



BOARD MEMORANDUM

DATE: April 8, 2024

TO: Board of Directors

FROM: Courtney Mael, P.E., Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

SUBJECT: April 4, 2024 Engineering and Operations Committee Meeting Recap Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, April 4, 2024 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair Gary Martin and Directors Piotr Orzechowski and Kenneth Petersen. Staff members present were Assistant General Manager Steve Cole, Chief Engineer Courtney Mael, Chief Operating Officer Keith Abercrombie, Executive Assistants Elizabeth Adler and Leticia Quintero, General Manager Matthew Stone, Principal Engineers Orlando Moreno and Jason Yim, Water Treatment Manager Rafael Pulido and four members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance – Chairman Martin led the Committee in the Pledge of Allegiance.

Item 2: Public Comments – There was no public comment.

Item 3: Recommend Approval for the Purchase of Leopold Type S Filter Underdrains – The Committee briefly discussed how the Leopold filter operates and the lack of bids that were received due to a supply chain issue, the schedule could not be met. The Committee recommended the item be placed on the Consent Calendar at the April 16, 2024 regular Board meeting.

Item 4: Recommended Approval of Adopting (1) a Resolution Awarding a Construction Contract to JR Filanc Construction Company, Inc. and Finding the Project Exempt from CEQA Pursuant to CEQA Guidelines Section 15301, (2) a Purchase Order to Hazen and Sawyer for Engineering Services During Construction and (3) a Purchase Order to MWH Constructors, Inc. for the Construction Management, Inspection Services and Material Testing for the T7, U4 and U6 Wells PFAS Treatment, Saugus 1 and 2 Wells VOC Treatment and New Disinfection Facility – The Committee discussed how the Agency is working with the public to notify of the planned construction, impact to traffic and how the Agency manages the grant process. The Committee recommended a full presentation of the item at the April 16, 2024 regular Board meeting.

Item 5: Recommend Adopting a Resolution Authorizing the General Manager to Execute On-Call Professional Services Agreements – The Committee briefly inquired about the Agency's Statement of Qualifications (SOQ) process, asked for a brief explanation of the SOQ review process and if there is any conflict of interest within the proposed consultant list. The Committee recommended the item be placed on the Consent Calendar at the May 21, 2024 regular Board meeting.

Item 6: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 7: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 8: Committee Planning Calendar – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

Item 9: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Keith Abercrombie provided an update on the ongoing process with the Division of Drinking Water (DDW) to consolidate the Agency's seven (7) permits and that the Water Quality staff has been actively working on creating one (1) sampling plan for the entire Agency as opposed to the numerous legacy sampling plans that were previously being used. Keith also shared that the Operations group has completed the process of renaming the Agency's tank and booster stations.

Item 10: General Report on Engineering Services Section Activities – Orlando Moreno shared with the Committee that there has been an increase in Developer calls regarding upcoming projects within the Agency's service area and that there is an Engineer position that is pending Board approval to help meet the growing demands.

Item 11: Adjournment – The meeting adjourned at 6:48 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording.](#)

CM/KA

Attachment





Date: March 26, 2024

To: **Engineering and Operations Committee**
William Cooper, Chair
Gary Martin
Piotr Orzechowski
Kenneth Petersen

From: Courtney Mael, Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, April 4, 2024 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 494 6077 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1614946077>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to eadler@scvwa.org or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting and posted on the SCV Water website the following day.

MEETING AGENDA

1. **PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or Smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial *9 to raise your hand. When it is your turn to speak, dial *6 to unmute.

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* Indicates Attachment	
• Indicates Handout	

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NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on March 27, 2024.

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