




## BOARD MEMORANDUM

**DATE:** November 20, 2023  
**TO:** Board of Directors  
**FROM:** Steve Cole   
Assistant General Manager  
**SUBJECT:** November 16, 2023 Public Outreach and Legislation Committee Meeting Recap Report

---

The Public Outreach and Legislation Committee met at 5:30 PM on Thursday, November 16, 2023, at the Engineering Services Section (ESS) Boardroom located at 26521 Summit Circle, Santa Clarita, CA 91350. In attendance were Committee Chair Maria Gutzeit, Directors Kathy Armitage, Beth Braunstein and Ed Colley. Staff members present were Assistant General Manager Steve Cole, Communications Manager Kevin Strauss, Management Analyst II Cheryl Fowler and Information Technology Tech II Jonathan Thomas. Attending virtually were Consultant Geoff Bowman from Van Scoyoc Associates, Consultant Dennis Albani and Annalee Akin Augustine from California Advocates, and members of the public were present. A copy of the Agenda is attached.

**Item 2: Public Comment** – There was no public comment.

**Item 3: Discussion of the 2024 Legislative Platform and Advocacy Process** – After review and discussion, the Committee recommended through consensus to move this item forward for consideration and approval by the Board of Directors and put it on the Consent Calendar. This item will be presented in a separate report going to the December 5, 2023 regular Board meeting.

**Item 4: Review of the POL Committee Scheduling and Planning Calendar** – After review and discussion, the Committee concluded that the current meeting format and calendar of the POL Committee did not require modification.

**Item 5: Communications Manager Activities** – Kevin Strauss provided an update on the Fall Water Academy and upcoming activities that the staff will be participating before the year ends.

**Item 6: Committee Planning Calendar** – Staff and Committee reviewed the Planning Calendar.

**Item 7: Committee Requests for Future Agenda Items** – Director Braunstein requested a discussion of the Agency's sponsorship policy at the next Committee meeting.

**Item 8: Adjournment** – The meeting adjourned at 7:26 PM.

The meeting recording is available on the SCV Water Agency website or by clicking the following link: [POL Committee Meeting – Nov 16, 2023](#).

Attachment

MBS

[This page intentionally left blank.]



**Date:** November 9, 2023

**To:** **Public Outreach and Legislation Committee**  
Maria Gutzeit, Chair  
Kathye Armitage  
Beth Braunstein  
Ed Colley

**From:** Steve Cole, Assistant General Manager *SC*

The **Public Outreach and Legislation Committee** meeting is on **Thursday, November 16, 2023 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom.** Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

### **IMPORTANT NOTICES**

This meeting will be conducted in person at the addresses listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-833-568-8864, Webinar ID: 160 166 5112 or Zoom Webinar by clicking on the [scvwa.zoomgov.com/j/1601665112](https://scvwa.zoomgov.com/j/1601665112)**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [ekang@scvwa.org](mailto:ekang@scvwa.org) or by mail to Eunie Kang, Executive Assistant, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

## MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	<b><u>PLEDGE OF ALLEGIANCE</u></b>	
2.	<b><u>PUBLIC COMMENTS</u></b> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or Smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial *9 to raise your hand. When it is your turn to speak, dial *6 to unmute.	
3. *	Discussion of the 2024 Legislative Platform and Advocacy Process	1
4. *	Review of the Public Outreach and Legislation (POL) Committee Scheduling and Calendar Planning	11
5. *	Communications Manager’s Report	17
6. *	Committee Planning Calendar	63
7.	Committee Requests for Future Agenda Items	
8.	Adjournment	
*	Indicates Attachment	
◆	Indicates Handout	

### **NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Eunie Kang, Executive Assistant, at (661) 297-1600, or email to [ekang@scvwa.org](mailto:ekang@scvwa.org) or by writing to Eunie Kang, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley

Nov 16, 2023  
Page 3 of 3

Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at [yourSCVwater.com](http://yourSCVwater.com).

Posted on November 9, 2023.

[This page intentionally left blank.]