



**SANTA CLARITA VALLEY WATER AGENCY  
 REGULAR BOARD MEETING AGENDA  
 27234 BOUQUET CANYON ROAD  
 SANTA CLARITA, CA 91350  
 RIO VISTA WATER TREATMENT PLANT BOARDROOM  
 TUESDAY, NOVEMBER 20, 2018 AT 6:30 PM**

**6:00 PM DISCOVERY ROOM OPEN TO PUBLIC**  
 Dinner for Directors and staff in the Discovery Room  
 There will be no discussion of Agency business taking place prior to the  
 Call to Order at 6:30 PM.

**OPEN SESSION BEGINS AT 6:30 PM**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS** – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or prior to each item as they arise. Please complete and return a comment request form to the Agency Board Secretary. (Comments may, at the discretion of the Board’s presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:30 PM.
4. **APPROVAL OF THE AGENDA**
5. **CONSENT CALENDAR** **PAGE**

5.1. *	Approve Minutes of the SCV Water November 6, 2018 Regular Board of Directors Meeting	5
5.2. *	Approve a Resolution Honoring Timothy H. Quinn Executive Director of the Association of California Water Agencies for his Distinguished Service	13
6. **ACTION ITEM FOR APPROVAL** **PAGE**

6.1. ♦	Approve a Resolution Authorizing the General Manager to Execute the Delta Conveyance Financing Authority Joint Powers Agreement	
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7. **CONSIDER APPROVAL OF CONTRACTS WITH BEST BEST AND KRIEGER, LLP AND LAGERLOF, SENECA, GOSNEY & KRUSE, LLP**

8. **CONSIDERATION OF GENERAL MANAGER’S AGREEMENT – CONSIDER SALARY DETERMINATION AND UPDATE TO GENERAL MANAGER’S AGREEMENT FOLLOWING ANNUAL PERFORMANCE EVALUATION**
9. **CONSIDERATION AND APPROVAL OF BOARD/COMMITTEE APPOINTMENTS**
  - 9.1. Approve Director Gladbach as Continued Representative for SCV Water on the National Water Resources Association Board of Directors
  - 9.2. Authorize Director Participation in the California Special District Association Committees for Director Gary Martin (Professional Development Committee and Member Services Committee)
10. **GENERAL MANAGER’S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS**
11. **COMMITTEE MEETING RECAP REPORT FOR INFORMATIONAL PURPOSES ONLY** **PAGE**

11.1.♦	November 14, 2018 Water Resources and Watershed Committee Meeting Report	
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12. **PRESIDENT’S REPORT**
13. **AB 1234 WRITTEN AND VERBAL REPORTS** **PAGE**

13.1.	November 7-9, 2018 NWRA Annual Conference – Director Gladbach	
13.2.	Other AB 1234 Reports	
14. **DIRECTORS REPORT**
15. **CLOSED SESSION**
  - 15.1. Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 (Two Cases)
  - 15.2. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9: (One Case) – Claim of Paul Halushka Against Santa Clarita Valley Water Agency, Date of Claim September 26, 2018
16. **CLOSED SESSION ANNOUNCEMENTS**
17. **DIRECTORS REQUEST FOR APPROVAL TO ATTEND UPCOMING CONFERENCES/EVENTS**
18. **REQUEST FOR FUTURE AGENDA ITEMS**
19. **ADJOURNMENT IN HONOR OF RUSSELL G. BEHRENS**

- \* Indicates Attachment
- ◆ Indicates Handout

**Note: The Board reserves the right to discuss or take action or both on all of the above agenda items.**

### NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on November 14, 2018.

MBS

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Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – November 6, 2018

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A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 6:30 PM on Tuesday, November 6, 2018. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: B. J. Atkins, Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Dean Efstathiou, Maria Gutzeit, R. J. Kelly, Gary Martin, Dan Mortensen and Lynne Plambeck were in attendance.

DIRECTORS ABSENT: Jerry Gladbach and Jacque McMillan.

Also present: Matt Stone, General Manager; Joe Byrne, General Counsel; April Jacobs, Board Secretary; Steve Cole, Assistant General Manager; Eric Campbell, Chief Financial and Administrative Officer; Keith Abercrombie, Chief Operating Officer; Brian Folsom, Chief Engineer; Rochelle Patterson, Director of Finance and Administration; Cris Perez, Director of Tech Services; Craig Larsen, IT Technician; Kathie Martin, Public Information Officer; Jenny Joo, Human Resources Analyst; Terri Bell, Temporary Administrative Assistant; and members of the public.

President Cooper called the meeting to order at 6:33 PM. A quorum was present.

Upon motion of Director E. Colley, seconded by Director Campbell and carried, the Agenda was approved by the following voice votes (Item 4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Director DiPrimio, seconded by Director Atkins and carried, the Board approved the Consent Calendar excluding Item 5.2, which was pulled for further discussion, by the following voice votes (Item 5):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Director Mortensen, seconded by Director K. Colley and carried, the Board approved Resolution No. SCV-67 approving the Records Retention Policy with the

consideration that a Committee would review the timeline for retention of recorded Board meeting minutes by the following electronic votes (Item 5.2):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	No

### **RESOLUTION NO. SCV-67**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ADOPTING A RECORDS RETENTION POLICY AND SCHEDULE**

**WHEREAS**, Sections 60200 through 60203 of the Government Code provide procedures regulating the retention of special district records and destruction of obsolete records for special districts; and

**WHEREAS**, the former Castaic Lake Water Agency and the former Newhall County Water District had each adopted a records retention policy and schedule; and

**WHEREAS**, with the reorganization of the former Castaic Lake Water Agency and the former Newhall County Water District into the Santa Clarita Valley Water Agency (the "Agency"), the Agency desires to adopt a new records retention policy and schedule ("Records Retention Policy and Schedule") for the orderly retention of Agency records and the proper destruction of obsolete records.

#### **NOW THEREFORE, THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY DOES RESOLVE AS FOLLOWS:**

**SECTION 1.** The Records Retention Policy and Schedule, attached hereto as "Exhibit A" and "Exhibit B," incorporated herein by reference and made a part hereof, is hereby adopted as the records retention policy and schedule of the Santa Clarita Valley Water Agency.

**SECTION 2.** The Board of Directors hereby finds that the Records Retention Policy and Schedule complies with the California Secretary of State's Local Government Records Management Guidelines, as required under Government Code section 60201, subdivision (b)(2). The Board of Directors further finds that any obsolete records destroyed pursuant to the Records Retention Policy and Schedule will not adversely affect the Agency or the public.

**SECTION 3.** The General Manager of the Agency and his designee are authorized to do any and all acts necessary to give effect to and comply with the terms and intent of the Records Retention Policy and Schedule. The General Manager and his designee shall be responsible for the administration of the retention of records and the destruction of obsolete records pursuant to the Records Retention Policy and Schedule. In addition, the General Manager and his designee are authorized to update or amend the Records Retention Policy and Schedule as needed,

without further approval from the Board of Directors, in order to stay current with federal and State laws, as well as any other regulations, regarding records retention.

**SECTION 4.** Pursuant to Government Code sections 53161 and 60200, the Board of Directors hereby authorizes the General Manager and his designee to destroy at any time any duplicate record, paper or document of the Agency, while the original, whether in paper or electronic format, is retained by the Agency for the legally required time period.

**SECTION 5.** The General Manager and his designee shall have ongoing authority, without further approval needed from the Board of Directors and with the approval of the Agency's legal counsel provided herein, to authorize destruction of obsolete Agency records in accordance with the Records Retention Policy and Schedule.

**SECTION 6.** The Board Secretary shall certify to the passage and adoption of this Resolution.

**SECTION 7.** This Resolution shall become effective immediately upon its passage and adoption.

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Upon motion of Director Efstathiou, seconded by Director Mortensen and carried, the Board authorized for a not-to-exceed amount of \$230,000 for Michael Baker International to provide design services for the Magic Mountain Pipeline Phase 6 project by the following electronic votes (Item 6.1):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	No

Upon motion of Director DiPrimio, seconded by Director E. Colley and carried, the Board, with the inclusion that the word under "Section 4.0 Duties and Selection Ratepayer Advocate" would be changed from "may" to "shall". approved Resolution No. SCV-68 adopting the rate-setting process incorporating an independent ratepayer advocate function," by the following electronic votes (Item 6.2):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

**RESOLUTION NO. SCV-68**

**A RESOLUTION OF THE  
BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER  
AGENCY ADOPTING A RATE-SETTING PROCESS THAT INCLUDES A  
RATEPAYER ADVOCATE**

**WHEREAS**, Section 14(3)(b) of Senate Bill 634 (Chapter No. 833, 2017), the bill creating the Santa Clarita Valley Water Agency (the “Agency”), requires that on or before January 1, 2109, the Agency develop a rate-setting process that includes an independent ratepayer advocate; and

**WHEREAS**, the ratepayer advocate is to advise the Board of Directors and provide information to the public before the adoption of new wholesale and retail water service rates and charges; and

**WHEREAS**, the ratepayer advocate shall be selected by and report directly to the Board of Directors and shall be independent from Agency staff and advocate on behalf of customers within the Agency’s boundaries to the Board of Directors; and

**WHEREAS**, the ratepayer advocate shall have access to all pertinent Agency documents and information to independently advise the Board of Directors and inform the public;

**WHEREAS**, the Board of Directors shall develop and adopt any necessary rules and procedures to further define the role of the ratepayer advocate; and

**WHEREAS**, the Board of Directors may not eliminate the ratepayer advocate role before January 1, 2023 and may only do so after that time by a four-fifths vote of Directors.

**NOW THEREFORE, THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY DOES RESOLVE AS FOLLOWS:**

**SECTION 1.** The Rate-setting Process that Includes a Ratepayer Advocate attached as “Exhibit A” is hereby adopted as the Rate-setting Process that Includes a Ratepayer Advocate of the Santa Clarita Valley Water Agency in compliance with SB 634. The Board of Directors may act to amend the approved Rate-setting Process that Includes a Ratepayer Advocate at any time by motion. A subsequent resolution is not required.

**SECTION 2.** The Board Secretary shall certify to the passage and adoption of this Resolution.

**SECTION 3.** This Resolution shall become effective immediately upon its passage and adoption.

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Upon motion of Director Plambeck, seconded by Director Efstathiou and carried, the Board approved the Resolution of Intention, Resolution No. SCV-69, declaring the Board of Directors intent to enter into a contract with CalPERS to provide for a merger of the contracts of the Prior Agencies into a new contract with SCV Water pursuant to Government Code Section 20508;



and schedule for action at the next available Board meeting, but at least twenty (20) days from this Board meeting, the formal adoption of the final resolution approving the CalPERS Contact for SCV Water pursuant to Government Code Section 20471 by the following electronic votes and one voice vote (Item 6.3):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes (vv)	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

**RESOLUTION NO. SCV-69**

**RESOLUTION OF INTENTION  
TO APPROVE A CONTRACT  
BETWEEN THE  
BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
AND THE  
BOARD OF DIRECTORS  
SANTA CLARITA VALLEY WATER AGENCY**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies in the Public Employees' Retirement System, making their employees members of said System, and sets forth the procedure by which participation may be accomplished; and

WHEREAS, one of the steps required in the procedure is the adoption by the governing body of the public agency of a resolution giving notice of intention to approve a contract for such participation of said agency in the Public Employees' Retirement System, which resolution shall contain a summary of the major provisions of the proposed retirement plan;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the above agency gives, and it does hereby give notice of intention to approve a contract between said governing body and the Board of Administration of the Public Employees' Retirement System, providing for participation of said agency in said retirement system, a copy of said contract and a copy of the summary of the major provisions of the proposed plan being attached hereto, as an "Exhibit", and by this reference made a part hereof.

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Upon motion of Director Mortensen, seconded by Director Efstathiou and carried, the Board approved the Reserve Fund Policy with the following changes, under "Item 16.3.4 Operating Reserves" striking out the words "financial crisis" and "natural disasters" and adding under "Section 16.1. Introduction" the following statement, "Therefore, water rates will not be

increased to fund reserves unless the Board includes a component of the water rates into the study” by the following electronic votes (Item 6.4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	No

Upon motion of Director Martin, seconded by Director Mortensen and carried, the Board approved Director Atkins to be considered for the CSDA Professional Development Committee and Legislative Committee for the 2019 calendar year by the following electronic votes (Item 7.1):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	No	Director K. Colley	No
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

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#### **AB 1234 Reports (Item 12):**

Written reports were submitted by Vice President Gutzeit and Directors Atkins, Gladbach, Martin, McMillan and Plambeck.

Vice President Gutzeit reported that she attended a meeting with Ed Means on October 29, 2018 to discuss the upcoming Strategic Planning sessions.

Vice President Kelly reported that he attended the State of the City Luncheon held at the Valencia Hyatt on October 25, 2018 and attended a meeting with Ed Means on October 24, 2018 regarding the upcoming Strategic Planning sessions.

Director Colley reported that he attended a meeting with Ed Means on October 23, 2018 regarding the upcoming Strategic Planning sessions.

Director Mortensen reported that he attended a meeting with Ed Means on October 23, 2018 regarding the upcoming Strategic Planning sessions.

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Upon motion of Director Martin, seconded by Director Atkins and carried, the Board went into Closed Session at 8:22 PM to discuss the items listed on the Agenda by the following electronic votes (Item 15):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Not Present	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Vice President Kelly, seconded by Director DiPrimio and carried, the Board voted to come out of Closed Session at 8:40 PM by the following electronic votes:

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

President Cooper reconvened the Open Session at 8:40 PM.

Joe Byrne, Esq., reported that there were no actions taken in Closed Session that were reportable under the Ralph M. Brown Act (Item 16).

Upon motion of Director E. Colley, seconded by Director Atkins and carried, the meeting was adjourned at 8:43 PM by the following electronic votes (Item 18):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Absent
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Absent
Director Mortensen	Yes	Director Plambeck	Yes

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April Jacobs, Board Secretary

ATTEST:

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President of the Board

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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
HONORING TIMOTHY H. QUINN EXECUTIVE DIRECTOR OF THE ASSOCIATION OF  
CALIFORNIA WATER AGENCIES FOR HIS DISTINGUISHED SERVICE**

**WHEREAS**, the Board of Directors of the Santa Clarita Valley Water Agency find it appropriate to honor Timothy H. Quinn for his many years of dedicated service to California Water issues; and

**WHEREAS**, Mr. Quinn has over thirty years of service in the California water industry, with the last eleven and half years as the ACWA Executive Director; and

**WHEREAS**, Mr. Quinn began his career in water at the Metropolitan Water District of Southern California, conducting the first reliability assessments of Southern California Water supply reliability; and

**WHEREAS**, Mr. Quinn in 1994 he became the Deputy General Manager of the Metropolitan Water District of Southern California and represented the district on numerous state and federal water issues; and

**WHEREAS**, Mr. Quinn played a key role in developing the California Legislature's historic 2009 comprehensive water package, which adopted the policy of coequal goals and set first ever conservation standards; and

**WHEREAS**, Mr. Quinn led the efforts to raise \$6 million and implementation of the California Water Crisis education campaign; and

**WHEREAS**, Mr. Quinn helped to trigger development of the statewide, Comprehensive Action Plan adopted by the Brown Administration; and

**WHEREAS**, Mr. Quinn has been a leader in many events that have transformed California Water Management, including passage of the Sustainable Groundwater Management Act of 2014 and enactment of Proposition 1, the \$7.5 Billion general obligation water bond overwhelmingly approved by California voters in November of 2014; and

**WHEREAS**, Mr. Quinn headed the ACWA efforts on drought preparedness and long term conservation policies; and

**WHEREAS**, Mr. Quinn led ACWA efforts to improve forest management and was the founding director of California Forest Watershed Alliance.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Santa Clarita Valley Water Agency do hereby express to Timothy H. Quinn their utmost appreciation for his years of dedicated, outstanding service and significant contributions to the water industry.

**RESOLVED FURTHER** that a duly authenticated copy of this resolution be delivered to Timothy H. Quinn as an expression of the Agency's appreciation and respect.

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