



# SCV Water Agency Regular Board Meeting

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**Tuesday, December 19, 2023**  
**Regular Board Meeting Begins at 6:00 PM**

**Members of the public may attend by the following options:**

## **IN PERSON**

Santa Clarita Valley Water Agency  
Rio Vista Water Treatment Plant  
Boardroom  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

See Agenda for Additional Location

## **BY PHONE**

Toll Free: 1-(833)-568-8864  
Webinar ID: 161 061 2743

## **VIRTUALLY**

Please join the meeting from your computer,  
tablet or smartphone:

<https://scvwa.zoomgov.com/j/1610612743>

## **Have a Public Comment?**

Members of the public unable to attend this meeting may submit comments either in writing to [ajacobs@scvwa.org](mailto:ajacobs@scvwa.org) or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting, if practicable, and posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety. (Public comments take place during Item 3 of the Agenda and before each Item is considered. Please see the Agenda for details.)

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This meeting will be recorded and the audio recording for all Board meetings will be posted to [yourSCVwater.com](http://yourSCVwater.com) within 3 business days from the date of the Board meeting.

Disclaimer: Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

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**SANTA CLARITA VALLEY WATER AGENCY  
REGULAR BOARD MEETING AGENDA**

**RIO VISTA WATER TREATMENT PLANT  
BOARDROOM  
27234 BOUQUET CANYON ROAD  
SANTA CLARITA, CA 91350**

**TUESDAY, DECEMBER 19, 2023, AT 6:00 PM**

**AND TELECONFERENCE SITE LOCATED AT**

**DIRECTOR COLLEY  
100 HEBGEN MOUNTAIN ROAD  
WEST YELLOWSTONE, MT 59758  
1-(661)-378-4748**

**IMPORTANT NOTICES**

**5:15 PM DISCOVERY ROOM OPEN TO THE PUBLIC**

Dinner for Directors and staff in the Discovery Room.

There will be no discussion of Agency business taking place prior to the Call to Order at 6:00 PM.

This meeting will be conducted in person at the addresses listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 061 2743 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1610612743>**. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or Zoom Webinar link above.

However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [ajacobs@scvwa.org](mailto:ajacobs@scvwa.org) or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Board’s presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:00 PM. To participate in public comment from your computer, tablet, or smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial \*9 to raise your hand. When it is your turn to speak, dial \*6 to unmute.

**4. APPROVAL OF THE AGENDA**

**5. SPECIAL PROCEDURES**

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5.1 *	Conduct a Public Hearing Regarding an Ordinance to Consider Adjusting Director Compensation and to Decide Whether to Adopt an Ordinance to Increase It or Not	7
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**6. CONSENT CALENDAR**

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6.1 *	Approve Minutes of the December 1, 2023 Santa Clarita Valley Water Agency Special Board of Directors Meeting	15
6.2 *	Approve Minutes of the December 5, 2023 Santa Clarita Valley Water Agency Regular Board of Directors Meeting	17
6.3 *	Approve Adopting a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, for the Approval of the Purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS)	23
6.4 *	Approve Directing the General Manager to Enter Into a Contract with PlanetBids	39
6.5 *	Approve Receiving and Filing of October 2023 Monthly Financial Report – <a href="#">October 2023 Check Register</a>	43

**7. ACTION ITEMS FOR APPROVAL**

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7.1 *	Approve an HCM Implementation Contract with Apps Associates	73
7.2 *	Approve Receiving and Filing of SCV Water Annual Comprehensive Financial Report (ACFR)	125

**7. ACTION ITEMS FOR APPROVAL (CONT.) PAGE**

7.3 *	Approve Adopting a Resolution Declaring that Certain Real Property Located on the Border of Kings County and Kern County Along State Highway 33 Comprising Approximately 182 Parcels is Exempt Surplus Land and Finding that Such Declaration is Exempt from Environmental Review Under the California Environmental Quality Act	249
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**8. \* DRAFT 2024-2028 SANTA CLARITA VALLEY WATER AGENCY STRATEGIC PLAN PRESENTATION – PRESENTED BY MEANS CONSULTING, LLC PRESIDENT ED MEANS – 1 HOUR PAGE**  
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**9. GENERAL MANAGER’S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS**

**10. COMMITTEE MEETING RECAP REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE**

10.1 *	December 7, 2023 Engineering and Operations Committee Meeting Recap Report	303
10.2 *	December 11, 2023 Rescheduled Finance and Administration Committee Meeting Recap Report	309

**11. PRESIDENT’S REPORT**

**12. AB 1234 WRITTEN AND VERBAL REPORTS PAGE**

12.1	AB 1234 Reports	
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**13. DIRECTOR REPORTS**

**14. CLOSED SESSION**

14.1 Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9, Claim of Enrique Morales Against Santa Clarita Valley Water Agency, Claim for Personal Injury and Property Damage, Date of Claim December 5, 2023.

**15. CLOSED SESSION ANNOUNCEMENTS**

**16. DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS**

**17. ADJOURNMENT**

\* Indicates Attachment

◆ Indicates Handout

**Note: The Board reserves the right to discuss or take action or both on all of the above Agenda items.**

### **NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on December 13, 2023.



## BOARD MEMORANDUM

**DATE:** October 17, 2023  
**TO:** Board of Directors  
**FROM:** General Counsel  
**SUBJECT:** Conduct a Public Hearing Regarding an Ordinance to Consider Adjusting Director Compensation and to Decide Whether to Adopt an Ordinance to Increase It or Not

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### SUMMARY/DISCUSSION

Members of the Board of Directors are entitled to receive compensation for each day in which they attend authorized meetings or perform authorized services in their capacity as an Agency Director, with a limit of one meeting/service per day, with a maximum of ten days per month and subject to limits in the Board of Directors Policies and Procedures Manual. This compensation is commonly referred to as Director's per diem.

The Santa Clarita Valley Water District Act (the "Act"), which officially merged the Castaic Lake Water Agency ("CLWA") and Newhall County Water District effective January 1, 2018, set the initial Board of Director per diem at \$228.15, which was the per diem in place for CLWA immediately prior to the merger. The Act allows for increases in per diem provided that they are done by ordinance following a noticed public hearing. In addition, there is a limit, any increase may not exceed 5% for each year since the last adjustment of the compensation amount. Consistent with these parameters, the Board increased the Director's per diem 5% in February 2021 to its current \$239.00.

The Board of Directors commit significant time and energy toward serving the community by preparing for and attending Board meetings, workshops, conferences, and various community functions to fulfill SCV Water's Mission. Board of Director compensation is meant to fairly compensate Directors for their time and effort and is a means of encouraging qualified community members to offer their service to the community. The Board President directed staff to conduct a survey of Director compensation of other comparable agencies to establish a generally accepted compensation level consistent with the public water industry in southern California. Based on the survey, the Agency's Director per diem is below the average and below the median of comparable agencies; The survey is attached to the Ordinance (Exhibit A).

The Board President placed this item on the Agenda for the full Board to consider and discuss whether to increase the Director's per diem above \$239.00 or not. As indicated above, the most the Director's per diem may be increased is 5% per year since the last adjustment. Since the Directors did not increase their compensation in 2022 or 2023, they are entitled to an additional 5% for each year, bringing the total maximum amount it may be increased to 10% which is \$23.90. The item is placed on the Agenda as an action item and a draft Ordinance is attached (Attachment 1) if the Board decides to take action. In addition, the Agenda includes a public hearing and notice of the public hearing (Attachment 2) has been provided consistent with the requirements of the Act. If the Ordinance is adopted, it will go into effect 60 days after adoption.

President Martin would like the Board to consider a 6.7% increase, which would be \$16.00 (rounded down by \$.02) bringing the Directors per diem to \$255.00 per meeting, maximum 10 meetings per month and 1 meeting per day.

## **FINANCIAL CONSIDERATIONS**

The increase was included in the FY 2023/24 Budget.

## **RECOMMENDATION**

Discuss Board member compensation and decide whether to adopt the attached ordinance to increase the Director's per diem by 6.7% or a certain percentage (but no more than 10%) or not.

Attachments



# ATTACHMENT 1

ORDINANCE NO. \_\_\_\_

## AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ADOPTING ORDINANCE NO. 01 TO INCREASE DIRECTOR COMPENSATION

**WHEREAS**, effective January 1, 2018, the Santa Clarita Valley Water Agency Act (the “Act”) reorganized the Castaic Lake Water Agency (“CLWA”) and Newhall County Water District (“NCWD”) into a new public agency called the Santa Clarita Valley Water Agency (“SCV Water” or “Agency”); and

**WHEREAS**, the Act made SCV Water the successor to all of CLWA and NCWD’s rights, duties, obligations, contracts, responsibilities, assets, entitlements, and liabilities, among other things; and

**WHEREAS**, Section 13(c) of the Act set the initial Board of Director compensation for attending meetings and authorized days of service at \$228.15 and provides that such initial compensation may be adjusted in accordance with the Water Code; and

**WHEREAS**, Water Code Section 20201 requires that any increase in compensation above the statutory amount must be done by ordinance following a noticed public hearing; and

**WHEREAS**, Water Code Section 20202 allows for an annual increase not to exceed 5 percent per year since the operative date of the last adjustment; and

**WHEREAS**, the Board of Directors increased their compensation amount by 5% in December 2020 to \$239 per meeting from \$228.15 per meeting, effective February 2021; and

**WHEREAS**, as provided in the Water Code, the maximum amount the Board may at this time increase Director compensation is by \$23.90 for a total of \$262.90, which is a 10% increase for the two years (2022 and 2023) since the last adjustment (\$11.95 for each year); and

**WHEREAS**, Board of Directors commit significant time and energy toward serving the community by preparing for and attending Board meetings, workshops, conferences, and various community functions to fulfill SCV Water’s Mission; and

**WHEREAS**, Board of Director compensation is meant to fairly compensate Directors for their time and effort, and is a means of encouraging qualified community members to offer their service to the community; and

**WHEREAS**, the Board of Directors has conducted a survey of Director compensation of other comparable agencies to establish a generally accepted compensation level consistent with the public water industry in southern California (Exhibit A); and

**WHEREAS**, based on such survey, the SCV Water Board of Director compensation rate is below the average and below the median; and

**WHEREAS**, the Board of Directors has not increased the Board of Directors compensation amount since December of 2020 and has determined that a \_\_\_ percent increase is appropriate; and

**WHEREAS**, notice of the required public hearing was published by the Agency twice in a newspaper of general circulation as required by law on December 8, 2023 and December 15, 2023; and

**WHEREAS**, on December 19, 2023, the Board conducted a noticed public hearing on this Ordinance and heard any public comment regarding an adjustment in Board of Director compensation.

**NOW THEREFORE BE IT ORDAINED, BY THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY AS FOLLOWS:**

1. The Board of Director daily compensation rate for attending meetings and authorized days of service is increased to \$\_\_\_\_\_.
2. This Ordinance shall become effective 60 days from the date of its passage, unless suspended, amended or rescinded by the Board or pursuant to law before that date.

**EXHIBIT A**

**2023 Stipend Survey**

Agency	Contact	Phone	Current Stipend (10 days of service/Month)	Last Increase	Notes
Calleguas Basin Municipal Water District	Kara Wade, Executive Secretary	(805) 526-9323	\$230.00	4/5/2023	09/11/23 Per Kara email
Casitas Municipal Water District	Rebekah Vieira, Executive Administrator	(805) 649-2251	\$217.82	5/1/2022	09/14/23 Per Rebekah email
Central Basin Municipal Water District	Elizabeth Brizuela, Executive Administrative	(323) 201-5500	\$295.19	10/1/2021	09/13/23 Per Elizabeth email
Coachella Valley Water District	Sylvia Bermudez, Clerk of the Board	(760) 398-2651 ext. 2217	\$223.00	2010	09/11/23 Per Sylvia email
Cucamonga Valley Water District	Taya Victorino Executive Services Administrator/District Clerk	(909) 483-7434	\$250.00	11/2015	09/11/23 Per Taya email
Desert Water Agency	Sylvia Baca, Board Secretary	(760) 323-4971	\$406.12	9/30/2023	09/11/23 Per Sylvia email
Inland Empire Utilities Agency	Denise Garzaro, Board Secretary	(909) 993-1736	\$312.00	3/15/2023	09/12/23 Per Denise email
Irvine Ranch Water District	Leslie Bonkowski, Board Secretary	(949) 453-5300	\$315.00	1/1/2022	09/11/23 Per Kristine email
Las Virgenes Municipal Water District	Josie Guzman, Board Secretary	(818) 251-2100 (818) 251-2123 C	\$220.00	04/2017	09/11/23 Per Josie email
Municipal Water District of Orange County	Maribeth Goldsby	(714) 593-5006	\$327.43	01/01/20	09/11/23 Per Maribeth email
Orange County Water District	Christina Fuller, Board Secretary	(714) 378-3200 ext 3234	\$330.75	10/16/2023	09/14/23 Per Christina phone
Santa Clarita Valley Water Agency	April Jacobs, Board Secretary	(661) 297-1600	\$239.00	02/2021	
Santa Margarita Water District	Kelly Radvansky, Board Secretary	(949) 459-6400 ext 6642	\$324.00	06/07/23	09/11/23 Per Kelly email
Three Valley's Municipal Water District	Kirk Howie, Chief Administrative Officer	(909) 621-5568 (310) 217-2411	\$200.00	2/21/2007	09/11/23 Per Kirk email
West Basin Municipal Water District	Desiree Quintero, Board Secretary	ext 6263	\$295.09	1/3/2023	09/14/23 Per Desiree phone
			<b>WITHOUT SCV WATER</b>	<b>WITH SCV WATER</b>	
<b>AVERAGE</b>			\$281.89	\$279.03	
<b>MEDIAN</b>			\$295.14	\$295.09	

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## ATTACHMENT 2

### NOTICE OF PUBLIC HEARING

SANTA CLARITA VALLEY WATER AGENCY  
BOARD OF DIRECTORS

SANTA CLARITA VALLEY WATER AGENCY  
BOARDROOM  
27234 BOUQUET CANYON ROAD  
SANTA CLARITA, CA 91350

TUESDAY, DECEMBER 19, 2023 AT 6:00 PM

REGARDING CONSIDERATION OF WHETHER TO ADOPT AN ORDINANCE  
TO INCREASE COMPENSATION FOR MEMBERS OF THE  
BOARD OF DIRECTORS OF THE  
SANTA CLARITA VALLEY WATER AGENCY

Members of the public may also join the Public Hearing by using the Agency's call-in number 1-(833)-568-8864, Webinar ID: 161 061 2743 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1610612743>

**PLEASE TAKE NOTICE** that on Tuesday, December 19, 2023 at 6:00 PM or shortly thereafter, the Board of Directors of the Santa Clarita Valley Water Agency (SCV Water) will hold a public hearing to consider whether to adopt an Ordinance to increase the amount of compensation paid to the SCV Water Board of Directors or not.

A copy of the draft Ordinance is available for review at the District Office and can be viewed on the front page of the SCV Water Website <https://yourscvwater.com>.

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Minutes of the Special Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – December 1, 2023

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A special meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 2:00 PM on Friday, December 1, 2023. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes. The meeting recording can be accessed by clicking on the following link: [Board Meeting Recording](#).

**DIRECTORS PRESENT:** Kathye Armitage, Ed Colley (Virtually), William Cooper, Maria Gutzeit, Dirk Marks, Gary Martin, Piotr Orzechowski and Ken Petersen.

**DIRECTORS ABSENT:** Beth Braunstein.

Also present: Assistant General Manager Steve Cole, Board Secretary April Jacobs, General Counsel Joe Byrne, General Manager Matthew Stone, Information Technology Technician II Jonathan Thomas, Attorneys from Nossaman, LLP Fred Fudacz and Byron Gee (Virtually) and Attorney from Cossich Sumich Parsiola & Taylor, LLC Brandon Taylor (Virtually), and members of the public.

President Martin called the meeting to order at 2:00 PM. A quorum was present.

There were no changes to the December 1, 2023 Board Agenda and it was accepted as shown (Item 4).

The Board went into Closed Session at 2:03 PM (Item 5).

President Martin reconvened the Open Session at 3:12 PM.

Joe Byrne, Esq., reported that the Board acted, by unanimous vote, as motioned by Director Cooper, Seconded by Director Colley and carried, to remain in the litigation that is listed under Item 5.1 Conference with Legal Counsel – Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9), Santa Clarita Valley Water Agency v. 3M Company, et. al., Case No: 2:20-cv-3771-RMG and to not opt out of the settlement that has been proposed by the following roll call votes:

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

There were no other actions taken in Closed Session that were reportable under the Ralph M. Brown Act (Item 6).

The meeting was adjourned at 3:12 PM (Item 7).

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April Jacobs, Board Secretary

ATTEST:

\_\_\_\_\_  
President of the Board



Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – December 5, 2023

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A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 6:00 PM on Tuesday, December 5, 2023. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes. The meeting recording can be accessed by clicking on the following link: [Board Meeting Recording](#).

DIRECTORS PRESENT: Kathye Armitage, Beth Braunstein, Ed Colley, William Cooper, Maria Gutzeit, Dirk Marks, Gary Martin, Piotr Orzechowski and Ken Petersen.

DIRECTORS ABSENT: None.

Also present: Administrative Services Manager Kim Grass, Administrative Technician Terri Bell, Assistant General Manager Steve Cole, Board Secretary April Jacobs, Chief Engineer Courtney Mael, Chief Financial and Administrative Officer Rochelle Patterson, Chief Operating Officer Keith Abercrombie, Communications Manager Kevin Strauss, Customer Services Manager Kathleen Willson, Director of Technology Services Cris Perez, Facilities Supervisor Roland Valiente, Fleet and Warehousing Supervisor Jesus Martinez Ramiez, General Counsel Joe Byrne, General Manager Matthew Stone, Human Resources Manager Ari Mantis, Information Technology Technician II Jonathan Thomas, Senior Engineer Orlando Moreno, as well as additional SCV Water Agency staff (Virtually), and members of the public (In Person and Virtually).

President Martin called the meeting to order at 6:02 PM. A quorum was present.

There were no changes to the December 5, 2023 Board Agenda and it was accepted as shown (Item 4).

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Upon motion of Director Cooper, seconded by Director Braunstein and carried, the Board approved the Consent Calendar excluding Item 5.2 Approve a Revised Employee Manual No. 10.0 – Overtime Policy, which was pulled for further discussion, by the following roll call votes (Item 5):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

Upon motion of Director Cooper, seconded by Director Braunstein and carried, the Board approved revising Employee Manual No. 10 – Overtime Policy by the following roll call votes (Item 5.2):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes

President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

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Upon motion of Director Armitage, seconded by Director Braunstein and carried, the Board approved the November 21, 2023 regular Board meeting minutes by the following roll call votes (Item 6.1):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Abstain	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Abstain
Director Petersen	Yes		

Upon motion of Vice President Orzechowski, seconded by Director Cooper and carried, the Board adopted Resolution No. SCV-395 approving the SB 221 Water Supply Verification for the Tesoro Del Valle (Areas B & C) Development and directed staff to forward the Water Supply Verification to the City of Santa Clarita Planning Department by the following roll call votes (Item 6.2):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

**RESOLUTION NO. SCV-395**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CLARITA VALLEY WATER AGENCY  
ADOPTING THE SB 221 WATER SUPPLY VERIFICATION  
FOR TESORO DEL VALLE (AREAS B & C)  
(TENTATIVE TRACT MAP NO. 51644-1)**

**[FULL RESOLUTION MAY BE VIEWED BY VISITING THE SCV WATER WEBSITE](#)**

Upon motion of Director Petersen, seconded by Director Braunstein and carried, the Board authorized the General Manager to approve a \$2.5 million purchase order to Salinas Valley Ford replace up to 37 vehicles as part of the Agency’s compliance plan with the new Advanced Clean Fleets regulation by the following roll call votes (Item 6.3):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

Upon motion of Director Petersen, seconded by Director Braunstein and carried, the Board authorized the General Manager to enter into a one-year maintenance and support agreement with S&S in the amount of \$537,323 for enQuesta customer service system maintenance and support by the following roll call votes (Item 6.4):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

Upon motion of Director Braunstein, seconded by Director Marks and carried, the Board received and filed the September 2023 Monthly and FY 2023/24 First Quarter Financial Report by the following roll call votes (Item 6.5):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

Upon motion of Director Cooper, seconded by Vice President Orzechowski and carried, the Board approved moving forward with issuing a Request for Proposals to remodel the existing Boardroom by the following roll call votes (Item 6.6):

Director Armitage	Yes	Director Braunstein	No
Director Colley	No	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

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Upon motion of Director Petersen, seconded by Director Braunstein and carried, the Board approved an increase in the General Manager's salary from \$27,000 per month to \$30,000 per month, annual salary increased to \$360,000 which is an 11.11 percent increase effective December 30, 2023, by the following roll call votes (Item 7.1):

Director Armitage	Yes	Director Braunstein	Yes
Director Colley	No	Director Cooper	Yes
Vice President Gutzeit	Yes	Director Marks	Yes
President Martin	Yes	Vice President Orzechowski	Yes
Director Petersen	Yes		

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### **General Manager's Report on Activities, Projects and Programs (Item 8).**

The General Manager reported on the following:

He thanked the Board for consideration and discussion on his increase this evening and thanked the staff for their presentations tonight.

He mentioned that previously, SCV Water had joined a group of water agencies from across California and the west as part of the Water Advisory Group for the Center for Western Weather

and Water Extremes at Scripps Institute for Oceanography in San Diego. Both him and Najwa Pitois had an opportunity to attend a fall WAG meeting last Monday afternoon where they received updates from the Director of the National Weather Service office of Weather Prediction on a winter precipitation preview and atmospheric river reconnaissance briefing from two (2) C3WE staff researchers.

He stated that this year there may be a period where flights out of Hawaii are further augmented with flights out of Guam (contingent on resources and Air Force priorities at the time), which could give them a glimpse into whether further westward measurements could enhance forecasting horizons.

He then updated the Board on staff and the Boards attendance at the ACWA 2023 Fall Conference in Indian Wells. He told the Board that he attended a briefing on the status of the Delta Conveyance project hosted by DWR and the DCA. He informed them that the final EIR for the project should be released sometime this month. He further mentioned that later in 2024, the federal EIS and record of decision would be completed and upcoming activities expected in 2024, include initiation of the required change petition to the State Water Board for the existing water rights permit (to address the additional diversion point), completion of an updated cost estimate and economic analysis.

In addition, while at ACWA our water resources team, including Steve Cole, Ali Elhassan and Najwa Pitois set up a series of meetings with some of SCV Water's key partners in water transfers, exchanges and banking projects. These included meetings with AVEK, Rosedale-Rio Bravo, the Westside Water Agencies, and others.

To hear the full comments, please refer to the Board recording by clicking the meeting recording link on the first page of these minutes or visiting the SCV Water Website.

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**Committee Meeting Recap Reports for Informational Purposes Only (Item 9).**

There were no comments on the Committee Meeting Recap Reports.

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**Written Reports for Informational Purposes Only (Item 10).**

Director Armitage had comments on the Water Resources and Outreach Section Report which included a question on the Recycled Water Master Plan Stakeholder engagement, commented on staff's new effort on highlighting various customers and customer groups for all they do to conserve water, staff working with the HOA's hosting the "Coffee and Conservation" pop-ups, and how glad she was that staff met with three native plant experts to determine support needs for the Bridgeport Park Sustainability Demonstration Garden.

To hear the full comment(s), please refer to the Board recording by clicking the meeting recording link on the first page of these minutes or visiting the SCV Water Website.

There were no other comments on the written reports.

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**President's Report (Item 11).**

President Martin updated the Board on upcoming meetings and events.

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**AB 1234 Written and Verbal Reports (Item 12).**

There were two reports submitted by Vice President Gutzeit that were posted to the SCV Water website, handed out at tonight's meeting and are part of the record.

Director Braunstein reported that she attended the ACWA 2023 Fall Conference held in Indian Wells on November 28-30,2023.

Director Armitage reported that she attended the ACWA 2023 Fall Conference held in Indian Wells on November 28-30,2023.

Director Cooper reported that he attended the ACWA 2023 Fall Conference held in Indian Wells on November 28-30,2023 and attended a virtual meeting with ACWA on the GM Evaluation on December 4, 2023.

Director Marks reported that he attended the ACWA 2023 Fall Conference held in Indian Wells on November 28-30,2023.

President Martin reported that he attended the ACWA 2023 Fall Conference held in Indian Wells on November 27-30,2023 which included a meeting with the JPIA Board of Directors on November 27, 2023, and an ACWA Groundwater Committee meeting and ACWA Region meeting on November 28, 2023 and lastly attended a virtual one-on-one meeting with the General Manager on December 4, 2023.

There were no other AB 1234 Reports.

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**Director Reports (Item 13).**

Director Branstein thanked all the presenters for their presentations tonight, thanked the Green Team for their emails and mentioned the Annual Tamale Festive that was held in Indian Wells at ACWA where she visited the Indio's Water Authority booth. She also asked staff about the tablets for leak detection and wanted to know if the Agency does that. Staff mentioned that we do give out the tablets. And lastly, she wished all those who celebrate Hanukkah a very happy Hanukkah.

Director Colley shared a recent story about his daughter's father-in-law relating to great customer service he had received from our staff on a repair he needed done relating to his irrigation system. He was pleased by the excellent customer service that was provided by the Agency.

Director Armitage mentioned that she was a guest speaker at the Community Gardens of Santa Clarita where she talked about native plants and how important it is to include them in your

green spaces. She mentioned that she also talked about how they can apply for rebates in their yards at home. She thanked Matt Dickens for his help in preparing her for the presentation.

To hear the Directors report in their entirety, please refer to the Board recording by clicking the meeting recording link on the first page of these minutes or visiting the SCV Water website.

There were no other Director reports.

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**Director Requests For Approval for Event Attendance (Item 14).**

There were no requests for event attendance.

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The meeting was adjourned at 9:19 PM in memory of Joseph Perry Irelan (Item 15).

\_\_\_\_\_  
April Jacobs, Board Secretary

ATTEST:


\_\_\_\_\_  
President of the Board



## BOARD MEMORANDUM

**DATE:** December 8, 2023

**TO:** Board of Directors

**FROM:** Keith Abercrombie   
Chief Operating Officer

**SUBJECT:** Approve Adopting a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, for the Approval of the Purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS)

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### SUMMARY

Lower Heron 1 and 2 (formerly Lower Fair Oaks Tanks 1 and 2) are both 2.5-million-gallon storage tanks which were constructed in 1998. They are within the same pressure zone and are designed to “float” together with the four Olympian Tanks. The distance between the Lower Heron Tanks and Olympian Tanks is two miles. Due to differences in tank water level elevations, the Lower Heron Tanks are equipped with altitude valves which prevent them from overflowing while the Olympian Tanks are filling. A booster station at Lower Heron Tanks pumps water from the Lower to the Upper Heron Tanks. The nearest source providing water to Lower Heron Tanks is Via Princessa Booster, which is 1.5 miles away. Because of the distance from the Olympian Tanks, distance from sources supplying the tanks, and the use of altitude valves to prevent overfilling, managing water quality within the Lower Heron Tanks is challenging. Furthermore, these challenges are compounded once water is pumped from Lower Heron Tanks to the Upper Heron Tanks, Oak Crest Tanks and Cherry Willow Tanks. Staff has developed a long-term solution to address these water quality challenges, which ensures water is safe to drink and meets water quality standards. This involves constructing a residual management system with onsite hypochlorite generation (RMS) at the strategic location of the Lower Heron Tanks. This location is key because it would improve the water quality at the Lower Heron and Upper Heron Tanks and at the Oak Crest and Cherry Willow Tanks. The most significant component to acquire in facilitating this plan is a DeNora ClorTec Onsite Sodium Hypochlorite Generation System.

### DISCUSSION

Chloramine is a combination of chlorine (or chlorine compounds) and ammonia. It is the form of disinfectant used in the Santa Clarita Valley for almost two decades. The primary advantage of chloramine, as opposed to a free chlorine disinfectant, is the reduced formation of disinfection byproducts. However, having chloramine as a disinfectant also poses its own set of challenges. The most serious challenge is nitrification. To ensure water within the distribution system does not have nitrification, extensive monitoring is required. This includes weekly monitoring of numerous constituents at all storage tanks and within the distribution system. If disinfectant residuals are reduced or if nitrite reaches a threshold, action must be taken by operators. One action is to add granular or tablet forms of chlorine (calcium hypochlorite) to the water at storage tanks with elevated nitrite or low chlorine levels to stop the progression of nitrification and to

bolster the chlorine residual. This labor-intensive task will be eliminated with the addition of this RMS. Chlorination frequency, strategic location, and site space availability all make Lower Heron Tanks an ideal location for the RMS.

The first component of the project is purchasing the DeNora ClorTec Onsite Sodium Hypochlorite Generation System. The DeNora ClorTec System is being sole sourced for multiple reasons. Currently there are six similar DeNora onsite generation units in service. Furthermore, staff have 18 years’ experience in performing maintenance and repairs on DeNora ClorTec Systems, there is an inventory of parts kept in stock, and customer service has proven to be reliable. An RMS includes an onsite generation system, chemical storage, pumps, analytical equipment, containment structure, electrical and SCADA improvements. Each line-item cost is in the table below.

<b>Lower Heron RMS Categories</b>	<b>Cost</b>
DeNora Onsite Generation Package	\$ 220,000
Chemical Storage	\$ 29,000
Chemical Pumps	\$ 38,000
Analytical Equipment	\$ 33,500
Building and Construction	\$ 115,000
Electrical and SCADA Upgrades	\$ 175,000
<b>Total</b>	<b>\$ 610,500</b>

This project complies with both the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) under the following exemption and exclusion provisions. CEQA Categorical Exemption, 14 CCR Section 15301, Existing Facilities and NEPA Categorical Exclusion, Subpart D of 10 CFR Part 1021. B1.26 Small Water Treatment Facilities.

**STRATEGIC PLAN NEXUS**

This project supports SCV Water’s Strategic Plan Goal D – Ensuring the water is safe to drink and conducting our operations in a fashion that is sensitive to the environment and in compliance with environmental requirements is a key commitment of SCV Water to the community we serve. It also aligns with Strategy D.1.1 – Meet all applicable water quality regulations.

On December 7, 2023, the Engineering and Operations Committee met to consider staff’s recommendation to approve adopting a resolution authorizing the General Manager to purchase a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System.

**FINANCIAL CONSIDERATIONS**

Funds for this project are included in the Lower Heron RMS CIP Budget for the current FY 2023/24.

**RECOMMENDATION**

The Engineering and Operations Committee recommends that the Santa Clarita Valley Water Agency Board of Directors approve adopting the attached resolution pursuant to a categorical exemption under CEQA Guidelines section 15301, and a categorical exclusion under NEPA, for the approval of the purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation



System for the Lower Heron Residual Management System (LHRMS) in the amount of \$220,000 and authorize the other expenditures for the project detailed above, for a grand total of \$610,500.

Attachment

M65

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**RESOLUTION NO. XXX**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
PURSUANT TO A CATEGORICAL EXEMPTION UNDER CEQA GUIDELINES  
SECTION 15301, AND A CATEGORICAL EXCLUSION UNDER NEPA, FOR THE  
APPROVAL OF THE PURCHASE OF A DENORA CLORTEC ONSITE SODIUM  
HYPOCHLORITE GENERATION SYSTEM FOR THE LOWER HERON RESIDUAL  
MANAGEMENT SYSTEM (LHRMS)**

**WHEREAS**, this project complies with both the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) under the following exemption and exclusion provisions. CEQA Categorical Exemption, 14 CCR Section 15301, Existing Facilities and NEPA Categorical Exclusion, Subpart D of 10 CFR Part 1021. B1.26 Small Water Treatment Facilities; and

**WHEREAS**, this project supports SCV Water's Strategic Plan Goal D – Ensuring the water is safe to drink and conducting our operations in a fashion that is sensitive to the environment and in compliance with environmental requirements is a key commitment of SCV Water to the community we serve. It also aligns with Strategy D.1.1 – Meet all applicable water quality regulations; and

**WHEREAS**, funds for this project are included in the Lower Heron RMS CIP Budget for the current FY 2023/24; and

**WHEREAS**, the Agency's Purchasing Policy and Bidding Policy allows for a sole source contract upon Board approval when a specific brand is the only article that will properly meet the Agency's needs and the item is one for which comparable quotations from multiple vendors cannot be secured; and

**WHEREAS**, it is in the Agency's best interest that the Board of Directors, on behalf of the Agency, authorize its General Manager to purchase a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS); and

**NOW THEREFORE, BE IT RESOLVED**, that the conditions in the Purchasing and Bidding Policy that are required in order to proceed with a purchase of this magnitude on a sole source basis are found to exist in this instance.

**NOW, THEREFORE, BE IT RESOLVED**, that the Santa Clarita Valley Water Agency's Board of Directors finds the Project exempt from CEQA pursuant to CEQA guidelines Section 15301, and from NEPA pursuant to NEPA guidelines Subpart D of 10 CFR Part 1021.

**RESOLVED FURTHER** that the Agency's Board of Directors does authorize the Agency's General Manager or its Chief Operating Officer to purchase a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS) in the amount of \$220,000 and authorize the other expenditures for the project detailed above, for a grand total of \$610,500.

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**APPROVE ADOPTING A RESOLUTION FOR THE  
PURCHASE OF A DENORA CLORTEC ONSITE SODIUM  
HYPOCHLORITE GENERATION SYSTEM FOR THE LOWER  
HERON RESIDUAL MANAGEMENT SYSTEM (LHRMS)**

**Regular Board Meeting  
December 19, 2023**

Ryan Bye

Water Systems Supervisor



# BACKGROUND

## Lower Heron Tanks

- Two tanks both 2.5-million-gallon capacity
- Part of North Oaks Zone
- Float with Olympian Tanks
- Have altitude valves to keep from overflowing
- Onsite Booster pumps to Upper Heron Tanks

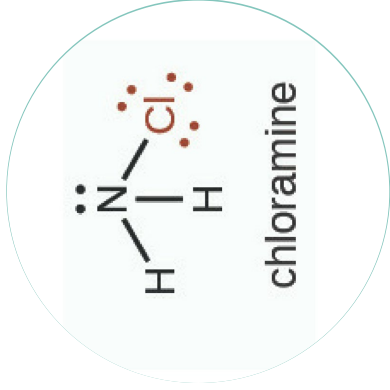


Upper Heron

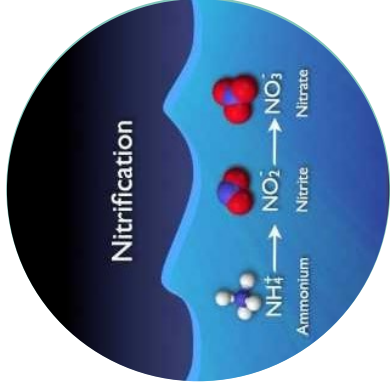
Lower Heron

Google

# WHAT THIS PROJECT IS ADDRESSING



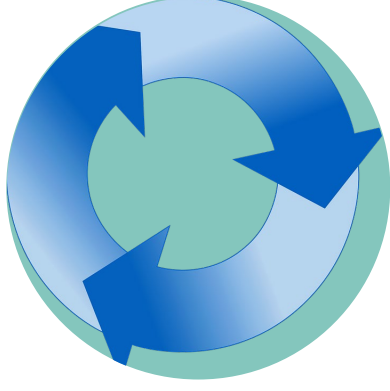
Chloramine



Nitrification Action



Batch Chlorination



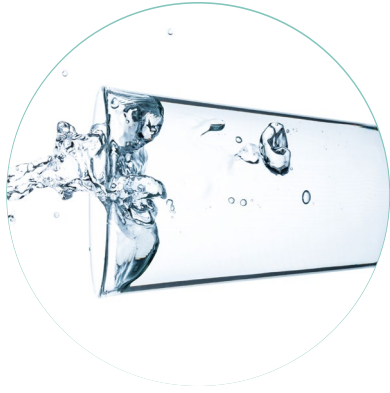
Ongoing Issue



# NUMBER OF TIMES CHLORINE IS ADDED (PER TANK)

Year	Lower Heron 1	Lower Heron 2	Upper Heron 1	Upper Heron 2	Oak Crest 1	Oak Crest 2	Cherry Willow 1	Cherry Willow 2
2022	7	9	21	18	8	10	12	13
2023*	4	7	16	18	12	10	11	10
<b>Total</b>	<b>11</b>	<b>16</b>	<b>37</b>	<b>36</b>	<b>20</b>	<b>20</b>	<b>23</b>	<b>23</b>
<b>*1/1/23-9/30/23</b>								

# WHY AN RMS IS NEEDED FOR THIS LOCATION



Improve Water Quality



Long-Term Solution



Labor Efficiency



Benefits Multiple Facilities

# WHAT IS AN RMS



# FINANCIAL CONSIDERATIONS

Lower Heron RMS Categories	Cost
DeNora Onsite Generation Package	\$ 220,000
Chemical Storage	\$ 29,000
Chemical Pumps	\$ 38,000
Analytical Equipment	\$ 33,500
Building and Construction	\$ 115,000
Electrical and SCADA Upgrades	\$ 175,000
<b>Total</b>	<b>\$ 610,500</b>

# STRATEGIC PLAN OBJECTIVES

This project supports SCV Water's Strategic Plan Goal D – Ensuring the water is safe to drink and conducting our operations in a fashion that is sensitive to the environment and in compliance with environmental requirements is a key commitment of SCV Water to the community we serve. It also aligns with Strategy D.1.1 – Meet all applicable water quality regulations.

# RECOMMENDATION

The Engineering and Operations Committee recommends that the Santa Clarita Valley Water Agency Board of Directors approve adopting the attached resolution pursuant to a categorical exemption under CEQA Guidelines section 15301, and a categorical exclusion under NEPA, for the approval of the purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS) in the amount of \$610,500.



## BOARD MEMORANDUM

**DATE:** December 12, 2023

**TO:** Board of Directors

**FROM:** Rochelle Patterson *RP*  
Chief Financial and Administrative Officer

**SUBJECT:** Approve Directing the General Manager to Enter Into a Contract with PlanetBids

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### SUMMARY

SCV Water utilizes a third-party web-based bid management software called PlanetBids for Requests for Information (RFI), Requests for Proposals (RFP), and Request for Quote (RFQ) to support Agency outreach efforts to suppliers and contractors for bid requests, and has been utilized Agency-wide since the Agency's inception, as well as by its predecessor organizations, for decades. The software allows staff to efficiently post requests, monitor and respond to questions, and award contracts. The software is critical to the Agency's daily operations and ensures it is following governmental requirements and the Agency's Purchasing Policy when obtaining competitive bids.

The Agency's current five-year contract signed in 2018 with PlanetBids is set to expire and needs to be renewed. To allow for cost-efficient and continual utilization of this software, staff recommends the Agency enter into another five-year contract with PlanetBids. See below for options.

### DISCUSSION

The Santa Clarita Valley Water Agency uses PlanetBids to help manage its posting, monitoring, and awarding of requests for information, proposals, and quotes (RFI, RFP, RFQ). PlanetBids is a best-in-class solution to help government, private, non-profit, and educational procurement teams better serve their organizations and industry standard in managing bids and contracts. PlanetBids is utilized by almost every department within SCV Water. Engineering heavily relies on the software as does Procurement, Finance, Information Technology, Water Resources, Operations, Conservation, and Treatment departments utilize PlanetBids when going out for bids.

The Agency's current contract with PlanetBids was a 5-year contract totaling \$341,635 and is expiring. PlanetBids offers three options for its software renewal: year-to-year purchase, 3-year agreement with a 3% increase yearly, and a 5-year agreement with no increase in the first 3 years, with a 3% increase year 4 and year 5. Cost is as follows:

**1 Year (5% increase yearly at a minimum – no guarantee)**

<b>PB System™ MODULES</b>	<b>YEAR 1</b> 2023-2024
Vendor Management & Bid Management (25 Full user licenses)	\$ 59,375.00
Advanced eBidding Public Works add-on (Up to 25 user licenses)	\$ 5,372.48
Insurance Certificate Management (Up to 5 user licenses)	\$ 4,875.00
Read-Only (Agency wide)	\$ 3,824.39
<b>TOTAL</b>	<b>\$ 73,446.87</b>

**3 Year (3% increase annually)**

<b>PB System™ MODULES</b>	<b>YEAR 1</b> 2023-2024	<b>YEAR 2</b> 2024-2025	<b>YEAR 3</b> 2025-2026
Vendor Management & Bid Management (25 Full user licenses)	\$53,750.00	\$55,362.50	\$57,023.38
Advanced eBidding Public Works add-on (Up to 25 user licenses)	\$5,372.48	\$ 5,533.65	\$ 5,699.66
Insurance Certificate Management (Up to 5 user licenses)	\$4,875.00	\$ 5,021.25	\$ 5,171.88
Read-Only (Agency wide)	\$ 3,824.39	\$ 3,939.12	\$ 4,057.30
<b>TOTAL</b>	<b>\$67,821.87</b>	<b>\$69,856.52</b>	<b>\$71,952.22</b>

**5 Year (No increase for three years – 3% increase Year 4 and Year 5)**

<b>PB System™ MODULES</b>	<b>YEAR 1</b> 2023-2024	<b>YEAR 2</b> 2024-2025	<b>YEAR 3</b> 2025-2026	<b>YEAR 4</b> 2026-2027	<b>YEAR 5</b> 2027-2028
Vendor Management & Bid Management (25 Full user licenses)	\$53,750.00	\$53,750.00	\$53,750.00	\$ 55,362.50	\$ 57,023.38
Advanced eBidding Public Works add-on (Up to 25 user licenses)	\$5,372.48	\$5,372.48	\$5,372.48	\$ 5,533.65	\$ 5,699.66
Insurance Certificate Management (Up to 5 user licenses)	\$4,875.00	\$4,875.00	\$4,875.00	\$ 5,021.25	\$ 5,171.88
Read-Only (Agency wide)	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,862.50	\$ 3,978.38
<b>TOTAL</b>	<b>\$67,821.87</b>	<b>\$67,821.87</b>	<b>\$67,821.87</b>	<b>\$69,856.52</b>	<b>\$71,952.22</b>

**STRATEGIC NEXUS**

The renewal of this contract helps support SCV Water’s Strategic Plan Strategy B.2. – “Plan and budget for long-term replacements and improvements,” as well as Strategy E.1 – “Increase focus on forward looking financial information.”



On December 11, 2023, the Finance and Administration Committee considered staff's recommendation to direct the General Manager to enter into a contract with PlanetBids.

### **FINANCIAL CONSIDERATIONS**

The total cost for the five-year contract is \$345,274.35, paid annually for the first 3 years at \$67,821.87, increasing 3% in year 4 to \$69,856.52, and increasing 3% in year 5 to \$71,952.22.

### **RECOMMENDATION**

The Finance and Administration Committee recommends that the Board of Directors authorize the General Manager to enter into a five-year contract with PlanetBids in the total amount of \$345,274.35.

RP

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# Monthly Financial Report

## OCTOBER 2023

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# Statement of Revenues and Expenses

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SCV Water  
Statement of Revenues and Expenses  
For the 4th Period Ending 10.31.23 - Unaudited

	Current Period			Year-to-Date				
	(A) Actual	(B) Budget	(C) Variance	(D) Percent	(E) Actual	(F) Budget	(G) Variance	(H) Percent
(1)	\$ 8,243,733	\$ 9,674,157	\$ (1,430,424)	(15%)	\$ 33,559,248	\$ 43,533,708	\$ (9,974,460)	(23%)
(2)	25,092	25,180	(88)	(0%)	100,368	100,721	(353)	(0%)
(3)	27,585	40,600	(13,015)	(32%)	180,617	162,399	18,218	11%
(4)	72,910	50,000	22,910	46%	303,490	225,000	78,490	35%
(5)	\$ 8,369,320	\$ 9,789,937	\$ (1,420,617)	(15%)	\$ 34,143,723	\$ 44,021,828	\$ (9,878,105)	(22%)
					<b>Operating Revenues</b>			
(6)	\$ 170,763	\$ 257,837	\$ (87,074)	(34%)	\$ 637,530	\$ 1,031,349	\$ (393,819)	(38%)
(7)	1,899,179	2,003,948	(104,770)	(5%)	6,559,295	8,015,793	(1,456,498)	(18%)
(8)	218,649	255,685	(37,036)	(15%)	911,344	1,022,738	(111,394)	(11%)
(9)	683,130	930,131	(247,001)	(27%)	3,380,986	3,720,526	(339,540)	(9%)
(10)	1,546,985	1,613,731	(66,746)	(4%)	4,911,851	6,454,922	(1,543,071)	(24%)
(11)	508,402	938,385	(429,983)	(46%)	2,193,541	3,753,539	(1,559,998)	(42%)
(12)	11,844	209,068	(197,224)	(94%)	48,766	836,272	(787,506)	(94%)
(13)	1,320,948	1,182,347	138,601	12%	4,604,152	4,703,138	(98,986)	(2%)
(14)	344,911	333,305	11,606	4%	1,170,225	1,333,219	(162,994)	(12%)
(15)	\$ 6,704,809	\$ 7,724,436	\$ (1,019,627)	(13%)	\$ 24,417,689	\$ 30,871,496	\$ (6,453,807)	(21%)
(16)	\$ 1,664,511	\$ 2,065,501	\$ (400,990)	(19%)	\$ 9,726,034	\$ 13,150,333	\$ (3,424,299)	(26%)
					<b>Net Operating Revenues (Expenses)</b>			
					<b>Non-Operating Revenues and (Expenses)</b>			
(17)	\$ 1,549,307	\$ 1,708,280	\$ (158,973)	(9%)	\$ 7,372,370	\$ 5,319,004	\$ 2,053,367	39%
(18)	(1,387,595)	(6,362,178)	4,974,583	(78%)	(4,530,917)	(25,448,713)	20,917,796	(82%)
(19)	-	-	-	0%	(30,768,269)	(30,768,269)	0	0%
(20)	3,328	(3,333)	6,661	(200%)	(7,521)	(13,333)	5,813	(44%)
(21)	\$ 165,040	\$ (4,657,232)	\$ 4,822,272	(104%)	\$ (27,934,336)	\$ (50,911,312)	\$ 22,976,976	(45%)
(22)	\$ 1,829,550	\$ (2,591,731)	\$ 4,421,281	(171%)	\$ (18,208,302)	\$ (37,760,979)	\$ 19,552,677	(52%)
					<b>Increase (Decrease) in Net Position</b>			

Monthly Changes of more than 10% and \$20,000

- (a) Overall consumption was lower than anticipated due to weather and conservation.
- (b) Misc Fees and Charges vary from month to month.
- (c) Outside Services lower than budgeted due to the timing of Perchlorate Litigation and Legal expenses, as well as reimbursement for litigation expenses.
- (d) Outside Services are lower than budgeted due to timing of billing services.
- (e) Outside Services are lower than budgeted due to timing of billing services. Purchased power under budget due to timing of Edison billing.
- (f) Purchased power under budget due to timing of Edison billing and solar fields operating at 100%. Outside Services are lower than budgeted due to timing of billing services.
- (g) October expenses lower due to timing of the firming and core water expenses.
- (h) Timing of utility bills vary. September Edison invoices paid in October. Outside services are under budget due to the timing of the Regulatory Fees. Under budget by 2%, YTD.
- (i) Timing of capital projects vary from month to month.

<sup>1</sup> Non-Operating Revenues include: Grants & Reimbursements, 1% Property Tax, Cell Sites, FCF, Lab Revenues, Interest Income, Annexation Reimb.

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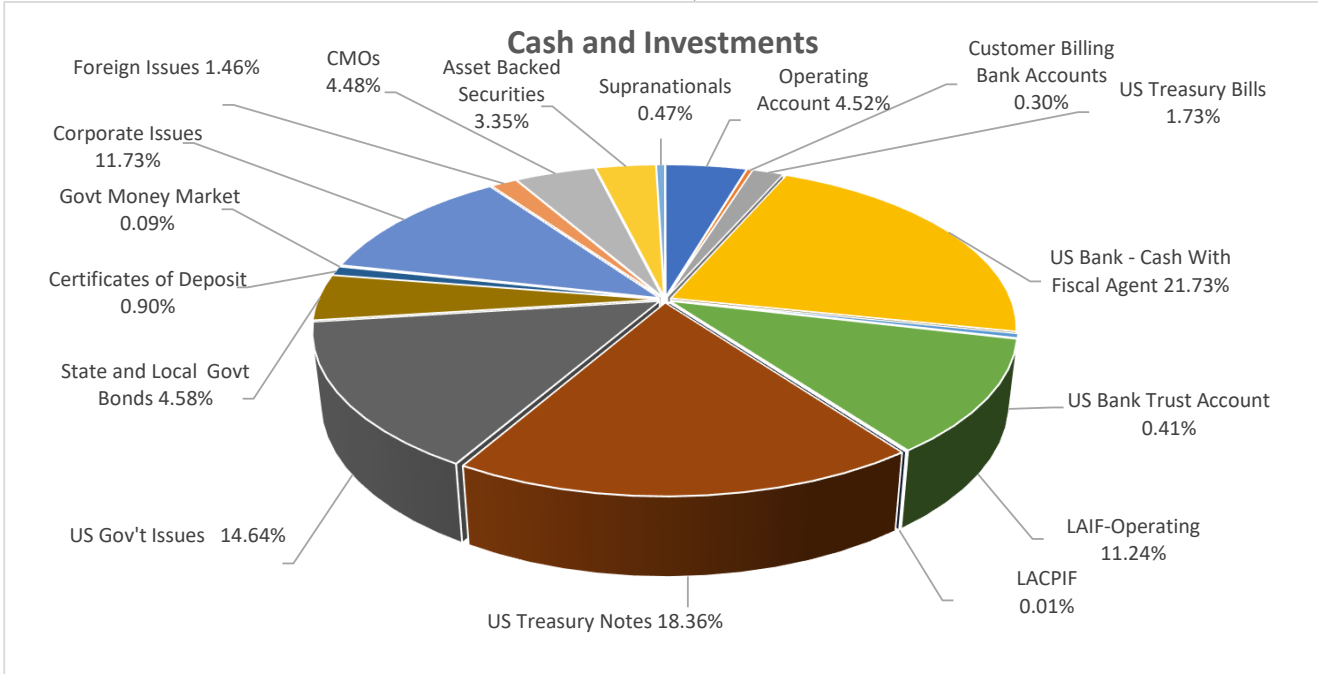
# Investment Report

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**Santa Clarita Valley Water Agency**

**Cash and Investment Summary**

October 31, 2023



Operating Account-Incl FCF's, SWP & CIP	XXX-10101	\$	13,965,991	4.52%
Customer Billing Bank Accounts	101-10105		935,639	0.30%
US Treasury Bills (Cash Equivalent)	101-10104		5,336,913	1.73%
US Bank - Cash with Fiscal Agent	101-102XX		67,204,120	21.73%
US Bank Trust Account (1% Prop Tax)	101-10202		1,281,598	0.41%
LAIF - Operating	101-11061		34,744,647	11.24%
LAC Pooled Investment Fund	101-11062		25,427	0.01%
US Treasury Notes	101-11063		56,802,313	18.36%
US Gov't Issues (excl T-Bills & T-Notes)	101-11064		45,269,272	14.64%
State and Local Government Bonds	101-11065		14,149,196	4.58%
Certificates of Deposit	101-11066		2,773,230	0.90%
Government Money Mkt Fund	101-11067		265,276	0.09%
Corporate Issues	101-11068		36,277,615	11.73%
Foreign Issues	101-11069		4,511,205	1.46%
CMOs	101-11070		13,854,753	4.48%
Asset Backed Securities	101-11071		10,366,167	3.35%
Supranationals	101-11072		1,438,891	0.47%
		\$	<b>309,202,254</b>	<b>100.00%</b>

**Estimated Refundable Developer Deposits:**

**\$ 7,291,756** in totals above

**Portfolio-wide Investments:**  
Weighted Average Yield **4.617%**

Rochelle Patterson, MPA  
Treasurer/Chief Financial & Administrative Officer

Amy Aguer, CPA  
Controller

All investment actions executed since the last report have been made in full compliance with the Investment Policy, and the Agency will meet its expenditure obligations for the next six months as required by Government Code Section 53646(b)(2) and (3), respectively.

**SCV Water**  
**Consolidated Cash & Investment Summary**  
**10/31/2023**

	<u>Note</u>	<u>Acct #</u>	<u>Balance</u>	<u>% of Total</u>
<b><u>AGENCY FUNDS</u></b>				
<b>Cash &amp; Sweep Accounts</b>				
WF Operating Account-Incl FCF's, SWP & CIP		101/202/204/223-10101	\$ 13,965,991	
Less: WF Restricted Cash (FCFs, SWP & CIP)	1	202/224/223-10101	(6,042,723)	
US Treasury Bills - CAM		101-10104	5,336,913	
Customer Billing - Northstar Account		101-10105	202,586	
Customer Billing - enQuesta Account		101-10107	733,053	
US Bank - Cash with Fiscal Agent		101/204/223-102XX	67,204,120	
Less: Restricted Cash US Bank 2023A Bonds	1	223-10223	(67,179,386)	
US Bank Trust Account (1% Prop Tax)		101/204-10202	1,281,598	
Less: Restricted Cash US Bank 1% Prop Tax	2	101/204-10202	(1,281,598)	
<b>Subtotal - Cash &amp; Sweep Accounts Unrestricted</b>			<b>\$ 14,220,553</b>	4.60%
<b>Investments - Unrestricted</b>				
Local Agency Investment Fund		101/202/204-11061	\$ 34,744,647	
LAC Pooled Investment Fund		101-11062	25,427	
US Treasury Notes - US Bank		101-11063	56,802,313	
US Govt Issues (excl T-Notes & T-Bills)		101/204-11064	45,269,272	
Taxable Municipal Issues (State & Local)		101-11065	14,149,196	
Certificates of Deposit		101-11066	2,773,230	
Government Money Mkt Fund		101/204-11067	265,276	
Corporate Issues		101-11068	36,277,615	
Foreign Issues		101-11069	4,511,205	
CMOs-Collateralized Mortgage Obligations		101-11070	13,854,753	
Asset Backed Securities		101-11071	10,366,167	
Supranationals		101-11072	1,438,891	
Less: Restricted Investments - FCF	3	202-11061	(9,575,131)	
Less: Restricted Investments - SWP	4	204-11061-11067	(81,663,312)	
<b>Subtotal - Investments Unrestricted</b>			<b>\$ 129,239,550</b>	41.80%
<b>Cash and Investments - Restricted</b>				
Facility Capacity Fee Fund - Cash	5	202-10101	\$ -	
Facility Capacity Fee Fund - Investments	3	202-11061	9,575,131	
US Bank Trust Account (1% Prop Tax)	2	101/204-10202	1,281,598	
State Water Project - Cash (WF & US Bank)	6	204-10101	4,396,451	
State Water Project - Investments	4	204-11061/11063/11064	81,663,312	
<b>Subtotal - Cash &amp; Investments Restricted</b>			<b>96,916,492</b>	31.34%
<b>TOTAL AGENCY CASH &amp; INVESTMENTS</b>			<b>\$ 240,376,596</b>	
<b><u>CAPITAL IMPROVEMENT PROJECT FUNDS</u></b>				
Cash & Sweep Accounts - Wells Fargo Pooled Cash	7	223-10101	\$ 1,646,272	
US Bank Trust Account - 2023 Bond Proceeds		223-102XX	67,179,386	
<b>TOTAL CAPITAL IMPROVEMENT PROJECT FUNDS</b>			<b>\$ 68,825,658</b>	22.26%
<b>TOTAL CASH AND INVESTMENTS</b>			<b>\$ 309,202,254</b>	100.00%

**Notes**

- 1 Restricted Cash - FCF's, SWP & CIP
- 2 Restricted Cash - US Bank 1% Property Taxes
- 3 Restricted Investments - FCF's Legacy SCWD
- 4 Restricted Investments - State Water Project
- 5 Restricted Cash - FCF's (Txfr'd to cover Debt Svc)
- 6 Restricted Cash - SWP (State Water Project)
- 7 Restricted Cash - CIP 2023A Bond Proceeds

10/31/2023

Per Chandler Asset Management and US Bank Custody Trust Statements

**Agency-wide General Funds Invested:**

<u>Cash &amp; Cash-Equivalents</u>	<u>Cost</u>	<u>Yield</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Est'd Yield</u>
Wells Fargo Pooled Operating Cash	\$ 13,965,991	5.223%	Various	Liquid	\$ 729,444
Less: CIP 2023A Pooled Cash	(1,646,272)	5.223%	Various	Liquid	(85,985)
Wells Fargo Customer Care Accounts	935,639	5.223%	Various	Liquid	48,868
US Bank DS Accounts	67,204,120	4.820%	Various	Liquid	3,239,239
Less: CIP 2023A US Bank Bond Proceeds	(67,179,386)	4.820%	Various	Liquid	(3,238,046)
US Bank 1% Property Tax Trust Account	1,281,598	4.820%	Various	08/15/24	61,773
US T-Bills (Cash Equiv) - CAM	5,336,913	5.039%	Various	Liquid	268,934
First American Gov't MM (Cash Equiv) -CAM	265,276	4.970%	Various	Liquid	13,184
<b>Total Cash &amp; Cash-Equivalents</b>	<b>\$ 20,163,879</b>	<b>5.145%</b>	Weighted Avg Yield		<b>\$ 1,037,411</b>

**Investments External to US Bank / Chandler Asset Management**

Local Agency Investment Fund (LAIF)	\$ 34,744,647	3.670%	Various	Liquid	1,275,129
LA County Pooled Investment Fund	25,427	3.850%	Various	Liquid	979

**Investments per US Bank / Chandler Asset Management Statements (excluding Cash Equivalents)**

Asset-Backed Securities - CAM	10,366,167	5.794%	Various	Various	\$ 600,602
Federal Agencies - CAM	45,269,274	5.378%	Various	Various	2,434,493
CMO's - Collateralized Mortgages - CAM	13,854,753	5.609%	Various	Various	777,124
Corporate Issues	36,277,615	5.738%	Various	Various	2,081,699
Municipal Bonds (State/Local Gov'ts) CAM	14,149,196	5.554%	Various	Various	785,806
Negotiable Certificates of Deposit - CAM	2,773,230	5.560%	Various	Various	154,200
US Treasury Notes - US Bank	56,802,313	5.077%	Various	Various	2,883,629
Foreign Issues & SupraNationals	5,950,096	5.773%	Various	Various	343,495
<b>Total Investments</b>	<b>\$ 220,212,719</b>	<b>4.569%</b>	Weighted Avg Yield		<b>\$ 10,061,047</b>

<b>Cash &amp; Investments Non-CIP</b>	<b>\$ 240,376,598</b>	<b>4.617%</b>	Portfolio Weighted Avg Yield		<b>\$ 11,098,458</b>
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Reconciliation with Portfolio-wide Summary

CIP 2023A Cash	\$ 1,646,272
CIP US 2023A Bond Proceeds	67,179,386
CIP Cash & Investments	<u>68,825,658</u>
Portfolio Wide Total Cash & Investments	<u>\$ 309,202,256</u>
See Note 1 On Consolidated TB	2

CAM Managed Assets / Held at US Bank in Trust

US T-Bills (Cash Equiv)	\$ 5,336,913
Commercial Paper	0
First American Gov't MM	265,276
Asset-Backed Securities	10,366,167
Federal Agencies	45,269,274
CMO's - Collateralized Mtgs	13,854,753
Corporate Issues (excluding Foreign Issues)	36,277,615
Municipal Bonds (State/Local)	14,149,196
Negotiable CDs	2,773,230
US Treasury Notes	56,802,313
Foreign Notes	<u>5,950,096</u>
CAM Assets Managed	<u>\$ 191,044,834</u>
	62%

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# 3-Month Cashflow

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**SANTA CLARITA VALLEY WATER AGENCY**  
**3 - Month Cash Flow Projection**

**Cash Flow for December FY24 to February FY24**

DESCRIPTION	UNRESTRICTED		RESTRICTED		
	Checking	Investments	CIP Fund	SWC	Capacity Fees
<b>Beginning Balance (estimated):</b>	\$ 13,689,551	\$ 129,673,558	\$ 65,753,112	\$ 86,249,829	\$ 9,575,131
<b>December</b>					
Cash Provided from:					
Water Sales	6,797,090	-	-	-	-
Water Sales Misc <sup>1</sup>	35,000	-	-	-	-
Recycled Water Sales	40,600	-	-	-	-
Non Operating Income:					
Property Taxes	11,576,147	-	-	14,714,459	-
Capacity Fees	-	-	-	-	131,483
Interest Earned	491,166	-	142,188	327,708	-
Communication/Rental	44,189	-	-	-	-
Grants	659,310	-	-	-	-
Reimbursements <sup>2</sup>	253,781	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other <sup>3</sup>	1,936	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(11,639,911)	-	-	(12,212)	-
DWR Payments	-	-	-	(1,039,500)	-
Misc. Water Purchases	(11,667)	-	-	(1,483,303)	-
Debt Service	(3,333)	-	-	-	-
CIP	(6,362,178)	-	(3,893,500)	-	-
CalPERS UAL	-	-	-	-	-
Txfr to/from	-	-	-	-	-
<b>Projected Ending Balance Dec</b>	\$ 15,571,681	\$ 129,673,558	\$ 62,001,800	\$ 98,756,981	\$ 9,706,614
<b>January</b>					
Cash Provided from:					
Water Sales	5,830,430	-	-	-	-
Water Sales Misc <sup>1</sup>	30,000	-	-	-	-
Recycled Water Sales	40,600	-	-	-	-
Non Operating Income:					
Property Taxes	5,107,124	-	-	6,670,033	-
Capacity Fees	-	-	-	-	131,483
Interest Earned	491,166	-	142,188	327,708	-
Communication/Rental	44,189	-	-	-	-
Grants	3,123,047	-	-	-	-
Reimbursements <sup>2</sup>	771,242	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other <sup>3</sup>	1,936	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(7,235,711)	-	-	(12,212)	-
DWR Payments	-	-	-	(346,500)	-
Misc. Water Purchases	(11,667)	-	-	(6,970,333)	-
Debt Service	(3,333)	-	-	-	-
CIP	(6,362,178)	-	(3,893,500)	-	-
Txfr to/from	-	-	-	-	-
<b>Projected Ending Balance. Jan</b>	\$ 17,398,526	\$ 129,673,558	\$ 58,250,487	\$ 98,425,677	\$ 9,838,098

**SANTA CLARITA VALLEY WATER AGENCY**  
**3 - Month Cash Flow Projection**

**Cash Flow for December FY24 to February FY24**

DESCRIPTION	UNRESTRICTED		RESTRICTED		
	Checking	Investments	CIP Fund	SWC	Capacity Fees
<b>Beginning Balance (estimated):</b>	\$ 13,689,551	\$ 129,673,558	\$ 65,753,112	\$ 86,249,829	\$ 9,575,131
<b>February</b>					
Cash Provided from:					
Water Sales	4,863,015	-	-	-	-
Water Sales Misc <sup>1</sup>	3,025,000	-	-	-	-
Recycled Water Sales	40,600	-	-	-	-
Non Operating Income:					
Property Taxes	1,733,327	-	-	2,263,738	-
Capacity Fees	-	-	-	-	131,483
Interest Earned	491,166	-	142,188	327,708	-
Communication/Rental	44,189	-	-	-	-
Grants	3,123,047	-	-	-	-
Reimbursements <sup>2</sup>	771,242	-	-	-	-
Bond/Loan Proceeds	-	-	-	-	-
Other <sup>3</sup>	1,936	-	-	-	-
Cash Used/Added to/for:					
Monthly Expenses	(7,079,011)	-	-	(12,212)	-
DWR Payments	-	-	-	(577,500)	-
Misc. Water Purchases	(11,667)	-	-	(1,942,333)	-
Debt Service	(4,537,283)	-	-	-	-
CIP	(6,362,178)	-	(3,893,500)	-	-
Txfr to/from	-	-	-	-	-
<b>Projected Ending Balance Feb</b>	<b>\$ 13,501,909</b>	<b>\$ 129,673,558</b>	<b>\$ 54,499,175</b>	<b>\$ 98,485,078</b>	<b>\$ 9,969,581</b>

**Notes:**

<sup>1</sup> Water Sales Misc. includes Late Charges, Misc. Retail Charges, Rebates, and Water Sales-One time

<sup>2</sup> Reimbursements include Annexation and PERCH Reimbursements - O&M & CIP

<sup>3</sup> Other includes Laboratory Revenues and Other Non-Operating Revenue

# Ten Largest Disbursements Check Register

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**SCV Water**  
**Ten Largest Disbursements**  
**October 1, 2023 to October 31, 2023**

No.	Date	Supplier_Name	Invoice_Description	Pmt Method	Payment_Amount
	10-25-2023	Association Of California Water Agencies Joint Power Insurance Authority	Auto and General Liability Program - Policy Year 10/1/23 - 10/1/24	SCV_ACH	1,798,502.00
<b>1</b>		<b>Association Of California Water Agencies Joint Power Insurance Authority</b>			<b>1,798,502.00</b>
	10-11-2023	Department of Water Resources	August 2023 Variable	CHECK	1,649,329.00
<b>2</b>		<b>Department of Water Resources</b>			<b>1,649,329.00</b>
	10-11-2023	Pacific Hydrotech Corporation	Santa Clara & Honby Wells PFAS Groundwater Treatment Improvement Construction, Progress Payment through 8/31/23	CHECK	921,374.51
<b>3</b>		<b>Pacific Hydrotech Corporation</b>			<b>921,374.51</b>
	10-18-2023	Pacific Hydrotech Corporation	Well 201 VOC Groundwater Treatment Improvements, Progress Payment through 8/31/23	CHECK	459,372.50
<b>4</b>		<b>Pacific Hydrotech Corporation</b>			<b>459,372.50</b>
	10-24-2023	So. California Edison Co.	27651 Park Forest 8/22/23-9/20/23	AUTO_DEBIT	15,654.85
			26416 MAgic Mountain Pkwy V5 9/8/23-10/8/23		8,666.79
			Avenidavelarte V6 9/8/23-10/8/23		28.31
			23600 Decoro Driv 8/22/23-9/20/23		8,272.24
			24050 Valencia Blvd 8/22/23-9/20/23		202.96
			27502 Hasley Canyon Rd 8/17/23-9/17/23		97.96
			21363 Soledad Canyon Rd U4 8/22/23-9/20/23		96.99
			26477 Bouquet Canyon Rd 8/22/23-9/20/23		16,468.49
			25112 Rye Canyon Loop 8/22/23-9/20/23		106.90
			25234 Valencia 8/22/23-9/20/23		11,826.85
			25841 Tournament Rd 8/22/23-9/20/23		22.97
			2770 Golden St 8/22/23-9/20/23		137.69
			28400 Copper Hill Dr PED 8/22/23-9/20/23		563.60
			28432 Livingston Ave 8/17/23-9/17/23		2,885.45
			25197 Aurora Dr 8/22/23-9/20/23		5,134.09
			28531 Farrier Dr PED 8/22/23-9/20/23		18.02
			23816 Auto Center N7 8/22/23-9/20/23		24,729.02
			23817 Auto Center N8 8/22/23-9/20/23		22,331.01
			27508 Newhall Ranch Rd 8/22/23-9/20/23		2,379.54
			24439 Valencia 8/22/23-9/20/23		454.64
			29238 Black Pine Way U 8/22/23-9/20/23		20.95
			24341 Valencia Blvd 8/22/23-9/20/23		10,323.64
			28820 Bellows Ct U 8/22/23-9/20/23		1,898.47
			23900 Bridgeport S6 8/22/23-9/20/23		2,555.11
			25600 Hwy 99/159EMG PMP 8/22/23-9/20/23		2,062.39
			26629 Bouquet Canyon Rd 9/18/23-10/16/23		3,024.88
			22555 Brightwood Pl 9/18/23-10/16/23		44.04
			Firebrand 9/13/23-10/11/23		2,436.50
			28424 Tamarack Ln 9/15/23-10/15/23		4,376.58
			26975 Westridge Pkwy 9/13/23-10/11/23		7,878.84
			28139 Blacksmith Dr 9/15/23-10/15/23		-50.03
			23850 Bridgeport S7 9/15/23-10/15/23		49.31

No.	Date	Supplier_Name	Invoice_Description	Pmt Method	Payment_Amount
			25001 Decoro Pmp 9/15/23-10/15/23		1,764.62
			28053 Carnegie Ave CAR 8/21/23-9/19/23		4,712.15
			26280 1/2 Gladding 8/21/23-9/19/23		117.78
			23503 Valencia Blvd N68 9/13/23-10/11/23		14,563.97
			24526 Sagecrest Cir LAR 9/11/23-10/9/23		8,828.56
			27949 Hancock Pkwy U 8/11/23-9/11/23		3,886.81
			25901 Tournament Rd 9/11/23-10/9/23		7,791.13
			27118 Vista Delgado Dr B 9/14/23-10/12/23		7,484.04
			26024 Kavenagh Ln 9/12/23-10/10/23		7,344.05
			26353 Mcbean Pkwy 9/12/23-10/10/23		1,389.79
			26908 Feedmill Rd U 8/22/23-9/20/23		20,934.57
			25101 Sagecrest Cir 8/22/23-9/20/23		246.82
			26290 Shakespeare Ln 8/22/23-9/20/23		16.66
			26748 Sandburn PI PED 8/22/23-9/20/23		29.32
			28202 Cascade Rd PED 8/22/23-9/20/23		16.64
			28318 Witherspoon Pkwy PED 8/22/23-9/20/23		16.67
			29646 The Old Rd U 8/22/23-9/20/23		24.77
			30016 Hamlet Way TPP 8/22/23-9/20/23		20.74
			25774 Oak Meadow Dr 8/22/23-9/20/23		27.13
			26608 Feedmill Rd U 8/22/23-9/20/23		13,985.87
			25507 Oak Meadow 8/22/23-9/20/23		16.57
			26797 Westridge 8/22/23-9/20/23		15.74
			26994 Willowbrook Ln U 8/22/23-9/20/23		16.67
			23100 Lowridge PI U 8/22/23-9/20/23		16.98
			30149 Galbreth Ct 8/22/23-9/20/23		14.67
			29909 Bancroft PI 8/22/23-9/20/23		16.68
			28636 Livingston Ave 8/22/23-9/20/23		394.51
			28410 Hillcrest Pkwy 8/25/23-9/25/23		4,362.69
			30400 Vineyard Ln PED 8/25/23-9/25/23		393.24
			28830 Hancock Pkwy U 8/30/23-9/28/23		5,190.68
			28201 1/2 River Trail Ln Well 9/1/23-10/2/23		1,510.16
5		<b>So. California Edison Co.</b>			<b>259,849.73</b>
	10-25-2023	Zim Industries, Inc.	Replacement (Saugus 3 & 4) Wells Construction Project, Progress Payment through 8/31/23	CHECK	250,638.50
6		<b>Zim Industries, Inc.</b>			<b>250,638.50</b>
	10-11-2023	Black & Veatch Corporation	Services through 9/1/23 Saugus #3 & #4 Wells Construction (Replacement Wells)	SCV_ACH	193,022.48
7		<b>Black &amp; Veatch Corporation</b>			<b>193,022.48</b>
	10-18-2023	Core & Main LP	AERVOE #214 20 OZ. BLUE SPRAY (60)	SCV_ACH	499.98
			3/4 IN X 1 IN BALL ANGLE METER STOP FIPT FORD BA13-344W-NL (50)		6,069.04
			6 IN X 6 HOLE DIP FIRE HYDRANT CLOW 850 EPDM SAFETY YELLOW (11)		29,492.06
			3/4 IN X 1 IN BALL ANGLE METER STOP PJ/POLY BA63-342W-NL (5)		1,018.08
			6 IN MJ X FL GATE VALVE CL150 EPDM (12)		9,644.76
			2 IN COUPLING FIP PJ/PVC X C17-77-NL (10)		1,542.64
			BRASS BOLT 5/8 X 2 1/2 (2000), BRASS 5/8 NUT (2000)		25,377.72
			Pad Locks (96)		976.04

No.	Date	Supplier_Name	Invoice_Description	Pmt Method	Payment_Amount
			20 IN FOR 2 IN VALVE VCAS 1830 POLY AIR VAC CAN SANDSTONE (6)		3,071.47
			3/4 IN BALL ANGLE METER STOP FIPT BA13-332W-NL (30)		7,831.60
			4 FLGXFLG DI PIPE 0'6" IMP		371.21
			6 IN X 6 IN X 6 HOLE F/H SPOOL (40)		6,309.82
			12 IN MJ 45 ELL (12)		5,740.65
			6 IN X 8 HOLE DIP FIRE HYDRANT CLOW 850 EPDM SAFETY YELLOW (11)		28,528.46
			8 IN VALVE CANS 4TT TRIANGLE BODY (9)		1,202.32
			1-1/2X1/8 FF FABRIC METER GASKET (100)		309.89
			1-1/2" BRASS OVAL MTR FLG NL (20)		949.15
			14 IN FOR 1 IN VALVE VCAS 1424 POLY AIR VAC CAN SANDSTONE (15)		6,467.35
			14 IN FOR 1 IN VALVE VCAS 1424 POLY AIR VAC CAN SANDSTONE (40)		17,246.26
			14 IN FOR 1 IN VALVE VCAS 1424 POLY AIR VAC CAN SANDSTONE (10)		4,311.56
			14 IN FOR 1 IN VALVE VCAS 1424 POLY AIR VAC CAN SANDSTONE (7)		3,018.10
			1 IN COUPLING MIP PJ/PVC C87-44-NL (24)		1,916.34
			1 IN BALL CORP STOP IPT X IPT FB500-4-NL (50)		4,647.73
			6 IN SADDLE 6 IN X 2 IN IP DI/AC FORD 202B-750-2 (9)		1,965.97
			10 IN WELD FLANGE 150# FLAT FACE (6)		800.23
			2 IN COUPLING PJ/CTS X PJ/PVC C66-77-IDR7-NL (20)		3,335.80
			1 IN 90 ELL PJ /CTS X PJ/CTS L44-44-NL (30)		1,378.72
			12 IN MJ X FLG 90 ELL		877.28
			2 IN METER FLANGE BRASS CF31-77-NL		239.02
			12 IN X 8 IN FLANGED CONCENTRIC REDUCER CL150		1,185.44
			PLAS3 In Line Rotary Cutter # 04480		1,927.82
8		<b>Core &amp; Main LP</b>			<b>178,252.51</b>
	10-04-2023	Michael Baker International	Backcountry Reservoir Design - July 2023 Services	SCV_ACH	144,830.26
9		<b>Michael Baker International</b>			<b>144,830.26</b>
	10-24-2023	So. California Edison Co.	25143 Railroad Ave W12 8/11/23-9/11/23	AUTO_DEBIT	24,845.46
			23482 Fambrough St 8/4/23-9/4/23		1,789.38
			24603 Peachland Ave Pmp 8/4/23-9/4/23		4,977.41
			24262 1/2 Cross St 8/4/23-9/4/23		2,467.35
			23778 1/2 Valle Del Oro 8/17/23-9/17/23		5,838.62
			Sloan Cyn/Quail Valley 8/15/23-9/13/23		2,227.96
			25359 Railroad Ave Pmp 8/17/23-9/17/23		16,652.11
			25357 Railroad Ave 8/17/23-9/17/23		24,313.48
			Lost Cyn W/O Oak SP 8/25/23-9/25/23		72.68
			15650 Lost Canyon Road 8/25/23-9/25/23		595.32
			15050 Soledad Canyon Road Rear 8/28/23-9/26/23		6,545.41
			15899 Lost Canyon Road Rear Pmp 8/25/23-9/25/23		723.50
			24001 1/2 Briardale Way 8/17/23-9/17/23		64.19
			29251 Mammoth Ln 8/28/23-9/26/23		6,390.17
			32080 Ridge Route 8/17/23-9/17/23		14,898.23
			25201 Rye Canyon Dr 8/17/23-9/17/23		13,364.27

No.	Date	Supplier_Name	Invoice_Description	Pmt Method	Payment_Amount
10			14751 Hydrangea Way 8/17/23-9/17/23		184.77
			25175 Deputy Jake Way 8/17/23-9/17/23		72.36
			24300 The Old Rd Pmp 8/14/23-9/12/23		404.79
			31400 Castaic Rd Pmp 8/11/23-9/11/23		3,184.17
			39505 Avenida Rancho Tesoro U 8/17/23-9/17/23		7,202.27
		<b>So. California Edison Co.</b>			<b>136,813.90</b>

**Total 5,991,985.39**

**Total-All Disbursements Issued During October 2023 10,218,957.44**

**Largest Ten Vendor Payments as Compared to Total 59%**



# Director Stipends

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# Director Reimbursements

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**CA Govt. Code Section 53065.5**

**List of Reimbursement for "Individual Charges" = \$100 or more**

**Annual Disclosure for Fiscal Year / AP Transactions Updated as of: 10/31/2023**

**DIRECTORS**

**P- Card (VISA) Transactions Updated as of: 10/31/23 \*October PCard transactions affect November cash.**

Date	Recipient of Reimbursement	Reason for Reimbursement	Amount
10/13/23	Orzechowski, Piotr	ACWA Regions 6 & 7 Tour and Water Forum 2023 Coalnige, CA 10/12/23-10/13/23 Travel Expense (Mileage)	222.70
10/13/23	Orzechowski, Piotr	ACWA Regions 6 & 7 Tour and Water Forum 2023 Coalnige, CA 10/12/23-10/13/23 Expense (Lodging)	358.00
			<b>580.70</b>

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# BOARD MEMORANDUM

**DATE:** December 12, 2023  
**TO:** Board of Directors  
**FROM:** Rochelle Patterson *RP*  
Chief Financial and Administrative Officer  
**SUBJECT:** Approve an HCM Implementation Contract with Apps Associates

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## SUMMARY

SCV Water (Agency) stands at a crossroads of innovation and modernization. Emtec Consulting Services, LLC (Emtec) successfully implemented the Agency’s Oracle ERP, EPM, & HCM Lite Cloud in 2020/2021, and was Phase 1 of its planned Oracle implementation. The implementation of the Human Capital Management (HCM) is not a new project but is a continuation (Phase 2) of the Oracle project. This item will discuss the importance for the Agency to have the full HCM capabilities in Oracle (Attachment 1) and seek the approval of a contract with Apps Associates to complete the project over a two-year period.

## DISCUSSION

The proposed Oracle HCM & Payroll Implementation (Attachment 2) is not just a technical upgrade; it is a strategic investment designed to deliver significant returns in efficiency, cost savings, and improved operational functionality aligned with the Agency’s long-term vision of one unified system.

To ensure ease of transition and minimal disruption, this implementation has been thoughtfully phased into three stages:

1. Core HCM, Talent Management, Benefits, Onboarding, Reporting – 18 weeks + 4 weeks of post go-live support
2. Payroll, Time & Labor, Absence Management – 30 weeks + 4 weeks of post go-live support
3. Recruiting, Journeys – 18 weeks + 4 weeks of post go-live support

This approach ensures the Agency staff can complete their ongoing responsibilities while participating in the design and implementation of the HCM and Payroll software.

## History of SCV Water and Emtec / Apps Associates Partnership

The ERP, EPM, & HCM Lite Cloud project (Phase I) was completed by Emtec. Apps Associates acquired Emtec in May 2023. A big driving force behind this acquisition was to take advantage of Apps Associates’ utilities expertise due to Emtec’s long-term success in the utilities space. By combining two firms with specific utilities and California public sector expertise, they have crafted a team that is well prepared to ensure this project is transformative and successful.

Since the beginning of 2020, the Agency has trusted Apps Associates with the critical task of implementing the Oracle ERP, EPM, & HCM Lite Cloud solution. The relationship did not end with the project's completion, opting for their managed services support.

### **Project's Value and Rationale**

1. **Time Savings through Automation:** The Agency's current systems involve repetitive manual entries, tedious employee tracking, and hours spent searching for paper files. By introducing automation through Oracle HCM & Payroll, the Agency stands to reduce error-related costs and save countless man-hours, allowing staff to focus on strategic, value-added activities. Gone will be the days of HR searching for a paper form and needing to add the same data in multiple locations.
2. **A Streamlined Benefits System:** Agency employees currently juggle multiple portals for their benefits – a cumbersome and often confusing process. This project aims to centralize and digitize these processes, enhancing the employee experience and ensuring accuracy. A unified portal means reduced administrative overheads, faster response times, and enhanced user experience for employees.
3. **Single Source of Truth:** By integrating Oracle HCM & Payroll with the existing Oracle ERP and EPM systems, the Agency is creating a unified data landscape. This means every piece of data, from payroll to project management, resides under the Oracle umbrella, ensuring uniformity and consistency. No longer will departments need to cross-reference multiple systems or validate data between platforms. Instead, every stakeholder, from HR to Finance, will access and rely on a singular, consolidated source. This cohesive approach ensures accurate, real-time data, streamlined decision-making, and operational efficiency.
4. **Robust Analytics:** One of the standout benefits of the Oracle HCM & Payroll integration is its enhanced analytical capabilities. As we consolidate data across Oracle ERP, EPM, and now HCM & Payroll, the Agency is not just gathering information – it is empowering its teams. With this centralized data, comprehensive dashboards can be crafted that provide a holistic view of operations. This enables departments to identify trends, predict outcomes, and monitor performance metrics in real-time. Furthermore, the management team can derive actionable insights, facilitating proactive strategies and informed decision-making.
5. **Federal Compliance:** The system will aid in fulfilling federal mandates such as EEO-4 (Equal Employment Opportunity report) and ACA (Affordable Care Act) reporting seamlessly.
6. **Maximizing Investments:** Since February 2020, the Agency has been investing in the Oracle HCM & Payroll system licenses, amounting to a significant investment of over \$176,000 on licenses alone. This does not factor in priority support or the additional test environments. Each month without harnessing these tools means missing the potential benefits and value of investment.
7. **Creating Better Customer and Employee Experiences:** A positive employee experience will lead to a more constructive customer experience as well. Technology, such as Oracle, is key in this paradigm by helping to create better work environments, increasing productivity, and increasing employee satisfaction. Productive, satisfied employees will create a more positive experience for the Agency's customers.
8. **Delivering More Modern, More Intelligent Solutions:** SCV Water deals with many external agencies, such as CalPERS, benefits vendors, community agencies and others. These are key customers for the Agency. Oracle will help the Agency optimize its business operations by delivering data-driven decision-making that will help the Agency work with these customers and community members.

## **Apps Associates Collaboration**

1. **Partnership:** Since early 2020, Apps Associates has devoted tens of thousands of hours in partnership to the Agency team. Apps Associates has a deep understanding and insight of the Agency's specific business challenges and nuances.
2. **Proven Industry Expertise:** One of the biggest advantages of Apps Associates is the fact that they bring extensive water utility experience, including specific State of California knowledge. This background will help the Agency become more efficient faster.
3. **Deep Understanding of SCV Water Systems:** Apps Associates fully grasps the nuances of the Agency's existing systems. Phase 1 of the implementation was overly complex and required dozens of customizations.
4. **Phased Approach:** The three-stage phased implementation approach ensures that any potential issues are identified and addressed early, minimizing disruptions, and ensuring seamless transitions.
5. **Resource Excellence:** Contracting with Apps Associates for Phase 2 will increase efficiency, resulting in considerable time savings.

HCM is beneficial to organizations as it optimizes workforce management, enhances productivity, fosters employee engagement, and supports strategic decision-making. It is a forward-focused, strategic move designed to drive operational efficiency.

At the November 20, 2023 Finance and Administration (F&A) Committee meeting, the Committee asked staff to review sections of the Statement of Work (SOW) provided by Apps Associates, and to ensure that legal counsel had reviewed the SOW. Legal counsel has reviewed the SOW and the recommended changes were incorporated into the attached SOW (Attachment 2).

At the December 11, 2023 rescheduled F&A Committee meeting, the Committee further considered staff's recommendation to approve an HCM Implementation Contract with Apps Associates. The majority of the Committee agreed to move ahead to place the item for full Board for consideration as an action item at the December 19, 2023 regular Board meeting.

## **STRATEGIC PLAN NEXUS**

The approval and implementation of this human capital management contract helps to support SCV Water's Strategic Plan Strategy B.2 – "Plan and budget for long-term replacements and improvements"; Strategy B.3 – "Implement improved planning tools"; and Strategy F.3 – "Implement integrated technology and applications across the organization," which includes several specific Objectives of this Strategy from F.3.1 through F.3.22.

## **FINANCIAL CONSIDERATIONS**

Stage 1 (\$600,000) was included in the Technology Services section of the adopted FY 2023/24 Budget, as Stage 1 would begin in January 2024 and be completed by June 2024. Stages 2 and 3 would begin in July 2024 and will be included in the FY 2024/25 Budget.

Stage	Fixed Cost	Fixed Cost After Credit
1	Core HCM, Onboarding Journey, Benefits, Talent & Reporting	\$561,493
2	Absence, Oracle Time and Labor, and Payroll	\$874,533
3	Oracle Recruiting Cloud and Journeys	\$355,435
	<b>Apps Associates Implementation Cost</b>	<b>\$1,791,460</b>
	<b>Change Management</b>	<b>\$59,125</b>
	<b>Limited Duration Employee(s) – 18 months</b>	<b>\$150,650</b>
	<b>Total Project Costs</b>	<b>\$2,001,235</b>

	Additional Oracle Licensing	Contract
	Talent Management (remaining years of ERP contract)	\$126,000
	Recruiting Cloud (remaining years of ERP contract)	\$90,000
	<b>Total Licensing Cost</b>	<b>\$216,000</b>
	Annual Cost	\$36,000
	Quarterly Cost	\$9,000

Staff anticipates that there will be cost savings by implementing HCM due to Oracle's ability to automate many manual functions, but it is difficult to quantify. It is anticipated that we would be able to delay adding additional HR staff for a few years, but that depends on the rate of staff growth. The Agency will save approximately \$7,000 per year by cancelling its recruiting third-party software and a potential reduction of Paychex payroll outsourcing costs. Oracle also has a data analytic calculator to estimate potential savings when implementing an HCM program. That calculator showed a 3-year project benefit of \$143,000.

## RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve the HCM Implementation project costs of \$2,217,235 and authorize the General Manager to enter into a contract with Apps Associates for a fixed contract cost of \$1,791,460.

RP

Attachments

M65

# ATTACHMENT 1

## The Importance of Human Capital Management (HCM)

Implementing HCM is crucial as the Agency is looking to maximize the potential of our workforce, stay competitive, and achieve its strategic objectives. It involves a comprehensive approach to managing and developing the workforce, ensuring that employees are engaged, productive, and aligned with the Agency's goals.

1. **Talent Acquisition and Recruitment:** Effective HCM processes can help the Agency to attract and retain top talent. This includes the development of employer branding, streamlined recruitment processes, and the use of data analytics to identify and hire the right people for the right roles.
  - a. Oracle's Recruiting Cloud (ORC) will support the Agency's strategic goal of building a high-performance team. A successful team begins with attracting, recruiting, and maintaining an engaged workforce. ORC will position SCV Water to attract the most competent and skilled employees available. Apps Associates will work with Agency staff to assure a powerful, compelling design for the recruiting sites.
2. **Employee Onboarding:** HCM helps ensure a smooth onboarding process, guiding new employees through paperwork, training, and integration into the organization.
  - a. Currently the Agency staff must use multiple systems to onboard an employee. This is a drain on internal resources as well as inhibiting the new employees. Oracle brings a modern, integrated approach to onboarding. New employees can review policy documents, become familiar with the Agency's strategy, enroll in their benefits more quickly, and be integrated into the Agency system more quickly, smoothly, and efficiently. Apps Associates team will work with the Agency to incorporate these multiple moving parts into one cohesive design and incorporate the administrative processes needed to prepare for New Employees.
3. **Training and Development:** HCM systems track employee skills and competencies, making it easier to identify training needs and provide opportunities for professional development.
  - a. Given the nature of the Agency's work, certifications are crucial. Oracle Learn will allow the Agency to define the licenses and certifications required to perform the various functions. Oracle Learn will help the Agency track employee testing results, document the certifications, and will contain reminder notifications to managers and employees when certifications must be renewed.
  - b. Oracle Learn will put the training at the fingertips of all its employees. For instance, when employees must renew Ethics Training, for example, they will receive a reminder so that they can enroll and complete the training.
  - c. Apps Associates has extensive experience developing comprehensive training programs for agencies such as SCV Water. They will deliver a program to meet the needs of the Agency as well as a design that will grow with SC Water.

- d. Apps Associates will work with Agency staff to align the training strategy with the Agency's mission and vision. They will examine the Board's Strategic Plans and help design training to support the overall strategy.
  - e. Oracle Talent Profiles will enable SC Water to track and account for licenses, certifications, employee skills, and other qualifications that are needed for employees to perform their jobs. This tracking can help inform a learning and development strategy organizationally as well as drive compliance and re-certification.
4. **Performance Management:** HCM includes tools for setting goals, conducting performance reviews, and providing feedback. This process helps align individual performance with organizational objectives.
- a. Apps Associates understand the importance of a successful performance management tool. Oracle Performance Management provides a modern tool to help employees and managers evaluate performance and progress toward the Agency's goals and objectives. This tool can be used to associate the Agency's high-level strategic goals from its Strategic Plan with the individual performance levels of employees. This can help employees to understand how their contributions help move the Agency toward the strategic goals adopted by the Board.
5. **Compensation and Benefits Management:** HCM systems simplify payroll processing, benefits administration, and compensation planning. They ensure accuracy, compliance, and transparency in employee compensation.
- a. Apps Associates will help the Agency associate employee performance with its overall compensation plan through the implementation of Workforce Compensation.
6. **Time and Attendance Tracking:** HCM automates time tracking and attendance management, reducing errors, ensuring compliance with labor laws, and simplifying the payroll process.
- a. Oracle Time and Attendance puts all work and non-worked time into the system. This ensures native integration with other Oracle applications, such as Payroll. But more importantly, it allows the organization to easily track how the organization is spending its resources. Hours worked can be associated with projects, which can be associated with the organization's strategic goals.
7. **Employee Self-Service:** HCM offers self-service portals, enabling employees to manage their personal information, request time off, access pay stubs, and update their profiles.
- a. Apps Associates will design a solution to help employees manage their professional brand, improve talent mobility, and foster a culture of collaboration by easily importing information from LinkedIn into their personal profile.

- b. Our design will allow employees to develop a greater understanding of the mission and values of the organization but working with Oracle applications, such as performance, goals, learning, and succession planning.
8. **Workforce Productivity:** HCM helps improve productivity by ensuring that employees have the tools, training, and resources they need to perform their jobs effectively. It also includes performance management and feedback processes that drive continuous improvement.
- a. Employees can use Oracle to create training videos to support cross training. They can use Oracle to become part of productivity teams so these groups can communicate about ways to improve performance and goal attainment. Apps Associates will make certain the Learn solution will work for the Agency and will help further the Agency's progress toward key strategic goals.
9. **Employee Engagement:** Engaged employees are more committed, motivated, and productive. HCM systems can track and measure employee engagement and provide insights to help companies improve their work environment and culture.
- a. Apps Associates will design crucial reports and dashboards so that Directors and executives can access the information from any mobile device. Employees will not have to depend on getting information from staff members. It will be available any time and will always be current.
  - b. Oracle offers a complete employee experience platform that guides employees through professional and personal activities, fosters development, delivers responsive HR (Human Resource) service support, and streamlines communication across the organization.
  - c. Agency HR staff can work with managers and employees to design and roll out new experiences that will help keep them all engaged and learning.
10. **Compliance and Risk Management:** HCM can help the Agency manage compliance with labor laws, regulations, and reporting requirements.
- a. Apps Associates will help the Agency define those in the organization required to perform critical functions during emergencies. This information will be at the fingertips of the Board and Agency executives.
  - b. With native functionality such as application tracking in Recruiting and advanced analytical capabilities, the Agency can ensure that required data and compliance considerations are at the forefront and easily accessible in a secure fashion.
11. **Data-Driven Decision Making:** HCM provides valuable data and analytics that can help the Agency to make informed decisions about workforce planning, succession planning, and talent management.
- a. Apps Associates will implement position management for the Agency so that budgets can be monitored more accurately.

- b. Apps Associates will deliver Oracle's state-of-the-art analytical tools. Oracle Transactional Business Intelligence will put critical information at the fingertips of managers and executives. This information will allow the organization to make responsive decisions and to be assured they are seeing current data.
- 12. **Succession Planning:** HCM assists in identifying and grooming future leaders within the organization. Succession planning ensures continuity and minimizes disruption during leadership transitions.
  - a. One of the biggest challenges facing organizations today is planning so that critical functions do not suffer interruption due to planned or unplanned retirements. Apps Associates can help the Agency develop plans to avoid any disruption due to key employees leaving the organization for any reason.
  - b. Apps Associates will help the Agency use standard Oracle tools to leverage the power of the talent profile to understand and plan your future talent needs and conduct more meaningful talent review discussions.
- 13. **Employee Wellbeing:** Modern HCM systems often include features related to employee wellbeing and mental health. Addressing these aspects can improve overall job satisfaction and productivity.
  - a. Oracle Wellness will provide the Agency with the ability to create wellness activities and to help employees set up competitions. Apps Associates will help the Agency create these and train employees to use the system. We will assist SCV Water to create curated health and fitness content to support employee wellness aspirations, increasing productivity and lowering healthcare costs.
- 14. **Payroll Efficiency and Accuracy:** HCM-integrated payroll systems automate the payroll process, reducing the likelihood of errors associated with manual calculations and data entry. This ensures that employees are paid accurately and on time.
  - a. Apps Associates will deliver data loaders to facilitate the updating salary process for cost-of-living increases, eliminating the need for manual intervention.
  - b. Steps are defined to make many of our processes more streamlined: vacation payouts can be automatic; longevity pay will be automated; working out of class will be administered based on agency policy without manual intervention.
  - c. Apps Associates can provide consulting staff with California-specific experience, including configuring payroll to support CalPERS.



# ATTACHMENT 2



## **REVISED DRAFT STATEMENT OF WORK PROJ137177** **SCVWA Oracle HCM/Payroll Cloud Implementation**

This Statement of Work (“SOW”) is entered into as of January 01, 2024 (“Effective Date”). This SOW is attached to the Professional Services Agreement (“PSA”) currently in effect between Apps Associates LLC (“Apps Associates”) and Santa Clarita Valley Water Agency (“Customer”) dated [REDACTED]. To the extent that this SOW is inconsistent with or conflicts with the existing PSA then this SOW will supersede those inconsistent or conflicting terms. In all other respects, the PSA shall remain in full force and effect.

### 1. Project Overview

The purpose of this engagement is to provide all services necessary to fully implement the Software, as defined in the PSA, such that upon the commencement of live production use of the Software, Customer has the benefit of all business process, features and components of such Software as further described in this SOW. The “Functional Requirements” of the Software, as described in the PSA, will include the items described in Section 3.1 through 3.16, but excluding any functionality that is not being included in the implementation pursuant to Section 4.

Phase 1 – Core, Onboarding Journey, Benefits, Talent and Reporting  
Phase 2 – Absence, Oracle Time and Labor (OTL) and Payroll  
Phase 3 – Oracle Recruiting Cloud (ORC) and Journeys

<b>Project Name</b>	SCVWA Oracle HCM/Payroll Cloud Implementation	<b>Project Number</b>	PROJ137177
<b>SOW Type</b>	Fixed Fee		
<b>Estimated Start Date</b>	January 01, 2024	<b>Estimated End Date</b>	June 20, 2025
<b>Estimated Dates Comments</b>	Estimated start and end dates are contingent upon timely execution of this SOW. If work under this SOW still needs to be completed after the Estimated End Date due to delays by the Customer, the Customer agrees to pay for such fees and expenses associated in continuing the work. <u>Except for delays caused by the Customer, Apps Associates will be responsible for completing all Services within the Maximum Amount set forth in the PSA.</u> Apps Associates requires up to two (2) weeks between SOW signature and project start for staffing and pre-work activities.		

### 2. Definitions

The definitions specific to this SOW are set forth in Exhibit A - Definitions which is attached hereto and made a part hereof.

### 3. Scope of Services

Apps Associates will engage with Customer to provide the following scope of services under this SOW (“Services”):

## Phase 1 - Core, Onboarding, Benefits, Talent, Reporting

### 3.1 Core HCM, Employee Self Service, Manager Self Service Scope of Services

- A. Enterprise and workforce structures for all Organizations
  - 1. Enterprise
    - a. Configuration to support Enterprise HCM Information, Legislative Data Groups, Divisions (if applicable), and Legal Entities as previously configured during the Cloud ERP implementation
  - 2. Workforce Structures
    - a. Configuration to support Business Units and Departments as previously configured during the ERP implementation, including department costing (if applicable)
  - 3. Jobs
    - a. Job Families
    - b. Jobs
  - 4. Grades
    - a. Grade Rates
    - b. Grade Ladders
    - c. Grade Steps
- B. Workforce management
  - 1. Maintain Person Information
  - 2. Maintain Employment Information
  - 3. Maintain Work Relationship Information
  - 4. Maintain three (3) Seniority Date types
  - 5. Maintain Federal Demographic information, such as EEOC and Veteran's information
- C. Flexfields
  - 1. Configure up to five (5) descriptive flexfields
  - 2. Configure up to five (5) extensible flexfields
- D. Employment Actions
  - 1. Create up to ten (10) custom Actions with corresponding Reasons
- E. Termination Actions
  - 1. Create up to ten (10) custom Termination Action Types with corresponding Reasons
- F. Documents of Record
  - 1. Create up to five (5) custom Document Record Types with all supporting configurations
- G. HCM Talent Profiles
  - 1. Create up to five (5) Talent Profile Types
  - 2. Create up to ten (10) Talent Profiles
  - 3. Create up to ten (10) Item Catalog Types
- H. Area of Responsibility
  - 1. Create up to five (5) Areas of Responsibility
- I. Salary Administration
  - 1. Create up to three (3) Salary Bases
  - 2. Create up to ten (10) custom Salary Change Reasons
- J. Employee self service
  - 1. The following employee self-service work areas will be delivered as part of this scope
    - a. Update and View Personal Details as defined by the Customer
    - b. View Employment Information as defined by the Customer
    - c. Update and View Documents of Record as defined by the Customer About me > Contact Information
    - d. Update and View Personal Payment Methods as defined by the Customer
    - e. Update and View Tax Information as defined by the Customer
    - f. Update and View Contact Information as defined by the Customer
    - g. Update and View Family and Emergency Contacts
  - 2. Personalizations

- a. Create up to ten (10) Personalizations
- K. Manager self service
  - 1. The following manager self-service work areas will be delivered as part of this scope
    - a. Update and View personal and employment as defined by the Customer
    - b. Update and View compensation (manage salary, view compensation) as defined by the Customer
    - c. Update and View hiring (only if recruiting and onboarding are within scope; this will be in Phase 3 as planned currently)
    - d. Update and View onboarding (only if recruiting and onboarding are within scope; this will be in Phase 3 as planned currently)
  - 2. Personalizations
    - a. Create up to ten (10) Personalizations
- L. Fast formulas
  - 1. Up to five (5) fast formulas will be developed to support the Customer standard and complex business rules
- M. Workflows and approvals
  - 1. Standard workflows and approvals will be fields will be leveraged, where applicable
  - 2. In addition, up to five (5) custom workflow approvals will be developed for the Core HR module (inclusive of ESS and MSS)
    - a. Each workflow will not surpass more than three (3) levels of approvals
- N. Notifications
  - 1. Standard notifications will be leveraged, where applicable
  - 2. In addition, up to five (5) custom notifications will be developed for the Core HR module
- O. Security roles
  - 1. Standard security roles will be leveraged, where applicable
  - 2. In addition, up to five (5) custom roles will be developed for the Core HR module
- P. Oracle Transactional Business Intelligence Reporting (OTBI)
  - 1. Apps Associates Foundation Reporting Catalog included
  - 2. Standard reports will be leveraged, where applicable and appropriate. One (1) workshop will be conducted to review the standard reports that available in OTBI for Core HR
  - 3. Develop reporting for supporting Workers Compensation and Unemployment Insurance
  - 4. A bucket of three hundred (300) offshore hours is included in this fixed price statement of work for additional reports for all of Phase 1 across all functional areas
  - 5. Up to seven (7) custom reports will be created
- Q. Integrations
  - 1. Five integrations are included in this Statement of Work with method OTBI/SFTP
- R. New Hire Onboarding Journey
  - 1. Setup New Hire Enterprise Onboarding Journey – One (1) Enterprise Onboarding Journey
    - a. Up to twenty (20) tasks
    - b. Tasks to be performed and/or owned by Pending Worker, New Hire, Line Manager, Administrator, and Areas of Responsibility (AOR)
    - c. Up to three (3) configurable forms will be delivered to support Onboarding
  - 2. Up to two (2) questionnaires will be delivered to support Onboarding
    - a. Each questionnaire is not to exceed ten (10) questions each
  - 3. Up to two (2) new Document of Record Types with security as required
  - 4. Up to two (2) new AOR's to be configured
  - 5. Up to five (5) Native Signature or DocuSign tasks with BIP Report output (as applicable)
  - 6. Enable up to two (2) custom notifications to stakeholders via bursting alerts, Area of Responsibility or Administrator Accounts to accomplish Administrative Onboarding Tasks
  - 7. Up to five (5) eligibility profiles will be delivered for Task Distribution

## 3.2 Cloud Benefits Scope of Services

- A. Benefits dashboard (seeded)
  - 1. Employee
  - 2. Annuitants
  - 3. Benefits administrator
- B. Benefits program
  - 1. One (1) benefit program
- C. Benefit plans and options
  - 1. Up to ten (10) benefit plans (example: medical, dental, vision)
  - 2. Up to four (4) benefit options per benefit plan (example: employee, employee + child, employee + spouse, family)
- D. Benefit rate structures
  - 1. One (1) benefit rate structure per benefit plan
- E. Life event management (example: new hire, termination, life changes)
  - 1. Up to ten (10) life events
- F. Flex credit management
  - 1. One (1) flex credit plan for unrestricted enrollments
  - 2. One (1) flex credit plan for life event enrollments
- G. Billing management
  - 1. Enable the task to support retiree population (annuitants)
  - 2. Enable the task to support leave of absence population
- H. Eligibility profiles
  - 1. Up to ten (10) eligibility profiles will be delivered to support the Customer's key business requirements
- I. Standard and custom fields
  - 1. Standard/seeded fields will be leveraged; where applicable
  - 2. Up to ten (10) custom fields will be developed for the benefits module
- J. Fast formulas
  - 1. Up to twenty (20) fast formulas will be developed to support the Customer's standard and complex business rules relating to benefits plan/program enrollment and validation
- K. Personalizations
  - 1. Up to fifteen (15) Personalizations will be delivered for the employee benefits user interface
- L. Workflows and approvals
  - 1. Standard workflows and approvals will be fields will be leveraged; where applicable
  - 2. Up to five (5) custom workflow approvals will be developed for the benefits module
  - 3. Each workflow will not surpass more than three (3) levels of approvals
- M. Notifications
  - 1. Standard notifications will be leveraged; where applicable
  - 2. Up to ten (10) custom notifications will be developed for the benefits module
- N. Security roles
  - 1. Standard security roles will be leveraged; where applicable
    - a. Benefits administrator
    - b. Benefits manager
    - c. Benefits specialist
    - d. Employee
  - 2. Up to three (3) custom roles will be developed for the benefits module
- O. Oracle Transactional Business Intelligence Reporting (OTBI)
  - 1. Standard reports will be leveraged; where applicable and appropriate
  - 2. One (1) workshop will be conducted to review the standard reports that are available in OTBI for benefits
  - 3. Up to five (5) validation reports will be delivered to support the production migration process
  - 4. Additional custom reports are considered out of scope

- P. Benefits integration with the current payroll vendor until Oracle Payroll is implemented (required contract as part of this Statement of Work (“SOW”))
  - 1. Apps associates will provide functional support, guidance, and expertise on the development of the extract files that will be used for the benefits integration with the current payroll vendor until Oracle Payroll is implemented
  - 2. Apps Associates will assist the Customer with the system integration testing cycles with the current payroll vendor
  - 3. The Customer is responsible for managing the relationship and ongoing engagement with the current payroll vendor
  - 4. The Customer is responsible for managing the relationship with the current payroll vendor

### 3.3 Talent - Goal Management Scope of Services

- A. Goal management dashboard (seeded)
  - 1. Employee
  - 2. Line manager
  - 3. Administrator
- B. Key goal management functionality
  - 1. Alignment
  - 2. Mass assignment
- C. Organizational goal plans
  - 1. Up to two (2) organizational goal plans will be delivered for the goal management module
- D. Employee goal plans
  - 1. Up to two (2) goal plans will be delivered for the goal management module
- E. Goal libraries
  - 1. Import of organizational, business and/or job-related goals into the goal library
- F. Review periods
  - 1. Up to two (2) review periods (example: Annual – Jan, mid-year – July) and quarterly check-ins will be delivered for the goal management module
- G. Eligibility profiles
  - 1. Three (3) eligibility profiles will be delivered to support the Customer key business requirements
- H. Lookups and Profile Options
  - 1. Configure all relevant lookups and profile options
- I. Workflows and approvals
  - 1. Standard workflows and approvals will be delivered for the goal management module
- J. Notifications
  - 1. Standard notifications will be leveraged, where applicable
  - 2. Where complexity lies, up to two (2) custom notifications will be developed for the goal management module
- K. Security roles
  - 1. Standard security roles will be leveraged
- L. OTBI Reporting
  - 1. Standard reports will be leveraged, where applicable and appropriate

### 3.4 Talent - Performance Management Scope of Services

- A. Performance management dashboard (seeded)
  - 1. Employee
  - 2. Line manager
  - 3. Administrator
- B. Performance management review cycles
  - 1. The required performance management review cycles will be developed to support the Customer business requirements
- C. Performance management plans and documents

1. Up to two (2) required performance management plans and performance documents will be developed to support the Customer business requirements
2. Up to two (2) performance templates will be created
- D. Performance management rating models
  1. Up to three required rating models will be developed to support the Customer business requirements (example: three (3) point scale)
- E. Review periods
  1. Up to two (2) review periods (example: Annual - Jan, mid-year - July) and quarterly check-ins will be delivered for the performance management module
- F. Questionnaires
  1. Up to two (2) questionnaires will be set up to support performance plans, including anytime feedback
- G. Eligibility profiles
  1. Up to three (3) eligibility profiles will be delivered to support the Customer key business requirements
- H. Personalizations
  1. Up to ten (10) Personalizations will be delivered for the performance management module
- I. Workflows and approvals
- J. Standard workflows and approvals will be delivered for the performance management module
- K. Notifications
  1. Standard notifications will be leveraged, where applicable
  2. Where complexity lies, up to three (3) custom notifications will be developed for the performance management module
- L. Security roles
  1. Standard security roles will be leveraged, where applicable
  2. Where complexity lies, up to two (2) custom roles will be developed for the performance management module
- M. OTBI Reporting
  1. Standard reports will be leveraged, where applicable and appropriate

## **Phase 2 – Absence, Oracle Time and Labor (OTL), Payroll**

### **3.5 Absence Management Scope of Services**

- A. Absence management dashboard (seeded)
  1. Employee
  2. Line manager
  3. Administrator
- B. Absence types
  1. Up to 10 absence plans will be configured
- C. Schedules
  1. Include schedules for the employees if they are not maintaining the start time and end time for the employees. Absences uses start and stop time to calculate hours for absences
- D. Absence plan types
  1. Up to ten (10) absence plans, as scoped above, will be delivered as part of this implementation  
These plans can vary using the following absence plan types:
    - a. Accrual
    - b. Qualification
    - c. No entitlement
    - d. Agreement
    - e. Compensatory
    - f. Donation
- E. Eligibility profiles

1. Up to ten (10) eligibility profiles will be delivered to support the Customers key business requirements
- F. Fast formulas
  1. Up to ten (10) fast formulas will be developed to support the Customers standard and complex business rules
- G. Leave of absence administration
  1. Leave of absence will be managed in Oracle core Human Resources (HR) or another external system/process as suggested by the Customer
- H. Personalizations
  1. Personalizations are considered out of scope for the absence management module
- I. Workflows and approvals
  1. Standard workflows and approvals will be delivered for the absence management module
- J. Notifications
  1. Standard notifications will be leveraged, where applicable
  2. Where complexity lies, up to three (3) custom notifications will be developed for the absence management module
- K. Security roles
  1. Standard security roles will be leveraged, where applicable
  2. In addition, up to two (2) custom roles will be developed for the absence management module; these should be in step with those in the core HCM application
- L. OTBI Reporting
  1. Standard reports will be leveraged, where applicable and appropriate. One (1) OTBI workshop will be provided to review the standard reports that are available in OTBI

### 3.6 Time and Labor Consulting Scope of Services

- A. Time and Labor dashboard (seeded)
  1. Employee
  2. Line manager
  3. Administrator
- B. Repeating Time Periods
  1. Up to four (4) repeating time periods. (Example: a combination of hourly, salaried, line employees or executive)
- C. Custom Time Attributes
  1. Up to two (2) custom attributes
- D. Time Entry Layout Components
  1. Up to four (4) time layouts
- E. Time Layout Sets
  1. Up to four (4) layout sets
- F. Time Categories
  1. Up to four (4) categories
- G. Time Consumer Sets
  1. Up to two (2) time consumer sets
- H. HCM Groups
  1. Up to four (4) groups
- I. Time Rules
  1. Up to five (5) time calculation and five (5) time entry rules
- J. Time Rule Sets
  1. Up to two (2) time calculation and two (2) time entry rules sets
- K. Worker Time Processing Profiles
  1. Up to four (4) processing profiles
- L. Worker Time Entry Profiles
  1. Up to four (4) time entry profiles
- M. Web clock (if selected)

1. Configure up to six (6) web clock buttons
- N. Eligibility profiles
  1. Up to ten (10) eligibility profiles will be delivered to support the Customers key business requirements
- O. Workflows and approvals
  1. Standard workflows and approvals will be delivered for the Time and Labor module
- P. Notifications
  1. Standard notifications will be leveraged, where applicable
  2. In addition, up to three (3) custom notifications will be developed for the Time and Labor module
- Q. Security roles
  1. Standard security roles will be leveraged, where applicable
  2. Up to two (2) custom roles will be developed for the Time and Labor module
- R. OTBI Reports
  1. Standard reports will be leveraged, where applicable and appropriate.
  2. One (1) OTBI workshop will be provided to review the standard reports that are available in OTBI

### 3.7 Cloud Payroll Scope of Services

- A. Payroll dashboards (seeded)
  1. One (1) employee dashboard (direct deposit, W4)
  2. One (1) payroll administrator dashboard
- B. Payroll automation
- C. Retroactive payroll processing
- D. Enterprise structures
  1. One (1) payroll employment model
  2. One (1) payroll statutory unit
  3. Legal employers – the appropriate number of legal employers will be delivered to align with the payroll statutory unit and support the Customer’s business requirements
  4. Tax reporting units – the appropriate number of tax reporting units will be delivered to align with the payroll statutory unit and support the Customer’s business requirements
- E. Earnings and deductions
  1. The appropriate number of earnings and deductions associated to absences, benefits, involuntary deductions, and timecards will be configured to support the Customer’s key business requirements
- F. Payroll elements
  1. Earnings (salary, wages, bonuses are considered in scope)
  2. Compensation
  3. Absences are considered in scope
  4. Tangible items (tools, uniforms and other company-based items are considered in scope)
  5. Statutory deductions (taxes, voluntary deductions, savings plans, involuntary deductions, pretax deductions are considered in scope)
  6. Employer taxes and liabilities are considered in scope
  7. CalPERS elements are within scope
- G. Payment methods and types are considered in scope
  1. Organizational
    - a. Electronic Funds Transfer (EFT)
    - b. Check payment
    - c. Cash
    - d. Pay Cards
  2. Personal
    - a. Direct deposit
  3. Third (3<sup>rd</sup>) party payment methods (payments to external organizations)
- H. Payroll calculation and rules (using Oracle best practices, the following components and rules will be configured to support the Customer’s key business requirements. All components listed below are considered in scope)



1. Calculation cards
2. Calculation factors
3. Wage basis rules
4. Proration
5. Retroactive
- I. Eligibility profiles
  1. Up to twenty (20) eligibility profiles will be delivered to support the Customer's key business requirements
  2. Each element will also require an eligibility profile
- J. Fast formulas
  1. Up to twenty-five (25) fast formulas will be developed to support the Customer's standard and complex business rules
- K. Integrations
  - a. Five integrations are included in this Statement of Work with method OTBI/SFTP
- L. Reports
  - a. Setup Oracle Transactional Business Intelligence Reporting (OTBI) and install Apps Associates recruiting dashboards, as applicable
  - b. One (1) workshop will be conducted to review the standard reports available in OTBI for recruiting and onboarding
  - c. An allocation of two hundred (200) offshore hours included for additional report modifications and custom reports across all areas for Phase 2 are included
    - i. The allocation and prioritization of reporting hours will be determined by the Apps Associates and Customer Project Manager
  - d. Up to five (5) custom reports will be delivered across Payroll, OTL, and Absence
  - e. Reporting for tax filing is included. If tax filing needs to be outsourced to a vendor and if an integration needs to be built, it can be accommodated with a change order

### **Phase 3 – Oracle Recruiting Cloud (ORC) and Journeys**

#### **3.8 Oracle Recruiting Cloud Scope of Services**

- A. Company branded career centers
  1. Internal – One (1) internal career center leveraging Opportunity Marketplace
  2. External – One (1) external career center
- B. Compliance approved applicant tracking
- C. Recruiting Agencies
  1. Recruiting Agencies – up to ten (10) Agencies with Agents
- D. Requisition management
  1. Requisition profile – One (1) requisition profile
- E. Candidate management
  1. Candidate profile – One (1) candidate profile
- F. Candidate selection process
  1. Up to two (2) candidate selection processes
- G. Application Flow
  1. Up to three (3) application flows to include Talent Community, Application, and Additional Information flows
- H. Configuration of up to four (4) Talent Profile content areas to support candidate applications
- I. Interview management
  1. Enable out of the box interview management features
    - a. Up to four (4) interview scheduling templates
  2. Connect Outlook 365 Integration as applicable
  3. One interview feedback questionnaire not to exceed fifteen (15) questions
- J. Offer letter administration

1. Up to five (5) offer letter templates
- K. Referral management
  1. Leverage referral management
  2. Provide Apps Associates developed Referral Report for handling
- L. New hire management
  1. Seamless transition to Oracle Human Capital Management (HCM) (Core HR)
- M. Standard and custom fields
  1. Standard/seeded fields will be leveraged
  2. In addition, up to ten (10) custom fields will be developed across the recruiting and onboarding modules
- N. Personalizations
  1. Up to ten (10) Personalizations will be delivered for the recruiting user interface (candidate and recruiter)
- O. Workflows and approvals
  1. Standard workflows and approvals will be leveraged for Requisitions and Offers
  2. In addition, up to two (2) custom workflow approvals will be developed for the recruiting and onboarding modules. Each workflow will not surpass more than three (3) levels of approvals
- P. Notifications
  1. Standard notifications and alerts will be leveraged, where applicable
  2. In addition, up to five (5) custom notifications will be developed for the recruiting and onboarding modules
- Q. Security roles
  1. Leverage existing security roles – Recruiter, Recruiting Manager, Recruiting Admin, Agent, Hiring Manager, Pending Worker
  2. Up to five (5) Custom Security roles will be created
- R. Integrations:
  1. The following integrations will be developed:
    - a. Standard integrations to LinkedIn and Indeed
    - b. Standard Integration to Resume Parser as required
    - c. Native Background Check and I-9 Integration to HireRight or Oracle Integrated Third Party
    - d. Outlook 365 for Interview Scheduling
- S. Reports
  1. Setup Oracle Transactional Business Intelligence Reporting (OTBI) and install Apps Associates recruiting dashboards, as applicable
  2. One (1) workshop will be conducted to review the standard reports available in OTBI for recruiting and onboarding
  3. An allocation of two hundred (200) offshore hours included for additional report modifications and custom reports across all areas for Phase 3
    - a. The allocation and prioritization of reporting hours will be determined by the Apps Associates and Customer Project Manager
  4. Up to five (5) custom reports will be delivered

### 3.9 Journeys Scope of Services

- A. Use standard Journeys functionality
- B. Create up to three (3) Journeys (checklists)
- C. Create up to thirty (30) Journey tasks for HR and other Areas of Responsibility use, including Guided Journeys as determined by Customer and Apps Associates
- D. Create up to five (5) contextual Journey tasks for employees
- E. Create up to five (5) contextual Journeys tasks for managers
- F. Out of the box configuration supported by Oracle best practices will be applied to the development of the Journeys module
- G. Create up to five (5) eligibility profiles to support Journey tasks
- H. Create up to two (2) configurable forms to support Journey tasks

- I. Create up to three (3) questionnaires to support Journey tasks
- J. Review Journey and Tasks display settings and update where applicable
- K. Personalizations
  - 1. Up to five (5) Personalizations will be delivered
- L. Lookups and Profile Options
  - 1. Configure all relevant lookups and profile options
- M. Workflows and approvals
  - 1. Standard workflows and approvals will be delivered
- N. Notifications
  - 1. Standard notifications will be leveraged, where applicable
  - 2. Where complexity lies, up to three (3) custom notifications will be developed
- O. Security roles
  - 1. Standard security roles will be delivered
- P. OTBI Reports
  - 1. Standard reports will be leveraged, where applicable and appropriate. One (1) OTBI workshop will be provided to review the standard reports that are available in OTBI
  - 2. Create up to (3) custom reports to support Journey tasks and/or bursting notifications

### 3.10 Core HCM Data Conversion

- A. Apps Associates will convert up to three (3) years of employment changes associated with active employees and import the current record associated with terminated employees
- B. HR Master data (active employees) - up to three (3) years
  - 1. Employee personal details
  - 2. Employee employment information
  - 3. Employee work relationship
  - 4. Employee salary information
- C. HR Master data (terminated employees) - top of the stack
  - 1. Demographic information (name, address, contact information)
  - 2. Employment information
  - 3. Job information
  - 4. Manager information
  - 5. Salary information

### 3.11 Benefits Data Conversion

- A. HR Master data (active employees) - up to three (3) years
  - 1. Required data to support Benefits must have been converted previously.
- B. HR Master data (terminated employees) - top of the stack
  - 1. Required data to support Benefits must have been converted previously
- C. Benefits
  - 1. Current employee benefit coverages and rates are considered in scope for this project
  - 2. Current Dependent record conversions are considered in scope for this project
  - 3. Current Beneficiary record conversions are considered in scope for this project

### 3.12 Talent Management Data Conversion

- A. Performance, Goal, Succession, Talent Review
  - 1. Historical employee data conversion is considered out of scope for this project
  - 2. Conversion of up to 100 goals for the goal library is considered in scope
  - 3. Conversion of up to 100 talent model profile records is considered in scope

### 3.13 Absence Management Data Conversion

- A. Apps Associates will convert the employee's current accrual balances for each of required absence plans

- B. Master Data
  1. Accrual balance for vacation/Paid Time Off (PTO) plan
  2. Accrual balance for personal/floating holiday plan
  3. Accrual balance for sick plan
  4. Accrual balances for any other plans deemed within scope

### 3.14 Oracle Cloud Time and Labor Data Conversion

- A. Time and Labor
  1. Data conversion is considered out of scope for this project

### 3.15 Cloud Payroll Data Conversion

- A. Apps Associates will convert up to three (3) years of employment changes associated with active employees and import the current record associated with terminated employees
- B. HR Master data (active employees) - up to three (3) years
  1. All relevant data must be converted to support current payroll
- C. HR Master data (terminated employees) - top of the stack
  1. All relevant data must be converted to support payroll
- D. Payroll
  1. Payroll balances conversion is for all active employees
  2. Payroll balances conversion for terminated employees in the current year needed to produce W-2 forms
  3. Employee Element Entries
  4. Employee banking information (may be loaded as part of HCM data)
  5. Employee tax information (calculation card) (may be loaded as part of HCM data)
- E. If go live is not aligned with January 1<sup>st</sup>, Apps Associates will convert the End of Quarter (EOQ) payroll balances for each payroll quarter leading up and through the Customer's payroll go live date (best practice is the end of the payroll quarter)
  1. This balance will be converted along with the Year to Date (YTD) payroll balance
  2. The following payroll categories are deemed in scope:
    - a. Employee payroll balances based on the Oracle balance structure
      - i. Gross earnings
      - ii. Employee tax deductions
      - iii. Pre-tax deductions
      - iv. Voluntary/post-tax deductions
      - v. Involuntary deductions
      - vi. Any other statutory balances not mentioned above
    - b. Employee payment information
      - i. Direct deposit information
    - c. Employee tax information
      - i. Federal tax elections
      - ii. State tax elections
      - iii. Local tax elections
  3. Master data (terminated employees)
    - a. If go live is not aligned with January 1<sup>st</sup>, Apps Associates will convert the End of Quarter (EOQ) payroll balances for each payroll quarter leading up and through the Customer's payroll go live date (best practice is the end of the payroll quarter)
    - b. This balance will be converted along with the Year to Date (YTD) payroll balance
    - c. The following payroll categories are deemed in scope:
- F. Employee payroll balances
  1. Gross earnings
  2. Employee tax deductions
  3. Pre-tax deductions
  4. Voluntary/post-tax deductions

5. Any other statutory balances not mentioned above

### 3.16 Oracle Recruiting Cloud Data Conversion

- A. The following data will be programmatically converted:
  1. Data Conversion of up to 1 year to a maximum of 10,000 historical candidate profiles
    - a. Basic Candidate Information
      - i. Candidate name
      - ii. Candidate address
      - iii. Candidate email
      - iv. Candidate phone number
    2. USA EEO Data (if required)
    3. Current active Resume (1 file)
    4. Extended Scope - Conversion of extended Candidate Profile Data for all converted candidates:
      - a. Education History (no more than 5 entries)
      - b. Work Experience History (no more than 5 entries)
      - c. Licenses and Certifications (no more than 5 entries)
  - B. Conversion of open and posted active requisitions
    1. Job Descriptions if formatted in ORC format (HTML)
  - C. Conversion of currently active candidate applications associated with converted active requisitions
    1. Active application is defined as not in a Rejected/Withdrawn status
    2. Candidates in Offer phase will be excluded or manually handled as applicable

### 3.17 Change Management & Training

Through system demonstrations, applying Oracle's modern best practices, Apps Associates Functional Leads will walk the Customer's Subject Matter Experts (SME's) through Oracle Cloud functionality during design workshops and testing cycles.

The Apps Associates Change Management and Training Team will engage with the Customer to support end user adoption and engagement of the Oracle Cloud solution. Apps Associates team will work in partnership with the Customer to design and develop the overall change management and training strategy as well as standard Oracle Cloud training documentation and communications for the mutually agreed upon key topics and focus areas. The training of Customer end users will be conducted by the Customer.

### 3.18 Testing

Initial testing will be conducted by Apps Associates in the first "stage/test" instance using data that has been provided by the Customer and is confirmed to be error free. The Oracle standard test scripts will be executed by Customer with an expected outcome and documented with the actual outcome. Each transaction used in the testing will be recorded in the test script document for reconciliation.

Customer testing is planned to include a single System Integration Test (SIT) and a single User Acceptance Testing (UAT) test cycle. Scope related to those individual test cycles are below:

- A. SIT
  1. Oracle standard test script templates will be furnished by Apps Associates for Customer population of their specific scenarios to be used for testing
  2. Customer will create test scripts for each process area with exceptions, conditions and variables based on their business processes (if desired)
  3. Data used in the testing will be identified by the Customer
  4. Testing and the documentation of the testing results will be completed by the Customer
  5. Apps Associates will be responsible for issue resolution and configuration management related to the issue
  6. Technical Objects – all custom objects are in place and tested by Apps Associates prior to SIT start

7. Converted Data - programmatic data in place and tested (if applicable)
  8. Entry/Exit criteria will be mutually agreed upon by Apps Associates and Customer prior to SIT start
- B. UAT
1. Tests performed are a subset of the SIT test scripts by the Customer
  2. Testing is performed using end user training material (if applicable)
  3. Data to be tested is defined by the Customer and used in the testing
  4. Master converted data is used for the test cycle, all other data manually entered
  5. Results from the testing passes are evaluated and discussed with Customer project personnel for acceptance
  6. Entry/Exit criteria will be mutually agreed upon by Apps Associates and Customer prior to UAT start
- C. Payroll Parallel Testing
1. There will be two parallel test which will be based on two payrolls already completed in the current payroll vendor
  2. Customer will provide the payroll register/reports from the two payrolls
  3. Apps Associates will provide the testing methodology for parallel tests

### 3.19 Project Management

Apps Associates will provide project management for the delivery of in-scope activities during the project including:

- A. Project plan creation and administration
- B. Project critical path management and reporting
- C. Apps Associates task management and reporting
- D. Project risk and issue management and reporting
- E. Project financial management and reporting
- F. Project communication
- G. Conduct weekly core team meetings
- H. Provide weekly status reporting
- I. Participate in monthly steering committee meetings
- J. Apps Associates resource management

### 3.20 Key Project Activities - Payroll

- A. Design and defining requirements with user sign off
- B. Configuration and development in preparation for testing
- C. Validation, including system integration testing and user acceptance testing
- D. Transition to Production through a defined cutover plan
- E. Go live
- F. Hypercare (post go-live support)

## 4. Out of Scope

### 4.1 Core HCM Out of Scope

- A. Only items listed and described within this SOW are included in scope
- B. All other items/services are deemed out of scope
- C. To avoid any potential confusion, the following items/services are specifically mentioned as Out of Scope for this support contract and remain under the domain of general Customer responsibilities:
  1. Support of third-party integrations by Apps Associates staff
  2. Development of custom test scripts
  3. Validation of any Customer data
  4. Data conversion for Journeys is considered out of scope
  5. Historical data for terminated employees is considered out of scope
  6. Historical data for current employees prior to three years before go-live is considered out of scope

#### 4.2 Cloud Benefits Out of Scope

- A. Only items listed and described within this SOW are included in scope
- B. All other items/services are deemed out of scope
- C. To avoid any potential confusion, the following items/services are specifically mentioned as Out of Scope for this support contract and remain under the domain of general Customer responsibilities:
  - 1. Support of third part integrations by Apps Associates staff unless negotiated separately
  - 2. Development of custom benefits test scripts
  - 3. Validation of any Customer data

#### 4.3 Payroll Out of Scope

- A. Only items listed and described within this SOW are included in scope
- B. All other items/services are deemed out of scope
- C. To avoid any potential confusion, the following items/services are specifically mentioned as Out of Scope for this support contract and remain under the domain of general Customer responsibilities:
  - 1. Support of third-party integrations by Apps Associates staff
  - 2. Development of custom test scripts
  - 3. Validation of any Customer data
  - 4. Data conversion for historical payroll data is out of scope; only current employees and employees terminated in the tax year of go-live will be converted
  - 5. Historical data for current employees prior to three years before go-live is considered out of scope
  - 6. Extracting data from the current payroll system

#### 4.4 Talent Management Out of Scope

- A. These tasks are specifically out of scope for Talent Management:
  - 1. Support of third-party integrations by Apps Associates staff is out of scope
  - 2. Development of custom test scripts
  - 3. Validation of any Customer data
  - 4. Data conversion for performance management is out of scope

#### 4.5 Oracle Cloud Time and Labor Out of Scope

- A. Time and Labor - only items listed and described within this SOW are included in scope
- B. All other items/services are deemed out of scope
- C. To avoid any potential confusion, the following items/services are specifically mentioned as Out of Scope for this support contract and remain under the domain of general Customer responsibilities:
  - 1. Support of third-party integrations by Apps Associates staff to or from the time and labor application
  - 2. Development of custom test scripts or test cases
  - 3. Validation of any Customer data
  - 4. Time and Labor data conversion

#### 4.6 Absence Management Out of Scope

- A. Only items listed and described within this SOW are included in scope
- B. All other items/services are deemed out of scope
- C. To avoid any potential confusion, the following items/services are specifically mentioned as Out of Scope for this support contract and remain under the domain of general Customer responsibilities:
  - 1. Personalizations to any absence form are considered out of scope
  - 2. Support of third-party integrations by Apps Associates staff
  - 3. Development of custom absence test scripts
  - 4. Validation of any Customer data

### 5. Data Privacy

- A. The data contained in this engagement is subject to the following data privacy regulations

Data Protection/Privacy Law	Applicable
GDPR	<input type="checkbox"/>
HIPAA	<input checked="" type="checkbox"/>
ITAR	<input type="checkbox"/>
CCPA	<input type="checkbox"/>
Other: <u>California laws that protect the privacy of employee personal information, such as disclosure of SSNs.</u>	<input checked="" type="checkbox"/> <input type="checkbox"/>

## 6. Deliverables

The following Deliverables are included in this effort:

Deliverable	Deliverable Description
Project Plan	Project planning artifact used to guide both project execution and project control reflecting assignment of Apps Associates and Customer personnel for scheduled activities, scope, and established baselines
Project Status Report	A weekly status report detailing overall project progress, timeline, budget, resource, and financial status
RAID Log	A log for Risks, Action Items, Issues, Key Decisions (RAID) identified by the project team or Customer organization
Oracle Standard Test Scripts	Standard test scripts supplied by oracle to address basic system functionality testing
Business Requirements Documentation	The business requirement documentation produced as a result of the design workshop(s) using the AN.100 (or similar) template
Technical Design Documentation	The technical design documentation which using the DS.140 (or similar) template for extracts and reports
Configuration Documentation	Application setup configuration documentation for the modules in scope using and MC.050 document format
Business Process Flows	Oracle's Modern Best Practice Flows to be used as a basis for Customer modifications-based Customer's specific process flows
Production Cutover Plan	A plan documenting the production cutover steps and timings for the application modules identified as in scope as part of this SOW
Change Management and Training Strategy and Roadmap	The framework for executing change management and training based on the results of the needs analysis in the design phase. The change management and training strategy/roadmap to include: <ul style="list-style-type: none"> <li>• Overall strategy aligned to project phases</li> <li>• Meetings, workshop(s) and focus group coordination timelines</li> <li>• Communications and engagement approach</li> <li>• Training and user readiness approach</li> </ul>
Training Content and Support Documentation	<ul style="list-style-type: none"> <li>• Training curriculum, job aids and user guides</li> </ul>



- Communications and training support content

## 7. Deliverable Acceptance

Customer will have the right to inspect each Deliverable and either accept or reject the Deliverable by giving Apps Associates written notice within ~~three~~<sup>five</sup> (5) business days after delivery thereof. For final project closure of each phase, a final acceptance process will occur to ensure that the Deliverables properly execute all Functional Requirements during the first thirty days of live production use of the Software. Any inspection by Customer shall be performed in such a manner as not to unduly delay the work. If Customer fails to either accept or reject within the aforementioned time period, the Deliverable shall be deemed accepted. For any Deliverable or portion thereof, that is reasonably found rejected, Customer will ~~provide Apps Associates with the details necessary for correction of such Deliverable~~ reasonably identify the deficiency, and Apps Associates will promptly perform the necessary modifications and resubmit the updated portions to Customer for acceptance. This process may be reasonably repeated until Customer accepts the Deliverable.

## 8. Roles and Responsibilities

The roles and responsibilities specific to this SOW are set forth in Exhibit B – Roles and Responsibilities which is attached hereto and made a part hereof.

The following table depicts the expected Customer resource commitments (listed in % FTE):

<u>Steering Committee</u>	<u>Project Manager</u>	<u>Business Process Owners</u>	<u>Functional SMEs</u>	<u>Business Analyst/IT</u>
<u>2%</u>	<u>50%</u>	<u>20%</u>	<u>40%-50%</u>	<u>30%-40%</u>

### General Customer Responsibilities

In addition to the roles and responsibilities set forth in Exhibit B – Roles and Responsibilities, Customer agrees to provide assistance, cooperation, information, equipment, data, a suitable work environment, access to Customer's systems and resources reasonably necessary to enable Apps Associates to perform the Services. Customer acknowledges that Apps Associates' ability to provide Services as set forth herein may be affected, including timelines, Project Deliverables, or project costs if Customer does not provide this reasonable assistance.

### Project Resourcing

The Apps Associates team is anticipated to be comprised of the following resources but may be shifted during the project upon scope clarification:

Phase 1:

<b>Resource Category</b>
<b>Onshore</b>
Project Manager
HCM Lead
Benefits
Talent Lead
HCM Analyst/Onboarding
Change Management and Training Support
<b>Offshore</b>
Offshore Manager

HCM Consultant
Benefits Consultant
Talent Consultant
Conversions Developer
Extracts Developer
Reports Developer

Phase 2:

Resource Category
<b>Onshore</b>
Project Manager
Solution Architect
OTL/Absence Lead
Payroll Lead
Training Support
<b>Offshore</b>
Offshore Manager
HCM Consultant
Absence Consultant
OTL Consultant
Payroll Consultant
Payroll Technical Support
Conversions Developer
Extracts/Reports Developer
Reports Developer

Phase 3:

Resource Category
<b>Onshore</b>
Project Manager
ORC
ORC Analyst/Journeys
Training Support
<b>Offshore</b>
Offshore Manager
ORC Consultant
Conversions Developer
Reports Developer
Journeys Consultant

## 9. Project Assumptions

The Scope of Services, Deliverables, and Estimates set forth in this SOW are based upon information the Customer has presented to Apps Associates and the following assumptions:

### 9.1 General

- A. Key Project Deliverables will be signed off on a timely basis
  - 1. Delays in key signoffs may impact the project timeline and budget

- B. Customer will designate a single point of contact within their team for the Apps Associates consultants and project management to identify as the project manager
- C. Customer and Apps Associates will participate jointly in the project and will share responsibility to complete project tasks
- D. Customer will make available, on a timely basis, appropriate personnel to complete required tasks
- E. Customer team members will be empowered to make required decisions
- F. Customer key business process owners and Customer project team members will be available for questions / meetings / testing based on Apps Associates defined schedule and available on an ad hoc basis
- G. If Customer decisions are not made within the specified timeframe, it may result in a delay in schedule and a change in scope, provided that Apps Associates will promptly notify Customer managers of any such delay
- H. Customer will be required to provide input and clarification of current system, applications, and related requirements in a timely manner so that the work may not be unnecessarily delayed
- I. Any scope changes identified after project commencement will be documented through the change order process set forth herein
- J. Any regulatory or compliance requirements will be identified by Customer
- K. If SOW supports remote work by Apps Associates team members, Customer will provide Apps Associates with connectivity to access the systems and applications remotely over a secure Virtual Private Network (VPN) or Customer's preferred remote connectivity tool
- L. Resource response time will be twenty-four (24) hours from receipt of a request during weeks where the resource is not allocated fulltime to this project
- M. Apps Associates will make its best effort to provide a flexible team schedule, but Customer agrees to maintain a reasonable and predictable project schedule
- N. All project "stops" (where a previously scheduled Apps Associates resource is asked to not work on a project for a period of time) require a minimum of two (2) week advance notice to allow the resource to be deployed on different projects
  - 1. In the event this notice is not provided, Customer will be responsible to pay for 50% of this resource's time for two (2) weeks unless the Apps Associates' resource is assigned to another engagement for that time
- O. Customer will provide the necessary contact information for all Third Parties involved in the project and facilitate communication as needed for Apps Associates to complete their tasks as defined in this SOW
- P. Any tasks identified to be performed by any Third Party that are delayed, performed erroneously or not performed by the Third Party may affect the timeline and the critical path of the implementation
  - 1. In the event this occurs, the Apps Associates' Project Manager will elevate the issue to the Customer Project Manager
- Q. Apps Associates is not in a position to provide guidance on regulatory items such as Sarbanes Oxley and FASB Revenue Recognition
- R. The Apps Associates' Consultants will leverage Apps Associates' tools and templates throughout the project
  - 1. Any deviation may require a change order to reflect additional effort required to leverage Customer tools and templates
- S. Customer agrees Apps Associates may use employees of its subsidiaries or subcontractors to provide Services under this SOW
- T. Unless specifically prohibited by a processing agreement between the parties, Customer grants Apps Associates and those working on behalf of Apps Associates in support of project activities (the "Apps Associates Team"), the right to extract, download, and/or transfer data to the Customer, a representative of the Customer, or software or cloud vendor of the Customer
- U. In all cases, the Apps Associates Team will treat the data as containing personal or sensitive information and will only leverage file sharing and file storage functions that have been reviewed and approved by the Customer
- V. Pseudonymization of data is the responsibility of the Customer

- W. The Apps Associates Team will delete the data from its systems following use or transfer as soon as practicable
  - X. It is the responsibility of the Customer Project Manager to communicate with the Third Party and determine an appropriate mitigation strategy with the Apps Associates' Project Manager
  - Y. If this engagement requires Apps Associates to process electronic Personal Health Information (ePHI), Apps Associates and the Customer are jointly responsible for completing and agreeing to the contents of a Business Associates Agreement upon the initiation of the project
  - Z. If this engagement requires Apps Associates to process EU citizen data, it is the joint responsibility of the Apps Associates and the Customer to complete and agree to the contents of a Data Protection Impact Assessment upon the initiation of the project
- AA. Project Planning:
- 1. The project plan will be based on the Oracle Unified Methodology ("OUM") or Apps Associates Hybrid Agile Methodology ("HAEM"), which can be adopted to meet the needs of this particular project
  - 2. Customer will provide adequate desks, work area and conference rooms needed for the project team
  - 3. The project team will have access to a copier, printer, telephones, and normal office supplies
  - 4. E-mail and shared directories will be available to the project team members to facilitate communication and information sharing
  - 5. Remote project team members will work eight (8)-hour workday, five days a week. Ten (10)-hour workday, four (4) days a week, will be assumed for all traveling project team members
    - a. Exceptions to this may vary depending on stage of the project and will be managed and communicated to Customer by the Apps Associates Project Manager
  - 6. Apps Associates team members will observe normal Customer holidays and Apps Associates holidays
- BB. Customer understands and assumes risk if they provide Production data to be used for testing
- CC. Maintenance of test and production data/accounts is the responsibility of the Customer
- DD. Estimates do not account for Oracle software bugs
- 1. Oracle software bugs and printing bugs that exceed eight (8) hours to remedy will be subject to change control for the time spent in resolving the problem with Oracle Support

## 9.2 Technical Environment:

- A. Customer users will be provided with connectivity, technical infrastructure and appropriate end-user computers and software to access their required modules
- B. Customer will have a development instance in place by the end of the second week of the project
- C. Customer will be responsible for securing these services
- D. Upgrade to new versions of the Oracle software or required hardware or systems software is the responsibility of Customer
- E. Specific requirements not documented within this document may impact project operations and result in a change order
- F. Apps Associates assumes that the Customer established and sets the password policy for application and database environments
- G. Apps Associates analyses quarterly security patches from Oracle and recommends to Customer
- H. Customer is responsible for planning a release schedule to apply the patches and test it on a non-production instance before applying it on production
- I. Customer is responsible for requesting DDOS protection, Web application firewall or IDS/IPS
- J. Customer is responsible for providing the valid SSL certificates to enable the TLS/SSL setups on application URLs
- K. Customer is responsible for selecting the solution, licensing, and requesting Apps Associates to implement the controls
- L. Customer is responsible for identifying the sensitive data and implementing data masking or encryption or requesting Apps Associates to come up with a technique

- M. Customer is responsible for recommending the type of encryption to be implemented to protect sensitive data or credentials
- N. Customer will be responsible for provisioning and configuring Cloud Environments and Cloud Services, including single sign on
- O. The cloud environments and services will be provisioned before the project starts to avoid delays

### 9.3 Analytics:

- A. Separation of personal data from other data is not in scope
  - 1. Customer will provide data as required by the Apps Associates team
- B. Customer is responsible for ensuring that data is masked/encrypted and all files containing sensitive information are password protected

### 9.4 Data Conversion:

- A. Apps Associates will only be responsible for conversion activities as specifically outlined within the project scope
- B. Customer personnel will be responsible for validating and verifying all converted data
- C. Customer is responsible for any required manual corrections of failed conversion records
- D. For all applications, Customer is responsible for managing the relationship with the current HCM/Payroll vendor and working to assure proper access is available to Apps Associates. The Customer is responsible for assuring information is extracted by the current HCM/Payroll vendor in the correct format for Oracle data conversion by Apps Associates

### 9.5 Testing:

- A. Neither Customer nor Apps Associates will utilize any automated testing tools during this project
- B. Customer will be responsible for testing and certifying that the production applications are production ready
- C. During test events, project hours may extend to 8:00AM EST to 6:00PM EST
- D. Apps Associates will test the following percentages of data for each test cycle:
  - 1. Unit testing – Initiate Phase
    - a. Twenty-five (25) percent of data will be tested
  - 2. Systems Integrated Testing (SIT)
    - a. Fifty (50) percent of data
  - 3. User Acceptance Testing (UAT)
    - a. One hundred (100) percent of data

### 9.6 Production Implementation and Post-Production Support:

- A. Customer will run the Oracle modules in the scope defined above in a single global instance
- B. There will be one (1) Production roll-out of the in-scope Oracle modules to named geographies and business units
- C. Customer is responsible for documenting all new policies and procedures relating to Apps Associates Customer's use of the applications
- D. This SOW covers production support which includes the week of go-live as listed below:
  - 1. Phase 1 – ~~fourtwo~~ (42) weeks
  - 2. Phase 2 – four (4) weeks
  - 3. Phase 3 – ~~fourtwo~~ (42) weeks
- E. Apps Associates will transition over the production support after month one (1) of go-live to internal Customer team or managed services team
- F. Apps Associates team will stay on project after go-live to support contracted Hypercare Customer will take over the production support from Apps Associates after the expiration of Hypercare support onwards

## 9.7 Applications:

- A. Separation of personal data from other data is not in scope
- B. Customer will provide data as required by the data conversions team
- C. Customer is responsible for providing coding standards documentation
  - 1. In the event coding standards documentation is not available, Apps Associates will recommend using its internal coding standards document

## 9.8 Project-Specific:

- A. Geographic regions – United States
- B. Language - English
- C. There are no integrations with Middleware in scope for this project
- D. Oracle licensing policies are subject to change according to your agreements with Oracle and without notice Customer's past, current and future agreements with Oracle govern your Oracle software licenses and Apps Associates is not providing Oracle license guidance in this engagement
- E. Customer is responsible for ensuring that all Oracle licensing is current based on the solution being implemented
- F. Apps Associates does not take responsibility for any additional licenses required to implement the solution
- G. Apps Associates will have access to the Customer's "My Oracle Support CSI #"
- H. Implementation will be in English only
- I. Customer is responsible for data extraction and cleansing prior to providing to Apps Associates, in the format specified by Apps Associates
- J. Electronic Data Interchange (EDI) transactions are not in scope
- K. It is assumed Apps Associates will use the seeded Oracle roles for access (analyst/manager/administrator)
- L. The seeded roles are SOX compliant out of the box and a user/job matrix will be created and signed off on ensuring roles are administered adhering with Customer's internal SOX policies
- M. Customer will extract and format the data as specified by Oracle's HCM Data Loaders (HDL)
- N. Only Oracle supported format can be used for data conversion
- O. Special programming will not be written to convert data where standard functionality does not support the payroll-based loader
- P. For errors/failures, Apps Associates will provide Customer with the reason(s) for failure
- Q. Data conversion errors will be resolved by Customer before the next scheduled conversion run
- R. Apps Associates has allocated three (3) full data loads for each element
- S. Customer will use converted data in their test events
- T. Customer will provide the data in the appropriate extract format at least two (2) weeks ahead of the test event
- U. Additional conversion loads may result in a change in scope
- V. Standard test scripts will be supplied
- W. Business scenarios reflecting all valid testing scenarios will be provided by the Customer prior to SIT
- X. Extracts and/or integrations to additional third (3<sup>rd</sup>) party external systems (not highlighted above) are considered out of scope for this project unless otherwise noted
- Y. Due to the impact on the business user's User Interface (UI), all non-mandatory Oracle upgrades will be postponed until after the go live and Hypercare period if the project lifecycle is at or beyond CRP2
- Z. Maximum of three (3) environments will be supported during the implementation for configuration and migration activities
- AA. Scope is limited to the United States employee population but can be expanded to support additional countries for an additional cost
- BB. Benefits data exchange solution, if applicable, must be acquired and contracted before the commencement of the project
- CC. Union management is considered out of scope for this project
- DD. Only one (1) benefit rate structure/sheet (current rates or future rates) will be considered in scope

- EE. Open enrollment support is considered out of scope for this project
- FF. If open enrollment occurs during the lifecycle of the project, it will be managed outside of the cloud benefits system by the Customer
- GG. Development of total compensation statement is considered out of scope for this project
- HH. Oracle onboarding is supported by the Core Human Resources (HR) checklist feature
- II. For Oracle Human Capital Management (HCM) security purposes, this feature only supports day one (1) tasks for new hires

### 9.9 Change Management and Training

- A. Content will be developed using a standard document template created by Apps Associates in line with Customers branding requirements
- B. Customer will provide subject matter experts (in each functional area) to review and provide feedback/sign off on finalized training curriculum
- C. Customer will provide resources to collaborate with the Apps Associates change management and training team to support the collaboration, development and review cycles for all activities associated with communications, engagement, scheduling and logistics
- D. Finalized training content will be provided in electronic copy only
- E. Apps Associates will create training content for the training topics outlined and signed off on in discovery. Any additional topic areas may result in a change order
- F. All content is developed in American English Only

### 10. Advance Payment

Customer shall pay to Apps Associates 20% of the estimated Phase value which is shown as the first milestone payment in each Phase in the tables below. Apps Associates is not obligated to begin Services under this SOW until the advance is received by Apps Associates. Should the SOW be terminated prior to the completion of Services, the advance will be applied to any outstanding invoices and the remainder refunded to Customer.

### 11. Project Cost

Apps Associates will provide the Services and/or Deliverables for a fixed fee ("Fixed Cost") as per the fixed fee payment schedule below.

#### HCM Implementation Cost:

Phase	Fixed Cost
1	\$561,493
2	\$874,533
3	\$355,435
<b>Total:</b>	<b>\$1,791,460</b>

#### Additional (Optional) Cost: Change Management and Training:

Phase	Change Management	Training	Total
1	\$11,825	\$23,650	\$35,475
2	-	\$16,555	\$16,555
3	-	\$7,095	\$7,095
<b>Total:</b>			<b>\$59,125</b>

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Phase 1: These deliverables are included as Sections 3.1 - 3.4.

No.	Milestone Name	Description / <u>Measurement</u>	Anticipated Completion Date	Fixed Cost
1	Project Start	Milestone to establish the start of the project. <u>Kickoff meeting executed and project plan delivered</u>	1/1/2024	\$135,339
2	Design Complete	Milestone to establish the completion of Design. <u>Deliver a Design document</u>	1/12/2024	\$85,231
3	Design/Configuration Sprints Complete	Milestone to establish the completion of the Design/Configuration Phase. <u>Sprints scheduled and executed</u>	3/8/2024	85,231
4	SIT Test Complete	Milestone to establish the <del>completion</del> <u>execution</u> of the SIT <u>planned test scripts</u> <u>Test Phase</u>	3/29/2024	85,231
5	UAT test Complete	Milestone to establish the <del>completion</del> <u>execution</u> of the UAT <u>Test Phase</u> <u>planned test scripts</u>	4/19/2024	85,231
6	Phase Go-Live	Milestone to establish the migration of the Phase to production. <u>First transaction in Production</u>	5/6/2024	85,231
7	Phase Closure	Milestone to establish the closure of the Phase. <u>All prior milestones delivered and issues documents, Managed Services Team engaged</u>	<del>5/17/2024</del> <u>6/24</u>	\$115,200
<b>Total Fixed Cost:</b>				<b>\$561,493</b>
<b>Additional - Change Management and Training Cost:</b>				<b>\$35,475</b>

Phase 2: These deliverables are included as Sections 3.5 - 3.7.

No.	Milestone Name	Description / <u>Measurement</u>	Anticipated Completion Date	Fixed Cost
1	Design Complete	Milestone to establish the completion of Design. <u>Kickoff meeting executed and project plan delivered</u>	1/1/2024	\$219,907
2	Design/Configuration Sprints Complete	Milestone to establish the completion of the Design/Configuration Phase. <u>Sprints scheduled and executed</u>	9/6/2024	\$163,657
3	SIT Test Complete	<u>Milestone to establish the execution of the SIT planned test scripts</u> <u>Milestone to establish the completion of the SIT Test Phase</u>	9/27/2024	\$163,657
4	UAT test Complete	<u>Milestone to establish the execution of the UAT planned Test scripts</u> <u>Milestone to establish the completion of the UAT Test Phase</u>	10/25/2024	\$163,657
5	Phase Go-Live	<u>Milestone to establish the migration of the Phase to production. First transaction in</u>	1/1/2025	\$163,657

		<u>Production Milestone to establish the migration of the Phase to production</u>		
6	Phase Closure	<u>Milestone to establish the closure of the Phase. All prior milestones delivered and issues documents, Managed Services Team engaged Milestone to establish the closure of the Phase</u>	<u>1/24/2025</u> <u>2/1/25</u>	\$225,000
<b>Total Fixed Cost:</b>				<b>\$874,533</b>
<b>Additional - Change Management and Training Cost:</b>				<b>\$16,555</b>

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Phase 3: These deliverables are included as Sections 3.8 - 3.9.

No.	Milestone Name	Description/Measurement	Anticipated Completion Date	Fixed Cost
1	Phase Start	<u>Milestone to establish the start of the project, kickoff meeting executed and project plan delivered</u> <del>Milestone to establish the start of the Phase</del>	2/3/2025	\$76,087
2	Design Complete	<u>Milestone to establish the completion of Design. Deliver a Design document</u> <del>Milestone to establish the completion of Design</del>	2/14/2025	\$55,870
3	Design/Configuration Sprints Complete	<u>Milestone to establish the completion of the Design/Configuration Phase. Sprints scheduled and executed</u> <del>Milestone to establish the completion of the Design/Configuration Phase</del>	4/11/2025	\$55,870
4	SIT Test Complete	<u>Milestone to establish the execution of the SIT planned test scripts</u> <del>Milestone to establish the completion of the SIT Test Phase</del>	5/2/2025	\$55,870
5	UAT test Complete	<u>Milestone to establish the execution of the UAT planned Test scripts</u> <del>Milestone to establish the completion of the UAT Test Phase</del>	5/23/2025	\$55,870
6	Phase Go-Live	<u>Milestone to establish the migration of the Phase to production. First transaction in Production</u> <del>Milestone to establish the migration of the Phase to production</del>	6/9/2025	\$55,870
7	Project Closure	<u>Milestone to establish the closure of the Phase. All prior milestones delivered and issues documents, Managed Services Team engaged</u> <del>Milestone to establish the closure of the project</del>	<del>6/20</del> <u>7/9</u> /2025	\$25,000
<b>Total Fixed Cost:</b>				<b>\$355,435</b>
<b>Additional - Change Management and Training Cost:</b>				<b>\$7,095</b>

Once a Milestone is reached, the Cost for that Milestone shall become due and will be invoiced and be payable in accordance with the terms of the PSA. If the SOW is terminated and such termination occurs prior to a Milestone payment date as defined in this Section 12, Project Cost, Customer agrees to pay Apps Associates for any accrued and un-billed labor performed during the execution of the project at the hourly rate(s) provided in document "SCVWA Billing Rate Card – Confidential Appendix." Please note that specific billing rate data relevant to this agreement has been provided to Customer in a separate, confidential document. This approach is taken to ensure the sensitive nature of competitive rate information is appropriately protected and not disclosed to the public, defined in this Section 12, Project Cost.

**Basis of Fixed Cost.** The Fixed Cost is based upon information gathered or provided as reflected throughout this document. Should this information change, then Apps Associates will apply the change order process

described herein and the fixed fee payment schedule would change accordingly. The Fixed Cost reflects Apps Associates labor only. Travel and other expenses are reimbursable, if incurred, and subject to standards set forth in Section 14 of this SOW.

Customer acknowledges that changes in the roles and responsibilities and assumptions set forth in this SOW may affect Apps Associates ability to provide Services. If a Deliverable or Services delayed as a result of Customer's failure to complete such task(s), Customer agrees that Time and Material costs shall apply beyond the Fixed Cost set forth above for the Apps Associates increased costs in providing Services under this SOW. Such increased costs may include time during which Apps Associates' consultants are under-utilized because of delays caused by Customer's failure to complete such task(s). ~~Time and Material costs will be billed at the hourly rate assigned to the applicable role set forth in the table below:~~

~~Hourly Rates for Apps Associates Resources:~~

~~Customer understands and expressly agrees this is a fixed fee SOW. Apps Associates is under no obligation to provide Customer with any kind of financial reporting, supporting documentation or justification of expenditures made in the performance of the Services as a condition of payment.~~

## 12. Project Timeline

The project timeline is defined as follows, any deviation from the defined project timeline, phases and/or phase tasks, will result in a change order to accommodate the new requirements.

Phase 1: 20 weeks (including ~~42~~ weeks ~~hypercare post go-live~~ support)

Phase 2: 34 weeks (including 4 weeks ~~hypercare post go-live~~ support)

Phase 3: 20 weeks (including ~~42~~ weeks ~~hypercare post go-live~~ support)

## 13. Work Location

Project resources will work remotely at their home offices or at Apps Associates offices in Acton, MA and Hyderabad, India. Travel is expected for Apps Associates resources only during key project phases to Customer offices.

## 14. Travel & Expenses

All travel must be approved by the Customer and be consistent with Customer's travel guidelines. The fee structure and billing rates above are exclusive of reasonable and necessary travel related expenditures to/from the Customer offices. ~~The following expenses will be eligible to be invoiced separately on no more than a weekly basis and will be payable in accordance with the terms of the PSA:~~

Normal travel related expenditures shall apply for consultants working on-site at the Customer Place of Business and be reimbursed as submitted with receipts including, but not limited to, mileage, airfare, lodging, meals, parking, and highway tolls.

If travel is required outside to the primary place of business then normal travel related expenditures shall be reimbursed as submitted with receipts including, but not limited to, mileage, airfare, lodging, meals, parking, and highway tolls.

Customer will provide approval in advance of any travel by Apps Associates. Apps Associates will adhere to the current Santa Clarita Valley Water Travel and Expense Reimbursement Policy. The intention is to deliver the work remotely where possible to minimize expenses with travel on a critical phase basis.

### 15. Change Orders

During the course of the project, additional requirements may be identified, and issues may arise that, if addressed, would require work outside the scope and timeline of the proposed engagement. These requirements and issues may result in changes to the scope, resources, and timeline, and overall cost of the engagement. Apps Associates Project Manager will create a change order documenting the change and provide it to the Customer Project Manager. Customer Project Manager shall have three (3) business days after Apps Associates submission of the change order to give feedback or approval. Notwithstanding the foregoing, if Customer Project Manager fails to either accept or reject the change order within three (3) business days, such change order will be deemed accepted at the end of the aforementioned time period. Further, such change orders will be documented by Apps Associates through its Change Log in weekly status reports.

### 16. Ambiguities

This SOW has been reviewed by the parties. The parties have had full opportunity to negotiate the terms and conditions of this SOW. Accordingly, the parties expressly waive any rule of construction that ambiguities should be construed against the drafting party and agree that the language in this SOW shall be construed as a whole, according to its fair meaning, and to the extent possible, consistent with the PSA.

To show their agreement to these terms and intending to be legally bound as of the Effective Date set forth above, Apps Associates and Customer, acting through their authorized representatives, have signed, and delivered this SOW.

**Accepted by:**

**Santa Clarita Valley Water Agency:**

**APPS ASSOCIATES LLC:**

**Authorized Signature:**

**Authorized Signature:**

\_\_\_\_\_

\_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Exhibit A: Definitions**

The following definitions have been added to provide clarity to this SOW:

Term	Definition
Customization(s)	Shall mean any development activity, including but not limited to design and creation of content, to fit Customer requirements or specific needs
Personalization(s)	Refers to the changes that an approved user of the application can make to certain forms. These changes are saved and continue until changed. Most commonly, they are used to make fields required to assure important data is not omitted, to hide fields not being used, or to add notes and instructions to the forms.
Journeys	Pre-defined employee experiences, for example, onboarding or career development, where a string of tasks triggers a specific event or is available ad hoc in the digital assistant. Journeys will provide guidance helping staff complete actions based on Agency processes.
Project Management	Shall mean a methodical approach to planning and guiding the project from start to finish
Project Deliverables	Shall mean those deliverables, goods, software, or work products set forth in the section herein entitled <i>Project Deliverables</i>
SOW	Shall mean the SOW that will describe in detail and provide timelines for the services to be provided by Apps Associates
SIT	Shall mean “System Integration Test” and involves testing all elements of the application in an end to end format. Test elements are progressive and sequential leading to an end result. Variables, exceptions and conditions or tested. Completion will be all of the end to end scenarios to the final result. Converted and entered data is tested.
UAT	Shall mean “User Acceptance Test” and is defined as the final test cycle prior to go-live and will be executed by all team members including designated business users. It is the final test cycle to assure the system is ready for go-live and assumes that the system is production ready. Apps Associates resources will treat the preparation of the UAT instance as a practice run for the production instance. Any issues uncovered during the preparation and testing will be tracked closely for inclusion in the production cutover plan.
Payroll Parallel Testing	Parallel testing is for Payroll testing concurrently in the current Customer Payroll system and Oracle Cloud Payroll. This will be executed by the Payroll team members to test for accuracy in Payroll results to ensure that Payroll is calculating as expected.

**Exhibit B: Roles and Responsibilities**

Organization	Role	Typical Responsibilities
Customer	Executive Sponsor	<ul style="list-style-type: none"> <li>• Serves as the Customer champion for the project and ensures that organizational buy-in and support exists throughout the effort</li> <li>• Demonstrates executive support from Customer organization</li> <li>• Works in conjunction with Steering Committee and Apps Associates Executive Sponsor to resolve escalated project issues</li> <li>• Serves as the executive liaison between the Apps Associates engagement team and Customer</li> <li>• Reviews and approves change orders within the agreed upon timeframe</li> <li>• Provides final project acceptance and decision for go-live</li> </ul>
Customer	Project Manager	<ul style="list-style-type: none"> <li>• Provides co-ownership and management of the project along with the overall Apps Associates Project Manager. This includes monitoring the overall project progress against the project plan and keeping the project on-track.</li> <li>• Supports the creation of and reviews Project Deliverables and secures required approvals of Project Deliverables</li> <li>• Provides day-to-day leadership and coordination for the Customer team and ensures timely completion of assignments within schedule</li> <li>• Works to resolve project issues and facilitates issue escalation to the Executive Sponsors and/or Steering Committee</li> <li>• Participates in weekly status meetings with Apps Associates Project Manager</li> <li>• Schedules and tracks Customer resources for all project activities</li> <li>• Coordinates meetings, interviews, and schedules with Customer personnel</li> <li>• Oversees and manages any development activities for which the Customer is responsible</li> <li>• Primary responsibility for communication to keep end-users and stakeholders adequately informed</li> <li>• Manages all scope changes and escalates to the Executive Sponsor and/or Steering Committee when necessary</li> </ul>
Customer	Functional Subject Matter Experts (SME's)	<ul style="list-style-type: none"> <li>• Participates in Design workshops to design the future state process under Oracle Applications</li> <li>• Co-owns creation and maintenance of test scripts along with Customer's IT Analysts</li> <li>• Provides primary support for their assigned functional area and coordinates support from Customer IT Analysts and Apps Associates Functional Analysts as needed</li> <li>• Owns the overall business design and procedures for their assigned end-to-end business process/track</li> <li>• Reviews and provides feedback on Project Deliverables and work products</li> <li>• Helps the Customer PM coordinate module-specific testing</li> <li>• Verifies and tests cross-system business processes and applications</li> <li>• Communicates process changes and activities within the Customer organization</li> <li>• Owns the creation of training materials for end-users</li> </ul>

Organization	Role	Typical Responsibilities
		<ul style="list-style-type: none"> <li>• Conducts end-user training</li> <li>• Reviews Test Scripts to ensure that they represent the requirements to support the business</li> <li>• Primary responsibility for all testing</li> <li>• Participates in the creation and validation of Project Deliverables including but not limited to:               <ul style="list-style-type: none"> <li>• Functional design and setup documents</li> <li>• Functional workshop outcomes and recommendations</li> <li>• Production functional setups</li> <li>• Future state process flows</li> </ul> </li> <li>• Makes recommendations to leadership team for approval of testing cycles and approval to move to Production</li> </ul>
Customer	IT Analysts	<ul style="list-style-type: none"> <li>• Participates in Design workshops to design the future state process under Oracle Applications</li> <li>• Primary responsibility for Design and Development RICE (Reports, Interfaces, Conversions, and Extensions) that is owned by Customer</li> <li>• Primary responsibility for Unit Testing of all RICE</li> <li>• Co-owns creation and maintenance of test scripts along with SME's</li> <li>• Provides primary support for the assigned functional area and coordinates support from Apps Associates Functional Analysts as needed</li> <li>• Owns the overall business design and procedures for their assigned end-to-end business process/track</li> <li>• Reviews and provides feedback on Project Deliverables and work products</li> <li>• Assists in system configuration and setup for assigned functional areas</li> <li>• Helps the Customer PM coordinate module-specific testing</li> <li>• Verifies and tests cross-system business processes and applications</li> <li>• Communicates process changes and activities within the Customer organization</li> <li>• Reviews and validates that Test Scripts represent the requirements to support the business</li> <li>• Supports the creation of training materials for end-users</li> <li>• Supports end-user training</li> <li>• Primary responsibility for all testing</li> <li>• Participates in the creation and validation of Project Deliverables</li> <li>• Makes recommendations to leadership team for approval of testing cycles and approval to move to Production</li> <li>• Assists the DBA with any SRs/Questions/Functional tasks</li> </ul>
Customer	Development Manager	<ul style="list-style-type: none"> <li>• Manages the delivery of technical Project Deliverables owned by the Customer</li> <li>• Provides legacy files in a timely manner and in an agreed upon format</li> <li>• Provides timely and accurate information regarding boundary systems</li> <li>• Assists in mapping data from any outside systems to Oracle</li> <li>• Provides details of development standards and processes used by the Customer</li> </ul>
Customer	Developer	<ul style="list-style-type: none"> <li>• Analyzes and develops assigned RICE (Reports, Interfaces, Conversions, Extensions)</li> <li>• Reviews the Functional Designs (MD050)</li> </ul>



Organization	Role	Typical Responsibilities
		<ul style="list-style-type: none"> <li>• Creates the Technical Designs (MD070) based on Customer-approved MD050s</li> <li>• Develops the code to meet the design specs</li> <li>• Develops Unit Test Plans (TE020)</li> <li>• Unit tests assigned RICE objects</li> <li>• Creates and tests deployment code packs and documentation (MD120)</li> <li>• Supports go-live activities</li> </ul>
Customer and Apps Associates	Steering Committee	<ul style="list-style-type: none"> <li>• Provides global and cross-organizational executive support to the project team</li> <li>• Meets on periodic basis to review status, key issues and serve as visible sponsoring body for design, implementation and adoption</li> <li>• Serves as committee to review business requirements and technical solution</li> <li>• Works in conjunction with Steering Committee and Executive Sponsors of Customer and Apps Associates to resolve project issues</li> <li>• Will be responsible for ensuring:               <ul style="list-style-type: none"> <li>• Key project decisions are made on a timely basis</li> <li>• Removes any barriers identified by Project Managers</li> <li>• Customer personnel constraints are not affecting the implementation</li> </ul> </li> </ul>
Apps Associates	Project Manager	<ul style="list-style-type: none"> <li>• Provides day-to-day leadership and management for the Apps Associates team and ensures timely completion of assignments within schedule</li> <li>• Conducts periodic status meetings with Customer's Project Manager</li> <li>• Coordinates meetings, interviews, and schedules with Apps Associates personnel</li> <li>• Works to resolve project issues and facilitates escalation to Executive Sponsors and Steering Committee</li> <li>• Primary responsibility for development of a work plan for the project</li> <li>• Monitors the overall project progress against the project plan and works with the Customer Project Manager, Development Managers, Executive Sponsors and Steering to keep the project on-track</li> <li>• Supports requests from Customer for communications to keep end-users and stakeholders adequately informed</li> <li>• Manages requests for change from the scope and escalates to the Executive Sponsor and/or Steering Committee when necessary</li> <li>• Schedules and tracks Apps Associates project resources</li> <li>• Primary responsibility for Project Deliverables</li> </ul>
Apps Associates	Functional Analysts	<ul style="list-style-type: none"> <li>• Conducts Design workshops to design the future state processes under Oracle Applications</li> <li>• Creates and maintains test scripts for assigned functional areas</li> <li>• Creates assigned Project Deliverables and work products</li> <li>• Assists Customer in testing activities</li> <li>• Supports Customer in the creation of training materials</li> <li>• Assists in end-user training</li> <li>• Assists the DBA with any SRs/Questions/Functional tasks</li> </ul>
Apps Associates	Developer	<ul style="list-style-type: none"> <li>• Analyzes and develops assigned RICE (Reports, Interfaces, Conversions, Extensions)</li> <li>• Reviews the Functional Designs (MD050)</li> </ul>

Organization	Role	Typical Responsibilities
		<ul style="list-style-type: none"> <li>• Creates the Technical Designs (MD070) based on Customer-approved MD050s</li> <li>• Develops the code to meet the design specs</li> <li>• Develops Unit Test Plans (TE020)</li> <li>• Unit tests assigned RICE objects</li> <li>• Creates and tests deployment code packs and documentation (MD120)</li> <li>• Supports go-live activities</li> </ul>

DRAFT

# **HCM IMPLEMENTATION**

**Board of Directors Meeting**

**December 19, 2023**

# ORACLE IMPLEMENTATION PROJECT

## Phase 1 Implementation: (February 2020 to July 2021)

- ERP
- EPM
- HCM Lite

## Phase 2 Implementation:

- Core HCM
- Payroll, Time & Labor
- Recruiting

# CURRENT CHALLENGES/INEFFICIENCIES

- Recruitment
  - Regulatory Reports
- Pre-hire/Background Screening
  - No Employee Self-Service
  - Many Manual Processes
- Onboarding
  - Using Paychex for Payroll and Timecards
- Performance/Probation Reviews

# PROJECTS VALUE



**Time Savings  
through  
Automation**



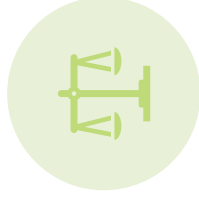
**Streamlined  
Benefits  
System**



**Single  
Source of  
Truth**



**Robust  
Analytics**

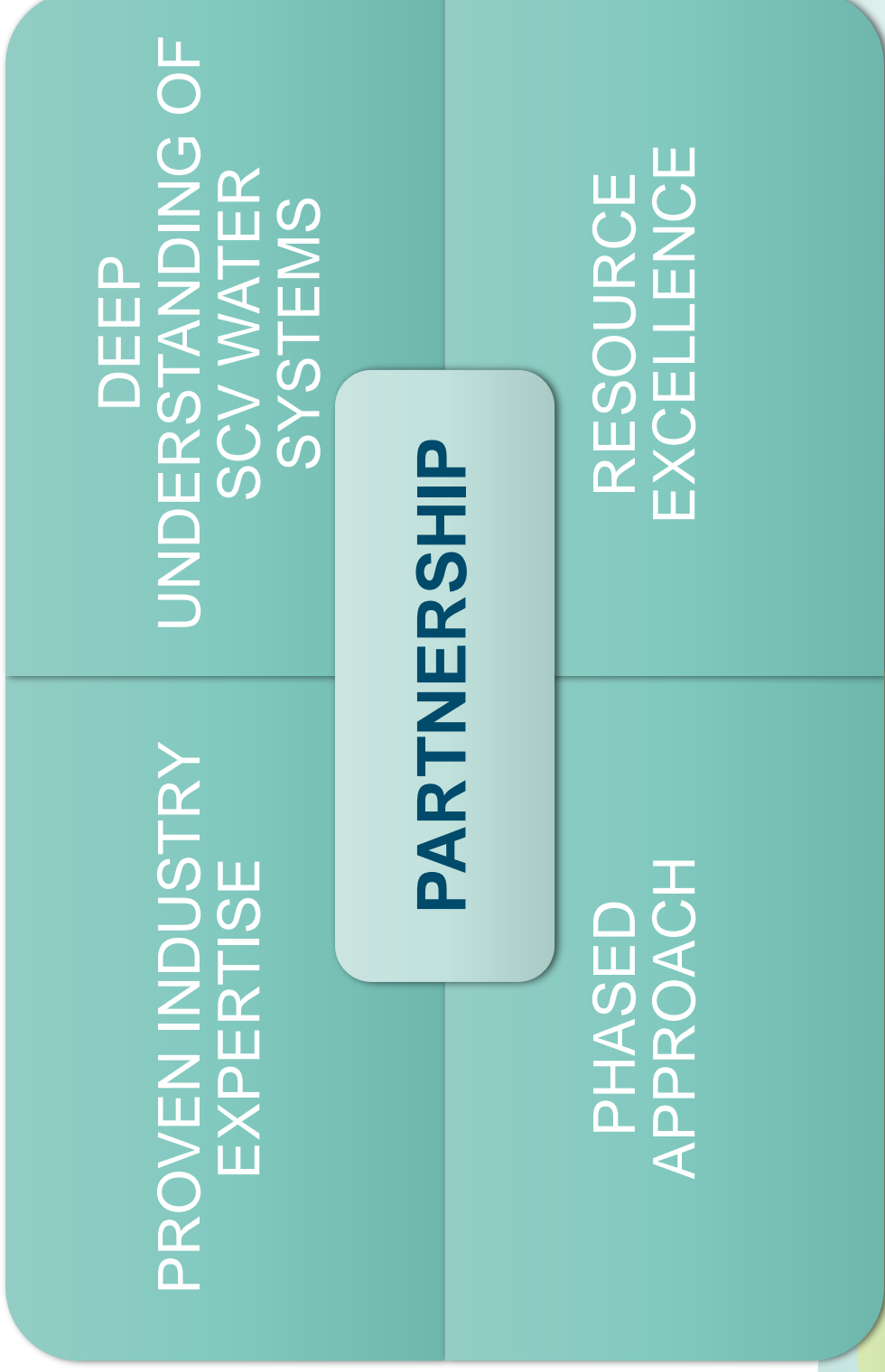


**Regulatory  
Compliance**



**Better  
Employee  
Experience**

# COLLABORATION



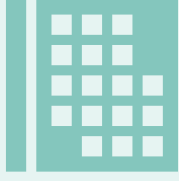
# PROJECT STAGE TIMELINE



**Core HCM, Talent Management, Benefits, Onboarding, Reporting**

18 weeks + 4 weeks **post**

**go-live support** (Jan 2024 – June 2024)



**Payroll, Time & Labor, Absence Management**

30 weeks + 4 weeks **post**

**go-live support** (July 2024 – Feb 2025)



**Recruiting, Journeys**

18 weeks + 4 weeks **post**

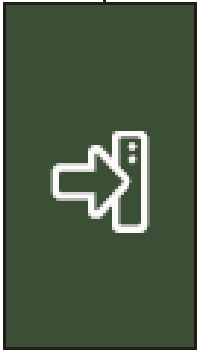
**go-live support** (July 2024 – Dec 2024)



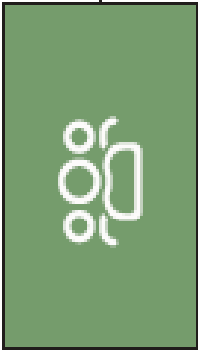
# PROJECT VALUE



**62%** Improvements in Reporting Productivity (Efficiency) with faster creation of reports, reducing time for data gathering and data manipulation while gaining real-time insights into business and improving decision making.



**29%** Reduction in Legacy System Costs with savings in hosting costs, reduced IT support staff and reduced maintenance & support costs.



**11%** Improved Workforce Efficiency with reduced number of FTEs, eliminating manual processes and redeploying resources to value-add functions.

# FINANCIAL CONSIDERATIONS

1)Core HCM, Onboarding Journey, Benefits, Talent & Reporting	\$ 561,493
2)Absence, Oracle Time and Labor, and Payroll	\$ 874,533
3)Oracle Recruiting Cloud and Journeys	\$ <u>355,435</u>
<b>Apps Associates Implementation Cost</b>	<b>\$ 1,791,460</b>
<b>Change Management</b>	<b>\$ 59,125</b>
<b>Limited Duration Employee(s) – 18 months</b>	<b>\$ <u>150,650</u></b>
<b>Total Project Costs</b>	<b>\$ 2,001,235</b>

# **RECOMMENDATION**

The Finance and Administration Committee recommends that the Board of Directors approve the HCM Implementation project costs of \$2,217,235 and authorize the General Manager to enter into a contract with Apps Associates for a fixed contract cost of \$1,791,460.

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## BOARD MEMORANDUM

**DATE:** December 12, 2023

**TO:** Board of Directors

**FROM:** Rochelle Patterson *RP*  
Chief Financial and Administrative Officer

**SUBJECT:** Approve Receiving and Filing SCV Water June 30, 2023 Annual Comprehensive Financial Report (ACFR)

---

### SUMMARY

To review Santa Clarita Valley Water Agency's (SCV Water) June 30, 2023, Annual Comprehensive Financial Report (ACFR) prepared by Lance, Soll & Lunghard, LLP (LSL).

### DISCUSSION

The June 30, 2023 ACFR is meant to give the reader a narrative overview and analysis of SCV Water's financial performance during the period of July 1, 2022 to June 30, 2023.

The auditors gave the report an unmodified opinion, which is termed a clean opinion and is the highest opinion achieved. An unmodified opinion is the auditor's judgment that there is no reservation as to the fairness of presentation of SCV Water's Financial Statement and their conformity with Generally Accepted Accounting Principles (GAAP). In the auditor's opinion, SCV Water has presented fairly its financial position, results of operations, and changes in cash flows.

This is SCV Water's fourth ACFR and will be submitted for award consideration for Excellence in Financial Reporting from the Government Financial Officers Association (GFOA). SCV Water received the award for period of July 1, 2021 to June 30, 2022. The ACFR is attached.

Note: Some formatting changes, dates and narrative minor corrections may be made in the published document after the final ACFR is received and filed and prior to submission to the Government Finance Officers Association for award consideration.

On December 11, 2023, the Finance and Administration Committee considered staff's recommendation to receive and file the Annual Comprehensive Financial Report for the period of July 1, 2022 to June 30, 2023.

### STRATEGIC NEXUS

This report helps to support SCV Water's Strategic Plan Goal E – Financial Resiliency – Maintain a long-range, transparent, stable and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges.

### FINANCIAL CONSIDERATIONS

None.

## **RECOMMENDATION**

The Finance and Administration Committee recommends that the Board of Directors receive and file the attached SCV Water Annual Comprehensive Financial Report for the period of July 1, 2022, to June 30, 2023.

RP

Attachments

MBS



December 6, 2023

To the Board of Directors  
Santa Clarita Valley Water Agency  
City of Santa Clarita, California

We have audited the financial statements of the Santa Clarita Valley Water Agency, California (the "Agency") for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 10, 2023. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Matters

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Agency are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, the Agency changed accounting policies related to subscription-based information technology arrangements, and by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 96, in fiscal year 2022-2023. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the Statement of Net Position. We noted no transactions entered into by the Agency during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Agency's financial statements were:

Management's estimates of the net pension liability and net other postemployment benefits liability, are based on actuarial valuation estimates. We evaluated the methods, assumptions, and data used to develop the actuarial valuation estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We are pleased to report that no such misstatements were identified during the course of our audit.



To the Board of Directors  
Santa Clarita Valley Water Agency  
City of Santa Clarita, California

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 6, 2023.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Agency's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Agency's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Other Matters

We applied certain limited procedures to management's discussion and analysis and the required pension and other postemployment benefits schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining schedules, schedule of operating expenses before depreciation and schedule of insurance coverage, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

#### Future GASB Pronouncements

The following Government Accounting Standards Board (GASB) pronouncements will be effective for the following fiscal years' audits and should be reviewed for proper implementation by management:

Fiscal Year 2023-2024

GASB Statement No. 99, *Omnibus 2022*.

Fiscal Year 2024-2025

GASB Statement No. 101, *Compensated Absences*.





To the Board of Directors  
Santa Clarita Valley Water Agency  
City of Santa Clarita, California

Future Projects

Comprehensive Project, *Financial Reporting Model*.

Comprehensive Project, *Revenue and Expense Recognition*.

Major Project, *Going Concern Uncertainties and Severe Financial Stress*.

Major Project, *Infrastructure Assets*.

Practice Issue, *Classification of Nonfinancial Assets*.

Practice Issue, *Risks and Uncertainties Disclosures*.

Pre-Agenda Research Activities, *Subsequent Events*.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the Agency and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Lance, Solt & Lughard, LLP*

Brea, California

DRAFT



To the Board of Directors  
 Santa Clarita Valley Water Agency  
 City of Santa Clarita, California

ATTACHMENT

**Summary of Unadjusted Audit Differences**

Name of Governmental Unit: Santa Clarita Valley Water Agency

Date of Combined Balance Sheet: June 30, 2023

Opinion Unit, Fund Type or Fund: Santa Clarita Valley Water Agency

Unadjusted Audit Differences	Cause	Current Year Over (Under) Revenues and Expenditures/Expenses and Changes in Fund Balance/Equity
None noted.		\$ -
Cumulative effect (before effect of prior year differences)		-
Effect of unadjusted audit difference - prior year		-
Cumulative effect (after effect of prior year differences)		\$ -

DRAFT



Established in 2018  
*Serving Santa Clarita Valley*



ANNUAL  
COMPREHENSIVE  
FINANCIAL  
REPORT

# ACFR

FY 2022/23

*"Providing responsible water stewardship to ensure the Santa Clarita Valley has reliable supplies of high quality water at a reasonable cost."*



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**SCV**

---

**WATER**

**Annual  
Comprehensive  
Financial Report**  
*Fiscal Year Ended June 30, 2023*

Prepared by:  
Finance Department  
Santa Clarita, California



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SANTA CLARITA VALLEY WATER AGENCY

Annual Comprehensive Financial Report

For the Year Ended June 30, 2023

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SANTA CLARITA VALLEY WATER AGENCY

Annual Comprehensive Financial Report

For the Year Ended June 30, 2023

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## **Introductory Section**



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Honorable Board of Directors  
Santa Clarita Valley Water Agency

I am pleased to present the Santa Clarita Valley Water Agency's (Agency) Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2023.

This report was prepared by the Agency's Finance Department following guidelines set forth by the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP). Responsibility for both the accuracy of the data presented, and the completeness and fairness of the presentation, including all disclosures, rest with Agency management. We believe the data presented is accurate in all material respects and it is presented in a manner that provides a fair representation of the financial position and results of operations of the Agency. Included are all disclosures we believe necessary to enhance your understanding of the financial condition of the Agency. GAAP requires management to provide a narrative introduction, overview, and analysis, to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A), which should be read in conjunction with this report. The Agency's MD&A can be found immediately following the Independent Auditors' Report.

The Agency's financial statements have been audited by Lance, Soll and Lunghard, LLP, a firm of licensed certified public accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the Agency for the fiscal year ended June 30, 2023, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditors concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Agency's financial statements for the fiscal year ended June 30, 2023, are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

## REPORTING ENTITY

### **The Agency's Service Area and Demographics**

Santa Clarita Valley Water Agency headquarters is in the City of Santa Clarita in the northwest region of Los Angeles County and is blessed with all the beauties and amenities of a large city with a small-town charm. The Agency boundaries encompass approximately 197-square miles in portions of the City of Santa Clarita, Los Angeles County and Ventura County.

The Agency's service area, which is included in the Santa Clarita Valley, is a diverse and growing community and is considered a premier community for raising families and building businesses. The area is known for its attractive residential neighborhoods, low crime rate and excellent schools.

The City's 2023 estimated population is reported at 223,570 (222,237 in FY 2022), up 0.6% from the prior year, and the population in the Agency's service area (greater Santa Clarita Valley) is estimated at 294,090, making it the third-largest City in Los Angeles County. The City boasts a well-educated population, with a considerable number of residents holding college degrees. According to the census data, around 45% of adults in Santa Clarita have a bachelor's degree or higher.

The per capita income was estimated at \$42,435, which is an increase of 58% compared to 2000 when it was \$26,841. In Santa Clarita Valley, the median household income is currently \$123,300, while the poverty rate is 5.1%. This is an increase of 84.8% when compared to the median household income of \$66,717 in 2000. The fact that Santa Clarita's median household income is higher than the national average indicates that the area is exceptionally prosperous.



### **The Agency's Authority**

The Santa Clarita Valley Water Agency was created January 1, 2018, by an act of the State Legislature (SB 634) through the merger of the three water agencies in the Santa Clarita Valley and serves the area customer through more than 74,100 retail water connections.

As provided in the SB 634, the Agency was formed to unify and modernize water resource management within the Santa Clarita Valley through the efficient, sustainable, and affordable provision, sale, management, and delivery of surface water, groundwater, and recycled water for municipal, industrial, domestic, and other purposes at retail and wholesale within the territory of the Agency and to do so in a manner that promotes the sustainable stewardship of natural resources in the Santa Clarita Valley.

Under SB 634, the Agency is authorized to acquire, hold, and utilize water and water rights, including, but not limited to, water available from the State of California, and to provide, sell, manage, and deliver surface water, groundwater, and recycled water for municipal, industrial, domestic, and other purposes at retail and wholesale throughout the territory of the Agency. The Agency may continue to levy, impose, or fix and collect any previously authorized charge, fee, assessment, or tax approved, imposed, and levied by the predecessor agencies, Castaic Lake Water Agency (CLWA) or Newhall County Water District (NCWD), or both, including, but not limited to, any rates, fees, and charges for the provision of water. Any charge, fee, assessment, or tax authorized and in effect for CLWA or NCWD will remain in effect until otherwise modified, increased, or terminated by the Board of Directors of the Agency.

SB 634 also authorizes the Agency to levy and collect taxes; to fix, revise and collect rates or other charges for the delivery of water, use of facilities or property or provisions for service; to borrow money, incur indebtedness and issue bonds; and to construct, operate and maintain works for the development of hydroelectric power for use by the Agency in the operation of its works.

The Agency is a "revenue-neutral" public agency, meaning that each end-user pays only their fair share of the Agency's costs of water production and the operation and maintenance of the public facilities.

### **Governance**

SCV Water has a three electoral division system with equal population per division. The initial board consisted of 15 members, 5 of whom were directors of the Newhall County Water District (NCWD) on December 31, 2017, and 10 of whom were of Castaic Lake Water Agency (CLWA) on December 31, 2017. In March 2018, the Board was reduced to 14 Directors and in February 2019 was reduced to 13 Directors after two Directors retired and moved out of the area. The initial terms of directors whose respective terms as a member of NCWD or CLWA Board of Directors would have expired following the 2018 general election now expired following the 2020 general election, and terms of members that would have expired following the 2020 general election now expire following the 2022 general election. Two directors were elected for each electoral division at the 2020 general election (reducing the number of Directors to 12), and at every election on that four-year election cycle thereafter. One director was elected for each electoral division at the 2022 general election (reducing the number of Directors to 9) and at every election on that four-year election cycle thereafter. There will be no appointed director position after January 1, 2023.

As of June 2023, the Agency employed a staff of 234 (223 full-time, 10 part-time and 1 limited duration) under the direction of the Board-appointed General Manager. No Agency employees are represented by a labor union. The General Manager reports directly to the Board of Directors, and through an Assistant General Manager, Chief Operating Officer, Chief Financial and Administrative Officer and a Chief Engineer, oversees day-to-day operations. Other lines of reporting are shown on the organizational flow chart.



### **Water Services**

The Agency owns and operates water conveyance pipelines and two surface water treatment facilities to supply water delivered through the State Water Project to its retail customers and to one wholesale customer, LA County Waterworks District No. 36. The California Aqueduct releases water to the Agency at the Castaic Lake Reservoir. In addition to the water conveyance pipelines and water treatment facilities, the Agency also owns, operates, and maintains over 941 miles of distribution and transmission mains, 101 above ground welded steel reservoirs, 66 booster pump stations, and 45 permitted (23 in service) groundwater wells.

The Agency also operates a number of groundwater treatment facilities which remove perchlorate contamination caused by past activity with the Whitaker Bermite facility. In FY 2023, the Agency produced a total of 52,803-acre feet (AF) with approximately 19,004 AF being produced from the Agency's groundwater production.

The Agency also owns a sewer lift station and approximately two miles of sewer main in the Pinetree service area. In addition, the Agency has 24 turnouts with a combined capacity of 109,600 gpm and 40 total pumps. Turnouts are locations where imported water is delivered to the Agency's distribution system.

The Agency operates two water filtration treatment plants. The filtration plants treat State Water Project water for domestic uses. The two plants have a capacity to treat 122 mgd that can be expanded to have an ultimate capacity of 176 mgd. The Agency sold approximately 49.822 AF in FY 2023 through more than 74,100 service connections. Of the total water sales (\$73,957,020), 68% comes from residential, 16% from dedicated irrigation, 8% from commercial, and 5% institutional and industrial customers. The remainder is made up of construction water and fire service revenue accounts.

## **ECONOMIC CONDITIONS & OUTLOOK**

The Agency is largely located in the northwestern portion of Los Angeles County approximately 35 miles from downtown Los Angeles, although approximately 20 square miles of the service area extends into unincorporated rural portions of Ventura County. The 2021 (last reported) gross product of Los Angeles County is estimated at \$711.8 billion (LA County EDC).

**OVERVIEW OF THE ECONOMIC CONDITIONS** – The City of Santa Clarita is known for its strong and diverse economy. As of now, the economic conditions are relatively stable. Even though the COVID-19 pandemic significantly disrupted the global economy, between 2022 and 2023 the economy recovered significantly. Yet, there is speculation of an economic revamp with additional disruption and uncertainties coming in 2024.

CPI - The Consumer Price Index (CPI) rose to 8.5% in March 2022, the greatest 12-month gain since 1981, as inflation began to ramp up in the middle of 2022. As a result, the Federal Reserve Board chose to raise interest rates more quickly in order to keep inflation under control. The CPI had since fallen to 3% in June 2023.

UNEMPLOYMENT – LOCAL - In terms of unemployment, it is now lower than it was before the pandemic. In April 2020, Santa Clarita's unemployment rate hit a record high of 13.6%. The economy began to recover in 2021, and since then, the rate has decreased, reaching 4.3% in August of 2023. According to the Santa Clarita Valley Economic Development Corporation (SCVEDC), the number of businesses reporting employment in California continues to improve. In the Santa Clarita Valley, more positions are being filled in healthcare, manufacturing, local government, and professional business services. Along with hospitality, recreation, and entertainment, it has fully recovered from the pandemic recession. In 2024, the forecast still has the local economy creating 1,700 jobs. Despite a positive recovery from the COVID pandemic, California's economy has fallen behind many other national trends moving in the opposite direction because personal income growth has stagnated, prices are still rising.



LOCAL ECONOMY - While economic stability will allow businesses in the Santa Clarita Valley to continue to grow and succeed, some households are still facing past-due utility bills. With the expiration of the Governor's Executive Order (N-42-20) on September 30, 2021, there are still approximately 3.8% of the Agency's customer accounts past due. Though the economy has achieved considerable gains in recent years, the Agency is mindful that some customers are still struggling to pay their utility bills. The Agency has actively sought grants and other initiatives to assist customers in paying their bills to avoid termination, as well as offering installment payments and waiving late fees. Furthermore, one component of these measures is the adoption of the Ratepayer Assistance Pilot Program, which went into effect on July 1, 2023.

DEVELOPMENT - The Santa Clarita Valley has the potential to become one of the fastest growing regions in the state, in view of the FivePoint Valencia project which is now underway. The project is among the largest 5 residential projects in California, planned to produce 21,500 connections and accommodate 65,000 new residents. According to the SCVEDC, the main question is how the demand for new homes will be impacted by the current levels of mortgage rates. In 2023, the housing inventory in the Santa Clarita Valley was at an all-time low, which inhibited sales of real estate. Compared to 2022, the number of new listings has decreased by 41% as a result of higher mortgage rates, inflation and a rising trend of residents relocating in search of affordable housing. The existing home sales rose to their highest level since the spring of 2006. In July 2023, the median sale price of a home in Santa Clarita was 787.5K, up 17.6% since 2022. By August 2023, the average 30-year fixed rate mortgage was 5.2%, which led to higher mortgage rates and a decline in housing demand. The SCVEDC predicts the forthcoming buying season is unlikely to start until March 2024, and sales will remain weak due to high financing rates and low inventory levels. The Santa Clarita Valley is expected to see 6,467 new housing starts between 2024 and 2028, according to the SCVEDC.

GROWTH - Based on current development activity, the Agency currently expects moderate growth within its Service Area in the current and next few Fiscal Years (1.36% annually). The Agency's capital improvement program is based on projected water demands at final build-out of the Agency's service area. Although it is uncertain when specific development(s) will occur, for purposes of planning, the Agency has assumed all of these developments will occur over the next 35 years.

The total forecasted water demand is estimated to increase from approximately 59,000 acre-feet in 2023 to 93,900 acre-feet in 2050, representing an average annual increase ranging from 1 to 3%. These projections were compared with population projections prepared by the City and County. The timing of future development is influenced by a number of factors including economic activity in the Santa Clarita region, availability of financing for development, costs of construction materials, real estate market conditions, new or updated regulations, in addition to other factors.

PFAS - Like many communities throughout the nation, trace amounts of PFAS have been found in our water supply. PFAS (Per- and polyfluoroalkyl substances) are a group of man-made chemicals which have been manufactured and used in a variety of industries worldwide for more than 70 years.

These chemicals are found in thousands of commonly used products, such as non-stick cookware, shampoo, food wrappers, firefighting foam, clothing, paints and cleaning products. Additionally, these chemicals exist in the environment due to manufacturing, product use and discharge of treated wastewater. Most people have measurable amounts of PFAS in their blood and are typically exposed to PFAS through eating food grown in contaminated water/soil or consuming food from packaging that contains PFAS; breathing air with dust particles from contaminated soil, upholstery, clothing; inhaling fabric sprays containing PFAS; or drinking contaminated water.



The Agency quickly responds to changing guidelines and regulations from the State Water Resources Control Board – Division of Drinking Water. On March 14, 2023, the USEPA released six PFAS—PFOA, PFOS, PFNA, hexafluoropropylene oxide dimer acid (GenX chemicals), PFHxS, and PFBS—proposed rules. For PFOA and PFOS, the proposed regulations include legally binding MCLs of 4 ppt, for PFOS and PFOA, non-binding health based MCL targets of 0, and for PFNA, PFHxS, PFBS, and GenX compounds, as well as any mixture containing one or more of these four PFAS, a hazard score of 1.0. The hazard index assesses the health risks associated with concurrent exposure to chemical combinations. To calculate the hazard index, public water utilities would monitor and compare the concentration of each PFAS in drinking water to the corresponding Health Based Water Concentration (HBWC). The regulations will have a three-year compliance period when they are finalized, according to the USEPA, by the end of 2023.

As of May 2023, the Agency has identified 30 wells with PFOA or PFOS levels exceeding the Notification Level. Of these 30 wells, six are in service with PFAS removal treatment or blending, eight well remain online because the levels of PFOA and PFOS detected in those wells are below the Response Level and 16 remain offline with detected levels that exceed the Response Level of PFOA or PFOS. Despite the closure of these wells, the Agency projects that the Agency will be able to meet existing demands for retail and wholesale water in Fiscal Year 2024 from other available sources, including the wells that are currently in service. In order to prioritize PFAS groundwater treatment projects, the Agency is undertaking a feasibility and cost analysis. Once all facilities are operational, annual operating costs will range between \$12 million and \$15 million.

UNEMPLOYMENT – CALIFORNIA - California's unemployment rate increased by 1.3 percentage points from June 2022 to 4.6 percent in June 2023 as the state's employers added 397,400 nonfarm payroll jobs to the economy, according to data released by the California Employment Development Department (EDD) from two surveys. Despite an increase in nonfarm payroll jobs in the County, the film and television industries' employment are being disrupted by the Hollywood strikes (WGA and SAG-AFTRA).

U.S. ECONOMY - The country's long-term economic prognosis is less certain as we approach 2024. As worries about a recession fade, attention is now focused on China's economy, which has just experienced deflation. With predictions for US inflation improving and the belief that the worst of the global inflationary rise would have passed in a year, the inflation outlook exhibits the most pessimism. The benchmark oil price in the US, on the other hand, is at its highest level since November of 2022. According to a Bureau of Labor Statistics news release, the Consumer Price Index increased by more than half from July to August of 2023. In August, the index for gasoline increased month over month by 10.6%, and the index for fuel oil increased month over month by 9.1%.

U.S. INFLATION - The country's ongoing worry is inflation. We are all aware that consumer prices are rising more quickly than they have in the past since the early 1980s. The challenging task of reducing core inflation, which is still high at 4.7 percent, falls now on the Federal Reserve. The Fed is vigilantly pursuing and controlling intrinsic inflation. Inflationary headwinds include rising credit card delinquency rates, a \$1 trillion consumer debt threshold in the United States, and the return of student loan repayments after a three-year forgiveness period. After a record number of significant multi-family housing construction projects were completed in July, housing is predicted to slow down. However, the danger that rising energy prices is causing overall inflation to increase in part as a result of higher oil prices.

The rise in gasoline prices, which contributed to a 10.6% increase in September 2023 and a 5.6% increase in energy costs, has an influence on consumer spending by limiting purchases of other commodities. The job market has begun to decline as evidenced by the Labor Department's report that average hourly earnings fell 0.5% in August. The personal consumption expenditures price (PCE) index for July likewise revealed rising inflation, which was driven by an increase in the costs of services rather than goods. While there are still geopolitical problems, there is a chance that inflation will cease this year, unemployment will rise only slightly enough to keep consumers from cutting back on their spending, and global economic growth, notably in Europe, will go up. This would keep the US's productivity capacity intact. The state of California's economy is uncertain, with housing shortages and a dwindling population being major issues.



The Federal Reserve announced its most recent steady hike in its main interest rate in July 2023, bringing it to its highest level in 22 years as it continues to fight persistent inflation. Even though it was only 0.25 percent, the increase revived the debate among economists and politicians about whether the Federal Reserve's anti-inflation policies will lead to a "soft landing" or a recession. California's economy has been steadily growing overall, and 2023 appears to be a better year than 2022.

## WATER SUPPLY INITIATIVES

**WATER USE EFFICIENCY AND ENVIRONMENTAL INITIATIVES** - SCV Water's supplies will be subject to a wide variety of known and unknown risks in the coming years. To ensure a sustainable water supply for its customers, SCV Water will need to respond to more extreme droughts, floods, rising temperatures, and changing regulatory requirements. Staff proposes to undertake a multi-year Water Resiliency Initiative with the objective of taking actions that will ensure safe and resilient water supplies and healthy water ways for our community, economy, and the environment. The Santa Clara River's environmental resources and water supplies are interdependent, and an integrated approach is required. Further, SCV Water will face financially significant investment decisions related to water supplies in upcoming years. The Water Resiliency Initiative seeks to expand our knowledge, develop necessary analytic tools, and prepare associated studies and other activities (as identified below) to inform SCV Water's investment strategies:

ENVIRONMENTAL – Groundwater supplies are tied to the Santa Clara River's environmental health. Greater understanding of the ecosystems, their conditions, and the factors that influence sustainability will be required as SCV Water advances water management programs in the upcoming years.

WATER RESOURCE INTEGRATION – SCV Water has a complex array of interdependent water supply programs; however, its current modeling tools cannot fully integrate the operation of these programs, nor are they able to fully analyze the integration of alternative new water supplies. Investing in analytic tools will be important to selecting cost-effective investments in new water reliability programs.

SURFACE WATER AND GROUNDWATER – Understanding the interconnection between surface water, groundwater and environmental resources will be vital to the Agency developing local groundwater resources. Aquifer monitoring and testing, along with integrated modeling, will afford SCV Water the capability to update the current operating plan which is based on work done in 2023.

STAKEHOLDER ENGAGEMENT – A lesson learned through implementation of the Sustainable Groundwater Management Act is the importance of involving a diverse set of stakeholders from the outset of an initiative. Staff propose to build on that experience in the Water Resiliency Initiative by incorporating a robust public outreach component into this effort.

PLANNING AND STRATEGIC INTEGRATION – Management of the Water Resiliency Initiative is to assure alignment with the Agency's Planning and other policy initiatives utilizing strategic and legal services will be employed to produce a masterplan and its accompanying CEQA document.

Factors beyond the control of the Agency could cause limits to our existing water sources due to changes in Statewide weather patterns caused by climate changes and other factors. The Santa Clarita Valley was not adversely affected during the Statewide drought from 1987 through 1992, from 2012 to 2017, nor the recent drought 2020 to 2023 because the combination of State Water Project deliveries and banked water deliveries to the Agency and locally supplied groundwater were sufficient to meet demand. However, there can be no assurance that currently available water supplies would be sufficient to meet demand under current and future conditions in the event of long-term climate changes that could alter snowpack levels or precipitation patterns. The Agency aggressively seeks water banking programs, exchanges and transfers to help mitigate the fluctuations in water demand caused by external factors.





The Agency has also made significant efforts in the last few years to increase its ability to respond to changes in the economy, environment, and customer base through the efficient use of existing assets, the optimization of available resources and greater focus on customer knowledge. Efforts are being made to identify additional opportunities to reduce costs, improve processes, and appropriately adjust expenditures. We believe that we have a financial plan to meet the needs of our customers. It sets our spending and staffing to affordable and sustainable levels while maintaining a high level of service quality.

Looking ahead, the Agency anticipates a reduction in customer demand due to conservation requirements and the trend will continue through this coming fiscal year. As a result, The Agency will monitor and make appropriate adjustments to ensure the organization's financial integrity is maintained, while continuing to meet its obligation to the public to provide a safe and reliable water supply.

## BUDGET SUMMARY

Looking forward, the FY 2023/24 & FY 2024/25 Biennial Budget reflects planned activities to achieve the Agency's mission and implement the strategic plan goals and objectives as developed by the Board of Directors. The Biennial Budget document combines the financial presentations for the Agency and represents the spending plan for the fiscal years beginning July 1, 2023, and July 1, 2024, with the revenues and resources available to fund the plan. The Biennial Budget reflects our commitment to providing an affordable, reliable supply of high-quality water to our customers. It also serves as a financial plan and operations guide for the period.

The Agency continues to evaluate the way we do business and engage our employees to help find innovative and effective ways of serving our customers. The Agency has had the opportunity to learn some valuable lessons since the merger on January 1, 2018. The Board of Directors and staff continue to evaluate and implement those innovative strategies and have worked hard to implement creative solutions to serve our employees and customers. The Biennial Budget reflects a continuation and expansion of strategies by maintaining critical expenditures and streamlining operations, while continuing to provide high service-level standards.

Pressure comes from increased costs, which must be incorporated into department budgets. The budget emphasizes short and long-term planning, recognizing slow growth in the short-term, conservation and increased costs within the Agency's fiscal constraints. It is the responsibility of the Agency to make sure expenses do not exceed revenues to ensure a balanced budget.

The budget was designed to help fulfill the Agency's mission in providing responsible water stewardship to ensure the Santa Clarita Valley has reliable supplies of high-quality water at a reasonable cost. Finally, while the budget is focused exclusively on revenues and expenses related to the Agency's service to its customers, the Agency is also on a constructive pathway to creating a new era of water management for the Santa Clarita Valley.

**OPERATING BUDGET** - Every department has worked to analyze processes, systems, and structures to identify opportunities and implement plans to reduce costs. Many plans have made the Agency more adaptable, effective, and responsive to customer needs.

**REVENUE** - The total revenues for FY 2023/24 are budgeted at \$155.5 million and are comprised of \$98 million in water sales, \$31 million in one-percent property tax revenues, \$15.8 million in grants and reimbursements, \$1.6 million in facility/retail capacity fee, \$9.1 million in miscellaneous revenues. This is an increase of 4.7% (\$7 million) over the adopted Budget of FY 2022/23. The Agency is expecting to increase its service connections by 1,068 in FY 2023/24 and 1,086 in FY 2024/25, an approximate 1.36% growth rate, but has also accounted for a reduction in sales to meet conservation requirements.



This is the second year of the five-year retail water sales rate study, with the first year of the study (FY 2021/22) being revenue neutral. The objectives of the study were to unify retail water rates in the Santa Clarita Valley where the three previously separate retail water purveyors had different rates; build into retail water rates the new and substantial cost of PFAS extraction from the water supply; provide reasonable levels of funding for pay-as-you-go (“Pay-go”) capital projects and planned financing costs of future debt funded capital projects during the rate plan period; while creating equitable and affordable rates for all customers in the service area that proportionately allocate costs of providing water to each parcel based on the parcel’s cost of service. In addition to these rate changes for potable water, recycled water rates have been updated as well to reflect the cost of service for this product. With the adoption of the rate study, the water rates were normalized across the Agency’s retail divisions and customers.

**EXPENSES** - Total operating expenditures for FY 2023/24 are budgeted at \$155.5 million and are comprised of General Fund/Operating Budget expenditures of \$99.8 million, debt service payments of \$37.5 million and Pay-Go capital improvement program (CIP) expenditures (funded by operating budget) of \$18.1 million. Overall, there was a 4.7% (\$7 million) increase in operating expenditures over the adopted FY 2022/23 Budget. The most significant increases are due to \$4.5 million in debt service payments; \$3.1 million in Finance, Administration & IT primarily due to increases in technology services and liability insurance; and \$2.6 million in Pumping due to PFAS treatment operations and maintenance, as well as additional purchased power costs.

**CAPITAL IMPROVEMENT PLAN (CIP)** - The proposed CIP “Pay-Go” (pay-as-you-go) in FY 2023/24 is projected at \$76.4 million and FY 2024/25 is projected at \$55.7 million. The Pay-Go CIP plan is funded by retail water rates, a portion of the one-percent property taxes, retail capacity fees and transfers from the capital reserve. Significant increases are primarily due to scheduling delays from the prior year, which include construction of dry-year replacements wells, pipeline replacements, construction of storage tanks and pump stations, technology service improvements, water resiliency master plan and upgrades to the water conservation garden at the Rio Vista Water Treatment Plant.

In FY 2023/24, \$18.1 million of Pay-Go CIP projects will be funded by revenues, \$49.7 million from prior year carryover funds and \$8.5 million from the Retail Capacity Fee fund. In FY 2024/25, \$15.8 million will be funded by revenues, \$9 million from prior year carryover funds and \$31 million from the Capital and Operating Reserve.

Our success as an organization is vastly enhanced by the practices and policies put in place by the Board of Directors to ensure the strength and stability of the Agency even as we move forward through uncertain times. We are fully confident that with these policies and practices, supported by dedicated and talented staff, we will achieve continued success as an organization and thus assure the well-being of the people we serve.

## FINANCIAL POLICIES

The Agency has formally adopted the following financial policies:

**Investment Policy** - The Agency annually reviews and updates the Investment Policy. It is the policy of the Agency to invest funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Agency and conforming to all statutes governing the investment of Agency funds. The policy follows the “prudent investor” standard of the California Government Code 53601.

**Debt Management Policy** - The Debt Management Policy was established to serve as a guideline for the use of debt for financing the Agency infrastructure and project needs. Debt is issued and managed prudently to maintain a sound financial position and protect credit quality. The policy identifies the criteria for issuing new debt that includes the Standards for Use and guidelines to determine when refinancing of outstanding debt will be beneficial to the Agency and its customers.

**Disclosure Procedures Policy** - The Disclosure Procedures Policy is a government policy that requires local officials to fully disclose particular financial transactions to comply with the anti-fraud rules of federal securities laws. The policy's purpose is to memorialize and communicate procedures in connection with obligations, including notes, bonds and certificates of participation, issued by or on behalf of the Santa Clarita Valley Water Agency.



**Derivatives Policy** - The Derivatives Policy establishes accounting and reporting standards for derivative instruments, a financial instrument which derives its value from the value of some other financial instrument, variable or index, including certain derivative instruments embedded in other contracts (collectively referred to as “derivatives”), and for hedging activities. Derivatives will not be used to speculate on perceived movements in interest rates.

**Purchasing Policy** - The Purchasing Policy outlines the procedures for the procurement of all goods and services and applying best practices for optimizing cost savings, quality products and services, and for assuring proper authority and limits as adopted by the Board of Directors.

**Capitalization Policy for Fixed Assets** - The Capitalization Policy for Fixed Assets is used by the Santa Clarita Valley Water Agency to set a threshold, above which qualifying expenditures are recorded as fixed assets, and below which they are charged to expense as incurred. The policy provides specific guidance to determine which capital assets are subject to separate accounting and reporting.

**Wire Transfer Policy** - The Wire Transfer Policy, bank transfer or credit transfer is a method of electronic funds transfer from one person or entity to another. The Agency recognizes the trend toward electronic payment methods and will receive and distribute funds through electronic wire transfers.

## ACCOUNTING SYSTEM

The Finance Department is responsible for providing financial services for the Agency including financial accounting and reporting, payroll, accounts payable and receivable, custody and investment of funds, billing and collection of water charges, and other revenues. The Agency accounts for its activities as an enterprise fund and prepares financial statements on the accrual basis of accounting, under which revenues are recognized when earned and expenses are recorded when liabilities are incurred. It is the intent of the Board of Director's and Agency Management to manage the Agency's operations as a business, thus matching revenues against the costs of providing the services.

## BUDGETING CONTROLS

The budget process is the product of a comprehensive team effort from every level within the organization and an essential tool for proper financial management. It is designed and presented for the general needs of the Agency, its staff, and customers.

It is a detailed and balanced financial plan that features Agency services, resources and their allocation, financial policies, and other useful information to allow the users to gain a general understanding of the Agency's financial status and future. During the year, each department receives a monthly budget and detailed cost reports that are essential to monitor and control costs. Any major changes, to the adopted budget are presented to the Board of Director's for review and acceptance. Each month comparison reports of budget to actual are prepared at a summary level and presented to the Finance and Administration Committee and are received and filed by the Board of Directors.

## INTERNAL ACCOUNTING CONTROLS

Internal accounting controls for the Agency are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and the evaluation of costs and benefits requires estimates and judgments by management.



## STRATEGIC PLAN

The Agency's Strategic Plan serves as a framework for decision-making. It is a disciplined effort to produce fundamental decisions that shape what the Agency plans to accomplish by selecting a rational course of action.

The Agency's plan has incorporated an assessment of the present state of Agency operation, gathering and analyzing information, setting goals, and making decisions for the future. This plan seeks to strengthen and build upon opportunities while addressing areas of concern.

This plan also identifies actions, activities, and planning efforts that are currently active and needed for continued success in operations and management of the Agency and provides for periodic reviews and updates.

## CASH MANAGEMENT

The Agency invests its available funds in investments legally permissible by California Government Code Sections 53601 et seq., and in accordance with its own approved investment policy adopted annually by the Board of Directors. The investment objectives of the Agency, in order of priority, are: 1) to preserve the capital of the portfolio; 2) to maintain adequate liquidity to meet cash flow requirements; and 3) to obtain a reasonable rate of return without compromising the first two objectives.

## RISK MANAGEMENT

The Agency continues its proactive liability risk management role through careful monitoring of losses and designing and implementing programs to minimize risks and losses. In addition, the Agency's Safety Committee monitors work conditions, and the organizing and implementing of safety training programs to reduce employee exposure to hazards.

## PENSION PLANS

The Agency provides a defined benefit pension plan for its employees through the California Public Employees' Retirement System (CalPERS). The Agency contributes a specified percentage of covered employees' payroll, which is invested by CalPERS. Upon retirement, Agency employees are entitled to a specified retirement benefit. The plan is more fully described in Note 7 to the Financial Statements.

## OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The Agency provides other post-employment benefits (OPEB) as a part of the total compensation to all qualified employees. A qualified employee is defined as meeting the vesting requirements. The Agency participates in CalPERS California Employer's Retiree Benefit Trust Program (CERBT). OPEB benefits include medical and dental, in addition to the benefits provided from specific pension plans. Each year the Agency plans to contribute 100% of the annual contribution required, as stated in the actuarial report. The plan is more fully described in Note 8 in the Financial Statements.

## AWARDS AND ACKNOWLEDGEMENTS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Agency with the Distinguished Budget Presentation Award for the Agency's Operating and Capital Budget for its Biennial Budget for Fiscal Year beginning July 1, 2022. The Agency has received the award for three consecutive years.

The Agency also received the Excellence in Financial Reporting award for its Annual Comprehensive Financial Report for fiscal year ending June 30, 2022, from GFOA. This was the third year the Agency presented its report to GFOA.



GAAP requires management to provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of a Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Agency's MD&A can be found immediately following the report of the independent auditor.

I would like to thank all the staff and express my appreciation to the Finance Department for their efforts in preparing this Annual Comprehensive Financial Report, and for their hard work to ensure a successful outcome.

I would also like to thank the firm of Lance, Soll and Lunghard, LLP, for their professional work and opinion. Staff and I acknowledge and appreciate the Board of Director's continued support and direction in achieving excellence in financial management.

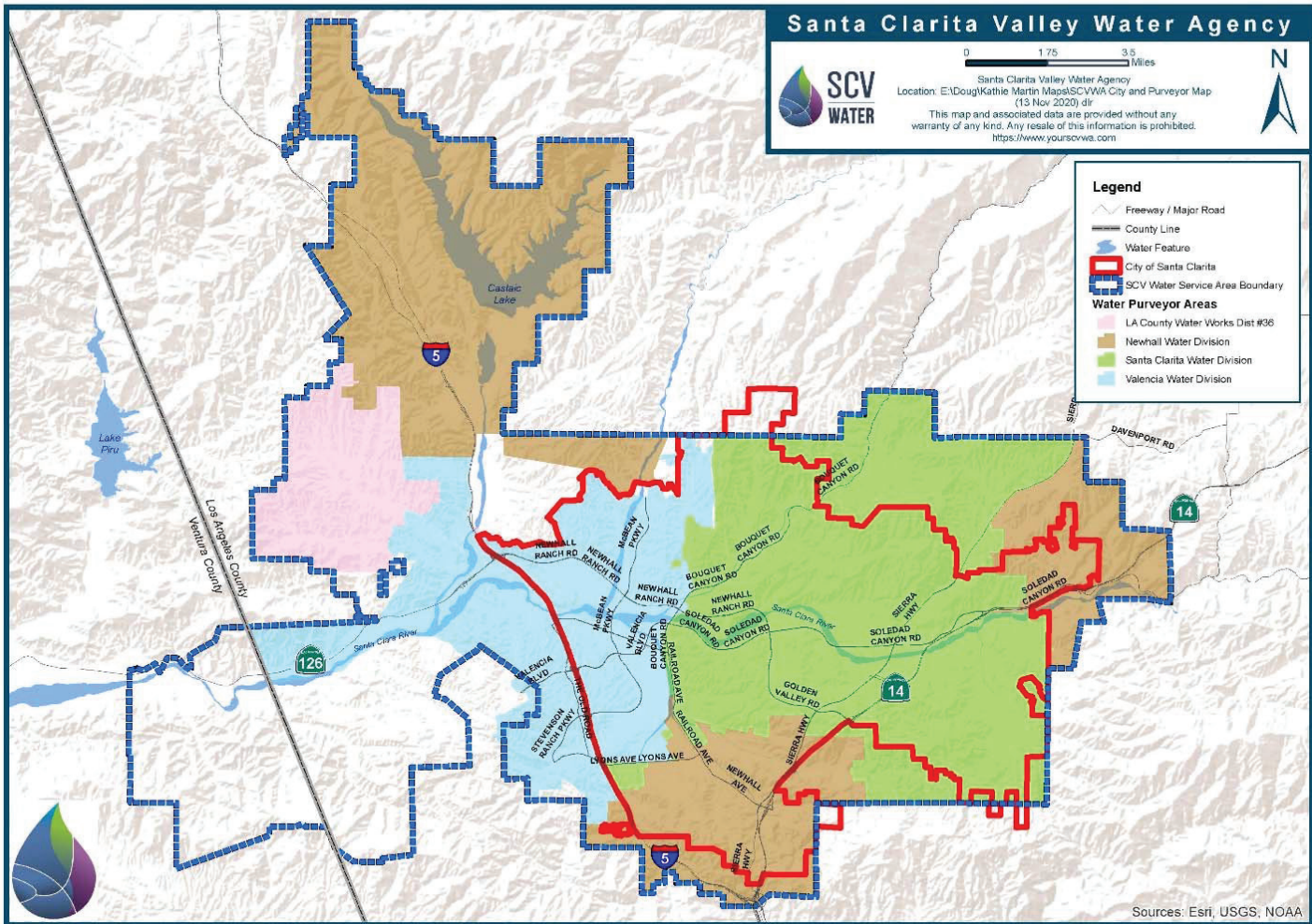
Respectfully submitted,

A handwritten signature in black ink that reads "Matthew Stone" with a stylized flourish at the end.

Matthew G. Stone  
General Manager

## SANTA CLARITA VALLEY WATER AGENCY Service Area Map

### SCV Water Service Area, Purveyor and City Boundaries



## AGENCY OFFICIALS

### Board of Directors



Maria Gutzeit  
Vice President



Gary Martin  
President



Piotr Orzechowski  
Vice President



Kathy Armitage  
Director



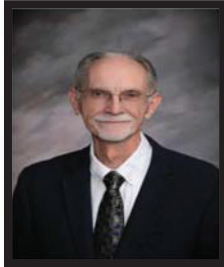
Beth Braunstein  
Director



Ed Colley  
Director



Willian Cooper  
Director



Dirk S. Marks  
Director



Kenneth J. Petersen, P.E.  
Director

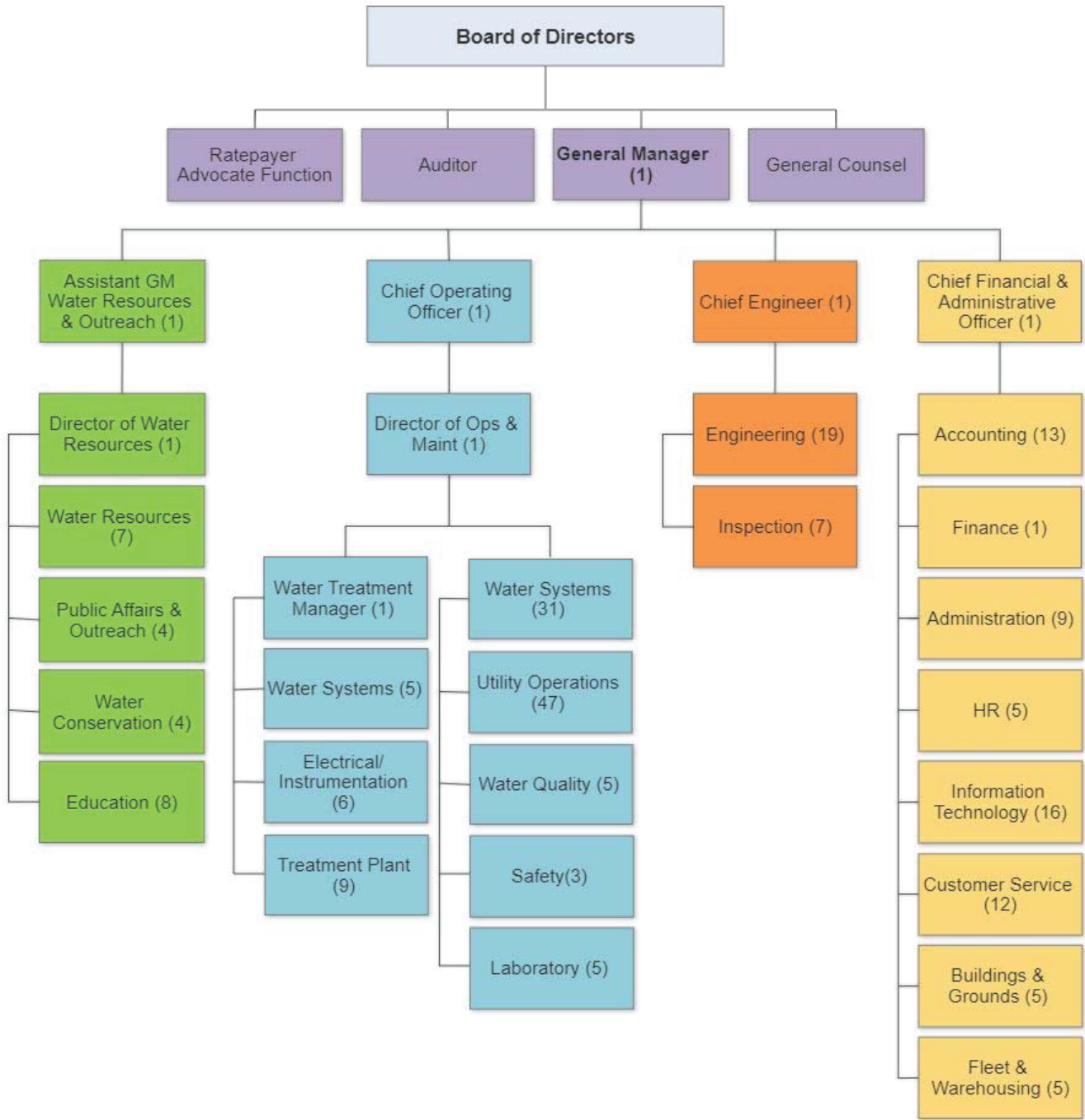
### Agency Financial Management

Matthew G. Stone - General Manager

Stephen L. Cole - Assistant General Manager

Rochelle Patterson - Chief Financial and Administrative Officer

## FY 2023 ORGANIZATIONAL STRUCTURE



<b>TOTAL POSITIONS</b>	<b>234</b>
<b>FULL-TIME</b>	<b>223</b>
<b>PART-TIME</b>	<b>10</b>
<b>LIMITED DURATION EMPLOYEES</b>	<b>1</b>
<b>FTE EQUIVALENTS</b>	<b>228</b>





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Presented to

**Santa Clarita Valley Water Agency  
California**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

June 30, 2022

*Christopher P. Morill*

Executive Director/CEO



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## **Financial Section**



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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Santa Clarita Valley Water Agency  
Santa Clarita, California

### Report on the Audit of the Financial Statements

#### **Opinion**

We have audited the accompanying financial statements of the Santa Clarita Valley Water Agency (the "Agency"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Agency as of June 30, 2023, and the changes in financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's Minimum Audit Standards for California Special Districts. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Emphasis of Matter**

##### *Change in Accounting Principle*

As described in Note 1 to the financial statements, in 2023, the Agency adopted new accounting guidance, GASB Statement No. 96, *Subscription Based Information Technology Arrangements*. Our opinion is not modified with respect to this matter.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



To the Board of Directors  
Santa Clarita Valley Water Agency  
City of Santa Clarita, California

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the State Controller's Minimum Audit Standards for California Special Districts will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the State Controller's Minimum Audit Standards for California Special Districts, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required pension and other postemployment benefits schedules, as listed on the table of contents, presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



To the Board of Directors  
Santa Clarita Valley Water Agency  
City of Santa Clarita, California

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements. The accompanying combining fund financial statements (supplementary information) are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 6, 2023, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Agency's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Lance, Soll &amp; Lughard, LLP".

Brea, California  
December 6, 2023



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## SANTA CLARITA VALLEY WATER AGENCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2023

This section of the Santa Clarita Valley Water Agency's (Agency) annual comprehensive financial report presents our analysis of the Agency's financial performance and activities for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here with the basic financial statements and related notes, which follow this section.

#### OVERVIEW

SCV Water was created by SB (Senate Bill) 634 (Act), which went into effect on January 1, 2018. The goal of SB 634 was to create a new agency that could capitalize on economies of scale and reduce costs of operations, maintenance, and capital investment, while enhancing integrated resource management, thereby saving customers money while at the same time improving service delivery. As articulated in the Act, the purpose of SCV Water is to unify and modernize water resource management within the Santa Clarita Valley through the efficient, sustainable, and affordable provision, sale, management and delivery of surface water, groundwater, and recycled water for municipal, industrial, domestic, and other purposes at retail and wholesale throughout SCV Water, and to do so in a manner that promotes the sustainable stewardship of natural resources in the Santa Clarita Valley.

A key goal was to align functions previously organized across the three separate retail entities, and one regional entity, to support water services of a single organization. It will provide water service to customers within the service boundary previously serviced by Castaic Lake Water Agency (CLWA), Santa Clarita Water Division (SCWD), a division of CLWA, Newhall County Water District (NCWD) and Valencia Water Company (VWC).

The combining statements include the agency's three blended component units (BCUs):

- Upper Santa Clara Valley Joint Powers Authority, a BCU (Blended Component Unit)
- Devil's Den Water District, a BCU
- Groundwater Sustainability Agency, a BCU

#### Financial Highlights

- As of June 30, 2023, the Agency's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$735.59 million as compared to \$714.65 million in FY 2022 (net position). Of this balance, unrestricted net position amounted to \$81.10 million as compared to \$87.53 million in FY 2022.
- The Agency's total operating revenues amounted to \$83.27 million during the period.
- The Agency's total operating expenses amounted to \$123.56 million (including depreciation) during the period.

#### REQUIRED FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the Agency's basic financial statements, which are comprised of the following: 1) Statement of Net Position, 2) Statement of Revenues, Expenses and Changes in Net Position, 3) Statement of Cash Flows, and 4) Notes to Basic Financial Statements. This report also contains other supplementary information in addition to the basic financial statements.

- The *Statement of Net Position* presents information on the Agency's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or weakening. This statement measures the Agency's success over the past year and can be used to determine if the Agency has recovered all its costs through its rates and other charges. However, one must consider other nonfinancial factors such as changes in economic or environmental conditions, population growth, and new or changed government legislation.

## SANTA CLARITA VALLEY WATER AGENCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2023

- The *Statement of Revenues, Expenses and Changes in Net Position* presents information showing how the Agency's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).
- The *Statement of Cash Flows* presents information on cash receipts and payments for the fiscal year. From this statement, the reader can obtain comparative information on the sources and uses of the Agency's cash. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, non-capital financing, and capital and related financing activities. It also provides answers to such questions as where the cash came from, what the cash was used for, and what the change in cash balance was during the reporting period.
- The *Notes to the Financial Statements* provide additional information that is essential to fully understand the data supplied in each of the specific financial statements listed above.

The Agency's records are maintained on an enterprise basis, or full accrual basis. It is the intent of the Board of Directors that the costs of providing water service to the customers of the Agency are financed primarily through user charges. See the detailed historical information about the Agency in Note 1 to the basic financial statements.

#### Financial Analysis of the Agency

One of the most important questions asked about the Agency's finances is, "Is the Agency better off or worse off as a result of this year's activities?" The Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Agency in a way that helps answer this question. These statements include all assets, deferred outflows, liabilities, and deferred inflows using the *accrual basis of accounting*, which is like the accounting used by most private sector companies. All the current year's revenues are recognized when earned and expenses are recorded when incurred, regardless of when the cash is received or paid.

These two statements report on the Agency's *net position* and changes in them. Think of the Agency's net position – the difference between assets, and deferred outflows of resources, and liabilities and deferred inflows of resources – as one way to measure the Agency's financial health, or *financial position*. Over time, *increases or decreases* in the Agency's net position are one indicator of whether its *financial health* is improving or deteriorating. It is important to consider other non-financial factors, such as changes in the Agency's property tax base and the grants the Agency is awarded, to assess the *overall financial health* of the Agency.

**SANTA CLARITA VALLEY WATER AGENCY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2023**

**Statements of Net Position (Condensed)**

	<b>2023</b>	<b>2022</b>	<b>Variance</b>
<b>Assets</b>			
Current and Other Assets	\$ 180,603,401	\$ 189,682,218	\$ (9,078,817)
Restricted Assets	123,234,999	132,000,652	(8,765,653)
Lease Receivable	6,545,248	5,899,369	645,879
Net OPEB Asset	-	3,373,859	(3,373,859)
Capital Assets, Net	794,977,609	777,101,760	17,875,849
<b>Total Assets</b>	<b>1,105,361,257</b>	<b>1,108,057,858</b>	<b>(2,696,601)</b>
<b>Deferred Outflows of Resources</b>			
Deferred Pension Outflows	12,028,829	5,250,014	6,778,815
Deferred OPEB Outflows	6,971,752	2,721,233	4,250,519
Loss on Defeasance of Debt	7,911,237	8,465,260	(554,023)
<b>Total Deferred Outflows of Resources</b>	<b>26,911,818</b>	<b>16,436,507</b>	<b>10,475,311</b>
<b>Liabilities</b>			
Current Liabilities	51,087,540	49,779,957	1,307,583
Restricted Liabilities	6,153,135	5,894,877	258,258
Noncurrent Liabilities	329,725,129	336,097,642	(6,372,513)
<b>Total Liabilities</b>	<b>386,965,804</b>	<b>391,772,476</b>	<b>(4,806,672)</b>
<b>Deferred Inflows of Resources</b>			
Deferred Pension Inflows	973,195	6,750,652	(5,777,457)
Deferred OPEB Inflows	2,291,795	4,773,004	(2,481,209)
Deferred Lease Inflows	6,453,243	6,553,224	(99,981)
<b>Total Deferred Inflows of Resources</b>	<b>9,718,233</b>	<b>18,076,880</b>	<b>(8,358,647)</b>
<b>Net Position</b>			
Net Investment in Capital Assets	472,064,418	512,694,591	(40,630,173)
Restricted	117,081,863	114,418,427	2,663,436
Unrestricted	146,442,756	87,531,991	58,910,765
<b>Total Net Position</b>	<b>\$ 735,589,037</b>	<b>\$ 714,645,009</b>	<b>\$ 20,944,028</b>

**Statement of Net Position, continued**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For the period ended June 30, 2023, the Agency's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$735.59 million as compared to \$714.65 million in FY 2022, a \$20.94 million or a 2.93% increase over the prior year. The Agency's net position is made up of three components: (1) net investment in capital assets, (2) restricted, and (3) unrestricted.

By far the largest portion of the Agency's net position (approximately 64.2% as of June 30, 2023) reflects the Agency's investment in capital assets (net of accumulated depreciation) less any related, outstanding debt and liabilities used to acquire those capital assets. Net investment in capital assets decreased to \$472.06 million as compared to \$512.69 million for the year ended June 30, 2022, a \$40.63 million or 7.9% decrease. The Agency uses these capital assets to provide services to customers within the Agency's service area; consequently, these assets are *not* available for future spending. See Note 11 for further information.

**SANTA CLARITA VALLEY WATER AGENCY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2023**

**Statements of Revenues, Expenses, and Changes in Net Position**

	<b>2023</b>	<b>2022</b>	<b>Variance</b>
<b>Operating Revenues:</b>			
Water Consumption Sales and Services	\$ 73,957,020	\$ 79,321,746	\$ (5,364,726)
Other Charges and Services	9,308,453	8,221,293	1,087,160
<b>Total Operating Revenues</b>	<b>83,265,473</b>	<b>87,543,039</b>	<b>(4,277,566)</b>
<b>Operating Expenses:</b>			
Management	2,767,057	3,991,186	(1,224,129)
Finance, Administration, and Technology	17,270,520	16,844,402	426,118
Customer Care	3,039,506	2,827,118	212,388
Engineering	4,788,524	4,114,430	674,094
Water Quality, Treatment, and Maintenance	13,344,284	12,057,264	1,287,020
Pumping, Wells and Storage	14,498,952	12,777,423	1,721,529
Transmission and Distribution	10,761,758	12,345,349	(1,583,591)
Water Resources and Public Outreach	8,061,253	5,871,991	2,189,262
Source of Supply	9,742,717	8,834,320	908,397
Depreciation Expense	38,067,863	38,763,550	(695,687)
Non-Departmental	1,215,712	(5,494,516)	6,710,228
<b>Total Operating Expenses</b>	<b>123,558,146</b>	<b>112,932,517</b>	<b>10,625,629</b>
Operating Income (Loss)	(40,292,673)	(25,389,478)	14,903,195
<b>Nonoperating Revenues (Expenses):</b>			
Taxes	71,962,316	65,355,663	6,606,653
Intergovernmental	2,295,392	3,963,468	(1,668,076)
Interest Revenue	8,712,278	(5,315,989)	14,028,267
Interest Expense	(10,052,884)	(14,550,338)	4,497,454
Other Revenue (Expense)	12,173,043	9,229,258	2,943,785
State Water Contract	(27,349,266)	(26,443,518)	(905,748)
Gain (loss) on Disposal of Capital Assets	(35,647)	-	(35,647)
<b>Total Nonoperating Revenues (Expenses)</b>	<b>57,705,232</b>	<b>32,238,544</b>	<b>25,466,688</b>
Income (Loss) Before Capital Contributions	17,412,559	6,849,066	10,563,493
Capital Contributions	3,531,469	9,544,610	(6,013,141)
Change in Net Position	20,944,028	16,393,676	4,550,352
<b>Net Position:</b>			
Beginning of Year, as previously reported	714,645,009	697,843,009	16,802,000
Restatements	-	408,324	(408,324)
Beginning of Fiscal Year, as restated	714,645,009	698,251,333	16,393,676
End of Fiscal Year	<b>\$ 735,589,037</b>	<b>\$ 714,645,009</b>	<b>\$ 20,944,028</b>

## **SANTA CLARITA VALLEY WATER AGENCY**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2023**

#### **Statement of Revenues, Expenses and Changes in Net Position, continued**

The Agency's total revenues amounted to \$178.41 million for the fiscal year ended June 30, 2023, as compared to \$160.78 for the fiscal year ended June 30, 2022. Fiscal year 2023 operating revenues amounted to \$83.27 million and are comprised of water consumption sales and services of \$73.96 million, and other charges and services of \$9.31 million. This compares to operating revenues of \$87.54 million for the fiscal year ended June 30, 2022. There were two significant changes that affected operating revenues. Water Consumption Sales and Services were lower compared to the prior year, primarily due to conservation efforts and a wet year. The Agency sold 49,822-acre feet, 21% (13,601-acre feet) less water, in the fiscal year ended June 30, 2023, than was sold in the fiscal year ended June 30, 2022, resulting in lower water consumption revenue.

Nonoperating revenues amounted to \$95.14 million for the fiscal year ended June 30, 2023, as compared to \$73.23 million for the fiscal year ended June 30, 2022. The current year nonoperating revenues are comprised of \$71.96 million in property taxes, \$2.30 million in intergovernmental revenues, \$8.71 million in interest earnings and \$12.17 million in other revenue. The large increase in interest revenue is due to higher interest rates on investment holdings as of the fiscal year ended June 30, 2023. Facility Capacity & Connection fees are grouped with Non-Operating Revenues in the fiscal year ended June 30, 2023.

The Agency's total expenses (including depreciation expense) amounted to \$161.00 million for the fiscal year ended June 30, 2023, as compared to \$153.93 million for the fiscal year ended June 30, 2022. Operating expenses for the fiscal year ended June 30, 2023, amounted to \$123.56 million. Some Operating Departments were reorganized and combined for increased efficiencies. Operating expenses are comprised of Management expense of \$2.77 million, Finance, Administration, and Technology expense of \$17.27 million, Customer Care expenses of \$3.04 million, Engineering expense of \$4.79 million, Water Quality, Treatment, and Maintenance of \$13.34 million, Pumping, Wells, and Storage expense of \$14.50 million, Transmission and Distribution of \$10.76 million, Water Resources and Public Outreach of \$8.06 million, Source of Supply of \$9.74 million, and Depreciation expense of \$38.07 million. There were no significant changes to operating expenses, except in the Transmission and Distribution department. The Agency experienced a couple of mainline leaks requiring sizable repairs and the added cost of resin media for the newly constructed PFAS (Polyfluoroalkyl Substances) treatment facilities. The Source of Supply department is now tracking major water purchases, other than the State Water Project. These were previously included in the Water Resources Department.

Nonoperating expenses amounted to \$37.44 million for the year ended June 30, 2023, as compared to \$40.99 million for the fiscal year ended June 30, 2022. The current year nonoperating expenses are comprised of \$27.35 million in State Water Contract expenses and interest expense of \$10.05 million. The State Water Project's costs increased due to supply-chain issues, inflationary costs, and more pumping costs due to a wet year. Interest expense decreased due to the decreasing amount of accreted interest remaining on the 1999A Certificates of Participation.

#### **Capital Assets and Debt Administration**

The Agency's capital assets as of June 30, 2023, totaled \$794.98 million (net of accumulated depreciation) as compared to \$777.10 million as of June 30, 2022, a 2.3% increase.

## SANTA CLARITA VALLEY WATER AGENCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2023

	Capital Assets		
	2023	2022	Variance
Capital Assets, not being depreciated			
Non-depreciable Assets	\$ 175,586,417	\$ 143,972,178	\$ 31,614,239
Capital Assets, net - being depreciated			
Depreciable Assets	1,223,830,909	1,200,775,537	23,055,372
Accumulated Depreciation and Amortization	(604,439,717)	(567,645,955)	(36,793,762)
Subtotal	619,391,192	633,129,582	(13,738,390)
<b>Total Capital Assets, net</b>	<b>\$ 794,977,609</b>	<b>\$ 777,101,760</b>	<b>\$ 17,875,849</b>

The Agency's investment in capital assets includes land, water treatment plants, contractual state water project rights, contractual water rights with other agencies, transmission and distribution systems, pumping, wells and storage, treatment plants, buildings and structures, equipment, furniture and fixtures, vehicles, solar projects, and construction-in process.

Major capital asset additions included the upgrades to state water project rights, upgrades to contractual rights with other agencies, upgrades to water treatment plants, upgrades to booster stations, upgrades to the control system, upgrades to water tanks and mains, meter installations, and developer contributions to the water retail enterprise's transmission and distribution system. A significant portion of these additions were constructed by the Agency and/or subcontractors and transferred out of construction-in-process upon completion of these various projects. The capital assets of the Agency are fully analyzed in Note 5 of the basic financial statements.

#### Long-term Debt

##### Long-Term Debt Administration

	2023	2022	Variance
Certificates of Participation	\$ 67,061,078	\$ 73,494,884	\$ (6,433,806)
Revenue Bonds	255,607,054	272,309,903	(16,702,849)
Leases Payable	577,662	236,825	340,837
Subscriptions Payable	613,137	-	613,137
<b>Total Long-Term Debt</b>	<b>\$ 323,858,931</b>	<b>\$ 346,041,612</b>	<b>\$ (22,182,681)</b>

The Agency had \$323.86 million in long-term debt, as of June 30, 2023, compared to \$346.04 million as of June 30, 2022. Long-Term debt decreased due to principal reductions in the Certificates of Participation and the Revenue Bonds. The current portion of long-term debt is \$20.44 million. This includes the current portion of the Certificates of Participation, Revenue Bonds, Leases Payable, and Subscriptions Payable. Governmental Accounting Standards Board Statement No. 96, *Subscription-Based Information Technology Arrangements* was implemented in FY 2022-23. This increased long-term debt, as well as the current portion of long-term debt. This compares to a \$19.22 million current portion of long-term debt as of June 30, 2022. The long-term debt position of the Agency is fully analyzed in Notes 6, 7, and 10 of the basic financial statements.

#### Conditions Affecting Current Financial Position

*Expanding in Infrastructure* – Management has identified a need to invest in the Agency's infrastructure and Capital Improvement Program (CIP). As the Agency's infrastructure continues to expand, the Agency understands the importance of monitoring the impacts of CIP projects on operating expenditures.

## **SANTA CLARITA VALLEY WATER AGENCY**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2023**

Each major CIP project that becomes operational adds new complexity and costs to the Agency's overall system. Water treatment for trace amounts of PFAS, as required by State regulation, will involve considerable capital. As this additional infrastructure is implemented, the Agency will require additional staff resources and will incur additional costs to operate and maintain the infrastructure. The current CIP includes several water quality and pipeline projects that will not have significant operating costs. However, the ongoing development of the recycled water program will have significant operating costs that should be identified as part of the planning process.

#### **Requests for Information**

This financial report is designed to provide the Agency's funding sources, customers, stakeholders, and other interested parties with an overview of the Agency's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the Agency's Chief Financial and Administrative Officer at 27234 Bouquet Canyon Road, Santa Clarita, California 91350-2173 or (661) 297-1600.



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**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)****Statement of Net Position****June 30, 2023**

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**ASSETS**

## Current assets:

Cash and cash equivalents	\$ 36,722,991
Investments	32,064,233
Receivables (net of uncollectibles):	
Accounts - water sales	13,244,912
Property tax	916,294
Accrued interest	1,135,755
Accounts - other	455,975
Grants	1,711,435
Lease	516,539
Prepaid items	776,006
Materials and supplies inventory	4,263,464

## Restricted:

Cash and cash equivalents	9,895,674
Investments	62,184,759
Cash with fiscal agent	11,956,568
Receivables:	
Property tax	846,640
Accrued interest	810,021
Grants	295,570

## Total current assets

**177,796,836**

## Noncurrent assets:

Investments	89,312,336
Investments - restricted	37,245,767
Lease receivable	6,028,709
Capital assets - not being depreciated	175,586,417
Capital assets - net of accumulated depreciation/amortization	619,391,192

## Total noncurrent assets

**927,564,421****Total assets****1,105,361,257**

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Statement of Net Position**  
**June 30, 2023**

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred pension outflows	12,028,829
Deferred OPEB outflows	6,971,752
Loss on defeasance of debt	7,911,237

**Total deferred outflows of resources**

**26,911,818**

**LIABILITIES**

Current liabilities:

Accounts payable	10,543,555
Accounts payable - restricted	3,842,546
Accrued liabilities	1,400,485
Accrued liabilities - restricted	2,310,589
Accrued interest	5,923,519
Unearned revenues	223,246
Deposits payable	852,702
Lease payable	138,574
Subscription payable	406,832
Advances for construction	11,013,365
Compensated absences	693,000
Certificates of participation	2,677,262
Revenue bonds	17,215,000

Total current liabilities

**57,240,675**

Noncurrent liabilities:

Lease payable	439,088
Subscription payable	206,305
Compensated absences	2,079,553
Certificates of participation	64,383,816
Revenue bonds	238,392,054
Net pension liability	21,030,604
Net OPEB liability	3,193,710

Total noncurrent liabilities

**329,725,130**

**Total liabilities**

**386,965,805**

**DEFERRED INFLOWS OF RESOURCES**

Deferred pension inflows	973,195
Deferred OPEB inflows	2,291,795
Deferred lease inflows	6,453,243

**Total deferred inflows of resources**

**9,718,233**

**NET POSITION**

Net investment in capital assets	472,064,418
Restricted for:	
Debt service	10,568,173
State water contract	97,183,822
Capacity fees	9,329,868
Unrestricted	146,442,756

**Total net position**

**\$ 735,589,037**

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**For the Year Ended June 30, 2023**

---

**OPERATING REVENUES**

Water consumption sales and services	\$ 73,957,020
Other charges and services	9,308,453

**Total operating revenues** **83,265,473**

**OPERATING EXPENSES**

Management	2,767,057
Finance, administration and technology	17,256,168
Customer care	3,039,506
Engineering services	4,788,524
Water quality, treatment, and maintenance	13,344,284
Pumping, wells and storage	14,498,952
Transmission and distribution	10,761,758
Water resources and public outreach	8,061,253
Source of supply	9,742,717
Non-departmental	1,215,712
Depreciation/amortization expense	38,082,215

**Total operating expenses** **123,558,146**

**Operating income (loss)** **(40,292,673)**

**NONOPERATING REVENUES (EXPENSES)**

Taxes - unrestricted	32,551,970
Taxes - restricted	39,410,346
Intergovernmental - unrestricted	2,519,995
Investment earnings - unrestricted	5,884,401
Investment earnings - restricted	2,827,877
Interest expense	(10,052,884)
Other revenue	11,948,440
State water contract	(27,349,266)
Loss on disposal of capital assets	(35,647)

**Total nonoperating revenues (expenses)** **57,705,232**

**Income (loss) before capital contributions** **17,412,559**

Capital Contributions 3,531,469

**Change in net position** **20,944,028**

Net position-beginning 714,645,009

**Net position-ending** **\$ 735,589,037**

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Statement of Cash Flows**  
**For the Year Ended June 30, 2023**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers and users	\$ 82,123,553
Payments to suppliers and service providers	(66,143,308)
Payments to employees for salaries and benefits	(16,642,043)
<b>Net cash provided by (used for) operating activities</b>	<b>(661,798)</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>	
Proceeds from property taxes	73,532,090
Payments for state water contract	(27,349,266)
Proceeds from grants	675,819
Proceeds from non-operating revenues	11,948,440
Contributed revenue	80,000
<b>Net cash provided by (used for) noncapital financing activities</b>	<b>58,887,083</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Capital contributions	3,531,469
Acquisition and construction of capital assets	(54,553,898)
Principal paid on capital debt	(19,093,729)
Interest paid on capital debt	(14,052,679)
Principal paid on lease liability	(272,380)
Principal paid on subscription liability	(489,893)
Proceeds from sales of capital assets	(144,515)
<b>Net cash provided by (used for) capital and related financing activities</b>	<b>(85,075,625)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Principal received on lease receivable	696,215
Interest earnings	6,784,295
<b>Net cash provided by (used for) investing activities</b>	<b>7,480,510</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>(19,369,830)</b>
Cash and cash equivalents-beginning	298,752,158
<b>Cash and cash equivalents-ending</b>	<b>\$ 279,382,328</b>
<b>RECONCILIATION OF CASH AND CASH EQUIVALENTS, AND INVESTMENTS TO THE STATEMENT OF NET POSITION</b>	
Current:	
Cash and cash equivalents	\$ 36,722,991
Investments	8,057,523
Other investments	24,006,710
Restricted:	
Cash and cash equivalents	9,895,674
Investments	62,184,759
Cash with fiscal agent	11,956,568
Noncurrent:	
Investments	89,312,336
Investments - restricted	37,245,767
<b>Total cash and cash equivalents, and investments</b>	<b>\$ 279,382,328</b>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Statement of Cash Flows**  
**For the Year Ended June 30, 2023**

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**RECONCILIATION OF OPERATING INCOME (LOSS)**  
**TO NET CASH PROVIDED BY (USED FOR)**  
**OPERATING ACTIVITIES**

Operating income (loss)	<u>\$ (40,292,673)</u>
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation/amortization expense	38,082,215
(Increase) decrease in accounts receivable	1,870,435
(Increase) decrease in materials and supplies inventory	(1,627,296)
(Increase) decrease in prepaid expense	(519,860)
Increase (decrease) in accounts payable	(1,556,916)
Increase (decrease) in due to other governments	(19,447)
Increase (decrease) in deposits payable	35,696
Increase (decrease) in unearned revenue	91,436
Increase (decrease) in accrued liabilities	2,204,435
Increase (decrease) in net OPEB liability and related items	(164,159)
Increase (decrease) in net pension liability and related items	1,107,219
Increase (decrease) in compensated absences	<u>227,098</u>
Total adjustments	<u><b>39,630,875</b></u>
<b>Net cash provided by (used for) operating activities</b>	<u><b>\$ (661,798)</b></u>

**SCHEDULE OF NON-CASH NONCAPITAL, CAPITAL, AND INVESTING ACTIVITIES**

Amortization of Premiums/Discounts	\$ 442,849
Accreted interest of 1999A Revenue COP	(3,600,077)

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

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**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Organization and Operations of the Reporting Entity**

The Santa Clarita Valley Water Agency (Agency) was established on January 1, 2018, pursuant to California Senate Bill 634 (SB-634). On October 15, 2017, the Governor of the State of California signed into law SB-634, which reorganized Castaic Lake Water Agency (CLWA) and Newhall County Water District (NCWD) to create the Agency, effective January 1, 2018.

On January 22, 2018, Valencia Water Company (VWC) was fully transitioned into the Agency through a Plan of Dissolution which was approved by VWC's Board of Directors at a special meeting on December 28, 2017.

The criteria used in determining the transfer of operations is based on the provisions of Governmental Accounting Standards Board (GASB) No. 69, Government Combinations and Disposals of Government Operations. The effective transfer date of operations of CLWA and NCWD to the Agency was January 1, 2018, while the effective transfer date of operations of VWC to the Agency was January 23, 2018. These are the dates when the Agency obtained control of the assets and deferred outflows of resources and became obligated for the liabilities and deferred inflows of resources of the operations of CLWA and NCWD. The Agency recognized the carrying values of assets, deferred outflows of resources, liabilities, and deferred inflows of resources of CLWA and NCWD as of January 1, 2018, and VWC as of January 23, 2018. The net position received or assumed by the Agency was reported as a special item in the statement of revenues, expenses, and changes in net position in the period in which the transfer occurred.

The Santa Clarita Valley Water Agency Financing Corporation (Corporation) amended and restated the articles of incorporation, on April 17, 2018, for the previously named Castaic Lake Water Agency Financing Corporation. The Corporation is a California nonprofit public benefit corporation formed to assist the Santa Clarita Valley Water Agency (Agency) by acquiring, constructing, operating, and maintaining facilities, equipment, or other property needed by the Agency and leasing or selling such property to Agency and as such has no employees or other operations. Although the Corporation is legally separate, it is included as a blended component unit of the Agency, as it is in substance part of the Agency's operations. There are no separate basic financial statements prepared for the Corporation.

On October 25, 1988, the Agency purchased land and equipment owned by Producers Cotton Oil Company. The cost of acquiring the land and equipment was approximately \$5.0 million. The Devil's Den Water District (District) encompasses 8,676 acres in Kern and Kings Counties. The land is being leased to an outside party by the Agency under an operating lease agreement. The annual lease payments received by the Agency range from \$105 to \$150 per acre foot of all water supplied to the leased property. The accompanying basic financial statements contain all the above-mentioned land and water allocation transactions. Although the District is legally separate, it is included as a blended component unit of the Agency, as it is in substance part of the Agency's operations. There are no separate basic financial statements prepared for the District.

**B. Basis of Accounting and Measurement Focus**

The Agency reports its activities as an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the Agency is that the cost of providing water to its customers on a continuing basis be financed or recovered primarily through user charges (water sales), capital grants, and similar funding. Revenues and expenses are recognized on the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period incurred, regardless of when the related cash flows take place.

Operating revenues and expenses, such as water sales and water purchases, result from exchange transactions associated with the principal activity of the Agency. Exchange transactions are those in which each party receives and gives up essentially equal values. Management, administration, and depreciation expenses are also considered operating expenses.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

---

**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Operating expenses are those that are clearly identifiable with a specific function. The types of transactions reported as operating revenues for the Agency are charges for services directly related to the operations of the Agency. Charges for services include revenues from customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by the Agency. Taxes, operating grants, and other items not properly included among operating revenues are reported instead as non-operating revenues. Contributed capital and capital grants are included as capital contributions.

**C. Financial Reporting**

The Agency's basic financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP), as applied to enterprise funds. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial accounting principles.

**D. Cash and Cash Equivalents**

Substantially all of the Agency's cash is invested in interest bearing accounts. The Agency considers all highly liquid investments with a maturity of six months or less to be cash equivalents.

**E. Use of Estimates**

The preparation of the basic financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, and liabilities, and deferred inflows of resources, and disclosures of contingent assets and liabilities at the date of the financial statements and the reported changes in net position during the reporting period. Actual results could differ from those estimates.

**F. Investments and Investment Policy**

The Agency has adopted an investment policy in accordance with the provisions of California Government Code Section 53601 and directing the Treasurer to deposit funds in financial institutions.

Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments. The Agency may elect to sell a security prior to its maturity and record a capital gain or loss to manage the quality, liquidity, or yield of the portfolio in response to market conditions or the Agency's risk preferences.

**G. Fair Value Measurements**

The Agency categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles.

The hierarchy is based on valuation inputs used to measure the fair value of the assets, as follows:

Level 1 – Valuation is based on quoted prices in active markets for identical assets.

Level 2 – Valuation is based on directly observable and indirectly observable inputs. These inputs are derived principally from or corroborated by observable market data through correlation or market-corroborated inputs. The concept of market-corroborated inputs incorporates observable market data such as interest rates and yield curves that are observable at commonly quoted intervals.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

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**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Level 3 – Valuation is based on unobservable inputs where assumptions are made based on factors such as prepayment rates, probability of defaults, loss severity and other assumptions that are internally generated and cannot be observed in the market.

**H. Property Taxes and Assessments**

The Counties of Los Angeles and Ventura Assessor’s Offices assesses all real and personal property within each respective County each year. The Counties of Los Angeles and Ventura Tax Collector’s Offices bills and collects the Agency’s share of property taxes and/or tax assessments. The Counties of Los Angeles and Ventura Treasurer’s Office remits current and delinquent property tax collections to a US Bank 1% Property Tax Depository Account, on behalf of the Agency throughout the year. Property tax in California is levied in accordance with Article 13A of the State Constitution at one percent (1%) of countywide assessed valuations. Property taxes receivable at year-end are related to property taxes and tax assessments collected by the Counties of Los Angeles and Ventura, which have not been credited to the Agency's cash balance as of June 30. The property tax calendar is as follows:

Lien date	March 1
Levy date	July 1
Due dates	November 1 and February 1 Collection
Dates	December 10 and April 10

**I. Accounts Receivable**

The Agency extends credit to customers in the normal course of operations. An allowance for doubtful accounts has been recorded based on an estimate of uncollectible accounts.

**J. Materials and Supplies Inventory**

Materials and supplies inventory consist primarily of water meters, pipe and pipe fittings for construction and repair to the Agency’s retail water transmission and distribution system. Inventory is valued at cost using a weighted average method. Inventory items are charged to expense at the time that individual items are withdrawn from inventory or consumed.

**K. Prepaid Items**

Certain payments to vendors reflect cost or deposits applicable to future accounting periods and are recorded as prepaid items in the basic financial statements. The cost of prepaid items is recorded as an expense when consumed rather than when purchased.

**L. Compensated Absences**

The Agency's policy is to permit employees to accumulate earned vacation with maximum hours ranging between 200 and 400 hours, based on years of service, and 480 hours of sick leave. Accumulated vacation, floating holiday, and sick time is accrued at fiscal year-end to account for the Agency's obligation to the employees for the amount owed.

Vacation accrual generally begins with 80 hours per calendar year and increases to 120 hours for each full year of continuous service after 5 years until completion of 10 years of continuous service. After 10 full years, vacation leave shall accrue at 160 hours per year.



**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

---

**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Sick leave shall accrue commencing upon employment. Full-time employees who are regularly scheduled to work forty (40) hours per work week shall accrue 3.70 hours of sick leave with pay, for each biweekly pay period (equivalent to twelve (12) working days per year or ninety-six (96) hours total). Employees working at least thirty-two (32) but fewer than forty (40) hours per week shall accrue sick leave on a prorated basis. If an employee has a sick leave accrual of more than 480 hours in any calendar year, the Agency will pay the employee 50% of the value of any unused sick leave more than 480 hours as a cash bonus. This bonus shall be based on the sick leave balance on December 31 and is typically paid within 3 months of that date.

**M. Capital Assets**

Capital assets acquired and/or constructed are capitalized at historical cost. Agency policy has set the capitalization threshold for reporting capital assets at \$5,000 or more, and with an economic life greater than one year. Improvement to existing capital assets will be presumed to extend the useful life or increase the capacity of performance of the related capital asset and, therefore, will be subject to capitalization if the cost of the improvement meets the \$5,000 threshold. Donated assets are recorded at acquisition value at the date of donation. Upon retirement or other disposition of capital assets, the cost and related accumulated depreciation are removed from the respective balances and any gains or losses are recognized.

Depreciation/amortization will be posted monthly and will be calculated when the project is operational and placed in use. Depreciation/amortization is recorded on a straight-line basis over the estimated useful lives of the assets as follows:

- Castaic Turnout – 50 years
- Communications Equipment – 7 years
- Computer Hardware and Software – 5 years
- Fencing – 15 years
- Franchise and consents – 20 years
- Fire mains – 50 years
- Hydrants – 30 years
- Lab Equipment – 5 years
- Lighting and Roads – 25 years
- Maintenance Facility – 30 years
- Meters and Meter installation – 20 years
- Office Furniture and Equipment – 10 years
- Organizational costs – 33 years
- Other General Plant Equipment – 8 years
- Other Intangible plan – 20 years
- Other Pumping Equipment – 30 years
- Other Transmission and Distribution Plant – 35 years
- Power Operating Equipment – 10 years
- Pumping Equipment – 20 years
- Reservoirs and Tanks – 50 years
- Services – 30 years
- Sewer Lift Stations – 51 years
- Sewer Plant – 50 years
- Stores Equipment – 10 years
- Structures and Improvements (General) – 40 years
- Structures and Improvements (Pumping Plant) – 30 years
- Structures and Improvements (Reservoirs & Tanks) – 30 years
- Structures and Improvements (Wells) – 30 years
- Tools, Shop and Garage – 10 years
- Transmission and Distribution mains – 50 years
- Treatment Plant – 50 years
- Treatment Structures – 35 years
- Vehicles – 10 years
- Water Treatment Equipment – 30 years
- Wells – 30 years

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

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**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**N. Leases**

Lessee: The Agency is a lessee for a noncancellable lease of equipment. The Agency recognizes a lease liability and an intangible right-to-use lease asset (lease asset) in the government-wide financial statements. The Agency recognizes lease liabilities with an initial, individual value of \$5,000 or more.

At the commencement of a lease, the Agency initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over its useful life. If the lease terms are extended, amortization is recalculated based on the extended terms. Key estimates and judgments related to leases include how the Agency determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments.

- The Agency uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the Agency generally uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option price that the Agency is reasonably certain to exercise.

The Agency monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lease assets are reported with other capital assets and lease liabilities are reported with long-term debt on the statement of net position.

Lessor: The Agency is a lessor for a lease of a building and easements. The Agency recognizes a lease receivable and a deferred inflow of resources in the government-wide and governmental fund financial statements.

At the commencement of a lease, the Agency initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimates and judgments include how the Agency determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The Agency uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The Agency monitors changes in circumstances that would require a remeasurement of its lease, and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**O. Subscription-Based Information Technology Arrangements**

The Agency is a subscriber for a noncancellable subscription of information technology services. The Agency recognizes a subscription liability and an intangible right-to-use subscription asset (subscription asset) in the government-wide financial statements. The Agency recognizes subscription liabilities with an initial, individual value of \$5,000 or more.

At the commencement of a subscription, the Agency initially measures the subscription liability at the present value of payments expected to be made during the subscription term. Subsequently, the subscription liability is reduced by the principal portion of subscription payments made. The subscription asset is initially measured as the initial amount of the subscription liability, adjusted for subscription payments made at or before the subscription commencement date, plus certain initial direct costs. Subsequently, the subscription asset is amortized on a straight-line basis over its useful life. If the subscription terms are extended, amortization is recalculated based on the extended terms. Key estimates and judgments related to subscriptions include how the Agency determines (1) the discount rate it uses to discount the expected subscription payments to present value, (2) subscription term, and (3) subscription payments.

- The Agency uses the interest rate charged by the vendor as the discount rate. When the interest rate charged by the vendor is not provided, the Agency generally uses its estimated incremental borrowing rate as the discount rate for subscriptions.
- The subscription term includes the noncancellable period of the subscription. Subscription payments included in the measurement of the subscription liability are composed of fixed payments that the Agency is reasonably certain to exercise.

The Agency monitors changes in circumstances that would require a remeasurement of its subscriptions and will remeasure the subscription asset and liability if certain changes occur that are expected to significantly affect the amount of the subscription liability.

Subscription assets are reported with other capital assets and subscription liabilities are reported with long-term debt on the statement of net position.

**P. Pensions**

For the purposes of measuring the net pension liability and deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at the CalPERS website. GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Date: June 30, 2021
- Measurement Date: June 30, 2022
- Measurement Period: July 1, 2021 to June 30, 2022

**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Q. Post-employment Benefits Other than Pensions (OPEB)**

For purposes of measuring the net OPEB Liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Agency's Retiree Health Plan and additions to/deductions from the Agency's fiduciary net position have been determined on the same basis as they are reported by the Agency. For this purpose, the Agency recognizes benefit payments when due and payable in accordance with benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

**R. Water Sales**

Water sales, retail and wholesale, are billed on a monthly cyclical basis. Estimated unbilled water revenue through June 30, has been accrued at year-end.

**S. Capital Contributions**

Capital contributions represent cash and capital asset additions contributed to the Agency by property owners, granting agencies, or real estate developers desiring services that require capital expenditures or capacity commitment. This includes annual member contributions to the Santa Clarita Valley Groundwater Sustainability Agency, a blended component unit of the Agency.

**T. Deferred Outflows/Inflows of Resources**

*Deferred outflows of resources.* Deferred outflows of resources represent a consumption of net assets that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Agency has three items that qualify for reporting in this category. It is the deferred loss on defeasance of debt, and deferred amounts related to pension and OPEB. The deferred loss on defeasance resulted from the difference between the extinguished debt and collateral obtained to release the debt. This amount is deferred and amortized over the shorter of the life of the extinguished debt or collateral obtained. The deferred amounts related to pension and OPEB relate differences between estimated and actual investment earnings, changes in actuarial assumptions, and other pension and OPEB related changes.

In addition to liabilities, the statement of financial position includes a separate section for *deferred inflows of resources*. Deferred inflows of resources represent an acquisition of net assets that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Agency has three items that qualify for reporting in this category. It is the deferred amounts related to leases, and deferred amounts related to pension and OPEB.

**U. Net Position**

The financial statements utilize a net position presentation. Net position is categorized as follows:

- *Net Investment in Capital Assets Component of Net Position* – This component of net position consists of capital assets, net of accumulated depreciation and amortization, and reduced by outstanding balances of any debt, or other long-term borrowings, or short-term liabilities that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt is included in this component of net position.

**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

- *Restricted Component of Net Position* – This component of net position consists of assets that have restrictions placed upon their use by external constraints imposed either by creditors (debt covenants), grantors, contributors, or laws and regulations of other governments or constraints imposed by law through enabling legislation.
- *Unrestricted Component of Net Position* – This component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of the net investment in capital assets or restricted component of net position.

**V. Budgetary Policies**

The Agency follows specific procedures in establishing the budgetary data reflected in the financial statements. The Agency's General Manager and Assistant General Manager prepare and submit a biennial capital and operating budget to the Board of Directors every two years in April. The biennial budget is revised in April at the beginning of year two. The budget is adopted no later than June and becomes operative on July 1. Biennial budgets are adopted generally consistent with GAAP for all enterprise funds. Biennial Annual budgets are adopted on an accrual basis for the enterprise (proprietary) fund.

**New GASB Pronouncements Effective during Fiscal Year**

The following Government Accounting Standards Board (GASB) pronouncements were effective for and/or early implemented for the fiscal year ended June 30, 2023:

**1. *GASB Statement No. 91, Conduit Debt Obligations***

The requirements of this Statement will improve financial reporting by eliminating the existing option for issuers to report conduit debt obligations as their own liabilities, thereby ending significant diversity in practice. The clarified definition will resolve stakeholders' uncertainty as to whether a given financing is, in fact, a conduit debt obligation. Requiring issuers to recognize liabilities associated with additional commitments extended by issuers and to recognize assets and deferred inflows of resources related to certain arrangements associated with conduit debt obligations also will eliminate diversity, thereby improving comparability in reporting by issuers. Revised disclosure requirements will provide financial statement users with better information regarding the commitment's issuers extend and the likelihood that they will fulfill those commitments. That information will inform users of the potential impact of such commitments on the financial resources of issuers and help users assess issuers' roles in conduit debt obligations.

**2. *GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements***

The requirements of this Statement will improve financial reporting by establishing the definitions of PPPs and APAs and providing uniform guidance on accounting and financial reporting for transactions that meet those definitions. That uniform guidance will provide more relevant and reliable information for financial statement users and create greater consistency in practice. This Statement will enhance the decision usefulness of a government's financial statements by requiring governments to report assets and liabilities related to PPPs consistently and disclose important information about PPP transactions. The required disclosures will allow users to understand the scale and important aspects of a government's PPPs and evaluate a government's future obligations and assets resulting from PPPs.

**NOTE 1: REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**3. GASB Statement No. 96, Subscription-Based Information Technology Arrangements**

The requirements of this Statement will improve financial reporting by establishing a definition for SBITAs and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. That definition and uniform guidance will result in greater consistency in practice. Establishing the capitalization criteria for implementation costs also will reduce diversity and improve comparability in financial reporting by governments. This Statement also will enhance the relevance and reliability of a government’s financial statements by requiring a government to report a subscription asset and subscription liability for a SBITA and to disclose essential information about the arrangement. The disclosures will allow users to understand the scale and important aspects of a government’s SBITA activities and evaluate a government’s obligations and assets resulting from SBITAs.

**4. GASB Statement No. 100, Accounting Changes and Error Corrections**

The requirements of this Statement will improve the clarity of the accounting and financial reporting requirements for accounting changes and error corrections, which will result in greater consistency in application in practice. In turn, more understandable, reliable, relevant, consistent, and comparable information will be provided to financial statement users for making decisions or assessing accountability. In addition, the display and note disclosure requirements will result in more consistent, decision useful, understandable, and comprehensive information for users about accounting changes and error corrections.

**NOTE 2: CASH AND INVESTMENTS**

Cash and investments as of June 30<sup>th</sup>, are classified in the Statement of Net Position as follows:

	<u><b>2023</b></u>
Cash and cash equivalents	\$ 36,912,972
Cash and cash equivalents (restricted)	9,705,694
Cash and cash equivalents with fiscal agent	11,956,567
Investments - current	32,064,234
Investment - non-current	89,312,336
Investments - current (restricted)	62,184,759
Investment - non-current (restricted)	37,245,767
Total cash and investments	<u><u>\$ 279,382,328</u></u>

Cash and investments as of June 30<sup>th</sup>, consist of the following:

	<u><b>2023</b></u>
Cash on hand	\$ 2,500
Deposits with financial institutions	34,230,892
Cash with fiscal agent	11,956,567
Investments	233,192,369
Total cash and investments	<u><u>\$ 279,382,328</u></u>

**Investments Authorized by the California Government Code and the Agency’s Investment Policy**

The table below identifies the investment types that are authorized by the Agency in accordance with the California Government Code (or the Agency’s investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the Agency’s investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk.

This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the Agency, rather than the general provisions of the California Government Code or the Agency’s investment policy.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

**NOTE 2: CASH AND INVESTMENTS (CONTINUED)**

Authorized Investment	Maximum	Maximum Percentage	Maximum Investment
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
Municipal Obligations	5 years	30%	None
U.S. Government Agency and Sponsored Enterprise	5 years	20%	30%
Banker's Acceptances	180 days	40%	30%
Commercial Paper	270 days	25%	40%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase agreements	1 year	None	None
Reverse Repurchasing Agreements/Securities Lending	92 days	20%	None
Medium Term Notes	5 years	30%	None
Mutual Funds and Money Market Mutual Funds	N/A	20%	10%
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through and Asset Backed Securities	5 years	20%	5%
Los Angeles County Pooled Investment Fund (LACPIF)	N/A	None	None
Joint Powers Authority Pool	N/A	None	None
California Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Fund Program	N/A	None	None
Supernationals	5 years	30%	None

\* Excluding amounts held by bond trustee that are not subject to California Government Code restrictions.

***Investments Authorized by Debt Agreements***

Investment of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the Agency's investment policy.

***Los Angeles County Pooled Investment Fund***

The Los Angeles County Pooled Investment Fund (LACPIF) is a pooled investment fund program governed by the County of Los Angeles Board of Supervisors and administered by the County of Los Angeles Treasurer and Tax Collector. Investments in LACPIF are highly liquid as deposits, and withdrawals can be made at any time without penalty. LACPIF does not impose a maximum investment limit. The fair value of the Agency's investment in this pool is reported in the accompanying financial statements at amounts based upon the fair value provided by LACPIF for the Agency's LACPIF portfolio.

The Agency's deposit and withdrawal restrictions and limitations are as follows:

- Same day transaction processing occurs for orders received before 10:00 a.m.
- Next day transactions processing occurs for orders received after 10:00 a.m.
- No limit of transactions (combination of deposits and withdrawals) per month.
- Minimum transaction amount requirement rounded to the next highest dollar.
- Prior to funds transfer, an authorized person must complete a deposit or withdrawal form and email to LACPIF.
- One business day's advance notice is required for withdrawals of \$2 million or greater.

**NOTE 2: CASH AND INVESTMENTS (CONTINUED)**

The County of Los Angeles' bank deposits are either Federally insured or collateralized in accordance with the California Government Code. Pool detail is included in the County of Los Angeles's Annual Comprehensive Financial Report (ACFR). Copies of the ACFR may be obtained from the County of Los Angeles Auditor-Controller's Office – 500 West Temple Street – Los Angeles, California 90012

***Investment in State Investment Pool***

The Agency is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the Agency's investment in this pool is reported in the accompanying financial statements at amounts based upon the Agency's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

The Agency's deposit and withdrawal restrictions and limitations are as follows:

- Same day transaction processing occurs for orders received before 10:00 a.m.
- Next day transactions processing occurs for orders received after 10:00 a.m.
- Maximum limit of 15 transactions (combination of deposits and withdrawals) per month.
- Minimum transaction amount requirement of \$5,000, in increments of \$1,000 dollars.
- Withdrawals of \$10,000,000 or more require 24 hours advance notice.
- Prior to funds transfer, an authorized person must call LAIF to do a verbal transaction or schedule the transaction on LAIF's website.

***Custodial Credit Risk***

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

The California Government Code and the Agency's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit).

The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. Of the bank balances, up to \$250,000 is federally insured, and the remaining balance is collateralized in accordance with the California Government Code; however, the collateralized securities are not held in the Agency's name.



**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
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**June 30, 2023**

**NOTE 2: CASH AND INVESTMENTS (CONTINUED)**

***Interest Rate Risk***

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Information about the sensitivity of the fair values of the Agency's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the Agency's investments by maturity date at June 30, 2023:

Investment Type	Total	Remaining Maturity (In Months)			
		12 Months or Less	13 to 24 Months	25-60 Months	Exceed 60 Months
Federal Farm Credit Bank	\$ 12,577,167	\$ 5,964,653	\$ 3,000,909	\$ 3,945,705	\$ -
Federal Home Loan Bank	30,000,447	13,047,809	13,467,840	4,780,000	-
Fannie Mae	5,437,902	-	-	5,978,520	-
Asset Backed Securities (ABS)	6,350,238	-	-	6,363,371	-
Collateralized Mortgage Obligations (CMO)	13,623,268	-	-	-	13,854,753
State and Local Agencies	13,020,145	4,400,175	4,307,738	4,444,223	997,060
Commercial Issues	40,303,753	4,444,736	2,470,605	33,828,405	-
Local Agency Investment Fund (LAIF)	48,393,439	49,138,950	-	-	-
Los Angeles County Pooled Investment Fund	46,290	48,641	-	-	-
Certificates of Deposit	3,400,522	2,428,754	1,094,470	-	-
US Treasury Notes	57,195,576	17,805,838	4,969,570	9,862,969	24,907,266
Money Market Funds	2,843,621	2,843,621	-	-	-
<b>Total</b>	<b>\$ 233,192,369</b>	<b>\$ 100,123,178</b>	<b>\$ 29,311,132</b>	<b>\$ 69,203,192</b>	<b>\$ 39,759,079</b>

***Concentration of Credit Risk***

The investment policy of the Agency contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. Investments in any one issuer (other than for U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total Agency investments are as follows:

Issuer	Investment Type	Bank
Federal Farm Credit Bank	Federal agency securities	\$ 12,577,167
Federal Home Loan Bank	Federal agency securities	30,000,447
		<b>\$ 42,577,614</b>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

**NOTE 2: CASH AND INVESTMENTS (CONTINUED)**

**Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Agency's investment policy, or debt agreements, and the actual rating as of year- end for each investment type.

Credit ratings of investments and cash equivalents as of June 30, 2023, were as follows:

<u>Investment Type</u>	<u>Total</u>	<u>Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>A</u>	<u>AAA</u>
Federal Farm Credit Bank	\$ 12,577,167	N/A	\$ -	\$ -	\$ 12,577,167
Federal Home Loan Bank	30,000,447	N/A	-	-	30,000,447
Fannie Mae	5,437,902	N/A	-	-	5,437,902
Asset Backed Securities (ABS)	6,350,238	N/A	-	-	-
Collateralized Mortgage Obligations (CMO)	13,623,268	N/A	-	-	1,852,866
State and Local Agencies	13,020,145	N/A	-	-	9,253,809
Commercial Issues	40,303,753	N/A	-	31,796,184	8,026,273
Local Agency Investment Fund (LAIF)	48,393,439	N/A	-	-	-
Los Angeles County Pooled Investment Fund	46,290	N/A	-	-	-
Certificates of Deposit	3,400,522	N/A	-	749,715	-
US Treasury Notes	57,195,576	N/A	-	11,075,569	46,120,007
Money Market Funds	2,843,621	N/A	2,843,621	-	-
	<u>\$ 233,192,369</u>		<u>\$ 2,843,621</u>	<u>\$ 43,621,468</u>	<u>\$ 113,268,471</u>

Investments measured at fair value on a recurring and non-recurring basis at June 30, 2023, are as follows:

<u>Investment Type</u>	<u>Total</u>	<u>Fair Value Measurement Using</u>		
		<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Other Observable Inputs (Level 3)</u>
Federal Agencies	\$ 48,015,517	\$ -	\$ 48,015,517	\$ -
Asset Backed Securities (ABS)	6,350,238	-	6,350,238	-
Collateralized Mortgage Obligations (CMO)	13,623,268	-	13,623,268	-
Certificates of Deposit	3,400,522	-	3,400,522	-
Commercial Issues	40,303,753	-	40,303,753	-
US Treasury	57,195,576	-	57,195,576	-
State and local agencies	13,020,145	-	13,020,145	-
Total Investments with Observable Inputs	181,909,019	\$ -	\$ 181,909,019	\$ -
Local Agency Investment Fund (LAIF)	48,393,439			
Los Angeles County Pooled Investment Fund (LACPIF)	46,290			
Money Market Funds	2,843,621			
Total Investments Measured at Fair Value	<u>\$ 233,192,369</u>			

**NOTE 3: DEFERRED CONTRIBUTION PLANS**

***457 Deferred Compensation Savings Plan***

The Agency has implemented GASB Statement No. 32, Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans. Since the Agency has little administrative involvement and does not perform the investing function for this plan, the assets and related liabilities are not shown on the statement of net position.

For the benefit of its employees, the Agency participates in a 457 Deferred Compensation Program (Program). The purpose of this Program is to provide deferred compensation for public employees that elect to participate in the Program. Generally, eligible employees may defer receipt of a portion of their salary until termination, retirement, death or unforeseeable emergency. Until the funds are paid or otherwise made available to the employee, the employee is not obligated to report the deferred salary for income tax purposes.

Federal law requires deferred compensation assets to be held in trust for the exclusive benefit of the participants. Accordingly, the Agency is in compliance with this legislation. Therefore, these assets are not the legal property of the Agency and are not subject to claims of the Agency’s general creditors. Market value of all plan assets held in trust by Lincoln Financial Services at June 30, 2023, was \$25,101,445.

***401(a) Defined Benefit Plan***

For the benefit of its employees, the Agency participates in a 401(a) Retirement Plan Program. The purpose of this 401(a) Plan is to provide a retirement benefit for public employees who fully contribute to their 457 Program. Generally, the Agency will match up to a certain amount for employees who fully contribute to their 457 Plan for the year. Until the funds are paid or otherwise made available to the employee, the employee is not obligated to report the retirement benefit for income tax purposes.

Federal law requires defined benefit assets to be held in trust for the exclusive benefit of the participants. Accordingly, the Agency is in compliance with this legislation. Therefore, these assets are not the legal property of the Agency and are not subject to claims of the Agency’s general creditors. Market value of all plan assets held in trust by Lincoln Financial Services at June 30, 2023, was \$1,303,446.

**NOTE 4: COMPENSATED ABSENCES**

Compensated absences are comprised of unpaid vacation leave, sick leave, floating holiday, and other leave which is accrued as earned. The Agency’s liability for compensated absences is determined annually and the changes were as follows:

Balance July 1, 2022	Earned	Taken	Balance June 30, 2022	Current Portion	Noncurrent Portion
<u>\$ 2,545,455</u>	<u>\$ 2,790,813</u>	<u>\$ 2,563,715</u>	<u>\$ 2,772,553</u>	<u>\$ 693,000</u>	<u>\$ 2,079,553</u>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
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**NOTE 5: CAPITAL ASSETS**

Changes in capital assets for the year ended June 30, 2023, were as follows:

	<u>Balance June 30, 2022</u>	<u>Adjustments/ Transfers</u>	<u>Additions/ Transfers*</u>	<u>Deletions/ Transfers</u>	<u>Balance June 30, 2023</u>
Non-depreciable assets:					
Land and land rights	\$ 40,438,436	\$ 158,758	\$ -	\$ -	\$ 40,597,194
Construction in-process	103,533,742	-	54,553,898	(23,098,417)	134,989,223
Total non-depreciable assets	<u>143,972,178</u>	<u>158,758</u>	<u>54,553,898</u>	<u>(23,098,417)</u>	<u>175,586,417</u>
Depreciable assets:					
Contractual state water project rights	162,939,413	-	3,928,547	-	166,867,960
Contractual water rights-other agencies	136,501,146	-	4,740,653	-	141,241,799
Treatment plant	365,926,552	-	153,276	(95,280)	365,984,548
Water mains	234,293,747	-	2,831,814	-	237,125,561
Reservoirs and tanks	88,567,186	5,876	960,939	-	89,534,001
Boosters	39,154,490	-	537,527	-	39,692,017
Reclaimed water	5,255,820	-	-	-	5,255,820
Control system	7,296,989	-	645,893	(69,278)	7,873,604
Castic turnout	398,243	-	-	-	398,243
Services and meters	62,813,601	-	6,139,171	(1,219,426)	67,733,346
Maintenance facility	188,310	-	-	-	188,310
Large tools and equipment	12,502,686	69,278	804,779	-	13,376,743
Furniture and fixtures	7,811,362	-	-	-	7,811,362
Vehicles	4,418,545	-	1,093,601	-	5,512,146
Office equipment	2,389,620	-	-	(40,233)	2,349,387
Solar projects	15,581,305	-	114,870	(38,522)	15,657,653
Building	1,434,284	-	-	-	1,434,284
Hydrants	22,512,906	-	341,241	-	22,854,147
Well	14,843,598	-	641,937	-	15,485,535
Sewer plant	1,627,570	-	-	-	1,627,570
Structure & improvements	5,876	-	-	(5,876)	-
Office structures & improvement	13,369,706	-	5,411	-	13,375,117
Right-to-use leased equipment	364,139	-	406,144	-	770,283
Right-to-use subscriptions	-	770,323	332,707	-	1,103,030
Intangible	578,443	-	-	-	578,443
Total depreciable assets	<u>1,200,775,537</u>	<u>845,477</u>	<u>23,678,510</u>	<u>(1,468,615)</u>	<u>1,223,830,909</u>
Accumulated depreciation and amortization:					
Contractual state water project rights	(95,579,236)	-	(4,015,703)	-	(99,594,939)
Contractual water rights-other agencies	(47,974,840)	-	(6,947,426)	-	(54,922,266)
Treatment plant	(160,650,831)	-	(10,329,393)	-	(170,980,224)
Water mains	(100,600,180)	-	(4,543,504)	-	(105,143,684)
Reservoirs and tanks	(45,585,426)	(392)	(2,175,236)	-	(47,761,054)
Boosters	(29,792,644)	-	(1,284,584)	-	(31,077,228)
Reclaimed water	(2,755,053)	-	(147,275)	-	(2,902,328)
Control system	(324,064)	-	(1,541,671)	13,856	(1,851,879)
Castic turnout	(334,528)	-	(7,965)	-	(342,493)
Services and meters	(38,763,237)	-	(2,427,284)	1,219,426	(39,971,095)
Maintenance facility	(188,310)	-	-	-	(188,310)
Large tools and equipment	(9,688,173)	(13,856)	(876,663)	-	(10,578,692)
Furniture and fixtures	(6,735,563)	-	(310,142)	-	(7,045,705)
Vehicles	(2,908,331)	-	(327,755)	-	(3,236,086)
Office equipment	(1,811,587)	-	(199,463)	-	(2,011,050)
Solar projects	(976,726)	-	(903,439)	4,055	(1,876,110)
Building	(385,281)	-	(31,716)	-	(416,997)
Hydrants	(15,906,235)	-	(589,600)	-	(16,495,835)
Well	(446,395)	-	(440,329)	-	(886,724)
Sewer plant	(579,240)	-	(28,562)	-	(607,802)
Structure & improvements	(392)	-	-	392	-
Office structures & improvement	(5,148,014)	-	(347,287)	-	(5,495,301)
Lease assets	(98,454)	(30,925)	(122,309)	50,724	(200,964)
Subscription assets	-	-	(422,224)	-	(422,224)
Intangible	(413,215)	-	(17,512)	-	(430,727)
Total accumulated depreciation and amortization	<u>(567,645,955)</u>	<u>(45,173)</u>	<u>(38,037,042)</u>	<u>1,288,453</u>	<u>(604,439,717)</u>
Total depreciable assets, net	<u>633,129,582</u>	<u>800,304</u>	<u>(14,358,532)</u>	<u>(180,162)</u>	<u>619,391,192</u>
Total capital assets, net	<u>\$ 777,101,760</u>	<u>\$ 959,062</u>	<u>\$ 40,195,366</u>	<u>\$ (23,278,579)</u>	<u>\$ 794,977,609</u>

\* Activity is due to GASB 96 implementation. See Note 7 for additional information.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
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**NOTE 5: CAPITAL ASSETS (CONTINUED)**

A significant portion of these additions were constructed by the Agency and/or sub-contractors and transferred out of construction-in-process upon completion of these various projects.

***Construction-In-Process***

The Agency has been involved in various construction projects throughout the year. The balances of the various construction projects that comprise the construction-in-process balances at year-end are as follows:

The balance at June 30<sup>th</sup>, consists of the following projects:

	<u>2023</u>
Developer Funded	\$ 27,535,119
Pay-Go	
Booster Improvements	1,285,560
Customer Service Software Upgrade	365,028
Earl Schmidt Emergency Generator	1,057,837
Other Projects < \$500K	5,885,440
PFAS Wells	6,764,763
Pipeline Improvements	3,888,881
Recycled Water Projects	2,243,062
Replacement Wells	8,048,678
SCADA Agencywide	741,598
Tank Improvements	2,515,543
Technology Improvements	1,337,255
Urban Water Management Plan	1,226,471
WaterSmart AML Meters	1,585,712
Well Improvements	9,671,667
Debt Funded	
Castaic Conduit	1,293,166
Other Projects < \$500K	708,390
Earl Schmidt Sludge Collection	15,112,111
Magic Mountain Pkwy Projects	22,976,505
Recycled Water Projects	18,148,039
Sites Reservoir - Storage	1,507,122
Well 201 VOC Groundwater Treatment Improvements	1,091,276
Total	<u>\$ 134,989,223</u>

**NOTE 6: LEASES**

**A. Lease Receivable**

On June 5, 2023, the Agency entered a 180-month lease as Lessor for the use of Castaic Tank 1A - 33030 Ridge Route Rd. An initial lease receivable was recorded in the amount of \$623,448. As of June 30, 2023, the value of the lease receivable is \$623,448. The lessee is required to make monthly fixed payments of \$3,500. The lease has an interest rate of 2.8900%. The value of the deferred inflow of resources as of June 30, 2023, was \$630,896, and The Agency recognized lease revenue of \$3,052 during the fiscal year. The lessee has 3 extension option(s), each for 60 months.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 6: LEASES (CONTINUED)**

On July 1, 2021, the Agency entered a 17-month lease as Lessor for the use of Bouquet Tank - 27234 Bouquet Cyn. An initial lease receivable was recorded at \$68,567. As of June 30, 2023, the value of the lease receivable is \$0. The lessee is required to make monthly fixed payments of \$4,154. The lease has an interest rate of 0.3870%. The value of the deferred inflow of resources as of June 30, 2023, was \$0.00, and The Agency recognized lease revenue of \$21,905 during the fiscal year.

On July 1, 2021, the Agency entered a 71-month lease as Lessor for the use of Catala Tank - 27590 Catala Ave. An initial lease receivable was recorded in the amount of \$265,644. As of June 30, 2023, the value of the lease receivable is \$182,953. The lessee is required to make monthly fixed payments of \$3,907. The lease has an interest rate of 1.2170%. The value of the deferred inflow of resources as of June 30, 2023, was \$176,435, and The Agency recognized lease revenue of \$44,604 during the fiscal year. The lessee has 1 extension option(s), each for 59 months.

On July 1, 2021, the Agency entered a 191-month lease as Lessor for the use of Honby Tank - 20500 Keaton St. An initial lease receivable was recorded in the amount of \$979,861. As of June 30, 2023, the value of the lease receivable is \$880,773. The lessee is required to make monthly fixed payments of \$6,043. The lease has an interest rate of 2.0680%. The value of the deferred inflow of resources as of June 30, 2023, was \$857,038, and the Agency recognized lease revenue of \$61,412 during the fiscal year. The lessee has 3 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 60-month lease as Lessor for the use of American Tower. An initial lease receivable was recorded at \$56,891. As of June 30, 2023, the value of the lease receivable is \$34,763. The lessee is required to make monthly fixed payments of \$973. The lease has an interest rate of 0.5140%. The value of the deferred inflow of resources as of June 30, 2023, was \$34,134, and the Agency recognized lease revenue of \$11,378 during the fiscal year. The lessee has 1 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 69-month lease as Lessor for the use of Pinetree 3 - 29600 Mammoth Lane. An initial lease receivable was recorded at \$287,301. As of June 30, 2023, the value of the lease receivable is \$193,701. The lessee is required to make monthly fixed payments of \$4,312. The lease has an interest rate of 1.2170%. The value of the deferred inflow of resources as of June 30, 2023, was \$188,231, and the Agency recognized lease revenue of \$49,535 during the fiscal year. The lessee has 5 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 27-month lease as Lessor for the use of Action Family Counseling - Soledad Cyn. An initial lease receivable was recorded at \$357,317. As of June 30, 2023, the value of the lease receivable is \$40,600. The lessee is required to make monthly fixed payments of \$13,545. The lease has an interest rate of 0.5140%. The value of the deferred inflow of resources as of June 30, 2023, was \$39,702, and the Agency recognized lease revenue of \$158,808 during the fiscal year. The lessee has 1 extension option, for 12 months.

On July 1, 2021, the Agency entered a 126-month lease as Lessor for the use of Princess Tank - 25529 1/2 Mountain Pass Rd. An initial lease receivable was recorded in the amount of \$525,975. As of June 30, 2023, the value of the lease receivable is \$417,795. The lessee is required to make annual fixed payments of \$48,179. The lease has an interest rate of 1.6810%. The value of the deferred inflow of resources as of June 30, 2023, was \$426,552, and the Agency recognized lease revenue of \$49,711 during the fiscal year. The lessee has 2 extension option(s), each for 60 months.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

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**NOTE 6: LEASES (CONTINUED)**

On July 1, 2021, the Agency entered a 31-month lease as Lessor for the use of Mammoth - 29600 N. Mammoth Lane. An initial lease receivable was recorded at \$124,191. As of June 30, 2023, the value of the lease receivable is \$0. The lessee is required to make monthly fixed payments of \$3,886. The lease has an interest rate of 0.7270%. The value of the deferred inflow of resources as of June 30, 2023, was \$0, and the Agency recognized lease revenue of \$11,790 during the fiscal year.

On July 1, 2021, the Agency entered a 161-month lease as Lessor for the use of Whitney Cyn - 23554 Dockweiler Dr. An initial lease receivable was recorded in the amount of \$591,056.24. As of June 30, 2023, the value of the lease receivable is \$514,121. The lessee is required to make monthly fixed payments of \$4,163. The lease has an interest rate of 1.8360%. The value of the deferred inflow of resources as of June 30, 2023, was \$502,948, and the Agency recognized lease revenue of \$44,054 during the fiscal year. The lessee has 2 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 70-month lease as Lessor for the use of Phoenix Tower - Catala Ave. An initial lease receivable was recorded in the amount of \$278,342. As of June 30, 2023, the value of the lease receivable is \$151,156. The lessee is required to make annual fixed payments of \$48,179. The lease has an interest rate of 1.2170%. The value of the deferred inflow of resources as of June 30, 2023, was \$182,910, and the Agency recognized lease revenue of \$47,716 during the fiscal year. The lessee has 1 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 310-month lease as Lessor for the use of Bouquet Tank - 27236 Bouquet Cyn. An initial lease receivable was recorded at \$1,271,205. As of June 30, 2023, the value of the lease receivable is \$1,199,906. The lessee is required to make monthly fixed payments of \$5,560. The lease has an interest rate of 2.5010%. The value of the deferred inflow of resources as of June 30, 2023, was \$1,173,032, and the Agency recognized lease revenue of \$49,087 during the fiscal year. The lessee has 5 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 223-month lease as Lessor for the use of Princess Tank - 25521 Mountain Pass Rd. An initial lease receivable was recorded in the amount of \$944,229. As of June 30, 2023, the value of the lease receivable is \$850,721. The lessee is required to make annual fixed payments of \$50,150. The lease has an interest rate of 2.3000%. The value of the deferred inflow of resources as of June 30, 2023, was \$842,608, and the Agency recognized lease revenue of \$50,811 during the fiscal year. The lessee has 3 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 177-month lease as Lessor for the use of Newhall Tank - 23554 Dockweiler Dr. An initial lease receivable was recorded in the amount of \$627,203. As of June 30, 2023, the value of the lease receivable is \$560,932. The lessee is required to make monthly fixed payments of \$3,706. The lease has an interest rate of 1.9910%. The value of the deferred inflow of resources as of June 30, 2023, was \$542,175, and the Agency recognized lease revenue of \$42,514 during the fiscal year. The lessee has 2 extension option(s), each for 60 months.

On July 1, 2021, the Agency entered a 63-month lease as Lessor for the use of Newhall Tank 2 - 23554 Dockweiler Dr. An initial lease receivable was recorded in the amount of \$83,966. As of June 30, 2023, the value of the lease receivable is \$52,482. The lessee is required to make monthly fixed payments of \$1,3670. The lease has an interest rate of 1.0590%. The value of the deferred inflow of resources as of June 30, 2023, was \$51,979, and the Agency recognized lease revenue of \$15,993 during the fiscal year. The lessee has 1 extension option, for 60 months.

On July 1, 2021, the Agency entered a 193-month lease as Lessor for the use of Bouquet Tank - 27236 Bouquet Cyn. An initial lease receivable was recorded at \$918,866. As of June 30, 2023, the value of the lease receivable is \$844,430. The lessee is required to make monthly fixed payments of \$4,637. The lease has an interest rate of 2.0680%. The value of the deferred inflow of resources as of June 30, 2023, was \$804,603, and the Agency recognized lease revenue of \$57,132 during the fiscal year. The lessee has 3 extension option(s), each for 60 months.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 6: LEASES (CONTINUED)**

The future lease revenue and related interest payments are as follows:

Fiscal Year	Principal	Interest	Total
2024	\$ 516,539	\$ 135,054	\$ 651,593
2025	492,428	126,545	618,973
2026	511,154	117,760	628,914
2027	445,989	108,552	554,541
2028	366,826	100,480	467,306
2029-2033	1,935,839	378,067	2,313,906
2034-2038	1,667,638	168,372	1,836,010
2039-2043	362,712	51,337	414,049
2044-2047	248,656	12,643	261,299
Total	\$ 6,547,781	\$ 1,198,810	\$ 7,746,591

**B. Lease Payable**

On August 1, 2022, the Agency entered a 60-month lease as Lessee for the use of Enterprise - #252 Ford e-Transit (2022). An initial lease liability was recorded for \$56,380. As of June 30, 2023, the value of the lease liability is \$47,553. The Agency is required to make monthly fixed payments of \$1,128. The lease has an interest rate of 8.3067%. The value of the right to use asset as of June 30, 2023, of \$56,380 with accumulated amortization of \$10,256 is included with Vehicles on the Lease Class activities table found below.

On November 1, 2022, the Agency entered a 60-month lease as Lessee for the use of Enterprise - #55 Ford Maverick (2022). An initial lease liability was recorded for \$22,825. As of June 30, 2023, the value of the lease liability is \$20,441. The Agency is required to make monthly fixed payments of \$472. The lease has an interest rate of 9.3018%. The value of the right to use asset as of June 30, 2023, of \$22,825 with accumulated amortization of \$2,993 is included with Vehicles on the Lease Class activities table found below.

On July 1, 2021, the Agency entered a 60-month lease as Lessee for the use of Stambaugh - 29600 Mammoth Lane (Crown Castle). An initial lease liability was recorded of \$223,086. As of June 30, 2023, the value of the lease liability is \$137,453. The Agency is required to make monthly fixed payments of \$3,881. The lease has an interest rate of 1.0590%. The value of the right to use asset as of June 30, 2023, of \$223,086 with accumulated amortization of \$89,234 is included with Land on the Lease Class activities table found below. The Agency has 1 extension option(s), each for 60 months.

On June 23, 2023, the Agency entered a 48-month lease as Lessee for the use of Enterprise - #128 Ford F150 Lightning (2023). An initial lease liability was recorded of \$54,166.04. As of June 30, 2023, the value of the lease liability is \$53,824. The Agency is required to make monthly fixed payments of \$1,283. The lease has an interest rate of 6.9649%. The Vehicles estimated useful life was 0 months as of the contract commencement. The value of the right to use asset as of June 30, 2023, of \$54,166 with accumulated amortization of \$300 is included with Vehicles on the Lease Class activities table found below.

On December 8, 2022, the Agency entered a 60-month lease as Lessee for the use of Enterprise - #124 Ford F150 Lightning (2022). An initial lease liability was recorded for \$54,157. As of June 30, 2023, the value of the lease liability is \$48,426. The Agency is required to make monthly fixed payments of \$967. The lease has an interest rate of 3.3469%. The value of the right to use asset as of June 30, 2023, of \$54,157 with accumulated amortization of \$6,031 is included with Vehicles on the Lease Class activities table found below.



**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

**NOTE 6: LEASES (CONTINUED)**

On June 23, 2023, the Agency entered a 48-month lease as Lessee for the use of Enterprise - #129 Ford F150 Lightning (2023). An initial lease liability was recorded of \$54,166. As of June 30, 2023, the value of the lease liability is \$53,824. The Agency is required to make monthly fixed payments of \$1,2823. The lease has an interest rate of 6.9649%. The value of the right to use asset as of June 30, 2023, of \$54,166 with accumulated amortization of \$299 is included with Vehicles on the Lease Class activities table found below.

On June 23, 2023, the Agency entered a 60-month lease as Lessee for the use of Enterprise - #125 Ford F150 Lightning (2023). An initial lease liability was recorded for \$62,685. As of June 30, 2023, the value of the lease liability is \$62,345. The Agency is required to make monthly fixed payments of \$1,277. The lease has an interest rate of 8.6411%. The value of the right to use asset as of June 30, 2023, of \$62,685 with accumulated amortization of \$278 is included with Vehicles on the Lease Class activities table found below.

On June 16, 2023, the Agency entered a 60-month lease as Lessee for the use of Enterprise - #127 Ford F150 Lightning (2023). An initial lease liability was recorded for \$52,801. As of June 30, 2023, the value of the lease liability is \$52,268. The Agency is required to make monthly fixed payments of \$1,067. The lease has an interest rate of 8.4470%. The value of the right to use asset as of June 30, 2023, of \$52,801 with accumulated amortization of \$436 is included with Vehicles on the Lease Class activities table found below.

On June 8, 2023, the Agency entered a 60-month lease as Lessee for the use of Enterprise - #126 Ford F150 Lightning (2023). An initial lease liability was recorded for \$52,687. As of June 30, 2023, the value of the lease liability is \$51,870. The Agency is required to make monthly fixed payments of \$1,065. The lease has an interest rate of 8.6149%. The value of the right to use asset as of June 30, 2023, of \$52,687 with accumulated amortization of \$665 is included with Vehicles on the Lease Class activities table found below.

On April 21, 2023, the Agency entered a 49-month lease as Lessee for the use of Enterprise - #352 Ford F350 Super Cab (2022). An initial lease liability was recorded for \$44,547. As of June 30, 2023, the value of the lease liability is \$42,478. The Agency is required to make monthly fixed payments of \$1,115. The lease has an interest rate of 10.8986%. The value of the right to use asset as of June 30, 2023, of \$44,547 with accumulated amortization of \$2,107 is included with Vehicles on the Lease Class activities table found below.

On July 1, 2021, the Agency entered a 60-month lease as Lessee for the use of Stambaugh - 29600 Mammoth Lane (T-Mobile). An initial lease liability was recorded for \$202,897. As of June 30, 2023, the value of the lease liability is \$0. The Agency was required to make monthly fixed payments of \$3,497. The lease had an interest rate of 1.0590%.

On July 1, 2021, the Agency entered a 25-month lease as Lessee for the use of GT Modular Building - 21110 W. Golden Triangle. An initial lease liability was recorded for \$92,783. As of June 30, 2023, the value of the lease liability is \$7,180. The Agency is required to make monthly fixed payments of \$3,593. The lease has an interest rate of 0.6500%. The value of the right to use asset as of June 30, 2023, of \$92,783 with accumulated amortization of \$88,365 is included with Buildings on the Lease Class activities table found below.

Amount of lease assets by major classes of underlying assets are as follows:

Asset Class	As of June 30, 2023	
	Right-to-use Leased Asset	Accumulated Amortization
Vehicles	\$ 454,413	\$ 23,365
Land	223,086	89,234
Buildings	92,784	88,365
Total	<u>\$ 770,283</u>	<u>\$ 200,964</u>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 6: LEASES (CONTINUED)**

Annual requirements to amortize long-term obligations and related interest are as follows:

Fiscal Year	Principal	Interest	Total
2024	\$ 138,574	\$ 31,068	\$ 169,642
2025	137,765	24,692	162,457
2026	145,652	16,805	162,457
2027	106,311	8,461	114,772
2028	49,360	1,976	51,336
Total	\$ 577,662	\$ 83,002	\$ 660,664

**NOTE 7: SUBSCRIPTIONS - SBITAS**

For the year ended June 30, 2023, the financial statements include the adoption of GASB Statement No. 96, Subscription-Based Information Technology Arrangements. The primary objective of this statement is to enhance the relevance and consistency of information about governments' subscription activities. This statement establishes a single model for subscription accounting based on the principle that subscriptions are financings of the right to use an underlying asset. Under this Statement, an organization is required to recognize a subscription liability and an intangible right-to-use subscription asset. For additional information, refer to the disclosures below.

On February 8, 2023, the Agency entered a 24-month subscription for the use of Studio5000 Workbench Software. An initial subscription liability was recorded for \$21,467. As of June 30, 2023, the value of the subscription liability is \$10,620. The Agency is required to make annual fixed payments of \$10,907. The subscription has an interest rate of 2.7070%. The value of the right to use asset as of June 30, 2023, of \$21,467 with accumulated amortization of \$4,264 is included with Software on the Subscription Class activities table found below.

On July 1, 2022, the Agency entered a 23-month subscription for the use of 8x8 UCaaS/CCaaS. An initial subscription liability was recorded for \$125,172. As of June 30, 2023, the value of the subscription liability is \$60,369. The Agency is required to make monthly fixed payments of \$5,544. The subscription has an interest rate of 2.0240%. The value of the right to use asset as of June 30, 2023, of \$125,172 with accumulated amortization of \$65,307 is included with Software on the Subscription Class activities table found below.

On July 1, 2022, the Agency entered a 15-month subscription for PB System use. An initial subscription liability was recorded for \$67,829. As of June 30, 2023, the value of the subscription liability is \$0.00. The Agency is required to make annual fixed payments of \$68,119. The subscription has an interest rate of 1.7100%. The value of the right to use asset as of June 30, 2023, of \$67,829 with accumulated amortization of \$54,263 is included with Software on the Subscription Class activities table found below.

On July 1, 2022, the Agency entered a 30-month subscription for the use of Oracle Cloud Service. An initial subscription liability was recorded for \$567,353. As of June 30, 2023, the value of the subscription liability is \$343,283. The Agency is required to make quarterly fixed payments of \$58,312. The subscription has an interest rate of 2.1840%. The value of the right to use asset as of June 30, 2023, of \$567,353 with accumulated amortization of \$223,710 is included with Software on the Subscription Class activities table found below.

On October 18, 2022, the Agency entered a 36-month subscription for the use of Esri - ArcGIS. An initial subscription liability was recorded at \$161,293. As of June 30, 2023, the value of the subscription liability is \$106,841. The Agency is required to make annual fixed payments of \$55,000. The subscription has an interest rate of 2.1840%. The value of the right to use asset as of June 30, 2023, of \$161,293 with accumulated amortization of \$37,784 is included with Software on the Subscription Class activities table found below.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

**NOTE 7: SUBSCRIPTIONS - SBITAS (CONTINUED)**

On February 8, 2023, the Agency entered a 32-month subscription for the use of KnowBe4 - Security Awareness Training Diamond Subscription. An initial subscription liability was recorded for \$14,945. As of June 30, 2023, the value of the subscription liability is \$9,854. The Agency is required to make annual fixed payments of \$5,124. The subscription has an interest rate of 2.6560%. The value of the right to use asset as of June 30, 2023, of \$14,945 with accumulated amortization of \$2,271 is included with Software on the Subscription Class activities table found below.

On July 1, 2022, the Agency entered a 13-month subscription for the use of OpenGov - Cloud Software. An initial subscription liability was recorded for \$9,969. As of June 30, 2023, the value of the subscription liability is \$0. The Agency is required to make annual fixed payments of \$10,000. The subscription has an interest rate of 1.7100%. The value of the right to use asset as of June 30, 2023, of \$9,969 with accumulated amortization of \$9,202 is included with Software on the Subscription Class activities table found below. The Agency had a termination period of 1 month as of the subscription commencement.

On February 7, 2023, the Agency entered a 36-month subscription for the use of Safeconsole Cloud. An initial subscription liability was recorded as \$8,278. As of June 30, 2023, the value of the subscription liability is \$5,446. The Agency is required to make annual fixed payments of \$2,832. The subscription has an interest rate of 2.6560%. The value of the right to use asset as of June 30, 2023, of \$8,278 with accumulated amortization of \$1,104 is included with Software on the Subscription Class activities table found below.

On November 1, 2022, the Agency entered a 36-month subscription for the use of Spatial Wave ELA. An initial subscription liability was recorded as \$87,207. As of June 30, 2023, the value of the subscription liability is \$57,207. The Agency is required to make annual fixed payments of \$30,000. The subscription has an interest rate of 3.2380%. The value of the right to use asset as of June 30, 2023, of \$87,207 with accumulated amortization of \$19,379 is included with Software on the Subscription Class activities table found below.

On April 1, 2023, the Agency entered a 24-month subscription for the use of DebtBook Platform. An initial subscription liability was recorded as \$39,518. As of June 30, 2023, the value of the subscription liability is \$19,518. The Agency is required to make annual fixed payments of \$20,000. The subscription has an interest rate of 2.4700%. The value of the right to use asset as of June 30, 2023, of \$39,518 with accumulated amortization of \$4,940 is included with Software on the Subscription Class activities table found below.

Amount of subscription assets by major classes of underlying assets are as follows:

Asset Class	As of June 30, 2023	
	Right-to-use	Accumulated
	Subscription Asset	Amortization
Software	\$ 1,103,030	\$ 422,224

Annual requirements to amortize long-term obligations and related interest are as follows:

Fiscal Year	Principal	Interest	Total
2024	\$ 406,832	\$ 11,261	\$ 418,093
2025	206,305	3,275	209,580
Total	\$ 613,137	\$ 14,536	\$ 627,673

**NOTE 8: DEFINED BENEFIT PENSION PLAN**

**A. Plan Description**

All qualified permanent and probationary employees are eligible to participate in the Agency’s Miscellaneous Employee Pension Plan, cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees’ Retirement System (CalPERS). Benefit provisions under the Plan are established by State statute and the Agency’s resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

**B. Benefits Provided**

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: The Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

On September 12, 2012, the California Governor signed the California Public Employees’ Pension Reform Act of 2013 (PEPRA) into law. PEPRA took effect January 1, 2013. The new legislation closed the Agency’s CalPERS 2.5% at 55 Risk Pool Retirement Plan to new employee entrants effective December 31, 2013. All employees hired after January 1, 2013 are eligible for the Agency’s CalPERS 2.0% at 62 Retirement Plan under PEPRA.

The following plan groups are as follows:

*Classic Members* - employees hired before January 1, 2013, or previously enrolled in CalPERS, are enrolled in the CalPERS Local Miscellaneous 2% at 55 Plan.

*New Members* - in accordance with the PEPRA, employees hired on or after January 1, 2013, are enrolled in the CalPERS Local Miscellaneous 2% at 62 Plan.

The Plan’s provisions and benefits in effect at June 30, 2023, are summarized as follows:

	<b>Miscellaneous Pool</b>	
	<b>Classic</b>	<b>PEPRA</b>
Hire date	Prior to January 1, 2013	On or after January 1, 2013
Benefit formula	2% @ 55	2.0% @ 62
Benefit vesting schedule	5 years of service	
Benefit payments	Monthly for life	
Retirement age	50-55	52-62
Monthly benefits, as a % of eligible compensation	1.426% to 2.418%	1.0% to 2.5%
Required employee contribution rates	7.00%	7.25%
Required employer contribution rates	11.610%	7.760%

**NOTE 8: DEFINED BENEFIT PENSION PLAN (CONTINUED)**

**C. Contributions**

Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of change in the rate. Funding contributions for both Plans are determined annually on actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Agency is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2023, the contributions recognized as part of pension expense for the Plan were as follows:

	<b>2023</b>
Contributions - Employer	<u>\$ 3,705,870</u>

**D. Net Pension Liability**

As of June 30, 2023, the Agency reported net pension liabilities for its proportionate share of the net pension liability of the Plan as follows:

	<b>2023</b>
Proportionate share of net pension liability	<u>\$ 21,030,604</u>

The Agency’s net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the plan is measured as of June 30, 2022, (the measurement date), and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 (the valuation date), rolled forward to June 30, 2022, using standard update procedures. The Agency’s proportion of the net pension liability was based on a projection of the Agency’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The Agency’s proportionate share of the net pension liability for the Plan as of the measurement date June 30, 2022, was as follows:

	Miscellaneous
Proportion - June 30, 2021	0.13622%
Change in proportion	<u>0.04585%</u>
Proportion - June 30, 2022	<u>0.18207%</u>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 8: DEFINED BENEFIT PENSION PLAN (CONTINUED)**

**E. Deferred Pension Outflows (Inflows) of Resources**

As of June 30, 2023, the Agency reported deferred outflows of resources and deferred inflow of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 3,705,870	\$ -
Differences between actual and expected experience	-	282,862
Differences in actual contribution and proportionate share of contribution	1,893,350	690,333
Changes in assumptions	2,155,025	-
Net differences between projected and actual earnings on plan investments	3,852,248	-
Adjustment due to differences in proportions of net pension liability	422,336	-
<b>Total</b>	<b>\$ 12,028,829</b>	<b>\$ 973,195</b>

As of June 30, 2023, employer pension contributions reported as deferred outflows of resources related to contributions subsequent to the measurement date of \$3,705,870 and will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2024.

At June 30, 2023, other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows.

Fiscal Year Ending June 30:	Deferred Outflows/ (Inflows) of Resources
2024	\$ 2,184,033
2025	1,810,844
2026	998,721
2027	2,356,166

**NOTE 8: DEFINED BENEFIT PENSION PLAN (CONTINUED)**

**F. Actuarial Assumptions**

The total pension liabilities were determined by actuarial valuation reports as of June 30, 2021, which were rolled forward to June 30, 2022, using the following actuarial assumptions:

Valuation Date	June 30, 2021
Measurement Date	June 30, 2022
Actuarial cost method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial assumptions:	
Discount rate	6.90%
Inflation	2.50%
Salary increases	Varies by Entry Age and Service
Investment Rate of Return	6.80% Net of Pension Plan Investment and Administrative Expenses; includes inflation
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefits	The lesser of contract COLA or 2.50% until Purchasing Power Protection Allowance floor on purchasing power applies 2.50% thereafter

\* The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2017 CalPERS Experience Study for the period from 1997 to 2015. Pre-retirement and Post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from December 2017 that can be found on the CalPERS website.

**G. Change of Assumptions**

On November 17, 2021, the CalPERS board adopted new actuarial assumptions based on the recommendations in the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. This study reviewed the retirement rates, termination rates, mortality rates, rates of salary increases, and inflation assumptions for Public Agencies. These new assumptions are incorporated in the current actuarial valuation. In addition, the CalPERS board adopted a new asset portfolio as part of its Asset Liability Management process. The new asset mix supports a 6.80% discount rate, which reflects a change in the price inflation assumption to 2.30%

**H. Discount rate**

The discount rate used to measure the total pension liability was 6.90 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

**NOTE 8: DEFINED BENEFIT PENSION PLAN (CONTINUED)**

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated and adjusted to account for assumed administrative expenses.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

As of June 30, 2023, the target allocation, and the long-term expected real rate of return by asset class were as follows:

<b>Asset Class</b>	<b>Assumed Asset Allocation<sup>1</sup></b>	<b>Real Return<sup>1,2</sup></b>
Global Equity - Cap-weighted	30.00%	4.54%
Global Equity - Non Cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	0.59%
<b>Total</b>	<b>100.0%</b>	

- 1) In the System's ACFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-Term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.
- 2) An expected inflation of 2.00% used for this period.
- 3) An expected inflation of 2.92% used for this period.

**I. Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the Agency's proportionate share of the net pension liability for each Plan, calculated using the discount rate, as well as what the Agency's proportionate share of net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate.

As of June 30, 2023, the Agency's net pension liability at the current discount rate, using a discount rate that is one-percentage point lower, and using a discount rate that is one-percentage point higher, is as follows:

	<b>Discount Rate - 1% 5.90%</b>	<b>Current Discount Rate 6.90%</b>	<b>Discount Rate +1% 7.90</b>
Agency's Net Pension Liability	<u>\$ 34,370,513</u>	<u>21,030,604</u>	<u>10,055,169</u>



**NOTE 8: DEFINED BENEFIT PENSION PLAN (CONTINUED)**

**J. Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in separately issued CalPERS financial reports.

**NOTE 9: OTHER POST-EMPLOYMENT BENEFITS**

**A. Plan Description**

The Agency provides other post-employment benefits (OPEB) to qualified employees who retire from the Agency and meet the Agency's vesting requirements. The Agency participates in CalPERS California Employer's Retiree Benefit Trust Program (CERBT), a Prefunding Plan trust fund intended to perform an essential government function within the meaning of Section 115 of the Internal Revenue Code as an agent multiple-employer plan. CalPERS CERBT audited financial report may be obtained from their executive Office: 400 P Street, Sacramento, California 95814. The Agency has set aside funds to cover retiree health liabilities in a trust that meets the criteria in paragraph 4 of Statement 75.

**B. Benefits Provided**

Medical coverage is currently provided through CalPERS as permitted under the Public Employees' Medical and Hospital Care Act (PEMCHA). Under PEMCHA, the Agency is obligated to contribute toward the cost of retiree medical coverage for all employees who retire from the Agency for the retiree's lifetime or until CalPERS medical coverage is discontinued.

All employees who retire from the Agency who are eligible to continue coverage in retirement will receive a medical benefit not less than the required PEMCHA minimum employer contribution (MEC). MEC benefits continue to a covered surviving spouse as well, if eligible for survivor benefits under the retirement program. The MEC is \$149 per month in 2022 and \$151 per month in 2023.

All Agency retirees are also eligible for 100% paid dental premiums for the retiree and his or her eligible covered dependents for the retiree's lifetime.

Additional retiree medical benefits are payable in the following circumstances, which vary based on the retiree's employment date with the Agency or predecessor agency (CLWA or NCWD).

For retirees hired before January 1, 2009, the Agency pays 100% of the medical premium for the retiree and any enrolled dependents, up to but not exceeding 90% of the PERS Platinum premium for the coverage level selected by the retiree (e.g. single, two-party or family).

For retirees hired on or after January 1, 2009, the Agency pays 100% of the medical premium for the retiree and any enrolled dependents, up to but not exceeding a vested percentage of 90% of the PERS Platinum premium for the coverage level selected by the retiree (e.g. single, two-party or family). The vested percent is based on all years of CalPERS membership but requires at least 5 years of service with the Agency.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

**C. Employee Covered by Benefit Terms**

At June 30, 2023, the following employees were covered by the benefit terms:

	<u>2023</u>
Participating active employees	209
Retiree employees	66
Total plan membership	<u>275</u>

**D. Discount Rate**

The discount rate to measure the total OPEB liability was 6.15%, which is based on the long-term return on plan assets assuming 100% funding through CERBT. The projection of cash flows used to determine the discount rate assumed that liabilities and cash flow will vary based on the number and demographic characteristics of employees and retirees.

**E. Deferred OPEB Outflows (Inflows) of Resources**

For the year ended June 30, 2023, the Agency recognized OPEB expense of \$601,390.

At June 30, 2023, the Agency reported deferred outflows and inflows of resources related to OPEB from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
OPEB contributions subsequent to measurement date	\$ 1,757,837	\$ -
Differences between actual and expected experience	91,076	-
Changes in assumptions	2,300,595	814,142
Net differences between projected and actual earnings on investments	2,822,244	1,477,653
Total	<u>\$ 6,971,752</u>	<u>\$ 2,291,795</u>

As of June 30, 2023, the Agency reported deferred outflows of resources related to employer OPEB contributions subsequent to measurement date in the amount of \$1,757,837, which will be recognized as a reduction of the net OPEB liability in the fiscal year ended June 30, 2024.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

At June 30, 2023, other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as OPEB expense as follows:

<b>Period Ending June 30</b>	<b>Net Deferred Outflows/Inflows of Resources</b>
2024	\$ 422,136
2025	396,222
2026	418,686
2027	1,489,374
2028	102,161
Thereafter	93,541

**F. Actuarial Assumptions**

The Agency's total OPEB liability in the June 30, 2022, actuarial valuation, which was measured at June 30, 2022, was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Fiscal year Ending	June 30, 2023
Measurement Date	June 30, 2022
Valuation Date	June 30, 2022
Funding Method	Entry Age Normal Cost, level percent of pay
Asset Valuation Method	Market Value of Assets
Long Term Return on Assets	6.15% as of June 30, 2022, and 7.05% as of June 30, 2021
Discount Rates	6.15% as of June 30, 2022, and 7.05% as of June 30, 2021 Only current active employees and retired participants and covered dependents are valued. No future entrants are considered in this valuation.
Participants Valued	
Salary Increase	3% per year; since benefits do not depend on pay, this is used only to allocate the cost of benefits between service years and to develop the amortization payment portion of the ADCs
General Inflation Rate	2.5% per year.

Demographic actuarial assumptions used in this valuation are based on the 2021 experience study of the CalPERS using data from 1997 to 2019, except for a different basis used to project future mortality improvements.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

**NOTE 9: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

**G. Sensitivity of the Net OPEB Liability to Changes in the Discount Rate**

As of June 30, 2023, the following presents the net OPEB liability of the Agency, as well as what the Agency's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	<b>Discount Rate -1% 5.15%</b>	<b>Current Discount Rate 6.15%</b>	<b>Discount Rate +1% 7.15%</b>
Net OPEB Liability (Asset)	<u>\$ 8,562,646</u>	<u>3,193,710</u>	<u>(1,137,435)</u>

**H. Sensitivity of the Net OPEB Asset to Changes in the Healthcare Cost Trend Rates**

As of June 30, 2023, the following presents the net OPEB liability of the Agency, as well as what the Agency's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1- percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<b>Healthcare Cost Trend Rates - 1%</b>	<b>Current Healthcare Cost Trend Rate</b>	<b>Healthcare Cost Trend Rates +1%</b>
Net OPEB Liability (Asset)	<u>\$ (1,732,666)</u>	<u>3,193,710</u>	<u>9,461,088</u>

**I. Changes in the Net OPEB Liability/Asset**

Changes in the net OPEB liability/asset for the year were as follows:

	<b>Increase (Decrease)</b>		
	<b>Total OPEB Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net OPEB Liability (Asset) (c) = (a) - (b)</b>
Balance at June 30, 2022	<u>\$ 29,882,087</u>	<u>\$ 33,255,946</u>	<u>\$ (3,373,859)</u>
Changes during the year:			
Service Cost	1,431,994	-	1,431,994
Interest Cost	2,179,019	-	2,179,019
Differences between expected and actual experience	(1,660,305)	(6,936,061)	5,275,756
Changes of assumptions	1,679,428	-	1,679,428
Contributions - employer		1,616,933	(1,616,933)
Net investment income	-	2,373,216	(2,373,216)
Benefit payments	(812,021)	(812,021)	-
Administrative fee	-	8,479	(8,479)
Net changes	<u>2,818,115</u>	<u>(3,749,454)</u>	<u>6,567,569</u>
Balance at June 30, 2023	<u>\$ 32,700,202</u>	<u>\$ 29,506,492</u>	<u>\$ 3,193,710</u>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

**NOTE 10: LONG-TERM DEBT**

Changes in the Agency's long-term debt for the year ended June 30, 2023, were as follows:

	Balance June 30, 2022	Additions	Payments/ Retirements	Balance June 30, 2023	Current Portion	Long-Term Portion
<b>Certificates of Participation</b>						
1999 Series A Revenue COPS - Principal	\$ 20,409,217	\$ -	\$ 2,833,729	\$ 17,575,488	\$ 2,677,262	\$ 14,898,226
1999 Series A Revenue COPS - Accreted interest	53,085,667	-	3,600,077	49,485,590	-	49,485,590
<b>Total Certificates of Participation</b>	<b>73,494,884</b>	<b>-</b>	<b>6,433,806</b>	<b>67,061,078</b>	<b>2,677,262</b>	<b>64,383,816</b>
<b>Revenue Bonds</b>						
2018 Series A Revenue Bonds	26,735,000	-	-	26,735,000	650,000	26,085,000
Discount on issuance - 2018 Series A	(315,411)	-	(12,341)	(303,070)	-	(303,070)
2020 Series A Revenue Bonds	78,440,000	-	2,400,000	76,040,000	2,050,000	73,990,000
Premium on issuance - 2020 Series A	12,745,314	-	455,190	12,290,124	-	12,290,124
2020 Series B Revenue Bonds	154,705,000	-	13,860,000	140,845,000	14,515,000	126,330,000
<b>Total Revenue Bonds</b>	<b>272,309,903</b>	<b>-</b>	<b>16,702,849</b>	<b>255,607,054</b>	<b>17,215,000</b>	<b>238,392,054</b>
<b>Total Regional Water Division Activities</b>	<b>\$345,804,787</b>	<b>\$ -</b>	<b>\$ 23,136,655</b>	<b>\$322,668,132</b>	<b>\$ 19,892,262</b>	<b>\$302,775,870</b>

**1999 Series A Revenue Certificates of Participation**

In August 1999, the Corporation issued \$75,813,498 of certificates of participation to finance certain capital improvements to legacy Castaic Lake Water Agency's (CLWA), now Santa Clarita Valley Water Agency's wholesale water system and reimbursement of the Agency's cost of acquisition of certain state water project entitlements. The certificates are payable solely from installment payments to be made by the Agency. The Agency has pledged all revenues derived from the ownership of its water system (which expressly exclude revenues derived from the retail sales of water).

On December 7, 2006, CLWA refunded \$45,520,000 of the 1999 certificates (2006 Series A). \$45,520,000 from the 2006 Series A COPs (Certificate of Participation) was used to pay off the outstanding principal of the 1999 Series A Revenue COPs. As a result, the 1999 Series A Revenue COPs are considered retired and the liability for those obligations has been removed from the financial statements. CLWA completed the advance refunding to reduce CLWA's total debt service payments over the next 24 years by achieving a 5.6% net present value savings. In May 2016, CLWA refunded all 2006 Series A certificates of participation (2016 Series A Refunding). (See 2020 Series B Revenue Refunding Bonds which refunded the 2016A Refunding Revenue Bonds for the respective debt service requirements).

The Certificates are payable by installment payments according to their respective Installment Agreements. Interest is payable semi-annually on August 1 and February 1 of each year, and the principal is due annually on August 1. The outstanding balance as of June 30, 2016, is \$59,846,309 as follows: \$59,846,309 Series 1999 remaining; and no balance for the Series 2006 A (refunded portion of 1999 Series A) as these were refunded during FY (Fiscal Year) 2015/16 (2016A Refunded Revenue Bonds). (See 2020 Series B Revenue Refunding Bonds which refunded the 2016A Refunding Revenue Bonds for the respective debt service requirements).

The par amount of the certificates is comprised of \$23,408,498 (original amount) capital appreciation certificates. Interest on the capital appreciation certificates is compounded semi-annually on February 1 and August 1 and is payable at maturity. The interest compounded annually is added to the accreted interest outstanding. The yield to maturity for the capital appreciation certificates ranges from 5.76% to 5.8%. Principal on the capital appreciation certificates matures annually on August 1 from 2021 through 2030. All the certificates are subject to extraordinary prepayment as a whole or in part on any date in order of maturity if the Agency makes prepaid installment payments from insurance proceeds or condemnation awards. Payments of principal and interest began during the fiscal year ended June 30, 2022.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

**NOTE 10: LONG-TERM DEBT (CONTINUED)**

Annual debt service requirements on the 1999 Series A Revenue Certificates of Participation are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest*</u>	<u>Total</u>
2024	\$ 2,677,262	\$ 7,767,738	\$ 10,445,000
2025	2,517,245	7,927,755	10,445,000
2026	2,377,804	8,067,196	10,445,000
2027	2,240,244	8,204,756	10,445,000
2028	2,110,203	8,334,797	10,445,000
2029-2033	5,652,730	25,682,270	31,335,000
Total	<u>\$ 17,575,488</u>	<u>\$ 65,984,512</u>	<u>\$ 83,560,000</u>

\*Interest accreted to date as of June 30, 2023 is \$49,485,590.

**2018 Series A Revenue Refunding Bonds**

On June 1, 2010, Valencia Water Company (VWC) entered into a \$12,000,000 senior secured note with Modern Woodmen of America (Modern Woodmen). On September 15, 2010, VWC entered into an additional \$12,000,000 senior secured note with Modern Woodmen (collectively, the "Senior Secured Notes"). The Senior Secured Notes are secured by all of VWC's assets. Interest is payable semi-annually on April 15 and October 15 at a fixed rate of 4.62% per annum. The Senior Secured Notes contain various financial covenants with which VWC was in compliance as of December 31, 2017.

On January 9, 2018, the Agency issued \$26,735,000 of Revenue Bonds through Upper Santa Clara Valley Joint Powers Authority, to provide funds to prepay \$24,000,000 of VWC's senior secured note with Modern Woodmen and as such, is recorded as a liability of the Regional Water Division. Payments on the obligation are to be funded through an interdivisional loan to be funded by customers within the Valencia Water Division's service area. The difference between the refunding debt and the refunded debt is being netted against the new debt and amortized over the life of the refunding debt. The bonds are payable by installment payments according to the Installment Purchase Agreement. Interest is payable semi-annually on August 1 and February 1, and the principal is due annually on August 1.

Annual debt service requirements on the 2018 Series A Revenue Refunding Bonds are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 650,000	\$ 968,038	\$ 1,618,038
2025	665,000	949,541	1,614,541
2026	685,000	929,706	1,614,706
2027	705,000	908,856	1,613,856
2028	730,000	886,875	1,616,875
2029-2033	4,020,000	4,049,563	8,069,563
2034-2038	4,815,000	3,260,034	8,075,034
2039-2043	5,820,000	2,255,547	8,075,547
2044-2048	7,060,000	1,012,344	8,072,344
2049-2053	1,585,000	30,709	1,615,709
Total	26,735,000	<u>\$ 15,251,213</u>	<u>\$ 41,986,213</u>
Less: discount on issuance	(303,070)		
Less: current portion	(650,000)		
Total non-current	<u>\$ 25,781,930</u>		

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 10: LONG-TERM DEBT (CONTINUED)**

**2020 Series A Revenue Refunding Bonds**

In July 2020, the Authority issued \$78,440,000 of revenue bonds to finance the acquisition of certain capital improvements water system and provide a portion of the funds to refund the outstanding Castaic Lake Water Agency Refunding Revenue Certificates of Participation, Series 2010A. Upper Santa Clara Valley JPA has pledged all revenues derived from the ownership and operation of its water system. These revenues paid for the operation and maintenance of the water system, and after the application of contingency reserves, the remaining funds were used for installment payments on the certificates.

The Series 2020 A Bonds are structured as serial bonds with maturities ranging from 2022 through 2040 and two term bonds maturing on 2045 and 2050, respectively. Yields for the serial bonds range from 0.120% to 1.370% (yields to call for maturities 2022 through 2040), with the term bonds yielding 1.560% and 1.640% (yields to call). The ultimate structure produced an original issue premium of \$13,655,694 to be amortized over the life of the debt service.

Annual debt service requirements on the 2020 Series A Revenue Refunding Bonds are as follows:

<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2024	\$ 2,050,000	\$ 3,282,950	\$ 5,332,950
2025	2,215,000	3,176,325	5,391,325
2026	-	3,120,950	3,120,950
2027	-	3,120,950	3,120,950
2028	-	3,120,950	3,120,950
2029-2033	-	15,604,750	15,604,750
2034-2038	17,435,000	13,275,625	30,710,625
2039-2043	14,910,000	9,644,750	24,554,750
2044-2048	21,175,000	5,836,700	27,011,700
2049-2053	18,255,000	1,179,900	19,434,900
Total	<u>76,040,000</u>	<u>\$ 61,363,850</u>	<u>\$ 137,403,850</u>
Add: bond premium	12,290,124		
Less current portion	(2,050,000)		
Total non-current	<u>\$ 86,280,124</u>		

**2020 Series B Revenue Refunding Bonds**

In July 2020, the Authority issued \$172,635,000 of revenue bonds to provide a portion of the funds to advance refund the outstanding Upper Santa Clara JPA Revenue Bonds, Series 2015A, 2016A and 2017A. Upper Santa Clara Valley JPA has pledged all revenues derived from the ownership and operation of its water system. These revenues paid for the operation and maintenance of the water system, and after the application of contingency reserves, the remaining funds were used for installment payments on the certificates.

The Series 2020 B Bonds are structured as serial bonds with maturities ranging from 2021 through 2033 and term bonds maturing on 2040. Yields for the serial bonds range from 0.405% to 2.083% (yields to call for maturities 2021 through 2033), with the term bonds yielding 2.621% (yield to call).

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
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**NOTE 10: LONG-TERM DEBT (CONTINUED)**

Annual debt service requirements on the 2020 Series B Revenue Refunding Bonds are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 14,515,000	\$ 1,856,012	\$ 16,371,012
2025	14,715,000	1,745,814	16,460,814
2026	17,230,000	1,599,938	18,829,938
2027	17,575,000	1,411,655	18,986,655
2028	18,355,000	1,182,211	19,537,211
2029-2033	49,680,000	2,894,618	52,574,618
2034-2038	6,420,000	575,656	6,995,656
2039-2043	2,355,000	93,634	2,448,634
Total	<u>140,845,000</u>	<u>\$ 11,359,538</u>	<u>\$ 152,204,538</u>
Less current portion	(14,515,000)		
Total non-current	<u>\$ 126,330,000</u>		

***Events of Default on Agency Bonds***

Upon the occurrence and continuation of an event of default on the Agency's outstanding bonds, the principal amounts of (and accrued interest on) the respective bonds can be accelerated and declared immediately due and payable by the registered bondholders of a majority in aggregate principal amount of the then outstanding bonds upon written notice delivered to the Agency. Failure to pay debt service when due and the occurrence of certain insolvency or bankruptcy-related events are events of default. Failure to observe or perform the covenants and agreements under the Indenture for a period of 60 days after written notice of such failure is given to the Agency is also an event of default unless the Agency has taken all action reasonably possible to remedy such failure within 60 days and the Agency diligently proceeds to remedy the failure. A default by the Agency under any agreement governing parity debt which continues after the applicable grace period, if any, is also an event of default.



**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 11: NET POSITION**

	<u>2023</u>
<b>Net investment in capital assets</b>	
Capital assets, net	\$ 794,977,609
Certificate of participation - principal	(17,575,489)
Revenue bonds payable	(243,620,000)
Discounts/premiums	(11,987,054)
Deferred charge on refunding - Revenue bonds	7,911,237
Accreted interest	(49,485,590)
Unspent proceeds	3,033,416
Accounts payable, retainage payable and accrued liabilities related to capital assets	(9,998,912)
Lease payable	(577,662)
Subscription payable	(613,137)
<b>Total net investment in capital assets</b>	<u><b>472,064,418</b></u>
<b>Restricted net position:</b>	
<b>Restricted for state water contract:</b>	
Restricted - cash and cash equivalents	6,672,278
Restricted - investments	90,180,719
Restricted -property tax receivable	846,640
Restricted - accrued interest receivable	696,866
Restricted - accrued liabilities	(1,212,523)
Restricted - accounts payable	(158)
<b>Total restricted for state water contract</b>	<u><b>97,183,822</b></u>
<b>Restricted for capacity fees:</b>	
Restricted - investments	9,249,807
Restricted - accrued interest receivable	80,061
<b>Total restricted for capacity fees</b>	<u><b>9,329,868</b></u>
<b>Restricted for debt service:</b>	<u><b>10,568,173</b></u>
<b>Total restricted net position</b>	<u><b>117,081,863</b></u>
<b>Unrestricted net position:</b>	
<b>Non-spendable net position:</b>	
Materials and supplies inventory	4,263,464
Prepaid expenses and other assets	776,006
<b>Total non-spendable net position</b>	<u><b>5,039,470</b></u>
<b>Board assigned net position per 2023 adopted budget:</b>	
Capital Reserves	16,028,922
Emergency / Disaster Reserves	31,353,687
Operating Reserves	42,425,044
Revenue Rate Stabilization Reserves	18,183,048
Water Supply Reliability Reserves	6,000,000
<b>Total board assigned net position</b>	<u><b>113,990,701</b></u>
<b>Spendable net position is designated as follows:</b>	
Unrestricted	<u>27,412,585</u>
<b>Total spendable net position</b>	<u><b>27,412,585</b></u>
<b>Total unrestricted net position</b>	<u><b>146,442,756</b></u>
<b>Total net position</b>	<u><u><b>\$ 735,589,037</b></u></u>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Notes to the Financial Statements**

**June 30, 2023**

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**NOTE 12: RISK MANAGEMENT**

The Agency is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Agency is a member of the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA), an intergovernmental risk-pooling self-insurance authority, created under provisions of California Government Code Sections 6500 et. seq. The purpose of the ACWA/JPIA is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. As of June 30, 2023, the Agency's participation in the self-insurance programs of JPIA is as follows:

- General, Automobile, Employment Practices & Public Officials' errors and omissions. Broad coverage against third-party claims for the Agency, its directors, employees, and volunteers. Covered up to the following limits: The JPIA pools for the first \$5,000,000, per occurrence and purchases additional excess coverage layers of \$55,000,000 for general, auto and public officials' liability, which increases the limits on the insurance coverage noted above.
- Property Loss: Covered up to replacement value with a \$25,000 deductible per occurrence on scheduled buildings, fixed equipment and contents, actual cash value on scheduled mobile equipment with a \$1,000 deductible per occurrence and actual cash value on scheduled vehicles with a \$500 deductible per occurrence. JPIA is self-insured up to \$10,000,000 per loss and has purchased re-insurance coverage up to a \$500,000,000 limit per occurrence. Scheduled fixed equipment is covered for Accidental Mechanical Breakdown up to sub-limit of \$100,000,000 with deductible \$25,000 to \$50,000 depending on type of equipment.
- Workers' Compensation: Covered for statutory limits for all work-related injuries/illnesses covered by State law, and Employer's Liability is Covered up to \$4,000,000 per accident and \$2,000,000 per disease. JPIA is self-insured up to \$2,000,000 and excess insurance coverage has been purchased.
- Cyber Liability: Including Cyber Security up to \$3,000,000 per occurrence and \$5,000,000 Aggregate Limit. Cyber Liability Deductible varies from \$75,000 to \$100,000 depending on Agency Revenue.
- Employee Dishonesty/Crime Supplement: Covered up to \$1,100,000 per occurrence with a \$1,000 deductible for employee dishonesty, forgery or alteration and computer fraud. The program covers all employees, the Board of Directors, and the Treasurer. The JPIA pools for the first \$100,000, and the Agency purchases excess coverage.
- Earthquake and Flood Group Purchase – Difference in Conditions Policy -: Covered up to \$25,000,000 for scheduled values, subject to minimum \$25,000 deductible.

There were no reductions in insurance coverage in the year ended June 30, 2023. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There was no IBNR claims payable as of June 30, 2023.

**NOTE 13: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**Deficit Restricted Net Position**

At June 30, 2023, the Agency had an internal deficit net position in the Capital Projects Fund reported within the Agency's enterprise operating fund, in the amount of \$1,388,394. This deficit is the result of costs that were incurred prior to issuance of the 2023 Revenue Bonds, occurring subsequent to June 30, 2023. The Agency included a declaration of intent in the Tax Certificate for \$1,388,394 of expenses made 60 days prior to closing of the 2023 Revenue Bonds to be reimbursed from the issuance, allowing this deficit to be absorbed by the bond issuance.

**NOTE 14: COMMITMENTS AND CONTINGENCIES**

***Department of Water Resources (DWR) Water Contract Commitment***

On April 30, 1963, a contract was entered into between the State of California acting by and through the Department of Water Resources and CLWA (the Contract), pursuant to the provisions of the California Water Resources Development Bond Act, the State Central Valley Project Act, and other applicable laws of the State of California.

The contract provides for a maximum annual water entitlement to the Agency of up to 41,500-acre feet. As amended, on January 1, 1991, the Agency began receiving the Devil's Den agricultural entitlement of 12,700-acre feet. In March 1999, the Agency purchased an additional 41,000-acre feet from Wheeler Ridge-Maricopa Water Storage District, bringing the total maximum entitlement to 95,200-acre feet. The agreement contemplated water delivery of 20,100-acre feet beginning in 1981, with increasing deliveries through the years until the maximum entitlement was reached in 1991.

However, as of June 30, 2003, the water delivery objectives of the Contract cannot be achieved unless additional conservation features are constructed. The term of the amended Contract is for the project re-payment period or through 2085, whichever is longer, and provides for a pledge of certain Agency revenues to the bondholders of the State under the Bond Act.

Provision is made in the Contract for two general charges: (1) a Delta water charge and (2) a transportation charge, which are divided into components. The Delta water charge is intended to return to the State all costs of project conservation facilities including capital, maintenance, operation, and replacement components and is charged to the Agency based on water entitlement and/or delivery. The transportation charge is for facilities needed to deliver water to the contractors and includes capital, maintenance, operation, and replacement components.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

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**NOTE 14: COMMITMENTS AND CONTINGENCIES (CONTINUED)**

At June 30, 2023, the Agency's remaining estimated commitment for these charges is as follows:

<b>State Water Project/DWR</b>	
<b>Calendar year ending</b>	
<b>December 31</b>	<b>Amount</b>
2023	\$ 27,791,000
2024	29,324,000
2025	27,635,000
2026	28,753,000
2027	30,178,000
2028-2032	171,115,000
2033-2035	122,861,000
Total	<u>\$ 437,657,000</u>

<b>Delta Conveyance Design &amp; Construction</b>	
<b>Calendar year ending</b>	
<b>December 31</b>	<b>Amount</b>
2026	\$ 2,519,071
2027	4,866,276
2028-2032	69,791,634
2033-2035	86,340,378
Total	<u>\$ 163,517,359</u>

On May 22, 2007, the Agency entered into a 30-year agreement with the Buena Vista Water Storage District and Rosedale-Rio Bravo Water Storage District for the acquisition of 11,000 acre-feet (AF) of water supply per year for a 30-year period. The purchase price was established in FY 2006/07 at \$486.85 per AF, or \$5,335,350. The purchase price is adjusted each calendar year by Consumer Price Index (All Urban Consumers – All Items – Southern California Area) and every 10 years based on historical changes to the cost of the State Water Project. The current purchase price is \$929.08 per AF.

As of June 30, 2023, the Agency's remaining estimated commitment for these charges is as follows:

<b>BV-RRB Water Purchases</b>	
<b>Calendar year ending</b>	
<b>December 31</b>	<b>Amount</b>
2023	\$ 10,964,000
2024	11,512,000
2025	12,088,000
2026	12,692,000
2027	13,327,000
2028-2032	77,322,000
2033-2035	56,301,000
Total	<u>\$ 194,206,000</u>

Payments due under the DWR and BVRRB agreements are similar in nature to a long-term operating lease since the Agency does not take title to any assets of the DWR and BVRRB at the end of the water delivery period. Accordingly, no liability under this contract is recorded in the Statement of Net Position.

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Notes to the Financial Statements**  
**June 30, 2023**

**NOTE 14: COMMITMENTS AND CONTINGENCIES (CONTINUED)**

***Litigation***

In the ordinary course of operations, the Agency is subject to claims and litigation from outside parties. After consultation with legal counsel, the Agency believes the ultimate outcome of such matters, if any, will not materially affect its financial condition.

***Grant Awards***

Grant funds received by the Agency are subject to audit by the grantor agencies. Such an audit could lead to requests for reimbursements to the grantor agencies for expenditures disallowed under terms of the grant. Management of the Agency believes that such disallowances, if any, would not be significant.

***Construction Contracts***

The Agency has a variety of agreements with private parties relating to the installation, improvement, or modification of water facilities, and distribution systems, and other Agency activities. The financing of such contracts is being provided primarily from the Agency's replacement reserves and advances for construction. The Agency has committed to approximately \$33,688,480 of open construction contracts as of June 30, 2023.

The contracts outstanding include:

<u>Project Name</u>	<u>Total Approved Contract</u>	<u>Construction Costs to Date</u>	<u>Balance to Complete</u>
Vista Canyon (Phase 2B) Recycled Water Tanks	\$ 4,213,175	\$ 3,997,706	\$ 215,469
Vista Canyon Recycled Water Main Extension (Phase 2B)	2,830,159	2,404,814	425,345
Bridgeport Pocket Park	378,294	272,339	105,955
Magic Mountain Pipeline Phase 5	3,269,979	3,138,522	131,457
Magic Mountain Pipeline Phase 6A	7,168,845	6,578,076	590,769
Magic Mountain Pipeline Phase 6B	4,568,687	4,345,002	223,685
Santa Clara & Honby Wells PFAS Groundwater Treatment Improvements Material Purchase	8,486,950	4,707,980	3,778,970
ESFP Washwater Return Improvements	17,526,700	12,566,111	4,960,589
Saugus #3 & #4 Wells Construction (Replacement Wells)	12,751,494	4,371,523	8,379,971
Dickason Drive Water Line Improvements	1,909,511	-	1,909,511
Pitchess Pipeline Modifications	159,000	-	159,000
Deane Pump Station at Sand Canyon Plaza (Cost Share)	1,969,954	-	1,969,954
Deane Pump Station at Skyline Ranch (Cost Share)	385,837	-	385,837
Deane Tank at Skyline Ranch (Cost Share)	3,127,268	-	3,127,268
Well 201 VOC Treatment Improvements	7,726,700	402,000	7,324,700
<b>Total</b>	<b>\$ 76,472,553</b>	<b>\$ 42,784,073</b>	<b>\$ 33,688,480</b>

**NOTE 15 SUBSEQUENT EVENTS**

The Agency issued Revenue Bonds under the Upper Santa Clara Valley Joint Powers Authority in the amount of \$62,645,000 on August 8, 2023, for use towards capital projects.

The Agency evaluated subsequent events for recognition and disclosure through December 6, 2023, the date on which these financial statements were available to be issued. Management concluded that no material subsequent events have occurred since June 30, 2023, other than an event disclosed above, that required recognition or disclosure in these financial statements.



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**REQUIRED SUPPLEMENTARY INFORMATION**

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Cost-Sharing Multiple Employer Miscellaneous Plans**  
**Schedule of Proportionate Share of the Net Pension Liability**  
**As Of June 30, For the Last Ten Fiscal Years <sup>(1)</sup>**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Measurement Date	6/30/2022	6/30/2021	6/30/2020
Proportion of the Net Pension Liability	0.18207%	0.13622%	0.15440%
Proportionate Share of the Net Pension Liability	\$ 21,030,604	\$ 7,367,113	\$ 16,799,599
Covered Payroll	\$ 23,332,785	\$ 21,207,482	\$ 19,368,737
Proportionate Share of the Net Pension Liability as Percentage of Covered Payroll	90.1%	34.7%	86.7%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	78.5%	88.3%	75.1%

**Notes to Schedule of Proportionate Share of the Net Pension Liability:**

Benefit Changes:

There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees by granting Two Years Additional Service Credit to members retiring during a specified time period (a.k.a Golden Handshakes).

Changes of Assumptions:

In November 2021, the CalPERS Board of Administration adopted new investment portfolios as well as several changes to actuarial assumptions. For PERF C, these changes were implemented in the June 30, 2021, actuarial valuations for funding purposes. Included in these changes were assumptions for inflation, the discount rate, and administrative expenses, as well as demographic assumptions including changes to mortality rates. The inflation assumption was reduced from 2.50 percent to 2.30 percent, the administrative expense assumption was reduced from 0.15 percent to 0.10 percent, and the discount rate was reduced from 7.00 percent to 6.80 percent. As a result, for financial reporting purposes, the discount rate for the PERF C was lowered from 7.15 percent to 6.90 percent in Fiscal Year 2021-22. In Fiscal Year 2020-21, no changes were made to the actuarial assumptions in relation to financial reporting. The CalPERS Board of Administration adopted a new amortization policy effective with the June 30, 2019, actuarial valuation. The policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount.

<sup>(1)</sup> Historical information is required only for measurement for which GASB 68 is applicable. The Agency has presented information for those years for which information is available until a full 10-year trend is compiled.



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<b>2020</b>	<b>2019</b>	<b>2018</b>
<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>
0.14646%	0.13844%	0.13729%
\$ 15,007,891	\$ 13,340,534	\$ 13,615,322
\$ 18,579,032	\$ 15,958,119	\$ 13,319,776
80.8%	83.6%	102.2%
75.3%	75.3%	73.3%

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<b>2020</b>	<b>2019</b>	<b>2018</b>
\$ 2,561,639	\$ 2,182,797	\$ 1,759,981
(2,561,639)	(2,182,797)	(1,759,981)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 18,579,032	\$ 15,958,119	\$ 13,319,776
13.8%	13.7%	13.2%

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**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Schedule of Changes in the Net OPEB Liability and Related Ratios**  
**As of June 30, For the Last Ten Fiscal Years <sup>(1)</sup>**

	<b>2023</b>	<b>2022</b>	<b>2021</b>
Measurement Date	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>
<b>Total OPEB Liability</b>			
Service cost	\$ 1,431,994	\$ 1,390,285	\$ 1,399,837
Interest on the total OPEB liability	2,179,019	1,994,589	1,751,858
Actual and expected experience difference	(1,660,305)	-	135,690
Changes in assumptions	1,679,428	-	751,808
Changes in benefit terms	-	-	-
Benefit payments	<u>(812,021)</u>	<u>(809,080)</u>	<u>(719,221)</u>
Net change in total OPEB liability	2,818,115	2,575,794	3,319,972
Total OPEB liability - beginning	<u>29,882,087</u>	<u>27,306,293</u>	<u>23,986,321</u>
<b>Total OPEB liability - ending (a)</b>	<b><u>32,700,202</u></b>	<b><u>29,882,087</u></b>	<b><u>27,306,293</u></b>
<b>Plan Fiduciary Net Position</b>			
Contribution - employer	1,616,933	1,709,080	6,533,284
Net investment income	2,373,216	1,820,661	660,805
Benefit payments	(812,021)	(809,080)	(719,221)
Administrative expense	8,479	(9,627)	(10,172)
Change due to investment experience	(6,936,061)	5,165,119	-
Other expenses	-	-	-
Net change in plan fiduciary net position	<u>(3,749,454)</u>	<u>7,876,153</u>	<u>6,464,696</u>
Plan fiduciary net position - beginning	<u>33,255,946</u>	<u>25,379,793</u>	<u>18,915,097</u>
<b>Plan fiduciary net position - ending (b)</b>	<b><u>29,506,492</u></b>	<b><u>33,255,946</u></b>	<b><u>25,379,793</u></b>
<b>Net OPEB (Asset)/Liability - ending (a) - (b)</b>	<b><u>\$ 3,193,710</u></b>	<b><u>\$ (3,373,859)</u></b>	<b><u>\$ 1,926,500</u></b>
Plan fiduciary net position as a percentage of the total OPEB liability	90.2%	111.3%	92.9%
Covered-employee payroll	\$ 22,324,410	\$ 21,888,937	\$ 18,579,032
Net OPEB (asset)/liability as a percentage of covered-employee payroll	14.3%	-15.4%	10.4%

**Notes to Schedule:**

<sup>(1)</sup> Historical information is required only for the measurement periods for which GASB 75 is applicable. Fiscal Year 2018 was the first year of implementation. Future years' information will be displayed up to 10 years as information becomes available.

<b>2020</b>	<b>2019</b>	<b>2018</b>
<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>
\$ 1,355,774	\$ 991,161	\$ 312,585
1,589,657	1,432,518	742,964
-	-	4,214
-	841,942	(2,687,699)
-	-	637,826
<u>(625,439)</u>	<u>(571,142)</u>	<u>(273,181)</u>
2,319,992	2,694,479	(1,263,291)
<u>21,666,329</u>	<u>18,971,850</u>	<u>20,235,141</u>
<b><u>23,986,321</u></b>	<b><u>21,666,329</u></b>	<b><u>18,971,850</u></b>
2,377,824	1,900,160	1,298,476
1,059,140	1,088,901	938,262
(625,439)	(571,142)	(273,181)
(3,567)	(7,502)	(3,116)
-	-	-
-	(18,101)	-
<u>2,807,958</u>	<u>2,392,316</u>	<u>1,960,441</u>
<u>16,107,139</u>	<u>13,714,823</u>	<u>11,754,382</u>
<b><u>18,915,097</u></b>	<b><u>16,107,139</u></b>	<b><u>13,714,823</u></b>
<b><u>\$ 5,071,224</u></b>	<b><u>\$ 5,559,190</u></b>	<b><u>\$ 5,257,027</u></b>
78.9%	74.3%	72.3%
\$ 15,957,307	\$ 7,273,299	\$ 5,990,450
31.8%	76.4%	87.8%

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**

**Schedule of Plan Contributions**

**As of June 30, For the Last Ten Fiscal Years <sup>(1)</sup>**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Actuarially Determined Contribution	\$ 1,757,837	\$ 1,710,472	\$ 1,664,290
Contribution in Relation to the Actuarially Determined Contributions	<u>(1,757,837)</u>	<u>(1,616,933)</u>	<u>(1,709,080)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ 93,539</u>	<u>\$ (44,790)</u>
Covered-employee payroll	\$ 23,000,000	\$ 22,324,410	\$ 21,888,937
Contributions as a percentage of covered-employee payroll	7.64%	7.24%	7.81%

**Notes to Schedule of Plan Contributions:**

Actuarial methods and assumptions used to set the actuarially determined contribution for Fiscal Year 2023 were from the June 30, 2022 actuarial valuation.

Valuation Date:	June 30, 2022
Actuarial Cost Method:	Entry Age Normal, Level Percentage of Payroll
Amortization Method:	Level percent of pay; closed 30 years
Amortization Period:	24 years
Asset Valuation Method:	Market value of assets
Discount Rate:	6.15%
General Inflation:	2.50%
Medical Trend:	5.6% in 2024 decreasing to 3.9% by 2076
Mortality:	CalPERS 2021 experience study
Mortality Improvement:	Mortality Improvement Scale 2022 for post-retirement mortality
All Other Assumptions	Same as those used to determine the total OPEB liability

<sup>(1)</sup> Historical information is required only for the measurement periods for which GASB 75 is applicable. Fiscal Year 2018 was the first year of implementation. Future years' information will be displayed up to 10 years as information becomes available.

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<b>2020</b>	<b>2019</b>	<b>2018</b>
\$ 1,722,326	\$ 1,672,614	\$ 1,333,497
(6,533,284)	(2,377,824)	(1,298,476)
<u>\$ (4,810,958)</u>	<u>\$ (705,210)</u>	<u>\$ 35,021</u>
\$ 18,579,032	\$ 15,957,307	\$ 7,273,299
35.16%	14.90%	17.85%

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**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Combining Statement of Net Position**  
**June 30, 2023**

	<b>SCVWA</b>	<b>Upper Santa Clara Valley</b>	<b>Devil's Den Water District</b>	<b>Groundwater Sustainability Agency</b>	<b>Totals</b>
<b>ASSETS</b>					
Current assets:					
Cash and cash equivalents	\$ 36,620,468	\$ 5,000	\$ 12,584	\$ 84,939	\$ 36,722,991
Investments	7,791,904	7,298	258,321	-	8,057,523
Receivables (net of uncollectibles):					
Accounts - water sales	13,224,912	-	-	20,000	13,244,912
Property tax	916,294	-	-	-	916,294
Accrued interest	1,133,638	58	2,059	-	1,135,755
Accounts - other	455,975	-	-	-	455,975
Grants	1,711,435	-	-	-	1,711,435
Lease	516,539	-	-	-	516,539
Due from other governments	776,006	-	-	-	776,006
Materials and supplies inventory	4,263,464	-	-	-	4,263,464
Other investments	24,006,710	-	-	-	24,006,710
Restricted:					
Cash and cash equivalents	9,895,674	-	-	-	9,895,674
Investments	62,184,759	-	-	-	62,184,759
Cash with fiscal agent	11,956,568	-	-	-	11,956,568
Receivables:					
Property tax	846,640	-	-	-	846,640
Accrued interest	810,021	-	-	-	810,021
Grants	295,570	-	-	-	295,570
<b>Total current assets</b>	<b>177,406,577</b>	<b>12,356</b>	<b>272,964</b>	<b>104,939</b>	<b>177,796,836</b>
Noncurrent assets:					
Investments	89,312,336	-	-	-	89,312,336
Investments - restricted	37,245,767	-	-	-	37,245,767
Lease receivable	6,028,709	-	-	-	6,028,709
Capital assets - not being depreciated	175,586,417	-	-	-	175,586,417
Capital assets - net of accumulated depreciation/amortization	619,391,192	-	-	-	619,391,192
<b>Total noncurrent assets</b>	<b>927,564,421</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>927,564,421</b>
<b>Total assets</b>	<b>1,104,970,998</b>	<b>12,356</b>	<b>272,964</b>	<b>104,939</b>	<b>1,105,361,257</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred pension outflows	12,028,829	-	-	-	12,028,829
Deferred OPEB outflows	6,971,752	-	-	-	6,971,752
Loss on defeasance of debt	7,911,237	-	-	-	7,911,237
<b>Total deferred outflows of resources</b>	<b>26,911,818</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,911,818</b>



SANTA CLARITA VALLEY WATER AGENCY (SCVWA)  
Combining Statement of Net Position  
June 30, 2023

	SCVWA	Upper Santa Clara Valley	Devil's Den Water District	Groundwater Sustainability Agency	Totals
<b>LIABILITIES</b>					
Current liabilities:					
Accounts payable	10,469,883	-	-	73,672	10,543,555
Accounts payable - restricted	3,842,546	-	-	-	3,842,546
Accrued liabilities	1,400,485	-	-	-	1,400,485
Accrued liabilities - restricted	2,310,589	-	-	-	2,310,589
Accrued interest	5,923,519	-	-	-	5,923,519
Unearned revenues	223,246	-	-	-	223,246
Deposits payable	852,702	-	-	-	852,702
Lease payable	138,574	-	-	-	138,574
Subscription payable	406,832	-	-	-	406,832
Advances for construction	11,013,365	-	-	-	11,013,365
Compensated absences	693,000	-	-	-	693,000
Certificates of participation	2,677,262	-	-	-	2,677,262
Revenue bonds	17,215,000	-	-	-	17,215,000
<b>Total current liabilities</b>	<b>57,167,003</b>	<b>-</b>	<b>-</b>	<b>73,672</b>	<b>57,240,675</b>
Noncurrent liabilities:					
Lease payable	439,088	-	-	-	439,088
Subscription payable	206,305	-	-	-	206,305
Compensated absences	2,079,553	-	-	-	2,079,553
Certificates of participation	64,383,816	-	-	-	64,383,816
Revenue bonds	238,392,054	-	-	-	238,392,054
Net pension liability	21,030,604	-	-	-	21,030,604
Net OPEB liability	3,193,710	-	-	-	3,193,710
<b>Total noncurrent liabilities</b>	<b>329,725,130</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>329,725,130</b>
<b>Total liabilities</b>	<b>386,892,133</b>	<b>-</b>	<b>-</b>	<b>73,672</b>	<b>386,965,805</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred pension inflows	973,195	-	-	-	973,195
Deferred OPEB inflows	2,291,795	-	-	-	2,291,795
Deferred lease inflows	6,453,243	-	-	-	6,453,243
<b>Total deferred inflows of resources</b>	<b>9,718,233</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,718,233</b>
<b>NET POSITION</b>					
Net investment in capital assets	472,064,418	-	-	-	472,064,418
Restricted for:					
Debt service	10,568,173	-	-	-	10,568,173
State water contract	97,183,822	-	-	-	97,183,822
Capacity fees	9,329,868	-	-	-	9,329,868
Unrestricted	146,126,169	12,356	272,964	31,267	146,442,756
<b>Total net position</b>	<b>\$ 735,272,450</b>	<b>\$ 12,356</b>	<b>\$ 272,964</b>	<b>\$ 31,267</b>	<b>\$ 735,589,037</b>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Combining Statements of Revenues, Expenses and**  
**Changes in Net Position**  
**For the Year Ended June 30, 2023**

	SCVWA	Upper Santa Clara Valley	Devil's Den Water District	Groundwater Sustainability Agency	Totals
<b>OPERATING REVENUES</b>					
Water consumption sales and services	\$ 73,957,020	\$ -	\$ -	\$ -	\$ 73,957,020
Other charges and services	9,308,453	-	-	-	9,308,453
<b>Total operating revenues</b>	<b>83,265,473</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>83,265,473</b>
<b>OPERATING EXPENSES</b>					
Management	2,767,057	-	-	-	2,767,057
Finance, administration and technology	17,249,579	2,196	4,334	59	17,256,168
Customer care	3,039,506	-	-	-	3,039,506
Engineering services	4,788,524	-	-	-	4,788,524
Water quality, treatment, and maintenance	13,344,284	-	-	-	13,344,284
Pumping, wells and storage	14,498,952	-	-	-	14,498,952
Transmission and distribution	10,761,758	-	-	-	10,761,758
Water resources and public outreach	8,061,253	-	-	-	8,061,253
Source of supply	9,742,717	-	-	-	9,742,717
Non-departmental	1,141,668	-	370	73,674	1,215,712
Depreciation/amortization expense	38,082,215	-	-	-	38,082,215
<b>Total operating expenses</b>	<b>123,477,513</b>	<b>2,196</b>	<b>4,704</b>	<b>73,733</b>	<b>123,558,146</b>
<b>Operating income (loss)</b>	<b>(40,212,040)</b>	<b>(2,196)</b>	<b>(4,704)</b>	<b>(73,733)</b>	<b>(40,292,673)</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>					
Taxes - unrestricted	32,545,157	-	6,813	-	32,551,970
Taxes - restricted	39,410,346	-	-	-	39,410,346
Intergovernmental	2,519,995	-	-	-	2,519,995
Investment earnings - unrestricted	5,878,957	153	5,291	-	5,884,401
Investment earnings - restricted	2,827,877	-	-	-	2,827,877
Interest expense	(10,052,884)	-	-	-	(10,052,884)
Other revenue	11,948,440	-	-	-	11,948,440
State water contract	(27,349,266)	-	-	-	(27,349,266)
Loss on disposal of capital assets	(35,647)	-	-	-	(35,647)
<b>Total nonoperating revenues (expenses)</b>	<b>57,692,975</b>	<b>153</b>	<b>12,104</b>	<b>-</b>	<b>57,705,232</b>
<b>Income (loss) before capital contributions and transfers</b>	<b>17,480,935</b>	<b>(2,043)</b>	<b>7,400</b>	<b>(73,733)</b>	<b>17,412,559</b>
Capital Contributions	3,451,469	-	-	80,000	3,531,469
Transfers in	37,857,305	2,195	-	-	37,859,500
Transfers out	(37,859,500)	-	-	-	(37,859,500)
<b>Change in net position</b>	<b>20,930,209</b>	<b>152</b>	<b>7,400</b>	<b>6,267</b>	<b>20,944,028</b>
Net position-beginning	714,342,241	12,204	265,564	25,000	714,645,009
<b>Net position-ending</b>	<b>\$ 735,272,450</b>	<b>\$ 12,356</b>	<b>\$ 272,964</b>	<b>\$ 31,267</b>	<b>\$ 735,589,037</b>

**SANTA CLARITA VALLEY WATER AGENCY (SCVWA)**  
**Combining Statements of Cash Flows**  
**June 30, 2023**

	SCVWA	Upper Santa Clara Valley	Devil's Den Water District	Groundwater Sustainability Agency	Totals
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Receipts from customers and users	\$ 82,143,553	\$ -	\$ -	\$ (20,000)	\$ 82,123,553
Payments to suppliers and service providers	(66,056,648)	(2,196)	(4,704)	(79,760)	(66,143,308)
Payments to employees for salaries and benefits	(16,642,043)	-	-	-	(16,642,043)
<b>Net cash provided by (used for) operating activities</b>	<b>(555,138)</b>	<b>(2,196)</b>	<b>(4,704)</b>	<b>(99,760)</b>	<b>(661,798)</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>					
Transfers to other funds	(37,859,500)	-	-	-	(37,859,500)
Transfers from other funds	37,857,305	2,195	-	-	37,859,500
Proceeds from property taxes	73,525,277	-	6,813	-	73,532,090
Payments for state water contract	(27,349,266)	-	-	-	(27,349,266)
Proceeds from grants	675,819	-	-	-	675,819
Proceeds from non-operating revenues	11,948,440	-	-	-	11,948,440
Contributed revenue	-	-	-	80,000	80,000
<b>Net cash provided by (used for) noncapital financing activities</b>	<b>58,798,075</b>	<b>2,195</b>	<b>6,813</b>	<b>80,000</b>	<b>58,887,083</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Principal received on lease receivable	696,215	-	-	-	696,215
Capital contributions	3,531,469	-	-	-	3,531,469
Acquisition and construction of capital assets	(54,553,898)	-	-	-	(54,553,898)
Principal paid on capital debt	(19,093,729)	-	-	-	(19,093,729)
Interest paid on capital debt	(14,052,679)	-	-	-	(14,052,679)
Principal paid on lease liability	(272,380)	-	-	-	(272,380)
Principal paid on subscription liability	(489,893)	-	-	-	(489,893)
Proceeds from sales of capital assets	(144,515)	-	-	-	(144,515)
<b>Net cash provided by (used for) capital and related financing activities</b>	<b>(84,379,410)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(84,379,410)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Interest earnings	6,780,484	109	3,702	-	6,784,295
<b>Net cash provided by (used for) investing activities</b>	<b>6,780,484</b>	<b>109</b>	<b>3,702</b>	<b>-</b>	<b>6,784,295</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>(19,355,989)</b>	<b>108</b>	<b>5,811</b>	<b>(19,760)</b>	<b>(19,369,830)</b>
Cash and cash equivalents-beginning	298,370,175	12,190	265,094	104,699	298,752,158
<b>Cash and cash equivalents-ending</b>	<b>\$ 279,014,186</b>	<b>\$ 12,298</b>	<b>\$ 270,905</b>	<b>\$ 84,939</b>	<b>\$ 279,382,328</b>
<b>RECONCILIATION OF CASH AND CASH EQUIVALENTS, AND INVESTMENTS TO THE STATEMENT OF NET POSITION</b>					
Current:					
Cash and cash equivalents	\$ 36,620,468	\$ 5,000	\$ 12,584	\$ 84,939	\$ 36,722,991
Investments	7,791,904	7,298	258,321	-	8,057,523
Other investments	24,006,710	-	-	-	24,006,710
Restricted:					
Cash and cash equivalents	9,895,674	-	-	-	9,895,674
Investments	62,184,759	-	-	-	62,184,759
Cash with fiscal agent	11,956,568	-	-	-	11,956,568
Noncurrent:					
Investments	89,312,336	-	-	-	89,312,336
Investments - restricted	37,245,767	-	-	-	37,245,767
<b>Total cash and cash equivalents, and investments</b>	<b>\$ 279,014,186</b>	<b>\$ 12,298</b>	<b>\$ 270,905</b>	<b>\$ 84,939</b>	<b>\$ 279,382,328</b>

SANTA CLARITA VALLEY WATER AGENCY (SCVWA)  
Combining Statements of Cash Flows  
June 30, 2023

	SCVWA	Upper Santa Clara Valley	Devil's Den Water District	Groundwater Sustainability Agency	Totals
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES</b>					
Operating income (loss)	\$ (40,212,040)	\$ (2,196)	\$ (4,704)	\$ (73,733)	\$ (40,292,673)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:					
Depreciation/amortization expense	38,082,215	-	-	-	38,082,215
(Increase) decrease in accounts receivable	1,890,435	-	-	(20,000)	1,870,435
(Increase) decrease in materials and supplies inventory	(1,627,296)	-	-	-	(1,627,296)
(Increase) decrease in prepaid expense	(519,860)	-	-	-	(519,860)
Increase (decrease) in accounts payable	(1,550,889)	-	-	(6,027)	(1,556,916)
Increase (decrease) in due to other governments	(19,447)	-	-	-	(19,447)
Increase (decrease) in deposits payable	35,696	-	-	-	35,696
Increase (decrease) in unearned revenue	91,436	-	-	-	91,436
Increase (decrease) in accrued liabilities	2,204,435	-	-	-	2,204,435
Increase (decrease) in net OPEB liability and related items	(164,159)	-	-	-	(164,159)
Increase (decrease) in net pension liability and related items	1,107,219	-	-	-	1,107,219
Increase (decrease) in compensated absences	227,098	-	-	-	227,098
Total adjustments	<u>39,656,902</u>	<u>-</u>	<u>-</u>	<u>(26,027)</u>	<u>39,630,875</u>
<b>Net cash provided by (used for) operating activities</b>	<u>\$ (555,138)</u>	<u>\$ (2,196)</u>	<u>\$ (4,704)</u>	<u>\$ (99,760)</u>	<u>\$ (661,798)</u>
<b>SCHEDULE OF NON-CASH NONCAPITAL, CAPITAL, AND INVESTING ACTIVITIES</b>					
Amortization of Premiums/Discounts	\$ 442,849	\$ -	\$ -	\$ -	\$ 442,849
Accreted interest of 1999A Revenue COP	(3,600,077)	-	-	-	(3,600,077)



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Stata Clarita Valley Water Agency  
City of Santa Clarita, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Santa Clarita Valley Water Agency, California (the "Agency"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated December 6, 2023.

### Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Board of Directors  
Stata Clarita Valley Water Agency  
Santa Clarita, California

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lance, Soll & Lughard, LLP*

Brea, California  
December 6, 2023



## **Statistical Section**

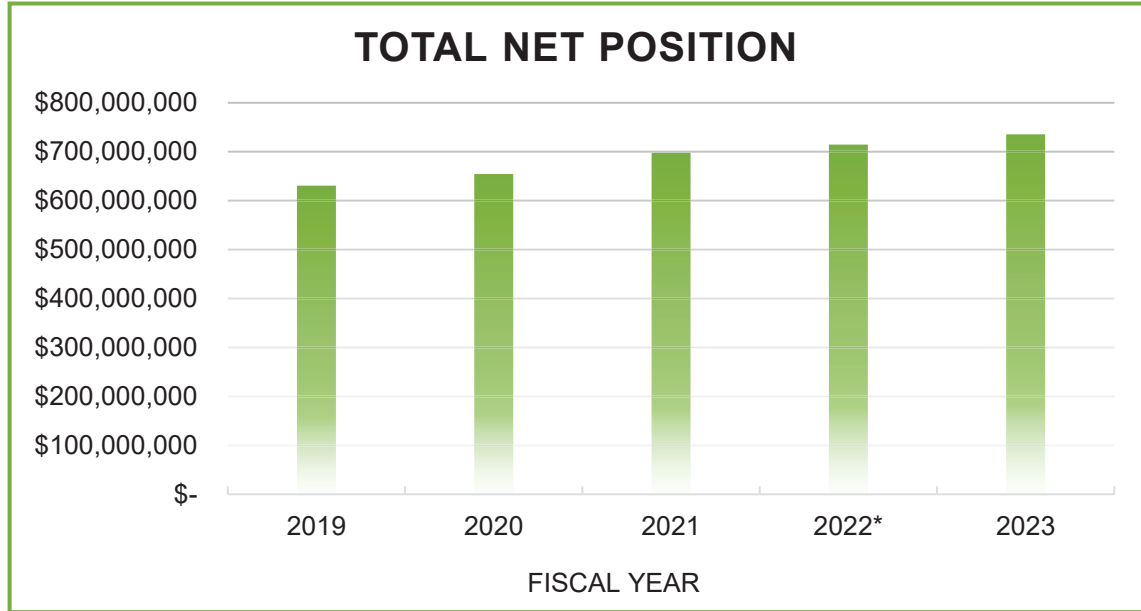


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## Santa Clarita Valley Water Agency Net Position

<u>Fiscal Year</u>	<u>Net Investment in Capital Assets</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total Net Position</u>
2019	\$ 384,808,121	\$ 72,753,409	\$ 173,195,779	\$ 630,757,309
2020	423,203,361	87,202,965	144,009,865	654,416,191
2021	463,815,825	114,589,487	119,437,697	697,843,009
2022*	512,694,591	114,418,427	87,531,991	714,645,009
2023	472,064,418	117,081,863	146,442,756	735,589,037



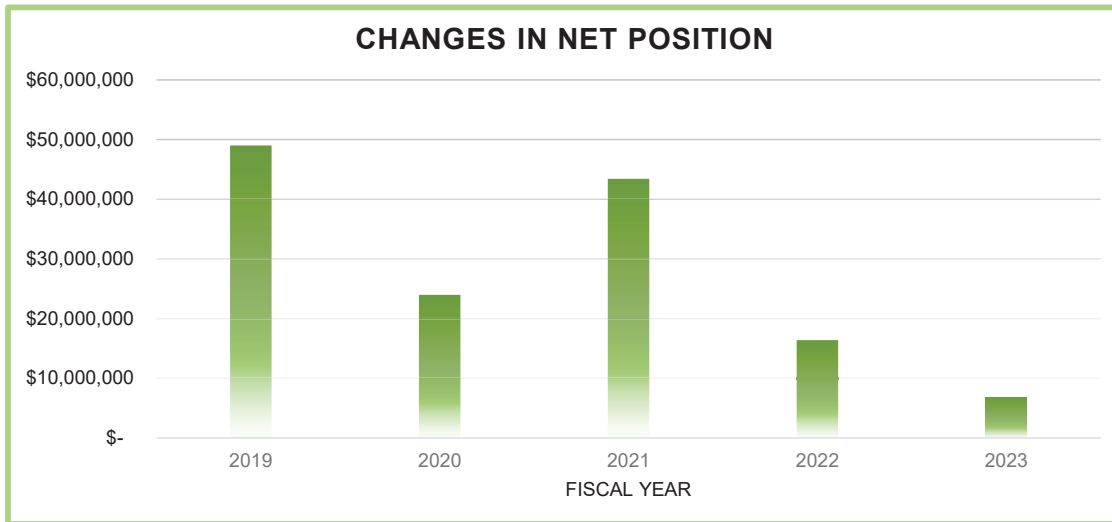
**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*

\*There are prior period adjustments related to Capital Assets. See Note 14.

## Santa Clarita Valley Water Agency Changes in Net Position

Fiscal Year	Operating Revenues	Operating Expenses	Operating Income/ (Loss)	Total Non-Operating Revenues/ (Expenses) <sup>1</sup>	Income (Loss) Before Capital Contributions	Capital Contributions	Changes in Net Position
2019	\$ 100,171,370	\$ 84,771,295	\$ 15,400,075	\$ 29,093,495	\$ 44,493,570	\$ 4,518,938	\$ 49,012,508
2020	90,909,239	101,237,889	(10,328,650)	31,132,863	20,804,213	3,178,627	23,982,840
2021	107,293,632	103,655,643	3,637,989	35,999,770	39,637,759	3,789,061	43,426,820
2022*	87,543,039	112,932,517	(25,389,478)	32,238,544	6,849,066	9,544,610	16,393,676
2023	83,265,473	123,558,146	(40,292,673)	43,536,191	3,243,518	3,531,469	6,774,987



<sup>1</sup>Excludes restricted State Water Contract property tax revenues, interest income, and State Water Project Contract Charges

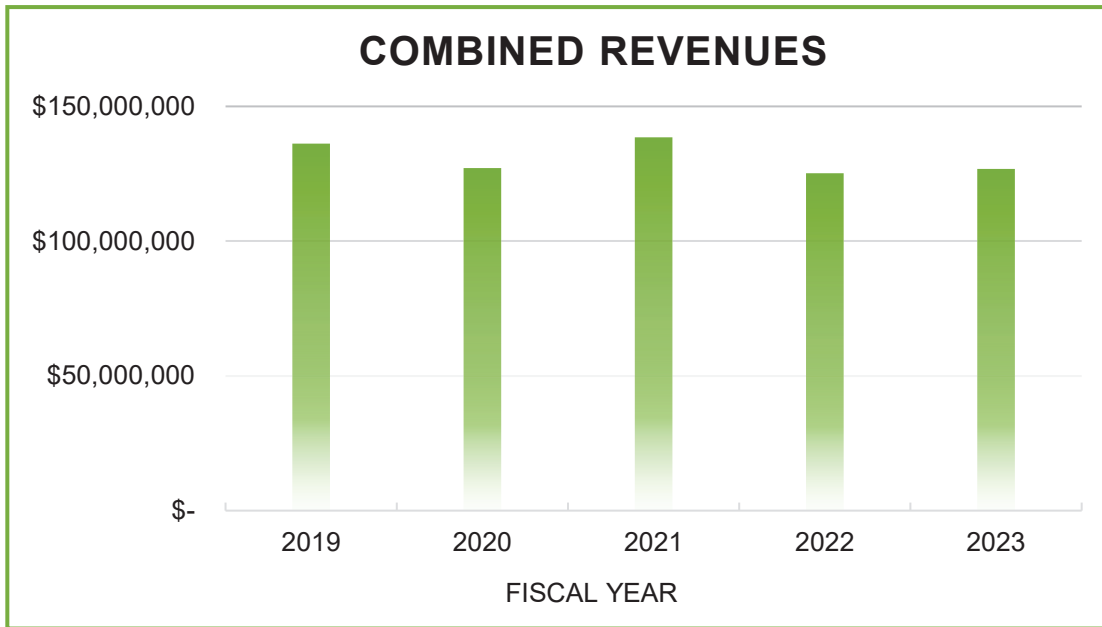
\* There were prior period adjustments related to Capital Assets. See the fiscal year 2021/22 ACFR, Note 14.

**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*

## Santa Clarita Valley Water Agency Revenues

Fiscal Year	Operating Revenues		Non-Operating Revenues		Total
	Water Sales	Other Charges and Services	Property Taxes*	Investment and Other Income	
2019	\$ 82,939,784	\$ 17,231,586	\$ 26,651,592	\$ 9,372,628	\$ 136,195,590
2020	82,393,728	8,515,511	26,697,036	9,517,790	127,124,065
2021	89,094,520	18,199,112	27,448,241	3,789,061	138,530,934
2022	79,321,746	8,221,293	29,786,510	7,876,737	125,206,286
2023	73,957,020	9,308,453	32,551,970	10,984,221	126,801,664



\*Excludes restricted State Water Project property taxes and interest income

**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*

## Santa Clarita Valley Water Agency Expenses by Function

Operating Expenses	Fiscal Year				
	2019	2020	2021	2022	2023
Source of Supply	\$ 345,477	\$ 465,943	\$ 503,600	\$ 8,834,320	\$ 9,742,717
Pumping, Wells & Storage	6,292,006	7,711,757	9,304,445	12,777,423	14,498,952
Transmission & Distribution	6,196,650	7,630,261	10,900,673	12,345,349	10,761,758
Water Quality, Treatment, & Maintenance <sup>1</sup>	11,400,733	14,664,616	12,076,823	12,057,264	13,344,284
Finance, Administration, & Technical Services	17,240,344	20,598,391	19,544,792	16,844,402	17,270,520
Depreciation	31,263,128	32,201,715	32,824,057	38,763,550	38,067,863
Maintenance				-	-
Engineering	2,298,810	3,110,092	3,575,292	4,114,430	4,788,524
Water Quality				-	-
Water Resources & Public Outreach	5,792,111	10,197,555	10,691,530	5,871,991	8,061,253
Management	2,227,563	2,647,590	2,468,783	3,991,186	2,767,057
Customer Care	1,714,473	2,009,969	1,765,648	2,827,118	3,039,506
Non-Departmental	-	-	-	(5,494,516)	1,215,712
	<b>\$ 84,771,295</b>	<b>\$ 101,237,889</b>	<b>\$ 103,655,643</b>	<b>\$ 112,932,517</b>	<b>\$ 123,558,146</b>

<sup>1</sup> Water Quality and Maintenance Departments were combined with the Water Treatment Department in FY 2022. Therefore, the FY 2019 through FY 2021 numbers were combined for consistency.

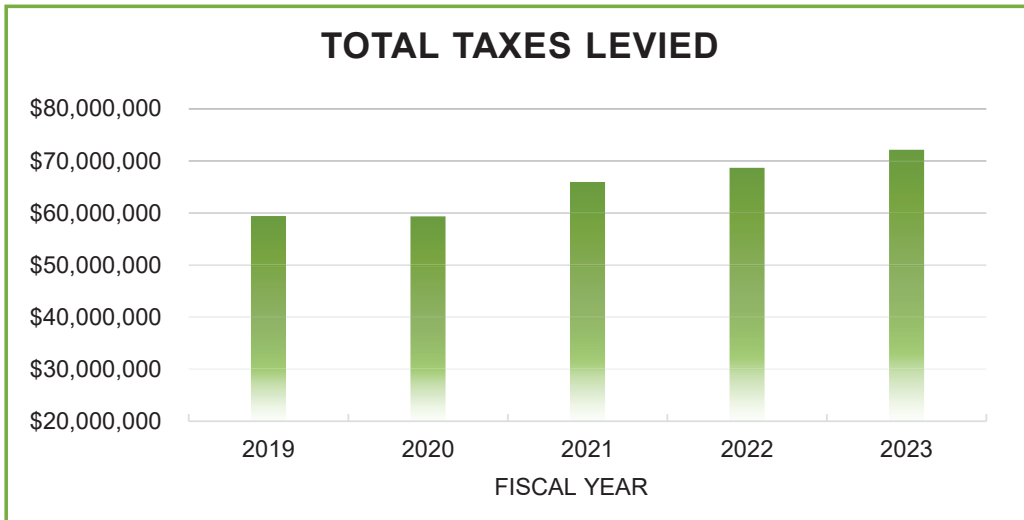


Source: SCV Water Agency

Note: Only 5 years of available data. SCV Water creation January 1, 2018.

# Santa Clarita Valley Water Agency Property Taxes Levies and Collections

Fiscal Year	Total Taxes Levied for Fiscal Year	Collected within the Fiscal Year of the Levy		Total Collections to Date		
		Amount	Percentage of Levy	Collections in Subsequent Year	Amount	Percentage of Levy
2019	\$ 59,422,583	\$ 58,205,621	97.95%	\$ 1,216,962	\$ 59,422,583	100%
2020	59,357,562	58,812,952	99.08%	544,610	59,357,562	100%
2021	65,964,410	65,084,327	98.67%	880,083	65,964,410	100%
2022	68,688,371	65,355,663	95.15%	3,332,708	68,688,371	100%
2023	72,153,010	71,962,316	99.74%	190,694	72,153,010	100%



**Source:** County of Los Angeles and Ventura County, Auditor-Controller/Tax Division

*Note 1: Only 5 years of available data. SCV Water creation January 1, 2018.*

*Note 2: The information on estimated actual value is not provided because it cannot be reasonably estimated based on assessed values.*

# Santa Clarita Valley Water Agency Direct Rates

Meter Size	Newhall Division			Santa Clarita Division			Valencia Division			SCV Water	
	FY 2019	FY 2020	FY 2021	FY 2019	FY 2020	FY 2021	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
5/8"	-	-	-	21.88	22.32	22.32	13.26	16.81	16.81	13.64	14.52
3/4"	16.11	16.14	16.14	29.68	30.28	30.28	19.89	25.22	25.22	18.38	19.58
1"	26.90	26.96	26.96	45.25	46.16	46.16	33.15	42.03	42.03	27.87	29.69
1 1/2"	53.65	53.75	53.75	84.21	85.90	85.90	66.30	84.06	84.06	51.60	54.96
2"	85.87	86.04	86.04	130.94	133.56	133.56	106.08	134.50	134.50	80.08	85.28
2 1/2"	128.88	129.13	129.13	-	-	-	-	-	-	94.32	100.45
3"	161.10	161.42	161.42	255.60	260.72	260.72	198.90	252.19	252.19	146.52	156.04
4"	268.55	269.08	269.08	395.82	403.74	403.74	331.50	420.31	420.31	241.43	257.13
6"	536.95	538.00	538.00	785.33	801.04	801.04	663.00	840.63	840.63	478.72	509.84
8"	859.15	860.84	860.84	1,252.75	1,277.81	1,277.81	1,060.80	1,345.00	1,345.00	763.47	813.09
10"	1,235.15	1,237.58	1,237.58	-	-	-	1,524.90	1,933.44	1,933.44	1,095.67	1,166.89
12"	-	-	-	-	-	-	2,187.90	2,774.07	2,774.07	2,044.82	2,177.74
14"	-	-	-	-	-	-	2,983.50	3,782.82	3,782.82	-	-
<b>Fire</b>											
1"	-	-	-	3.01	3.08	3.08	-	-	-	6.29	6.70
2"	22.74	22.97	22.97	6.02	6.15	6.15	7.52	8.36	8.36	9.51	10.13
4"	73.05	73.78	73.78	12.03	12.28	12.28	15.04	16.72	16.72	19.47	20.73
6"	138.17	139.55	139.55	18.04	18.41	18.41	22.56	25.08	25.08	34.10	36.32
8"	216.15	218.31	218.31	24.05	24.54	24.54	30.08	33.44	33.44	51.67	55.03
10"	-	-	-	30.05	30.66	30.66	37.60	41.80	41.80	72.16	76.85
12"	-	-	-	36.06	36.79	36.79	45.12	50.16	50.16	130.71	139.21
14"	-	-	-	42.07	42.92	42.92	52.64	58.52	58.52	192.19	204.68
16"	-	-	-	48.08	49.05	49.05	-	-	-	272.98	290.73
18"	-	-	-	54.09	55.18	55.18	-	-	-	433.70	461.89
20"	-	-	-	60.09	61.30	61.30	-	-	-	546.41	581.92
<b>Usage Rate Per CCF</b>											
Volume Rate	2.7839	2.8542	2.8542	1.91*	1.99*	1.99*	1.89	1.84	1.84	2.09	2.22

\*Does not include potential wholesale water and power pass-through adjustments.

Source: SCV Water Agency

Note: Only 5 years of available data. SCV Water creation January 1, 2018.

**Santa Clarita Valley Water Agency  
Principal Revenue Payers - Current and Two Years Ago**

**Fiscal Year 2022-23**

	<b>Customer Name</b>	<b>Annual Revenues</b>	<b>% of Water Sales</b>
1	City of Santa Clarita	\$ 3,650,391	4.38%
2	GH Palmer	1,558,324	1.87%
3	LA County Public Works	992,861	1.19%
4	Hart School District	660,513	0.79%
5	Six Flags Magic Mountain	611,577	0.73%
6	CF Arcis X Holdings LLC	577,669	0.69%
7	Equity Residential	393,154	0.47%
8	Needham Ranch Phase 1A LLC	384,770	0.46%
9	West Creek/West Hills HOA	349,081	0.42%
10	Westridge Valencia	305,511	0.37%
	Total (10 Largest)	9,483,851	11.39%
	Others	73,781,622	88.61%
	Grand Total	83,265,473	100.00%

**Fiscal Year 2020-21**

	<b>Customer Name</b>	<b>Annual Revenues</b>	<b>% of Water Sales</b>
1	City of Santa Clarita	\$ 4,381,496	4.92%
2	GH Palmer	1,581,429	1.78%
3	LA County Public Works	1,232,470	1.38%
4	Hart School District	798,216	0.90%
5	Friendly Village	495,851	0.56%
6	Tesoro Del Valle HOA	487,525	0.55%
7	Six Flags Magic Mountain	379,862	0.43%
8	West Creek/West Hills HOA	373,833	0.42%
9	Equity Residential	369,087	0.41%
10	CF Arcis X Holdings LLC	348,453	0.39%
	Total (10 Largest)	10,448,221	11.73%
	Others	78,646,299	88.27%
	Grand Total	89,094,520	100.00%

**Source:** SCV Water Agency

*Note: FY 2020/21 was the first year available of combined Agency data*

## Santa Clarita Valley Water Agency Assessed Valuation of Taxable Property

Fiscal Year	Secured			Unsecured			Total Direct Tax Rate
	Los Angeles County	Ventura County	Totals	Los Angeles County	Ventura County	Totals	
2019	42,530,762,287	28,776,667	42,559,538,954	1,161,623,197	1,274,455	1,162,897,652	0.0706
2020	44,484,636,167	34,083,193	44,518,719,360	1,175,937,200	1,253,240	1,177,190,440	0.0706
2021	46,884,085,113	40,422,691	46,924,507,804	1,195,550,968	1,501,155	1,197,052,123	0.0706
2022	48,527,311,805	40,422,691	48,567,734,496	1,238,870,949	1,501,155	1,240,372,104	0.0706
2023	52,712,373,571	42,255,333	52,754,628,904	1,311,350,692	1,396,635	1,312,747,327	0.0706

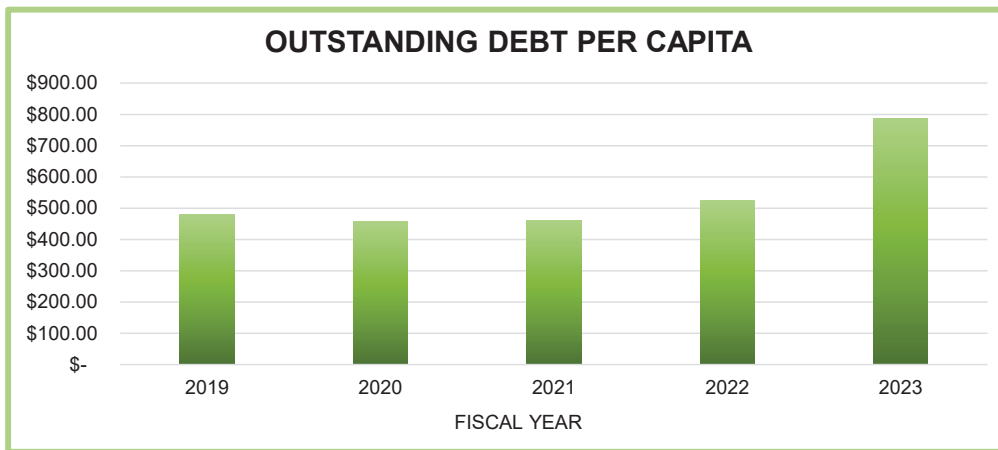
**Source:** County of Los Angeles and Ventura County, Auditor-Controller/Tax Division

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*



# Santa Clarita Valley Water Agency Outstanding Debt

Fiscal Year	Santa Clarita Valley Population <sup>1</sup>	Certificates of Participation	Revenue Bonds	Notes Payable	Leases and Subscriptions Liabilities <sup>(3,4)</sup>	Total Debt	Per Capita	As a Share of Personal Income <sup>2</sup>
2019	292,281	\$ 132,453,983	\$ 217,040,224	\$ 2,573,780	\$ -	\$ 352,067,987	\$ 480.19	0.84%
2020	294,048	121,548,662	201,800,611	-	-	323,349,273	\$ 456.64	0.76%
2021	292,941	79,575,190	270,352,752	-	-	349,927,942	\$ 460.91	0.72%
2022	298,731	73,494,884	272,309,903	-	236,825	346,041,612	\$ 523.41	0.83%
2023	294,090	67,061,078	255,607,054	-	1,190,799	323,858,931	\$ 788.04	1.15%



<sup>1</sup> Santa Clarita Valley Population (SCV Economic Development Corporation)

<sup>2</sup> See Demographics Statistics for per capita personal income

<sup>3</sup> Lease Liabilities are being disclosed in 2022 to comply with the new GASB 87 requirements

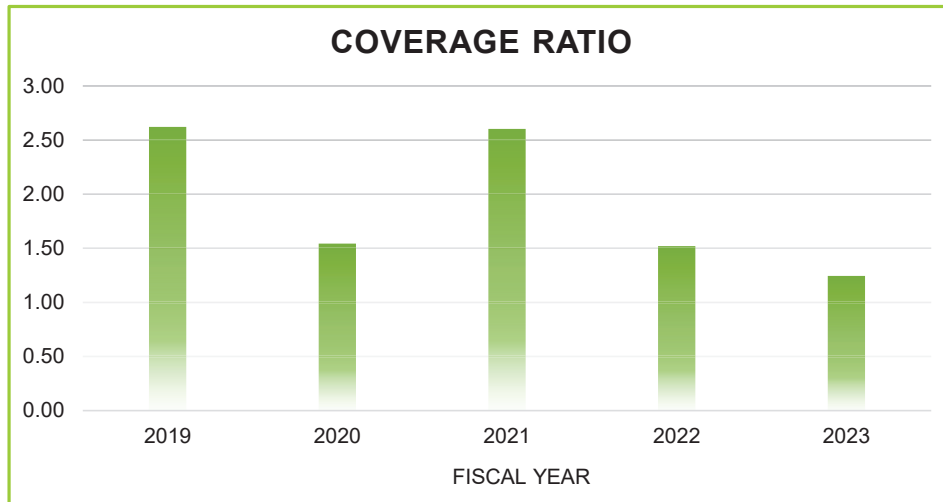
<sup>4</sup> Subscriptions Liabilities are being disclosed in 2023 to comply with the new GASBS 96 requirements

**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*

## Santa Clarita Valley Water Agency Debt Coverage Last Five Fiscal Years

Fiscal Year	Revenues <sup>(1)</sup>	Expenses <sup>(2)</sup>	Net Available Revenues	Debt Service <sup>(3)</sup>			Coverage Ratio
				Principal	Interest	Total <sup>(4)</sup>	
2019	\$ 136,159,876	\$ 53,341,917	\$ 82,817,959	\$ 18,750,721	\$ 12,839,698	\$ 31,590,419	2.62
2020	126,766,054	68,952,367	57,813,687	27,748,780	9,707,424	37,456,204	1.54
2021	138,530,934	70,751,586	67,779,348	14,700,000	11,337,082	26,037,082	2.60
2022	125,206,286	74,168,967	51,037,319	19,024,282	14,550,338	33,574,620	1.52
2023	126,801,664	85,490,283	41,311,381	23,136,656	10,052,884	33,189,540	1.24



**Notes:** Debt Coverage

(1) Revenues include Operating Revenues and Non-Operating Revenues

Operating Revenues ( Water Sales Revenues, Other charges & services)

Non-Operating Revenues ( Facility Capacity Fee Revenues, 1% Prop Revenues, Investment Revenues, etc.)

(2) Operating Expenses exclude depreciation/amortization expense

(3) The debt Service doesn't include the VWD Acquisition loan or payments of refinancing or issuance of debt

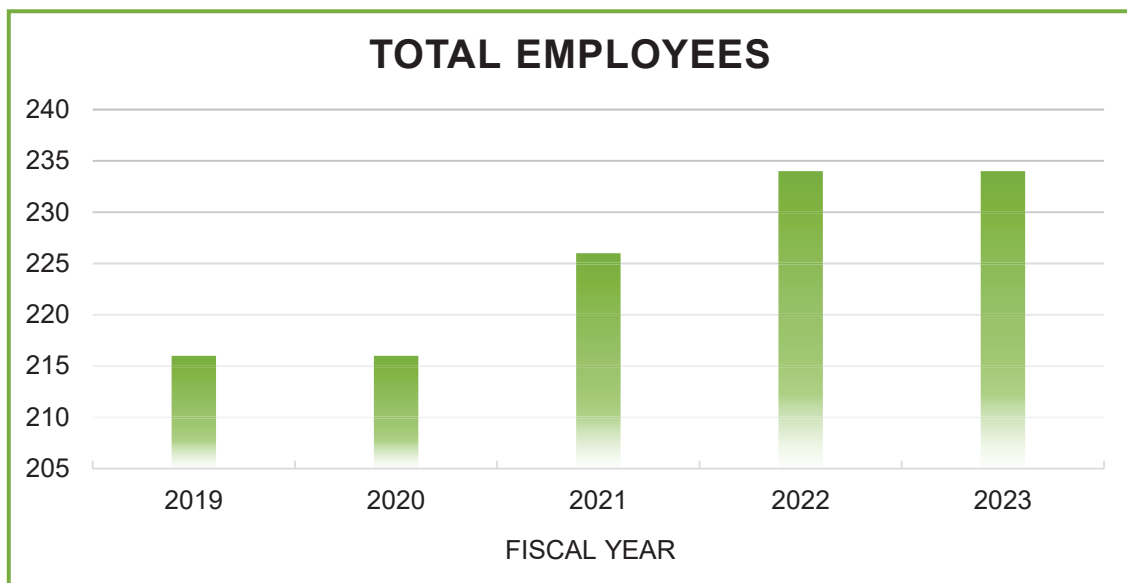
(4) The FY 2020 Debt Service payments includes prepayments of 2008A, 2014A and 2009 CNB/Municipal (NWD )

**Source :** SCV Water Audited Annual Comprehensive Financial Report

# Santa Clarita Valley Water Agency Operating and Capacity Indicators

## Agency Employees

Fiscal Year	Management	Finance, Administration and Technology Services	Engineering Services	Operations, Maintenance and Treatment	Water Resources and Outreach	Total FTE
2019	5	51	24	113	23	216
2020	5	49	30	108	24	216
2021	3	60	27	115	21	226
2022	3	63	27	115	26	234
2023	3	65	27	115	24	234



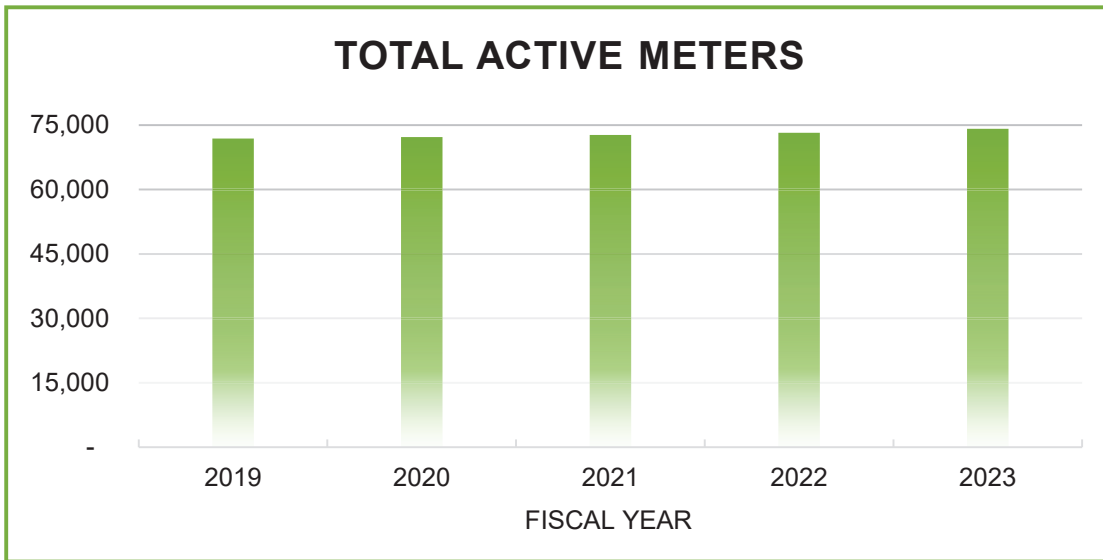
**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*

# Santa Clarita Valley Water Agency Operating and Capacity Indicators

**Active Meters By Size**

Fiscal Year	5/8"	3/4"	1"	1 1/2"	2"	2 1/2"	3"	4"	6"	8"	10"	12"	Total <sup>1</sup>
2019	5,721	52,946	7,510	1,328	3,775	25	279	174	68	37	13	0	71,876
2020	4,960	53,832	7,826	1,336	3,817	25	187	146	50	28	10	0	72,217
2021	4,664	54,306	8,238	1,321	3,769	29	180	112	51	32	10	0	72,712
2022	4,484	53,851	9,237	1,360	3,796	151	123	122	46	38	10	4	73,222
2023	4,446	54,338	9,722	1,358	3,797	152	119	116	52	33	11	1	74,145



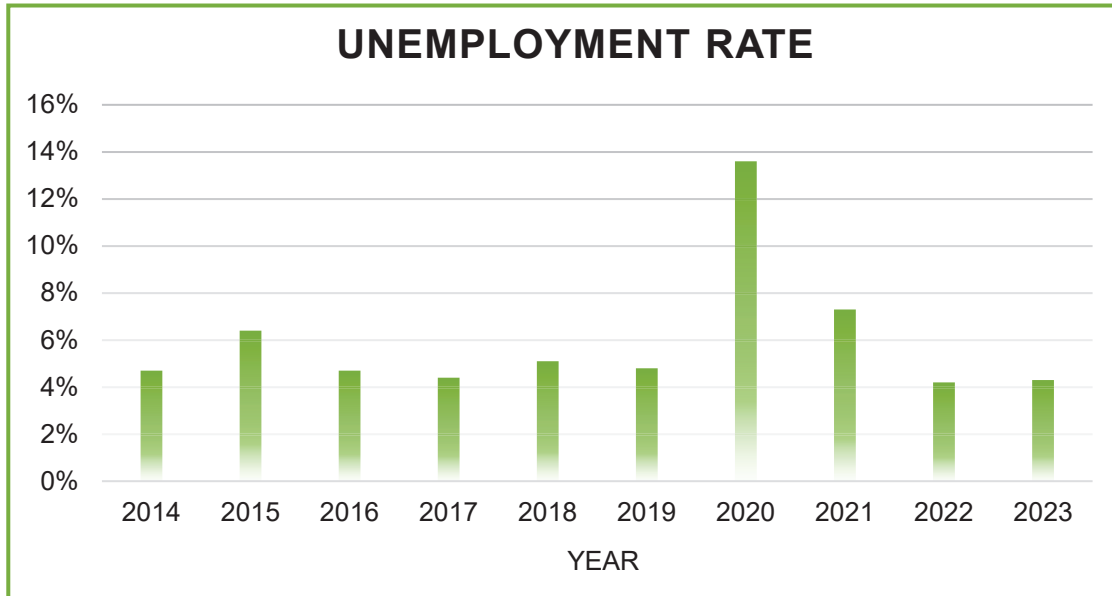
<sup>1</sup> The 2019 and 2020 data has been updated to exclude private fire meters

**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*

## Santa Clarita Valley Water Agency Demographic and Economic Statistics

Year	City of Santa Clarita Population <sup>1</sup>	Unemployment Rate <sup>2</sup>	Personal Income (billions of dollars)	Average per Capita Income <sup>3</sup>
2014	209,130	4.70%	10.6	50,751
2015	213,231	6.40%	11.6	54,526
2016	219,231	4.70%	12.5	57,160
2017	216,350	4.40%	13.0	60,087
2018	216,589	5.10%	13.8	63,913
2019	218,103	4.80%	13.7	63,043
2020	221,932	13.60%	15.2	68,272
2021	221,572	7.30%	15.9	71,686
2022	222,237	4.2%	19.8	88,967
2023	223,570	4.3%	20.1	89,913



**Source:** City of Santa Clarita

<sup>1</sup> State of California, Finance Department

<sup>2</sup> State of California, Department of Employment Development (EDD)

<sup>3</sup> U.S Department of Commerce, Bureau of Economic Analysis (BEA)

**Santa Clarita Valley Water Agency  
Principal Employers - Current and Five Years Ago**

<b>2023</b>			
<b>Principal Employers</b>	<b>Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total Employment</b>
Six Flags Magic Moutain	2,500	1	10%
Williams S. Hart Union School District	2,115	2	8%
Henry Mayo Newhall Memorial Hospital	1,775	3	7%
Saugus Union School District	1,483	4	6%
College of the Canyons	1,350	5	5%
Princess Cruises	1,100	6	4%
City of Santa Clarita	1,098	7	4%
US Postal Service	1,023	8	4%
The Master's University	916	9	4%
Newhall School District	808	10	3%
<b>Total</b>	<b>14,168</b>		<b>56%</b>
<b>All Others</b>	<b>14,926</b>		<b>59%</b>
<b>Total Employment in Santa Clarita</b>	<b>29,094</b>		<b>116%</b>

<b>2019</b>			
<b>Agency Employers</b>	<b>Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total Employment</b>
Six Flags Magic Mountain	3,200	1	10%
Princess Cruises	2,177	2	7%
Henry Mayo Hospital	1,982	3	6%
Boston Scientific	900	4	3%
The Master's University	765	5	2%
Walmart	705	6	2%
Cal Arts	700	7	2%
Woodward HRT	680	8	2%
Quest Diagnostics	660	9	2%
Aerospace Dynamics	581	10	2%
<b>Total</b>	<b>12,350</b>		<b>40%</b>
<b>All Others</b>	<b>18,467</b>		<b>60%</b>
<b>Total Employment in Santa Clarita</b>	<b>30,817</b>		<b>100%</b>

Source: Santa Clarita Valley Economic Development Corporation

*Note: Only 5 years of available data.*

# Santa Clarita Valley Water Agency Operating and Capacity Indicators

Water System	Fiscal Year				
	2019	2020	2021	2022	2023
Service Area (In Acres)	125,056	125,056	125,056	125,954	126,100
Miles of Water Main	861	879	879	928	941
Number to Storage Reservoirs <sup>1</sup>	94	96	97	99	101
Water Storage Capacity (In Million Gallons)	154	156	162	163	164
Total Water Connections (Active Meters)	72,217	73,767	72,712	73,222	74,145
Number of Booster Pump Stations <sup>3</sup>	51	52	52	66	66
Number of Valves	23,826	23,826	24,603	25,198	25,864
Number of Hydrants	7,126	7,126	7,126	7,573	7,688
Number of Wells in Service <sup>2</sup>	40	40	26	29	24
In Service Wells GPM	48,000	48,000	33,440	39,390	35,040

<sup>1</sup>Does not include the Sand Canyon Reservoir (7mg) or the treatment plant clear wells

<sup>2</sup>In FY 2020, 16 wells are offline due to PFAS contamination, pending treatment completion

<sup>3</sup>Excludes Turnouts

**Source:** SCV Water Agency

*Note: Only 5 years of available data. SCV Water creation January 1, 2018.*



**SCV Water - Customer Care**

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Valencia, CA 91355

661-294-0828  
ccare@scvwa.org

**SCV Water - Administration**

27234 Bouquet Canyon Road  
Santa Clarita, CA 91350-2173

661-297-1600

[YOURSCVWATER.COM](http://YOURSCVWATER.COM)



## Board of Directors

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**Kenneth J. Petersen P.E.**, *Director*






## BOARD MEMORANDUM

**DATE:** December 19, 2023

**TO:** Board of Directors

**FROM:** Steve Cole   
Assistant General Manager

**SUBJECT:** Approve Adopting a Resolution Declaring that Certain Real Property Located on the Border of Kings County and Kern County Along State Highway 33 Comprising Approximately 182 Parcels is Exempt Surplus Land and Finding that Such Declaration is Exempt from Environmental Review Under the California Environmental Quality Act

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### SUMMARY

In an effort to address the housing crisis throughout the state, the State Legislature revamped the Surplus Lands Act (Government Code Section 54220 et seq.) ("SLA") in 2019 to strengthen the right of first refusal for affordable housing developers to bid on local agency-owned surplus land. The SLA required public agencies comply with certain requirements when disposing of real property, whether it be a sale or lease. The California Department of Housing and Community Development ("HCD") has adopted guidelines to interpret the SLA. The SLA was recently amended by Senate Bill 747 (Caballero) and Assembly Bill 480 (Ting) and additionally, Senate Bill 229 (Umbert) amended the SLA to increase oversights and enforcement if the HCD issues a notice of violation. These changes will take effect January 1, 2024.

Santa Clarita Valley Water Agency ("Agency") would like to enter into options to lease and/or a ground lease with a solar company for a 7,961-acre solar facility at Devil's Den and will need to comply with the SLA prior to doing so. Adoption of the attached Resolution would declare the land exempt surplus and allow for the solar generation lease outside of the SLA, subject to HCD review and the Agency's recording of affordability covenants that would only apply if housing is built on the land.

### DISCUSSION

Agency owns properties in fee commonly known as Devil's Den, located on the border of Kings County and Kern County along State Route 33 (SR 33) comprising approximately 182 APNs, as more particularly described in Exhibit A of the attached Resolution (the "Properties"). The Agency has been approached by interested solar companies who would like to use the Properties for solar electric energy generation, and who have expressed interest in leases and options to lease to do so.

The SLA requires all local agencies to prioritize affordable housing, as well as parks and open space, when disposing of "surplus land." New legislation which took effect on January 1, 2020, requires that before a local agency may dispose of land that is no longer necessary for its use, the land must be declared either "surplus land" or "exempt surplus land," as supported by written findings. For "surplus land," the Agency must go through a formal process to offer the land to qualifying entities and negotiate with responsive parties. However, the SLA contains

exemptions for certain types of land (“exempt surplus land”) where this formal process does not apply.

One such exemption is for real property that is used by a district for “agency’s use” (a legal term of art) expressly authorized in subdivision (c) of Government Code section 54221. (Government Code section 54221(f)(1)(K).) Subdivision (c) of Government Code section 54221 provides that for most special districts “agency’s use” may include commercial or industrial uses or activities, including nongovernmental retail, entertainment, or office development or be the for sole purpose of investment or generation of revenue if the agency’s governing body takes action in a public meeting declaring that the use of the site will do either of the following: (1) be expressly authorized by a statute governing the local agency, provided the district records an affordability covenant where applicable; or (2) directly further the express purpose of agency work or operations. (Government Code section 54221(c)(2)(B).)

Here, this exemption fits for two reasons. First, the use of the Properties for solar electric energy generation would “be expressly authorized by a statute governing the local agency” because the Santa Clarita Valley Water Agency Act, Water Code Appendix sections 145-1 *et seq.* (“Agency Act”) expressly provides that the Agency “shall have the power to ... enter into contracts with any public agency or private entity engaged in the generation or distribution of electric energy for the right to use ... real property of the agency, either inside or outside the agency, for energy generation or distribution purposes.” (Water Code Appendix section 145-18(c).) Second, the use of the Properties for solar energy generation will “directly further the express purpose of agency work or operations” because the Agency Act expressly provides that the Agency shall have the power to construct, operate, and maintain works to develop solar energy as a means of assisting in financing the construction, operation, and maintenance of its projects. (Water Code Appendix section 145-18(b).)

Adoption of the attached Resolution would declare the Properties as exempt surplus pursuant to the special districts’ agency’s use exemption. Under the HCD’s Surplus Land Act Guidelines (“Guidelines”) promulgated pursuant to the SLA, prior to disposal of the Properties, the Agency must submit the adopted resolution to HCD at least 30 days prior to entering into any leases or options to lease so that HCD can review the exemption declaration and determine whether to issue a violation under the SLA. The attached Resolution authorizes this HCD submittal, and authorizes compliance with the SLA’s affordability covenant requirement, to allow the Agency to proceed with a lease or option to lease of the Properties. If for some reason HCD took issue with the classification of the Properties as exempt surplus, the Agency could pursue other SLA pathways to allow for solar energy generation.

## **STRATEGIC NEXUS**

These actions help support Agency’s Strategic Plan Goal C.6 – Actively manage natural resource use.

## **FINANCIAL CONSIDERATIONS**

None.

## **RECOMMENDATIONS**

Staff recommends the Board of Directors adopt the attached Resolution declaring pursuant to Government Code section 54221 that certain real property located on the border of Kings County and Kern County along State Highway 33 comprising approximately 182 parcels is exempt surplus land and finding that such declaration is exempt from environmental review under the California Environmental Quality Act.

Attachments

M65

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RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY PURSUANT TO GOVERNMENT CODE SECTION 54221 DECLARING THAT CERTAIN REAL PROPERTY LOCATED ON THE BORDER OF KINGS COUNTY AND KERN COUNTY ALONG STATE HIGHWAY 33 COMPRISING APPROXIMATELY 182 PARCELS IS EXEMPT SURPLUS LAND, AND FINDING THAT SUCH DECLARATION IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**WHEREAS**, the Santa Clarita Valley Water Agency (“Agency”) owns properties in fee commonly known as Devil’s Den, located on the border of Kings County and Kern County along State Route 33 (SR 33) comprising approximately 182 APNs, as more particularly described in Exhibit A, attached hereto and incorporated herein by reference (the “Properties”).

**WHEREAS**, the Surplus Land Act, Government Code sections 54220 et seq. (the “SLA”) applies when a local agency disposes of “surplus land,” which is defined in the SLA as “land owned in fee simple by any local agency for which the local agency’s governing body takes formal action in a regular public meeting declaring that the land is surplus and is not necessary for the agency’s use.” (Government Code section 54221(b)(1).)

**WHEREAS**, the SLA expressly does “not apply to the disposal of exempt surplus land.” (Government Code section 54222.3.)

**WHEREAS**, under the SLA, “exempt surplus land” includes real property that is used by a district for agency’s use expressly authorized in subdivision (c) of Government Code section 54221. (Government Code section 54221(f)(1)(K).)

**WHEREAS**, subdivision (c) of Government Code section 54221 provides that for districts other than those whose primary mission or purpose is to supply the public with a transportation system, “agency’s use” may include commercial or industrial uses or activities, including nongovernmental retail, entertainment, or office development or be the for sole purpose of investment or generation of revenue if the agency’s governing body takes action in a public meeting declaring that the use of the site will do either of the following: (1) be expressly authorized by a statute governing the local agency, provided the district complies with Section 54233.5 where applicable; or (2) directly further the express purpose of agency work or operations. (Government Code section 54221(c)(2)(B).)

**WHEREAS**, the SLA requires local agencies such as the Agency to declare certain real property they own as either “surplus land” or “exempt surplus land,” as supported by written findings, prior to any disposition of the real property.

**WHEREAS**, the Agency desires to lease (including options to lease or other types of disposals as may be appropriate) the Properties to solar energy generation companies for use in solar electric energy generation.

**WHEREAS**, the Agency is a district created and operating under the Santa Clarita Valley Water Agency Act, Water Code Appendix sections 145-1 et seq. (“Agency Act”) whose primary

purpose relates to water resource management and water delivery in the Santa Clarita Valley. The Agency's primary purpose is unrelated to providing a transportation system to the public. (See Water Code Appendix section 145-2.5.).

**WHEREAS**, the use of the Properties for solar energy generation is "expressly authorized by a statute governing the local agency" because the Agency Act expressly provides that the Agency "shall have the power to ... enter into contracts with any public agency or private entity engaged in the generation or distribution of electric energy for the right to use ... real property of the agency, either inside or outside the agency, for energy generation or distribution purposes." (Water Code Appendix section 145-18(c).)

**WHEREAS**, a form of affordability covenant is attached hereto as Exhibit B and incorporated herein by reference, in compliance with Government Code sections 54221(c)(2)(B)(ii) and 54233.5.

**WHEREAS**, furthermore, the use of the Properties for solar energy generation will "directly further the express purpose of agency work or operations" because the Agency Act expressly provides that the Agency shall have the power to construct, operate, and maintain works to develop solar energy as a means of assisting in financing the construction, operation, and maintenance of its projects. (Water Code Appendix section 145-18(b).) Therefore, the lease of the Properties for solar energy generation will directly further the express purpose of utilizing solar energy generation to assist in financing the Agency's projects.

**WHEREAS**, the Board of Directors has reviewed this Resolution and now desires to declare the Properties as exempt surplus land under the SLA, based on the findings and justifications contained in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Santa Clarita Valley Water Agency as follows:

SECTION 1: The above recitals are true and correct and are a substantive part of this Resolution and findings of the Board of Directors.

SECTION 2: The Board of Directors hereby declares that the use of the Properties for solar energy generation will be expressly authorized by a statute governing the Agency, pursuant to Government Code section 54221(c)(2)(B)(ii), because the Agency Act expressly provides that the Agency "shall have the power to ... enter into contracts with any public agency or private entity engaged in the generation or distribution of electric energy for the right to use ... real property of the agency, either inside or outside the agency, for energy generation or distribution purposes." (Water Code Appendix section 145-18(c).) The form of affordability covenant attached hereto as Exhibit B and incorporated herein by reference, will be recorded if and when required by Government Code sections 54221(c)(2)(B)(ii) and 54233.5.

SECTION 3: Furthermore, the Board of Directors hereby declares that the use of the Properties for solar generation will directly further the express purpose of agency work or operations, pursuant to Government Code section 54221(c)(2)(B)(i), because the Agency Act expressly provides that the Agency shall have the power to construct, operate, and maintain works to develop solar energy as a means of assisting in financing the construction, operation, and maintenance of its projects. (Water Code Appendix section 145-18(b).) Therefore, the lease of the Properties for solar energy generation will directly further the express purpose of utilizing

solar energy generation to assist in financing the Agency's projects.

SECTION 4: The Board of Directors hereby declares that the Properties are exempt from the SLA as exempt surplus land pursuant to Government Code section 54221(f)(1)(K), based on the findings and declarations contained in this Resolution for the Properties, namely: (1) that the use of the Properties for solar energy generation will be expressly authorized by a statute governing the Agency because the Agency Act expressly provides that the Agency shall have the power to enter into contracts with any public agency or private entity engaged in the generation or distribution of electric energy for the right to use real property of the Agency, either inside or outside the agency, for energy generation or distribution purposes; and additionally (2) the lease of the Properties for solar energy generation will directly further the express purpose of utilizing solar energy generation to assist in financing the Agency's projects identified in Water Code Appendix section 145-18(b).)

SECTION 5: This Resolution has been reviewed with respect to the applicability of the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA"). Agency staff has determined that the designation of the Property as exempt surplus does not have the potential for creating a significant effect on the environment and is therefore exempt from further review under CEQA pursuant to State CEQA Guidelines Section 15060(c)(3), because it is not a project as defined by the CEQA Guidelines, Section 15378. Adoption of the Resolution, in and of itself, does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

SECTION 6: The General Manager or designee is hereby authorized and directed to send a copy of this Resolution to the California Department of Housing and Community Development in accordance with the requirements of Section 400(e) of the SLA Guidelines, and finalize and record the affordability covenant if and when required by the SLA.

SECTION 7: If any section, subsection, paragraph, sentence, clause or phrase of this Resolution is declared by a court of competent jurisdiction to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

SECTION 8: The Secretary shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Santa Clarita Valley Water Agency at a regular meeting held on the 19th day of December, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

President of the  
Board of Directors  
Santa Clarita Valley Water Agency

ATTEST:

---

Secretary to the  
Board of Directors  
Santa Clarita Valley Water Agency



**EXHIBIT A  
THE PROPERTIES**

The Properties comprise the following list of APNs, and are depicted on the following map:

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EXHIBIT A

<u>APN</u>	<u>LEGAL DESCRIPTION – KINGS COUNTY</u>
48-320-21	W 1/2 of SE 1/4 of NW 1/4 of NE 1/4, Sec. 19-T24-R19 MDB&M
48-320-22	E 1/2 of SE 1/4 of NW 1/4 of NE 1/4, Sec. 19-T24-R19 MDB&M
48-320-26	W 1/2 of NE 1/4 of NW 1/4 of NE 1/4, Sec. 19-T24-R19 MDB&M
48-320-27	E 1/2 of NE 1/4 of NW 1/4 of NE 1/4, Sec. 19-T24-R19 MDB&M
48-320-29	SW 1/4 of NW 1/4 of NW 1/4 of NE 1/4, Sec. 19-T24-R19 MDB&M
48-320-30	E 1/2 of SE 1/4 of NW 1/4 of Sec. 19, T24S, R19E, MDB&M
48-320-31	SW 1/2 Sec. 19-T24-R19 MDB&M
48-320-32	SW 1/4 of NW 1/4 and W 1/4 of SE 1/4 of NW 1/4, Sec. 19-T24-R19 MDB&M
48-320-33	SW 1/4 of NE 1/4 of NW 1/4 of Sec. 19, T24S, R19E, MDB&M
48-320-34	Por. Of NW 1/4, Sec. 19-T24-R19 MDB&M
48-320-43	57.47% UI SE 1/4 Sec. 19-T24-R19 exc. those portions deeded to the State of California MDB&M
48-320-49	W 1/2 of SE 1/4, Sec. 19-T24-R19 MDB&M
48-320-50	Por. W 1/2 of E 1/2 of SE 1/4, Sec. 19-T24-R19 MDB&M
48-330-01	Frac'l W 1/2, Sec. 30-T24-R19 MDB&M
48-330-15	W 1/2 of SW 1/4 of Frac'l Sec. 31-T24-R19, exc. Those portions deeded to the State of California MDB&M
48-330-16	19.17% UI E 1/2 of NW 1/4 of Frac'l Sec. 31-T24-R19 MDB&M
48-330-17	W 1/2 of NW 1/4, Sec. 31-T24-R19 MDB&M
48-330-18	W 1/2 of E 1/2 of NE 1/4 of SW 1/4, Sec. 31-T24-R19 MDB&M
48-330-20	W 1/2 of NE 1/2 of SW 1/4 of Sec. 31-T24-R19 MDB&M
48-330-25	Por. lying W of Coastal Branch of the California Aqueduct in SE 1/4 of SW 1/4 of Sec. 31, T24S, R19E, MDB&M
48-330-28	Por. Lying W of Coastal Branch of the California Aqueduct in SE 1/4 of SW 1/4 of Sec. 31, T24S, R19E, MDB&M
50-260-15	W 25 Ac. Of E 90 Ac. Of SE 1/4, Sec. 13-T24-R19 MDB&M
50-260-16	E 46 Ac. Of W 230 Ac. Of S 1/2, Sec. 13-T24-R19 MDB&M
50-260-47	Sec. 24-T24-R18 except 15 Ac. MDB&M
50-260-54	Por. Of SE 1/4 of Sec. 24-T24-R18 MDB&M
50-260-69	W 22-1/2 Ac. Of E 45 Ac. Of SE 1/4 of Sec. 13-T24-R19 MDB&M
50-260-70	E 22-1/2 Ac. Of E 45 Ac. Of SE 1/4 of Sec 13-T24-R19 MDB&M
50-340-14	S 1/4 of Sec. 33-T24-R18 MDB&M
50-350-13	N1/2 of NW1/4, Sec. 25-T24-R18 MDB&M
50-350-14	NW1/4 of NE1/4; and N1/2 of SW1/4 of NE1/4 of Sec. 25, T24S, R18E, MDB&M
50-350-15	Por. of Sec. 25-T24-R18 MDB&M
50-350-17	S 1/2 of SE 1/4, Sec. 25-T24-R18 MDB&M
50-350-19	SW 1/4 of NW 1/4, Sec. 25-T24-R18 MDB&M
50-350-20	NE 1/4, Sec. 36-T24-R18 MDB&M
50-350-21	SE 1/4, Sec. 36-T24-R18 MDB&M
50-350-22	SW 1/4, Sec. 36-T24-R18 MDB&M
50-350-23	NW 1/4 of Sec. 36-T24-R18 MDB&M
50-350-36	Por. of Sec. 34-T24-R18 MDB&M
50-350-37	S 1/2 of SW 1/4, NW 1/4 of SW 1/4, Sec. 34-T24-R18 MDB&M
50-350-41	Por. of N 1/2 of SE 1/4, Sec. 25-T24-R18 MDB&M
50-350-42	N 1/2 of SW 1/4, Sec. 25-T24-R18 MDB&M
50-350-43	All land lying S & E of that unnamed creek bed in the SE 1/4 of SE 1/4 of Sec. 35, T24S, R18E, MDB&M

APNLEGAL DESCRIPTION – KERN COUNTY

43-070-01-01 N 1/2 of N 1/2 frcl. exc. min. rts. Sec. 3-T25S-R18E MDB&M  
43-070-02-01 S 1/2 of N 1/2; N 1/2 of SE 1/4; SE 1/4 of SE 1/4, SR exc. S 1/2 of SE 1/4 of NW 1/4 & exc.  
SW 1/4 of SW 1/4 of SE 1/4 of NE 1/4 & exc. W 1/2 of NW 1/4 of NW 1/4 of SE 1/4 & exc.  
NW 1/4 of SW 1/4 of NW 1/4 of SE 1/4 exc. road Sec. 3-T25S-R18E MDB&M  
43-070-06-01 SW 1/4 of SW 1/4; W 1/2 of W 1/2 of NW 1/4 of SW 1/4; W 1/2 of NW 1/4 of SW 1/4, exc.  
min. rts. Sec. 3-T25S-R18E MDB&M  
43-070-08-01 E 1/2 of SW 1/4 of SW 1/4; E 1/2 of E 1/2 of W 1/2 of NW 1/4 of SW 1/4; NE 1/4 of SW 1/4,  
exc. S 1/2 of the S 1/2, Sec. 3-T25S-R18E MDB&M  
43-070-09-01 S 1/2 of S 1/2 of SE 1/4 of NW 1/4; SW 1/4 of SW 1/4 of SW 1/4 of NE 1/4; W 1/2 of NW 1/4  
of NW 1/4 of SE 1/4; NW 1/4 of SW 1/4 of NW 1/4 of SE 1/4; Sec. 3-T25S-R18E MDB&M  
43-070-13-01 W 1/2 of NW 1/4; NW 1/4 of SW 1/4 frcl. exc. min. rts. Sec. 2-T25S-R18E MDB&M  
43-070-14-01 E 1/2; E 1/2 of W 1/2 excl. min. rts. exc. Road Sec. 2-T25S-R18E MDB&M  
43-070-15-00 SE 1/4 of SW 1/4 exc. Min. rts. exc. Road Sec. 2-T25S-R18E MDB&M  
43-070-29-00 NW 1/4 of NW 1/4 frcl. SR Sec. 1-T25S-R18E MDB&M  
43-070-30-01 NW 1/4 of NW 1/4 frcl. exc. Min. rts. Sec. 1-T25S-R18E MDB&M  
43-070-31-01 E 1/2 of NE 1/4 excl. min. rts. exc. road Sec. 1-T25S-R18E MDB&M  
43-070-32-01 W 1/2 of NE 1/4 exc. min rts. exc. road Sec. 1-T25S-R18E MDB&M  
43-070-33-00 W 1/2 of SE 1/4 Sec. 1-T25S-R18E MDB&M  
43-070-34-01 S 1/2 of SW 1/4 exc. min. rts. Sec. 1-T25S-R18E MDB  
43-070-35-01 N 1/2 of SW 1/4; SW 1/4 of NW 1/4 excl. min. rts. Sec. 1-T25S-R18E MDB&M  
43-070-36-00 W 1/2 of SE 1/4 of NW 1/4, Sec. 1-T25S-R18E MDB&M  
43-070-37-00 E 1/2 of SE 1/4 of NW 1/4, Sec. 1-T25S-R18E MDB&M  
43-070-39-00 E 1/2 frcl. Lying Ely of California Aqueduct excl. frcl. of the NE 1/4 of NE 1/4 excl. min. rts.  
exc. roads Sec. 12-T25S-R18E MDB&M  
43-070-40-00 E 1/2 frcl. lying Ely of California Aqueduct excl. frcl. of the NE 1/4 of NE 1/4 excl. of min. rts.  
exc. roads Sec. 12-T25S-R18E MDB&M  
43-080-01-00 NE 1/4 of SE 1/4 excl. road Sec. 1-T25 S-R18E MDB&M  
43-080-02-01 N 1/2 of SE 1/4 of SE 1/4 of excl. of min. rts. exc. road Sec. 1-T25S-R18E MDB&M  
43-080-03-01 S 1/2 of SE 1/4 of SE 1/4 of excl. of min. rts. exc. road Sec. 1-T25S-R18E MDB&M  
43-100-48-00 E 1/2 lying Wly of California Aqueduct SR Sec. 13-T25-R18E MDB&M  
43-100-49-00 E 1/2 SR excl. road lying Ely of California Aqueduct Sec. 13-T25S-R18E MDB&M  
43-100-50-00 N 1/2 of NE 1/4 of NE 1/4; W 1/2 of NE 1/4 excl. min. rts. exc. road Sec. 24-T25S-R18E  
MDB&M  
43-100-51-00 W 1/2 of NE 1/4 lying Wly of California Aqueduct excl. min. rts Sec. 24-T25S-R18E MDB&M  
43-100-57-01 S 1/2 of NE 1/4 of NE 1/4 and SE 1/4 of NE 1/4 Sec. 24-T25S-R18E MDB&M  
43-100-58-01 NE 1/4 of SE 1/4 Sec. 24-T25S-R18E MDB&M  
43-100-57-01 S 1/2 of NE 1/4 of NE 1/4 and SE 1/4 of NE 1/4 Sec. 24-T25S-R18E MDB&M  
43-230-21-01 NE 1/4 of Sec. 7-T25S-R18E MDB&M  
43-230-22-01 N 1/2 of SE 1/4; SE 1/4 of SE 1/4 excl. min. rts. Sec. 7-25-19 MDB&M  
43-230-23-01 SW 1/4 of SE 1/4 exc. por. to State Sec. 7-T25-R19 MDB&M  
43-230-24-00 SW 1/4 of SW 1/4 excl. road Sec. 7-25-19 MDB&M  
43-230-25-01 NW 1/4 of SW 1/4 excl. N 466.6' of W 466.7; E 1/2 of SW 1/4 excl. min. rts. excl. road  
Sec. 7-T25-R19 MDB&M  
43-230-26-01 N 466.7' of SW1/4 excl. min rts. Sec. 7-T25-R19 MDB&M  
43-230-27-01 S 1/2 of S 1/2 of NW 1/4 frcl. excl. W of Westside Highway and excl. min. rts. excl. road  
Sec. 7-T25-R19 MDB&M  
43-230-28-01 NW 1/4 frcl. excl. S 1/2 of S 1/2 of S 1/2 and excl. W 1/2 excl. min. rts. excl. road and  
California Aqueduct Sec. 7-T25-R19 MDB&M

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LEGAL DESCRIPTION – KERN COUNTY

43-230-30-00 W 1/2 excl. S 250' of W 342.06' and excl. SW 1/4 of SW 1/4 and excl. min. rts. excl. road Sec. 6-T25-R19 MDB&M

43-260-01-01 All exc. Devil's Den Townsite excl. min. rts. exc. road Sec 18-T25-R19 MDB&M

43-260-02-01 NW 1/4; SW 1/4 of SW 1/4; E 1/2 of SW 1/4 excl. min. rts. exc. road Sec. 17-T25-R19 MNB&M

43-260-24-01 SW 1/4 of NW 1/4 excl. of min. rts. exc. road Sec. 20-T25-R19 MDB&M

43-260-25-01 E 1/2 of NW1/4; NW 1/4 of NW 1/4 excl. of min. rts. exc. road Sec. 20-T25-R19 MDB&M

43-260-27-00 S 1/2 of N 1/2 of NE 1/4 Sec. 20-T25-R19 MDB&M

43-260-31-01 E 1/2 of NE 1/4 Sec. 19-T25-R19 exc. por. deeded to State of California MDB&M

43-260-32-01 S 1/2 of NE 1/4; NW 1/4 of NE 1/4; W 1/2 of NE 1/4 of NE 1/4 Sec. 19-T25-R19 MDB&M

43-260-33-00 NW 1/4 frcl. SR Sec. 19-T25-R19 MDB&M

43-260-53-02 3/4 int. NW 1/4 of SW 1/4 Sec. 17-T25-R19 MDB&M

43-260-55-00 N 1/2 of N 1/2 of NE 1/4 Sec. 20-T25-R19 MDB&M  
1/4 int. in NW 1/4 of SW 1/4 of 17-T-25-R19 MDB&M

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DEVIL'S DEN TOWNSITE

<u>APN</u>	<u>LEGAL DESCRIPTION – KERN COUNTY</u>
43-281-01-01	Lots 1-16 inc. 19-32 inc. excl. m.r. Block 8
43-281-02-00	Lots 17 and 18, Block 8
43-282-04-00	Lots 22 and 23, Block 7
43-282-05-00	Lots 20, Block 7
43-282-06-01	1/2 int. Lots 17 and 18, Block 7
43-282-06-03	1/4 int. Lots 17 and 18, Block 7
43-282-06-04	1/4 int. Lots 17 and 18, Block 7
43-282-07-01	Lots 1-16 inc. 21, 25, 26, 29, 30, 31 Block 7
43-282-08-01	Por. Lot 19, Block 7
43-283-01-01	All Block 2
43-283-01-00	Lot 1, Block 1
43-284-08-00	Lots 31 and 32, Block 1
43-284-10-00	Lots 6-28 inc., Block 1
43-291-01-01	1/2 int. Lot 30, Block 6
43-291-01-02	1/2 int. Lot 30, Block 6
43-291-02-01	1/2 int. Lot 28, Block 6
43-291-02-02	1/2 int. Lot 28, Block 6
43-291-04-01	Por. Lot 26, Block 6
43-291-04-02	1/4 int. Lot 26, Block 6
43-291-04-03	1/4 int. Lot 26, Block 6
43-291-05-00	Lot 25, Block 6
43-291-06-00	Lots 23 and 24, Block 6
43-291-07-01	Lots 21 and 22, Block 6
43-291-08-01	1/2 int. Lot 20, Block 6
43-291-08-02	1/2 int. Lot 20, Block 6
43-291-09-00	Lots 17 and 18, Block 6
43-291-10-00	Lots 1-16 inc., 19-29, inc., 31 and 32, Block 6
43-292-01-00	Lots 31 and 32, Block 5
43-292-02-03	Lots 29 and 30, Block 5
43-292-03-00	Lot 27, Block 5
43-292-04-01	1/2 int. Lots 21 and 22, Block 5
43-292-04-02	1/2 int. Lots 21 and 22, Block 5
43-292-05-00	Lots 17-20 inc., Block 5
43-292-06-01	Lots 1-16 inc., 23-26 inc., 28, Block 5
43-293-01-01	All Block 4
43-294-01-01	All Block 4
43-301-01-01	Lots 1-13 inc., 17-32 inc., Block 14
43-301-02-01	1/2 int. Lot 14, Block 14
43-301-02-02	1/2 int. Lot 14, Block 14
43-301-03-00	Lots 15 and 16, Block 14
43-302-01-00	Lots 31 and 32, Block 13
43-302-02-01	1/2 int. Lots 4-12 inc., 15-30 inc., Block 13
43-302-02-02	1/2 int. Lots 4-12 inc., 15-30 inc., Block 13
43-302-03-00	Lot 1, Block 13
43-302-04-00	Lot 1, Block 13
43-302-06-00	Lots 13 and 14, Block 13
43-303-01-00	Lot 32, Block 12
43-303-02-01	Lots 29-31 inc., Block 12
43-303-03-00	Lots 27 and 28, Block 12

DEVIL'S DEN TOWNSITE, Continued

<u>APN</u>	<u>LEGAL DESCRIPTION – KERN COUNTY</u>
43-303-04-01	Lots 24-26 inc., Block 12
43-303-05-00	Lot 23, Block 12
43-303-06-01	Lots 17-22 inc., Block 12
43-303-08-01	Lot 10, Block 12
43-303-09-00	Lot 9, Block 12
43-303-11-01	Lots 5 and 6, Block 12
43-303-12-00	Lots 3 and 4, Block 12
43-303-13-00	Lots 1 and 2, Block 12
43-304-01-00	Lots 31 and 32, Block 11
43-304-02-01	1/2 int. Lots 29 and 30, Block 11
43-304-02-02	1/4 int. Lots 29 and 30, Block 11
43-304-02-03	1/4 int. Lots 29 and 30, Block 11
43-304-03-01	Lots 23-28 inc., 5 and 6, Block 11
43-304-05-00	Lot 21, Block 11
43-304-06-00	Lot 20, Block 11
43-304-07-02	1/2 int. Lot 19, Block 11
43-304-08-01	Lot 18, Block 11
43-304-09-01	Lot 17, Block 11
43-304-10-00	Lot 16, Block 11
43-304-12-00	Lot 14, Block 11
43-304-13-02	1/2 int. Lot 13, Block 11
43-304-14-01	1/2 int. Lots 11 and 12, Block 11
43-304-14-02	1/2 int. Lots 11 and 12, Block 11
43-304-14-03	1/2 int. Lots 11 and 12, Block 11
43-304-16-02	1/2 int. Lot 9, Block 11
43-304-17-01	Lot 8, Block 11
43-304-18-02	1/2 int. Lot 7, Block 11
43-311-01-01	Lots 1-16 inc., 25-32 inc., Block 16
43-312-01-01	Lots 1-14 and 17-32, Block 15
43-312-03-00	Lots 15 and 16, Block 15
43-313-01-00	Lot 27, Block 10
43-313-02-01	Lots 1-10 inc., 23-26 inc., 28-32 inc., Block 10
43-313-04-00	Lot 17, Block 10
43-313-05-00	Lot 14, Block 10
43-313-07-01	Lots 13, 15, 16, 18-20 inc., Block 10
43-314-01-01	Lots 1-14 inc., 17-32 inc., Block 9
43-314-02-00	Lots 15 and 16, Block 9

All in Devil's Den, unincorporated area of County of Kern, State of California, as per Map recorded in book 1, page 133, in the office of the County Recorder of said County.

43-320-01-00	NW 1/4 of SW 1/4; NW 1/2 of SW 1/4 of SW 1/4, SE 1/4 of SW 1/4, Sec. 19-T25S-R19 MDB&M
43-320-03-00	W 1/2 of NW 1/4 of NE 1/4 of SE 1/4 of Sec. 19-T25S R19E MDB&M
43-320-04-00	NE 1/4 of NE 1/4 of SE 1/4; SW 1/4 of NE 1/4 of SE 1/4 of SE 1/4; E 1/2 of NW 1/4 of NE 1/4 of SE 1/4 Sec. 19-T25S-R19E MDB&M
43-320-05-00	SE 1/4 of NE 1/4 of SE 1/4 Sec. 19-T25S R19 E MDB&M
43-320-06-00	SW 1/4 of SE 1/4 Sec. 19-T25S-R19E MDB&M
43-320-07-00	S 1/2 of SW 1/4 of SW 1/4 Sec. 19-T25S-R19E exc. N 1/2 of SW 1/4 of SW 1/4 of SW 1/4 of SW 1/4 MDB&M



Buildings

Residences located in SE 1/4 of SW 1/4 of SW 1/4 of SW 1/4 Sec. 36-T24S-R19E in Kings County.  
Parcel #050-350-220.

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**EXHIBIT B**  
**AFFORDABILITY COVENANT**

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RECORDING REQUESTED BY AND  
WHEN RECORDED RETURN TO:

Santa Clarita Valley Water Agency

[ADDRESS]

**EXEMPT FROM RECORDING FEES**  
(Government Code §§6103 & 27383)

Space Above Line for Recorder's Use Only

APN: [LIST]

## DECLARATION OF RESTRICTIVE COVENANTS

THIS DECLARATION OF RESTRICTIVE COVENANTS ("Restrictive Covenant") is made this \_\_\_ day of \_\_\_\_\_, 20\_\_\_ by the Santa Clarita Valley Water Agency, a public agency existing under the authority of the laws of the State of California (hereinafter "Declarant"), with reference to the following facts:

### RECITALS

A. Declarant is the sole owner in fee simple of that certain property as more fully described in **Exhibit A** and depicted in **Exhibit B** (the "Parcel").

B. In anticipation of the lease of the Parcel, Declarant complied with the terms of the Surplus Land Act (Government Code § 54220 et seq.) (the "Act").

C. On \_\_\_\_\_, Declarant's Board of Directors adopted Resolution No. \_\_\_\_\_, which, among other things, declared the Parcel as exempt surplus land pursuant to Section 54221(b)(1) and Section 54221(f)(1)(K) of the Act.

### COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS

In consideration of the above recitals, Declarant hereby declares the Parcel shall be held, transferred, conveyed, leased, occupied or otherwise disposed of, and used subject to the following restrictive covenants:

Where local zoning permits development of 10 or more residential units or is rezoned within five years of Declarant's disposal to permit the development of 10 or more residential units, and if ten (10) or more residential units are developed on the Parcel, not less than 15 percent of the total number of residential units developed on the Parcel shall be sold or rented at affordable housing cost, as defined in Section 50052.5 of the California Health and Safety Code, or affordable rent, as defined in Section 50053 of the California Health and Safety Code, to lower income households, as defined in Section 50079.5 of the California Health and Safety Code. Rental units shall remain affordable to and occupied by lower income households for a period of 55 years for rental housing and 45 years for ownership housing. The initial occupants of all ownership units shall be lower income households, and the units shall be subject to an equity sharing agreement consistent with the provisions of paragraph (2) of subdivision (c) of Section 65915 of the California

Government Code. These requirements shall be covenants or restrictions running with the land and shall be enforceable against any owner who violates a covenant or restriction and each successor-in-interest who continues the violation by any of the entities described in subdivisions (a) to (f), inclusive, of Section 54222.5 of the California Government Code.

IN WITNESS WHEREOF Declarant has executed this Restrictive Covenant the day and year first above written and agrees to be bound by the terms and provisions hereof.

DECLARANT:

Santa Clarita Valley Water Agency, a public agency existing under the authority of the laws of the State of California

Date: \_\_\_\_\_

By: \_\_\_\_\_,  
\_\_\_\_\_, General Manager



Exhibit A  
Legal Description

WILL BE INCLUDED AT A LATER DATE

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Exhibit B  
Legal Depiction

WILL BE INCLUDED AT A LATER DATE

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# SANTA CLARITA VALLEY WATER AGENCY

## DRAFT 2024-2028 STRATEGIC PLAN CONTENT

### EXECUTIVE SUMMARY

Santa Clarita Valley Water Agency (SCV Water) was created January 1, 2018, by an act of the State Legislature (SB 634) through the merger of the four water agencies in the Santa Clarita Valley. SCV Water provides water services to a population of approximately 294,000 in the Santa Clarita Valley through 75,000 water service connections.

Reliable, high quality water service is critical to an economically and environmentally vibrant community. Providing that service is increasingly complex as water utilities must manage numerous challenges. Some of these include finding and maintaining adequate water resources, treating water to ensure its health and safety, coping with the loss of skilled retirees, engaging the community and communicating the value of water, managing the maintenance and replacement of aging infrastructure, and ensuring adequate financial resources to meet these challenges.

The Board and staff of SCV Water have created this 5-Year Strategic Plan to guide the Agency in the coming years. The Strategic Plan is designed to support their vision to provide *exemplary water management for a high quality of life in the Santa Clarita Valley*. This vision will be accomplished by fulfilling the mission of SCV Water: *Providing responsible water stewardship to ensure the Santa Clarita Valley has reliable supplies of high-quality water at a reasonable cost*. Eight goals have been established:

**Goal A – Exceptional Customer Service and Stakeholder Engagement:** *Advocate and maintain a high level of customer and community satisfaction through policies, programs, and contacts.*

**Goal B – Reliable Infrastructure:** *Implement, operate, and maintain water infrastructure to ensure sustainable water service provision.*

**Goal C – Sustainable Water Supply and Resources:** *Implement programs to ensure the service area has reliable supplies of water and supporting resources.*

**Goal D – High Quality Water:** *Protect the quality of our water supplies and ensure our drinking water meets or surpasses all water quality requirements.*

**Goal E - Financial Resiliency:** *Maintain a long-range, transparent, stable, and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges.*

**Goal F – A High Performance Team:** *Attract and retain quality staff members and grow a culture of continuous improvement that fosters SCV Water’s values.*

**Goal G – Environmental Stewardship:** *Achieve environmental compliance and strive for sustainable policies, projects, and practices.*

**Goal H – Safe and Secure Workplace:** *Maintain the safety of employees and secure the Agency's physical and cyber resources.*

## MESSAGE FROM THE BOARD PRESIDENT

On behalf of the Board of Directors of the Santa Clarita Valley Water Agency (SCV Water) welcome to our 2024-2028 Strategic Plan. SCV Water is the result of a collaborative response to the exhaustive "Economic, Efficiencies and Enhanced Water Management study" that identified the potential benefits of a new water agency in the Santa Clarita Valley. It was clear that a unified agency would be more effective in finances, governance, operational and infrastructure assessment, organizational analysis and regional water management. It was also clear we could streamline use of resources and increase efficiencies to better serve customers.

This Strategic Plan is the blueprint to continue to deliver on the promises of SB 634, including:

- Providing a more effective, locally representative and regionally integrated voice for water governance,
- Improving on current customer service models and achieve efficiency through economy of scale,
- Creating a financial structure that accounts for existing debts, liabilities and assets and provides for a fully transparent and accountable system,
- Improving operations and infrastructure management by fully integrating distribution networks and resources, and
- Providing a single forum to debate and set policy to achieve the most effective way to develop and manage water resources.

The targets for projected savings from efficiencies were met but there is much more to do. The Board has set 8 overarching goals for the coming 5 years related to providing exceptional customer service and stakeholder engagement, providing reliable and sustainable water supplies and service, ensuring high quality drinking water, responsibly managing the financial resources the community has entrusted to us, and maintaining a high-performance team to accomplish the above. The Board added two new goals, *environmental stewardship* and a *safe and secure workplace*, elevating the emphasis on these important areas in the next 5-year strategic planning period. We look forward to meeting the challenges of water service delivery to the Santa Clarita Valley and remain grateful for the continued support of our community and the dedication of the staff who delivered on these promises.

## MESSAGE FROM THE GENERAL MANAGER

In our first 5-year Strategic Plan for the new SCV Water, the Board of Directors identified key issues requiring the Agency's attention:

- Developing a common information technology strategy and platform that provides a uniform view across the organization.
- Ensuring our internal and external communications are transparent and informative.
- Developing standardized operating procedures for a single organization.
- Ensuring water supply diversity and resiliency through innovative efforts, a visionary groundwater sustainability plan, and continuing to support the Delta Conveyance Project.
- Maintaining, replacing, and constructing new water infrastructure
- Developing a long-range financial plan to ensure the required investments are paid for in a fair and equitable manner.
- Managing the coming retirement wave in our workforce through hiring and training new generations and focusing on succession plans.
- Revisiting the emergency preparedness program for the new Agency to ensure we have plans and resources in place to respond to emergencies.

To this end, and in the face of the COVID-19 pandemic, supply chain challenges, inflation, unprecedented drought conditions, and significant new regulatory mandates (including water quality and electric fleet requirements), the staff made important progress on the Board's strategic goals. We:

- Operated and maintained the infrastructure to deliver essential water service to the community
- Developed plan and constructed facilities to address new PFAS standards
- Complied with all regulatory requirements
- Designed and began construction on significant recycled water infrastructure, the Earl Schmidt Sludge Collection System Project, and the Magic Mountain Pipeline Phase 6B Project
- Quickly funded and constructed facilities to treat our community's water supply for PFAS
- Pursued cost recovery litigation at the contaminated Whittaker-Bermite site
- Standardized the customer service procedures across SCV Water
- Implement the outreach plan
- Standardize the water conservation program portfolio across SCV Water
- Developed an Emergency Response Plan
- Completed the 2020 Urban Water Management Plan (UWMP)
- Completed and Implemented the Water Shortage Contingency Plan and Water Conservation and Water Supply Shortage Ordinance
- Implemented the dry-year recovery program
- Advanced key measures of the Water Resources Resiliency Plan
- Achieved 24% reductions in water consumption in response to the 20% Reduction in Gallons Per Capita Day by 2020 Mandate (sbx7-7)
- Executed a Castaic Lake release agreement with United Water Conservation District
- Executed an exchange agreement with Irvine Ranch Water District to address the drought
- Formed a Groundwater (GW) Sustainability Agency and completed a GW Sustainability Plan
- Completed the update of the Salt and Nutrient Management Plan
- Completed buyout of solar power contracts
- Completed the Sustainability and Climate Action Plan
- Developed and implemented process for grant procurement resulting in over \$20 million in grant awards
- Evaluated environmental compliance tracking software
- Purchased the Agency's 4.5 MW Photovoltaic System (Solar Arrays at Rio Vista Water Treatment Plant)
- Conducted an Agencywide feasibility analysis for battery storage projects
- Launched a Battery Storage Project at the Rio Vista Water Treatment Plant
- Updated cost of service financial models
- Developed a multi-year rate plan to establish appropriate funding and reserves

- Standardized warehouse inventory practices and centralized purchasing
- Reduced number of customer service field offices, increased offsite payment locations and added Pay-Near-Me options
- Completed an organizational design study that results in updated job requirements, job classifications, clear career paths, and appropriate pay levels
- Standardized telecommunication, network equipment, and network access
- Implemented several emergency policies in response to urgent Senate Bills and COVID -19
- Implemented a flexible workplace policy
- Completed requirements of the 2018 American Water Infrastructure Act
- Completed a Worksite Safety Plan
- Completed a draft Cybersecurity Plan

The coming 5 years will bring new challenges including the need to continue streamlining the Agency systems and processes, planning for a changing climate, managing workforce retirements and succession planning, ensuring continued provision of high-quality water, improving the resiliency of our water supplies, and managing the collective rate impacts of these challenges on our customers. Based upon our responses to the challenges of the first 5 years of SCV Water, I am confident we are up to the task and am proud to have the opportunity to manage this organization to meet these challenges.

## INTRODUCTION

Welcome to the Santa Clarita Valley Water Agency's (SCV Water's) 5-year Strategic Plan. The purpose of SCV Water is to unify and modernize water resource management within the Santa Clarita Valley through the efficient, sustainable, and affordable provision, sale, management and delivery of surface water, groundwater, and recycled water for all uses, and to do so in a manner that promotes the sustainable stewardship of natural resources in the Santa Clarita Valley.

SCV Water was created January 1, 2018, by an act of the State Legislature (SB 634) through the merger of the four water entities in the Santa Clarita Valley. SCV Water serves a population of approximately 294,000 through 75,000 water service connections over 197 square miles. The merger included Castaic Lake Water Agency and its Santa Clarita Water Division, Newhall County Water District and the Valencia Water Company. The Castaic Lake Water Agency was formed as a wholesale water agency to acquire, treat, and deliver State Water Project water supply throughout the Santa Clarita Valley. The Santa Clarita Water Division, Newhall County Water District and the Valencia Water Company were the retail water purveyors. Population at build-out is estimated to be 420,000. SCV Water also provides wholesale water to Los Angeles County Waterworks District #36.

This Strategic Plan is the blueprint for how SCV Water will respond to current challenges and make the best of future opportunities for the benefit of our customers. It reaffirms SCV Water's vision and mission and succinctly defines eight Goals related to: Exceptional Customer Service and Stakeholder Engagement, Reliable Infrastructure, Sustainable Water Supply and Resources, Water Quality, Financial Resiliency, High-Performance Team, Environmental Stewardship, and Safe and Secure Workplace. It also outlines the specific strategies that we will pursue to achieve this plan.

Significant external and internal factors shape this Strategic Plan including:

**Continuous Streamlining of the Agency** – SCV Water has made significant progress in integrating the four previous water utilities into one agency. Continued work is needed regarding emergency



preparedness policies and procedures, integrating information and technology systems, and implementing a uniform asset management program.

**Addressing Climate Change/Variability** – Climate change and variation is receiving significant attention in the State of California. The last three years have seen the lowest initial allocations of water from the State Water Project in history. Providing a resilient/diverse portfolio of water supplies that avoids overreliance on any one source will be an important challenge for SCV Water going forward. The investments necessary to ensure this will be significant. Also, water is heavy and requires energy to treat and deliver. Shifting from fossil fuels to renewable sources of electricity to provide this energy has profound operational and financial implications for SCV Water. Energy is the second largest operating cost for the Agency (behind labor).

**Addressing a Changing Workforce** – Much has been written about the pending wave of retirements in the country's workforce and SCV Water will be affected by this. The anticipated loss of staff will require recruiting and retaining the necessary diverse skills to maintain the high level of water service to the community. Many of the skills needed are in short supply in the region and will require creative approaches to filling these skill needs. Continuing to enhance the employee experience and maintaining SCV Water's reputation as a desirable place to work will help the agency retain and attract talented and dedicated staff. This will be an important focus for SCV Water in the coming years.

**Supply Chain Constraints, Inflation, and Rate Setting** – Provision of water service depends on access to operating and construction materials and supplies for new and existing infrastructure. It is very capital intensive. Further, COVID-19 ushered in numerous supply chain constraints that continue to affect SCV Water. Access to certain materials and supplies suffered extended delays and, for some materials, continue to be constrained. SCV Water is subject to the same inflationary pressures that our customers see in their lives. These costs must be managed efficiently and recovered fairly from our community. This will be a significant focus area in the next 5-year Strategic Plan.

**Water Supply Portfolio Investments** – The Santa Clarita Valley's water supply faces challenges. The SCV Water's State Water Project supply has experienced a number of regulatory-driven reliability reductions related to endangered species. The Delta Conveyance Project is one part of the California Water Action Plan to bolster local self-sufficiency, reduce consumption, improve water supply reliability, and ensure resiliency of the Delta to meet future needs. Other investments in groundwater banking and the Sites reservoir are being pursued to continue the Agency's long history of investing in a diverse portfolio approach.

Optimizing the Santa Clarita Valley groundwater basin while balancing endangered species issues will be especially challenging for the Agency. This groundwater resource is a vital asset for the region and integrating its use with stormwater and recycled water production is imperative. SCV Water's leadership role in the watershed and groundwater management positions the agency to be a collaborative and positive force in sustainability managing these resources. As always, our continued focus on conserving this vital resource and supporting the quality of life in the Santa Clarita Valley will be required.

**Water Quality** – SCV Water and its predecessor agencies have a long history of providing safe water. At minimum, SCV Water meets all drinking water regulatory requirements. Beyond that, though, SCV Water maintains a leadership role in understanding and implementing water treatment for new potential contaminants. The latest example of this is the significant improvements to water treatment that were put in place to manage the so-called "forever chemicals" (Per- and Polyfluoroalkyl Substances or PFAS) in water. We will remain vigilant and protective of the water quality we provide.

This 5-year Strategic Plan is intended to establish the framework for addressing these challenges to maintain reliable and high-quality water service to the Santa Clarita Valley.

## THE STRATEGIC PROCESS

The Strategic Plan was developed through a collaborative process with the Board of Directors, management, and staff. The planning consultant (Means Consulting LLC) interviewed each of the Board members and management team regarding their perspectives on the future challenges for SCV Water. Eleven workshop sessions with the employees and supervisors mined key strengths, weaknesses, opportunities, and threats (SWOT) facing the agency. These interviews were followed by a management workshop to review the results and were shared with the Board at a Board Retreat in September 2023. The Board discussed the strategic challenges facing SCV Water and refined a set of goals for the next 5-Year Strategic Plan. The management team then developed strategies, objectives, and key performance indicators for each of these goals, considering the feedback from the SWOT sessions.

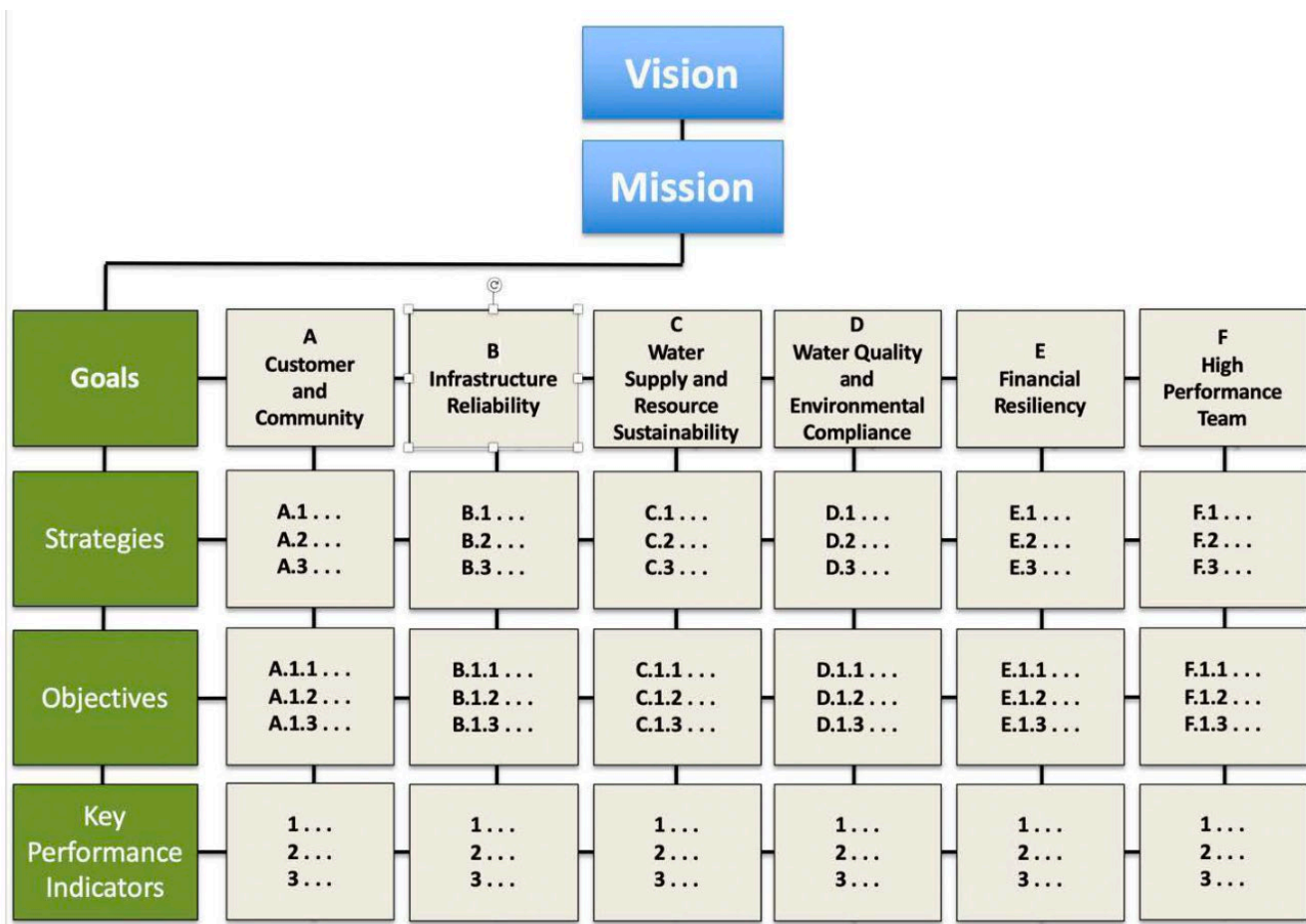
The Board of Directors reviewed and accepted the 2024-2028 Strategic Plan on xxxxxxxx xx, 2024. The Strategic Plan is structured in a supporting fashion: the Key Performance Indicators (KPIs) track accomplishment of the Objectives, the Objectives support the Strategies, and the Strategies support the Goals, which support the Mission and achievement of the Vision as depicted in Figure 1.

**Figure 1: Hierarchy of Strategic Plan Elements**



The nomenclature approach for goals, strategies, objectives and key performance indicators is depicted in Figure 2.

**Figure 2: Goals/Strategies/Objectives Nomenclature**



The Strategic Plan will be funded through the budget process and progress tracked, reevaluating the plan regularly to adjust as conditions warrant.

## AGENCY VISION

“Exemplary water management for a high quality of life in the Santa Clarita Valley.”

## AGENCY MISSION

“Providing responsible water stewardship to ensure the Santa Clarita Valley has reliable supplies of high-quality water at a reasonable cost.”

## PLACEHOLDER AGENCY VALUES

*“Our agency is built on a foundation of shared values. These values guide our every action.” Matthew G. Stone, General Manager*

**Creativity:** We are industry leaders who embrace change by seeking pioneering solutions and growing our knowledge.

**Excellence** - We strive for excellence in everything we do.

**Inclusion** – We maintain an inclusive culture that is characterized by civility, respect, and consideration of all viewpoints and reflects the community we serve.

**Integrity** - We commit to the highest ethical standards of honesty, transparency, and respect in all our interactions.

**Safety** - We maintain a healthy and secure work environment.

**Teamwork** - We are a collaborative team of highly skilled professionals.

**Trust** – We act in a transparent fashion that builds trust.

## GOALS, STRATEGIES, AND OBJECTIVES

SCV Water’s strategic planning focuses on eight goal areas that provide direction for achieving the Agency’s Mission and Vision.

**Goal A - Exceptional Customer Service and Stakeholder Engagement: Advocate and maintain a high level of customer and community satisfaction through policies, programs, and contacts.**

This goal establishes a commitment on the part of SCV Water to align with the values of the customers and the community in fulfilling the organization’s mission. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

***Strategy A.1 – Provide “best in class” customer service.***

- A.1.1 Reassess delegation of authority to Customer Care Representatives for improving first call resolution
- A.1.2 Develop a customer-focused mobile app (e.g., provides customers with current and relevant information so that they can manage and make decisions on their water use, including account access to make payments, the ability to report water-waste, information about water quality, and water-saving rebates and resources)

***Strategy A.2 – Proactively communicate with and engage our community on water matters of importance to the region positioning SCV Water as a leading resource and reliable authority on water issues.***

- A.2.1 Develop supporting data to make the case for the value of water and implement a targeted outreach program regarding the value of water in preparation for establishing new rates and charges
- A.2.2 Increase public understanding of water issues (e.g., water quality, emergency preparedness, value of water, regulatory and climate challenges, water sources/supplies, watershed planning, water conservation, etc.)
- A.2.3 Implement engagement tools to receive feedback from stakeholders (e.g., Customer Service Survey, Conservation Communications)
- A.2.4 Continue to participate in community events as they align with the Agency's mission and event participation criteria
- A.2.5 Raise awareness of and demand for conservation programs (e.g., water conservation campaign(s) and related media buys, public and school educational programs, participation at public events, SCV Water website, e-newsletter and social media, etc.)
- A.2.6 Maintain positive public perception of SCV Water as a leading resource and reliable authority on water issues through the Water Academy, Water Matters series and other speaking engagement opportunities
- A.2.7 Work with local media to ensure accurate reporting
- A.2.8 Conduct opportunities to engage with engineering and planning customers to explore optimizing SCV Water review and approval processes
- A.2.9 Update the website to ensure information is current and accessible
- A.2.10 Explore opportunities for open houses and other community engagement approaches
- A.2.11 Research, develop, and host a regional Water Summit in the Santa Clarita Valley

***Strategy A.3 – Engage with local, regional, state and federal governments, industry associations and organizations to influence water policy for the benefit of our service area customers.***

- A.3.1 Engage in state and federal activities to further the interests of water in the Santa Clarita Valley

- A.3.2 Continue coordination with SCV Water legislative analysts in communications with state and federal elected officials and their staffs
- A.3.3 Support SCV Water efforts to work with industry associations and special interest groups to influence water policy
- A.3.4 Maintain strong working relationships with local agencies (water agencies, special districts, city, and local governments)
- A.3.5 Foster and continue effective working relationships with the Department of Water Resources and other State Water Project Contractors
- A.3.6 Coordinate legislative initiatives concerning Sacramento-San Joaquin Delta and water conservation with legislative analysts, Association of California Water Agencies, State Water Contractors, the California Water Efficiency Partnership, and other necessary parties to enhance the reliability and cost effectiveness of the SCV Water's SWP water supply
- A.3.7 Develop and initiate research projects to support Agency needs and collaborate/partner with water industry organizations and academic institutions to conduct research that comports with evaluation rigor and standards

## KPIs

1. Conduct an annual Customer Satisfaction Survey to measure community satisfaction, attentiveness to water use, awareness of rebates and other SCV Water programs and initiatives
2. Host a regional Water Summit in the Santa Clarita Valley
3. Level of industry organizational partnerships and academic research collaboration projects.
4. Evaluate emerging technology for communicating with the public.
5. Grow Agency social media follower count each year.

## **Goal B - Reliable Infrastructure: Implement, operate, and maintain water infrastructure to ensure sustainable water service provision.**

Ensuring the availability of infrastructure and its reliable operations is fundamental to meeting the service obligations of SCV Water. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

### ***Strategy B.1 – Plan to meet demand including storage capacity and interconnections between wholesale and retail water systems.***

- B.1.1 Complete the Master Plan
- B.1.2 Analyze the seismic resiliency of SCV Water's supply portfolio
- B.1.3 Consider life-cycle cost in all project evaluations

- B.1.4 Develop and configure water system hydraulic model for the SCV Water service area
- B.1.5 Implement next phase of the Graphical Information System
- B.1.6 Develop and implement a SCV Water-wide asset management program with end user/operations level asset management tools to enhance performance
- B.1.7 Conduct space study for future potential treatment and well needs

***Strategy B.2 – Design and construct facilities to meet demand including storage capacity and interconnections between wholesale and retail water systems.***

- B.2.1 Update and carry out capital projects related to water system reliability and sustainability
- B.2.2 Develop standardized designs and specifications (e.g., reservoirs, pump stations, recycled water)
- B.2.3 Develop recycled water policies and ordinances
- B.2.4 Develop and implement a corrosion control program
- B.2.5 Assess and streamline requirements needed for design/build projects
- B.2.6 Evaluate benefits of doing small pipeline designs inhouse
- B.2.7 Maintain/update as-built drawings

***Strategy B.3 – Operate and maintain facilities.***

- B.3.1 Maintain all facilities and appurtenances in a consistent fashion to achieve operational efficiency and functionality
- B.3.2 Exercise / replace water system valves and appurtenant infrastructure
- B.3.3 Identify key areas and causes of leaks
- B.3.4 Evaluate opportunities to centralize staff to improve operating efficiency
- B.3.5 Continue providing effective wholesale water service to Los Angeles County Waterworks District #36
- B.3.6 Standardize and schedule the asphalt maintenance program
- B.3.7 Assess current maintenance intervals on infrastructure and benchmark to industry best practice

**KPIs**

1. Annual Major Capital Improvement Program (CIP) actual expenditures against planned
2. Meet 90% of targets on highest risk projects

3. Minimum within 5% of planned costs
4. Capital within 10% of planned costs
5. Progress of the Pipeline Inspection Program
6. Progress to develop and implement an Asset Management Program
7. Number and volume of service leaks and main breaks<sup>[17]</sup><sub>SEP</sub>
8. Percent reactive vs planned maintenance
9. Service line replacement progress
10. Number of valves exercised
11. Number of dead-end areas flushed<sup>[17]</sup><sub>SEP</sub>
12. Number of meters replaced compared to planned

**Goal C - Sustainable Water Supply and Resources: Implement programs to ensure the service area has reliable supplies of water and supporting resources.**

By developing and protecting SCV Water’s water resources, SCVWA secures the supply reliability and water quality the Santa Clarita Valley depends on. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

Conduct planning to ensure long-term water demands and system resiliency needs are met.

***Strategy C.1 – Conduct planning to ensure long-term water demands and system resiliency needs are met.***

- C.1.1 Complete the 2025 Urban Water Management Plan update and all associated Plans
- C.1.2 Continue groundwater basin monitoring and annual reporting of basin conditions in accordance with the Groundwater Sustainability Plan and complete the five-year update to the Groundwater Sustainability Plan (first adopted in 2022)
- C.1.3 Update the Water Supply Reliability Plan every two years to verify the appropriate supply availability given supply and demand uncertainties. Initiate planning for projects identified in the plan to enhance long-term water supply reliability
- C.1.4 Update planning models with assumptions reflecting the most recent regulations and climate change data based on state-of-the-practice climate science approaches to ensure long-term water supply reliability and sustainability
- C.1.5 Renew/extend partnership with Rosedale Rio Bravo
- C.1.6 Support the development and implementation of a Water Demand Factor model for demand forecasting

***Strategy C.2 – Protect the SCV Water interests in the State Water Project.***



- C.2.1 Ensure that SCV Water operational plans utilizes available water supplies under its SWP contract and other water supply agreements that rely on SWP conveyance to meet customer water demands and store water for reliability enhancements and dry year use
- C.2.2 Participate in planning, financing, development, and implementation of the Delta Conveyance Project
- C.2.3 Collaborate with DWR and other State Water Contractors to improve the administration of the SWP in a manner that promotes long-term cost effectiveness, operational reliability, and supply availability
- C.2.4 Engage with other State Water Contractors and DWR on SWP facilities' reliability and maintenance
- C.2.5 Support efforts to improve reliability of imported water infrastructure
- C.2.6 Educate and keep community stakeholders informed of the status and importance of the regional and state water infrastructure

***Strategy C.3 Advance the integrated management of Imported and Local water resources.***

- C.3.1 Implement the Groundwater Sustainability Plan with SCV Water and other basin stakeholders to maximize integrated resource management, such as through basin monitoring and identification of private well use
- C.3.2 Support preparation of the SCV Water Recycled Water Master Plan Update and California Environmental Quality Act document
- C.3.3 Collaborate with interested partners to develop a foundation for a successful recycled water program
- C.3.5 Coordinate and analyze performance of new and existing water banking and exchange programs
- C.3.6 Coordinate additional dry-year recovery projects for the Rosedale-Rio Bravo Water Storage District Water Banking Program
- C.3.7 Identify and secure access or ownership of suitable groundwater recharge areas in the watershed for development of recharge programs
- C.3.8 Consider and potentially participate in Sites Reservoir project
- C.3.9 Evaluate and implement additional groundwater banking programs as needed

***Strategy C.4 Advance demand management and achieve State mandated water use efficiency targets.***

- C.4.1 Update water conservation planning to develop, implement, and provide the framework for the Agency's water conservation initiatives
- C.4.2 Maintain and update the Water Shortage Contingency Plan and Water Conservation and Water Supply Shortage Ordinance
- C.4.3 Support local and statewide regulations consistent with the updated goals of the water conservation plan
- C.4.4 Achieve the annual urban water use objectives in compliance with the Conservation Long-term Framework (AB 1668 and SB 606)
- C.4.5 Work with the Santa Clarita Valley Sustainable Water Action Taskforce or equivalent to further enhance retail purveyor, City and County drought and water conservation activities
- C.4.6 Reevaluate and prioritize outreach targets and methods to maximize rebates and incentive benefits to encourage additional conservation
- C.4.7 Develop equitable conservation/demand management programs to meet current and upcoming regulatory measures
- C.4.8 Evaluate infrastructure technology (AMI/AMR) and operational strategies to better manage demands
- C.4.9 Work with developers and/or permitting agencies to implement the appropriate water efficient landscapes in new development including non-functional turf requirements
- C.4.10 Promote drought tolerant and water efficient landscapes in the community
- C.4.11 Communicate and engage with customers the message that "conservation is a way of life"

#### **KPIs**

1. Gallons per capita day
2. Level of conservation program participation
3. Level of Commercial, Industrial, and Institutional performance measure implementation
4. Non-Revenue Water as a percent of water supplied
5. Non-Revenue Water as a percent of cost of operating the water system
6. Level of water conservation customer engagement and communication initiatives
7. Sufficient water storage and put-and-take capacity to ensure water banking program success in meeting annual demands (target: 95% confidence level)

**Goal D - High Quality Water: Protect the quality of our water supplies and ensure our drinking water meets or surpasses all water quality requirements.**

Ensuring the water is safe to drink is a key commitment of SCV Water to the community we serve. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

***Strategy D.1 – Achieve 100% compliance with drinking water regulations.***

- D 1.1 Meet all applicable water quality regulations
- D.1.2 Evaluate a long-term strategy to provide consistent water quality across the service area (evaluate blending, well head softening, versus point-of-use homeowner expense of water softening systems)
- D.1.3 Engage the public to understand and meet customer’s water quality requirements/demands
- D.1.4 Communicate transparently regarding water quality trends and objectives
- D.1.5 Track and report water quality complaints
- D.1.6 Consolidate operating permits

***Strategy D.2 – Proactively install, operate, and maintain groundwater treatment infrastructure to avoid impacts on water supply reliability (e.g., VOCs, perchlorate, PFAS, etc.).***

- D.2.1 Engage in regulatory agency coordination, communication and collaboration toward the aggressive pursuit of responsible parties
- D.2.2 Continue litigation to hold parties responsible for groundwater contamination

***Strategy D.3 – Anticipate and comply with drinking water regulatory changes.***

- D.3.1 Track state and federal statutory and regulatory changes pertaining to the Safe Drinking Water Act
- D.3.2 Maintain interagency water quality communication collaborations
- D.3.3 Track and assess the impact of contaminants of emerging concern (CEC) on SCV Water
- D.3.4 Continue implementation of PFAS treatment
- D.3.5 Continue quarterly meetings with DDW

**KPIs**

1. Maintain compliance with Safe Drinking Water Act
2. Completion of required Division of Drinking Water monitoring, sampling and analyses
3. Groundwater pumped from Saugus wells and treated at the Saugus Perchlorate Treatment Facility
4. Complete Consumer Confidence Report
5. Impacted well capacity

**Goal E - Financial Resiliency: Maintain a long-range, transparent, stable, and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges.**

Managing the financial resources entrusted to SCV Water in a prudent manner ultimately reduces the cost of service to the community. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

***Strategy E.1 – Establish rates and charges that cover SCV Water costs.***

- E.1.1 Prepare supporting materials for Board consideration of new rates and charges (including standardized capacity fees, alternative rate structure, etc.)
- E.1.2 Identify and implement new revenue opportunities (e.g., Devil’s Den property, energy recovery, etc.)
- E.1.3 Consider drought revenue recovery through update of rate structure
- E.1.4 Optimize grant opportunities to manage rate impacts (e.g. WIFIA funding, State bond measures, SRF funding, etc.)
- E.1.5 Train staff on grant administration

***Strategy E.2 – Increase focus on forward looking financial information.***

- E.2.1 Maintain a financial model that can forecast financial requirements and results through the service area buildout
- E.2.2 Implement tracking and assessment of debt portfolio
- E.2.3 Maintain the Long-Range Finance Plan that includes:
  - Updating (as needed) policy for managing debt versus pay-go
  - Funding for carrying out the Strategic Plan

***Strategy E.3 – Expand Financial & Performance Reporting.***

- E.3.1 Establish management dashboards that will communicate operational performance to management and staff

***Strategy E.4 – Improve financial risk management.***

- E.4.1 Evaluate opportunities to hedge financial risks with insurance

**KPIs**

1. Maintain existing bond ratings
2. Meet debt service coverage ratio as defined in bond covenants

3. Meet reserve fund targets as defined by policy
4. Actual costs meet or are less than, compared to budget

**Goal F - A High Performance Team: Attract and retain quality staff members and grow a culture of continuous improvement that fosters SCV Water's values.**

SCV Water's services depend on its trained and dedicated workforce. Maintaining a high- performance organization will achieve the goals, mission, and vision of the organization. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

***Strategy F.1 – Continue to Implement post-merger integration of SCV Water.***

- F.1.1 Remain in compliance with the requirements of SB 634
- F.1.2 Optimize use of SCV Water real estate
- F.1.3 Assess facility consolidation opportunities (emergency materials staging, work/life balance issues, inventory, storage, workspace needs)

***Strategy F.2 – Promote the Agency's Values.***

- F.2.1 Communicate SCV Water values across the organization
- F.2.2 Foster a climate of inclusivity and welcomeness. Emphasize to all employees the core mission of SCV Water and how diversity and inclusiveness in all aspects of the organization helps to contribute to that mission
- F.2.3 Continue to provide opportunities for employees to learn about the wider Agency scope of activities, what each department or group is responsible for, and how that contributes to our mission
- F.2.4 Explore and provide additional opportunities for employees interested in cultural diversity at SCV Water to engage, learn, and participate together

***Strategy F.3 – Promote an open and professional work environment.***

- F.3.1 Communicate the 5-year Strategic Plan to staff and the public
- F.3.2 Establish a tool and process for centralized communications to provide timely updates for all employees to regularly review (e.g., post department updates for project managers)
- F.3.3 Establish a change management process to ensure all affected departments are engaged
- F.3.4 Establish a streamlined chain of communication for decision-making

- F.3.5 Continue to provide employees with “bottom-up” communication through all employee meetings (All Hands, etc.)
- F.3.6 Continue to provide General Manager-to-staff memos and quarterly employee newsletters
- F.3.7 Continue to regularly distribute *The Pipeline*, the employee e-newsletter
- F.3.8 Include staff in key planning/implementing of policy changes (clearly convey rationale for changes)
- F.3.9 Develop an innovation program to encourage, capture, and deploy new ideas/suggestions
- F.3.10 Continue the EmpAct Committee activities to develop a comprehensive and consistent staff engagement strategy considering:
  - Establishing expectations for type, nature, and frequency of communication within and across departments
  - Consider annual meet/greet, employee of the month, new employee mentoring program
- F.3.11 Develop an internal “Points of Contact” tool for staff to use to assist in identifying and involving key individuals in the Agency on particular issues
- F.3.12 Encourage cross department committees to solve Agency problems
- F.3.13 Restart bimonthly Lunch & Learns to include department updates

**Strategy F.4 – Attract, train, and retain quality staff.**

- F.4.1 Continue to emphasize employee well-being, role in the organization, supervisor relationships, and openness to new ideas
- F.4.2 Ensure SCV Water benefits remain competitive
- F.4.3 Develop clear career path mapping for employees and classifications to understand career growth within their specific roles at SCV Water
- F.4.4 Provide consistent rating approach in performance evaluations and clear metrics regarding criteria for step increases
- F.4.5 Encourage regular informal performance feedback to employees
- F.4.6 Assess alternative work schedule opportunities and trade-offs
- F.4.7 Evaluate span of control (currently up to 15:1)
- F.4.8 Identify and fill key staffing needs (e.g. addt'l crew in Operations, sampler needs)
- F.4.9 Continue to update job requirements, job classifications, and appropriate pay levels

F.4.10 Research compensation for licenses and certifications through a market survey (e.g., crane operators)

F.4.11 Continue team building strategy to foster trust and shared values (e.g. EmpAct Committee, quarterly all-employee meetings, regular field staff tailgates, etc.)

F.4.12 Develop a comprehensive training plan considering:

1. Providing facility tours for staff
2. Develop a job shadowing program
3. Develop coaching/mentoring program
4. Ensure all equal positions are trained to the same level
5. Providing training for teamwork and conflict management
6. Provide supervisor and management training (e.g., a Leadership Academy)
  - Continue supervisor training to enhance working knowledge and a general understanding of the SCV Water's recruitment, and performance evaluation, and other human relations processes
  - Partner with College of the Canyons to develop a project management certification with ongoing cohorts of SCV Water staff
  - Assess adequacy of heavy equipment operations certification coverage
  - Train/re-train on Oracle and IT applications
  - Develop/document employee and Director onboarding approach
  - Promote the Employee Education Reimbursement Program
  - Promote training programs and opportunities through partner agencies (i.e. ACWA/JPIA, AWWA, etc.)
  - Promote personal development and the development of interpersonal skills

F.4.13 Track workforce skills and training achievement

F.4.14 Implement and maintain a Health & Wellness Program including an annual health fair, as well as regularly sharing resources for physical, mental, emotional and financial health and wellness

### ***Strategy F.5 – Optimize Business Processes.***

F.5.1 Develop and implement a data governance framework including safe, ethical, and responsible use of artificial intelligence (evaluate impact of AI on utility operations)

F.5.2 Identify/document key business processes and procedures. Establish a standard procedure for:

- Change management process
- As-builts/plans
- Project closure process

F.5.3 Identify and assess potential opportunities for automation

F.5.4 Continue move to paperless processes

F.5.5 Leverage technology to support inclusivity and participation

### ***Strategy F.6 – Implement integrated technology and applications across the organization.***

- F.6.1 Develop an Information Technology Strategic Plan
- F.6.2 Continue integration of IT/OT system/platforms
- F.6.3 Improve breadth, depth, quality and timeliness of business planning information
- F.6.4 Create useful dashboard(s) for conveying key business statistics to staff
- F.6.5 Implement integrated applications (Asset Management and data access) across the organization
- F.6.6 Continual improvement of technology and data risk management processes
- F.6.7 Expand usage of the agency intranet through education and work process integration
- F.6.8 Continue to maintain regular and routine computer replacement program and management of technology through an asset management approach
- F.6.9 Continue to maintain regular and routine network appliance replacement schedule
- F.6.10 Continue to update and modernize collaborative workspaces and Agency technology to meet the needs of the modern workforce
- F.6.11 Evaluate and implement data culture (e.g., governance and warehousing)
- F.6.12 Create one data system for water supply and production tracking
- F.6.13 Assess field crew communications methods/technology and improve as appropriate
- F.6.14 Consolidate the various document management systems to one cloud-based Agency-wide solution
- F.6.15 Establish a centralized communications interface with timely updates for all employees to regularly review

#### **KPIs – IT**

1. Service desk time to resolution less than 24 hours
2. Network availability - High availability sites uptime percentage >95%
3. IT service desk first contact resolution percentage
4. IT service desk customer satisfaction

#### **KPIs – HR**

5. Vacancy rate below 10%
6. Maintain and update Financial and Administrative policies
7. Contact hours and continuing education units (average of total and by department)
8. Number and types of certified and licensed staff



9. On-time completion of annual performance evaluations and inclusion of employee input on career advancement plans
10. Develop an internal committee focused on inclusiveness and diversity
11. Hold bi-monthly training sessions for staff on Agency updates and other employee development topics

**Goal G – Environmental Stewardship: Achieve environmental compliance and strive for sustainable policies, projects, and practices.**

Ensuring that we conduct our operations in a fashion that is sensitive to the environment and in compliance with environmental requirements is a key commitment of SCV Water to the community we serve. The strategies below define the approach the organization will take to achieve the goal. Objectives are the measurable actions that track progress towards execution of the strategy.

***Strategy G.1 – Collaborate and engage with partners to advance watershed resiliency.***

- G.1.1 Work through the Groundwater Sustainability Agency to protect the watershed
- G.1.2 Continue to work with NGOs to understand common goals within the community/watershed
- G.1.3 Engage in watershed nutrient and salinity management activities
- G.1.4 Develop and implement a plan for *Arundo* removal
- G.1.5 Monitor progress in *Arundo* removal plan and implantation
- G.1.6 Partner with the San District on recycled water
- G.1.7 Partner with the City of Santa Clarita on stormwater capture projects

***Strategy G.2 – Anticipate and comply with environmental regulatory changes.***

- G.2.1 Achieve 100% compliance with environmental regulations
- G.2.2 Track state and federal environmental statutory and regulatory activity
- G.2.3 Encourage stakeholder collaborations that support the Agency’s goals on environmental stewardship

***Strategy G.3 – Advance agency sustainability profile.***

- G.3.1 Implement the Sustainability Plan
- G.3.2 Conduct organization-wide energy assessment to identify opportunities to reduce energy use

- G.3.3 Optimize facility operations to minimize power, supplies, chemicals, and labor consumption
- G.3.4 Assess opportunities for power recovery from within the distribution system
- G.3.5 Evaluate SCV Water's solar power contracts and options to optimize the cost and value to SCV Water
- G.3.6 Develop and implement a transition plan to meet state electrification regulations
- C.3.7 Assess the carbon footprint of SCV Water
- C.3.8 Develop / implement appropriate emissions reductions
- G.3.8 Implement Battery Storage Project at the Rio Vista Water Treatment Plant

## **KPIs**

1. Percent change in recycled water use
2. Maintain use of groundwater supplies consistent with the groundwater basin operating plan and UWMP
3. Greenhouse gas emissions
4. Utility consumption (Water, Energy, and Natural Gas)
5. Vehicle fuel consumption
6. Renewable Energy Certificates
7. Benefiting account credits
8. Solar generation
9. Battery use and peak power offsets

## **Goal H – Safe and Secure Workplace: Maintain the safety of employees and secure the agency's physical and cyber resources.**

### ***Strategy H.1 Maintain a safe work environment.***

- H.1.1 Continue to provide all required and recommended safety training
- H.1.2 Continue to emphasize safety through weekly tailgate and safety meetings
- H.1.3 Conduct live confined space entry and rescue drill
- H.1.4 Conduct a live chemical spill response drill with local fire department and/or emergency services contractor
- H.1.5 Improve Earl Schmidt Filtration Plant road access gate
- H.1.6 Evaluate the need for additional Safety Department staff to meet the expanding safety needs of the Agency as it grows

- H.1.7 Expand Safety Committee functions to include topic specific subgroups for critical safety issues

**Strategy H.2 *Maintain a secure work environment.***

- H.2.1 Emphasize, communicate, and foster a security minded culture
- H.2.2 Evaluate/staff a dedicated security position
- H.2.3 Create Workplace Safety and Security policy for Safety Manual
- H.2.4 Continue the cross-departmental security and cybersecurity workgroup
- H.2.5 Assess and address current vulnerabilities and develop a comprehensive physical security strategy
- H.2.6 Conduct regular physical and cyber trainings
- H.2.7 Complete upgrade of Agency-wide security camera surveillance system

**Strategy H.3 *Plan and prepare for catastrophic emergencies.***

- H.3.1 Review and update all Agency-specific emergency preparedness and response plans to ensure accuracy and consistency
- H.3.2 Evaluate materials needs for earthquake response
- H.3.3 Develop plan to convey local supplies within service area should a prolonged outage of imported water infrastructure occur
- H.3.4 Develop emergency power strategy to assure ability to respond to short-term and long-term power supply outages for key facilities
- H.3.5 Coordinate emergency response planning efforts with the regional water agencies, county, and cities
- H.3.6 Identify and secure appropriate interagency agreements for emergency support
- H.3.7 Conduct emergency preparedness planning and training for all staff
- H.3.8 Conduct periodic tests of SCV Water's disaster recovery plan
- H.3.9 Finalize and adopt the draft Cybersecurity Incident Response Plan
- H.3.10 Assess and mitigate fire threat to Agency assets
- H.3.11 Resolve criteria and goals for emergency supply and storage
- H.3.12 Develop Incident Management Team based on ICS structure
- H.3.13 Secure chlorine delivery supply chain

### H.3.14 Assess appropriate customer notification system in the event of outages

#### KPIs

1. Complete one ICS-based tabletop emergency exercise drill annually.
2. Resolve Safety Support tickets within 15-days of submittal at least 50% of the time.; >90% resolved within 30-days.
3. Conduct routine safety inspections and correct >80% of issues noted within 30-days.
4. Maintain the number of days lost to workplace personal injuries to >15% below the industry rate (as reported in BLS).
5. >90% completion of all compliance safety training for staff (determined by employee's job assignment).
6. Completion of annual physical security audit and related necessary remediation.
7. Security camera uptime >90% of all cameras or remediated within 48-hours (upon completion of new security camera project).
8. Systems patching rate – percentage of vulnerabilities and devices that have been patched >90% within 30 days or less.
9. Monthly cybersecurity training completion >85%.
10. Penetration tests and remediation (two events per year and remediations within 60 days).

## GLOSSARY

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The following key terms are used in this Strategic Plan:

**Action Plan** – A detailed set of tactical actions that will be developed in order for the strategies/objectives to be achieved.

**Values** – Non-negotiable standards that the staff and the Board believe in and embody how they will act individually and as an organization.

**Goal** – SCV Water's commitment to the community it serves.

**Key Performance Indicator** – Selected measure to indicate performance against a Strategic Plan Goal.

**Mission** – The primary reason(s) for the existence of the organization.

**Objective** – Measurable work activity that, when accomplished, will directly lead to the success of the strategy.

**Issue** – A problem or opportunity facing SCV Water.

**Strategy** – How an issue is solved to achieve the goal.

**Strategic Plan** – A structured plan to drive SCV Water to achieve its goals.

**SWOT Analysis** – Description of strengths, weaknesses, opportunities and threats to identify areas of focus in the Strategic Plan.

**Vision** – What SCV Water aspires to become.

Draft

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## BOARD MEMORANDUM

**DATE:** December 8, 2023

**TO:** Board of Directors

**FROM:** Courtney Mael, P.E., Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

**SUBJECT:** December 7, 2023 Engineering and Operations Committee Meeting Recap Report

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The Engineering and Operations Committee met at 5:30 PM on Thursday, December 7, 2023 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper and Directors, Piotr Orzechowski and Kenneth Petersen. Staff members present were Director of Operations & Maintenance Mike Alvord; Water Systems Supervisor, Ryan Bye; Assistant General Manager, Steve Cole; Senior Systems Technician, Adrian Herrera; Executive Assistant Leticia Quintero; Water Systems Supervisor, James Saenz; Information Technology Technician II, Jonathan Thomas; Principal Engineer, Jason Yim and additional SCV Water Agency staff. No members of the public were present. A copy of the agenda is attached.

**Item 1: Pledge of Allegiance** – Chairman Cooper led the Committee in the Pledge of Allegiance.

**Item 2: Public Comments** – There was no public comment.

**Item 3: Approve Adopting a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, for the Approval of the Purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS)** – There was no public comment. After review and discussion, the Committee recommended through consensus to move this item forward for consideration and approval by the Board of Directors. This item will be presented in a separate report going to the December 19, 2023 regular Board meeting for consideration under the Consent Calendar.

**Item 4: Recommend Approval of a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, Awarding a Contract for Beldove (Copper Hill) 2 Water Storage Tank Coating Project to Polytech Industrial, Inc.** – There was no public comment. After review and discussion, the Committee recommended through consensus to move this item forward for consideration and approval by the Board of Directors. This item will be presented in a separate report going to the December 19, 2023 regular Board meeting for consideration under the Consent Calendar.

**Item 5: Monthly Operations and Production Report** – Staff and the Committee reviewed the Operations and Production Report.

**Item 6: Capital Improvement Projects Construction Status Report** – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

**Item 7: Committee Planning Calendar** – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

**Item 8: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities** – Mike Alvord briefly updated the Committee on the AMI meter changeouts. Staff is working on the RFP for Phase 4. Mike also updated the Committee on the various projects, such as Saugus Well 2 Rehab, Begonias Lane, and Beneda Lane. Lastly, Mike also updated the Committee on the new Water Systems Supervisor and new Utility Operations Supervisors.

**Item 9: General Report on Engineering Services Section Activities** – Jason Yim briefly updated the Committee on the current request for qualifications process to establish a new On-Call Consultant list. The contract list will be good for a four (4) year term starting July 1, 2024. Jason also shared with the Committee an update on the engineering intern hiring process and the Agreement for Purchase and Sale of Recycled Water between the City of Santa Clarita and SCV Water Agency.

**Item 10: Adjournment** – The meeting adjourned at 6:29 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording](#)

MA/JY

Attachment

M65





**Date:** November 29, 2023

**To:** **Engineering and Operations Committee**  
William Cooper, Chair  
Gary Martin  
Piotr Orzechowski  
Kenneth Petersen

**From:** Courtney Mael, Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, December 7, 2023 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

#### **IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 1606695516 or Zoom Webinar by clicking on the link: <https://scvwa.zoomgov.com/j/1606695516>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [Lquintero@scvwa.org](mailto:Lquintero@scvwa.org) or by mail to Leticia Quintero, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting and posted on the SCV Water website the following day.

## MEETING AGENDA

1. **PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or Smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial \*9 to raise your hand. When it is your turn to speak, dial \*6 to unmute.

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3. * Recommend Approval of a Resolution pursuant to a Categorical Exemption Under CEQA Guidelines Section 15301, and a Categorical Exclusion Under NEPA, for the Approval of the Purchase of a DeNora ClorTec Onsite Sodium Hypochlorite Generation System for the Lower Heron Residual Management System (LHRMS)	5
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9. General Report on Engineering Services Section Activities	
10. Adjournment	
* Indicates Attachment	
• Indicates Handout	

### **NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Leticia Quintero, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350 Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements.

Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on November 30, 2023.

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## BOARD MEMORANDUM

**DATE:** December 12, 2023

**TO:** Board of Directors

**FROM:** Rochelle Patterson *RP*  
Chief Financial and Administrative Officer

**SUBJECT:** December 11, 2023 Rescheduled Finance and Administration  
Committee Meeting Recap Report

---

The Finance and Administration (F&A) Committee met at 5:30 PM on Monday, December 11, 2023, in the Board Room of the Rio Vista Water Treatment Plant. In attendance were Chair Ken Petersen and Directors Kathy Armitage, Ed Colley and Maria Gutzeit. Staff members in attendance included: Controller Amy Aguer, Senior Financial Analyst Darine Conner, Management Analyst II Erika Dill, Buyer Katie Fowler, Administrative Services Manager Kim Grass, Administrative Technician Paul Hoover, Chief of Engineering Courtney Mael, Human Resources Manager Ari Mantis, IT Technician I Oliver Molina, IT Technician II Jonathan Thomas and myself. Additional SCV Water staff and members of the public were present. Christian Townes from audit firm Lance, Soll & Lunghard, LLP (LSL) also presented. A copy of the Agenda is attached.

**Item 1: Pledge of Allegiance**

**Item 2: Public Comment** – There was public comment.

**Item 3: Recommend Receiving and Filing of SCV Water Annual Comprehensive Financial Report (ACFR) ended June 30, 2023** – Staff presented this item and discussed it with the Committee, who agreed to place it as an action item at the December 19, 2023 regular Board meeting.

**Item 4: Recommend Approval of an HCM Implementation Contract with Apps Associates** – Staff presented this item and discussed it with the Committee, the majority of the Committee agreed to place it as an action item for the December 19, 2023 regular Board meeting.

**Item 5: Recommend Approval to Direct the General Manager to Enter Into a Contract with PlanetBids** – Staff presented this item and discussed it briefly with the Committee, who agreed to place it on the Consent Calendar for the December 19, 2023 regular Board meeting.

**Item 6: Review Facility Capacity Fee (FCF) Revenues and Study Components** – Staff presented this item and engaged in a lengthy discussion with the Committee. This item will continue to return to future F&A Committee meetings to be discussed further.

**Item 7: Recommend Receiving and Filing of October 2023 Monthly Financial Report** – Staff briefly discussed this item and the Committee unanimously agreed to have it placed on the Consent Calendar for the December 19, 2023 regular Board meeting.

**Item 8: Committee Planning Calendar** – Staff briefly mentioned the upcoming items for the next few F&A Committee meetings.

**Item 9: Requests for Future Agenda Items** – No requests at this time.

**Item 10: General Report on Finance and Administration Activities** – Staff reported that the State’s arrearages funds allocated to customers affected by the Pandemic may still be forthcoming for past-due customers, and that the Low Income Household Water Assistance Program (LIWAP) program for low-income customers has been extended until March 2024.

**Item 11: Adjournment** – The meeting was adjourned at 7:27 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link:  
[Finance and Administration Committee Meeting Recording](#)

RP

Attachment

MBS



**Date:** December 4, 2023

**To:** **Finance and Administration Committee**  
Ken Petersen, Chair  
Kathye Armitage  
Ed Colley  
Maria Gutzeit

**From:** Rochelle Patterson  
Chief Financial and Administrative Officer

The **Rescheduled Finance and Administration Committee** is scheduled for **Monday, December 11, 2023 at 5:30 PM** at **27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Board Room and the teleconference site listed below.** Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

### **IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 890 3097 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1618903097>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [edill@scvwa.org](mailto:edill@scvwa.org) or by mail to Erika Dill, Management Analyst II, SCV Water, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 3:00 PM the day of the meeting will be distributed to the Committee members and posted on the SCV Water website prior to the start of the meeting. Anything received after 3:00 PM the day of the meeting will be made available at the meeting, if practical, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

**MEETING AGENDA**

1. **PLEDGE OF ALLEGIANCE**
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11. Adjournment	
* Indicates attachments	
◆ To be distributed	



**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning **Erika Dill, Management Analyst II** at (661) 297-1600, or writing to SCV Water at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

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Posted on December 5, 2023.

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