

**REGULAR AUTHORITY
MEETING AGENDA**

**UPPER SANTA CLARA VALLEY JOINT POWERS AUTHORITY
SANTA CLARITA VALLEY WATER AGENCY
RIO VISTA WATER TREATMENT PLANT BOARDROOM
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350
TUESDAY, NOVEMBER 5, 2019 AT 7:00 PM
OR IMMEDIATELY FOLLOWING THE
ANNUAL MEETING OF THE
DEVIL'S DEN WATER DISTRICT
BOARD OF DIRECTORS**

1. REGULAR PROCEDURES

BOARD OF DIRECTORS

1.1. Call to Order

PRESIDENT
MARIA GUTZEIT

1.2. Public Comments – Members of the public may comment as to items not on the agenda at this time. Members of the public wishing to comment on items covered in this agenda may do so now or prior to each item as they arise. Please complete and return a comment request form to the Authority Secretary. (Comments may, at the discretion of the Board's presiding officer, be limited to three minutes for each speaker.)

VICE PRESIDENT
R.J. KELLY

ED COLLEY
WILLIAM C. COOPER
E.G. "JERRY" GLADBACH

1.3. Acceptance of the Agenda

EXECUTIVE DIRECTOR
MATTHEW G. STONE

GENERAL COUNSEL
STRADLING YOCCA
CARLSON & RAUTH, P.C.

2. GENERAL AGENDA ITEMS

PAGE

2.1. * Approve Minutes of the June 18, 2019 Regular Upper Santa Clara Valley Joint Powers Authority Meeting

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SECRETARY
APRIL JACOBS

2.2. * Approve Director Gladbach as the Voting Delegate for the Upper Santa Clara Valley Joint Powers Authority at the 2019 ACWA Fall Conference

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2.3. * Approve Receiving and Filing of the Fourth Quarter Fiscal Year 2018/19 Investment Report

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3. ADJOURNMENT

* Indicates attachment

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Authority, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on October 30, 2019.

MBS

DRAFT

ITEM NO.
2.1

Minutes of the Regular Meeting of the Upper Santa Clara Valley Joint Powers Authority – June 18, 2019

A regular meeting of the Upper Santa Clara Valley Joint Powers Authority was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 8:49 PM on Tuesday, June 18, 2019 in the Boardroom. A copy of the Agenda is inserted in the Minute Book of the Authority preceding these minutes.

DIRECTORS PRESENT: William Cooper, Jerry Gladbach and R. J. Kelly.

DIRECTORS ABSENT: Ed Colley and Maria Gutzeit.

Also present: Mathew Stone, Executive Director; Joe Byrne, General Counsel for SCV Water Agency sitting in for the Authority’s Special Counsel; April Jacobs, Board Secretary; Steve Cole, SCV Water Assistant General Manager; and no members of the public.

Vice President Kelly called the meeting to order at 8:49 PM. A quorum was present.

Upon motion of Director Gladbach, seconded by Director Cooper and carried, the Authority approved the Agenda by the following voice votes (Item 1.4):

Director Colley	Absent	Director Cooper	Yes
Director Gladbach	Yes	President Gutzeit	Absent
Vice President Kelly	Yes		

Upon motion of Director Cooper, seconded by Director Gladbach and carried, the Authority approved the February 5, 2019 regular Authority meeting minutes by the following voice votes (Item 2.1):

Director Colley	Absent	Director Cooper	Yes
Director Gladbach	Yes	President Gutzeit	Absent
Vice President Kelly	Yes		

Upon motion of Director Gladbach, seconded by Director Cooper and carried, the Authority approved Resolution No. 2019-02 adopting the Fiscal Year 2019/20 Budget and amending the Fiscal Year 2018/19 Budget by the following voice votes (Item 2.2):

Director Colley	Absent	Director Cooper	Yes
Director Gladbach	Yes	President Gutzeit	Absent
Vice President Kelly	Yes		

RESOLUTION NO. 2019-02

**RESOLUTION OF THE
UPPER SANTA CLARA VALLEY JOINT POWERS AUTHORITY
ADOPTING THE BUDGET FOR FISCAL YEAR 2019/20**

WHEREAS, the Upper Santa Clara Valley Joint Powers Authority (Authority) annually adopts a budget prior to the commencement of each fiscal year; and

WHEREAS, the Board of Directors has reviewed the Final FY 2019/20 Budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Upper Santa Clara Valley Joint Powers Authority hereby:

1. Adopts as its FY 2019/20 Budget the attached Budget.
2. Appropriates the Debt Service and Operating Expenditures for FY 2019/20 as shown in the attached Budget.
3. Authorizes the Executive Director to move operating appropriations from one-line item to another, provided that the total appropriation by fund is not changed.
4. Amends the FY 2018/19 and FY 2017/18 Budgets as shown in the attached Budget.

Upon motion of Director Gladbach, seconded by Director Cooper and carried, the Authority approved receiving and filing of the Second and Third Quarter Fiscal Year 2018/19 Investment Reports by the following voice votes (Item 2.3):

Director Colley	Absent	Director Cooper	Yes
Director Gladbach	Yes	President Gutzeit	Absent
Vice President Kelly	Yes		

Upon motion of Director Cooper, seconded by Director Gladbach and carried, the meeting was adjourned at 8:51 PM by the following voice votes (Item 3):

Director Colley	Absent	Director Cooper	Yes
Director Gladbach	Yes	President Gutzeit	Absent
Vice President Kelly	Yes		

April Jacobs, Board Secretary

ATTEST:

President

MEMORANDUM

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 4, 2019
SUBJECT: Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

There will be a General Session Membership Meeting at the 2019 Fall Conference in San Diego, California, on **Wednesday, December 4**. The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2020-2021 term. The General Session Membership Meeting will convene at 1:15 p.m., immediately following the Wednesday luncheon program, which will be located in the Harbor Ballroom A-F, Manchester Grand Hyatt.

Election / Voting Process

The ACWA Nominating Committee has announced a 2020-2021 slate that recommends current **Vice President Steven LaMar for ACWA President** and current **Region 5 Vice Chair Sarah Palmer for ACWA Vice President**.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second. **(See attached for detailed General Session/Election Procedures.)**

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate in advance on the enclosed proxy designation form and return it by email (**donnap@acwa.com**) or fax

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GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2019 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2019 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers during the General Session Membership Meeting.

PROXY VOTING CARDS – (REQUIRED FOR VOTING)

ACWA will issue one proxy voting card each member agency's designated voting representative (delegate) as officially identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card no later than **12:00 p.m. on Wednesday, December 4**. Upon sign-in, the voting delegate will receive the required proxy voting cards. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, DEC. 4 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:15 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair DeAna Verbeke will present the committee's report and announce the candidate for ACWA President.
4. President Brent Hastey will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Hastey will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there **are** floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
 - a. Ballots will be distributed to the voting delegates.
 - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Harbor Ballroom A-F meeting room.
 - c. Tellers' Committee will count the ballots. President Hastey has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director of Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
 - d. Legal Affairs Committee Chair Jennifer Buckman will serve as the proctor to oversee the ballot counting process.
 - e. Candidates are welcome to designate an observer to be present during the ballot counting process.

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PROXY DESIGNATION FORM

ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING(S)

WEDNESDAY, DECEMBER 4, 2019 AT 1:15 PM
THURSDAY, DECEMBER 5, 2019 AT 1:15PM (IF NEEDED)

TO: Donna Pangborn, Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on **Wednesday, December 4, 2019 (and December 5, 2019 if necessary)** as our voting delegate.

Upper Santa Clara Valley Joint Powers Authority	661 297-1600
<i>MEMBER AGENCY'S NAME</i>	<i>AGENCY'S TELEPHONE No.</i>
Maria Gutzeit	
<i>MEMBER AGENCY'S AUTHORIZED SIGNATORY (print)</i>	<i>SIGNATURE</i>
Jerry Gladbach	
<i>DELEGATE'S NAME (print)</i>	<i>SIGNATURE</i>
jgladbach@scvwa.org	
<i>DELEGATE'S EMAIL</i>	<i>DELEGATE'S TELEPHONE No.</i>
	11/5/19
<i>DELEGATE'S AFFILIATION (if different from assigning agency)¹</i>	<i>DATE</i>

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy voting cards will **only** be available for pick up on **Wednesday, December 4**, between **9:00 a.m.** and **12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

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ITEM NO.
2.3

**Upper Santa Clara Valley
Joint Powers Authority**

**Approve Receiving and Filing the
Fourth Quarter FY 2018/19
Investment Report**


June 30, 2019

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**Upper Santa Clara Valley Joint Powers Authority
Cash and Investment Summary
As of June 30, 2019**

	BALANCE	% OF TOTAL	WGHTD. AVG. YIELD	
Cash & Sweep Account	\$ 5,000	41.38%	0.000%	41.38%
LAIF	7,082	58.62%	1.524%	58.62%
Total Cash and Investment	\$ 12,082	100.00%		

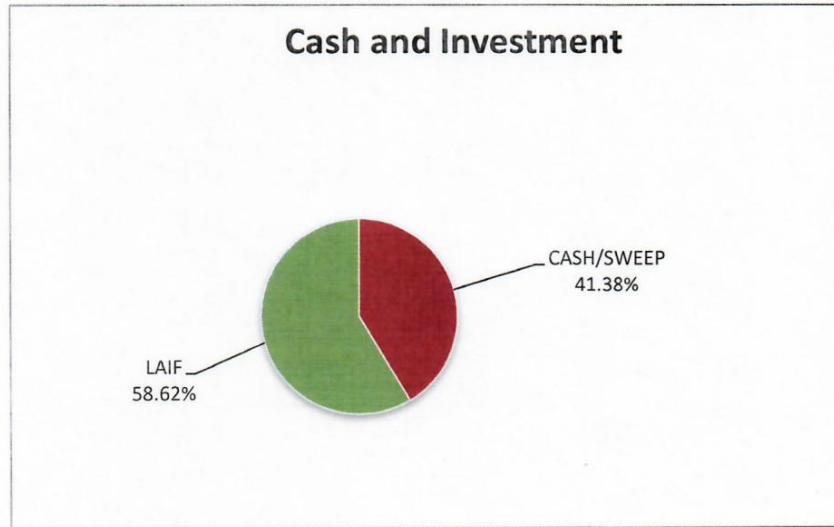
We certify the cash and investments balance of the Upper Santa Clara Valley Joint Powers Authority:



Rochelle Patterson
Treasurer



Amy Aguer
Controller



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Upper Santa Clara Valley Joint Powers Authority
Cash and Investment Activity
As of June 30, 2019

	CASH & SWEEP	LAIF	TOTAL
Cash & Investments @ 3/31/19	\$ 5,000	\$ 6,993	\$ 11,993
Cash & Sweep Transactions:			
Receipts:	-		-
	-		-
Disbursements:	-		-
	-		-
Investment Transactions:			
LAIF Transactions:			
Interest Deposited		-	-
Interest Receivable		45	45
SCVWA pass through investment	-	44	44
Cash & Investments @ 6/30/19	\$ 5,000	\$ 7,082	\$ 12,082

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