



BOARD MEMORANDUM

DATE: March 3, 2023

TO: Board of Directors

FROM: Courtney Mael, P.E., Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

SUBJECT: March 2, 2023 Engineering and Operations Committee Meeting Recap Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, March 2, 2023 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper and Directors Gary Martin, Piotr Orzechowski and Kenneth Petersen. Staff members present were Assistant General Manager Steve Cole; Chief Engineer Courtney Mael; Chief Operating Officer Keith Abercrombie; Director of Operations & Maintenance Mike Alvord; General Manager Matthew Stone; Engineer Yoganathan Thierumaran; Executive Assistants Elizabeth Adler and Leticia Quintero; Principal Engineer Jason Yim; Right of Way Agent Kristina Jacob; Senior Engineer Orlando Moreno; Water Systems Supervisor James Saenz; Water Treatment Manager Rafael Pulido and additional SCV Water Agency staff. General Counsel and three members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance – Chairman Martin led the Committee in the Pledge of Allegiance.

Item 2: Public Comments – There was no public comment.

Item 3: Recommend Approval of Adopting a Resolution Authorizing SCV Water to Execute the Agreement Settling Real Property Rights Between SCV Water and Woodside 05S, LP and Required CEQA Finding – The Committee, General Counsel and staff discussed in great depth the need for real property rights to be addressed and the proposed agreement and easement language. The Committee recommended the item be placed on the Consent Calendar at the March 21, 2023 regular Board meeting.

Item 4: Recommend Approval to Contract for Removal and Replacement of One Filter Media at ESFP and RVWTP – The Committee and staff briefly discussed the filter media replacement for ESFP and RVWTP. The Committee recommended the item be placed on the Consent Calendar at the March 21, 2023 regular Board meeting.

Item 5: Recommend Approval of the Replacement of 1,155 meters as part of the AMI Meter Replacement Program – The Committee and staff discussed the number of bids received, project funding and the average time required for the replacement of the meters. The Committee recommended the item be placed on the Consent Calendar at the March 21, 2023 regular Board meeting.

Item 6: Recommend Approval of Adopting a Resolution Awarding a Contract for Pump and Motor Improvements at Wells N7 and N8 – The Committee and staff briefly discussed the improvements and disposal of the current pump and motor. The Committee recommended the item be placed on the Consent Calendar and will be presented at the March 21, 2023, regular Board meeting.

Item 7: Recommend Authorizing the General Manager to Execute a Purchase Order Amendment to Hazen and Sawyer, Inc., for Additional Engineering Services for the New T7, U4 and U6 Wells PFAS Treatment, Saugus 1 and 2 Wells VOC Treatment and Disinfection Facility at the Existing Rio Vista Intake Pump Station For Which the Project is Exempt From CEQA Pursuant to CEQA Guidelines Section 15301 – The Committee and staff discussed the project funding, proposed storm drainage system and staff clarified the Committee’s questions on the diesel storage tank and generator size. The Committee recommended the item be placed on the Consent Calendar at the April 4, 2023 regular Board meeting.

Item 8: Recommend Approval of (1) Adopting a Resolution for a Construction Contract with J Vega Engineering, Inc., (2) a Purchase Order to Filippin Engineering for Construction Management and Inspection Services for the Dickason Water Line Improvements Project and (3) Finding that the Contract Agreement is Exempt from CEQA Pursuant to CEQA Guidelines Section 15282, and Alternatively, Section 15302 – The Committee and staff discussed the number of bids received and the anticipated coordination with the high school to ensure no interruption in service. The Committee recommended a short presentation of the item at the March 21, 2023 regular Board meeting.

Item 9: Discussion of Staffing Considerations – The Committee and staff discussed the staffing considerations.

Item 10: Real Property Activity Report – Staff and the Committee reviewed the Real Property Activity Report.

Item 11: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 12: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 13: Committee Planning Calendar – Staff and the Committee reviewed the FY 2022/23 Committee Planning Calendar.

Item 14: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Keith Abercrombie shared with the Committee data around the recent rainfall and identified three wells within the Agency’s system that showed a significant increase in water levels.

Item 15: General Report on Engineering Services Section Activities – Courtney Mael briefly updated the Committee on the recruitment for an Assistant Engineer and the anticipated delays to Engineering projects and project budgets due to the recent rainfall events.

Item 16: Adjournment – The meeting adjourned at 7:50 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: <https://www.yourscvwater.com/sites/default/files/2023-03/March%20%2C%202023%20Engineering%20and%20Operations%20Committee%20Meeting%20Audio.mp3>

CM/KA

Attachment

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Date: February 21, 2023

To: Engineering and Operations Committee
William Cooper, Chair
Gary Martin
Piotr Orzechowski
Kenneth Petersen

From: Courtney Mael, Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, March 2, 2023 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 829 1942 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1608291942>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to eadler@scvwa.org or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

MEETING AGENDA

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1.	<u>PLEDGE OF ALLEGIANCE</u>	
2.	<u>PUBLIC COMMENTS</u> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3.	* Recommend Approval of Adopting a Resolution Authorizing SCV Water to Execute the Agreement Settling Real Property Rights Between SCV Water and Woodside 05S, LP and Required CEQA Finding	1
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8.	* Recommend Approval of (1) Adopting a Resolution for a Construction Contract with J Vega Engineering, Inc., (2) a Purchase Order to Filippin Engineering for Construction Management and Inspection Services for the Dickason Water Line Improvements Project and (3) Finding that the Contract Agreement is Exempt from CEQA Pursuant to CEQA Guidelines Section 15282, and Alternatively, Section 15302	153
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| 14. * General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities | 203 |
| 15. General Report on Engineering Services Section Activities | |
| 16. Adjournment | |
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- * Indicates Attachment
 - Indicates Handout

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on February 23, 2023.

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