



SCV WATER AGENCY REGULAR BOARD MEETING

**Tuesday, September 20, 2022
Meeting Begins at 6:00 PM**

Members of the public may attend by the following options:

In Person

Santa Clarita Valley Water Agency
Rio Vista Water Treatment Plant
Boardroom
27234 Bouquet Canyon Road
Santa Clarita, CA 91350

By Phone

Toll Free:
1-(833)-568-8864
Webinar ID: 160 170 4580

Virtually

Please join the meeting from your
computer, tablet or smartphone:

<https://scvwa.zoomgov.com/j/1601704580>

Have a Public Comment?

Members of the public unable to attend this meeting may submit comments either in writing to ajacobs@scvwa.org or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting, if practicable, and posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

(Public comments take place during Item 3 of the Agenda and before each Item is considered. Please see the Agenda for details.)

This meeting will be recorded and the audio recording for all Board meetings will be posted to yourscvwater.com within 3 business days from the date of the Board meeting.

Disclaimer: Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Santa Clarita Valley Water Agency
Rio Vista Water Treatment Plant
27234 Bouquet Canyon Road
Santa Clarita, CA 91350
(661) 297-1600

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**SANTA CLARITA VALLEY WATER AGENCY
REGULAR BOARD MEETING AGENDA**

**SANTA CLARITA VALLEY WATER AGENCY
RIO VISTA WATER TREATMENT PLANT
BOARDROOM
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350**

TUESDAY, SEPTEMBER 20, 2022, AT 6:00 PM

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 170 4580 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1601704580>**. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or Zoom Webinar link above.

However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

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1. **CALL TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. * **PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Board's presiding officer, be limited to three minutes for each speaker.)
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4. APPROVAL OF THE AGENDA

5. SPECIAL PROCEDURE PAGE

5.1	Administer Ceremonial Oath of Office to Director Petersen	
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6. CONSENT CALENDAR PAGE

6.1	*	Approve Minutes of the August 29, 2022 Santa Clarita Valley Water Agency Special Board of Directors Meeting	9
6.2	*	Approve Minutes of the September 6, 2022 Santa Clarita Valley Water Agency Regular Board of Directors Meeting	11

7. ACTION ITEM FOR APPROVAL PAGE

7.1	*	Authorize the General Manager to Execute a Contract with TriPointe Homes Holdings, Inc. for SCV Water’s Fair Share Costs for the Construction of a 2.08 MG Prestressed Concrete Tank for the Deane Zone, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction	19
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8. * STRATEGIC PLAN STATUS REPORT – GENERAL MANAGER STONE – 20 MINUTES PAGE
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9. GENERAL MANAGER’S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS

10. COMMITTEE MEETING RECAP REPORT FOR INFORMATIONAL PURPOSES ONLY PAGE

10.1	*	September 1, 2022 Engineering and Operations Committee Meeting Report	61
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11. PRESIDENT’S REPORT

12. AB 1234 WRITTEN AND VERBAL REPORTS PAGE

12.1	*	September 9, 2022 Economic Outlook Conference – President Martin, Vice President Orzechowski and Directors Colley, Cooper, Ford, Gutzeit and Plambeck	67
12.2	*	September 9, 2022 Delta Conveyance Design and Construction Authority Board Briefing – President Martin	69
12.3		Other AB 1234 Reports	

13. * DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS PAGE
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14. ADJOURNMENT

- * Indicates Attachment
- ◆ Indicates Handout

Note: The Board reserves the right to discuss or take action or both on all of the above Agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on September 14, 2022.

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Brian Folsom
212 W Wildwood Drive
Saratoga Springs, UT 84045

ITEM NO.
3

September 13, 2022

Board of Directors
Santa Clarita Valley Water Agency
27234 Bouquet Canyon Road
Santa Clarita, CA 91350

Dear Board of Directors:

My name is Brian Folsom and I was the Engineering and Operations Manager for the Castaic Lake Water Agency from April 2007 to December 2017 and then the Chief Engineer for the Santa Clarita Valley Water Agency from January 2018 to March 2020. I retired in March 2020 and I currently live in Saratoga Springs, Utah.

I recently received notice from SCVWA's Human Resources Manager informing me of the action taken by SCVWA's Board of Directors on September 6, 2022 (Board Item 7.2) regarding adjusting the employer's contributions for CalPERS Medical Insurance for calendar year 2023.

As a retiree that lives out of state, I only have one option for medical coverage – the PERS Platinum Plan. My current contribution for the out of state PERS Platinum Plan is \$11.39 per month. According to Board Item 7.2 the out of state premium for the PERS Platinum Plan for an employee with one dependent (EE+1) will increase from \$11.39 per month to \$221.14 per month. An increase of \$209.75 per month is a substantial increase for retirees on a fixed income, especially given the current economic situation and high inflation rates.

I understand that this item will be discussed further at the October 17, 2022 Finance and Administration Committee Meeting. I am hoping that further discussion of this item will result in a reduction of this huge monthly increase for 2023 health insurance contributions, specifically for retirees who live out of state.

Thank you for your consideration.

Sincerely,



Brian J Folsom

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Minutes of the Special Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – August 29, 2022

A special meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at Santa Clarita Valley Water Agency 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 on Monday, August 29, 2022. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: Kathye Armitage, Beth Braunstein, Ed Colley, William Cooper, Jeff Ford, Maria Gutzeit, R. J. Kelly (Via Zoom), Gary Martin, Piotr Orzechowski and Lynne Plambeck.

DIRECTORS ABSENT: None.

Also present: Board Secretary April Jacobs, Chief Financial and Administrative Officer Rochelle Patterson, General Counsel Tom Bunn (Via Zoom) and Joe Byrne, General Manager Matthew Stone, Information Technology Technician I Jonathan Thomas, as well as additional SCV Water Agency staff and members of the public.

President Martin called the meeting to order at 5:01 PM. A quorum was present.

There were no changes to the August 29, 2022 Amended Board Agenda and it was approved as shown (Item 4).

President Martin announced the procedures for the interview process, which are included as part of the record.

President Martin began the interview process at 5:07 PM. There were 11 candidates interviewed and all were in person but one who participated via Zoom (Item 5.1).

At 6:45 PM there was a short recess with the Board reconvening at 7:05 PM to complete the interview process.

Ranking sheets were collected and President Martin called for a recess at 8:08 PM to allow the Board Secretary time to tally the ranking sheets.

The meeting was called back to order at 8:22 PM and the Board Secretary announced the top three candidates in order of highest ranking:

- Ken Petersen – Top Candidate score of 19
- Stacy Fortner, Eric Adair and Philip Denlea - Three-way tie of 9

The Board then asked follow-up questions of the top 4 Candidates.

Once again, the ranking sheets were collected and President Martin called for a recess at 9:02 PM to allow the Board Secretary to tally the ranking sheets.

The meeting was called back to order at 9:14 PM and the Board Secretary announced the results of the ranking of the top two candidates:

- Ken Petersen – Score of 20
- Philip Denlea – Score of 16

Upon motion of Director Cooper, seconded by Director Kelly and carried by a vote of 7 Yes's, 2 No's and 1 Abstained, the Board seated Ken Petersen as the appointed Division 3 Director to complete the vacancy term which expires on January 1, 2025, subject to verification of minimum requirements by the following roll call votes (majority vote of 6 needed) (Item 5.2):

Director Armitage	Abstain	Director Braunstein	No
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	No

Upon motion of Director Plambeck, seconded by Director Gutzeit and carried, by a vote of 9 Yes's and 1 Abstained, the Board appointed Philip Denlea as the alternate Candidate, should the main Candidate fail to complete the process or meet the minimum requirements and qualifications to hold office by the following roll call votes (majority vote of 6 needed) (Item 5.2):

Director Armitage	Abstain	Director Braunstein	Yes
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Yes

The meeting was adjourned at 9:21 PM (Item 6).

April Jacobs, Board Secretary

ATTEST:

President of the Board

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – September 6, 2022

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at Santa Clarita Valley Water Agency 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 6:00 PM on Tuesday, September 6, 2022. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: Kathye Armitage, Ed Colley, William Cooper, Jeff Ford, Maria Gutzeit, R. J. Kelly (Via Zoom), Gary Martin, Piotr Orzechowski and Lynne Plambeck.

DIRECTORS ABSENT: Beth Braunstein.

Also present: Assistant General Manager Steve Cole, Board Secretary April Jacobs, Chief Engineer Courtney Mael, Chief Financial and Administrative Officer Rochelle Patterson, Chief Operating Officer Keith Abercrombie, Customer Service Manager Kathleen Willson, Environmental Health and Safety Supervisor Rebecca Lustig, General Counsel Tom Bunn, General Manager Matthew Stone, Human Resources Manager Ari Mantis, Information Technology Technician I Jonathan Thomas, Consultants from Fieldman Rolapp & Associates Lora Carpenter and Robert Porr, as well as additional SCV Water Agency staff and members of the public.

President Martin called the meeting to order at 6:00 PM. A quorum was present.

President Martin announced that there were no changes to the September 6, 2022 Board Agenda and it was accepted as shown (Item 4).

Upon motion of Director Cooper, seconded by Director Gutzeit, the Board by a vote of 6 Yes's and 3 Abstains did not pass the resolution honoring and commending B. J. Atkins for his Service and Dedication as a Board member on the Santa Clarita Valley Water Agency Board of Directors, as shown by the following roll call votes (Item 5.1):

Director Armitage	Abstain	Director Braunstein	Absent
Director Colley	Abstain	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Abstain

Those who voted to abstain during this vote were asked if they wanted to reconsider their vote and each of those Directors stated they did not want to change their vote.

The Board took a 5-minute recess at 6:29 PM and reconvened at 6:36 PM.

The Board then recognized former Director Atkins for his dedication and commitment to the Santa Clarita Valley Water Agency and the community it serves (Item 5.2).

President Martin called for a short recess at 6:48 PM and reconvened the meeting at 6:58 PM.

Upon motion of Director Gutzeit, seconded by Director Ford and carried, the Board approved the Consent Calendar excluding Item 6.2 "Approving a purchase order to Civiltec Engineering, Inc., for Change Order No. 1 for final design services for the New Deane Zone Tank at Sand Canyon Plaza – design prestressed concrete tank instead of welded steel tank" which was pulled for discussion by the following roll call votes (Item 6):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Yes

Upon motion of Director Cooper, seconded by Director Plambeck and carried, the Board authorized the General Manager to issue a purchase order to Civiltec Engineering, Inc. for an amount not to exceed \$42,528 for SCV Water's portion of Change Order No. 1 for final design of the prestressed concrete Deane Tank by the following roll call votes (Item 6.2):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Yes

Upon motion of Director Colley, seconded by Director Kelly and carried, the Board approved completing a Letter of Interest form for the EPA's WIFIA Program by the following roll call votes (Item 7.1):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Yes

Upon motion of Director Cooper, seconded by Director Gutzeit and carried, the Board set the Agency's contribution under the PERS Medical and Hospital Care Act with the Agency's contribution being 90% of the highest rate of the insurance offered in Region 3, and approved Resolution No. SCV-302 adjusting employer's contribution to PERS medical Insurance by the following roll call votes (Item 7.2):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	No	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Yes

RESOLUTION NO. SCV-302

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CLARITA VALLEY WATER AGENCY
ADJUSTING EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL
AND HOSPITAL CARE ACT EFFECTIVE JANUARY 1, 2023**

<https://yourscvwater.com/wp-content/uploads/2022/09/SCV-Water-Approved-Resolution-090622-Resolution-SCV-302.pdf>

The Board then considered appointment of a Director and Alternate to the SCV GSA Board (Item 7.3).

Director Gutzeit nominated Vice President Orzechowski (who withdrew his name), Vice President Orzechowski nominated Director Ford and Director Armitage nominated Director's Kelly and Plambeck.

Upon motion of Vice President Orzechowski, seconded by Director Gutzeit, the Board voted to appoint Director Ford to the SCV GSA Board, by a vote of 5 Yes's, 3 No's and 1 Abstain the motion failed as recorded below.

Director Armitage	No	Director Braunstein	Absent
Director Colley	No	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Abstain	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	No

Upon motion of Director Armitage, seconded by Director Colley, the Board voted to appoint Director Plambeck to the SCV GSA Board, by a vote of 3 Yes's, 5 No's and 1 Abstain the motion failed as recorded below.

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	No
Director Ford	No	Director Gutzeit	No
Director Kelly	Abstain	President Martin	No
Vice President Orzechowski	No	Director Plambeck	Yes

Director Cooper nominated and moved to appoint Vice President Orzechowski to the SCV GSA Board which was seconded by Director Ford and carried, the Board voted to seat Vice President Orzechowski as the appointed SCV GSA Board of Director by the following roll call votes (Item 7.3):

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	Yes

The Board then consider the nominations for the Alternate Director for the SCV GSA Board.

Director Plambeck nominated Director Armitage and Director Cooper nominated Director Ford as the alternate Director for the SCV GSA Board.

Upon motion of Director Plambeck, seconded by Director Kelly, the Board voted to seat Director Armitage as the Alternate Director for the SCV GSA Board, by a vote of 4 Yes's and 5 No's the motion failed as recorded below.

Director Armitage	Yes	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	No
Director Ford	No	Director Gutzeit	No
Director Kelly	Yes	President Martin	No
Vice President Orzechowski	No	Director Plambeck	Yes

Upon motion of Director Cooper, seconded by Director Gutzeit, the Board voted to seat Director Ford as the Alternate Director for the SCV GSA Board, by a vote of 4 Yes's, 4 No's and 1 Abstain the motion failed as recorded below.

Director Armitage	No	Director Braunstein	Absent
Director Colley	No	Director Cooper	Yes
Director Ford	No	Director Gutzeit	Yes
Director Kelly	Abstain	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	No

Upon motion of Director Colley, seconded by Vice President Orzechowski and carried, the Board voted to reconsider and appointed Director Ford as the Alternate Director to the SCV GSA Board by the following roll call votes (Item 7.3).

Director Armitage	No	Director Braunstein	Absent
Director Colley	Yes	Director Cooper	Yes
Director Ford	Yes	Director Gutzeit	Yes
Director Kelly	Yes	President Martin	Yes
Vice President Orzechowski	Yes	Director Plambeck	No

Environmental Health and Safety Supervisor Rebecca Lustig gave the Annual Safety Program Update for FY 2021/22 (Item 8).

General Manager's Report on Activities, Projects and Programs (Item 9).

General Manager Stone reported the following:

He gave a brief update on his recent attendance at the Urban Water Institute 29th Annual Water Conference held in San Diego. He mentioned that he was part of a PFAS panel which included state, federal and local perspectives on the evolving and emerging issues related to PFAS and drinking water. He went in detail about the PFAS chemicals for which EPA analytical detection methods exist and mentioned there are between 4,700 and 10,000 known or listed by the equivalent agency to the EPA in Europe. He went on to describe how this all may affect the drinking water standards.

He then mentioned the other panels that took place at the conference which included the following:

- Presentation on climate, drought, forest and watershed interrelationships;
- Discussion of Colorado River conditions and the perspective of the lower basin states on addressing the sharing of shortages;
- Working together on difficult issues;
- Post Covid organizational changes.

He added as a fun note, that while at the conference he had an opportunity to play some live music for first time since 2019 to the attendees.

He then mentioned his attendance at the Bridgeport S Wells PFAS Public Engagement with SCV Water staff, design and environmental consultants, and interested members of the public to discuss the S-Wells project to be located in the Bridgeport area.

He went on to mention that earlier that evening, the Board approved the June Quarterly Financial Report, which was on the Consent Calendar. He advised the Board that this item is included in the Finance and Administration Committee packet and in their Board packets tonight. He mentioned that sometimes the volume of financial material can be daunting in these reports, but in general, we present monthly and quarterly reports. He mentioned some of the content that is included in these reports.

He advised the Board that beginning in November 2022, the Quarterly Financial Report will be presented to the Board as an informational item by our new Chief Financial and Administrative Officer, Rochelle Patterson.

Lastly, he discussed the heat wave we all have been experiencing and invited Chief Operating Office Keith Abercrombie to share an "Operations Moment" to let you know what SCV Water has done in response to the Flex Alert and calls for other measures.

To hear the General Managers full report and Mr. Abercrombie's "Operations Moment" please refer to the Board recording at https://yourscvwater.com/wp-content/uploads/2022/09/Board_Recording_090622-Part-3.mp3.

Committee Meeting Recap Reports for Informational Purposes Only (Item 10).

There were no comments on the recap reports.

Written Reports for Informational Purposes Only (Item 11).

Director Armitage and Vice President Orzechowski both had comments and questions on the Water Resources and Outreach Section Report.

To hear the comments and questions by Director Armitage and Vice President Orzechowski, please refer to the the Board recording at https://yourscvwater.com/wp-content/uploads/2022/09/Board_Recording_090622-Part-3.mp3.

There were no other comments on the the written reports.

President's Report (Item 12).

The President updated the Board on upcoming meetings and events.

AB 1234 Written and Verbal Reports (Item 13).

Written reports were submitted by Directors Ford and Plambeck which were included in the Board packet. Additional written reports were submitted by President Martin which were posted on the SCV Water website and are part of the record.

Director Cooper reported that he attended a virtual ACWA Region 8 Meeting on August 31, 2022.

Director Armitage reported that she attended virtually the Executive Committee Meeting of the Special Districts of North Los Angeles County held on August 17, 2022 and attended a virtual one-on-one meeting with General Manager Stone on September 6, 2022.

Vice President Orzechowski reported that he attended the 7th Annual CA Water Data Summit held in Irvine on August 17, 2022 and attended a virtual one-on-one meeting with General Manager Matt Stone on August 31, 2022.

Director Kelly reported that he attended a virtual meeting with the ACWA Business Development Committee's A-Subcommittee on August 9 and 30, 2022. The next meeting of the subcommittee will be on September 7, 2022.

There were no other AB 1234 Reports.

Director Reports (Item 14).

Director Armitage mentioned that she attended the Bridgeport S Wells PFAS Public Engagement that the General Manager had spoken about earlier and wanted to thank staff who attended and planned that event. She mentioned an upcoming Teen Financial Workshop in which the Agency will be sponsoring and participating in.

To hear the full report please refer to the Board recording at https://yourscvwater.com/wp-content/uploads/2022/09/Board_Recording_090622-Part-3.mp3.

There were no other Director Reports.

Director Requests for Approval for Event Attendance (Item 15).

There were no requests for approval for event attendance.

The meeting was adjourned at 9:23 PM (Item 16).

April Jacobs, Board Secretary

ATTEST:

President of the Board

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BOARD MEMORANDUM

DATE: September 2, 2022

TO: Board of Directors

FROM: Courtney Mael, P.E. *CM*
Chief Engineer

SUBJECT Authorize the General Manager to Execute a Contract with TriPointe Homes Holdings, Inc. for SCV Water's Fair Share Costs for the Construction of a 2.08 MG Prestressed Concrete Tank for the Deane Zone, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction

SUMMARY

Staff recommends that the General Manager be authorized to execute a contract with TriPointe Homes Holdings, Inc. for SCV Water's Fair Share Costs for the Construction of a 2.08 MG prestressed concrete tank for the Deane Zone at Skyline Ranch, including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction. This project provides a portion of the necessary improvements to emergency storage for the Deane Zone identified in the 2013 Water Master Plan for the Santa Clarita Water Division (SCWD). This project also helps meet an SCV Water Strategic Goal for infrastructure reliability by building storage capacity that can be used to sustain water service during emergencies.

DISCUSSION

The 2013 Water Master Plan (WMP) for the Santa Clarita Water Division recommends construction of new storage facilities to address existing deficiencies in the Deane Pressure Zone that provides water to the east side of our service area. The 2013 WMP identifies an existing storage deficiency of 4.22 MG in the Deane Zone. In addition, the Skyline Ranch development (Tract 60922) will add 0.87 MG of new storage demand for a combined storage deficiency of 5.09 MG in the Deane Zone (Planning Phase Hydraulic Analysis by Civiltec, April 13, 2021). SCV Water is planning a phased Capital Improvement Plan to build three new tanks (at two sites) to address the storage deficiencies and new demands in the Deane Zone. These projects are being done in conjunction with new developments that are underway or planned over approximately the next 3 to 5 years to take advantage of developer contributions to the projects.

A new 2.08 MG prestressed concrete tank will be constructed at the Nimbus Site within the Skyline Ranch development to address the Deane Zone storage demands from Skyline Ranch (0.87 MG), and a portion of the existing Deane Zone deficiencies (1.21 MG). The developer and SCV Water will each pay their fair share of the costs to construct the new tank and associated appurtenances based on the percent of storage required. The developer will contribute 41.8% of the costs, and SCV Water will contribute 58.2% of the costs. Since the developer is required to furnish water storage for the Skyline Ranch development, the developer will lead the bidding

and construction of the Deane tank under the terms and conditions of an agreement with SCV Water, with cost reimbursement by SCV Water not to exceed our fair share of the costs. As a condition of the agreement, the developer will provide and fund the land (via grant deed), access road (via easement), graded pad, and electric service for the tank site solely at their cost. The developer's schedule for buildout of the Skyline Ranch (Deane Zone portion) dictates that construction of the new tank start in September 2022 and be completed by year end 2023.

The developer has conducted a public bid process for the tank. The project was advertised for bids in the Press Enterprise on May 18, 2022 and May 25, 2022. Five bids were received and opened at the developer's office on June 21, 2022. A summary of the bids is presented below.

Bidder	Bidder Location	Bid Price
Pacific Hydrotech Corporation	Perris, CA	\$6,095,700
Gateway Pacific Contractors	Sacramento, CA	\$6,150,000
Canyon Springs Enterprises	Hemet, CA	\$6,655,000
Metro Builders & Engineers Group	Newport Beach, CA	\$7,730,299
Central Environmental, Inc.	Las Vegas, NV	\$8,518,910

The developer and SCV Water staff reviewed the bids for compliance with the bid and contract requirements and recommends award to Pacific Hydrotech Corporation (Pacific Hydrotech) as the lowest responsible bidder. Pacific Hydrotech is licensed as a Class A General Engineering Contractor in California and is registered with the Department of Industrial Relations. DN Tanks will perform prestressing of the rebar as a subcontractor to Pacific Hydrotech. Pacific Hydrotech has constructed five prestressed concrete tanks in the last 5 years ranging in size from 0.5 MG to 4 MG.

Pacific Hydrotech's bid includes \$728,100 for the items that are funded solely by the developer for bonds, insurance, earthwork, retaining walls, slopes, paving and driveway entrance. The remaining \$5,367,600 will be cost shared between the developer and SCV Water at the respective fair share amounts. SCV Water will contribute \$3,123,943 (or 58.2%) and the developer will contribute \$2,243,657 (or 41.8%). SCV Water's contribution will be paid as a reimbursement to the developer as construction work is completed.

Under the terms of the agreement between SCV Water and the developer, SCV Water may compare the selected contractor bid to the design engineer's cost estimate as a check for reasonableness of the bid. The design engineer's (Cannon Corporation) estimate for construction was \$6,099,000 based on final construction plans for the tank and associated appurtenances, excluding items solely funded by the developer. The final plans include construction of the tank complete with yard piping, staircase, electrical and instrumentation. Based on comparison to the engineer's estimate, SCV Water staff concludes that Pacific Hydrotech's bid is reasonable.

Construction inspection services will be performed by in-house SCV Water inspectors. The estimated costs for SCV Water inspections are \$429,408 or 8% of the estimated construction costs and will be cost shared with the developer. SCV Water will contribute \$249,915 (or 58.2%) and the developer will contribute \$179,493 (or 41.8%). The developer contribution will be paid to SCV Water as a deposit prior to the start of construction.

Construction quality assurance and control testing is needed to verify that the materials used and the workmanship of the installation conform to the contract requirements. This service is

typically provided by geotechnical consultants that specialize in testing soils, concrete, steel, asphalt and masonry, including field and laboratory analysis. SCV Water does not have the specialized staff or equipment to perform this testing. The developer has selected LGC Valley (LGC) based on qualifications and price. LGC's not-to-exceed budget for this work is \$115,000 and will be cost shared with the developer. SCV Water will contribute \$66,930, which is within the General Manager's approval authority. SCV Water's contribution will be paid as a reimbursement to the developer as services are performed.

SCV Water retained Cannon Corporation (Cannon) to serve as the Engineer of Record, meaning they are in responsible charge of the preparation and sealing of the tank construction plans. Their role extends into construction by providing technical support to address field changes that may be needed, and to serve as liaison with the construction team. Staff received a proposal from Cannon, to perform engineering services during construction, which includes review of submittals, response to requests for information (RFIs), attending various construction meetings and site visits, and preparing final as-builts based on contractor markups. Cannon's proposal is \$82,057 and will be cost shared with the developer. SCV Water's will contribute \$47,757 which is within the General Manager's approval authority. The developer contribution will be paid to SCV Water as a deposit prior to the start of construction.

CEQA CONSIDERATIONS

The County of Los Angeles is the Lead Agency under the California Environmental Quality Act (CEQA) for the Skyline Ranch Development project. The County prepared an Environmental Impact Report (EIR) for the Skyline Ranch project pursuant to CEQA provisions. The EIR included all the water infrastructure required for the Skyline Ranch project. The Final EIR was approved by the Los Angeles County Board of Supervisors on December 7, 2010. The Notice of Determination was filed with Los Angeles County Clerk on December 9, 2010.

On September 1, 2022 the Engineering and Operations Committee considered staff's recommendation to authorize the General Manager to execute a contract with TriPointe Homes Holdings, Inc. for SCV Water's fair share costs for the construction of a 2.08 MG prestressed concrete tank for the Deane Zone, including construction quality assurance and control testing, construction inspections, and engineering services during construction.

FINANCIAL CONSIDERATIONS

SCV Water's fair share of the construction project is included in the Agency's Capital Improvement Plan Budget for FY2022/23 (\$3,500,000). The project's total estimated cost for construction, including construction quality assurance and control testing, construction inspections, and engineering services during construction is \$5,564,657. SCV Water's fair share costs are \$3,488,546. The developer's fair share costs are \$2,505,519, plus \$728,100 for sole source items.

RECOMMENDATION

The Engineering and Operations Committee recommends that the Board of Directors authorize the General Manager to execute a contract with TriPointe Homes Holdings, Inc. for SCV Water's fair share costs in the not-to-exceed amount of \$3,488,546 for the construction of a 2.08 MG prestressed concrete tank for the Deane Zone at Skyline Ranch, including construction quality assurance and control testing, construction inspections, and engineering services during construction.

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September 20, 2022

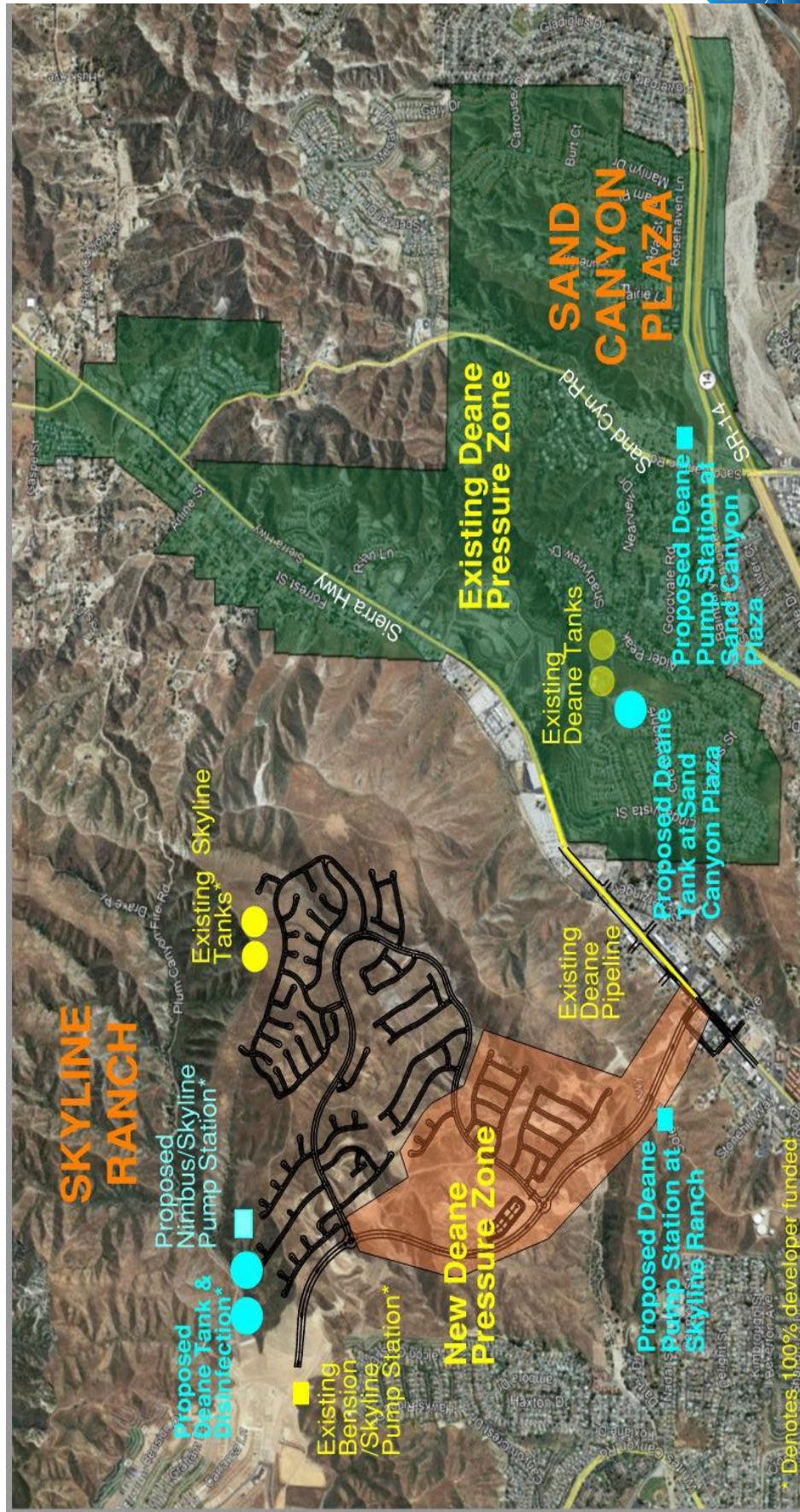
Skyline Ranch Project

SCV Water's Fair Share Costs to

Construct Concrete Tank in Deane Zone

Board Meeting

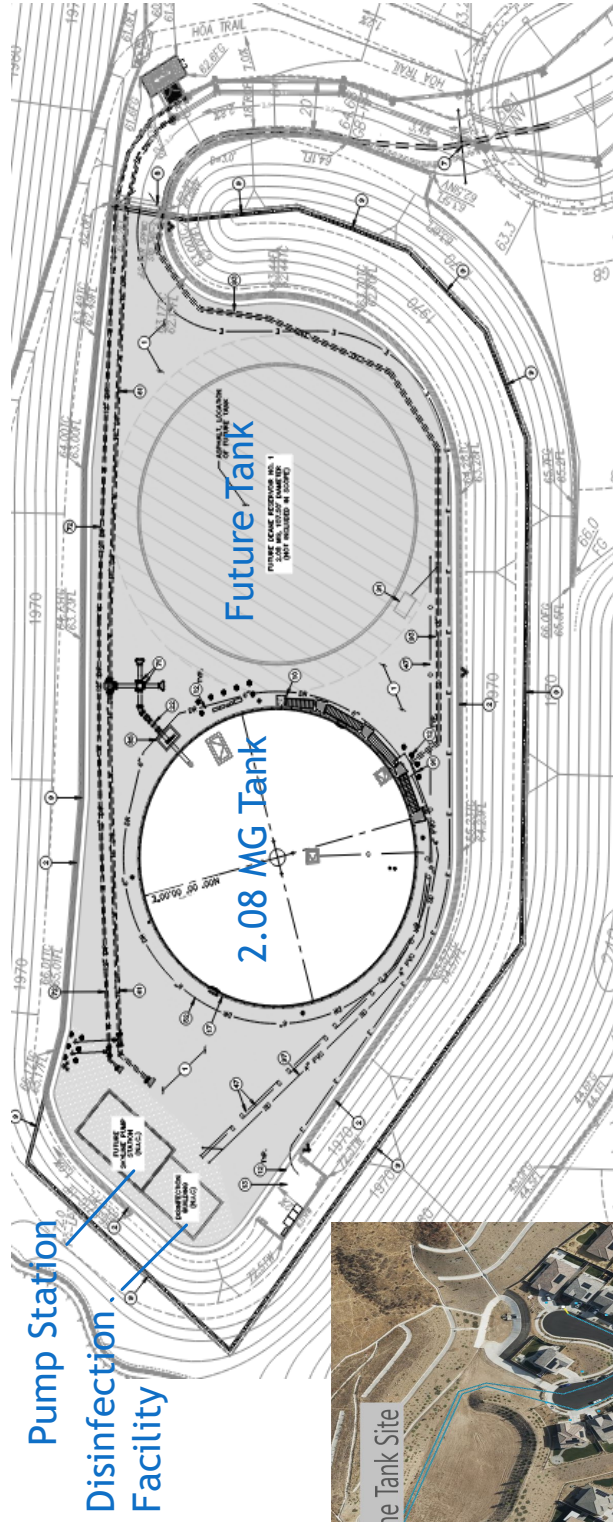
Overview of Deane Pressure Zone



* Denotes 100% developer funded.



Construct Concrete Tank in Deane Zone Tank at Skyline Ranch Site Layout



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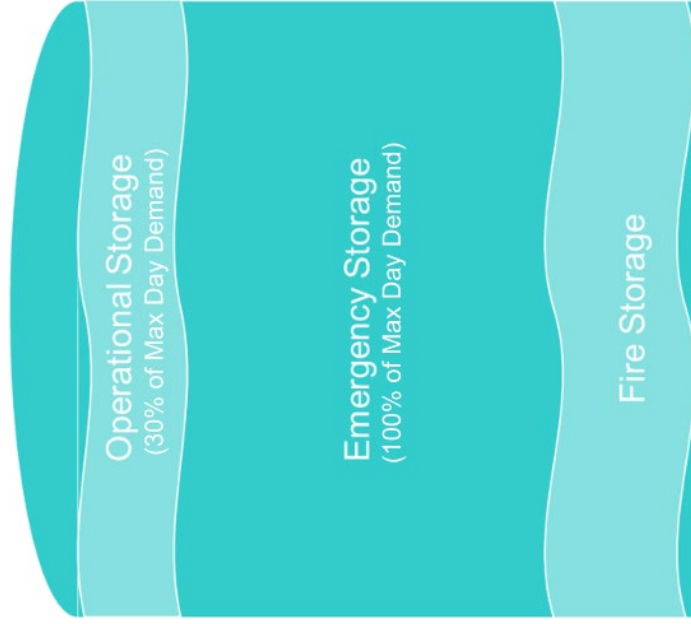
Construct Concrete Tank in Deane Zone at Skyline Ranch Storage Required by Developer

- Calculate Average Day Demand from Water Duty Factors ⁽¹⁾
= 251 gallons per minute
- Calculate Maximum Day Demand from Peaking Factor for Zone
= 251 x 1.85 = 464 gallons per minute
- Calculate Storage required for new development from Maximum Day Demand and Storage Criteria ⁽¹⁾
- Developer's Required Storage for Deane Zone = 870,000 gallons

⁽¹⁾ Based on 2013 SCWD Water Master Plan

Table 3 – Demand Analysis for Deane Pressure Zone

Land Use	Lot Size	#	Unit	Factor	Unit	ADD (gpm)
Single Family Residential	0.1 – 0.125 Acres	245	DU	0.363	gpm per DU	89
Multi-family Residential	Condo	116	DU	0.213	gpm per DU	25
	School	11.98	Acres	1.580	gpm per acre	19
	Park / Recreation Center	12.67	Acres	2.284	gpm per acre	29
	Municipal Pool	1	Pools	1.354	gpm per pool	2
	Irrigated Landscaping	37.69	Acres	2.284	gpm per acre	87
Total (gpm)						251



Construct Concrete Tank in Deane Zone at Skyline Ranch

Key Terms of Agreement with Developer

Developer Responsibilities

- Solely responsible for costs to provide site, graded pad, slopes, retaining walls, paving, electric supply
- Provide performance and payment bonds to SCV Water for total cost of project
- Bidding and construction managed by developer
- Construction Quality Assurance and Control Testing and Verification
- Prevailing Wage
- Change orders follow SCV Water purchasing policy and require Agency and developer written approvals

SCV Water Responsibilities

- Inspections
- DDW Permit Amendment
- Disinfection Testing
- Acceptance



Construct Concrete Tank for Deane Zone at Skyline Ranch Public Bid Results (by Developer)

Rank	Bidder	Bid Amount ⁽¹⁾
1	Pacific Hydrotech	\$6,095,700 ⁽²⁾
2	Gateway Pacific	\$6,150,000
3	Canyon Springs Enterprises	\$6,655,000
4	Metro Builders & Engineers Group	\$7,730,299
5	Central Environmental, Inc.	\$8,518,910

- (1) Construction Costs will be shared with developer
- (2) Developer is solely responsible for \$728,100 for graded pad, paving, slopes and electric supply
- (3) Engineer's Estimate: \$6,099,000 (excludes items solely by developer)



Construct Concrete Tank in Deane Zone at Skyline Ranch Construction Related Services

	<u>Not To Exceed Amount (1)</u>
• Construction Quality Assurance and Control Testing (2) LGC Valley	\$115,000
• Construction Inspections SCV Water Inspectors	\$429,408
• Engineering Services During Construction (3) Cannon (Engineer of Record)	\$82,057

(1) Costs will be shared with developer

(2) Consultant provides specialty testing services to verify quality of construction materials and workmanship

(3) Design engineer serves as liaison with construction team to ensure installation conforms to construction plans and specifications



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Construct Concrete Tank in Deane Zone at Skyline Ranch Cost Sharing

Description	Firm	Total Fee	Developer Amount (41.8%)	SCV Water Amount (58.2%)
Construction	Pacific Hydrotech	\$5,367,600	\$2,243,657	\$3,123,943
Construction Inspection	SCV Water	\$429,408	\$179,493	\$249,915
Construction Quality Assurance and Control Testing	LGC Valley	\$115,000	\$48,070	\$66,930
Engineering Services During Construction	Cannon	\$82,057	\$34,300	\$47,757
TOTAL		\$5,564,657	\$2,505,519	\$3,488,546

(1) Construction Budget: \$3.5 Million in FY22/23

(2) Construction Schedule is 14 months (September 2022 - November 2023)



Construct Concrete Tank in Deane Zone at Skyline Ranch Project Schedule

- ✓ Seek E&O Committee Recommendation - September 1, 2022
- Seek Board of Director's Approval - September 20, 2022
- Developer Issues Notice to Proceed to Contractor - October 4, 2022
- Substantial Completion - November 2023



Construct Concrete Tank in Deane Zone at Skyline Ranch Recommendation

The Engineering & Operations Committee recommends that the Board of Directors:

- Authorize the General Manager to execute a contract with TriPointe Homes Holdings, Inc. for SCV Water's fair share costs in the not-to-exceed amount of \$3,488,546 for the construction of a 2.08 MG prestressed concrete tank for the Deane Zone at Skyline Ranch, including construction quality assurance and control testing, construction inspections, and engineering services during construction.



Strategy A.1 - Provide "best in class" customer service

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
A.1.1	Reassess delegation of authority to Customer Care Representatives for improving first call resolution		✓				
A.1.2	Standardize customer service procedures across SCV Water	✓					Policy adopted February 2020
A.1.3	Redesign bills with Customer Care Representative's input	✓					

Strategy A.2 - Proactively communicate with and engage our community on water matters of importance to the region positioning SCV Water as a leading resource and reliable authority on water issues

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
A.2.1	Implement the outreach plan	✓					Living doc, updated annually
A.2.2	Increase public understanding of water issues (e.g. water quality, emergency preparedness, value of water, regulatory challenges, etc.)		✓				
A.2.3	Develop engagement tools to receive feedback from stakeholders (e.g. Customer Service Survey)			✓			In planning for early 2023
A.2.4	Participate in vendor outreach programs	✓					
A.2.5	Continue to participate in community events (COC Water Technology Board and Business Alliance, SCV Mayor's Committee for Employment of Individuals with Disabilities, PIHRA, etc.)		✓				I would leave out specific names of events/groups. It evolves
A.2.6	Raise awareness of and demand for conservation programs (e.g. water conservation campaign(s) and related media buys, public and school educational programs, participation at public events, SCV Water web site, e-newsletter and social media, self-guided landscape tour, conservatory garden, etc.)		✓				
A.2.7	Build positive public perception of SCV Water as a leading resource and reliable authority on water issues engaging the Blue Ribbon Committee, Speakers' Bureau and Water Academy			✓			Goal remains, but outlets can change. No more BRC
A.2.8	Support SCV Water efforts to work with public agencies and industry associations to influence water policy		✓				
A.2.9	Work with local media to ensure accurate reporting		✓				

Strategy A.3 - Work with local, regional, state and federal agencies, industry associations and organizations to influence water policy for the benefit of our service area customers

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
A.3.1	Engage in local, state and federal activities to further the interests of water in the Santa Clarita Valley		✓				AB 1668 and SB 606 Conservation, CPUC SGIP, SWRCB Drought, DWR Water Loss.
A.3.2	Maintain strong working relationships with local agencies (water agencies, special districts, city, and local governments)		✓				Conservation SWAT, Bridgeport Pocket Park & RW (8/10/2022)

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Strategy A.4 - Engage in statewide and federal water legislative and policy issues.

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
A.4.1	Continue coordination with SCV Water legislative analysts in communications with local, state, and federal elected officials and their staffs		✓				
A.4.2	Foster and continue effective working relationships with the Department of Water Resources and other State Water Project Contractors		✓				
A.4.3	Coordinate legislative initiatives concerning Sacramento-San Joaquin Delta and water conservation with legislative analysts, Association of California Water Agencies, State Water Contractors and other necessary parties to enhance the reliability and cost effectiveness of the SCV Water's SWP water supply		✓				

Strategy A.5 - Adopt environmentally sustainable business practices

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
A.5.1	Move to paperless processes			✓		Evaluate paper needs and paperless alternatives.	Sustainability - Share Point

Strategy A.6 - Develop and lead the community vision for the watershed

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
A.6.1	Lead the development of the groundwater sustainability plan for the watershed	✓					Adoption of Groundwater Sustainability Plan by SCV-GSP January 2022
A.6.2	Work with NGOs to understand common goals within the community/watershed			✓			Initiated implementation of California Environmental Flow Framework

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Strategy B.1 - Plan, design and build facilities to meet demand including storage capacity and interconnections between wholesale and retail water systems.

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
B.1.1	Implement capital projects related to infrastructure reliability		✓				
B.1.1.1	Complete design and construction of Groundwater VOC Treatment Improvement Project			✓			Well 201 design near completion. Well 205 design started
B.1.1.2	Complete design and construction of the Replacement Wells Project	✓					Saugus Wells No. 3 & 4: Design completed. Construction in-progress
B.1.1.3	Complete design and initiate construction of the Phase 2B Recycled Water backbone pipeline, distribution pipeline and tank	✓				Customer conversions	Design completed. Construction in-progress
B.1.1.4	Complete final design of the South End Recycled Water Project (Phase 2C)			✓			Design is near completion
B.1.1.5	Complete final design and initiate construction of the West Ranch Recycled Water Project (Phase 2D)	✓				Customer conversions.	Completed construction of distribution pipelines and pump station
B.1.1.6	Complete land acquisition for Castaic Conduit Project			✓			Securing Easements
B.1.1.7	Complete design and initiate construction of the Earl Schmidt Sludge Collection System Project	✓					Design completed. Construction in-progress
B.1.1.8	Complete construction of Magic Mountain Pipeline Phase 4 project			✓			Construction in-progress
B.1.1.9	Complete construction of Magic Mountain Pipeline Phase 5 project			✓			Construction in-progress
B.1.1.10	Complete construction of Magic Mountain Pipeline Phase 6A project			✓			Construction in-progress
B.1.1.11	Complete design of Magic Mountain Pipeline Phase 6B project	✓					Design completed. Construction in-progress
B.1.1.12	Complete planning phase of the Magic Mountain Reservoir Project			✓			CEQA evaluation in-progress
B.1.1.13	Complete design and initiate construction of Deane Pump Station			✓			
B.1.1.14	Complete design and initiate construction of first Deane Storage Tank			✓			
B.1.1.15	Complete design and construction of Water Pipeline to LARC Ranch			✓			
B.1.2	Implement next phase of the Graphical Information System			✓			Working to develop internally hosted GIS applications and integrations with SCADA
B.1.3	Develop and configure water system hydraulic model for the SCV water service area			✓			Model updates are being done as part of the Master Plan work
B.1.4	Develop recycled water policies and ordinances			✓			Draft policies are complete awaiting final permitting determinations from RWQCB/DDW to finalize

Strategy B.2 - Plan and budget for long-term replacements and improvements. replacements and improvements

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
B.2.1	Update and carryout capital projects related to water system reliability and sustainability		✓				
B.2.1.1	Replace ammonia pumping system at Earl Schmidt Filtration Plant	✓					
B.2.1.2	Inspect and Repair Earl Schmidt Filtration Plant clear wells interior coating			✓		Finalize plans and bid or defer and build new clearwells	Cleanwell storage is limited. Retrofitting would not require to bring the tank(s) to current EQ code.
B.2.1.3	Replace all valves on treatment vessels at Saugus Perchlorate Treatment Facility			✓		Need to inventory all valves, quote for purchase and install	
B.2.1.4	Replace sludge check valves at Earl Schmidt Filtration Plant			✓			
B.2.1.5	Continue acquiring and entering asset information into Computer Maintenance Management System		✓			Incorporate distribution facility information	Upgraded MainSaver to a Mobile Platform Solution
B.2.1.6	Remove and replace one pressure reducing valve station at Rainbow Glen/Sierra Highway	✓					Relocated

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B.2.1.7	Conduct meter replacement program		✓			Applied for and received AMI grant	Continue meter replacement program and migration to 100% AMI
B.2.1.8	Conduct annual tank inspection and maintenance program		✓			Schedule has been developed	Ongoing inspections and required coating improvements as needed
B.2.1.9	Conduct annual well inspection		✓			Schedule has been developed	Developing additional criteria (i.e., specific capacity) to help assess need for rehabilitation
B.2.1.10	Complete Rainbow Glen pipeline (WMP PIPE #5)			✓			
B.2.1.11	Complete West Newhall Alley pipeline upgrade	✓					Relocated services and removed main from service
B.2.1.12	Complete SCADA (Sensor/Equipment) Upgrade	✓					
B.2.1.13	Complete Well Mag meter upgrade program		✓				
B.2.1.14	Prepare and Implement formal Meter Testing Program / Schedule for Large Customer Meter and Production Meters		✓			Schedule has been developed	On Hold during drought
B.2.1.15	Analyze and implement land use changes at Devil's Den that provide revenue and/or reduced operating costs, including potential development of solar facilities and land sales			✓			Consultants engaged and study currently underway
B.2.2	Conduct facility optimization study		✓			Complete Master Plan	ESS/Ops working on Agency-wide Master Plan project
B.2.3	Conduct an evaluation of water system security		✓				Collaborative effort with BG/Tech/Ops

Strategy B.3 - Implement improved planning tools

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
B.3.1	Develop and implement a SCV Water-wide asset management program with end user/operations level asset management tools to enhance performance		✓			Complete Master Plan and continue working with MainSaver	Similar to B.2.1.5 & B.2.2
B.3.2	Assess current maintenance intervals on infrastructure and benchmark to industry best practice		✓			Assessing need for additional staffing and ways to improve efficiencies	Identified maintenance criteria for TDOMS

Strategy B.4 - Develop standard designs, policies, and procedures

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
B.4.1	Develop recycled water design standards and specifications		✓				
B.4.2	Maintain as-built drawings		✓				

Strategy B.5 - Operate and maintain facilities

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
B.5.1	Maintain all facilities and appurtenances in a consistent fashion to achieve operational efficiency and functionality		✓			Assessing need for additional staffing and ways to improve efficiencies	Targets have been set
B.5.2	Exercise / replace water system valves		✓				Similar to B.3.2 & B.5.1
B.5.3	Evaluate opportunities to centralize staff to improve operating efficiency		✓				Relocated Staff to various locations
B.5.4	Set standards for leak repairs		✓				Working on SOPs for an all-inclusive O&M Plan
B.5.5	Continue providing effective wholesale water service to Los Angeles County Waterworks District #36		✓				
B.5.6	Implement asphalt maintenance program		✓				Created separate budget category and have priority list

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Strategy B.6 - Plan and prepare for catastrophic emergencies

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
B.6.1	Develop an Emergency Response Plan for SCV Water	✓					
B.6.2	Evaluate materials needs for earthquake response			✓		Updating emergency food/disaster supplies for each location	Planning to utilize the ERT at Rockefeller for Agency-wide supplies
B.6.3	Evaluate system interconnection opportunities	✓					Added 4 new interconnections
B.6.4	Develop plan to convey local supplies within service area should a prolonged outage of imported water infrastructure occur		✓			Working on consolidating DDW PWS codes	Added 4 new interconnections
B.6.5	Develop emergency power strategy to assure ability to respond to short term and long term power supply outages for key facilities			✓		Assessing generator and portable booster pump needs	Developing SOP for PSPS events, brownouts, natural disasters (Using EPA template) Also completed LHMP
B.6.6	Coordinate emergency response planning efforts with the regional water agencies, county, and cities		✓				Joined County Area B DMAC, active member with City emergency prep group and LEPC Region 1 (qtrly meetings). Active CalWARN Region 1 member
B.6.7	Conduct emergency preparedness planning and training for all staff		✓			Working on Location based Action Plans and Training and quarterly meetings at each SCVWA location	Developed combined ERP, EAPs at all locations, post revised evacuation plans at sites, conduct annual Great Shake-out drills, Training development for Emergency Safety Monitors (hybrid CERT) includes CPR/FA/AED and Disaster Preparedness.
B.6.8	Conduct semiannual tests of SCV Water's disaster recovery plan		✓				Similar to B.6.8
B.6.9	Develop a network security plan including a cyber-security policy and threat response plan		✓				Technology Item
B.6.10	Evaluate installation of an alarm in the garden area for emergencies	✓					

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C.1 - Conduct planning to ensure long-term water demands are met

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
C.1.1	Complete the 2020 Urban Water Management Plan	✓					
C.1.2	Identify projects and initiate planning for projects to enhance long-term water supply reliability consistent with the updated Water Supply Reliability Report			✓			Advancing Sites Reservoir and AVEK High Desert Water Bank Planning. Assessing local groundwater storage opportunities
C.1.3	Respond to SB 610 Water Supply Assessments and SB 221 Water Supply Verifications	✓					Completed 4 Water Supply Assessments
C.1.4	Analyze the seismic resiliency of SCV Water's supply portfolio			✓		Receive requested information on seismic vulnerability of appurtenant structures at Oroville, Pyramid and Castaic Reservoirs	Monitoring DWR progress Dam Safety Program Initiative through the SWC Dam Safety Subcommittee
C.1.5	Monitor climate change science and public policy. Integrate climate change impacts on water demand and supplies into long-term plans and programs to maintain reliable and sustainable water supplies		✓				Climate change considerations included in all planning documents/assumptions

Strategy C.2 - Protect the SCV Water interests in the State Water Project

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
C.2.1	Ensure that SCV Water has full access to water supplies available to it under its SWP contract and other water supply agreements that rely on SWP conveyance to meet customer water demands and store water for reliability enhancement and dry year use		✓				Received SWP, Groundwater Banking, Exchange and Water Transfer supplies.
C.2.2	Participate in planning, financing, development, and implementation of the Delta Conveyance Project		✓				Project EIR released July 2022
C.2.3	Collaborate with DWR and other SWP contractors to improve the administration of the SWP in a manner that promotes long-term cost effectiveness, operational reliability and supply availability		✓				Participating in State Water Contractor Board, Audit Finance, and Operations and Engineering Committees

Strategy C.3 - Advance the integrated management of water resources

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
C.3.1	Lead the implementation of the Sustainable Groundwater Management Act for the Santa Clarita Valley		✓				Executed consultant agreement for FY 2022/23 implementation.
C.3.2	Prepare the SCV Water Recycled Water Master Plan Update and California Environmental Quality Act document			✓			Consultant engaged to develop a California Environmental Flow Framework
C.3.3	Work with agencies to develop foundation for a successful recycled water program		✓				
C.3.4	Pursue grant funding for recycled water projects		✓				Received \$3M in grant funding through IRWMP, and completed Feasibility Study and received eligibility under BOR Title 16 Program
C.3.5	Coordinate and analyze performance of water banking and exchange programs, local groundwater production and water conservation measures		✓				Completed aquifer texting program for Castaic School site. Completing permitting for East End site aquifer testing.
C.3.6	Implement dry-year recovery project for the Rosedale-Rio Bravo Water Storage District Water Exchange and Banking Program	✓					Recovered 20,000 AFY from RRB Banking program in 2021 and 2022
C.3.7	Identify and secure access or ownership of suitable groundwater recharge areas in the watershed			✓			Deferred pending completion of testing and feasibility studies

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Strategy C.4 - Advance demand management and achieve state mandated water use efficiency targets

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
C.4.1	Continue to implement and assess programs identified in the updated Santa Clarita Valley Water Use Efficiency Strategic Plan (SCV WUE SP)		✓			Continue to implement and assess program effectiveness and efficiency.	New programs and program updates completed.
C.4.2	Support local and statewide regulations consistent with the goals of the Water Use Efficiency Strategic Plan		✓			Update SCV WUE SP	Interim Plan (2% reduction in GPCD per year)
C.4.3	Monitor and provide input into Governor's proposed new water efficiency targets (beyond 20% by 2020)		✓			Finalize methodologies & conduct impact analysis in advance of WUE SP update.	Staff on several committees and professional industry associations.
C.4.4	Work with the Santa Clarita Valley Water Committee to further enhance retail purveyor, City and County drought and water conservation activities		✓				Month Sustainable Water Action Taskforce, Recycled Water Conversion (Purple PREP), Pocket Parks, and Program/Incentive Support.
C.4.5	Reevaluate and prioritize outreach targets and methods to maximize rebates and incentive benefits to encourage additional conservation		✓			Develop tools using water efficiency target software, CIS and GIS.	Courtesy High Consumption Letters, Energy Star Portfolio Manager Water Score Tool for Multifamily apartments.
C.4.6	Develop equitable conservation/demand management programs to meet current and upcoming regulatory measures		✓				Multifamily apartment programs, updated lawn replacement program, online workshop, drought programs.
C.4.7	Evaluate infrastructure technology (AMI/AMR) and operational strategies to better manage demands			✓		Need to develop AMI customer portal.	Approximately 30,000 AMI meters in plant.
C.4.8	Work with developers and/or permitting agencies to get the appropriate turf efficient landscapes in new development			✓		Need to update monthly water efficiency targets to note applicable MWEL0	Agency receives landscape plans from LAC for mapping and planning.
C.4.9	Promote drought tolerant and water efficient landscapes out into the community		✓				Conservatory Garden and Education Experience, Pocket Parks, Updated Lawn Replacement, Stakeholder Advisory Groups.
C.4.10	Communicate with customers the message that "conservation is a way of life"		✓			SCV Water/USC Dornsife Public Exchange Communication Study on Conservation.	SCV WUE SP engagement, drought engagement, continued program promotion, value of water supplies and water.

Strategy C.5 - Respond to anticipated near-term droughts through rate structure modification, conservation assistance, customer service and outreach

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
C.5.1	Implement a system to respond to droughts	✓					Board adopted Emergency Water Conservation Plan and Ordinance

Strategy C.6 - Actively manage natural resource use

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
C.6.1	Conduct organization-wide energy assessment to identify opportunities to reduce energy use			✓		Complete Plan, use available tools to determine cost-effective technologies & practices.	Sustainability Plan 2022
C.6.2	Evaluate SCV Water's solar power contracts and options to optimize the cost and value to SCV Water		✓			Launch OPM/PM contract	Agency purchased PPAs for 4.5 MW PV, Developed RFP for long-term OM/PM.
C.6.3	Optimize facility operations to minimize power, supplies, chemicals, and labor consumption			✓			PV OM/PM, Demand Management Programs, Sustainability Plan 2022
C.6.4	Assess the carbon footprint of SCV Water			✓			Sustainability Plan 2022
C.6.5	Develop/implement appropriate emissions reductions			✓			Sustainability Plan 2022

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Strategy D.1 - Achieve 100% compliance with all environmental regulations and standards

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
D.1.1	Meet all applicable water quality regulations		✓				Targets were met during and are ongoing processes of compliance
D.1.2	Evaluate a long-term strategy to provide consistent water quality across the service area (evaluate blending, well head softening, versus point-of-use homeowner expense of water softening systems)			✓			Several zone connections have been made in order to improve water quality, operational redundancy and fire flow. PFAS has taken a priority and there are two critical items that need to be completed prior to moving forward (Master Plan and Consolidated DDW Operating Permit)
D.1.3	Engage the public to understand and meet customer's water quality requirements/demands	✓					Provided CCR Board presentations and other public engagement activities. This is an ongoing process.
D.1.4	Communicate transparently regarding water quality trends and objectives	✓					Provided proactive and transparent information regarding WQ issues, specifically PFAS. This is an ongoing process.
D.1.5	Track and report water quality complaints	✓					Process was in place already and is an ongoing process.

Strategy D.2 - Proactively install, operate, and maintain groundwater treatment infrastructure to avoid impacts on water supply reliability (e.g. VOCs, perchlorate, PFAS, etc.)

D.2.1	Regulatory agency coordination, communication and collaboration toward the aggressive pursuit of responsible parties.		✓				SCVWA v Whittaker Perchlorate and VOC favorable jury verdict, appeal to start. PFAS class action vs manufacturers
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Strategy D.3 - Anticipate and comply with regulatory and environmental changes

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
D.3.1	Track regulatory and statutory changes at both the federal and state levels pertaining to the Safe Drinking Water Act, the Clean Water Act and the potable water community in general		✓				Staff are part of various working groups and receives daily email updates regarding federal and state WQ information.
D.3.2	Maintain interagency water quality communication collaborations	✓					Staff is part of various working groups and receives daily email updates regarding federal and state WQ information.
D.3.3	Evaluate environmental compliance tracking software			✓		Evaluating/developing safety inspection app Fulcrum, evaluating Field Mapplet for hot work permits	Implemented Klir
D.3.4	Develop a contaminants of emerging concern (CEC) strategy		✓				Follow all federal and state requirements, identifying emerging contaminants by reviewing pending and future regulations, identifying locations for additional GW treatment locations.

Strategy D.4 - Implement long-term salinity management/nutrient management plan

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
D.4.1	Work through the Groundwater Sustainability Agency to protect the watershed	✓					Initiated monitoring of the sustainability criteria contained in the Groundwater Sustainability Plan
D.4.2	Engage in watershed nutrient and salinity management activities	✓					Completed update of Salt and Nutrient Management Plan

Strategy D.5 - Seek cost recovery from responsible parties

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
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SCV Water - Strategic Plan, All Strategies - October 2022

D.5.1	Continue litigation to hold parties responsible for groundwater contamination		✓				Successful litigation regarding VOC contamination of Saugus Formation and Pursuing PFAS litigation in Multi-District Litigation against manufacturers
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SCV Water - Strategic Plan, All Strategies - October 2022

Strategy E.1 - Increase focus on forward looking financial information

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
E.1.1	Construct a financial model that can forecast financial requirements and results through the service area buildout	✓	✓				Developed the model during the FCF process and continually update the model
E.1.2	Incorporate the use of stochastic analysis in the financial planning model to assess uncertainty and explore the sensitivity of sales volumes and cost to rate and cash flow	✓					Used in FCF and Rate Study
E.1.3	Implement staff tracking and assessment of debt portfolio			✓			Using DebtBook (June 2022) to track leases and debt
E.1.4	Develop a Long-Range Finance Plan that considers:						
	Policy for managing debt versus pay-go			✓			Revision of the Agency's Debt Management Policy has been drafted
	Cash reserve requirements	✓					Policy adopted Dec 2020
	OPEB Funding	✓					Funded UAL Feb 2020
	Rate management	✓					Retail Rate Study implemented July 2021, ongoing review of rate performance
	Funding for carrying out Strategic Plan		✓				

Strategy E.2 - Establish a path towards uniform retail rates

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
E.2.1	Update cost of service models utilizing the long-term financial plan and enterprise cost allocations	✓					Cost allocations eliminated starting with FY 2021/22 budget as there is no more legacy division accounting
E.2.2	Update the recycled water rate	✓					Updated during Rate Study (May 21)
E.2.3	Develop a multi-year rate implementation plan that will establish consistent levels of funding and cash reserves throughout the service area	✓					Rate Study adopted May 2021 for Fiscal Year's 2022-2026

Strategy E.3 - Improve treasury and cash management practices

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
E.3.1	Consolidate the business process of managing the fund investment activities for SCV Water	✓					
E.3.2	Establish the practice of preparing monthly cash flow reporting	✓					
E.3.3	Update financial policies to reflect gains in capabilities to manage and control cash management as new financial and customer billing systems go live and new payment alternatives are offered to our customers	✓					Customer Utility Billing System integrated and upgraded in May 2022 which allows all customers the same flexibility for payment alternatives

Strategy E.4 - Expand Financial & Performance Reporting

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
E.4.1	Establish management dashboards that will communicate operational performance to management and staff		✓				Developed a quarterly financial report with charts and graphs that is presented to the F&A Committee
E.4.2	Establish financial dashboards that will communicate financial performance and health of the Agency	✓					Developed a quarterly financial report with charts and graphs that is presented to the F&A Committee
E.4.3	Build internal capabilities for rate, financial, and performance analysis and reporting through training and adding staff as necessary	✓					

SCV Water - Strategic Plan, All Strategies - October 2022

Strategy E.5 - Improve financial risk management

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
E.5.1	Evaluate opportunities to hedge financial risks with insurance			✓			FY 2023 - Seeking proposals to unify/acquire earthquake/flood policies
E.5.2	Evaluate opportunities to improve the relationship between fixed costs and fixed revenues in rate and fee structures	✓					Rate Study adopted May 2021 for Fiscal Year's 2022-2026

Strategy E.6 - Improve cost accounting

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
E.6.1	Implement project costing functionality in the new accounting system	✓					Completed July 2021 with Oracle Fusion ERP software
E.6.2	Standardize warehouse inventory practices and centralize purchasing for parts, meters, tools, and other maintenance and repair inventory items	✓					Completed July 2021 with Oracle Fusion ERP software
E.6.3	Update the cost allocation methodology to reflect the new Agency organizational structure	✓					Cost allocations eliminated starting with FY 2021/22 budget as there is no more legacy division accounting

SCV Water - Strategic Plan, All Strategies - October 2022

Strategy F.1 - Implement post-merger integration of the new agency

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
F.1.1	Reduce the number of customer service field offices, increase offsite payment locations	✓					Reduced from 3 to 1 customer service offices. Added Pay-near-me payment option (all 7/11 stores)
F.1.2	Standardize operating procedures and business processes across the organization	✓					Agency processes continuously updated
F.1.3	Update, develop, and maintain clear and comprehensive policies for SCV Water	✓					Agency policies continuously updated
F.1.4	Remain in compliance with the requirements of SB 634		✓				
F.1.5	Optimize use of SCV Water real estate			✓			

Strategy F.2 - Attract, train, and retain quality staff

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
F.2.1	Complete an organizational design study that results in updated job requirements, job classifications, clear career paths, and appropriate pay levels	✓					Class and comp study completed October 2020
F.2.2	Research compensation for licenses and certifications through a market survey	✓					Surveys conducted as needed, i.e. Class A Stipend
F.2.3	Implement electronic benefits enrollment			✓			Was not previously offered by CalPERS. New program to begin September 2022
F.2.4	Provide supervisor training to enhance working knowledge and a general understanding of the SCV Water's recruitment, and performance evaluation and other human relations processes	✓					
F.2.5	Update the SCV Water's Employee Handbook	✓					
F.2.6	Conduct sexual harassment awareness and prevention training for all employees	✓					
F.2.7	Implement an employee portal or intranet for posting various often-requested forms, documents, etc.	✓					
F.2.8	Budget for sufficient staffing to meet adopted objectives (particularly in Water Resources, Operations, Engineering, Finance, and Communications)		✓				
F.2.9	Examine practicality/benefits of establishing a mentoring program			✓			Internship policy/program being established
F.2.10	Review team building strategy to foster trust and shared values	✓					
F.2.11	Develop / document employee and Director onboarding approach	✓					
F.2.12	Document and optimize the delegation of authority to improve efficiency	✓					
F.2.13	Evaluate the economics of providing benefits to part-time employees	✓					
F.2.14	Develop a comprehensive training plan considering:						
	Providing facility tours for staff			✓			
	Coaching/mentoring for staff		✓				
	Improving training programs so all equal positions are trained to the same level		✓				
	Developing a cross training program	✓					
	Developing an internship program			✓			
	Providing training for teamwork and conflict management		✓				
	Supervisor and management training		✓				
	Encouragement of project management certification			✓			
	Uniform training standards across the divisions	✓					
	Safety training	✓					
	Heavy equipment operations certification			✓			Provide training to staff to become a Class A certified trainer
	Hostile interaction training	✓					
	Terrorism response	✓					

SCV Water - Strategic Plan, All Strategies - October 2022

Strategy F.3 - Implement integrated technology and applications across the organization

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
F.3.1	Assess, select, and implement a single accounting and financial reporting system	✓					Went live with Oracle Fusion, July 2021
F.3.2	Assess, select, and implement a single customer service and billing system	✓					Went live with enQuesta, May 2022
F.3.3	Consolidate telecommunication and network equipment	✓					Consolidated and complete, Sept 2021
F.3.4	Develop and implement a tiered end-user support system with scaled resources	✓					Completed and monitoring
F.3.5	Deploy end-point management solution for mobile and stationed devices		✓				Work in progress, need to complete all office staff phones
F.3.6	Improve integration of IT systems/platforms		✓				Implementing Single Sign On with additional platforms
F.3.7	Improve breadth, depth, quality and timeliness of business planning information		✓				
F.3.8	Implement integrated applications (Asset Management) across the organization			✓			Next step, physically tag all assets with QR code system
F.3.9	Improve technology and data risk management processes		✓				Work in progress, draft documents being reviewed and adapted
F.3.10	Develop an Information Technology Strategic Plan		✓				Work in progress, shifted focus due to pandemic workflows
F.3.11	Implement redundant gateway routing	✓					
F.3.12	Consolidate and align the servers to efficiently meet the needs of the organization		✓				Continued transition to cloud systems
F.3.13	Standardize network access throughout the organization	✓					Implementing new remote access systems
F.3.14	Standardize virtual server approach across the organization		✓				Virtual servers deployed, now retiring old systems
F.3.15	Add 10 to 20 more MBPS (megabits per second) on existing point-to-point backup line between the Rio Vista Water Treatment Plant and Summit Circle			✓			In progress, microwave upgrade project is underway
F.3.16	Conduct an analysis and evaluation of the network vulnerabilities		✓				Implemented vulnerability scanner, March 2022
F.3.17	Development, deployment and maintenance of an agency intranet	✓					Being adjusted based on new workflows
F.3.18	Evaluate and implement mobile solutions for certain field job tasks		✓				Ongoing, solutions deployed but additional being developed
F.3.19	Maintain regular and routine computer replacement program and management of technology through an asset management approach	✓					Ongoing, implemented asset management approach and continue to evaluate replacements
F.3.20	Evaluate need for computers in the education department		✓				Ongoing, impacted due to pandemic
F.3.21	Maintain regular and routine network appliance replacement schedule	✓					Ongoing, continue to evaluate and conduct replacements
F.3.22	Update and modernize collaborative workspaces to meet the needs of the modern workforce		✓				Ongoing, completed upgrades at Summit, Golden Triangle, Boardroom, Pine St

SCV Water - Strategic Plan, All Strategies - October 2022

Strategy F.4 - Promote an open and professional work environment

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
F.4.1	Continue to provide employees with "bottom-up" communication through all employee meetings (All Hands, etc.)		✓				
F.4.2	Continue to (1) provide General Manager-to-staff memos and quarterly employee newsletters and (2) hold employee meetings updating all employees of important events and news.			✓			Working on more consistency in scheduling in all-staff meetings.
F.4.3	Continue bi-weekly executive staff and periodic manager/supervisor meetings to enhance staff productivity and coordination work efforts		✓				Exec Staff meetings twice a month. Rather than "all supervisors meeting" have used team focused coordination - PFAS, Water Reliability, etc.
F.4.4	Continue the new e-newsletter		✓				
F.4.5	Develop a comprehensive staff engagement strategy considering:						
	Activities/accomplishments of the new agency			✓			
	Implement internal / external communications improvements			✓			
	Consistent communication processes			✓			
	Enhance quality/consistency of email communication			✓			
	Management-to-supervisors engagement			✓			
	Supervisor-to-staff communication			✓			
	Interagency communication			✓			
	Teambuilding activities			✓			
F.4.6	Include staff in key planning/implementing of policy changes			✓			As appropriate
F.4.7	Develop an innovation program to encourage, capture, and deploy new ideas/suggestions			✓			Online suggestion box (can be anonymous)

Strategy F.5 - Maintain a safe and secure work environment

		Completed	Ongoing	In Progress	Deferred	Next Steps	Notes
F.5.1	Continue to provide all required and recommended safety training		✓				
F.5.2	Continue to emphasize safety through weekly tailgate and safety meetings		✓				
F.5.3	Conduct live confined space entry and rescue drill		✓				
F.5.4	Conduct a live chemical spill response drill with local fire department and/or emergency services contractor		✓				
F.5.5	Improve Rio Vista Water Treatment Plant back gate and access road by adding safety and security signage and traffic striping	✓					
F.5.6	Improve Earl Schmidt Filtration Plant road access gate		✓				
F.5.7	Develop protocol for dealing with phone and in-person threats	✓					Completed lobby improvements, including bulletproof glass

<i>Completed or Ongoing</i>
<i>In Progress</i>
<i>Deferred or Not Started</i>



Strategic Plan Progress Review Update

DRAFT - September 20, 2022

Introduction

- SCV Water 5 Year Strategic Plan was Developed in 2019
- Tonight - Quick Review and Check In On Strategic Plan Status
- Not Intended to be a Plan Editing or Plan Revising Session
- Extensive process - Facilitator, Board, Management, Staff
- Established Vision, Mission and Values statements
- Identified 6 Major Goals and Related Strategies and Objectives
- Expect to Update Strategic Plan in 2023



Vision and Mission

Vision:

“Exemplary water management for a high quality of life in the Santa Clarita Valley.”

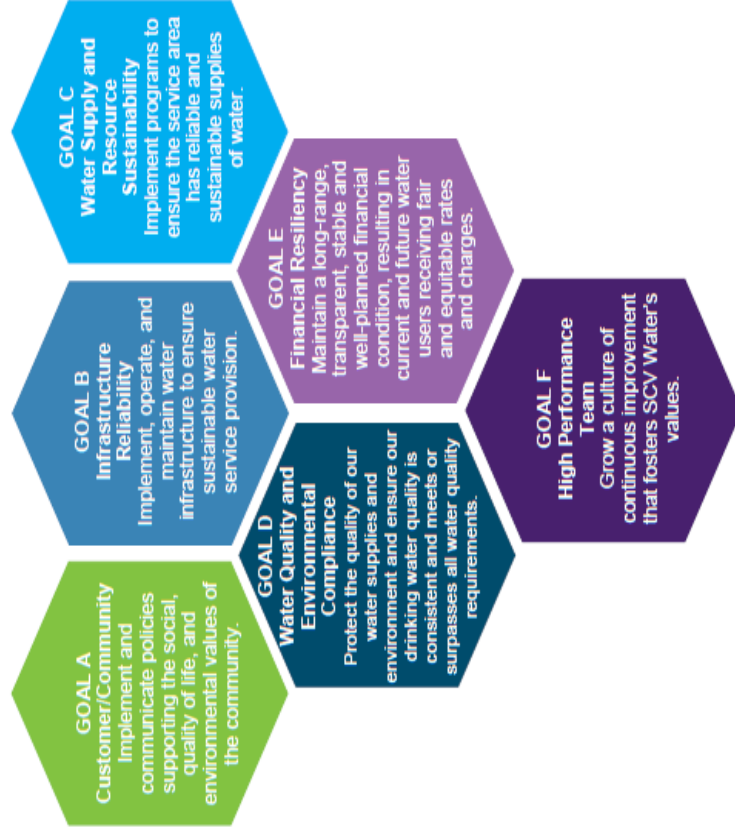
Mission:

“Providing responsible water stewardship to ensure the Santa Clarita Valley has reliable supplies of high quality water at a reasonable cost.”



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Six Major Goals



- Customer/Community
- Infrastructure Reliability
- Water Supply and Resource Sustainability
- Water Quality and Environmental Compliance
- Financial Resiliency
- High Performance Team



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Unexpected Events

- Unexpected Events/Changed Conditions
 - COVID-19
 - PFAS
 - Supply Chain Challenges
 - Inflation
 - Drought (exceeding planning norms)
 - New Mandates (example - Electric Fleet rules)



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Goal A Highlights: Customer Community

Implement and communicate policies supporting the social, quality of life, and environmental values of the community

Completed:

- ✓ Standardize customer service procedures across SCV Water - Customer Service Policy adopted Feb 2020
- ✓ Implement the outreach plan
- ✓ Lead the development of the groundwater sustainability plan for the watershed
 - Seat a Sustainable Groundwater Management Act (SGMA) Stakeholder Committee with broad community representation



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Goal B Highlights: Infrastructure Reliability

Implement, operate, and maintain water infrastructure to ensure sustainable water service provision

Completed:

- ✓ Design and initiate construction of the Phase 2B Recycled Water backbone pipeline, distribution pipeline and tank
- ✓ Final design and initiate construction of the West Ranch Recycled Water Project (Phase 2D); construction in progress
- ✓ Design of Earl Schmidt Sludge Collection System Project; construction in progress
- ✓ Design of Magic Mountain Pipeline Phase 6B Project; construction in progress
- ✓ Develop an Emergency Response Plan for SCV Water



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Goal C Highlights: Water Supply and Resource Sustainability

Implement programs to ensure the service area has reliable and sustainable supplies of water
Completed:

- ✓ 2020 Urban Water Management Plan (UWMP) - June 2020
- ✓ Implement dry-year recovery program
- ✓ Executed a short-term exchange agreement with IRWD
- ✓ Emergency Water Conservation Plan and Ordinance
- ✓ Form GSA and complete GW Sustainability Plan
- ✓ Completed buyout of solar power contracts
- ✓ Pursue grant funding for recycled water infrastructure



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Goal D Highlights: Water Quality and Environmental Compliance

Protect the quality of our water supplies and environment and ensure our drinking water quality is consistent and surpasses all water quality requirements



Completed

- ✓ Meet all applicable water quality regulations
- ✓ Completed update of Salt and Nutrient Management Plan
- ✓ Continued litigation to hold parties responsible for groundwater contamination
- ✓ Maintain interagency water quality communication collaborations
- ✓ Evaluate environmental compliance tracking software



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Goal E Highlights: Financial Resiliency

Maintain a long-range, transparent, stable and well-planned financial condition, resulting in current and future water users receiving fair and equitable rates and charges

Completed

- ✓ Update cost of service models utilizing the long-term financial plan and enterprise cost allocations
- ✓ Develop a multi-year rate implementation plan that will establish consistent levels of funding and cash reserves throughout the service area
- ✓ Standardize warehouse inventory practices and centralize purchasing for parts, meters, tools, and other maintenance and repair inventory items



Goal F Highlights: High Performance Teams

Grow a culture of continuous improvement that fosters SCV Water's values

Completed

- ✓ Reduce number of customer service field offices, increase offsite payment locations - Added Pay-Near-Me options
- ✓ Complete an organizational design study that results in updated job requirements, job classifications, clear career paths, and appropriate pay levels - Oct 2020
- ✓ Consolidate telecommunication and network equipment - Sept 2021
- ✓ Standardize network access throughout the organization



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Other Significant Accomplishments

- Developed and implemented several emergency policies in response to urgent Senate Bills and COVID -19
- Flexible Workplace Policy - Employee Manual Policy #40 - Sept 2021
- Completed requirements of the 2018 AWIA (American Water Infrastructure Act)
- Completed the Agency's Worksite Safety Plan
- Completion of draft Cybersecurity Plan - revisions pending based on upgraded security systems



Other Significant Accomplishments

Addressed sudden and urgent PFAS issues by quickly funding and constructing facilities to treat and our water supply for our local community



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Looking Ahead

Updating Our Strategic Plan

- Begin in Summer 2023
- Finish in late 2023/early 2024
- Envision Facilitated Workshops with Board, Management Team as well as Focus Groups with Staff and Supervisors
- Board Workshops to be noticed and open to the public to attend and provide comment
- Revisit Goals, Strategies, Objectives





BOARD MEMORANDUM

DATE: September 2, 2022
TO: Board of Directors *CM*
FROM: Courtney Mael, P.E., Chief Engineer
Keith Abercrombie, Chief Operating Officer
SUBJECT: September 1, 2022 Engineering and Operations Committee Meeting Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, September 1, 2022 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper, and Directors Jeff Ford, Gary Martin, Piotr Orzechowski and Lynn Plambeck. Staff members present were Assistant General Manager Steve Cole; Chief Operating Officer Keith Abercrombie; Executive Assistants Elizabeth Adler and Leticia Quintero; Principal Engineers Brent Payne and Jason Yim; Right of Way Agent Kristina Jacob and additional SCV Water Agency staff. Three members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance – Chairman Cooper led the Committee in the Pledge of Allegiance.

Item 2: Public Comments – There was no public comment.

Item 3: Real Property Activity Presentation – Kristina Jacob presented an overview of the Agency's Real Property Activity to the Committee.

Item 4: Wireless Communications Rental Program Informational Presentation – Kristina Jacob shared with the Committee a presentation on the Agency's Wireless Communications Rental Program.

Item 5: Recommend Authorizing the General Manager to Execute a Contract with TriPointe Homes Holdings, Inc. for SCV Water's Fair Share Costs for the Construction of a 2.08 MG Prestressed Concrete Tank for the Deane Zone, including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction – The Committee and staff discussed the need for another storage tank and how the Agency ensures compliance from the contractor for prevailing wage regulations. The Committee recommended a full presentation of the item at the September 20, 2022 regular Board meeting.

Item 6: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 7: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 8: Committee Planning Calendar – Staff and the Committee reviewed FY 2022/2023 Committee Planning Calendar.

Item 9: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Keith Abercrombie updated the Committee that they have successfully

started the AMI Replacement project and he provided an update on the Valley Center Well that is expected to be placed back in service soon. Keith also reminded the Committee of the facilities tour that will occur on September 30, 2022.

Item 10: General Report on Engineering Services Section Activities – Jason Yim updated the Committee on the status of ongoing recruitment for two positions within the Engineering Services Section and staff shared with the Committee a presentation on the Agency’s availability letter process.

Item 11: Adjournment – The meeting adjourned at 6:49 PM.

JY/KA

Attachment

M65



Date: August 18, 2022

To: **Engineering and Operations Committee**
William Cooper, Chair
Jeff Ford
Gary Martin
Piotr Orzechowski
Lynne Plambeck

From: Courtney Mael, Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, September 1, 2022 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 124 7891 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1601247891>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to eadler@scvwa.org or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

MEETING AGENDA

<u>ITEM</u>	<u>PAGE</u>
1. <u>PLEDGE OF ALLEGIANCE</u>	
2. <u>PUBLIC COMMENTS</u> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3. * Real Property Activity Presentation	1
4. * Wireless Communications Rental Program Informational Presentation	5
5. * Recommend Authorizing the General Manager to Execute a Contract with TriPointe Homes Holdings, Inc. for SCV Water’s Fair Share Costs for the Construction of a 2.08 MG Prestressed Concrete Tank for the Deane Zone, including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction	13
6. * Monthly Operations and Production Report	27
7. * Capital Improvement Projects Construction Status Report	129
8. * Committee Planning Calendar	131
9. General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
10. * General Report on Engineering Services Section Activities	135
11. Adjournment	
* Indicates Attachment	
• Indicates Handout	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

August 18, 2022

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on August 24, 2022.

M65

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Director name: Gary Martin

Meetings attended: 1) Delta Conveyance Design and Construction Authority (DCA) Board briefing; 2) Santa Clarita Valley Economic Development Corporation 2022 Economic Outlook.

Dates of meetings: September 9, 2022

Location: 1) Virtual – Ring Central 2) Santa Clarita Performing Arts Center at College of the Canyons
SCV Water Board meeting to be presented at: September 20, 2022

September 9, 2022, 8:00 AM I attended the Santa Clarita Valley Economic Development Corporation (SCVEDC) 2022 Economic Outlook at the Santa Clarita Performing Arts Center at College of the Canyons. The program consisted of the following:

- Opening remarks and introductions by Holly Schroeder, President and CEO, SCVEDC.
- A business panel discussion was held with Ana Fonseca, President and CEO, Logix; Nate Patena, CEO, DrinkPAK, LLC; and John Prabhu, Partner, LA North Studios. The panel discussion was moderated by Todd Stevens, President and CEO, Black Knight Energy. Each of the panelists presented their experiences in doing business in Santa Clarita and their respective paths to success.
- Dr. Dianne Van Hook, Chancellor, College of the Canyons, made a presentation on COC's successes and current activities, as well as the positive economic impact of COC's business activities in the SCV.
- Dr. Mark Schiepp, Ph.D., provided his always informative and entertaining economic forecast for the Santa Clarita Valley. In summary, Dr. Schiepp was optimistic on the business outlook for the SCV with a variety of uncertainties noted.

September 9, 2022, 12:00 PM I attended the monthly Delta Conveyance Design and Construction Authority (DCA) Board prep/briefing held virtually on the Ring Central platform. The meeting is held monthly with a less-than-quorum group of the DCA Board of Directors to brief attending directors on items and discussions that will be presented at upcoming regular board meetings, typically the next regular board meeting. The meeting was led by DCA Executive Director Graham Bradner, with participation as needed by other DCA staff or DCA team members. Points of interest were as follows:

- Status of the Draft EIR was presented and information on upcoming public hearings being conducted by the Department of Water Resources (DWR). Information on hearings can be found at deltaconveyanceproject.com/attend-a-meeting.
- Highlights of the monthly project report were presented. Field work continues (soil borings) along the project alignment. The project team will be moving into the fall program as right of entry is acquired.
- Close-out of the FY 21/22 budget is proceeding.
- The FY 22/23 budget summary was provided.
- A presentation was received on the master program schedule drivers.

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Request for followup/potential agenda item – Director Gutzeit

I would like to request that the Agency consider how to engage more members of the public in a meaningful way. By meaningful, I mean two-way communication and active checking that our messages are presented in a way they understand AND that we understand what their concerns or questions are.

- The SCV GSA Stakeholder Group was a great success and resulted in changes to the GSA program and public presentations.
- CLWA used to have a blue ribbon committee of involved stakeholders who received information and relayed it back to their organizations/constituencies. I am not sure if this has been continued post-covid.
- Multiple members of the public have said to me our website is confusing, in particular the part about rebates. These are business owners and lawyers saying it is confusing.
- A corporate accountant, who teaches accounting, said he could not understand our rate information that was prepared during the last ratepayer advocate process.
- We had talked about a day-long water forum with various speakers, include outside experts. I am not sure if that happened with Covid or if, we did it, what the results were.

We received great ideas at our last special board meeting on 8/29 including:

-drought dashboard

-go to where people are (i.e. concerts in the park, etc) rather than asking them to come to you

....and we had more than 10 interested people who researched the organization and had good ideas on what to do and/or questions about information ranging from financial to water supply. Many folks mentioned better communication would be a plus.

How can interested parties have better understanding of what we are doing? How can the community members who want to learn or provide input engage with us on an ongoing basis, other than through ads, newsletters or coming to a board or committee meeting? I would like to have the appropriate committee look into this.

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