

## **AMENDED PACKET**

The May 15, 2023 Finance & Administration Committee Packet has been amended, with the following changes:

- Revised Agenda
- Added Item 7
- Shifted and revised original Item 7: Calendar to Item 8

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# FINANCE AND ADMINISTRATION COMMITTEE MEETING

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**Monday, May 15, 2023**  
**Meeting Begins at 5:30 PM**

**Members of the public may attend by the following options:**

**In Person**

SCV Water  
Rio Vista Water Treatment Plant  
Board Room  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

**By Phone**

Toll Free:  
1-(833) 568-8864  
Webinar ID: 160 840 9319

**Remotely**

Please join the meeting from your  
computer, tablet or smartphone:

<https://scvwa.zoomgov.com/j/1608409319>

**Have a Public Comment?**

Members of the public unable to attend this meeting may submit comments either in writing to [edill@scvwa.org](mailto:edill@scvwa.org) or by mail to **Erika Dill, Management Analyst II**, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 3:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 3:00 PM the day of the meeting will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety. (Public comments take place during Item 2 of the Agenda and before each Item is considered. Please see the Agenda for details.)

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This meeting will be recorded and the audio recording for all Committee meetings will be posted to [yourscvwater.com](http://yourscvwater.com) within 3 business days from the date of the Committee meeting.

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Disclaimer: Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

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**AMENDED**

**Date:** May 9, 2023

**To:** **Finance and Administration Committee**  
Ken Petersen, Chair  
Kathye Armitage  
Ed Colley  
Maria Gutzeit

**From:** Rochelle Patterson  
Chief Financial and Administrative Officer

The **Finance and Administration Committee** is scheduled for **Monday, May 15, 2023** at **5:30 PM** at **27234 Bouquet Canyon Road, Santa Clarita, CA 91350** in the **Board Room and the teleconference site listed below**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

**IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 840 9319 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1608409319>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [edill@scvwa.org](mailto:edill@scvwa.org) or by mail to Erika Dill, Management Analyst II, SCV Water, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 3:00 PM the day of the meeting will be distributed to the Committee members and posted on the SCV Water website prior to the start of the meeting. Anything received after 3:00 PM the day of the meeting will be made available at the meeting, if practical, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

## MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	<b><u>PLEDGE OF ALLEGIANCE</u></b>	
2.	* <b><u>PUBLIC COMMENTS</u></b> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3.	* Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2022/23	7
4.	* Approve a Resolution Adopting the Appropriation Limit for FY 2023/24	11
5.	* Recommend Approval of Revised Agency Classification Plan, Position Control and Job Descriptions	17
6.	* Recommend Receiving and Filing of March 2023 and FY 2022/23 Third Quarter Financial Report	97
	March 2023 Check Registers Link: <a href="https://www.yourscvwater.com/sites/default/files/SCVWA/departments/finance/check-registers/Check%20Register%20-%20March%202023.pdf">https://www.yourscvwater.com/sites/default/files/SCVWA/departments/finance/check-registers/Check%20Register%20-%20March%202023.pdf</a>	
7.	* Recommend Approval of a Proposition 218 Notice, Ballots and a Resolution Initiating Proceedings to Adopt Water Standby Charges for Tesoro Del Valle Development, Set a Public Hearing and Other Related Matters	189
8.	* Revised Committee Planning Calendar	247
9.	Requests for Future Agenda Items	
10.	General Report on Finance and Administration Activities	
11.	Adjournment	
	* Indicates attachments	
	◆ To be distributed	

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning **Erika Dill, Management Analyst II** at (661) 297-1600, or writing to SCV Water at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at SCV Water, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on May 9, 2023.

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ITEM NO. 3
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# COMMITTEE MEMORANDUM

**DATE:** May 8, 2023

**TO:** Finance and Administration Committee

**FROM:** Rochelle Patterson *[Signature]*  
Chief Financial and Administrative Officer

**SUBJECT:** Recommend Approval of a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2022/23

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## SUMMARY AND DISCUSSION

Pursuant to Article XIII-B of the California Constitution, the Agency must appropriate all as-yet unappropriated funds each year prior to June 30. This is a legal formality to ensure that no funds of the Agency are unappropriated and thereby subject to forfeiture.

## STRATEGIC PLAN NEXUS

This helps achieve SCV Water's Strategic Plan Goal E: Financial Resiliency: "Maintain a long-range, transparent, stable and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges."

## FINANCIAL CONSIDERATIONS

None.

## RECOMMENDATION

That the Finance and Administration Committee recommends the Board of Directors adopt the attached resolution appropriating all as-yet unappropriated funds for FY 2022/23.

RP/ed

Attachment

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RESOLUTION NO. \_\_\_\_

**RESOLUTION OF THE  
SANTA CLARITA VALLEY WATER AGENCY BOARD OF DIRECTORS  
ADOPTING THE APPROPRIATION OF ALL AS-YET UNAPPROPRIATED FUNDS  
FOR FISCAL YEAR 2022/23**

**WHEREAS**, it is in the best interest of all Agency citizens that the Agency amend its Fiscal Year 2022/23 Budget by appropriating pursuant to Article XIII-B of the California Constitution all as-yet unappropriated funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Santa Clarita Valley Water Agency hereby amends its Fiscal Year 2022/23 Budget by appropriating all as-yet unappropriated funds received through June 30, 2023 to the General Fund/Operating Fund of the Agency.

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## COMMITTEE MEMORANDUM

**DATE:** May 9, 2022

**TO:** Finance and Administration Committee

**FROM:** Rochelle Patterson *R. Patterson*  
Chief Financial and Administrative Officer

**SUBJECT:** Recommend Approval of a Resolution Adopting the Appropriation Limit for FY 2023/24

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### SUMMARY AND DISCUSSION

Article XIII B of the California Constitution, commonly referred to as the Gann Appropriations Limit, adopted by California voters in 1980, placed limits on the amount of tax proceeds that state and local agencies can appropriate and spend each year. The Agency is required to calculate the limit for each upcoming fiscal year, which the governing body must adopt by resolution. The amount of the limit is based on the amount of tax proceeds authorized to be spent in Fiscal Year 1978/1979, modified for changes in per capita income and population. The appropriations limit applies to taxes which are not specifically approved by voters. Therefore, the appropriations limit includes the Agency's One-Percent tax revenues but does not include its State Water Project tax revenues.

The limit for each year is equal to the limit for the prior year, adjusted for changes (adjustment factor) in the cost-of-living and population, and various other adjustments. This information is published by the California Department of Finance annually in May.

The appropriation limit for FY 2023/24 is \$53,236,756. Based upon estimated Fiscal Year 2023/24 general tax receipts of \$30,952,265, the Agency is under the limit by \$22,284,491 and is able to appropriate 100% of its general taxes. Attached is a copy of the resolution and summary calculation sheet for the Santa Clarita Valley Water Agency's appropriation limit for FY 2023/24.

### STRATEGIC PLAN NEXUS

This helps meet SCV Water's Strategic Plan Goal E: "Financial Resiliency – Maintain a long-range, transparent, stable and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges."

### FINANCIAL CONSIDERATIONS

None.

## **RECOMMENDATION**

That the Finance and Administration Committee recommend that the Board of Directors approve a resolution adopting the appropriation limit for FY 2023/24.

RP/ed

Attachments

**Santa Clarita Valley Water Agency  
GANN Appropriations Limit  
Fiscal Year 2023/24 Calculation**

	<u>Ratio</u>	<u>Amount</u>
Fiscal Year 2022/23 GANN Limit		\$ 51,330,990
Fiscal Year 2023/24 Change in California Per Capita Income <sup>1</sup>	1.044400	
2022 to 2023 Change in Population <sup>1</sup>	0.993037	
Calculation Factor (1.04440 x .993037)	1.037127	
Fiscal Year 2023/24 GANN Limit (\$51,330,990 x 1.037127)		<b>\$ 53,236,756</b>
Estimated Proceeds from General Property Taxes <sup>2</sup>		<u>30,952,265</u>
Amount under Limit		<u><u>\$ 22,284,491</u></u>

<sup>1</sup> Source: California Department of Finance Price Factor and Population Information May 2023

<sup>2</sup> Source: SCV Water FY 2023/24 and FY 2024/25 Biennial Budget

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**RESOLUTION NO. \_\_\_\_**

**RESOLUTION OF THE  
BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY  
ADOPTING THE APPROPRIATION LIMIT  
FOR FY 2023/24**

**WHEREAS**, the Agency's General Manager has caused to be prepared a calculation of the Agency's annual appropriation limit for the Agency FY 2023/24; and

**WHEREAS**, documentation used in the determination of said appropriation limit has been publicly available at the Agency's offices for the period required by law; and

**WHEREAS**, Proposition 111 has determined that the appropriation limit may be set by using either the change in California per capita income or the change in assessed value of non-residential development; and

**WHEREAS**, it has been determined that the change in California per capita income is the appropriation selection of the Agency; and

**WHEREAS**, the calculation is hereby found to have been completed in full accordance with Article XIII-B of the California State Constitution and the implementing legislation for Article XIII-B.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Santa Clarita Valley Water Agency does hereby, based upon said calculation, adopt the sum of \$53,236,756 as its FY 2023/24 appropriation limit.

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## COMMITTEE MEMORANDUM

**DATE:** May 8, 2023

**TO:** Finance and Administration Committee

**FROM:** Rochelle Patterson   
Chief Financial and Administrative Officer

**SUBJECT:** Recommend Approval of Revised Agency Classification Plan, Position Control and Job Descriptions

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### SUMMARY

During the Budget process, management identified the need to add several positions, as well as establish several opportunities for career path advancement, to the Fiscal Year (FY) 2023/24 Budget. Some of those positions were new to the Agency's Classification Plan and some of the positions were intended to provide employee growth within a specific job classification series. Staff had engaged CPS HR (Consultant) to perform small Classification and Compensation studies in the classification series of SCADA, Utility Operations, and Fleet and Warehousing in order to place those positions into the Agency's existing Classification Plan based on the compensation benchmarks comparisons. This item is seeking approval of a revised Classification Plan (Attachment 1), Position Control (Attachment 2) and several Job Classifications (Attachments 3 – 15) to fulfill the needs of the Agency and the recommendations made by CPS HR.

### DISCUSSION

Providing a ladder for employee growth is crucial for both the individual employee and an Agency as a whole. It is an investment that helps foster a positive workplace culture and ensures that the Agency has the talent it needs to succeed both now and in the future.

- Employee Motivation and Retention: A well-defined career ladder can motivate employees by providing them with clear goals to strive towards and a sense of progress and achievement as they advance in their careers. This can help increase employee retention by providing opportunities for growth and advancement within the organization.
- Skills Development: A career ladder can provide a structured approach to skills development, enabling employees to acquire new skills and knowledge as they progress through the ladder. This can help to ensure that the organization has the necessary skills and knowledge to remain competitive in its industry.
- Succession Planning: A career ladder can help an organization to identify and develop potential future leaders. By providing employees with clear career paths, the organization can ensure that it has a pool of talented individuals who are prepared to take on leadership roles when they become available.
- Performance Management: A career ladder can help to align employee performance with organizational goals by setting clear expectations for performance at each level of

the ladder. This can help to ensure that employees are aware of what is expected of them and can work towards achieving these goals.

The scope of the studies included the following key elements:

- Reviewed the Agency’s background materials including classification specifications, salary schedules, prior survey information collected by the client, and the Agency’s organization chart.
- Reviewed position description questionnaires (PDQ’s) completed by the incumbents (if one) and supervisors to compare duties and requirements within the studies classification series.
- An examination of job classifications and employee allocations to determine whether current job classifications are appropriate to the type and level of work performed.
- Researched salary data from the respective labor market agencies, including salary schedules, classification specifications, budgets, and position control documents where available.

The Consultant developed a series of recommendations for the Agency’s consideration. The following is a summary of the recommendations in each classification series:

SCADA Series:

The Agency currently has a SCADA I and a SCADA II position on its Classification Plan. To complete this classification series, a SCADA Analyst and a SCADA Supervisor position is being recommended to complete the Operational Technology Department. There is no current impact for the SCADA Analyst as that position will be filled in the future. There is a need to add a SCADA Supervisor. As part of the updated Classification Plan that was approved by the Board of Directors in April 2023, the SCADA Supervisor position was placed at Range 35 of the Classification Plan, pending the completion of the compensation study. The Consultant recommended, based on the market median of the comparator agencies, that the SCADA Supervisor be placed at Range 36.

<b>Current Classification</b>	<b>New Classification</b>	<b>Current Range</b>	<b>New Range</b>	<b>FY 2023/24 Budget Impact</b>
N/A	SCADA Analyst	N/A	34	N/A
SCADA Supervisor	SCADA Supervisor	35	36	\$8,469

Utility Operations Series:

The Agency currently has a Utility Worker I, Utility Worker II, Senior Utility Worker, Lead Utility Worker and Utility Supervisor. The recommendation of this classification series is to add a Utility Worker III at Range 28 to provide additional advancement, align the pay ranges of the Senior Utility Worker from Range 28 to Range 31 and the Lead Utility Worker from Range 31 to Range 33 to the Water Systems Technician classification series, and to change the series name from Worker to Operations Technician.

Current Classification	New Classification	Current Range	New Range	FY 2023/24 Budget Impact
Utility Worker I	Utility Operations Technician I	22	22	N/A
Utility Worker II	Utility Operations Technician II	25	25	N/A
N/A	Utility Operations Technician III	N/A	28	N/A (no current incumbents)
Senior Utility Worker	Senior Operations Technician (8)	28	31	\$54,068
Lead Utility Worker	Lead Operations Technician (2)	31	33	\$4,103

Fleet Mechanic Series:

This is a new classification series for the Agency. The recommendation by the Consultant is to be consistent with other classification series, and benchmarked three positions: Fleet Mechanic I, Fleet Mechanic II and Senior Fleet Mechanic. During the Classification Plan update, the Fleet Mechanic was placed at Range 30 for budget purposes, pending the results of the Classification and Compensation Study. One (1) Fleet Mechanic position was approved in FY 2023/24 and one (1) position in FY 2024/25. The market median shows that Range 29 would be a better range for the Senior Mechanic. The ranges for Fleet Mechanic I will be placed at Range 23 and Fleet Mechanic II will be placed at Range 26.

Current Classification	New Classification	Current Range	New Range	FY 2023/24 Budget Impact
N/A	Fleet Mechanic I	N/A	23	N/A
N/A	Fleet Mechanic II	N/A	26	N/A
Fleet Mechanic	Senior Fleet Mechanic	30	29	N/A*

*\*This position had no budget impact as it was 100% offset by outside vendors*

Purchasing and Warehouse Technician Series:

The Purchasing and Warehouse Technician had no career growth ladder. As stated previously, a career ladder can be an important tool for an organization to attract, motivate and retain talented employees while also ensuring that it has the necessary skills and knowledge to remain competitive in its industry. The Consultant recommended a Purchasing and Warehouse Technician I at Range 21, a Purchasing and Warehouse Technician II from Range 23 to Range 24 and a Senior Purchasing and Warehouse Technician at Range 27. During the Classification Plan update, the Senior Purchasing and Warehouse Technician was placed at Range 26 for budget purposes, pending the results of the Classification and Compensation Study.

<b>Current Classification</b>	<b>New Classification</b>	<b>Current Range</b>	<b>New Range</b>	<b>FY 2023/24 Budget Impact</b>
N/A	Purchasing and Warehouse Technician I	N/A	21	N/A
Purchasing and Warehouse Technician	Purchasing and Warehouse Technician II (2)	23	24	\$10,633
Senior Purchasing and Warehouse Technician	Senior Purchasing and Warehouse Technician	25	27	N/A

**Future Reorganizations/Reclassifications**

There is one (1) study being prepared for the Water Resource Specialist classification series as well as one (1) pending for the Water Treatment Plant Supervisor and one (1) for the Government Affairs Analyst as presented in the updated Classification Plan. These positions have been placed into the Classification Plan for budget purposes but is noted that a Classification and Compensation Study is required prior to placement.

In addition, as retirements or separations occur, opportunities for reorganizations arise. Reorganization is a natural part of a company’s lifecycle to optimize the structure and commitment to improvement.

**STRATEGIC PLAN NEXUS**

These classifications help meet SCV Water’s Strategic Plan Objectives F.2: “Attract, train and retain quality staff,” and F.2.1: “Complete an organizational design study that results in updated job requirements, job classifications, clear career paths, and appropriate pay levels.”

**FINANCIAL CONSIDERATIONS**

The FY 2023/24 Budget impacts are as follows:

- SCADA Supervisor - \$8,469 | Increases Range from 35 to 36
- Sr. Operations Technician - \$54,068 | Increases Range from 28 to 31 (8-positions)
- Lead Operations Technician – \$4,103 | Increases Range from 31 to 33 (2-positions)
- Purchasing and Warehouse Technician II - \$10,633 | Increases Range from 23 to 24 (2-positions)
- Senior Purchasing and Warehouse Technician – N/A | Increases Range from 25 to 27

Net impact to FY 2023/24 Budget – \$77,273

There are several new or existing positions that may not be able to be filled right away that can offset the impact to the FY 2023/24 Budget, such as the Water Treatment Plant Supervisor. This position is a repurposed position and is included in the Budget. It is now expected that this position may be a mid-year recruitment as it will take several months for the Classification and Compensation study to be completed.

## RECOMMENDATION

That the Finance and Administration Committee recommends the Board of Directors approve: 1) the changes to the Agency's Classification Plan, 2) the Agency's Position Control, and 3) job descriptions for SCADA Analyst, SCADA Supervisor, Utility Operations Technician I – III, Senior Utility Operations Technician, Lead Utility Operations Technician, Purchasing and Warehouse Technician I – II, Senior Purchasing and Warehouse Technician, and Fleet Mechanic I – II.

RP

### Attachments:

- 1 – Revised Classification Plan
- 2 – Revised Position Control
- 3 – Job Description – SCADA Analyst
- 4 – Job Description – SCADA Supervisor
- 5 – Job Description – Utility Operations Technician I
- 6 – Job Description – Utility Operations Technician II
- 7 – Job Description – Utility Operations Technician III
- 8 – Job Description – Senior Utility Operations Technician
- 9 – Job Description – Lead Utility Operations Technician
- 10 – Job Description – Purchasing and Warehouse Technician I
- 11 – Job Description – Purchasing and Warehouse Technician II
- 12 – Job Description – Senior Purchasing and Warehouse Technician
- 13 – Job Description – Fleet Mechanic I
- 14 – Job Description – Fleet Mechanic II
- 15 – Job Description – Senior Fleet Mechanic

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# ATTACHMENT 1

## SANTA CLARITA VALLEY WATER AGENCY CLASSIFICATION PLAN EFFECTIVE JULY 2023 (first full pay period)

Position	Range	Monthly Bottom	Monthly Top
General Manager	n/a	-	\$27,000
Assistant General Manager	50	\$20,760	25,295
Chief Financial and Administrative Officer	48	18,831	22,942
Chief Operating Officer	48	18,831	22,942
Chief Engineer	47	17,935	21,856
Director of Finance and Administration	46	17,082	20,814
Director of Operations and Maintenance	46	17,082	20,814
Director of Technology Services	46	17,082	20,814
Director of Water Resources	46	17,082	20,814
Controller	43	14,756	17,980
Human Resources Manager	43	14,756	17,980
Principal Engineer	42	14,054	17,124
Principal Water Resources Planner	42	14,054	17,124
Administrative Services Manager	40	12,745	15,529
Communications Manager	40	12,745	15,529
Customer Service Manager	40	12,745	15,529
Finance Manager	40	12,745	15,529
GIS Manager	40	12,745	15,529
Sustainability Manager	40	12,745	15,529
Water Distribution Manager	40	12,745	15,529
Water Quality Laboratory Manager	40	12,745	15,529
Water Treatment Manager	40	12,745	15,529
Senior Engineer	39	12,142	14,794
Senior Water Resources and Data Scientist	39	12,142	14,794
Senior Water Resources Planner	39	12,142	14,794
Senior Water Resource Specialist*	39	12,142	14,794
Engineer	37	11,010	13,416
Water Conservation Supervisor	37	11,010	13,416
Water Resources Planner	37	11,010	13,416
Water Resource Specialist*	37	11,010	13,416
Government Affairs Analyst*	36	10,487	12,776
Inspector Supervisor	36	10,487	12,776
<b>SCADA Supervisor</b>	<b>36</b>	<b>10,487</b>	<b>12,776</b>
Senior Management Analyst	36	10,487	12,776
Associate Engineer	35	9,987	12,168
Associate Water Resources Planner	35	9,987	12,168
Board Secretary/Executive Assistant	35	9,987	12,168
Electrical/Instrumentation Supervisor	35	9,987	12,168
Field Services Supervisor	35	9,987	12,168
Information Technology Supervisor	35	9,987	12,168

**SANTA CLARITA VALLEY WATER AGENCY  
CLASSIFICATION PLAN  
EFFECTIVE JULY 2023  
(first full pay period)**

Position	Range	Monthly Bottom	Monthly Top
SCADA Supervisor*	35	9,987	12,168
Senior Financial Analyst	35	9,987	12,168
Senior Water Conservation Specialist	35	9,987	12,168
Treatment Plant Operator Supervisor*	35	9,987	12,168
Utility Supervisor	35	9,987	12,168
Water Quality Supervisor	35	9,987	12,168
Water Systems Supervisor	35	9,987	12,168
QA/QC Laboratory Supervisor*	35	9,987	12,168
Accounting Supervisor	34	9,511	11,587
<b>SCADA Analyst</b>	<b>34</b>	<b>9,511</b>	<b>11,587</b>
Senior Inspector	34	9,511	11,587
Senior Public Affairs Specialist	34	9,511	11,587
Senior Water Quality Scientist	34	9,511	11,587
Environmental Health & Safety Supervisor	33	9,060	11,040
Facilities Supervisor	33	9,060	11,040
Fleet and Warehousing Supervisor	33	9,060	11,040
Lead Electrical/Instrumentation Technician	33	9,060	11,040
<b>Lead Utility Operations Technician</b>	<b>33</b>	<b>9,060</b>	<b>11,040</b>
Lead Water Systems Technician	33	9,060	11,040
Management Analyst II	33	9,060	11,040
SCADA Technician II	33	9,060	11,040
Senior Treatment Plant Operator - 80 hour shift	33	9,060	11,040
Senior Treatment Plant Operator - 84 hour shift	33	9,513	11,591
Assistant Engineer	32	8,627	10,511
Customer Service Supervisor	32	8,627	10,511
Executive Assistant	32	8,627	10,511
Financial Analyst	32	8,627	10,511
Information Technology Specialist	32	8,627	10,511
Security Specialist	32	8,627	10,511
Water Conservation Specialist II	32	8,627	10,511
Water Quality Scientist II	32	8,627	10,511
Water Quality Specialist	32	8,627	10,511
Buyer	31	8,214	10,007
GIS Analyst	31	8,214	10,007
Human Resources Analyst	31	8,214	10,007
<b>Lead Utility Worker</b>	<b>31</b>	<b>8,214</b>	<b>10,007</b>
Public Affairs Specialist II	31	8,214	10,007
SCADA Technician I	31	8,214	10,007
Senior Accountant	31	8,214	10,007
Senior Electrical Technician	31	8,214	10,007

**SANTA CLARITA VALLEY WATER AGENCY  
CLASSIFICATION PLAN  
EFFECTIVE JULY 2023  
(first full pay period)**

Position	Range	Monthly Bottom	Monthly Top
Senior Instrumentation Technician	31	8,214	10,007
Senior Recycled Water Coordinator	31	8,214	10,007
<b>Senior Utility Operations Technician</b>	<b>31</b>	<b>8,214</b>	<b>10,007</b>
Senior Water Systems Technician	31	8,214	10,007
Treatment Plant Operator II - 80 hour shift	31	8,214	10,007
Treatment Plant Operator II - 84 hour shift	31	8,625	10,509
Fleet Mechanic*	30	7,823	9,535
Management Analyst I	30	7,823	9,535
Right of Way Agent	30	7,823	9,535
Senior Engineering Technician	30	7,823	9,535
Senior Information Technology Technician	30	7,823	9,535
Water Education Supervisor±	30	7,823	9,535
Accountant II	29	7,453	9,084
GIS Technician II	29	7,453	9,084
Inspector II	29	7,453	9,084
<b>Senior Fleet Mechanic</b>	<b>29</b>	<b>7,453</b>	<b>9,084</b>
Water Conservation Specialist I	29	7,453	9,084
Water Quality Scientist I	29	7,453	9,084
Accountant	28	7,096	8,648
Accountant I	28	7,096	8,648
Electrical/Instrumentation Technician	28	7,096	8,648
Emergency Preparedness and Safety Coordinator	28	7,096	8,648
Information Technology Technician II	28	7,096	8,648
Inspector I	28	7,096	8,648
Public Affairs Specialist I	28	7,096	8,648
Recycled Water Coordinator I	28	7,096	8,648
Senior Field Services Worker	28	7,096	8,648
Senior Utility Worker	28	7,096	8,648
Senior Water Quality Technician	28	7,096	8,648
Treatment Plant Operator I - 80 hour shift	28	7,096	8,648
Treatment Plant Operator I - 84 hour shift	28	7,451	9,078
<b>Utility Operations Technician III</b>	<b>28</b>	<b>7,096</b>	<b>8,648</b>
Water Education Instructor±	28	7,096	8,648
Water Systems Technician II	28	7,096	8,648
Engineering Technician II	27	6,760	8,237
Human Resources Specialist	27	6,760	8,237
Information Technology Technician I	27	6,760	8,237
Payroll Specialist	27	6,760	8,237
Senior Administrative Technician	27	6,760	8,237
Senior Customer Service Representative	27	6,760	8,237

**SANTA CLARITA VALLEY WATER AGENCY  
CLASSIFICATION PLAN  
EFFECTIVE JULY 2023  
(first full pay period)**

Position	Range	Monthly Bottom	Monthly Top
Senior Facilities Maintenance Technician	27	6,760	8,237
<b>Senior Purchasing and Warehouse Technician</b>	<b>27</b>	<b>6,760</b>	<b>8,237</b>
Event Coordinator±	26	6,439	7,847
<b>Fleet Mechanic II</b>	<b>26</b>	<b>6,439</b>	<b>7,847</b>
GIS Technician I	26	6,439	7,847
Purchasing Coordinator	26	6,439	7,847
Senior Accounting Technician	26	6,439	7,847
Administrative Technician	25	6,131	7,471
Field Services Worker II	25	6,131	7,471
Recycled Water Coordinator I	25	6,131	7,471
Safety Specialist II	25	6,131	7,471
Senior Purchasing & Warehouse Tech*	25	6,131	7,471
<b>Utility Operations Technician II</b>	<b>25</b>	<b>6,131</b>	<b>7,471</b>
Water Quality Technician II	25	6,131	7,471
Water Systems Technician I	25	6,131	7,471
Customer Service Representative II	24	5,840	7,114
Engineering Technician I	24	5,840	7,114
Facilities Maintenance Technician II	24	5,840	7,114
<b>Purchasing and Warehouse Technician II</b>	<b>24</b>	<b>5,840</b>	<b>7,114</b>
Accounting Technician II	23	5,562	6,776
<b>Fleet Mechanic I</b>	<b>23</b>	<b>5,562</b>	<b>6,776</b>
Purchasing and Warehouse Technician	23	5,562	6,776
Safety Specialist I	23	5,562	6,776
Senior Office Assistant II	23	5,562	6,776
Water Quality Technician I	23	5,562	6,776
Field Services Worker I	22	5,294	6,448
<b>Utility Operations Technician I</b>	<b>22</b>	<b>5,294</b>	<b>6,448</b>
Accounting Technician I	21	5,044	6,143
Customer Service Representative I	21	5,044	6,143
Facilities Maintenance Technician I	21	5,044	6,143
Office Assistant II	21	5,044	6,143
<b>Purchasing and Warehouse Technician I</b>	<b>21</b>	<b>5,044</b>	<b>6,143</b>
Office Assistant I	18	4,358	5,309

\*Class and Comp Study required prior to placement

±May be classified as part-time positions and paid at the hourly rate

Note: Rounded for ease of reading - not an additional entitlement

Directors

\$239.00 per meeting, up to 10 meetings per month

**SANTA CLARITA VALLEY WATER AGENCY  
 CLASSIFICATION PLAN  
 EFFECTIVE JULY 2023  
 (first full pay period)**

Position	Range	Monthly Bottom	Monthly Top
Shift Differential 5% or 10%	Shift Differential 5% or 10% (field employees) of compensation is applied to the rate for employees who are routinely and consistently scheduled to work other than a standard "daytime" shift, e.g. graveyard shift, swing shift, shift change, rotating shift, split shift, or weekends.		
On Call Pay	\$190.00 per day		

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## ATTACHMENT 2

### SCV WATER POSITION CONTROL FY 2023/24

Department and Position Title	# of Positions
<b>Engineering</b>	<b>28</b>
Administrative Technician	4
Assistant Engineer	2
Associate Engineer	1
Chief Engineer	1
Engineer	3
Engineering Technician II	1
Executive Assistant	1
Inspector II	3
Inspector Supervisor	1
Principal Engineer	2
Right of Way Agent	1
Senior Administrative Technician	1
Senior Engineer	4
Senior Engineering Technician	1
Senior Inspector	2
<b>Finance, Administration &amp; IT</b>	<b>67</b>
Accountant I	2
Accountant II	3
Accounting Supervisor	1
Accounting Technician I	1
Accounting Technician II	1
Administrative Services Manager	1
Administrative Technician	3
Buyer	1
Chief Financial and Administrative Officer	1
Controller	1
Customer Service Manager	1
Customer Service Representative I	3
Customer Service Representative II	6
Customer Service Supervisor	1
Director of Technology Services	1
Facilities Maintenance Technician II	2
Facilities Supervisor	1
Finance Manager	1
Fleet And Warehousing Supervisor	1
GIS Analyst	3
GIS Manager	1
GIS Technician I	1
Human Resources Analyst	3
Human Resources Manager	1
Human Resources Specialist	1
Information Technology Specialist	1

**SCV WATER  
POSITION CONTROL FY 2023/24**

Department and Position Title	# of Positions
<b>Finance, Administration &amp; IT - cont'd</b>	
Information Technology Supervisor	1
Information Technology Technician I	1
Information Technology Technician II	3
Management Analyst I	1
Management Analyst II	1
Office Assistant II	1
Payroll Specialist	1
Purchasing and Warehouse Technician	2
SCADA Supervisor	1
SCADA Technician I	1
Security Specialist	1
Senior Accountant	2
Senior Administrative Technician	1
Senior Customer Service Representative	1
Senior Facilities Maintenance Technician	2
Senior Financial Analyst	1
<i>Senior Fleet Mechanic</i>	1
Senior Information Technology Technician	1
Senior Purchasing & Warehouse Tech	1
<b>Management</b>	<b>3</b>
Administrative Technician	1
Board Secretary/Executive Assistant	1
General Manager	1
<b>Operations</b>	<b>92</b>
Administrative Technician	3
Chief Operating Officer	1
Director of Operations and Maintenance	1
Emergency Preparedness and Safety Coordinator	1
Environmental Health & Safety Supervisor	1
Executive Assistant	1
Field Services Supervisor	1
Field Services Worker I	2
Field Services Worker II	7
<i>Lead Utility Operations Technician</i>	2
Lead Water Systems Technician	1
Safety Specialist I	1
Senior Administrative Technician	1
Senior Field Services Worker	2
<i>Senior Utility Operations Technician</i>	8
Senior Water Quality Scientist	1
Senior Water Systems Technician	5
Utility Supervisor	2



**SCV WATER  
POSITION CONTROL FY 2023/24**

Department and Position Title	# of Positions
<b>Operations - cont'd</b>	
<i>Utility Operations Technician I</i>	18
<i>Utility Operations Technician II</i>	4
<i>Utility Operations Technician III</i>	2
Water Quality Laboratory Manager	1
Water Quality Scientist I	1
Water Quality Scientist II	2
Water Quality Specialist	2
Water Systems Supervisor	2
Water Systems Technician I	7
Water Systems Technician II	11
Senior Recycled Water Coordinator2	1
<b>Treatment</b>	<b>23</b>
Administrative Technician	1
Electrical/Instrumentation Technician	1
Senior Electrical Technician	3
Senior Instrumentation Technician	2
Senior Treatment Plant Operator - 84 hour shift	5
Senior Water Systems Technician	3
Treatment Plant Operator I - 80 hour shift	2
Treatment Plant Operator II - 84 hour shift	2
Treatment Plant Operator Supervisor	1
Water Systems Supervisor	1
Water Systems Technician II	1
Water Treatment Manager	1
<b>Water Resources</b>	<b>29</b>
Administrative Technician	1
Assistant General Manager	1
Communications Manager	1
Director of Water Resources	1
Event Coordinator	1
Executive Assistant	1
Management Analyst II	1
Principal Water Resources Planner	1
Public Affairs Specialist II	1
Senior Public Affairs Specialist	1
Senior Water Resource Specialist	1
Senior Water Resources and Data Scientist	1
Senior Water Resources Planner	1
Sustainability Manager	1
Water Conservation Specialist II	4
Water Education Instructor	8
Water Education Supervisor	1

**SCV WATER  
POSITION CONTROL FY 2023/24**

Department and Position Title	# of Positions
<b>Water Resources</b>	
Water Resources Planner	2
<b>Total Positions</b>	<b>242</b>
Full-Time	231
Part-Time	10
Limited Duration Employees	1
Full-Time Equivalents	237

# ATTACHMENT 3



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### SCADA Analyst

FLSA: Exempt Class Range: 34

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general direction, performs a variety of advanced and complex technical duties involved in planning, architecture design, implementation, testing, operation, documentation, security, troubleshooting, hardware and software maintenance, and monitoring of the agency's Supervisory Control and Data Acquisition (SCADA) systems and human machine interfaces (HMI), including remote hardware, software, and communications; and performs related work as assigned.

#### **DISTINGUISHING CHARACTERISTICS**

Working under general direction, the **SCADA Analyst** is the advanced journey-level classification in the SCADA Technician series. Incumbents in this classification provide lead direction and perform the most complex inspections, troubleshooting, repairs, modifications, installations of components of the agency's computer-based SCADA equipment, networks, and programs in support of the Agency's plant and field automated and operational systems. Assignments require the exercise of independent judgment and initiative when referring to unusual or complex problems. This classification is distinguished from the lower classification of SCADA Technician II in that the former leads, trains, and provides work direction to assigned staff, and is responsible for the more advanced and complex duties.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general direction from the SCADA Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Monitors, troubleshoots, repairs, implements, modifies, installs, and maintains hardware, software, electrical and electronic apparatuses, and communication components of the Agency's computer-based SCADA, HMI, and information LAN/WAN networks to include control and process loops, PID, and associated equipment.
- Creates complex and detailed applications, scripts, and other programming functions for various SCADA, automation projects; collaborates with software vendors to develop unique and specific applications to support complex needs of the water treatment and water distribution divisions.
- Leads, assigns, and oversees work in designing, developing, and writing programs for new automation enhancements to existing Programmable Logic Controllers (PLC),

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**SCADA Analyst**

computers, configurations, and applications to facilitate operational requirements of the water treatment and water distribution divisions.

- Forecasts, recommends, and assists in developing plans for future expansions and enhancements concerning automation and data communication, including budgeting for acquisition, installation, maintenance, and adapting plans for changing technology.
- Reads and interprets and provides guidance and clarification related to electrical power schematics, process and instrumentation diagrams, control schematics, communication block diagrams, project design drawings, shop drawings and vendor manuals for process control and communications systems.
- Maintains accurate records of work performed; designs and prepares technical reports to include monitoring and providing feedback to staff related to reports and records.
- Trains, instructs, corrects, documents, and schedules the work of assigned contractors and/or agency staff members in the performance of specific SCADA related tasks.
- Monitors and responds to Agency SCADA ticketing system and responds to Automation system alerts to insure 24 hours per day/7 days per week (24/7) reliability and real-time operating environment.
- Provides software and operating system support for personal computers, servers, routers, switches, backup devices, and associated SCADA network infrastructure.
- Assists with the maintenance and monitoring of inventory software licenses of all software packages used by the Agency SCADA control system and associated hardware including version releases, service packs, licensing agreements, and renewal dates.
- Utilizes change management software to ensure critical software and documentation is routinely updated, securely backed up, and available for recovery.
- Ensures maintenance of stock and supply and Requisition supplies, materials, tools, and equipment utilizing the computerized Purchase Requisition system as required.
- Oversees the Agency Cybersecurity in the implementation of, and adherence to, cybersecurity related measures on the districts SCADA systems to ensure availability, integrity, and confidentiality of data and control system functionality.
- Assigns and performs preventive maintenance duties at schedules intervals on all control and communications systems as required to include creating preventive maintenance templates and schedules PM routines.
- Analyzes and documents SCADA and other control system needs in collaboration with Operations staff to establish immediate and long-term needs and develop strategies for developing and enhancing systems to support efficient systems operation.
- Provides higher level technical support to SCADA technicians, investigating network, programming, application, and/or hardware related issues and serves as the primary person responsible for the daily operational SCADA security, patching, databases, and applications.
- Provides technical support in the design, construction, and start-up phases of capital projects.
- Performs planning, scheduling, sandboxing, installation, monitoring, configuration, troubleshooting, repair, backup and upgrade to the production SCADA environment, not limited to hardware-PLC, HMI, SCADA, workstations, thin clients, tablets, network switches, and radio communications and related devices.
- Provides input and recommendations related to the purchasing of equipment and software and other contracts for support of control systems to include collaborating with

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**SCADA Analyst**

integrators on new and existing control system designs, programming, installation, upgrades, and maintenance as well as updating diagrams, documentation, schematics, drawings, and program annotation.

- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position has both indoor and outdoor responsibilities. The position requires prolonged sitting, standing, walking on uneven surfaces, reaching, grasping, making repetitive hand movements, twisting, turning, kneeling, bending, squatting, and/or stooping in the performance of daily activities. The position also requires both near and far vision when inspecting work and operating assigned equipment and in reading reports and work-related documents. Incumbents are required to work in all weather conditions including heat, rain and cold. Performs work in and around low voltage panels and circuits. Performs confined space entry, as necessary. Performs work in explosive environments, and/or near toxic agents, wildlife, disease, equipment, traffic, or other machinery. The position requires fine coordination in preparing reports using a computer keyboard and mouse. Incumbents may work in and around road traffic, mechanical hazards, electrical hazards and in confined spaces on occasion. Incumbents may also be required to operate various appurtenances within the distribution system and may be required to lift items up to fifty pounds.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications:**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education:**

- High School Diploma or G.E.D. (required)

**Experience:**

- Seven (7) years' experience maintaining, calibrating, installing, troubleshooting, and repairing electrical, pneumatic, and mechanical process control instruments, PLCs and supporting SCADA platforms. For degrees obtained outside of the U.S., an official equivalency evaluation is required. OR
- Two years' experience in the classification of SCADA Technician II in the SCV Water Agency, or a comparable classification.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver's license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**SCADA Analyst**

- Possession of a Grade II Distribution Operator's certification issued by the California Water Resources Board, Division of Drinking Water.
- Possession of a Grade I Treatment Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Considerable Knowledge of:**

- Principles, practices, and methods of process automation, process control, troubleshooting, support, and computer systems/network maintenance, including configuration, performance tuning, components and devices, operating systems, characteristics, routers, firewalls, virtual environments, and configuration settings.
- Principles and practices of cybersecurity and computer system protection, NIST, and other Cybersecurity standards, regulations, and industry best practices.
- Principles, theory, and practices of electricity, electronics, pneumatics, hydraulics, and mechanics as they apply to maintenance and repair of equipment and instruments commonly found in water/wastewater treatment facilities.
- Network architectures and methods of network design and integration, including topologies and protocols.
- Programmable logic controllers (PLC) programming theory at an advanced level for testing, troubleshooting, and repairing PLC components and data highway systems.
- Principles, methods, and techniques in the design and operation of SCADA and associated systems.
- Principles, methods, materials, and tools used in instrumentation repair and maintenance work.
- Industry best practices related to training techniques to help ensure staff and contractors learn and become acclimated with systems, equipment, and related programs associated with the SCADA profession.
- Preventive and corrective maintenance techniques related to the operation of a water utility.
- Safety practices related to the work completed in the setting of a water utility to include various elements and factors associated with field work.
- Algebra and advanced mathematics as needed to compute system related factors, inputs, outputs, and requirements.
- Operation and manipulation of servers, database management, and related networking equipment.

**Ability to:**

- Perform a wide range of skilled water distribution or treatment SCADA/instrumentation installations, wirings, repairs, upgrades, and maintenance related work in accordance with safety standards.
- Recognize, analyze, and define a variety of routine to complex programming, communication, electrical, chlorination, and instrumentation problems.
- Receive, install, configure, and calibrate equipment, servers, networks, and other components.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**SCADA Analyst**

- Evaluate and define complex technical problems, evaluate alternatives, and provide solutions.
- Plan, organize and schedule work independently, and in a team environment to meet critical deadlines.
- Adapt to new technologies.
- Conduct system maintenance and related upgrades.
- Diagnose and resolve problems related to SCADA equipment.
- Operate test equipment and interpret critical data to solve complex problems.
- Prepare clear and concise technical reports.
- Maintain accurate logs, records, and written records of work performed.
- Operate a computer and assigned software.
- Make accurate mathematical calculations.
- Read and interpret technical manuals, drawings, schematics, and other technical documentation.
- Communicate both orally and in writing to include developing or maintaining documentation related to manuals, technical drawings, technical publications.
- Establish and maintain effective working relationships with agency staff, outside organizations, and the public.
- Work non-standard hours, holidays, nights, and weekends as needed to meet the Agency's needs and to respond to emergencies.
- Operate a variety of hand and power tools and equipment related to work assignments such as calibration and voltage meters.

**BOARD APPROVED:** June 6, 2023

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## ATTACHMENT 4



### SANTA CLARITA VALLEY WATER AGENCY Classification Specification

#### SCADA Supervisor

FLSA: Exempt Class Range: 36

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general direction from the Director of Technology Services, this high-level supervisory position engineers, plans, assigns, inspects, supervises, oversees and participates in highly-skilled work in the areas of process automation control systems and process information networks as well as guiding and supervising staff and contractors responsible for executing the work, projects, and related tasks of the SCADA Division.

#### **DISTINGUISHING CHARACTERISTICS**

Working under general direction, the **SCADA Supervisor** is in charge and responsible for all matters related to the SCADA Division. Incumbents assigned to this class possess the qualifications necessary to perform and supervise all staff in their performance assigned to this leadership role over the highly advanced complex nature and scope of division responsibilities.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general direction from the Director of Technology Services and is responsible for supervision of all staff of the SCADA division as well as contractors executing work for the division.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Manages, develops, and implements organizational plans in maintaining the SCADA and other operational technologies to include delegation of projects, tasks, and assignments through the ticketing and asset management systems.
- Proposes, manages, coordinates, and supports capital projects in the design, engineering construction plans review related to all SCADA and operational technologies.
- Manages, procures, and maintains all licenses related to SCADA applications and operations to include researching and recommending changes to these applications in order to meet the needs of the division.
- Reviews maintenance histories and costs to support requests and/or recommendations for system upgrades, replacement needs, as well as to assess viability of improving control system equipment and design requirements.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**SCADA Supervisor**

- Develops, implements, manages, and executes the enforcement of network security policies including not limited to network reliability and security, backup and disaster recovery, and SCADA and PLC programming standards.
- Manages all SCADA and operational technology integrations, as well as overseeing the customer satisfaction, performance, and productivity of SCADA to Agency personnel users.
- Directs, manages, and supervises department staff in the planning, scheduling, installation, configuration, communication of SCADA environment including hardware and software, and all other associated operational technologies.
- Maintains accurate records of work performed to include completion of and providing timely feedback related to staff performance.
- Trains, instructs, corrects, documents, and schedules the work of assigned contractors and/or agency staff members in the performance of specific SCADA related tasks.
- Develops and maintains the SCADA and OT budget to include reviewing, monitoring, and forecasting annual expenses as well as capital projects.
- Supports and collaborates with Operations, Maintenance, and Engineering departments to troubleshoot Automation control systems and implement enhancements to improve overall system efficiency and reliability.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position has both indoor and outdoor responsibilities. The position requires prolonged sitting, standing, walking on uneven surfaces, reaching, grasping, making repetitive hand movements, twisting, turning, kneeling, bending, squatting, and/or stooping in the performance of daily activities. The position also requires both near and far vision when inspecting work and operating assigned equipment and in reading reports and work-related documents. Incumbents are required to work in all weather conditions including heat, rain and cold. Performs work in and around low voltage panels and circuits. Performs confined space entry, as necessary. Performs work in explosive environments, and/or near toxic agents, wildlife, disease, equipment, traffic, or other machinery. The position requires fine coordination in preparing reports using a computer keyboard and mouse. Incumbents may work in and around road traffic, mechanical hazards, electrical hazards and in confined spaces on occasion. Incumbents may also be required to operate various appurtenances within the distribution system and may be required to lift items up to fifty pounds.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications:**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**SCADA Supervisor**

**Education**

- High School Diploma or G.E.D. (required).

**Experience**

- Nine (9) years' experience working in the operation of maintenance of systems associated with a water utility, with at least two (2) years involved leading the work of others. OR
- Two years of experience in the classification of SCADA Analyst in the SCV Water Agency, or a comparable classification.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver's license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.
- Possession of a Grade II Distribution Operator's certification issued by the California Water Resources Board, Division of Drinking Water.
- Possession of a Grade I Treatment Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water.
- Microsoft Certified System Engineer, Certified Application Developer License for Application Server, and InTouch certifications preferred.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Considerable Knowledge of:**

- Best practices related to SCADA and operational technologies.
- Principles, practices, and methods of process automation, process control, troubleshooting, support, and computer systems/network maintenance, including configuration, performance tuning, components and devices, operating systems, characteristics, routers, firewalls, virtual environments, and configuration settings.
- Principles and practices of cybersecurity and computer system protection, NIST, and other Cybersecurity standards, regulations, and industry best practices.
- Principles, theory, and practices of electricity, electronics, pneumatics, hydraulics, and mechanics as they apply to maintenance and repair of equipment and instruments commonly found in water/wastewater treatment facilities.
- Network architectures and methods of network design and integration, including topologies and protocols.
- Programmable logic controllers (PLC) programming theory at an advanced level for testing, troubleshooting, and repairing PLC components and data highway systems.
- Principles, methods, and techniques in the design and operation of SCADA and associated systems.
- Principles, methods, materials, and tools used in instrumentation repair and maintenance work.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**SCADA Supervisor**

- Industry best practices related to training techniques to help ensure staff and contractors learn and become acclimated with systems, equipment, and related programs associated with the SCADA profession.
- Preventive and corrective maintenance techniques related to the operation of a water utility.
- Safety practices related to the work completed in the setting of a water utility to include various elements and factors associated with field work.
- Algebra and advanced mathematics as needed to compute system related factors, inputs, outputs, and requirements.
- Operation and manipulation of servers, database management, and related networking equipment.

**Ability to:**

- Use MS Office suite applications efficiently and effectively.
- Organize, assign, and inspect the work of staff.
- Troubleshoot, diagnose and resolve complex system problems, individually and able to guide others through this process
- Organize and set priorities and exercise independent judgement within areas of responsibility.
- Use tact and diplomacy in dealing with sensitive and complex issues, situations and personnel.
- Lead, train, schedule, and provide work direction and guidance to assigned contractors and/or agency staff.
- Prepare clear and concise technical reports.
- Maintain accurate logs, records, and technical written records of work performed.
- Operate a computer and assigned software.
- Make accurate mathematical calculations.
- Read and interpret technical manuals, drawings, schematics, and other technical documentation.
- Communicate both orally and in writing for the purpose of developing or maintaining documentation related to manuals, technical drawings, technical publications.
- Establish and maintain effective working relationships with agency staff, outside organizations, and the public.
- Be available to work non-standard hours, holidays, nights, and weekends as needed to meet the Agency's needs and to respond to emergencies.
- Operate a variety of hand and power tools and equipment related to work assignment including calibration and voltage meters.

**BOARD APPROVED:** June 6, 2023

# ATTACHMENT 5



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Utility Operations Technician I

FLSA: Non-Exempt    Class Range: 22

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under close and then general supervision, learns and performs a variety of manual, semi-skilled and skilled duties associated with the operation, maintenance, installation, and repair of the potable water and recycled water distribution, treatment, and sanitary sewer lines, infrastructure, equipment, and facilities in accordance with applicable regulations and standards; installs new or repairs existing potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; locates and marks agency facilities in accordance with underground service alert responsibilities; troubleshoots various operational problems, including, but not limited to, leaks, malfunctioning equipment, and appurtenances, and incorrect meter reads; and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

The **Utility Operations Technician I** is the entry-level classification in the Utility Operations Technician series. This class is distinguished from Utility Operations Technician II in that incumbents in this class perform the more routine duties assigned to the series with less independence, working in a training capacity while acquiring the knowledge, and experience needed to perform the full scope of journey level work. Positions in this classification are flexibly staffed and may advance to the Utility Operations Technician II level after two years of experience. The Utility Operations Technician I is expected to gain sufficient proficiency, knowledge, and ability to qualify for a promotion to the Utility Operations Technician II

#### **SUPERVISION RECEIVED/EXERCISED**

Receives immediate and general supervision from the Utility Operations Supervisor. May receive direction from the Senior Utility Operations Technician and/or the Lead Utility Operations Technician. Incumbents in this class do not exercise direction over agency staff.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Installs new or repairs existing potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; performs all required work associated with the installation and repair including, but not limited to pressure testing, chlorinating, and dechlorinating lines, disinfection, flushing, and placing in service.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician I**

- Installs, maintains, and repairs fire hydrants, system valves, hydraulic control valves, air and vacuum valves, blow offs, sample tap stations, meters, vaults, and a variety of other controls and appurtenances related to the potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Reads, reviews, interprets, and locates and marks agency facilities in accordance with underground service alert responsibilities; uses construction water plans and specifications (both paper and electronic), surveys and shoots topographic measurements and proposes plans; may make field assessments, evaluating plan and provide as built design changes to water plans.
- Uses pipe location equipment, leak detection equipment, and other equipment to locate, operate, maintain, and construct underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Troubleshoots various operational problems which includes responding to customer complaints related to, , but not limited to, leaks, malfunctioning equipment and appurtenances, and incorrect meter reads.
- Performs a variety of measurements, tests, and evaluations to verify performance of equipment, systems, and components, as applicable.
- Reports customer complaints received in the field; resolves complaints and problems within the assigned scope of authority and competence.
- Performs a wide variety of routine grounds and facility maintenance when needed, including, but not limited to, washing, painting, weeding, digging, oiling, greasing, adjusting, and repairing equipment and/or facilities.
- May perform a variety of masonry work, as well as temporary asphalt patching.
- Operates and performs minor mechanical adjustments and repairs to utility trucks, dump trucks, backhoes, forklifts, vacuum excavation equipment, loaders, skid steers, excavators, and pneumatic digging and pavement breaking tools, chop saws, and compaction equipment.
- Reads, reviews, and understands water plans and specifications (both paper and electronic formats); utilizes field mobile devices and software to perform maintenance and other related activities.
- Reviews construction drawings (paper and electronic), meets with internal staff and external contractors to identify, locate, and mark Agency facilities in accordance with underground services alert responsibilities.
- May assist in composing bids for new installations or the relocation of water lines or potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides monitoring and inspection services at construction sites for the accuracy of underground utility locations of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Operates agency vehicles and equipment, including but not limited to compressors, locating equipment, and generators used in the operation, maintenance, repair, construction, and locating of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- May at times, be asked to operate heavy equipment, as needed; such as a backhoe, loader, dump trucks, or excavator, crane, skid steer, vacuum excavator, water truck, etc. depending on training and licensure.
- Installs, replaces, maintains, and reads customer service meters.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician I**

- Sets-up traffic control, signs, barricades and direct traffic around work sites. Off-Duty/On-Call responsibilities include, but are not limited to response to water system issues, security alarms, equipment failures, and customer service calls and emergencies..
- Operates a computer and assigned software.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and/or stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in making repairs. Additionally, the position requires near and far vision in making mechanical and system repairs. Incumbents are required to turn valves. The need to lift, drag, and push materials, supplies, and equipment weighing up to 90 pounds also is required.

Work is primarily performed outdoors in varied weather conditions including heat, rain and cold, and with potential exposure to road traffic, mechanical hazards, electrical hazards, and confined spaces.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history.. A typical example includes:

**Education:**

- A high school diploma or equivalent GED.
- Previous utility work or related manual labor experience.

**Experience:**

- Previous utility work or related manual labor experience.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver's license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis. A Class A license is preferred.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician I**

- Possession of a valid Grade I Distribution Operator certification issued by the California Water Resources Control Board, Division of Drinking Water, is required within twelve (12) months of appointment.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- Basic principles, methods, tools, and equipment related to water distribution, treatment, recycled water, and sanitary sewer maintenance infrastructure operation and repair.
- Occupational hazards and standard safety practices related to areas of assignment.
- Basic mathematics including addition, subtraction, multiplication, division.
- Basic recordkeeping.
- Office practices, procedures, and equipment.
- Operation of a computer and assigned software.
- Safe driving practices.
- Interpersonal skills using tact, patience, and courtesy.

**Skills/Ability to:**

- Understand and follow oral and written instructions.
- Follow related federal, state, and local standards and regulations associated with the operation, maintenance, repair, replacement, installation, and construction of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Learn to use and use pipe location equipment, leak detection equipment, and other equipment to locate, maintain, repair, replace, and install underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Learn to use and use precision measurement devices.
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Learn to perform preventative maintenance and repair activities on water distribution, treatment, recycled water, and sanitary sewer systems.
- Learn to adjust and troubleshoot regulators to control water pressure and flow for normal operating conditions, leaks, and emergency purposes.  
Learn to troubleshoot operational deficiencies of mechanical equipment.
- Learn to read, review, and understand water plans and specifications in both paper and digital formats.
- Learn to utilize field mobile devices, software, and other technical equipment to perform maintenance, monitor, track, and maintain records of water system operations, and perform other related activities.
- Learn to identify water distribution, treatment, recycled water, and sanitary sewer system issues and develop and implement an appropriate response.
- Perform manual work and operate construction and maintenance related vehicles, equipment, and tools.
- Work independently and as part of a team.
- Track and maintain information.
- Make sound decisions within established guidelines.



**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Utility Operations Technician I**

- Observe safety principles and work in a safe manner; learn occupational hazards and safety practices related to areas of assignment, including, but not limited to confined space entry, trench shoring, hot work permitting, and traffic control.
- Communicate clearly and concisely.
- Establish and maintain effective working relations with agency staff, outside agencies, and the public.

**BOARD APPROVED:** June 6, 2023

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# ATTACHMENT 6



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Utility Operations Technician II

**FLSA: Non-Exempt    Class Range: 25**

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general supervision, performs a variety of manual, semi-skilled, skilled technical duties associated with the operation, maintenance, installation, and repair of the potable water and recycled water distribution, treatment, and sanitary sewer lines, infrastructure, equipment and facilities in accordance with applicable regulations and standards; installs new or repairs existing potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; locates and marks agency facilities in accordance with underground service alert responsibilities; troubleshoots various operational problems including, but not limited to, leaks, malfunctioning equipment and appurtenances, and incorrect meter reads; and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

The **Utility Operations Technician II** is the first journey-level classification in the Utility Operations Technician series in which incumbents are expected to independently perform the full scope of assigned duties. This class is distinguished from Utility Operations Technician I in that incumbents in this class perform more complex duties, are expected to work with greater independence, and apply moderate discretion and judgment in resolving issues. This class is distinguished from the Utility Operations Technician III in that the latter routinely operates heavy equipment and is required to possess and maintain a Class A driver license. This class is distinguished from the Senior Utility Operations Technician in that the latter provides oversight and training to subordinate employees and crews in the field.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general supervision from the Utility Operations Supervisor. May receive direction from the Senior Utility Operations Technician and/or the Lead Utility Operations Technician. Incumbents in this class do not exercise direction over agency staff.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Installs new or repairs existing potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; performs all required work associated with the installation and repair including, but not limited to pressure testing, chlorinating, and dechlorinating lines, disinfection, flushing, and placing in service.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician II**

- Installs, maintains, and repairs fire hydrants, system valves, hydraulic control valves, air and vacuum valves, blow offs, sample tap stations, meters, vaults, and a variety of other controls and appurtenances related to the potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Reads, reviews, interprets, and locates and marks agency facilities in accordance with underground service alert responsibilities; uses construction water plans and specifications (both paper and electronic), surveys and shoots topographic measurements and proposes plans; may make field assessments, evaluating plan and provide as built design changes to water plans.
- Uses pipe location equipment, leak detection equipment and other equipment to locate, operate, maintain, and construct underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Troubleshoots various operational problems which includes responding to customer complaints related to, but not limited to, leaks, malfunctioning equipment and appurtenances, and incorrect meter reads.
- Performs a variety of measurements, tests, and evaluations to verify performance of equipment, systems, and components, as applicable.
- Reports customer complaints received in the field; resolves complaints and problems within the assigned scope of authority and competence.
- Performs a wide variety of routine grounds and facility maintenance when needed including, but not limited to, washing, painting, weeding, digging, oiling, greasing, adjusting, and repairing equipment and/or facilities.
- May perform a variety of masonry work, as well as temporary asphalt patching.
- Operates and performs minor mechanical adjustments and repairs to utility trucks, dump trucks, backhoes, forklifts, vacuum excavation equipment, loaders, skid steers, excavators, pneumatic digging and pavement breaking tools, chop saws, and compaction equipment.
- Reads, reviews, and understands water plans and specifications (both paper and electronic formats); utilizes field mobile devices and software to perform maintenance and other related activities.
- Reviews construction drawings (paper and electronic), meets with internal staff and external contractors to identify, locate, and mark Agency facilities in accordance with underground services alert responsibilities.
- May assist in composing bids for new installations or the relocation of water lines or potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides monitoring and inspection services at construction sites for the accuracy of underground utility locations of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides input and recommendations of projects and jobs for consideration in the budget process; including for the purchase of tools, parts, and materials.
- Operates agency vehicles and equipment, including but not limited to compressors, locating equipment, and generators used in the operation, maintenance, repair, construction, and locating of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- May operate heavy equipment as needed; such as a backhoe, loader, dump trucks, or excavator, crane, skid steer, vacuum excavator, water truck, etc., depending on training and licensure.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician II**

- Installs, replaces, maintains, and reads and customer service meters.
- Set up traffic control, signs, barricades, and direct traffic around work sites.
- Off-Duty/On-Call responsibilities include but are not limited to response to water system issues, alarms, equipment failures, and customer service calls. and emergencies.
- Operates a computer and assigned software.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and/or stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in making repairs. Additionally, the position requires near and far vision in making mechanical and system repairs. Incumbents are required to turn valves. The need to lift, drag, and push materials, supplies, and equipment weighing up to 90 pounds also is required.

Work is primarily performed outdoors in varied weather conditions including heat, rain and cold, and with potential exposure to road traffic, mechanical hazards, electrical hazards, and confined spaces.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education:**

- A high school diploma or equivalent GED.

**Experience:**

- Two (2) years of experience in the operation and maintenance of water distribution, treatment, recycled water, and sanitary sewer at a level comparable to Utility Operations Technician I with the agency

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver's license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.
- Possession of a valid Grade II Distribution Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water, is required.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician II**

- Possession of a valid Grade I Treatment Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water, is required.
- A Class A license and Hazmat Endorsement is desirable and may be required after appointment.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- The principles, materials, methods, techniques, equipment, and technologies used in the maintenance, operation and repair of potable water distribution, treatment recycled water, and sanitary sewer lines, infrastructure, equipment, and facilities.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Water hydraulics and pneumatics.
- Occupational hazards and standard safety practices related to areas of assignment, including but not limited to confined space entry, trench shoring, hot work permitting, and traffic control.
- Basic mathematics, including addition, subtraction, multiplication, division.
- Basic recordkeeping.
- Office practices, procedures, and equipment.
- Operation of a computer and assigned software.
- Safe driving practices.
- Interpersonal skills using tact, patience, and courtesy.

**Skills/Ability to:**

- Understand and follow oral and written instructions.
- Follow related federal, state, and local standards and regulations associated with assigned duties.
- Use pipe location equipment, leak detection equipment, and other equipment to locate, maintain, repair, replace, and install underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Use precision measurement devices.
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimal.
- Perform preventative maintenance and repair activities on potable water distribution, recycled water, and sanitary sewer systems.
- Adjust and troubleshoot regulators to control water pressure and flow for normal operating conditions, leaks, and emergency purposes.
- Troubleshoot operational deficiencies of mechanical equipment.
- Read, review, and understand water plans and specifications in both paper and digital formats.
- Utilize field mobile devices, software, and other technical equipment to perform maintenance, monitor, track, and maintain records of the water system operations, and perform other related activities.
- Identify water distribution, recycled water, and sanitary sewer system issues and develop and implement an appropriate response.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Utility Operations Technician II**

- Perform manual work and operate construction and maintenance related vehicles, equipment, and tools.
- Work independently and as part of a team.
- Track and maintain information.
- Make sound decisions within established guidelines.
- Observe safety principles and work in a safe manner.
- Communicate clearly and concisely.
- Establish and maintain effective working relations with agency staff, vendors, contractors, regulatory agencies, and the public.

**BOARD APPROVED:** June 6, 2023

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# ATTACHMENT 7



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Utility Operations Technician III

FLSA: Non-Exempt    Class Range: 28

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general supervision, performs skilled work in the operation of heavy automotive and maintenance equipment used in the construction, operation, maintenance, and repair of recycled water, distribution, treatment, and sanitary sewer lines, infrastructure, equipment and facilities. When not operating heavy equipment, performs a variety of manual, semi-skilled, skilled technical duties associated with the operation, maintenance, installation, and repair of the potable water and recycled water distribution, treatment, and sanitary sewer lines, infrastructure, equipment and facilities in accordance with applicable regulations and standards; installs new or repairs existing potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; locates and marks agency facilities in accordance with underground service alert responsibilities; troubleshoots various operational problems including, but not limited to, leaks, malfunctioning equipment and appurtenances, and incorrect meter reads; and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

The Utility Operations Technician III is the second journey-level classification in the Utility Operations Technician series in which incumbents are expected to independently perform the full scope of assigned duties. This class is distinguished from Utility Operations Technician II in that incumbents in this class routinely operate heavy equipment in addition to performing duties assigned to the Utility Operations Technician II. This class is distinguished from the Senior Utility Operations Technician in that the latter provides oversight and training to subordinate employees and crews in the field.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general supervision from the Utility Operations Supervisor. May receive direction from the Senior Utility Operations Technician and/or the Lead Utility Operations Technician. Incumbents in this class do not exercise direction over agency staff.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Loads, unloads, and operates three-axle vehicles, truck-mounted loader, boom trucks, light duty graders, skip loaders, tractors, and related equipment.
- Operates heavy automotive and construction equipment including but not limited to heavy trucks., shovels, and tractors, wheel and crawler-mounted loaders, graders,

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician III**

pneumatic digging breakers, backhoes, vacuum excavation equipment, skid steers, and related heavy-duty equipment.

- Makes minor adjustments and emergency repairs to equipment.
- Installs new or repairs existing potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; performs all required work associated with the installation and repair including, but not limited to pressure testing, chlorinating, and dechlorinating lines, disinfection, flushing, and placing in service.
- Installs, maintains, and repairs fire hydrants, system valves, hydraulic control valves, air and vacuum valves, blow offs, sample tap stations, meters, vaults, and a variety of other controls and appurtenances related to the potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Reads, reviews, interprets, and locates and marks agency facilities in accordance with underground service alert responsibilities; uses construction water plans and specifications (both paper and electronic), surveys and shoots topographic measurements and proposes plans; may make field assessments, evaluating plan and provide as built design changes to water plans.
- Uses pipe location equipment, leak detection equipment and other equipment to locate, operate, maintain, and construct underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Troubleshoots various operational problems which includes responding to customer complaints related to, but not limited to, leaks, malfunctioning equipment and appurtenances, and incorrect meter reads.
- Performs a variety of measurements, tests, and evaluations to verify performance of equipment, systems, and components, as applicable.
- Reports customer complaints received in the field; resolves complaints and problems within the assigned scope of authority and competence.
- Performs a wide variety of routine grounds and facility maintenance when needed including, but not limited to, washing, painting, weeding, digging, oiling, greasing, adjusting, and repairing equipment and/or facilities.
- May perform a variety of masonry work, as well as temporary asphalt patching.
- Reads, reviews, and understands water plans and specifications (both paper and electronic formats); utilizes field mobile devices and software to perform maintenance and other related activities.
- Reviews construction drawings (paper and electronic), meets with internal staff and external contractors to identify, locate, and mark Agency facilities in accordance with underground services alert responsibilities.
- May assist in composing bids for new installations or the relocation of water lines or potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides monitoring and inspection services at construction sites for the accuracy of underground utility locations of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides input and recommendations of projects and jobs for consideration in the budget process; including for the purchase of tools, parts, and materials.
- Operates agency vehicles and equipment, including but not limited to compressors, locating equipment, and generators used in the operation, maintenance, repair, construction, and locating of potable water distribution, treatment, recycled water, and sanitary sewer systems.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician III**

- Installs, replaces, maintains, and reads and customer service meters.
- Set up traffic control, signs, barricades, and direct traffic around work sites.
- Off-Duty/On-Call responsibilities include but are not limited to response to water system issues, alarms, equipment failures, and customer service calls. and emergencies.
- Operates a computer and assigned software.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and/or stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in making repairs. Additionally, the position requires near and far vision in making mechanical and system repairs. Incumbents are required to turn valves. The need to lift, drag, and push materials, supplies, and equipment weighing up to 90 pounds also is required.

Work is primarily performed outdoors in varied weather conditions including heat, rain and cold, and with potential exposure to road traffic, mechanical hazards, electrical hazards, and confined spaces.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education:**

- A high school diploma or equivalent GED.

**Experience:**

- Two (2) years of experience in the operation of automotive and heavy equipment used in water construction work and maintenance operations.

**Licenses and Certifications**

- Possession of a valid Grade II Distribution Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water, is required.
- Possession of a valid Grade I Treatment Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water, is required.
- A Class A license is desirable and may be required after appointment.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Utility Operations Technician III**

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- The principles, materials, methods, techniques, equipment, and technologies used in the maintenance, operation and repair of potable water distribution, treatment recycled water, and sanitary sewer lines, infrastructure, equipment, and facilities.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Water hydraulics and pneumatics.
- Occupational hazards and standard safety practices related to areas of assignment, including but not limited to confined space entry, trench shoring, hot work permitting, and traffic control.
- Basic care and maintenance of motorized equipment.
- Basic mathematics, including addition, subtraction, multiplication, division.
- Basic recordkeeping.
- Office practices, procedures, and equipment.
- Operation of a computer and assigned software.
- Safe driving practices.
- Interpersonal skills using tact, patience, and courtesy.

**Skills/Ability to:**

- Understand and follow oral and written instructions.
- Follow related federal, state, and local standards and regulations associated with assigned duties.
- Skillfully and safely operate assigned equipment, including heavy equipment.
- Use pipe location equipment, leak detection equipment, and other equipment to locate, maintain, repair, replace, and install underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Use precision measurement devices.
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimal.
- Perform preventative maintenance and repair activities on potable water distribution, recycled water, and sanitary sewer systems.
- Adjust and troubleshoot regulators to control water pressure and flow for normal operating conditions, leaks, and emergency purposes.
- Troubleshoot operational deficiencies of mechanical equipment.
- Read, review, and understand water plans and specifications in both paper and digital formats.
- Utilize field mobile devices, software, and other technical equipment to perform maintenance, monitor, track, and maintain records of the water system operations, and perform other related activities.
- Identify water distribution, recycled water, and sanitary sewer system issues and develop and implement an appropriate response.
- Perform manual work and operate construction and maintenance related vehicles, equipment, and tools.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Utility Operations Technician III**

- Work independently and as part of a team.
- Track and maintain information.
- Make sound decisions within established guidelines.
- Observe safety principles and work in a safe manner.
- Communicate clearly and concisely.
- Establish and maintain effective working relations with agency staff, vendors, contractors, regulatory agencies, and the public.

**BOARD APPROVED:** June 6, 2023

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## ATTACHMENT 8



### SANTA CLARITA VALLEY WATER AGENCY Classification Specification

#### Senior Utility Operations Technician

FLSA: Non-Exempt Class Range: 31

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general supervision, performs a variety of manual, semi-skilled, and skilled technical duties associated with the operation, maintenance, installation, and repair of the potable water and recycled water distribution, treatment, and sanitary sewer lines, infrastructure, equipment, and facilities in accordance with applicable regulations and standards; oversees, trains and provides day-to-day field direction to subordinate employees; performs the more difficult duties as required; and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

The **Senior Utility Operations Technician** is the advanced journey level of the Utility Operations Technician class series. Incumbents in this classification perform the most complex assignments. This class is distinguished from Utility Operations Technician II in that an incumbent in this class provides functional oversight and training to subordinate Utility Operations Technician employees and crews in the field. An incumbent at this level is expected to address and resolve complex worksite issues while ensuring that assigned staff work safely and effectively in the accomplishment of duties in the field. The Senior Utility Operations Technician is distinguished from the Lead Utility Operations Technician in that the latter are responsible for leading, coordinating, assigning, and directing staff in the field.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general supervision from the Utility Operations Supervisor and direction from the Lead Utility Operations Technician. Provides functional direction to subordinate Utility Operations Technician employees and crews.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Provides day-to-day field direction and training to subordinate Utility Operations Technician employees and crews and performs the more difficult duties as required.
- Oversees and participates in the installation of new, or the repair of existing, potable water distribution, treatment, recycled water, and sanitary sewer mains and service lines; including, but not limited to pressure testing, chlorinating, and dechlorinating lines,

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Utility Operations Technician**

disinfection, flushing, and placing in service; performs water sampling for chloring residuals.

- Installs, maintains, and repairs fire hydrants, system valves, hydraulic control valves, air and vacuum valves, blow offs, sample tap stations, meters, vaults, and a variety of other controls and appurtenances related to the potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Oversees the repair of main line breaks, including trenching, shoring, compaction, and patching operations.
- Oversees the location and marking of agency facilities in accordance with underground service alert responsibilities; uses construction water plans and specifications (both paper and electronic), surveys and shoots topographic measurements and proposes plans; makes field assessments, evaluates plans and provides as built design changes to water plans.
- Uses pipe location equipment, leak detection equipment, and other equipment to locate, operate, maintain, repair, replace, and install underground potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Oversees and participates in the troubleshooting of various operational problems, which includes responding to customer complaints related to, but not limited to, leaks, malfunctioning equipment and appurtenances, and incorrect meter reads.
- Reports customer complaints received in the field; resolves complaints and problems within the assigned scope of authority and competence.
- Performs a variety of measurements, tests, and evaluations to verify performance of equipment, systems, and components, as applicable.
- Oversees and directs routine grounds and facility maintenance that includes, but is not limited to, washing, painting, weeding, digging, oiling, greasing, adjusting, and repairing equipment and/or facilities.
- Performs a variety of masonry work, as well as temporary asphalt patching.
- Oversees and performs minor mechanical adjustments and repairs to utility trucks, dump trucks, backhoes, forklifts, vacuum excavation equipment, loaders, skid steers, excavators, pneumatic digging and pavement breaking tools, chop saws, and compaction equipment.
- Assists in composing bids for new installations or the relocation of water lines or potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides monitoring and inspection services at construction sites for the accuracy of underground utility locations of potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Provides input and recommendations of projects and jobs for consideration in the budget process; including for the purchase of tools, parts, and materials.
- Operates agency vehicles and equipment, including heavy equipment, depending on training and licensure.
- Oversees and participates in the installation, replacing, and maintaining customer service meters; identifies cross connection hazards.
- Oversees and participates in the collection of data and field information for the preparation and maintenance of necessary records and reports; maintains daily activity records and other records of work performed on water distribution, treatment, recycled water, and sanitary sewer systems.



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**Senior Utility Operations Technician**

- Off-Duty/On-Call responsibilities include but are not limited to response to water system issues, alarms, equipment failures, customer service calls, and emergencies.
- Ensures that safety procedures and regulations are followed, including traffic control procedures.
- Ensures that facilities and grounds are maintained in clean condition.
- Operates a computer and assigned software.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in making repairs. Additionally, the position requires near and far vision in making mechanical and system repairs. The need to lift, drag, and push materials, supplies, and equipment weighing up to 90 pounds also is required.

Some work is performed in a standard office environment but most work is performed outdoors in varied weather conditions including heat, rain and cold, and with potential exposure to road traffic, mechanical hazards, electrical hazards, and confined spaces.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education:**

- A high school diploma or equivalent GED.

**Experience:**

- Three (3) years of increasingly responsible experience in the operation, maintenance, construction, or repair of a water distribution or treatment system, including at least one (1) year at a level comparable to Utility Operations Technician II with the agency.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver's license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Utility Operations Technician**

- Some positions may require the operation of heavy equipment requiring a Class A license and Hazmat Endorsement.
- Possession of a valid Grade III Distribution Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water, is required.
- Possession of a valid Grade II Treatment Operator's certification issued by the California Water Resources Control Board, Division of Drinking Water, is required.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- Basic principles and practices of staff training, mentoring, and leadership.
- Principles and practices of field leadership.
- Basic solid mechanics and geology; water hydraulics and pneumatics.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Advanced principles, materials, methods, techniques, and equipment used in the maintenance, operation, and repair of potable water distribution, treatment, recycled water and sanitary sewer lines, infrastructure, equipment, and facilities.
- Occupational hazards and standard safety practices related to areas of assignment, including but not limited to confined space entry, trench shoring, hot work permitting, and traffic control.
- Principles of mathematics including addition, subtraction, multiplication, division, fractions, and percentages.
- Methods of field and office recordkeeping.
- Office practices, procedures, and equipment.
- Operation of a computer and assigned software.
- Safe driving practices.
- Operates a computer and assigned software.
- Interpersonal skills using tact, patience, and courtesy.

**Skills/Ability to:**

- Train and oversee the work of others performing a wide range of preventative maintenance and repair activities on potable water distribution, treatment, recycled water, and sanitary sewer systems.
- Follow related federal, state, and local standards and regulations associated with assigned duties
- Oversee daily field operations.
- Read, review, and understand water plans and specifications in both paper and electronic formats.
- Utilize field mobile devices and software and other technical equipment to perform maintenance and other related activities.
- Adjust regulators to control water pressure and flow for normal operating conditions, leaks, and emergency procedures.
- Add, subtract, multiply, and divided in all units of measure.
- Troubleshoot operational deficiencies of mechanical equipment.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Senior Utility Operations Technician**

- Identify water distribution, treatment, recycled water, and sanitary sewer system issues and develop and implement an appropriate response.
- Perform manual work and operate vehicles, construction equipment, and specialized tools.
- Work independently while also overseeing a team; organize, prioritize, and follow-up on work assignments.
- Operate a computer and assigned software.
- Track and maintain information.
- Make sound decisions within established guidelines.
- Observe safety principles and ensure that subordinate employees observe safety principles and work in a safe manner.
- Communicate clearly and concisely.
- Establish and maintain effective working relations with representatives of community organizations, state/local agencies, agency management and staff, and the public.

**BOARD APPROVED:** June 6, 2023

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# ATTACHMENT 9



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Lead Utility Operations Technician

FLSA: Non-Exempt Class Range: 33

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general supervision, coordinates, leads, assigns, inspects, and directs staff responsible for construction, maintenance, and various other potable water and recycled water distribution, treatment, and sanitary sewer system activities, including but not limited to, Underground Service Alerts, system repairs, meter reading, and other field customer service related tasks; provides direction over Utility Operations Technicians in construction and maintenance; may perform any or all of the essential functions or may delegate as needed; and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

The **Lead Utility Operations Technician** is a lead/advanced journey-level class in the operations department. Incumbents in this classification have a thorough knowledge of operations, maintenance, and/or construction procedures and the ability to exercise sound independent judgment. This classification is distinguished from the next lower classification of Senior Utility Operations Technician by the incumbent's responsibility for leading, coordinating, assigning, and directing staff. An incumbent at this level is expected to address and resolve the most complex worksite issues while ensuring that assigned staff work safely and effectively in the accomplishment of duties in the field. Incumbents in this classification are distinguished from the Utility Operations Supervisor by the latter's responsibility for planning, organizing, supervising, reviewing, and evaluating the work of subordinate personnel.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general supervision from the Utility Operations Supervisor. The incumbents of this class may exercise functional lead direction over other assigned agency staff.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Directs and assigns work to employees engaged in the operation, maintenance, construction, and repair of the potable water distribution, treatment, sanitary sewer, and recycled water systems in accordance with all regulatory and Agency rules, regulations, and standards.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Lead Utility Operations Technician**

- Directs and assigns capital improvement projects, routine preventative and corrective action maintenance projects related to potable distribution, treatment, sanitary sewer, and recycled water systems operations.
- Requisitions materials and supplies, maintaining an inventory as needed; schedules contractors for welding, asphalt cutting/grinding, permanent paving, main and service repair, hydrant repair, etc.
- Directs and oversees projects requiring trenching, pipe laying, back filling, reinforcement and shoring placement, concrete placement, masonry construction, soil compaction, and various other water main and service installations.
- Inspects potable distribution, treatment, sanitary sewer, and recycled water systems to determine work to be scheduled; responds to emergencies and mainline breaks; plans temporary services.
- Assists with the development of preventive maintenance programs for potable distribution, treatment, sanitary sewer, and recycled water systems; evaluates new and existing equipment, manufacturer specifications and operating history; identify cross connection hazards; evaluates and recommends purchases.
- Responds to customer inquiries and complaints regarding pressure issues, leaks, meter reading, and other customer related operational concerns within the distribution and treatment system operations.
- Directs and oversees the locating and marking of agency facilities when construction is scheduled within proximity; monitors and reviews dig alerts; identifies and marks location of service lines using maps and/or personal knowledge of area; may re-mark lines when requested by contractor.
- Reviews and evaluates the job performance of water utility employees and provides feedback to their direct supervisor; conducts training sessions; approves scheduled leaves and signs time sheets, counsel's employees and may recommend disciplinary action for assigned personnel.
- Assists with and provides information related to the operations, maintenance, and construction of potable water distribution, treatment, sanitary sewer, and recycled water systems capital improvement and expense budgets and planning.
- Oversees the collection of data for the preparation and maintenance of necessary records and reports.
- May require after hour response and support related to distribution and treatment system operations, maintenance, and construction activities.
- Operates a computer and assigned software.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and/or stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in making repairs. Additionally, the position requires near and far vision in making mechanical and system repairs. Incumbents are required to turn valves. The need to lift, drag, and push materials, supplies, and equipment weighing up to 90 pounds also is required.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Lead Utility Operations Technician**

Some work is performed in a standard office environment, but most work is performed outdoors in varied weather conditions, including heat, rain and cold, and with potential exposure to road traffic, mechanical hazards, electrical hazards, and I confined spaces.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education:**

- A high school diploma or equivalent GED.

**Experience:**

- Five (5) years increasingly responsible experience in the operation, maintenance, and construction of a water system, including two (2) years advanced journey level experience comparable to a Senior Utility Operations Technician which has included increased responsibility.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver's license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.
- Possession of a valid Grade IV Distribution Operator's certification issued by the California Water Resources Board, Division of Drinking Water is required.
- Possession of a valid Grade II Treatment Operator's certification issued by the California Water Resources Board, Division of Drinking Water is required.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge:**

- Principles and practices of staff training and leadership; basic supervision practices.
- Advanced principles, methods, techniques, equipment, and materials associated with the operation, maintenance, and construction of potable water distribution, treatment, sanitary sewer, and recycled water systems.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Lead Utility Operations Technician**

- Trenching, excavation, shoring, backfill, soil compaction, pavement placement and finishing.
- Basic soil mechanics and geology; water hydraulics and pneumatics.
- Field survey techniques and methods to verify layout, elevations, line, and grade.
- Potable water disinfection practices, waterworks standards, rules and regulations for new installations and repairs.
- Federal, state, and local safety rules and regulations.
- Occupational hazards and standard safety practices related to the areas of assignment.
- Methods of field and office recordkeeping
- Principles of mathematics, including addition, subtraction, multiplication, division, fractions, and percentages.
- Operation of a computer and assigned software.
- Safe driving practices.
- Interpersonal skills including tact, patience, and courtesy.

**Skills/Ability to:**

- Operate and maintain the agency's potable water distribution, treatment, sanitary sewer, and recycled water systems.
- Read and interpret construction plans and specifications, and engineering specifications used in public works and utility activities.
- Read, review and understand water plans and specifications in both paper and electronic formats.
- Utilize field mobile devices and software to perform maintenance and other related activities.
- Coordinate and oversee the work of others relating to the operations, maintenance, and construction of potable water distribution, treatment, sanitary sewer, and recycled water systems.
- Organize, prioritize, and follow-up on work assignments.
- Prepare reports and present data in an understandable and professional format.
- Work independently and as part of a team.
- Voice opinions and concerns in a professional manner.
- Make sound and well thought out decisions.
- Follow written and verbal directions.
- Operate a computer and assigned software.
- Communicate clearly, concisely, and professionally both verbally and in writing.
- Establish and maintain positive and effective working relationships with representatives of community organizations, state/local agencies, agency management and staff, and the public.
- Actively engage in employee development and training.
- Observe and enforce safe work practices, principles, and procedures.

**BOARD APPROVED:** June 6, 2023



# ATTACHMENT 10



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Purchasing and Warehouse Technician I

FLSA: Non-Exempt    Class Range: 21

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under close supervision, receives, records, issues, and stores parts, equipment, and supplies used in the construction, maintenance, and repair of the Agency's treatment, transmission, storage, and distribution systems and facilities, and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

Working under close supervision, the **Purchasing and Warehouse Technician I** is the entry-level classification in the Purchasing and Warehouse Technician series. Incumbents in this classification perform the more routine duties. Incumbents are not expected to perform with the same independence of direction and judgment as incumbents assigned to the Purchasing and Warehouse Technician II level. The Purchasing and Warehouse Technician I is distinguished from the Purchasing and Warehouse Technician II in that the former classification performs the more routine duties. The Purchasing and Warehouse Technician I is expected to gain sufficient proficiency, knowledge, and ability to qualify for application to the Purchasing and Warehouse Technician II.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives immediate and general supervision from the Fleet and Warehousing Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Procures, receives, records, issues, and stores parts, equipment, and supplies to meet operational and maintenance needs.
- Utilizes an inventory management system to procure, receive, and issue parts, and process invoices, purchase orders, and agreements into the Agency's financial system.
- Assists in completing physical checks and inventorying of stock to include performing various inventory control duties such as conducting cycle counts of physical inventories and verifying quantities.
- Drafts and submits requisitions for new materials and supplies.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Purchasing and Warehouse Technician I**

- Enters receipts on records and places materials/items in proper stockrooms, areas, and containers.
- Answers telephones, types, files, and maintains various records, and prepares simple periodic reports on stock/inventory.
- Uses a personal computer and other standard office equipment to include assisting with maintaining a comprehensive computer-based inventory system.
- Maintains storage areas in a clean and orderly condition.
- Uses forklifts, pallet jacks, hand trucks, hand tools, warehouse truck and other equipment in the storage and delivery of material, supplies and parts.
- Performs other duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This is both an indoors and outdoors position. The position requires sitting, standing, walking on level, un-level, and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movements in the performance of daily duties. It also requires both near and far vision when inspecting work and operating assigned equipment and in reading written reports and work-related documents. This position requires grasping, repetitive hand movements, and fine coordination in preparing reports using a computer keyboard and mouse. Acute hearing is required when providing phone and personal service. Additionally, the need to lift, drag, and push files, paper, and documents weighing up to twenty-five (25) pounds is required. The incumbent may be required to respond to after-hours emergency callouts.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education**

- A high school diploma or equivalent GED.

**Experience**

- One (1) year of experience providing clerical and technical support to a comprehensive warehousing and storekeeping function.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver license.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Purchasing and Warehouse Technician I**

Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.

- Must illustrate, within 6 months of hire, proficiency operating a forklift, which may be obtained through Agency provided training and assessment by supervisor.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Basic Knowledge of:**

- Clerical and record keeping methods and procedures.
- Common hand tools and ability to use them.
- Stock and inventory controls, including requisitioning, receiving, storage, and issuing materials and equipment.
- Inventory management systems and basic computer operation and data entry
- Basic math as needed to compute quantities, prices, volumes, totals, inventories, and other purchasing and warehouse related calculations.
- Customer service and interpersonal skills, as well as office practices, telephone, and email etiquette.

**Ability to:**

- Keep accurate records and make computations accurately and rapidly.
- Lift, move, sort, and store objects of medium weight and varying sizes and descriptions.
- Compare names and numbers accurately and efficiently.
- Safely operate a warehouse truck or designated fleet vehicle in the storage and delivery of material, supplies and parts.
- Complete cleaning and maintenance work.
- Maintain work areas in a neat and professional manner.
- Maintain inventory, organize, and reorganize a large storeroom as directed by management.
- Understand and follow inventory control procedures and perform inventory control duties.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Use a personal computer and other standard office equipment to include assisting with maintaining a comprehensive computer-based inventory system.
- Use forklifts, pallet jacks, hand trucks, hand tools, warehouse truck and other equipment in the storage and delivery of material, supplies and parts.

**BOARD APPROVED:** June 6, 2023

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# ATTACHMENT 11



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Purchasing and Warehouse Technician II

FLSA: Non-Exempt    Class Range: 24

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general supervision, independently procures, receives, records, issues, and stores parts, equipment, and supplies used in the construction, maintenance and repair of the Agency's treatment, transmission, storage, and distribution systems and facilities, and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

Working under general supervision, the **Purchasing and Warehouse Technician II** is the journey-level classification in the Purchasing and Warehouse Technician series in which incumbents are expected to independently perform the full scope of assigned duties. Positions at this level are distinguished from the Purchasing and Warehouse Technician I by the performance of the full range of duties as assigned, including working independently, using heavy equipment, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. This classification is distinguished from the next higher classification of Senior Purchasing and Warehouse Technician in that the latter leads, trains, and provides work direction to assigned staff, is responsible for the more advanced and complex duties, and performs other related duties as required.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general supervision from the Fleet and Warehouse Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Procures, receives, records, issues, and stores parts, equipment, and supplies to meet operational and maintenance needs.
- Utilizes an inventory management system to procure, receive, and issue parts, and process invoices, purchase orders, and agreements into the Agency's financial system.
- Receives, reviews, and enters part requisitions.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Purchasing and Warehouse Technician II**

- Prepares clear and concise specifications for quote and bid solicitations, purchase orders, and contracts.
- Researches sources of supply for products, services, and commodities; negotiates pricing and availability; procures goods and services in accordance with laws, regulations, and agency policies and procedures.
- Coordinates shipping, receiving, and warehousing activities for an assigned division or facility.
- Uses a variety of warehousing equipment and heavy machinery to move, load, deliver, and transfer supplies, materials, and products.
- Assists with the removal of hazardous waste, chemicals, and spoils, and ensures that fuel tanks and fuel pumps are operational.
- Maintains storage areas in a clean and orderly condition.
- Assists in developing and implementing new inventory controls.
- Coordinates with Procurement and Finance to establish new accounts with vendors and resolving any billing issues.
- Assists field staff and supervisors in pricing, ordering, receiving, and preparing materials for capital improvement projects.
- Generates and submits reports detailing discrepancies and variances.
- Uses forklifts, pallet jacks, hand trucks, trucks, and other light equipment in the storage and delivery of material, supplies, and parts.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This is both an indoors and outdoors position. The position requires sitting, standing, walking on level, un-level, and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movements in the performance of daily duties. It also requires both near and far vision when inspecting work and operating assigned equipment and in reading written reports and work-related documents. This position requires grasping, repetitive hand movements, and fine coordination in preparing reports using a computer keyboard and mouse. Acute hearing is required when providing phone and personal service. Additionally, the need to lift, drag, and push files, paper, and documents weighing up to twenty-five (25) pounds is required. The incumbent may be required to respond to after-hours emergency callouts.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Purchasing and Warehouse Technician II**

example includes:

**Education**

- A high school diploma or equivalent GED.

**Experience**

- Three (3) years of progressively responsible experience providing clerical and technical support to a comprehensive warehousing and storekeeping function, or one (1) year of experience as a Purchasing and Warehouse Technician I with the Agency.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.
- Must illustrate, within 6 months of hire, proficiency operating a forklift, which may be obtained through Agency provided training and assessment by supervisor.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- Principles, practices, and requirements of public agency purchasing and inventory management.
- Basic computer operation, data entry, and use of the Agency's financial and inventory systems.
- Basic operations, services, and activities of a water agency as it relates to procurement and warehousing.
- Customer service and interpersonal skills, as well as office practices, telephone, and email etiquette.
- Correct English usage, grammar, spelling, punctuation, and vocabulary and basic mathematical principles.
- Occupational hazards and standard safety practices, including the safe operations of tools, vehicles, and equipment.
- Stock and inventory controls, including requisitioning, receiving, storing, and issuing materials and equipment.
- Standard warehouse and storeroom equipment and their operation to include calculators and inventory management systems.
- Mathematics as needed to compute quantities, discounts, volumes, totals, inventories, and other purchasing and warehouse related calculations.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Purchasing and Warehouse Technician II**

**Ability to:**

- Operate hand, power, and shop tools, agency vehicles, warehousing, and shop equipment such as forklifts, hand trucks, and pallet jacks as well as heavy machinery such as backhoes.
- Establish and maintain cooperative and effective working relationships with others, including agency staff, outside agencies, vendors, and the public.
- Work independently and as part of a team and make sound decisions within established guidelines.
- Solve problems within level of authority as they come up as well as knowing when to defer the decision to higher level staff.
- Multitask to include processing multiple requests from various individuals and crews.
- Estimate and make recommendations related to future supply requirements and/or needs.
- Organize own work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax
- Add, subtract, multiply, divide, and calculate percentages, fractions, and decimals.
- Use forklifts, pallet jacks, hand trucks, trucks, and other light equipment in the storage and delivery of material, supplies, and parts.

**BOARD APPROVED:** June 6, 2023



## ATTACHMENT 12



### SANTA CLARITA VALLEY WATER AGENCY Classification Specification

#### Senior Purchasing and Warehouse Technician

FLSA: Non-Exempt Class Range: 27

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general direction performs a variety of advanced and complex duties in relation to leading the day to day purchasing, shipping, receiving, and warehousing activities for the Agency, and performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

Working under general direction, the **Senior Purchasing and Warehouse Technician** is the advanced journey-level classification in the Purchasing and Warehouse Technician series. Incumbents in this classification provide lead direction and perform the most complex assignments related to activities in support of purchasing and warehouse related programs. Assignments require the exercise of independent judgment and initiative when referring to unusual or complex problems. This classification is distinguished from the lower classification of Purchasing and Warehouse Technician II in that the former leads, trains, and provides work direction to assigned staff, and is responsible for the more advanced and complex duties.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general direction from the Fleet and Warehousing Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Plans, schedules, leads, and participates in the receipt, storage, issuance, inventory, and delivery of materials, supplies, parts, tools, and equipment used in the construction, maintenance, and repair of water production, treatment, storage, and distribution systems and facilities.
- Utilizes an inventory management system to procure, receive, and issue parts, and process invoices, purchase orders, and agreements into the Agency's financial system.
- Receives, reviews, and enters part requisitions; prepares clear and concise specifications for quote and bid solicitations, purchases orders, and contracts.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Purchasing and Warehouse Technician**

- Researches sources of supply for products, services, and commodities; negotiates pricing and availability; procures goods and services in accordance with laws, regulations, and agency policies and procedures.
- Coordinates shipping, receiving, and warehousing activities for an assigned division or facility.
- Provides functional direction and training to lower-level Purchasing and Warehouse Technicians.
- Provides guidance, assists, and oversees the removal of hazardous waste, chemicals, and spoils, and ensures that fuel tanks and fuel pumps are operational.
- Meets with Agency staff regarding capital improvement projects, special projects, or anticipated material and supply needs to determine availability of parts, supplies, and to estimate delivery times.
- Prepares the necessary documentation to comply with warranty and grant requirements and oversees and provides guidance related to warranty programs and processes.
- Coordinates cycle counts, investigates and resolves inventory irregularities, assists with inventory adjustments as needed, and identifies and coordinates the disposal of obsolete stock and surplus items.
- Monitors and adjusts Agency inventory levels as needed.
- Inspects and evaluates work and services provided by Warehousing outside vendors.
- Assists Fleet and Warehousing Supervisor in developing and monitoring the department's budget.
- Arranges and coordinates delivery of purchased supplies and materials.
- Arranges location and layout of stock in storage areas and yards.
- Maintains Material Safety Data Sheets for the Agency.
- Assists with managing the Agency's surplus inventory and supplies, including disposals and auctions.
- Inspects parts, supplies and equipment for damage, quantity, and correctness; follows up with vendors, suppliers, and Agency employees regarding incorrect shipments, damages, or shortages.
- Performs other related duties as required.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This is both an indoors and outdoors position. The position requires sitting, standing, walking on level, un-level, and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movements in the performance of daily duties. It also requires both near and far vision when inspecting work and operating assigned equipment and in reading written reports and work-related documents. This position requires grasping, repetitive hand movements, and fine coordination in preparing reports using a computer keyboard and mouse. Acute hearing is required when providing phone and personal service. Additionally, the need to lift, drag, and push files, paper, and documents weighing up to twenty-five (25) pounds is required. The incumbent may be required to respond to after-hours emergency callouts.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Senior Purchasing and Warehouse Technician**

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education**

- A high school diploma or equivalent GED.

**Experience**

- Five (5) years of progressively responsible experience providing clerical and technical support to a comprehensive warehousing and storekeeping function, or two (2) years of experience as a Purchasing and Warehouse Technician II with the Agency.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California driver license. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.
- Must obtain and maintain D1 State Water Board Certification in Water Distribution within one (1) year of hire, unless otherwise approved by the Agency.
- Must illustrate, within 6 months of hire, proficiency operating a forklift, which may be obtained through Agency provided training and assessment by supervisor.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- Principles, practices, and requirements of public agency purchasing and inventory management.
- Inventory management, including advanced planning, scheduling, and cost-effective purchasing.
- Computer operation, data entry, and use of the Agency's financial and inventory systems.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Purchasing and Warehouse Technician**

- Materials and supplies needed to support the operations, services, and activities of a water agency.
- Customer service and interpersonal skills, as well as office practices, telephone, and email etiquette.
- Correct English usage, grammar, spelling, punctuation, and vocabulary and basic mathematical principles.
- Occupational hazards and standard safety practices, including the safe operations of tools, vehicles, and equipment.
- Inventory controls and industry best practices, including requisitioning, receiving, storing, and issuing materials and equipment.
- Standard warehouse and storeroom equipment and their operation to include calculators and inventory management systems.
- Mathematics as needed to compute quantities, discounts, volumes, totals, inventories, and other purchasing and warehouse related calculations.

**Ability to:**

- Analyze warehousing activities, and assist with the development and implementation of new techniques, methods, procedures, and forms to automate systems and improve inventory management.
- Organize own work as well as the work of others, including setting priorities, meeting critical deadlines, and following-up on assignments.
- Establish and maintain cooperative and effective working relationships with others, including agency staff, outside agencies, vendors, and the public.
- Work independently and as part of a team and make sound decisions within established guidelines.
- Operate hand, power, and shop tools, agency vehicles, warehousing, and shop equipment such as forklifts, hand trucks, and pallet jacks as well as heavy machinery such as backhoes.
- Compile statistical and narrative reports.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies, procedures, and standards relevant to work performed.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

**BOARD APPROVED:** June 6, 2023

# ATTACHMENT 13



## SANTA CLARITA VALLEY WATER AGENCY Classification Specification

### Fleet Mechanic I

FLSA: Non-Exempt    Class Range: 23

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under close supervision, performs a variety of work in the maintenance and repair of light and medium-duty vehicles, assists with servicing heavy-duty vehicles and equipment, and performs related work duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

Working under close supervision, **Fleet Mechanic I** is the entry-level classification in the Mechanic series. Incumbents learn and perform routine daily operations related to the maintenance and repair of a wide variety of motorized vehicles and equipment. As experience is gained, assignments become more varied, complex, and difficult; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform routine maintenance tasks independently. Positions at this level usually perform most of the duties required of the positions at the Mechanic II level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives immediate and general supervision from the Fleet and Warehousing Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Inspects, adds, and/or changes fluid levels in brake, steering, and other systems; changes oil and filters, and radiator fluids.
- Inspects vehicles for basic operating condition and safety problems and reports problems to supervisor or higher-level mechanics.
- Performs brake repairs and overhauls, including turning drums and rotors; aligns vehicle front ends using computerized four-wheel alignment system.
- Fuels vehicles and equipment; keeps gasoline, oil, and lube services records on vehicles and equipment.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Fleet Mechanic I**

- Performs scheduled preventive maintenance inspections on a variety of light and medium equipment.
- Changes, balances, and repairs tires on vehicles and light- and medium-duty equipment, changes and installs bulbs, wiper blades, and other simple mechanical parts; diagnoses and repairs vehicle charging systems.
- Reads, interprets, and works from manuals, diagrams, and written instructions.
- Drives trucks to deliver supplies and materials.
- Responds to service calls in the field making minor repairs and replacement of parts to vehicles and equipment.
- Cleans parts and engines; washes and cleans automobiles and equipment; and cleans shop and vehicle service areas.
- Assists higher level technician staff in maintenance and repair duties.
- Performs minor maintenance and repairs to vehicles and equipment, such as repairing brakes and tires, replacing shocks, changing oil, replacing bulbs and fuses, and inspecting safety devices.
- Uses a variety of hand, power, and shop tools to complete tasks, troubleshoot problems, and complete repairs.
- Performs other related duties as assigned.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This is both an indoors and outdoors position. The position requires sitting, standing, walking on level, un-level, and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movements in the performance of daily duties. It also requires both near and far vision when inspecting work and operating assigned equipment and in reading written reports and work-related documents. This position requires grasping, repetitive hand movements, and fine coordination in preparing reports using a computer keyboard and mouse. Acute hearing is required when providing phone and personal service. Additionally, the need to lift, drag, and push files, paper, and documents weighing up to fifty (50) pounds is required. The incumbent may be required to respond to after-hours emergency callouts.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Fleet Mechanic I**

**Education**

- A high school diploma or equivalent GED.

**Experience**

- Three (3) years of experience in the servicing of light and medium duty vehicles and equipment.

**Licenses and Certifications**

- Possession of, or ability to obtain, a valid Class C California Driver License. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis. A California Class A Driver License preferred.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Basic Knowledge of:**

- Operation and maintenance of vehicle systems and components.
- Automotive diagnostic processes.
- Shop hand and related power tools, such as sockets, wrenches, torque wrenches, pneumatic wrenches, greasing tools, and other related tools.
- Types and grades of lubricants, coolants, brake, steering, and other fluids used in automotive and equipment servicing.
- Use and maintenance of tire changing and balancing equipment.
- Laws pertaining to the handling and disposal of hazardous waste and clean air requirements.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.

**Ability to:**

- Perform routine vehicle servicing tasks.
- Operate basic shop, hand and power tools, vehicle hoists, lifts, and jacks.
- Disassemble and reassemble various multi-piece equipment.
- Perform scheduled preventive maintenance inspections on light and medium duty equipment as assigned.
- Operate tire changing and balancing equipment.
- Operate computerized alignment equipment.
- Perform minor body work, paint, and minor upholstery repairs.
- Understand and follow oral and written instructions.
- Read and comprehend service manuals.
- Maintain basic maintenance logs and records.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Fleet Mechanic I**

- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate effectively both orally and in writing with all levels of employees, vendors, and members of the public.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**BOARD APPROVED:** June 6, 2023

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# ATTACHMENT 14

## SANTA CLARITA VALLEY WATER AGENCY Classification Specification



### Fleet Mechanic II

FLSA: Non-Exempt    Class Range: 26

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general supervision, performs a wide variety of journey-level work in the maintenance and repair of light and medium-duty vehicles, assists with servicing heavy-duty vehicles and equipment, and performs related work duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

Working under general supervision, **Fleet Mechanic II** is the journey-level classification in the Mechanic series. Incumbents are expected to independently perform the full scope of tasks related to the maintenance and repair of a wide variety of motorized vehicles and equipment. Positions at this level are distinguished from the Fleet Mechanic I level by the performance of the full range of duties as assigned, working independently, and exercising judgment and initiative. Fleet Mechanic IIs are expected to perform most duties at a higher skill level and exercise more independent discretion and judgment in matters related to work procedures and methods than the Fleet Mechanic I class. Fleet Mechanic II is distinguished from the Senior Fleet Mechanic in that the latter performs the more complex work assigned to the series and/or provides technical and functional direction over lower-level staff.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general supervision from the Fleet and Warehousing Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Performs predictive, preventative, and corrective maintenance on the Agency's fleet of light and medium-duty vehicles, and assists with the servicing of heavy-duty vehicles, and equipment.
- Inspects vehicles for operating condition and/or safety problems and reports findings to supervisor or higher-level mechanics.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Fleet Mechanic II**

- Changes, balances, and repairs tires on vehicles and light- and medium-duty equipment, including split-rim wheels; changes and installs bulbs, wiper blades, and other simple mechanical parts; diagnoses and repairs vehicle charging systems.
- Uses a variety of hand, power, and shop tools to complete tasks and utilizes advanced diagnostic software and tools to troubleshoot problems, interpret data, and determine the most efficient repair procedure.
- Maintains productivity standards and utilizes a fleet management information system (FMIS) to process service requests, inventory control, fuel management, service records, and regulatory entries.
- Completes repairs to the Agency's fleet of vehicles and equipment, during off-shift work hours, power outages, and natural disasters.
- Responds to road service calls for Agency vehicles and equipment as needed.
- Assists with fueling vehicles and equipment and transporting Agency vehicles as needed.
- Completes the necessary training to stay up to date with the industry's standards and practices to service advanced systems and new technologies.
- Uses forklifts and other material-handling equipment to lift, tow, or move equipment, and assists warehousing staff as needed.
- Troubleshoots problems, interprets data, and recommends the most efficient repair procedure.
- Changes engine, transmission, differential, and power take-off lubricants; checks and replaces radiator, hydraulic, and pneumatic hoses.
- Performs scheduled preventive maintenance inspections on a variety of light and medium duty equipment.
- Performs related duties as assigned.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This is both an indoors and outdoors position. The position requires sitting, standing, walking on level, un-level, and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movements in the performance of daily duties. It also requires both near and far vision when inspecting work and operating assigned equipment and in reading written reports and work-related documents. This position requires grasping, repetitive hand movements, and fine coordination in preparing reports using a computer keyboard and mouse. Acute hearing is required when providing phone and personal service. Additionally, the need to lift, drag, and push files, paper, and documents weighing up to fifty (50) pounds is required. The incumbent may be required to respond to after-hours emergency callouts.

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Fleet Mechanic II**

**Qualifications**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education**

- A high school diploma or equivalent GED.

**Experience**

- Five (5) years of experience in the servicing of light and medium duty vehicles and equipment.

**Licenses and Certifications**

- A California Class C Driver License required upon hire. A valid California Class A Driver License is required to perform job-related essential functions within one (1) year of hire, unless otherwise approved by the Agency.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- Industry methods, techniques, and practices used in the inspection, diagnosis, maintenance, and repair of vehicles and equipment.
- Automotive parts, fluids, tires, engines, transmissions, brakes, suspensions, and electrical systems in light and medium-duty vehicles.
- Safe operating techniques of vehicles and shop equipment, as well as the safety procedures related to the lock-out/tag-out of vehicles and equipment.
- Electronic and computerized diagnostic tools equipment of varied types and manufacturers.
- Tire changing and balancing equipment.
- Safe and effective handling and disposal of toxic materials and chemicals associated with vehicle and equipment repairs to ensure regulatory compliance with Federal, state, and local laws and regulations.
- Basic computer knowledge required and ability to use a fleet management information system (FMIS).
- Types and grades of lubricants, coolants, brake, steering, and other fluids used in automotive and equipment servicing.
- English language, including the meaning and spelling of words, rules of composition, and grammar.

**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Fleet Mechanic II**

**Ability to:**

- Perform routine vehicle servicing tasks.
- Operate basic shop, hand and power tools, vehicle hoists, lifts, and jacks.
- Operate forklifts and other material-handling equipment used to lift, tow, or move equipment, and assists warehousing staff as needed.
- Disassemble and reassemble multi-piece various pieces of equipment.
- Perform scheduled preventive maintenance inspections on light and medium duty equipment as assigned.
- Operate tire changing and balancing equipment.
- Operate computerized alignment equipment.
- Perform minor body work and paint, and minor upholstery repairs.
- Understand and follow oral and written instructions.
- Read and comprehend service manuals.
- Maintain basic maintenance logs and records.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate effectively both orally and in writing with all levels of employees, vendors, and members of the public.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**BOARD APPROVED:** June 6, 2023

# ATTACHMENT 15

## SANTA CLARITA VALLEY WATER AGENCY Classification Specification



### Senior Fleet Mechanic

FLSA: Non-Exempt    Class Range: 29

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION**

Under general direction, performs advanced and complex work in the maintenance and repair of medium and heavy-duty vehicles and equipment specializing primarily in diesel powered gasoline and diesel-powered vehicles and specialty equipment, including construction equipment and emergency power generating systems, provides technical direction to other staff, and performs related work duties as required.

#### **DISTINGUISHING CHARACTERISTICS**

Working under general direction, the **Senior Fleet Mechanic** is the advanced journey-level classification in the Fleet Mechanic series. Incumbents provide lead direction and are responsible for performing the most complex tasks assigned to the series. Incumbents regularly work on tasks which are varied and complex, requiring considerable discretion and independent judgment. Assignments are given with general guidelines and incumbents may provide functional direction to other staff in the Fleet Mechanic series. This classification is distinguished from the lower-level classification of Fleet Mechanic II in that the former performs advanced and complex work in the maintenance and repair of medium and heavy-duty vehicles and equipment specializing primarily in diesel powered gasoline and diesel-powered vehicles and specialty equipment.

#### **SUPERVISION RECEIVED/EXERCISED**

Receives general direction from the Fleet and Warehousing Supervisor.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS** (Illustrative Only)

*Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

Duties may include, but are not limited to, the following:

- Performs predictive, preventative, and corrective maintenance on the Agency's fleet of vehicles and equipment which includes but is not limited to small equipment, light, medium, and heavy-duty vehicles, construction equipment, and emergency power generating systems.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Fleet Mechanic**

- Performs repairs ranging in complexity intended to enhance the life of agency vehicles and equipment and minimize downtime.
- Performs critical maintenance and repairs of large construction equipment and emergency power generating systems during off-shift work hours, power outages, and natural disasters.
- Uses a variety of hand, power, and shop tools to complete tasks.
- Utilizes advanced diagnostic software and tools to troubleshoot problems, interprets data, and determines the most efficient repair procedure.
- Maintains productivity standards, makes written reports, and utilizes a fleet management information system (FMIS) to process service requests, record regulatory inspections, maintain adequate inventory levels, record fuel transactions, and store asset records.
- Works with minimal supervision at various agency facilities including remote sites; performs road service calls for Agency vehicles and equipment as needed.
- Provides input on the work performed by vendors and staff in the mechanic and warehousing classifications.
- Performs safety and regulatory inspections of vehicles and equipment related to emissions, CHP, DOT, OSHA, etc.
- Installs and services auxiliary equipment such as cranes, hoists, lifts, welders, compressors, and generators; and performs welding and fabrication for vehicle and equipment repairs and systems modifications.
- Completes the necessary training to stay up to date with the industry's standards and practices to service advanced and new systems, including but not limited to advanced driver-assistance systems (ADAS), alternative fuel systems, and new technologies.
- Forecasts, orders, and maintains adequate levels of automotive parts, tools, and equipment.
- Assists with providing training to new employees on the safe operations of vehicles and equipment.
- Performs special projects, such as fabrication work on vehicles, equipment, and trailers, or other assignments as directed by management or supervisory staff.
- Plans, leads, assigns, and reviews the work of assigned fleet technician staff; provides training on repair procedures; ensures work is properly completed and of high quality.
- Reads and interprets blueprints, sketches, drawings, manuals, and specifications; estimates labor, materials, and equipment required to complete assignments.
- Performs other related duties as assigned.

**PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS**

This is both an indoors and outdoors position. The position requires sitting, standing, walking on level, un-level, and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movements in the performance of daily duties. It also requires both near and far vision when inspecting work and operating assigned equipment and in reading written reports and work-related documents. This position requires grasping, repetitive hand movements, and fine coordination in preparing reports using a computer keyboard and mouse. Acute hearing is required when providing phone and personal service. Additionally, the need to lift, drag, and push files, paper, and documents weighing up to fifty (50) pounds is required. The incumbent may be required to respond to after-hours emergency callouts.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Fleet Mechanic**

These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation.

**QUALIFICATIONS** *(The following are minimal qualifications necessary for entry into the classification.)*

**Qualifications**

Any combination of education and experience that provides the required knowledge, skills, and abilities to perform the essential job duties of the position is qualifying. Incumbents will possess the most desirable combination of training, skills, and experience, as demonstrated in their past and current employment history. A typical example includes:

**Education**

- A high school diploma or equivalent GED.

**Experience**

- Six (6) years of experience in the servicing of light and medium duty vehicles and equipment with at least one year of experience assisting in the servicing of heavy-duty vehicles and heavy-duty equipment.

**Licenses and Certifications**

- A valid California Class A Driver License is required to perform job-related essential functions.

**KNOWLEDGE/SKILLS/ABILITIES** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position.)*

**Knowledge of:**

- Industry methods, techniques, and practices used in the inspection, diagnosis, maintenance, and repair of vehicles and equipment, construction equipment, and emergency power generation systems.
- Engines, transmissions, differentials, suspensions, brakes, clutches, belts, hoses, lights, tires, batteries, hydraulic systems, fuel systems, and electrical systems.
- Safe operating techniques of vehicles, construction equipment, and shop equipment, as well as the safety procedures related to the lock-out/tag-out of vehicles and equipment.
- Electronic and computerized diagnostic tools equipment of varied types and manufacturers.

**SANTA CLARITA VALLEY WATER AGENCY**  
**Classification Specification**

**Senior Fleet Mechanic**

- Safe and effective handling and disposal of toxic materials and chemicals associated with vehicle and equipment repairs to ensure regulatory compliance with Federal, state, and local laws and regulations.
- Practices and procedures of shop and field welding and fabricating.
- Computers and related equipment used in the management of a fleet function, related materials and supplies, and project costs and budgets.
- Rules, mandates, and regulations from local, state, and federal agencies such as Environmental Protection Agency, California Bureau of Automotive Repair, California Air Resources Board, CHP Biennial Inspection of Terminals Program, etc.
- Generators, generator controls, load testing of generators, transfer switches, and switch gears.
- Heavy duty vehicles such as Freightliner, International, Cummins, and Ford products.
- Backhoes, vacuum excavators, and compressors.
- Tractors, tractor attachments, trenching equipment, and other similar equipment used in the course of work.
- Basic computer knowledge required and ability to use a fleet management information system (FMIS).
- Types and grades of lubricants, coolants, brake, steering, and other fluids used in automotive and equipment servicing.
- English language, including the meaning and spelling of words, rules of composition, and grammar.

**Ability to:**

- Read and interpret manufacturer schematics, diagrams, manuals, and specifications to complete installation and repair of complex fleet and heavy equipment, parts, and systems.
- Communicate effectively both orally and in writing with all levels of employees, vendors, and members of the public.
- Add, subtract, multiply, and divide, calculate percentages, fractions, and decimals; interpret appropriate formulas and convert metric measurements and formulas.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Plan, organize, and coordinate the work of self and assigned staff.
- Troubleshoot problems, interpret data, and determine the most efficient repair procedure.
- Provide technical direction to other staff.
- Monitor and recommend department budget needs and/or adjustments.
- Use hand, power, and shop tools, mechanic truck and equipment such as a crane, automotive shop equipment such as vehicle lifts, tire equipment, A/C machines, welding and fabricating equipment, and forklifts.
- Estimate necessary materials and equipment to complete assignments.



**SANTA CLARITA VALLEY WATER AGENCY  
Classification Specification**

**Senior Fleet Mechanic**

- Effectively use computer systems, software applications such as a fleet management information system (FMIS) relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Fabricate and repair a wide variety of metal parts, equipment, and tools.

**BOARD APPROVED:** June 6, 2023

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## COMMITTEE MEMORANDUM

**DATE:** May 8, 2023

**TO:** Finance and Administration Committee

**FROM:** Rochelle Patterson   
Chief Financial and Administrative Officer

**SUBJECT:** Recommend Receiving and Filing of March 2023 Monthly and FY 2022/23 Third Quarter Financial Report (January – March 2023)

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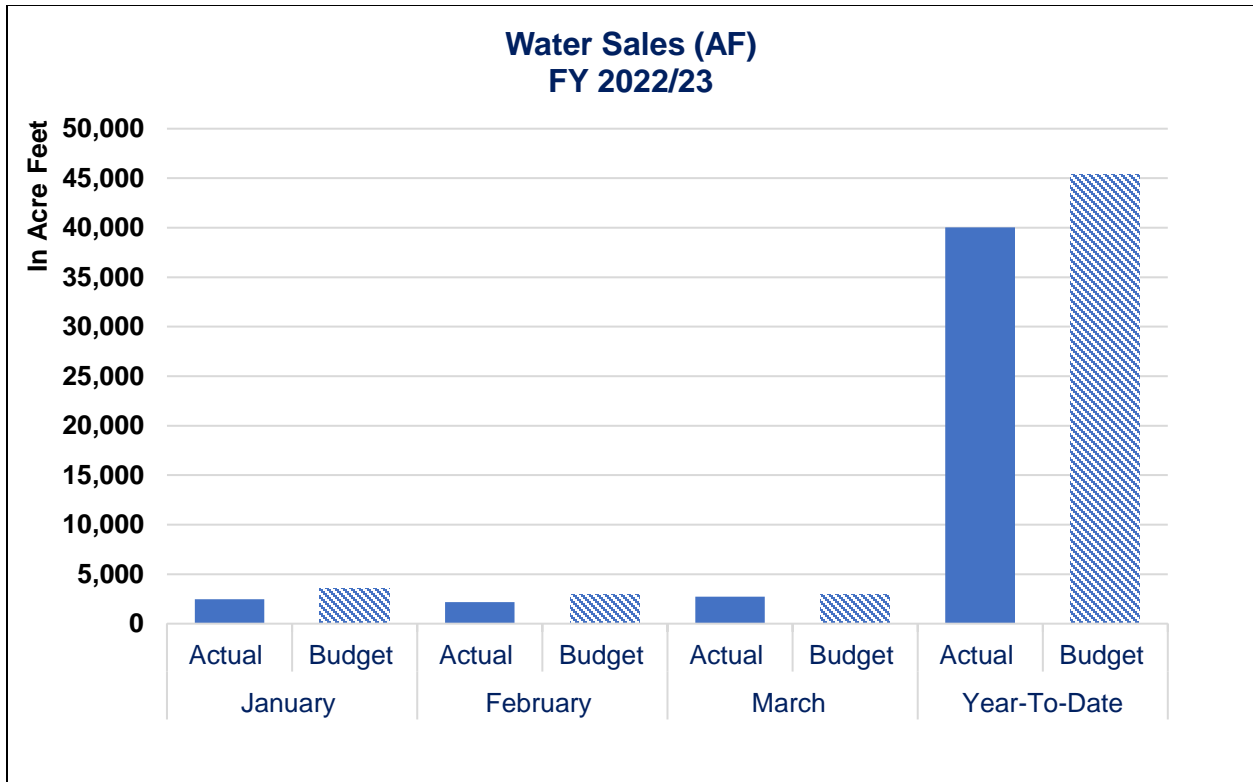
Below is the March 2023 Monthly and FY 2022/23 Third Quarter Financial Summary, unaudited (January – March 2023) as actual audit results may vary. This report reviews the financing activities for the quarter and compares the FY 2022/23 Budget to actual revenues and expenditures for the operating and capital budgets currently recorded.

### **FY2022/23 Third Quarter Highlights**

- Reviewed FY 2023/24 and FY 2024/25 Biennial Calendar
- Received approval of staffing for FY 2023/24 and proposed FY 2024/25
- Received approval of a 6% COLA Adjustment for FY 2023/24
- Received approval of a revised Debt Management Policy
- Received approval to issue revenue bonds by the Upper Santa Clara Valley Joint Powers Authority
- Received approval of a policy for Ratepayer Assistance Pilot Program
- Received approval of a resolution to declare intent to reimburse capital expenditures for a groundwater treatment project using incentive grant and loan funds from the State Water Resources Control Board
- Received approval of a contract with S&S and Associate Costs for the Meter Device Management System Project.
- Received approved of an authorization for General Manager to enter into a contract with Cintas for uniform and facility services
- Reviewed and filed the annual list of professional services contracts
- Updated the Committee on the status of Accounts Receivable balances and outreach efforts to customers falling behind on their water bills
- Staff continues to report on the Low-Income Household Water Assistance Program (LIHWAP), including changes to the program and outreach efforts to communicate the program to Agency customers

### **Water Production and Sales**

Total water produced for retail consumption from January – March 2023 was 7,597 acre-feet (AF), comprised of 3,277 AF of groundwater and 4,320 AF of surface water. Total water sales were 7,402 AF (based on billing date), which is a decrease of 12% from the budgeted projection of 9,430 AF for the quarter. Year-to-date total water consumption was 40,022 AF as compared to the budget projection of 45,384 AF.



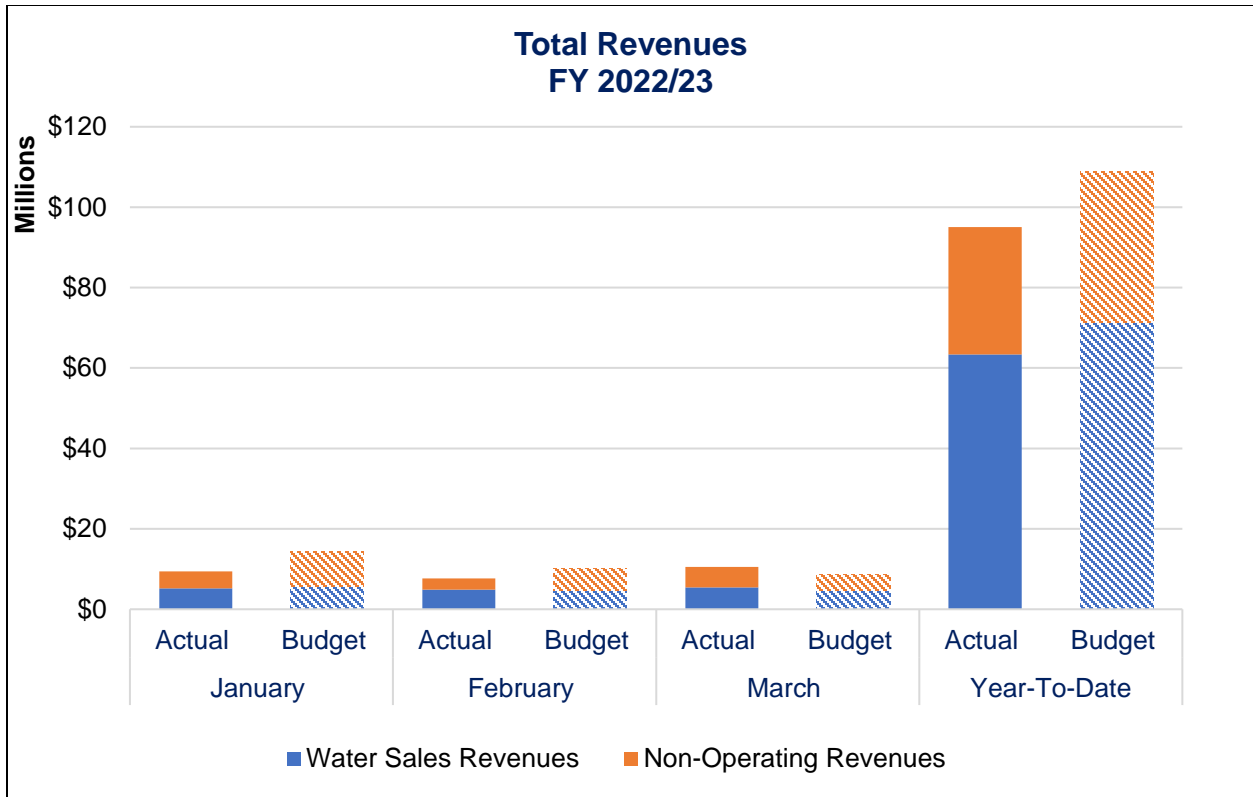
## Revenues

Total water sales (year-to-date, through March 2023) were \$63.4 million, which was a reduction of 11% compared to the budget of \$71.4 million. Actual water sales are lower than budgeted based on conservation efforts, slower growth than projected and weather. The Agency reported that we received 25.78 inches of rainfall in the quarter and 33.86 inches since the beginning of the fiscal year.

Certain revenues and expenses are budgeted based on seasonal trends or expectations. Water sales revenues and chemicals were budgeted based on seasonal demand and production history, whereas purchased power is budgeted based on a 10-year trend. Typically, a higher percentage of revenues are received in the summer months than in the winter months. Revenues such as property taxes are budgeted in specific months, based on expectation of when taxes are due. A majority of taxes are received in December and April of each year.

### Revenues

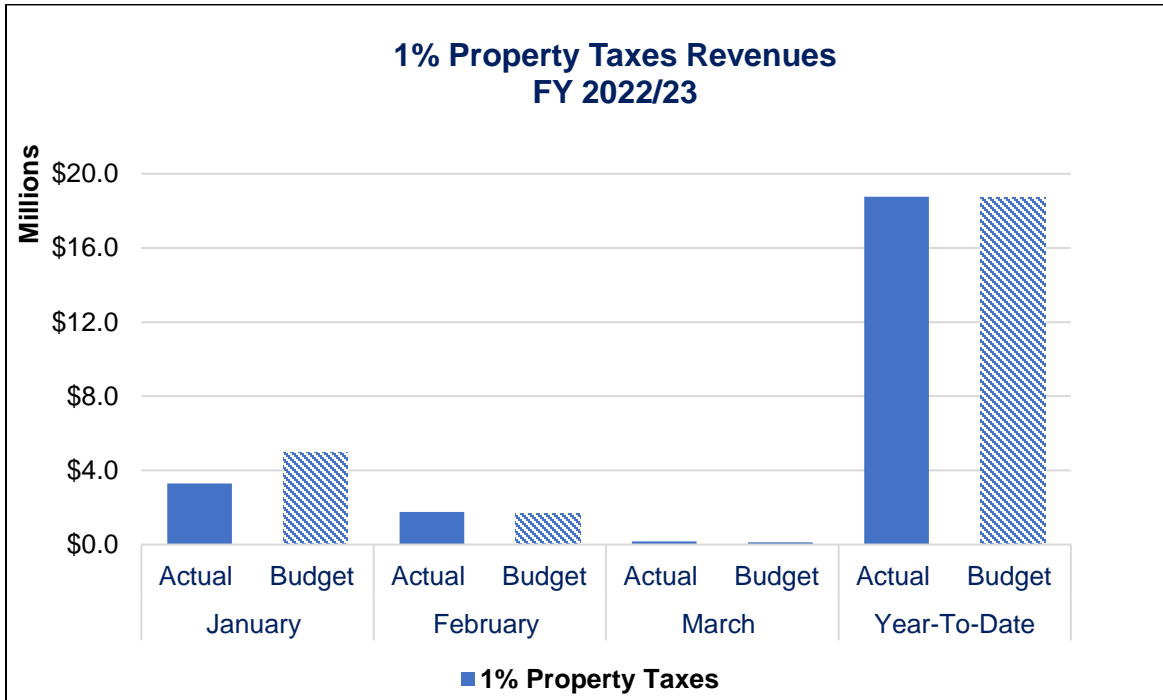
Overall, FY 2022/23 total revenues through March 2023 (operating and non-operating) of \$95,027,759 were 12.7% (\$13,791,546) under the budget of \$108,819,305.



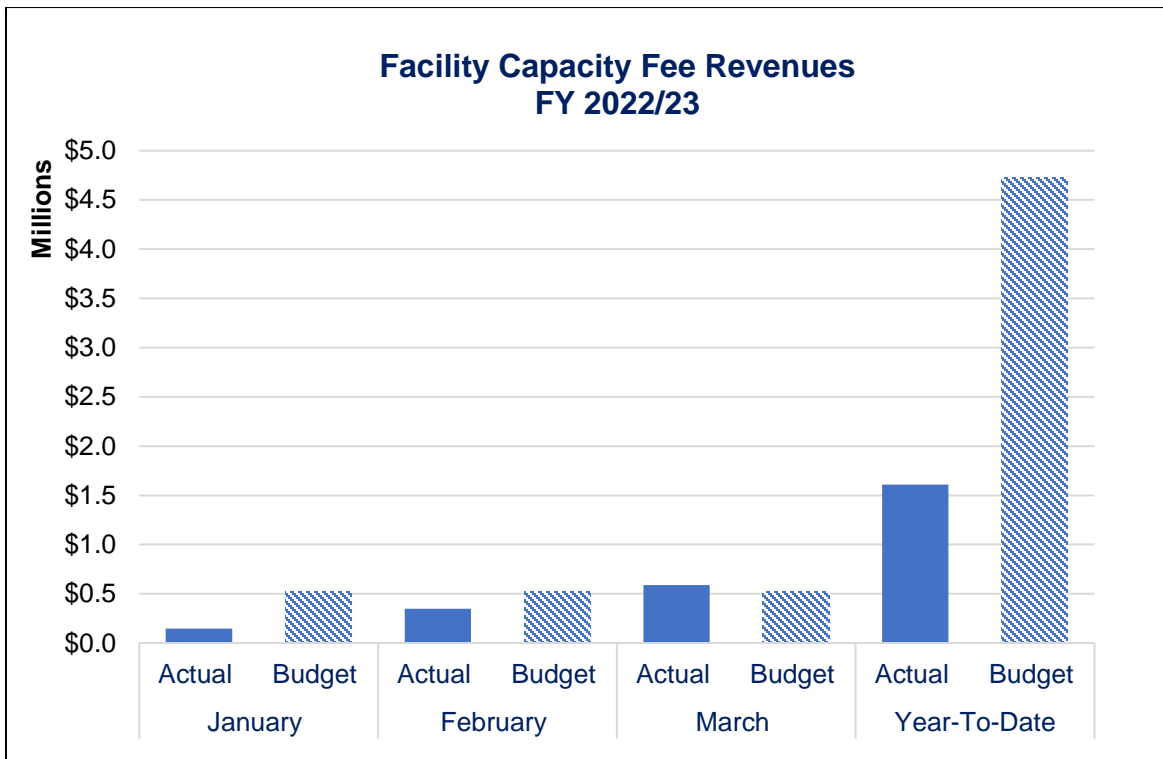
Significant year-to-date changes from the Budget are as follows:

- Water sales are under budget by 11% which consists of the following:
  - Residential water sales under budget by 5% (-\$2,028,442)
  - Commercial water sales over budget by 16% (\$599,309)
  - Landscaping/Irrigation water sales were under budget by 34% (-\$5,042,632)
  - All other water sales were under budget by 10% (-\$434,189)
  - The total number of billing connections added through March 2023 for FY 2022/23 was 731 out of the 1,550 projected for the year.

- Property tax (1%) received was \$18,753,020 of \$18,721,372 budget.



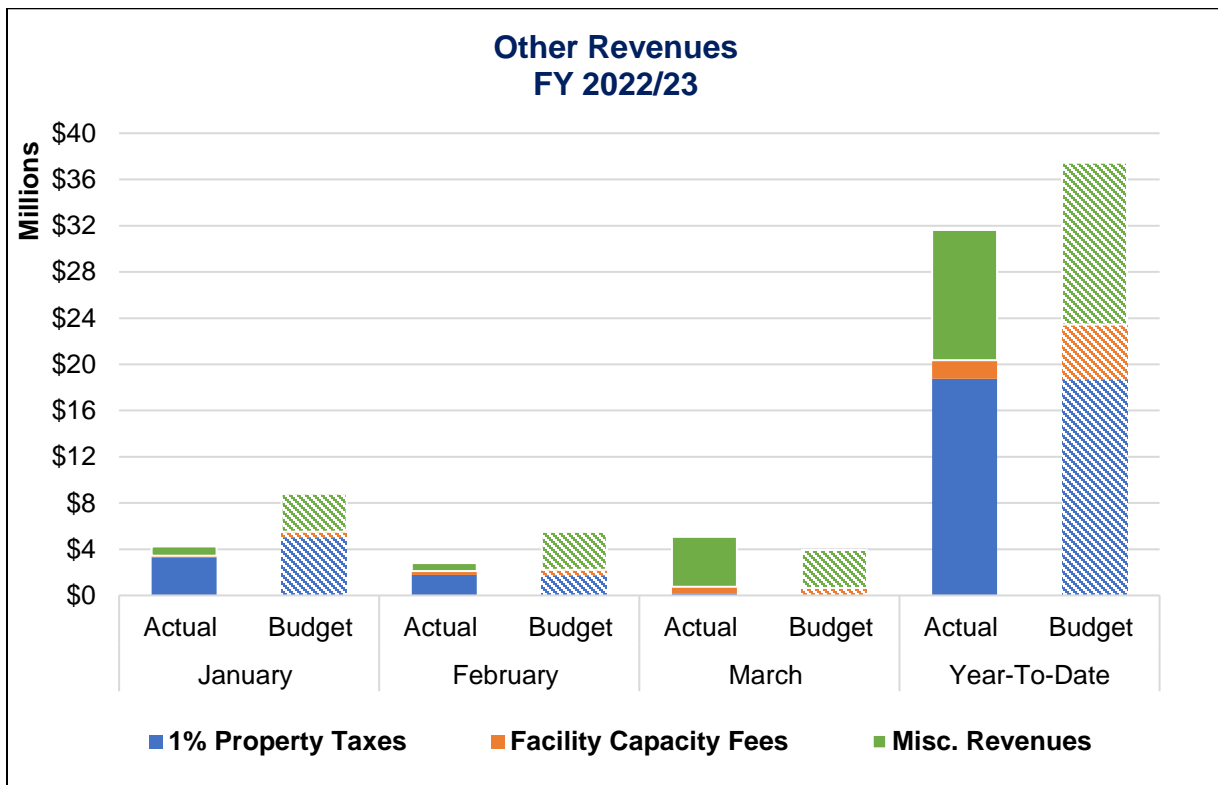
- Facility/Retail Capacity Fees received were \$1,610,389. Regional Facility Capacity Fees collected were \$1,481,789 and \$128,600 in Retail Capacity Fees out of a budget of \$4,725,000.



### Fees Received

Developers	3rd Quarter		Year to Date	
	Total	# Connections	Total	# Connections
Lennar Homes	\$ 459,869	26	\$ 506,738	31
KB Homes	\$ 210,408	24	\$ 210,408	24
Tri Pointe Homes	\$ 98,696	3	\$ 162,000	5
Newhall Land and Farming	\$ -	0	\$ -	0
Toll Brothers, Inc	\$ 99,940	19	\$ 131,500	25
Richmond American Homes	\$ 56,110	6	\$ 101,700	8
Williams Homes	\$ 54,473	2	\$ 96,374	5
Other	\$ 20,016	2	\$ 273,069	23
<b>Total</b>	<b>\$ 999,512</b>	<b>82</b>	<b>\$ 1,481,789</b>	<b>121</b>

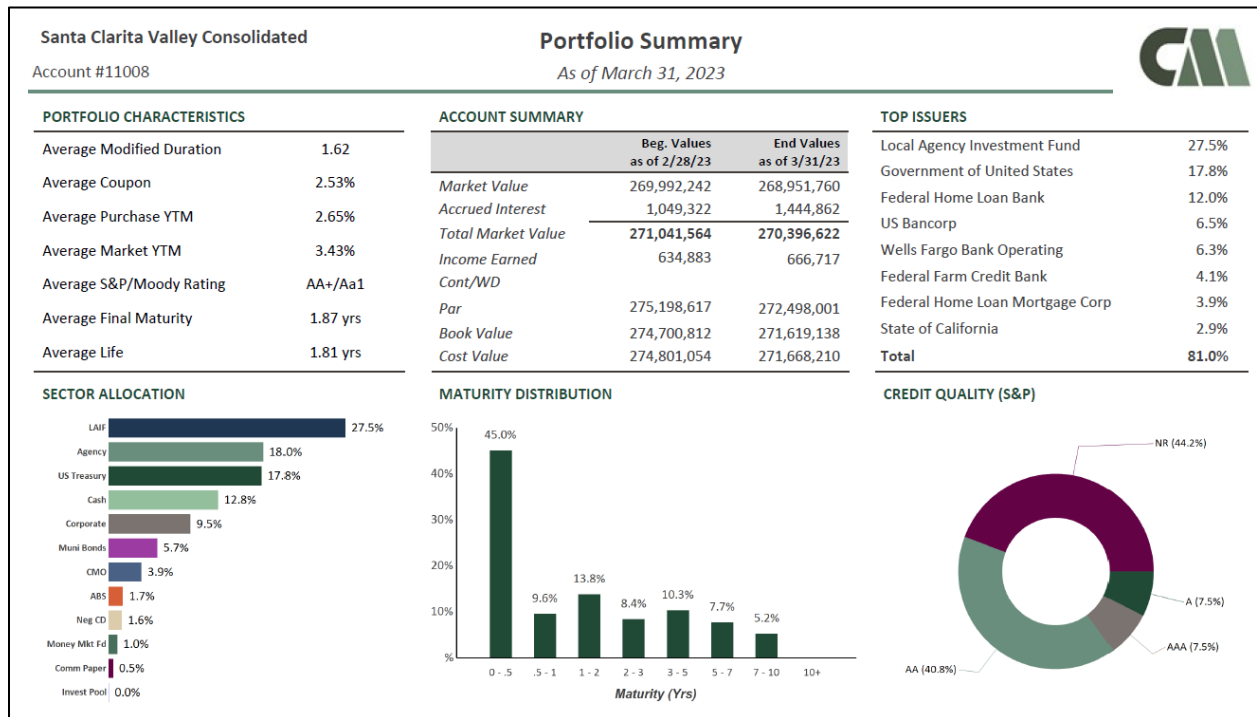
Other Miscellaneous revenues (grants, reimbursements, cell leases/rental income and investment revenues) received were \$11,266,125; approximately 20% under the budget of \$14,009,111.



## Investment Portfolio Summary as of March 31, 2023

As of March 31, 2023, the Agency has \$270,396,622 in short and long-term investments. The Agency's Investment Advisor has begun investing a portion of the liquid investments, as well as reinvesting when existing investments mature.

The Agency's average market yield to maturity is 3.43%. As of March 2023, the Agency has 27.5% invested in the Local Agency Investment Fund (LAIF), 17.8% in the United States Government, and 12% in the Federal Home Loan Bank. The remaining 42.7% is invested at US Bancorp, Wells Fargo Bank Operating, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, State of California and a variety of certificates of deposits.

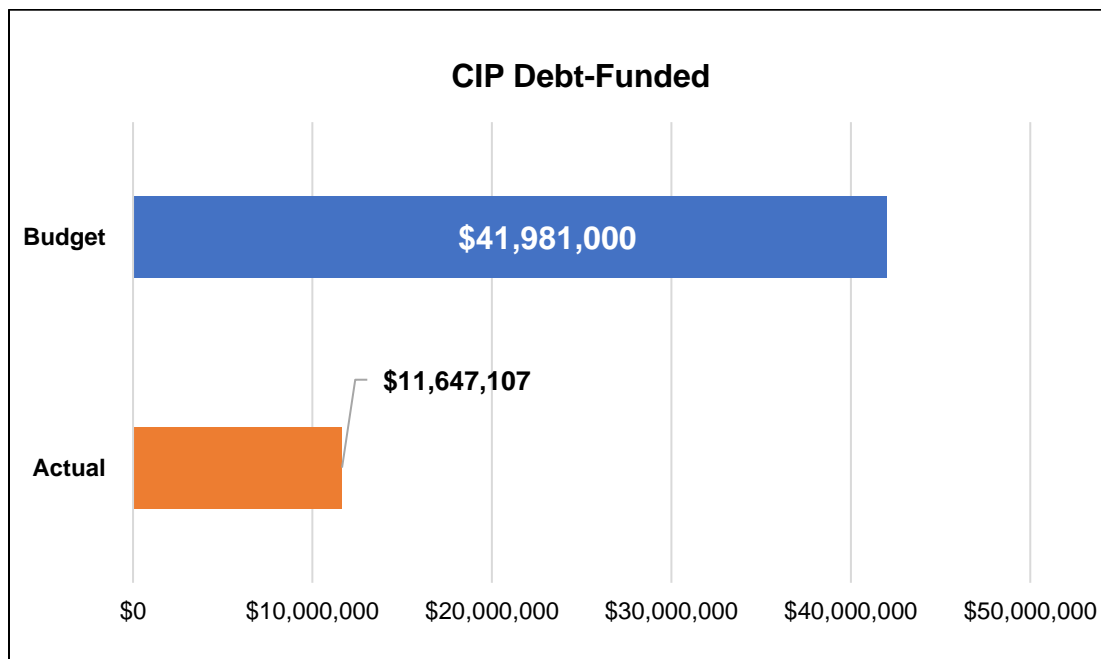
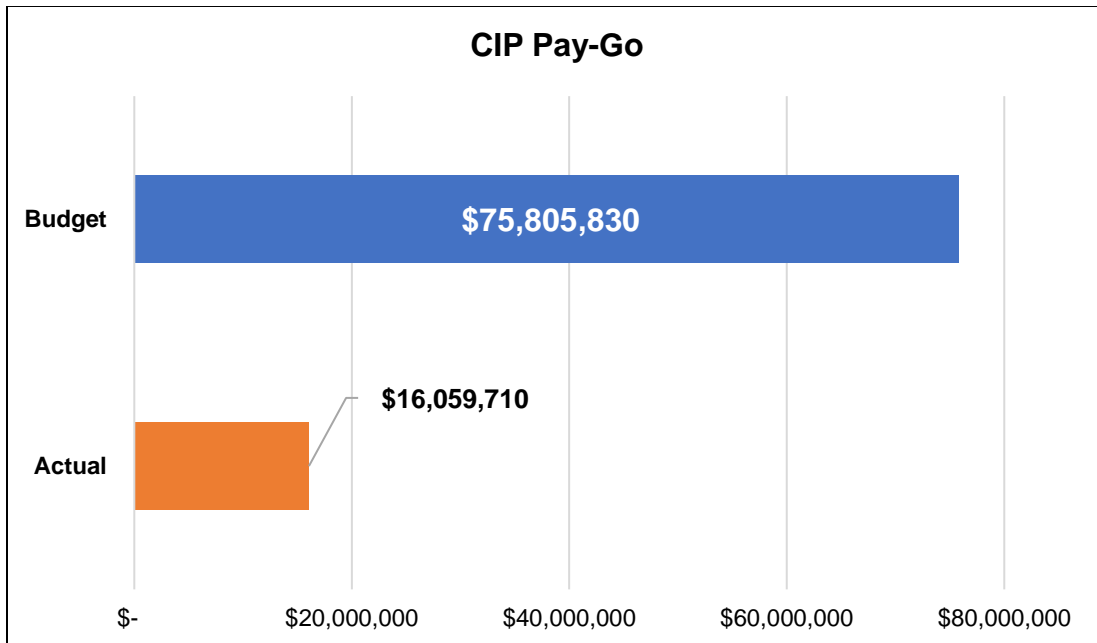




### Capital Improvement Program (Pay-go and Debt-Funded Projects)

In general, expenditures for CIP projects depend on bid timing and contract awards, coordination with other agencies, coordination with other projects, staffing levels and other such factors.

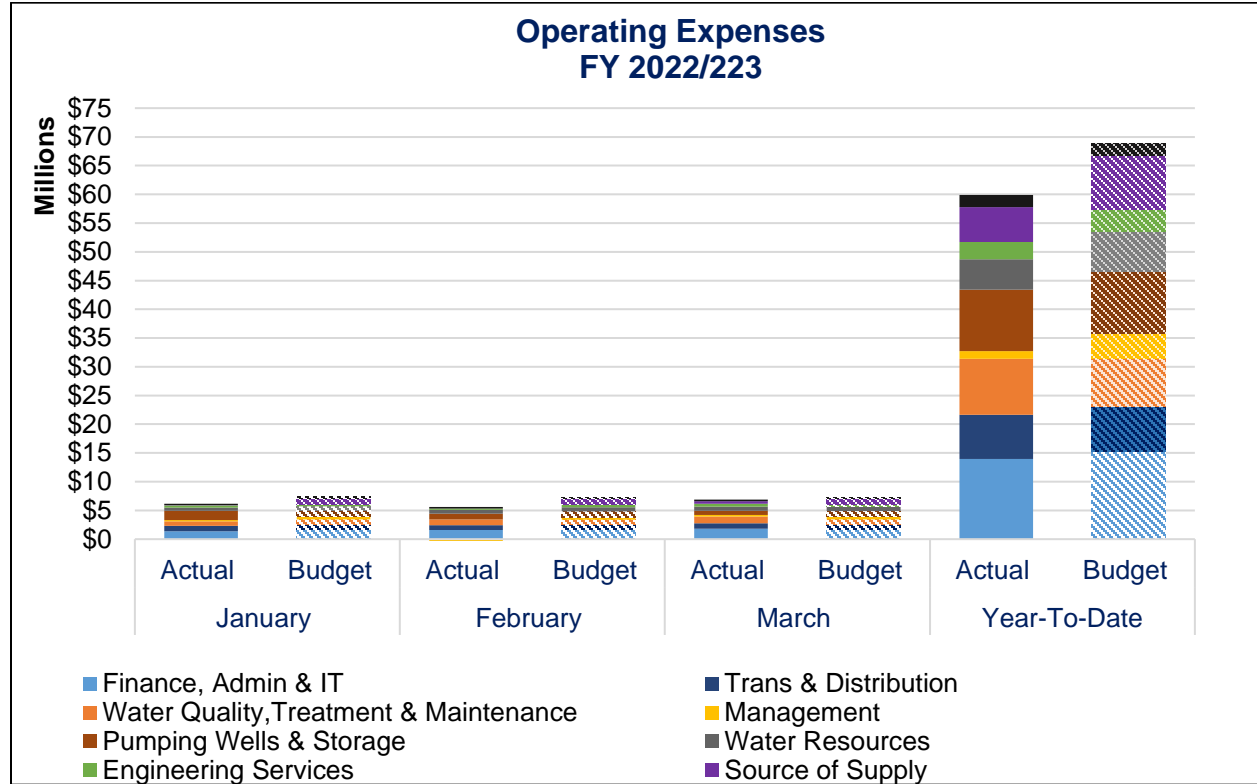
- The FY 2022/23 pay-go budget for Capital Improvement Program (CIP) expenditures was \$75,805,830. Of that amount, 21% or \$16,059,710 in funds have been expended.
- The FY 2022/23 debt-funded budget for CIP expenditures was \$41,981,000. Of that amount, 27.7 % or \$11,647,107 in funds have been expended.



CIP project details are included at the end of this report.

## Operating Expenditures

Overall, FY 2022/23 operating expenditures of \$59,912,382 (through March 2023) were under budget by 13% (\$8,855,632) of the \$68,768,014 budget.



## Significant Activities

- Water Quality, Treatment & Maintenance – Over budget by 16% (\$1,349,100) primarily due to treatment plant power costs and regulatory fees.
- Water Resources – Under budget by 25% (\$1,737,759) primarily due to conservation program expenses being less than expected due to lower program participation.
- Source of Supply – Under budget by 36% (\$3,332,308) due to core water supply payments (BV/RRB – Buena Vista and Rosedale-Rio Bravo Water Districts) paid twice a year, in December and June.

## Debt Service

The payment of \$33,214,070 was made in FY2022/23. The principal debt outstanding as of March 31, 2023 is \$261,195,489. (Excluding the Valencia Water Division – VWD acquisition interfund loan and 1999A accreted interest)

## Capital Improvement Projects: Pay-Go Project List

Capital Pay-Go Projects		Project Numbers	FY 2022/23 Budget	FY 2022/23 Actual	%	Committed Cost
1	Abdale Street, Maplebay Court & Beachgrove Court Water Line Improvements	2302086	\$ 20,000	\$ -	0%	\$ -
2	Additional Wells (T7, U4, U6) (includes S1&S2 Wells VOC Treatment & Flexend)	2300420	1,400,000	666,925	48%	332,999
3	Appurtenance Improvements & Replacements	2301072	410,000	176,425	43%	-
4	Asset Management	2302014	200,000	219	0%	-
5	Battery Energy Storage and Solar Project - ESFP	2301184	1,812,652	16,124	1%	3,164
6	Battery Energy Storage Project - RVWTP	2301185	1,166,446	69,205	6%	140,050
		2301055, 2301063,				
7	Booster Station/Turnout Improvements & Replacements	2302068	800,000	563,526	70%	75,884
8	Bridgeport Pocket Park	2300190	230,000	194,749	85%	11,658
9	BVRRB Storage and Recovery Program	2300191	2,937,832	1,495,093	51%	-
10	Catala PS Pipelines (Bouquet & Central Park)	2302015	280,000	20,093	7%	255,540
11	Catala Pump Station	2302013	20,000	19,851	99%	-
12	Clark Well PFAS Groundwater Treatment Improvements	2302092	25,000.00		0%	-
13	Deane Pump Station @ Sand Canyon Plaza*	2300068	2,400,000	31,625	1%	36,890
14	Deane Pump Station @ Skyline Ranch*	2300022	750,000	61,015	8%	54,061
15	Deane SC-6 Pump Station	2301016	50,000		0%	-
16	Deane SC-6 Soledad Pipeline	2301017	50,000		0%	-
17	Deane Tank (One 2.08 MG Tank) @ Skyline Ranch*	2300010	3,500,000	75,163	2%	25,639
18	Deane Tank Site (Existing) Improvements	2301018	275,000		0%	-
19	Deane Tanks - One 1.5 MG Tank @ Sand Canyon Plaza*	2300097	1,750,000	98,677	6%	120,806
20	Deane Zone Disinfection @ Skyline Ranch*	2300600	100,000	1,781	2%	-
21	Devil's Den Property Solar Project	2300218	100,000		0%	-
22	Dickason Pipeline Replacement	2301158	2,300,000	42,614	2%	12,928
23	Disinfection System Improvements & Replacements	2301046	674,000	271,151	40%	6,224
24	Dockweiler-Sierra Hwy Pipeline*	2300897	150,000	-	0%	-
25	E Wells (E-14, E-15, E-16, E-17)	2300422	155,000	11,475	7%	-
26	Equipment and Vehicle Improvements & Replacements	2301044	1,575,000	748,102	47%	347,600
27	ESFP Improvements & Replacements	2301073	450,000	59,929	13%	47,331
28	ESFP Standby Generator	2300257	10,000	1,208	12%	-
29	ESFP Two 5 MG Tanks Improvements	2301019	50,000	623	1%	1,688
30	ESIPS Improvements & Replacements	2301076	100,000	3,663	4%	46,743
31	Feasibility Study and Environmental Docs GSP	2302012	150,000	-	0%	-
32	Foothill Feeder Service Connection CLWA-0101T and CLWA-01 Pipe Repair	2302070	175,000	120,389	69%	-
33	Friendly Valley Booster Station (Crossroads)	2301025	75,000	-	0%	-
34	Friendly Valley Pipeline @ Via Princesa (Crossroads)	2301020	50,000	-	0%	-
35	Friendly Valley Tank (3.25 MG) @ Crossroads	2301026	150,000	-	0%	-
36	Golden Valley Pipeline @ Via Princesa (Crossroads)	2301021	50,000	-	0%	-
37	Golden Valley Road Bore & Jack	2302020	100,000	-	0%	-
38	Golden Valley Tank (1.6 MG) @ Crossroads	2301027	50,000	-	0%	-
39	Honby Pipeline Bottleneck	2300352	500,000	32,397	6%	47,737
40	Invasive Species Management	2301079	250,000		0%	-
41	Laboratory Improvements & Replacements	2301048	400,000	24,442	6%	-
		2301043,				
42	Meter & Meter Infrastructure Improvements & Replacements	2301221	2,075,000	978,322	47%	166,341
43	MMP Inspection Access Modifications	2302085	20,000.00	-	0%	-
44	MM Pkwy & The Old Rd Recycled Water Relocation	2302081	10,000	144	1%	-
45	Newhall Tanks 1 and 1A - Tank Upgrades	2301157	700,000	87,157	12%	62,434

## Capital Improvement Projects: Pay-Go Project List – continued

Capital Pay-Go Projects		Project Numbers	FY 2022/23 Budget	FY 2022/23 Actual	%	Committed Cost
46	Newhall Wells (N11, N12, N13) Groundwater Treatment Improvements	2302045	275,000	82,083	30%	180,122
47	North Oaks Wells Central PFAS Groundwater Treatment Improvements	2302094	35,000.00		0%	-
48	N Wells Drainage Improvements Project	2302050	250,000	10,962	4%	-
49	Office Furniture - General	2301012	30,000		0%	-
50	Office Improvements - Various	2301013	850,000	215,335	25%	22,035
51	Pipeline Relocations/Modifications	2300060	3,164,900	35,066	1%	76,786
		2301038,				
		2301039,				
		2301041,				
		2301050,				
		2302016,				
		2302017,				
		2302073,				
52	Pipelines & Pipeline Improvements & Replacements	2302112	2,100,000	389,350	19%	127,541
53	Pitchess Pipeline Modifications Project	2301156	9,000	837	9%	-
54	Recycled Water Program Phase II, 2B - Vista Cyn Customer Conversion	2301034	295,000	11,080	4%	-
55	Recycled Water Program Phase II, 2B - Vista Cyn Distribution	2300076	200,000	-	0%	-
56	Recycled Water Program Phase II, 2C - South End Distribution	2301023	50,000	219	0%	-
57	Recycled Water Program Phase II, 2D - West Ranch Customer Conversion	2301035	800,000	30,165	4%	33,798
58	Resiliency Water Master Plan	2300487	1,500,000	380,154	25%	497,415
59	RVIPS Improvements & Replacements	2301075	125,000	30,830	25%	-
60	RVTP Improvements & Replacements (includes Access Gate Improvements)	2301074	675,000	210,268	31%	23,971
61	RWTP Sewer Line	2301204	200,000	77,986	39%	71,773
62	RWTP Underground Storage Tank Replmt	2300563	225,000	164,201	73%	16,735
63	S Wells (S6, S7 and S8)	2300437	750,000	235,746	31%	44,541
64	Sand Canyon Reservoir Expansion	2302049	525,000	14,447	3%	433,262
65	Sand Canyon Sewer Line Relocation	2302028	750,000	11,023	1%	68,569
66	Santa Clara and Honby Wells	2300434	6,400,000	2,834,852	44%	918,062
67	Saugus 3 & 4 Replacement Wells (Complete by 7/1/25)	2300080	14,200,000	2,013,697	14%	1,779,326
68	SCADA Improvements & Replacements	2301049	300,000	241,710	81%	27,043
69	Sierra Hwy Bridge Expansion Water Pipelines Protection	2301155	154,000	29,410	19%	99,408
70	Sierra Well PFAS Groundwater Treatment Improvements	2302095	25,000.00	-	0%	-
71	Smyth Drive Water Line Improvements	2302060	50,000	10,190	20%	3,474
72	Solar Array Improvements & Replacements	2302084	80,000.00	-	0%	76,348
73	Stair/Ladder Safety Improvements	2300920	100,000	7,284	7%	17,200
		2301047,				
74	Tanks & Storage Facility Improvements & Replacements	2301071	590,000	122,176	21%	-
75	Technology Improvements and Replacements	2301033	2,261,000	506,827	22%	14,216
76	Update Water Conservation and Education Garden	2300571	2,000,000	49,534	2%	59
77	V-9 Improvements	2301028	100,000		0%	-
78	Valencia Marketplace Pipeline Replacement	2301029	2,600,000	88,186	3%	11,778
79	Valley Center Well	2300441	1,100,000	1,067,651	97%	21,121
80	Vista Cyn Bridge Piping at Soledad/Lost Canyon	2301024	150,000	-	0%	-
81	Warehouse & Surface Improvements & Replacements	2302018	850,000	4,881	1%	-
82	Well D PFAS Groundwater Treatment Improvements	2302098	25,000.00	-	0%	-
83	Well 205 (Perchlorate)	2300417	775,000	243,744	31%	17,053
84	Well 207 PFAS Groundwater Treatment Improvements	2302093	25,000.00	-	0%	-
		2301045,				
		2301052,				
		2301053,				
		2302069,				
85	Wells & Well Facility Improvements	2302087	1,577,000	337,203	21%	293,845
86	Well W9 PFAS Groundwater Treatment Improvements	2302096	25,000.00	-	0%	-
87	Well W10 PFAS Groundwater Treatment Improvements	2302097	25,000.00	-	0%	-
88	Yuba Accord Water	2300679	1,089,000	730,530	67%	-
<b>Total CIP - Pay Go Projects</b>			<b>\$ 75,805,830</b>	<b>\$ 16,059,710</b>	<b>21%</b>	<b>\$ 6,671,199</b>

## Capital Improvement Projects: Debt Funded Project List

Debt Funded Capital Projects		Project Numbers	FY 2022/23 Budget	FY 2022/23 Actual	%	Committed Cost
1	As-Needed Regulatory Support for Non-Potable Recycled Water Permitting	2301147	\$ 100,000	\$ 25,008	25%	\$ 73,982
2	Back Country Pump Station	2302080	1,250,000	1,827	0%	883,708
3	Castaic Conduit	2300016	2,200,000	124,838	6%	25,712
4	ESFP Sludge Collection System	2300251	15,000,000	8,722,055	58%	851,458
5	Honby Parallel	2300346	100,000	10,910	11%	19,477
6	LARC Pipeline*	2300036	1,500,000	65,402	4%	63,650
7	Magic Mountain Pipeline No. 4	2300389	250,000	168,982	68%	1,374
8	Magic Mountain Pipeline No. 5	2300045	250,000	120,389	48%	2,361
9	Magic Mountain Pipeline No. 6	2300051	3,400,000	617,478	18%	43,791
10	Magic Mountain Reservoir	2300395	1,750,000	120,756	7%	1,330,923
11	Mitchell 5A Replacement	2301082	150,000	-	0%	-
12	New Water Banking Program (AVEK/Mid Valley/Rosedale)(Could possibly go to Lrg CAP)	2301081	2,300,000	-	0%	-
13	Recycled Water Fill Station	2301080	1,000,000	70,677	7%	63,676
14	Recycled Water Program Phase II, 2A - Central Park	2300468	1,000	-	0%	-
15	Recycled Water Program Phase II, 2B - Vista Canyon Backbone	2300474	2,200,000	647,265	29%	158,254
16	Recycled Water Program Phase II, 2C - South End Backbone (Grant deadline: April 30, 2025)	2300480	5,975,000	149,676	3%	181,703
17	Saugus Dry Year Reliability Wells 5 & 6	2300493	230,000	-	0%	-
18	Saugus WRP Recycled Water Fill Station	2302030	25,000	5,417	22%	4,348
19	Sites Reservoir	2300598	1,000,000	500,000	50%	-
20	Well 201 VOC Groundwater Treatment Improvements	2301146	3,300,000	296,428	9%	910,086
<b>Total Debt Funded Capital Projects</b>			<b>\$ 41,981,000</b>	<b>\$ 11,647,107</b>	<b>27.7%</b>	<b>\$ 4,614,501</b>

## STRATEGIC PLAN NEXUS

The preparation and review of this report helps meet SCV Water’s Strategic Plan Strategy E.1: “Increase focus on forward looking financial information,” Strategy E.3: “Improve treasury and cash management practices,” and Strategy E.4: “Expand Financial & Performance Reporting.”

## FINANCIAL CONSIDERATIONS

None.

## RECOMMENDATION

That the Finance and Administration Committee recommend the Board of Directors receive and file the March 2023 Monthly and FY 2022/23 Third Quarter Financial Report.

RP

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# Monthly Financial And Quarterly Report

MARCH 2023  
Q3 FY 2022/23

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# Statement of Revenues and Expenses

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**SCV Water  
Statement of Revenues and Expenses  
For the 9th Period Ending 3.31.23**

	(A)	(B)	(C)		(D)	(E)	(F)	(G)	(H)
			Budget	Variance					
			<b>Current Period</b>				<b>Year-to-Date</b>		
						<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Percent</b>
(1)	\$ 5,371,374	\$ 4,545,762	\$ 825,612	18% (a)	Water Sales	\$ 62,531,966	\$ 70,004,734	\$ (7,472,768)	(11%)
(2)	25,092	25,181	(89)	(0%)	Water Sales - WWR	221,448	222,229	(781)	(0%)
(3)	6,926	39,051	(32,125)	(82%)	Water Sales - Recycled	229,224	351,459	(122,235)	(35%)
(4)	56,138	51,000	5,138	10%	Misc Fees and Charges	415,588	785,400	(369,812)	(47%)
(5)	<u>\$ 5,459,529</u>	<u>\$ 4,660,994</u>	<u>\$ 798,535</u>	<u>17%</u>	<b>Total Operating Revenues</b>	<u>\$ 63,398,226</u>	<u>\$ 71,363,823</u>	<u>\$ (7,965,597)</u>	<u>(11%)</u>
					<b>Operating Expenses</b>				
(6)	\$ 286,846	\$ 469,867	\$ (183,021)	(39%)	(d) Management	\$ 1,362,177	\$ 4,256,848	\$ (2,894,671)	(68%)
(7)	1,839,681	1,660,611	179,070	11%	(e) Finance, Admin & IT	13,980,262	15,242,328	(1,262,067)	(8%)
(8)	273,266	219,192	54,074	25%	(f) Customer Care	2,133,522	2,032,857	100,665	5%
(9)	928,348	862,315	66,032	8%	Trans & Distribution	7,647,101	7,842,365	(195,264)	(3%)
(10)	733,594	957,635	(224,040)	(23%)	(g) Pumping Wells & Storage	10,691,996	10,811,852	(119,856)	(1%)
(11)	716,689	764,662	(47,973)	(6%)	Water Resources	5,272,015	7,009,774	(1,737,759)	(25%)
(12)	475,336	1,046,817	(571,480)	(55%)	(h) Source of Supply	6,052,192	9,384,500	(3,332,308)	(36%)
(13)	1,146,815	933,920	212,895	23%	(i) Water Quality, Treatment & Maintenance	9,752,491	8,403,391	1,349,100	16%
(14)	503,221	400,662	102,559	26%	(j) Engineering Services	3,020,626	3,784,098	(763,473)	(20%)
(15)	<u>\$ 6,903,797</u>	<u>\$ 7,315,681</u>	<u>\$ (411,884)</u>	<u>(6%)</u>	<b>Total Operating Expenses</b>	<u>\$ 59,912,382</u>	<u>\$ 68,768,014</u>	<u>\$ (8,855,632)</u>	<u>(13%)</u>
(16)	<u>\$ (1,444,268)</u>	<u>\$ (2,654,687)</u>	<u>\$ 1,210,419</u>	<u>(46%)</u>	<b>Net Operating Revenues (Expenses)</b>	<u>\$ 3,485,844</u>	<u>\$ 2,595,808</u>	<u>\$ 890,036</u>	<u>34%</u>
					<b>Non-Operating Revenues and (Expenses)</b>				
(17)	\$ 5,072,792	\$ 3,930,312	\$ 1,142,480	29%	(k) Non-Operating Revenues <sup>1</sup>	\$ 31,629,534	\$ 37,455,482	\$ (5,825,948)	(16%)
(18)	(2,760,509)	(6,317,153)	3,556,644	(56%)	(l) Capital Improvement Projects - Pay Go	(16,059,710)	(56,854,373)	40,794,663	(72%)
(19)	(1,428)	-	(1,428)	0%	Debt Service	(26,695,523)	(33,214,071)	6,518,548	(20%)
(20)	<u>\$ 2,310,856</u>	<u>\$ (2,386,841)</u>	<u>\$ 4,697,696</u>	<u>(197%)</u>	<b>Net Non-Operating Revenues and (Expenses)</b>	<u>\$ (11,125,699)</u>	<u>\$ (52,612,961)</u>	<u>\$ 41,487,263</u>	<u>(79%)</u>
(21)	<u>\$ 866,588</u>	<u>\$ (5,041,528)</u>	<u>\$ 5,908,116</u>	<u>(117%)</u>	<b>Increase (Decrease) in Net Position</b>	<u>\$ (7,639,855)</u>	<u>\$ (50,017,153)</u>	<u>\$ 42,377,298</u>	<u>(85%)</u>

Monthly Changes of more than 10% and \$20,000

- (a) Although water sales are slightly higher in March, YTD water sales are 11% below budget due to weather and conservation mandates.
- (b) Recycled Water sales lower than budgeted due to weather.
- (c) Misc. Fees are higher due to the reinstatement of the Backflow Non-Compliance fee and disconnection fees.
- (d) Timing of Perchlorate Litigation and Legal expenses.
- (e) Payroll is higher than budgeted due to three payroll periods in March.
- (f) Payroll is higher than budgeted due to three payroll periods in March.
- (g) Purchased power under budget due to timing of Edison billing and solar fields operating at 80%.
- (h) Core Water Supplies paid in December and June of each year (budgeted monthly).
- (i) Payroll is higher than budgeted due to three payroll periods in March. Utilities higher due to the reversal of the March accrual.
- (j) Payroll is higher than budgeted due to three payroll periods in March.
- (k) Non-Operating Revenues are higher than budgeted due to \$3.7 million in PERCH reimbursements received in March as well as higher interest income due to increased investment returns.
- (l) Timing of capital projects vary from month to month

<sup>1</sup> Non-Operating Revenues include: Grants & Reimbursements, 1% Property Tax, Cell Sites, FCF, Lab Revenues, Interest Income, Annexation Reimb.

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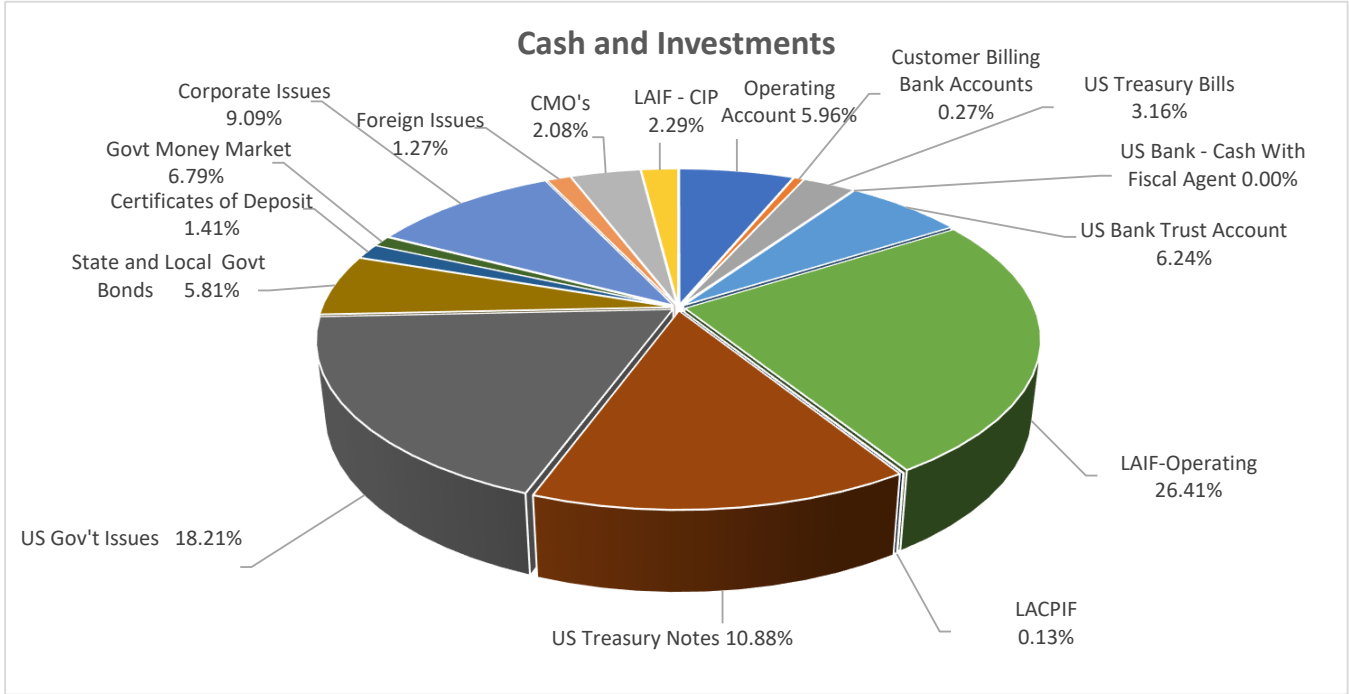
# Investment Report

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**Santa Clarita Valley Water Agency**

**Cash and Investment Summary**

March 31, 2023



Operating Account-Incl FCF's, SWP & CIP	XXX-10101	\$	16,978,705	6.22%
Customer Billing Bank Accounts	101-10105		1,465,923	0.54%
US Treasury Bills (Cash Equivalent)	101-10104		7,801,443	2.86%
US Bank - Cash with Fiscal Agent	101-102XX		5,757	0.00%
US Bank Trust Account (1% Prop Tax)	101-10202		17,516,542	6.41%
LAIF - Operating	101-11061		68,374,120	25.03%
LAC Pooled Investment Fund	101-11062		71,605	0.03%
US Treasury Notes	101-11063		39,666,484	14.52%
US Gov't Issues (excl T-Bills & T-Notes)	101-11064		51,054,904	18.69%
State and Local Government Bonds	101-11065		16,148,995	5.91%
Certificates of Deposit	101-11066		3,923,224	1.44%
Government Money Mkt Fund	101-11067		2,795,136	1.02%
Corporate Issues	101-11068		28,024,794	10.26%
Foreign Issues	101-11069		3,517,275	1.29%
CMO's	101-11070		10,370,031	3.80%
LAIF - CIP	220-11002		5,424,893	1.98%
		\$	<b>273,139,831</b>	<b>100.00%</b>

**Estimated Refundable Developer Deposits:**

**\$ 7,864,310** in totals above

**Portfolio-wide Investments:**

Average Yield 3.956%

Rochelle Patterson  
Treasurer/Chief Financial & Administration Officer

Amy Aguer  
Controller

All investment actions executed since the last report have been made in full compliance with the Investment Policy, and the Agency will meet its expenditure obligations for the next six months as required by Government Code Section 53646(b)(2) and (3), respectively.

**SCV Water**  
**Consolidated Cash & Investment Summary**  
**3/31/2023**

	<u>Note</u>	<u>Acct #</u>	<u>Balance</u>	<u>Total</u>	<u>% of Total</u>
<b><u>AGENCY FUNDS</u></b>					
<b>Cash &amp; Sweep Accounts</b>					
Operating Account-Incl FCF's, SWP & CIP		XXX-10101	16,978,705		
Less: Restricted Cash (FCFs, SWP & CIP)	1	2XX-10101	(1,362,706)		
US Treasury Bills - US Bank		101-10104	7,801,443		
Customer Billing - Northstar Account		101-10105	303,902		
Customer Billing - enQuesta Account		101-10107	1,162,022		
US Bank - Cash with Fiscal Agent		101-102XX	5,757		
US Bank Trust Account (1% Prop Tax)		101/204-10202	17,516,542		
Less: Restricted Cash US Bank Accts -SWP	1	204-10202	(1,560)		
<b>Subtotal - Cash &amp; Sweep Accounts Unrestricted</b>				\$ 42,404,104	15.52%
<b>Investments - Unrestricted</b>					
Local Agency Investment Fund		101/202/204-11061	\$ 68,374,120		
LAC Pooled Investment Fund		101-11062	71,605		
US Treasury Notes - US Bank		101-11063	39,666,484		
US Govt Issues (excl T-Notes & T-Bills)		101/204-11064	51,054,904		
Taxable Municipal Issues (State & Local)		101-11065	16,148,995		
Certificates of Deposit		101-11066	3,923,224		
Government Money Mkt Fund		101/204-11067	2,795,136		
Corporate Issues		101-11068	28,024,794		
Foreign Issues		101-11069	3,517,275		
CMOs-Collateralized Mortgage Obligations		101-11070	10,370,031		
Less: Restricted Investments - FCF	2	202-11061	(9,811,501)		
Less: Restricted Investments - SWP	3	204-11061-11067	(88,065,299)		
<b>Subtotal - Investments Unrestricted</b>				\$ 126,069,768	46.16%
<b>Cash and Investments - Restricted</b>					
Facility Capacity Fee Fund - Cash	4	202-10101	\$ -		
Facility Capacity Fee Fund - Investments	5	202-11061	9,811,501		
State Water Project - Cash (WF & US Bank)	6	204-10XXX	1,615		
State Water Project - Investments	7	204-11061/11062	88,065,299		
<b>Subtotal - Investments Restricted</b>				97,878,414	35.83%
<b>TOTAL AGENCY CASH &amp; INVESTMENTS</b>				<b>\$ 266,352,287</b>	
<b><u>CAPITAL IMPROVEMENT PROJECT FUNDS</u></b>					
Cash & Sweep Accounts	8	220-10101	\$ 1,362,651		
Local Agency Investment Fund - Restricted		220-11061	5,424,893		
<b>TOTAL CAPITAL IMPROVEMENT PROJECT FUNDS</b>				<b>\$ 6,787,545</b>	2.49%
<b>TOTAL CASH AND INVESTMENTS</b>				<b>\$ 273,139,831</b>	100.00%

**Notes**

- 1 Less: Restricted Cash - FCF's, SWP & CIP
- 2 Less: Restricted Investments - FCF's Legacy SCWD
- 3 Less: Restricted Investments - State Water Project
- 4 Restricted Cash - FCF's (Txfr'd to cover Debt Svc)
- 5 Restricted Investments - FCF's (SCWD Legacy)
- 6 Restricted Cash - SWP (State Water Project)
- 7 Restricted Investments - SWP (State Water Project)
- 8 Restricted Cash - CIP 2020A Bond Proceeds



**Agency-wide General Funds Invested:**

<b>Cash &amp; Cash Equivalents</b>	<b>Cost</b>	<b>Yield</b>	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>Est'd Yield</b>
Local Agency Investment Fund (LAIF)	68,374,120	2.831%	Various	Liquid	\$ 1,935,671
LA County Pooled Invest Fund (LACPIF)	71,605	3.430%	Various	Liquid	2,456
US Bank 1% Property Tax Trust Account	17,516,542	3.510%	Various	08/15/23	614,831
US T-Bills (Cash Equiv) - CAM	7,801,443	4.670%	Various	Liquid	364,327
Commercial Paper - CAM	1,444,736	5.160%	Various	Various	74,548
First American Gov't MM - CAM	2,795,136	4.320%	Various	Liquid	120,750
<b>Total Cash &amp; Cash Equivalents</b>	<b>\$ 98,003,582</b>	<b>3.176%</b>	Weighted Avg Yield		<b>\$ 3,112,584</b>

**Investments per US Bank / Chandler Asset Management Statement**

Asset-Backed Securities - CAM	4,534,646	4.880%	Various	Various	\$ 221,291
Federal Agencies - CAM	50,619,899	4.550%	Various	Various	2,303,205
CMO's - Collateralized Mortgages - CAM	10,370,031	4.230%	Various	Various	438,652
Corporate Issues (including Foreign Issues)	25,562,687	4.710%	Various	Various	1,204,003
Municipal Bonds (State/Local Gov'ts) CAM	16,148,995	4.700%	Various	Various	759,003
Negotiable Certificates of Deposit - CAM	4,358,288	5.060%	Various	Various	220,529
US Treasury Notes - US Bank	39,666,485	4.040%	Various	Various	1,602,526
<b>Total Cash &amp; Cash Equivalents</b>	<b>\$ 151,261,031</b>	<b>4.462%</b>	Weighted Avg Yield		<b>\$ 6,749,209</b>
<b>Portfolio-wide Investment Agency Assets</b>	<b>\$ 249,264,612</b>	<b>3.956%</b>	Portfolio Weighted Avg Yield		<b>\$ 9,861,793</b>

**Reconciliation with Portfolio-wide Summary**

Operating Cash & Sweep	16,978,705
Less: CIP 2020A Cash & Sweep	(1,362,651)
Customer Care Cash & Sweep Accts	1,465,923
US Bank Cash with Fiscal Agent	5,757
<b>Agency Cash</b>	<b>17,087,734</b>
CIP 2020A Cash	1,362,651
CIP 2020A LAIF	5,424,893
	<b>6,787,545</b>
Immaterial rounding difference between statements; US Bank Trust & CAM use software with slightly different methodologies; 0.00004% of portfolio	(59)
<b>Portfolio Wide Cash &amp; Investments</b>	<b>273,139,831</b>

**CAM Managed Assets / US Bank Trust Acct**

US T-Bills (Cash Equiv)	\$ 7,801,443
Commercial Paper	1,444,736
First American Gov't MM	2,795,136
Asset-Backed Securities	4,534,646
Federal Agencies	50,619,899
CMO's - Collateralized Mtgs	10,370,031
Corporate Issues (excluding Foreign Issues)	25,562,687
Municipal Bonds (State/Local)	16,148,995
Negotiable CDs	4,358,288
US Treasury Notes	39,666,485
Foreign Notes	0
<b>CAM Assets Managed</b>	<b>\$ 163,302,346</b>

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# **Santa Clarita Valley Consolidated - Account #11008**

## **MONTHLY ACCOUNT STATEMENT**

MARCH 1, 2023 THROUGH MARCH 31, 2023

**Chandler Team:**

For questions about your account, please call (800) 317-4747,  
or contact [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

**CHANDLER ASSET MANAGEMENT**  
chandlerasset.com

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.*



**PORTFOLIO CHARACTERISTICS**

Average Modified Duration	1.62
Average Coupon	2.53%
Average Purchase YTM	2.65%
Average Market YTM	3.43%
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	1.87 yrs
Average Life	1.81 yrs

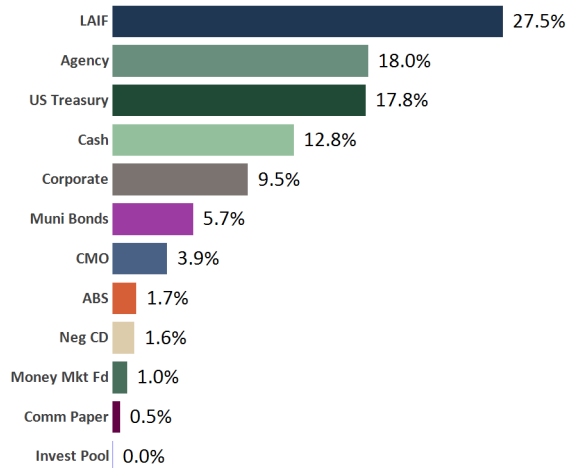
**ACCOUNT SUMMARY**

	Beg. Values as of 2/28/23	End Values as of 3/31/23
Market Value	269,992,242	268,951,760
Accrued Interest	1,049,322	1,444,862
<b>Total Market Value</b>	<b>271,041,564</b>	<b>270,396,622</b>
Income Earned	634,883	666,717
Cont/WD		
Par	275,198,617	272,498,001
Book Value	274,700,812	271,619,138
Cost Value	274,801,054	271,668,210

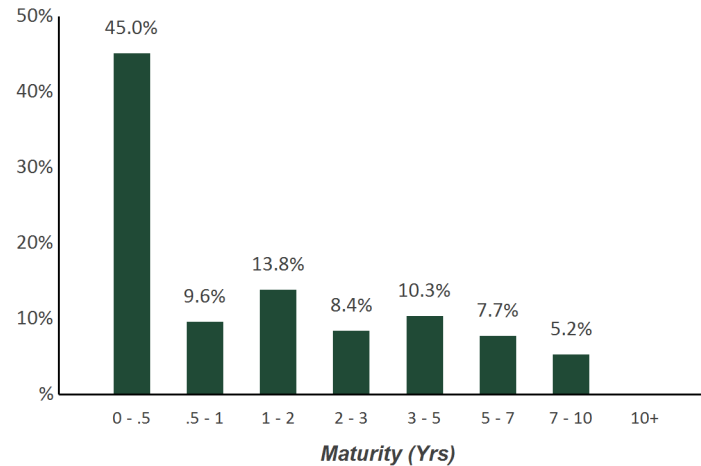
**TOP ISSUERS**

Local Agency Investment Fund	27.5%
Government of United States	17.8%
Federal Home Loan Bank	12.0%
US Bancorp	6.5%
Wells Fargo Bank Operating	6.3%
Federal Farm Credit Bank	4.1%
Federal Home Loan Mortgage Corp	3.9%
State of California	2.9%
<b>Total</b>	<b>81.0%</b>

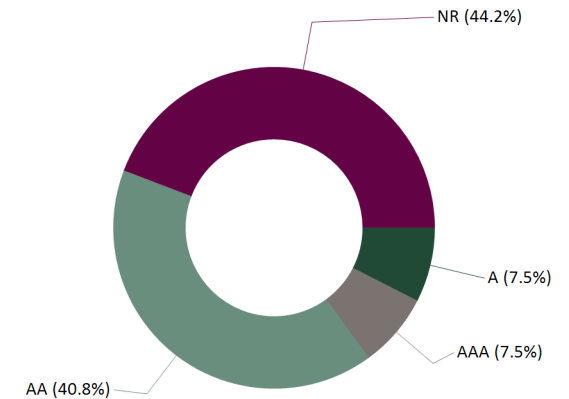
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY (S&P)**





CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	700,000.00	01/18/2023 4.53%	666,832.03 669,831.94	95.67 5.59%	669,665.50 161.78	0.25% (166.44)	Aaa / NR AAA	2.96 0.86
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	650,000.00	01/12/2023 5.02%	620,292.97 622,882.28	95.88 4.95%	623,195.30 543.11	0.23% 313.02	Aaa / AAA NR	3.13 1.36
44935FAD6	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	505,000.00	01/30/2023 5.43%	478,783.40 480,949.76	95.40 5.49%	481,779.60 166.09	0.18% 829.84	NR / AAA AAA	3.13 0.97
05602RAD3	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	650,000.00	01/11/2023 5.27%	634,359.38 635,724.00	97.71 4.90%	635,142.95 347.75	0.24% (581.05)	Aaa / AAA NR	3.41 1.38
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	562,000.00	01/13/2023 4.82%	545,491.25 546,817.04	97.02 4.97%	545,255.21 731.85	0.20% (1,561.83)	Aaa / AAA NR	3.46 1.48
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	650,000.00	01/18/2023 4.37%	636,568.36 637,695.60	97.66 4.60%	634,770.50 979.33	0.24% (2,925.10)	NR / AAA AAA	4.13 1.99
92348KAA1	Verizon Master Trust 2021-1 A 0.5% Due 5/20/2027	650,000.00	01/11/2023 4.01%	612,371.09 616,187.81	95.06 3.88%	617,910.80 99.31	0.23% 1,722.99	Aaa / AAA AAA	4.14 1.49
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	145,000.00	01/18/2023 4.56%	144,982.60 144,983.51	99.86 4.62%	144,804.11 290.64	0.05% (179.40)	NR / AAA AAA	4.63 2.08
47800CAC0	John Deere Owner Trust 2023-A A3 5.01% Due 11/15/2027	195,000.00	02/22/2023 5.07%	194,964.47 194,965.09	101.06 4.61%	197,060.20 786.99	0.07% 2,095.11	Aaa / NR AAA	4.63 2.30
<b>Total ABS</b>		<b>4,707,000.00</b>	<b>4.76%</b>	<b>4,534,645.55</b> <b>4,550,037.03</b>	<b>4.88%</b>	<b>4,549,584.17</b> <b>4,106.85</b>	<b>1.68%</b> <b>(452.86)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>3.57</b> <b>1.43</b>
<b>AGENCY</b>									
3133EMMX7	FFCB Callable Note Cont 4/13/2021 0.18% Due 7/13/2023	2,000,000.00	01/13/2021 0.18%	2,000,000.00 2,000,000.00	98.62 5.10%	1,972,480.00 780.00	0.73% (27,520.00)	Aaa / AA+ AAA	0.28 0.28
3130ARFK2	FHLB Callable Note Qrty 7/12/2022 2.25% Due 10/12/2023	3,000,000.00	03/18/2022 2.01%	3,000,000.00 3,000,000.00	98.95 5.10%	2,968,389.00 14,770.83	1.10% (31,611.00)	Aaa / AA+ NR	0.53 0.52
3130ATPB7	FHLB Note 4.66% Due 11/14/2023	1,000,000.00	01/19/2023 4.83%	998,550.00 998,895.47	99.92 4.78%	999,198.00 21,617.22	0.38% 302.53	Aaa / AA+ AAA	0.62 0.59
3133ENGF1	FFCB Note 0.5% Due 12/1/2023	1,000,000.00	01/18/2023 4.71%	964,652.88 972,706.65	97.23 4.77%	972,297.00 1,666.67	0.36% (409.65)	Aaa / AA+ AAA	0.67 0.65



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3130AQF57	FHLB Note 0.625% Due 12/22/2023	1,000,000.00	01/19/2023 4.82%	962,600.00 970,502.98	97.01 4.87%	970,090.00 1,718.75	0.36% (412.98)	Aaa / AA+ NR	0.73 0.71
3130AQZE6	FHLB Callable Note Qtr 5/27/2022 1.8% Due 2/27/2024	3,000,000.00	02/14/2022 1.80%	3,000,000.00 3,000,000.00	97.31 4.87%	2,919,315.00 5,100.00	1.08% (80,685.00)	Aaa / AA+ AAA	0.91 0.88
3130ARHG9	FHLB Note 2.125% Due 2/28/2024	3,000,000.00	03/25/2022 2.19%	2,996,580.00 2,998,384.60	97.72 4.71%	2,931,489.00 5,843.75	1.09% (66,895.60)	Aaa / AA+ NR	0.92 0.88
3130ATUQ8	FHLB Note 4.75% Due 3/8/2024	1,000,000.00	01/09/2023 4.72%	1,000,340.00 1,000,274.89	99.93 4.82%	999,299.00 3,034.72	0.37% (975.89)	Aaa / AA+ NR	0.94 0.90
3130AQZX4	FHLB Callable Note Qtr 6/14/2022 1.875% Due 3/14/2024	2,000,000.00	02/15/2022 1.88%	2,000,000.00 2,000,000.00	97.26 4.86%	1,945,132.00 1,770.83	0.72% (54,868.00)	Aaa / AA+ AAA	0.96 0.93
3130ARE72	FHLB Callable Note 1X 3/28/2023 2.55% Due 3/28/2024	2,000,000.00	03/14/2022 1.98%	2,000,000.00 2,000,000.00	97.90 4.73%	1,958,070.00 366.67	0.72% (41,930.00)	Aaa / AA+ NR	0.99 0.97
3133EMLV2	FFCB Callable Note Cont 4/5/2021 0.27% Due 4/5/2024	5,000,000.00	01/05/2021 0.27%	5,000,000.00 5,000,000.00	95.56 4.82%	4,778,145.00 6,600.00	1.77% (221,855.00)	Aaa / AA+ AAA	1.02 0.99
3130ATVC8	FHLB Note 4.875% Due 6/14/2024	1,000,000.00	01/09/2023 4.63%	1,003,192.77 1,002,696.39	100.37 4.55%	1,003,685.00 19,500.00	0.38% 988.61	Aaa / AA+ NR	1.21 1.14
3130AMTP7	FHLB Callable Note Qrtly 9/29/2021 0.4% Due 8/29/2024	4,500,000.00	06/08/2021 0.39%	4,500,000.00 4,500,000.00	94.36 4.56%	4,246,344.00 4,600.00	1.57% (253,656.00)	Aaa / AA+ NR	1.42 1.38
3130A2UW4	FHLB Note 2.875% Due 9/13/2024	1,000,000.00	01/13/2023 4.46%	974,890.00 977,961.31	98.07 4.26%	980,714.00 1,437.50	0.36% 2,752.69	Aaa / AA+ AAA	1.46 1.40
3133ENEJ5	FFCB Note 0.875% Due 11/18/2024	2,000,000.00	11/18/2021 0.91%	1,997,700.00 1,998,747.17	94.68 4.29%	1,893,574.00 6,465.28	0.70% (105,173.17)	Aaa / AA+ AAA	1.64 1.58
3133ENZ94	FFCB Note 4.5% Due 11/18/2024	1,000,000.00	01/17/2023 4.31%	1,003,209.00 1,002,859.36	100.20 4.37%	1,001,957.00 16,625.00	0.38% (902.36)	Aaa / AA+ AAA	1.64 1.53
3130ALF25	FHLB Callable Note Qrt 8/26/2021 0.4% Due 11/26/2024	2,000,000.00	12/26/2021 0.40%	2,000,000.00 2,000,000.00	93.71 4.38%	1,874,100.00 777.78	0.69% (125,900.00)	Aaa / AA+ NR	1.66 1.62
3130ATUR6	FHLB Note 4.625% Due 12/13/2024	1,000,000.00	01/24/2023 4.43%	1,003,380.00 1,003,055.76	100.49 4.32%	1,004,905.00 18,885.42	0.38% 1,849.24	Aaa / AA+ NR	1.71 1.59
3130AQGT4	FHLB Callable Note 2X 1/13/2023 1.1% Due 1/13/2025	1,000,000.00	01/03/2022 1.45%	996,470.00 997,915.83	94.37 4.42%	943,666.00 2,383.33	0.35% (54,249.83)	Aaa / AA+ NR	1.79 1.73
3130AMMT6	FHLB Callable Note Qrtly 6/10/2022 0.69% Due 6/10/2025	2,000,000.00	06/10/2021 0.69%	2,000,000.00 2,000,000.00	92.83 4.14%	1,856,642.00 4,255.00	0.69% (143,358.00)	Aaa / AA+ NR	2.20 2.13



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G06G3	FNMA Note 0.5% Due 11/7/2025	6,000,000.00	11/12/2020 0.57%	5,978,520.00 5,988,782.27	91.49 3.98%	5,489,454.00 12,000.00	2.03% (499,328.27)	Aaa / AA+ AAA	2.61 2.53
3133EPCR4	FFCB Note 4.75% Due 3/9/2026	450,000.00	03/27/2023 3.96%	459,814.50 459,778.05	101.87 4.07%	458,429.85 1,306.25	0.17% (1,348.20)	Aaa / AA+ AAA	2.94 2.72
3130ALZA5	FHLB Callable Note Qtrly 7/29/2021 0.75% Due 4/29/2026	280,000.00	04/15/2021 1.42%	280,000.00 280,000.00	93.22 4.31%	261,015.44 886.67	0.10% (18,984.56)	Aaa / AA+ NR	3.08 2.55
3130AMTX0	FHLB Callable Note Qtrly 9/30/2021 0.625% Due 6/30/2026	3,000,000.00	06/08/2021 1.10%	3,000,000.00 3,000,000.00	91.56 4.21%	2,746,908.00 4,739.58	1.02% (253,092.00)	Aaa / AA+ NR	3.25 2.89
3130AMUB6	FHLB Callable Note Qtrly 9/30/2021 0.6% Due 6/30/2026	1,500,000.00	06/09/2021 1.03%	1,500,000.00 1,500,000.00	91.19 4.19%	1,367,850.00 2,275.00	0.51% (132,150.00)	Aaa / AA+ NR	3.25 3.14
<b>Total Agency</b>		<b>50,730,000.00</b>	<b>1.61%</b>	<b>50,619,899.15</b> <b>50,652,560.73</b>	<b>4.55%</b>	<b>48,543,148.29</b> <b>159,406.25</b>	<b>18.01%</b> <b>(2,109,412.44)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>1.50</b> <b>1.43</b>
<b>CASH</b>									
PP2112\$01	US Bank Trust USB Trust	17,516,541.99	Various 0.00%	17,516,541.99 17,516,541.99	1.00 0.00%	17,516,541.99 0.00	6.48% 0.00	NR / NR NR	0.00 0.00
PP3118\$01	Wells Fargo Bank WFB Operating	16,978,705.00	Various 0.00%	16,978,705.00 16,978,705.00	1.00 0.00%	16,978,705.00 0.00	6.28% 0.00	NR / NR NR	0.00 0.00
<b>Total Cash</b>		<b>34,495,246.99</b>	<b>N/A</b>	<b>34,495,246.99</b>	<b>0.00%</b>	<b>34,495,246.99</b> <b>0.00</b>	<b>12.76%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>CMO</b>									
3137FLYV0	FHLMC K092 A2 3.298% Due 4/25/2029	2,000,000.00	02/06/2023 4.14%	1,910,468.75 1,912,482.91	95.24 4.19%	1,904,848.00 5,496.67	0.71% (7,634.91)	NR / NR AAA	6.07 5.32
3137FMTY8	FHLMC K094 A2 2.903% Due 6/25/2029	2,000,000.00	03/16/2023 4.25%	1,853,515.63 1,854,219.88	92.90 4.22%	1,858,094.00 4,838.33	0.69% 3,874.12	Aaa / NR NR	6.24 5.50
3137FNB82	FHLMC K096 A2 2.519% Due 7/25/2029	2,000,000.00	02/28/2023 4.60%	1,777,421.87 1,780,185.04	90.77 4.22%	1,815,372.00 4,198.33	0.67% 35,186.96	NR / AAA NR	6.32 5.61
3137FJY60	FHLMC K158 A2 3.9% Due 12/25/2030	2,000,000.00	02/14/2023 4.30%	1,947,187.50 1,947,979.32	97.49 4.29%	1,949,704.00 6,500.00	0.72% 1,724.68	NR / NR NR	7.74 6.38
3137H8U90	FHLMC K148 A2 3.5% Due 7/25/2032	2,000,000.00	01/30/2023 4.08%	1,912,656.25 1,914,119.97	94.39 4.24%	1,887,816.00 5,833.33	0.70% (26,303.97)	Aaa / AA+ AAA	9.33 7.71



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CMO</b>									
3137H9UD9	FHLMC K154 A2 4.35% Due 1/25/2033	965,000.00	03/20/2023 4.34%	968,780.87 968,777.71	100.82 4.25%	972,959.32 3,498.13	0.36% 4,181.61	NR / NR AAA	9.83 7.82
<b>Total CMO</b>		<b>10,965,000.00</b>	<b>4.27%</b>	<b>10,370,030.87</b> <b>10,377,764.83</b>	<b>4.23%</b>	<b>10,388,793.32</b> <b>30,364.79</b>	<b>3.85%</b> <b>11,028.49</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>7.40</b> <b>6.27</b>

<b>COMMERCIAL PAPER</b>									
62479MXD0	MUFG Bank Ltd/NY Discount CP 4.98% Due 10/13/2023	750,000.00	01/18/2023 5.20%	722,298.75 729,768.75	97.30 5.20%	729,768.75 0.00	0.27% 0.00	P-1 / A-1 NR	0.54 0.52
21687BXH9	Rabobank Nederland NV NY Discount CP 4.9% Due 10/17/2023	750,000.00	01/19/2023 5.12%	722,437.50 729,685.42	97.29 5.12%	729,685.42 0.00	0.27% 0.00	P-1 / A-1 NR	0.55 0.53
<b>Total Commercial Paper</b>		<b>1,500,000.00</b>	<b>5.16%</b>	<b>1,444,736.25</b> <b>1,459,454.17</b>	<b>5.16%</b>	<b>1,459,454.17</b> <b>0.00</b>	<b>0.54%</b> <b>0.00</b>	<b>Aaa / AA</b> <b>NR</b>	<b>0.54</b> <b>0.53</b>

<b>CORPORATE</b>									
48133DF47	JPMorgan Chase Financial Callable Note Qrty 5/13/2023 3.125% Due 5/13/2024	3,000,000.00	05/13/2022 3.13%	3,000,000.00 3,000,000.00	97.32 5.63%	2,919,576.00 35,937.50	1.09% (80,424.00)	A1 / A- AA-	1.12 1.06
05531FBH5	Truist Financial Corporation Callable Note Cont 7/1/2024 2.5% Due 8/1/2024	500,000.00	01/31/2023 4.78%	483,680.00 485,413.63	95.57 6.00%	477,860.50 2,083.33	0.18% (7,553.13)	A3 / A- A	1.34 1.28
89115A2J0	Toronto-Dominion Bank Note 4.285% Due 9/13/2024	500,000.00	01/09/2023 4.79%	495,945.00 496,475.93	98.84 5.12%	494,223.00 1,071.25	0.18% (2,252.93)	A1 / A AA-	1.46 1.38
06368LGU4	Bank of Montreal Note 5.2% Due 12/12/2024	500,000.00	01/09/2023 4.96%	502,190.00 501,942.84	100.13 5.12%	500,628.50 5,705.56	0.19% (1,314.34)	A2 / A- AA-	1.70 1.59
89236TKN4	Toyota Motor Credit Corp Note 4.8% Due 1/10/2025	500,000.00	01/10/2023 4.86%	499,445.00 499,505.14	100.61 4.43%	503,060.50 5,266.67	0.19% 3,555.36	A1 / A+ A+	1.78 1.67
747525AF0	Qualcomm Inc Callable Note Cont 2/20/2025 3.45% Due 5/20/2025	500,000.00	01/24/2023 4.43%	489,345.00 490,164.62	98.15 4.36%	490,773.50 6,277.08	0.18% 608.88	A2 / A NR	2.14 2.01





CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CORPORATE</b>									
66815L2J7	Northwestern Mutual Gbl Note 4% Due 7/1/2025	500,000.00	01/09/2023 4.68%	492,190.00 492,882.68	98.53 4.69%	492,673.50 5,000.00	0.18% (209.18)	Aaa / AA+ AAA	2.25 2.10
907818ES3	Union Pacific Corp Callable Note Cont 5/15/2025 3.75% Due 7/15/2025	500,000.00	01/10/2023 4.61%	489,970.00 490,835.98	98.58 4.41%	492,908.00 3,958.33	0.18% 2,072.02	A3 / A- A-	2.29 2.15
713448CY2	Pepsico Inc. Callable Note Cont 4/17/2025 3.5% Due 7/17/2025	500,000.00	01/19/2023 4.37%	489,855.00 490,616.43	98.59 4.15%	492,944.00 3,597.22	0.18% 2,327.57	A1 / A+ NR	2.30 2.16
64952WEU3	New York Life Global Note 3.6% Due 8/5/2025	500,000.00	01/09/2023 4.72%	486,565.00 487,712.07	97.51 4.73%	487,574.50 2,800.00	0.18% (137.57)	Aaa / AA+ AAA	2.35 2.20
59217GFC8	Metlife Note 4.05% Due 8/25/2025	500,000.00	01/09/2023 4.65%	492,690.00 493,301.08	98.30 4.81%	491,480.50 2,025.00	0.18% (1,820.58)	Aa3 / AA- AA-	2.41 2.25
74153WCR8	Pricoa Global Funding Note 4.2% Due 8/28/2025	500,000.00	01/19/2023 4.62%	494,945.00 495,307.59	98.12 5.03%	490,624.50 1,925.00	0.18% (4,683.09)	Aa3 / AA- AA-	2.41 2.25
756109BE3	Realty Income Corp Callable Note Cont 9/1/2025 4.625% Due 11/1/2025	500,000.00	01/09/2023 4.74%	498,525.00 498,640.12	98.52 5.24%	492,621.50 9,635.42	0.19% (6,018.62)	A3 / A- NR	2.59 2.36
594918BJ2	Microsoft Callable Note Cont 8/3/2025 3.125% Due 11/3/2025	500,000.00	01/11/2023 4.38%	483,530.00 484,783.33	97.53 4.14%	487,630.50 6,423.61	0.18% 2,847.17	Aaa / AAA NR	2.60 2.42
14913R3B1	Caterpillar Financial Service Note 4.8% Due 1/6/2026	500,000.00	01/09/2023 4.49%	504,255.00 503,942.99	101.64 4.16%	508,212.50 5,666.67	0.19% 4,269.51	A2 / A A	2.77 2.54
24422EWPO	John Deere Capital Corp Note 4.8% Due 1/9/2026	500,000.00	01/09/2023 4.50%	504,170.00 503,865.06	101.53 4.21%	507,643.50 5,466.67	0.19% 3,778.44	A2 / A A+	2.78 2.55
78016FZT4	Royal Bank of Canada Note 4.875% Due 1/12/2026	500,000.00	01/10/2023 4.93%	499,230.00 499,285.50	100.19 4.80%	500,941.00 5,348.96	0.19% 1,655.50	A1 / A AA-	2.79 2.55
91324PCV2	United Health Group Inc Note 3.1% Due 3/15/2026	500,000.00	01/09/2023 4.31%	482,180.00 483,410.03	96.67 4.31%	483,325.00 688.89	0.18% (85.03)	A3 / A+ A	2.96 2.78
69371RS49	Paccar Financial Corp Note 4.45% Due 3/30/2026	600,000.00	03/28/2023 4.47%	599,634.00 599,634.67	100.05 4.43%	600,300.60 74.17	0.22% 665.93	A1 / A+ NR	3.00 2.78
46647PCZ7	JP Morgan Chase & Co Callable Note Cont 4/26/2025 4.08% Due 4/26/2026	500,000.00	01/19/2023 5.37%	490,405.00 490,953.75	98.18 5.01%	490,892.50 8,783.33	0.18% (61.25)	A1 / A- AA-	3.07 1.92



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CORPORATE</b>									
06051GLA5	Bank of America Corp Callable Note Cont 7/22/2025 4.827% Due 7/22/2026	500,000.00	01/19/2023 5.42%	498,755.00 498,821.35	98.83 5.36%	494,169.50 4,625.88	0.18% (4,651.85)	A2 / A- AA-	3.31 2.14
61747YEZ4	Morgan Stanley Callable Note 1X 1/28/2026 5.05% Due 1/28/2027	540,000.00	01/17/2023 5.29%	540,943.30 540,897.10	99.72 5.15%	538,492.32 5,454.00	0.20% (2,404.78)	A1 / A- A+	3.83 2.58
023135CP9	Amazon.com Inc Callable Note Cont 11/1/2027 4.55% Due 12/1/2027	1,000,000.00	02/06/2023 4.43%	1,005,210.00 1,005,055.81	101.51 4.18%	1,015,102.00 15,166.67	0.38% 10,046.19	A1 / AA AA-	4.67 4.05
592179KF1	MET LIFE GLOB FUNDING I Note 5.05% Due 1/6/2028	1,000,000.00	01/30/2023 4.69%	1,015,690.00 1,015,175.72	101.22 4.76%	1,012,212.00 11,923.61	0.38% (2,963.72)	Aa3 / AA- AA-	4.77 4.15
64952WEY5	New York Life Global Note 4.85% Due 1/9/2028	1,000,000.00	01/30/2023 4.53%	1,014,040.00 1,013,580.57	101.48 4.50%	1,014,781.00 11,047.22	0.38% 1,200.43	Aaa / AA+ AAA	4.78 4.18
89115A2M3	Toronto-Dominion Bank Note 5.156% Due 1/10/2028	1,000,000.00	02/06/2023 4.81%	1,015,010.00 1,014,575.65	101.05 4.90%	1,010,530.00 11,601.00	0.38% (4,045.65)	A1 / A AA-	4.78 4.15
89236TKQ7	Toyota Motor Credit Corp Note 4.625% Due 1/12/2028	1,000,000.00	01/30/2023 4.47%	1,006,790.00 1,006,568.18	101.39 4.30%	1,013,870.00 10,149.31	0.38% 7,301.82	A1 / A+ A+	4.79 4.21
78016FZW7	Royal Bank of Canada Note 4.9% Due 1/12/2028	1,000,000.00	01/30/2023 4.79%	1,004,900.00 1,004,739.92	100.01 4.90%	1,000,101.00 10,752.78	0.37% (4,638.92)	A1 / A AA-	4.79 4.17
756109AU8	Realty Income Corp Callable Note Cont 10/15/2027 3.65% Due 1/15/2028	1,000,000.00	Various 4.65%	956,445.09 957,771.85	94.09 5.05%	940,887.00 7,705.56	0.35% (16,884.85)	A3 / A- NR	4.80 4.28
24422EWR6	John Deere Capital Corp Note 4.75% Due 1/20/2028	1,000,000.00	02/07/2023 4.46%	1,012,740.00 1,012,380.23	102.10 4.26%	1,021,000.00 10,819.44	0.38% 8,619.77	A2 / A A+	4.81 4.22
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	1,000,000.00	02/14/2023 4.52%	1,018,960.00 1,018,502.88	103.29 4.18%	1,032,899.00 6,325.00	0.38% 14,396.12	A2 / A A	4.88 4.22
91324PEP3	United Health Group Inc Callable Note Cont 1/15/2028 5.25% Due 2/15/2028	1,000,000.00	02/14/2023 4.70%	1,024,270.00 1,023,684.86	103.98 4.32%	1,039,828.00 6,708.33	0.39% 16,143.14	A3 / A+ A	4.88 4.19
713448FL7	Pepsico Inc. Callable Note Cont 1/18/2028 3.6% Due 2/18/2028	1,000,000.00	03/16/2023 4.27%	970,610.00 970,806.37	98.03 4.05%	980,317.00 4,300.00	0.36% 9,510.63	A1 / A+ NR	4.89 4.41



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CORPORATE</b>									
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	1,000,000.00	Various 4.88%	999,574.50 999,579.85	102.92 4.20%	1,029,242.00 2,979.17	0.38% 29,662.15	Aa3 / A+ NR	4.95 4.29
<b>Total Corporate</b>		<b>25,640,000.00</b>	<b>4.48%</b>	<b>25,562,686.89</b> <b>25,570,813.78</b>	<b>4.71%</b>	<b>25,549,324.92</b> <b>237,292.63</b>	<b>9.54%</b> <b>(21,488.86)</b>	<b>A1 / A+</b> <b>AA-</b>	<b>3.44</b> <b>3.02</b>
<b>INVESTMENT POOL</b>									
90LACP\$00	County of Los Angeles Investment Pool	71,605.21	Various 0.00%	71,605.21 71,605.21	1.00 0.00%	71,605.21 0.00	0.03% 0.00	NR / NR NR	0.00 0.00
<b>Total Investment Pool</b>		<b>71,605.21</b>	<b>0.00%</b>	<b>71,605.21</b> <b>71,605.21</b>	<b>0.00%</b>	<b>71,605.21</b> <b>0.00</b>	<b>0.03%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	73,799,013.00	12/31/2022 2.88%	73,799,013.00 73,799,013.00	1.00 2.88%	73,799,013.00 519,404.52	27.48% 0.00	NR / NR NR	0.00 0.00
<b>Total LAIF</b>		<b>73,799,013.00</b>	<b>2.88%</b>	<b>73,799,013.00</b> <b>73,799,013.00</b>	<b>2.88%</b>	<b>73,799,013.00</b> <b>519,404.52</b>	<b>27.48%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND</b>									
31846V203	First American Govt Obligation Fund Class Y	2,644,169.53	Various 4.32%	2,644,169.53 2,644,169.53	1.00 4.32%	2,644,169.53 0.00	0.98% 0.00	Aaa / AAA AAA	0.00 0.00
31846V203	First American Govt Obligation Fund Class Y	150,966.01	Various 4.32%	150,966.01 150,966.01	1.00 4.32%	150,966.01 0.00	0.06% 0.00	Aaa / AAA AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>2,795,135.54</b>	<b>4.32%</b>	<b>2,795,135.54</b> <b>2,795,135.54</b>	<b>4.32%</b>	<b>2,795,135.54</b> <b>0.00</b>	<b>1.03%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>MUNICIPAL BONDS</b>									
796720MX5	San Bernardino CA Cmnty CLG DI STE- GO 1.964% Due 8/1/2023	1,045,000.00	03/22/2022 1.60%	1,050,078.70 1,046,246.68	99.03 4.90%	1,034,888.58 3,420.63	0.38% (11,358.10)	Aa1 / AA NR	0.34 0.33
13063DDG0	California State TE-GO 2.25% Due 10/1/2023	2,000,000.00	01/25/2019 2.86%	1,946,780.00 1,994,304.53	98.65 5.01%	1,973,094.00 22,500.00	0.74% (21,210.53)	Aa2 / AA- AA	0.50 0.48



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<b>MUNICIPAL BONDS</b>									
81684LDH6	Semitropic CA Improvement Dist TE-REV 2.262% Due 12/1/2023	1,295,000.00	10/30/2019 2.12%	1,302,045.00 1,296,152.90	98.33 4.83%	1,273,376.09 9,764.30	0.47% (22,776.81)	NR / AA AA-	0.67 0.65
13063DLZ9	California State STE-GO 3% Due 4/1/2024	3,000,000.00	11/30/2022 0.54%	3,098,130.00 3,073,597.50	98.26 4.80%	2,947,794.00 45,000.00	1.11% (125,803.50)	Aa2 / AA- AA	1.01 0.95
79730WBM1	San Diego Redevelopment Agcy STE-TA 3% Due 9/1/2024	1,100,000.00	10/23/2019 2.05%	1,147,938.00 1,114,016.80	97.23 5.05%	1,069,566.30 2,750.00	0.40% (44,450.50)	NR / AA NR	1.42 1.36
5447122K7	Los Angeles Metro Transit Auth TE-REV 5.13% Due 6/1/2025	2,800,000.00	12/29/2021 1.28%	3,159,800.00 3,027,969.28	100.76 4.75%	2,821,299.60 47,880.00	1.06% (206,669.68)	Aa1 / AAA NR	2.17 2.00
91412GU94	Univ of California CA Revenues TE-REV 3.063% Due 7/1/2025	1,195,000.00	12/29/2021 1.21%	1,270,703.25 1,243,615.68	97.49 4.24%	1,165,019.84 9,150.71	0.43% (78,595.84)	Aa2 / AA AA	2.25 2.13
13063DMA3	California State TE-GO 2.65% Due 4/1/2026	3,000,000.00	12/29/2021 1.25%	3,173,520.00 3,122,379.61	95.55 4.25%	2,866,491.00 39,750.00	1.07% (255,888.61)	Aa2 / AA- AA	3.01 2.80
<b>Total Municipal Bonds</b>		<b>15,435,000.00</b>	<b>1.47%</b>	<b>16,148,994.95</b> <b>15,918,282.98</b>	<b>4.70%</b>	<b>15,151,529.41</b> <b>180,215.64</b>	<b>5.67%</b> <b>(766,753.57)</b>	<b>Aa2 / AA</b> <b>AA</b>	<b>1.59</b> <b>1.49</b>

<b>NEGOTIABLE CD</b>									
87164XZL3	Synchrony Bank Negotiable CD 1.3% Due 4/17/2023	200,000.00	04/13/2020 1.29%	200,056.00 200,000.82	99.83 4.95%	199,658.00 1,182.47	0.07% (342.82)	NR / NR NR	0.05 0.05
05580AXS8	BMW Corp Negotiable CD 0.25% Due 5/22/2023	200,000.00	11/13/2020 0.25%	200,000.00 200,000.00	99.33 4.90%	198,665.40 180.56	0.07% (1,334.60)	NR / NR NR	0.14 0.14
65558UD58	Nordea Bank APB New York Yankee CD 4.97% Due 8/23/2023	750,000.00	01/24/2023 4.97%	749,994.17 749,996.00	99.87 5.26%	749,004.00 7,040.83	0.28% (992.00)	P-1 / A-1+ F-1+	0.40 0.39
07371CXM6	Beal Bank USA Negotiable CD 0.6% Due 1/3/2024	250,000.00	11/30/2022 0.60%	250,000.00 250,000.00	96.60 5.21%	241,499.00 353.42	0.09% (8,501.00)	NR / NR NR	0.76 0.74
33648GBG7	First State Bank Negotiable CD 0.5% Due 1/12/2024	250,000.00	01/12/2022 0.50%	250,000.00 250,000.00	96.44 5.12%	241,107.50 68.49	0.09% (8,892.50)	NR / NR NR	0.79 0.78
87270LDV2	TIAA FSB Negotiable CD 0.4% Due 4/9/2024	200,000.00	01/05/2021 0.40%	200,000.00 200,000.00	95.36 5.03%	190,717.40 386.67	0.07% (9,282.60)	NR / NR NR	1.03 1.01
02772JCZ1	American National Bank Negotiable CD 0.25% Due 5/21/2024	245,000.00	06/08/2021 0.34%	244,387.50 244,763.64	94.65 5.08%	231,883.68 18.46	0.09% (12,879.96)	NR / NR NR	1.14 1.14
3130APQ32	FHLB Callable Note Qrt 02/24/2022 0.75% Due 5/24/2024	200,000.00	11/01/2021 0.91%	200,003.47 200,001.56	95.60 4.74%	191,198.60 529.17	0.07% (8,802.96)	Aaa / AA+ NR	1.15 1.12



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>NEGOTIABLE CD</b>									
3130AQU43	FHLB Callable Note Qrtly 5/24/2022 1.35% Due 5/24/2024	235,000.00	02/02/2022 1.31%	235,003.86 235,001.92	96.26 4.72%	226,216.41 326.06	0.08% (8,785.51)	Aaa / AA+ NR	1.15 1.12
52168UHT2	Leader Bank NA Negotiable CD 0.25% Due 6/3/2024	245,000.00	06/08/2021 0.34%	244,372.80 244,753.37	94.54 5.07%	231,631.58 199.69	0.09% (13,121.79)	NR / NR NR	1.18 1.15
649447UP2	New York Community Bank Negotiable CD 0.35% Due 6/3/2024	245,000.00	06/08/2021 0.35%	245,000.00 245,000.00	94.66 5.07%	231,907.69 279.57	0.09% (13,092.31)	NR / NR NR	1.18 1.15
39573LBJ6	Greenstate Credit Union Negotiable CD 0.45% Due 6/17/2024	245,000.00	06/08/2021 0.45%	245,000.00 245,000.00	94.57 5.12%	231,687.19 93.64	0.09% (13,312.81)	NR / NR NR	1.22 1.18
549104VA2	Luana Savings Bank Negotiable CD 0.25% Due 7/1/2024	250,000.00	12/30/2020 0.25%	250,000.00 250,000.00	94.21 5.07%	235,521.00 157.53	0.09% (14,479.00)	NR / NR NR	1.25 1.22
88241TLS7	Texas Exchange Bank SSB Negotiable CD 0.5% Due 7/30/2024	200,000.00	07/22/2021 0.50%	200,000.00 200,000.00	94.14 5.05%	188,274.20 5.48	0.07% (11,725.80)	NR / NR NR	1.33 1.32
90348JV31	UBS Bank USA Negotiable CD 0.7% Due 10/28/2024	200,000.00	10/19/2021 0.70%	200,000.00 200,000.00	93.46 5.06%	186,928.00 19.18	0.07% (13,072.00)	NR / NR NR	1.58 1.53
7954505R2	Sallie Mae Bank Negotiable CD 1.95% Due 11/20/2024	200,000.00	11/22/2019 2.01%	199,470.00 199,826.04	95.24 4.95%	190,487.60 1,430.00	0.07% (9,338.44)	NR / NR NR	1.64 1.60
61768EBL6	Morgan Stanley Private Bank Negotiable CD 1.7% Due 3/5/2025	245,000.00	04/01/2022 1.70%	245,000.00 245,000.00	94.04 4.97%	230,397.76 308.10	0.09% (14,602.24)	NR / NR NR	1.93 1.86
<b>Total Negotiable CD</b>		<b>4,360,000.00</b>	<b>1.46%</b>	<b>4,358,287.80</b> <b>4,359,343.35</b>	<b>5.06%</b>	<b>4,196,785.01</b> <b>12,579.32</b>	<b>1.56%</b> <b>(162,558.34)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>0.97</b> <b>0.95</b>

<b>US TREASURY</b>									
912796V48	US Treasury Bill 4.547% Due 4/20/2023	1,000,000.00	01/19/2023 4.66%	988,632.50 997,600.19	99.76 4.66%	997,600.19 0.00	0.37% 0.00	P-1 / A-1+ F-1+	0.05 0.05
912797FF9	US Treasury Bill 4.615% Due 5/23/2023	1,000,000.00	01/19/2023 4.75%	984,744.86 993,333.89	99.33 4.75%	993,333.89 0.00	0.37% 0.00	P-1 / A-1+ F-1+	0.15 0.14
912796ZR3	US Treasury Bill 4.564% Due 6/29/2023	1,000,000.00	01/20/2023 4.72%	980,095.89 988,716.78	98.87 4.72%	988,716.78 0.00	0.37% 0.00	P-1 / A-1+ F-1+	0.25 0.24
912796XQ7	US Treasury Bill 4.675% Due 7/13/2023	1,000,000.00	01/10/2023 4.85%	976,237.96 986,625.74	98.66 4.85%	986,625.74 0.00	0.36% 0.00	P-1 / A-1+ F-1+	0.28 0.28



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912796XY0	US Treasury Bill 4.454% Due 8/10/2023	1,000,000.00	01/20/2023 4.62%	975,379.28 983,792.39	98.38 4.62%	983,792.39 0.00	0.36% 0.00	P-1 / A-1+ F-1+	0.36 0.35
912796YH6	US Treasury Bill 4.426% Due 9/7/2023	1,000,000.00	01/19/2023 4.60%	971,721.18 980,450.73	98.05 4.60%	980,450.73 0.00	0.36% 0.00	P-1 / A-1+ F-1+	0.44 0.43
912796YT0	US Treasury Bill 4.379% Due 11/2/2023	1,000,000.00	01/18/2023 4.56%	965,089.64 973,847.64	97.38 4.56%	973,847.64 0.00	0.36% 0.00	P-1 / A-1+ F-1+	0.59 0.58
912796ZN2	US Treasury Bill 4.427% Due 12/28/2023	1,000,000.00	02/01/2023 4.63%	959,542.14 966,674.53	96.67 4.63%	966,674.53 0.00	0.36% 0.00	P-1 / A-1+ F-1+	0.75 0.73
9128285Z9	US Treasury Note 2.5% Due 1/31/2024	1,000,000.00	01/10/2023 4.69%	977,695.31 982,330.05	98.17 4.75%	981,719.00 4,143.65	0.36% (611.05)	Aaa / AA+ AAA	0.84 0.81
9128286G0	US Treasury Note 2.375% Due 2/29/2024	1,000,000.00	01/24/2023 4.68%	975,703.13 979,712.11	97.91 4.73%	979,102.00 2,065.22	0.36% (610.11)	Aaa / AA+ AAA	0.92 0.89
91282CEG2	US Treasury Note 2.25% Due 3/31/2024	1,000,000.00	01/20/2023 4.64%	972,695.31 976,983.34	97.69 4.64%	976,914.00 61.48	0.36% (69.34)	Aaa / AA+ AAA	1.00 0.97
91282CEK3	US Treasury Note 2.5% Due 4/30/2024	1,000,000.00	01/19/2023 4.54%	975,000.00 978,809.01	97.80 4.61%	977,969.00 10,497.24	0.37% (840.01)	Aaa / AA+ AAA	1.08 1.04
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	1,000,000.00	01/24/2023 4.65%	973,085.94 976,817.72	97.80 4.53%	977,969.00 9,461.33	0.37% 1,151.28	Aaa / AA+ AAA	1.13 1.08
91282CEX5	US Treasury Note 3% Due 6/30/2024	1,000,000.00	01/19/2023 4.44%	980,000.00 982,694.50	98.21 4.49%	982,070.00 7,541.44	0.37% (624.50)	Aaa / AA+ AAA	1.25 1.20
91282CFA4	US Treasury Note 3% Due 7/31/2024	1,000,000.00	01/10/2023 4.46%	978,281.25 981,345.62	98.18 4.41%	981,797.00 4,972.38	0.36% 451.38	Aaa / AA+ AAA	1.34 1.29
91282CFN6	US Treasury Note 4.25% Due 9/30/2024	1,000,000.00	01/12/2023 4.30%	999,179.69 999,281.90	99.89 4.33%	998,867.00 116.12	0.37% (414.90)	Aaa / AA+ AAA	1.50 1.44
91282CFQ9	US Treasury Note 4.375% Due 10/31/2024	1,000,000.00	01/10/2023 4.36%	1,000,195.31 1,000,171.60	100.12 4.30%	1,001,172.00 18,370.17	0.38% 1,000.40	Aaa / AA+ AAA	1.59 1.49
91282CGD7	US Treasury Note 4.25% Due 12/31/2024	1,000,000.00	01/09/2023 4.21%	1,000,703.13 1,000,624.14	100.09 4.19%	1,000,898.00 10,683.70	0.37% 273.86	Aaa / AA+ AAA	1.76 1.66
91282CEY3	US Treasury Note 3% Due 7/15/2025	1,000,000.00	01/10/2023 4.09%	974,257.81 976,506.04	97.86 3.99%	978,555.00 6,298.34	0.36% 2,048.96	Aaa / AA+ AAA	2.29 2.18
9128285J5	US Treasury Note 3% Due 10/31/2025	1,000,000.00	01/10/2023 4.06%	972,265.63 974,432.38	97.80 3.90%	978,008.00 12,596.69	0.37% 3,575.62	Aaa / AA+ AAA	2.59 2.43

Holdings Report

As of March 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
91282CGA3	US Treasury Note 4% Due 12/15/2025	1,000,000.00	01/09/2023 3.96%	1,001,171.88 1,001,083.17	100.39 3.84%	1,003,906.00 11,758.24	0.38% 2,822.83	Aaa / AA+ AAA	2.71 2.52
91282CGH8	US Treasury Note 3.5% Due 1/31/2028	3,000,000.00	02/03/2023 3.61%	2,984,414.06 2,984,876.50	99.48 3.62%	2,984,298.00 17,403.31	1.11% (578.50)	Aaa / AA+ AAA	4.84 4.39
91282CFJ5	US Treasury Note 3.125% Due 8/31/2029	3,000,000.00	03/14/2023 3.85%	2,876,484.38 2,877,373.73	97.34 3.59%	2,920,194.00 8,152.17	1.08% 42,820.27	Aaa / AA+ AAA	6.42 5.74
91282CFT3	US Treasury Note 4% Due 10/31/2029	3,000,000.00	02/21/2023 4.08%	2,985,117.19 2,985,348.69	102.41 3.59%	3,072,306.00 50,386.74	1.15% 86,957.31	Aaa / AA+ AAA	6.59 5.67
91282CFY2	US Treasury Note 3.875% Due 11/30/2029	3,000,000.00	02/08/2023 3.77%	3,019,335.94 3,018,939.27	101.73 3.58%	3,051,915.00 38,962.91	1.14% 32,975.73	Aaa / AA+ AAA	6.67 5.77
91282CGJ4	US Treasury Note 3.5% Due 1/31/2030	3,000,000.00	01/30/2023 3.62%	2,977,265.63 2,977,799.09	99.59 3.57%	2,987,814.00 17,403.31	1.11% 10,014.91	Aaa / AA+ AAA	6.84 6.00
91282CGQ8	US Treasury Note 4% Due 2/28/2030	3,000,000.00	Various 3.72%	3,050,546.88 3,050,451.01	102.56 3.58%	3,076,875.00 10,434.78	1.14% 26,423.99	Aaa / AA+ AAA	6.92 6.00
91282CGS4	US Treasury Note 3.625% Due 3/31/2030	3,000,000.00	03/30/2023 3.63%	2,999,765.63 2,999,765.72	100.39 3.56%	3,011,718.00 297.13	1.11% 11,952.28	Aaa / AA+ AAA	7.01 6.14
91282CFV8	US Treasury Note 4.125% Due 11/15/2032	3,000,000.00	Various 3.97%	3,036,445.31 3,036,086.76	105.08 3.50%	3,152,343.00 46,833.56	1.18% 116,256.24	Aaa / AA+ AAA	9.64 7.83
91282CGM7	US Treasury Note 3.5% Due 2/15/2033	3,000,000.00	Various 3.67%	2,956,875.00 2,957,406.24	100.16 3.48%	3,004,689.00 13,052.48	1.12% 47,282.76	Aaa / AA+ AAA	9.89 8.26
<b>Total US Treasury</b>		<b>48,000,000.00</b>	<b>4.09%</b>	<b>47,467,927.86</b> <b>47,569,880.48</b>	<b>3.96%</b>	<b>47,952,139.89</b> <b>301,492.39</b>	<b>17.85%</b> <b>382,259.41</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>4.58</b> <b>3.98</b>
<b>TOTAL PORTFOLIO</b>		<b>272,498,000.74</b>	<b>2.65%</b>	<b>271,668,210.06</b> <b>271,619,138.09</b>	<b>3.43%</b>	<b>268,951,759.92</b> <b>1,444,862.39</b>	<b>100.00%</b> <b>(2,667,378.17)</b>	<b>Aa1 / AA+</b> <b>AAA</b>	<b>1.87</b> <b>1.62</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>270,396,622.31</b>			

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# 3-Month Cashflow

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**SANTA CLARITA VALLEY WATER AGENCY**  
**3 - Month Cash Flow Projection**

**Cash Flow for May FY23 to July FY24**

DESCRIPTION	UNRESTRICTED		RESTRICTED		
	Checking	Investments	CIP Fund	SWC	Capacity Fees
<b>Beginning Balance (estimated):</b>	\$ 48,492,000	\$ 126,070,000	\$ 6,595,000	\$ 98,659,000	\$ 10,345,000
<b>May</b>					
Cash Provided from:					
Water Sales	7,298,401	-	-	-	-
Water Sales Misc <sup>1</sup>	81,600	-	-	-	-
Recycled Water Sales	39,051	-	-	-	-
Non Operating Income:					
Property Taxes	2,933,721	-	-	3,572,826	-
Capacity Fees	-	-	-	-	525,000
Interest Earned	359,222	-	-	35,833	-
Communication/Rental	62,681	-	-	-	-
Grants	47,538	-	-	-	-
Reimbursements <sup>2</sup>	1,572,271	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other <sup>3</sup>	1,917	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(5,611,790)	-	-	(216,445)	-
DWR Payments	-	-	-	(880,000)	-
Misc. Water Purchases	(11,250)	-	-	(2,225,282)	-
Debt Service	-	-	-	-	-
CIP	(2,832,142)	-	(3,498,417)	-	-
CalPERS UAL	-	-	-	-	-
Txfr to/from	-	-	-	-	-
<b>Projected Ending Balance May</b>	\$ 52,433,219	\$ 126,070,000	\$ 3,096,583	\$ 98,945,933	\$ 10,870,000
<b>June</b>					
Cash Provided from:					
Water Sales	8,207,553	-	-	-	-
Water Sales Misc <sup>1</sup>	91,800	-	-	-	-
Recycled Water Sales	39,051	-	-	-	-
Non Operating Income:					
Property Taxes	181,467	-	-	221,000	-
Capacity Fees	-	-	-	-	525,000
Interest Earned	359,222	-	-	35,833	-
Communication/Rental	62,681	-	-	-	-
Grants	47,538	-	-	-	-
Reimbursements <sup>2</sup>	1,572,271	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other <sup>3</sup>	1,917	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(6,784,415)	-	-	(2,216,445)	-
DWR Payments	-	-	-	(990,000)	-
Misc. Water Purchases	(11,250)	-	-	(4,335,282)	-
Debt Service	-	-	-	-	-
CIP	(2,832,142)	-	(3,498,417)	-	-
Txfr to/from	1,104,114	-	401,833	-	-
<b>Projected Ending Balance. Jun</b>	\$ 54,473,026	\$ 126,070,000	\$ -	\$ 91,661,040	\$ 11,395,000

**SANTA CLARITA VALLEY WATER AGENCY**  
**3 - Month Cash Flow Projection**

**Cash Flow for May FY23 to July FY24**

DESCRIPTION	UNRESTRICTED		RESTRICTED		
	Checking	Investments	CIP Fund	SWC	Capacity Fees
<b>Beginning Balance (estimated):</b>	\$ 48,492,000	\$ 126,070,000	\$ 6,595,000	\$ 98,659,000	\$ 10,345,000
<b>July</b>					
Cash Provided from:					
Water Sales	10,666,753	-	-	-	-
Water Sales Misc <sup>1</sup>	55,000	-	-	-	-
Recycled Water Sales	40,600	-	-	-	-
Non Operating Income:					
Property Taxes	-	-	-	-	-
Capacity Fees	-	-	-	-	131,483
Interest Earned	491,166	-	142,188	266,022	-
Communication/Rental	44,189	-	-	-	-
Grants	-	-	-	-	-
Reimbursements <sup>2</sup>	392,612	-	-	-	-
Bond/Loan Proceeds	-	-	75,000,000	-	-
Other <sup>3</sup>	1,936	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(7,200,346)	-	-	(220,546)	-
DWR Payments	-	-	-	(1,386,000)	-
Misc. Water Purchases	(11,667)	-	-	(6,890,895)	-
Debt Service	(30,768,269)	-	-	-	-
CIP	(6,362,178)	-	(3,893,500)	-	-
Txfr to/from	-	-	-	-	-
<b>Projected Ending Balance Jul</b>	<b>\$ 21,822,823</b>	<b>\$ 126,070,000</b>	<b>\$ 71,248,688</b>	<b>\$ 83,429,621</b>	<b>\$ 11,526,483</b>

**Notes:**

<sup>1</sup> Water Sales Misc. includes Late Charges, Misc. Retail Charges, Rebates, Drought Offense Fee and Water Sales-One time

<sup>2</sup> Reimbursements include Annexation and PERCH Reimbursements - O&M & CIP

<sup>3</sup> Other includes Laboratory Revenues and Other Non-Operating Revenue

# Debt & Cash Position

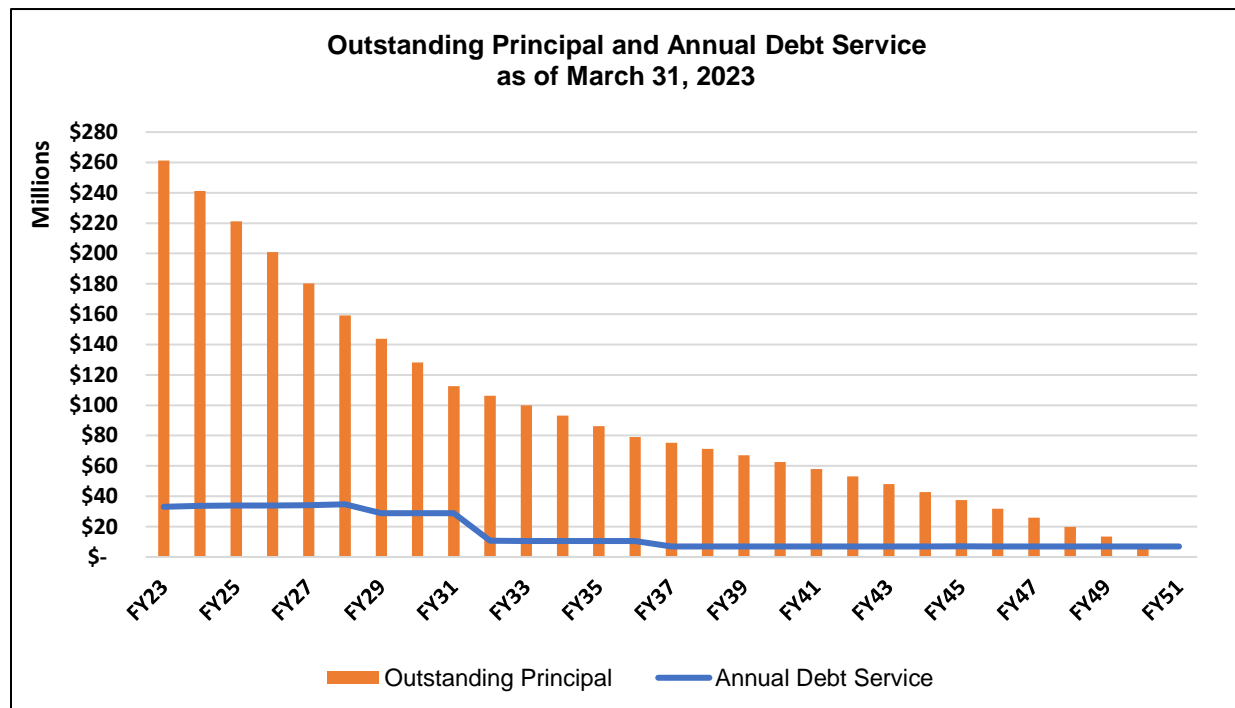
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This report reviews the Agency’s outstanding principal and debt service on an annual basis, cash balances of unrestricted, restricted, and reserve funds as of March 31, 2023, and the total current and non-current assets as of June 30, 2022.

## DEBT SERVICE

The outstanding principal debt as of March 31, 2023, is \$261,195,489\* with an annual debt service of \$33,214,070. The debt payments are due in August and February of each fiscal year.

The outstanding principal and annual debt service payments shown in the graph below consists of the current outstanding debt and associated payments. It does not include potential future debt which may be approved and issued to fund construction projects.



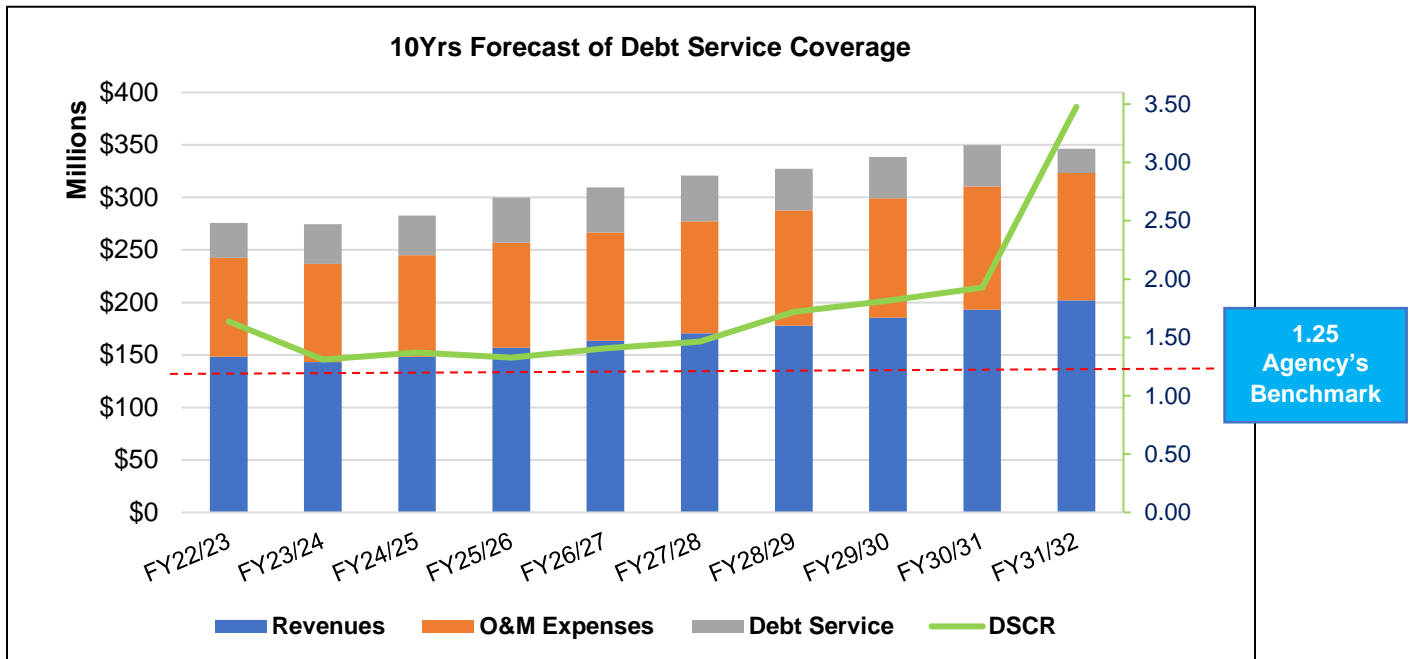
\*The outstanding principal of VWD Acquisition Interfund Loan of \$64,634,523 and accreted interest from the 1999 CAB is excluded from the outstanding principal balances.

## DEBT SERVICE COVERAGE RATIO

The debt-service coverage ratio (DSCR) is a measurement of the Agency's available cash flow to pay current debt obligations. The formula for the DSCR is:

$$DSCR = \text{Net Operating Income} \div \text{Total Debt Service}$$

A DSCR of less than 1 indicates negative cash flow, typically signifies that an agency will have to take on additional debt in order to satisfy current obligations. The Agency’s Debt Management Policy prohibits this action. Most businesses use a minimum DSCR ratio of 1.25 as a benchmark, which indicates that the borrower will be able to pay back the loan with some added cushion. The current bond covenants require a DSCR of 1.20.

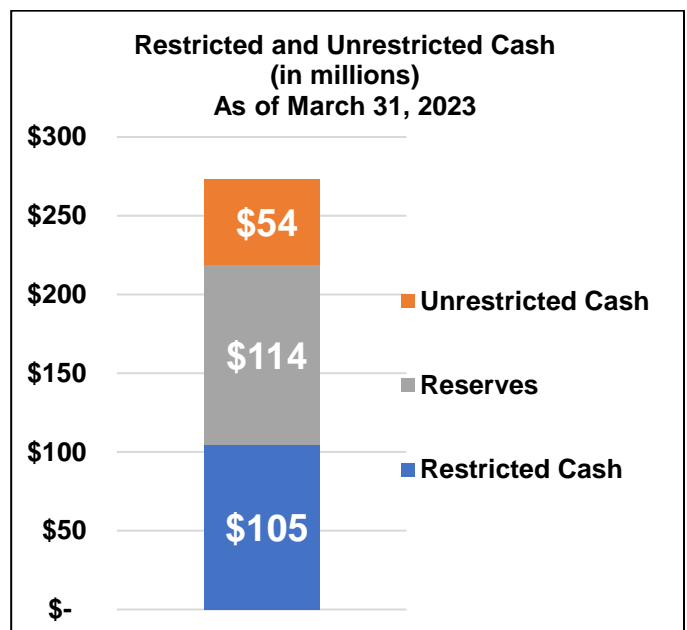


The DSCR listed above projects four (4) traditional bond financings to meet the capital needs of the Agency, estimated at \$375 million over the ten (10) year forecast. This is a forecast only and is subject to change.

### CASH POSITION

As of March 31, 2023, the Agency has:

- Fully-funded reserve balance of \$113,990,701 as per Agency policy, and
- Restricted cash of \$104,665,959 which includes the Facility/Retail Capacity Fee Funds, State Water Project Fund, and remaining Bond Proceeds, and
- Unrestricted cash of \$54,483,171 to meet the Agency's payment obligations such as operating expenses (including debt service), payroll expenses, insurance, CIP Pay-Go, etc.

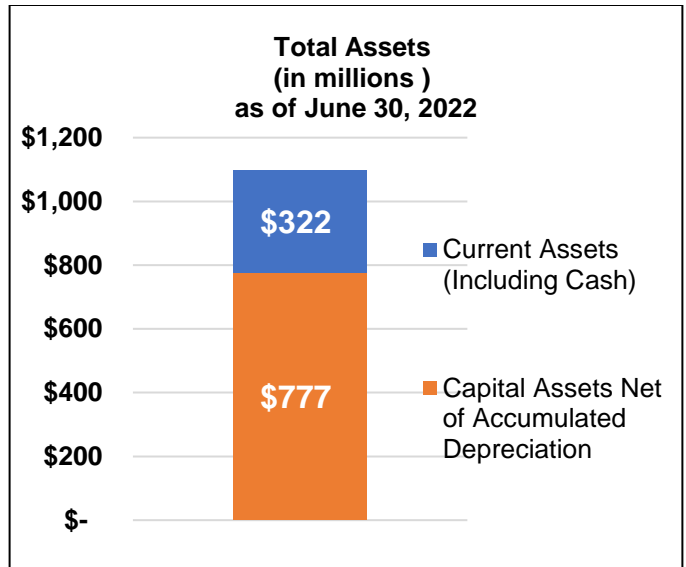




## TOTAL ASSETS

As of June 30, 2022 (audited), the total assets consist of:

- Current assets including cash and restricted funds with a balance of \$321,682,870, and
- Capital assets net of accumulated depreciation with a balance of \$777,101,760 from FY2022 ACFR (See note 5)

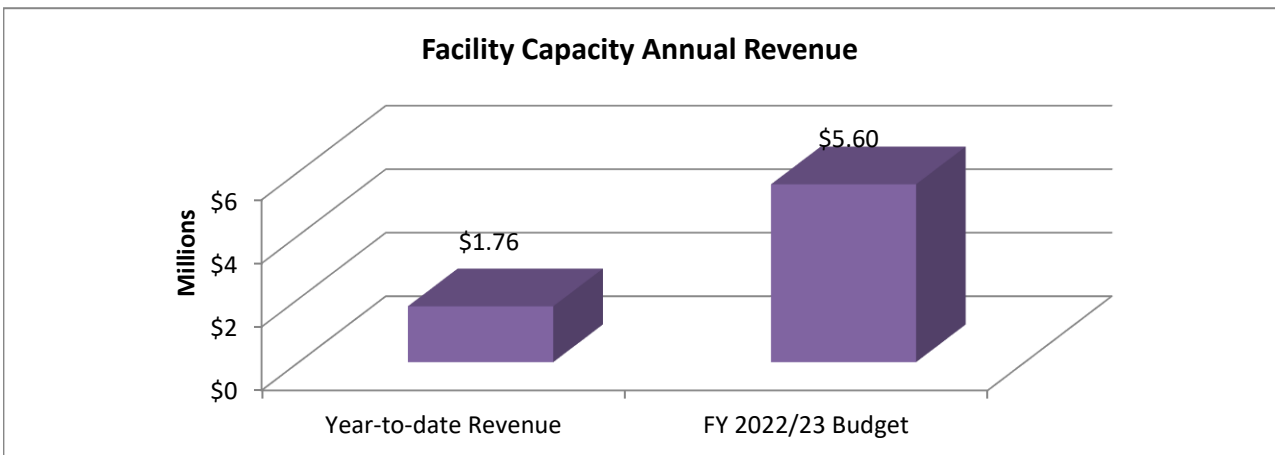
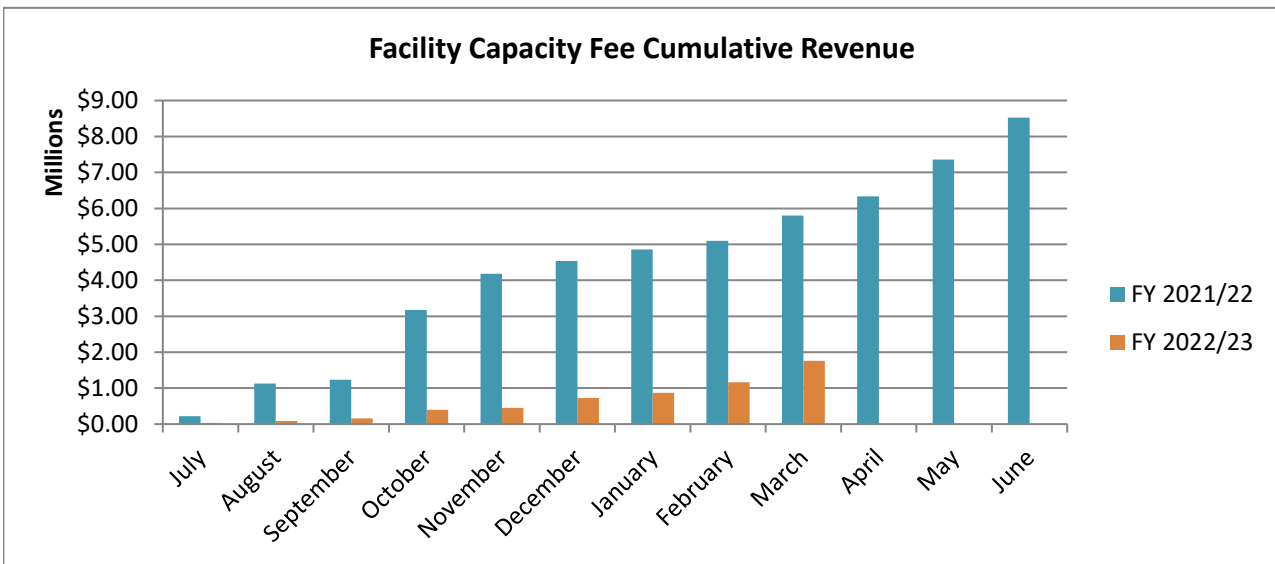
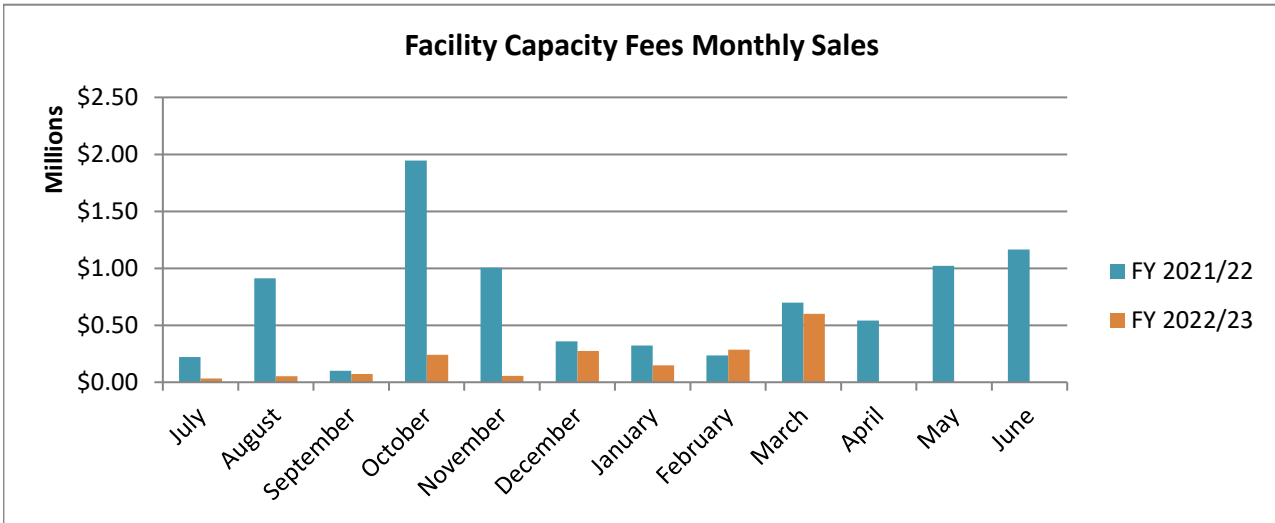


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# Facility Capacity Fee Revenues

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## SCV WATER FACILITY CAPACITY FEE REVENUES FY 2022/23 as of March 31, 2023



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# Ten Largest Disbursements Check Register

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**SCV Water**  
**Ten Largest Disbursements**  
 March 1, 2023 to March 31, 2023

No.	Date	Pynt #	Supplier_Name	Invoice_Description	Method	Amount
1	03-22-2023	55574	Pacific Hydrotech Corporation	ESFP Washwater Return and Sludge Collection Project, Progress Payment through 2/20/23	CHECK	1,510,314.63
	<b>Pacific Hydrotech Corporation</b>					<b>1,510,314.63</b>
2	03-15-2023	55523	Pacific Hydrotech Corporation	Santa Clara & Honby Wells PFAS Groundwater Treatment Improvement - Construction, Progress Payment through 1/31/23	CHECK	892,315.30
	<b>Pacific Hydrotech Corporation</b>					<b>892,315.30</b>
3	03-29-2023	55641	Department of Water Resources	DWR Monthly Variable - Feb 2023 Contract 160213	CHECK	531,523.00
	<b>Department of Water Resources</b>					<b>531,523.00</b>
4	03-22-2023	14867	Rosedale-Rio Bravo Water Storage District	Power and O&M Charges Oct 2022	SCV_ACH	186,331.80
	03-22-2023	14867	Rosedale-Rio Bravo Water Storage District	Power and O&M Charges Sep 2022	SCV_ACH	278,292.79
	<b>Rosedale-Rio Bravo Water Storage District</b>					<b>464,624.59</b>
	03-08-2023	55411	Department of Water Resources	Monthly Variable Charges January 2023	CHECK	358,961.00
5	03-08-2023	55411	Department of Water Resources	Credit for Water Delivery Charges in 2022	CHECK	-31,625.00
	<b>Department of Water Resources</b>					<b>327,336.00</b>
6	03-27-2023	14931	So. California Edison Co.	Acct-2152 3/9/23 Statement	AUTO DEBIT	269,894.64
	<b>So. California Edison Co.</b>					<b>269,894.64</b>
7	03-08-2023	55399	GSE Construction Company Inc.	Retention Release 03/01/23: Valley Center Well PFAS Groundwater Treatment Improvements	CHECK	167,640.51
	<b>GSE Construction Company Inc.</b>					<b>167,640.51</b>
8	03-29-2023	14992	Zim Industries, Inc.	Replacement (Saugus 3 & 4) Wells Construction Project, Progress Payment through 1/31/23	SCV_ACH	167,556.25
	<b>Zim Industries, Inc.</b>					<b>167,556.25</b>
9	03-27-2023	14922	So. California Edison Co.	Acct-4924 Statement 3/17/23	AUTO DEBIT	154,221.11
	<b>So. California Edison Co.</b>					<b>154,221.11</b>
10	03-22-2023	14872	Five Point Land, LLC	Back Country Pipeline Phase 6A, Progress Payment through 9/30/22	SCV_ACH	151,615.42
	<b>Five Point Land, LLC</b>					<b>151,615.42</b>

**Total** **4,637,041.45**

**Total-All Disbursements Issued During March 2023** **9,816,741.72**

**Largest Ten Vendor Payments as Compared to Total** **47%**

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# Credit Card Register

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**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>2CHECKO*SYSTOOLSGROUP.</b>	<b>\$ 19.00</b>
Utility tool to consolidate Director Mark's email contacts	\$ 19.00
<b>8336322778 ELECTRIFY AMER</b>	<b>\$ 65.79</b>
Public charging for Ford eTransit 252	\$ 21.50
Public charging for Ford Lightning 124	\$ 44.29
<b>8870 ROYAL</b>	<b>\$ 440.48</b>
Flexible conduit	\$ 397.18
P-Touch Label maker tape	\$ 43.30
<b>99 CENTS ONLY STORES #330</b>	<b>\$ 14.78</b>
Containers and trays for Water Academy	\$ 14.78
<b>ADMINISTRATIVE PROFESS</b>	<b>\$ 89.00</b>
Admin Professional Membership Renewal T.Bell	\$ 89.00
<b>ADOBE *ACROPRO SUBS</b>	<b>\$ 2,633.45</b>
Adobe Subscription	\$ 2,633.45
<b>ADOBE *CREATIVE CLOUD</b>	<b>\$ 104.82</b>
License switch to new account	\$ 104.82
<b>ADOBE *IL CREATIVE CL</b>	<b>\$ 6.97</b>
License switch to new account	\$ 6.97
<b>ADOBE *PS CREATIVE CL</b>	<b>\$ 3,364.50</b>
Adobe subscription old license	\$ 3,348.25
License switch to new account	\$ 16.25
<b>ADOBE *STOCK</b>	<b>\$ (35.86)</b>
Adobe refund	\$ (35.86)
<b>ADOBE ACROPRO SUBS</b>	<b>\$ 8,693.94</b>
Adobe Pro refund	\$ (90.93)
Adobe Subscription	\$ 5,871.57
Adobe subscription new account	\$ 2,913.30
<b>ADOBE CAPTIVATE SUBS</b>	<b>\$ 815.76</b>
2 Adobe Captivate Licenses for R. Lustig and J. Thomas	\$ 815.76
<b>ADOBE ID CREATIVE CLD</b>	<b>\$ 9.10</b>
Adobe additional license	\$ 9.10
<b>ADOBE IL CREATIVE CLD</b>	<b>\$ 12.75</b>
Adobe added license	\$ 12.75
<b>ADOBE PS CREATIVE CLD</b>	<b>\$ 12.75</b>
Adobe added license	\$ 12.75
<b>AIM MAIL CENTER # 114</b>	<b>\$ 27.05</b>
Shipping Fee- sent NH3 flow meter used at Perchlorate Plant back to manufacturing for repair	\$ 27.05
<b>ALBERTSONS #1360</b>	<b>\$ 107.45</b>
Board Meeting Supplies	\$ 17.96
Desserts for G. Garcia's Retirement Luncheon	\$ 60.90
Snacks and Drinks for CPR Training 2/7 Pine Street	\$ 28.59

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>ALBERTSONS #3301</b>	<b>\$ 713.91</b>
Food for Water Academy	\$ 63.41
Fruit for Water Academy	\$ 40.00
Gift Cards for Filming PSA 2023	\$ 530.50
Raffle Prizes for Holiday Party 2022	\$ 80.00
<b>AMAZON.COM</b>	<b>\$ (585.81)</b>
Credit for Glass Whiteboard Order that was cancelled	\$ (585.81)
<b>AMAZON.COM AMZN.COM/BILL</b>	<b>\$ (25.00)</b>
Credit for one (1) gift card that was damaged	\$ (25.00)
<b>AMAZON.COM*1764J8823</b>	<b>\$ 585.81</b>
Glass Whiteboard, cancelled and credited back	\$ 585.81
<b>AMAZON.COM*2G2O08533</b>	<b>\$ 1,250.00</b>
Amazon Gift Cards - Quantity of 50, \$25 cards	\$ 1,250.00
<b>AMAZON.COM*5Y11W7J83 AMZN</b>	<b>\$ 1,250.00</b>
Amazon Gift Cards - Quantity of 50, \$25 cards	\$ 1,250.00
<b>AMAZON.COM*705PN3BB3 AMZN</b>	<b>\$ 500.00</b>
Gift Cards - QTY of 20, \$25 cards	\$ 500.00
<b>AMAZON.COM*F58IM02B3 AMZN</b>	<b>\$ 1,250.00</b>
Amazon Gift Cards - Qty 50, \$25 cards	\$ 1,250.00
<b>AMAZON.COM*H999A2IT0 AMZN</b>	<b>\$ 249.37</b>
Books - The Five Dysfunctions of a Team: A Leadership Fable	\$ 249.37
<b>AMAZON.COM*HE0NR23F2 AMZN</b>	<b>\$ 581.01</b>
Glass whiteboard for J. Woodall office.	\$ 581.01
<b>AMAZON.COM*HE4GC8W30</b>	<b>\$ 1,250.00</b>
Amazon Gift Cards - Qty 50, \$25 cards (partial order)	\$ 1,250.00
<b>AMAZON.COM*HE6IQ1PN2 AMZN</b>	<b>\$ 775.00</b>
Amazon Gift Cards - Qty 31, \$25 cards (partial order)	\$ 775.00
<b>AMERICAN AIR</b>	<b>\$ 200.00</b>
Accidental Personal Purchase, reimbursed Agency	\$ 200.00
<b>AMERICAN CRANE SCHOOL</b>	<b>\$ 2,995.00</b>
California Crane School - 03/20-03/24/23 - Registration - M. Reyes	\$ 2,995.00
<b>AMERICAN HEART SHOPCPR</b>	<b>\$ 318.42</b>
CPR Training Supplies, Equipment and Materials.	\$ 318.42
<b>AMERICAN MANAGEMENT ASOCI</b>	<b>\$ 239.00</b>
American Management Association Membership	\$ 239.00
<b>AMERICAN WATER COLLEGE</b>	<b>\$ 879.97</b>
American Water College D2 Certification Course - Y. Thierumaran	\$ 229.99
Distribution Exam Preparation Grade 4 - J Martinez	\$ 299.99
Water Treatment Basics - Z Warren	\$ 579.98
Water Treatment Basics - Z Warren - Refund	\$ (229.99)
<b>AMERICAN WATER WORKS ASSO</b>	<b>\$ 311.00</b>
AWWA Membership J. Yim	\$ 311.00

**SCV Water - Credit Card Charges  
Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>AMZN MKTP US</b>	<b>\$ 2,446.47</b>
Board Meeting Supplies	\$ 124.64
Cable wrap for audio-visual cabling.	\$ 32.84
Credit for Returned Damaged Frame	\$ (30.10)
Frame for Directors Resolution	\$ 30.10
Infant CPR Manikins for Safety Department	\$ 646.05
Photo Frames for Resolutions	\$ 54.73
Raffle Prizes for Holiday Party - 12/15/22	\$ 1,244.51
Supplies for Agency Christmas Party - Party Games	\$ 343.70
<b>APPLE.COM/BILL</b>	<b>\$ 14.99</b>
Jump app for M. Reyes' iPad.	\$ 14.99
<b>ASCE PURCHASING</b>	<b>\$ 310.00</b>
ASCE Membership Renewal J. Yim	\$ 310.00
<b>ASCENSUS</b>	<b>\$ 1,742.50</b>
Accounting Valuation; GASB 68 CALPERS Cost-sharing	\$ 1,700.00
Nyhart Processing Fee	\$ 42.50
<b>ASSOC OF CALIFORNIA WATE</b>	<b>\$ 675.00</b>
Recruitment Expense for Finance Manager	\$ 675.00
<b>ASSOCIATION OF CALIFORNI</b>	<b>\$ 8,475.00</b>
2023 ACWA Legislative Symposium - 03/23/23 - Registration - Director Orzechowski	\$ 325.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - A. Elhassan	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - C. Mael	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - Director Braunstein	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - Director Cooper	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - Director Marks	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - Director Martin	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - Director Orzechowski	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - M. Stone	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - R. Patterson	\$ 815.00
2023 ACWA Spring Conference - 05/09-05/11/23 - Registration - S. Cole	\$ 815.00
<b>ASSOCIATION OF ENVIRONMEN</b>	<b>\$ 495.00</b>
Conference registration for R. Vasilopoulos	\$ 495.00
<b>ATLAS COPCO COMPRESSORS</b>	<b>\$ 572.15</b>
Desiccant cartridges	\$ 572.15
<b>AUTOMATIONDIRECT.COM</b>	<b>\$ 2,679.47</b>
Operator Interface for Castaic Disinfection Facility.	\$ 1,889.97
PLC for Modbus testing	\$ 789.50
<b>AUTOZONE #4070</b>	<b>\$ 469.77</b>
Oil Pans, Rugs, and Funnels	\$ 29.63
Parts and tools for crew truck	\$ 4.37
Rotors for N85	\$ 381.04
Windshield Wipers for #N62	\$ 54.73

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>AUTOZONE #4135</b>	<b>\$ 268.61</b>
Battery for V75	\$ 279.75
Credit for battery for V75	\$ (11.14)
<b>AWWA.ORG</b>	<b>\$ 684.80</b>
10 AWWA Water Operator Field Guides requested by J. Gilliam	\$ 684.80
<b>BAY ALARM COMPANY</b>	<b>\$ 3,150.00</b>
Payment #1 to initiate work at Pine St. to install new FOB readers	\$ 1,550.00
Payment #2 to install new FOB readers at Pine St	\$ 1,600.00
<b>BEST BEST AND KRIEGER LLP</b>	<b>\$ 75.00</b>
The Brown Act Training - Registration - 02/23/23 - Registration - A. Jacobs	\$ 75.00
<b>BEST BUY 00001131</b>	<b>\$ 421.49</b>
Computer peripherals for the Pine Street Training Room.	\$ 361.31
USB Cables	\$ 60.18
<b>BESTBUYCOM806719250172</b>	<b>\$ 525.53</b>
Film for Polaroid used at Agency Christmas Party	\$ 76.64
Polaroid Camera for Agency Christmas Party	\$ 448.89
<b>BIG CHICKEN VALENCIA</b>	<b>\$ 80.00</b>
Raffle Prizes for Holiday Party 2022	\$ 80.00
<b>BLUSHINGPE* BLUSHINGPE</b>	<b>\$ 135.54</b>
Sympathy Flower Arrangement for M. Alvord and Family	\$ 135.54
<b>BOB HOPE AIRPORT</b>	<b>\$ 154.00</b>
Overnight Parking at the Burbank Airport while traveling to the Annual Financial Management Conference for the SWP Contractors	\$ 27.00
Overnight Parking at the Burbank Airport while traveling to the SWC's December 2022 Meeting.	\$ 31.00
Overnight Parking at the Burbank Airport while traveling to the SWC's January 2023 Meeting.	\$ 48.00
Parking - February SWC's meeting	\$ 48.00
<b>BOUQUET AUTO PARTS INC</b>	<b>\$ 129.04</b>
Fuse	\$ 69.95
Parts and tools for crew truck	\$ 59.09
<b>BOX, INC.</b>	<b>\$ 1,800.00</b>
File share subscription	\$ 1,800.00
<b>BROTHERS BURGERS</b>	<b>\$ 93.82</b>
Bimonthly meeting with Supervisor and seniors. Attended by G. Hermosillo, C. Towers, M. Margheritis, and A. Rodriguez	\$ 93.82
<b>BROTHER'S BURGERS</b>	<b>\$ 81.45</b>
Bi-Monthly Supervisor/Senior Meeting	\$ 81.45
<b>BROWN AND CALDWELL</b>	<b>\$ 600.00</b>
Recruitment for Field Services Supervisor	\$ 200.00
Recruitment for Finance Manager	\$ 200.00
Recruitment Job Posting	\$ 200.00



**SCV Water - Credit Card Charges  
Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>BUCA DI BEPPO</b>	<b>\$ 1,270.19</b>
Department lunch	\$ 1,270.19
<b>BUILDERSFIRSTSOURCE1214</b>	<b>\$ 275.99</b>
Miscellaneous Supplies	\$ 275.99
<b>CA-NV SECTION, AWWA</b>	<b>\$ 2,627.00</b>
AWWA Conference - M. Aumentado	\$ 634.00
AWWA Conference - S. Bader	\$ 509.00
B. Payne Conference Registration for CA-NV AWWA Spring Conference	\$ 559.00
C.Jens AWWA Webinar Registrations - D3/D4 Review; D3/D4 Math Review	\$ 360.00
Continuing Education - Aging Water Infrastructure Class	\$ 125.00
J. Mahar CANV AWWA Online Webinars: D3/D4 Review, D3/D4 Math Review	\$ 360.00
J. Saenz CANV AWWA Webinar Registrations - Full Price	\$ 250.00
J. Saenz Webinar Registration - refund for member discount	\$ (50.00)
Refund - C.Jens Webinar Registrations: did not receive AWWA Member pricing	\$ (60.00)
Refund - J. Mahar Webinar Registrations: did not receive AWWA Member pricing	\$ (60.00)
<b>CANVA* I03636-0955054</b>	<b>\$ 149.90</b>
Safety training, messaging and content creation resource.	\$ 149.90
<b>CANVA* I03652-20908636</b>	<b>\$ 325.36</b>
Agency-wide Canva graphics account.	\$ 325.36
<b>CAPIO - CA ASSOCIATION OF</b>	<b>\$ 30.00</b>
Webinar registration - L. Gibson	\$ 30.00
<b>CAPITOL DIRECTORIES INC</b>	<b>\$ 498.42</b>
2023 Pocket Directory of the CA Legislature	\$ 498.42
<b>CAROLYNS CAFE - REDLANDS</b>	<b>\$ 126.77</b>
GIS Department breakfast Esri Seminar	\$ 126.77
<b>CARQUEST 7768</b>	<b>\$ 55.25</b>
4 Way Air Plug Tool Kit for N81	\$ 55.25
<b>CASEYS #3636</b>	<b>\$ 650.02</b>
Fraud charge, Disputed and got credit same day	\$ 262.32
Fraud Charges, Disputed and got Credit same day	\$ 387.70
<b>CHARMAINES* CHARMAINES</b>	<b>\$ 142.89</b>
Flowers sent to employee R. Serrano	\$ 142.89
<b>CHEESECAKE VALENCIA</b>	<b>\$ 360.17</b>
FY22 Audit Completion Celebration	\$ 360.17
<b>CHEVRON 0209125</b>	<b>\$ 86.83</b>
Fuel charge	\$ 86.83
<b>CKE*ODYSSEY WORLD CAFE PA</b>	<b>\$ 78.77</b>
CAPPO Travel Lunch - K. Grass	\$ 24.95
CAPPO Travel Lunch - L. Moncada, B. Lytle	\$ 53.82

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

Payee and Description	Transaction Amount
<b>CLICKSEND.COM RECHARGE</b>	<b>\$ 140.00</b>
CLICKSEND SMS Delivery	\$ 20.00
CLICKSEND.COM Recharge	\$ 20.00
For SMS Delivery for Password Notification Reminders	\$ 40.00
SMS Delivery Notification for ADSS Password reset	\$ 20.00
SMS Delivery Notification for ADSS Password resets	\$ 40.00
<b>CMT SACRAMENTO27680016</b>	<b>\$ 97.80</b>
Taxi from the Airport to the Annual Financial Management Conference with SWP Contractors in Sacramento	\$ 45.00
Taxi from the Airport to the Hotel for the December 2022 SWC's Meeting.	\$ 52.80
<b>CORNER BAKERY 0208</b>	<b>\$ 619.73</b>
Breakfast for Confined Space Rescue Training	\$ 222.76
Breakfast for staff: Qualified Rigger Training held on 12/7 at Rio Vista	\$ 197.11
Lunch for staff training: Qualified Rigger held at Rio Vista	\$ 199.86
<b>COSTCO DELIVERY 653</b>	<b>\$ 1,652.24</b>
Office Supplies	\$ 1,092.92
Office Supplies Rio Vista	\$ 585.38
Office supply credit - Item not received	\$ (26.06)
<b>COSTCO WHSE #0447</b>	<b>\$ 59.62</b>
Lysol Spray for Offices and Bathrooms	\$ 59.62
<b>COSTCO WHSE #0762</b>	<b>\$ 37.97</b>
Office Supplies - Meetings	\$ 37.97
<b>CROWN TROPHY</b>	<b>\$ 96.36</b>
Name plate for new hire: K. Sithi	\$ 24.09
Nameplates for new employees	\$ 72.27
<b>CRUMBL</b>	<b>\$ 5.15</b>
Cookie cutters for December Birthday and Anniversary celebration	\$ 5.15
<b>CRUMBL VALENCIA</b>	<b>\$ 209.02</b>
Birthday & Anniversary Monthly Celebration - December 2022	\$ 209.02
<b>CRUMBL* VALENCIA</b>	<b>\$ 846.63</b>
42 Cookies for December Birthdays/Anniversaries	\$ 157.00
Board Meeting - 01/17/23 - Former Board Members Recognition	\$ 112.12
December Birthday and Anniversaries	\$ 131.26
December Birthday and Anniversary	\$ 157.99
December Birthday and Anniversary Celebration	\$ 288.26
<b>CSMFO</b>	<b>\$ 850.00</b>
CSMFO Registration - D. Conner	\$ 775.00
Recruitment Expense for Finance Manager	\$ 275.00
Refund on Seminar for "Fundamentals of Municipal Revenue"	\$ (200.00)

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>CURRENCY CONVERSION FEE</b>	<b>\$ 2.50</b>
Agency all staff meeting - bingo cards international currency conversion fee	\$ 0.20
Click Send SMS Service.	\$ 0.60
CLICKSEND SMS Delivery	\$ 0.20
Currencu Conversion Fee	\$ 0.20
Currency Conversion Fee	\$ 0.20
Linktree - International currency charge	\$ 0.90
SMS Delivery Service	\$ 0.20
<b>CVS/PHARMACY #09636</b>	<b>\$ 1,313.55</b>
20 COVID home test kits	\$ 525.38
Covid home test kits for close contacts and contact tracing	\$ 262.69
Covid-19 Home Test Kits for Agency Close Contacts	\$ 525.48
<b>CVS/PHARMACY #09858</b>	<b>\$ 110.00</b>
Agency All Staff Meeting Gift Cards	\$ 110.00
<b>DAPPER DANS CARWASH</b>	<b>\$ 161.70</b>
Car Wash for Truck 53	\$ 12.00
Monthly Car Wash Charge	\$ 39.90
Monthly Car Wash Charge for Agency Truck	\$ 19.95
Monthly Car Wash Fee	\$ 29.95
Monthly Car Wash Fee - December 2022	\$ 29.95
Monthly Car Wash Fee - January 2023	\$ 29.95
<b>DELTA AIR</b>	<b>\$ 268.90</b>
Airfare for Geotab (Telematics) User Conference	\$ 238.90
Bag Check in for Airfare	\$ 30.00
<b>DICKEYSBBQ* STORENUMBE</b>	<b>\$ 519.05</b>
Lunch for Qualified Rigging and Signal Person Training	\$ 519.05
<b>DINKS DELI &amp; BAGEL BAKER</b>	<b>\$ 93.66</b>
Meal for Crew working on Leak	\$ 93.66
<b>DISPUTE-CASEYS #2442</b>	<b>\$ (998.89)</b>
Fraudulent Charge Refund	\$ (998.89)
<b>DISPUTE-CASEYS #3636</b>	<b>\$ (650.02)</b>
Credit for Fraud Charges	\$ (650.02)
<b>DKC*DIGI KEY CORP</b>	<b>\$ 111.43</b>
Tools, Parts, Supplies	\$ 111.43
<b>DKS 2112 RESIDENTIAL</b>	<b>\$ 71.27</b>
Cellular service for gate controller at ESFP lower road.	\$ 35.37
Service for Gate controller at ESFP	\$ 35.90

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>DNH*DOMAIN HOSTING SRVCS</b>	<b>\$ 396.96</b>
3yr domain renewal scvw.org	\$ 60.51
5 year registration and protection for scwwatereducation.com	\$ 150.25
Annual renewal deluxe hosting - scwwatereducation.com	\$ 131.88
Annual renewal for SantaClaritaWater.INFO	\$ 29.17
Annual renewal for SantaClaritaWater.Net	\$ 19.17
Monthly for dedicated IP hosting.	\$ 5.98
<b>DNH*DOMAIN NAME/HOSTING</b>	<b>\$ 676.88</b>
Monthly dedicated IP	\$ 5.98
Quarterly renewal - 4gb dedicated server scwwwebhost	\$ 602.91
SSL annual certification for fm.scvwa.org	\$ 67.99
<b>DNH*SUCURI WEBSITE SECURI</b>	<b>\$ 29.97</b>
Agency Website Maintenance	\$ 29.97
<b>DOCUSIGN</b>	<b>\$ 300.00</b>
DocuSign Renewal 11/30/22-11/29/23	\$ 300.00
<b>DOMENICOSONTHEWHARF</b>	<b>\$ 105.16</b>
CAPPO Conference Lunch - K. Grass	\$ 33.30
CAPPO Conference Lunch - L. Moncada, B. Lytle	\$ 71.86
<b>DOMNIO'S 8294</b>	<b>\$ 136.66</b>
Dinner for On Call Repair at Friendly Valley	\$ 136.66
<b>DUNN-EDWARDS CORP #73</b>	<b>\$ 89.53</b>
Paint samples	\$ 21.84
Paint Samples for Rio	\$ 41.49
Paint Samples for Rio Admin Building	\$ 26.20
<b>EB SCV MAYORS COMMITT</b>	<b>\$ 71.40</b>
SCV Mayor's Committee Meeting, J. Brison, A. Mantis. L. Pointer	\$ 53.55
SCV Valley Mayor's Committee Meeting- M. Aragon	\$ 17.85
<b>EGGS N THINGS OF VALENCI</b>	<b>\$ 575.47</b>
Breakfast at Rockefeller	\$ 575.47
<b>EIG</b>	<b>\$ 1,107.00</b>
Agency eNews	\$ 369.00
Constant Contact - eNews	\$ 738.00
<b>ELLSWORTH ADHESIVES</b>	<b>\$ 425.15</b>
Food Grade Lubricant fire Hydrants	\$ 425.15
<b>EMBASSY SUITES VALENCIA</b>	<b>\$ 845.63</b>
Embassy Suites - 03/03/23 - Room Rental - Special Board Meeting	\$ 845.63

**SCV Water - Credit Card Charges  
Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>EPIC-LA</b>	<b>\$ 5,317.00</b>
County Permit	\$ 623.00
County Permit 25942 Bryant	\$ 623.00
County Permit 28427 Cascade	\$ 623.00
Elkwood County Permit	\$ 623.00
Galbreth County Permit	\$ 623.00
Pinecone County Permit	\$ 623.00
Poe Parkway County Permit	\$ 956.00
Smokewood Way County Permit	\$ 623.00
<b>ESRI</b>	<b>\$ 300.00</b>
GIS Mobile App	\$ 300.00
<b>EUCI</b>	<b>\$ 8,665.00</b>
AMI Webinar - K. Sithi & T. Wilson	\$ 2,390.00
EUCI Conference Registration - R. Vasilopoulos (Feb 28-Mar 1)	\$ 1,495.00
SCADA in Water Treatment Facilities Online December 12-13	\$ 4,780.00
<b>EVEREST BURGERS</b>	<b>\$ 326.12</b>
Breakfast for AC Training	\$ 326.12
<b>FACEBK LAVRQKKKH2</b>	<b>\$ 10.00</b>
Facebook Media	\$ 10.00
<b>FASTFRAME 559</b>	<b>\$ 201.38</b>
Director Marks Framed Photo	\$ 201.38
<b>FEATHERS CUSTOM SIGNS</b>	<b>\$ 429.24</b>
Purchase of decals for plumbing pipes for Rio Vista admin parking basement	\$ 429.24
<b>FERGUSON ENT #616</b>	<b>\$ 470.11</b>
Parts for the Outdoor Bathrooms at Rio	\$ 93.05
Water Heater Replacement at Summit	\$ 377.06
<b>FIND IT PARTS</b>	<b>\$ 23.56</b>
Covers for motors electrical protection	\$ 23.56
<b>GALCO- MOTO</b>	<b>\$ 698.13</b>
Rio Vista Intake Pump Station Motor Instruments.	\$ 698.13
<b>GOTOCOM</b>	<b>\$ -</b>
LogMeIn license	\$ 349.99
Refund for cancelled subscription	\$ (349.99)
<b>GOVERNMENT FINANCE OFFIC</b>	<b>\$ 330.00</b>
2022 Annual GAAP Update Training	\$ 180.00
Recruitment Expense for Finance Manager	\$ 150.00
<b>GOVERNMENT FINANCE OFFICE</b>	<b>\$ 460.00</b>
Fee for GFOA ACFR Award application	\$ 460.00
<b>GRAC.ORG</b>	<b>\$ 20.00</b>
Registration R. Viergutz	\$ 20.00

**SCV Water - Credit Card Charges  
Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>GYROMANIA</b>	<b>\$ 129.37</b>
Lunch Meeting for Safety and Operations Department	\$ 75.70
Safety team lunch	\$ 53.67
<b>HARRIS RANCH RESTAURANT</b>	<b>\$ 224.88</b>
Meals at CSMFO Conference	\$ 224.88
<b>HENRY MAYO HOSPITAL</b>	<b>\$ 666.20</b>
First Aid - Henry Mayo Hospital visit for A.Herrera	\$ 333.10
First Aid - Henry Mayo Hospital visit for C.Jens	\$ 333.10
<b>HILTON ADVPURCH8002367113</b>	<b>\$ 1,101.06</b>
Hotel for Geotab (Telematics) User Conference	\$ 1,101.06
<b>HILTON HOTELS</b>	<b>\$ 1,088.40</b>
2023 UWI Spring Water Conference - 02/22-02/24/2023 - Hotel Deposit - Director Gutzeit	\$ 210.48
2023 UWI Spring Water Conference - 02/22-02/24/2023 - Hotel Deposit - Director Martin	\$ 210.48
2023 UWI Spring Water Conference - 02/22-02/24/2023 - Hotel Deposit - M. Stone	\$ 210.48
One night stay Hilton Palm Springs UWI Conference	\$ 246.48
UWI 2023 Spring Conference - 02/22-02/24/23 - Hotel Deposit (1 Night) - Director Marks	\$ 210.48
<b>HOBBY-LOBBY #716</b>	<b>\$ 107.55</b>
Holiday Gift Basket Items	\$ 35.98
Supplies for Employee Christmas Party	\$ 62.37
Supplies for Staff Christmas Party	\$ 9.20
<b>HOMEDEPOT.COM</b>	<b>\$ 108.41</b>
Floor heater for E. Sobczak.	\$ 108.41
<b>HOOK BURGER - VALENCIA</b>	<b>\$ 202.93</b>
Bought Crew lunch for service leak 28427 Cascade Road	\$ 124.88
Dinner for Crew working on Leak	\$ 78.05
<b>HP *HP.COM STORE</b>	<b>\$ 107.31</b>
Laptop Power Supply	\$ 107.31
<b>HYATT REG INDN WELLS PRK</b>	<b>\$ 81.00</b>
ACWA Fall Conference Parking	\$ 81.00
<b>HYATT REGENCY SACRAMENTO</b>	<b>\$ 797.12</b>
December 2022 SWC's Meeting - Sacramento One Night Stay	\$ 180.10
January 2023 SWC's Meeting - Sacramento One Night Stay	\$ 429.92
One night stay for the SWC's February monthly meeting	\$ 187.10
<b>IL FORNAIO-SACRAMENTO</b>	<b>\$ 140.34</b>
Meals at CSMFO Conference	\$ 140.34
<b>IN *BRANDON CALDWELL</b>	<b>\$ 39.85</b>
Corrected 5-yr award for A. Aguer	\$ 39.85
<b>IN *EDUCATION &amp; TRAINING</b>	<b>\$ 1,497.00</b>
Advanced Leadership Training Program - L. Torres	\$ 499.00
Advanced Management & Supervisory Leadership Training Program for M. Grunbok	\$ 499.00
Registration Fee for Advanced Leadership Training class for E. Doss	\$ 499.00

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>IN *MCR TECHNOLOGIES INC</b>	<b>\$ 1,180.10</b>
Front end board for remote flow meter	\$ 1,180.10
<b>IN *MORGAN COMPANY</b>	<b>\$ 547.84</b>
Safety Labels for Truck Crane	\$ 547.84
<b>IN *PAJONO WOODWORKS, INC</b>	<b>\$ 344.33</b>
Wood Leak plugs for Mainline and Service Repair	\$ 344.33
<b>IN N OUT BURGER 107</b>	<b>\$ 41.99</b>
Meals for Crew	\$ 41.99
<b>IN N OUT BURGER 171</b>	<b>\$ 311.08</b>
Dinner for Crew working on Decoro Leak	\$ 107.20
Dinner for Crew working on Leak at 27446 Briars Place	\$ 143.88
Prize Gift Cards for Employee Christmas Party	\$ 60.00
<b>IND METAL SUPPL-SUN VALL</b>	<b>\$ 392.98</b>
Square Metal Tubbing for Roll off Project	\$ 392.98
<b>INTERNATIONAL PUBLIC MAN</b>	<b>\$ 350.00</b>
J. Joo IPMA-SCP Exam IV	\$ 250.00
J. Joo-IPMA SCP Application	\$ 100.00
<b>INTERNATIONAL RIGHT OF WA</b>	<b>\$ 580.00</b>
IRWA Membership Renewal - K. Jacob.	\$ 265.00
Principles of Real Estate - Course 900 - K. Jacob.	\$ 315.00
<b>ISACA</b>	<b>\$ 230.00</b>
License Renewal Fee	\$ 230.00
<b>JAZMINS RESTAURANT</b>	<b>\$ 171.02</b>
Meal for Crew working on Leak	\$ 171.02
<b>JERSEY MIKES 20016</b>	<b>\$ 76.31</b>
Meals for Crew	\$ 76.31
<b>JIMMY DEANS BURGER</b>	<b>\$ 576.65</b>
Bought crew of 8 dinner for Hilse Leak	\$ 144.45
Staff Meeting	\$ 432.20
<b>JOHNSTONE SUPPLY VALENCIA</b>	<b>\$ 222.75</b>
Air Filters	\$ 29.62
HVAC Air Filters	\$ 61.91
Purchase of HVAC Filter	\$ 131.22
<b>KLEEN RITE CORP</b>	<b>\$ 161.09</b>
Vehicle Air Fresheners	\$ 161.09
<b>KONA KAI RESORT &amp; SPA</b>	<b>\$ 556.60</b>
GRA Conference Hotel	\$ 556.60
<b>LA COCINA BAR &amp; GRILL BOU</b>	<b>\$ 100.82</b>
Lunch Meeting	\$ 100.82
<b>LADY DI'S COOKIES</b>	<b>\$ 577.87</b>
4 dozen cookies and 2 Gluten Freemacaroons	\$ 86.46
Agency Holiday Event Treats	\$ 159.92
February Birthday and Anniversary Celebration Treats	\$ 57.00

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
February Birthday and Anniversary Celebration Treats	\$ 144.43
Monthly Birthday and Anniversary Celebration - February 2023	\$ 84.46
Treats for Water Resources Employee Birthday and Anniversary	\$ 45.60
<b>LANGUAGE LINE, INC.</b>	<b>\$ 323.90</b>
Online Customer Rate Calculator	\$ 323.90
<b>LAS DELICIAS GOLDEN VALL</b>	<b>\$ 885.38</b>
Lunch for Operations On Call and Overtime meeting	\$ 767.41
Meals for Crew	\$ 117.97
<b>LINDE GAS &amp; EQUIP</b>	<b>\$ 409.67</b>
Welding Supplies	\$ 409.67
<b>LINKTREE* LINKTREE</b>	<b>\$ 90.00</b>
Linktree Pro - Online Presence	\$ 90.00
<b>LOWES #01510</b>	<b>\$ 6,618.79</b>
1 Gallon paint, super glue, construction adhesive for training room at Pine Street	\$ 53.75
1/4 x 1/4 coupling, PTFE Tape, Gorilla Tape	\$ 13.97
2 - couplings and Teflon tape for public events water station	\$ 16.25
Blue Towel Rags	\$ 44.83
Bungie to tie down material	\$ 6.55
Chlorinator parts	\$ 295.52
Clear adhesive for Rockefeller Desks	\$ 19.69
Clear Spray bottles buckets	\$ 48.55
Cloth Rags for Rio Vista Mechanics Shop	\$ 89.68
Cribbage Hangers and Screws	\$ 429.20
Drywall anchors	\$ 20.78
Hangers and Brackets	\$ (199.38)
Hose Bibs	\$ 43.54
Key Lock	\$ 52.52
Level Laser for Building and Grounds	\$ 489.47
Light Bulbs for Summit	\$ 93.05
New Attachment for Pressure Washer	\$ 276.09
New Kitchen Sink at Rio Vista	\$ 108.93
Nuts and Washers for doors at Rio Vista	\$ 18.79
Nuts, Bolts, and Gloves	\$ 57.73
Office Supplies for Pine Street	\$ 56.37
Parts and Supplies	\$ 301.79
Parts for New Sink at Rio Vista	\$ 35.72
Parts for Tools	\$ 38.78
Parts to Fix Customer Side PVC line	\$ 15.89
Power Cord Adapter, Power Cord End Cap	\$ 87.53
Pressure Regulator for Public Events Water Station	\$ 8.63
Purchase of parts, supplies, and tools for sealing holes at Rio teachers trailers.	\$ 450.54
Purchase of small parts for eyewash stations at Rio Vista	\$ 10.98
PVC Drain Pipe Strut Post	\$ 55.74



**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
Raffle Prizes for Holiday Party 2022	\$ 20.00
Rockefeller Bathroom Cabinet and Locks	\$ 7.00
Shelf placed at Pine Street for Safety Department	\$ 327.41
Small Heaters for the Two Office at Summit Circle	\$ 218.96
Small Screw Set	\$ 13.10
Small tools	\$ 74.35
Space Heater for Summit	\$ 218.96
Supplies to hang new maps at Summit	\$ 11.56
Supplies to Patch Holes for the Old Eye Wash Stations.	\$ 35.61
Tarp to cover the Globe at Rio Vista	\$ 186.50
Tool Bag	\$ 27.35
Tools and Supplies	\$ 921.87
Tools and Supplies	\$ 236.66
Tools for crew truck	\$ 231.66
Tools, Parts, Supplies	\$ 611.01
Trash Bags	\$ 32.83
Trowel, Quickcrete, Simple Green	\$ 91.54
Utility Cord, Instrument Batteries	\$ 39.38
Vacuum and Ratchet straps for truck I 58	\$ 271.56
<b>LOWES #01972</b>	<b>\$ 709.01</b>
Small tools	\$ 73.23
Staff Christmas Party Supplies	\$ 476.07
Tools for crew truck	\$ 141.14
Wire Nuts for Truck	\$ 18.57
<b>LSL CPAS</b>	<b>\$ 17,229.00</b>
2022 Audit Final Bill	\$ 17,229.00
<b>LUNDE WATER LLC</b>	<b>\$ 3,322.36</b>
Water truck for well pre-lube due to shutdown of Valley Center for developer tie-ins	\$ 3,322.36
<b>LYFT *RIDE FRI 2PM</b>	<b>\$ 34.81</b>
Vehicles-Vehicle Drop off for N74	\$ 34.81
<b>LYFT *RIDE FRI 7AM</b>	<b>\$ 33.72</b>
Lyft from hotel to airport	\$ 33.72
<b>LYFT *RIDE MON 3PM</b>	<b>\$ 212.08</b>
Vehicle drop off for upfitting including shelving, lighting, etc.	\$ 212.08
<b>LYFT *RIDE MON 5PM</b>	<b>\$ 12.99</b>
Lyft from hotel to Kennedy Center Reception	\$ 12.99
<b>LYFT *RIDE MON 7AM</b>	<b>\$ 11.99</b>
Lyft from hotel to conference	\$ 11.99
<b>LYFT *RIDE SAT 10AM</b>	<b>\$ 14.53</b>
Vehicle pickup and drop off V78 tires	\$ 14.53
<b>LYFT *RIDE SAT 6PM</b>	<b>\$ 11.62</b>
Vehicle pickup and drop off V70	\$ 11.62

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>LYFT *RIDE SUN 3PM</b>	<b>\$ 31.19</b>
Lyft from airport to hotel	\$ 31.19
<b>LYFT *RIDE SUN 4AM</b>	<b>\$ 55.19</b>
Lyft from conference to Airport	\$ 55.19
<b>LYFT *RIDE SUN 5PM</b>	<b>\$ 15.64</b>
Lyft from hotel to conference center	\$ 15.64
<b>LYFT *RIDE SUN 9PM</b>	<b>\$ 11.87</b>
Lyft from hotel to conference	\$ 11.87
<b>LYFT *RIDE THU 4PM</b>	<b>\$ 33.65</b>
Lyft from hotel to dinner	\$ 16.92
Vehicle drop off I63	\$ 16.73
<b>LYFT *RIDE THU 5PM</b>	<b>\$ 15.53</b>
Lyft from dinner to hotel	\$ 15.53
<b>LYFT *RIDE TUE 10AM</b>	<b>\$ 11.68</b>
Lyft from hotel to conference	\$ 11.68
<b>LYFT *RIDE TUE 10PM</b>	<b>\$ 12.99</b>
Lyft from hotel to conference	\$ 12.99
<b>LYFT *RIDE TUE 12PM</b>	<b>\$ 12.99</b>
Lyft from dinner to hotel	\$ 12.99
<b>LYFT *RIDE TUE 7AM</b>	<b>\$ 13.99</b>
Lyft from hotel to conference	\$ 13.99
<b>LYFT *RIDE TUE 9PM</b>	<b>\$ 64.04</b>
ACWA Fall Conference	\$ 64.04
<b>LYFT 1 RIDE 01-16</b>	<b>\$ 18.99</b>
Vehicle pickup and drop off for V81	\$ 18.99
<b>LYFT 1 RIDE 01-25</b>	<b>\$ 9.74</b>
Vehicle pickup and drop off for N58	\$ 9.74
<b>LYFT 1 RIDE 12-08</b>	<b>\$ 17.86</b>
Vehicle pickup and drop off for #S3	\$ 17.86
<b>LYFT 1 RIDE 12-18</b>	<b>\$ 12.66</b>
Vehicle pickup and drop off for #V81	\$ 12.66
<b>LYFT 1 RIDE 12-20</b>	<b>\$ 12.99</b>
Vehicle pickup and drop off for 350	\$ 12.99
<b>LYFT RIDE SUN 3PM</b>	<b>\$ 12.70</b>
Vehicle pickup and drop off	\$ 12.70
<b>LYFT RIDE SUN 4PM</b>	<b>\$ 11.95</b>
Vehicle pickup and drop off for #I60	\$ 11.95
<b>LYFT RIDE SUN 5PM</b>	<b>\$ 20.02</b>
Vehicle pickup and drop off for #I60	\$ 11.48
Vehicle pickup and drop off V65	\$ 8.54
<b>LYFT RIDE THU 10AM</b>	<b>\$ 14.02</b>
Fleet Vehicle pick up and drop off	\$ 14.02

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>MAILGUN TECHNOLOGIES,</b>	<b>\$ 52.57</b>
Agency new website	\$ 17.57
Email Campaigns	\$ 35.00
<b>MARIA BONITA MEXICAN REST</b>	<b>\$ 199.36</b>
Engineering CIP Group Meeting	\$ 199.36
<b>MARRIOTT MONTEREY BAY</b>	<b>\$ 2,029.73</b>
CAPPO Hotel - L. Moncada	\$ 865.88
CAPPO Hotel, Parking, Dinner K. Grass	\$ 964.30
CAPPO Parking, Dinner, L. Moncada, B. Lytle,	\$ 199.55
<b>MCDONALD'S F16980</b>	<b>\$ 91.48</b>
Bought Crew Breakfast for Leak at Jerry Place	\$ 91.48
<b>MCMMASTER-CARR</b>	<b>\$ 1,645.36</b>
Auto Drain, Conductive Tape, Reflective Tape	\$ 380.45
Clip Boards, Electrical Enclosure, Decals, Labels	\$ 349.69
RPM Meter	\$ 205.24
Spring Clamps and Pliers, Metric Hardware	\$ 104.40
Stainless Steel Parts	\$ 344.78
Stainless Steel parts, unions, ETC.	\$ 260.80
<b>MCNICHOLS COMPANY</b>	<b>\$ 323.52</b>
Restock vent screen for storage reservoirs	\$ 323.52
<b>MSFT * E0800LJ44H</b>	<b>\$ 16.50</b>
SCVWA Site Domain	\$ 16.50
<b>MSFT * E0800LX45X</b>	<b>\$ 16.50</b>
O365 License subscription for scvwa.site	\$ 16.50
<b>MSFT * E0800MB7UU</b>	<b>\$ 16.50</b>
Microsoft Tenant-scvwa.site	\$ 16.50
<b>MYFREEBINGOCARDS.COM</b>	<b>\$ 20.00</b>
Agency all staff meeting	\$ 20.00
<b>NEWARK US 00000075</b>	<b>\$ 104.05</b>
Replacement batteries for Seimens PLC's at Earl Schmidt Filtration Plant	\$ 104.05
<b>NEWHALL HARDWARE</b>	<b>\$ 210.97</b>
Miscellaneous Tools	\$ 210.97
<b>NEWHALL VALENCIA LOCK &amp;</b>	<b>\$ 34.32</b>
5 - Keys for Building and Ground	\$ 19.81
5 - keys for Building and Grounds	\$ 14.51
<b>NGMA</b>	<b>\$ 174.00</b>
2023 Membership Fee	\$ 174.00
<b>NNA SERVICES LLC</b>	<b>\$ 24.10</b>
Credit for Shipping Charge, item was picked up instead	\$ (5.00)
National Notary Association Stamp for K. Jacob.	\$ 29.10
<b>O'CONNOR PHOTOGRAPHY COR</b>	<b>\$ 82.13</b>
Headshots for Director Marks	\$ 82.13

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>OFFICE DEPOT #2263</b>	<b>\$ 1,185.76</b>
Computer Accessories	\$ 22.43
Envelopes and Ink for Gift Cards	\$ 72.25
Label Tape	\$ 36.11
Laminating Signs	\$ 181.22
Office Supplies	\$ 756.40
Printer Ink	\$ 81.57
Supplies for Holiday Party 2022	\$ 35.78
<b>OFFICE DEPOT #952</b>	<b>\$ 140.71</b>
Ergonomic Keyboard	\$ 140.71
<b>OHIO POWER TOOLS</b>	<b>\$ 437.98</b>
Water pumps for employees	\$ 437.98
<b>OLIVE GARDEN 0021563</b>	<b>\$ 495.03</b>
Dinner for Board Meeting - 02/07/23	\$ 495.03
<b>OLIVE TERRACE CAFE</b>	<b>\$ 232.10</b>
Lunch for Customer Care Meeting	\$ 85.08
Operations Admin Lunch Meeting	\$ 147.02
<b>ONLINECOMPONENTSCOM</b>	<b>\$ 104.74</b>
Drive Cooling Fans	\$ 104.74
<b>O'REILLY AUTO PARTS 3797</b>	<b>\$ 108.36</b>
C-clamps, torque wrench.	\$ 67.86
Fuse	\$ 40.50
<b>OWPSACSTATE</b>	<b>\$ 412.53</b>
Math Applications in Water Distribution Enrollment - R. Banuelos.	\$ 250.00
Water Treatment Plant Operator Course - Y. Thierumaran.	\$ 162.53
<b>PANERA BREAD #204228 O</b>	<b>\$ 187.00</b>
Breakfast for staff training: Confined Space Rescue Class held on 11/30 at Rio Vista	\$ 187.00
<b>PANERA BREAD #204229 O</b>	<b>\$ 5,614.99</b>
Breakfast for Safety Training	\$ 1,567.90
Executive Meeting	\$ 254.21
Executive Staff Meeting	\$ 761.07
Meals for Safety Training	\$ 1,089.49
Safety - FIT Testing / Resp Training / Fall Protection	\$ 200.63
Safety Training - Qualified Rigging and Signal Person	\$ 522.30
Safety Training AHA-FA/CPR/AED Training	\$ 965.55
Staff Meeting	\$ 253.84
<b>PATRIOTICBRANDS.COM</b>	<b>\$ 1,578.51</b>
Restock American and State Flags for Building and Grounds	\$ 872.60
Restock State Flags for Building & Grounds	\$ 705.91

**SCV Water - Credit Card Charges  
Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>PAYPAL</b>	<b>\$ 3,474.90</b>
2023 State Drinking Water Supply Outlook - 01/25/23 - Registration - R. Patterson	\$ 33.00
AWA Information Breakfast Series - 01/19/23 - Registration - R. Patterson	\$ 33.00
CCWUC 2023 State Drinking Water Supply Outlook - J. Yim.	\$ 33.00
CCWUC 2023 State Drinking Water Supply Outlook - S. Bader.	\$ 33.00
CCWUC Maintaining Overall Plant Efficiency through Preventative Maintenance Registration for J. Yim	\$ 33.00
Comptia Security Plus Certification	\$ 50.00
Comptia Security Plus Renewal	\$ 50.00
Comptia Security Renewal	\$ 50.00
Shipping fee refund for study material J. Wallace	\$ (6.00)
T-4 Exam study material for J. Wallace	\$ 41.00
UWI 2023 Spring Conference - 02/22-02/24/23 - Registration - Director Gutzeit	\$ 595.00
UWI 2023 Spring Conference - 02/22-02/24/23 - Registration - Director Marks	\$ 595.00
UWI 2023 Spring Conference - 02/22-02/24/23 - Registration - Director Martin	\$ 595.00
UWI 2023 Spring Conference - 02/22-02/24/23 - Registration - Director Petersen	\$ 595.00
UWI 2023 Spring Conference - 02/22-02/24/23 - Registration - M. Stone	\$ 595.00
Zoom Standard Pro Annual Renewal Jan 11, 2023-Jan 10, 2024 - K Abercrombie	\$ 149.90
<b>PIHRA</b>	<b>\$ 150.00</b>
L. Pointer PIHRA membership renewal	\$ 150.00
<b>PITNEY BOWES PI</b>	<b>\$ 402.12</b>
1-Red Ink Cartridge E-Z Seal Sealing Solution- 4 Pint Size Bottles	\$ 178.77
Supplies for Pitney Bowes mail machine at Summit Circle	\$ 223.35
<b>PORTOLA HOTEL AND SPA</b>	<b>\$ 1,193.41</b>
CAPPO Conference - Dinner - K. Grass	\$ 24.20
CAPPO Conference - Dinner - L. Moncada, B. Lytle	\$ 104.15
CAPPO Conference Dinner - K. Grass	\$ 32.45
CAPPO Conference Dinner - L. Moncada, B. Lytle	\$ 60.66
CAPPO Conference Hotel	\$ 971.95
<b>POSIT SOFTWARE, PBC</b>	<b>\$ 117.00</b>
Online Customer Rate Calculator	\$ 117.00
<b>PROVANTAGE</b>	<b>\$ 535.76</b>
UPS Maintenance Bypass Switches	\$ 535.76
<b>RALPHS #0147</b>	<b>\$ 364.79</b>
Board Meeting Supplies	\$ 46.33
Credit for Returned Water Due to Expiration Date	\$ (15.38)
Director Ford and Director Plambeck Thank you cards	\$ 17.41
Director Ford and Director Plambeck Thank you Gift cards	\$ 50.00
Holiday Party Gift Cards	\$ 240.00
Vending Machine Supplies	\$ 26.43
<b>RALPHS #0726</b>	<b>\$ 12.97</b>
Drinks for AC Training	\$ 12.97

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>RALPHS #0727</b>	<b>\$ 68.18</b>
Agency Holiday Luncheon Treats	\$ 68.18
<b>RATTLERS BAR B QUE - 1</b>	<b>\$ 66.68</b>
Lunch with R. Hitchen and J. Casion on his first day	\$ 66.68
<b>REGISTER@FAA 347EAXW</b>	<b>\$ 15.00</b>
FAA Registration of 3 Drones	\$ 15.00
<b>REGISTER@FAA 347EEHK</b>	<b>\$ 5.00</b>
FAA Registration of 1 Drone	\$ 5.00
<b>RENAISSANCE HOTELS PAL</b>	<b>\$ 524.12</b>
ACWA 2022 Fall Conference - 11/30/22 - 12/01/22 - Hotel - Director Braunstein	\$ 524.12
<b>REPUBLIC SERVICES TRASH</b>	<b>\$ 3,135.34</b>
Refuse Disposal at Rio Vista 20 Cubic Yard Bin 1/1/23-1/31/23	\$ 1,195.77
Refuse Disposal for Rio Vista 40 Cu Yd 11/01/22-11/30/22	\$ 882.21
Refuse Disposal for Rio Vista 20 Cu Yd 11/01/22-11/30/22	\$ 666.51
Refuse Disposal Service at Rio Vista For 20 Cubic Yard Bin 12/01/22-12/31/22	\$ 115.18
Refuse Disposal Service at Rio Vista For 40 Cubic Yard Bin 12/01/22-12/31/22	\$ 275.67
<b>RM AUTOMATION INC-CLOVER</b>	<b>\$ 8,033.31</b>
Flat Trak Flow Meter	\$ 2,500.00
Gas Mass Flow Meter	\$ 5,533.31
<b>ROCKFISH HARBOR GRILL</b>	<b>\$ 133.40</b>
CAPPO Conference Dinner - K. Grass	\$ 51.72
CAPPO Conference Dinner - L. Moncada, B. Lytle	\$ 81.68
<b>ROUND TABLE PIZZA 137</b>	<b>\$ 209.55</b>
Lunch for Crew working on Leak on Sunday	\$ 209.55
<b>ROYAL TANDOOR</b>	<b>\$ 192.11</b>
Engineering CIP Group Meeting	\$ 192.11
<b>SALT CREEK GRILLE</b>	<b>\$ 177.69</b>
Retirement Lunch with Team	\$ 177.69
<b>SAMS CLUB #4824</b>	<b>\$ 687.03</b>
Board Meeting Supplies	\$ 303.82
Engineering and Operations Luncheon Meeting	\$ 56.03
Vending Machine Supplies	\$ 327.18
<b>SAMS FLAMING GRILL CANYON</b>	<b>\$ 212.29</b>
Bought lunch for standby crew	\$ 112.72
Meal for Crew working on Leak	\$ 99.57
<b>SAMSCLUB #4824</b>	<b>\$ 721.99</b>
Board Meeting Supplies	\$ 102.36
Coffee Supplies	\$ 55.80
Office Supplies for Pine Street	\$ 432.74
Return Vending Machine Supplies - Past Expiration Date	\$ (19.48)
Vending Machine Supplies	\$ 150.57

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>SAN FRANCISCO BAY COFFEE</b>	<b>\$ 144.86</b>
Office Supplies for Water Resources	\$ 144.86
<b>SANTA CLARITA VALLEY CHAM</b>	<b>\$ 300.00</b>
SCVCC Centennial Celebration Awards - 02/23/23 - Registration - S. Cole	\$ 150.00
SCVCC Centennial Celebration Awards - 02/23/23 - Registration -Director Orzechowski	\$ 150.00
<b>SC AUTO AIR</b>	<b>\$ 390.14</b>
Battery Replacement for S43	\$ 195.07
Replacement Battery - Truck V-84	\$ 195.07
<b>SCAQMD FEES</b>	<b>\$ 5,272.65</b>
SCAQMD Regulatory Fees for Generator GP8	\$ 620.61
SCAQMD Regulatory Fees for Generator Rio Intake	\$ 2,307.19
Regulatory Fees for Generator Sand Canyon	\$ 627.74
SCAQMD Regulatory Fees for Generator ESFP	\$ 627.74
SCAQMD Regulatory Fees for Generator Rio Intake	\$ 1,089.37
<b>SCPMA-HR</b>	<b>\$ 75.00</b>
SCPMA Membership Renewal-L. Pointer	\$ 25.00
SCPMA-HR Membership Renewal-A. Mantis	\$ 25.00
SCPMA-HR Membership Renewal-J. Brison	\$ 25.00
<b>SERVICE FEE</b>	<b>\$ 117.06</b>
SCAQMD Regulatory Fees for Generator Rio Intake	\$ 51.22
SCAQMD Regulatory Fees for ESFP	\$ 13.94
SCAQMD Regulatory Fees for Generator GP8	\$ 13.78
SCAQMD Regulatory Fees for Generator Rio Intake	\$ 24.18
SCAQMD Regulatory Fees for Generator Sand Canyon	\$ 13.94
<b>SHERATON</b>	<b>\$ 1,949.00</b>
CSMFO Conference - K. Grass Hotel 1/31/23 - 2/2/23	\$ 486.14
CSMFO Conference Hotel & Valet 1/30/23	\$ 263.79
CSMFO Conference Hotel R. Patterson	\$ 486.14
CSMFO Hotel Deposit K. Grass	\$ 243.07
CSMFO Hotel Deposit R. Patterson	\$ 243.07
Lodging at CSMFO Conference	\$ 226.79
<b>SHERWIN WILLIAMS 728037</b>	<b>\$ 73.89</b>
Paint samples	\$ 73.89
<b>SHOGUN JAPANESE RESTAURAN</b>	<b>\$ 381.05</b>
Staff development and meal group for Building and Grounds Department	\$ 381.05
<b>SIGNATURE VALENCIA</b>	<b>\$ 80.00</b>
Raffle Prizes for Holiday Party 2022	\$ 80.00

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>SMART AND FINAL 468</b>	<b>\$ 313.16</b>
Coffee Supplies	\$ 15.08
Drinks for Qualified Rigging and Signal Person Training	\$ 70.02
Office Supplies	\$ 46.70
Office Supplies at Pine	\$ 88.78
Snacks and Drinks for CPR Training 2/8 and 2/9 - Pine Street	\$ 35.88
Supplies for Pine Street Kitchen	\$ 56.70
<b>SMART AND FINAL 483</b>	<b>\$ 284.75</b>
Desserts and Serving Utensils for G. Garcia's Retirement Luncheon	\$ 54.28
Drinks for Department Lunch and Training Classes	\$ 92.57
Staff Meeting	\$ 137.90
<b>SOUTHWES</b>	<b>\$ 3,576.51</b>
2023 KHTS Sacramento Road Trip - 03/20-03/21/23 - Airfare - A. Elhassan	\$ 139.98
2023 KHTS Sacramento Road Trip - 03/20-03/21/23 - Airfare - Director Cooper	\$ 108.98
2023 KHTS Sacramento Road Trip - 03/20-03/21/23 - Airfare - Director Martin	\$ 108.98
Airfare for Customer Care Conference	\$ 671.84
Airfare Roundtrip Burbank to Sacramento and Return SWC's February Meeting	\$ 387.97
Airfare Roundtrip Burbank to Sacramento and Return SWC's January 2023 Meeting	\$ 442.97
Airfare Roundtrip Burbank to Sacramento Annual Financial Management Conference with SWP Contractors	\$ 387.97
Airfare to Reno to go to Truckee Water District	\$ 157.95
Feb DCA Meeting - 02/15/23 - Airfare - Director Martin	\$ 407.96
Flight for No Dig Conference - S. Bader	\$ 422.95
KHTS Sacramento Road trip round trip flight - up on 3/20 and return on 3/21/23	\$ 338.96
<b>SP ANKER US</b>	<b>\$ 2,408.98</b>
Battery Backups for Emergency Workstation Use	\$ 2,408.98
<b>SP BUILTRIGHT INDUST</b>	<b>\$ 234.99</b>
Small tools	\$ 234.99
<b>SP DECKED STORAGE</b>	<b>\$ 2,430.90</b>
Storage System for Trucks	\$ 2,430.90
<b>SP PROTEC CONTROLS</b>	<b>\$ 1,519.56</b>
Mother board for Pine street gate opener	\$ 836.99
Power Supply for Pine Street Gate	\$ 402.04
Power supply for Pine street gate opener	\$ 280.53
<b>SP RAM MOUNTS</b>	<b>\$ 2,368.57</b>
iPad holders for vehicles	\$ 2,368.57
<b>SP TOOLBARN.COM</b>	<b>\$ 521.18</b>
Parts for yellow pot hole machine	\$ 521.18



**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>SPECIAL ACCT JERI LYN BRO</b>	<b>\$ 3,025.00</b>
2023 KHTS Sacramento Road Trip - 03/20-03/21/23 - Registration - A. Elhassan	\$ 675.00
2023 KHTS Sacramento Road Trip - 03/20-03/21/23 - Registration - Directors Cooper, Martin & Orzechowski	\$ 1,850.00
2023 KHTS Sacramento Road Trip - 03/20-03/21/23 - Registration - M. Stone	\$ 500.00
<b>SPROUT SOCIAL, INC</b>	<b>\$ 3,576.00</b>
Social Media Software	\$ 3,576.00
<b>SPROUTS FARMERS MAR</b>	<b>\$ 6.99</b>
December Birthday and Anniversary Celebration	\$ 6.99
<b>SPUDNUTS DONUTS</b>	<b>\$ 448.25</b>
Garden Class Refreshments	\$ 91.50
Pine Safety Tailgate snacks for Water Safety and Water Quality	\$ 38.32
Pine WS Group safety meeting Snacks	\$ 31.46
Rockefeller Safety Meeting Snacks	\$ 17.99
Rockefeller Safety tailgate snacks	\$ 19.85
Rockefeller Safety Tailgate snacks for Field Customer Service Representatives	\$ 20.33
Safety Tailgate snacks For Golden Triangle Operations Department	\$ 79.24
Snacks for Crew working on Saturday	\$ 89.23
Snacks for Safety Meeting at Pine Street for Water Safety and Water Quality	\$ 42.27
Snacks for Safety Tailgate	\$ 18.06
<b>SQ *SUNSHINE TAXI</b>	<b>\$ 86.24</b>
Taxi from airport to hotel	\$ 43.12
Taxi from the Airport to the Hotel for the January 2023 SWC's Meeting.	\$ 43.12
<b>SQ *VALENCIA RUBBER</b>	<b>\$ 118.26</b>
Notary Stamps for K. Jacob	\$ 118.26
<b>SQ *VINCENZO'S PIZZA SAUG</b>	<b>\$ 135.12</b>
Meal for Crew working on Leak	\$ 135.12
<b>STAPLES DIRECT</b>	<b>\$ 43.99</b>
Coffee for Rio Vista Kitchen	\$ 43.99
<b>STARBUCKS STORE 20227</b>	<b>\$ 20.00</b>
Coffee for CSDA Luncheon	\$ 20.00
<b>STARLINK INTERNET</b>	<b>\$ 220.00</b>
Monthly satellite internet for Pine St.	\$ 110.00
Monthly Starlink satellite internet.	\$ 110.00
<b>STONEFIRE GRILL - 1</b>	<b>\$ 39.39</b>
Engineering and Operations Luncheon Meeting	\$ 39.39
<b>STONEFIRE GRILL - 1 - CAT</b>	<b>\$ 10,305.22</b>
Agency Holiday Event	\$ 6,746.19
Gratuity for Gino's retirement lunch from Stonefire.	\$ 325.00
Stonefire catering for G. Garcia's retirement luncheon	\$ 3,234.03

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>STONEFIRE GRILL - 1 - ECO</b>	<b>\$ 587.68</b>
Engineering and Operations Luncheon Meeting	\$ 263.88
Lunch for A/C Training	\$ 323.80
<b>SWA*EARLYBRD</b>	<b>\$ 160.00</b>
Early Bird Flight Check In for Conference	\$ 160.00
<b>TACOS Y BURRITOS EL PATO</b>	<b>\$ 311.63</b>
Dinner for Crew that worked on Plamenco Leak	\$ 126.41
Lunch for Crew working on Leak at 19821 Merry Hill	\$ 185.22
<b>THE DONUT CAFE</b>	<b>\$ 21.90</b>
Rockefeller Tailgate snacks	\$ 21.90
<b>THE HOME DEPOT #0653</b>	<b>\$ 1,056.74</b>
1/4 x 1/4 coupling, 1/4 x 3 nipple, 1/4 x 1/4 elbow	\$ 46.49
2 Way Radio for Traffic Control	\$ 164.24
4 LED Light Bulbs for Staircase on Filter Building	\$ 61.19
Buckets and Parts for Ladders	\$ 70.44
Cable Ties	\$ 13.73
Christmas Tree for Summit Circle.	\$ 196.01
Concrete and Lumber for Airvac Pads	\$ 67.91
Parts and Tools for Water Heater at Summit	\$ 148.92
Parts for Sink at Rio Vista	\$ 16.83
Rags and Constructive Adhesive	\$ 24.05
Recycled Water Tank Swap pipe with mop	\$ 16.39
Supplies and materials for Fleet	\$ 34.94
Supplies for Employee Christmas Party	\$ 27.70
Tools and Parts for Crew Truck	\$ 167.90
<b>THE HOME DEPOT #1055</b>	<b>\$ 1,739.89</b>
1 x 1/2 " Reducing Bushing	\$ 8.60
18 Drill Bit Kit	\$ 124.81
Batteries for Motion Sensor at Rockefeller	\$ 17.38
Brackets and Bolts	\$ 49.58
Bucket, concrete repair, caulking gun, batteries.	\$ 117.29
Casters	\$ 64.51
Caulk and Vent for Teachers' Trailer at Rio	\$ 73.03
Cleaning Supplies for ESFP Ozone -SCADA Rm	\$ 74.10
Combo square	\$ 36.07
Cutting oil, bucket, sockets ETC.	\$ 107.44
Light to assess leak at Rockefeller	\$ 6.53
Locks for Rockefeller bathrooms	\$ 7.26
Material to Fix Leaks at Rockefeller	\$ 74.33
Materials for ESFP Effluent valve.	\$ 41.89
New Drinking Fountain at Rockefeller	\$ 79.12
Parts and Materials for Rio vista	\$ 176.15
Parts and Supplies for Building and Grounds Department	\$ 79.04

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
Parts for Building & Grounds department	\$ 127.89
Parts for Building and Grounds department	\$ 47.80
PVC Drain Pipe Fittings and Glue	\$ 63.95
Small Step Ladder	\$ 65.57
Small tools	\$ 152.17
Spray Bottle	\$ 9.70
Swivel Key holder - for keys	\$ 4.35
Tools for Truck	\$ 131.33
<b>THE HOME DEPOT 1055</b>	<b>\$ 3,350.85</b>
5 in 1 Ladder for B&G department	\$ 305.51
Christmas tree for office at Rockefeller	\$ 327.41
Cordless saw and plumbing supplies	\$ 288.43
Heavy Duty Tarps and Poly Braided Rope	\$ 95.19
Inspection Tools	\$ 273.53
Ivory Toggle Switch, Duplex Outlet, GFCI	\$ 93.35
LED light bulbs for Summit	\$ 278.61
Paint Brushes and Painters Tape for Rio Vista Admin Office	\$ 85.19
Parts for fence lights at Rio Vista	\$ 80.14
Pest Control for Teachers' Trailer	\$ 98.45
Primer, Paint, Saw horse, Fox Tail and Pan, 25' tape measure, PVC cable saw, tubing, utility knife, blades, pipe wrench	\$ 495.14
Small Tools for Trucks	\$ 81.00
Tool Kit Batteries and Blades	\$ 750.01
Tools for Truck	\$ 98.89
<b>THE HOME DEPOT 653</b>	<b>\$ 2,025.49</b>
Cherry Willow discharge transducer	\$ 87.25
Lunch Benches Rockefeller	\$ 260.31
Parts and tools for crew truck	\$ 235.82
Purchase of supplies to patch leak at Summit Circle	\$ 321.92
Tools for Truck	\$ 492.61
Trimmer and Blower Combo Kit	\$ 404.06
Wire Brush, Pliers, Clamps, Storage Container	\$ 223.52
<b>THE OLD TOWN JUNCTION</b>	<b>\$ 84.81</b>
Lunch for Customer Care Meeting	\$ 84.81
<b>THE STAND - VALENCIA</b>	<b>\$ 152.20</b>
HR Meeting- A. Mantis, L. Pointer, J. Joo, J. Brison, M. Aragon	\$ 72.20
Raffle Prizes for Holiday Party 2022	\$ 80.00
<b>THE TROPICALE RESTAURANT</b>	<b>\$ 119.01</b>
Dinner with Board President Martin, Directors Gutzeit and Marks	\$ 119.01
<b>THE UPS STORE 1482</b>	<b>\$ 162.43</b>
Shipping plc components to Vendor for remote programming	\$ 162.43

**SCV Water - Credit Card Charges  
Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>THE UPS STORE 6401</b>	<b>\$ 60.72</b>
Ship Meter for Warranty Issues	\$ 25.87
Shipping for colorimeter service	\$ 22.07
Shipping Meter for Warranty Repair	\$ 12.78
<b>TONY S LAWNMOWER SERVICE</b>	<b>\$ 122.23</b>
Chain saw repair	\$ 122.23
<b>TOPPERS PIZZA CANYON COUN</b>	<b>\$ 86.40</b>
DDW Triennial inspection for the Newhall system	\$ 35.81
Supervisor Lunch	\$ 50.59
<b>TOPPERS PIZZA PLACE VALEN</b>	<b>\$ 509.04</b>
Staff Lunch for Quarterly Operators Meeting on 1/24	\$ 169.00
Staff Lunch Meeting	\$ 197.83
Team building Lunch	\$ 114.12
Working Lunch during Site Condition Assessment.	\$ 28.09
<b>TOWN AND COUNTRY - LOD</b>	<b>\$ 247.03</b>
B. Payne's first night deposit for hotel reservation for CA-NV AWWA Spring Conference 2023 April 2, 2023 - April 5, 2023.	\$ 247.03
<b>TRACTOR SUPPLY #2264</b>	<b>\$ 85.94</b>
Parts and Supplies	\$ 85.94
<b>TST* NOTHING BUNDT CAKES</b>	<b>\$ 653.75</b>
Bundt cakes for January 2023 Birthday and Anniversary Celebrations	\$ 113.75
January 2023 Birthday and Anniversary Celebration Treat	\$ 54.00
January Birthday and Anniversary	\$ 108.00
January Birthday and Anniversary celebration	\$ 81.00
January Birthday/Anniversary Celebration Treats	\$ 189.00
Monthly Birthday and Anniversary Celebration - January	\$ 108.00
<b>TST* SCHOONERS PATIO GRIL</b>	<b>\$ 227.12</b>
Christmas lunch for staff	\$ 227.12
<b>ULINE</b>	<b>\$ 518.98</b>
Cart Shop Rags	\$ 518.98
<b>UNITED RENTALS #018712</b>	<b>\$ 1,159.31</b>
10k Capacity Forklift Rental for motor delivery at Rio Vista Intake Pump Station	\$ 1,159.31
<b>UPS</b>	<b>\$ 122.45</b>
Shipping Charge for gas detection / confined space equipment repairs	\$ 44.55
Shipping for Golden Triangle Gas Detection Equip Repairs	\$ 39.75
Shipping for Rio Vista Gas Detection Equipment Repairs	\$ 38.15
<b>USA BLUE BOOK</b>	<b>\$ 761.33</b>
D-Chlorine tablets.	\$ 761.33
<b>USPS PO 0569500155</b>	<b>\$ 1,924.99</b>
Certified and Registered letters with Return Service for Cell Sites per K. Jacob's request	\$ 116.05
Certified/Registered Mail for Cell Sites	\$ 57.54
PO Box 903 Renewal	\$ 1,720.00
Postage for certified letters with Return Receipts for Cell Sites	\$ 31.40

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Am</b>
<b>USPS PO BOXES ONLINE</b>	<b>\$ 724.00</b>
PO Box 220970 Renewal 2023	\$ 724.00
<b>VALLEY INDUSTRIAL ASSOCIA</b>	<b>\$ 40.00</b>
VIA 2023 Board Installation - 12/13/22 - Registration - Director Martin	\$ 40.00
<b>VAN NUYS FLOWERS</b>	<b>\$ 96.99</b>
Flowers sent to employee- M. Alvord	\$ 96.99
<b>VERIZONWRLSS</b>	<b>\$ 76,016.28</b>
CIMIS 1/11/23-2/10/23	\$ 38.01
CIMIS 11/11/22-12/10/22	\$ 38.01
CIMIS 12/11/22-1/10/23	\$ 38.01
Equipment 1/11/23-2/10/23	\$ 4,780.31
Equipment 11/11/22-12/10/22	\$ 3,810.36
Equipment 12/11/22-1/10/23	\$ 18,065.08
Services 1/11/23-2/10/23	\$ 16,771.90
Services 11/11/22-12/10/22	\$ 15,660.41
Services 12/11/22-1/10/23	\$ 16,814.19
<b>VONS #2030</b>	<b>\$ 73.99</b>
Office Supplies for Customer Care	\$ 73.99
<b>VONS #2111</b>	<b>\$ 56.45</b>
Get Well Card - M Alvord	\$ 9.31
Safety Training Drinks and Snacks	\$ 47.14
<b>VONS #3325</b>	<b>\$ 780.84</b>
Board Meeting Supplies	\$ 20.06
Director Kelly - Thank you card	\$ 7.61
Director Kelly - Thank you gift	\$ 25.00
Gift cards for retirees J. Keith and C. Suer	\$ 613.90
Snacks for Water Academy	\$ 114.27
<b>VUE GRILLE &amp; BAR</b>	<b>\$ 193.87</b>
Lunch Meeting with Rosedale Rio Bravo	\$ 193.87
<b>VZWRLSS*IVR VB</b>	<b>\$ 899.06</b>
Telemetry 10/24/22-11/23/22	\$ 784.26
Telemetry 11/24/22-12/23/22 Invoice #9923749364	\$ 45.12
Telemetry 12/24/22-1/23/23 Invoice #9926123701	\$ 69.68
<b>WAL-MART #3523</b>	<b>\$ 519.90</b>
Agency Holiday Event Supplies	\$ 231.54
Drinks for AC Training	\$ 29.94
Drinks for Operations On Call and Overtime meeting	\$ 114.59
Supplies for Christmas Party - Plastic Cups	\$ 4.95
Supplies for Christmas Party - Stop Watches for games	\$ 59.57
Supplies for Holiday Party 2022	\$ 13.45
Supplies for Staff Christmas Party	\$ 65.86

**SCV Water - Credit Card Charges**  
**Paid January to March 2023**

<b>Payee and Description</b>	<b>Transaction Amount</b>
<b>WAL-MART #5162</b>	<b>\$ 31.63</b>
Agency Holiday Event Supplies	\$ 31.63
<b>WESTERN BAGEL TOO #4</b>	<b>\$ 192.60</b>
Golden Triangle Safety Tailgate snacks	\$ 46.00
Pine work Safety Group tailgate snacks	\$ 65.95
Safety tailgate meeting snacks at Pine Street for Water Safety and Water Quality	\$ 80.65
<b>WESTERN BAGEL TOO 4</b>	<b>\$ 165.07</b>
PPE Demo at Pine Snacks	\$ 165.07
<b>WISTEX II, LLC</b>	<b>\$ 254.70</b>
Small Enclosures to be used at Rio Vista chemical room for flow meters.	\$ 254.70
<b>WM SUPERCENTER #5162</b>	<b>\$ 36.35</b>
Supplies for Emergency Event Bin	\$ 36.35
<b>WOLF CREEK RESTAURANT &amp; B</b>	<b>\$ 2,558.97</b>
Board Meeting Dinner - 02/21/23	\$ 487.53
End of year Tech Service Meeting - GIS, IT, OT, Cybersecurity	\$ 476.29
Lunch for CSDA Meeting	\$ 697.36
Raffle Prizes for Holiday Party 2022	\$ 80.00
Water Resources Department and Educational Staff Holiday Luncheon	\$ 817.79
<b>WPONCALL.COM</b>	<b>\$ 147.00</b>
GSA Website Maintenance	\$ 49.00
SCVGSA Website Maintenance	\$ 98.00
<b>WWW COSTCO COM</b>	<b>\$ 301.18</b>
Holiday Gift Baskets	\$ 39.99
Holiday Party Gift Baskets	\$ 29.99
Holiday Party raffle prizes	\$ 139.97
Supplies for Water Resources	\$ 91.23
<b>ZORO TOOLS INC</b>	<b>\$ 172.35</b>
Utility Canvas Buckets	\$ 172.35
<b>Grand Total</b>	<b>\$ 308,498.31</b>

# Director Stipends

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**Director Gary Martin**

Date	Meeting	Amount
03/02/23	Engineering and Operations Committee Meeting	\$239.00
03/03/23	Special Board Meeting	\$239.00
03/06/23	SCV-GSA Board Meeting	\$239.00
03/07/23	Regular Board Meeting	\$239.00
03/08/23	Water Resources and Watershed Committee Meeting	\$239.00
03/10/23	DCA Board of Directors Briefing Meeting	\$239.00
03/16/23	AWA WaterWise Virtual Breakfast Series	\$239.00
03/20/23	KHTS 2023 Sacramento Road Trip	\$239.00
03/21/23	KHTS 2023 Sacramento Road Trip	\$239.00
03/21/23	Rescheduled Board Meeting	\$0.00
03/27/23	Agenda Planning Meeting	\$239.00
03/30/23	Team Building Follow-up Call with Erin Hastley	\$0.00
	<b>Stipend Total</b>	<b>\$2,390.00</b>
	<b>Total Paid Days</b>	<b>10</b>
	<b>Total Meetings</b>	<b>12</b>

**Director Ken Petersen**

Date	Meeting	Amount
03/02/23	Engineering and Operations Committee Meeting	\$239.00
03/03/23	Special Board Meeting	\$239.00
03/07/23	Regular Board Meeting	\$239.00
03/20/23	Finance and Administration Committee Meeting	\$239.00
03/21/23	Rescheduled Board Meeting	\$239.00
03/22/23	Agency Water Academy	\$239.00
	<b>Stipend Total</b>	<b>\$1,434.00</b>
	<b>Total Paid Days</b>	<b>6</b>
	<b>Total Meetings</b>	<b>6</b>

<b>TOTAL PAID DAYS</b>	<b>68</b>
<b>TOTAL MEETINGS</b>	<b>83</b>
<b>TOTAL STIPENDS</b>	<b>\$16,252.00</b>

**Director Piotr Orzechowski**

Date	Meeting	Amount
03/02/23	Engineering and Operations Committee Meeting	\$239.00
03/03/23	Special Board Meeting	\$239.00
03/06/23	SCV-GSA Board Meeting	\$239.00
03/07/23	Regular Board Meeting	\$239.00
03/08/23	Water Resources and Watershed Committee Meeting	\$239.00
03/20/23	KHTS 2023 Sacramento Road Trip	\$239.00
03/21/23	KHTS 2023 Sacramento Road Trip	\$239.00
03/21/23	Rescheduled Board Meeting	\$0.00
03/23/23	ACWA 2023 Legislative Symposium	\$239.00
03/27/23	Agenda Planning Meeting	\$239.00
	<b>Stipend Total</b>	<b>\$2,151.00</b>
	<b>Total Paid Days</b>	<b>9</b>
	<b>Total Meetings</b>	<b>10</b>

# Director Reimbursements

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**CA Govt. Code Section 53065.5**

**List of Reimbursement for "Individual Charges" = \$100 or more**

**Annual Disclosure for Fiscal Year 22/23**

**DIRECTORS**

**P-Card (VISA) Transactions Updated as of: 3/31/23 \*March PCard transactions affect April cash.**

<b>Date</b>	<b>Recipient of Reimbursement</b>	<b>Reason for Reimbursement</b>	<b>Amount</b>
03/01/23	Braunstein, Beth	<b>P-CARD (VISA)</b> - 2023 ACWA Spring Conference 5/9/23-5/11/23 - Registration	815.00
03/01/23	Cooper, William	<b>P-CARD (VISA)</b> - KHTS Sacramento, CA Road Trip 3/20/23-3/21/23 Travel Expense (Airfare)	108.98
03/01/23	Cooper, William	<b>P-CARD (VISA)</b> - 2023 ACWA Spring Conference 5/9/23-5/11/23 - Registration	815.00
03/01/23	Cooper, William	<b>P-CARD (VISA)</b> - 2023 KHTS Sacramento Road Trip 3/20/23-3/21/23 - Registration	616.67
03/01/23	Gutzeit, Maria	UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 Travel Expense (Parking, Mileage)	208.92
03/01/23	Gutzeit, Maria	UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 Expense (Lodging)	210.48
03/01/23	Gutzeit, Maria	<b>P-CARD (VISA)</b> - UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 - Registration	595.00
03/01/23	Marks, Dirk	<b>P-CARD (VISA)</b> - 2023 UWI Spring Water Conference 2/22/23-2/24/23 Hotel Deposit	210.48
03/01/23	Marks, Dirk	UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 Travel Expense (Mileage)	188.64
03/01/23	Marks, Dirk	<b>P-CARD (VISA)</b> - 2023 ACWA Spring Conference 5/9/23-5/11/23 - Registration	815.00
03/01/23	Marks, Dirk	<b>P-CARD (VISA)</b> - UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 - Registration	595.00
03/01/23	Martin, Gary	<b>P-CARD (VISA)</b> - 2023 UWI Spring Water Conference 2/22/23-2/24/23 Hotel Deposit	210.48
03/01/23	Martin, Gary	<b>P-CARD (VISA)</b> - 2023 DCA Board Meeting Sacramento, CA 2/16/2023 Travel Expense (Airfare)	407.96
03/01/23	Martin, Gary	<b>P-CARD (VISA)</b> - KHTS Sacramento, CA Road Trip 3/20/23-3/21/23 Travel Expense (Airfare)	108.98
03/01/23	Martin, Gary	UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 Expense (Lodging)	210.48
03/01/23	Martin, Gary	<b>P-CARD (VISA)</b> - UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 - Registration	595.00
03/01/23	Martin, Gary	<b>P-CARD (VISA)</b> - 2023 ACWA Spring Conference 5/9/23-5/11/23 - Registration	815.00
03/01/23	Martin, Gary	<b>P-CARD (VISA)</b> - 2023 KHTS Sacramento Road Trip 3/20/23-3/21/23 - Registration	616.67
03/01/23	Orzechowski, Piotr	<b>P-CARD (VISA)</b> - SCVCC Centennial Celebration Awards 2/23/23 - Registration	150.00
03/01/23	Orzechowski, Piotr	<b>P-CARD (VISA)</b> - 2023 ACWA Spring Conference 5/9/23-5/11/23 - Registration	815.00
03/01/23	Orzechowski, Piotr	<b>P-CARD (VISA)</b> - 2023 ACWA Legislative Symposium 3/23/23 - Registration	325.00
03/01/23	Orzechowski, Piotr	<b>P-CARD (VISA)</b> - 2023 KHTS Sacramento Road Trip 3/20/23-3/21/23 - Registration	616.67
03/01/23	Peterson, Kenneth	<b>P-CARD (VISA)</b> - UWI Spring Conference Palm Springs, CA 2/22/23-2/24/23 - Registration	595.00
			<b>10,645.40</b>

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## COMMITTEE MEMORANDUM

**NEW ADDITION TO PACKET**

**DATE:** May 9, 2023

**TO:** Finance Committee

**FROM:** Rochelle Patterson   
Chief Financial and Administrative Officer

**SUBJECT:** Recommend Approval of a Proposition 218 Notice, Ballots and a Resolution Initiating Proceedings to Adopt Water Standby Charges for Tesoro Del Valle Development, Set a Public Hearing and Other Related Matters

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### SUMMARY

For the Finance Committee to discuss the proposed Resolution to Initiate Proceedings, and the Proposition 218 Notice and Ballot, for the standby charge between Santa Clarita Valley Water Agency (SCV Water) and BLC Tesoro, LLC (BLC Tesoro) for the purchase of Buena Vista/Rosedale-Rio Bravo (BVRRB) water for only the annexed portion of the Tesoro Del Valle Development, until such time as the property is developed.

### DISCUSSION

The Castaic Lake Water Agency (CLWA), predecessor to SCV Water, and Montalvo Properties (Montalvo), currently BLC Tesoro, executed an Annexation Agreement on September 30, 2013 (Agreement) for that annexed portion of the Tesoro Del Valle Development known as Vesting Tentative Tract Map (VTTM) 51644, located outside of SCV Water's service area. The Agreement provided for the dedication of 500 acre-feet per year (AFY) of water from BVRRB to the Tesoro Del Valle Development's annexed land. Staff had negotiated a third amendment to the Agreement entered into on December 31, 2017, which extended the Agreement term to September 30, 2020, revised a Water Demand Determination (as defined in the Agreement) consistent with land use changes incorporated in the revised VTTM 51644, and modified the terms for reimbursement of carrying costs. Through Resolution by the Local Agency Formation Commission for the County of Los Angeles, the annexation of VTTM 51644 was finalized on June 17, 2021, at which time the annexed portion of the Tesoro Del Valle Development became part of SCV Water's service area.

The calculations in the revised Water Demand Determination indicated the demand was lower than the original water demand due to reduced irrigated areas and dwelling units for the revised project. Both SCV Water and BLC Tesoro agreed the water demand for the Tesoro Development was 389 AFY.

The Agreement authorizes SCV Water to impose a standby charge pursuant to Section 20 of the CLWA Act, or as authorized under enacting legislation for a successor agency to CLWA (in this case, SCV Water), and Health and Safety Code Section 5471(b) upon a water service area, area, or parcel basis, or any combination thereof, whether available water is actually used or not.

The Agreement also states in Section 5(a) that the landowner, BLC Tesoro, agrees and consents to the imposition of a standby charge and later describes the cost of the standby charge in Section 8(c)(1) as being determined by dividing the total administrative and carrying

cost of the BVRRB acquisition costs, by the total water supply provided by the BVRRB acquisition, and multiplying that amount by the number of AFY of the additional water supply which has been reserved for the annexed lands (389 AFY). The annual standby charge shall be adopted by SCV Water pursuant to the Uniform Standby Charge Procedures Act. As allowed by State Law, such charge must be collected on the tax roll in the same manner and at the same time as ad valorem property taxes.

The cost to BLC Tesoro for the standby charge will be separated into thirteen (13) parcels as shown in the Engineers Report (Attachment 1) prepared by Raftelis. The Report outlines the assessment methodology, affected parcels, and assessments to be levied for Fiscal Year 2023/24 as they relate to the standby charge. The standby charges will only be levied upon the annexed portions of the Tesoro Del Valle development. Existing homeowners and parcels within SCV Water's service area not part of the recent Tesoro annexation will not pay this standby charge.

When a new homesite is developed within the annexed portion of the Tesoro Del Valle development and SCV Water begins to deliver water, the square footage of these parcels will be deducted from the total square footage of the original parcel and an updated standby charge will be prepared as described in the Engineers Report. The standby charges will be updated on a yearly basis as these new homes are built. This process will continue until all 13 parcels are fully built out. The new homeowners in the annexed area will not pay for the standby charges once they receive SCV Water deliveries but will pay the normal rates and taxes that all other SCV Water customers pay.

In order to account for future increases in the cost of BVRRB water and future cost increases associated with the benefit and service to parcels paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with the annual percentage increase in the prior calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach-Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year. If approved, the standby charges shall be imposed until the 13 parcels are fully built out.

Under the Uniform Standby Charge Procedures Act, the SCV Water Board of Directors must adopt a resolution (Attachment 2) to initiate proceedings to fix a standby charge and to set a date, time and place for a public protest hearing on the imposition of the standby charge. After the resolution is adopted, a notice (Proposition 218 Notice – Attachment 3) and ballot (Ballot – Attachments 4-16) must be sent out in accordance with the Proposition 218 Omnibus Implementation Act and Proposition 218 (Article XIII D). Article XIII D establishes procedural and approval requirements for assessments, including standby charges.

SCV Water will mail the Notice and Ballot to all record owners of properties which will be affected by the standby charge. In the case of the annexed portion of the Tesoro Development, the owner of the thirteen (13) properties is BLC Tesoro. The Notices will include the proposed standby charges, the total amount chargeable to SCV Water, the amount chargeable to the owner's parcel, the duration of the charges, the reason for the standby charge, the basis upon which the amount of the standby charge was calculated, and the date, time and location of the public hearing (August 1, 2023), at which time the Board of Directors will consider adoption of a resolution approving the standby charge. The Ballot will include SCV Water's address for owners to send completed Ballots and allow for the owner to write his or her name, identify the parcel, and indicate his or her support or opposition to the proposed standby charge. SCV Water will then conduct a public hearing at least 45 days after the Notice is mailed, to consider all protests to the standby charge, and count the Ballots. If there is no majority protest



from the owners (i.e., Ballots submitted opposed to the standby charge as weighted exceed Ballots submitted in favor of the assessment as weighted), the SCV Water Board of Directors can adopt a resolution approving the standby charge, and direct staff to submit the charge to Los Angeles County for placement of the standby charges on the property tax roll.

General counsel has reviewed the Proposition 218 Notice to ensure that it meets the legal requirements.

Please note that the action to set the Public Hearing is upon approval of the Proposition 218 Notice and Ballots.

### **STRATEGIC NEXUS**

These actions help support SCV Water's Strategic Plan Goal E: Financial Resiliency – Maintain a long-range, transparent, stable and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges.

### **FINANCIAL CONSIDERATIONS**

The Finance Department will internally prepare all future modifications to this standby charge on a yearly basis as new homes are developed. The administrative costs for preparing these charges will be the responsibility of SCV Water. Projected costs are expected to be minimal.

### **RECOMMENDATION**

That the Finance and Administration Committee recommends the Board of Directors approve the proposed Proposition 218 Notice, Ballots and adopt a resolution initiating proceedings to adopt water standby charges for the annexed portion of the Tesoro Del Valle Development, and set a public hearing for such.

RP

Attachments:

- 1) Raftelis Engineering Report for Standby Charges
- 2) Draft Resolution with Exhibit A
- 3) Proposition 218 Notice
- (4-15) Ballots

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**SANTA CLARITA VALLEY WATER AGENCY**

**ENGINEER'S REPORT FOR FISCAL YEAR 2023-24**

**ANNEXED AREA OF TESORO DEL VALLE DEVELOPMENT**

**STAND-BY CHARGE**



# AFFIDAVIT FOR THE ENGINEER'S REPORT

## Santa Clarita Valley Water Agency

### WATER STAND-BY CHARGE

This report describes the annual stand-by charge of the Santa Clarita Valley Water Agency (SCV Water), which was created on January 1, 2018, by an act of the State Legislature (SB 634) through the merger of the three water agencies: Castaic Lake Water Agency, Newhall County Water District, and the Valencia Water Company. This Report outlines the assessment methodology, affected parcels, and assessments to be levied for Fiscal Year 2023-2024. The undersigned respectfully submits the enclosed Report as directed by the SCV Water Board of Directors.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_

Matt Stone  
General Manager

By: \_\_\_\_\_

Sudhir Pardiwala, P.E.  
Registered Engineer C 44571  
Raftelis Financial Consultants  
445 S. Figueroa Street, Suite 1925  
Los Angeles, CA 90071

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## OVERVIEW

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### Introduction

Stand-by charges are assessments imposed on property to cover costs for water availability and capacity in the water system, including operating and maintenance expenses, prior to a property connecting to the water system. Unlike ongoing water service charges, stand-by charges are not imposed for a service that is immediately available or actually used by a parcel. As such, stand-by charges are considered “assessments” for purposes of Article XIII D of the California Constitution (“Article XIII D,” added as a part of Proposition 218 in 1996), because they are imposed to recover the cost of a benefit conferred to a parcel.

SCV Water was formed pursuant to the provisions of Senate Bill 634 (“SB 634”) in 2017. Section 20 of SB 634 provides as follows:

Notwithstanding any other law, the agency may fix, levy, or collect any stand-by or availability charge or assessment in connection with the provision of water service pursuant to the procedures set forth in the Uniform Stand-By Charge Procedures Act (Chapter 12.4 (commencing with Section 54984) of Part 1 of Division 2 of Title 5 of the Government Code).

As such, SCV Water is authorized to adopt stand-by charges pursuant to the Uniform Stand-By Charge Procedures Act (“Act”). SCV Water’s stand-by charges must also comply with the substantive and procedural requirements of Article XIII D, section 4, as well as Government Code section 53753 (referred to collectively as “Proposition 218”).

## HISTORICAL BACKGROUND AND CURRENT LEGISLATION

---

### 1. Uniform Stand-By Charge Procedures Act (Act)

The Act is contained in Government Code section 54984 *et seq.* and includes procedural requirements for adopting stand-by charges. These procedures are in addition to the procedural and substantive requirements of Proposition 218.

Stand-by charges must be adopted either (a) prior to August 10 if the County of Los Angeles will collect the stand-by charges on the Agency's behalf, or (b) prior to the start of the fiscal year if the Agency intends to collect the stand-by charge directly. Gov. Code sec. 54984.2. The stand-by charge may include schedules of rates that vary depending on the land uses, benefits derived or to be derived from the use or availability of water facilities, or other benefits, and the assessment may be imposed on an area, frontage, or parcel basis, or combination thereof. *Id.*

Prior to initiating proceedings, the Agency must have a report prepared by a qualified engineer, setting forth a description of the stand-by charge (including the basis, reasons for imposition, and a description of what the stand-by charge will pay for), the total amount that the stand-by charge is intended to recover from all assessed property and from each parcel, the identification of general and special benefits, a description of the methodology for allocating costs in accordance with special benefits conferred, and other relevant information relating to the stand-by charge. *Id.* at 54984.3; Cal. Const., art. XIII D, sec. 4.

To initiate proceedings, the Board of Directors of the Agency must adopt a resolution initiating a proceeding to fix a stand-by charge. *Id.* at 54984.3. The resolution must include the following information:

- (a) A statement that the report of a qualified engineer is on file with the Agency and that a stand-by charge is proposed based upon the report.
- (b) A description of the lands upon which the charge is to be imposed. Assessor parcel numbers shall constitute sufficient description for this purpose.
- (c) The amount of the charge for each of the lands so described.
- (d) The date, time, and place for a public protest hearing regarding the imposition of the stand-by charge and notice that the Board of Directors will hear and consider all objections or protests, if any, to the proposed stand-by charges.  
*Id.* at 54984.3.

The Agency must comply with the notice, protest, and hearing procedures applicable to assessments under Proposition 218 described below and the Proposition 218 Omnibus Implementation Act. *Id.* at sec. 54984.4. If there is no majority protest, and the stand-by charge is adopted, the Board may approve and then continue the stand-by charge in later years at the same or lower rate by resolution. *Id.* at sec. 54984.7. If the stand-by charge is proposed to be increased, extended, or a new stand-by charge is proposed to be added, the approval procedures set forth in Proposition 218 and the Proposition 218 Omnibus Implementation Act must be complied with. *Id.*



In the event that stand-by charges become delinquent, the Agency may adopt a resolution or ordinance providing that delinquent stand-by charges, together with interest and penalties thereon, are a lien on the delinquent property when a certificate is filed in the office of the County recorder, which has the force, effect and priority of a judgment lien. *Id.* at 54984.9. The certificate must specify the amount of the delinquency, together with interest and penalties, the name of the record owner of the property, and the assessor's parcel number and legal description of the property. *Id.* The Agency must record a release of the lien within 30 days of payment of all amounts due, including recordation fees. *Id.*<sup>1</sup>

## **2. Requirements Under Proposition 218**

The Act predates Proposition 218. SB 444, effective January 1, 2008, amended the Act to bring it into compliance and conform with the substantive and procedural requirements of Proposition 218. Pursuant to Article XIII D, section 4, the Agency must identify each parcel that receives special benefits<sup>2</sup> from public improvements or services that will be assessed for the benefits received. Cal. Const. art. XIII D, sec. 4(a). Moreover, the stand-by charge must be supported by a detailed engineer's report which makes this determination. *Id.* at sec. 4(b).<sup>3</sup>

The Agency must provide written notice of the proposed stand-by charge to the property owners of the identified parcels upon which the stand-by charge will be imposed. *Id.* at sec. 4(c). The notice must also include a ballot by which to register their support for or opposition to the stand-by charge, and an opportunity to protest the levy of the stand-by charge through a public hearing. *Id.* at sec. 4(d). The notice shall include:

- (a) the total amount of the stand-by charge chargeable to the entire Agency;
- (b) the amount of the proposed stand-by charge chargeable to an owner's parcel;
- (c) the duration of the payments;
- (d) the reason for the stand-by charge;
- (e) the basis upon which the proposed stand-by charge was calculated;
- (f) the date, time, and location of a public hearing on the proposed stand-by charge;
- (g) an assessment ballot; and

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<sup>1</sup> If the Agency chooses to have the stand-by charges collected by the County in the same manner as other property taxes collected by the County, delinquencies are subject to the same enforcement mechanisms as property taxes, including a property tax lien.

<sup>2</sup> Special benefit is defined to mean "a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property values does not constitute a 'special benefit.'" Cal. Const., art. XIII D, sec. 2(i).

<sup>3</sup> The requirement for an engineer's report in Proposition 218 and the requirement for a report under the Act can be satisfied with a single report.

(h) a summary of the procedures for the completion, return, and tabulation of the ballots, which must include:

- (1) the Agency's address and the location where a person may return the ballot; and
- (2) a place where the person returning the ballot may indicate his or her name, the location of his or her parcel, and whether he or she supports or opposes the proposed stand-by charge.

At least 45 days after mailing the notice and ballots, the Agency must hold a public hearing and protest proceeding. The ballots must be signed and either mailed or delivered to the address indicated on the ballot. In order to be tabulated, the Agency must receive the ballot prior to the close of the public hearing. The ballots must remain sealed until the close of the public hearing. Gov. C. sec. 53753(b)-(e); Cal. Const., art. XIII D, sec. 4(c). The ballots must be tabulated by an impartial person (which could be the Board Secretary), in public view to permit all interested persons to meaningfully monitor the accuracy of the tabulation process. *Id.*

The stand-by charges may not be imposed if there is a majority protest. A majority protest exists if the ballots submitted in opposition to the proposed stand-by charges exceed the ballots submitted in favor. The ballots, however, are weighted according to the proportional financial obligation of the affected property owner. *Id.* at sec. 4(e).

## WATER SERVICES

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### Description of Santa Clarita Valley Water Agency

The purpose of SCV Water is to unify and modernize water resource management within the Santa Clarita Valley through the efficient, sustainable, and affordable provision, sale, management and delivery of surface water, groundwater, and recycled water for municipal, industrial, domestic, and other purposes at retail and wholesale, and to do so in a manner that promotes the sustainable stewardship of natural resources in the Santa Clarita Valley.

SCV Water was created on January 1, 2018, by an act of the State Legislature (SB 634) through the merger of the three water agencies in the Santa Clarita Valley and serves a population of 273,000 through 70,000 retail water connections. Castaic Lake Water Agency (CLWA), Newhall County Water District, and the Valencia Water Company were merged to create the SCV Water. The Castaic Lake Water Agency was formed as a wholesale water agency to acquire, treat, and deliver the State Water Project water supply throughout the Santa Clarita Valley. The Santa Clarita Water Division, Newhall County Water District, and the Valencia Water Company were the retail water purveyors. SCV Water's service area has a population of 273,000 and covers approximately 195 square miles or 124,000 acres. The population at build-out is estimated to be 420,000. SCV Water also provides wholesale water to Los Angeles County Waterworks District #36.

### Description of Tesoro del Valle Development

On February 19, 2013, CLWA, which later merged into SCV Water, entered into an annexation agreement with Montalvo Properties (Tesoro del Valle Development, referred to as Tesoro throughout this report). Montalvo Properties owns approximately 801.53 acres of land located in the eastern portion of the Santa Clarita Valley. This land is divided into 13 major parcels. These parcels are referred to throughout the report. Montalvo Properties wished to annex this area into CLWA, now SCV Water, for the purpose of receiving water supply. The annual potable water demand for Tesoro will be approximately 389 acre-feet per year (AFY) for approximately 346 dwelling units.

The Tesoro square footage for the Landscape land use is 4,791,665. The square footage for the Single Family Residential (SFR) land use is 3,473,407. The total square footage of these two land uses is 8,265,072. A more detailed look at the square footage of each of the 13 major parcels is shown in Tables 8.

### Description of Water Supply Used by the SCV Water to Serve Tesoro

The water supply for Tesoro is provided by SCV Water through a purchased water contract with a joint project of the Buena Vista Storage District (BV) and the Rosedale-Rio Bravo Water Storage District (RRB), referred to as BVRRB. The BVRRB provides 11,000 AFY of firm water supply capacity. Of this amount, approximately 389 AFY will be used by the Tesoro development.

BVRRB's carrying cost of water supply will be \$996.72/AF in FY 2022 - 2023. This rate is increased each year by the change in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach-Anaheim, CA Area. Table 1 provides a detail of the carrying cost per acre foot of BVRRB's water supply and the total cost incurred by SCV Water to serve Tesoro demand.

**Table 1  
Water Supply Costs to Meet Tesoro Demand**

Year	Carrying Cost/AF	BVRRB Capacity in AF	Total BVRRB Cost	Tesoro Approx. Demand in AF	Tesoro as % of BVRRB Capacity	Tesoro Portion of BVRRB Carrying Cost	Credits	Total Cost of Tesoro Supply
FY 2018/19	\$857.00	11,000	\$9,427,000	389	3.54%	\$333,373	(\$66,130) ( 1)	\$267,243
FY 2019/20	\$882.60	11,000	\$9,708,600	389	3.54%	\$343,331	0	\$255,806
FY 2020/21	\$888.09	11,000	\$9,768,990	389	3.54%	\$345,467	0	\$345,467
FY 2021/22	\$932.09	11,000	\$10,252,990	389	3.54%	\$362,583	0	\$362,583
FY 2022/23	\$996.72	11,000	\$10,963,320	389	3.54%	\$387,724	0	\$387,724

(1) The credit of \$66,130 in FY 2018/2019 was for the sale of unused Tesoro water to another entity

## Calculation of the Tesoro Stand-By Charges

### TESORO ANNUAL AF DEMANDS BY LAND USE

The projected approximate total annual potable water demand for Tesoro is 389 AFY. This demand consists of 224.9 AFY for the SFR land use and 164.9 AFY for the Landscape land use. These projected demands were estimated by SCV Water staff and reviewed by Raftelis. The process used by the Agency to estimate Tesoro demands is described below. SCV Water and the Tesoro Developer have mutually agreed to this amount in their Agreement.

### Tesoro Total Demand

In this section we will estimate the SFR demand for indoor and outdoor use. To calculate the average water use per dwelling unit according to average lot size, SCV Water took the 10-year actual consumption data from just over 400 homes in the existing Tesoro subdivision and used these averages with the new Tesoro development's seven different typical lot sizes to get a total dwelling unit consumption of 215.2 AFY. The total consists of 74.6 AFY of indoor water use (calculated by using a percentage estimated from the existing homes square footage) and 140.6 AFY of outdoor use. SCV Water then added the non-residential demand (areas assumed to be maintained by the HOA) using the Estimated Total Water Use (ETWU) method (157.9 AFY) to get a total unadjusted water demand for Tesoro of 373.1 AFY. To this total, SCV Water added a water loss factor of 4.5% to get a final demand of 389.9 AFY which was rounded down to 389 AFY. These calculations assumed a Gallons Per Capita per Day of 55 and an average household density of 3.5 persons per household.

### Total Tesoro SFR Demand Before Adjustment for Water Loss

To calculate the Single-Family Residential water demand of the Tesoro development, SCV Water multiplied the number of Tesoro dwelling units in a lot size category by the average water use for that lot size category of existing homes as described above. This calculation resulted in a total of 215.2 AFY. To calculate the indoor demand, the total demand was multiplied by the indoor water use percentage calculated from the existing home sites. This calculation resulted in an indoor water demand of 74.6 AFY. Finally, to calculate the outdoor demand, the indoor demands were subtracted from the total demands which resulted in an outdoor demand of 140.6 AFY. Table 2 shows these calculations for the new SFR dwelling units (DU) of the Tesoro Development.

**Table 2**  
**Total Demand for the Tesoro Development SFR (before adjustment for water loss)**

Lot Dimensions	Lot Size (sf)	Existing SFR Usage			Tesoro		
		Total	Indoor (%)	DU's	Total (AF)	Indoor (AF)	Outdoor (AF)
Estate (90x110)	9,900	0.86	25.0%	31	26.7	6.7	20
Estate (80x110)	8,800	0.76	28.3%	106	80.7	22.9	57.8
70x100	7,000	0.65	33.1%	19	12.4	4.1	8.3
65x100	6,500	0.58	37.1%	41	23.8	8.8	15
60x100	6,000	0.52	41.4%	58	30.2	12.5	17.7
55x100	5,500	0.45	47.7%	62	28	13.4	14.7
50x100	5,000	0.46	46.7%	29	13.4	6.3	7.1
			<b>Totals</b>	<b>346</b>	<b>215.2</b>	<b>74.7</b>	<b>140.6</b>

**Tesoro SFR Total Demand (Indoor + Outdoor) Adjusted for Water Loss**

The process of determining the total demand (indoor + outdoor) for the Tesoro SFR land use, after adjusting for water loss, is to adjust for the estimated water loss percentage of 4.5%. As shown in the calculations below, applying this water loss percentage results in a total estimated demand of 224.9 AFY which includes 9.68 AFY of water losses.

$$\begin{aligned} \text{Estimated Water Loss Percentage} &= 4.5\% \\ 215.20 \text{ AFY} * (1.045) &= 224.89 \text{ AFY} \\ \text{Estimated Water Loss (AFY)} &= 224.89 \text{ AFY} - 215.20 \text{ AFY} = 9.68 \text{ AFY} \end{aligned}$$

**Tesoro Landscape Demand**

Tesoro Landscaping is composed of turf and softscape. Softscape refers to live horticultural elements such as low and medium water use plants such as flowers, shrubs, and trees. The total amount of Landscape area is 2,536,968 square feet. 10,249 square feet of this amount is associated with turf. The remaining 2,526,719 square feet is associated with softscape. These landscape totals were provided by the Tesoro developer's engineer and landscape architect for the development.

Landscape demand is based on local evapotranspiration data, total landscape area, the plant factor, and irrigation system efficiency. Key inputs in the process of calculating Tesoro landscape demand included:

- **Reference Evapotranspiration (ETo)** is a standard measurement of environmental parameters that impact the water use of plants. The Reference ETo for the Tesoro development is 63.8 inches of water per square foot per year and is derived from the Santa Clarita CIMIS station data. This amount of water equates to 39.56 gallons per square foot per year using a conversion factor of 0.62. This calculation is shown below.

$$\begin{aligned} \text{Reference ETo} &= 63.8 \text{ inches/sf/year} * 0.62 \text{ conversion factor} \\ &= 39.56 \text{ gallons/sf/year} \end{aligned}$$

- **Plant Factor** refers to the estimated amount of water required by different types of plants when multiplied by the average inches per year evapotranspiration rate.

- **Irrigation System Efficiency Factor** refers to how effectively an irrigation system delivers and applies water to a specific irrigated area.
- **Evapotranspiration Adjustment Factor (ETAF)** is a demand adjustment factor that is applied to the Reference ETo when calculating demand. The ETAF reflects the plant factor and the irrigation efficiency factor.

Table 3 shows the calculation of the ETAF for each Tesoro Landscape hydrozone. The ETAF accounts for plant water demands and irrigation efficiency. The plant factors shown in Table 3 were obtained from the Water Use Classification of Landscape Species (WUCOLS) as published by the University of California-Davis. The irrigation efficiency values shown in Table 3 are based on industry standards.

**Table 3**  
**Tesoro Landscape ETAF**  
Plant Factor (PF) ÷ Irrigation Efficiency Factor = ETAF

Hydrozone / Planting Description	Plant Factor (PF)	Irrigation Method	Irrigation Efficiency (IE)	ETAF (PF/IE)
Recreation Center/Park/Paseo	0.80	Overhead Spray	0.60	1.333
Show Slope	0.30	Drip	0.80	0.375
Interior Slope	0.30	Drip	0.80	0.375
Fire Fuel Wet Zone	0.50	Rotary Spray	0.70	0.714

**Tesoro Landscape Demand Before Adjustment for Water Loss**

Table 4 on the following page shows the calculation, based on the inputs described above, of Tesoro Landscape demand for turf and softscape *before adjustment for water loss*. Total estimated turf demand is 1.66 AFY and total estimated softscape demand is 156.13 AFY. The sum of these combined demands is 157.79 AFY.

**Table 4  
Tesoro Landscape Demand Before Adjustment for Water Loss**

<b>Turf</b>							
Lot Description	Reference ETo (1)	Conversion Factor (2)	Gallons/SF/Year (3)	ETAF (4)	Turf SF	Gallons/Year (5)	AFY
Recreation Center/Park/Paseo	63.8	0.62	39.556	1.333	10,249	540,546	1.66
Show Slope	63.8	0.62	39.556	0.375	0	0	0.00
Interior Slope	63.8	0.62	39.556	0.375	0	0	0.00
Fire Fuel Wet Zone	63.8	0.62	39.556	0.714	0	0	0.00
				Total	10,249	540,546	1.66
<b>Softscape</b>							
Lot Description	Reference ETo (1)	Conversion Factor (2)	Gallons/SF/Year (3)	ETAF (4)	Softscape SF	Gallons/Year (5)	AFY
Recreation Center/Park/Paseo	63.8	0.62	39.556	0.375	18,819	279,152	0.86
Show Slope	63.8	0.62	39.556	0.375	451,500	6,697,325	20.55
Interior Slope	63.8	0.62	39.556	0.375	1,058,300	15,698,293	48.18
Fire Fuel Wet Zone	63.8	0.62	39.556	0.714	998,100	28,200,603	86.54
				Total	2,526,719	50,875,173	156.13
<b>Grand Total</b>							<b>157.79</b>
(1) Reference ETo = inches of water/square foot/year							
(2) Conversion Factor = Conversion inches/square foot/year to gallons/square foot/year							
(3) Gallons/Year/SF = Reference ETo * Conversion Factor							
(4) ETAF = Evapotranspiration Adjustment Factor based on the plant factor and the irrigation efficiency factor (see Table 6)							
(5) Gallons/Year = Gallons/Year/SF * ETAF * Turf or Softscape square feet							

**Tesoro Landscape Total Demand Adjusted for Water Loss**

The process of determining the total demand for the Tesoro Landscape land use, after adjusting for water loss, is to adjust for the estimated water loss percentage of 4.5%. As shown in the calculations below, applying this water loss percentage results in a total estimated demand of 164.89 AFY which includes 7.10 AFY of water losses.

$$\begin{aligned} \text{Estimated Water Loss Percentage} &= 4.5\% \\ 157.79 \text{ AFY} * (1+.045) &= 164.89 \text{ AFY} \\ \text{Estimated Water Loss (AFY)} &= 164.89 \text{ AFY} - 157.79 \text{ AFY} = 7.10 \text{ AFY} \end{aligned}$$

**Calculation of the Annual Tesoro Water Supply Carrying Cost**

The total water demand for Tesoro is 389 AFY, 224.89 AFY for SFR and 164.89 AFY for Landscape. The total demand of 389 AFY was agreed upon by both SCV Water and Tesoro in an amendment to their 2017 Agreement. The total FY 2022 - 2023 annual cost of water supplies required to provide stand-by service to Tesoro is \$387,724.08. This cost reflects Tesoro's proportionate share of the water

supply costs associated with the BVERRB joint project. As originally noted in Table 1, this cost is calculated per the following formulas:

$$389 \text{ AFY Tesoro Demand} \div 11,000 \text{ AFY BVERRB Capacity} = 3.54\%$$
$$3.54\% * \$10,963,920 \text{ BVERRB Cost} = \$387,724.08 \text{ SCV Water Cost for Tesoro Demand}$$

### **Calculation of the Unit Cost of Water Supply for Different Tesoro Land Uses**

The unit cost per square foot incurred by SCV Water to provide stand-by service for the SFR land use is \$0.0604. The unit cost per square foot incurred by SCV Water to provide stand-by service for the Landscape land use is \$0.0319. The unit costs are determined by the following equations:

Total SFR Demand =	224.89 AFY (57.7%)
Total Landscape Demand =	164.89 AFY (42.3%)
Approximate Total Demand =	389.79 AFY (100.0%)
Total Water Supply Cost =	\$387,724.08 (100.0%)
Cost Incurred for SFR =	\$224,728.49 (57.97%)
Cost Incurred for SFR =	\$162,941.51 (42.03%)
Total SFR Square Feet =	3,473,407
Total Landscape Square Feet =	8,265,072

$$\text{Cost to Provide Stand-By Service/Square Footage} = \text{Unit Cost of Service}$$
$$\text{SFR: } \$224,728.49 \div 3,473,407.17 \text{ sq. ft} = \$0.0647$$
$$\text{Landscape: } \$162,941.51 \div 4,791,665 = \$0.0340$$



## METHOD OF APPORTIONMENT

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### Benefit Analysis

Similar to many other water purveyors in the State, water stand-by charges provide a means to recover costs from undeveloped parcels for facilities and supply that are required to provide service. SCV Water has acquired a water supply to provide service to the undeveloped parcels when they develop, and these parcels need to pay their proportional share of the cost incurred by SCV Water. The water supply for Tesoro is provided by SCV Water through a water purchase contract with the joint project BVERRB. The BVERRB provides 11,000 AFY of firm water supply capacity, of which 389 AFY will be used by the Tesoro development. Tesoro is to pay for their portion of this water purchase as carrying costs until these undeveloped parcels become water customers. Once the parcels are developed, the new owners will no longer pay for the additional stand-by charge. The water supply acquired by SCV Water provides a special benefit to undeveloped parcels. BVERRB's carrying cost of water supply will be \$996.72/AF in FY 2022 - 2023. This amount is increased each year by the change in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach-Anaheim, CA Area. Table 1 provides a detail of the carrying cost per acre foot of BVERRB's water supply and the total cost incurred by SCV Water to serve Tesoro demand.

As referenced in the Overview Section of this report, a stand-by charge is considered an assessment under the provisions of Article XIII D of the State Constitution. Therefore, all parcels which will have a special benefit conferred upon them and upon which the stand-by charge will be imposed must be identified (the Assessment Roll). The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the costs of the capital water improvement, the maintenance and operation expenses of such improvement, and the cost of the property-related service being provided. In addition, no stand-by charge shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel. Here, the stand-by charge is necessary to cover the proportionate special benefit associated with reserving a portion of the BVERRB water supply for the benefit of the assessed parcels.

### Estimated Stand-By Charge for Each of the 13 Parcels:

In order to calculate an accurate and equitable stand-by charge, a detailed breakdown of each of the 13 major parcels was conducted to assess the annual stand-by charge for each parcel with the 13 major parcels for each land use. Tables 5 - 7 below show a summary of the total square footage and total annual stand-by charge for each of the 13 major parcels for SFR, Landscape, and combined. The total stand-by charge for SFR and Landscape combined equals the annual carrying stand-by charge cost that Tesoro incurs.

**Table 5**  
**Single Family Residential Stand-By Charge Summary**

Parcel	Sq. Ft	SFR	
		\$ Cost/Sq. Ft.	Total Annual Stand-By Charge
1	6,100	\$0.647	\$395
2	651,547	\$0.647	\$42,165
3	563,013	\$0.647	\$36,436
4	229,665	\$0.647	\$14,863
5	0	\$0.647	\$0
6	0	\$0.647	\$0
7	294,262	\$0.647	\$19,043
8	412,299	\$0.647	\$26,682
9	36,347	\$0.647	\$2,352
10	726,196	\$0.647	\$46,996
11	66,262	\$0.647	\$4,288
12	258,195	\$0.647	\$16,709
13	<u>229,521</u>	\$0.647	<u>\$14,853</u>
Total	<b>3,473,407</b>		<b>\$224,782</b>

**Table 6**  
**Landscape Stand-By Charge Summary**

Parcel	Sq. Ft	Landscape	
		\$ Cost/Sq. Ft	Total Annual Stand-By Charge
1	215,192	\$0.0340	\$7,318
2	808,456	\$0.0340	\$27,492
3	273,213	\$0.0340	\$9,291
4	433,565	\$0.0340	\$14,743
5	149,032	\$0.0340	\$5,068
6	0	\$0.0340	\$0
7	708,931	\$0.0340	\$24,107
8	598,731	\$0.0340	\$20,360
9	38,854	\$0.0340	\$1,321
10	539,545	\$0.0340	\$18,347
11	108,075	\$0.0340	\$3,675
12	575,910	\$0.0340	\$19,584
13	<u>342,161</u>	\$0.0340	<u>\$11,635</u>
Total	<b>4,791,665</b>		<b>\$162,942</b>

**Table 7  
Combined Stand-By Charge Summary**

SFR & Landscape		
Parcel	Sq. Ft	Total Annual Stand-By Charge
1	221,292	\$7,712
2	1,460,003	\$69,657
3	836,226	\$45,726
4	663,230	\$29,606
5	149,032	\$5,068
6	0	\$0
7	1,003,193	\$43,151
8	1,011,030	\$47,042
9	75,201	\$3,673
10	1,265,741	\$65,343
11	174,337	\$7,963
12	834,105	\$36,293
13	<u>571,682</u>	<u>\$26,489</u>
Total	<b>8,265,072</b>	<b>\$387,724</b>

### Estimated Stand-By Charge per Individual Lot

The summaries for each of the 13 major parcels in Tables 5 - 7, are shown in more detail in Table 8. For each major parcel, the minor lots within are shown, along with their sq. footage, unit cost of service (UCOS), and the annual stand-by charge for each component of the 13 major parcel. The equation shown below details how the Annual stand-by charge is derived.

$$\text{Sq. Ft} * \text{UCOS} = \text{Annual Stand-By Charge}$$

**Table 8 Detailed Annual Stand-By Charge Calculation**

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
<b>1</b>	2477	174,013	-	\$0.0340	\$0.0647	\$5,917.35	-
	2139	-	2,775	\$0.0340	\$0.0647	-	\$179.58
	2138	-	3,325	\$0.0340	\$0.0647	-	\$215.18
	2435	41,179	-	\$0.0340	\$0.0647	\$1,400.30	-
	<b>Total</b>	<b>APN 3244-162-04</b>	<b>215,192</b>	<b>6,100</b>			<b>\$7,317.65</b>
<b>2</b>	2139	-	9,623	\$0.0340	\$0.0647	-	\$622.76
	2138	-	8,883	\$0.0340	\$0.0647	-	\$574.87
	2150	-	12,612	\$0.0340	\$0.0647	-	\$816.19
	2149	-	12,371	\$0.0340	\$0.0647	-	\$800.59
	2148	-	12,512	\$0.0340	\$0.0647	-	\$809.72
	2147	-	11,603	\$0.0340	\$0.0647	-	\$750.89
	2146	-	11,618	\$0.0340	\$0.0647	-	\$751.86
	2145	-	11,559	\$0.0340	\$0.0647	-	\$748.04
	2144	-	11,950	\$0.0340	\$0.0647	-	\$773.35
	2143	-	10,823	\$0.0340	\$0.0647	-	\$700.41
	2142	-	10,047	\$0.0340	\$0.0647	-	\$650.19
	2141	-	10,942	\$0.0340	\$0.0647	-	\$708.11
	2140	-	11,205	\$0.0340	\$0.0647	-	\$725.13
	2137	-	13,504	\$0.0340	\$0.0647	-	\$873.92
	2136	-	14,345	\$0.0340	\$0.0647	-	\$928.34
	2135	-	17,431	\$0.0340	\$0.0647	-	\$1,128.05
	2134	-	14,410	\$0.0340	\$0.0647	-	\$932.55
	2133	-	11,053	\$0.0340	\$0.0647	-	\$715.30
	2132	-	15,438	\$0.0340	\$0.0647	-	\$999.07
	2131	-	13,830	\$0.0340	\$0.0647	-	\$895.01
	2130	-	10,579	\$0.0340	\$0.0647	-	\$684.62
	2129	-	12,336	\$0.0340	\$0.0647	-	\$798.33
	2128	-	11,748	\$0.0340	\$0.0647	-	\$760.28
2127	-	14,678	\$0.0340	\$0.0647	-	\$949.89	
2126	-	10,742	\$0.0340	\$0.0647	-	\$695.17	
2125	-	11,285	\$0.0340	\$0.0647	-	\$730.31	
2124	-	11,247	\$0.0340	\$0.0647	-	\$727.85	
2123	-	10,848	\$0.0340	\$0.0647	-	\$702.03	
2070	-	17,538	\$0.0340	\$0.0647	-	\$1,134.95	
2071	-	16,097	\$0.0340	\$0.0647	-	\$1,041.71	

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	2072	-	11,403	\$0.0340	\$0.0647	-	\$737.97
	2073	-	9,909	\$0.0340	\$0.0647	-	\$641.26
	2074	-	20,354	\$0.0340	\$0.0647	-	\$1,317.21
	2075	-	16,471	\$0.0340	\$0.0647	-	\$1,065.94
	2076	-	9,934	\$0.0340	\$0.0647	-	\$642.90
	2077	-	9,277	\$0.0340	\$0.0647	-	\$600.37
	2078	-	11,054	\$0.0340	\$0.0647	-	\$715.39
	2079	-	13,251	\$0.0340	\$0.0647	-	\$857.55
	2080	-	12,484	\$0.0340	\$0.0647	-	\$807.93
	2081	-	21,462	\$0.0340	\$0.0647	-	\$1,388.94
	2082	-	23,256	\$0.0340	\$0.0647	-	\$1,505.02
	2083	-	9,241	\$0.0340	\$0.0647	-	\$598.06
	2084	-	12,832	\$0.0340	\$0.0647	-	\$830.44
	2085	-	16,679	\$0.0340	\$0.0647	-	\$1,079.41
	2086	-	15,624	\$0.0340	\$0.0647	-	\$1,011.13
	2087	-	11,476	\$0.0340	\$0.0647	-	\$742.68
	2088	-	10,757	\$0.0340	\$0.0647	-	\$696.11
	2477	580,999	-	\$0.0340	\$0.0647	\$19,756.98	-
	2476	154,258	-	\$0.0340	\$0.0647	\$5,245.57	-
	2435	3,988	-	\$0.0340	\$0.0647	\$135.61	-
	2502	46,515	-	\$0.0340	\$0.0647	\$1,581.75	-
	2545	2,309	-	\$0.0340	\$0.0647	\$78.52	-
	2544	1,978	-	\$0.0340	\$0.0647	\$67.26	-
	2542	1,148	-	\$0.0340	\$0.0647	\$39.04	-
	2068	-	4,927	\$0.0340	\$0.0647	-	\$318.85
	2069	-	2,803	\$0.0340	\$0.0647	-	\$181.40
	2090	-	6,644	\$0.0340	\$0.0647	-	\$429.97
	2089	-	10,133	\$0.0340	\$0.0647	-	\$655.76
	2548	3,122	-	\$0.0340	\$0.0647	\$106.16	-
	2543	3,010	-	\$0.0340	\$0.0647	\$102.36	-
	2547	1,482	-	\$0.0340	\$0.0647	\$50.40	-
	2546	4,324	-	\$0.0340	\$0.0647	\$147.04	-
	2478	5,323	-	\$0.0340	\$0.0647	\$181.01	-
	2151	-	8,829	\$0.0340	\$0.0647	-	\$571.37
	2152	-	1,000	\$0.0340	\$0.0647	-	\$64.72
	2122	-	6,985	\$0.0340	\$0.0647	-	\$452.04
	2121	-	1,903	\$0.0340	\$0.0647	-	\$123.15
<b>Total</b>	<b>APN 3244-162-02</b>	<b>808,456</b>	<b>651,547</b>			<b>\$27,491.70</b>	<b>\$42,165.07</b>
<b>3</b>	2476	1,520	-	\$0.0340	\$0.0647	\$51.69	-
	2152	-	10,580	\$0.0340	\$0.0647	-	\$684.69
	2151	-	3,204	\$0.0340	\$0.0647	-	\$207.35
	2542	1,028	-	\$0.0340	\$0.0647	\$34.96	-
	2068	-	6,411	\$0.0340	\$0.0647	-	\$414.89
	2069	-	11,834	\$0.0340	\$0.0647	-	\$765.84
	2090	-	4,687	\$0.0340	\$0.0647	-	\$303.32

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	2089	-	1,822	\$0.0340	\$0.0647	-	\$117.91
	2122	-	3,523	\$0.0340	\$0.0647	-	\$227.99
	2121	-	8,389	\$0.0340	\$0.0647	-	\$542.90
	2502	22,188	-	\$0.0340	\$0.0647	\$754.51	-
	2477	1,183	-	\$0.0340	\$0.0647	\$40.23	-
	2050	-	10,653	\$0.0340	\$0.0647	-	\$689.41
	2051	-	11,276	\$0.0340	\$0.0647	-	\$729.74
	2053	-	13,201	\$0.0340	\$0.0647	-	\$854.31
	2054	-	13,558	\$0.0340	\$0.0647	-	\$877.43
	2055	-	12,863	\$0.0340	\$0.0647	-	\$832.46
	2056	-	13,774	\$0.0340	\$0.0647	-	\$891.36
	2057	-	10,434	\$0.0340	\$0.0647	-	\$675.26
	2058	-	10,422	\$0.0340	\$0.0647	-	\$674.46
	2059	-	10,601	\$0.0340	\$0.0647	-	\$686.05
	2061	-	17,948	\$0.0340	\$0.0647	-	\$1,161.53
	2062	-	12,529	\$0.0340	\$0.0647	-	\$810.82
	2063	-	10,306	\$0.0340	\$0.0647	-	\$666.96
	2064	-	10,529	\$0.0340	\$0.0647	-	\$681.37
	2065	-	16,430	\$0.0340	\$0.0647	-	\$1,063.27
	2066	-	13,132	\$0.0340	\$0.0647	-	\$849.82
	2067	-	13,024	\$0.0340	\$0.0647	-	\$842.85
	2091	-	14,502	\$0.0340	\$0.0647	-	\$938.50
	2092	-	10,990	\$0.0340	\$0.0647	-	\$711.24
	2093	-	11,117	\$0.0340	\$0.0647	-	\$719.46
	2094	-	12,610	\$0.0340	\$0.0647	-	\$816.03
	2095	-	11,458	\$0.0340	\$0.0647	-	\$741.53
	2096	-	11,170	\$0.0340	\$0.0647	-	\$722.89
	2097	-	10,202	\$0.0340	\$0.0647	-	\$660.23
	2098	-	10,330	\$0.0340	\$0.0647	-	\$668.53
	2099	-	9,985	\$0.0340	\$0.0647	-	\$646.18
	2100	-	10,449	\$0.0340	\$0.0647	-	\$676.23
	2101	-	10,802	\$0.0340	\$0.0647	-	\$699.08
	2102	-	11,274	\$0.0340	\$0.0647	-	\$729.58
	2103	-	12,185	\$0.0340	\$0.0647	-	\$788.54
	2104	-	12,011	\$0.0340	\$0.0647	-	\$777.28
	2105	-	11,874	\$0.0340	\$0.0647	-	\$768.42
	2106	-	11,891	\$0.0340	\$0.0647	-	\$769.55
	2116	-	8,990	\$0.0340	\$0.0647	-	\$581.78
	2117	-	10,014	\$0.0340	\$0.0647	-	\$648.04
	2118	-	10,021	\$0.0340	\$0.0647	-	\$648.53
	2119	-	10,029	\$0.0340	\$0.0647	-	\$649.01
	2120	-	10,036	\$0.0340	\$0.0647	-	\$649.50
	2153	-	10,958	\$0.0340	\$0.0647	-	\$709.15
	2154	-	1,124	\$0.0340	\$0.0647	-	\$72.74
	2060	-	10,393	\$0.0340	\$0.0647	-	\$672.59
	2052	-	11,135	\$0.0340	\$0.0647	-	\$720.60

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	2500	63,490	-	\$0.0340	\$0.0647	\$2,158.99	-
	2501	9,688	-	\$0.0340	\$0.0647	\$329.44	-
	2446	61,269	-	\$0.0340	\$0.0647	\$2,083.46	-
	2575	6,663	-	\$0.0340	\$0.0647	\$226.58	-
	2541	910	-	\$0.0340	\$0.0647	\$30.94	-
	2549	2,913	-	\$0.0340	\$0.0647	\$99.06	-
	2550	2,651	-	\$0.0340	\$0.0647	\$90.15	-
	2551	2,209	-	\$0.0340	\$0.0647	\$75.12	-
	2445	45,822	-	\$0.0340	\$0.0647	\$1,558.19	-
	2048	-	4,058	\$0.0340	\$0.0647	-	\$262.61
	2043	-	1,015	\$0.0340	\$0.0647	-	\$65.69
	2554	549	-	\$0.0340	\$0.0647	\$18.67	-
	2035	-	985	\$0.0340	\$0.0647	-	\$63.74
	2049	-	11,374	\$0.0340	\$0.0647	-	\$736.07
	2478	51,130	-	\$0.0340	\$0.0647	\$1,738.69	-
	2107	-	8,585	\$0.0340	\$0.0647	-	\$555.58
	2115	-	10,933	\$0.0340	\$0.0647	-	\$707.53
	2114	-	7,952	\$0.0340	\$0.0647	-	\$514.62
	2034	-	1,429	\$0.0340	\$0.0647	-	\$92.48
<b>Total</b>	<b>APN 3244-162-01</b>	<b>273,213</b>	<b>563,013</b>			<b>\$9,290.66</b>	<b>\$36,435.53</b>
<b>4</b>	2500	4,579	-	\$0.0340	\$0.0647	\$155.71	-
	2060	-	3,397	\$0.0340	\$0.0647	-	\$219.84
	2052	-	10,634	\$0.0340	\$0.0647	-	\$688.18
	2154	-	10,896	\$0.0340	\$0.0647	-	\$705.14
	2153	-	2,583	\$0.0340	\$0.0647	-	\$167.16
	2476	29,041	-	\$0.0340	\$0.0647	\$987.54	-
	2572	354,496	-	\$0.0340	\$0.0647	\$12,054.71	-
	2470	17,989	-	\$0.0340	\$0.0647	\$611.72	-
	2565	4,235	-	\$0.0340	\$0.0647	\$144.01	-
	2155	-	13,720	\$0.0340	\$0.0647	-	\$887.91
	2156	-	12,364	\$0.0340	\$0.0647	-	\$800.16
	2157	-	12,862	\$0.0340	\$0.0647	-	\$832.40
	2158	-	10,532	\$0.0340	\$0.0647	-	\$681.55
	2159	-	12,467	\$0.0340	\$0.0647	-	\$806.81
	2160	-	10,741	\$0.0340	\$0.0647	-	\$695.08
	2161	-	10,348	\$0.0340	\$0.0647	-	\$669.67
	2162	-	11,623	\$0.0340	\$0.0647	-	\$752.19
	2163	-	12,402	\$0.0340	\$0.0647	-	\$802.59
	2164	-	18,213	\$0.0340	\$0.0647	-	\$1,178.69
	2165	-	14,087	\$0.0340	\$0.0647	-	\$911.64
	2166	-	14,572	\$0.0340	\$0.0647	-	\$943.00
	2167	-	13,154	\$0.0340	\$0.0647	-	\$851.25
	2168	-	12,653	\$0.0340	\$0.0647	-	\$818.84
	2169	-	10,867	\$0.0340	\$0.0647	-	\$703.28
	2170	-	11,550	\$0.0340	\$0.0647	-	\$747.44

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	2471	19,174	-	\$0.0340	\$0.0647	\$652.02	-
	2540	4,051	-	\$0.0340	\$0.0647	\$137.76	-
<b>Total</b>	<b>APN 3244-162-06</b>	<b>433,565</b>	<b>229,665</b>			<b>\$14,743.46</b>	<b>\$14,862.82</b>
<b>5</b>	2476	60,814	-	\$0.0340	\$0.0647	\$2,067.99	-
	2572	88,218	-	\$0.0340	\$0.0647	\$2,999.87	-
<b>Total</b>	<b>APN 3244-162-05</b>	<b>149,032</b>	<b>0</b>			<b>\$5,067.86</b>	<b>\$0.00</b>
<b>6</b>		-	-	\$0.0340	\$0.0647	-	-
<b>Total</b>	<b>APN 3244-161-03</b>					<b>\$0.00</b>	<b>\$0.00</b>
<b>7</b>	2477	1,517	-	\$0.0340	\$0.0647	\$51.59	-
	2478	555,043	-	\$0.0340	\$0.0647	\$18,874.35	-
	2561	58,112	-	\$0.0340	\$0.0647	\$1,976.11	-
	2115	-	2,458	\$0.0340	\$0.0647	-	\$159.07
	2114	-	6,830	\$0.0340	\$0.0647	-	\$442.01
	2446	26,833	-	\$0.0340	\$0.0647	\$912.46	-
	2445	13,947	-	\$0.0340	\$0.0647	\$474.27	-
	2500	16,220	-	\$0.0340	\$0.0647	\$551.56	-
	2554	93	-	\$0.0340	\$0.0647	\$3.16	-
	2043	-	13,784	\$0.0340	\$0.0647	-	\$892.04
	2049	-	1,351	\$0.0340	\$0.0647	-	\$87.43
	2048	-	10,059	\$0.0340	\$0.0647	-	\$650.97
	2107	-	4,628	\$0.0340	\$0.0647	-	\$299.50
	2035	-	3,989	\$0.0340	\$0.0647	-	\$258.15
	2036	-	10,525	\$0.0340	\$0.0647	-	\$681.13
	2040	-	9,259	\$0.0340	\$0.0647	-	\$599.20
	2041	-	10,040	\$0.0340	\$0.0647	-	\$649.74
	2579	1,521	-	\$0.0340	\$0.0647	\$51.72	-
	2434	3,299	-	\$0.0340	\$0.0647	\$112.18	-
	2564	32,346	-	\$0.0340	\$0.0647	\$1,099.93	-
	2037	-	13,434	\$0.0340	\$0.0647	-	\$869.36
	2038	-	14,581	\$0.0340	\$0.0647	-	\$943.61
	2039	-	21,149	\$0.0340	\$0.0647	-	\$1,368.64
	2042	-	20,928	\$0.0340	\$0.0647	-	\$1,354.38
	2044	-	15,630	\$0.0340	\$0.0647	-	\$1,011.51
	2045	-	13,618	\$0.0340	\$0.0647	-	\$881.26
	2046	-	14,032	\$0.0340	\$0.0647	-	\$908.08
	2047	-	14,365	\$0.0340	\$0.0647	-	\$929.62
	2108	-	13,504	\$0.0340	\$0.0647	-	\$873.91
	2109	-	11,376	\$0.0340	\$0.0647	-	\$736.21
	2110	-	13,053	\$0.0340	\$0.0647	-	\$844.71
	2111	-	22,649	\$0.0340	\$0.0647	-	\$1,465.76
	2112	-	19,319	\$0.0340	\$0.0647	-	\$1,250.23
	2113	-	13,702	\$0.0340	\$0.0647	-	\$886.72
<b>Total</b>	<b>APN 3244-161-05</b>	<b>708,931</b>	<b>294,262</b>			<b>\$24,107.34</b>	<b>\$19,043.23</b>



**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
8	2034	16,180	-	\$0.0340	\$0.0647	\$550.20	-
	2035	-	9,789	\$0.0340	\$0.0647	-	\$633.50
	2036	-	607	\$0.0340	\$0.0647	-	\$39.28
	2434	-	12,770	\$0.0340	\$0.0647	-	\$826.41
	2579	45,637	-	\$0.0340	\$0.0647	\$1,551.90	-
	2564	59,095	-	\$0.0340	\$0.0647	\$2,009.54	-
	2479	418,126	-	\$0.0340	\$0.0647	\$14,218.46	-
	2440	21,931	-	\$0.0340	\$0.0647	\$745.77	-
	2033	-	8,061	\$0.0340	\$0.0647	-	\$521.67
	2024	-	1,077	\$0.0340	\$0.0647	-	\$69.70
	2025	-	6,810	\$0.0340	\$0.0647	-	\$440.71
	2022	-	1,896	\$0.0340	\$0.0647	-	\$122.70
	2021	-	7,640	\$0.0340	\$0.0647	-	\$494.42
	2020	-	8,726	\$0.0340	\$0.0647	-	\$564.71
	2019	-	9,926	\$0.0340	\$0.0647	-	\$642.36
	2018	-	10,117	\$0.0340	\$0.0647	-	\$654.72
	2563	240	-	\$0.0340	\$0.0647	\$8.16	-
	2010	-	2,010	\$0.0340	\$0.0647	-	\$130.08
	2006	-	4,237	\$0.0340	\$0.0647	-	\$274.20
	2005	-	7,441	\$0.0340	\$0.0647	-	\$481.55
	1996	-	5,475	\$0.0340	\$0.0647	-	\$354.32
	1995	-	3,120	\$0.0340	\$0.0647	-	\$201.91
	1994	-	6,419	\$0.0340	\$0.0647	-	\$415.41
	2562	511	-	\$0.0340	\$0.0647	\$17.38	-
	1894	-	954	\$0.0340	\$0.0647	-	\$61.74
	1897	-	6,238	\$0.0340	\$0.0647	-	\$403.69
	1898	-	2,768	\$0.0340	\$0.0647	-	\$179.13
	1900	-	3,918	\$0.0340	\$0.0647	-	\$253.55
	1901	-	5,488	\$0.0340	\$0.0647	-	\$355.16
	1905	-	770	\$0.0340	\$0.0647	-	\$49.83
	1904	-	7,285	\$0.0340	\$0.0647	-	\$471.45
	1906	-	651	\$0.0340	\$0.0647	-	\$42.13
	2496	30,126	-	\$0.0340	\$0.0647	\$1,024.44	-
	2439	6,161	-	\$0.0340	\$0.0647	\$209.51	-
	1895	-	10,576	\$0.0340	\$0.0647	-	\$684.43
	1896	-	8,850	\$0.0340	\$0.0647	-	\$572.76
	1902	-	10,140	\$0.0340	\$0.0647	-	\$656.20
	1903	-	14,819	\$0.0340	\$0.0647	-	\$959.03
	1997	-	12,279	\$0.0340	\$0.0647	-	\$794.64
	1998	-	10,577	\$0.0340	\$0.0647	-	\$684.52
	1999	-	13,618	\$0.0340	\$0.0647	-	\$881.32
	2000	-	12,280	\$0.0340	\$0.0647	-	\$794.71
	2001	-	14,370	\$0.0340	\$0.0647	-	\$929.97
	2002	-	8,452	\$0.0340	\$0.0647	-	\$546.98
	2003	-	9,204	\$0.0340	\$0.0647	-	\$595.62

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	2004	-	7,742	\$0.0340	\$0.0647	-	\$501.02
	2011	-	10,097	\$0.0340	\$0.0647	-	\$653.44
	2012	-	9,234	\$0.0340	\$0.0647	-	\$597.57
	2013	-	15,737	\$0.0340	\$0.0647	-	\$1,018.40
	2014	-	10,462	\$0.0340	\$0.0647	-	\$677.02
	2015	-	8,870	\$0.0340	\$0.0647	-	\$574.03
	2016	-	11,097	\$0.0340	\$0.0647	-	\$718.16
	2017	-	13,368	\$0.0340	\$0.0647	-	\$865.14
	2026	-	7,822	\$0.0340	\$0.0647	-	\$506.22
	2027	-	7,491	\$0.0340	\$0.0647	-	\$484.77
	2028	-	12,236	\$0.0340	\$0.0647	-	\$791.87
	2029	-	12,826	\$0.0340	\$0.0647	-	\$830.02
	2030	-	10,766	\$0.0340	\$0.0647	-	\$696.71
	2031	-	8,268	\$0.0340	\$0.0647	-	\$535.09
	2032	-	6,924	\$0.0340	\$0.0647	-	\$448.07
	2518	724	-	\$0.0340	\$0.0647	\$24.62	-
<b>Total</b>	<b>APN 3244-161-07</b>	<b>598,731</b>	<b>412,299</b>			<b>\$20,359.97</b>	<b>\$26,682.04</b>
<b>9</b>	2440	20,238	-	\$0.0340	\$0.0647	\$688.20	-
	2496	1,417	-	\$0.0340	\$0.0647	\$48.19	-
	2439	3,625	-	\$0.0340	\$0.0647	\$123.27	-
	2205	-	42	\$0.0340	\$0.0647	-	\$2.72
	2204	-	2,960	\$0.0340	\$0.0647	-	\$191.56
	2203	-	3,375	\$0.0340	\$0.0647	-	\$218.41
	2193	-	5,616	\$0.0340	\$0.0647	-	\$363.44
	2188	-	6,294	\$0.0340	\$0.0647	-	\$407.32
	2495	2,888	-	\$0.0340	\$0.0647	\$98.21	-
	2187	-	4,429	\$0.0340	\$0.0647	-	\$286.62
	2189	-	3,221	\$0.0340	\$0.0647	-	\$208.45
	2192	-	4,619	\$0.0340	\$0.0647	-	\$298.92
	2194	-	5,791	\$0.0340	\$0.0647	-	\$374.77
	2461	4,744	-	\$0.0340	\$0.0647	\$161.32	-
	2566	4,394	-	\$0.0340	\$0.0647	\$149.42	-
	2494	1,548	-	\$0.0340	\$0.0647	\$52.64	-
<b>Total</b>	<b>APN 3244-161-19</b>	<b>38,854</b>	<b>36,347</b>			<b>\$1,321.24</b>	<b>\$2,352.21</b>
<b>10</b>	1907	-	7,170	\$0.0340	\$0.0647	-	\$464.03
	1908	-	6,441	\$0.0340	\$0.0647	-	\$416.82
	1909	-	6,667	\$0.0340	\$0.0647	-	\$431.43
	1910	-	7,982	\$0.0340	\$0.0647	-	\$516.57
	1911	-	6,754	\$0.0340	\$0.0647	-	\$437.10
	1912	-	6,160	\$0.0340	\$0.0647	-	\$398.64
	1913	-	6,146	\$0.0340	\$0.0647	-	\$397.75
	1914	-	6,808	\$0.0340	\$0.0647	-	\$440.60
	1915	-	5,712	\$0.0340	\$0.0647	-	\$369.65
	1916	-	6,481	\$0.0340	\$0.0647	-	\$419.41

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	1917	-	5,961	\$0.0340	\$0.0647	-	\$385.79
	1918	-	6,861	\$0.0340	\$0.0647	-	\$444.04
	1919	-	6,074	\$0.0340	\$0.0647	-	\$393.09
	1920	-	6,314	\$0.0340	\$0.0647	-	\$408.61
	1921	-	6,426	\$0.0340	\$0.0647	-	\$415.88
	1922	-	6,144	\$0.0340	\$0.0647	-	\$397.62
	1923	-	7,167	\$0.0340	\$0.0647	-	\$463.83
	1924	-	7,298	\$0.0340	\$0.0647	-	\$472.27
	1926	-	13,408	\$0.0340	\$0.0647	-	\$867.69
	1927	-	10,304	\$0.0340	\$0.0647	-	\$666.85
	1928	-	9,561	\$0.0340	\$0.0647	-	\$618.72
	1929	-	8,380	\$0.0340	\$0.0647	-	\$542.30
	1930	-	8,458	\$0.0340	\$0.0647	-	\$547.38
	1931	-	9,779	\$0.0340	\$0.0647	-	\$632.86
	1932	-	8,398	\$0.0340	\$0.0647	-	\$543.49
	1933	-	8,461	\$0.0340	\$0.0647	-	\$547.58
	1934	-	8,995	\$0.0340	\$0.0647	-	\$582.13
	1935	-	8,931	\$0.0340	\$0.0647	-	\$577.97
	1936	-	7,177	\$0.0340	\$0.0647	-	\$464.45
	1937	-	9,183	\$0.0340	\$0.0647	-	\$594.30
	1938	-	7,906	\$0.0340	\$0.0647	-	\$511.64
	1939	-	7,529	\$0.0340	\$0.0647	-	\$487.24
	1940	-	8,341	\$0.0340	\$0.0647	-	\$539.81
	1941	-	9,687	\$0.0340	\$0.0647	-	\$626.89
	1942	-	7,542	\$0.0340	\$0.0647	-	\$488.10
	1943	-	7,276	\$0.0340	\$0.0647	-	\$470.87
	1944	-	7,265	\$0.0340	\$0.0647	-	\$470.14
	1945	-	9,282	\$0.0340	\$0.0647	-	\$600.71
	1949	-	6,448	\$0.0340	\$0.0647	-	\$417.31
	1950	-	7,875	\$0.0340	\$0.0647	-	\$509.62
	1951	-	6,642	\$0.0340	\$0.0647	-	\$429.81
	1952	-	7,263	\$0.0340	\$0.0647	-	\$470.01
	1953	-	6,653	\$0.0340	\$0.0647	-	\$430.55
	1954	-	7,178	\$0.0340	\$0.0647	-	\$464.52
	1955	-	6,420	\$0.0340	\$0.0647	-	\$415.48
	1956	-	5,894	\$0.0340	\$0.0647	-	\$381.43
	1957	-	12,710	\$0.0340	\$0.0647	-	\$822.54
	1958	-	11,066	\$0.0340	\$0.0647	-	\$716.12
	1959	-	11,554	\$0.0340	\$0.0647	-	\$747.74
	1960	-	9,743	\$0.0340	\$0.0647	-	\$630.51
	1961	-	9,019	\$0.0340	\$0.0647	-	\$583.64
	1962	-	6,844	\$0.0340	\$0.0647	-	\$442.94
	1963	-	5,916	\$0.0340	\$0.0647	-	\$382.86
	1964	-	6,360	\$0.0340	\$0.0647	-	\$411.57
	1965	-	7,005	\$0.0340	\$0.0647	-	\$453.34
	1966	-	6,024	\$0.0340	\$0.0647	-	\$389.84

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	1967	-	6,116	\$0.0340	\$0.0647	-	\$395.79
	1968	-	8,214	\$0.0340	\$0.0647	-	\$531.54
	1969	-	9,216	\$0.0340	\$0.0647	-	\$596.41
	1970	-	8,137	\$0.0340	\$0.0647	-	\$526.58
	1971	-	11,358	\$0.0340	\$0.0647	-	\$735.04
	1972	-	12,956	\$0.0340	\$0.0647	-	\$838.46
	1973	-	9,819	\$0.0340	\$0.0647	-	\$635.41
	1974	-	8,859	\$0.0340	\$0.0647	-	\$573.28
	1975	-	6,204	\$0.0340	\$0.0647	-	\$401.52
	1976	-	6,468	\$0.0340	\$0.0647	-	\$418.58
	1977	-	5,652	\$0.0340	\$0.0647	-	\$365.76
	1978	-	5,764	\$0.0340	\$0.0647	-	\$372.99
	1979	-	6,969	\$0.0340	\$0.0647	-	\$450.97
	1980	-	6,733	\$0.0340	\$0.0647	-	\$435.70
	1981	-	6,230	\$0.0340	\$0.0647	-	\$403.20
	1982	-	7,183	\$0.0340	\$0.0647	-	\$464.87
	1868	-	7,602	\$0.0340	\$0.0647	-	\$491.95
	1869	-	9,097	\$0.0340	\$0.0647	-	\$588.71
	1870	-	7,338	\$0.0340	\$0.0647	-	\$474.87
	1871	-	5,834	\$0.0340	\$0.0647	-	\$377.53
	1872	-	6,605	\$0.0340	\$0.0647	-	\$427.44
	1873	-	5,313	\$0.0340	\$0.0647	-	\$343.83
	1874	-	6,370	\$0.0340	\$0.0647	-	\$412.22
	1875	-	6,424	\$0.0340	\$0.0647	-	\$415.70
	1876	-	6,421	\$0.0340	\$0.0647	-	\$415.56
	1877	-	7,095	\$0.0340	\$0.0647	-	\$459.18
	1878	-	6,907	\$0.0340	\$0.0647	-	\$447.01
	1879	-	5,882	\$0.0340	\$0.0647	-	\$380.67
	1880	-	6,384	\$0.0340	\$0.0647	-	\$413.12
	1881	-	6,396	\$0.0340	\$0.0647	-	\$413.94
	1882	-	5,804	\$0.0340	\$0.0647	-	\$375.59
	2495	257	-	\$0.0340	\$0.0647	\$8.74	-
	2494	16,185	-	\$0.0340	\$0.0647	\$550.37	-
	2206	-	90	\$0.0340	\$0.0647	-	\$5.82
	2205	-	1,019	\$0.0340	\$0.0647	-	\$65.94
	2204	-	1,141	\$0.0340	\$0.0647	-	\$73.84
	2566	8,993	-	\$0.0340	\$0.0647	\$305.81	-
	2460	15,208	-	\$0.0340	\$0.0647	\$517.15	-
	2576	29,560	-	\$0.0340	\$0.0647	\$1,005.19	-
	2496	27,632	-	\$0.0340	\$0.0647	\$939.63	-
	2439	35,066	-	\$0.0340	\$0.0647	\$1,192.43	-
	1925	-	9,003	\$0.0340	\$0.0647	-	\$582.63
	1906	-	6,797	\$0.0340	\$0.0647	-	\$439.87
	1905	-	6,280	\$0.0340	\$0.0647	-	\$406.41
	1901	-	2,831	\$0.0340	\$0.0647	-	\$183.21
	1900	-	1,159	\$0.0340	\$0.0647	-	\$75.01

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	1946	-	7,016	\$0.0340	\$0.0647	-	\$454.04
	1947	-	252	\$0.0340	\$0.0647	-	\$16.31
	1948	-	4,157	\$0.0340	\$0.0647	-	\$269.02
	1883	-	1,119	\$0.0340	\$0.0647	-	\$72.42
	2562	244,042	-	\$0.0340	\$0.0647	\$8,298.70	-
	2573	49,131	-	\$0.0340	\$0.0647	\$1,670.71	-
	1851	-	2,791	\$0.0340	\$0.0647	-	\$180.62
	1852	-	667	\$0.0340	\$0.0647	-	\$43.17
	1867	-	5,629	\$0.0340	\$0.0647	-	\$364.28
	1866	-	3,550	\$0.0340	\$0.0647	-	\$229.74
	1865	-	1,461	\$0.0340	\$0.0647	-	\$94.55
	1864	-	44	\$0.0340	\$0.0647	-	\$2.85
	1983	-	10,797	\$0.0340	\$0.0647	-	\$698.73
	2425	59,426	-	\$0.0340	\$0.0647	\$2,020.79	-
	2497	32,374	-	\$0.0340	\$0.0647	\$1,100.88	-
	2441	8,870	-	\$0.0340	\$0.0647	\$301.63	-
	2498	10,656	-	\$0.0340	\$0.0647	\$362.36	-
	2499	1,196	-	\$0.0340	\$0.0647	\$40.67	-
	2475	949	-	\$0.0340	\$0.0647	\$32.27	-
<b>Total</b>	<b>APN 3244-161-11</b>	<b>539,545</b>	<b>726,196</b>			<b>\$18,347.33</b>	<b>\$46,996.00</b>
<b>11</b>	1825	-	5,419	\$0.0340	\$0.0647	-	\$350.71
	1826	-	5,820	\$0.0340	\$0.0647	-	\$376.64
	1827	-	5,982	\$0.0340	\$0.0647	-	\$387.12
	1828	-	7,928	\$0.0340	\$0.0647	-	\$513.07
	1832	-	10,519	\$0.0340	\$0.0647	-	\$680.77
	1833	-	7,391	\$0.0340	\$0.0647	-	\$478.32
	1834	-	6,143	\$0.0340	\$0.0647	-	\$397.54
	1835	-	6,880	\$0.0340	\$0.0647	-	\$445.22
	1831	-	3,565	\$0.0340	\$0.0647	-	\$230.71
	1829	-	5,531	\$0.0340	\$0.0647	-	\$357.94
	2475	99,225	-	\$0.0340	\$0.0647	\$3,374.17	-
	1836	-	1,084	\$0.0340	\$0.0647	-	\$70.15
	2576	7,170	-	\$0.0340	\$0.0647	\$243.82	-
	2460	1,680	-	\$0.0340	\$0.0647	\$57.13	-
<b>Total</b>	<b>APN 3244-161-15</b>	<b>108,075</b>	<b>66,262</b>			<b>\$3,675.11</b>	<b>\$4,288.19</b>
<b>12</b>	2451	-	-	\$0.0340	\$0.0647	-	-
	2450	35,703	-	\$0.0340	\$0.0647	\$1,214.09	-
	2426	14,594	-	\$0.0340	\$0.0647	\$496.27	-
	1884	-	6,307	\$0.0340	\$0.0647	-	\$408.17
	1885	-	5,811	\$0.0340	\$0.0647	-	\$376.03
	1886	-	6,527	\$0.0340	\$0.0647	-	\$422.40
	1887	-	5,963	\$0.0340	\$0.0647	-	\$385.89
	1888	-	7,271	\$0.0340	\$0.0647	-	\$470.53
	1889	-	7,370	\$0.0340	\$0.0647	-	\$476.97

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

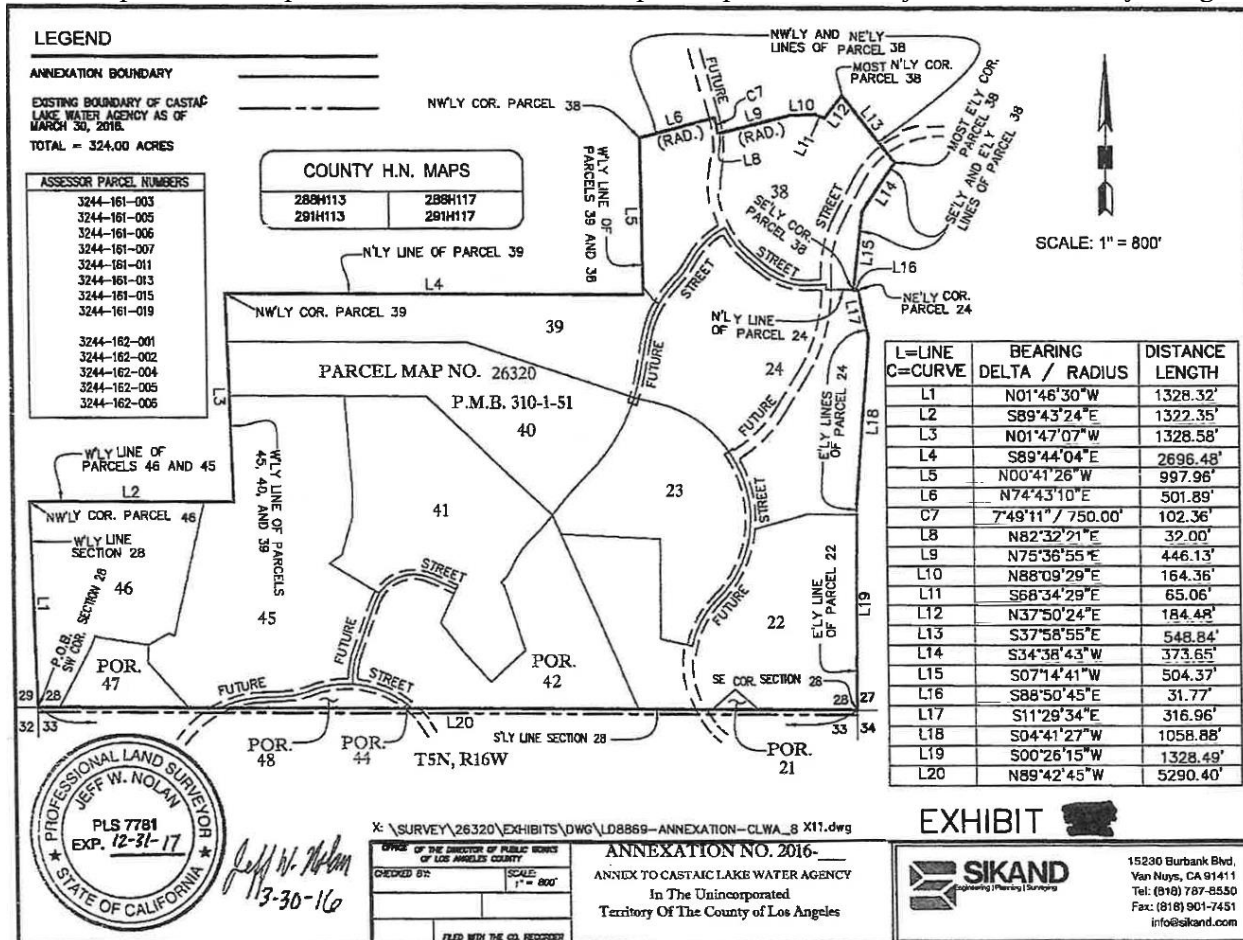
Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
	1890	-	6,581	\$0.0340	\$0.0647	-	\$425.92
	1891	-	7,379	\$0.0340	\$0.0647	-	\$477.56
	1892	-	6,855	\$0.0340	\$0.0647	-	\$443.60
	1893	-	6,514	\$0.0340	\$0.0647	-	\$421.56
	1984	-	10,403	\$0.0340	\$0.0647	-	\$673.23
	1985	-	8,225	\$0.0340	\$0.0647	-	\$532.29
	1986	-	8,106	\$0.0340	\$0.0647	-	\$524.58
	1987	-	7,559	\$0.0340	\$0.0647	-	\$489.21
	1988	-	8,645	\$0.0340	\$0.0647	-	\$559.45
	1989	-	9,945	\$0.0340	\$0.0647	-	\$643.61
	1990	-	8,712	\$0.0340	\$0.0647	-	\$563.77
	1991	-	9,690	\$0.0340	\$0.0647	-	\$627.09
	1992	-	10,383	\$0.0340	\$0.0647	-	\$671.95
	1993	-	11,963	\$0.0340	\$0.0647	-	\$774.22
	2023	-	10,686	\$0.0340	\$0.0647	-	\$691.57
	2572	71,371	-	\$0.0340	\$0.0647	\$2,426.98	-
	2565	220,053	-	\$0.0340	\$0.0647	\$7,482.95	-
	2470	40,725	-	\$0.0340	\$0.0647	\$1,384.86	-
	2562	185,536	-	\$0.0340	\$0.0647	\$6,309.19	-
	1883	-	4,732	\$0.0340	\$0.0647	-	\$306.23
	1894	-	7,005	\$0.0340	\$0.0647	-	\$453.33
	2552	860	-	\$0.0340	\$0.0647	\$29.24	-
	1948	-	2,719	\$0.0340	\$0.0647	-	\$175.96
	1947	-	7,811	\$0.0340	\$0.0647	-	\$505.49
	1946	-	1,298	\$0.0340	\$0.0647	-	\$84.00
	1900	-	2,519	\$0.0340	\$0.0647	-	\$163.02
	1899	-	8,544	\$0.0340	\$0.0647	-	\$552.90
	1898	-	4,431	\$0.0340	\$0.0647	-	\$286.75
	1897	-	1,323	\$0.0340	\$0.0647	-	\$85.62
	1994	-	4,853	\$0.0340	\$0.0647	-	\$314.06
	1995	-	6,232	\$0.0340	\$0.0647	-	\$403.31
	1996	-	4,460	\$0.0340	\$0.0647	-	\$288.63
	2005	-	281	\$0.0340	\$0.0647	-	\$18.18
	2006	-	6,092	\$0.0340	\$0.0647	-	\$394.25
	2010	-	5,590	\$0.0340	\$0.0647	-	\$361.76
	2019	-	183	\$0.0340	\$0.0647	-	\$11.84
	2020	-	422	\$0.0340	\$0.0647	-	\$27.31
	2021	-	1,319	\$0.0340	\$0.0647	-	\$85.36
	2022	-	6,224	\$0.0340	\$0.0647	-	\$402.79
	2024	-	9,207	\$0.0340	\$0.0647	-	\$595.83
	2025	-	487	\$0.0340	\$0.0647	-	\$31.52
	2033	-	1,567	\$0.0340	\$0.0647	-	\$101.41
	2563	887	-	\$0.0340	\$0.0647	\$30.16	-
	2479	6,181	-	\$0.0340	\$0.0647	\$210.19	-
<b>Total</b>	<b>APN 3244-161-06</b>	<b>575,910</b>	<b>258,195</b>			<b>\$19,583.93</b>	<b>\$16,709.16</b>

**Santa Clarita Valley Water Agency**  
Annual Water Stand-by Charge Engineer's Report

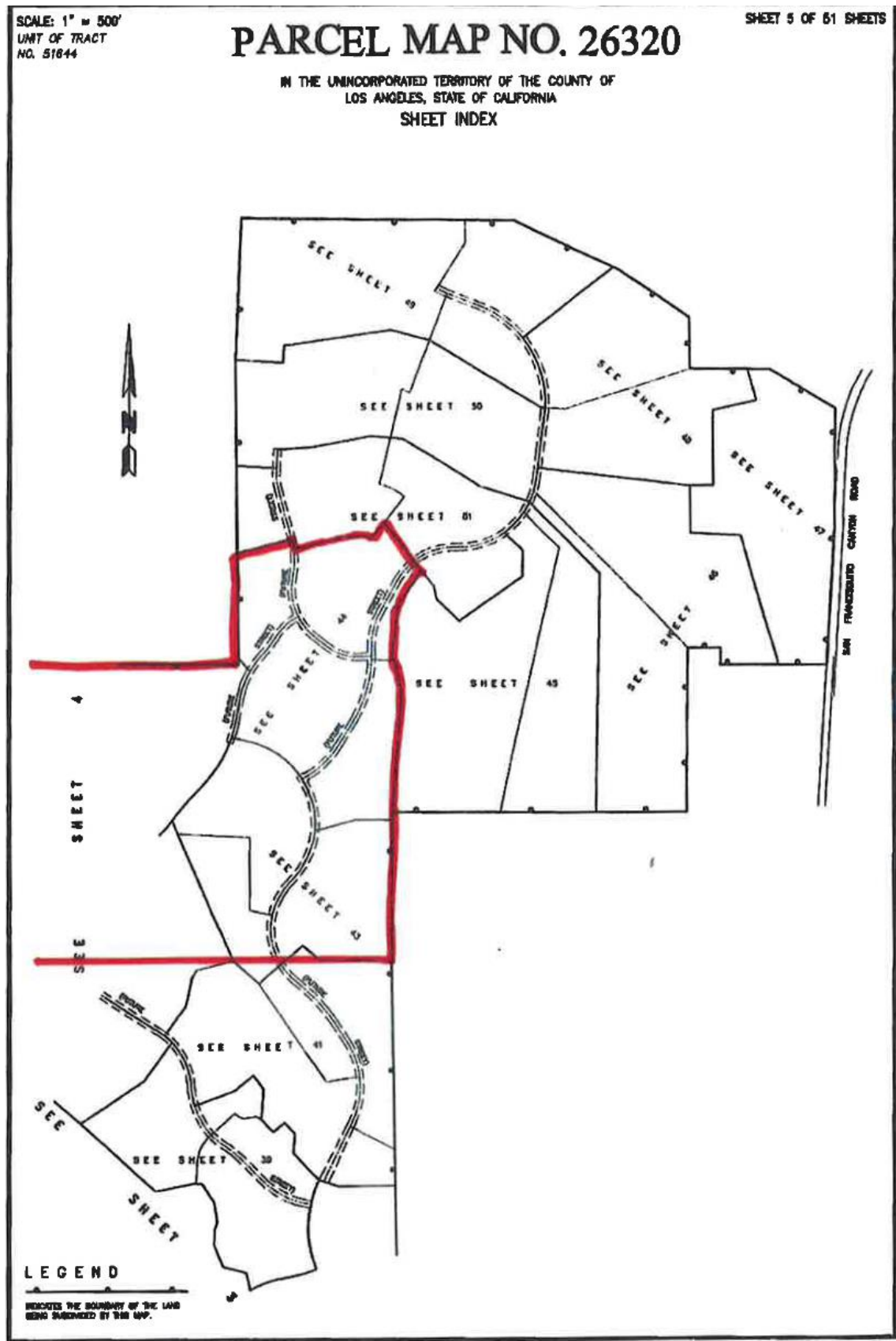
Major Parcel	Lot No.	Square Footage		Unit COS		Annual Stand-By Charge	
		Landscape	SFR	Landscape	SFR	Landscape	SFR
		Sq. Ft	Sq. Ft	UCOS	UCOS		
13	1837	-	7,314	\$0.0340	\$0.0647	-	\$473.31
	1838	-	6,503	\$0.0340	\$0.0647	-	\$420.87
	1839	-	5,931	\$0.0340	\$0.0647	-	\$383.81
	1840	-	6,541	\$0.0340	\$0.0647	-	\$423.32
	1841	-	7,093	\$0.0340	\$0.0647	-	\$459.05
	1842	-	6,541	\$0.0340	\$0.0647	-	\$423.33
	1843	-	7,226	\$0.0340	\$0.0647	-	\$467.66
	1844	-	7,032	\$0.0340	\$0.0647	-	\$455.09
	1845	-	5,502	\$0.0340	\$0.0647	-	\$356.04
	1846	-	5,581	\$0.0340	\$0.0647	-	\$361.15
	1847	-	6,058	\$0.0340	\$0.0647	-	\$392.07
	1848	-	6,535	\$0.0340	\$0.0647	-	\$422.90
	1849	-	6,316	\$0.0340	\$0.0647	-	\$408.72
	1850	-	7,430	\$0.0340	\$0.0647	-	\$480.85
	1853	-	9,170	\$0.0340	\$0.0647	-	\$593.43
	1854	-	9,784	\$0.0340	\$0.0647	-	\$633.18
	1855	-	9,071	\$0.0340	\$0.0647	-	\$587.04
	1856	-	9,890	\$0.0340	\$0.0647	-	\$640.06
	1857	-	8,489	\$0.0340	\$0.0647	-	\$549.37
	1858	-	9,687	\$0.0340	\$0.0647	-	\$626.87
	1859	-	8,164	\$0.0340	\$0.0647	-	\$528.32
	1860	-	8,816	\$0.0340	\$0.0647	-	\$570.51
	1861	-	11,210	\$0.0340	\$0.0647	-	\$725.48
	1862	-	6,866	\$0.0340	\$0.0647	-	\$444.36
	1863	-	6,305	\$0.0340	\$0.0647	-	\$408.00
	2573	25,956	-	\$0.0340	\$0.0647	\$882.64	-
	2424	13,972	-	\$0.0340	\$0.0647	\$475.12	-
	2475	302,233	-	\$0.0340	\$0.0647	\$10,277.49	-
	1836	-	5,202	\$0.0340	\$0.0647	-	\$336.65
	1851	-	8,499	\$0.0340	\$0.0647	-	\$550.02
	1852	-	9,722	\$0.0340	\$0.0647	-	\$629.16
	1864	-	6,678	\$0.0340	\$0.0647	-	\$432.17
	1865	-	5,832	\$0.0340	\$0.0647	-	\$377.42
	1866	-	3,229	\$0.0340	\$0.0647	-	\$208.97
	1867	-	1,303	\$0.0340	\$0.0647	-	\$84.32
<b>Total</b>	<b>APN 3244-161-13</b>	<b>342,161</b>	<b>229,521</b>			<b>\$11,635.25</b>	<b>\$14,853.49</b>
<b>Total</b>	<b>All APN</b>	<b>4,791,665</b>	<b>3,473,407</b>			<b>\$162,941.51</b>	<b>\$224,782.49</b>

## DISTRICT BOUNDARY DIAGRAMS

The boundaries subject to the stand-by charge are equivalent to the Tesoro annexation boundary as described in this report and, by reference are hereby made part of this Engineer's Report. Only the undeveloped annexed portion of the Tesoro development parcels are subject to the stand-by charge.







## **2023-2024 ASSESSMENT ROLL**

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Parcel identification, for each lot or parcel subject to the stand-by charge, shall be the parcel as shown on the Los Angeles County Assessor Parcel Maps and/or the Los Angeles County Secured Tax Roll for the year in which this report is prepared. The proposed stand-by charge for each parcel has been prepared in accordance with the original rate established as part of the original formation and the method of apportionment described in this report and has been presented to the Board Secretary.

The stand-by charge information for each parcel as outlined in this Engineer's Report and confirmed by the SCV Water Board, shall be submitted to the County Auditor/Controller, and included on the property tax roll for Fiscal Year 2023-2024. If the parcels referenced by this Engineer's Report are re-numbered, re-apportioned or changed by the County Assessor's Office after approval of the report, the new parcel(s) with the appropriate stand-by charge amount will be submitted to the County Auditor/Controller.

## ATTACHMENT 2

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
INITIATING PROCEEDINGS TO ADOPT WATER STANDBY CHARGES  
FOR TESORO DEL VALLE DEVELOPMENT FOR FISCAL YEAR 2023/24  
PURSUANT TO THE UNIFORM STANDBY CHARGE PROCEDURES ACT AND  
HEALTH AND SAFETY CODE SECTION 5471 ET SEQ.,  
CALLING A PUBLIC HEARING IN ACCORDANCE WITH ARTICLE XIII D OF THE  
CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 54984.3,  
AND TAKING OTHER ACTIONS RELATING THERETO**

**WHEREAS**, the Santa Clarita Valley Water Agency (SCV Water) is authorized to adopt water standby charges under Health and Safety Code section 5471 *et seq.* and Section 20 of Senate Bill 634, the Santa Clarita Valley Water Agency Act (SB 634), provided such standby charges are adopted in accordance with the procedures set forth in the Uniform Standby Charge Procedures Act (Government Code section 54984 *et seq.* (Act)); and

**WHEREAS**, the Castaic Lake Water Agency (CLWA), predecessor to SCV Water, previously entered into an annexation agreement with Montalvo Properties (Montalvo) in order to meet Tesoro Del Valle Development's (Tesoro) water supply demands, with respect to approximately 801.53 acres of property in the eastern portion of the Santa Clarita Valley, which was divided into 18 major parcels, which will be further subdivided into individual dwelling units; and

**WHEREAS**, the annexation agreement between CLWA and Montalvo was assigned to BLC Tesoro, LLC (BLC Tesoro) and the Tesoro property was reduced to 324 acres and 13 major parcels; and

**WHEREAS**, the water supply for Tesoro is provided by SCV Water through a purchased water contract with a joint project of the Buena Vista Storage District (BV) and the Rosedale-Rio Bravo Water Storage District (RRB), referred to as BVRRB and

**WHEREAS**, the BVRRB provides 11,000 acre feet per year (AFY) of firm water supply capacity to SCV Water, approximately 389 AFY of which will be used for Tesoro; and

**WHEREAS**, in order to reserve and secure such water supply for the benefit of BLC Tesoro upon Tesoro's development and connection of individual dwelling units to SCV Water, SCV Water wishes to establish water standby charges (Standby Charges) to recover the costs associated with securing such supply for the benefit of BLC Tesoro; and

**WHEREAS**, SCV Water has caused an independent and registered professional engineer certified by the State of California to prepare a detailed engineer's report (Report), currently on file with SCV Water and available for review, which demonstrates that the proposed Standby Charges will not exceed the reasonable cost of the proportional special benefit conferred on any parcel subject to the Standby Charge, and that no general benefit is recovered through the Standby Charges; and

**WHEREAS**, the special benefit to be conferred on each parcel is the reservation of water supply needed to serve such parcel; and

**WHEREAS**, the Standby Charges will be adopted pursuant to authority set forth in Section 20 of SB 634 and in accordance with the procedures of the Act and Health and Safety Code section 5471 *et seq.*, and SCV Water further intends to cause the Standby Charges to be collected by the County of Los Angeles pursuant to Health and Safety Code section 5473 *et seq.*; and

**WHEREAS**, pursuant to Government Code section 54984.3, SCV Water must now adopt this resolution to initiate proceedings to adopt the Standby Charges;

**NOW, THEREFORE, THE AGENCY DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:**

SECTION 1. Recitals. The recitals set forth above are true and correct, and by this reference incorporated herewith.

SECTION 2. Engineer's Report. SCV Water has caused the Report to be prepared, which is on file with SCV Water and available for public inspection. The Report describes the Standby Charges and methodology for imposition, compiles the amount of the Standby Charges for each parcel subject to the Standby Charges, describes the methodology and rationale followed in determining the degree of benefit conferred by SCV Water's activities paid for by the Standby Charges, and includes other information relating to the Standby Charges.

SECTION 3. Description of Assessed Property. A description of the lands upon which the charges are to be imposed is included herewith as Exhibit A of this Resolution, and by this reference incorporated herein.

SECTION 4. Assessment Rate. The rate for the Standby Charges are proposed to vary based on whether property is used for Single Family Residential development (SFR) or landscape (Landscape) based on proportional special benefit conferred, and is proposed to be measured on a square foot basis. The rate for the Standby Charges for Fiscal Year 2023-2024 is proposed as follows:<sup>1</sup>

SFR	\$0.0647 per sq. ft.
Landscape	\$0.0340 per sq. ft.

SECTION 5. Inflationary Adjustment. In order to account for future increases in the cost of BVERRB Water and to account for future increased costs associated with the special benefit conferred to each parcel by the service paid for with the Standby Charges, SCV Water further proposes to annually adjust the Standby Charges in accordance with the annual percentage increase in the prior calendar year in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach-Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

SECTION 6. Public Hearing. The SCV Water Board of Directors will conduct a public hearing on August 1, 2023, at the hour of 6:00 p.m. in the Rio Vista Water Treatment Plant Board Room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350, to consider the establishment of the Standby Charges for Fiscal Year 2023/2024 and

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<sup>1</sup> Parcels may receive a credit against the total Standby Charge due for Fiscal Year 2023-2024 to reflect contractual payments previously made to SCV Water.

adoption of the inflationary adjustments set forth in Section 5 herein, for those parcels of land described on Exhibit A attached hereto, and in the amount set forth for each such parcel on said Exhibit A. SCV Water may provide an option for members of the public to participate in the public hearing virtually, and should the Board of Directors determine that, due to a public health concern, the meeting must be held entirely virtually in accordance with applicable law, SCV Water shall cause notice of such determination to be displayed on its website, and such determination shall not disrupt the proceedings set forth herein.

The public hearing shall be conducted in accordance with the requirements set forth in article XIII D of the California Constitution and Government Code section 53753 (collectively, Proposition 218). Notice and ballot shall be provided in the manner and containing the information required pursuant to Proposition 218.

At the public hearing, affected landowners who wish to protest the proposed Standby Charges shall do so by submitting a ballot or protest with the Agency not later than the close of the public hearing. To be considered, the ballot must contain a description sufficient to identify the land owned by the landowner, and comply with the requirements set forth in the notice to be provided for the public hearing. A ballot may be withdrawn at any time prior to this Board's determination fixing the charge. The Board of Directors may not adopt the Standby Charges if upon the conclusion of the public hearing, ballots submitted in opposition to the Standby Charge exceed the ballots submitted in favor of the Standby Charges. In tabulating the ballots, the ballots shall be weighted according to the proportional financial obligation of the affected property.

**EXHIBIT A**

**List of Separate Parcels**

Major Parcel	APN	Sq. Ft.	Total Annual Stand-By Charge
1	3244-162-04	221,292	\$7,712
2	3244-162-02	1,460,003	\$69,657
3	3244-162-01	836,226	\$45,726
4	3244-162-06	663,230	\$29,606
5	3244-162-05	149,032	\$5,068
6	3244-161-03	0	\$0
7	3244-161-05	1,003,193	\$43,151
8	3244-161-07	1,011,030	\$47,042
9	3244-161-19	75,201	\$3,673
10	3244-161-11	1,265,741	\$65,343
11	3244-161-15	174,337	\$7,963
12	3244-161-06	834,105	\$36,293
13	3244-161-13	571,682	\$26,489
Total		<b>8,265,072</b>	<b>\$387,724</b>

# ATTACHMENT 3

## SANTA CLARITA VALLEY WATER AGENCY NOTICE OF PUBLIC HEARING REGARDING THE PROPOSED ADOPTION OF WATER STANDBY CHARGES FOR THE RECENTLY ANNEXED PORTION OF THE TESORO DEL VALLE DEVELOPMENT PROJECT

**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Santa Clarita Valley Water Agency (SCV Water) will hold a public hearing on or after 6:00 p.m. on Tuesday, August 1, 2023, or as soon as possible thereafter, in the Rio Vista Water Treatment Plant Board Room at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, to consider the adoption of proposed water standby charges as it relates to the **recently annexed portion of the Tesoro Del Valle development project** (Tesoro Development). Said public hearing will be held to consider all oral testimony and written protests to, and the adoption of the proposed water standby charges. If SCV Water decides to offer a teleconferencing option for the convenience of the public, the details will be posted in the agenda materials 72 hours prior to the public hearing at:

<https://www.yourscvwater.com/governance/board-and-committee-meetings>.

### **SCV Water is Considering Standby Charges**

Water standby charges are assessments imposed on undeveloped property to recover costs for water facilities and supply needed to provide water availability and capacity, before the property connects to the water system. SCV Water annually acquires water supplies to serve the annexed portion of the Tesoro Development, which consists of 324 acres of land located in the eastern portion of the Santa Clarita Valley. The land is divided into 13 major parcels. When fully constructed, the estimated annual potable water demand of the Tesoro Development will be approximately 389 acre-feet per year (AFY). SCV Water is proposing standby charges to pay for providing water supplies to the annexed portion of the Tesoro Development. This standby charge will not apply to any other portion of the SCV Water service area.

### **Understanding the Proposed Standby Charges**

SCV Water acquires the water supply for the annexed portion of the Tesoro Development through a water purchase contract with a joint project of the Buena Vista Storage District (BV) and the Rosedale-Rio Bravo Water Storage District (RRB), referred to as BVRRB. The BVRRB joint project provides 11,000 AFY of firm water supply capacity.

For FY 2022/23, BVRRB's total water supply cost is \$10,963,320. The Tesoro Development's proportional share of this total cost is 3.54%, or \$387,724. This reflects the fact that the Tesoro Development will require water supplies of 389 AFY, or 3.54% of BVRRB's total capacity of 11,000 acre-feet per year.

### **Proposed Standby Charges**

The proposed standby charges are calculated by determining the specific benefit conferred on each parcel upon which the standby charges will be imposed, in relation to the entire costs of capital water improvements, maintenance and operation costs of the improvements, and the cost of property-related service provided. The proposed standby charges to cover the cost to serve the combined single family residential lots (at \$0.0647 per sq. ft.) and common landscaped areas (at \$0.0340 per sq. ft.) within each of the 13 major parcels located within the Tesoro Development, are shown in the table below:

Major Parcel	Assessor's Parcel Number (APN)	Parcel Square Feet	Proposed Standby Charges
1	3244-162-04	221,292	\$7,712
2	3244-162-02	1,460,003	\$69,657
3	3244-162-01	836,226	\$45,726
4	3244-162-06	663,230	\$29,606
5	3244-162-05	149,032	\$5,068
6	3244-161-03	0	\$0
7	3244-161-05	1,003,193	\$43,151
8	3244-161-07	1,011,030	\$47,042
9	3244-161-19	75,201	\$3,673
10	3244-161-11	1,265,741	\$65,343
11	3244-161-15	174,337	\$7,963
12	3244-161-06	834,105	\$36,293
13	3244-161-13	571,682	\$26,489
<b>Total</b>		<b>8,265,072</b>	<b>\$387,724</b>

The Engineer's Report for the proposed standby charges provides supporting calculations for the standby charges and can be viewed at: <https://www.yourscvwater.com/financial-information>

Proposed Annual Adjustments

In order to account for future increases in the cost of BVERRB water and future cost increases associated with the benefit and service to parcels paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with the annual percentage increase in the prior calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach-Anaheim, CA area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year. If approved, the adopted standby charges would take effect on July 1, 2023, and be imposed until the 13 parcels are fully built out.

**How Can I Participate? Public Hearing and Protests**

Property owners may appear at the hearing to make comments regarding the proposed change. Property owners may submit a ballot to indicate his or her support or opposition to the standby charges.

Ballots may be mailed or dropped off during business hours at **SCV Water, Attention: Board Secretary, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350**. Each ballot must include: (1) the name and signature of the property owner; (2) the parcel street address or assessor's parcel number; and (3) support or opposition to the proposed standby charges. **Protests submitted by email or other electronic means do not count as formal protests.** All ballots protesting the standby charges must be received prior to the conclusion of the public comment portion of the public hearing on August 1, 2023. Please identify on the front of the envelope for any protest, whether mailed or submitted in person: "Public Hearing: Standby Charges."

**Public Hearing Process**

At the time of the public hearing, the Board of Directors will hear and consider all ballots and public comments. Oral Comments at the public hearing will not qualify as formal protests unless accompanied by a ballot. After the public hearing, if a majority protest is received – that is, the number of ballots submitted in opposition to the standby charges exceeds the number of ballots



submitted in favor of the standby charges, the standby charges will not be imposed. In tabulating the ballots, the ballots shall be weighted according to the proportional financial obligation of the affected property. If, however, a majority protest is not received, the Board may adopt the standby charges, though it is not obligated to. If adopted, the standby charges would take effect on July 1, 2023.

**Questions**

For questions about the proposed standby charges, please contact SCV Water's Water Resources Department at: (661) 297-1600.

DRAFT

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# ATTACHMENT 4

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-03

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 0.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but **MUST** be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?       Yes       No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 5

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-05

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 43,151.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but **MUST** be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 6

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-06

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 36,293.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 7

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-07

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 47,042.00.**

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 8

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-11

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 65,343.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 9

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-13

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 26,489.00.**

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_



**ATTACHMENT 10**

**SANTA CLARITA VALLEY WATER AGENCY**

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**OFFICIAL STANDBY CHARGE BALLOT**

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor’s Parcel Number: 3244-161-15

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 7,963.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

**Instructions For Completing and Delivering This Ballot**

To express your view on the proposed standby charge, check the square before the word “YES” or “NO,” then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but **MUST** be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

**BALLOT MEASURE**

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?       Yes       No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 11

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-161-19

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 3,673.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 12

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-162-01

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 45,726.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but **MUST** be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 13

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-162-02

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 69,657.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT 14

## SANTA CLARITA VALLEY WATER AGENCY

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# OFFICIAL STANDBY CHARGE BALLOT

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor's Parcel Number: 3244-162-04

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 7,712.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

### Instructions For Completing and Delivering This Ballot

To express your view on the proposed standby charge, check the square before the word "YES" or "NO," then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but MUST be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

### BALLOT MEASURE

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?  Yes  No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT 15**

**SANTA CLARITA VALLEY WATER AGENCY**

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**OFFICIAL STANDBY CHARGE BALLOT**

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor’s Parcel Number: 3244-162-05

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 5,068.00**.

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

**Instructions For Completing and Delivering This Ballot**

To express your view on the proposed standby charge, check the square before the word “YES” or “NO,” then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but **MUST** be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

**BALLOT MEASURE**

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?       Yes       No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT 16**

**SANTA CLARITA VALLEY WATER AGENCY**

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**OFFICIAL STANDBY CHARGE BALLOT**

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[TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE IN AN ENVELOPE]

Property Owner: BLC TESSORO, LLC

Assessor’s Parcel Number: 3244-162-06

The proposed standby charge beginning fiscal year 2023-2024 shall be **\$ 29,606.00.**

**Proposed Annual Adjustments:** In order to account for future increases in the cost of Rosedale-Rio Bravo Water Storage District Water and to account for future increased costs associated with the benefit and service to your parcel paid for with the proposed standby charges, SCV Water proposes to annually adjust the standby charges in accordance with annual percentage change in the previous calendar year reflected in the Consumer Price Index (All Urban Consumers – All Items – Los Angeles-Long Beach, Anaheim, CA Area), as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, beginning July 1, 2024 and each July 1 thereafter. The proposed annual adjustment shall not exceed 10% for any fiscal year.

**Instructions For Completing and Delivering This Ballot**

To express your view on the proposed standby charge, check the square before the word “YES” or “NO,” then sign and date the ballot.

After completing your ballot, place and seal it in the envelope provided, and mail or deliver the envelope to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350.

Sealed ballots may be sent or delivered to SCV Water at any time but **MUST** be received not later than the conclusion of the public hearing on August 1, 2023, 6:00 p.m. in the Rio Vista Water Treatment Plant Board room of SCV Water located at 27234 Bouquet Canyon Road, Santa Clarita, California, 91350 to consider the establishment of the standby charge for Fiscal Year 2023-2024 and adoption of the annual adjustment.

**BALLOT MEASURE**

Shall the Santa Clarita Valley Water Agency approve the proposed standby charges and annual adjustment for the parcel identified in the ballot?       Yes       No

Owner Signature: \_\_\_\_\_

Title (if representing owner): \_\_\_\_\_

Date: \_\_\_\_\_

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**Finance and Administration Committee  
Planning Calendar  
FY 2022/23**

Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	April 18 Board	May 2 Board	May 15 Comm (Q3)	May 16 Board	June 6 Board	June 19 Comm	June 20 Board	
1	Recommend Approval of Resolution Authorizing July 2022 Water Supply Contract Payment (consent)	C																														
2	Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2022/23 and Requesting Levy of Tax by Los Angeles County and Ventura County (consent)	C																														
3	Recommend Approval of Revised Agency Classification Plan and Position Control	C																														
4	Recommend Approval of Revised Capitalization Policy for Fixed Assets	C																														
5	Recommend Receiving and Filing of April 2022 Monthly Financial Report (consent)	C																														
6	Recommend Approval of a Resolution Authorizing FY 2022/23 Water Supply Contract Payments (consent)		C	C																												
7	Recommend Approval of a Contract Amendment with Robert D. Niehaus, Inc. for Ratepayer Advocate Services		C	C																												
8	Recommend Approval of a Contract with Chandler Asset Management, Inc. for As-Needed Investment Advisory Services		C	C																												
9	Recommend Receiving and Filing of May 2022 Monthly Financial Report (consent)		C	C																												
10	Recommend Approval of a Revised Customer Service Policy				C	C																										
11	Recommend Approval of a Revised Debt Management Policy				C	C																										
12	Recommend Approval to Complete Letter of Interest Form for the EPA's WIFIA Program				C	C																										
13	Recommend Approval of a Resolution Adjusting Employer's Contributions for CalPERS Medical Insurance				C	C																										
14	Technology Update				C	C																										
15	Fleet and Warehouse Update				C	C																										
16	Recommend Receiving and Filing of June 2022 Monthly and FY 2021/22 Fourth Quarter Financial Report				C	C																										

**REVISED**

**ITEM NO.  
8**

**Finance and Administration Committee  
Planning Calendar  
FY 2022/23**

Item	July 5 Board	July 18 Comm	Aug 2 Board	Aug 15 Comm (Q4)	Sept 6 Board	Sept 19 Comm	Sept 20 Board	Oct 4 Board	Oct 24 RESCHED Comm	Nov 1 Board	Nov 15 Board	Nov 21 Comm (Q1)	Dec 6 Board	Dec 12 RESCHED Comm	Dec 20 Board	Jan 3 Board	Jan 23 RESCHED Comm	Feb 7 Board	Feb 27 RESCHED Comm (Q2)	Mar 7 Board	Mar 20 Comm	Mar 21 Board	April 4 Board	April 17 Comm	April 18 Board	May 2 Board	May 15 Comm (Q3)	May 16 Board	June 6 Board	June 19 Comm	June 20 Board		
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**Finance and Administration Committee  
Planning Calendar  
FY 2022/23**

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**Finance and Administration Committee  
Planning Calendar  
FY 2022/23**

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FY 2022/23**

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