 Vessel Purchase	Evoqua Water Technologies, LLC	\$1,727,960	5/27/2020	Vessel manufacturing is 50% complete.
N Wells and Well Q2 Site Construction	Pacific Hydrotech Corp.	\$4,515,000	9/17/2020	Construction is 10% complete.
West Ranch Recycled Water Main Extension (Phase 2D)	Cedro Construction Inc.	\$3,112,332	9/26/2020	Construction is 2% complete.
Vista Canyon Recycled Water Main Extension (Phase 2B)	Ferreira Construction Co., Inc.	\$2,752,982	10/9/2020	Construction is 2% complete.

### CAPITAL IMPROVEMENT PROJECTS (CIP) DESIGN

- ESFP Washwater Return and Sludge Collection System – Design plans and specifications are being finalized. The Operating Permit amendment application has been submitted to the State Water Resources Control Board Division of Drinking Water (DDW) for approval. DDW completed initial review of plans and specifications. Staff is finalizing bid documents in preparation for project advertisement.

2. Castaic Conduit Bypass – Design is 90% complete. Staff is in the process of acquiring a pipeline easement from the City of Santa Clarita. Staff is also securing a permit from the California Department of Fish and Wildlife and completing a Biology study for the site.
3. Magic Mountain Pipeline Phase 6B – FivePoint advertised the project for construction bids on March 4, 2020. FivePoint is evaluating the construction bids. After receiving the recommendation from FivePoint, staff will complete the evaluation of bids and will request Board approval of construction budget funding.
4. Magic Mountain Reservoir – Staff is preparing the California Environmental Quality Act (CEQA) documents. On March 26, 2020 staff issued the request for proposal for professional design services to five consulting companies. After receiving proposals, staff will complete the evaluation of the proposals and will prepare the recommendation for the project final design.
5. Replacement Wells – Kick-off meeting with Richard C. Slade and Associates for well design was held on May 16, 2019. Design documents are complete. Virtual pre-bid meeting for well construction took place on April 14, 2020. Bids for Commerce Center Drive pipeline are due to FivePoint on April 17, 2020. RFP for design of site improvements and infrastructure component is being reviewed.
6. Groundwater Treatment Improvements – Advisian is preparing the necessary National Contingency Plan documents and they are scheduled to be completed in spring 2020.
7. Recycled Water Central Park (Phase 2A) – The project's Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) was adopted by the CLWA Board of Directors at its December 13, 2017 regular Board meeting. Design is on-hold pending resolution of recycled water permitting and regulatory issues.
8. Recycled Water Vista Canyon (Phase 2B) – On July 17, 2017, the Department of Water Resources (DWR) approved repurposing \$2.7 million in Proposition 84 Grant Funding from the Saugus Formation Dry Year Wells Project to the Vista Canyon Recycled Water Project. The CLWA Board of Directors adopted the MND/MMRP on November 20, 2017. Staff are working with design and geotechnical consultants to confirm feasibility of a nearby alternative tank site, including field investigation. Tank design plans are on-hold pending outcome of geotechnical investigations.
9. Recycled Water South End (Phase 2C) – The Preliminary Design Report (PDR) has been completed. NCWD, as the CEQA Lead Agency, certified the recirculated MND on August 10, 2017. The project MND/IS was adopted by the CLWA Board of Directors on August 23, 2017. Plans and technical specifications are complete. Grant application for a Proposition 1 Grant was submitted the week of December 2, 2019.



**DEVELOPMENT PROJECTS – DESIGN, CONSTRUCTION AND INSPECTION**

<b>Project Developer</b>	<b>Development Size</b>	<b>Infrastructure (Estimated at Build-out)</b>	<b>Schedule</b>	<b>Status</b>
Skyline Ranch Pardee	1220 Dwelling Units	17 miles of pipelines, 3 pump stations, and 4 tanks.	Construction of Phase 1 backbone and in-tract pipelines were completed in fall 2019. Phase 1 pump station is online. Construction of Phase 1 Skyline Ranch Zone tanks are to be completed by summer 2020.	Phase 1 backbone/in-tract pipelines are complete with ongoing meter installations by developer. Construction of Phase 1 Skyline Ranch tanks are underway. Plans for tank site grading/piping are complete and developer is soliciting construction bids. Design of various Phase 2 in-tract planning area pipelines is underway.
Vista Canyon JSB Development	1100 Dwelling Units	5 miles of potable and recycled pipelines.	Construction of Phase 1 Potable and Recycled Water Systems are complete. Construction of Phase 2 is under way with completion by developer expected in May 2020.	Construction of Phase 1 pipelines are complete. Construction of Phase 2 in-tract recycled pipelines are complete. Construction of Phase 2 potable water pipelines are 90% complete, pending tie-ins. Developer is preparing easements.
Sheriff Station City of Santa Clarita	44,300 Square Feet	1 mile of pipeline.	Construction of main pipeline was completed November 2019, with temporary bypass crossing over LADWP aqueduct. Bidding will be scheduled pending LADWP approval of undercrossing design plans.	LADWP provided comments on design of pipeline undercrossing by bore/jack. Staff are working with design consultant to address comments.
Mission Village Phase 1 FivePoint	3138 Dwelling Units	6.9 miles of new pipeline, 1 pressure reducing station (Petersen), 2 booster stations (Petersen potable & recycled). 1 booster station upgrade (Magic Mtn.), and 3 tanks (Petersen potable & recycled and Magic Mtn. No. 2 potable).	DS 542 pipelines to be completed by May 2020. Magic Mountain Tank No. 2 to be constructed by May 2020. Petersen Tanks and Booster Stations to complete design by August 2020.	Magic Mountain Tank No. 2, DS 542 recycled and potable water pipelines, Phases 1A, 1B, 1C, 1D, and in-tract potable and recycled water pipelines are in construction. Well 206/207 pipe relocation is in construction. Petersen potable and recycled water tanks and booster stations are under design.

<b>Project Developer</b>	<b>Development Size</b>	<b>Infrastructure (Estimated at Build-out)</b>	<b>Schedule</b>	<b>Status</b>
Landmark Village (Tract 53108) FivePoint	1444 Dwelling Units	3.5 miles of piping pressure reducing station, 2MG Zone IA Tank, and 2 Hwy 126 crossings.	TBD.	Design is on-hold.
Needham Ranch Trammell Crow Co.	2,550,000 Square Feet Industrial and Commercial	4 miles of pipelines, 1 pump station, 2 tanks, and 2 pressure reducing stations.	Phase 1 to come online March 2020.	Phase 1 tank construction is 95% complete. The tank has been filled with water and the onsite work has started. Pump station and pipeline construction are 99% complete. The pump station has passed all of initial testing. SCADA still needs to be integrated into all sites.
Castaic High School Rasmussen	250,000 Square Feet	2 miles of pipelines, 1 tank, and 1 pump station.	Construct facilities to meet scheduled school opening in fall 2019.	Construction is complete except for punch list items. Easement documents are being prepared.
Spring Canyon Tract (48086)	492 Dwelling Units	1 tank, 1 pump station, and 1 pressure reducing valve, Mammoth Lane upgrades and lift station upgrades.	Mammoth Lane upgrades must be complete prior to commencement of development.	Design of in-tract pipelines are 100% complete. Reservoir plans are 97% complete. Pump Station plans are 100% complete.
Aidlin Hills Tract (52796) Lennar	102 Dwelling Units	2 tanks, 1 pump station, ±7670' of potable pipelines, and 9 public fire hydrants.	TBD.	Project is on-hold by developer.

**MISCELLANEOUS PROJECTS – DESIGN, CONSTRUCTION AND INSPECTION**

<b>Project / Facility</b>	<b>Scope of Work / Details</b>	<b>Status</b>
College of the Canyons Valencia Campus	Relocation of approximately 1,015' of 16" pipeline.	The pipeline has been installed and construction is complete. Waiting for COC to prepare the easement documents. The pipe is in service.
Sprint cell sites	Sprint is looking to install new facilities at multiple Agency locations.	Sprint is interested in 8 new locations at various Agency locations.
AT&T cell sites	AT&T is looking to install new facilities at multiple Agency locations.	AT&T is interested in 3 new locations at various Agency locations.
T-Mobile cell sites	Antennas swap at Newhall tank 2 and Pinetree tank 3.	Pre-construction meetings have been completed. Waiting on T-Mobile to schedule work.
Verizon cell site	Cell tower at Newhall tank 2.	Verizon pulled plans and is going to redesign.
Fire Flow Tests		March 2020 SCVWA inspection staff completed 3 fire flow requests.

**FACILITY CAPACITY FEES (FCFs) AND CONNECTION FEES**

<b>Month</b>	<b>Regional</b>	<b>Distribution</b>	<b>Total</b>
July 2019	\$498,300	\$109,260	\$607,560
August 2019	\$237,014	\$42,404	\$279,418
September 2019	\$584,945	\$150,175	\$735,120
October 2019	\$184,188	\$39,586	\$223,774
November 2019	\$442,429	\$68,086	\$510,515
December 2019	\$455,686	\$73,639	\$529,325
January 2020	\$355,971	\$79,602	\$435,573
February 2020	\$506,731	\$94,166	\$600,897
March 2020	\$385,134	\$55,016	\$440,150
<b>FY 2019/20 to Date</b>	<b>\$3,650,398</b>	<b>\$711,934</b>	<b>\$4,362,332</b>
<b>FY 2019/20 Budget</b>	<b>\$8,500,000</b>	<b>\$2,821,500</b>	<b>\$11,321,500</b>

M65



ITEM NO.  
10.2

## BOARD MEMORANDUM

**DATE:** April 20, 2020  
**TO:** Board of Directors  
**FROM:** Eric Campbell   
Chief Financial and Administrative Officer  
**SUBJECT:** Finance, Administration and Information Technology Section Report

---

### FINANCE & ADMINISTRATION

#### Key Accomplishments/Activities:

Staff completed the registration of all Agency-wide mobile equipment with the Department of Motor Vehicles.

Staff continues to work with SCV Water's Financial Advisory Firm on the proposed 2020A Revenue and Refinancing Bonds to be issued later this year.

#### Significant Upcoming Items:

**Temporarily paused due to COVID-19:** Designated Finance, IT, and HR staff will be committed to the Core Team, over the next 12 to 16 months, to implement Oracle's Cloud Fusion software. Their positions, where needed, are being back-filled by Temporary Staff. Subject Matter Experts (SME's) from other departments will be brought in throughout the design and implementation of the Oracle software. This implementation will include Agency-wide staff training. Emtec will provide post Go-Live support.

Staff continues to work towards the integration of all four divisions' accounting. An intermediate step will be to move the Valencia Water Division's accounting from MS Great Plains to Sage, the software that the Newhall Water Division currently uses. This will make it possible for Valencia Water Division to begin using a Governmental, Enterprise-basis chart of accounts. (Valencia Water Company was PUC-regulated. Therefore, they are currently using a PUC-basis chart of accounts.)

Staff is collaborating with the Building and Grounds Supervisor in developing the scope of work for the asphalt resurfacing contract to be performed at the Rio Vista location.

Staff is developing contract amendments for various chemical contracts that are expiring June 30, 2020. These amendments will be for a term of 12 months with an effective date of July 1, 2020.

Ongoing basis – Staff continues to review and approve Certificates of Insurance, ensuring that the insurance limits conform with the Agency's insurance requirements.

## **CUSTOMER SERVICE**

### **Key Accomplishments/Activities:**

Staff continues its work related to Advanced Metering Infrastructure (AMI) integration with Santa Clarita Division location's customer billing system.

Staff continues working on work flow modifications as required by the new Customer Service Policy and SB 998.

Staff continues its work related to the implementation of Lockbox and ECS (Electronic Clearinghouse Service) for the Newhall Division.

Staff continues to sustain all essential customer services amidst the COVID-19 health crisis.

### **Significant Upcoming Items:**

Migration of the Valencia Division's bill print and presentment services to Infosend has begun. Cutover is now expected to occur in early Q3 2020.

## **HUMAN RESOURCES**

### **Key Accomplishments/Activities:**

Staff is currently recruiting for the position of Chief Engineer.

Recruitment has been placed on hold for Production Operator, Civil Engineer, and Senior Accountant.

Staff completed the filing of Affordable Care Act (ACA) with IRS on March 31, 2020 to ensure compliance.

Staff has been assisting employees with COVID-19 issues and has been working with legal counsel to implement new policies pertaining to the current circumstances arising from the Coronavirus pandemic. In addition, staff has been attending weekly ACWA/JPIA webinars to address COVID-19 concerns, and participates in weekly meetings with management to discuss any COVID-19 concerns.

Staff is continuing to work on the Agency's comprehensive Classification and Compensation Study with CPS HR Consulting. Currently, executives are reviewing the Labor Market List of comparable agencies and the Benchmark Classification list to study. Expected date to finalize this phase of the study is end of April 2020.

Staff has been reviewing and updating the Agency's policies of the Employee Manual. A few policies are expected to be updated and presented at the May 18, 2020 regular Finance and Administration Committee meeting.

Staff is handling employee issues in a timely manner. Currently, one employee is on a Performance Improvement Plan (PIP).

Staff started the annual performance evaluations process. Memos to supervisors and staff from the General Manager were prepared and distributed to the employees. Staff is currently

preparing the list of employees for each supervisor which includes necessary information for the supervisor to review the employee.

Staff attended the monthly Safety Committee Meeting on March 25, 2020 via TEAMS.

Staff attended a PIHRA Webinar – *PIHRA COVID-19 Episode 4: HR's Role in Communications During A Crisis*, on April 6, 2020.

Staff attended a CalPERS webcast – *CalPERS & COVID-19: Preparedness and Resiliency for Our Employer Partner*, on April 8, 2020.

Staff attended a CSDA webinar about “Online ADA Compliance & Transparency Requirements,” on April 8.

Staff attended a PIHRA Webinar – *PIHRA COVID-19 Episode 5: Anxiety Reduction Strategies in a Time of Crisis*, on April 13, 2020.

### **Significant Upcoming Items:**

Staff will be participating in the Core Team to implement the Human Capital Management (HCM) modules of the Finance System.

Staff will gather data and complete a Section 125 Non-Discriminatory Testing for IRS compliance for May 2020.

Staff will assist with updating the Conflict of Interest Code coming up this fall.

## **TECHNOLOGY SERVICES**

### **Key Accomplishments/Activities:**

***Paused due to COVID-19:*** The IT team has completed the reconfiguration of the Agency network topology which eliminates single points of failure.

Due to COVID-19, IT obtained, configured, and deployed 30 mobile workstations to support remote work. IT also developed and deployed training videos related to remote work applications, and also configured, tested, and implemented an online virtual Board & Committee meeting platform.

Tech Services budget for FY 2020/21 had been reviewed and updated.

### **Significant Upcoming Items**

***Paused due to COVID-19:*** Ongoing – The GIS team will be working with Operations to test cloud-based GIS field map system and mobile device functionality.

***Paused due to COVID-19:*** Ongoing – GIS team continues to collect GPS data for wells, boosters and other facilities.

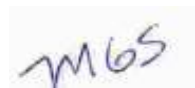
***Paused due to COVID-19:*** Ongoing – GIS team is georeferencing easement documents from predecessor organizations to be deployed and accessible through the future SharePoint.

**Paused due to COVID-19:** The IT team has completed an assessment of workstation operating system and is scheduling to upgrade all Windows 7 systems to Windows 10.

IT is working on dual-factor authentication for remote work access. The team has completed beta-testing and will implement a granular deployment. This provides additional security due to increased remote work, due to COVID-19.

The GIS team is developing a new server to be hosted at Rio Vista and feed remote sites. This will improve workflow and data response across the Agency.

EC







# BOARD MEMORANDUM

**DATE:** April 20, 2020  
**TO:** Board of Directors  
**FROM:** Keith Abercrombie *KA*  
 Chief Operating Officer  
**SUBJECT:** Treatment, Distribution, Operations and Maintenance Section Report

The Treatment, Distribution, Operations and Maintenance Section (TDOMS) provides reliable and high-quality water through rigorous preventative maintenance programs and timely response to corrective action maintenance. Routine inspections and maintenance of each facility is part of the overarching goal of TDOMS. Below is a discussion on these activities for the month of March 2020.

### TREATMENT OPERATIONS AND MAINTENANCE

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Rio Vista Water Treatment Plant (RVWTP)
- Rio Vista Intake Pump Station (RVIPS)
- Earl Schmidt Filtration Plant (ESFP)
- Earl Schmidt Intake Pump Station (ESIPS)
- Saugus Perchlorate Treatment Facility (SPTF)
- Castaic and Pitchess Pipelines
- Recycled Water Pump Station
- Rio Vista Valve Vault No. 1
- Saugus Well 1
- Sand Canyon Reservoir
- Sand Canyon Pump Station (SCPS)

#### Preventative and Corrective Maintenance Work Order Summary

Work Orders	March 2020	FYTD 2019/20
Corrective Maintenance	16	183
Preventative Maintenance	115	1,054
<b>Key Action Items Completed:</b>		
- RVWTP – Replaced Ammonia Tank		

#### Work in Progress – Treatment

- Distribution System – Valve exercising and repairs underway
- Distribution SCADA system – Creation of new distribution SCADA system consolidating the three systems into one
- RVWTP – Replace chlorine scrubber
- N-1 – Installing new 5500sc chloramine analyzer
- Q2 Well – Installing new Sodium Hypochlorite pumps, Ammonia pumps and SCADA control for Q2 well treatment

- SCPS – Repair hydraulic actuator on pumps No. 1 and No. 3
- ESFP – Replacing clarifier screens
- ESIPS – Rehab intake pumps No. 4 and No. 5
- RVWTP – Drive inspection of Reservoirs
- ESFP – Wiring of new Emergency transfer switch

**Completed Work**

- RVWTP – Replaced Ammonia Tank
- RVWTP – Completed 4-year Electrical Maintenance

**BUILDINGS AND GROUNDS**

An integral part of the TDOMS is maintaining the aesthetic quality, functionality and safety of the various office facilities and grounds. Staff works on projects based on the needs of the various locations.

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Earl Schmidt
- Golden Triangle
- Pine Street
- Rio Vista
- Rockefeller
- Summit Circle

**Corrective Maintenance Work Order Summary**

<b>Work Orders</b>	<b>March 2020</b>	<b>FYTD 2019/20</b>
Corrective Maintenance	41	591

**Work in Progress**

- Working with EMCOR on HVAC Metasys system to re-map computer program – Contractor has collected all the data and is currently working with the program – Ongoing
- Flagpole – Board packet was submitted to the Summit Circle HOA Board and has been approved. The packet is now in the review process – In progress
- The bids for the Rockefeller HVAC project have been received and the Agency is in the planning process for the installation – Unit on order and permit requested
- SCV Water Janitorial Contract – Approved by the Board on April 7, 2020
- In the process of replacing artificial turf with walkway pavers at the Rockefeller location – Ongoing

**Completed Work**

- Installed panic buttons for the Rockefeller customer service and at the RVWTP reception area
- Installed by alarm key fob reader at the main entrance door at Pine Street
- Finished working on fire pumps at ESFP
- Replaced all emergency lighting batteries and stalled new exit signs with emergency lighting
- Completed work on replacement of VAV Valves for HVAC in the Administration Building

## **DISTRIBUTION OPERATIONS AND MAINTENANCE**

General operational and maintenance activities include:

- Valve exercising
- Fire hydrant maintenance
- Air and vacuum valve maintenance
- Blow off maintenance
- Meter reading
- Meter change-outs
- Control valve maintenance

In addition to routine operational and maintenance activities, there are a variety of other projects.

### **Meter Change-out Summary NWD**

<b>Meter Size</b>	<b>March 2020</b>	<b>Quantity FYTD 2019/20</b>
3/4"	52	311
1"	2	34
1 1/2"		5
2"		12
>2"		

### **SCWD**

<b>Meter Size</b>	<b>March 2020</b>	<b>Quantity FYTD 2019/20</b>
3/4"	98	990
1"	11	263
1 1/2"	3	12
2"	1	12
>2"	1	38

### **VWD**

<b>Meter Size</b>	<b>March 2020</b>	<b>Quantity FYTD 2019/20</b>
3/4"	267	2,957
1"	22	66
1 1/2"	2	29
2"	2	122
>2"	11	12

### **Distribution System Leak Summary**

#### **NWD – Approx. 9,679 Service Connections**

<b>Leak Type</b>	<b>March 2020</b>	<b>FYTD 2019/20</b>
Service Leaks	2	30
Main Leaks		4

#### **SCWD – Approx. 31,218 Service Connections**

<b>Leak Type</b>	<b>March 2020</b>	<b>FYTD 2019/20</b>
Service Leaks	9	62
Main Leaks	2	16

#### **VWD – Approx. 29,974 Service Connections**

<b>Leak Type</b>	<b>March 2020</b>	<b>FYTD 2019/20</b>
Service Leaks	4	58
Main Leaks	0	9

**Work in Progress**

- AMI Infrastructure installed, programming and customer service integration underway
- Placerita PRV Station – Rehabilitation project underway

**Completed Work**

- Ebelden Ave – Pipeline Replacement
- Pilot AMI Program – Valencia Industrial Center
- Large Meter Replacement – Magic Mtn and College of the Canyons
- Wildwood Road – Pipeline Project

**PRODUCTION OPERATIONS AND MAINTENANCE**

In addition to the general operation and maintenance of the production facilities, there are a variety of other projects within the Production Department.

**Work in Progress**

- Castaic HS Tank – Permit amendment received, adding to sampling schedule, punch list remains
- Castaic HS Booster – Operational, punch list remains
- SC-12 – Mechanical and facility construction complete – Block wall design complete, bids received on March 16, 2020; NoHo Construction was the lowest bidder – Approved by the Board on April 7, 2020
- Seismic Valves Installation
- Pump Drive Replacement Program
- Well E17 – Facility construction nearly complete, waiting for SCE to energize, resample in April 2020
- Carnegie Booster Station – Meter pump and motor replacement underway, pump 19
- Princess Tanks No. 1 and No. 2, exterior recoats – CalSierra Construction Inc. was the lowest bidder – Approved by the Board on April 7, 2020
- MagMeter/ModBus conversions/replacements underway at – 15 well and booster sites; will provide true values to SCADA rather than formulaic estimates

**Completed Work**

- SCADA backbone radio upgrade
- Catala Tanks No. 1 and No. 2 dismantled
- HonbyTank No. 1, Dean tanks No. 1 and No. 2 – Installed Kasco mixer
- Recycled Water Pump Station – Pump Control Valve Installation
- Well 201 – Construction for soundproof motor enclosure structure complete
- Presley Booster Station – Site rehab, parts installed
- Carnegie Booster Station – Meter pump and motor replacement, pump 18
- Tank overflow air gap modifications made at 35 tanks

Water production summary by Division and Source is provided in the table below.

**SCV Water Production Summary (Acre-Feet)**

<b>Division</b>	Groundwater Mar 2020 (AF)	Imported Water Mar 2020 (AF)	*Total Production Mar 2020 (AF)	Groundwater FYTD 2019/20 (AF)	Imported Water FYTD 2019/20 (AF)	*Total Production FYTD 2019/20 (AF)	Recycled Water Production FYTD 2019/20 (AF)
NWD	326	109	434	3,958	2,536	6,494	NA
SCWD	227	1,025	1,252	3,707	15,093	18,800	NA
VWD	362	919	1,282	6,376	14,269	20,645	342
<b>*SCV Water Totals</b>	<b>915</b>	<b>2,053</b>	<b>2,968</b>	<b>14,040</b>	<b>31,898</b>	<b>45,938</b>	<b>342</b>
<b>Percent</b>	<b>31%</b>	<b>69%</b>		<b>31%</b>	<b>69%</b>		

\* Displayed totals may vary due to rounding

**SCV Water Regional Raw Water and Wholesale Summary (Acre-Feet)**

<b>Source</b>	March 2020 (AF)	FYTD 2019/20 (AF)
Wholesale (LA36)	.36	6.29
Raw Water (RVWTP)	2,096	17,453
Raw Water (ESTP)		14,428
Wells (Saugus 1 & 2)	256	2,331

## WATER QUALITY

### Water Quality Complaints

#### NWD

Type of Complaint	March 2020	# of Complaints FYTD 2019/20
Hardness		1
Odor		7
Taste		1
Color		1
Air		1
Suspended Solids		
<b>Totals</b>		<b>11</b>

#### SCWD

Type of Complaint	March 2020	# of Complaints FYTD 2019/20
Hardness		2
Odor	1	5
Taste		
Color		3
Air		10
Suspended Solids	1	2
<b>Totals</b>	<b>2</b>	<b>22</b>

#### VWD

Type of Complaint	March 2020	# of Complaints FYTD 2019/20
Hardness		1
Odor	1	10
Taste		
Color		4
Air	1	12
Suspended Solids		3
<b>Totals</b>	<b>2</b>	<b>30</b>

### Heterotrophic Plate Count Samples

#### NWD

Total # of HPCs Collected March 2020	# of HPCs Collected FYTD 2019/20
	6

#### SCWD

Total # of HPCs Collected March 2020	# of HPCs Collected FYTD 2019/20
	39

#### VWD

Total # of HPCs Collected March 2020	# of HPCs Collected FYTD 2019/20
2	28

## **PERCHLORATE CONTAMINATION PROGRAM MANAGEMENT**

The last monthly Technical Committee meeting was held on February 12, 2020. The Whittaker-Bermite Multi-Jurisdictional Task Force was held on November 13, 2019. The Settlement Agreement among SCVWA (former CLWA and retail purveyors), Whittaker-Bermite (Whittaker) and the insurance carriers is in effect. Reimbursement requests for operational and maintenance (O&M) costs through February 2020 have been submitted.

As a result of the detection of perchlorate at Well V-201, modifications are being made to the Department of Toxic Substances Control (DTSC) Remedial Action Plan (RAP) and the perchlorate project DDW 97-005 Engineering Report. A perchlorate removal facility has been constructed and resumption of Well V-201 service will occur following successful completion of testing and State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) approval. Until DDW approval is obtained, the perchlorate removal system is operating, and the treated water is being discharged to the Santa Clara River.

In late December 2017, perchlorate was detected at Well V-205 just above the maximum contaminant level for drinking water of 6 ppb. A confirmation sample taken in March 2018 indicated a level of 8.1 ppb. The well was previously taken out of service in 2012. Staff is determining the course of action to pursue to return the well to service and potential cost recovery under the terms of the Settlement Agreement.

In May 2019, for the first time since 2005, perchlorate was detected in Alluvial Aquifer Well Q-2 at the maximum contaminant level of 6 µg/L. No drinking water quality standards were violated, but the well was removed immediately from service. Monthly water quality monitoring will continue during the idle period. The most recent sample taken during February 2020, when the well was offline, had a perchlorate level of 15 µg/L. Design has been completed on retrofitting treatment vessels. Bids to supply new treatment vessels were received on December 9, 2019 and a contract was awarded to Evoqua Water Technologies, LLC on December 12, 2019. Six bids for the site work were received on February 7, 2020 and a contract was awarded to Pacific Hydrotech Corp. on February 9, 2020.

## **PFAS**

In May 2019, initial sampling for PFAS substances occurred and results were received. One well (Valley Center) exceeded Division of Drinking Water Interim Response Level of 70 ng/L and was shut off. Other wells exceeded the Interim Notification Levels for PFOS and PFOA. This information was presented to the SCV Water Board on June 4, 2019. PFAS sampling for the second quarter was done in August 2019 with results received in September and October 2019. PFAS sampling for the third quarter is being done in February 2020 with results expected in March 2020. In February 2020, the State Water Resources Control Board Division of Drinking Water issued new response levels; 10 parts per trillion (ppt) for perfluorooctanoic acid (PFOA) and 40 ppt for perfluorooctanesulfonic acid (PFOS.)

## **WATER QUALITY LABORATORY**

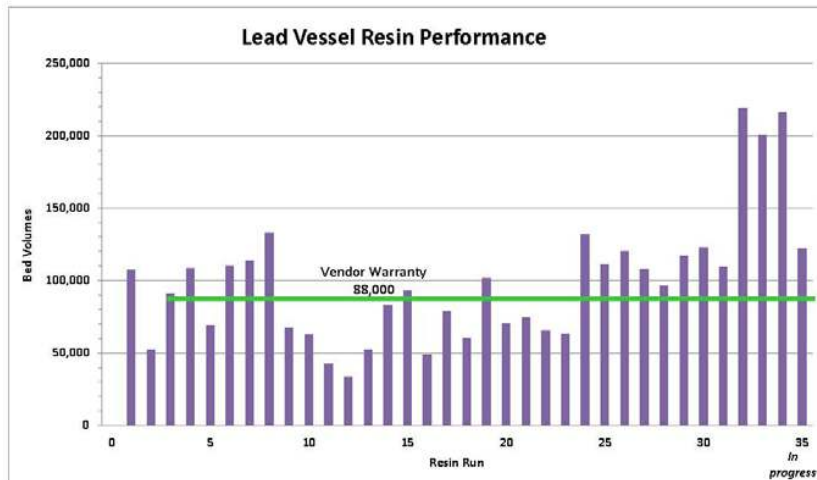
The California Environmental Laboratory Accreditation Program (ELAP) has begun the formal rulemaking process for implementing new laboratory regulations. Once the new regulations are adopted, probably sometime in 2020, laboratories will have three years to comply with all of the new requirements. The new regulations primarily add a large number of documentation requirements to laboratory operations, and additional expenses related to accreditation and auditing requirements.

**Saugus Perchlorate Treatment Facility  
Resin Usage Summary  
Based on Time to Breakthrough**

Resin Run Number	Fill Date	Breakthrough Date*	Days	Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lag)		
										MG	AF	BVs
0												
1	5/3/10	8/25/10	115	253	776	107,310	*	*	*			
2	9/8/10	11/8/10	82	120	368	52,289	\$ 105,728	\$ 2.02	\$ 287	373	1,144	159,599
3	12/10/10	3/26/11	107	239	735	90,841	\$ 115,458	\$ 1.27	\$ 157	359	1,103	143,130
4	5/5/11	8/9/11	97	288	883	108,745	\$ 112,255	\$ 1.03	\$ 127	527	1,618	199,586
5	8/17/11	10/14/11	59	180	554	68,941	\$ 112,255	\$ 1.63	\$ 203	468	1,437	177,686
6	11/6/11	4/10/12	157	288	883	109,850	\$ 112,048	\$ 1.02	\$ 127	468	1,437	178,790
7	4/20/12	7/16/12	88	280	860	113,905	\$ 112,048	\$ 0.98	\$ 130	568	1,743	223,754
8	7/11/12	11/5/12	118	349	1,070	133,044	\$ 112,048	\$ 0.84	\$ 105	629	1,930	246,949
9	1/16/12	1/10/13	56	177	544	67,744	\$ 112,258	\$ 1.66	\$ 208	526	1,614	200,788
10	1/10/13	3/10/13	60	165	505	62,836	\$ 43,567	\$ 0.69	\$ 86	342	1,049	130,579
11	3/19/13	5/4/13	47	112	344	42,769	\$ 118,213	\$ 2.76	\$ 344	276	849	105,605
12	5/8/13	6/15/13	39	95	293	33,577	\$ 141,989	\$ 4.23	\$ 485	207	637	76,346
13	6/10/13	8/20/13	72	179	551	52,099	\$ 118,212	\$ 2.27	\$ 215	275	844	85,676
14	9/12/13	11/30/13	80	217	667	83,031	\$ 118,212	\$ 1.42	\$ 177	397	1,218	135,130
15	11/21/13	2/5/14	81	246	755	92,790	\$ 118,212	\$ 1.27	\$ 157	463	1,422	175,821
16	2/24/14	3/31/14	36	128	393	48,854	\$ 105,494	\$ 2.16	\$ 269	374	1,148	141,844
17	4/28/14	8/6/14	103	205	629	78,423	\$ 105,494	\$ 1.35	\$ 168	333	1,022	127,277
18	8/21/14	12/3/14	105	158	485	60,237	\$ 105,494	\$ 1.75	\$ 218	383	1,114	138,880
19	12/4/14	3/16/15	103	266	816	101,458	\$ 105,494	\$ 1.04	\$ 129	424	1,301	161,695
20	3/17/15	5/28/15	73	184	565	70,380	\$ 105,494	\$ 1.50	\$ 187	450	1,381	171,838
21	5/29/15	8/3/15	67	195	598	74,610	\$ 105,494	\$ 1.41	\$ 176	379	1,163	144,990
22	8/4/15	10/15/15	73	171	525	65,484	\$ 105,494	\$ 1.61	\$ 201	366	1,123	140,094
23	10/16/15	12/8/15	54	165	506	62,988	\$ 105,494	\$ 1.67	\$ 208	336	1,031	128,472
24	12/9/15	3/31/16	114	346	1,062	131,993	\$ 105,494	\$ 0.80	\$ 99	511	1,568	194,971
25	4/1/16	7/7/16	98	291	893	111,167	\$ 105,494	\$ 0.95	\$ 118	637	1,956	243,150
26	7/8/16	10/17/16	102	314	964	119,919	\$ 105,494	\$ 0.88	\$ 109	605	1,857	231,086
27	10/21/16	1/25/17	97	283	869	107,984	\$ 105,494	\$ 0.98	\$ 121	597	1,832	227,903
28	1/26/17	4/18/17	83	252	773	98,192	\$ 105,494	\$ 1.10	\$ 138	535	1,642	204,176
29	4/25/17	8/5/17	103	306	939	116,938	\$ 105,494	\$ 0.90	\$ 112	558	1,713	213,130
30	8/11/17	1/3/18	146	322	988	122,845	\$ 105,494	\$ 0.86	\$ 107	628	1,927	239,783
31	1/16/18	6/9/18	145	289	887	109,395	\$ 105,494	\$ 0.96	\$ 119	611	1,875	232,240
32	6/18/18	12/24/18	190	574	1,762	219,207	\$ 105,494	\$ 0.48	\$ 60	883	2,849	328,602
33	12/13/18	6/10/19	180	525	1,611	200,536	\$ 105,494	\$ 0.53	\$ 65	85	1,099	419,743
34	6/11/19	12/30/19	203	566	1,737	216,073	\$ 105,494	\$ 0.49	\$ 61	1,140	3,499	435,280
35	12/18/19	4/12/20	117	320	982	122,085				845	2,593	322,621
<b>Total</b>			<b>3,430</b>	<b>9,049</b>	<b>27,773</b>	<b>3,466,626</b>	<b>\$3,666,889</b>	<b>NA</b>	<b>NA</b>	<b>17,533</b>	<b>53,812</b>	<b>6,686,792</b>
<b>Average</b>			<b>94</b>	<b>247</b>	<b>769</b>	<b>94,496</b>	<b>\$107,866</b>	<b>\$ 1.18</b>	<b>\$ 146.51</b>	<b>462</b>	<b>1,446</b>	<b>179,663</b>

\* Breakthrough defined as Lead Vessel effluent reaching 6 µg/L  
\* Initial resin delivery was included in construction contract

Runs 1-2 had 315 cubic feet of resin  
Runs 3-11 had 350 cubic feet of resin + 180 cubic feet of anthracite  
Run 12 has 434 cubic feet of resin + 180 cubic feet of anthracite  
Runs 13-present had 350 cubic feet of resin + 180 cubic feet of anthracite





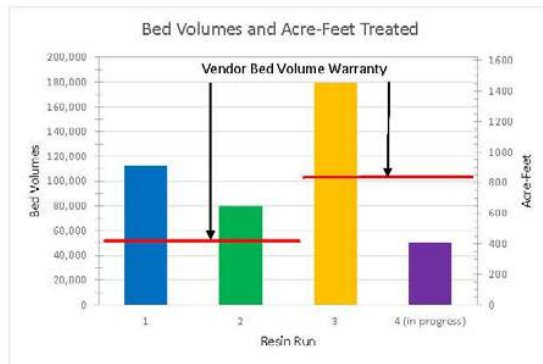
**V-201 Perchlorate Treatment Facility  
Resin Usage Summary  
Based on Time to Breakthrough**

Resin Run Number	Fill Date	Breakthrough Date+	Days	Volume Treated (Million Gallons)	Volume Treated (Acre-Feet)	Bed Volumes Treated	Replacement Costs	\$/BV	\$/AF	Combined (Lead and Lag)		
										MG	AF	BVs
1	11/3/2017	4/19/2018	168	297	912	112,498	\$188,355	\$1.67	\$207			
2	5/7/2018	9/17/2018	134	210	644	79,476	\$105,494	\$1.33	\$164	507	1,556	191,973
3	9/24/2018	11/4/2019	407	474	1,454	179,465	\$105,494	\$0.59	\$73	684	2,098	258,941
4 (in progress)	11/12/2019	4/1/2020	142	134	411	50,731	\$108,162	-	-	608	1,865	230,197
<b>Total</b>			<b>851</b>	<b>1,115</b>	<b>3,421</b>	<b>422,170</b>	<b>\$507,505</b>			<b>1,798</b>	<b>5,519</b>	<b>681,111</b>
<b>Average</b>			<b>212.8</b>	<b>279</b>	<b>855</b>	<b>105,542</b>	<b>\$126,876</b>	<b>\$1.20</b>	<b>\$147.66</b>	<b>599</b>	<b>1,840</b>	<b>227,037</b>

+ Breakthrough defined as Lead Vessel effluent reaching 6 ug/L

Runs 1 & 2 had 353 cubic feet of resin (PRS-2) + 180 cubic feet of anthracite

Runs 3 - present had 353 cubic feet of resin (PRS2 Plus) + 180 cubic feet of anthracite



## **SAFETY/EMERGENCY/RISK MANAGEMENT**

A safe and healthful work environment is a critical component to the mission and values of SCV Water. Throughout the reporting month, several routine safety related training, inspections, and various other items were completed. The Safety Department continues to integrate health and safety programs for SCV Water. Some of the items completed and currently in progress are as follows:

### **Work in Progress**

- New combined Safety Data Sheet (SDS) Program
- Creating a combined SCV Water Health and Safety Manual by using the components and information from each location

### **Completed Work**

#### Inspections

##### Monthly Inspections

- Underground storage tank (UST) designated operator
- Aboveground storage tank (AST) inspection
- Fire extinguishers
- Emergency eye-wash/shower stations
- Self-Contained Breathing Apparatus (SCBA) units
- Automated External Defibrillator (AED) units

#### Incident Data

- There were no recordable injuries in March 2020
- There were no lost workdays in March 2020

#### Safety Training

- One ergonomic assessment was conducted in March 2020
- Two new hire safety orientations were conducted in March 2020
- Tailgate meetings took place at each location in March 2020
- Respiratory training and fit testing took place in March 2020
- Excavation training took place in March 2020


#### Safety Committee

- The Safety Committee met on March 25, 2020

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## BOARD MEMORANDUM

**DATE:** April 20, 2020  
**TO:** Board of Directors  
**FROM:** Steve Cole   
Assistant General Manager  
**SUBJECT:** Water Resources and Outreach Section Report

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### Key Accomplishments

#### Water Resources

- On March 13, 2020, the Department of Water Resources released its Final Award List for the Proposition 68 Sustainable Groundwater Management Program Planning Round 3 Grant. SCV Water, on behalf of the SCV-GSA, has received an award of 100% of its grant request: \$891,159. Staff and DWR are finalizing certain contract language, and anticipate agreement execution in May 2020.
- Several consultant contracts are underway for CEQA related work, including for two EIR Addendums: Emergency and Operational Storage Reservoir at Magic Mountain, Honby Pipeline, as well as updated environmental studies for the Castaic Conduit Project, and the Phase 2C recycled water pipeline.
- Staff finalized water management arrangements to implement imported water programs to balance supply and demands with the 15% SWP allocation.

#### Conservation

- Staff, in coordination with external consultants, completed the PV Assets review to determine best next steps for the agency's 4.5 MW photovoltaic system.
- Conservation staff produced a home video to promote the WaterSMART Workshop.
- Conservation partnered with Engineering to develop the RFP for site, utility, and structure plan and design support for the Conservatory Garden. The RFP process will close the week of April 20, 2020 and the Conservatory Garden Technical Advisory Group (CONGA-TAG) will evaluate for possible selection.
- Conservation staff have finalized initial exhibit design consulting needs and is coordinating procurement. Staff anticipates developing plans for an interactive State Water Project model and configuration for future exhibits. Exhibit design and configuration documents are expected to be completed by August 2020.

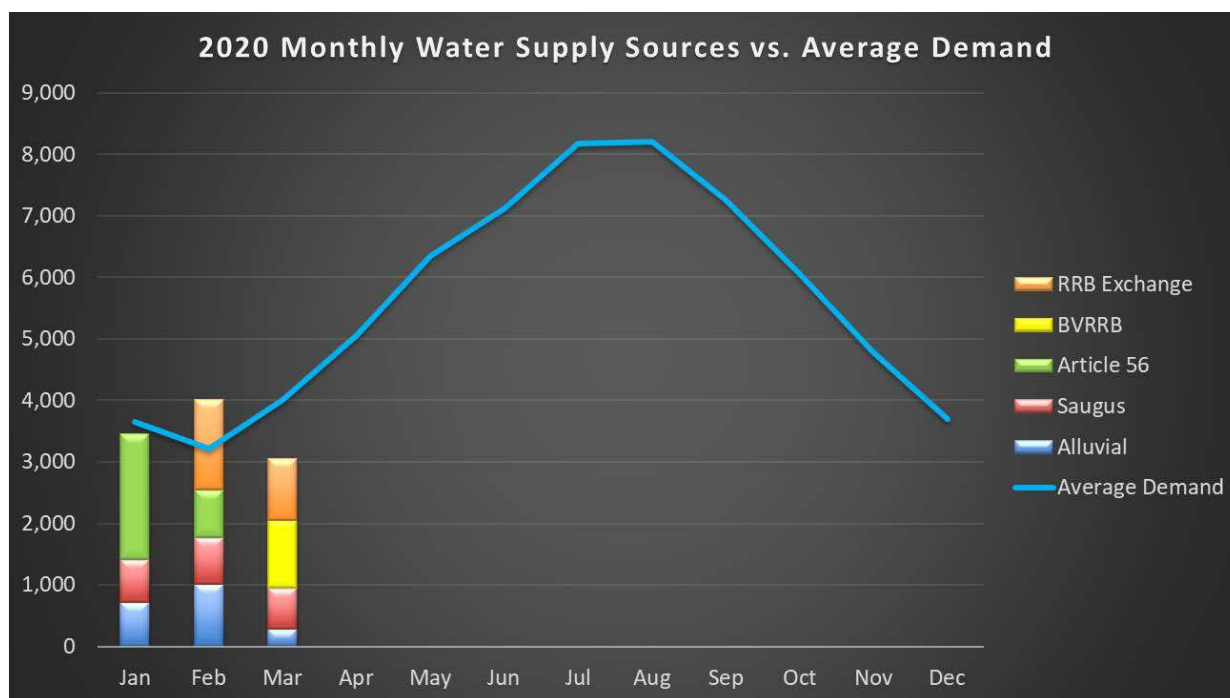
- Conservation staff submitted its application for an EPA 2020 WaterSense Excellence Award. The award identifies multiple programs SCV Water offers which promote WaterSense and showcases the Agency’s innovate use of the Water Score Tool for Multifamily Apartments. Awardees are expected to be selected in August 2020 and awarded at the Water Smart Innovations conference in October 2020.

### Outreach and Legislation

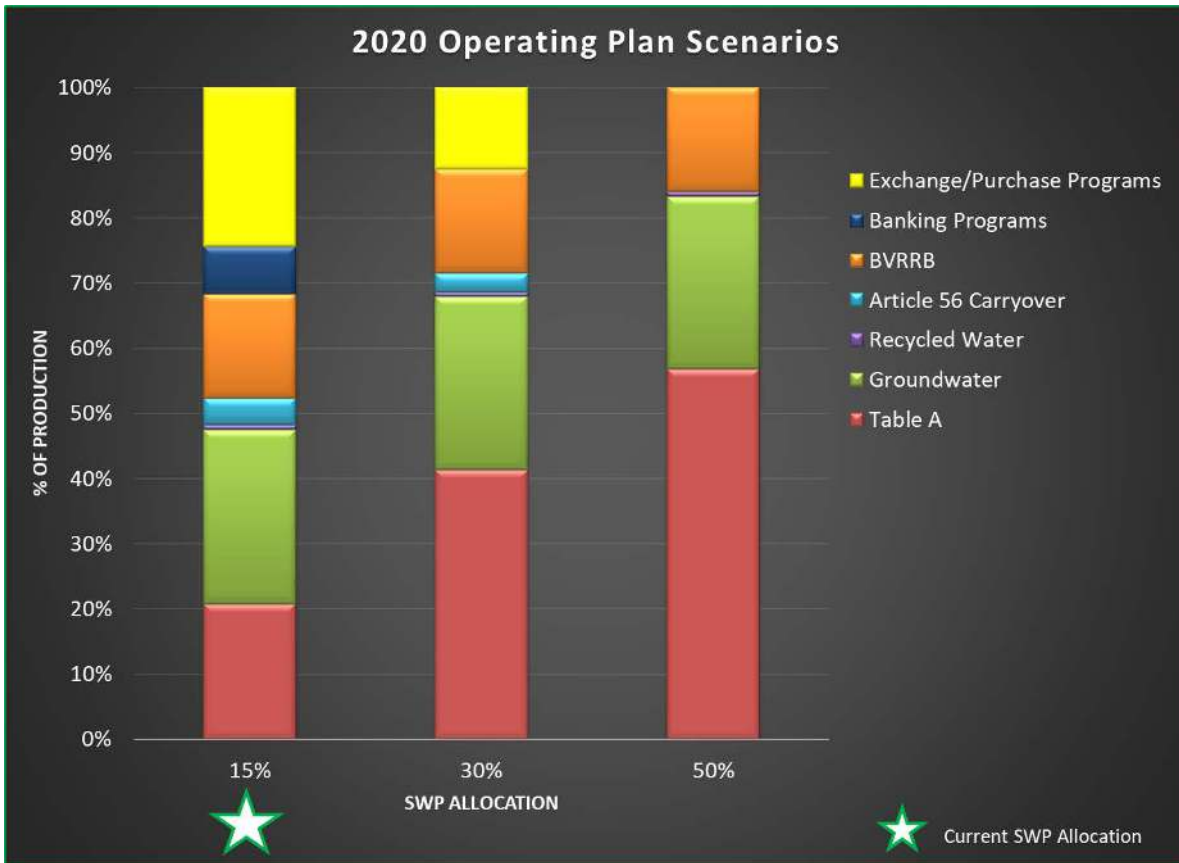
- A video on PFAS was completed and posted on the Agency’s YouTube channel and the PFAS web page (4/14/20).
- Outreach partnered with Conservation to promote the WaterSMART Workshop, framed in terms of things you can do at home.
- Staff designed a series of four coloring pages that are distributed in *The Signal* on Thursdays (4/2–4/23) and on the Kids Corner of our website.

## WATER RESOURCES

### Water Demand and Supply



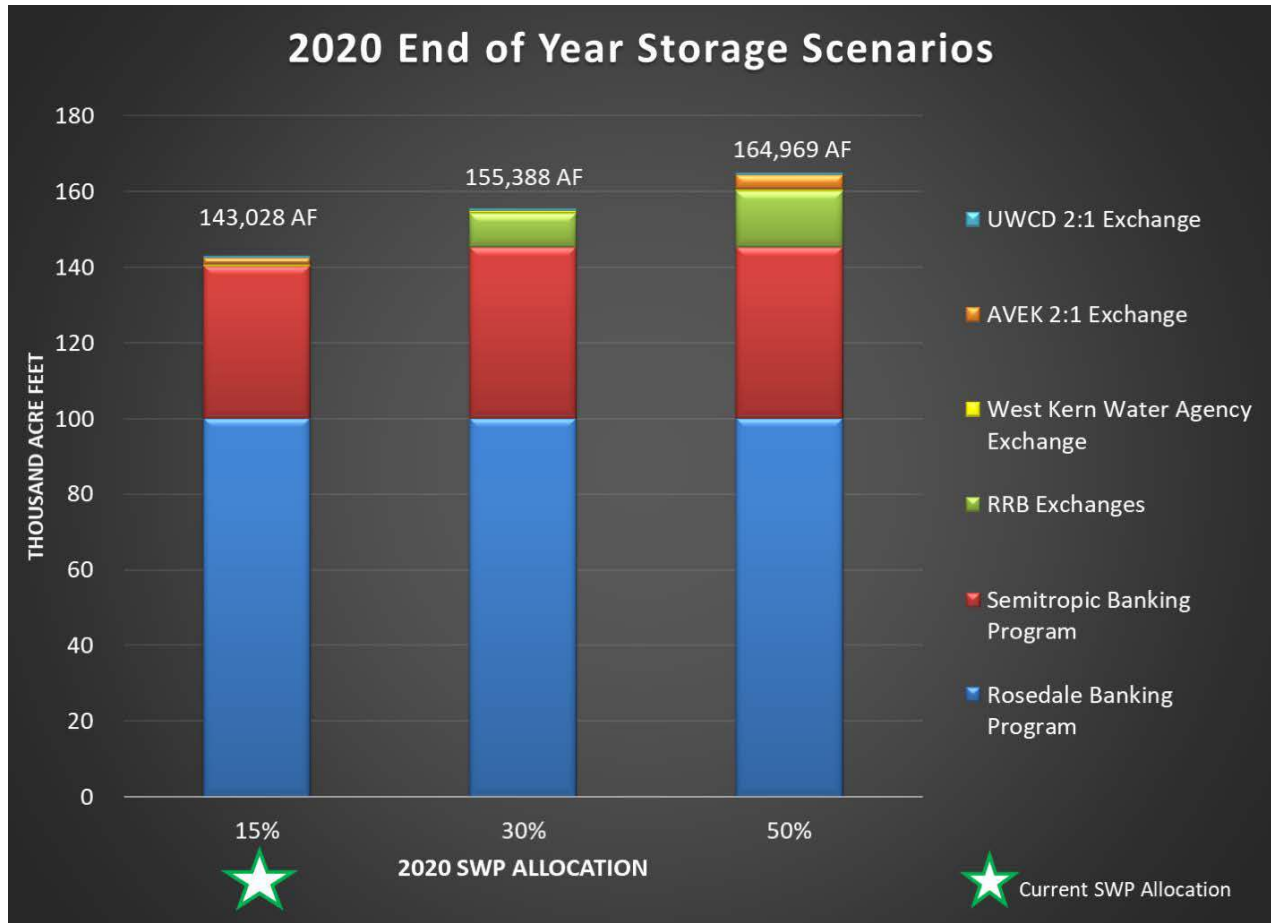
Note: Combined Jan/Feb 2020 precipitation was less than one-half inch, resulting in higher demand. March 2020 precipitation was nearly twice the average at 4.9 inches of rain, resulting in lower demands. Overall the state has been very dry, resulting in a low allocation. In February 2020, SCV Water began utilizing Dry Water Year Supplies. The graph above shows average monthly demand in comparison to the 2020 supplies used to meet the demands.



Note: Exchange/Purchase Programs include water from the RRB 2:1 Exchange Programs, a portion of AVEK 2019 2:1 Water Exchange, and Yuba Accord water. Banking Programs include SCVWA's Semitropic Stored Water Recovery Unit (SWRU) program. Groundwater includes production from the SCVWA Alluvial and Saugus groundwater aquifers.

- The initial State Water Project allocation was 10% of Table A amount. On January 24, 2020, the allocation was increased to 15% (14,280 AF).
- 2020 demand is estimated to be 69,000 AF and will be met utilizing the operating plan above.
- Staff determined not to participate in the State Water Contractor Dry Year Transfer Program due to more cost-effective alternatives being available to meet demand.
- Staff is coordinating recovery of exchange and banked supplies from Rosedale Rio-Bravo Water Storage District (RRB).
  - Staff efforts have focused on the return of exchange program water versus banking program water, which will extend the life of the banking program.
  - Coordinated higher 2020 water return than originally anticipated. This reduces overall 2020 costs as RRB is one of the more cost-effective sources.
- Staff determined not to pursue an agreement in 2020 to utilize FivePoint extraction capacity from their Semitropic Water Banking Program or purchase their 2020 Nickel Water as more cost

effective alternatives are available to meet 2020 demands. Staff has proposed development of a 2021 agreement for these supplies as a backstop should very dry conditions exist in 2021.



Note: Estimated end of year storage based on three SWP allocation scenarios.

#### Significant Upcoming Items

- The USCR RWMG Memorandum of Understanding will be reviewed and revised in 2020 to clarify member roles and funding responsibilities and to add or remove member agencies, if necessary.
- Agreement in Principle (AIP) language is anticipated to be completed for a future SWP Water Supply Contract Amendment for a Delta Conveyance Facility.
- An Amendment to the Sites Reservoir Planning Agreement will be brought to the Board.

#### LEGISLATIVE/GOVERNMENT AFFAIRS – Upcoming Sponsorships

- Staff is working with various organizations to manage sponsorships as events are canceled or rescheduled.

## OUTREACH – Social/Digital Media & Education

Staff continues to share water news, conservation tips, featured plants and job openings on our social media and e-news channels.

Outlet	Description	Notable Activity	Audience
Facebook	Social media		510 likes 553 follows
Instagram			1,066
Twitter			961
Website	yourSCVwater.org	Total users in March 2020	16,821
Water Currents	Customer e-newsletter	Open rate: 34% (average industry open rate: 21.64%)	April 2020: 19,062
Water Currents	COVID-19 Special Update (March 18)	Open rate: 48.4% (average industry open rate: 21.64%)	March 2020: 23,717

## Public Education - 2020

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Calendar Year 2020
<b>Education</b>													
Students	641	849	*	*	*	*	*	*	*	*	*	*	1490
Teachers	58	92	*	*	*	*	*	*	*	*	*	*	150
<b>Garden Classes</b>													
w Evening	1	38	*	*	*	*	*	*	*	*	*	*	39
Saturday	14	58	*	*	*	*	*	*	*	*	*	*	72

\* Data not yet available

## Significant Ongoing or Upcoming Items

- The Annual Consumer Confidence Report (CCR, also known as the Annual Water Quality Report) is in draft form with the designer, and expected to be posted in May 2020. Notification of CCR availability will be included in the May 2020 customer billings.
- Staff completed the 2019 State of the Agency infographic and published it in *The Signal's* Fact Book.
- Staff is planning ways to present Open House resources in a virtual manner, inviting vendors to share videos, images or short presentations that focus on what products or services they provide or ways to help our customers.
- Expanded social media content and messaging campaigns in process or planning include:
  - COVID-19 customer campaign: Your tap water is safe, reliable and available; Our public lobbies are closed; There are no shutoffs of late fees through June 2020; We are here for you.
  - An employee-focused COVID-19 campaign that says, “Because water is essential, we’re here for YOU” while showing employees hard at work while practicing proper social distancing and using PPE.

- An Earth Day (April 22, 2020) campaign that gives customers things to do while being safer at home.
- The June 2020 edition of the Pipeline newsletter will focus on our employees, providing some connection in the midst of COVID-19 and “safer at home” orders. Content will include ways to practice self-care, how workgroups are staying connected via Teams, what people are learning, reading, doing, etc. to pass the time.





# Water Conservation

Water Resources Monthly Section Report - April 2020

## Water Production vs. 20% by 2020 Reduction Target



## Conservation Program Participation (Current Month/Fiscal Year)



	Check-Ups	Workshops	Rebates	Engagement	Other
Residential	18/258	16/22	11/223	232/8,582	2/5



	Check-Ups	Retrofits	Rebates	Engagement
Commercial	402/1,529	1,531/5,651	0/0	1/13



	Check-Ups	Rebates	Engagement	Other
Landscape	1/5	2/19	2/53	0/11

## Significant Upcoming Items

- Residential - Conservation has discontinued the Check-Up Program for the duration of the COVID-19 "Safe-at-home" order. Additionally, staff has modified the courtesy high-consumption letters to direct customers to the WaterSMART Workshop.
- Commercial - Staff is coordinating with representatives from a local school district to design and develop water efficient and learning-capable landscapes for future turf replacement projects.
- Recycled Water - Staff is finalizing the Purple PREP (Planning, Retrofitting, and Effectuating Program) and will be coordinating customer conversion projects in advance of the Phase 2B and 2D Recycled Water extension projects.



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**Engineering and Operations Committee  
Planning Calendar  
FY 2019/20**

Item	Jul 11 Comm	Aug 1 Comm	Aug 6 Board	Sep 3 Board	Sep 5 Comm	Oct 1 Board	Oct 10 Comm	Oct 15 Board	Nov 5 Board	Nov 7 Comm	Dec 9 Comm	Dec 17 Board	Jan 9 Comm	Feb 4 Board	Feb 6 Comm	Feb 18 Board	Mar 3 Board	Mar 5 Comm- Cancelled	Apr 2 Comm	Apr 7 Board	May 5 Board	May 7 Comm	Jun 2 Board	Jun 4 Comm	Jul 7 Board
1 Monthly Committee Planning Calendar	C	C			C		C			C	C		C		C				C				P	P	Jul 7 Board
2 CIP Construction Status Report	C	C			C		C			C	C		C		C				C				P	P	Jun 4 Comm
3 Monthly Operations and Production Report	C	C			C		C			C	C		C		C				C				P	P	Jun 2 Board
4 Third Party Funded Agreements Quarterly Report		C								C					C							P			
5 Quarterly Safety Program Presentation		C								C					C							P			
6 Annual Safety Program Update (FY 18-19)				C																					
7 Recommend Approval of New Golden Triangle Modular Lease	C		C																						
8 Tour of Earl Schmidt Filtration Plant					C																				
9 Recommend Approval of the Purchase of a Chlorine Scrubber System for the Rio Vista Water Treatment Plant					C																				
10 Recommend Approval for an Agreement Amendment to The Newhall Land and Farming Company, LLC, for the Magic Mountain Water Pipeline Installation Agreement					C																				
11 Approve Bidding and Purchasing of Treatment Vessels and a Final Design Work Authorization for Kennedy Jenks Consultants for the N Wells PFAS Treatment						C																			
12 Approve Bidding and Purchasing of Treatment Vessels and a Final Design Work Authorization for Kennedy Jenks Consultants for Q2 Well Perchlorate Treatment						C																			
13 Approve Receiving and Filing the Public Notification of PFOS and PFOA Notification Level Exceedances						C																			
14 Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 6A							C																		

C = Completed Item  
P = Planned Item

**Engineering and Operations Committee  
Planning Calendar**

**FY 2019/20**

Item	Jul 11 Comm	Aug 1 Comm	Aug 6 Board	Sep 3 Board	Sep 5 Comm	Oct 1 Board	Oct 10 Comm	Oct 15 Board	Nov 5 Board	Nov 7 Comm	Dec 9 Comm	Dec 17 Board	Jan 9 Comm	Feb 4 Board	Feb 6 Comm	Feb 18 Board	Mar 3 Board	Mar 5 Comm- Cancelled	Apr 2 Comm	Apr 7 Board	May 5 Board	May 7 Comm	Jun 2 Board	Jun 4 Comm	Jul 7 Board
15							C		C																
16									C			C													
17									C			C													
18										C		C													
19													C	C											
20													C	C											
21																C									
22																	C								
23																			C	C					
24																			C	C					
25																			C	P					
26																			C			P			
27																									
28																									

C = Completed Item  
P = Planned Item

**Engineering and Operations Committee  
Planning Calendar**

FY 2019/20

Item	Jul 11 Comm	Aug 1 Comm	Aug 6 Board	Sep 3 Board	Sep 5 Comm	Oct 1 Board	Oct 10 Comm	Oct 15 Board	Nov 5 Board	Nov 7 Comm	Dec 9 Comm	Dec 17 Board	Jan 9 Comm	Feb 4 Board	Feb 6 Comm	Feb 18 Board	Mar 3 Board	Mar 5 Comm- <i>Cancelled</i>	Apr 2 Comm	Apr 7 Board	May 5 Board	May 7 Comm	Jun 2 Board	Jun 4 Comm	Jul 7 Board	
29																								P	Moved to FY 2020/21	
30																								P	Moved to FY 2020/21	
31																								P	Moved to FY 2020/21	
32																								P	Moved to FY 2020/21	
33																										
34																										
35																										
36																										
37																										

C = Completed Item  
P = Planned Item

**Engineering and Operations Committee  
Planning Calendar**

FY 2019/20

Item	Jul 1 Comm	Aug 1 Comm	Aug 6 Board	Sep 3 Board	Sep 5 Comm	Oct 1 Board	Oct 10 Comm	Oct 15 Board	Nov 5 Board	Nov 7 Comm	Dec 9 Comm	Dec 17 Board	Jan 9 Comm	Feb 4 Board	Feb 6 Comm	Feb 18 Board	Mar 3 Board	Mar 5 Comm- <i>Cancelled</i>	Apr 2 Comm	Apr 7 Board	May 5 Board	May 7 Comm	Jun 2 Board	Jun 4 Comm	Jul 7 Board	
38																										Moved to FY 2020/21

Recommend Approval of Resolution Authorizing  
SCV Water to Execute Water Service Agreement  
with State Water Resources Control Board and  
Los Angeles Residential Community

**Engineering and Operations Committee  
Planning Calendar**

**FY 2020/21**

Item	Jul 1 Comm	Jul 7 Board	Aug 4 Board	Aug 6 Comm	Sep 1 Board	Sep 3 Comm	Oct 1 Comm	Oct 6 Board	Nov 3 Board	Nov 5 Comm	Dec 7 Comm	Dec 15 Board	Jan 5 Board	Jan 7 Comm	Feb 2 Board	Feb 4 Comm	Mar 2 Board	Mar 4 Comm	Apr 1 Comm	Apr 6 Board	May 4 Board	May 10 Comm	Jun 3 Comm	Jun 8 Board	Jul 6 Board
1 Monthly Committee Planning Calendar	P			P		P	P																		
2 CIP Construction Status Report	P			P		P	P																		
3 Monthly Operations and Production Report	P			P		P	P																		
4 Third Party Funded Agreements Quarterly Report				P						P												P			
5 Quarterly Safety Program Presentation				P						P												P			
6 Annual Safety Program Update (FY 19-20)					P																				
7 Recommend Approval of Construction Contract Funding and a Work Authorization for Replacement Wells Construction	P		P																						
8 Final Design of the Replacement Wells On-Site Pipeline/Infrastructure	P		P																						
9 Recommend Approval of Resolution Awarding Construction Contract for ESFP Washwater Return and Sludge Systems Project				P																					
10 Recommend Approval of a Work Authorization for Final Design of the Magic Mountain Reservoir				P																					
11 Recommend Approval of Resolution Authorizing SCV Water to Execute Water Service Agreement with State Water Resources Control Board and Los Angeles Residential Community					P			P																	
12 Recommend Approval of Resolution Awarding Contract to TBD for Newhall Tank 2 Recoat and Repairs										P															
13 Recommend Approval of Resolution Awarding Construction Contract for Pipeline to the Los Angeles Residential Community										P															
14 Recommend Approval of a Work Authorization for Final Design of the Groundwater Treatment Improvements										P															

C = Completed Item  
P = Planned Item

**Engineering and Operations Committee  
Planning Calendar**

FY 2020/21

Item	Jul 1 Comm	Jul 7 Board	Aug 4 Board	Aug 6 Comm	Sep 1 Board	Sep 3 Comm	Oct 1 Comm	Oct 6 Board	Nov 3 Board	Nov 5 Comm	Dec 7 Comm	Dec 15 Board	Jan 5 Board	Jan 7 Comm	Feb 2 Board	Feb 4 Comm	Mar 2 Board	Mar 4 Comm	Apr 1 Comm	Apr 6 Board	May 4 Board	May 10 Comm	Jun 3 Comm	Jun 8 Board	Jul 6 Board
15											P		P												
16														P											
17																P	P								
18																P	P								
19																P	P								
20																		P		P					
21																				P					
22																					P				

C = Completed Item  
P = Planned Item



**Finance and Administration Committee  
Planning Calendar  
FY 2019/20**

Item	July 2 Board	July 15 Comm	July 17 SPECIAL Comm	Aug 6 Board	Aug 19 Comm	Sept 3 Board	Sept 16 Comm	Oct 1 Board	Oct 15 Board	Oct 21 Comm	Nov 5 Board	Nov 19 Board	Nov 18 Comm	Dec 16 Comm - cancelled	Dec 17 Board	Dec 23 SPECIAL Committee	Jan 7 Board	Jan 13 SPECIAL Comm	Jan 21 Board	Feb 4 Board	Feb 10 SPECIAL Comm	Feb 18 Board	Mar 3 Board	Mar 16 Comm	April 7 Board	April 20 Comm	May 5 Board	May 18 Comm	May 19 Board	June 2 Board	June 15 Comm
1	Recommend Approval of Resolution Authorizing July 2019 Water Supply Contract Payment (consent)	C																													
2	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2019/20 and Requesting Levy of Tax by Los Angeles County and Ventura County	C																													
3	Recommend Approval of a Resolution Amending the Agency's Letter of Credit Reimbursement Agreement with Wells Fargo Bank	C																													
4	Recommend Receiving and Filing of March 2019 Monthly Financial Report (consent)	C																													
5	Recommend Receiving and Filing of April 2019 Monthly Financial Report (consent)	C																													
6	Interview Ratepayer Advocate Candidates and Recommend Approval of a Resolution to Enter into a Contract with Final Selection of Ratepayer Advocate		C																												
7	Recommend Approval of a Resolution to Enter into a Contract for Ratepayer Advocate			C																											
8	Recommend Approval of a Resolution Amending the FY 2019/20 Budget				C																										
9	Recommend Approval of a Resolution Authorizing FY 2019/20 Water Supply Contract Payments (consent)				C																										
10	Recommend Approval of a Revised Purchasing Policy				C																										
11	Recommend Approval of a Driving and Vehicle Policy				C																										
12	Discuss Audio Visual Options for Board Meetings				C																										
13	Quarterly Review of Financial Forecast				C																										
14	Recommend Receiving and Filing of May 2019 Monthly Financial Report (consent)				C																										
15	Recommend Receiving and Filing of June 2019 Monthly Financial Report (consent)				C																										
16	Recommend Approval of Establishing a Community Facilities District (CFD) for the Spring Canyon Development						C																								
17	Discuss Updated Facility Capacity Fee (FCF) Study						C																								
18	Recommend Approval of a Resolution to Enter into an Enterprise License Agreement with ESRI						C	C																							
19	Continue Discussion of Audio Visual Options for Board Meetings						C																								
20	Recommend Approval of a Revised Record Retention Schedule						C																								
21	Recommend Receiving and Filing of July 2019 Monthly Financial Report (consent)						C	C																							

**Finance and Administration Committee  
Planning Calendar  
FY 2019/20**

Item	July 2 Board	July 15 Comm	July 17 SPECIAL Comm	Aug 6 Board	Aug 19 Comm	Sept 3 Board	Sept 16 Comm	Oct 1 Board	Oct 15 Board	Oct 21 Comm	Nov 5 Board	Nov 19 Board	Nov 18 Comm	Dec 16 Comm - cancelled	Dec 17 Board	Dec 23 SPECIAL Committee	Jan 7 Board	Jan 13 SPECIAL Comm	Jan 21 Board	Feb 4 Board	Feb 10 SPECIAL Comm	Feb 18 Board	Mar 3 Board	Mar 16 Comm	April 7 Board	April 20 Comm	May 5 Board	May 18 Comm	May 19 Board	June 2 Board	June 15 Comm
22 Approve (1) Posting of Audio Recordings of SCV Water Board Meetings on Agency Website and (2) a Revised Record Retention Schedule							C		C																						
23 Discuss Debt Refinancing Options										C																					
24 Review Strategic Plan Performance Metrics										C																					
25 Project Update for Financial Management Information System (FMIS)										C	C																				
26 Recommend Approval of a Resolution to Enter Into A Contract with Equaton Technologies for Project Management Services										C	C																				
27 Recommend Receiving and Filing of August 2019 Monthly Financial Report (consent)										C																					
28 Recommend Approval of Revised Facility Capacity Fees (FCF)													C																		
29 Review Draft Community Facilities District (CFD) Policy													P																		
30 Recommend Approval of (1) Fully Funding OPEB Obligations and (2) Consolidating Accounts into One Trust Account													C																		
31 Continue Discussion of Debt Refinancing Options													C																		
32 Approve Financing Plans and Hiring of An Underwriter															C																
33 Recommend Receiving and Filing of September 2019 Monthly Financial Report (consent)													C																		
34 Recommend Approval of Revised Facility Capacity Fees (FCF)														P		C															
35 Recommend Approval of a Ticket Distribution Policy (consent)														P		C															
36 Recommend Receiving and Filing of October 2019 Monthly Financial Report (consent)														P		C															
37 Recommend Approval of a Resolution Authorizing (1) the Issuance of One or More Series of Revenue Bonds by the Upper Santa Clara Valley Joint Powers Authority; (2) the Execution of Certain Documents; and (3) Certain Other Actions																		C			C										
38 Recommend Approval of a Customer Service Policy and Revised Fees for Reconnection of Service																		C			C										
39 Recommend Approval of a Community Facility District (CFD) Policy																		C			P	C									
40 Discuss Retail Cost-of-Service and Rate Design																		C			C										
41 Recommend Approval of a Resolution to Enter Into a Contract with Fieldman Rolapp																		C			C										
42 Status of State Water Contract Fund (every Feb)																		C			C										
43 Recommend Approval of a Revised Investment Policy - (Annually adopted via reso) (consent)																		C			C										
44 Recommend Approval of a Ticket Distribution Policy (consent)																		C			C										
45 Discuss Components of Monthly Financial Packet																		C			C										

**Finance and Administration Committee  
Planning Calendar  
FY 2019/20**

Item	July 2 Board	July 15 Comm	July 17 SPECIAL Comm	Aug 6 Board	Aug 19 Comm	Sept 3 Board	Sept 16 Comm	Oct 1 Board	Oct 15 Board	Oct 21 Comm	Nov 5 Board	Nov 19 Board	Nov 18 Comm	Dec 17 Board	Dec 23 SPECIAL Committee	Jan 7 Board	Jan 13 SPECIAL Comm	Jan 21 Board	Feb 4 Board	Feb 10 SPECIAL Comm	Feb 18 Board	Mar 3 Board	Mar 16 Comm	April 7 Board	April 20 Comm	May 5 Board	May 18 Comm	May 19 Board	June 2 Board	June 15 Comm
46	Review and Discuss Revised Facility Capacity Fees (FCF)																													
47	Recommend Approval of Revised Facility Capacity Fees (FCF)																													
48	Recommend Approval of DLT Solutions, LLC Pricing Quotation for Oracle Enterprise Cloud Service																													
49	Discuss Contract with Emtec, Inc. for Customization and Implementation of the FMIS																													
50	Recommend Approval of an Intercompany Expense Allocation for PFAS Treatment																													
51	Recommend Receiving and Filing of December 2019 Monthly Financial Report (consent)																													
52	Recommend Receiving and Filing of SCV Water June 30, 2019 Financial Statement (consent)																													
53	Recommend Approval of a Resolution Awarding a Contract to Emtec Consulting Services, LLC for Customization and Implementation of the FMIS																													
54	Recommend Approval of Position Control for FY 2020/21																													
55	Review FY 2020/21 Budget Calendar																													
56	Discuss Financing Plan and 1% Property Tax Revenues																													
57	Recommend Approval of Delegation of Authority to Request Disbursements from the OPEB Prefunding Plan																													
58	Review Annual List of Professional Services Contracts (consent)																													
59	Recommend Approval of an Intra-Agency Expense Allocation for PFAS Treatment																													
60	Recommend Approval of a Resolution Awarding a Contract to Valley Maintenance Corp. for Janitorial Services																													
61	Recommend Receiving and Filing of January 2020 Monthly Financial Report (consent)																													
62	Recommend Approval of a Proposed Cost of Living Adjustment (COLA) for FY 2020/21																													
63	Review FY 2020/21 Budget																													
64	Review of Long-Term Financial Forecast																													
65	Recommend Approval of a Revised Purchasing Policy																													
66	Recommend Receiving and Filing of February 2020 Monthly Financial Report (consent)																													
67	Recommend Approval of a POS....Official language to follow																													
68	Review status of Employee Compensation and Classification Plan Study																													
69	Recommend Approval of a Lactation Accommodation Policy																													
70	Recommend Approval of Employee Manual Policy Changes																													

**Finance and Administration Committee  
Planning Calendar  
FY 2019/20**

Item	July 2 Board	July 15 Comm	July 17 SPECIAL Comm	Aug 6 Board	Aug 19 Comm	Sept 3 Board	Sept 16 Comm	Oct 1 Board	Oct 15 Board	Oct 21 Comm	Nov 5 Board	Nov 19 Board	Nov 18 Comm	Dec 16 Comm - cancelled	Dec 17 Board	Dec 23 SPECIAL Committee	Jan 7 Board	Jan 13 SPECIAL Comm	Jan 21 Board	Feb 4 Board	Feb 10 SPECIAL Comm	Feb 18 Board	Mar 3 Board	Mar 16 Comm	April 7 Board	April 20 Comm	May 5 Board	May 18 Comm	May 19 Board	June 2 Board	June 15 Comm		
71	Recommend Approval of a Resolution Re-Adopting the FY 2020/21 Budget																																
72	Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2019/20 (consent)																																
73	Approve a Resolution Adopting the Appropriation Limit for FY 2020/21 (consent)																																
74	Discuss Retail Cost-of-Service and Rate Design																																
75	Recommend Receiving and Filing of March 2020 Monthly Financial Report (consent)																																
76	Recommend Approval of Participating in a Community Facilities District (CFD) for the Spring Canyon Development																																
77	Recommend Approval of Resolution Authorizing July 2020 Water Supply Contract Payment																																
78	Continue Discussion of Retail Cost-of-Service and Rate Design																																
79	Review Strategic Plan Performance Metrics																																
80	Recommend Receiving and Filing of April 2020 Monthly Financial Report (consent)																																

**Finance and Administration Committee  
Planning Calendar  
FY 2020/21**

	Item	July 7 Board	July 20 Comm	Aug 4 Board	Aug 17 Comm	Sept 1 Board	Sept 21 Comm	Oct 6 Board	Oct 19 Comm	Nov 3 Board	Nov 16 Comm	Dec 1 Board	Dec 21 Comm	Jan 5 Board	Jan 11 SPECIAL Comm	Feb 2 Board	Feb 8 SPECIAL Comm	Mar 2 Board	Mar 15 Comm	April 6 Board	April 19 Comm	May 4 Board	May 17 Comm	June 1 Board	June 21 Comm
1	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2020/21 and Requesting Levy of Tax by Los Angeles County and Ventura County	P																							
2	Discuss Retail Cost-of-Service and Rate Design	P																							
3	Recommend Approval of Resolution Authorizing July 2020 Water Supply Contract Payment (consent)	P																							
4	Recommend Approval of a Resolution Authorizing FY 2020/21 Water Supply Contract Payments (consent)		P																						
5	Recommend Receiving and Filing of May 2020 Monthly Financial Report (consent)		P																						
6	Recommend Approval of a Proposed Cost of Living Adjustment (COLA) for FY 2020/21			P		P																			
7	Recommend Receiving and Filing of June 2020 Monthly Financial Report (consent)			P		P																			
8	Recommend Receiving and Filing of July 2020 Monthly Financial Report (consent)						P	P																	
9	Review Strategic Plan Performance Metrics								P																
10	Recommend Receiving and Filing of August 2020 Monthly Financial Report (consent)							P		P															
11	Recommend Receiving and Filing of September 2020 Monthly Financial Report (consent)										P	P													
12	Recommend Receiving and Filing of October 2020 Monthly Financial Report (consent)												P	P											
13	Discuss Retail Cost-of-Service and Rate Design														P	P									
14	Discuss Reserve Policy														P	P									
15	Recommend Approval of a Resolution to Enter Into a Contract with Financial Advisor														P	P									
16	Status of State Water Contract Fund (every Feb)														P										
17	Recommend Approval of a Revised Investment Policy - (Annually adopted via reso) (consent)														P	P									
18	Recommend Receiving and Filing of November 2020 Monthly Financial Report (consent)														P	P									
19	Recommend Receiving and Filing of SCV Water June 30, 2020 Financial Statement (consent)																P	P							
20	Review Annual List of Professional Services Contracts (consent)																P	P							
21	Recommend Receiving and Filing of December 2020 Monthly Financial Report (consent)																P	P							

**Finance and Administration Committee  
Planning Calendar  
FY 2020/21**

	Item	July 7 Board	July 20 Comm	Aug 4 Board	Aug 17 Comm	Sept 1 Board	Sept 21 Comm	Oct 6 Board	Oct 19 Comm	Nov 3 Board	Nov 16 Comm	Dec 1 Board	Dec 21 Comm	Jan 5 Board	Jan 11 SPECIAL Comm	Feb 2 Board	Feb 8 SPECIAL Comm	Mar 2 Board	Mar 15 Comm	April 6 Board	April 19 Comm	May 4 Board	May 17 Comm	June 1 Board	June 21 Comm
22	Review FY 2021/22 Budget Status																								
23	Recommend Receiving and Filing of January 2021 Monthly Financial Report (consent)																								
24	Recommend Receiving and Filing of February 2021 Monthly Financial Report (consent)																					P			
25	Recommend Approval of a Proposed Employee Salary Adjustment for FY 2021/22																					P			
26	Quarterly Review of Financial Forecast																					P			
27	Recommend Approval of a Resolution Re-Adopting the FY 2021/22 and FY 2022/23 Budget																						P		
28	Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2020/21 (consent)																						P		
29	Approve a Resolution Adopting the Appropriation Limit for FY 2021/22 (consent)																						P		
30	Discuss Retail Cost-of-Service and Rate Design																						P		
31	Recommend Receiving and Filing of March 2021 Monthly Financial Report (consent)																						P		
32	Discuss Reserve Policy																							P	
33	Recommend Approval of Resolution Authorizing July 2021 Water Supply Contract Payment																							P	
34	Continue Discussion of Retail Cost-of-Service and Rate Design																							P	
35	Review Strategic Plan Performance Metrics																							P	
36	Recommend Receiving and Filing of April 2021 Monthly Financial Report (consent)																								P



**PUBLIC OUTREACH AND LEGISLATION COMMITTEE  
AGENDA PLANNING CALENDAR 2019**

**January 17, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion of Legislative Advocacy Request for Proposals
3. Consideration of Sponsorship for Maven's Notebook4
4. Informational: Monthly Outreach Matrix
5. Informational: Legislative Tracking
6. Informational: Sponsorship Tracking FY 2018/19
7. Informational: Public Outreach Event Calendar 2019
8. Informational: Committee Planning Calendar 2019

**February 5, 2019 Board Meeting**

**February 19, 2019 Board Meeting - CANCELLED**

**February 21, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion of Legislative Advocacy Request for Proposals
3. Recommend Approval of a Media Policy
4. Discussion of Agency's Role in Stewardship of Santa Clara River
5. Other Staff Activity: Blue Ribbon Committee
6. Informational: Monthly Outreach Matrix
7. Informational: Legislative Tracking
8. Informational: Sponsorship Tracking FY 2018/19
9. Informational: Public Outreach Event Calendar 2019
10. Informational: Committee Planning Calendar 2019

**March 5, 2019 Board Meeting**

**March 19, 2019 Board Meeting - CANCELLED**

**March 21, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion of Public Outreach/Legislative FY 2019/20
3. Informational: Monthly Outreach Matrix
4. Informational: Legislative Tracking
5. Informational: Sponsorship Tracking FY 2018/19
6. Informational: Public Outreach Event Calendar 2019
7. Informational: Committee Planning Calendar 2019

**April 2, 2019 Board Meeting**

1. Recommend Approval of Agency Media Policy
2. Resolution to Adopt Santa Clara River Stewardship

**April 18, 2019 Committee**

1. Legislative Consultant Reports
2. Presentation: 2019 Customer Satisfaction and Awareness Survey
3. Informational: Monthly Outreach Matrix
4. Informational: Legislative Tracking
5. Informational: Sponsorship Tracking FY 2018/19
6. Informational: Public Outreach Event Calendar 2019
7. Informational: Committee Planning Calendar 2019



## PUBLIC OUTREACH AND LEGISLATION COMMITTEE AGENDA PLANNING CALENDAR 2019

### **May 16, 2019 Committee**

1. Interviews of Federal Legislative Advocate Firms

### **June 4, 2019 Board Meeting**

1. Presentation 2019 Customer Satisfaction and Awareness Survey

### **June 20, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion: Federal Legislative Advocacy Selection
3. Public Outreach Activities: Blue Ribbon Committee
4. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

### **July 18, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion: Blue Ribbon Committee Membership
3. Public Outreach Activities: PFAS
4. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

### **August 20, 2019 Board Meeting**

1. Federal Legislative Advocacy Selection

### **August 22, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion: Blue Ribbon Committee
3. Discussion: Sponsorship Policy
4. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019

### **September 18, 2019 Committee - SPECIAL**

1. Legislative Consultant Reports
2. Discussion: Sponsorship Policy
3. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019





**PUBLIC OUTREACH AND LEGISLATION COMMITTEE  
AGENDA PLANNING CALENDAR 2019**

- Committee Planning Calendar 2019

**October 17, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion: Social Media Plan
3. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019/20

**November 19, 2019 Board Meeting**

1. Website and Social Media Administrative Policy 2019

**November 21, 2019 Committee**

1. Legislative Consultant Reports
2. Discussion: LAFCO Annexation Process & Municipal Service Review (MSR)
3. Discussion: 2020 Legislative Platform
4. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20
  - Public Outreach Event Calendar 2019
  - Committee Planning Calendar 2019/20

**December 17, 2019 Board Meeting**

1. Recommend Approval of the 2020 Legislation Platform

**December 19, 2019 Committee - CANCELLED**



## PUBLIC OUTREACH AND LEGISLATION COMMITTEE AGENDA PLANNING CALENDAR 2020

### **January 16, 2020 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Quarterly Social Media Report from Consultant Tripepi Smith
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020

### **February 20, 2020 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Washington D.C. Advocacy Trip
  - SCV Water Agency – Water Summit Update
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020

### **March 19, 2020 Committee - CANCELLED**

### **April 16, 2020 Committee – VIRTUAL MEETING**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Quarterly Social Media Report from Consultant Tripepi Smith
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20 and FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020
3. General Outreach Update on COVID-19

### **May 21, 2020 Committee – VIRTUAL MEETING**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20 and FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020



## PUBLIC OUTREACH AND LEGISLATION COMMITTEE AGENDA PLANNING CALENDAR 2020

### **June 18, 2020 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20 and FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020

### **July 16, 2020 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Quarterly Social Media Report from Consultant Tripepi Smith
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2019/20 and FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020

### **August 20, 2020 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020

### **September 17, 2020 Committee**

1. Legislative Consultant Reports
2. Public Information Officer Activities:
  - Monthly Outreach Matrix
  - Legislative Tracking
  - Sponsorship Tracking FY 2020/21
  - Public Outreach Event Calendar 2020
  - Committee Planning Calendar 2020

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**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2019/20**

Item	Jul 2 Board	Jul 10 Comm	Aug 6 Board	Aug 14 Comm	Aug 20 Board	Sep 3 Board	Sep 11 Comm	Oct 1 Board	Oct 9 Comm	Oct 15 Board	Nov 5 Board	Nov 13 Comm <i>Cancelled</i>	Dec 11 Comm	Dec 17 Board	Jan 7 Board	Jan 8 Comm <i>Cancelled</i>	Feb 4 Board	Feb 12 Comm	Mar 3 Board	Mar 11 Comm	Apr 7 Board	Apr 8 Comm	May 5 Board	May 13 Comm	Jun 2 Board	Jun 10 Comm
1 Update on Conservation Activities & Performance		C		C			C		C			CNLL	C					C		C		C				
2 Update on Conservatory Garden & Pocket Park Pilot Projects		C				C																				
3 Update on Conservation Strategies																										
4 Update on Recycled Water New Drop Program							C											C								
5 Devil's Den Semi-Annual Report		C																		C						
6 Status of Water Supply and Water Banking Programs		C				C														C						
7 Status of Sustainable Groundwater Management Act Implementation				C								CNLL	C							C			P			
8 Status of Recycled Water Program																										
9 Status of Sites Reservoir Project									C																	
10 Status of Efforts Relating to Groundwater Spreading Pilot Program																										
11 Status of Water Supplies													C													
12 Update on Integrated Regional Water Management Plan Activities		C																								
13 Status of Integrated Regional Water Management Plan Update																										
14 Status of Upper Santa Clara River Salt and Nutrient Management Plan		C																		C						
15 Status of Rosedale Rio-Bravo Water Storage District Banking and Exchange Program Extraction Facilities		C																								
16 Presentation on the Rosedale-RioBravo Drought Relief Project											C															
17 Status of Devil's Den Solar Generation Facilities																										
18 Recommend Approval of a Resolution of Application by SCVWA Requesting Los Angeles LAFCO Initiate Proceedings For Annexation of Tesoro Del Valle, Making Responsible Agency Findings Pursuant to CEQA and Approving the Project in SCVWA's Limited Role as Responsible Agency		C	C																							
19 CLOSED SESSION: Water Transfer/Exchange				C	C	C																				
20 Status of Activities to Recover Stored Water from Existing Water Banking or Exchange Programs to Meet 2020 Imported Water Demands																									C	

**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2019/20**

Item	Jul 2 Board	Jul 10 Comm	Aug 6 Board	Aug 14 Comm	Aug 20 Board	Sep 3 Board	Sep 11 Comm	Oct 1 Board	Oct 9 Comm	Oct 15 Board	Nov 5 Board	Nov 13 Comm <i>Cancelled</i>	Dec 17 Board	Jan 7 Board	Jan 8 Comm <i>Cancelled</i>	Feb 4 Board	Feb 12 Comm	Mar 3 Board	Mar 11 Comm	Apr 7 Board	Apr 8 Comm	May 5 Board	May 13 Comm	Jun 2 Board	Jun 10 Comm
21	Recommend Approval of a Resolution Authorizing the General Manager to Enter into a Contract with Geosyntec Consultants, Inc. to Provide Data Visualization Support Services																						P		
22	Recommend Approval of a Resolution Authorizing the General Manager to Enter into a Funding Agreement with DWR for Preliminary Planning and Design Costs Related to a Potential New Delta Conveyance Option				C																				
23	Recommend Authorizing the General Manager to Execute an Amendment to the Reservoir Agreement for Sites Reservoir to Fund Necessary Planning Costs																							P	
24	Recommend Approval of Resolution Adopting CEQA Findings for State Water Project Water Management Tools and Authorizing the General Manager to Execute a Contract Amendment for the State Water Project Water Management Tools																								P
25	Review of Watershed Recharge Feasibility Study																								
26	Recommend Adopting a Resolution Approving an Agreement in Principle to Amend the Agency's Water Supply Contract with the California Department of Water Resources for a Delta Conveyance Facility and Authorizing the General Manager to Enter into a Cost Sharing Agreement for Facility Planning																								P
27	CLOSED SESSION: Anticipated Litigation																								
28	Review and Discussion of FY 2019/20 and FY 2020/21 Water Resources Operating Budget and Minor and Major Capital Projects Budgets																								
29	Recommend Approval of a Resolution Authorizing the General Manager to (1) Apply for a Round 3 Sustainable Groundwater Management Program Grant on Behalf of the Santa Clarita Valley Groundwater Sustainability Agency, Identifying SCV Water as the Agency Responsible for the Local Cost Share and (2) Execute an Agreement with the State of California for a 2019 Sustainable Groundwater Management Planning Grant																								
30	Recommend Adoption of a Resolution Authorizing the General Manager to Submit an Application for a Round 1 Integrated Regional Water Management Implementation Grant and Execute a Grant Agreement with the California Department of Water Resources																								
31	Recommend Approval of a Resolution Authorizing the General Manager to Enter into a Contract with WaterWise Consulting, Inc.																								
32	Adopt a Resolution Requesting LAFCO Initiate Proceedings for Annexation and Sphere of Influence Amendment for the Area Formerly Served by the Valencia Water Company																								
33	Comparison of GSA, IRWM and Measure W Structures and Program Activities																								

**Santa Clarita Valley Water Agency  
Water Resources & Watershed Committee and Board Calendar**

**FY 2020/21**

Item	Jul 7 Board	Jul 8 Comm	Aug 4 Board	Aug 12 Comm	Sep 1 Board	Sep 9 Comm	Oct 6 Board	Oct 14 Comm	Nov 3 Board	Nov 12 Comm <i>Rescheduled</i>	Dec 1 Board <i>Cancel or Move</i>	Dec 9 Comm	Jan 5 Board	Jan 13 Comm	Feb 2 Board	Feb 10 Comm	Mar 2 Board	Mar 10 Comm	Apr 6 Board	Apr 14 Comm	May 4 Board	May 12 Comm	Jun 1 Board	Jun 9 Comm	
1 Update on Conservation Activities & Performance		P	P	P	P	P	P	P	P	P															
3 Devil's Den Semi-Annual Report		P														P									
4 Status of Water Supply and Water Banking Programs					P	P												P							
5.7 Status of Sustainable Groundwater Management Act Implementation				P								P						P							
7.2 Status of Recycled Water Program				P																					
8.7 Status of Sites Reservoir Project												P													
10 Status of Efforts Relating to Groundwater Spreading Pilot Program								P																	
12 Status of Water Supplies																P									
13 Status of Integrated Regional Water Management Plan Update																									
15 Status of Upper Santa Clara River Salt and Nutrient Management Plan																									
16 Status of Devil's Den Solar Generation Facilities												P													
18 Recommend Approval of Resolution Adopting CEQA Findings for State Water Project Water Management Tools and Authorizing the General Manager to Execute a Contract Amendment for the State Water Project Water Management Tools			P																						
19 Review of Watershed Recharge Feasibility Study																									
21 Recommend Adopting a Resolution Approving an Agreement in Principle to Amend the Agency's Water Supply Contract with the California Department of Water Resources for a Delta Conveyance Facility and Authorizing the General Manager to Enter into a Cost Sharing Agreement for Facility Planning																									
22 Recommend Adopting a Resolution to Enter into an Agreement with Kennedy Jenks Inc for preparation of the 2020 Urban Water Management Plan						P																			
24 Update on the 2020 UWMP																									





ITEM NO.  
12.1

DIRECTOR'S AB 1234 REPORT

Director Name: Jerry Gladbach

Meeting attended: ACWA's Business Development Committee via internet

Date of Meeting: April 17, 2020

Board Meeting to be Presented at: May 5,2020

Points of Interest:

Committee Work Plan: staff will go through ACWA's strategic plan and pull out those items that relate to this committee and prepare a draft work plan to be reviewed at the next meeting.

The committee approved an agreement with Procure America as a Preferred Provider for ACWA. This company will review a member's utility bills and recommend changes to save the agency money, and this company would get 30% of the savings.

Staff has been working from home mostly, taking turns being in the office. Each director, manager has daily meetings with their staff via internet.

Staff has worked endlessly to get the Conference moved to July 29-31, this involved not only the hotel, but also vendors and exhibitors. If the stay in place remains for too long the conference may have to be cancelled or be virtual. If cancelled it would be a big hit financially. RJ suggested if that was the case maybe ACWA could ask for donations from its members which would be less than the member would have spent by sending Directors and Staff to the conference.

ACWA has been putting on webinars during this time.

It was a very productive meeting.



# AGENDA

Business Development Committee	
April 17, 2020 – 10:00 am - Noon	Go To Meeting
Webinar: <a href="https://global.gotomeeting.com/join/795359941">https://global.gotomeeting.com/join/795359941</a>	

- |                                      |                  |
|--------------------------------------|------------------|
| 1. Call to Order                     | Larry McKenney   |
| 2. Welcome from Chair                | Larry McKenney   |
| 3. February 12, 2020 Meeting Minutes | Larry McKenney   |
| 4. Work Plan/Strategic Plan          | Larry McKenney   |
| 5. Covid-19 Response                 | Paula Currie     |
| a. Conference                        |                  |
| b. ACWA Staff                        |                  |
| c. Webinars                          |                  |
| 6. A.C.E. Program                    | Stacy Taylor     |
| 7. Procure America                   | Larry McKenney   |
| 8. Next Meeting                      | Larry McKenney   |
| 9. Other Business                    | Larry McKenney   |
| • Dropbox/Google Docs                | Stacey Siqueiros |
| • Technology Track at Conference     | Paula Currie     |
| • Craig's List on Website            | Paula Currie     |
| • ACWA Foundation                    | Paula Currie     |
| 10. Adjourn                          | Larry McKenney   |

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 WASHINGTON, D.C. 400 North Capitol Street NW, Suite 357, Washington, DC 20001 • (202) 434-4760  
[www.acwa.com](http://www.acwa.com)

Director name: Gary Martin

Meeting attended: Zoom Meeting with 38<sup>th</sup> Assembly District Candidate Suzette Martinez Valladares

Date of meeting: April 22, 2020

Location: Video Conference via Zoom

SCV Water Board meeting to be presented at: May 5, 2020

On April 22<sup>nd</sup> I met with California Assembly District candidate Suzette Martinez Valladares, at her request, via Zoom to update Ms. Valladares on issues of importance to SCV Water. The topics discussed were generally the following:

1. SCV Water overview, including a brief discussion of the history of CLWA, NCWD and other retail entities that now make up SCV Water.
2. Summarized the SB634 process and goals that were established for SCV Water, including projected and actual cost savings.
3. Discussed the benefits of one agency serving the Santa Clarita Valley, especially in light of PFAS issues and the COVID-19 pandemic.
4. Discussed the impact of PFAS, including the current count of well closures and capacity reduction. Also discussed the projects that are underway to restore lost capacity and the cost impacts to SCV Water and our rate payers.
5. Discussed the impacts to SCV Water staff and operations of the COVID-19 pandemic and how SCV Water is responding in order to a) protect our employees, and to b) make sure we continue to deliver clean, high quality drinking (and hand-washing) water to our customers.
6. Discussed our diverse water supply portfolio and how it enables SCV Water to meet all demands, even in times of state-wide drought. Further described, in summary fashion, the steps that have been taken over the years to build our water supply portfolio.
7. Ms. Valladares inquired about the GSA and I endeavored to explain the history of the GWSA and work that is underway to comply with the act, including establishment of the SCV-GSA, board and stakeholder advisory committee.
8. Answered a variety of other questions that Ms. Valladares had about water issues in the SCV and the state.
9. I offered to provide Ms. Valladares a tour of SCV Water facilities, when the COVID-19 restrictions are lifted to the point that access is available.

I appreciate that Ms. Valladares has taken an interest in our agency, and the opportunity to meet with her.