



## BOARD MEMORANDUM

**DATE:** August 5, 2022  
**TO:** Board of Directors  
**FROM:** Courtney Mael, P.E., Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*  
**SUBJECT:** August 4, 2022 Engineering and Operations Committee Meeting Report

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The Engineering and Operations Committee met at 5:30 PM on Thursday, August 4, 2022 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair Gary Martin, and Directors Jeff Ford, Piotr Orzechowski and Lynn Plambeck. Staff members present were Assistant Engineer Narisa Pipitharut; Assistant General Manager Steve Cole; Chief Engineer Courtney Mael; Chief Operating Officer Keith Abercrombie; Emergency Preparedness & Safety Coordinator Joe Diaz; Environmental Health & Safety Supervisor Rebecca Lustig; Executive Assistants Elizabeth Adler and Leticia Quintero; General Manager Matt Stone; Principal Engineer Jason Yim; Safety Specialist I Aaron Southard; Senior Engineers Jim Leserman and Orlando Moreno and additional SCV Water Agency staff. Two members of the public were present. A copy of the agenda is attached.

**Item 1: Pledge of Allegiance** – Chairman Martin led the Committee in the Pledge of Allegiance.

**Item 2: Public Comments** – There was no public comment.

**Item 3: Quarterly Safety Presentation** – Rebecca Lustig reviewed the Agency's Safety Program for the fourth quarter of FY 2021/22.

**Item 4: Wireless Communications Rental Program Informational Presentation** – Staff and Committee did not present or review this item. This item will be presented and reviewed at the September 1, 2022 Engineering and Operations Committee meeting.

**Item 5: Recommend Approval of a Purchase Order to Civiltec, Inc. for Change Order No. 1 for Final Design Services for New Deane Zone Tank at Sand Canyon Plaza – Design Prestressed Concrete Tank Instead of Welded Steel Tank** – The Committee and staff discussed the structural integrity of the prestressed concrete tanks and staff's efforts to minimize change order costs. The Committee recommended placement of the item on the Board Consent Calendar at the September 6, 2022 regular Board meeting.

**Item 6: Monthly Operations and Production Report** – Staff and the Committee reviewed the Operations and Production Report.

**Item 7: Capital Improvement Projects Construction Status Report** – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

**Item 8: Third Party Funded Agreements Quarterly Report** – Staff and the Committee reviewed the Third Party Funded Agreements Quarterly Report.

**Item 9: Committee Planning Calendar** – Staff and the Committee reviewed FY 2022/2023 Committee Planning Calendar.

**Item 10: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities** – Keith Abercrombie updated the Committee on the relationship between Operations and the Agency’s regulator, Division of Drinking Water (DDW). Keith discussed the steps and processes Operations undergoes such as acquiring and maintaining operating permits, testing and site visits that occur to ensure regulations are being followed.

**Item 11: General Report on Engineering Services Section Activities** – Staff shared with the Committee a presentation on the inhouse fire flow process and Courtney Mael updated the Committee on the permit status for Saugus 3 & 4. Jim Leserman also took some time to thank the Committee and share a heartfelt message on his time with the Agency as he is retiring.

**Item 12: Adjournment** – The meeting adjourned at 7:02 PM.

CM/KA

Attachment

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**Date:** July 26, 2022

**To:** **Engineering and Operations Committee**  
William Cooper, Chair  
Jeff Ford  
Gary Martin  
Piotr Orzechowski  
Lynne Plambeck

**From:** Courtney Mael, Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, August 4, 2022 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

### **IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 755 4316 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1617554316>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [eadler@scvwa.org](mailto:eadler@scvwa.org) or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

## MEETING AGENDA

<u>ITEM</u>	<u>PAGE</u>
1. <b><u>PLEDGE OF ALLEGIANCE</u></b>	
2. <b><u>PUBLIC COMMENTS</u></b> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3. * Quarterly Safety Presentation	1
4. * Wireless Communications Rental Program Informational Presentation	13
5. * Recommend Approval of a Purchase Order to Civiltec, Inc. for Change Order No. 1 for Final Design Services for New Deane Zone Tank at Sand Canyon Plaza – Design Prestressed Concrete Tank Instead of Welded Steel Tank	23
6. * Monthly Operations and Production Report	35
7. * Capital Improvement Projects Construction Status Report	137
8. * Third Party Funded Agreements Quarterly Report	139
9. * Committee Planning Calendar	147
10. General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
11. * General Report on Engineering Services Section Activities	151
12. Adjournment	
* Indicates Attachment	
• Indicates Handout	

### **NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

July 26, 2022

Page 3 of 3

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on July 28, 2022.

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