

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – October 16, 2018

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A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 6:30 PM on Tuesday, October 16, 2018. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

**DIRECTORS PRESENT:** B. J. Atkins (Arrived at 7:31 PM), Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Dean Efstathiou, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Jacque McMillan, Dan Mortensen and Lynne Plambeck were in attendance.

**DIRECTORS ABSENT:** None.

Also present: Steve Cole, Assistant General Manager; Joe Byrne and Tom Bunn, General Counsel; April Jacobs, Board Secretary; Eric Campbell, Chief Financial and Administrative Officer; Rochelle Patterson, Director of Administrative Services; Beverly Johnson, Director of Finance; Mike Alvord, Director of Operations and Maintenance; Cris Perez, Director of Tech Services; Craig Larsen, IT Technician; Terri Bell, Temporary Administrative Assistant; Ed Means; and members of the public.

President Cooper called the meeting to order at 6:31 PM. A quorum was present.

Upon motion of Director Gladbach, seconded by Director McMillan and carried, the Agenda was approved by the following electronic votes (Item 4):

Director Atkins	Not Present	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Director McMillan, seconded by Director K. Colley and carried, the Board approved the Consent Calendar including the revised page 8 of the October 2, 2018 meeting minutes and Resolution Nos. SCV-59, SCV-60, SCV-61, SCV-62, SCV-63, SCV-64, SCV-65 and SCV-66 by the following electronic votes and one voice vote (Item 5):

Director Atkins	Not Present	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach (vv)	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

**RESOLUTION NO. SCV-59**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
APPOINTING AGENCY TREASURER**

**WHEREAS**, the Administrative guidelines, rules and regulations of this Board, as adopted by Ordinance No. 35, require that this Board, by resolution, appoint an Agency employee to the office of Treasurer of the Agency; and

**WHEREAS**, Rochelle Patterson, an Agency employee serving as Director of Administrative Services, is well qualified to hold the office of Treasurer and is recommended for that office by the General Manager;

**NOW, THEREFORE, BE IT RESOLVED** that Rochelle Patterson is hereby appointed by the required resolution to hold the office of Treasurer of the Agency.

**RESOLUTION NO. SCV-60**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
ESTABLISHING BANKING AUTHORITY  
WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to its General Account; and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2); General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller, signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not exceeding \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant

General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to order withdrawals from the account ***without limit when countersigned by one*** of the authorized signatures of the ***President or the Vice Presidents (2)***; and

**RESOLVED FURTHER** that any and all of the foregoing eight Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

#### **RESOLUTION NO. SCV-61**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE NEWHALL WATER DIVISION WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency, Newhall Water Division, has an existing banking relationship with Wells Fargo Bank (Bank) with respect to the General Account, Customer Deposit Account, and Construction Deposit Account, and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager; Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller is authorized to order withdrawals from said account up to a ***maximum of \$25,000 per order on his or her signature only***, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller is authorized to order withdrawals from said accounts ***exceeding the sum of \$25,000 but not to exceed \$1,000,000*** per order on his or her signature when the order is ***countersigned by one*** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, or Controller is authorized to order withdrawals from each account ***without limit when countersigned by one*** of the authorized signatures of the ***President or Vice Presidents (2)***; and

**RESOLVED FURTHER** that any and all of the foregoing eight Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

#### **RESOLUTION NO. SCV- 62**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE SANTA CLARITA WATER DIVISION WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency, Santa Clarita Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the Retail Revenue Account, Disbursement Account; and Investment/Brokerage Account;

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer is authorized to order withdrawals from said account up to a ***maximum of \$25,000 per order on his or her signature only***, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer is authorized to order withdrawals from said accounts ***exceeding the sum of \$25,000 but not to exceed \$1,000,000*** per order on his or her signature when the order is ***countersigned by one*** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller or Retail Administrative Officer; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer is authorized to order withdrawals from each account ***without limit when countersigned by one*** of the authorized signatures of the ***President or Vice Presidents (2)***; and

**RESOLVED FURTHER** that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

### **RESOLUTION NO. SCV-63**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE VALENCIA WATER DIVISION WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency, Valencia Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the MRA/General Account; Payroll Account; Accounts Payable Account; and Investments/Brokerage Account, and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from said account up to a ***maximum of \$25,000 per order on his or her signature only***, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from said accounts ***exceeding the sum of \$25,000 but not to exceed \$1,000,000*** per order on his or her signature when the order is ***countersigned by one*** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from each account *without limit when countersigned by one* of the authorized signatures of the *President or Vice Presidents (2)*; and

**RESOLVED FURTHER** that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

#### **RESOLUTION NO. SCV-64**

##### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

**WHEREAS**, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein as in the best interests of the Agency.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the deposit and withdrawal of the Agency's monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein, and certification by the State Treasurer's Office of all banking information provided in that regard.

**BE IT FURTHER RESOLVED**, that the following Agency officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

#### **RESOLUTION NO. SCV-65**

##### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY AUTHORIZING AND REQUESTING THE INVESTMENT OF EXCESS FUNDS IN THE LOS ANGELES COUNTY TREASURY POOL**

**WHEREAS**, California Government Code ("Government Code") Section 53684 allows local agencies in the County of Los Angeles (the "County") to deposit excess funds in the Los Angeles County Treasury Pool for the purpose of investment by the Treasurer and Tax Collector of the County (the "Treasurer"); and

**WHEREAS**, the Board of Directors of the Santa Clarita Valley Water Agency (“Agency”) has determined or may determine from time to time, that excess funds of the Agency exist that are not required for immediate use; and

**WHEREAS**, Government Code Section 6502 allows public agencies, even if outside the County, to enter into joint powers agreements with the County, under which excess funds may be deposited in the County Treasury Pool; and

**WHEREAS**, the Santa Clarita Valley Water Agency is a local agency as that term is defined in Government Code Section 53600, and/or a public agency as that term is defined in Government Code Section 6500; and

**WHEREAS**, the Board of Supervisors of the County has made the Government Code Section 53684 operative in the County and has authorized such joint powers agreements; and

**WHEREAS**, the Treasurer of the Santa Clarita Valley Water Agency has determined that the Agency has excess funds which are not required for immediate use; and

**WHEREAS**, the County Board of Supervisors made Government Code Section 53684 operative in the County on February 24, 1987, as amended by said County Board of Supervisors, on May 31, 1988, to allow for the expansion authorized under Government Code Section 6502; and

**WHEREAS**, with the consent of the Treasurer and Tax Collector, the Treasurer may accept for investment deposits of Santa Clarita Valley Water Agency, provided that Santa Clarita Valley Water Agency is allowed pursuant to Government Code Section 6502; and

**WHEREAS**, this Board of Directors has determined that it would be desirable to deposit the excess funds in the County Treasury Pool for the purpose of investment pursuant to Government Code Sections 53601 and 53635.

**NOW, THEREFORE, IT IS RESOLVED** as follows:

**SECTION 1.** The Board of Directors of the Santa Clarita Valley Water Agency hereby finds that it may, from time-to-time, be advantageous to make deposits for purposes of investment with the Los Angeles County Treasurer.

**SECTION 2.** The Board of Directors of the Santa Clarita Valley Water Agency have received and carefully reviewed the Los Angeles County’s Treasurer and Tax Collector Investment Policy (the “Investment Policy”), and is familiar with its contents. Having considered and weighed the risks of investing, the Board of Directors of the Santa Clarita Valley Water Agency finds and determines that it is appropriate and legal to invest its moneys in the Los Angeles County Treasury Pool, as permitted by the Investment Policy. Santa Clarita Valley Water Agency has been advised and understands that the Investment Policy may be amended by the Treasurer without the review and consent of Santa Clarita Valley Water Agency.

**SECTION 3.** The Treasurer of the Santa Clarita Valley Water Agency and any other authorized designated signer responsible for the funds of the Agency, whose name(s), currently held title(s), and specimen signature(s) that appear on **ATTACHMENT A - List of Authorized Signers** of this resolution, is/are hereby authorized and directed to

request the Treasurer's consent to deposit into the County Treasury Pool those funds he or she deems to be excess and not required for immediate use, for the purpose of investment pursuant to Government Code Sections 53601 and 53635, and subject to the terms and conditions set forth in Government Code Sections 53684 and 27136, and in accordance with the resolutions entitled "Resolution of the Board of Supervisors of the County of Los Angeles Authorizing the County Treasurer and Tax Collector to Invest Excess Funds of Public Agencies" and "Resolution of Board of Supervisors of the County of Los Angeles Authorizing the County Treasurer and Tax Collector to Invest Excess Funds of Public Agencies" adopted by the Board of Supervisors of the County of Los Angeles, on February 24, 1987, and on May 31, 1988, respectively.

**SECTION 4.** This resolution, upon due adoption by this Board of Directors and with the consent of the Treasurer as evidenced by his signature or that of his designated representative below, constitutes a joint powers agreement between the Santa Clarita Valley Water Agency and the County.

**SECTION 5.** The Santa Clarita Valley Water Agency hereby agrees to inform the Treasurer if and to the extent any of the Santa Clarita Valley Water Agency's funds deposited in the County Treasury Pool pursuant to this joint powers agreement are proceeds of the issuance of bonds, certificates of participation, notes or other evidences of indebtedness ("Bond Proceeds"). If the Bond Proceeds are restricted by a certificate of the Santa Clarita Valley Water Agency relating to compliance with federal tax requirement ("Nonarbitrage Certificate"), the Agency agrees to provide the Nonarbitrage Certificate to the Treasurer so that the Treasurer can provide the market value of the Bond Proceeds as of the rebate calculation dates as provided in the Nonarbitrage Certificate. Notwithstanding the foregoing, the County takes no responsibility and the Santa Clarita Valley Water Agency is solely responsible for compliance with the terms and conditions of the Nonarbitrage Certificates and of any federal tax requirements that may apply to the Bond issuance. The Santa Clarita Valley Water Agency will review bond documents to determine if funds can be deposited into the County Treasury Pool.

**SECTION 6.** Without limiting the rights of the Santa Clarita Valley Water Agency or the County's obligation under Government Code Section 53684, the Agency agrees that the County shall not be liable for damage or losses of any nature resulting from or arising out of (i) investments made or authorized by the Treasurer in accordance with Government Code Section 53601 or Section 53635; (ii) misrepresentations or false or erroneous information provided by the Santa Clarita Valley Water Agency or any of its officers, employees or agents; (iii) noncompliance with investment policies or guidelines adopted by the Agency; (iv) violation of yield or investment limitations applicable to the funds deposited with the Treasurer for investment (such as federal arbitrage regulations with respect to the investment of proceeds of borrowings, or state or federal restrictions on the investment of grant proceeds); (v) circumstances beyond the reasonable control of the County, such as a declaration of a banking moratorium or the suspension of trading on any securities exchange; (vi) acts or omissions of the County, its officers and employees with do not constitute gross negligence or willful misconduct, or acts or omissions of the County's custodial bank, depository bank and investment manager (the "Agent Banks"), provided that the Santa Clarita Valley Water Agency shall be subrogated to the rights of the County to pursue a claim against the Agent Banks or any of them under the contractual arrangements between the County and the Agent Banks.



**SECTION 7.** The Santa Clarita Valley Water Agency hereby agrees that the County may calculate the average daily balances of participants in the County Treasury Pool and may allocate monthly interest payments thereon pursuant to any reasonable method established by the County and consistently applied. The Santa Clarita Valley Water Agency further agrees to reimburse to the County Treasury Pool any amounts disbursed to the Agency in error promptly upon the discovery of such error or upon the request of the Treasurer.

**RESOLUTION NO. SCV-66**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
AUTHORIZING THE GENERAL MANAGER TO SIGN DEED**

**WHEREAS**, Newhall County Water District owned real property in Los Angeles County, APN 2830-002-900.

**WHEREAS**, Santa Clarita Valley Water Agency is the successor to Newhall County Water District, and now owns the property.

**WHEREAS**, on June 5, 2018, the Board of Directors of the Agency determined that the property was surplus property and authorized the sale of the property.

**WHEREAS**, the title company has requested a resolution of the Board of Directors, authorizing the General Manager to sign the deed to the property.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of Santa Clarita Valley Water Agency authorizes the General Manager to sign the deed to the property and any related documents.

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Ed Means discussed the Strategic Planning procedures for the upcoming Strategic Planning Workshop (Item 6).

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**AB 1234 Reports (Item 9):**

A written report was submitted by Vice President Gutzeit and Directors Efstathiou, Martin and McMillan.

Director Atkins reported that he attended the ACWA Regulatory Summit held in Sacramento on October 16, 2018.

Director DiPrimio reported that he was unable to attend the SCVEDC Public Officials Night held at CalArts on October 4, 2018.

Director Kelly reported that he attended the SCVEDC Public Officials Night held at CalArts on October 4, 2018.

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Upon motion of Director E. Colley, seconded by Director K. Colley and carried, the Board went into Closed Session at 7:40 PM to discuss the items listed on the Agenda by the following electronic votes (Item 11):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Director Campbell, seconded by Director Gladbach and carried, the Board voted to come out of Closed Session at 9:26 PM by the following electronic votes:

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

President Cooper reconvened the Open Session at 9:26 PM.

President Cooper reported that there were no actions taken in Closed Session that were reportable under the Ralph M. Brown Act (Item 12).

Director McMillan requested that the Board consider, at the November 6, 2018 regular Board meeting and that the Board President authorize at this evenings meeting, approval to request participation in the California Special District Association Committees for the SCV Water Directors. Approval was needed to allow Directors to apply by October 17, 2018 (by extension) and then full Board approval at the November 6, 2018 Board meeting. The following Directors asked for approval to apply for the following:

Vice President Kelly – Professional Development Committee  
Director Akins – Communication Committee  
Director McMillan – Legislative Committee

President Cooper authorized the first step of applying for the Committee positons with the stipulation that this comes back to the November 6, 2018 regular Board meeting for approval by the full Board (Item 15).

Upon motion of Director Gladbach, seconded by Director Campbell and carried, the meeting was adjourned at 9:36 PM in memory of Kevin Lynch by the following voice votes (Item 16):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes

President Cooper            Yes  
Director Efstathiou        Yes  
Vice President Gutzeit    Yes  
Director Martin            Yes  
Director Mortensen        Yes

Director DiPrimio            Yes  
Director Gladbach          Yes  
Vice President Kelly        Yes  
Director McMillan          Yes  
Director Plambeck          Yes

  
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April Jacobs, Board Secretary

ATTEST:

  
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President of the Board

