



**SANTA CLARITA VALLEY WATER AGENCY
REGULAR BOARD MEETING AGENDA
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350
RIO VISTA WATER TREATMENT PLANT BOARDROOM
TUESDAY, NOVEMBER 6, 2018 AT 6:30 PM**

6:00 PM DISCOVERY ROOM OPEN TO PUBLIC

Dinner for Directors and staff in the Discovery Room
There will be no discussion of Agency business taking place prior to the
Call to Order at 6:30 PM.

OPEN SESSION BEGINS AT 6:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – Members of the public may comment as to items not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so now or prior to each item as they arise. Please complete and return a comment request form to the Agency Board Secretary. (Comments may, at the discretion of the Board's presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:30 PM.

4. APPROVAL OF THE AGENDA

5. CONSENT CALENDAR

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6. ACTION ITEMS FOR APPROVAL

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| 6.4. * | Approve a Reserve Fund Policy | 213 |

7. CONSIDERATION AND APPROVAL OF BOARD/COMMITTEE APPOINTMENTS

7.1. Authorize Director Participation in the California Special District Association Committees for Director B. J. Atkins (Professional Development Committee and/or Legislative Committee)

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12. AB 1234 WRITTEN AND VERBAL REPORTS PAGE

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| 12.7.* | October 25, 2018 Southern California Water Coalition Annual Dinner – Directors Atkins, Efsthathiou and Martin | 339 |
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| 12.11. | Other AB 1234 Reports | |

13. DIRECTORS REPORT

14. DIRECTORS REQUEST FOR APPROVAL TO ATTEND UPCOMING CONFERENCES/EVENTS

15. CLOSED SESSION

15.1. Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9) (3 Cases):

15.1.1 Joy Nelson v. City of Santa Clarita; Valencia Water Company; Ross Asset Management Partners Family Limited Partnership; Synergy Commercial Real Estate, Inc., Case No. BC665894

15.1.2. Hargrave v. Newhall County Water District et al., Case No. BC659634.

15.1.3. Travelers Property v. Lyfe Kitchen, (Valencia Water District is a Cross-Defendant), Case No. BC669315

16. CLOSED SESSION ANNOUNCEMENTS

17. REQUEST FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

* Indicates Attachment
◆ Indicates Handout

Note: The Board reserves the right to discuss or take action or both on all of the above agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on October 30, 2018.

M65

DRAFT

ITEM NO.
5.1

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – October 16, 2018

A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 6:30 PM on Tuesday, October 16, 2018. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: B. J. Atkins (Arrived at 7:31 PM), Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Dean Efstathiou, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Jacque McMillan, Dan Mortensen and Lynne Plambeck were in attendance.

DIRECTORS ABSENT: None.

Also present: Steve Cole, Assistant General Manager; Joe Byrne and Tom Bunn, General Counsel; April Jacobs, Board Secretary; Eric Campbell, Chief Financial and Administrative Officer; Rochelle Patterson, Director of Administrative Services; Beverly Johnson, Director of Finance; Mike Alvord, Director of Operations and Maintenance; Cris Perez, Director of Tech Services; Craig Larsen, IT Technician; Terri Bell, Temporary Administrative Assistant; Ed Means; and members of the public.

President Cooper called the meeting to order at 6:31 PM. A quorum was present.

Upon motion of Director Gladbach, seconded by Director McMillan and carried, the Agenda was approved by the following electronic votes (Item 4):

| | | | |
|------------------------|-------------|----------------------|-----|
| Director Atkins | Not Present | Director Campbell | Yes |
| Director E. Colley | Yes | Director K. Colley | Yes |
| President Cooper | Yes | Director DiPrimio | Yes |
| Director Efstathiou | Yes | Director Gladbach | Yes |
| Vice President Gutzeit | Yes | Vice President Kelly | Yes |
| Director Martin | Yes | Director McMillan | Yes |
| Director Mortensen | Yes | Director Plambeck | Yes |

Upon motion of Director McMillan, seconded by Director K. Colley and carried, the Board approved the Consent Calendar including the revised page 8 of the October 2, 2018 meeting minutes and Resolution Nos. SCV-59, SCV-60, SCV-61, SCV-62, SCV-63, SCV-64, SCV-65 and SCV-66 by the following electronic votes and one voice vote (Item 5):

| | | | |
|------------------------|-------------|------------------------|-----|
| Director Atkins | Not Present | Director Campbell | Yes |
| Director E. Colley | Yes | Director K. Colley | Yes |
| President Cooper | Yes | Director DiPrimio | Yes |
| Director Efstathiou | Yes | Director Gladbach (vv) | Yes |
| Vice President Gutzeit | Yes | Vice President Kelly | Yes |
| Director Martin | Yes | Director McMillan | Yes |
| Director Mortensen | Yes | Director Plambeck | Yes |

RESOLUTION NO. SCV-59

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
APPOINTING AGENCY TREASURER**

WHEREAS, the Administrative guidelines, rules and regulations of this Board, as adopted by Ordinance No. 35, require that this Board, by resolution, appoint an Agency employee to the office of Treasurer of the Agency; and

WHEREAS, Rochelle Patterson, an Agency employee serving as Director of Administrative Services, is well qualified to hold the office of Treasurer and is recommended for that office by the General Manager;

NOW, THEREFORE, BE IT RESOLVED that Rochelle Patterson is hereby appointed by the required resolution to hold the office of Treasurer of the Agency.

RESOLUTION NO. SCV-60

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to its General Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW, THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2); General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller, signed in the manner required by this resolution; and

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not exceeding \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant

General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller and

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to order withdrawals from the account ***without limit when countersigned by one*** of the authorized signatures of the ***President or the Vice Presidents (2)***; and

RESOLVED FURTHER that any and all of the foregoing eight Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

RESOLUTION NO. SCV-61

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE NEWHALL WATER DIVISION WITH WELLS FARGO

WHEREAS, the Santa Clarita Valley Water Agency, Newhall Water Division, has an existing banking relationship with Wells Fargo Bank (Bank) with respect to the General Account, Customer Deposit Account, and Construction Deposit Account, and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW, THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller signed in the manner required by this resolution; and

RESOLVED FURTHER that the General Manager; Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller is authorized to order withdrawals from said account up to a ***maximum of \$25,000 per order on his or her signature only***, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller is authorized to order withdrawals from said accounts ***exceeding the sum of \$25,000 but not to exceed \$1,000,000*** per order on his or her signature when the order is ***countersigned by one*** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, and Controller; and

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, or Controller is authorized to order withdrawals from each account ***without limit when countersigned by one*** of the authorized signatures of the ***President or Vice Presidents (2)***; and

RESOLVED FURTHER that any and all of the foregoing eight Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

RESOLUTION NO. SCV- 62

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE SANTA CLARITA WATER DIVISION WITH WELLS FARGO

WHEREAS, the Santa Clarita Valley Water Agency, Santa Clarita Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the Retail Revenue Account, Disbursement Account; and Investment/Brokerage Account;

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW, THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer signed in the manner required by this resolution; and

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer is authorized to order withdrawals from said account up to a ***maximum of \$25,000 per order on his or her signature only***, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer is authorized to order withdrawals from said accounts ***exceeding the sum of \$25,000 but not to exceed \$1,000,000*** per order on his or her signature when the order is ***countersigned by one*** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller or Retail Administrative Officer; and

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Retail Administrative Officer is authorized to order withdrawals from each account ***without limit when countersigned by one*** of the authorized signatures of the ***President or Vice Presidents (2)***; and

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

RESOLUTION NO. SCV-63

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
FOR THE VALENCIA WATER DIVISION
WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency, Valencia Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the MRA/General Account; Payroll Account; Accounts Payable Account; and Investments/Brokerage Account, and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW, THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager signed in the manner required by this resolution; and

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from said account up to a ***maximum of \$25,000 per order on his or her signature only***, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from said accounts ***exceeding the sum of \$25,000 but not to exceed \$1,000,000*** per order on his or her signature when the order is ***countersigned by one*** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager; and

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, and Accounting Manager is authorized to order withdrawals from each account *without limit when countersigned by one* of the authorized signatures of the *President or Vice Presidents (2)*; and

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

RESOLUTION NO. SCV-64

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
FOR THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

WHEREAS, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein as in the best interests of the Agency.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the deposit and withdrawal of the Agency's monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein, and certification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Agency officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

RESOLUTION NO. SCV-65

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
AUTHORIZING AND REQUESTING THE INVESTMENT OF EXCESS FUNDS
IN THE LOS ANGELES COUNTY TREASURY POOL**

WHEREAS, California Government Code ("Government Code") Section 53684 allows local agencies in the County of Los Angeles (the "County") to deposit excess funds in the Los Angeles County Treasury Pool for the purpose of investment by the Treasurer and Tax Collector of the County (the "Treasurer"); and

WHEREAS, the Board of Directors of the Santa Clarita Valley Water Agency (“Agency”) has determined or may determine from time to time, that excess funds of the Agency exist that are not required for immediate use; and

WHEREAS, Government Code Section 6502 allows public agencies, even if outside the County, to enter into joint powers agreements with the County, under which excess funds may be deposited in the County Treasury Pool; and

WHEREAS, the Santa Clarita Valley Water Agency is a local agency as that term is defined in Government Code Section 53600, and/or a public agency as that term is defined in Government Code Section 6500; and

WHEREAS, the Board of Supervisors of the County has made the Government Code Section 53684 operative in the County and has authorized such joint powers agreements; and

WHEREAS, the Treasurer of the Santa Clarita Valley Water Agency has determined that the Agency has excess funds which are not required for immediate use; and

WHEREAS, the County Board of Supervisors made Government Code Section 53684 operative in the County on February 24, 1987, as amended by said County Board of Supervisors, on May 31, 1988, to allow for the expansion authorized under Government Code Section 6502; and

WHEREAS, with the consent of the Treasurer and Tax Collector, the Treasurer may accept for investment deposits of Santa Clarita Valley Water Agency, provided that Santa Clarita Valley Water Agency is allowed pursuant to Government Code Section 6502; and

WHEREAS, this Board of Directors has determined that it would be desirable to deposit the excess funds in the County Treasury Pool for the purpose of investment pursuant to Government Code Sections 53601 and 53635.

NOW, THEREFORE, IT IS RESOLVED as follows:

SECTION 1. The Board of Directors of the Santa Clarita Valley Water Agency hereby finds that it may, from time-to-time, be advantageous to make deposits for purposes of investment with the Los Angeles County Treasurer.

SECTION 2. The Board of Directors of the Santa Clarita Valley Water Agency have received and carefully reviewed the Los Angeles County’s Treasurer and Tax Collector Investment Policy (the “Investment Policy”), and is familiar with its contents. Having considered and weighed the risks of investing, the Board of Directors of the Santa Clarita Valley Water Agency finds and determines that it is appropriate and legal to invest its moneys in the Los Angeles County Treasury Pool, as permitted by the Investment Policy. Santa Clarita Valley Water Agency has been advised and understands that the Investment Policy may be amended by the Treasurer without the review and consent of Santa Clarita Valley Water Agency.

SECTION 3. The Treasurer of the Santa Clarita Valley Water Agency and any other authorized designated signer responsible for the funds of the Agency, whose name(s), currently held title(s), and specimen signature(s) that appear on **ATTACHMENT A - List of Authorized Signers** of this resolution, is/are hereby authorized and directed to

request the Treasurer's consent to deposit into the County Treasury Pool those funds he or she deems to be excess and not required for immediate use, for the purpose of investment pursuant to Government Code Sections 53601 and 53635, and subject to the terms and conditions set forth in Government Code Sections 53684 and 27136, and in accordance with the resolutions entitled "Resolution of the Board of Supervisors of the County of Los Angeles Authorizing the County Treasurer and Tax Collector to Invest Excess Funds of Public Agencies" and "Resolution of Board of Supervisors of the County of Los Angeles Authorizing the County Treasurer and Tax Collector to Invest Excess Funds of Public Agencies" adopted by the Board of Supervisors of the County of Los Angeles, on February 24, 1987, and on May 31, 1988, respectively.

SECTION 4. This resolution, upon due adoption by this Board of Directors and with the consent of the Treasurer as evidenced by his signature or that of his designated representative below, constitutes a joint powers agreement between the Santa Clarita Valley Water Agency and the County.

SECTION 5. The Santa Clarita Valley Water Agency hereby agrees to inform the Treasurer if and to the extent any of the Santa Clarita Valley Water Agency's funds deposited in the County Treasury Pool pursuant to this joint powers agreement are proceeds of the issuance of bonds, certificates of participation, notes or other evidences of indebtedness ("Bond Proceeds"). If the Bond Proceeds are restricted by a certificate of the Santa Clarita Valley Water Agency relating to compliance with federal tax requirement ("Nonarbitrage Certificate"), the Agency agrees to provide the Nonarbitrage Certificate to the Treasurer so that the Treasurer can provide the market value of the Bond Proceeds as of the rebate calculation dates as provided in the Nonarbitrage Certificate. Notwithstanding the foregoing, the County takes no responsibility and the Santa Clarita Valley Water Agency is solely responsible for compliance with the terms and conditions of the Nonarbitrage Certificates and of any federal tax requirements that may apply to the Bond issuance. The Santa Clarita Valley Water Agency will review bond documents to determine if funds can be deposited into the County Treasury Pool.

SECTION 6. Without limiting the rights of the Santa Clarita Valley Water Agency or the County's obligation under Government Code Section 53684, the Agency agrees that the County shall not be liable for damage or losses of any nature resulting from or arising out of (i) investments made or authorized by the Treasurer in accordance with Government Code Section 53601 or Section 53635; (ii) misrepresentations or false or erroneous information provided by the Santa Clarita Valley Water Agency or any of its officers, employees or agents; (iii) noncompliance with investment policies or guidelines adopted by the Agency; (iv) violation of yield or investment limitations applicable to the funds deposited with the Treasurer for investment (such as federal arbitrage regulations with respect to the investment of proceeds of borrowings, or state or federal restrictions on the investment of grant proceeds); (v) circumstances beyond the reasonable control of the County, such as a declaration of a banking moratorium or the suspension of trading on any securities exchange; (vi) acts or omissions of the County, its officers and employees which do not constitute gross negligence or willful misconduct, or acts or omissions of the County's custodial bank, depository bank and investment manager (the "Agent Banks"), provided that the Santa Clarita Valley Water Agency shall be subrogated to the rights of the County to pursue a claim against the Agent Banks or any of them under the contractual arrangements between the County and the Agent Banks.

SECTION 7. The Santa Clarita Valley Water Agency hereby agrees that the County may calculate the average daily balances of participants in the County Treasury Pool and may allocate monthly interest payments thereon pursuant to any reasonable method established by the County and consistently applied. The Santa Clarita Valley Water Agency further agrees to reimburse to the County Treasury Pool any amounts disbursed to the Agency in error promptly upon the discovery of such error or upon the request of the Treasurer.

RESOLUTION NO. SCV-66

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
AUTHORIZING THE GENERAL MANAGER TO SIGN DEED**

WHEREAS, Newhall County Water District owned real property in Los Angeles County, APN 2830-002-900.

WHEREAS, Santa Clarita Valley Water Agency is the successor to Newhall County Water District, and now owns the property.

WHEREAS, on June 5, 2018, the Board of Directors of the Agency determined that the property was surplus property and authorized the sale of the property.

WHEREAS, the title company has requested a resolution of the Board of Directors, authorizing the General Manager to sign the deed to the property.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Santa Clarita Valley Water Agency authorizes the General Manager to sign the deed to the property and any related documents.

Ed Means discussed the Strategic Planning procedures for the upcoming Strategic Planning Workshop (Item 6).

AB 1234 Reports (Item 9):

A written report was submitted by Vice President Gutzeit and Directors Efstathiou, Martin and McMillan.

Director Atkins reported that he attended the ACWA Regulatory Summit held in Sacramento on October 16, 2018.

Director DiPrimio reported that he was unable to attend the SCVEDC Public Officials Night held at CalArts on October 4, 2018.

Director Kelly reported that he attended the SCVEDC Public Officials Night held at CalArts on October 4, 2018.

Upon motion of Director E. Colley, seconded by Director K. Colley and carried, the Board went into Closed Session at 7:40 PM to discuss the items listed on the Agenda by the following electronic votes (Item 11):

| | | | |
|------------------------|-----|----------------------|-----|
| Director Atkins | Yes | Director Campbell | Yes |
| Director E. Colley | Yes | Director K. Colley | Yes |
| President Cooper | Yes | Director DiPrimio | Yes |
| Director Efstathiou | Yes | Director Gladbach | Yes |
| Vice President Gutzeit | Yes | Vice President Kelly | Yes |
| Director Martin | Yes | Director McMillan | Yes |
| Director Mortensen | Yes | Director Plambeck | Yes |

Upon motion of Director Campbell, seconded by Director Gladbach and carried, the Board voted to come out of Closed Session at 9:26 PM by the following electronic votes:

| | | | |
|------------------------|-----|----------------------|-----|
| Director Atkins | Yes | Director Campbell | Yes |
| Director E. Colley | Yes | Director K. Colley | Yes |
| President Cooper | Yes | Director DiPrimio | Yes |
| Director Efstathiou | Yes | Director Gladbach | Yes |
| Vice President Gutzeit | Yes | Vice President Kelly | Yes |
| Director Martin | Yes | Director McMillan | Yes |
| Director Mortensen | Yes | Director Plambeck | Yes |

President Cooper reconvened the Open Session at 9:26 PM.

President Cooper reported that there were no actions taken in Closed Session that were reportable under the Ralph M. Brown Act (Item 12).

Director McMillan requested that the Board consider, at the November 6, 2018 regular Board meeting and that the Board President authorize at this evenings meeting, approval to request participation in the California Special District Association Committees for the SCV Water Directors. Approval was needed to allow Directors to apply by October 17, 2018 (by extension) and then full Board approval at the November 6, 2018 Board meeting. The following Directors asked for approval to apply for the following:

Vice President Kelly – Professional Development Committee
Director Akins – Communication Committee
Director McMillan – Legislative Committee

President Cooper authorized the first step of applying for the Committee positons with the stipulation that this comes back to the November 6, 2018 regular Board meeting for approval by the full Board (Item 15).

Upon motion of Director Gladbach, seconded by Director Campbell and carried, the meeting was adjourned at 9:36 PM in memory of Kevin Lynch by the following voice votes (Item 16):

| | | | |
|--------------------|-----|--------------------|-----|
| Director Atkins | Yes | Director Campbell | Yes |
| Director E. Colley | Yes | Director K. Colley | Yes |

| | |
|------------------------|-----|
| President Cooper | Yes |
| Director Efstathiou | Yes |
| Vice President Gutzeit | Yes |
| Director Martin | Yes |
| Director Mortensen | Yes |

| | |
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| Director DiPrimio | Yes |
| Director Gladbach | Yes |
| Vice President Kelly | Yes |
| Director McMillan | Yes |
| Director Plambeck | Yes |

April Jacobs, Board Secretary

ATTEST:

President of the Board

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BOARD MEMORANDUM

DATE: October 16, 2018
TO: Board of Directors
FROM: Rochelle Patterson *RP*
Director of Administrative Services
SUBJECT: Approve a Resolution Adopting a Records Retention Policy and Schedule

SUMMARY

Pursuant to SB 634 upon the creation of the Santa Clarita Valley Water Agency, LAFCO (Local Agency Formation Commission) Condition No. 13 states that "The Agency shall adopt a policy or re-adopt a prior policy governing the retention/disposal of records" and in an effort to unify Agency policies, staff, along with legal counsel has developed a Records Retention Policy (Exhibit A) and Schedule (Exhibit B) of its documents and electronic correspondence for review and adoption.

DISCUSSION

Staff recommends that the Agency approve a resolution (Attachment 1) adopting a records retention policy and schedule for Agency records that defines the information and documents that must be retained, preserved and protected in accordance with the California Government Code. In general, records retention policies and schedules capture the various types of records created and used by the Agency in the course of its business indicating how long these records are required to be retained and prescribes that obsolete records are disposed of in a controlled manner. Attachment 2, the Request for Destruction of Obsolete Records, illustrates this request. The proposed policy also includes electronic communications usage and retention which was developed based on a review of Agency predecessors email retention policies and guidance and direction by legal counsel. Further, the electronic communications usage policy is sensitive to recent case law.

The purpose of a records retention policy and schedule is to:

- Prevent unnecessary accumulation of obsolete records
- Define and communicate the Agency's policy for retaining and destroying records in accordance with the California Government Code Sections 60200 through 60204
- Facilitate the retention and destruction of records
- Demonstrate compliance with legal requirements
- Provide a classification of records to facilitate access to information
- Provide reasonable and manageable storage size of cloud email services

Through the successful development and implementation of a records retention policy and schedule, the Agency can realize the following benefits:

- Improve the overall utilization of resources
- Control the unrestrained growth of records volume
- Demonstrate compliance with statutory and regulatory recordkeeping requirements
- Improve the ability to locate and retrieve records when required
- Reduce litigation risks
- Controlled email storage growth

On October 15, 2018, the Finance and Administration Committee considered staff's recommendation to approve a resolution adopting a records retention policy and schedule.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve the attached resolution adopting a Records Retention Policy and Schedule.

RP

Attachments



ATTACHMENT 1

RESOLUTION NO. ____

**A RESOLUTION OF THE
BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY
ADOPTING A RECORDS RETENTION POLICY AND SCHEDULE**

WHEREAS, Sections 60200 through 60203 of the Government Code provide procedures regulating the retention of special district records and destruction of obsolete records for special districts; and

WHEREAS, the former Castaic Lake Water Agency and the former Newhall County Water District had each adopted a records retention policy and schedule; and

WHEREAS, with the reorganization of the former Castaic Lake Water Agency and the former Newhall County Water District into the Santa Clarita Valley Water Agency (the "Agency"), the Agency desires to adopt a new records retention policy and schedule ("Records Retention Policy and Schedule") for the orderly retention of Agency records and the proper destruction of obsolete records.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY DOES RESOLVE AS FOLLOWS:

SECTION 1. The Records Retention Policy and Schedule, attached hereto as "Exhibit A" and "Exhibit B," incorporated herein by reference and made a part hereof, is hereby adopted as the records retention policy and schedule of the Santa Clarita Valley Water Agency.

SECTION 2. The Board of Directors hereby finds that the Records Retention Policy and Schedule complies with the California Secretary of State's Local Government Records Management Guidelines, as required under Government Code section 60201, subdivision (b)(2). The Board of Directors further finds that any obsolete records destroyed pursuant to the Records Retention Policy and Schedule will not adversely affect the Agency or the public.

SECTION 3. The General Manager of the Agency and his designee are authorized to do any and all acts necessary to give effect to and comply with the terms and intent of the Records Retention Policy and Schedule. The General Manager and his designee shall be responsible for the administration of the retention of records and the destruction of obsolete records pursuant to the Records Retention Policy and Schedule. In addition, the General Manager and his designee are authorized to update or amend the Records Retention Policy and Schedule as needed, without further approval from the Board of Directors, in order to stay current with federal and State laws, as well as any other regulations, regarding records retention.

SECTION 4. Pursuant to Government Code sections 53161 and 60200, the Board of Directors hereby authorizes the General Manager and his designee to destroy at any time any duplicate record, paper or document of the Agency, while the original, whether in paper or electronic format, is retained by the Agency for the legally required time period.

SECTION 5. The General Manager and his designee shall have ongoing authority, without further approval needed from the Board of Directors and with the approval of the Agency's legal counsel provided herein, to authorize destruction of obsolete Agency records in accordance with the Records Retention Policy and Schedule.

SECTION 6. The Board Secretary shall certify to the passage and adoption of this Resolution.

SECTION 7. This Resolution shall become effective immediately upon its passage and adoption.

DRAFT

EXHIBIT A



| POLICIES, RULES AND REGULATIONS | |
|--|-------------------------------|
| Title: RECORDS RETENTION POLICY | |
| Policy No.:15.0 | Section Nos.: 15.0 – 15.12 |
| Approval Date: November 2018 | Effective Date: November 2018 |
| Approved By: Board of Directors | |

15.0 RECORDS RETENTION POLICY

California Government Code Sections 60200 through 60204 and the Secretary of State Local Government Records Management Guidelines govern the retention of records of the Santa Clarita Valley Water Agency (Agency) and the disposal of the Agency's obsolete records. Through this policy, the Agency will manage its records, files, documents and other information, regardless of format, in accordance with all applicable laws and regulations regarding records retention.

Existing and emerging electronic communication technologies are integral to the ability of the Agency officials and staff members to conduct Agency business in both an effective and efficient manner. Such technology has the potential to enhance communications with the public and provide a higher level of service to the Agency's constituency. However, the use of such technology creates challenges for the Agency to fulfill its commitment and obligation for government transparency and to meet the legal retention requirements for Agency records.

15.1. PURPOSE

The purpose of the Records Retention Policy is to provide guidelines to Agency staff members regarding the retention of Santa Clarita Valley Water Agency records; provide for the identification, maintenance, safeguarding of Agency records and the disposal of obsolete records in the normal course of business; ensure prompt and accurate retrieval of records; and ensure compliance with legal and regulatory requirements.

Vital and important records are those having legal, financial, operational, or historical value to the Agency.

Policy Objectives:

- Provide clear and concise direction regarding use of the Agency's electronic communications systems, including electronic mail (e-mail), text messaging and voicemail.
- Minimize any disruptions to Agency services related to electronic communications.
- Enhance work productivity through the use of electronic communications.
- Comply with applicable State and federal laws and Agency policies related to documents, the use of e-mail and all other forms of electronic communication.

This policy applies to all employees, elected officials, appointed officials, consultants, volunteers, or other non-employees who use electronic communications regarding Agency business. All such person shall be referred to throughout this policy as "Agency personnel."



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| POLICIES, RULES AND REGULATIONS | |
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15.2 DEFINITIONS

For purposes of this policy, the following definitions apply:

- “Agency” means the Santa Clarita Valley Water Agency , and includes all of the Agency’s affiliated entities.
- “Agency official” shall mean any elected official, committee member or employee of the Agency.
- “Agency business” shall be construed broadly to mean information relating to the conduct of the public’s business or communications concerning matters within the subject matter of the Agency’s jurisdiction, including, but not limited to, pending or potential Agency projects, past or prospective Agency agenda items, or Agency budgets or expenditures involving Agency funds. Resolution of the question will involve an examination of several factors, including: (a) the content itself; (b) the context in, or purpose for which, it was written; (c) the audience to whom it was directed; (d) the purpose of the communication; and (e) whether the writing was prepared by an Agency official acting or purporting to act within the scope of his or her employment.
- “Electronic communications” includes any and all electronic transmission, and every other means of recording upon any tangible thing in any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored. Without limiting the nature of the foregoing, “electronic communications” include e-mails, texts, voicemails, and also include communications on or within commercial applications (apps) such as Facebook Messenger, Twitter, WhatsApp, etc.
- “Electronic messaging account” means any account that creates, sends, receives or stores electronic communications.
- “Official Agency Record” has the same meaning as the definitions provided in the California Public Records Act (Cal. Gov. Code § 6250 et seq.) for “public records” and “writing”:

“...any writing containing information relating to the conduct of the public’s business prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics...”



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“...‘Writing’ means handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combination thereof, and any record thereby created, regardless of the manner in which the record has been stored.”

According to the preceding definitions, e-mail messages and any attachments regardless of format are, in fact, public records and are subject to the provisions of the Public Records Act as well as legal requirements for retention of public records. The preceding definitions also include any messages, sent through a smartphone, tablet or other electronic device, that end up as an e-mail to or from any Agency personnel.

DOCUMENT RETENTION

15.3 AUTHORIZATION

Pursuant to Resolution No. ____, the General Manager is authorized by the Board of Directors to interpret and implement this policy and to designate a Records Coordinator who shall be responsible for the administration of this Records Retention Policy. The General Manager and the Records Coordinator are authorized to do any and all acts necessary to comply with the terms and intent of this Records Retention Policy, The General Manager and Records Coordinator are responsible for the retention of records and the destruction of any obsolete records, papers, and documents that meet the qualifications governing the retention and disposal of records, as specified below.

15.4 PROCEDURE

- A. The department head completes and signs a “Request for Destruction of Obsolete Records” form, listing the date and description of each document to be destroyed. A sample form is attached to this policy as “Attachment B.” The department head submits the form to the Records Coordinator.
- B. The Records Coordinator checks the documents listed on the submitted form to confirm that each document is: (1) not required to be permanently retained, or (2) has been retained for the legally required period of time. The Records Coordinator also confirms that any applicable reproduction requirements (i.e., imaging, etc.) for each document are complete.
- C. The Records Coordinator submits the form to the General Manager, who reviews and signs the form and then returns the signed form to the Records Coordinator.



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- D. After receiving the signed form from the General Manager, the Records Coordinator oversees the destruction of the obsolete documents, indicates the method of destruction on the form, signs the form and returns the original signed form to the General Manager.
- E. The General Manager will retain all original signed forms requesting destruction of obsolete records for a minimum period of two (2) years.
- F. The General Manager will retain a permanent record, such as a log or copies of certificates of destruction, in whatever format he determines to be convenient for the purpose, to document the destruction of obsolete records of the Agency.

15.5. GENERAL GUIDELINES

- A. The following general guidelines apply to all Agency records.
 - 1. Pursuant to Resolution No. ____ adopted by the Board of Directors, except where a record is expressly required to be preserved according to State law, the Agency may destroy any original obsolete document without retaining a copy of the document as long as the retention and destruction of the document complies with the retention schedule as set forth in this policy. (Gov. Code § 60201.)
 - 2. In addition to the retention periods required under this policy, the Agency shall retain original administrative, legal, fiscal and/or historical records with continued value (i.e., records for long-term transactions and/or special projects) until all matters pertaining to such records are completely resolved or the time for appeals has expired. (Gov. Code § 14755, subd. (a); Gov. Code 34090.)
 - 3. Pursuant to Government Code section 60201(d), the Agency shall not destroy any of the following records:
 - (a) Records relating to the formation, change of organization, or reorganization of the Agency;
 - (b) Ordinances and resolutions, unless they have been repealed or have become invalid or otherwise unenforceable for five years;
 - (c) Minutes of any meeting of the Agency;
 - (d) Records relating to any pending claim, litigation, any settlement or other disposition of litigation within the past two years;



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- (e) Records that are the subject of any pending request for records under the California Public Records Act, whether or not the record is exempt from disclosure, until the request has been granted or two (2) years after the request has been denied by the Agency;
- (f) Records relating to any pending construction that the Agency has not accepted or for which a stop notice claim may be legally presented;
- (g) Records relating to any non-discharged debt of the Agency;
- (h) Records relating to the title to real property in which the Agency has an interest;
- (i) Records relating to any non-discharged contract to which the Agency is a party;
- (j) Records that have not fulfilled the administrative, fiscal, or legal purpose for which they were created or received;
- (k) Unaccepted bids or proposals, which are less than two (2) years old, for the construction or installation of any building, structure or other public work;
- (l) Records less than seven (7) years old that specify the amount of compensation or expense reimbursement paid to Agency employees, officers, or independent contractors

15.6 RECORDS TO BE RETAINED IN ORIGINAL FORMAT

The records listed above in Section 15.5 must be retained in their original format, whether the original record is in hard copy or electronic format.

In addition, the following records are required to be retained in their original hard copy format for at least two (2) years before imaging or scanning them into electronic format:

- Statements of Economic Interest for Elected Officials (copies of FPPC Form 700). (Total retention is four (4) years.)
- Statements of Economic Interest for Non-Elected Officials (originals of FPPC Form 700). (Total retention is seven (7) years.)

After two (2) years, the Agency may image/scan the above documents and dispose of the hard copy versions. The electronic version becomes the “original,” pursuant to State law. (Gov. Code § 60203, subd. (b).)



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15.7 DUPLICATE RECORDS

Pursuant to Resolution No, _____, the General Manager and/or the Records Coordinator are authorized to destroy at any time any **duplicate** record, paper or document of the Agency, while the original, whether in paper or electronic format, is retained by the Agency for the legally required time period.

15.8 EXCEPTIONS TO SCHEDULED DISPOSAL OF OBSOLETE RECORDS

Scheduled disposal of records that have met or exceeded their retention periods must be postponed if the records are responsive to, subject to, or relate in some way to any of the following:

- A. A Public Records Act request received by the Agency;
- B. A subpoena served on the Agency;
- C. A Request for Production received by the Agency from an opposing party in litigation;
- D. A court order;
- E. A litigation hold or request for preservation of evidence received by the Agency; or
- F. A claim filed against the Agency under the Government Claims Act.

The above exceptions apply to both hard copy and electronic records

15.9 RECORDS RETENTION SCHEDULE

The Records Retention Schedule is attached to this policy as “Exhibit B” and is incorporated into this policy by reference. This policy and the Records Retention Schedule comply with State and federal law, as well as the records retention guidelines provided by the California Secretary of State. The Records Retention Schedule may be updated from time to time by the General Manager and/or the Records Coordinator, pursuant to Resolution No. _____, in order to stay current with federal and State laws, as well as any other regulations, regarding the retention of Agency records.



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ELECTRONIC COMMUNICATION USAGE AND RETENTION

15.10 GENERAL INFORMATION

A. Agency E-mail is an Official Agency Record
 Electronic communications generate correspondence and other documentation which are public records (hereinafter “Official Agency Records”) that may be subject to disclosure under the California Public Records Act (Gov. Code § 6250, *et seq.*). Such records are also in need of protection/retention in accordance with records retention laws.

B. Retention of E-mail Within the Agency’s System
 The Agency’s electronic communication systems, including e-mail, instant messaging, social media sites, and other communication tools, are intended as mediums of communication only. Therefore, the Agency electronic communication systems should not be used to store or maintain documents, including, but not limited to, Official Agency Records. Documents that must follow a defined legal retention schedule should be saved outside of the communication environment.

Communications within the electronic communication environment will be stored for two (2) years. After two years that electronic communication record will be removed from the communication system in which it existed.

Regarding e-mail, the system administrators perform regular electronic back-ups of the Agency’s e-mail system. However, the back-up is not a copy of all Agency e-mail activity that occurred on the Agency e-mail server during the back-up period.

C. Preservation of E-mails (PRA Requests, Subpoenas, Claims, etc.)
 The Agency frequently receives requests for inspection or production of documents pursuant to the Public Records Act, as well as demands by subpoenas or court orders for documents, and claims filed against the Agency under the Government Claims Act. In the event a records request, or subpoena, asks for e-mail messages, the Agency officials and employees having control over or access to any relevant e-mail messages, once they become aware of the request or demand, shall use their best efforts, by any responsible means available, to temporarily preserve any such e-mail message until it is determined whether the e-mail message must be disclosed for public inspection or copied and produced.



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Also, the Agency has a duty to preserve any relevant data when there is even a hint of possible litigation. Therefore, when Agency employees become aware of a potential claim, an actual claim, or a lawsuit against the Agency, they must preserve any e-mail messages and attachments that have any information relevant to that matter. The Agency’s General Counsel can provide guidance on these issues.

15.11 PROCEDURE

A. Managing Agency E-mail

Agency officials and employees are responsible for the management of their e-mail folders on a regular basis. It is the responsibility of Agency officials and employees to determine if an e-mail is an Official Agency Record which must be retained in accordance with the Agency’s Records Retention Policy. Always consider the content of an e-mail message when you are determining if the message is an Official Agency Record. Generally, an e-mail message and any attachments regardless of format may be considered an Official Agency Record if it: (1) is created or received in connection with official Agency business; (2) documents the formulation and implementation of Agency policies and decisions; or (3) initiates, authorizes or completes a transaction of official Agency business.

Agency officials and employees may delete e-mail messages which are not otherwise required to be kept by law or whose preservation is not necessary or convenient to the discharge of your duties or the conduct of the Agency’s business.

B. Messages that are Generally NOT Considered as Official Agency Records

Examples of e-mail messages that are not generally considered Official Agency Records may include: (1) personal messages; (2) “Spam” emails, advertisements, or other “junk” e-mail; (3) messages not related to public business (e.g., employee birthday celebrations in the lunch room); and (4) newsletters or general information from vendors or other public agencies. The Agency’s General Counsel can assist in determining whether an e-mail message is required to be retained and/or is necessary or convenient to the discharge of duties or the conduct of the Agency’s business.

C. Preserving E-mails that are Official Agency Records

Any e-mail message, including any attachments regardless of format that is an Official Agency Record should be preserved by one of the following methods:

1. Print the email and place the printed copy in the appropriate file. Generally, the Agency employee who sends the e-mail should be the person responsible for printing and filing the hard copy, but persons



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responsible for a particular program or project file shall be responsible for retaining all e-mail they send or receive related to that program or project.

2. Electronically move the e-mail from your Inbox to a designated folder within your Agency e-mail account using the Agency’s document management system. Alternatively, you can move the e-mail out of the Agency’s e-mail system and store it on a network drive.

15.12 USE OF PERSONAL E-MAIL ACCOUNTS FOR PUBLIC BUSINESS

Pursuant to the California Supreme Court’s 2017 opinion in the *City of San Jose* case, e-mails sent or received by Agency officials or employees that are related to the conduct of public business may be Official Agency Records, even if the messages were sent or received using an Agency official’s or employee’s personal e-mail account or personal device. In light of the *City of San Jose* opinion, the following protocols shall apply:

1. Agency personnel who are assigned an Agency e-mail account to conduct Agency business, shall only conduct Agency business through the Agency account and shall not use personal accounts for the creation or receipt of Official Agency Records. If an Agency official or employee who is required to use an Agency e-mail account receives an e-mail regarding Agency business on his/her non-Agency account, the Agency official shall copy (“cc”) or forward the e-mail to the Agency e-mail account no later than 10 days after the original creation or transmission of the e-mail. Any Agency personnel who maintain Official Agency Records on a personal e-mail account without copying or forwarding the record to an Agency account shall be subject to the protocols listed below, regardless of whether the employee was authorized to utilize the personal account.
2. Agency personnel who are not assigned an Agency e-mail account, or that are authorized to utilize a personal e-mail account or to have Agency e-mails forwarded to a personal account, shall retain all e-mails that are Official Agency Records in accordance with the Agency’s Records Retention Policy regardless of whether the e-mail is originally sent or received on a personal e-mail account or personal device. Agency personnel who are authorized to use personal e-mail accounts are encouraged to create and only utilize accounts that are dedicated solely to the conduct of Agency business. Utilizing a dedicated account will help to ensure that Official Agency Records are properly maintained, will ease searches for responsive Official Agency Records, and will help to prevent the search or disclosure of personal records.
3. In the event the Agency receives a Public Records Act request seeking e-mails from personal accounts, the Agency [custodian of records, who is the Agency Board Secretary](#), will transmit the request to the applicable Agency personnel



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who may have responsive records. The Agency personnel shall then promptly conduct a good faith and diligent search of his/her relevant personal e-mail accounts and devices for responsive records. If the Agency personnel needs assistance in performing a search, he/she shall inform the Agency Board Secretary and Agency personnel may be assigned to assist.

4. The Agency personnel shall promptly transmit any responsive e-mails to the Agency Board Secretary within sufficient time to enable the Agency Board Secretary to adequately review and provide the disclosable e-mails to the requesting party. It shall be the duty of the Agency Board Secretary, in consultation with the Agency’s General Counsel, to determine whether a particular e-mail, or any portion of an e-mail, is exempt from disclosure. To that end, the responding Agency personnel shall provide the Agency Board Secretary with all responsive e-mails, regardless of whether an exemption to the disclosure may apply.

5. In the event the Agency personnel does not possess, or cannot with reasonable diligence recover, responsive e-mails, the Agency personnel shall inform the Agency Board Secretary. ~~by way of~~ As determined by the Agency’s General Counsel, Agency personnel may be required to sign a written declaration, an example of which is attached to this policy (Public Records Act Form of Declaration). ~~a written declaration signed under penalty of perjury.~~ In addition, Agency personnel who withholds or redacts any e-mails identified as potentially responsive must provide the Agency Board Secretary with a written declaration (Public Records Act Form of Declaration) under penalty of perjury with facts sufficient to show the information withheld or redacted is “personal business” and not “public business” under the Public Records Act.

This policy does not waive any exemption to disclosure that may apply under the California Public Records Act or other applicable law.

(Originally adopted November 2018)

SCV WATER
Records Retention Schedule
2018 (Draft)

EXHIBIT B

| Record Series | Description | Retention Period |
|---|--|------------------|
| Management | | |
| BOARD OF DIRECTORS and COMMITTEES | | |
| <i>Board of Directors (BODs) include: Santa Clara Valley Water Agency, Upper Santa Clara Valley Joint Powers Authority</i> | | |
| <i>Committees include : Ad Hoc, Agenda Planning, Finance and Administration, Planning and Engineering, Water Resources and Outreach and Retail Operations</i> | | |
| Agency Formation/Reorganization | Records relating to formation, change or organization, or reorganization of the agency | P |
| Board/Committee Agendas, Packets and Related Items | Original agendas and special meeting notices, including certificates of posting, original summaries, original communications and action agendas for the Board and/or Committees; reports; attachments; handouts | P |
| Minutes | Official minutes and hearing proceedings of the Board of Directors | |
| Resolutions | Legislative actions | |
| Oaths of Office | Oaths of office for elected and appointed public officials | T + 6 |
| CONFLICT OF INTEREST (FPPC) | | |
| Statement of Economic Interest (FPPC Form 700) | Elected Officials - FPPC Filings (Form 700) [copies] (can image after 2 years) | 4 yrs |
| Agency Report - Events & Ticket/Pass Distribution (FPPC Form 802) | Non-Elected Officials - FPPC Filings (Form 700) [originals] (can image after 2 years) Report of tickets/passes; identifies persons who received tickets/passes & described the public purpose for the distribution; Copy must be posted on agency website; Originals retained for 7 years | 7 yrs |
| Behested Payment Report (FPPC Form 803) | FPPC form used by elected officials to disclose payments made at their behest (\$5,000 or more from same source) for legislative, governmental, or charitable purposes | 7 yrs |
| Agency Report of Consultants (FPPC Form 805) | Identifies consultants hired by SCV Water who must file Form 700 | 7 yrs |
| Agency Report of Public Official Appointments (FPPC Form 806) | Report of additional compensation received by agency officials when appointing themselves to committees, boards or commissions of other public agencies or joint powers authorities. Current report must be posted on the agency's website. | CU + 2 |
| Lobbying or Lobbyist Forms (FPPC Forms 602, 635) | FPPC Form 602 - Lobbying Firm Activity Authorization; FPPC Form 635 - Report of Lobbyist Employer & Report of Lobbying Coalition - forms used when employing or contracting with a lobbying firm | 5 yrs |
| FINANCING CORPORATION | | |
| Agendas, Packets and Related Items | Original agendas and special meeting notices, including certificates of posting, original summaries, original communications and action agendas for Council, Boards and Commissions; Board Reports; handouts | P |
| Minutes | Official minutes and hearing proceedings of the Board of Directors | |
| Resolutions | Legislative actions | |

AC=Active AD=Adoption AU=Audit CL=Closed/Completed CU=Current Year E=Election L=Life P=Permanent S=Supersede T=Termination

SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|--|---|------------------|
| Management - cont'd | | |
| GENERAL | | |
| General Administrative: Policies/Procedures | All Board Approved Policies and Management Operating Procedures | S + 2 |
| Public Record Request Information | Requests for documents (Public Records Act); Responses provided | CL + 2 |
| Correspondence, general | Includes emails, letters, memos, etc., pertaining to SCV Water business | CU + 2 |
| Records Retention - Records Destruction/Disposal | Documentation of final disposition/destruction of records that have met or exceeded minimum retention periods | P |
| LEGAL/LEGISLATIVE | | |
| Administrative Code | Including bylaws | P |
| Legal Opinions | Opinions/memos drafted by legal counsel | S + 2 |
| Litigation | Case files; settlement agreements for litigation matters (executed) [not including Workers' Comp claims] | CL + 2 |
| PUBLIC INFORMATION | | |
| Press Releases | | P |

AC=Active AD=Adoption AU=Audit CL=Closed/Completed CU=Current Year E=Election L=Life P=Permanent S=Supersede T=Termination

SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|--|---|--|
| Administration | | |
| GENERAL ADMINISTRATION | | |
| Contracts and Agreements (excluding CIP, Public Works) | Includes leases, equipment, services or supplies | T + 5 |
| Policies | | AC |
| Procedures | | |
| Public Record Act Requests | Requests for records; responses provided | CL + 2 |
| Record Retention / Management Program Records | Including schedule, destruction records, procedures | AC |
| Recordings - audio (e.g., for preparation of meeting minutes) | Audio recordings "made for whatever purpose by or at the direction of the local agency" | 30 days |
| Recordings - routine video monitoring, telephone, radio communications | Routine daily recording of telephone or radio communications; recordings of routine video monitoring, monitoring systems, or building security systems; If recordings relate to a claim or pending litigation, they must be preserved until the matter is resolved. | Videos - 1 yr; Radio/Phone - 100 days |
| Recordings - video (e.g., recordings of Board meetings) | Recordings of public meetings made by or at the direction of SCV Water | 30 days |
| Administration - Accounting/Finance, Purchasing | | |
| ACCOUNTING/FINANCE | | |
| Accounts Payable | Invoices, check copies, distribution journals, cash disbursements, expense reports, Petty Cash, supporting documents | AU + 7 |
| Accounts Receivable | Invoices, registers, cash receipts journals, supporting docs | |
| Audit Reports/Financial Statements | Reports relating to audits/financial statements, trial balance, schedules; including reports, notes, and backup documentation (CAFR, Audit Binders etc.) | P |
| Bank Reconciliations | Bank statements, summaries for receipts, deposit slips, disbursements and reconciliations | AU + 5 |
| Billing Records | Customer name, service address, usage payments, correspondence with customers | AU + 2 |
| Bonds - Certificate of Participation (COP) | Monthly statement of transactions, supporting documents | CL + 10 |
| Bonds - Certificate of Participation (COP) | Paid / cancelled | CL + 10 |
| Bonds - Surety | Documentation created and/or received in connection with the performance of work/services for SCV Water | CL + 4 |
| Budget - Proposed | Presented to Board | CU + 2 |
| Budget - Adopted | Approved | P |
| Certificate of Authenticity | Records from outside vendors certifying documents have been destroyed in compliance with the records retention schedule | P |
| Check register/Warrant register | Record of checks issued, approved by the Board of Directors | AU + 2 |
| Checks (issued by SCV Water) | (1) Expense reimbursement to employees; payments to independent contractors; etc. Includes check copies; canceled or voided checks; electronic versions of checks; (2) checks paid to vendors; other SCV Water payments. Includes check copies; canceled or voided checks; electronic versions of checks. | (1) CU + 7; (2) AU + 4 |

AC=Active AD=Adoption AU=Audit CL=Closed/Completed CU=Current Year E=Election L=Life P=Permanent S=Supersede T=Termination

SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|---------------------------------|--|------------------|
| | Administration - Accounting/Finance, Purchasing - cont'd | |
| Deferred Compensation | Records of employee contributions and agency payments | T + 5 |
| Deposit Receipts | Checks, coins, currency | AU + 7 |
| General Ledger | | P |
| General Ledger - Voucher | Account postings with supporting documents | AU + 4 |
| Investments | Including summary of transactions, inventory, and earnings report | P |
| Invoices | Copies sent for fees owed, billing, related documents | AU + 7 |
| Journals - Billing | Billing, including monthly activity | CU + 2 |
| Payroll Records | Including signed employee time sheets for audit and FEMA Reports; deduction authorization, beneficiary designations, unemployment insurance claims | AU + 6 |
| Payroll Registers | Labor distribution costs by employee and program | P |
| Payroll Forms | W-2 and W-4 forms | T + 4 |
| PERS Employee Deduction Reports | Including record of deductions, Retirement Balance Report | P |
| Reimbursements - expenses | Reimbursements to public officials and employees for travel and other expenses | AU + 7 |
| State Controller | State Controllers Report | P |
| Taxpayer ID Forms | Including W-9's and 1099's | AU + 4 |
| Tax Reporting | Federal and State quarterly reports | AU + 4 |

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SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|---|---|-------------------------|
| Administration - Accounting/Finance, Purchasing - cont'd | | |
| Tax Returns | | 7 Years |
| Taxes, Receivables | | AU + 3 |
| Wage Garnishments | Wage or salary garnishment; active until garnishment is satisfied - then follow retention period | AU + 4 |
| Warrant Registers/Check registers | Accounts Payable Batch List | AU + 2 |
| Wire Transfers | Statements, confirmations and reconciliations, including voids | AU + 5 |
| Worker's Comp Premium | Quarterly Report | T + 5 |
| CAPITAL PROPERTY | | |
| Fixed Assets | Inventories of fixed assets, surplus property | AU + 4 |
| Capital Asset Record | C/P including Notice of Completion and supporting documents (documents maintained by Engineering Dept) | L + 3 |
| Plant Ledger | Electronic records including equipment records and historical data | P |
| Surplus Property - Auction | Detailed listing of property, receipts from auction company (bid sales through licensed auction company) | AU + 2 |
| Surplus Property - Disposal | Listing of property, receipts (bid sales of equipment through licensed auction company) | AU + 4 |
| PURCHASING | | |
| Bids, RFQ's, RFP's | | AU + 5 |
| Successful / Accepted bids or proposals | Public contract bid documents; Requests for Qualifications; Requests for Proposals regarding goods and services | AU + 5 |
| Unsuccessful / Unaccepted bids or proposals | | CU + 2 |
| Purchase Orders | Original documents (maintained w/paid invoices) | AU + 7 |
| Administration - Human Resources, Safety/Training, Risk Management | | |
| HUMAN RESOURCES | | |
| Employee/Personnel files | Active and Terminated including applications, employment agreements, actions, evaluations, vesting, salary records, beneficiary designations, Family Leave requests, tuition reimbursement, benefit plan enrollment/denied, employee relations (may include claims, grievances, disciplinary actions), injury and accident reports, medical records, disability claims. | T + 7 |
| Employment applications (not hired) | Applications submitted for existing or anticipated job openings, including any records pertaining to failure or refusal to hire applicant | CU + 2 |
| Employment eligibility verification (I-9 forms) | Federal Immigration and Nationality Act - retention is 3 years after date of hire, or 1 year after date of termination, whichever is later. | 3 + hire date, or T + 1 |
| Classifications and Appointments | Includes supplemental Personnel records. Wage rate tables 2 years | CU + 3 |
| Collective Bargaining Agreements | Surveys and studies including classification and wage rate tables | CU + 2 |
| Correspondence, personnel & HR matters | Includes Memoranda of Understanding (MOU) with employee unions, represented employee groups | CU + 3 |
| DMV Driver's Records Reports (DMV Pull-Notice System) | Includes emails, letters, memos, etc., pertaining to personnel & HR matters | CU + 2 |
| | Motor vehicle pulls - personnel record | S + 7 |

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SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|--|---|------------------|
| Administration - Human Resources, Safety/Training, Risk Management - cont'd | | |
| Recruitment | Including candidate applications, interview notes, test results, resumes, alternative lists, indices, ethnicity disclosures, examination materials, examination answer sheets, job bulletins | CL + 3 |
| Training Records (Non-Safety) | Volunteer program training, class training materials, internships; Paperwork documenting internal and external training | CU + 7 T + 7 |
| Worker's Compensation Records | Work-injury claims (including denied claims); claim files, reports, etc. **Retain until the latest of the following: 5 years from date of injury; or 1 year from date compensation was last provided; or when all compensation due has been paid.** | ** |
| Worker's Compensation - Settlement Agreements | Final, signed/approved settlement agreements for worker's compensation claims or litigation | 5 yrs |
| HUMAN RESOURCES: Benefits | | |
| Employee Benefits Administration Files | Including enrollment forms, billing reports | CL + 4 |
| Employee Benefits Claims | May include dental, disability, education, health, life and vision including dependent care and Employee Assistance | T + 7 |
| SAFETY/TRAINING | | |
| General Administrative: Policies/Procedures | Safety related policies, procedures and standard operating procedures, etc. | S + 2 |
| Training Records - Safety | Certifications/designations | CU + 2 |
| Cal-OSHA Requirements | Log of work related injuries & illnesses (Form 300), Annual Summary (Form 300A), Incident reports (Form 301) | CU + 5 |

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SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|--|---|------------------|
| Administration - Human Resources, Safety/Training, Risk Management - cont'd | | |
| RISK MANAGEMENT | | |
| Chemical Inventories | | 30 YRS |
| Claims, Damage | Paid/denied | CL + 5 |
| Crane Inspections and Certifications | Inspections: Records relating to cranes regarding safety inspection logs, reports and correspondence. Certifications: Records, reports and certificates which are required to operate cranes. | AC + 5 |
| Insurance (Certificates of) | Insurance certificates filed separately from contracts, includes insurance filed by licensees; may include liability, property, Certificates of Participation, deferred, use of facilities; Indemnity; PERS - working files - originals with Administrator. | CU + 2 |
| Injury and Accidents Reports | On-the-job, vehicle and OSHA Log | CU + 5 |
| Material Safety Data Sheets | Records relating to the use of hazardous substances | P |
| Property Files | Original reports and supplemental documentation (Lost, Found, Safekeeping); apparatus/vehicle repair and maintenance; inventory, equipment and supplies | CU + 10 |
| Risk Management Reports | Federal OSHA Forms; Loss Analysis Report; Actuarial Studies | CL + 5 |
| Safety Meetings | Records relating to the OSHA required safety meetings (toolbox meetings) regarding on the job safety | CU + 5 |
| Safety Records | Records of a general nature regarding safety. Records may include safety videos, training, checklists, meeting minutes and regulations. | P |
| Security Records | Records relating to the security of SCV Water and outside security companies used by SCV Water. Includes records regarding security issues, security books and copies of correspondence. | CU + 3 |
| Underground Storage Tanks | Records including but not limited to: permits, photos, inspection and contracts, as well as records regarding leak detection monitoring, cleanup, and tightness of underground tanks | P |
| Vehicle Operating Records | Records relating to SCV Water vehicle registration, purchase costs, maintenance records and surplus information. | AC + 6 |

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SCV WATER
 Records Retention Schedule
 2018 (Draft)

| U.S. DEPARTMENT OF TRANSPORTATION | |
|--|--|
| | Negative and canceled controlled substance tests. Alcohol tests with concentration less than .02 / Negative drug screen test. |
| Drug and Alcohol Testing Program: Collection Records | Collection logbooks, if used Documents relating to random selection process Documents generated relating to decisions to administer reasonable suspicion or post-accident tests Documents verifying medical inability to provide adequate samples. Employer's copy of alcohol/drug test form including results Employer's copy of drug chain of custody form Documents of a Medical Review Officer (MRO) Documents employee presents to dispute results Substance Abuse Professional (SAP) evaluation and referral Previous employer background screen results if positive Previous employer background screen results if negative Corrective Action Recommendations and Action Records of refusal to take tests Program administration records |
| Drug and Alcohol Testing Program: Test Process Records | |
| Drug and Alcohol Testing Program: Education and Training Records | Alcohol misuse and controlled substance use awareness including UW policy Driver's signed receipt for education materials Documentation of supervisor training |
| | 1 YR |
| | 2 YRS |
| | 5 YRS |
| | P |
| | 5 YRS |
| | P |
| | P |

SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|--|--|------------------|
| Engineering, Water Quality and Regulatory Compliance, Maintenance, Operations | | |
| CAPITAL IMPROVEMENT | | |
| Capital Improvement Projects | Supporting documents including bidders list, specifications, reports, plans, work orders, schedules, etc. Contains records re: Planning, design, construction, conversion or modification of facilities, structures and systems | CL + 10 |
| Construction Project Files | Records relating to the construction of SCV Water property including but not limited to: field books and logs, diaries, reports, construction test records, samples, correspondence, drawings and specifications, recommendations, photographs, schedules, change orders and stop notices; submittals (records relating to submissions by contractors); and inspections (correspondence, reports, photos). | P |
| CAPITAL IMPROVEMENT: Contracting and Agreements | | |
| Contracts and Agreements (Including Capital Improvement) | | P |
| Bids and Proposals (Unsuccessful) | | CL + 2 |
| CAPITAL IMPROVEMENT: Documentation and Records | | |
| Certificates | Building: Compliance, occupancy which affect real property. Planning: Retain during life of structure. Plans, buildings, signs, grading, encroachment, including blueprints and specifications (includes construction permits). | L + 5 |
| Permits and Reports | National Pollutant Discharge Elimination System (NPDES) Discharge monitoring | P |
| CAPITAL IMPROVEMENT: Project Specifications | | |
| Blueprints, Drawings, Photos and Specifications | Drawings/Project Plan (does not include those usually filed with case or project) Maps/Plans/Drawings/Exhibits/Photos Blueprints/Specifications Water Master Plan copies | P |
| CAPITAL IMPROVEMENT: Reports and Tests | | |
| Water Quality Records | Compliance records include location, date, method and results; corrections, analysis of bacterial or chemical content; Compliance documentation including sampling data, analysis, reports, surveys, documents, evaluation, schedules, valves, etc. | CU + 12 |
| CAPITAL IMPROVEMENT: Standards, Studies and Surveys | | |
| Studies, Special Projects and Areas | Engineering | CL + 2 |
| Surveys (including Water System Sanitary) | Recording data and maps; statistics, reports, correspondence | CU + 10 |
| ENVIRONMENTAL QUALITY | | |
| Environmental Review | Correspondence, consultants, issues, conservation | CL + 2 |
| Soil Reports | Final Reports | P |
| GENERAL | | |
| Policies and Procedures, Water | Includes rules and regulations | S + 2 |

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SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|---|--|------------------|
| Engineering, Water Quality and Regulatory Compliance, Maintenance, Operations - cont'd | | |
| PROPERTY DOCUMENTATION | | |
| Acquisition/Disposition | Supporting documents regarding: sale, purchase, exchange, lease or rental of property by Agency | CL +10 |
| Appraisals | Exempt from public disclosure until final acquisition or contract agreement obtained | CL + 2 |
| Annexation | Records relating to pending annexation | P |
| Deeds and Easements (and promissory notes) | | P |
| Leases | Records including lease information on easements, parcel numbers and status reports | CL + 6 |
| Property Development - Design/Construction | Design, construction, engineering documents | CL + 10 |
| Property Development - As-builts | As-built plans and related documents | P |
| MAINTENANCE AND OPERATIONS | | |
| Equipment Leases | | T + 4 |
| Equipment Use Records and Maintenance Reports | Maintenance records; repair reports | AC + 5 |
| Hazardous Waste Disposal | Documentation regarding handling and disposal of hazardous waste | P |
| Maintenance and Operations - Well and Pumping | Includes work orders, inspection, repairs, cleaning, reports, complaints. Times Operational, power used and quantity | CU +2 |
| Meter Operations | Reader Reports, Orders, Tests, Maintenance reports; calibration | CU + 2 |
| Valve Main Records | | P |
| Violations, Drinking Water | Retention applies to each violation | CU + 10 |
| Water Distribution System | Records regarding design of water distribution system | P |
| Wells | Records on well locations, connections, etc. | P |

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SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|---|---|------------------|
| Department: Water Resources | | |
| WATER MANAGEMENT | | |
| Water Banking/Exchange/Transfer Programs | Costs | CL + 10 |
| Water Delivery Records | Records relating to the delivery of water. Records may include schedules, volume sold and quantities | P |
| Water Management Agreements | MOA/MOUs | CL + 10 |
| Water Purchase (Acquisitions/Sale) Agreements | Payments for SWP water supplies and other water supply sources | P |
| Water Purchase Costs | delivery, usage and storage | CU + 5 |
| Water Resources/Use Reports | Delivery Correspondence and Allocation Notices | S + 10 |
| State Water Project Deliveries | | CL + 10 |
| PLANNING | | |
| California Environmental Quality Act (CEQA) | Exemptions, Environmental Impact Report, Mitigation Monitoring, negative declaration, notices of completion and determination, comments, statements of overriding considerations and Water Supply Assessments | P |
| Integrated Regional Water Management Plan (IRWMP) | Integrated Regional Water Management Plan (IRWMP) | S + 15 |
| Salt and Nutrient Management Plan | | S + 25 |
| Urban Water Management Plan (UWMP) | Required documents for the California Urban Water Management Plan (UWMP) Act | S + 10 |
| Water Master Plans | SCV Water and Retailers' capital project plans, groundwater plans, etc. | S + 10 |
| CONSERVATION | | |
| Best Management Practices (BMP) Reports | Reports required by the CUWCC that are required for compliance with UWMP, AB 1420, etc. | P |
| Conservation Program Analysis | Quantification of water savings attributable to conservation programs, including spreadsheets and reports | CU + 15 |
| Reports on customer water use/conservation | Large Landscape, Commercial, Industrial and Institutional Customer reports that include data on water use and recommendations | CU + 6 |
| Water User Data | "Raw" data on high water users per sector. | CU + 15 |
| Water Use Efficiency Strategic Plan | Water Use Efficiency Strategic Plan, spreadsheet planning tool, plan updates | S + 15 |
| GRANTS | | |
| Grants | Federal and State / Financial Records - refer to grant application close-out procedure; Unsuccessful - Applications not entitled | CU + 7 |
| PUBLIC INFORMATION | | |
| Brochures, Publications, Newsletter, Bulletins | Print newsletters, enewsletters | S + 2 |
| Media Relations | Presentations (to community groups, Chamber, etc.); advertising (includes cable, newspaper, radio) | CU + 2 |
| News Articles | News articles and log. | CU + 2 |
| REPORTS | | |
| Annual Water Quality Report | California Department of Public Health Annual Water Quality Report | P |
| Annual Water Report | SCV Water Report prepared per LA County Board of Supervisors | P |
| Department of Water Resources | DWR Bulletins | S + 15 |
| Groundwater Modeling Reports | Basin Yield Reports from retailers | S + 25 |
| State General Planning | State Water Plan Documents | S + 15 |
| State Water Project Reliability | DWR Semiannual State Water Project Reliability Reports | S + 15 |

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SCV WATER
Records Retention Schedule
2018 (Draft)

| Record Series | Description | Retention Period |
|---|--|------------------|
| Department: Water Resources - cont'd | | |
| EDUCATION | | |
| Education Program Materials | Curriculum | CU + 2 |
| Scheduling | Book of field trips and class presentation dates and scheduling correspondence | CU + 5 |



ATTACHMENT 2

REQUEST FOR DESTRUCTION OF OBSOLETE RECORDS

To: General Manager
 From: Department Head
 Subject: Request for Destruction of Obsolete Records

I am requesting approval to destroy the obsolete records listed below.

| DATE OF RECORD | DESCRIPTION OF RECORD |
|----------------|-----------------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

If additional space is needed, attach a second page to this form.

APPROVED

 Department Head

 Date

 General Manager

 Date

The obsolete records described above were destroyed under my supervision using the following method: Shredding Burning Other (specify method)

I certify that such destruction meets the requirements of the Records Retention Policy of the Santa Clarita Valley Water Agency and all applicable requirements of State and federal law.

 Records Coordinator

 Date of Records Destruction

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ATTACHMENT 3
PUBLIC RECORDS ACT
FORM OF DECLARATION

I, _____(name), hereby declare as follows:

1. I have personal knowledge of the matters set forth in this declaration.
2. I currently am serving as a Director or employee of the Santa Clarita Valley Water Agency (Agency).
3. On _____(date), I received notice of the need to search my personal electronic device and personal e-mail account for documents that may be responsive to a Public Records Act request (the "Request") the Agency received from _____(requestor).
4. I have, with reasonable diligence, searched all of my personal electronic devices and personal e-mail accounts (that is, those accounts which are not housed on the Agency server), including, but not limited to, my _____(devices searched), and my personal e-mail account(s) provided by _____(service providers of devices searched), and have provided all public records responsive to the Request to the responsible Agency designee.

[OR]

4. I have, with reasonable diligence, searched all of my personal electronic devices and personal e-mail accounts (that is, those accounts which are not housed on the Agency server), including, but not limited to, my _____(devices searched), and my personal e-mail account(s) provided by _____(service providers of devices searched), and did not locate any public records on such devices or accounts that were responsive to the Request.

I declare under the laws of the State of California that the foregoing is true and correct.

Dated: _____

Signature

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ITEM NO.
5.3

BOARD MEMORANDUM

DATE: October 16, 2018
TO: Board of Directors
FROM: Beverly Johnson *BJ*
Director of Finance
SUBJECT: Receive and File Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements

SUMMARY AND DISCUSSION

Attached are the Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors receive and file the attached Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements.

BJ

Attachment

M65

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Valencia Water Company

Financial Statements as of January 22, 2018,
December 31, 2017, and December 31, 2016,
and for the Period from January 1, 2018 to
January 22, 2018 and Years Ended December 31,
2017 and December 31, 2016, and
Independent Auditors' Report

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VALENCIA WATER COMPANY

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Valencia Water Company
Valencia, California

We have audited the accompanying financial statements of Valencia Water Company (the "Company"), which comprise the balance sheets as of January 22, 2018, December 31, 2017, and December 31, 2016, and the related statements of income, changes in stockholder's equity, and cash flows for the period from January 1, 2018 to January 22, 2018 and the years ended December 31, 2017 and 2016, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Company as of January 22, 2018, December 31, 2017, and December 31, 2016, and the results of its operations and its cash flows for the period from January 1, 2018 to January 22, 2018 and the years ended December 31, 2017 and 2016 in accordance with accounting principles generally accepted in the United States of America.

Deloitte + Touche LLP

May 4, 2018

VALENCIA WATER COMPANY

BALANCE SHEETS

AS OF JANUARY 22, 2018, DECEMBER 31, 2017, AND DECEMBER 31, 2016

(In thousands)

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|--|---------------------|----------------------|----------------------|
| ASSETS | | | |
| CURRENT ASSETS: | | | |
| Cash and cash equivalents | \$ 7,017 | \$ 7,003 | \$ 5,455 |
| Investments | 9,262 | 9,262 | 8,778 |
| Metered, unbilled, and other receivables—net of allowances for doubtful accounts of \$41 in 2018, \$44 in 2017, and \$39 in 2016 | 4,115 | 4,120 | 3,078 |
| Materials and supplies | 410 | 423 | 412 |
| Income tax receivable | <u>737</u> | <u>737</u> | <u>412</u> |
| Total current assets | <u>20,804</u> | <u>21,545</u> | <u>17,723</u> |
| UTILITY AND GENERAL PLANT ASSETS: | | | |
| Land and buildings | 3,809 | 3,809 | 3,809 |
| Wells | 11,091 | 11,091 | 11,091 |
| Pumping equipment | 9,232 | 9,232 | 9,232 |
| Transmission and distribution system | 143,454 | 143,381 | 140,768 |
| General plant | 6,616 | 6,616 | 6,166 |
| Construction in progress | <u>4,130</u> | <u>3,868</u> | <u>3,492</u> |
| Total utility and general plant assets | 178,332 | 177,997 | 174,558 |
| Accumulated depreciation and amortization | <u>(76,305)</u> | <u>(76,027)</u> | <u>(71,537)</u> |
| Utility and general plant assets—net | <u>102,027</u> | <u>101,970</u> | <u>103,021</u> |
| DEFERRED TAX ASSETS—State | <u>111</u> | <u>111</u> | <u>293</u> |
| OTHER ASSETS | <u>315</u> | <u>665</u> | <u>845</u> |
| TOTAL | <u>\$123,146</u> | <u>\$124,291</u> | <u>\$121,882</u> |

(Continued)

VALENCIA WATER COMPANY

BALANCE SHEETS

AS OF JANUARY 22, 2018, DECEMBER 31, 2017, AND DECEMBER 31, 2016

(In thousands)

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|---|---------------------|----------------------|----------------------|
| LIABILITIES AND STOCKHOLDER'S EQUITY | | | |
| CURRENT LIABILITIES: | | | |
| Accounts payable and accrued liabilities | \$ 2,788 | \$ 2,928 | \$ 2,304 |
| Income taxes payable (Note 5) | 8,573 | | 911 |
| Advances for construction—current portion | 692 | 692 | 692 |
| Secured notes payable—current (Note 4) | <u>23,793</u> | <u>23,789</u> | <u> </u> |
| Total current liabilities | <u>35,846</u> | <u>27,409</u> | <u>3,907</u> |
| LONG-TERM LIABILITIES: | | | |
| Secured notes payable (Note 4) | | | 23,744 |
| Advances for construction—less current portion | 7,517 | 7,517 | 8,210 |
| Deferred revenue | 965 | 967 | 559 |
| Net deferred tax liabilities (Note 5) | | 3,427 | 4,719 |
| Deposits held for construction | <u>3,102</u> | <u>3,080</u> | <u>3,534</u> |
| Total long-term liabilities | <u>11,584</u> | <u>14,991</u> | <u>40,766</u> |
| Total liabilities | <u>47,430</u> | <u>42,400</u> | <u>44,673</u> |
| CONTRIBUTIONS IN AID OF CONSTRUCTION | <u>50,675</u> | <u>50,808</u> | <u>50,982</u> |
| COMMITMENTS AND CONTINGENCIES (Note 8) | | | |
| STOCKHOLDER'S EQUITY: | | | |
| Common stock, \$100 par value—authorized, 50,000 shares; issued, 15,365 shares | 1,537 | 1,537 | 1,537 |
| Paid-in capital | 6,207 | 6,207 | 6,207 |
| Retained earnings | <u>17,297</u> | <u>23,339</u> | <u>18,483</u> |
| Total stockholder's equity | <u>25,041</u> | <u>31,083</u> | <u>26,227</u> |
| TOTAL | <u>\$123,146</u> | <u>\$124,291</u> | <u>\$121,882</u> |

See notes to financial statements.

(Concluded)

VALENCIA WATER COMPANY

STATEMENTS OF INCOME

FOR THE PERIOD FROM JANUARY 1, 2018 THROUGH JANUARY 22, 2018

AND YEARS ENDED DECEMBER 31, 2017 AND DECEMBER 31, 2016

(In thousands)

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|-------------------------------|---------------------|----------------------|----------------------|
| WATER UTILITY REVENUES | <u>\$ 1,680</u> | <u>\$31,685</u> | <u>\$27,535</u> |
| OPERATING EXPENSES: | | | |
| Purchased water (Note 7) | 605 | 9,362 | 7,462 |
| Purchased power | 98 | 1,827 | 1,823 |
| Operations and maintenance | 389 | 6,038 | 5,661 |
| General and administrative | 383 | 4,443 | 4,419 |
| Property taxes | 15 | 181 | 193 |
| Depreciation and amortization | <u>145</u> | <u>2,742</u> | <u>2,746</u> |
| Total operating expenses | <u>1,635</u> | <u>24,593</u> | <u>22,304</u> |
| OPERATING INCOME | <u>45</u> | <u>7,092</u> | <u>5,231</u> |
| OTHER (EXPENSE) INCOME: | | | |
| Interest expense | (96) | (1,161) | (1,161) |
| Interest income | 1 | 107 | 38 |
| Other | <u>2</u> | <u>29</u> | <u>7</u> |
| Total other expense—net | <u>(93)</u> | <u>(1,025)</u> | <u>(1,116)</u> |
| INCOME BEFORE INCOME TAXES | (48) | 6,067 | 4,115 |
| INCOME TAXES (Note 5) | <u>5,994</u> | <u>412</u> | <u>1,527</u> |
| NET (LOSS) INCOME | <u>\$(6,042)</u> | <u>\$ 5,655</u> | <u>\$ 2,588</u> |

See notes to financial statements.

VALENCIA WATER COMPANY

STATEMENTS OF CHANGES IN STOCKHOLDER'S EQUITY FOR THE PERIOD FROM JANUARY 1, 2018 THROUGH JANUARY 22, 2018 AND YEARS ENDED DECEMBER 31, 2017 AND DECEMBER 31, 2016 (In thousands)

| | Common Stock | Paid-In Capital | Retained Earnings | Total Stockholder's Equity |
|---------------------------------|-----------------|--------------------|----------------------|----------------------------------|
| BALANCE—January 1, 2016 | \$1,537 | \$6,207 | \$16,694 | \$24,438 |
| Net income | | | 2,588 | 2,588 |
| Dividends—common stock (Note 6) | _____ | _____ | <u>(799)</u> | <u>(799)</u> |
| BALANCE—December 31, 2016 | 1,537 | 6,207 | 18,483 | 26,227 |
| Net income | | | 5,655 | 5,655 |
| Dividends—common stock (Note 6) | _____ | _____ | <u>(799)</u> | <u>(799)</u> |
| BALANCE—December 31, 2017 | 1,537 | 6,207 | 23,339 | 31,083 |
| Net loss | _____ | _____ | <u>(6,042)</u> | <u>(6,042)</u> |
| BALANCE—January 22, 2018 | <u>\$1,537</u> | <u>\$6,207</u> | <u>\$17,297</u> | <u>\$25,041</u> |

See notes to financial statements.

VALENCIA WATER COMPANY

STATEMENTS OF CASH FLOWS

FOR THE PERIOD FROM JANUARY 1, 2018 THROUGH JANUARY 22, 2018

AND YEARS ENDED DECEMBER 31, 2017 AND DECEMBER 31, 2016

(In thousands)

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|---|------------------------|------------------------|------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES: | | | |
| Net (loss) income | \$(6,042) | \$ 5,655 | \$ 2,588 |
| Adjustments to reconcile net income to net cash provided by operating activities: | | | |
| Depreciation and amortization | 145 | 2,742 | 2,746 |
| Deferred income taxes | (3,316) | (1,110) | 72 |
| Amortization of deferred financing costs | 4 | 45 | 45 |
| Amortization of deferred revenue | (2) | (29) | (18) |
| Changes in assets and liabilities: | | | |
| Changes in metered, unbilled, and other receivables | 5 | (1,042) | (466) |
| Changes in materials and supplies | 13 | (11) | 5 |
| Changes in income taxes receivable | 737 | (737) | - |
| Changes in other assets | 350 | 180 | 71 |
| Changes in accounts payable and accrued liabilities | (232) | 482 | 236 |
| Changes in income taxes payable | <u>8,573</u> | <u>(911)</u> | <u>415</u> |
| Net cash provided by operating activities | <u>235</u> | <u>5,264</u> | <u>5,694</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES: | | | |
| Purchase of investments | | (17,418) | (19,708) |
| Sale of investments | | 16,934 | 13,730 |
| Acquisition of utility and general plant assets | <u>(243)</u> | <u>(3,478)</u> | <u>(2,379)</u> |
| Net cash used in investing activities | <u>(243)</u> | <u>(3,962)</u> | <u>(8,357)</u> |
| CASH FLOWS FROM FINANCING ACTIVITIES: | | | |
| Refunds of advances for construction | | (693) | (696) |
| Deposits held for construction received | 22 | 1,611 | 1,182 |
| Contributions in aid of construction received | | 127 | |
| Dividends paid | | <u>(799)</u> | <u>(799)</u> |
| Net cash (used in) provided by financing activities | <u>22</u> | <u>246</u> | <u>(313)</u> |
| NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | 14 | 1,548 | (2,976) |
| CASH AND CASH EQUIVALENTS—Beginning of period | <u>7,003</u> | <u>5,455</u> | <u>8,431</u> |
| CASH AND CASH EQUIVALENTS—End of period | <u>\$ 7,017</u> | <u>\$ 7,003</u> | <u>\$ 5,455</u> |

(Continued)

VALENCIA WATER COMPANY

STATEMENTS OF CASH FLOWS

FOR THE PERIOD FROM JANUARY 1, 2018 THROUGH JANUARY 22, 2018

AND YEARS ENDED DECEMBER 31, 2017 AND DECEMBER 31, 2016

(In thousands)

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|--|---------------------|----------------------|----------------------|
| SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION: | | | |
| Interest paid | <u>\$ -</u> | <u>\$ 1,109</u> | <u>\$ 1,109</u> |
| Income taxes paid | <u>\$ -</u> | <u>\$ 3,171</u> | <u>\$ 1,040</u> |
| SUPPLEMENTAL DISCLOSURES OF NONCASH INVESTING AND FINANCING ACTIVITIES: | | | |
| Amortization of contributions in aid of construction and related reduction to net utility and general plant assets | <u>\$ 133</u> | <u>\$ 1,929</u> | <u>\$ 1,916</u> |
| Transfers of deposits held for construction to contributions in aid of construction | <u>\$ -</u> | <u>\$ 1,629</u> | <u>\$ 511</u> |
| Liabilities accrued for the purchase of utility and general plant assets | <u>\$ 264</u> | <u>\$ 172</u> | <u>\$ 30</u> |
| See notes to financial statements. | | | (Concluded) |

VALENCIA WATER COMPANY

NOTES TO FINANCIAL STATEMENTS

AS OF AND FOR THE PERIOD ENDED JANUARY 22, 2018, AND YEARS ENDED
DECEMBER 31, 2017 AND 2016

1. ORGANIZATION AND DESCRIPTION OF THE REPORTING ENTITY

Valencia Water Company (the "Company") was incorporated on April 7, 1954, in the state of California. The Company provides potable water service to approximately 31,000 customers within an area encompassing a portion of the incorporated City of Santa Clarita and within the surrounding unincorporated communities of Castaic, Newhall, Saugus, Stevenson Ranch, and Valencia in northern Los Angeles County.

On December 21, 2012, Castaic Lake Water Agency ("Castaic") acquired all of the Company's common stock from The Newhall Land and Farming Company, a California limited partnership ("Newhall Land"), by an action of eminent domain. Castaic is a public water wholesaler that provides water from the California State Water Project to the Company and other water retailers in the Santa Clarita Valley.

On January 22, 2018, the Company was dissolved in accordance with California Senate Bill 634 ("SB634"). These financial statements reflect balances immediately before the dissolution. SB634 is the implementing legislation for the formation of the Santa Clarita Valley Water Agency ("SCV Water"), and provides that the Company be dissolved and that all of the Company's assets, property, liabilities and indebtedness be transitioned to SCV Water, which will thereafter provide water service to the customers of the Company. The Plan of Dissolution was approved by the Company's Board of Directors at a special meeting on December 28, 2017. Subsequent to the dissolution, the former Company is accounted for as an enterprise fund, called the Valencia Water Division, within the new SCV Water.

The Company's water supply consists of local ground water, purchases of water from Castaic, and a minor amount of recycled water to serve nonpotable landscape irrigation services. The mix of groundwater, purchased water, and recycled water was 43%, 56%, and 1%, respectively, for the period ended January 22, 2018; 36%, 63%, and 1%, respectively, in 2017, and 58%, 40%, and 2%, respectively, in 2016.

2. REGULATORY MATTERS

Rate changes by the Company are subject to the Board of Directors' approval. The Board of Directors approved a 6.3% general rate increase, which took effect on January 1, 2018, followed by subsequent increases of 6.3% to be effective on January 1, 2019 and January 1, 2020. The Board of Directors approved a 7.62% general rate increase, which took effect on May 1, 2015, followed by subsequent increases of 4.37% and 2.32% effective as of January 1, 2016, and January 1, 2017, respectively. Additionally, the Board of Directors approved a revenue adjustment surcharge effective October 1, 2016, which is expected to remain in effect until late-2018.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation—The financial statements of the Company are presented in conformity with accounting principles generally accepted in the United States of America.

Management Estimates—The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions that affect the reported amounts of assets, liabilities, revenues, and expenses; disclosure of contingent assets or liabilities as of the date of the financial statements; and reported amounts of changes in stockholder's equity during the reporting period. Actual results could differ from those estimates. Significant accounting estimates reflected in the Company's financial statements include depreciation and unbilled revenues.

Revenue Recognition—Water utility revenues include amounts billed monthly to customers and unbilled revenue of \$1,226,000 for the period ended January 22, 2018, \$2,077,000, and \$2,223,000 for the years ended December 31, 2017 and 2016, respectively, based on estimated usage from the last meter-reading date to period end at current rates. Water utility revenues are recognized as water is delivered to the customer.

Cash and Cash Equivalents—Included in cash and cash equivalents are short-term investments that have original maturity dates of three months or less. The carrying amounts of these short-term investments approximate fair value due to their short-term nature. The Company has its cash and cash equivalents on deposit with banks, which are insured by the Federal Deposit Insurance Corporation up to \$250,000 per financial institution. At various times during the period ended January 22, 2018, and years ended December 31, 2017 and 2016, the Company maintained balances in excess of insured amounts.

Investments—Included in investments are certificates of deposit with banks, which are insured by the Federal Deposit Insurance Corporation up to \$250,000 per financial institution, and investments in commercial paper with original maturity dates ranging from 3 months to one year.

Utility and General Plant Assets—The cost of additions, renewals, and betterments to utility and general plant assets is capitalized in the appropriate plant accounts. Costs include labor, material, and other direct and certain indirect charges. The cost of utility and general plant assets retired or otherwise disposed of, including removal costs, is charged to accumulated depreciation. Depreciation is recorded primarily on a straight-line basis over the assets' useful lives (40 years for buildings, 30 years for wells, 20 years for pumping equipment, 20 to 40 years for transmission and distribution system, and 7 to 20 years for general plant) and was equivalent to approximately 3% of depreciable utility and general plant assets for the period ended January 22, 2018, and years ended December 31, 2017 and 2016.

Expenditures that materially increase the lives of utility and general plant assets are capitalized, while costs of maintenance and repairs are charged to expense as incurred.

The Company reviews its investments in long-lived assets whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. If, after review, an asset is determined to be impaired, an impairment loss in the amount by which the carrying amount of the asset exceeds its fair value is recorded. There were no impairment losses recorded during the period ended January 22, 2018, or the years ended December 31, 2017 and 2016.

Other Assets—Other assets include prepaid expenses related primarily to property and liability insurance policies.

Advances for Construction—Advances for construction represent cash received from developers by the Company for extensions of the Company’s distribution system. Advance contracts are generally refundable to the depositor at a rate of 2.5% each year over a 40-year period and do not bear interest. The Company expects to repay approximately \$692,000 in advances in each year from 2018 through 2022, with the remaining \$4,749,000 in advances due in years thereafter.

Contributions in Aid of Construction—Contributions in aid of construction are nonrefundable contributions received by the Company in cash, services, or property, primarily from developers for the purpose of constructing utility plant assets. Depreciation applicable to such utility plant assets is charged directly to the contributions in aid of construction account rather than to depreciation expense in the statements of income. The charges continue until the cost applicable to such utility plant assets has been fully depreciated or the asset is retired. Although the contribution remains on the Company’s financial statements until the asset is fully depreciated, the Company has no future obligations to these developers for the contribution other than general maintenance of the utility plant assets. Accordingly, contributions in aid of construction have not been classified as a liability or as equity in the accompanying financial statements.

As certain contributions in aid of construction received by the Company in cash are taxable, the Company collects an additional amount above the cost of the related utility plant (an income tax gross-up component). This additional amount received by the Company is recorded as deferred revenue on the balance sheets and recognized as revenue over the estimated useful life of the related utility plant.

Deposits Held for Construction—Deposits held for construction represent cash received by the Company for extensions of the Company’s distribution system. Deposits are based on the estimated cost to construct the extension of the Company’s distribution system. When construction of these assets is complete, they become part of the Company’s distribution system and are accounted for as advances for construction or contributions in aid of construction, depending on the terms of the agreement.

Income Taxes—The Company uses the asset and liability method of accounting for income taxes. This method requires the recognition of tax consequences of temporary differences between tax bases and financial reporting bases of assets and liabilities.

Recent Accounting Pronouncements—In May 2014, the FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers*, which requires an entity to recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. ASU No. 2014-09 supersedes most existing revenue recognition guidance, including industry-specific revenue recognition guidance. In August 2015, the FASB issued ASU No. 2015-14, *Revenue from Contracts with Customers*, which deferred the effective date of ASU No. 2014-09 by one year to annual reporting periods beginning after December 15, 2018 for private entities. Further, the application of ASU No. 2014-09 permits the use of either the full retrospective or cumulative effect transition approach. Early adoption is permitted for fiscal years beginning after December 15, 2016. The Company will adopt ASU No. 2014-09 on January 1, 2019. The Company has not yet selected a transition method nor has it determined the impact the adoption of ASU No. 2014-09 will have on its financial statements, if any.

In February 2016, the FASB issued ASU No. 2016-02, *Leases*. This ASU requires that lessees recognize assets and liabilities for leases with lease terms greater than twelve months in the balance sheet and also requires improved disclosures to help users of financial statements better understand the amount, timing and uncertainty of cash flows arising from leases. This update is effective for fiscal years beginning after December 15, 2019. Early adoption is permitted. The Company is in the process of assessing the impact that the adoption of this ASU will have on its financial statements.

4. SECURED NOTES PAYABLE

On June 1, 2010, the Company entered into a \$12,000,000 senior secured note with Modern Woodmen of America ("Modern Woodmen"). On September 15, 2010, the Company entered into an additional \$12,000,000 senior secured note with Modern Woodmen (collectively, the "Senior Secured Notes"). The Senior Secured Notes are secured by all of the Company's assets. Interest is payable semiannually on April 15 and October 15 at a fixed rate of 4.62% per annum. The Senior Secured Notes contain various financial covenants with which the Company was in compliance as of January 22, 2018, and December 31, 2017 and 2016. There are no principal payments due until the Senior Secured Notes mature on September 15, 2022. Debt issuance costs of \$555,000 have been capitalized and are amortized over the life of the loan. The balance of the note has been reduced by the unamortized balance of the debt financing costs of \$207,000, \$211,000, and \$256,000 as of January 22, 2018, December 31, 2017, and December 31, 2016, respectively. In connection with the dissolution of the Company, the Senior Secured Notes were paid off on January 25, 2018.

5. INCOME TAXES

In connection with the dissolution of the Company, the Internal Revenue Code requires that the Company's corporate dissolution be treated as a deemed sale of the Company's assets and liabilities at estimated fair market value. As of January 22, 2018, the estimated fair market value of the Company's assets and liabilities were significantly greater than the tax carrying value of the Company's assets and liabilities. The resulting liquidation tax is assessed on the Company and is due with the Company's final corporate tax return for the period ended January 22, 2018. The liquidation tax payable is reported as a current liability on the Company's January 22, 2018 balance sheet and the resulting income tax expense is reported as an expense on the statement of operations for the period ended January 22, 2018.

In addition, on December 22, 2017, the U.S. government enacted comprehensive tax legislation commonly referred to as the Tax Cuts and Jobs Act (the "TCJA"). The TCJA makes broad and complex changes to the U.S. tax code, including, but not limited to, reducing the U.S. statutory corporate income tax rate from 35 percent to 21 percent, effective January 1, 2018. U.S. GAAP requires that deferred income tax assets and liabilities be re-measured at the income tax rate expected to apply when those temporary differences reverse, and that the effects of any change to such income tax rate be recognized in the period when the change was enacted. In connection with the Company's initial analysis of the impact of the TCJA, the Company recorded a discrete net tax benefit of \$2,054,900 in the year ended December 31, 2017. This net benefit is primarily due to the re-measurement of the Company's existing deferred tax assets and liabilities.

The SEC staff issued Staff Accounting Bulletin No. 118 ("SAB 118"), which provides guidance on accounting for the tax effects of the TCJA. The FASB has confirmed acceptance of this for non-SEC reporting Companies. SAB 118 provides a measurement

period that should not extend beyond one year from the TCJA enactment date for companies to complete the related accounting. To the extent that a company's accounting for certain income tax effects of the TCJA is incomplete but it is able to determine a reasonable estimate, it must record a provisional estimate in the financial statements.

The Company recorded the effects of the TCJA in 2017 using its best estimates and the information available through the date the financial statements were issued. However, the Company's analysis is ongoing and as such, the income tax effects recorded are provisional.

The provision for income taxes for the period ended January 22, 2018, and for the years ended December 31, 2017 and 2016, is as follows (in thousands):

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|----------------------------------|-----------------------------|------------------------------|------------------------------|
| Current: | | | |
| Federal | \$ 7,696 | \$ 1,157 | \$1,073 |
| State | <u>1,614</u> | <u>366</u> | <u>382</u> |
| Total current | <u>9,310</u> | <u>1,523</u> | <u>1,455</u> |
| Deferred: | | | |
| Federal | (3,427) | (1,293) | 89 |
| State | <u>111</u> | <u>183</u> | <u>(17)</u> |
| Total deferred | <u>(3,316)</u> | <u>(1,110)</u> | <u>72</u> |
| Total provision for income taxes | <u>\$ 5,994</u> | <u>\$ 413</u> | <u>\$1,527</u> |

For the period ended January 22, 2018, the effective tax rate is not comparable to the previous years presented due to the recording of the liquidation tax described above. For the year ended December 31, 2017, the tax provision represents an effective tax rate of approximately 6.8% compared to 37.1% in 2016. The significant decrease in the effective tax rate for the year ended December 31, 2017 as compared to the year ended December 31, 2016 is the result of the enactment of the TCJA and the resulting one time re-measurement of the Company's deferred tax assets and deferred tax liabilities.

Due to the taxable liquidation transaction mentioned above, all of the Company's deferred tax assets and deferred tax liabilities were realized in the period ended January 22, 2018.

The tax effects of temporary differences that give rise to significant portions of the deferred tax assets and liabilities as of December 31, 2017 and 2016, are as follows (in thousands):

| | December 31, 2017 | December 31, 2016 |
|---|------------------------------|------------------------------|
| Deferred tax assets: | | |
| Advances for construction | \$ 630 | \$ 1,052 |
| Contributions in aid of construction liability | 15,161 | 21,841 |
| Settlement proceeds | 372 | 534 |
| Other | <u>188</u> | <u>441</u> |
| Total deferred tax assets | <u>16,351</u> | <u>23,868</u> |
| Deferred tax liabilities: | | |
| Excess tax depreciation | (8,038) | (11,540) |
| Contributions in aid of construction fixed assets | (11,512) | (16,637) |
| Investment tax credit | <u>(117)</u> | <u>(117)</u> |
| Total deferred tax liabilities | <u>(19,667)</u> | <u>(28,294)</u> |
| Net deferred tax liabilities | <u>\$ (3,316)</u> | <u>\$ (4,426)</u> |

No valuation allowance was provided against the deferred tax assets as of December 31, 2017 and 2016. In assessing the realizability of deferred tax assets, management considers whether it is more likely than not that some portion or all of the deferred tax assets will not be realized. Based on this assessment, management has concluded that it is more likely than not that the results of future operations will generate sufficient taxable income to realize the deferred tax assets.

As of December 31, 2017 and 2016, the Company did not have unrecognized tax benefits that, if recognized, would affect the effective tax rate. The Company recognizes interest accrued related to unrecognized tax benefits as income tax expense. During the period ended January 22, 2018, and years ended December 31, 2017 and 2016, the Company recognized no interest expense related to income taxes.

The Company is subject to taxation in the United States and California jurisdictions. As of January 22, 2018, the Company is no longer subject to examinations by United States Federal tax authorities for years before 2014 or by California State state tax authorities for years before 2013.

6. STOCKHOLDER'S EQUITY

The Board of Directors authorized, and the Company declared and paid dividends on its common stock of \$799,000 during each of the years ended December 31, 2017 and December 31, 2016. No dividends were paid during the period from January 1, 2018 through January 22, 2018.

7. RELATED-PARTY TRANSACTIONS

As mentioned above, the Company purchases water from Castaic, which also provides the Company with water quality testing services, and the associated expense is included within operations and maintenance expenses. In addition, Castaic provides human resources services to the Company, and the associated expense for these services is included within general and administrative expenses. The amounts for these related-party transactions are listed below (in thousands):

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|----------------------------------|---------------------|----------------------|----------------------|
| Purchased water | \$605 | \$9,362 | \$7,179 |
| Water quality testing | 1 | 47 | 41 |
| Human resources services expense | 4 | 44 | 36 |

The Company has the following related-party amounts recorded on the balance sheets (in thousands):

| | January 22, 2018 | December 31, 2017 | December 31, 2016 |
|---------------------|---------------------|----------------------|----------------------|
| Accounts receivable | \$ 5 | \$ 5 | \$ 2 |
| Accounts payable | 601 | 220 | 563 |

8. COMMITMENTS AND CONTINGENCIES

Commitments—The Company leases vehicles under operating leases expiring in 2018 through 2021. Rent expenses under these leases were \$18,000, \$181,000, and \$177,000 for the period ended January 22, 2018, and for the years ended December 31, 2017 and 2016, respectively, and are included within operations and maintenance expenses. Future minimum payments due under these leases as of January 22, 2018, are as follows (in thousands):

| Years Ending December 31 | |
|-----------------------------|-------|
| 2018 | \$178 |
| 2019 | 166 |
| 2020 | 119 |
| 2021 | 73 |

Litigation—The Company is involved in litigation and various claims, including those arising from its ordinary conduct of business. Management is of the opinion that the ultimate liability from this litigation and/or various claims will not materially affect the Company's financial statements. The Company believes it has adequate insurance to protect itself against any future material property and casualty losses.

9. SUBSEQUENT EVENTS

The Company has evaluated subsequent events through May 4, 2018, the date the financial statements were available to be issued.

* * * * *



ITEM NO.
5.4

Monthly Financial Report

AUGUST 2018

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Statements of Revenues and Expenses

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Investment Reports

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Regional Division
Cash and Investment Summary
8/31/18

| | BALANCE | % OF TOTAL | AVERAGE REMAINING LIFE DAYS | WGHTD. AVG. YIELD |
|---|-----------------------|----------------|-----------------------------|-------------------|
| <u>Agency Funds</u> | | | | |
| Cash & Sweep Account | \$ 2,319,163 | 1.53% | - | 1.822% |
| LAIF * | 28,609,705 | 18.88% | - | 1.998% |
| LACPIF | 25,736,725 | 16.99% | - | 1.920% |
| Federal Agencies | 78,500,000 | 51.82% | 821 | 1.578% |
| Total Agency | 135,165,593 | | | |
| <u>Capital Improvement Project Funds</u> | | | | |
| Cash & Sweep Account | \$ 780,964 | 0.52% | - | 1.822% |
| LAIF | 5,551,547 | 3.66% | - | 1.998% |
| Federal Agencies | 10,000,000 | 6.60% | 736 | 2.006% |
| Total CIP | 16,332,511 | | | |
| Total Cash and Investment | \$ 151,498,104 | 100.00% | | 1.764% |

* Regional division's LAIF investments include SCWD pass through investment of \$13,570,452. SCWD also shows this amount on their division's monthly investment report.

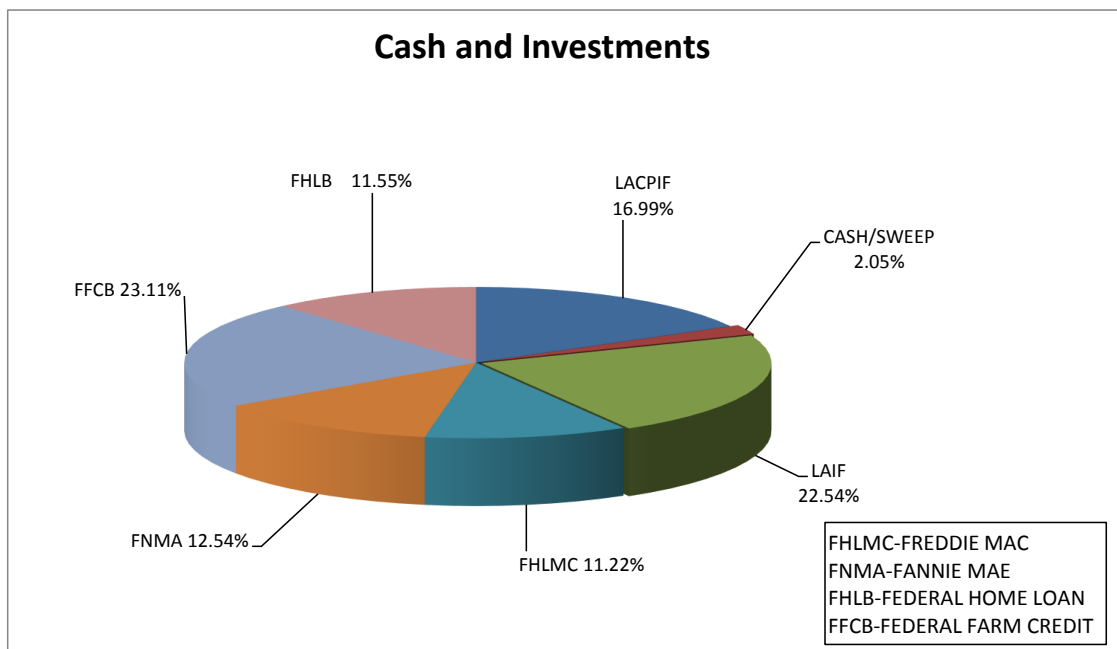
I certify that all investment actions executed since the last investment report have been made in full compliance with the Investment Policy as adopted by the Board of Directors, and that the Agency will meet its expenditure obligations for the next 6 months as required by Government Code Section 53646(b)(2) and (3), respectively.

Beverly Johnson

Beverly Johnson
Treasurer & Director of Finance

Amy Aguer

Amy Aguer
Controller



8/31/18

Regional Division General Funds Invested:

| <u>Description</u> | <u>Par Value</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Rem. Days</u> | <u>Average Interest</u> | |
|---|------------------|-------------|--------------|----------------------|----------------------|------------------|------------------|-------------------------|---|
| Federal Government Agency Investment Portfolio | | | | | | | | | |
| FFCB | 5,000,000 | 1.030% | 1.030% | 07/05/16 | 04/05/19 | 1004 | 217 | 51,500 | # |
| FHLB | 5,000,000 | 1.200% | 1.200% | 10/31/16 | 10/11/19 | 1075 | 406 | 60,000 | # |
| FFCB | 5,000,000 | 1.300% | 1.300% | 05/25/16 | 11/25/19 | 1279 | 451 | 65,000 | # |
| FFCB | 2,500,000 | 1.240% | 1.240% | 07/13/16 | 01/13/20 | 1279 | 500 | 31,000 | # |
| FHLB | 5,000,000 | 1.450% | 1.450% | 03/30/16 | 03/30/20 | 1461 | 577 | 72,500 | # |
| FFCB | 5,000,000 | 1.470% | 1.470% | 06/29/16 | 06/29/20 | 1461 | 668 | 73,500 | # |
| FNMA | 6,000,000 | 1.500% | 1.500% | 06/30/16 | 09/29/20 | 1552 | 760 | 90,000 | # |
| FHLMC | 5,000,000 | 1.750% | 1.750% | 04/26/17 | 10/26/20 | 1279 | 787 | 87,500 | # |
| FNMA | 8,000,000 | 1.750% | 1.750% | 10/30/15 | 10/29/20 | 1826 | 790 | 140,000 | # |
| FFCB | 5,000,000 | 1.350% | 1.350% | 11/02/16 | 11/02/20 | 1461 | 794 | 67,500 | # |
| FFCB | 5,000,000 | 1.440% | 1.440% | 07/16/16 | 01/19/21 | 1648 | 872 | 72,000 | # |
| FHLMC | 2,000,000 | 2.900% | 2.900% | 07/30/18 | 07/30/21 | 1096 | 1064 | 58,000 | # |
| FNMA | 5,000,000 | 1.550% | 1.550% | 08/24/16 | 08/24/21 | 1826 | 1089 | 77,500 | # |
| FHLMC | 5,000,000 | 2.000% | 2.000% | 04/27/17 | 04/27/22 | 1826 | 1335 | 100,000 | # |
| FHLMC | 5,000,000 | 2.100% | 2.100% | 04/27/17 | 04/27/22 | 1826 | 1335 | 105,000 | # |
| FHLB | 5,000,000 | 1.750% | 1.750% | 09/29/17 | 09/29/22 | 1826 | 1490 | 87,500 | # |

\$ 78,500,000

13135 1,238,500

Weighted Avg Yield 1.578%

Avg Remaining Life 821 Days

Regional Division CIP Funds Invested:

| <u>Description</u> | <u>Par Value</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Rem. Days</u> | <u>Average Interest</u> | |
|---|------------------|-------------|--------------|----------------------|----------------------|------------------|------------------|-------------------------|---|
| Federal Government Agency Investment Portfolio | | | | | | | | | |
| FFCB | 5,000,000 | 1.360% | 1.360% | 06/20/16 | 02/18/20 | 1338 | 536 | 68,000 | # |
| FFCB | 2,500,000 | 2.625% | 2.625% | 04/30/18 | 08/03/20 | 826 | 703 | 65,625 | # |
| FHLB | 2,500,000 | 2.680% | 2.680% | 04/30/18 | 04/26/21 | 1092 | 969 | 67,000 | # |

\$ 10,000,000

3256 2208 200,625

Weighted Avg Yield 2.006%

Avg Remaining Life 736 Days

Callable
Cash & Sweep Account, LAIF, and LACPIF are liquid investments.

Newhall Water Division
 Cash and Investment Summary
 As of August 31, 2018

| Operating and Reserve Funds | Balance | Percent of Total | Average Remaining Life Days | Weighted Avg. Yield |
|------------------------------------|----------------------|------------------|-----------------------------|---------------------|
| Checking Account | \$ 2,251,734 | 21.43% | | n/a |
| LAIF | 6,013,836 | 57.24% | | 1.94% |
| UBS Certificates of Deposit | 2,240,000 | 21.32% | 753 | 2.08% |
| Total | \$ 10,505,570 | 100.00% | | |

Total Cash and Investment \$ 10,505,570 100.0%

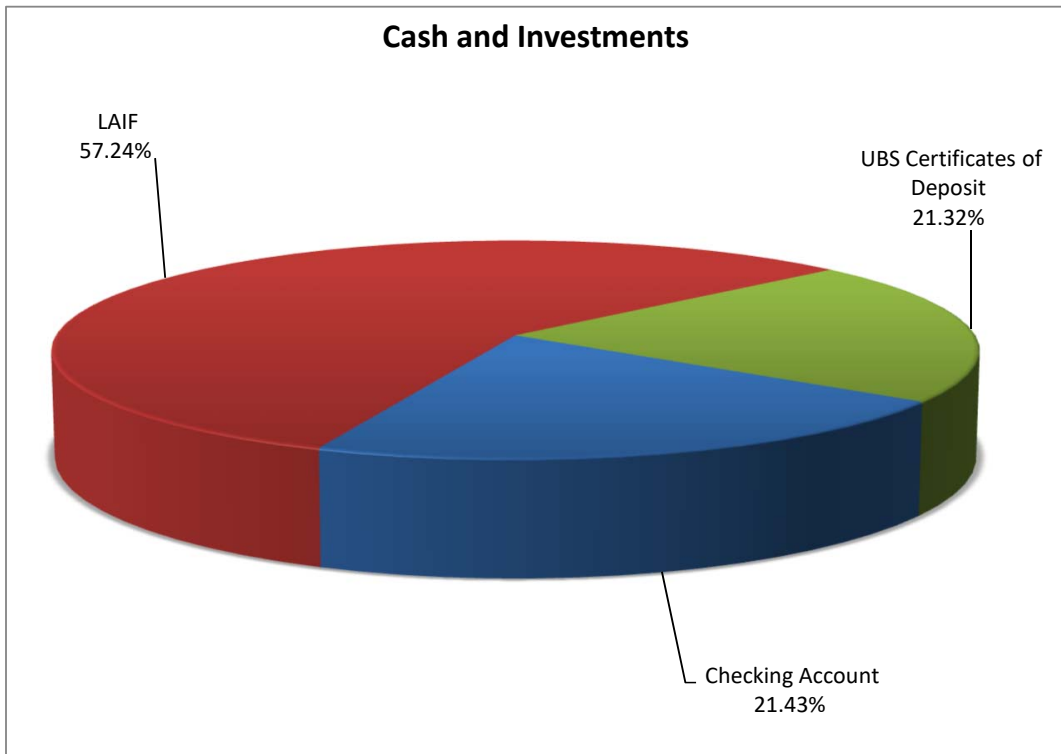


Rochelle Patterson
 Director of Administrative Services



Beverly Johnson
 Director of Finance/Treasurer

I certify that the investments of the Newhall Water Division are in compliance with the Investment Policy as adopted by the Board of Directors, and that the Division has the ability to meet the expenditure requirements for the next 6 months.



NEWHALL WATER DIVISION
As of August 31, 2018

| <u>Description</u> | <u>Rate</u> | <u>Yield</u> | <u>Market Value</u> |
|--------------------------------------|-------------|--------------|----------------------------|
| Mission Valley Bank Checking Account | N/A | N/A | \$ 2,251,734 |
| Local Agency Investment Fund (LAIF) | 1.94% | 1.94% | 6,013,836 |
| | | | <u>\$ 8,265,570</u> |

| <u>Description</u> | <u>Par</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Average Remaining Days</u> | <u>Average Interest</u> |
|------------------------------------|----------------------------|-------------|--------------|----------------------|----------------------|-------------------------------|-------------------------|
| <u>UBS Certificates of Deposit</u> | | | | | | | |
| Bank of Baroda NY US | 200,000 | 2.05% | 2.05% | 10/28/13 | 11/13/18 | 74 | 4,100 |
| Barclays Bank DE US | 240,000 | 2.05% | 2.05% | 07/11/14 | 07/16/19 | 319 | 4,920 |
| Comenity Bank DE US | 200,000 | 2.15% | 2.15% | 10/23/14 | 10/29/19 | 424 | 4,300 |
| Capital One Bank VA US | 100,000 | 1.90% | 1.90% | 10/29/15 | 11/04/19 | 430 | 1,900 |
| BMW Bank UT US | 200,000 | 2.19% | 2.19% | 10/29/15 | 10/16/20 | 411 | 4,380 |
| American Express C UT US | 200,000 | 2.25% | 2.25% | 10/29/15 | 11/04/20 | 430 | 4,500 |
| Capital One Bank VA US | 200,000 | 2.14% | 2.14% | 10/29/15 | 03/31/21 | 942 | 4,280 |
| World's Foremost B NE US | 200,000 | 1.81% | 1.81% | 03/24/16 | 03/31/21 | 942 | 3,620 |
| JP Morgan Chase Bank DE US | 100,000 | 1.75% | 1.75% | 09/26/16 | 09/30/21 | 1,125 | 1,750 |
| Wells Fargo Bank NA SD US | 200,000 | 1.81% | 1.81% | 10/27/16 | 11/02/21 | 1,158 | 3,620 |
| State Bank of India NY US | 200,000 | 2.25% | 2.25% | 01/30/17 | 02/09/22 | 1,257 | 4,500 |
| Goldman Sachs Bank NY US | 200,000 | 2.36% | 2.36% | 10/24/17 | 11/01/22 | 1,522 | 4,720 |
| | <u>\$ 2,240,000</u> | | | | | <u>753</u> | <u>\$ 46,590</u> |

NCWD Total Cash and Investments

Santa Clarita Water Division
Cash and Investment Summary
As of August 31, 2018

| SCWD* | Balance | Percent of Total | Maximum Concentration Allowed | Average Remaining Life Days | Weighted Avg. Yield |
|---|----------------------|---------------------|-------------------------------------|-----------------------------------|---------------------------|
| Retail Division Cash and Sweep | \$ 4,051,502 | 8.9% | n/a | | 1.82% |
| Wells Fargo Government I 1751 MMF | 1,384,335 | 3.1% | 10% | | 1.79% |
| FNMA Bond | 3,000,000 | 6.6% | 100% | 591 | 1.52% |
| FFCB Bond | 6,250,000 | 13.7% | 100% | 994 | 2.32% |
| FHLB Bond | 5,000,000 | 11.1% | 100% | 956 | 1.83% |
| FMCC Bond | 3,500,000 | 7.7% | 100% | 1,047 | 2.47% |
| Wells Fargo Bank Note | 1,000,000 | 2.2% | 100% | 297 | 1.75% |
| California State Taxable Municipal Bond | 1,500,000 | 3.5% | 30% | 793 | 2.30% |
| United States Treasury bill | 500,000 | 1.0% | n/a | 349 | 2.37% |
| LAIF | 13,570,452 | 30.0% | State Max | | 2.00% |
| Wells Fargo Certificates of Deposit | 5,550,000 | 12.2% | 30% | 575 | 1.92% |
| Total | \$ 45,306,289 | 100.0% | | | |

Total Cash and Investment \$ 45,306,289 100.0%**

* See SCWD Portfolio on next page for detailed descriptions.

** Total for SCWD includes estimated \$2,824,151 in refundable Developer Deposits.

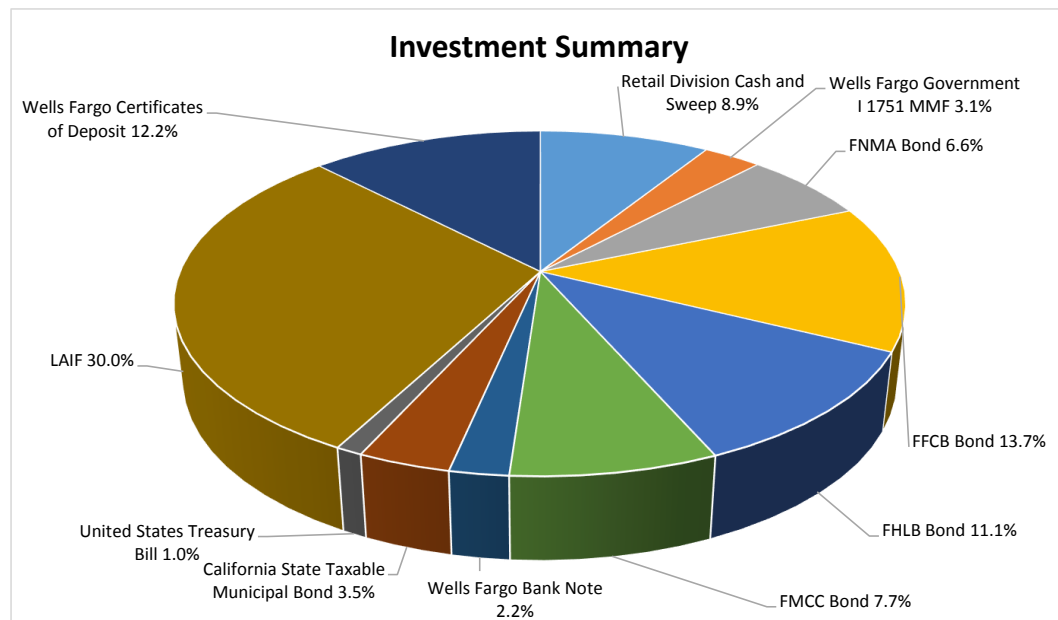
I certify that the investments of the Santa Clarita Water Division are in compliance with the Investment Policy as adopted by the Board of Directors, and that the Division has the ability to meet the expenditure requirements for the next 6 months.

Beverly Johnson

Beverly Johnson
Director of Finance/Treasurer

Elizabeth Ooms-Graziano

Elizabeth Ooms-Graziano
Retail Administrative Officer



Santa Clarita Water Division
Cash and Investment Summary
As of August 31, 2018

| <u>Description</u> | <u>Balance</u> | <u>Rate</u> | <u>Yield</u> |
|--|-----------------------------|-------------|--------------|
| Cash and Sweep (Cash in Bank) | \$ 4,051,502 | 1.82% | 1.82% |
| Local Agency Investment Fund (LAIF) | 13,570,452 | 2.00% | 2.00% |
| Wells Fargo Government I 1751 Money Market Fund (MMF) | 1,384,335 | 1.79% | 1.79% |
| | <u>\$ 19,006,289</u> | | |

| <u>Description</u> | <u>Par</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Remaining Days</u> | <u>Average Interest</u> |
|---|-----------------------------|-------------|--------------|----------------------|----------------------|------------------|-----------------------|-------------------------|
| <u>Federal Government Agency Investment Portfolio</u> | | | | | | | | |
| Federal Farm Credit Bank [†] (FFCB) | 1,000,000 | 1.03% | 1.03% | 07/05/16 | 04/05/19 | 1,004 | 217 | 10,300 |
| Federal Farm Credit Bank [†] (FFCB) | 1,000,000 | 1.14% | 1.14% | 07/07/16 | 10/07/19 | 1,187 | 402 | 11,400 |
| Fannie Mae [†] (FNMA) | 1,000,000 | 1.30% | 1.30% | 05/25/16 | 11/25/19 | 1,279 | 451 | 13,000 |
| Fannie Mae [†] (FNMA) | 1,000,000 | 1.50% | 1.50% | 12/16/16 | 03/16/20 | 1,186 | 563 | 15,000 |
| Federal Home Loan Bank [†] (FHLB) | 2,000,000 | 1.75% | 1.75% | 01/30/17 | 07/30/20 | 1,277 | 699 | 35,000 |
| Fannie Mae [†] (FNMA) | 1,000,000 | 1.75% | 1.75% | 12/28/16 | 09/28/20 | 1,370 | 759 | 17,500 |
| Federal Home Loan Bank [†] (FHLB) | 1,500,000 | 1.38% | 1.38% | 07/13/16 | 10/13/20 | 1,553 | 774 | 20,625 |
| Freddie Mac (FMCC) | 1,500,000 | 2.13% | 2.13% | 12/29/17 | 06/29/21 | 1,278 | 1,033 | 31,875 |
| Freddie Mac (FMCC) | 2,000,000 | 2.73% | 2.73% | 04/06/18 | 07/27/21 | 1,208 | 1,061 | 54,600 |
| Federal Farm Credit Bank [†] (FFCB) | 2,000,000 | 2.87% | 2.87% | 05/16/18 | 11/15/21 | 1,279 | 1,172 | 57,400 |
| Federal Farm Credit Bank [†] (FFCB) | 1,250,000 | 3.12% | 3.12% | 06/27/18 | 06/27/22 | 1,461 | 1,396 | 39,000 |
| Federal Home Loan Bank [†] (FHLB) | 1,500,000 | 2.38% | 2.38% | 12/14/17 | 12/13/22 | 1,825 | 1,565 | 35,625 |
| Federal Farm Credit Bank [†] (FFCB) | 1,000,000 | 2.66% | 2.66% | 01/30/18 | 01/30/23 | 1,826 | 1,613 | 26,600 |
| | <u>\$ 17,750,000</u> | | | | | | <u>900</u> | <u>\$ 28,302</u> |

[†] Callable

| <u>Description</u> | <u>Par</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Remaining Days</u> | <u>Average Interest</u> |
|-----------------------|----------------------------|-------------|--------------|----------------------|----------------------|------------------|-----------------------|-------------------------|
| Wells Fargo Bank Note | \$ 1,000,000 | 1.75% | 1.75% | 12/9/2016 | 5/24/2019 | 896 | 297 | \$ 17,500 |
| | <u>\$ 1,000,000</u> | | | | | | <u>297</u> | <u>\$ 17,500</u> |

| <u>Description</u> | <u>Par</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Remaining Days</u> | <u>Average Interest</u> |
|---|----------------------------|-------------|--------------|----------------------|----------------------|------------------|-----------------------|-------------------------|
| California State Taxable Municipal Bond | \$ 1,500,000 | 2.30% | 2.30% | 1/29/2018 | 10/1/2020 | 976 | 793 | \$ 34,500 |
| | <u>\$ 1,500,000</u> | | | | | | <u>793</u> | <u>\$ 34,500</u> |

| <u>Description</u> | <u>Par</u> | <u>Disc. Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Remaining Days</u> | <u>Average Interest</u> |
|-----------------------------|--------------------------|-------------------|--------------|----------------------|----------------------|------------------|-----------------------|-------------------------|
| United States Treasury Bill | \$ 500,000 | 2.30% | 2.37% | 8/28/2018 | 8/15/2019 | 352 | 349 | \$ 11,500 |
| | <u>\$ 500,000</u> | | | | | | <u>349</u> | <u>\$ 11,500</u> |

Note: Cash and Sweep, LAIF and Wells Fargo Money Market Fund are liquid investments.

Santa Clarita Water Division
Cash and Investment Summary
As of August 31, 2018

| <u>Description</u> | <u>Par</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Remaining Days</u> | <u>Average Interest</u> |
|--|----------------------|-------------|--------------|----------------------|----------------------|------------------|-----------------------|-------------------------|
| <u>Wells Fargo Certificates of Deposit</u> | | | | | | | | |
| Compass Bank | 250,000 | 1.95% | 1.95% | 09/04/13 | 09/04/18 | 1,826 | 4 | 4,875 |
| GE Capital Bank | 250,000 | 1.90% | 1.90% | 10/17/14 | 10/17/18 | 1,461 | 47 | 4,750 |
| Republic Bank & Trust | 250,000 | 1.80% | 1.80% | 10/22/14 | 10/22/18 | 1,461 | 52 | 4,500 |
| First Sentry Bank | 250,000 | 1.50% | 1.50% | 10/24/14 | 10/24/18 | 1,461 | 54 | 3,750 |
| Investors Bank | 250,000 | 1.35% | 1.35% | 12/16/16 | 12/17/18 | 731 | 108 | 3,375 |
| Enerbank | 250,000 | 1.70% | 1.70% | 12/18/14 | 12/18/18 | 1,461 | 109 | 4,250 |
| Third Federal Savings & Loan | 250,000 | 1.65% | 1.65% | 03/28/14 | 12/28/18 | 1,736 | 119 | 4,125 |
| Sallie Mae Bank Interest | 250,000 | 1.45% | 1.45% | 02/03/16 | 02/04/19 | 1,097 | 157 | 3,625 |
| Private Bank & Trust Co Chicago | 250,000 | 1.10% | 1.10% | 05/20/16 | 05/20/19 | 1,095 | 262 | 2,750 |
| BMW Bank NY | 50,000 | 1.95% | 1.95% | 06/20/14 | 06/20/19 | 1,826 | 293 | 975 |
| Discover Bank | 250,000 | 2.00% | 2.00% | 07/02/14 | 07/02/19 | 1,826 | 305 | 5,000 |
| Centennial Bank Conway | 250,000 | 1.20% | 1.20% | 05/20/16 | 11/20/19 | 1,279 | 446 | 3,000 |
| Everbank/Jacksonville FL | 250,000 | 1.45% | 1.45% | 12/09/16 | 12/09/19 | 1,095 | 465 | 3,625 |
| American Exp Centurion | 50,000 | 2.20% | 2.20% | 12/11/14 | 12/11/19 | 1,853 | 467 | 1,100 |
| Capital One Bank, NA | 50,000 | 2.30% | 2.30% | 07/23/15 | 07/29/20 | 1,833 | 698 | 1,150 |
| Capital One Bank USA, NA | 250,000 | 1.85% | 1.85% | 12/07/16 | 12/07/20 | 1,461 | 829 | 4,625 |
| Mercantil Commercebank | 250,000 | 1.90% | 1.90% | 12/16/16 | 12/16/20 | 1,461 | 838 | 4,750 |
| Ally Bank | 250,000 | 2.15% | 2.15% | 12/21/17 | 12/21/20 | 1,096 | 843 | 5,375 |
| Morgan Stanley Bank | 250,000 | 2.15% | 2.15% | 12/21/17 | 12/21/20 | 1,096 | 843 | 5,375 |
| Merrick Bank | 250,000 | 2.25% | 2.25% | 01/30/18 | 01/29/21 | 1,095 | 882 | 5,625 |
| First Internet Bank | 250,000 | 2.20% | 2.20% | 12/18/17 | 12/17/21 | 1,460 | 1,204 | 5,500 |
| BMO Harris Bank | 250,000 | 2.80% | 2.80% | 04/13/18 | 04/13/22 | 1,461 | 1,321 | 7,000 |
| JP Morgan Chase Bank | 150,000 | 2.85% | 2.85% | 04/17/18 | 04/17/22 | 1,461 | 1,325 | 4,275 |
| American Express Bank FSB | 250,000 | 2.35% | 2.35% | 05/03/17 | 05/03/22 | 1,845 | 1,341 | 5,875 |
| Citibank | 250,000 | 3.00% | 3.00% | 05/16/18 | 05/23/22 | 1,468 | 1,361 | 7,500 |
| | \$ 5,550,000 | | | | | | 575 | \$ 106,750 |
| SCWD Total Cash and Investments | \$ 45,306,289 | | | | | | | |

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**Santa Clarita Valley Water Agency
Valencia Water Division
As of August 31, 2018
Investment Report**

| | Current Value | Percent of Total | Maximum Concentration Allowed | Average Remaining Life Days | Weighted Average Yield |
|----------------------------------|----------------------------|----------------------|-------------------------------|-----------------------------|------------------------|
| Wells Fargo Cash and Sweep | \$9,479,107 | 66.6% | n/a | n/a | 0.24% |
| Certificates of Deposit | \$1,800,000 | 12.6% | 50.0% | 455 | 2.37% |
| Commercial Paper | \$2,954,367 | 20.8% | 50.0% | 139 | 2.34% |
| Total Cash and Investment | <u>\$14,233,473</u> | <u>100.0%</u> | | | |

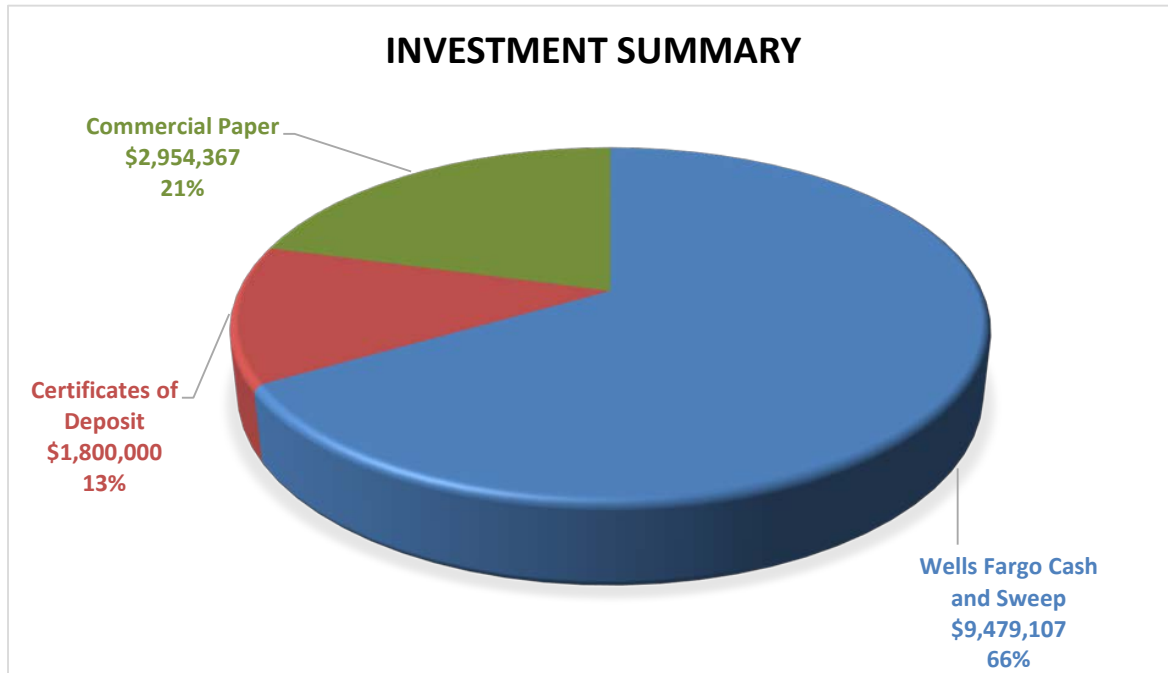
I certify that the investments of the Valencia Water Division are in compliance with the Investment Policy as adopted by the Board of Directors, and that the Division has the ability to meet the expenditure requirement for the next 6 months.

Beverly Johnson

Beverly Johnson
Director of Finance / Treasurer

Kim Grass

Kim Grass
Accounting Manager



**Valencia Water Division
As of August 31,, 2018**

| <u>Description</u> | <u>Rate</u> | <u>Yield</u> | <u>Market Value</u> | |
|----------------------------|-------------|--------------|---------------------|--|
| Wells Fargo Cash and Sweep | 0.25% | 0.25% | <u>\$9,479,107</u> | |

| <u>Description</u> | <u>Par</u> | <u>Rate</u> | <u>Yield</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Life Days</u> | <u>Remaining Days</u> | <u>Average Interest</u> |
|--------------------------------|---------------------|-------------|--------------|----------------------|----------------------|------------------|-----------------------|-------------------------|
| | | | | | | | 8/31/2018 | |
| Certificates of Deposit | | | | | | | | |
| FIFTH THIRD BANK | 250,000.00 | 1.950% | 1.950% | 5/23/2018 | 11/23/2018 | 184 | 84 | 4,875 |
| GOLDMAN SACHS BANK USA | 50,000.00 | 1.700% | 1.700% | 12/18/2015 | 12/18/2018 | 1096 | 109 | 850 |
| NEW YORK COMMUNITY BANK | 250,000.00 | 2.050% | 2.050% | 5/25/2018 | 2/25/2019 | 276 | 178 | 5,125 |
| FIRST DAKOTA NATIONAL BA | 250,000.00 | 2.100% | 2.100% | 6/15/2018 | 3/15/2019 | 273 | 196 | 5,250 |
| EAST-WEST BANK | 250,000.00 | 2.300% | 2.300% | 6/29/2018 | 6/28/2019 | 364 | 301 | 5,750 |
| MERCHANTS & MANUF BANK | 250,000.00 | 2.250% | 2.250% | 7/11/2018 | 7/11/2019 | 365 | 314 | 5,625 |
| STEARNS BANK NA | 250,000.00 | 2.950% | 2.950% | 7/6/2018 | 7/6/2021 | 1096 | 1040 | 7,375 |
| COMENITY CAPITAL BANK | 250,000.00 | 3.150% | 3.150% | 7/16/2018 | 7/18/2022 | 1463 | 1417 | 7,875 |
| | <u>1,800,000.00</u> | | | | | | <u>455</u> | <u>5,341</u> |
| Commercial Paper | | | | | | | | |
| MALAYAN BANKING BHD/NY | 1,000,000.00 | 2.260% | 2.260% | 5/17/2018 | 11/13/2018 | 180 | 74 | 22,600 |
| MUFG BANK LTD/NY | 1,000,000.00 | 2.280% | 2.280% | 5/17/2018 | 2/11/2019 | 270 | 164 | 22,800 |
| COMMERCIAL BANK PSQC | 1,000,000.00 | 2.468% | 2.468% | 6/1/2018 | 2/25/2019 | 269 | 178 | 24,680 |
| | <u>3,000,000.00</u> | | | | | | <u>139</u> | <u>23,360</u> |
| | <u>4,800,000.00</u> | | | | | | | |

Check Registers

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Santa Clarita Valley Water Agency
Regional Division
Check Register Report
From: Aug 1, 2018 to Aug 31, 2018

| Vendor Name | Description | Amount |
|-----------------------------------|--|------------------|
| ACC BUSINESS | EARL SCHMIDT FILTRATION PLANT 5/11-6/10/18 | 380.67 |
| | EARL SCHMIDT FILTRATION PLANT DISASTER RECOVERY 3/11-4/10/18 | 364.42 |
| | EARL SCHMIDT FILTRATION PLANT 7/11-8/10/18 | 364.42 |
| | SCADA 6/11-7/10/18 | 728.84 |
| | SCADA 7/11-8/10/18 | 728.84 |
| ACC BUSINESS | | 2,567.19 |
| ACWA/JPIA | CLAIM REIMB-#17-0978 | 400.00 |
| | COBRA-BM SEPT. | 18.56 |
| | COBRA-CH SEPT. | 18.56 |
| | COBRA-JB SEPT. | 18.56 |
| | COBRA-KF SEPT. | 18.56 |
| | REGIONAL DENTAL SEPT. | 915.40 |
| | REGIONAL DENTAL-SEPT | 9,637.82 |
| | REGIONAL EAP SEPT. | 192.70 |
| | REGIONAL LIFE SEPT. | 77.80 |
| | REGIONAL LIFE-SEPT. | 2,019.81 |
| | REGIONAL RETIREE-DNTL | 2,467.52 |
| | REGIONAL VISION SEPT. | 185.60 |
| | REGIONAL VISION-SEPT. | 1,336.32 |
| | SCWD DENTAL SEPT. | 6,350.68 |
| | SCWD EAP SEPT. | 117.50 |
| | SCWD LIFE SEPT. | 1,025.87 |
| | SCWD RETIREE DENTAL | 886.27 |
| | SCWD VISION SEPT. | 928.00 |
| | VWD DENTAL SEPT. | 4,662.97 |
| | VWD EAP SEPT. | 96.35 |
| VWD LIFE SEPT. | 1,272.18 | |
| VWD VISION SEPT. | 760.96 | |
| WORKERS COMP 4/1-6/30 | 58,803.95 | |
| ACWA/JPIA | | 92,211.94 |
| AFLAC | SCVWA JULY 2018 | 7,071.12 |
| AFLAC | | 7,071.12 |
| ALAN V FORTENBERRY | POOL COVER REBATE | 159.99 |
| ALAN V FORTENBERRY | | 159.99 |
| ALEXANDER KELLER STONE | SMART CONTRLR REBATE | 149.99 |
| ALEXANDER KELLER STONE | | 149.99 |
| ALL SYSTEMS GO, INC. | ALL SYSTEMS GO SECURITY CONTR. | 270.00 |
| ALL SYSTEMS GO, INC. | | 270.00 |
| AMERICAN BUSINESS MACHINES | WR7270-CU 8/15-9/4 | 453.57 |
| AMERICAN BUSINESS MACHINES | | 453.57 |
| AMY AGUER | AUDIT PREP LUNCH 7/14 | 32.42 |
| AMY AGUER | | 32.42 |
| ANCHOR CONSULTING LLC | LEGISLATIVE ANALYSIS | 27,000.00 |
| ANCHOR CONSULTING LLC | | 27,000.00 |
| ANDY GUMP, INC. | HOLDING TANK 6/4-7/1 | 247.00 |
| | PORT TOILET 6/29-7/26 | 113.14 |
| | PORT TOILET 7/27-8/23 | 113.14 |
| ANDY GUMP, INC. | | 473.28 |

Santa Clarita Valley Water Agency
Regional Division
Check Register Report
From: Aug 1, 2018 to Aug 31, 2018

| Vendor Name | Description | Amount |
|---|---|-----------------|
| ARON WAYNE BENDER | SMART CONTRLR REBATE | 150.00 |
| ARON WAYNE BENDER | | 150.00 |
| AROUND THE CLOCK CALL | ANSWERING SERVICE | 128.70 |
| AROUND THE CLOCK CALL CENTER | | 128.70 |
| AT&T | EARL SCHIDT FILTRATION PLANT COMPUTER AUTODIALER | 20.54 |
| | EARL SCHMIDT FILTRATION PLANT SERVICE 7/11-8/10 | 114.39 |
| | EARL SCHMIDT FILTRATION PLANT/ RIO VISTA WATER TREATMENT PLANT ALAMS | 94.97 |
| | EARL SCHMIDT INTAKE PUMP STATION 7/11/18-8/10/18 | 20.54 |
| | IRRIGATION TELEMETRY | 39.42 |
| | INTERGRATED SERVICE DIGITAL NETWORK-EARL SHMIDT FILTRATION PLANT TO RIO VISTA WATER TREATMENT PLANT | 64.32 |
| | INTERGRATED SERVICE DIGITAL NETWORK-RIIO VISTA TO EARL SHMIDT FILTRATION PLANT 7/11 | 64.32 |
| | LAN SRVC 7/11-8/10/18 | 228.29 |
| | MODEM 7/11-8/10/18 | 39.42 |
| | PRIMARY INTERNET | 1,278.97 |
| | RIO VISTA INTAKE PUMP STATION ALARM 7/11-8/10 | 58.30 |
| | RIO VISTA WATER TREATMENT PLANT ELEVATOR SERVICE | 20.54 |
| | RIO VISTA WATER TREATMENT PLANT SERVICE 297-1600 | 52.39 |
| | RIO VISTA WATER TREATMENT PLANT SERVICE 297-1607-19 | 159.08 |
| | SAFETY/IT/EVENTS | 20.56 |
| | T-1 INTERNET AUGUST | 1,351.88 |
| | TURNOUTS TELEMETRY | 115.54 |
| | WAREHOUSE/SUMMIT | 849.79 |
| AT&T | | 4,593.26 |
| AUDREY GARNER | SMART CONTRLR REBATE | 99.00 |
| AUDREY GARNER | | 99.00 |
| AWA OF VENTURA COUNTY | CCWU RENEWAL FY18/19 | 150.00 |
| AWA OF VENTURA COUNTY | | 150.00 |
| AWARDS, TROPHIES & | EMPLOYEE BADGES | 118.26 |
| AWARDS, TROPHIES & TREASURES | | 118.26 |
| BARBARA CAWLEY | EDUCATION SUPPLIES | 42.58 |
| | JULY MILEAGE | 11.45 |
| BARBARA CAWLEY | | 54.03 |

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|--------------------------------------|--------------------------------------|------------------|
| BARRINGTON STAFFING SERVICES | M. PERA W/E 7/22/18 | 353.40 |
| | M. PERA W/E 7/29/18 | 255.75 |
| | M .PERA W/E 8/5/18 | 297.60 |
| BARRINGTON STAFFING | | 906.75 |
| BARRY NELSON | SMART CONTRLR REBATE | 129.00 |
| BARRY NELSON | | 129.00 |
| BAY ALARM COMPANY | JULY ALARM SERVICE | 37.80 |
| BAY ALARM COMPANY | | 37.80 |
| BEST BEST & KRIEGER LLP | BIDDING REQUIREMENTS | 1,004.08 |
| | CASTAIC CONDUIT JUNE | 1,201.20 |
| | CEQA JUNE 2018 | 169.00 |
| | GSA JUNE | 4,804.80 |
| | LITIGATION GENERAL | 1,006.20 |
| | MAGIC MTN. PIPELINE | 2,987.40 |
| | RECYCLED H2O JUNE | 20,081.00 |
| | WATER RIGHTS JUNE | 5,597.80 |
| WATERFIX LITIGATION | 655.40 | |
| BEST BEST & KRIEGER LLP | | 37,506.88 |
| BIG SKY ELECTRIC, INC. | ON-CALL ELECTRICAL SUPPORT SERVICE | 16,460.43 |
| BIG SKY ELECTRIC, INC. | | 16,460.43 |
| BJ ATKINS | SOCAL H2O EXP. 7/25 | 8.86 |
| | SOCAL H2O TRAVEL 7/25 | 14.00 |
| BJ ATKINS | | 22.86 |
| BLAINE TECH SERVICES, INC. | GROUNDWATER MONITORING WELL SAMPLING | 9,025.00 |
| BLAINE TECH SERVICES, INC. | | 9,025.00 |
| BOB MURRAY & ASSOCIATES | EXECUTIVE RECRUITMENTS | 10,948.32 |
| BOB MURRAY & ASSOCIATES | | 10,948.32 |
| BONNIE DEAGON | COOKIES FOR ENV. SCI. | 15.99 |
| BONNIE DEAGON | | 15.99 |
| BRENNTAG PACIFIC, INC. | HYDROFLOROSILIC ACID | 2,014.43 |
| BRENNTAG PACIFIC, INC. | | 2,014.43 |
| BRYAN BENDER | POOL COVER REBATE | 88.00 |
| BRYAN BENDER | | 88.00 |
| CALDESAL | 2018/19 MEMBERSHIP DUES | 1,000.00 |
| CALDESAL | | 1,000.00 |
| CALIFORNIA ADVOCATES, INC. | LEGISLATIVE ANALYSIS | 8,138.70 |
| CALIFORNIA ADVOCATES, INC. | | 8,138.70 |
| CANON SOLUTIONS AMERICA, INC. | 11X17 COPY PAPER | 155.49 |
| | 8000S PLOTTER REPAIR | 360.00 |
| | C3325-CU 6/30-7/30 | 35.96 |
| | C9065-CU 5/22-6/21 | 1,141.83 |
| | C9065-CU 6/22-7/21 | 642.79 |
| | CIPF8000S-SUPPLIES | 93.08 |
| TONER CARTRIDGES | 760.53 | |
| CANON SOLUTIONS AMERICA, INC. | | 3,189.68 |

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| CANYON RADIATOR AUTO REPAIR, INC. | PARTS/LABOR UNIT# I37 | 2,093.09 |
| | PARTS/LABOR UNIT# I42 | 298.93 |
| | PARTS/LABOR UNIT# I57 | 213.64 |
| CANYON RADIATOR AUTO REPAIR, INC. | | 2,605.66 |
| CASTAIC UNION SCHOOL | BUS TRIPS 5/1-22/18 | 2,106.00 |
| CASTAIC UNION SCHOOL DISTRICT | | 2,106.00 |
| CDM SMITH, INC. | SPTF CONSULTING SVCS | 1,329.00 |
| CDM SMITH, INC. | | 1,329.00 |
| CDW GOVERNMENT, INC | ADOBE SOFTWARE | 522.62 |
| | COMPUTER EQUIPMENT | 471.05 |
| | GLARE SCREEN/MON. ARM | 688.27 |
| | MS DOCK, MONITOR ARM | 657.01 |
| CDW GOVERNMENT, INC | | 2,338.95 |
| CED, INC. | LED REPLACEMENT LAMP | 520.13 |
| CED, INC. | | 520.13 |
| CHARLES DONALD WATLER | TURF REMOVAL REBATE | 1,746.00 |
| CHARLES DONALD WATLER | | 1,746.00 |
| CHEVRON AND TEXACO CARD SVCS | GASOLINE THRU 8/5/18 | 5,835.21 |
| | SERVICE THRU 8/5/18 | 65.96 |
| CHEVRON AND TEXACO CARD SVCS | | 5,901.17 |
| CHILD & FAMILY CENTER | KIDS EXPO BOOTH | 375.00 |
| CHILD & FAMILY CENTER | | 375.00 |
| CHRISTOPHER R. KENNEDY | TURF REMOVAL | 550.00 |
| CHRISTOPHER R. KENNEDY | | 550.00 |
| CISCO WEBEX LLC | WEBEX 8/2018-8/2019 | 468.00 |
| CISCO WEBEX LLC | | 468.00 |
| CLARK BROS. INC. | PROGRESS PAYMENT #14 RETENTION-TRUST-Clearwell CT Improvements | -4,669.63 |
| | PROGRESS PAYMENT #14 THRU 7/20/18-Clearwell CT Improvements | 93,392.50 |
| CLARK BROS. INC. | | 88,722.87 |
| CMJ INFORMATION TECHNOLOGY | MAINT/SUPPORT AUG 18 | 900.00 |
| CMJ INFORMATION TECHNOLOGY INC. | | 900.00 |
| COLE-PARMER INSTRUMENT INC. | FLOWMETER 40-400ML | 131.68 |
| COLE-PARMER INSTRUMENT INC. | | 131.68 |
| COPPER EAGLE PATROL & | PATROL SERVICES AUG | 3,135.00 |
| COPPER EAGLE PATROL & SECURITY | | 3,135.00 |
| CORNER BAKERY CAFE | INTERVIEW PANEL 7/30 | 137.43 |
| CORNER BAKERY CAFE | | 137.43 |
| COUNTY OF VENTURA | SC RIVER WATERSHED | 15,583.00 |
| COUNTY OF VENTURA | | 15,583.00 |
| CUSTOM CATERERS | BOARD OF DIRECTORS DINNER 8/7/18 | 552.98 |
| | BOARD OF DIRECTORS DINNER 9/04/18 | 552.98 |
| CUSTOM CATERERS | | 1,105.96 |

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| CV STRATEGIES | WEBSITE DESIGN SRVC | 10,500.00 |
| CV STRATEGIES | | 10,500.00 |
| DAN MILLER | SMART CONTRLR REBATE | 150.00 |
| DAN MILLER | | 150.00 |
| DATALINK NETWORKS, INC | FACILITY CAPACITY FEE PROJECT JULY | 450.00 |
| DATALINK NETWORKS, INC | | 450.00 |
| DEAN EFSTATHIOU | MILEAGE 7/20/18 | 90.47 |
| DEAN EFSTATHIOU | | 90.47 |
| DENNIS C. ALLEN | SMART CONTRLR REBATE | 150.00 |
| DENNIS C. ALLEN | | 150.00 |
| DEPARTMENT OF TOXIC | WHITTAKER OFFSITE | 6,801.67 |
| DEPARTMENT OF TOXIC SUBSTANCES | | 6,801.67 |
| DEPARTMENT OF WATER RESOURCES | CO. #160213-Water supply contract payment- AUG 2018 | 940,329.00 |
| | JUNE DWR VARIABLE | 797,203.00 |
| DEPARTMENT OF WATER RESOURCES | | 1,737,532.00 |
| DESERT BUSINESS INTERIORS | OFFICE FURNITURE | 6,670.08 |
| DESERT BUSINESS INTERIORS LLC | | 6,670.08 |
| DESIGN SPACE MODULAR BUILDINGS | TRAILER 7/19-8/18/18 | 1,329.43 |
| | TRAILER 8/19-9/18/18 | 1,329.43 |
| DESIGN SPACE MODULAR BUILDINGS | | 2,658.86 |
| DICKINSON ENTERPRISE, INC. | LABOR/PARTS UNIT #159 | 1,455.46 |
| DICKINSON ENTERPRISE, INC. | | 1,455.46 |
| DIESEL GENERATOR SERVICE INC. | BATTERY CHARGER | 1,325.31 |
| DIESEL GENERATOR SERVICE INC. | | 1,325.31 |
| DIRK HARE | MAINT. APPAREL | 131.37 |
| DIRK HARE | | 131.37 |
| DMV RENEWAL | VEHICLE REGISTRATION-TITLE CHANGE | 500.00 |
| DMV RENEWAL | | 500.00 |
| DOLPHIN PROMOTIONS | GIVEAWAY ITEMS | 18,062.57 |
| DOLPHIN PROMOTIONS | | 18,062.57 |
| DUDEK | GRANT ADMINISTRATION SERVICES | 566.25 |
| DUDEK | | 566.25 |
| DYLAN REINSMA | SMART CONTRLR REBATE | 150.00 |
| DYLAN REINSMA | | 150.00 |
| EEC ACQUISITION LLC | LAB DISHWASHER REPAIR | 1,014.16 |
| EEC ACQUISITION LLC | | 1,014.16 |
| EMCOR SERVICES-MESA ENERGY SYSTEMS | COMPRESSOR AND REPAIR CONTRACT | 283.00 |
| EMCOR SERVICES-MESA ENERGY SYSTEMS | | 283.00 |
| EMPLOYEE RELATIONS, INC. | BACKGROUND CHECK-MA | 172.85 |
| EMPLOYEE RELATIONS, INC. | | 172.85 |
| EMPLOYMENT DEVELOPMENT DEPT. | UNEMPLOYMENT INSUR | 1,846.00 |
| | EMPLOYEE WITHHOLDINGS 8/10/18 | 404.55 |
| | EMPLOYEE WITHHOLDINGS 8/24/18 | 404.55 |
| EMPLOYMENT DEVELOPMENT DEPT. | | 2,655.10 |

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| ENVIRONMENTAL CONSTRUCTION, INC. | PROGRESS PAYMENT #10 THRU 6/30/18 | 2,078.60 |
| ENVIRONMENTAL CONSTRUCTION, INC. | | 2,078.60 |
| ERNST & YOUNG LLP - 072 | PROGRESS BILL | 8,773.00 |
| ERNST & YOUNG LLP - 072 | | 8,773.00 |
| ESTIN PROMOTIONAL PRODUCTS | EMPLOYEE H2O BOTTLES | 1,902.67 |
| ESTIN PROMOTIONAL PRODUCTS | | 1,902.67 |
| EUROFINS EATON ANALYTICAL, INC. | OUTSIDE LAB 6/20/18 | 240.00 |
| | OUTSIDE LAB 7/12/18 | 50.00 |
| | PERCHLORATE 6/15/18 | 210.00 |
| | PERCHLORATE 6/18/18 | 670.00 |
| | PERCHLORATE 6/19/18 | 1,685.00 |
| | PERCHLORATE 6/20/18 | 300.00 |
| | PERCHLORATE 6/21/18 | 240.00 |
| | PERCHLORATE 6/24/18 | 300.00 |
| | PERCHLORATE 6/25/18 | 530.00 |
| | PERCHLORATE 6/26/18 | 1,690.00 |
| | PERCHLORATE 6/27/18 | 1,635.00 |
| | PERCHLORATE 6/28/18 | 690.00 |
| EUROFINS EATON ANALYTICAL, INC. | | 8,240.00 |
| EVAN DOSS | GRADE D4 CERT. FEE | 105.00 |
| EVAN DOSS | | 105.00 |
| FEDAK & BROWN LLP | AUDITOR SERVICES | 24,232.00 |
| | SHORT YEAR AUDIT | 8,989.00 |
| FEDAK & BROWN LLP | | 33,221.00 |
| FEDEX | DELIVERY THRU 6/27 | 124.69 |
| | DELIVERY THRU 7/5 | 97.24 |
| FEDEX | | 221.93 |
| FERRELLGAS | PROPANE-EMERG. GEN. | 4,604.86 |
| FERRELLGAS | | 4,604.86 |
| FIELDMAN, ROLAPP & | FINANCIAL ADVISOR SERVICES | 4,545.25 |
| FIELDMAN, ROLAPP & ASSOCIATES, INC. | | 4,545.25 |
| FIREMASTER | FIRE EXTINGUISHERS | 1,873.43 |
| FIREMASTER | | 1,873.43 |
| FISHER SCIENTIFIC | LAB SUPPLIES | 852.12 |
| | NITRIC ACID | 126.02 |
| FISHER SCIENTIFIC | | 978.14 |
| FRANCHISE TAX BOARD | EMPLOYEE WITHHOLDINGS 8/10/18 | 100.00 |
| | EMPLOYESS WITHHOLDINGS 8/24/18 | 100.00 |
| FRANCHISE TAX BOARD | | 200.00 |
| GARY MARTIN | SOCAL H2O EXP. 7/25 | 7.78 |
| | SOCAL H2O TRAVEL 7/25 | 37.06 |
| GARY MARTIN | | 44.84 |

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| GRAINGER, INC. | ITEM NOT RCVD.-CREDIT | -771.84 |
| | MECHANIC GLOVES | 205.16 |
| | SOLENOID BRASS VALVE | 122.94 |
| | SUBMERSIBLE PUMP | 1,704.58 |
| | TRANSMITTER | 687.74 |
| | VALVE REBUILD KIT | 128.22 |
| | WEATHERPROOF HORN | 133.96 |
| GRAINGER, INC. | | 2,210.76 |
| GRANDPOINT BANK | PROGRESS PAYMENT #10ESCROW RETENTION | 109.40 |
| GRANDPOINT BANK | | 109.40 |
| GREGORY T MULLEN | POOL COVER REBATE | 200.00 |
| GREGORY T MULLEN | | 200.00 |
| GSE CONSTRUCTION COMPANY INC. | PROGRESS PAYMENT #12 THRU 6/30/18-Foothill Feeder Turnout #200905 | 88,987.45 |
| | RETENTION RELEASE-Foothill Feeder Turnout #200905 | 6,730.00 |
| GSE CONSTRUCTION COMPANY INC. | | 95,717.45 |
| HARVEST TECHNOLOGY GROUP, | OPTIO SUPPORT | 555.00 |
| HARVEST TECHNOLOGY GROUP, INC. | | 555.00 |
| HILL BROTHERS CHEMICAL CO. | BULK 19% AMMONIUM HYDROXIDE-(AQUA AMMONIA) | 6,945.78 |
| HILL BROTHERS CHEMICAL CO. | | 6,945.78 |
| HYDREX PEST CONTROL CO. | PEST SERVICE 12/26/17 | 74.00 |
| | PEST SERVICE 6/29/18 | 498.00 |
| | PEST SERVICE 6/4/18 | 300.00 |
| | PEST SERVICE 8/7/18 | 300.00 |
| HYDREX PEST CONTROL CO. | | 1,172.00 |
| IDEXX DISTRIBUTION, INC. | COLILERT POWDER 200PK | 10,775.83 |
| IDEXX DISTRIBUTION, INC. | | 10,775.83 |
| IDMODELING, INC. | AS-NEEDED HYDRAULIC MODELING AND MAPPING | 1,760.00 |
| IDMODELING, INC. | | 1,760.00 |
| IRON MOUNTAIN | STORAGE/SHRED-AUG 18 | 462.21 |
| IRON MOUNTAIN | | 462.21 |
| JACQUE MCMILLAN | SOUTHERN CALIFORNIA WATER COMMITTEE EXP. 6/29 & 7/25 | 20.99 |
| | SOUTHERN CALIFORNIA WATER COMMITTEE REGISTRATION | 150.00 |
| | SOUTHERN CALIFORNIA WATER COMMITTEE TRVL 6/29&7/25 | 271.41 |
| JACQUE MCMILLAN | | 442.40 |
| JAMES LLOYD WRIGHT | POOL COVER REBATE | 144.99 |
| JAMES LLOYD WRIGHT | | 144.99 |
| JASON YIM | ESRI INTERNATIONAL USER CONF. EXP 7/8-13 | 1,980.94 |
| | ESRI INTERNATIONAL USER CONF. TRAVEL EXP | 175.00 |
| | ESRI INTERNATIONAL USER RECORDED SESSION | 332.17 |
| | MILEAGE EXP 7/8-13/18 | 179.86 |
| JASON YIM | | 2,667.97 |

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| JEANINE HANCOCK | AWWA EXP 7/16-18/18 | 379.92 |
| | MILEAGE 7/16-18/18 | 76.84 |
| JEANINE HANCOCK | | 456.76 |
| JENNIFER MCNERNEY | EDUCATION SUPPLIES | 185.72 |
| JENNIFER MCNERNEY | | 185.72 |
| JOHN BRENT CASHIN | SMART CONTRLR REBATE | 150.00 |
| JOHN BRENT CASHIN | | 150.00 |
| JOHNSON CONTROLS, INC. | CAPACITY CNTRL VALVE | 2,229.00 |
| JOHNSON CONTROLS, INC. | | 2,229.00 |
| JP ARMAN COMPANY | RCP REPAIR CONSULTING | 884.00 |
| JP ARMAN COMPANY | | 884.00 |
| KAREN CLARK | COOKIES FOR ENV. SCI. | 21.10 |
| KAREN CLARK | | 21.10 |
| KATHERINE CAUSLAND | DESIGN ADS | 637.50 |
| KATHERINE CAUSLAND | | 637.50 |
| KEMIRA WATER SOLUTIONS, INC. | FERRIC CHLORIDE SOL. | 3,103.54 |
| KEMIRA WATER SOLUTIONS, INC. | | 3,103.54 |
| KENNEDY/JENKS | ON-CALL ENGINEERING AND /OR CONSTRUCTION MANAGEMENT AND INSPEC. SERVICES | 11,995.62 |
| | GRANT ADMINISTRATION SERVICES PROP 84 ROUND 2 IMPLEMENTATION | 1,265.00 |
| | PROPOSITION 84 IRWM DROUGHT GRANT ADMINISTRATION SERVICE | 6,867.25 |
| | UPPER SANTA CLARA RIVER IRWN PLAN UPDATE-2017 | 74.02 |
| KENNEDY/JENKS | | 20,201.89 |
| KHTS AM 1220 | DIGITAL ADS-JULY | 3,000.00 |
| KHTS AM 1220 | | 3,000.00 |
| KIRK MATTHEW DANIELSEN | SMART CONTRLR REBATE | 150.00 |
| KIRK MATTHEW DANIELSEN | | 150.00 |
| KONE, INC. | ELEVATOR 4/1-6/30/18 | 570.00 |
| | ELEVATOR 7/1-9/30/18 | 570.00 |
| KONE, INC. | | 1,140.00 |
| KONECRANES INC. | 6/11,6/25-26 REPAIRS | 2,652.45 |
| KONECRANES INC. | | 2,652.45 |
| LAGERLOF,SENECAL,GOSNEY & | GENERAL LEGAL JULY | 8,890.50 |
| LAGERLOF,SENECAL,GOSNEY & KRUSE LLP | | 8,890.50 |
| LEE & RO, INC. | ON-CALL ENGINEERING CONST. MGMT AND INSPECTION SERVICES E1415 | 59,247.05 |
| LEE & RO, INC. | | 59,247.05 |
| LEE'S MAINTENANCE SERVICE, | JANITORIAL SURVICES | 16,915.13 |
| LEE'S MAINTENANCE SERVICE, INC. | | 16,915.13 |
| LEGALSHIELD | MEMBERSHIP DUES JULY | 173.50 |
| LEGALSHIELD | | 173.50 |
| LINDA SLOCUM | SMART CONTRLR REBATE | 94.93 |
| LINDA SLOCUM | | 94.93 |
| LOWE'S | PARTS AND MATERIALS | 500.73 |
| LOWE'S | | 500.73 |
| LYNNE PLAMBECK | SOCAL H2O TRAVEL 7/25 | 36.52 |

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| LYNNE PLAMBECK | | 36.52 |
| MARI-CO MAIL SERVICE | MARI-CO MAIL SERVICE | 656.00 |
| MARI-CO MAIL SERVICE | | 656.00 |
| MARK I. SCOTT | POOL COVER REBATE | 123.29 |
| MARK I. SCOTT | | 123.29 |
| MCMASTER CARR SUPPLY CO. | SAW BLADES | 174.40 |
| MCMASTER CARR SUPPLY CO. | | 174.40 |
| MELISSA DEAL | SMART CONTRLR REBATE | 142.49 |
| MELISSA DEAL | | 142.49 |
| METROHM USA | LAB SUPPLIES | 172.87 |
| METROHM USA | | 172.87 |
| MICHAEL BAKER INTERNATIONAL, INC. | ON-CALL ENGINEERING AND /OR CONSTRUCTION MANAGEMENT AND INSPEC. SERVICES | 106,392.45 |
| MICHAEL BAKER INTERNATIONAL, INC. | | 106,392.45 |
| MICHAEL MOWRY | SMART CONTRLR REBATE | 150.00 |
| | TURF REMOVAL | 1,594.00 |
| MICHAEL MOWRY | | 1,744.00 |
| MISTY DAWN CLARK | SMART CONTRLR REBATE | 150.00 |
| MISTY DAWN CLARK | | 150.00 |
| MUNITEMPS | HERRERA W/E 7/15 | 2,883.38 |
| | HERRERA W/E 7/21 | 1,757.25 |
| | HERRERA W/E 7/29 | 2,252.25 |
| | HERRERA W/E 8/5 | 1,769.63 |
| | MARTINEZ W/E 7/15 | 2,178.00 |
| | MARTINEZ W/E 7/21 | 1,732.50 |
| | MARTINEZ W/E 7/29 | 2,178.00 |
| | MARTINEZ W/E 8/5 | 1,782.00 |
| MUNITEMPS | | 16,533.01 |
| NATIONAL CINEMEDIA, LLC | ONSCREEN ADS 8/3-8/30 | 1,856.14 |
| NATIONAL CINEMEDIA, LLC | | 1,856.14 |
| NEWHALL COUNTY WATER | JULY SHARED PAYROLL | 41,202.85 |
| NEWHALL COUNTY WATER DISTRICT | | 41,202.85 |
| NIDEC CONTROL TECHNIQUES | SOFT STARTER FOR PUMP | 4,837.39 |
| NIDEC CONTROL TECHNIQUES | | 4,837.39 |
| NOSHEEN BUKHARI | SMART CONTRLR REBATE | 150.00 |
| NOSHEEN BUKHARI | | 150.00 |
| NOSSAMAN LLP | PERCHLORATE JULY | 14,422.50 |
| NOSSAMAN LLP | | 14,422.50 |
| OFFICE DEPOT | SUPPLIES AND SERVICES | 298.80 |
| OFFICE DEPOT | | 298.80 |
| OLIN CORPORATION | CHEMICALS-SODIUM HYDROXIDE 25%-50% SOLUTION (CAUSTIC SODA) | 47,156.18 |
| OLIN CORPORATION | | 47,156.18 |
| PACIFIC EH&S SERVICES, INC. | HAZWOPER (Hazardous Waste Operations) TRAINING | 3,500.00 |
| PACIFIC EH&S SERVICES, INC. | | 3,500.00 |

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| PACIFIC MOBILE STRUCTURES, INC. | MODULAR 7/1-8/1/18 | 1,314.00 |
| | MODULAR 8/1-30/18 | 1,314.00 |
| PACIFIC MOBILE STRUCTURES, INC. | | 2,628.00 |
| PACIFIC PRINTING COMPANY | COMPLIANCE CERTS | 1,255.33 |
| PACIFIC PRINTING COMPANY | | 1,255.33 |
| PANERA BREAD/RISEN BREAD LLC | ADMIN MTG 7/27 | 126.17 |
| PANERA BREAD/RISEN BREAD LLC | | 126.17 |
| PERKINELMER HEALTH SCIENCES | NEXION SOL. 500/100ML | 360.17 |
| PERKINELMER HEALTH SCIENCES | | 360.17 |
| PEST OPTIONS INC. | WEED ABATEMENT AND PEST CONTROL | 350.00 |
| PEST OPTIONS INC. | | 350.00 |
| PHENOVA, INC. | ANNUAL WS/WP PT STUDY | 2,082.00 |
| | ANNUAL WSW PT STUDY | 506.40 |
| | WS PT STUDY FOR VOC | 274.03 |
| PHENOVA, INC. | | 2,862.43 |
| PONTON INDUSTRIES INC. | FLOWSERVE BALL VALVE | 2,027.88 |
| PONTON INDUSTRIES INC. | | 2,027.88 |
| POOLE & SHAFFERY, LLP | LEGISLATIVE ANALYSIS | 5,000.00 |
| POOLE & SHAFFERY, LLP | | 5,000.00 |
| PRECISE WEIGHING SYSTEMS | BALANCE CALIBRATION | 220.00 |
| PRECISE WEIGHING SYSTEMS | | 220.00 |
| PREMIERE GLOBAL SERVICES | 6/20-7/19/18 SRVC | 318.51 |
| PREMIERE GLOBAL SERVICES | | 318.51 |
| PRIME PUBLICATIONS, INC. | 1/2 PAGE AD - AUG. | 900.00 |
| PRIME PUBLICATIONS, INC. | | 900.00 |
| RAFTELIS FINANCIAL | FACILITY CAPACITY FEES 2018 | 18,446.62 |
| RAFTELIS FINANCIAL CONSULTANTS, INC | | 18,446.62 |
| RED HAWK FIRE & SECURITY | ANNUAL ALARM INSPECT. | 5,550.00 |
| | SEMIANNUAL FM200 INSP | 400.00 |
| RED HAWK FIRE & SECURITY | | 5,950.00 |
| RED WING SHOES | SAFETY BOOTS-CG | 139.61 |
| | SAFETY BOOTS-CN | 250.00 |
| | SAFETY BOOTS-CT | 250.00 |
| | SAFETY BOOTS-DH | 250.00 |
| | SAFETY BOOTS-GV | 243.60 |
| | SAFETY BOOTS-HA | 249.90 |
| | SAFETY BOOTS-JW | 247.65 |
| | SAFETY BOOTS-MM | 468.13 |
| | SAFETY BOOTS-PH | 244.08 |
| | SAFETY BOOTS-PM | 176.84 |
| | SAFETY BOOTS-PZ | 250.00 |
| | SAFETY BOOTS-RB | 243.60 |
| | SAFETY BOOTS-TB | 250.00 |
| | SAFETY BOOTS-VT | 243.01 |
| | SAFETY BOOTS-YK | 247.11 |
| RED WING SHOES | | 3,753.53 |

Santa Clarita Valley Water Agency
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| Vendor Name | Description | Amount |
|---|--|------------------|
| REEVES COMPLETE AUTO CENTER, INC. | LABOR/PARTS UNIT #I63 | 107.53 |
| | LABOR/PARTS UNIT# I37 | 144.58 |
| | LABOR/PARTS UNIT#10 | 793.14 |
| REEVES COMPLETE AUTO CENTER, INC. | | 1,045.25 |
| REPUBLIC SERVICES | RENTAL JUL/SRVC 7/5 | 401.11 |
| | ROLL OFF RENTAL JUNE | 1,828.59 |
| | SERVICE AUG 2018 | 271.56 |
| | SERVICE JULY 2018 | 236.14 |
| REPUBLIC SERVICES | | 2,737.40 |
| RETA J SHEPARD | POOL COVER REBATE | 117.44 |
| RETA J SHEPARD | | 117.44 |
| RHODAMIN U. RESELLA | SMART CONTRLR REBATE | 89.00 |
| RHODAMIN U. RESELLA | | 89.00 |
| RICHARD LUCAS | SMART CONTRLR REBATE | 150.00 |
| RICHARD LUCAS | | 150.00 |
| RICHARD VASILOPULOS | ESRI INTERNATIONAL CONFRENCE EXP 7/8-12 | 1,439.08 |
| | ESRI INTERNATIONAL CONFERENCE. TRAVEL EXP | 232.00 |
| | MILEAGE EXP 7/8-12/18 | 280.14 |
| RICHARD VASILOPULOS | | 1,951.22 |
| RICK VIERGUTZ | PROF. LIC. RENEWAL | 339.50 |
| RICK VIERGUTZ | | 339.50 |
| RMC WATER AND ENVIRONMENT | ON-CALL ENGINEERING AND /OR CONSTRUCTION MANAGEMENT AND INSPEC. SERVICES | 85,685.60 |
| RMC WATER AND ENVIRONMENT | | 85,685.60 |
| RUSSELL ANDREW GITTLEN | SMART CONTRLR REBATE | 150.00 |
| RUSSELL ANDREW GITTLEN | | 150.00 |
| RYAN HENSLEY | MAINT. APPAREL | 131.37 |
| RYAN HENSLEY | | 131.37 |
| SANTA CLARITA WATER DIVISION | 6/7-7/9/18 SERVICE | 864.55 |
| SANTA CLARITA WATER DIVISION | | 864.55 |
| SC PUBLISHING INC. | ADVERTISING AUG 18 | 900.00 |
| | ADVERTISING JULY | 900.00 |
| SC PUBLISHING INC. | | 1,800.00 |
| SCOTT VALLEY BANK | PROGRESS PAYMENT #12ESCROW RETENTION-Foothill Feeder Turnout #200905E | 4,683.55 |
| SCOTT VALLEY BANK | | 4,683.55 |
| SEAN E BROWN | SMART CONTRLR REBATE | 150.00 |
| SEAN E BROWN | | 150.00 |
| SEUNG LEE | SMART CONTRLR REBATE | 112.27 |
| SEUNG LEE | | 112.27 |
| SHERMAN TU | SMART CONTRLR REBATE | 149.99 |
| SHERMAN TU | | 149.99 |
| SMOG MAN | SMOG TEST UNIT# I37 | 40.00 |
| SMOG MAN | | 40.00 |
| SOLAR STAR CA. XXIV, LLC/ | JULY 2018 SERVICE | 27,448.99 |
| SOLAR STAR CA. XXIV, LLC/ SUNPOWER | | 27,448.99 |

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| Vendor Name | Description | Amount |
|--|--|-------------------|
| SOLAR STAR CA. XXVIII, | JULY 2018 SERVICE | 102,349.71 |
| SOLAR STAR CA. XXVIII, LLC/SUNPOWER | | 102,349.71 |
| SOUTHERN CALIFORNIA EDISON | BOUQUET PM 5/18-7/19 | 57.60 |
| | CAMP PLENTY TURNOUT | 36.83 |
| | EARL SCHMIDT FILTRATION PLANT PS 5/30-6/28/18 | 7,156.18 |
| | EARL SCHMIDT FILTRATION PLANT PS 6/29-3/29/18 | -6,489.41 |
| | EARL SCHMIDT INTAKE PUMP STATION SERVICE 5/30-6/28 | 1,102.08 |
| | HONBY PM 5/30-6/28/18 | 26.92 |
| | HONBY PS 5/30-6/28/18 | 43.15 |
| | LAKE HUGHES PIPE MTR | 30.83 |
| | LOWER MESA PIPE METER | 66.55 |
| | N-2 TURNOUT 5/30-6/28 | 261.64 |
| | NEWHALL RANCH RD PM | 25.43 |
| | RECH2O RESERVOIR | 40.77 |
| | RECYCLED WATER METER | 3,520.13 |
| | RIO VISTA SOLAR 7/1-8/1/18 | 25,310.76 |
| | RIO VISTA (SOLAR)7/25/17-3/29 | 3,805.87 |
| | RIO VISTA INTAKE PUMP SERVICE SRVC 5/29-6/27 | 177,426.87 |
| | RIO VISTA INTAKE PUMP SERVICE 7/3-3/29 | -49,272.68 |
| | RIO VISTA WATER TREATMENT PLANT GATE 5/30-6/28 | 110.65 |
| | SAUGUS1WELL 5/9-7/11 | 16,437.44 |
| | SAUGUS1WELL 8/9-3/29 | -6,759.35 |
| | SAUGUS2WELL 5/30-6/28 | 8,734.84 |
| | SAUGUS2WELL 6/29-3/29 | -4,380.14 |
| | SAND CANYON LOW VOLTAGE METER | 28.86 |
| | SAND CANYON-11 TURNOUT | 36.83 |
| | SAND CANYON7 TURNOUT 5/14-7/13 | 106.74 |
| | SAND CANYON PUMP STATION 5/30/18-6/28/18 | 75,186.39 |
| | SAND CANYON PUMP STATION 6/29/17-3/29/18 | -30,909.83 |
| | SAND CANYON RESEVOIR 5/30-6/28/18 | 170.13 |
| | SUMMIT CIR 5/23-7/24 | 1,663.93 |
| | SUMMIT CIR 5/24-7/25 | 70.74 |
| | V-8 @ MCBEAN PKWY | 27.09 |
| SOUTHERN CALIFORNIA EDISON | | 223,673.84 |
| SPEX CERTIPREP INC. | FLUORIDE STANDARD | 71.10 |
| SPEX CERTIPREP INC. | | 71.10 |
| STAPLES ADVANTAGE | OFFICE SUPPLIES | 60.48 |
| STAPLES ADVANTAGE | | 60.48 |
| STATE DISBURSEMENT UNIT | EMPLOYEE WITHHOLDINGS 8/10/18 | 702.71 |
| | EMPLOYEE WITHHOLDINGS 8/24/18 | 702.71 |
| STATE DISBURSEMENT UNIT | | 1,405.42 |

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| Vendor Name | Description | Amount |
|--|---|-------------------|
| STAY GREEN INC. | MAINTENANCE STAY GREE INC. | 303.85 |
| | GARDEN RENOVATION | 98,191.00 |
| | LANDSCAPE MAINT. JULY | 3,625.00 |
| STAY GREEN INC. | | 102,119.85 |
| SUNIT RANU | SMART CONTRLR REBATE | 149.99 |
| SUNIT RANU | | 149.99 |
| SUPERION, LLC | FOUR J'S SYSTEM MAINT | 5,013.60 |
| | WEB TRAINING-AA | 160.00 |
| SUPERION, LLC | | 5,173.60 |
| TESORO DEL VALLE MASTER | LL TURF REMOVAL | 2,984.00 |
| TESORO DEL VALLE MASTER HOMEOWNERS | | 2,984.00 |
| THATCHER COMPANY OF | LIQUIDE CHLORINE GAS | 5,615.50 |
| THATCHER COMPANY OF CALIFORNIA, INC | | 5,615.50 |
| THE GAS COMPANY | 7/17-8/15/18 SRVC | 22.94 |
| | 7/19-8/20/18 SRVC | 2,149.45 |
| THE GAS COMPANY | | 2,172.39 |
| THE SIGNAL | 2018 H2O QUALITY REP. | 214.30 |
| | DIGITAL BANNER JULY | 2,500.00 |
| | DIGITAL BANNER JUNE | 2,500.00 |
| | DIGITAL BANNER MAY | 2,500.00 |
| | E-BLAST SPONSORSHIP | 1,500.00 |
| | FACEBOOK ADS - JULY | 1,500.00 |
| | FACEBOOK ADS JUNE | 1,500.00 |
| | FACEBOOK ADS MAY | 1,500.00 |
| THE SIGNAL | | 13,714.30 |
| THERMO ELECTRON NA LLC | AERS500 SUPPRESSOR | 1,126.83 |
| | ION-PAC COLUMNS | 4,583.11 |
| THERMO ELECTRON NA LLC | | 5,709.94 |
| TIMOTHY CANHAM | SMART CONTRLR REBATE | 99.00 |
| TIMOTHY CANHAM | | 99.00 |
| TODD GROUNDWATER | GROUNDWATER MODELING SERVICES | 8,650.35 |
| TODD GROUNDWATER | | 8,650.35 |
| TOM VO | SMART CONTRLR REBATE | 92.13 |
| TOM VO | | 92.13 |
| TPX COMMUNICATIONS | RIO VISTA WATER TREATMENT PLANT SERVICES 8/16-9/15 | 850.51 |
| TPX COMMUNICATIONS | | 850.51 |
| TURNING TECH, LLC | COMPUTER SUPPLIES | 1,063.24 |
| TURNING TECH, LLC | | 1,063.24 |
| UNITED RECORDS MANAGEMENT, | DATA IMAGING SERVICES | 250.00 |
| UNITED RECORDS MANAGEMENT, INC. | | 250.00 |
| US BANK | CERTIFICATE OF PARTICIPATION 2010 A (2001) TRUSTEE FEES | 1,650.00 |
| US BANK | | 1,650.00 |
| VALERIE PRYOR | AGM RECRUITMENT | 502.66 |
| VALERIE PRYOR | | 502.66 |
| VALI COOPER & ASSOCIATES, INC. | ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICE | 135,092.38 |
| VALI COOPER & ASSOCIATES, INC. | | 135,092.38 |

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| Vendor Name | Description | Amount |
|--|---|---------------------|
| VALLEY INDUSTRY ASSOCIATION | MEMBERSHIP DUES 2018-19 | 880.00 |
| VALLEY INDUSTRY ASSOCIATION | | 880.00 |
| VARIDESK, LLC | STANDING DESK-BC | 547.52 |
| VARIDESK, LLC | | 547.52 |
| VAUGHAN'S INDUSTRIAL REPAIR | FIRE PUMP & INSTALL. | 16,853.74 |
| VAUGHAN'S INDUSTRIAL REPAIR CO. INC | | 16,853.74 |
| VERIZON WIRELESS | CIMIS 6/11-7/10/18 | 37.99 |
| | CIMIS 7/11-8/10/18 | 37.99 |
| | EQUIPMENT 6/11-7/10/1 | 196.76 |
| | EQUIPMENT CREDIT - CA | -43.77 |
| | SERVICE 6/11-7/10/18 | 2,081.90 |
| | SERVICE 7/11-8/10/18 | 1,984.74 |
| | TELEMETRY 6/24-7/23 | 838.57 |
| VERIZON WIRELESS | | 5,134.18 |
| VERTEX SURVEY, INC. | AS-NEEDED SURVEYING SERVICE | 4,900.00 |
| | SETUP BOUNDARY SURVEY | 600.00 |
| VERTEX SURVEY, INC. | | 5,500.00 |
| VSS COMPRESSOR SERVICE | ATLAS PUMP & INSTALL | 7,420.17 |
| VSS COMPRESSOR SERVICE | | 7,420.17 |
| VWR SCIENTIFIC INC. | CREDIT-RETURN ITEM | -23.41 |
| | SODIUM TETRABORATE | 40.64 |
| VWR SCIENTIFIC INC. | | 17.23 |
| WAGeworks, INC. | JULY 2018 SERVICE | 259.03 |
| | JUNE 2018 SERVICE | 271.40 |
| WAGeworks, INC. | | 530.43 |
| WARREN DISTRIBUTING, INC. | OIL & FILTER UNIT#I33 | 31.73 |
| | OIL & FILTER UNIT#I66 | 31.73 |
| | PARTS UNIT #I109 | 172.57 |
| WARREN DISTRIBUTING, INC. | | 236.03 |
| WATER AND ENERGY | SCE GRC P2 SETTLEMENT | 5,238.75 |
| WATER AND ENERGY CONSULTING | | 5,238.75 |
| WATER EDUCATION FOUNDATION | 2018 MEMBERSHIP DUES | 575.00 |
| WATER EDUCATION FOUNDATION | | 575.00 |
| WAXIE SANITARY SUPPLY | JANITORIAL SUPPLIES | 1,970.65 |
| WAXIE SANITARY SUPPLY | | 1,970.65 |
| WESTERN SCIENTIFIC COMPANY | MICROSCOPE MAINT SRVC | 700.00 |
| WESTERN SCIENTIFIC COMPANY INC. | | 700.00 |
| WHEELER COMPANY | WATER RESOURCES AND OUTREACH CONSULTING SERVICE | 2,465.00 |
| WHEELER COMPANY | | 2,465.00 |
| WILLIAM CLEVELAND MOULDER | SMART CONTRLR REBATE | 109.00 |
| WILLIAM CLEVELAND MOULDER | | 109.00 |
| WOLF CREEK RESTAURANT | BOD MTG 9/18/18 | 458.07 |
| WOLF CREEK RESTAURANT BREWING | | 458.07 |
| ZEE MEDICAL SERVICE, INC. #34 | ESFP FIRST AID REFILL | 502.82 |
| | WR FIRST AID REFILLS | 68.82 |
| ZEE MEDICAL SERVICE, INC. #34 | | 571.64 |
| Summary | | 3,528,779.36 |

AP Check Register with GL Distributions

Date Range: 8/1/2018 to 8/31/2018

| Check No. | Ck Date | Vendor Name / | Inv Date | Amount | GL Account | Description |
|--|-----------|--|----------|-----------|--------------|---|
| CIP Construction in Progress | | | | | | |
| 111542 | 8/9/2018 | HOME DEPOT CREDIT SERVICES 7/27/18 | 7/27/18 | 17.74 | 0300-00-1038 | Tools & Supplies 7/18 300-1038 |
| 111551 | 8/9/2018 | SKAGGS CONCRETE SAWING INC 2159 | 7/17/18 | 500.00 | 0300-00-1044 | Saw Cut - Newhall Ave 300-1044 |
| | | 2161 | 7/17/18 | 300.00 | 0300-00-1057 | Saw Cut - Kansas St 300-1057 |
| | | 2160 | 7/17/18 | 350.00 | 0300-00-1057 | Saw Cut - Kansas St 300-1057 |
| | | 2158 | 7/17/18 | 300.00 | 0300-00-1045 | Saw Cut - Main St. 300-1045 |
| 111555 | 8/9/2018 | SO CAL TURF & TRACTOR 121759 | 7/30/18 | 3,876.30 | 0300-00-1051 | (1) MTX-60 Rammer - 300-1051 |
| 111572 | 8/16/2018 | GEOSOILS CONSULTANTS INC. 69842 | 8/10/18 | 696.00 | 0300-00-1044 | Water-Domestic Trench Backfill - 300-1044 |
| | | 69834 | 8/10/18 | 1,270.15 | 0300-00-975A | Compaction Testing 7/23-7/26/18 - 300-975A |
| 111584 | 8/16/2018 | RICK FRANKLIN CONSTRUCTION INC 5343 | 8/9/18 | 6,454.00 | 0300-00-1045 | Asphalt & Concrete Repair - 300-1045 |
| 111591 | 8/16/2018 | VALENCIA BUILDING MATERIALS CO., INC 291375 | 7/10/18 | 192.46 | 0300-00-1044 | (35) 90 lb. Concrete - 300-1044 |
| 111604 | 8/23/2018 | BELOW ZERO, INC 038951 | 7/28/18 | 375.00 | 0300-00-1057 | (1) Hot Tap - Kansas St 300-1057 |
| 111605 | 8/23/2018 | BMC WEST LLC 58833418-00 | 8/14/18 | 33.87 | 0300-00-1050 | Douglas Fir Lumber - 300-1050 |
| 111616 | 8/23/2018 | DAN'S WELDING SERVICE 95 | 8/17/18 | 1,035.00 | 0300-00-1050 | Fabricate & Install Ladder & Handles - 300-1050 |
| 111635 | 8/23/2018 | MCCROMETER, INC. 514275RI | 8/1/18 | 1,450.14 | 0300-00-1047 | (1) Meter - Newhall Booster #5 300-1047 |
| 111656 | 8/30/2018 | ANDEL ENGINEERING CO 08011-05356 | 8/16/18 | 7,326.00 | 0300-00-975D | Prepare Water Plans - Pine St 300-975D |
| 111663 | 8/30/2018 | DAN'S WELDING SERVICE 97 | 8/29/18 | 460.00 | 0300-00-1040 | Weld 1" Thread-O-Let on 8" Shear Spool - 300-1040 |
| 111667 | 8/30/2018 | FAMCON PIPE AND SUPPLY INC 209394 | 8/7/18 | 19,053.00 | 0300-00-1056 | (4) Vaults - 300-1056 |
| CONDEP Construction Meter Deposit Refunds | | | | | | |
| 005461 | 8/9/2018 | FOSTER CONSTRUCTION 08918 | 8/7/18 | 1,200.00 | 2720-00 | Refund Constr Meter Deposit A/C #21441 |
| 005462 | 8/9/2018 | SNYDER LANGSTON 08920 | 8/7/18 | 1,200.00 | 2720-00 | Refund Constr Meter Deposit A/C #23846 |
| 005463 | 8/9/2018 | PACIFIC HYDROTECH 08919 | 8/7/18 | 1,200.00 | 2720-00 | Refund Constr Meter Deposit A/C #06624 |
| CONSER Conservation/BMP/MOU | | | | | | |
| 111593 | 8/16/2018 | JONG H YOON 08524 | 8/14/18 | 351.79 | 7170-00 | HE Drip Irrigation Rebate A/C #19986 |
| 111641 | 8/23/2018 | COLLEEN ROSS 08525 | 8/21/18 | 63.44 | 7170-00 | HE Nozzle Rebate A/C #06587 |
| CUSREF Customer Refunds | | | | | | |
| 111578 | 8/16/2018 | KYANA MCJUNKINS 08917 | 8/1/18 | 175.03 | 1610-00 | Refund CR Balance - Closed A/C #13648 |

Santa Clarita Valley Water Agency
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| Check No. | Ck Date | Vendor Name / | Inv Date | Amount | GL Account | Description |
|---------------|-----------|--|----------|----------|------------|--|
| 111596 | 8/23/2018 | AZZ HOMES INC 08937 | 8/21/18 | 111.45 | 1610-00 | Refund CR Balance - Closed A/C #24138 |
| 111607 | 8/23/2018 | CECILLE CADAY 08923 | 8/21/18 | 48.19 | 1610-00 | Refund CR Balance - Closed A/C #05668 |
| 111609 | 8/23/2018 | LAILA CASSIS 08924 | 8/21/18 | 38.16 | 1610-00 | Refund CR Balance - Closed A/C #05877 |
| 111611 | 8/23/2018 | PHILIP CLARKE 08927 | 8/21/18 | 21.40 | 1610-00 | Refund CR Balance - Closed A/C #19307 |
| 111617 | 8/23/2018 | DAVENPORT STORAGE YARD INC 08939 | 8/21/18 | 63.35 | 1610-00 | Refund CR Balance - Closed A/C #24226 |
| 111622 | 8/23/2018 | FOSTER CONSTRUCTION 08929 | 8/21/18 | 466.45 | 1610-00 | Refund CR Balance - Closed A/C #21441 |
| 111627 | 8/23/2018 | GEORGE-ANNA HIGGS 08925 | 8/21/18 | 110.45 | 1610-00 | Refund CR Balance - Closed A/C #06435 |
| 111628 | 8/23/2018 | HOLLYBELL RENTAL HOLDINGS 08936 | 8/21/18 | 274.46 | 1610-00 | Refund CR Balance - Closed A/C #24035 |
| 111634 | 8/23/2018 | ELEOBARDO BATRES MARTINEZ 08938 | 8/21/18 | 14.38 | 1610-00 | Refund CR Balance - Closed A/C #24223 |
| 111636 | 8/23/2018 | MENDIST LLC 08931 | 8/21/18 | 15.96 | 1610-00 | Refund CR Balance - Closed A/C #22102 |
| 111637 | 8/23/2018 | SUSANNE NOHLES-ZIMARIK 08930 | 8/21/18 | 11.31 | 1610-00 | Refund CR Balance - Closed A/C #21914 |
| 111638 | 8/23/2018 | ELLIOT PANIAGUA 08934 | 8/21/18 | 44.53 | 1610-00 | Refund CR Balance - Closed A/C #23370 |
| 111642 | 8/23/2018 | REBECCA SABADIN 08933 | 8/21/18 | 52.12 | 1610-00 | Refund CR Balance - Closed A/C #22125 |
| 111644 | 8/23/2018 | CHRIS SMALLEY 08921 | 8/21/18 | 34.87 | 1610-00 | Refund CR Balance - Closed A/C #01319 |
| 111645 | 8/23/2018 | SNYDER LANGSTON 08935 | 8/21/18 | 349.95 | 1610-00 | Refund CR Balance - Closed A/C #23846 |
| 111646 | 8/23/2018 | NADEEM SOUMAH 08932 | 8/21/18 | 92.08 | 1610-00 | Refund CR Balance - Closed A/C #22107 |
| 111652 | 8/23/2018 | JESSICA VILLANUEVA 08928 | 8/21/18 | 222.83 | 1610-00 | Refund CR Balance - Closed A/C #19934 |
| 111653 | 8/23/2018 | JOSH VULICH 08926 | 8/21/18 | 63.96 | 1610-00 | Refund CR Balance - Closed A/C #08685 |
| DIREMP | | Director/Employee Expense | | | | |
| 111519 | 8/2/2018 | US BANK 7/23/18 | 7/23/18 | 477.30 | 7161-00 | Office Supp, Meals, Tools, Car Wash, Workboots 7/18 |
| 111618 | 8/23/2018 | DELAWARE MANAGEMENT TRUST CO. 8/21/18 | 8/21/18 | 420.00 | 2663-00 | Roth IRA 8/18 |
| 111630 | 8/23/2018 | LEGALSHIELD 8/15/18 | 8/15/18 | 202.30 | 2661-00 | Employee Services 8/18 |
| DUES | | Dues/Memberships/Certification | | | | |
| 111520 | 8/2/2018 | U.S. POSTAL SERVICE 7/20/18 | 7/20/18 | 225.00 | 5525-00 | BRM Postage Account - Permit #88000 |
| 111524 | 8/9/2018 | AMERICAN EXPRESS 7/28/18 | 7/28/18 | 92.88 | 7161-00 | Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 |
| | | 7/28/18 | 7/28/18 | 5,107.02 | 7163-00 | Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 |

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| Check No. | Ck Date | Vendor Name / | Inv Date | Amount | GL Account | Description |
|--------------|-----------|---|----------|-----------|---|-------------|
| 111543 | 8/9/2018 | INFOR (CANADA), LTD, P-42554-CA028B | 3/7/18 | 652.82 | 7163-00 F9 Maintenance Renewal 7/1/18-6/30/19 | |
| 111610 | 8/23/2018 | CINTAS CORP #684 9029136138 | 6/29/18 | 2,520.00 | 7160-00 (25) CPR/First Aid Training 6/28/18 | |
| 111629 | 8/23/2018 | IE SAFETY SERVICES, LLC 1267 | 8/16/18 | 550.00 | 7160-00 (23) Traffic Control/Flagger Training 8/16/18 | |
| 111647 | 8/23/2018 | SPI COMMUNICATIONS 6477 | 7/31/18 | 350.00 | 7161-00 FCC License Renewal #932442 | |
| 111649 | 8/23/2018 | SWRCB-DWOCB 08635 | 8/22/18 | 60.00 | 7160-00 T2 Renewal Fee - LT | |
| 111666 | 8/30/2018 | EQUATION TECHNOLOGIES INC. 21389 | 8/17/18 | 750.00 | 7163-00 Additional F9 License | |
| 111679 | 8/30/2018 | SPI COMMUNICATIONS 6478 | 8/6/18 | 500.00 | 7161-00 Name Change on FCC License | |
| INSUR | Insurance | | | | | |
| 111558 | 8/16/2018 | ACWA-JPIA/CB&T 0567655 | 8/3/18 | 51,454.40 | 7131-00 Health Benefits 9/18 | |
| | | 0567655 | 8/3/18 | 4,905.01 | 7133-00 Health Benefits 9/18 | |
| | | 0567655 | 8/3/18 | 2,948.30 | 1680-00 Health Benefits 9/18 | |
| | | 0567655 | 8/3/18 | 515.79 | 7129-00 Health Benefits 9/18 | |
| | | 0567655 | 8/3/18 | 77.55 | 7127-00 Health Benefits 9/18 | |
| 111559 | 8/16/2018 | AFLAC 791225 | 8/4/18 | 1,473.24 | 2661-00 Insurance Premium 7/8-8/4/18 | |
| 111592 | 8/16/2018 | WAGE WORKS INV876799 | 8/15/18 | 141.00 | 7191-00 Aflac Service Fee 7/18 | |
| 111632 | 8/23/2018 | THE LINCOLN NATIONAL LIFE INSURANCE CO. 3725255061 | 8/10/18 | 642.72 | 7131-00 Life & Disability Insurance 9/18 | |
| | | 3725255061 | 8/10/18 | 655.20 | 7132-00 Life & Disability Insurance 9/18 | |
| INV | Inventory | | | | | |
| 111501 | 8/2/2018 | FAMCON PIPE AND SUPPLY INC 208251 | 7/10/18 | 12,038.32 | 1810-00 Inventory | |
| | | 208252 | 7/10/18 | 24,437.12 | 1810-00 Inventory | |
| 111503 | 8/2/2018 | GRISWOLD INDUSTRIES 749243 | 7/9/18 | 2,117.64 | 1810-00 Cla-Val Inventory | |
| 111532 | 8/9/2018 | CORE & MAIN LP J174668 | 7/17/18 | 83.22 | 1810-00 (2) Tapping Cap | |
| | | J154849 | 7/12/18 | 9,756.71 | 1810-00 (4) 4" Octave Meters - 300-1056 | |
| 111540 | 8/9/2018 | FAMCON PIPE AND SUPPLY INC 208492 | 7/17/18 | 732.56 | 1810-00 (3) Clamps | |
| | | 208491 | 7/17/18 | 1,368.75 | 1810-00 (2) Tapping Sleeve | |
| 111566 | 8/16/2018 | CORE & MAIN LP J193154 | 7/19/18 | 41.62 | 1810-00 (1) Tapping Cap | |
| | | J224230 | 7/24/18 | 1,292.10 | 1810-00 (1) Gate Valve | |
| 111574 | 8/16/2018 | GRAINGER INC 9855869302 | 7/24/18 | 174.50 | 1810-00 (48) Bushings | |
| 111615 | 8/23/2018 | CORE & MAIN LP J248722 | 7/27/18 | 224.89 | 1810-00 (1) Ball Valve | |
| 111620 | 8/23/2018 | FAMCON PIPE AND SUPPLY INC 209180 | 8/1/18 | 6,461.65 | 1810-00 Inventory | |
| | | 209146 | 8/1/18 | 2,759.40 | 1810-00 (56) 4" Flange | |

Santa Clarita Valley Water Agency
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|--------------|-----------|---------------------------------|----------|----------|--|-------------|
| 111661 | 8/30/2018 | CORE & MAIN LP | | | | |
| | | J309694 | 8/8/18 | 1,839.95 | 1810-00 (2) Gate Valves | |
| | | J249139 | 8/8/18 | 1,862.57 | 1810-00 (4) Angle Stops, (2) Ball Valves | |
| 111667 | 8/30/2018 | FAMCON PIPE AND SUPPLY INC | | | | |
| | | 209187 | 8/2/18 | 1,212.19 | 1810-00 (1) 8" Tapping Sleeve | |
| MAINT | | Maintenance and Services | | | | |
| 111496 | 8/2/2018 | BUSH & DAUGHTERS REPAIR SERVICE | | | | |
| | | 1711 | 7/11/18 | 255.00 | 5265-00 Pump Maintenance | |
| | | 1713 | 7/11/18 | 85.00 | 5765-00 Repairs to MTX 70 Wacker | |
| 111498 | 8/2/2018 | EAGLE ONE PROTECTION INC | | | | |
| | | S4434 | 7/27/18 | 166.30 | 5755-00 Inspect Warehouse & Yard for Security Issues 7/17/18 | |
| 111500 | 8/2/2018 | EUROFINS EATON ANALYTICAL INC | | | | |
| | | L0402957 | 7/25/18 | 320.00 | 5315-00 Water Analysis 7/18/18 - Castaic | |
| 111503 | 8/2/2018 | GRISWOLD INDUSTRIES | | | | |
| | | 749243 | 7/9/18 | 11.19 | 5225-00 Cla-Val Inventory | |
| 111504 | 8/2/2018 | HARRIS COMPUTER SYSTEMS | | | | |
| | | CT038969 | 7/17/18 | 370.00 | 7163-00 Add Email to Bill Forms | |
| 111506 | 8/2/2018 | LINO'S TRUCKING | | | | |
| | | A-280980 | 7/17/18 | 1,100.00 | 5425-00 (10) hrs. Trucking Services | |
| 111512 | 8/2/2018 | SCV LOCK & KEY SERVICE INC | | | | |
| | | 40445 | 7/21/18 | 189.00 | 5325-00 (2) Rekey Locks - Ridge Route | |
| | | 40446 | 7/21/18 | 189.00 | 5325-00 (2) Rekey Lever Locks - Newhall Well #12 | |
| | | 40441 | 7/20/18 | 149.00 | 5325-00 (2) Rekey Locks - Mammoth | |
| | | 40440 | 7/20/18 | 189.00 | 5325-00 (2) Rekey Locks - Stetson Ranch | |
| | | 40444 | 7/21/18 | 139.00 | 5325-00 (1) Rekey Dead Bolt - Castaic Rd | |
| | | 40443 | 7/20/18 | 189.00 | 5325-00 (2) Rekey Dead Bolts - Tesoro | |
| | | 40442 | 7/20/18 | 189.00 | 5325-00 (2) Rekey Dead Bolts - Pinetree | |
| 111517 | 8/2/2018 | STEVIE-D SERVICES | | | | |
| | | 1810 | 7/20/18 | 1,170.00 | 5375-00 Programming SCADA - TDF & CDF | |
| 111518 | 8/2/2018 | UNDERGROUND SERVICE ALERT | | | | |
| | | 720180468 | 8/1/18 | 153.55 | 5425-00 (87) Dig Alerts 7/18 | |
| 111524 | 8/9/2018 | AMERICAN EXPRESS | | | | |
| | | 7/28/18 | 7/28/18 | 101.83 | 5525-00 Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 | |
| 111528 | 8/9/2018 | BATTERY SOLUTIONS INC | | | | |
| | | A285717 | 7/18/18 | 1,220.92 | 5555-00 MXU & Battery Recycling Service | |
| 111531 | 8/9/2018 | COPPER EAGLE PATROL & SECURITY | | | | |
| | | 58247 | 7/30/18 | 4,130.00 | 7221-00 Vandal Watch - Newhall Facility 7/23-7/29/18 | |
| 111533 | 8/9/2018 | COURIER-MESSENGER INC. | | | | |
| | | 20858 | 7/31/18 | 300.00 | 5525-00 Courier Services 7/18 | |
| 111535 | 8/9/2018 | DAN'S WELDING SERVICE | | | | |
| | | 92 | 8/7/18 | 575.00 | 5225-00 Weld (2) 6" Nozzles | |
| 111536 | 8/9/2018 | EAGLE ONE PROTECTION INC | | | | |
| | | R34837 | 7/31/18 | 84.00 | 5755-00 Monitoring Security System 8/18 | |
| 111538 | 8/9/2018 | EUROFINS EATON ANALYTICAL INC | | | | |
| | | L0404047 | 7/31/18 | 480.00 | 5315-00 Water Analysis 7/12/18 - Newhall | |
| | | L0404052 | 7/31/18 | 240.00 | 5315-00 Water Analysis 7/12/18 - Pinetree | |
| | | L0404051 | 7/31/18 | 240.00 | 5315-00 Water Analysis 7/12/18 - Castaic | |
| | | L0404050 | 7/31/18 | 240.00 | 5315-00 Water Analysis 7/12/18 - Tesoro | |
| | | L0404340 | 7/31/18 | 40.00 | 5315-00 Water Analysis 7/26/18 - Pinetree | |
| | | L0404045 | 7/31/18 | 460.00 | 5315-00 Water Analysis 7/19/18 - Newhall | |
| | | L0404044 | 7/31/18 | 300.00 | 5315-00 Water Analysis 7/19 - Pinetree | |
| | | L0404336 | 7/31/18 | 80.00 | 5315-00 Water Analysis 7/25/18 - Castaic | |

Santa Clarita Valley Water Agency
Newhall Water Division

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| 111539 | 8/9/2018 | EXPERIAN CD1904008815 | 7/27/18 | 175.60 | 5525-00 | Credit Checks 7/18 |
| 111549 | 8/9/2018 | ROY BOAK TREE SERVICE INC. 2993 | 7/23/18 | 4,800.00 | 5755-00 | Remove Fallen Oak Tree, Trim Oak Tree - NWD Yard |
| 111556 | 8/9/2018 | WASTE MANAGEMENT 3669439-0160-8 | 7/31/18 | 869.85 | 5755-00 (1) | 40 yd. Roll-Off 7/25/18 |
| 111560 | 8/16/2018 | ALL TEMPERATURES CONTROLLED INC 220079 | 7/25/18 | 248.54 | 7221-00 | Repairs to A/C - Office |
| 111564 | 8/16/2018 | BATTERY SOLUTIONS INC A286954 | 7/20/18 | 1,717.65 | 5555-00 | MXU & Battery Recycling Service |
| 111569 | 8/16/2018 | EUROFINS EATON ANALYTICAL INC L0405298 L0404913 L0394751 | 8/7/18 8/3/18 6/7/18 | 100.00 200.00 100.00 | 5315-00 | Water Analysis 7/20-25/18 - Newhall Water Analysis 7/19/18 - Castaic Well #1 & Pinetree Well #5 Water Analysis 5/17/18 - Castaic Well #2 |
| 111584 | 8/16/2018 | RICK FRANKLIN CONSTRUCTION INC 5348 | 8/14/18 | 950.00 | 5455-00 | Asphalt Patches - 24236 Cross St |
| 111597 | 8/23/2018 | AES WATER INC. 1353 | 8/9/18 | 1,925.00 | 5415-00 | Annual Seismic Valve Controller Maintenance |
| 111598 | 8/23/2018 | AIPM 134087 131846 132234 131171 134486 | 8/2/18 7/12/18 7/25/18 6/27/18 8/16/18 | 55.00 55.00 55.00 55.00 55.00 | 5755-00 5755-00 7221-00 7221-00 7221-00 | Insect Control - Warehouse 8/18 Insect Control - Warehouse 7/18 Insect Control - Office 7/18 Insect Control - Office 6/18 Insect Control - Office 8/18 |
| 111599 | 8/23/2018 | ALL TEMPERATURES CONTROLLED INC 220218 220218 | 7/31/18 7/31/18 | 1,175.00 220.00 | 7221-00 5755-00 | Quarterly Maintenance 6-8/18 Quarterly Maintenance 6-8/18 |
| 111600 | 8/23/2018 | AMTECH ELEVATOR SERVICES DVA08379918 | 8/20/18 | 191.97 | 7221-00 | Elevator Maintenance 9/18 |
| 111603 | 8/23/2018 | BAY ALARM COMPANY 2499272180815M 2499372180815M | 8/15/18 8/15/18 | 143.07 125.10 | 7221-00 7221-00 | Burglar Monitoring - 9-12/1/18 Fire Monitoring - 9-12/1/18 |
| 111614 | 8/23/2018 | COPPER EAGLE PATROL & SECURITY 59113 | 8/6/18 | 957.00 | 7221-00 | Vandal Watch - Newhall Facility 7/30,8/3-8/4/18 |
| 111619 | 8/23/2018 | EUROFINS EATON ANALYTICAL INC L0406673 L0406672 | 8/16/18 8/16/18 | 80.00 60.00 | 5315-00 5315-00 | Water Analysis 8/7/18 - Pinetree Water Analysis 8/7/18 - Newhall |
| 111625 | 8/23/2018 | GREENSET LANDSCAPING JULY-3 JULY-2 JULY-2 JULY-2 JULY-2 JULY-2 JULY-2 | 8/1/18 8/1/18 8/1/18 8/1/18 8/1/18 8/1/18 8/1/18 | 6,900.00 375.00 225.00 150.00 250.00 250.00 175.00 | 5225-00 5415-00 5225-00 5435-00 7221-00 5755-00 5415-00 | Quarterly Weed Abatement Landscape Maintenance, 1" Valve Replacement 7/18 Landscape Maintenance, 1" Valve Replacement 7/18 Landscape Maintenance, 1" Valve Replacement 7/18 Landscape Maintenance, 1" Valve Replacement 7/18 Landscape Maintenance, 1" Valve Replacement 7/18 Landscape Maintenance, 1" Valve Replacement 7/18 |
| 111640 | 8/23/2018 | RICK FRANKLIN CONSTRUCTION INC 5347 | 8/17/18 | 20,474.00 | 5425-00 | Asphalt Repair - Ebelden Ave |
| 111651 | 8/23/2018 | VANTAGE AIR, INC. 55400 | 7/31/18 | 327.50 | 5755-00 | Service & Repair Ice Machine |
| 111657 | 8/30/2018 | AV EQUIPMENT RENTALS INC 202745 | 8/24/18 | 33.00 | 5755-00 (3) | Moving Dolly Rental 8/23-8/24/18 |

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|---------------|-----------|---|----------|----------|------------|---|
| 111660 | 8/30/2018 | CLARK PEST CONTROL 8/21/18 | 8/21/18 | 47.00 | 7221-00 | Pest Control Services 8/18 |
| 111663 | 8/30/2018 | DAN'S WELDING SERVICE 94 | 8/17/18 | 460.00 | 5415-00 | Move Tank Access Gate - Stetson Ranch |
| 111674 | 8/30/2018 | RICK FRANKLIN CONSTRUCTION INC 5286 | 5/29/18 | 3,000.00 | 5455-00 | Asphalt Repair - Oak Street |
| MATSUP | | Material and Supply Expense | | | | |
| 111501 | 8/2/2018 | FAMCON PIPE AND SUPPLY INC 208250 | 7/10/18 | 1,239.54 | 5425-00 | (3) Low Pressure Valves, (1) Air Release Valve, (6) Rollers |
| 111502 | 8/2/2018 | GRAINGER INC 9843828451 | 7/11/18 | 133.02 | 5325-00 | (1) Exhaust Fan |
| 111505 | 8/2/2018 | JOHN C. ERNST CO., INC. 180624 | 7/27/18 | 464.97 | 5275-00 | (4) Glass Tubing, (1) Glass Cutter |
| | | 180624 | 7/27/18 | 464.97 | 5275-00 | (4) Glass Tubing, (1) Glass Cutter |
| 111507 | 8/2/2018 | NATIONAL READY MIXED CONCRETE CO. 658085 | 7/17/18 | 977.84 | 5165-00 | (10) sk Sand Slurry - Railroad Ave |
| 111510 | 8/2/2018 | ROYAL INDUSTRIAL SOLUTIONS 8870-553009 | 7/23/18 | 261.63 | 5706-00 | (100) ft. Fish Tape |
| 111512 | 8/2/2018 | SCV LOCK & KEY SERVICE INC 40439 | 7/20/18 | 410.40 | 5755-00 | (40) Keys, (5) Locks |
| | | 22398 | 7/25/18 | 180.68 | 5755-00 | (30) Padlock Keys, (30) Keys - Warehouse |
| | | 22401 | 7/27/18 | 85.34 | 5755-00 | (6) Padlocks |
| 111516 | 8/2/2018 | STEP SAVER INC 343627 | 7/26/18 | 111.08 | 5330-00 | (760) lbs. Certified Coarse Salt - Pinetree |
| | | 343628 | 7/26/18 | 446.65 | 5330-00 | (3035) lbs. Certified Coarse Salt - Castaic |
| 111519 | 8/2/2018 | US BANK 7/23/18 | 7/23/18 | 54.72 | 5555-00 | Office Supp, Meals, Tools, Car Wash, Workboots 7/18 |
| 111522 | 8/2/2018 | VULCAN MATERIALS CO. 71890686 | 7/20/18 | 660.00 | 5425-00 | (2) LF Mixed Semi 7/17/18 |
| | | 71890687 | 7/20/18 | 330.00 | 5425-00 | (1) LF Mixed Semi 7/18/18 |
| 111523 | 8/9/2018 | AIRGAS SPECIALTY PRODUCTS 131551206 | 7/12/18 | 396.83 | 5330-00 | Ammonium Hydroxide Solution - Tesoro |
| | | 131551207 | 7/12/18 | 1,093.25 | 5330-00 | Ammonium Hydroxide Solution - Castaic |
| 111525 | 8/9/2018 | AQUA-FLO SUPPLY SI1243288 | 8/2/18 | 93.32 | 5375-00 | Misc. Fittings |
| 111527 | 8/9/2018 | AV EQUIPMENT RENTALS INC 201779 | 8/1/18 | 837.82 | 5706-00 | (1) Chipping Hammer, (1) Chisel, (1) Collar Point |
| | | 201955 | 8/6/18 | 50.00 | 5175-00 | (1) Vibrator Head |
| 111534 | 8/9/2018 | CULLIGAN OF SYLMAR 1641034 | 7/31/18 | 484.00 | 5330-00 | (4) Portable Tank Exchange - Castaic 8/18 |
| | | 1641035 | 7/31/18 | 121.00 | 5330-00 | (1) Portable Tank Exchange - Tesoro 8/18 |
| | | 1644698 | 7/31/18 | 144.00 | 5330-00 | (4) Portable Tank Exchange - Pinetree 8/18 |
| | | 1641627 | 7/31/18 | 31.00 | 5330-00 | (1) Portable Tank Exchange - Stetson Ranch 8/18 |
| | | 1641037 | 7/31/18 | 484.00 | 5330-00 | (4) Portable Tank Exchange - Newhall 8/18 |
| 111541 | 8/9/2018 | GRAINGER INC 9843719528 | 7/12/18 | 1,658.09 | 5706-00 | Misc. Tools |
| 111542 | 8/9/2018 | HOME DEPOT CREDIT SERVICES 7/27/18 | 7/27/18 | 2,058.60 | 5755-00 | Tools & Supplies 7/18 300-1038 |
| | | 7/27/18 | 7/27/18 | 2,267.65 | 5706-00 | Tools & Supplies 7/18 300-1038 |
| 111554 | 8/9/2018 | SNAP-ON TOOLS 07181852561 | 7/18/18 | 700.58 | 5706-00 | (2) 18V Batteries, (1) Ratchet |

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|-----------|-----------|----------------------------------|----------|----------|----------------|--|
| 111574 | 8/16/2018 | GRAINGER INC | | | | |
| | | 9855653896 | 7/24/18 | 381.02 | 5755-00 (3) | Digital Weather Stations, (1) Wet/Dry Vacuum |
| | | 9853388438 | 7/23/18 | 78.14 | 5755-00 (4) | pks. AA Batteries |
| | | 9855243680 | 7/24/18 | 139.41 | 5755-00 (1) | Exhaust Fan |
| | | 9855243672 | 7/24/18 | 245.83 | 5755-00 (1) | Hole Saw Kit |
| | | 9853770528 | 7/23/18 | 201.11 | 5755-00 (6) | pks. C Batteries, (6) pks. AAA Batteries |
| 111575 | 8/16/2018 | HASA INC | | | | |
| | | 609307 | 7/24/18 | 929.45 | 5330-00 (16) | 15 gal. Drum Carboys |
| 111579 | 8/16/2018 | MICHAEL DEVORE TRUCKING CO. | | | | |
| | | 95175 | 7/23/18 | 993.44 | 5425-00 (25) | tons A-Base, (25) tons Fill Sand |
| 111581 | 8/16/2018 | PRAXAIR DISTRIBUTION INC. | | | | |
| | | 84150968 | 7/22/18 | 46.65 | 5706-00 | Cylinder Rental 7/18 |
| | | 84099999 | 7/21/18 | 109.00 | 5706-00 (1) | Rebuilt Torch |
| 111585 | 8/16/2018 | ROYAL INDUSTRIAL SOLUTIONS | | | | |
| | | 8870-555568 | 8/8/18 | 5.03 | 5165-00 (10) | Schedule-40 Conduit |
| 111586 | 8/16/2018 | SAF-T-FLO WATER SERVICES | | | | |
| | | 18-2117 | 7/24/18 | 382.81 | 5375-00 (2) | Check Valves |
| 111588 | 8/16/2018 | SNAP-ON TOOLS | | | | |
| | | 07231852738 | 7/23/18 | 350.29 | 5755-00 (2) | Ratchets |
| 111590 | 8/16/2018 | STEP SAVER INC | | | | |
| | | 343801 | 8/8/18 | 342.90 | 5330-00 (2330) | lbs. Certified Coarse Salt - Castaic |
| | | 343799 | 8/8/18 | 70.64 | 5330-00 (480) | lbs. Certified Coarse Salt - Tesoro |
| 111620 | 8/23/2018 | FAMCON PIPE AND SUPPLY INC | | | | |
| | | 209145 | 8/1/18 | 314.81 | 5455-00 (150) | Service Line Inserts |
| 111621 | 8/23/2018 | FERGUSON ENTERPRISES INC #1350 | | | | |
| | | 6433323 | 8/10/18 | 10.39 | 5175-00 (6) | Male Connectors |
| 111623 | 8/23/2018 | GRAINGER INC | | | | |
| | | 9861272574 | 7/30/18 | 66.11 | 5175-00 (2) | 6V Batteries |
| | | 9861657717 | 7/31/18 | 43.59 | 5275-00 (4) | 6V Batteries |
| | | 9862002939 | 7/31/18 | 142.74 | 5755-00 (4) | 4-Drawer Organizer Carts |
| 111626 | 8/23/2018 | HASA INC | | | | |
| | | 609519 | 7/26/18 | 529.45 | 5330-00 (16) | 15 gal. Drum Carboys, Return (20) 15 gal. Drum Carboys |
| 111631 | 8/23/2018 | LESLIE'S POOL SUPPLIES INC | | | | |
| | | 59-001-10906 | 7/26/18 | 29.26 | 5330-00 (2) | gal. Acid |
| 111655 | 8/30/2018 | AIRGAS SPECIALTY PRODUCTS | | | | |
| | | 131554904 | 8/2/18 | 742.41 | 5330-00 | Ammonium Hydroxide Solution - Castaic |
| | | 131554903 | 8/2/18 | 391.57 | 5330-00 | Ammonium Hydroxide Solution - Tesoro |
| 111659 | 8/30/2018 | CHARLES P. CROWLEY COMPANY, INC. | | | | |
| | | 25058 | 8/2/18 | 1,658.70 | 5375-00 (2) | Pulsation Dampener |
| 111668 | 8/30/2018 | GRAINGER INC | | | | |
| | | 9869164476 | 8/7/18 | 303.54 | 5275-00 (1) | Pressure Washer |
| 111669 | 8/30/2018 | HACH COMPANY | | | | |
| | | 11081169 | 8/7/18 | 1,428.71 | 5330-00 | Water Quality Supplies |
| 111670 | 8/30/2018 | JOHN C. ERNST CO., INC. | | | | |
| | | 180981 | 8/15/18 | 179.69 | 5275-00 (2) | Clear Gage Tube |
| 111671 | 8/30/2018 | LOWE'S | | | | |
| | | 8/17/18 | 8/17/18 | 246.50 | 5706-00 | Tools & Supplies 7/18 |
| | | 8/17/18 | 8/17/18 | 283.10 | 5755-00 | Tools & Supplies 7/18 |
| 111675 | 8/30/2018 | ROYAL INDUSTRIAL SOLUTIONS | | | | |
| | | 8870-556076 | 8/22/18 | 17.21 | 5275-00 (1) | Corner Gusset, (2) 4-Hole Open Angle Fitting |

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|---------------|-------------------------------|---|----------|----------|--------------|--|
| 111681 | 8/30/2018 | WHITE CAP CONSTRUCTION SUPPLY 50008662184 | 8/2/18 | 442.27 | 5755-00 (10) | 4' Concrete Car Stop Parking Bumper |
| OFFSUP | Office Supply Expense | | | | | |
| 111514 | 8/2/2018 | SCV WATER - SANTA CLARITA DIVISION 8395 | 7/27/18 | 142.35 | 7115-00 (11) | gal. Unleaded Fuel - MA, (2) bxs. Business Cards - JG |
| 111519 | 8/2/2018 | US BANK 7/23/18 | 7/23/18 | 589.72 | 7115-00 | Office Supp, Meals, Tools, Car Wash, Workboots 7/18 |
| 111524 | 8/9/2018 | AMERICAN EXPRESS 7/28/18 | 7/28/18 | 203.91 | 7115-00 | Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 |
| 111545 | 8/9/2018 | MCCALLA COMPANY 200319 | 7/13/18 | 50.35 | 7115-00 (1) | cs. Tissue |
| 111547 | 8/9/2018 | ONTRAC 8816720 | 7/31/18 | 257.23 | 7115-00 | Shipping Charges 7/18 |
| 111553 | 8/9/2018 | SMART & FINAL 7/31/18 | 7/31/18 | 161.47 | 7115-00 | Office Supplies 7/18 |
| 111561 | 8/16/2018 | AMERICAN BUSINESS MACHINES 403655 | 8/10/18 | 8.00 | 7115-00 | Freight Charge |
| 111570 | 8/16/2018 | FEDEX 6-272-06717 | 8/10/18 | 18.33 | 7115-00 | Shipping Charges 7/18 |
| 111577 | 8/16/2018 | MCCALLA COMPANY 199590 | 7/25/18 | 499.21 | 7115-00 | Office Supplies |
| 111608 | 8/23/2018 | CANON SOLUTIONS AMERICA INC 145952108 | 7/26/18 | 402.96 | 7115-00 (11) | cs. Copy Paper |
| 111612 | 8/23/2018 | COAST TO COAST COMPUTER PRODUCTS A1851269 | 7/27/18 | 153.29 | 7118-00 (1) | HP MICR Toner |
| 111648 | 8/23/2018 | STAPLES CREDIT PLAN 8/9/18 | 8/9/18 | 983.56 | 7115-00 | Office Supplies 7/18 |
| PERCHL | Perchlorate | | | | | |
| 111580 | 8/16/2018 | NOSSAMAN LLP 483016 | 7/6/18 | 7,432.42 | 7150-00 | Perchlorate Claim 6/18 |
| | | 484255 | 8/6/18 | 3,605.63 | 7150-00 | Perchlorate Claim 7/18 |
| PROFOT | Professional Services - Other | | | | | |
| 111513 | 8/2/2018 | SCV WATER - VALENCIA WATER DIVISION 10361 | 6/30/18 | 2,020.00 | 7156-00 | 2017 Annual Report, 2018 Database Maintenance 6/18 |
| 111524 | 8/9/2018 | AMERICAN EXPRESS 7/28/18 | 7/28/18 | 750.00 | 7158-00 | Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 |
| 111537 | 8/9/2018 | EQUATION TECHNOLOGIES INC. 52678 | 7/30/18 | 1,773.75 | 7163-00 | AccPac Technical Support 7/18 |
| 111571 | 8/16/2018 | FEDAK & BROWN LLP 7/31/18 | 7/31/18 | 9,835.00 | 7152-00 | Audit FY 17-18 Progress Billing |
| 111576 | 8/16/2018 | LEAF & COLE LLP 235780 | 7/31/18 | 4,195.00 | 7152-00 | Audit Progress Billing |
| 111613 | 8/23/2018 | CONTRACTOR COMPLIANCE & MONITORING INC 10305 | 8/20/18 | 300.00 | 7153-00 | 2018 DIR Prevailing Wage Annual Report |
| 111650 | 8/23/2018 | TRENCH SHORING CO., INC. 8/1/18 | 8/1/18 | 2,000.00 | 7160-00 (19) | Competent Person Training 8/1/18 |
| 111677 | 8/30/2018 | SCV WATER - VALENCIA WATER DIVISION 10370 | 7/31/18 | 3,171.01 | 7156-00 | 2017 Annual Report, 2018 Database Maintenance 7/18 |
| PURWTR | Purchased Water | | | | | |

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|---------------|-----------|----------------------------------|----------|------------|------------|--|
| 111587 | 8/16/2018 | SCV WATER | | | | |
| | | 080118C | 8/1/18 | 130,046.35 | 5130-00 | Fixed Water Charges 7/18 |
| | | 080118B | 8/1/18 | 14,392.19 | 5130-00 | Purchased Water 7/18 - Saugus Well #1 & #2 |
| | | 080118A | 8/1/18 | 207,923.42 | 5130-00 | Purchased Water 7/18 |
| | | 1800051 | 8/1/18 | 963.00 | 5315-00 | Lab Fees 7/18 |
| RENTLE | | Rent/Lease Expense | | | | |
| 111544 | 8/9/2018 | IRON MOUNTAIN RECORDS MANAGEMENT | | | | |
| | | AECD733 | 7/31/18 | 288.20 | 7191-00 | Document Storage Rental - Vault 8/18 |
| | | AEBT075 | 7/31/18 | 239.78 | 7191-00 | Document Storage Rental 8/18 |
| 111624 | 8/23/2018 | GREATAMERICA FINANCIAL SVCS | | | | |
| | | 23129992 | 8/6/18 | 152.21 | 7225-00 | Mail Machine Lease 8/18 |
| SAFETY | | Safety Expense | | | | |
| 111497 | 8/2/2018 | DIRECT SAFETY SOLUTIONS INC | | | | |
| | | 991422 | 7/9/18 | 1,319.15 | 5735-00 | (2) dz Safety Gloves, (24) Cut Resistant Gloves |
| 111509 | 8/2/2018 | RED WING SHOE STORE | | | | |
| | | 48029 | 7/5/18 | 250.00 | 5735-00 | (1) Workboots - RG |
| 111519 | 8/2/2018 | US BANK | | | | |
| | | 7/23/18 | 7/23/18 | 413.38 | 5735-00 | Office Supp, Meals, Tools, Car Wash, Workboots 7/18 |
| 111524 | 8/9/2018 | AMERICAN EXPRESS | | | | |
| | | 7/28/18 | 7/28/18 | 299.65 | 5735-00 | Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 |
| 111546 | 8/9/2018 | OFFICE DEPOT BUSINESS CREDIT | | | | |
| | | 7/27/18 | 7/27/18 | 744.58 | 5735-00 | Office Supplies 7/18 |
| 111548 | 8/9/2018 | RED WING SHOE STORE | | | | |
| | | 20180712010653 | 7/12/18 | 246.58 | 5735-00 | (1) Workboots - MR |
| 111562 | 8/16/2018 | AMERICAN INNOTEK, INC | | | | |
| | | 613110 | 7/23/18 | 465.05 | 5735-00 | (200) Field Worker Relief Bags - NWD |
| 111583 | 8/16/2018 | RED WING SHOE STORE | | | | |
| | | 20180719010653 | 7/19/18 | 228.01 | 5735-00 | (1) Workboots - FM |
| 111595 | 8/16/2018 | ZEE MEDICAL SERVICE | | | | |
| | | 34-075286 | 8/9/18 | 309.05 | 5735-00 | Medical & Safety Supplies 8/18 |
| 111606 | 8/23/2018 | BOMBER INC | | | | |
| | | 20133 | 7/27/18 | 553.94 | 5735-00 | (42) Safety Glasses |
| 111623 | 8/23/2018 | GRAINGER INC | | | | |
| | | 9857890660 | 7/26/18 | 107.36 | 5735-00 | (12) btls. Sunscreen |
| | | 9858524656 | 7/26/18 | 85.96 | 5735-00 | (10) btls. Sunscreen |
| | | 9857890686 | 7/26/18 | 8.94 | 5735-00 | (1) Sunscreen |
| | | 9857890645 | 7/26/18 | 54.90 | 5735-00 | (1) Outlet Strip |
| | | 9859039647 | 7/27/18 | 137.19 | 5735-00 | (72) Safety Glasses |
| | | 9857890652 | 7/26/18 | 120.10 | 5735-00 | (12) btls. Sunscreen |
| | | 9857890678 | 7/26/18 | 89.46 | 5735-00 | (10) btls. Sunscreen |
| 111639 | 8/23/2018 | RED WING SHOE STORE | | | | |
| | | 20180726010653 | 7/26/18 | 245.13 | 5735-00 | (1) Workboots - PP |
| 111664 | 8/30/2018 | DIRECT SAFETY SOLUTIONS INC | | | | |
| | | 991802 | 8/7/18 | 825.22 | 5735-00 | (112) Safety Glasses, (10) Flex Seal Goggles |
| UNIFOR | | Uniforms | | | | |
| 111565 | 8/16/2018 | CINTAS CORP #684 | | | | |
| | | 984697044 | 8/1/18 | 945.98 | 5705-00 | Uniform Rental W/E 8/1/18 |
| | | 684702551 | 8/15/18 | 968.47 | 5705-00 | Uniform Rental W/E 8/15/18 |
| | | 684699786 | 8/8/18 | 911.63 | 5705-00 | Uniform Rental W/E 8/8/18 |
| | | 684694298 | 7/25/18 | 914.81 | 5705-00 | Uniform Rental W/E 7/25/18 |
| UTILIT | | Utilities | | | | |

Santa Clarita Valley Water Agency
Newhall Water Division

| Check No. | Ck Date | Vendor Name / | Inv Date | Amount | GL Account | Description |
|---------------|-----------|----------------------------------|----------|------------|--|--------------|
| 111499 | 8/2/2018 | EDISON CO | | | | |
| | | 7/25/18 | 7/25/18 | 127,520.61 | 5230-00 A/C #2-40-708-3856 | 6/18 |
| | | 7/25/18 | 7/25/18 | 83.83 | 5225-00 A/C #2-40-708-3856 | 6/18 |
| 111515 | 8/2/2018 | SPECTRUM BUSINESS | | | | |
| | | 0023634072118 | 7/21/18 | 1,458.47 | 7215-00 Phone & Internet Services | 8/18 |
| 111521 | 8/2/2018 | VERIZON WIRELESS | | | | |
| | | 9811014841 | 7/16/18 | 176.13 | 7215-00 Wireless Network Cards | 7/16-8/15/18 |
| 111526 | 8/9/2018 | AT&T | | | | |
| | | 7/23/18 | 7/23/18 | 174.71 | 7215-00 Backup Lines 661 254-1900 | 7/18 |
| | | 7/23/18-3 | 7/23/18 | 115.48 | 7215-00 Backup Analog 661 753-9621 | 7/18 |
| | | 7/23/18-1 | 7/23/18 | 195.24 | 7215-00 Operations Facility 661 254-1841 | 7/18 |
| | | 7/23/18-2 | 7/23/18 | 237.56 | 7215-00 Elevator Emergency 661 254-4865 | 7/18 |
| 111529 | 8/9/2018 | BURRTEC WASTE INDUSTRIES INC | | | | |
| | | 4489658 | 8/1/18 | 87.01 | 7215-00 Disposal Service | 8/18 |
| | | 4489658 | 8/1/18 | 87.01 | 5755-00 Disposal Service | 8/18 |
| 111563 | 8/16/2018 | AT&T TELECONFERENCE SERVICES | | | | |
| | | 808-018552 | 8/1/18 | 47.48 | 7215-00 Conference Calls | 7/18 |
| 111567 | 8/16/2018 | DIRECTV | | | | |
| | | 34818409223 | 8/7/18 | 82.99 | 7215-00 Satellite Services 8/7-9/6/18 - Office & Operations Facility | |
| | | 34818409223 | 8/7/18 | 82.99 | 5755-00 Satellite Services 8/7-9/6/18 - Office & Operations Facility | |
| | | 34821122698 | 8/7/18 | 24.99 | 7215-00 Satellite Services 8/7-9/6/18 - Lobby | |
| 111568 | 8/16/2018 | EDISON CO | | | | |
| | | 8/8/18 | 8/8/18 | 4,124.56 | 7215-00 A/C #2-40-708-2270 | 7/18 |
| 111589 | 8/16/2018 | SPRINT | | | | |
| | | 934727314-200 | 8/7/18 | 2,468.49 | 7215-00 Cell Phones | 7/18 |
| 111594 | 8/16/2018 | YP | | | | |
| | | 8/1/18 | 8/1/18 | 21.00 | 7215-00 Directory Advertising | 8/18 |
| 111601 | 8/23/2018 | AROUND-THE-CLOCK CALL CENTER INC | | | | |
| | | 180900314101 | 8/20/18 | 325.20 | 7215-00 Answering Service - 7/24-8/20/18 | |
| 111602 | 8/23/2018 | AT&T LONG DISTANCE | | | | |
| | | 8/4/18 | 8/4/18 | 8.24 | 7215-00 Long Distance | 7/18 |
| 111662 | 8/30/2018 | CRESCENT VALLEY | | | | |
| | | 8/15/18 | 8/15/18 | 4.42 | 5230-00 Electric Bill 7/16-8/14/18 - Newhall Tank #6 | |
| 111665 | 8/30/2018 | EDISON CO | | | | |
| | | 8/22/18 | 8/22/18 | 85,795.50 | 5230-00 A/C #2-40-708-3856 | 8/18 |
| | | 8/22/18 | 8/22/18 | 43.96 | 5225-00 A/C #2-40-708-3856 | 8/18 |
| 111678 | 8/30/2018 | SPECTRUM BUSINESS | | | | |
| | | 0023634082118 | 8/21/18 | 1,458.47 | 7215-00 Phone & Internet Services | 9/18 |
| 111680 | 8/30/2018 | VERIZON WIRELESS | | | | |
| | | 9812869241 | 8/15/18 | 176.13 | 7215-00 Wireless Network Cards | 8/16-9/15/18 |
| VEHICL | | Vehicle Maintenance | | | | |
| 111496 | 8/2/2018 | BUSH & DAUGHTERS REPAIR SERVICE | | | | |
| | | 1712 | 7/11/18 | 340.00 | 5775-20 Replace Surge Brake Assembly - Unit #20 | |
| | | 1710 | 7/11/18 | 296.00 | 5775-20 Replace Hose on Water Pump - Unit #20 | |
| | | 1714 | 7/11/18 | 712.27 | 5775-43 Replace Battery & Alternator - Unit #43 | |
| 111508 | 8/2/2018 | OILSTOP INC | | | | |
| | | O-0011-129573 | 7/25/18 | 168.99 | 5775-78 Change Oil & Filter - Unit #78 | |
| | | O-0011-129715 | 7/27/18 | 75.00 | 5775-62 Change Oil & Filter - Unit #62 | |
| | | O-0011-129667 | 7/26/18 | 528.90 | 5775-76 Change Oil & Filter - Unit #76 | |

Santa Clarita Valley Water Agency
Newhall Water Division

| Check No. | Ck Date | Vendor Name / | Inv Date | Amount | GL Account | Description |
|-----------|-----------|------------------------------------|----------|-------------------|--|-------------|
| 111511 | 8/2/2018 | SCHWARTZ OIL CO., INC | | | | |
| | | 125860 | 7/26/18 | 1,127.17 | 5715-00 (300) gal. Diesel Fuel | |
| | | 125859 | 7/26/18 | 2,543.23 | 5715-00 (800) gal. Unleaded Fuel | |
| 111514 | 8/2/2018 | SCV WATER - SANTA CLARITA DIVISION | | | | |
| | | 8395 | 7/27/18 | 37.77 | 5715-00 (11) gal. Unleaded Fuel - MA, (2) bxs. Business Cards - JG | |
| 111519 | 8/2/2018 | US BANK | | | | |
| | | 7/23/18 | 7/23/18 | 249.80 | 5715-00 Office Supp, Meals, Tools, Car Wash, Workboots 7/18 | |
| | | 7/23/18 | 7/23/18 | 173.59 | 5775-82 Office Supp, Meals, Tools, Car Wash, Workboots 7/18 | |
| 111524 | 8/9/2018 | AMERICAN EXPRESS | | | | |
| | | 7/28/18 | 7/28/18 | 7.00 | 5715-00 Office Supp, Meals, Newsletter, IT Supp, Workshop 7/18 | |
| 111530 | 8/9/2018 | CANYON RADIATOR AUTO REPAIR INC | | | | |
| | | 963 | 7/30/18 | 60.02 | 5775-61 Replace Shifter Clip - Unit #61 | |
| 111550 | 8/9/2018 | SHELL | | | | |
| | | 7/26/18 | 7/26/18 | 60.00 | 5715-00 (15) gal. Unleaded Fuel | |
| 111552 | 8/9/2018 | SKAUG TRUCK BODY WORKS | | | | |
| | | 39188 | 7/16/18 | 163.00 | 5775-51 Replace Locks - Unit #51 | |
| | | 39190 | 7/17/18 | 163.00 | 5775-78 Replace Locks - Unit #78 | |
| 111557 | 8/9/2018 | WOLF'S TOWING & AUTO REPAIR INC | | | | |
| | | 73926 | 7/12/18 | 83.00 | 5775-76 Towing Service - Unit #76 | |
| 111573 | 8/16/2018 | GRAND AMERICAN TIRE INC | | | | |
| | | 261933 | 7/23/18 | 1,202.90 | 5775-78 (6) Tires - Unit #78 | |
| 111574 | 8/16/2018 | GRAINGER INC | | | | |
| | | 9854878056 | 7/24/18 | 78.18 | 5715-00 (6) Abrasive Rubbing Compound | |
| | | 9854701241 | 7/23/18 | 230.25 | 5715-00 Misc. Truck Cleaning Supplies | |
| | | 9854526648 | 7/23/18 | 133.37 | 5715-00 (6) Liquid Car Wax, (6) Scratch Remover | |
| 111582 | 8/16/2018 | RDO EQUIPMENT CO. | | | | |
| | | P90759 | 8/7/18 | 1,123.52 | 5715-00 (4) Rip Saw | |
| 111633 | 8/23/2018 | LYONS AUTO SPA & QUICK LUBE | | | | |
| | | 7/31/18 | 7/31/18 | 423.90 | 5715-00 Truck Wash Service 7/18 | |
| 111643 | 8/23/2018 | SCHWARTZ OIL CO., INC | | | | |
| | | 126076 | 8/9/18 | 3,126.79 | 5715-00 (1000) gal. Unleaded Fuel | |
| | | 126075 | 8/9/18 | 1,525.94 | 5715-00 (400) gal. Diesel Fuel | |
| 111654 | 8/23/2018 | WOLF'S TOWING & AUTO REPAIR INC | | | | |
| | | 73892 | 7/30/18 | 145.00 | 5775-61 Towing Service - Unit #61 | |
| 111658 | 8/30/2018 | CANYON RADIATOR AUTO REPAIR INC | | | | |
| | | 911 | 8/22/18 | 1,978.17 | 5775-55 Change Oil & Filter - Unit #55 | |
| 111671 | 8/30/2018 | LOWE'S | | | | |
| | | 8/17/18 | 8/17/18 | 9.19 | 5715-00 Tools & Supplies 7/18 | |
| 111672 | 8/30/2018 | OILSTOP INC | | | | |
| | | O-0011-131080 | 8/21/18 | 263.23 | 5775-63 Change Oil & Filter - Unit #63 | |
| 111673 | 8/30/2018 | RDO EQUIPMENT CO. | | | | |
| | | P91673 | 8/15/18 | 2,233.57 | 5715-00 (8) Rip Saw | |
| 111676 | 8/30/2018 | SCHWARTZ OIL CO., INC | | | | |
| | | 126282 | 8/22/18 | 2,792.14 | 5715-00 (890) gal. Unleaded Fuel | |
| 111682 | 8/30/2018 | WOLF'S TOWING & AUTO REPAIR INC | | | | |
| | | 72784 | 6/7/18 | 110.00 | 5775-76 Towing Service - Unit #76 | |
| | | Payments: | | <u>928,490.60</u> | | |

Santa Clarita Valley Water Agency
Newhall Water Division

Totals by AP Distribution Code

| Dist. Code | | Total Amou |
|---------------|------------------------------------|-------------------|
| CIP | Construction in Progress | 43,689.66 |
| CONDEP | Construction Meter Deposit Refunds | 3,600.00 |
| CONSER | Conservation/BMP/MOU | 415.23 |
| CUSREF | Customer Refunds | 2,210.93 |
| DIREMP | Director/Employee Expense | 1,099.60 |
| DUES | Dues/Memberships/Certification | 10,807.72 |
| INSUR | Insurance | 62,813.21 |
| INV | Inventory | 66,403.19 |
| MAINT | Maintenance and Services | 60,336.07 |
| MATSUP | Material and Supply Expense | 27,346.75 |
| OFFSUP | Office Supply Expense | 3,470.38 |
| PERCHL | Perchlorate | 11,038.05 |
| PROFOT | Professional Services - Other | 24,044.76 |
| PURWTR | Purchased Water | 353,324.96 |
| RENTLE | Rent/Lease Expense | 680.19 |
| SAFETY | Safety Expense | 6,503.65 |
| UNIFOR | Uniforms | 3,740.89 |
| UTILIT | Utilities | 224,800.47 |
| VEHICL | Vehicle Maintenance | 22,164.89 |

Santa Clarita Valley Water Agency
Santa Clarita Water Division
Check Register Report
From: August 1, 2018 to August 31, 2018

| Vendor Name | Transaction Description | Transaction Amount |
|------------------------------------|---|--------------------|
| A T & T | JULY SVC - ACCT#335-451-0184 482 2 | \$105.54 |
| | AUG SVC - ACCT#335-451-0184 482 2 | \$105.54 |
| | OFFICE - JULY SVC - ACCT#661-286-4331 677 1 | \$139.37 |
| | OFFICE - JULY SVC - ACCT#661-260-1513 030 9 | \$90.53 |
| | OFFICE - AUG SVC - ACCT#0207496745001 | \$32.11 |
| | OFFICE - AUG SVC - ACCT#661-286-4331 677 1 | \$128.39 |
| | SCADA - AUG - ACCT#831-000-7549 638 | \$638.72 |
| | TELEMETERING - AUG - ACCT#831-000-2547 595 | \$477.62 |
| | WAREHOUSE - AUG - ACCT#0207496745001 | \$51.68 |
| A T & T | | \$1,769.50 |
| A V EQUIPMENT RENTAL INC | HOSE | \$30.66 |
| | PROPANE | \$48.13 |
| | SHOVELS, BROOM | \$402.30 |
| A V EQUIPMENT RENTAL INC | | \$481.09 |
| ALTA FOOD CRAFT | BRUSH | \$9.03 |
| | KITCHEN SUPPLIES | \$187.69 |
| | WAREHOUSE KITCHEN | \$133.53 |
| ALTA FOOD CRAFT | | \$330.25 |
| AMERICAN BUSINESS MACHINES | SHIP TONER | \$16.00 |
| | USAGE SC16 9/14 | \$660.55 |
| | USAGE C7565I | \$156.83 |
| | USAGE C9270 | \$174.64 |
| | USAGE TO 7/17 | \$137.89 |
| AMERICAN BUSINESS MACHINES | | \$1,145.91 |
| AMERIPRIDE SERVICES, INC. | JULY MATS | \$117.88 |
| | JULY UNIFORMS | \$1,144.43 |
| AMERIPRIDE SERVICES, INC. | | \$1,262.31 |
| AQUA-FLO SUPPLY | GRATE, TROUGH | \$530.85 |
| | PVC PARTS | \$102.43 |
| AQUA-FLO SUPPLY | | \$633.28 |
| AQUA METRIC SALES CO. | 1" I-PERL T/R METER | \$18,672.47 |
| | 3/4" I-PERI TR/PL METERS | \$20,527.48 |
| | S18802-METERS | \$29,141.69 |
| AQUA METRIC SALES CO. | | \$68,341.64 |
| ARC DOCUMENT SOLUTIONS | S16618-PLANS-SHERIFF STATION 16" WATER | \$20.15 |
| | S17602-PLANS-PUMP STATION | \$22.68 |
| | S17613-PLANS-PUMP STATION | \$22.68 |
| ARC DOCUMENT SOLUTIONS, LLC | | \$65.51 |
| ARC IMAGING RESOURCES | JULY USAGE, FEE | \$433.11 |
| ARC IMAGING RESOURCES | | \$433.11 |
| AROUND THE CLOCK | AUGUST SERVICE | \$887.52 |
| AROUND THE CLOCK | | \$887.52 |
| AUTOMATED WATER TREATMENT | CHLORINE TABLETS | \$6,404.00 |
| | CHLORINE TABLETS | \$6,404.00 |
| AUTOMATED WATER TREATMENT | | \$12,808.00 |
| AUTONATION, INC. | BRAKE PAD #2 | \$223.10 |
| | OIL, FILTER | \$220.73 |
| | OIL, FILTER #10 | \$212.24 |
| | OIL, FILTER #23 | \$64.43 |
| | OIL, FILTER #40 | \$83.09 |
| AUTONATION, INC. | | \$803.59 |
| BAY ALARM COMPANY | AUGUST ALARM | \$73.02 |
| | QTR ALARM | \$150.00 |
| BAY ALARM COMPANY | | \$223.02 |

Santa Clarita Valley Water Agency

Santa Clarita Water Division

Check Register Report

From: August 1, 2018 to August 31, 2018

| Vendor Name | Transaction Description | Transaction Amount |
|--|--|--------------------|
| BEE EMERGENCY RESPONSE TEAM | BEE REMOVAL CHERAW | \$245.00 |
| | BEE REMOVAL LONEROCK | \$245.00 |
| | BEE REMOVAL SECO | \$195.00 |
| BEE EMERGENCY RESPONSE TEAM | | \$685.00 |
| BEST BEST & KRIEGER LLP | S10808-CELL SITES | \$800.80 |
| BEST BEST & KRIEGER LLP | | \$800.80 |
| BODYSHOP661, INC. | REPAIR F250 | \$8,270.45 |
| BODYSHOP661, INC. | | \$8,270.45 |
| BOOT BARN INC. | SHOES CH - T. GRUBER | \$250.00 |
| | SHOES - T. GONZALES, C. HATTON, & J. ROSALES | \$732.12 |
| | SHOES - C. HATTON | \$250.00 |
| BOOT BARN INC. | | \$1,232.12 |
| BRINK'S INC. | AUGUST SERVICE | \$599.27 |
| BRINK'S INC. | | \$599.27 |
| BURRTEC WASTE INDUSTRIES | AUG SERVICE | \$87.01 |
| BURRTEC WASTE INDUSTRIES | | \$87.01 |
| CALIFORNIA DEPT. MOTOR VEHICLES | PULL NOTICE | \$1.00 |
| CALIFORNIA DEPT. MOTOR VEHICLES | | \$1.00 |
| CALIFORNIA TELEPHONY, INC. | PHONE LINE UPDATES | \$137.50 |
| CALIFORNIA TELEPHONY, INC. | | \$137.50 |
| CANNON | S17602-PUMP STATION-PROFESSIONAL SERVICES | \$1,113.13 |
| | S17613-PUMP STATION-PROFESSIONAL SERVICES | \$1,113.12 |
| CANNON | | \$2,226.25 |
| CARQUEST AUTO PARTS | BATTERY | \$35.94 |
| CARQUEST AUTO PARTS | | \$35.94 |
| CERTIFIED LABORATORIES | LOK CEASE | \$564.24 |
| CERTIFIED LABORATORIES | | \$564.24 |
| CIVILTEC ENGINEERING INC. | S06812 GEN ENGINEER | \$1,280.00 |
| | S06812-GEN ENGINEER | \$232.50 |
| | S14612-SAND CANYON PLAZA | \$4,200.00 |
| | S14612-SAND CANYON PLAZA | \$2,548.73 |
| | S15604 LARC | \$90.00 |
| | S15611 TOLL BROS | \$285.00 |
| | S15611-GEN ENGINEER | \$100.00 |
| | S16604 - RECYCLE WATER DESIGN PHASE 2 | \$7,640.00 |
| | S16610 VISTA | \$200.00 |
| | S16611 - POTABLE WATER DESIGN PHASE 1 | \$11,671.25 |
| | S16623 SKYLINE RANCH | \$1,370.00 |
| | S16623-SKYLINE RANCH 16" PIPE | \$200.00 |
| | S16623-GEN ENGINEER | \$945.00 |
| | S16623-SKYLINE RANCH BRIDGE PIPELINES | \$290.00 |
| | S17607-SKYLINE RANCH PLAZA | \$7,095.75 |
| | S17612-SKYLINE RANCH TANKS-REDESIGN | \$8,342.00 |
| | S17612-SKYLINE RANCH TANKS | \$4,739.03 |
| | S17613-PUMP | \$5,637.50 |
| | S18603-SKYLINE RANCH PLAZA | \$5,596.50 |
| CIVILTEC ENGINEERING INC. | | \$62,463.26 |
| CLEAN RITE MOBILE DETAILING | VEHICLE WASHES | \$260.00 |
| | VEHICLE WASHES | \$1,300.00 |
| | VEHICLE WASHES | \$800.00 |
| CLEAN RITE MOBILE DETAILING | | \$2,360.00 |
| COASTLINE EQUIPMENT | SEAT, PAD - 310E | \$406.80 |
| COASTLINE EQUIPMENT | | \$406.80 |

Santa Clarita Valley Water Agency

Santa Clarita Water Division

Check Register Report

From: August 1, 2018 to August 31, 2018

| Vendor Name | Transaction Description | Transaction Amount |
|--|---|--------------------|
| CORE & MAIN LP | 16" FLG BUTTERFLY VALVE | \$4,984.92 |
| | 2" AIR VACUUM VALVE 945 | \$1,592.37 |
| | 2" BALL VALVE W/LOCKRING | \$14,911.71 |
| | 2" DROP IN METER GASKETS | \$6.70 |
| | 3/4" FIP ANGLE METER STOP | \$2,273.43 |
| | BOLT, GASKET | \$113.96 |
| | FLG TEE | \$182.34 |
| | HYDRANT BURY | \$337.43 |
| | PARTS CLA VAL REPAIR | \$234.49 |
| | S15714-BOLTS, GASKET | \$306.73 |
| | S16615 CLA VALVE | \$3,300.76 |
| CORE & MAIN LP | | \$28,244.84 |
| CORELECTRIC INC. | GREGORY POWER | \$1,612.88 |
| | S16615-GALLOWAY PRV EAST | \$3,566.00 |
| CORELECTRIC INC. | | \$5,178.88 |
| CSI SERVICES, INC | S17715 INSPECTION-BOUQUET TANK-RECOAT PROJ. | \$4,560.00 |
| CSI SERVICES, INC | | \$4,560.00 |
| DAN'S WELDING SERVICE | S15714 WELDING-10"SPOOLS & 16' SPOOL | \$1,495.00 |
| | S15714-WELD-10" SPOOL 20"S LONG W/2"THREAD | \$460.00 |
| DAN'S WELDING SERVICE | | \$1,955.00 |
| DARA MARTINEZ | REFUND 18760 BAINBURY | \$48.19 |
| DARA MARTINEZ | | \$48.19 |
| DATAVO | AUGUST WAREHOUSE | \$55.74 |
| DATAVO | | \$55.74 |
| DESERT INDUSTRIAL SUPPLY | 3" CAP | \$33.78 |
| DESERT INDUSTRIAL SUPPLY | | \$33.78 |
| DESIGN SPACE MODULAR BUILDINGS | OPS TRAILER | \$1,003.09 |
| DESIGN SPACE MODULAR BUILDINGS | | \$1,003.09 |
| DICKINSON ENTERPRISE, INC. | AIRGOVENOR #101 | \$497.96 |
| | BRAKES, SEAL #109 | \$1,767.40 |
| | CONDENSER #35 | \$704.10 |
| | DIAGNOSTICS | \$115.00 |
| | LUBE, CK BRAKES #33 | \$246.27 |
| | LUBE, OIL #14 | \$120.36 |
| | LUBE, OIL #8 | \$131.27 |
| | OIL, BRAKES #31 | \$723.56 |
| | OIL, FILTER #28 | \$113.39 |
| DICKINSON ENTERPRISE, INC. | | \$4,419.31 |
| EMCOR SERVICES MESA ENERGY | S18505 - AIR CONDITIONER - ENGINEERING | \$12,795.00 |
| EMCOR SERVICES MESA ENERGY | | \$12,795.00 |
| EUROFINS EATON ANALYTICAL, INC. | DBP | \$960.00 |
| | LEAD & COPPER | \$190.00 |
| | PB-CU | \$440.00 |
| | PB-CU | \$160.00 |
| | UCMR4 | \$1,600.00 |
| | UCMR4 | \$14,400.00 |
| | UCMR4 | \$2,040.00 |
| | WELLS-TCP | \$100.00 |
| EUROFINS EATON ANALYTICAL, INC. | | \$19,890.00 |
| EXCLUSIVE POWDER COATINGS, INC. | S15714-PIPE COAT | \$2,850.00 |
| EXCLUSIVE POWDER COATINGS, INC. | | \$2,850.00 |
| FEATHERS SIGNS & PRINTING | DECAL S40 | \$32.85 |
| | SIGNS | \$459.90 |
| FEATHERS SIGNS & PRINTING | | \$492.75 |

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| Vendor Name | Transaction Description | Transaction Amount |
|------------------------------------|-------------------------------------|--------------------|
| FEDAK & BROWN LLP | S17801 AUDIT FY 17/18 | \$1,000.00 |
| | S17801 AUDIT FY 17/18 | \$2,060.00 |
| | S17801 AUDIT FY 17/18 | \$8,432.00 |
| | S17801 AUDIT FY 17/18 | \$2,686.00 |
| FEDAK & BROWN LLP | | \$14,178.00 |
| GDC/CDG FIVE KNOLLS VENTURE | REFUND HYDRANT METER | \$916.24 |
| GDC/CDG FIVE KNOLLS VENTURE | | \$916.24 |
| GRAINGER | 44 GAL TANK | \$545.40 |
| | BAGS | \$6.94 |
| | CROSS BAR FOR RACKS | \$651.09 |
| | IMPACT WRENCH | \$502.22 |
| | INVERTER | \$76.71 |
| | PIPE DIES | \$152.93 |
| | TAPE | \$28.19 |
| GRAINGER | | \$1,963.48 |
| HOME DEPOT CREDIT SERVICES | BOX, COVER, MARKER | \$28.39 |
| | BRUSHES | \$10.92 |
| | BUSHINGS, PIPE | \$258.20 |
| | CHG | \$20.00 |
| | CONCRETE, LUMBER | \$45.80 |
| | FLEX TUBING | \$13.58 |
| | LUMBER, BUSHING | \$130.40 |
| | NIPPLES | \$5.76 |
| | NUT DRIVER SET | \$27.24 |
| | POLY TUBE | \$14.59 |
| | RIGHT ANGLE | \$19.68 |
| | SHELF | \$348.21 |
| | SMALL TOOLS | \$260.17 |
| | SPRING LINK | \$5.08 |
| | WATTLE | \$65.62 |
| HOME DEPOT CREDIT SERVICES | | \$1,253.64 |
| HYDREX PEST CONTROL CO. | JULY SVC - WAREHOUSE | \$74.00 |
| | JUNE SERVICE - OFFICE | \$54.00 |
| | JULY SERVICE - OFFICE | \$54.00 |
| | FEB SVC - WAREHOUSE | \$74.00 |
| HYDREX PEST CONTROL CO. | | \$256.00 |
| IE SAFETY SERVICES, LLC | TRAFFIC CONTROL CLASS | \$1,100.00 |
| IE SAFETY SERVICES, LLC | | \$1,100.00 |
| INFOSEND, INC. | JULY BILLING | \$3,313.62 |
| | JULY E BILLING | \$465.09 |
| | JULY POSTAGE | \$10,362.74 |
| INFOSEND, INC. | | \$14,141.45 |
| IRON MOUNTAIN | JULY SHREDDING | \$66.53 |
| | STORAGE | \$1,044.74 |
| | SUPPLIES | \$32.52 |
| IRON MOUNTAIN | | \$1,143.79 |
| ISMAEL AGUILA LANDSCAPE | JULY SERVICE | \$275.00 |
| ISMAEL AGUILA LANDSCAPE | | \$275.00 |
| JEFF & SUSAN MARKOWITZ | 28530 MEADOW HEIGHTS - WATER CREDIT | \$92.12 |
| JEFF & SUSAN MARKOWITZ | | \$92.12 |
| JOHNSTONE SUPPLY | DAMPER CONTROL | \$171.84 |
| JOHNSTONE SUPPLY | | \$171.84 |

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| Vendor Name | Transaction Description | Transaction Amount |
|--------------------------------------|--|--------------------|
| KANOWSKY & ASSOCIATES | S09703 PLACERITA CANYON | \$112.50 |
| | S18803 GEN LEGAL | \$150.00 |
| KANOWSKY & ASSOCIATES | | \$262.50 |
| KENNEDY/JENKS CONSULTANTS | S16618 LADWP CROSS | \$1,189.48 |
| | S16702 RECYC WATER | \$33,123.37 |
| KENNEDY/JENKS CONSULTANTS | | \$34,312.85 |
| KIMBALL MIDWEST | CLAMPS | \$38.16 |
| | CLAMPS, SCREEN | \$96.41 |
| | MISC PARTS | \$422.08 |
| | SAFETY GLASSES | \$43.23 |
| KIMBALL MIDWEST | | \$599.88 |
| LEE'S MAINTENANCE SERVICE INC | OFFICE JULY | \$2,223.16 |
| | WAREHOUSE JULY | \$828.20 |
| LEE'S MAINTENANCE SERVICE INC | | \$3,051.36 |
| LOS ANGELES TIMES | TO 10/20/18 | \$110.00 |
| LOS ANGELES TIMES | | \$110.00 |
| MARI-CO MAIL SERVICE | JULY SERVICE | \$300.00 |
| MARI-CO MAIL SERVICE | | \$300.00 |
| MC CROMETER, INC. | S17704 METERS | \$24,006.51 |
| MC CROMETER, INC. | | \$24,006.51 |
| MESA ENGINEERING | S18602-LINE FOR HYD ACROSS GOLDEN VALLEY | \$26,530.50 |
| | SVC REPAIR BANNERMAN-EMERGENCY LEAK REPAIR | \$4,253.40 |
| MESA ENGINEERING | | \$30,783.90 |
| MIKE GRUNBOK | MILEAGE | \$52.97 |
| MIKE GRUNBOK | | \$52.97 |
| MIKE HREZO | REF 15612 MARINA - WATER CREDIT | \$25.15 |
| MIKE HREZO | | \$25.15 |
| MIKE'S TIREMAN, INC | TIRES 310E | \$390.00 |
| MIKE'S TIREMAN, INC | | \$390.00 |
| N. HARRIS COMPUTER SYSTEMS | TECH SERVICES | \$6,000.00 |
| N. HARRIS COMPUTER SYSTEMS | | \$6,000.00 |
| NAPA AUTO & TRUCK PARTS | BATTERY | \$148.69 |
| | GREASE GUN | \$170.72 |
| | SCREWS, WASHERS | \$5.74 |
| NAPA AUTO & TRUCK PARTS | | \$325.15 |
| NATIONAL READY MIXED CONCRETE | S15714-CONCRETE-ROLLING HILLS & ALAMO CYN | \$483.72 |
| NATIONAL READY MIXED CONCRETE | | \$483.72 |
| NEWHALL WATER DIVISION-SCVWA | DIESEL IN VEHICLE FOR UNIT #53 & #539 | \$176.72 |
| | GASOLINE IN VEHICLE FOR UNIT #53 & #539 | \$101.12 |
| | S15714-SAND CYN BOOSTER LABOR & EQUIPMENT | \$814.24 |
| NEWHALL WATER DIVISION-SCVWA | | \$1,092.08 |
| NORTHERN DIGITAL INC | S18717-SCVWA-24 PRESSURE TRANSMITTERS | \$25,360.20 |
| NORTHERN DIGITAL INC | | \$25,360.20 |
| NOSSAMAN LLP | S98806 PERCHLORATE CONTAMINATION CLAIM | \$3,605.63 |
| NOSSAMAN LLP | | \$3,605.63 |
| OFFICE DEPOT, INC. | CREDIT | (\$8.09) |
| | KITCHEN SUPPLY | \$194.78 |
| | KITCHEN SUPPLY WHSE | \$122.74 |
| | OFFICE SUPPLIES | \$164.48 |
| | OFFICE SUPPLY | \$216.15 |
| | OFFICE SUPPLY C. SVC | \$111.41 |
| | OFFICE SUPPLY ENGR | \$154.29 |
| | OFFICE SUPPLY OPS | \$271.73 |
| | PENS | \$8.09 |
| OFFICE DEPOT, INC. | | \$1,235.58 |

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| Vendor Name | Transaction Description | Transaction Amount |
|--|---|--------------------|
| PATRICIA MC CLURE | JULY SERVICE | \$675.00 |
| PATRICIA MC CLURE | | \$675.00 |
| PAYMENTUS GROUP INC. | JULY FEES | \$10,669.50 |
| PAYMENTUS GROUP INC. | | \$10,669.50 |
| PEST OPTIONS INC. | AUGUST SERVICE | \$2,099.59 |
| | JULY SERVICE | \$2,099.59 |
| PEST OPTIONS INC. | | \$4,199.18 |
| PETRO LOCK, INC. | DIESEL | \$2,076.41 |
| | GASOLINE | \$3,112.83 |
| | GASOLINE | \$2,499.09 |
| | SURCHARGE | \$10.95 |
| | SURCHARGE | \$10.95 |
| PETRO LOCK, INC. | | \$7,710.23 |
| PHYL-MAR ELECTRICAL SUPPLY | CONDUIT, CLAMP | \$301.83 |
| PHYL-MAR ELECTRICAL SUPPLY | | \$301.83 |
| PRAXAIR DISTRIBUTION, INC | BRUSH, WHEEL | \$99.11 |
| | CARBON DIOXIDE | \$62.68 |
| | GLOVES | \$27.28 |
| | PAD, ELECTR LH | \$184.45 |
| PRAXAIR DISTRIBUTION, INC | | \$373.52 |
| PREMIERE GLOBAL SERVICES | CONFERENCE CALLS 6/6/18-7/5/18 | \$21.27 |
| | CONFERENCE CALLS 7/6/18-8/5/18 | \$49.02 |
| PREMIERE GLOBAL SERVICES | | \$70.29 |
| PRO GROUP | DAMAGED - CREDIT | (\$154.45) |
| | DAMAGED-CREDIT | (\$32.65) |
| | ENGINEER PAPER | \$308.88 |
| PRO GROUP | | \$121.78 |
| RANDY JAMES HARBO | DEPOSIT - 5 TON FURNACE COIL & CONDENSER (ENGR) | \$3,350.00 |
| | FINAL - 5 TON FURNACE COIL & CONDENSER (ENGR) | \$3,350.00 |
| RANDY JAMES HARBO | | \$6,700.00 |
| RED WING SHOE STORE | SHOES-J. FREY, M. GRUNBOK, E. LECAROS, J. MARTIN, M. REYES, R. SISK | \$1,574.13 |
| | SHOES - M. PASSAMANI | \$238.94 |
| RED WING SHOE STORE | | \$1,813.07 |
| RESERVE ACCOUNT | POSTAGE | \$1,400.00 |
| RESERVE ACCOUNT | | \$1,400.00 |
| RICK FRANKLIN CONSTRUCTION, INC | ASPHALT PATCH | \$13,277.00 |
| | ASPHALT PATCHES | \$7,858.00 |
| | COLD MIX | \$2,657.65 |
| RICK FRANKLIN CONSTRUCTION, INC | | \$23,792.65 |
| ROBIN STINSON | 25906 SANTA SUSANA - REFUND | \$116.29 |
| ROBIN STINSON | | \$116.29 |
| ROYAL INDUSTRIAL SOLUTIONS | HUB - SECO BSTR | \$45.88 |
| ROYAL INDUSTRIAL SOLUTIONS | | \$45.88 |
| S & L SAFETY PRODUCTS | VESTS & GLOVES | \$331.79 |
| S & L SAFETY PRODUCTS | | \$331.79 |
| SAGE STAFFING | WK END 8/12/18 - OFFICE ASSISTANT | \$1,367.83 |
| | WK END 8/19/18 - OFFICE ASSISTANT | \$1,145.16 |
| SAGE STAFFING | | \$2,512.99 |

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| Vendor Name | Transaction Description | Transaction Amount |
|--|---|-----------------------|
| SANTA CLARITA VALLEY WATER AGENCY | A T & T | \$1,740.31 |
| | A T & T | \$675.94 |
| | A T & T | \$1,064.37 |
| | CABLES | \$125.96 |
| | CALPERS ADJUST | \$3,862.26 |
| | CALPERS PREPAYMENT | \$204,568.00 |
| | DMV CHANGES | \$400.00 |
| | FIXED JULY | \$623,915.16 |
| | HOTEL - JN | \$201.82 |
| | INSURANCE | \$67,961.73 |
| | INFOSEND INV #136869 & INV #8385 COPPER EGL& AWAVC REGIS. | (\$1,680.73) |
| | JULY INSURANCE | \$69,537.26 |
| | JULY LAB | \$2,905.00 |
| | JULY PAYROLL | \$447,561.55 |
| | JULY SHARED EMPLOYEE | \$14,470.85 |
| | JULY VARIABLE | \$545,451.92 |
| | LICENSE JULY | \$807.95 |
| | LICENSES | \$2,584.40 |
| | MEMBERSHIP CWEP | \$3,186.24 |
| | OFFICE MAINT | \$5,924.10 |
| | PAYROLL | \$653,309.35 |
| | PUR SVC | \$21,001.18 |
| | PURCHASED SERVICES | \$4,917.82 |
| | RETIREE INSURANCE | \$838.39 |
| | RETIREE INSURANCE | \$10,403.01 |
| | RETIREE INSURANCE | \$8,844.58 |
| | S16618- LAB | \$60.00 |
| | S16623 LAB | \$72.00 |
| | S17723-PHASE 1 -X-ACT TECH - NETWORK DOMAIN CONSOLIDATION | \$19,180.46 |
| | S18908 - SCWD INV #8389 VARIOUS CHARGES | (\$922.79) |
| | SAUGUS JULY | \$39,250.00 |
| | SHARED EMPLOYEE -JUNE | \$103.72 |
| | SHARED EMPLOYEE - JUNE | \$127,591.76 |
| | SUN POWER - MAY SVC | \$65,798.28 |
| | SUNPOWER - JUNE SVC | \$68,029.24 |
| | SUPPLIES | \$2,030.93 |
| | SUPPLIES | \$1,530.62 |
| | TRAINING HAZWOPER | \$1,750.00 |
| | WAGE WORKS | \$62.63 |
| | WAREHOUSE MAINT | \$1,529.40 |
| | WAREHOUSE PEST | \$74.00 |
| | WORKMAN COMP - ACWA/JPIA 4/1 - 6/30/18 | \$18,068.61 |
| | XACT, ENERNOC | \$6,877.50 |
| SANTA CLARITA VALLEY WATER AGENCY | | \$3,045,664.78 |
| SCHWARTZ OIL CO | DIESEL | \$1,168.84 |
| | GASOLINE | \$3,732.46 |
| | GASOLINE | \$2,159.26 |
| | GASOLINE | \$1,974.09 |
| SCHWARTZ OIL CO | | \$9,034.65 |
| SCOTT JACKSON | MILEAGE, MEAL | \$38.15 |
| SCOTT JACKSON | | \$38.15 |

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|--|--|---------------------|
| SO. CALIFORNIA EDISON CO. | 4652 AUG | \$12,369.44 |
| | 4652- JULY | \$56,512.62 |
| | JULY CHARGES | \$143,172.32 |
| | JUNE CHARGES | \$129,833.47 |
| | OFFICE | \$4,900.16 |
| | WAREHOUSE | \$2,629.24 |
| SO. CALIFORNIA EDISON CO. | | \$349,417.25 |
| SOLAR ELECTRIC SUPPLY, INC. | BATTERIES | \$4,457.75 |
| SOLAR ELECTRIC SUPPLY, INC. | | \$4,457.75 |
| SOLARBEE/MEDORA CORPORATION | AUGUST SERVICE | \$9,776.69 |
| SOLARBEE/MEDORA CORPORATION | | \$9,776.69 |
| SOUTH COAST AQMD | EMISSIONS-RANCHVIEW | \$131.79 |
| | ICE - RANCHVIEW | \$406.79 |
| SOUTH COAST AQMD | | \$538.58 |
| STAATS CONSTRUCTION INC. | S15611 - CHANGE ORDER TRACT 46018-11 PHASE 2 | \$5,806.00 |
| | S15714 SC-12 | \$29,048.00 |
| | S16623 MOBILIZATION/DEMobilIZATION | \$600.00 |
| STAATS CONSTRUCTION INC. | | \$35,454.00 |
| STAPLES ADVANTAGE | ENGR OFFICE SUPPLY | \$26.60 |
| | KITCHEN SUPPLY | \$104.66 |
| | OFFICE SUPPLIES | \$203.51 |
| | OFFICE SUPPLY | \$66.54 |
| | OFFICE SUPPLY CUST SV | \$38.72 |
| STAPLES ADVANTAGE | | \$440.03 |
| STEVE CASAUS | REFUND 28159 EBB CT. - WATER CREDIT | \$89.28 |
| STEVE CASAUS | | \$89.28 |
| SWRCB-DRINKING WATER OP CERT PROG | ABERCROMBIE D5 | \$105.00 |
| | DODD D3 | \$90.00 |
| | PARR D5 | \$105.00 |
| | PARR T2 | \$60.00 |
| SWRCB-DRINKING WATER OP CERT PROG | | \$360.00 |
| TALLEY INC. | BRACKET, TOWER | \$848.03 |
| | TOWER SECTIONS | \$237.63 |
| TALLEY INC. | | \$1,085.66 |
| THE SHERIDAN GROUP | CUBICLE WALLS-ENGR | \$3,976.78 |
| THE SHERIDAN GROUP | | \$3,976.78 |
| TOYOTA LIFT OF LOS ANGELES | SERVICE FORKLIFT | \$246.68 |
| | SERVICE FORKLIFT | \$117.81 |
| TOYOTA LIFT OF LOS ANGELES | | \$364.49 |
| TPX COMMUNICATIONS | OFFICE | \$789.35 |
| TPX COMMUNICATIONS | | \$789.35 |
| TRAFFIC MANAGEMENT, INC. | S18602 - JULY SVC-MULTIPLE LANE CLOSURE SYSTEM | \$2,082.00 |
| TRAFFIC MANAGEMENT, INC. | | \$2,082.00 |
| TROPICAL WEST DESIGNS | JULY SERVICE | \$125.00 |
| TROPICAL WEST DESIGNS | | \$125.00 |
| U.S. HEALTHWORKS MEDICAL GRP | DOT TESTING AP | \$99.00 |
| U.S. HEALTHWORKS MEDICAL GRP | | \$99.00 |
| UNDERGROUND SERVICE ALERT/SC | JULY SERVICE | \$254.20 |
| UNDERGROUND SERVICE ALERT/SC | | \$254.20 |
| USABLUEBOOK | GAUGE | \$237.90 |
| | OIL-PUMPS | \$541.07 |
| USABLUEBOOK | | \$778.97 |
| VALENCIA WATER DIVISION-SCVWA | S17808 JUNE - LUHDOFF & SCALMANINI | \$2,020.00 |
| | S18807 JULY - LUHDOFF & SCALMANINI | \$3,171.01 |
| VALENCIA WATER DIVISION-SCVWA | | \$5,191.01 |

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| VERIZON WIRELESS | 10 LINES | \$369.45 |
| | 7 IPADS | \$107.43 |
| | CELL PHONES - JUNE | \$2,558.12 |
| | CELL PHONES - JULY | \$2,558.12 |
| | EQUIPMENT | \$283.64 |
| VERIZON WIRELESS | | \$5,876.76 |
| VICKI LIGHT | REFUND 22063 GOLD CYN - WATER CREDIT | \$63.47 |
| VICKI LIGHT | | \$63.47 |
| WATERWISEPRO TRAINING | S18906-DISTRIBUTION REFRESHER COURSE-DAVID SALAS JR. | \$150.00 |
| WATERWISEPRO TRAINING | | \$150.00 |
| WELLS FARGO | AQMD FEES | \$1,825.97 |
| | CUST SERVICE SUPPLY | \$328.50 |
| | ENG OFFICE SUPPLY | \$125.02 |
| | ENGR OFFICE SUPPLY | \$261.13 |
| | FAN, FOOD-MEETINGS | \$192.06 |
| | FAN-ENGINEERING | \$21.89 |
| | LIGHTS, FOOD-MEETING | \$938.60 |
| | MEAL - M. STONE & K. ABERCROMBIE | \$47.52 |
| | PHONE ACCESSORIES | \$172.39 |
| | POSTAGE-CERTIFIED | \$13.40 |
| | PROGRAM-SCADA | \$14.99 |
| | PUBLICATIONS & MEMBERSHIP FOR ENGINEERING | \$640.28 |
| | CONF/SEMINAR - AUTODESK UNIVERSITY - J. MORENO 11/13-11/15 | \$1,750.00 |
| | CONF/SEMINAR- E. BLANFORD, J. MORENO, RAY CHAN AUTODESK & JPIA | \$2,320.00 |
| | CONF/SEMINAR - JPIA PDP & AU 2018 CONF. J. MORENO - REG & HOTEL | \$275.00 |
| | RESERVATION HOTELS - R. CHAN & N. PIPITHARUT | \$170.00 |
| | CONF/SEMINAR - F.FERRER, G. HERMOSILLO & J. ALMANZA | \$2,170.00 |
| | CONF/SEMINAR - ACWA/JPIA N. PIPITHARUT | \$275.00 |
| | WATER DIST. CERTIFICATION - R. PULIDO | \$174.71 |
| | CONF/SEMINAR D & I PREVENTIVE MAINT. PROGRAMS - R. HITCHEN | \$195.00 |
| | CONF/SEMINAR - WATER EDUCATION - M. REYES & K. ABERCROMBIE | \$361.53 |
| | SUNBLOCK | \$134.97 |
| | VIEWING SOFTWARE | \$49.99 |
| WELLS FARGO | | \$12,457.95 |
| WORKBOOT WAREHOUSE NEWHALL | SHOES - A. PARR | \$250.00 |
| | SHOES - S. JACKSON | \$250.00 |
| WORKBOOT WAREHOUSE NEWHALL | | \$500.00 |
| XEROX CORPORATION | JULY SERVICE | \$149.75 |
| XEROX CORPORATION | | \$149.75 |
| XTREME TRANSPORT, INC. | COLD MIX | \$1,406.80 |
| XTREME TRANSPORT, INC. | | \$1,406.80 |
| ZEP SALES & SERVICE | COATING, SOY RESPONSE | \$566.75 |
| ZEP SALES & SERVICE | | \$566.75 |
| Summary | | \$3,970,093.09 |

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| Vendor Name | Description | Total |
|--|---------------------------------|-----------------|
| A V EQUIPMENT RENTALS, INC | Saw & Blade for Service Repair | 108.00 |
| A V EQUIPMENT RENTALS, INC Total | | 108.00 |
| ACC BUSINESS | Internet circuit, June svc | 1,053.12 |
| | Internet circuit, July svc | 526.56 |
| ACC BUSINESS Total | | 1,579.68 |
| ACCO ENGINEERED SYSTEMS, INC | Bi-monthly svc & repair | 897.00 |
| | VWD office, June svc | 568.98 |
| | VWD office, July svc | 1,411.46 |
| | Office A/C troubleshoot,repair | 1,237.49 |
| ACCO ENGINEERED SYSTEMS, INC Total | | 4,114.93 |
| ACCURATE TRAILER HITCH & WELDING, INC | Truck hitches | 613.20 |
| | Hitches for trucks | 613.20 |
| | Truck hitches, mounts, bolts | 1,877.93 |
| | 5/8" bolts for Trucks | 87.60 |
| ACCURATE TRAILER HITCH & WELDING, INC Total | | 3,191.93 |
| AIRGAS USA, LLC | Electrolyte drink mixes | 134.09 |
| | Well W-9 Water Softening | 1,144.74 |
| AIRGAS USA, LLC Total | | 1,278.83 |
| ALLERCLEAN PEST CONTROL SERVICES | Pest Control/ Monitor & Baiting | 187.00 |
| ALLERCLEAN PEST CONTROL SERVICES Total | | 187.00 |
| AMAZON CAPITAL SERVICES, INC. | Office supplies | 190.17 |
| | 46x60 Office chair mat | 64.59 |
| | Whiteboard cleaner | 17.12 |
| | (JH) 6' x 4' Dry erase board | 361.34 |
| AMAZON CAPITAL SERVICES, INC. Total | | 633.22 |
| AMERICAN BACKFLOW PREVENTION ASSOC | Membership dues, CS | 80.00 |
| AMERICAN BACKFLOW PREVENTION ASSOC Total | | 80.00 |
| AMERICAN BUSINESS MACHINES | Base charge 080818-090718 | 354.83 |
| AMERICAN BUSINESS MACHINES Total | | 354.83 |
| AMERICAN OFFICE PRODUCTS | Office supplies | 492.64 |
| AMERICAN OFFICE PRODUCTS Total | | 492.64 |
| AQUA-FLO SUPPLY INC | Parts for valve mtce | 20.84 |
| | Mtce parts for chlorinators | 81.74 |
| | Parts for chlorinators | 290.26 |
| AQUA-FLO SUPPLY INC Total | | 392.84 |
| ARC IMAGING RESOURCES-CALIFORNIA | 6204CP lease 071618-081618 | 111.69 |
| | 6204CP lease 081618-091618 | 111.69 |
| ARC IMAGING RESOURCES-CALIFORNIA Total | | 223.38 |
| AT&T | Long distance svc thru 080118 | 53.33 |
| | Cust Svc, Gen'l 070418-080318 | 3,270.38 |
| | N. East 080718-090618 | 483.78 |
| | Cust Svc, Gen'l, Jun svc | 2,238.98 |
| | Cust Svc, Gen'l, Jul svc | 248.78 |
| | LAN Modem 062818-072718 | 75.39 |
| AT&T Total | | 6,370.64 |

Santa Clarita Valley Water Agency
Valencia Water Division
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August 2018

| Vendor Name | Description | Total |
|---|--------------------------------|-----------------|
| BAKER CORP | Well W-9 Water Softening | 746.87 |
| BAKER CORP Total | | 746.87 |
| BEST BUY BUSINESS ADVANTAGE | 49" TV,accessories for IT offc | 773.47 |
| BEST BUY BUSINESS ADVANTAGE Total | | 773.47 |
| BOUQUET AUTO PARTS | Parts for Vacuum Truck | 65.69 |
| | Vacuum truck mtce parts | 78.01 |
| | Oil for truck # 62 | 32.82 |
| | Warehouse compressor parts | 73.41 |
| BOUQUET AUTO PARTS Total | | 249.93 |
| BURRTEC WASTE INDUSTRIES, INC. | Trash Svc, August 2018 | 339.30 |
| BURRTEC WASTE INDUSTRIES, INC. Total | | 339.30 |
| CDW DIRECT, LLC | CSRs/Privacy filters | 419.86 |
| | CSRs/22" Monitors (4) | 728.04 |
| | Monitor Arms for CS Dept. | 690.63 |
| | Monitor privacy filters (4) | 408.01 |
| CDW DIRECT, LLC Total | | 2,246.54 |
| CHIQUITA CANYON LANDFILL | Commercial trash, 3.43 tons | 212.66 |
| | Commercial trash 2.92 tons | 186.47 |
| CHIQUITA CANYON LANDFILL Total | | 399.13 |
| CINTAS CORPORATION #684 | Uniforms | 3,431.31 |
| | Mop, freshener, soap, blg mats | 1,286.27 |
| CINTAS CORPORATION #684 Total | | 4,717.58 |
| CINTAS FIRST AID & SAFETY LOC #168 | Check,stock first aid cabinets | 689.21 |
| | Reviver AED, July mezzanine | 108.41 |
| | Reviver AED, July, downstairs | 64.61 |
| CINTAS FIRST AID & SAFETY LOC #168 Total | | 862.23 |
| CLEAN TOUCH JANITORIAL, INC. | Janitorial svc, July | 1,625.00 |
| CLEAN TOUCH JANITORIAL, INC. Total | | 1,625.00 |
| COLUMBUS US, INC. | GP support, July | 323.75 |
| | GP Support svc, Aug | 971.25 |
| COLUMBUS US, INC. Total | | 1,295.00 |
| CONNER, DARINE - Petty Cash | Weekly office meetings | 176.61 |
| | Truck #68 car wash | 16.00 |
| | Vending machine receipts July | (60.00) |
| | Cash register shortage | 27.47 |
| CONNER, DARINE - PETTY CASH Total | | 160.08 |

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| Vendor Name | Description | Total |
|---|--------------------------------|------------------|
| CORE & MAIN LP | B9 X Fiberlyte Lid | 3,980.11 |
| | 10" meter covers (12) | 784.46 |
| | Blue marking chalk for Mtce | 77.92 |
| | Meter box lids (120) | 3,980.11 |
| | B36 Fiberlyte Lid | 2,590.95 |
| | 3G Mag Mount Antenna Base | 182.51 |
| | 2" MJ13 Meters (6) | 4,244.55 |
| | Ball valve,meter stop,couplg | 1,654.51 |
| | 5# Granular chlorine (144) | 2,978.57 |
| | 2" nipples, couplings | 314.81 |
| | Parts for 2" svc repair | 160.63 |
| | B24266N Meter Stops | 1,189.29 |
| | B24265N Meter Stops | 2,926.31 |
| | C87-44-NI, 1x7 Nipple, 2x1 Tee | 764.91 |
| | Fire Hydrants and Valve Boxes | 3,517.75 |
| 3/4" BL06 Meter CF3G UC83 (250) | 41,037.86 | |
| CORE & MAIN LP Total | | 70,385.25 |
| COUNTY OF LOS ANGELES DEPT OF PW | 30124 Desert Rose permit | 783.90 |
| COUNTY OF LOS ANGELES DEPT OF PW Total | | 783.90 |
| CSI SERVICES,INC. | Underwater inspections | 20,100.00 |
| CSI SERVICES,INC. Total | | 20,100.00 |
| DATALINK NETWORKS INC. | 1500W power supply (4) | 1,081.86 |
| | I/T Support, July overage | 8,187.50 |
| | I/T Support, August Retainer | 4,000.00 |
| | Evault svc, August 2018 | 3,510.00 |
| | Datto - August svc | 968.66 |
| DATALINK NETWORKS INC. Total | | 17,748.02 |
| DATAPROSE, LLC | High consumption letters | 871.38 |
| | Customer billing, July | 12,186.73 |
| DATAPROSE, LLC Total | | 13,058.11 |
| DELOITTE TAX, LLP | 012218 Fed, CA inc tax returns | 10,500.00 |
| | Tax services, June 2018 | 2,415.00 |
| DELOITTE TAX, LLP Total | | 12,915.00 |
| DIRECTV, INC. | Service 08/16/18-09/15/18 | 101.98 |
| DIRECTV, INC. Total | | 101.98 |
| EBIX, INC. | Base fee July, CPI adj | 451.49 |
| EBIX, INC. Total | | 451.49 |
| EMPIRE CLEANING SUPPLY | Janitorial & blg paper supply | 634.57 |
| EMPIRE CLEANING SUPPLY Total | | 634.57 |
| ENDRESS+HAUSER, INC. | Chlorine analyzers | 2,132.74 |
| ENDRESS+HAUSER, INC. Total | | 2,132.74 |
| ENTERPRISE FLEET SERVICES | Fleet Svcs, June | 563.44 |
| | Fleet Svcs, July-Aug | 23,375.87 |
| ENTERPRISE FLEET SERVICES Total | | 23,939.31 |

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| Vendor Name | Description | Total |
|---|--------------------------------|------------------|
| EUROFINS EATON ANALYTICAL INC | UCMR4 testing 07/09/18 | 3,500.00 |
| | Well testing 07/12/18 | 1,800.00 |
| | GM-GP-IO testing 07/26/18 | 1,280.00 |
| | PFOS/PFOA testing 07/23/18 | 700.00 |
| | Stage 2 Quarterly DBP 7/26/18 | 90.00 |
| | UCMR4 testing 07/23/18 | 3,500.00 |
| | Stage 2 Quarterly DBP 071618 | 1,080.00 |
| | Well testing 07/19/18 | 1,920.00 |
| | NPDES Well 201 Testing 7/2/18 | 864.00 |
| EUROFINS EATON ANALYTICAL INC Total | | 14,734.00 |
| FEDAK & BROWN LLP | Professional svcs, July | 8,929.00 |
| FEDAK & BROWN LLP Total | | 8,929.00 |
| FERGUSON CASE ORR PATERSON LLP | Professional Services, April | 20.81 |
| FERGUSON CASE ORR PATERSON LLP Total | | 20.81 |
| FERGUSON WATERWORKS | 5Gal liq dechlor (48) | 3,067.40 |
| | 5Gal Dechlor Solution (48) | 3,390.44 |
| FERGUSON WATERWORKS Total | | 6,457.84 |
| GAS COMPANY, THE | Service 07/17/18 - 08/15/18 | 332.74 |
| | Service 06/15/18-06/30/18 | 193.06 |
| | Service 07/01/18-07/17/18 | 218.81 |
| GAS COMPANY, THE Total | | 744.61 |
| GLATFELTER CLAIMS MANAGEMENT INC | Deductible,claim CAPF217070259 | 25,000.00 |
| GLATFELTER CLAIMS MANAGEMENT INC Total | | 25,000.00 |
| GRAINGER | Safety supplies | 18.56 |
| | Disposable gloves | 166.72 |
| GRAINGER Total | | 185.28 |
| HACH COMPANY | Water quality testing supplies | 2,847.32 |
| | WQ testing supplies | 641.62 |
| HACH COMPANY Total | | 3,488.94 |
| HOME DEPOT CREDIT SERVICES | Tools for mtce repairs | 462.57 |
| HOME DEPOT CREDIT SERVICES Total | | 462.57 |
| HUERTA, JOSE | JH SQL Training 05/15/18 | 21.98 |
| | JH, ESRI conference | 1,378.33 |
| HUERTA, JOSE Total | | 1,400.31 |
| INDOOR PLANT PROFESSIONALS | Interior plant service, August | 105.00 |
| INDOOR PLANT PROFESSIONALS Total | | 105.00 |
| IRJ ENGINEERS, INC. | Well E-17 Engineering Svcs | 680.00 |
| IRJ ENGINEERS, INC. Total | | 680.00 |
| IRON MOUNTAIN, INC. | Off Site Document Shreding Svc | 90.00 |
| IRON MOUNTAIN, INC. Total | | 90.00 |

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| Vendor Name | Description | Total |
|---|---|------------------|
| JENSEN DESIGN & SURVEY, INC. | Fire Flow and Memo, June svc | 780.00 |
| | Galberth Ct Fire Flow and Memo | 960.00 |
| | Relocate Line Between Well 206/2017 | 1,050.00 |
| | Magic Mtn Pkwy Phasing Study & Pipel | 11,833.75 |
| | Mission Vlg Two 4MG Tanks Eng Svc | 17,480.00 |
| | Aidlin Hills TR52796 Prelim Eng Studies | 262.50 |
| | Metering Mission Vlg Grading Water | 1,900.00 |
| JENSEN DESIGN & SURVEY, INC. Total | | 34,266.25 |
| KENNEDY/JENKS CONSULTANTS, INC. | V201 Treatment Add'l DDW Permitting | 1,419.60 |
| KENNEDY/JENKS CONSULTANTS, INC. Total | | 1,419.60 |
| LANDCARE | Landscape mtce svc July 2018 | 644.70 |
| LANDCARE Total | | 644.70 |
| LAYNE CHRISTENSEN COMPANY | Magic Mtn Booster B80 Pump Replacem | 3,672.74 |
| LAYNE CHRISTENSEN COMPANY Total | | 3,672.74 |
| LOS ANGELES TIMES | Daily newspaper thru 10/14/18 | 60.00 |
| LOS ANGELES TIMES Total | | 60.00 |
| LUHDORFF & SCALMANINI | Regional/2017 Annual Water Rpt | 2,487.63 |
| | SCWD/2017 Annual Water Rpt | 2,487.63 |
| | NWD/2017 Annual Water Rpt | 2,487.63 |
| | VWD/2017 Annual Water Rpt | 2,487.61 |
| | Regional/2018 Database Mtce | 683.38 |
| | SCWD/2018 Database Mtce | 683.38 |
| | NWD/2018 Database Mtce | 683.38 |
| | VWD/2018 Database Mtce | 683.36 |
| LUHDORFF & SCALMANINI Total | | 12,684.00 |
| MARICO MAIL SERVICE | Banking,inter-ofc svc July | 675.00 |
| MARICO MAIL SERVICE Total | | 675.00 |
| MCMASTER-CARR COMPANY | Standard wall Steel Pipe Nippl | 96.01 |
| MCMASTER-CARR COMPANY Total | | 96.01 |
| NEWHALL WATER DIVISION | Phase 2C RW Design, Oct bill'g | 806.17 |
| | Vista Fairway 1" svc repair | 1,659.96 |
| | Paine Cir 1" svc repair | 1,912.05 |
| | Phase 2C RW Design | 806.17 |
| NEWHALL WATER DIVISION Total | | 5,184.35 |
| NORTHROP GRUMMAN | Meter reader hand strap | 198.71 |
| NORTHROP GRUMMAN Total | | 198.71 |
| NOSSAMAN LLP | Perchlorate claim, July svc | 3,605.63 |
| NOSSAMAN LLP Total | | 3,605.63 |
| OFFICE DEPOT | Conference rm office chairs | 547.45 |
| OFFICE DEPOT Total | | 547.45 |
| PETERSON PRINTING | 4.25x5.5 mailing labels | 125.93 |
| | #10 security window envelopes | 410.63 |
| PETERSON PRINTING Total | | 536.56 |
| PRES-TECH | LD-8 Leak Survey Tool | 2,038.38 |
| PRES-TECH Total | | 2,038.38 |

Santa Clarita Valley Water Agency
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| Vendor Name | Description | Total |
|--|--------------------------------|-------------------|
| REFUND CUSTOMER | 080718 Customer refunds | 1,533.00 |
| REFUND CUSTOMER Total | | 1,533.00 |
| RYAN PROCESS INC | 50# Constant Chlor+ Briquettes | 17,108.28 |
| RYAN PROCESS INC Total | | 17,108.28 |
| SAGE SOFTWARE INC | Business Care Gold support 1yr | 3,840.00 |
| SAGE SOFTWARE INC Total | | 3,840.00 |
| SANTA CLARITA CONCESSIONS | Coffee, creamer,tea,sugar | 205.44 |
| SANTA CLARITA CONCESSIONS Total | | 205.44 |
| SANTA CLARITA VALLEY WATER AGENCY | Recycled water, July | 33,251.52 |
| | Recycled water, June | 9,068.60 |
| | WQ Lab fees, July | 1,280.00 |
| | Lab fees, July | 2,523.00 |
| | Lab fees, water softening, Jul | 80.00 |
| | Variable Water, July | 428,766.72 |
| | Fixed water charge, July | 468,260.07 |
| SANTA CLARITA VALLEY WATER AGENCY Total | | 943,229.91 |
| SANTA CLARITA WATER DIVISION | Eng & Admin labor, June | 1,454.10 |
| | Valve maintenance | 12,872.15 |
| | Well 159, pull 400" column | 1,046.86 |
| | MM Booster Sta mtce parts | 122.90 |
| | BP, JN Eng svcs June | 294.62 |
| | RM Business cards | 71.17 |
| | SCWUA Vendor Fair, 3 attendees | 96.77 |
| | Ave Stanford hyd repair 071718 | 3,533.95 |
| SANTA CLARITA WATER DIVISION Total | | 19,492.52 |
| SMART & FINAL | Vending machine re-stock | 122.28 |
| SMART & FINAL Total | | 122.28 |
| SOUTHERN CALIFORNIA EDISON CO | Purchased power, June | 93,095.86 |
| | Purchased power, July | 141,863.20 |
| | VWD office 071318-081318 | 6,074.78 |
| SOUTHERN CALIFORNIA EDISON CO Total | | 241,033.84 |
| STAATS CONSTRUCTION INC. | TR 52455-12 2" svc repair | 1,825.00 |
| | Paine Cir paving after repair | 1,656.00 |
| | 23244 Sherwood, paving | 2,772.00 |
| | 29013 Raintree, paving | 2,897.00 |
| | Bella Santa, paving | 2,244.00 |
| | 27918 Dexter, 1" svc repair | 4,305.00 |
| | TR 52455-12, adjust services | 1,368.00 |
| | SC Gateway Abandon 6" G.V | 6,720.00 |
| | SC Gateway Front of Hilton | 7,280.00 |
| | VWD trash to landfill Jul 2018 | 240.00 |
| | Avanti/relocate 2" blow off | 1,958.00 |
| | Skyview Ln/Old Rd 14x12 Dropin | 2,597.20 |
| | S17-810/Gateway | 1,853.10 |
| STAATS CONSTRUCTION INC. Total | | 37,715.30 |

Santa Clarita Valley Water Agency
Valencia Water Division
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August 2018

| Vendor Name | Description | Total |
|--|--------------------------------------|---------------------|
| SWRCB-DWOCP | TW D2, T2 cert renewal fees | 120.00 |
| | D1 cert renewal fee, FF | 55.00 |
| SWRCB-DWOCP Total | | 175.00 |
| TPX COMMUNICATIONS, CO. | Internet circuit 080918-090818 | 1,126.44 |
| TPX COMMUNICATIONS, CO. Total | | 1,126.44 |
| TYCO INTEGRATED SECURITY LLC | Service 080118-103118 | 2,764.65 |
| TYCO INTEGRATED SECURITY LLC Total | | 2,764.65 |
| UNDERGROUND SERVICE ALERT | Tix charges (150); DB mtce fee | 257.50 |
| UNDERGROUND SERVICE ALERT Total | | 257.50 |
| UNIQUE SERVICES | Clark TM22 - 2" trailer ball | 200.00 |
| | Tech conf room - A/V wiring | 1,198.00 |
| | Well EHS Improvements | 4,985.00 |
| UNIQUE SERVICES Total | | 6,383.00 |
| UNITED RECORDS MANAGEMENT, INC. | Scanning svc misc acctg docs | 1,557.93 |
| | FilePath Cloud svc, July | 282.00 |
| UNITED RECORDS MANAGEMENT, INC. Total | | 1,839.93 |
| UNIVERSITY ENTERPRISES, INC. | DJ/Water Sys Ops & Mtce | 159.53 |
| UNIVERSITY ENTERPRISES, INC. Total | | 159.53 |
| VALENCIA BUILDING MATERIALS, INC. | 90# concrete (35) | 254.58 |
| VALENCIA BUILDING MATERIALS, INC. Total | | 254.58 |
| VALLEY COURIERS, INC | Exchange for W/Fargo, July | 247.03 |
| VALLEY COURIERS, INC Total | | 247.03 |
| VERIZON WIRELESS | Service 071618-081518 | 2,661.36 |
| VERIZON WIRELESS Total | | 2,661.36 |
| WATERWISE CONSULTING, INC. | 2018 Residential Water Surveys, Comm | 7,642.24 |
| WATERWISE CONSULTING, INC. Total | | 7,642.24 |
| WELLS FARGO BANK, N.A. | EOC internet comm 07/25-08/25 | 202.65 |
| | Conf rm chairs,ergo desk parts | 1,678.55 |
| | MR/Phone screen repair | 185.71 |
| | Tank hatch latches (4) | 747.35 |
| WELLS FARGO BANK, N.A. Total | | 2,814.26 |
| WHATLEY, THERESA | AK Retirement Dinner 08/16/18 | 398.78 |
| WHATLEY, THERESA Total | | 398.78 |
| WORK BOOT WAREHOUSE | RS safety boots | 250.00 |
| | JA safety boots | 250.00 |
| WORK BOOT WAREHOUSE Total | | 500.00 |
| WRIGHT EXPRESS FINANCIAL SERVICES | Fuel purchases thru 08/06/18 | 7,641.99 |
| WRIGHT EXPRESS FINANCIAL SERVICES Total | | 7,641.99 |
| Grand Total | | 1,621,748.02 |

Large Disbursement Check Registers

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Santa Clarita Valley Water Agency
Regional Division's Ten Largest Disbursements
August 1, 2018 to August 31, 2018

| No. | Vendor Name | Check Number | Check Date | Account Title | Amount |
|--|--|---------------------|-------------------|---|------------------------|
| | DEPARTMENT OF WATER RESOURCES | 36176 | 08/01/2018 | DEPARTMENT OF WATER RESOURCES VARIABLE WATER | \$ 797,203.00 |
| | | 36335 | 08/16/2018 | STATE WATER CONTRACT PAYMENT- CONTRACT #160213-AUGUST 2018 | \$ 940,329.00 |
| 1 | DEPARTMENT OF WATER RESOURCES | | | | \$ 1,737,532.00 |
| | SOUTHERN CALIFORNIA EDISON | 36348 | 08/16/2018 | ELECTRICITY-OTHER | \$ 4,451.59 |
| | | | | ELECTRICITY-PUMPING | \$ 173,604.84 |
| | | | | ELECTRICITY-TREATMENT PLANT | \$ 2,467.99 |
| | | | | ELECTRICITY-WELLS | \$ 14,032.79 |
| 2 | SOUTHERN CALIFORNIA EDISON | | | | \$ 194,557.21 |
| | VALI COPPER & ASSOCIATES , INC. | 36206 | 08/01/2018 | ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES | \$ 111,006.38 |
| 3 | VALI COPPER & ASSOCIATES , INC. | | | | \$ 111,006.38 |
| | SOLAR STAR CA. XXVIII, LLC/SUNPOWER | 36386 | 823/2018 | ELECTRICITY-DUE FROM SCWD | \$ 51,174.86 |
| | | | | ELECTRICITY-OTHER | \$ 1,023.50 |
| | | | | ELECTRICITY-PUMPING | \$ 36,845.90 |
| | | | | ELECTRICITY-TREATMENT PLANT | \$ 9,211.47 |
| | | | | ELECTRICITY-WELLS | \$ 4,093.98 |
| 4 | SOLAR STAR CA. XXVIII, LLC/SUNPOWER | | | | \$ 102,349.71 |
| | STAY GREEN INC. | 36388 | 08/23/2018 | MAINTENANCE STAY GREEN | \$ 98,191.00 |
| 5 | STAY GREEN INC. | | | | \$ 98,191.00 |
| | GSE CONSTRUCTION COMPANY INC. | 36186 | 08/01/2018 | PROGRESS PAYMENT #12 THRU 6/30/18-FOOTHILL FEEDER TURNOUT #200905 | \$ 88,987.45 |
| 6 | GSE CONSTRUCTION COMPANY INC. | | | | \$ 88,987.45 |
| | CLARK BROS. INC. | 36353 | 08/23/2018 | PROGRESS PAYMENT #14 THRU 7/20/18-CLEARWELL CT IMPROVEMENTS | \$ 93,392.50 |
| | | | | PROGRESS PAYMENT #14 RETENTION- TRUST-CLEARWELL CT IMPROVEMENTS | \$ (4,669.63) |
| 7 | CLARK BROS. INC. | | | | \$ 88,722.87 |
| | RMC WATER AND ENVIROMENT | 36432 | 08/29/2018 | ON-CALL ENGINEERING AND/OR CONSTRUCTION MNGT AND INSPECTION SERVICE | \$ 85,685.60 |
| 8 | RMC WATER AND ENVIROMENT | | | | \$ 85,685.60 |
| | ACWA/JPIA | 36167 | 08/01/2018 | WORKERS COMP-DUE FROM SANTA CLARITA WATER | \$ 18,068.60 |
| | | | | WORKERS COMP-DUE FROM VALENCIA WATER | \$ 12,610.86 |
| | | | | WORKERS COMPENSATION. INSURANCE | \$ 28,124.49 |
| 9 | ACWA/JPIA | | | | \$ 58,803.95 |
| | MICHAEL BAKER INTERNATIONAL, INC. | 36192 | 08/0/2018 | ON-CALL ENGINEERING AND/OR CM AND INSPECTION SERVICES | \$ 57,240.57 |
| 10 | MICHAEL BAKER INTERNATIONAL, INC. | | | | \$ 57,240.57 |
| | Summary - Largest Ten Vendor Payments | | | | \$ 2,623,076.74 |
| Largest Ten Vendor Payments as Compared to Total Monthly Check Register | | | | | 74% |
| Summary - All Checks Issued During August 2018 | | | | | \$ 3,528,779.36 |

SCV Water-Newhall Water Division
 Ten Largest Disbursements
 August 1, 2018 to August 31, 2018

| | Vendor Name | Check | Check | Description | Amount |
|-----------|------------------------------------|--------|------------|--|-------------------|
| | SCV WATER | 111587 | 08/16/2018 | PURCHASED WATER 7/18 | 207,923.42 |
| | | | | PURCHASED WATER 7/18 - SAUGUS WELL #1 & #2 | 14,392.19 |
| | | | | FIXED WATER CHARGES 7/18 | 130,046.35 |
| | | | | LAB FEES 7/18 | 963.00 |
| 1 | SCV WATER | | | | 353,324.96 |
| | EDISON CO. | 111499 | 08/02/2018 | A/C #2-40-708-3856 6/18 | 127,604.44 |
| 2 | EDISON CO. | | | | 127,604.44 |
| | EDISON CO. | 111665 | 08/30/2018 | A/C #2-40-708-3856 7/18 | 85,839.46 |
| 3 | EDISON CO. | | | | 85,839.46 |
| | ACWA-JPIA/CB&T | 111558 | 08/16/2018 | HEALTH BENEFITS 9/18 | 59,901.05 |
| 4 | ACWA-JPIA/CB&T | | | | 59,901.05 |
| | FAMCON PIPE AND SUPPLY INC. | 111501 | 08/02/2018 | LOW PRESSURE VALVES, AIR RELEASE VALVE, & | 1,239.54 |
| | | | | INVENTORY | 12,038.32 |
| | | | | INVENTORY | 24,437.12 |
| 5 | FAMCON PIPE AND SUPPLY INC. | | | | 37,714.98 |
| | RICKER CONSTRUCTION INC. | 111640 | 08/23/2018 | ASPHALT REPAIR - EBELDEN AVE | 20,474.00 |
| 6 | RICKER CONSTRUCTION INC. | | | | 20,474.00 |
| | FAMCON PIPE AND SUPPLY INC. | 111667 | 08/30/2018 | (1) 8" TAPPING SLEEVE | 1,212.19 |
| | | | | (4) VAULTS 300-1056 | 19,053.00 |
| 7 | FAMCON PIPE AND SUPPLY INC. | | | | 20,265.19 |
| | NOSSAMAN LLP | 111580 | 08/16/2018 | PERCHLORATE CLAIM 6/18 | 7,432.42 |
| | | | | PERCHLORATE CLAIM 7/18 | 3,605.63 |
| 8 | NOSSAMAN LLP | | | | 11,038.05 |
| | CORE & MAIN LP | 111532 | 08/09/2018 | (4) 4" OCTAVE METERS 300-1056 | 9,756.71 |
| | | | | (2) TAPPING CAP | 83.22 |
| 9 | CORE & MAIN LP | | | | 9,839.93 |
| | FEDAK & BROWN LLP | 111571 | 08/16/2018 | AUDIT FY 17-18 PROGRESS BILLING | 9,835.00 |
| 10 | FEDAK & BROWN LLP | | | | 9,835.00 |
| | Summary | | | | 735,837.06 |

Santa Clarita Valley Water Agency
Santa Clarita Water Division
Check Register Report

Top Ten Payments Detail From: August 1, 2018 to August 31, 2018

| Vendor Name | Transaction Description | Transaction Amount |
|--|---|-----------------------|
| SANTA CLARITA VALLEY WATER AGENCY | A T & T | \$1,740.31 |
| | A T & T | \$675.94 |
| | A T & T | \$1,064.37 |
| | CABLES | \$125.96 |
| | CALPERS ADJUST | \$3,862.26 |
| | CALPERS PREPAYMENT | \$204,568.00 |
| | DMV CHANGES | \$400.00 |
| | FIXED JULY | \$623,915.16 |
| | HOTEL - JN | \$201.82 |
| | INSURANCE | \$67,961.73 |
| | INFOSEND INV #136869 & INV #8385 COPPER EGL& AWAVC REGIS. | (\$1,680.73) |
| | JULY INSURANCE | \$69,537.26 |
| | JULY LAB | \$2,905.00 |
| | JULY PAYROLL | \$447,561.55 |
| | JULY SHARED EMPLOYEE | \$14,470.85 |
| | JULY VARIABLE | \$545,451.92 |
| | LICENSE JULY | \$807.95 |
| | LICENSES | \$2,584.40 |
| | MEMBERSHIP CWEP | \$3,186.24 |
| | OFFICE MAINT | \$5,924.10 |
| | PAYROLL | \$653,309.35 |
| | PUR SVC | \$21,001.18 |
| | PURCHASED SERVICES | \$4,917.82 |
| | RETIREE INSURANCE | \$838.39 |
| | RETIREE INSURANCE | \$10,403.01 |
| | RETIREE INSURANCE | \$8,844.58 |
| | S16618- LAB | \$60.00 |
| | S16623 LAB | \$72.00 |
| | S17723-PHASE 1 -X-ACT TECH - NETWORK DOMAIN CONSOLIDATION | \$19,180.46 |
| | S18908 - SCWD INV #8389 VARIOUS CHARGES | (\$922.79) |
| | SAUGUS JULY | \$39,250.00 |
| | SHARED EMPLOYEE -JUNE | \$103.72 |
| | SHARED EMPLOYEE - JUNE | \$127,591.76 |
| | SUN POWER - MAY SVC | \$65,798.28 |
| | SUNPOWER - JUNE SVC | \$68,029.24 |
| | SUPPLIES | \$2,030.93 |
| | SUPPLIES | \$1,530.62 |
| | TRAINING HAZWOPER | \$1,750.00 |
| | WAGE WORKS | \$62.63 |
| | WAREHOUSE MAINT | \$1,529.40 |
| WAREHOUSE PEST | \$74.00 | |
| WORKMAN COMP - ACWA/JPIA 4/1 - 6/30/18 | \$18,068.61 | |
| XACT, ENERNOC | \$6,877.50 | |
| 1 SANTA CLARITA VALLEY WATER AGENCY | | \$3,045,664.78 |

Santa Clarita Valley Water Agency

Santa Clarita Water Division

Check Register Report

Top Ten Payments Detail From: August 1, 2018 to August 31, 2018

| | Vendor Name | Transaction Description | Transaction Amount |
|----------------------------|----------------------------------|--|---------------------|
| | SO. CALIFORNIA EDISON CO. | 4652 AUG | \$12,369.44 |
| | | 4652- JULY | \$56,512.62 |
| | | JULY CHARGES | \$143,172.32 |
| | | JUNE CHARGES | \$129,833.47 |
| | | OFFICE | \$4,900.16 |
| | | WAREHOUSE | \$2,629.24 |
| 2 | SO. CALIFORNIA EDISON CO. | | \$349,417.25 |
| | AQUA METRIC SALES CO. | 1" I-PERL T/R METER | \$18,672.47 |
| | | 3/4" I-PERI TR/PL METERS | \$20,527.48 |
| | | S18802-METERS | \$29,141.69 |
| 3 | AQUA METRIC SALES CO. | | \$68,341.64 |
| | CIVILTEC ENGINEERING INC. | S06812 GEN ENGINEER | \$1,280.00 |
| | | S06812-GEN ENGINEER | \$232.50 |
| | | S14612-SAND CANYON PLAZA | \$4,200.00 |
| | | S14612-SAND CANYON PLAZA | \$2,548.73 |
| | | S15604 LARC | \$90.00 |
| | | S15611 TOLL BROS | \$285.00 |
| | | S15611-GEN ENGINEER | \$100.00 |
| | | S16604 - RECYCLE WATER DESIGN PHASE 2 | \$7,640.00 |
| | | S16610 VISTA | \$200.00 |
| | | S16611 - POTABLE WATER DESIGN PHASE 1 | \$11,671.25 |
| | | S16623 SKYLINE RANCH | \$1,370.00 |
| | | S16623-SKYLINE RANCH 16" PIPE | \$200.00 |
| | | S16623-GEN ENGINEER | \$945.00 |
| | | S16623-SKYLINE RANCH BRIDGE PIPELINES | \$290.00 |
| | | S17607-SKYLINE RANCH PLAZA | \$7,095.75 |
| | | S17612-SKYLINE RANCH TANKS-REDESIGN | \$8,342.00 |
| | | S17612-SKYLINE RANCH TANKS | \$4,739.03 |
| S17613-PUMP | \$5,637.50 | | |
| S18603-SKYLINE RANCH PLAZA | \$5,596.50 | | |
| 4 | CIVILTEC ENGINEERING INC. | | \$62,463.26 |
| | STATTS CONSTRUCTION INC. | S15611 - CHANGE ORDER TRACT 46018-11 PHASE 2 | \$5,806.00 |
| | | S15714 SC-12 | \$29,048.00 |
| | | S16623 MOBILIZATION/DEMobilIZATION | \$600.00 |
| 5 | STATTS CONSTRUCTION INC. | | \$35,454.00 |
| | KENNEDY/JENKS CONSULTANTS | S16618 LADWP CROSS | \$1,189.48 |
| | | S16702 RECYC WATER | \$33,123.37 |
| 6 | KENNEDY/JENKS CONSULTANTS | | \$34,312.85 |
| | MESA ENGINEERING | S18602-LINE FOR HYD ACROSS GOLDEN VALLEY | \$26,530.50 |
| | | SVC REPAIR BANNERMAN-EMERGENCY LEAK REPAIR | \$4,253.40 |
| 7 | MESA ENGINEERING | | \$30,783.90 |

Santa Clarita Valley Water Agency

Santa Clarita Water Division

Check Register Report

Top Ten Payments Detail From: August 1, 2018 to August 31, 2018

| | Vendor Name | Transaction Description | Transaction Amount |
|----|---------------------------|---------------------------------------|-----------------------|
| | CORE & MAIN LP | 16" FLG BUTTERFLY VALVE | \$4,984.92 |
| | | 2" AIR VACUUM VALVE 945 | \$1,592.37 |
| | | 2" BALL VALVE W/LOCKRING | \$14,911.71 |
| | | 2" DROP IN METER GASKETS | \$6.70 |
| | | 3/4" FIP ANGLE METER STOP | \$2,273.43 |
| | | BOLT, GASKET | \$113.96 |
| | | FLG TEE | \$182.34 |
| | | HYDRANT BURY | \$337.43 |
| | | PARTS CLA VAL REPAIR | \$234.49 |
| | | S15714-BOLTS, GASKET | \$306.73 |
| | | S16615 CLA VALVE | \$3,300.76 |
| 8 | CORE & MAIN LP | | \$28,244.84 |
| | NORTHERN DIGITAL | S18717-SCVWA-24 PRESSURE TRANSMITTERS | \$25,360.20 |
| 9 | NORTHERN DIGITAL | | \$25,360.20 |
| | MC CROMETER, INC. | S17704 METERS | \$24,006.51 |
| 10 | MC CROMETER, INC. | | \$24,006.51 |
| | Summary | | \$3,704,049.23 |

Santa Clarita Valley Water Agency
Valencia Water Division
Top Ten Register Report
August 2018

| | Vendor Name | Description | Total |
|----------|--|---------------------------------|-------------------|
| | SANTA CLARITA VALLEY WATER AGENCY | Recycled water, July | 33,251.52 |
| | | Recycled water, June | 9,068.60 |
| | | WQ Lab fees, July | 1,280.00 |
| | | Lab fees, July | 2,523.00 |
| | | Lab fees, water softening, Jul | 80.00 |
| | | Variable Water, July | 428,766.72 |
| | | Fixed water charge, July | 468,260.07 |
| 1 | SANTA CLARITA VALLEY WATER AGENCY Total | | 943,229.91 |
| | SOUTHERN CALIFORNIA EDISON CO | Purchased power, June | 93,095.86 |
| | | Purchased power, July | 141,863.20 |
| | | VWD office 071318-081318 | 6,074.78 |
| 2 | SOUTHERN CALIFORNIA EDISON CO Total | | 241,033.84 |
| | CORE & MAIN LP | B9 X Fiberlyte Lid | 3,980.11 |
| | | 10" meter covers (12) | 784.46 |
| | | Blue marking chalk for Mtce | 77.92 |
| | | Meter box lids (120) | 3,980.11 |
| | | B36 Fiberlyte Lid | 2,590.95 |
| | | 3G Mag Mount Antenna Base | 182.51 |
| | | 2" MJ13 Meters (6) | 4,244.55 |
| | | Ball valve, meter stop, couplg | 1,654.51 |
| | | 5# Granular chlorine (144) | 2,978.57 |
| | | 2" nipples, couplings | 314.81 |
| | | Parts for 2" svc repair | 160.63 |
| | | B24266N Meter Stops | 1,189.29 |
| | | B24265N Meter Stops | 2,926.31 |
| | | C87-44-NI, 1x7 Nipple, 2x1 Tee | 764.91 |
| | | Fire Hydrants and Valve Boxes | 3,517.75 |
| | | 3/4" BL06 Meter CF3G UC83 (250) | 41,037.86 |
| 3 | CORE & MAIN LP Total | | 70,385.25 |
| | STAATS CONSTRUCTION INC. | TR 52455-12 2" svc repair | 1,825.00 |
| | | Paine Cir paving after repair | 1,656.00 |
| | | 23244 Sherwood, paving | 2,772.00 |
| | | 29013 Raintree, paving | 2,897.00 |
| | | Bella Santa, paving | 2,244.00 |
| | | 27918 Dexter, 1" svc repair | 4,305.00 |
| | | TR 52455-12, adjust services | 1,368.00 |
| | | SC Gateway Abandon 6" G.V | 6,720.00 |
| | | SC Gateway Front of Hilton | 7,280.00 |
| | | VWD trash to landfill Jul 2018 | 240.00 |
| | | Avanti/relocate 2" blow off | 1,958.00 |
| | | Skyview Ln/Old Rd 14x12 Dropin | 2,597.20 |
| | | S17-810/Gateway | 1,853.10 |
| 4 | STAATS CONSTRUCTION INC. Total | | 37,715.30 |

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|--------------------|---|---|---------------------|
| | JENSEN DESIGN & SURVEY, INC. | Fire Flow and Memo, June svc | 780.00 |
| | | Galberth Ct Fire Flow and Memo | 960.00 |
| | | Relocate Line Between Well 206/2017 | 1,050.00 |
| | | Magic Mtn Pkwy Phasing Study & Pipel | 11,833.75 |
| | | Mission Vlg Two 4MG Tanks Eng Svc | 17,480.00 |
| | | Aidlin Hills TR52796 Prelim Eng Studies | 262.50 |
| | | Metering Mission Vlg Grading Water | 1,900.00 |
| 5 | JENSEN DESIGN & SURVEY, INC. Total | | 34,266.25 |
| | GLATFELTER CLAIMS MANAGEMENT INC | Deductible,claim CAPF217070259 | 25,000.00 |
| 6 | GLATFELTER CLAIMS MANAGEMENT INC Total | | 25,000.00 |
| | ENTERPRISE FLEET SERVICES | Fleet Svcs, June | 563.44 |
| | | Fleet Svcs, July-Aug | 23,375.87 |
| 7 | ENTERPRISE FLEET SERVICES Total | | 23,939.31 |
| | CSI SERVICES,INC. | Underwater inspections | 20,100.00 |
| 8 | CSI SERVICES,INC. Total | | 20,100.00 |
| | SANTA CLARITA WATER DIVISION | Eng & Admin labor, June | 1,454.10 |
| | | Valve maintenance | 12,872.15 |
| | | Well 159, pull 400" column | 1,046.86 |
| | | MM Booster Sta mtce parts | 122.90 |
| | | BP, JN Eng svcs June | 294.62 |
| | | RM Business cards | 71.17 |
| | | SCWUA Vendor Fair, 3 attendees | 96.77 |
| | | Ave Stanford hyd repair 071718 | 3,533.95 |
| 9 | SANTA CLARITA WATER DIVISION Total | | 19,492.52 |
| | DATALINK NETWORKS INC. | 1500W power supply (4) | 1,081.86 |
| | | I/T Support, July overage | 8,187.50 |
| | | I/T Support, August Retainer | 4,000.00 |
| | | Evault svc, August 2018 | 3,510.00 |
| | | Datto - August svc | 968.66 |
| 10 | DATALINK NETWORKS INC. Total | | 17,748.02 |
| Grand Total | | | 1,432,910.40 |

| | |
|--|---------------------|
| Total Monthly Check Register Payments | 1,621,748.02 |
|--|---------------------|

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|--|------------|
| Top Ten Percentage Compared to Total Monthly Check Payments | 88% |
|--|------------|

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Credit Card Registers

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Santa Clarita Valley Water Agency - Regional Division
Credit Card Charges
Paid in August 2018

| Merchant Name | Description | Total |
|--|---|------------------|
| 8870 ROYAL | 3/4 Pipe Fittings, Conduit, Wire Connectors - Fire Pump Protection Controls | 167.18 |
| | 3P 600V 30A CB - Admin. Building Air Handler Repair | 761.03 |
| | Brady Label Cartridges - Truck# I58 | 128.64 |
| | Control Relays, Terminal Blocks, Contact Block, Tie Wrap Bases - Valve Vault 2 Clay Valve Control | 176.11 |
| | Control XFMR, Wire Terminals, Relay, Sockets - Fire Pump Protection | 237.28 |
| | Power XFMR, Fuse Holders, Fuses, Relay - Fire Pump Protection Controls | 119.16 |
| | Push Button, Tag - Fire Pump Protection | 79.20 |
| | Relay Socket Base - Fire Pump Protection | 13.44 |
| | Tie Wraps - Truck# I58 Stock | 60.41 |
| 8870 ROYAL Total | | 1,742.45 |
| ADOBE STOCK | Stock Photo subscription | 159.98 |
| ADOBE STOCK Total | | 159.98 |
| ALBERTSONS 1360 | Landscape Education Class - July 12 | 37.58 |
| ALBERTSONS 1360 Total | | 37.58 |
| AMAZON MKTPLACE PMTS | Anti-Blue Light Privacy Screen Protector for Monitor | 59.90 |
| | Bigelow Tea - 3 Pack | 22.23 |
| | Dust-Off Compressed Gas Duster, 8 Pack | 35.59 |
| | Replacement Filter for the Ice Machine - Spare | 68.17 |
| | Zeiss Lens Wipes for Maintenance Dept. | 144.45 |
| AMAZON MKTPLACE PMTS Total | | 330.34 |
| AMAZON MKTPLACE PMTS WWW. | Cups for water jugs for all employee meetings - per KD | 54.55 |
| | Staples Black Wire Mesh Desk Bureau AJ | 29.55 |
| AMAZON MKTPLACE PMTS WWW. Total | | 84.10 |
| AMAZON.COM | Amazon Basics 8-Sheet Cross-Cut Paper Shredder for R Patterson | 38.30 |
| | Portable Water Station supplies | 552.53 |
| | Tyvek Chemical Coverall for Maintenance Dept. | 419.55 |
| AMAZON.COM Total | | 1,010.38 |
| AMAZON.COM AMZN.COM/BILL | Bigelow Tea, 1 Box | 25.67 |
| | EnerGel Gel Pens - 2 Boxes, MM MAINT | 35.72 |
| | Quartet Fabric Bulletin Board - WR | 57.94 |
| | Razor Point Stick Pens, Green - AA ACTG | 12.25 |
| | Replacement Filter for the Ice Machine | 84.41 |
| AMAZON.COM AMZN.COM/BILL Total | | 215.99 |
| APL ITUNES.COM/BILL | Download of PDF editor for iPhone - LOST RECEIPT | 8.95 |
| APL ITUNES.COM/BILL Total | | 8.95 |
| AQUA-FLO SUPPLY INC #3 | 1/2 Brass Fittings, Teflon Tape - Ozone Generator Maintenance | 30.43 |
| AQUA-FLO SUPPLY INC #3 Total | | 30.43 |
| ASSOCIATION OF CALIFORNI | ACWA Region 8 Program - Registration - La Verne - 10/4/18 - Director Cooper | 40.00 |
| | ACWA Region 8 Program - Registration - La Verne - 10/4/18 - Director Martin | 40.00 |
| ASSOCIATION OF CALIFORNI Total | | 80.00 |
| BEST BUY 00001131 | USB Thumb Drives | 38.28 |
| BEST BUY 00001131 Total | | 38.28 |
| CALIFORNIA SPECIAL DISTRI | CSDA 2018 Annual Conference - Registration - Indian Wells - 9/24-27/18-Dir. RJ Kelly | 600.00 |
| | CSDA Sample Policy Handbook - Inv. 43288 | 225.00 |
| CALIFORNIA SPECIAL DISTRI Total | | 825.00 |
| CALPERS CVENT | CalPERS Educational Forum 2018 - Registration - Indian Wells - 10/22-24/18 - A. Aguer | 349.00 |
| | CalPERS Educational Forum 2018 - Registration - Indian Wells - 10/22-24/18 - L. Medina | 349.00 |
| | CalPERS Educational Forum 2018 - Registration - Indian Wells - 10/22-24/18 - Y. Johnson | 349.00 |
| CALPERS CVENT Total | | 1,047.00 |
| CA-NV SECTION, AWWA | CA/NV Annual Fall Conference 2018 - Registration - Rancho Mirage - 10/22-25/18 - H. An | 520.00 |
| CA-NV SECTION, AWWA Total | | 520.00 |
| CMT SACRAMENTO27680016 | Taxi SWC OME Comm. Mtg Sacramento | 42.00 |
| CMT SACRAMENTO27680016 Total | | 42.00 |
| COSTCO DELIVERY 653 | Office Supplies - 4-Pack Trash Cans/ 7 Takeya Pitchers - Taxable | 205.66 |
| COSTCO DELIVERY 653 Total | | 205.66 |
| CWI CAMPING WORLD | Portable Water Station supplies | 148.57 |
| CWI CAMPING WORLD Total | | 148.57 |
| DAPPER DANS CARWASH | Unit# I79 Car Wash | 16.00 |
| DAPPER DANS CARWASH Total | | 16.00 |
| DMI DELL HLTHCR/PTR | Dell DP to HDMI connectors | 136.67 |
| | Dell OptiPlex 3060 Micro PCs for SCWD WHSE presentations | 1,790.85 |
| | Dell OptiPlex micro 7060 with 24 inch monitors | 11,214.25 |
| DMI DELL HLTHCR/PTR Total | | 13,141.77 |
| EWING IRRIGATION PRD 125 | Post -emergent and per-emergent. | 430.53 |
| EWING IRRIGATION PRD 125 Total | | 430.53 |
| FACEBK HMNUCGSJH2 | Media AD | 30.24 |
| FACEBK HMNUCGSJH2 Total | | 30.24 |
| FACEBK MMNUCGSJH2 | Media AD | 9.63 |
| FACEBK MMNUCGSJH2 Total | | 9.63 |
| FASTENAL COMPANY01 | drill bit | 6.80 |
| FASTENAL COMPANY01 Total | | 6.80 |
| GAMUT SUPPLY LLC | Hydrofluoric Acid Neutralizer for ESFP Tracer Study. | 86.90 |
| GAMUT SUPPLY LLC Total | | 86.90 |

Santa Clarita Valley Water Agency - Regional Division
Credit Card Charges
Paid in August 2018

| | | |
|--|--|---------------------------|
| GRAINGER | Safety Sun Glasses for Maintenance Dept. | 771.84 |
| | Transducer for Sand Canyon | 364.04 |
| | Vibrating horn | 162.84 |
| GRAINGER Total | | 1,298.72 |
| GRANTWRITIN | Grant Writing USA - Grant Management Class - Registration - Ontario - 8/15/18 - C. Fowler | 595.00 |
| GRANTWRITIN Total | | 595.00 |
| JOHNSTONE SUPPLY VALENCIA | Belts for air handlers. | 160.88 |
| JOHNSTONE SUPPLY VALENCIA Total | | 160.88 |
| JOINT POWERS INSURANCE AU | 2018 ACWA JPIA Training Conference - Registration - Del Mar - 9/26/18 - E. Dill | 190.00 |
| JOINT POWERS INSURANCE AU Total | | 190.00 |
| LIEBERTCASS | Liebert Cassidy Whitmore - Payroll Practices and FLSA Compliance - Registration - Buena Park - 7/19/18 - Y. Johnson and L. Medina | 600.00 |
| LIEBERTCASS Total | | 600.00 |
| LINE-X OF SANTA CLARITA | Deked Bed System, Leveling Kit, Window Tint Installed of Unit # I63. Road Hazard Light Bar install on Unit # I37. | 1,500.00 95.00 |
| LINE-X OF SANTA CLARITA Total | | 1,595.00 |
| LOGMEIN GOTOMEETING | open voice - goto meeting subscription | 1.32 |
| LOGMEIN GOTOMEETING Total | | 1.32 |
| LOWES #01510 | 1/4 Hardware - CL17 Analyzer Mount | 15.84 |
| | 3/8 Hardware - Plant Water Pump 3 Soft Starter Replacement | 14.52 |
| | Ant bait | 11.32 |
| | Event storage tubs | 61.14 |
| | Exit L.E.D. signs for Admin | 194.91 |
| | Lumber 2x6x10 | 20.52 |
| | Parts for Cal Sense water controller. | 5.45 |
| | Rags for Turbidity | 55.78 |
| | Simple green cleaner. | 11.26 |
| | Small Tools - Truck# I58 | 36.08 |
| | Suspension Cable Fittings - Sump Pump Installation | 8.15 |
| | Temp Gun and Locks for board room. | 31.86 |
| LOWES #01510 Total | | 466.83 |
| LYFT RIDE TUE 11AM | Taxi, Sites Reservoir Mtg Sacramento | 19.65 |
| LYFT RIDE TUE 11AM Total | | 19.65 |
| LYFT RIDE TUE 8AM | Taxi, Sites Reservoir Mtg Sacramento | 22.76 |
| LYFT RIDE TUE 8AM Total | | 22.76 |
| MCMMASTER-CARR | Brass Pipe Fittings, Magnesium Anodes - Ozone Generator Maintenance Snubber for Sand canyon Snubbers for Sand Canyon | 537.71 69.30 149.67 |
| MCMMASTER-CARR Total | | 756.68 |
| NATIONAL ASSOC OF GOVT W | National Association of Government Web Professionals - National 2018 Conference - Registration - Pittsburgh, PA - 9/11-14/18 - L. Gibson | 1,125.00 |
| NATIONAL ASSOC OF GOVT W Total | | 1,125.00 |
| NATIONAL CONTRACT MANAGE | Membership to National Contract Management Association | 310.00 |
| NATIONAL CONTRACT MANAGE Total | | 310.00 |
| NATIONAL ENVIRONMENTAL HE | National Environment Health Assoc. Membership | 95.00 |
| NATIONAL ENVIRONMENTAL HE Total | | 95.00 |
| NEWHALL VALENCIA LOCK K | Door closer | 235.43 |
| NEWHALL VALENCIA LOCK K Total | | 235.43 |
| NORMAN S WRIGHT AIRELINK | Ceiling Light Diffuser. | 700.80 |
| NORMAN S WRIGHT AIRELINK Total | | 700.80 |
| OCT WATER QUALITY ACADEMY | 3 Day Water Distribution Certificate Program Test Prep - Grade 5 - Registration - McClellan - 8/29-31/18 - R. Pulido | 700.00 |
| OCT WATER QUALITY ACADEMY Total | | 700.00 |
| OFFICE DEPOT #5125 | Lexar JumpDrive USB 2.0 Flash Drive - Supply Lexar JumpDrive USB 2.0 Flash Drive - WR | 19.70 19.70 |
| OFFICE DEPOT #5125 Total | | 39.40 |
| OFFICEMAX/DEPOT 6391 | Landscape Education flash drive | 5.48 |
| OFFICEMAX/DEPOT 6391 Total | | 5.48 |
| OREILLY AUTO #3797 | Replacement Battery - Truck# I58 | 188.84 |
| OREILLY AUTO #3797 Total | | 188.84 |
| OWPSACSTATE | Water Distribution System Operation and Maintenance Online Course - Registration - S. Bader | 159.53 |
| OWPSACSTATE Total | | 159.53 |
| PANERA BREAD #204228 | Landscape Education Workshop 7/12 Watershed meeting Approved | 262.04 92.93 |
| PANERA BREAD #204228 Total | | 354.97 |
| PAYPAL ASSOCIATION | AWA/CCWUC Educational Luncheon Program - Registration - Camarillo - 7/25/18 - J. Yim | 38.00 |
| PAYPAL ASSOCIATION Total | | 38.00 |
| PEPBOYS STORE 808 | Terminal Lugs - Generator Battery Charger Connection | 42.40 |
| PEPBOYS STORE 808 Total | | 42.40 |
| PIHRA | PIHRA Membership Dues - A Mantis | 125.00 |
| PIHRA Total | | 125.00 |
| PLASTIC-MART | 275 gallon storage totes | 1,322.86 |
| PLASTIC-MART Total | | 1,322.86 |
| SANTA CLARITA VALLEY CHAM | SCV Chamber Mixer 7/18/18 | 15.00 |
| SANTA CLARITA VALLEY CHAM Total | | 15.00 |
| SKILLPATH / NATIONAL | Leadership and Management Skills for Women - Registration - Burbank - 9/5/18 - K. Denkinger | 199.00 |
| SKILLPATH / NATIONAL Total | | 199.00 |

**Santa Clarita Valley Water Agency - Regional Division
Credit Card Charges
Paid in August 2018**

| | | |
|--|---|------------------|
| SOUTHWES 5261463273556 | OME Committee Meeting - Airfare - Sacramento - 7/12/18 - D. Marks | 479.96 |
| SOUTHWES 5261463273556 Total | | 479.96 |
| SOUTHWES 5261470339384 | SWCs Special Board Meeting - Airfare - Sacramento - 8/29/18 - M. Stone | 479.96 |
| SOUTHWES 5261470339384 Total | | 479.96 |
| SOUTHWES 5261470868009 | SWCs Monthly Meeting - Airfare - Sacramento - 10/17-18/18 - M. Stone | 479.96 |
| | SWCs Monthly Meeting - Airfare Credit - Sacramento - 10/17-18/18 - M. Stone | (479.96) |
| SOUTHWES 5261470868009 Total | | 0.00 |
| SOUTHWES 5261470873586 | SWCs Monthly Meeting - Airfare - Sacramento - 10/17-18/18 - D. Marks | 479.96 |
| SOUTHWES 5261470873586 Total | | 479.96 |
| SPUDNUTS BAKERY CROISSANT | Landscape Education class 7/21/18 | 47.04 |
| SPUDNUTS BAKERY CROISSANT Total | | 47.04 |
| SUPPLYHOUSE.COM | Portable Water Station supplies | 29.16 |
| SUPPLYHOUSE.COM Total | | 29.16 |
| THE CITIZEN HOTEL | SWCs Monthly Meeting - Lodging - Sacramento - 7/19/18 - M. Stone | 330.61 |
| THE CITIZEN HOTEL Total | | 330.61 |
| THE HOME DEPOT #0653 | Conduit for Cal Sense | 13.88 |
| | Filters for maintenance trailer | 14.68 |
| | Filters for Teacher trailer | 63.50 |
| | Parts for Admin pipe repair. | 16.24 |
| THE HOME DEPOT #0653 Total | | 108.30 |
| THE HOME DEPOT #1055 | Pipe wrap, 2 sided tape | 30.81 |
| THE HOME DEPOT #1055 Total | | 30.81 |
| UBER TRIP EQK2N | SWCs Monthly Meeting - Taxi - Sacramento - 7/19/18 - M. Stone | 13.62 |
| | SWCs Monthly Meeting -Taxi - Tip - Sacramento - 7/19/18 - M. Stone | 3.00 |
| UBER TRIP EQK2N Total | | 16.62 |
| UNITED 0162407424059 | National Association of Government Web Professionals - National 2018 Conference - Airfare - Pittsburgh, PA - 9/11-14/18 - L. Gibson | 1,027.60 |
| UNITED 0162407424059 Total | | 1,027.60 |
| URBAN WATER | Urban Water Conf. Sponsorship | 1,500.00 |
| URBAN WATER Total | | 1,500.00 |
| V.S.P. PARKING BURBANK | Parking Burbank Airport, Sites Reservoir Mtg Sacramento | 12.00 |
| | Parking Burbank Airport, SWC OME Comm. Mtg Sacramento | 12.00 |
| | SWCs Monthly Meeting - Parking Taxi - Sacramento - 7/19/18 - M. Stone | 24.00 |
| V.S.P. PARKING BURBANK Total | | 48.00 |
| VALLEY INDUSTRIAL ASSOCIA | TRAINING SESSION AT VIA - ACTIVE SHOOTER | 50.00 |
| | VIA Active Shooter Training class - Ryan Hensley | 50.00 |
| | VIA Active Shooter training class 8/21/18 - April Jacobs | 50.00 |
| | VIA Active Shooter training class 8/21/18 - Karen Denkinger | 50.00 |
| | VIA Active Shooter training class 8/21/18 - Kathie Martin | 50.00 |
| | VIA Active Shooter training class 8/21/18 - Kathleen Willson | 50.00 |
| | VIA Active Shooter training class 8/21/18 - Robert McLaughlin | 50.00 |
| | VIA August Monthly Luncheon - Registration - 8/21/18 - Director Atkins | 50.00 |
| | VIA July Monthly Luncheon - Registration - 8/21/18 - Director McMillan | 50.00 |
| | VIA July Monthly Luncheon - Registration - 8/21/18 - Directors Atkins and Kelly | 100.00 |
| | VIA July Monthly Luncheon - Registration - 8/21/18 - J. Leserman | 50.00 |
| | VIA July Monthly Luncheon - S.Cole, K. Martin | 100.00 |
| VALLEY INDUSTRIAL ASSOCIA Total | | 700.00 |
| VARIDESK | Varidesk Arms for Duel Screens - A. Aguer | 213.53 |
| | Varidesk Arms for Duel Screens - A. Jacobs | 213.53 |
| VARIDESK Total | | 427.06 |
| WEIL CONSULTING AND CO | 2018 Western Regional Conf. - 8/21/18 - 8/22/18 - E. Velazquez | 250.00 |
| WEIL CONSULTING AND CO Total | | 250.00 |
| WESTERN BAGEL TOO 4 | Landscape Education class 7/21/18 | 72.85 |
| WESTERN BAGEL TOO 4 Total | | 72.85 |
| WESTIN MISSION HILLS RSRT | CANV Annual Fall Conference 2018 - Lodging First Nights Deposit - Rancho Mirage - 10/22-25/18 - H. An | 232.16 |
| WESTIN MISSION HILLS RSRT Total | | 232.16 |
| WWW.NEWEGG.COM | Windows 7 Software for SCADA PCs | 279.98 |
| WWW.NEWEGG.COM Total | | 279.98 |
| Subtotal | | 38,152.20 |

Santa Clarita Valley Water Agency - Regional Division
 Credit Card Charges
 Paid in August 2018

| Employee Meals | | |
|--|---|------------------|
| Merchant Name | Description | Total |
| ALBERTSONS 1360 | July 2 Team Building BBQ - Regional | 225.46 |
| ALBERTSONS 1360 Total | | 225.46 |
| BACKWOODS INN | Monthly Lunch with Directors re: Agency Business - Director Gladbach and M. Stone. | 39.20 |
| BACKWOODS INN Total | | 39.20 |
| CHI CHI PIZZA | Agency organizational changes - B. Johnson, K. Abercrombie Regional Accounting department lunch / audit discussion | 22.01 170.86 |
| CHI CHI PIZZA Total | | 192.87 |
| KARMA CLUB INDIAN CUIS | Monthly Lunch with Directors re: Agency Business - Director Gutzeit and M. Stone | 29.71 |
| KARMA CLUB INDIAN CUIS Total | | 29.71 |
| RATTLERS BAR B QUE - 1 | Lunch meeting w/marketing staff from The Signal | 31.58 |
| RATTLERS BAR B QUE - 1 Total | | 31.58 |
| SALT CREEK GRILLE | Monthly Lunch with Management Staff re: Finance Issues - M. Stone and B. Johnson Monthly Lunch with Management Staff re: Water Resources Issues - M. Stone and S. Cole | 48.13 55.43 |
| SALT CREEK GRILLE Total | | 103.56 |
| SPROUTS FARMERS MAR | July 16 Team Building BBQ - Regional | 142.08 |
| SPROUTS FARMERS MAR Total | | 142.08 |
| THE CITIZEN HOTEL F&B | SWCs Monthly Meeting - Lunch - Sacramento - 7/19/18 - M. Stone | 29.70 |
| THE CITIZEN HOTEL F&B Total | | 29.70 |
| WOLF CREEK RESTAURANT & B | Monthly Lunch with Management Staff re: Engineering Issues - M. Stone and B. Folsom | 45.93 |
| WOLF CREEK RESTAURANT & B Total | | 45.93 |
| Subtotal | | 840.09 |
| Grand Total | | 38,992.29 |

NWD Credit Card Register - American Express

For the month ending August 31, 2018

| Merchant Name | Description | Total |
|---|---|-----------------|
| Staples | Office Supplies | 168.48 |
| Officemax/Depot | Office Supplies | 55.75 |
| Paypal | General Software | 39.99 |
| GoDaddy.com | Web Hosting | 2.99 |
| CTC*Constant Contact | Monthly Electronic Newsletter Database | 95.00 |
| X-ACT Technology | Monthly IT Support Service | 3,000.00 |
| IN *Datalink Network Santa Clarita | Datto Service | 2,088.06 |
| Intuit Quickbooks | Upgrade to Quickbooks 2018 | 1,119.95 |
| WEB*Networksolutions | Web Hosting & Web Forwarding | 28.96 |
| Amazon.com | Service Charge | 6.90 |
| | Notebooks | 82.10 |
| | Otterbox Phone Cases | 42.65 |
| | Surge Protectors | 109.45 |
| | Battery Backup and Surge Protectors | 437.90 |
| | Office Supplies | 51.48 |
| | Otterbox Phone Cases & Office Supplies | 80.97 |
| | Cell Phone Chargers | 65.10 |
| | Bluetooth Headsets | 310.18 |
| Amazon.com Total | | 1,186.73 |
| AutoNation Ford | Remote Batteries | 15.31 |
| Subtotal American Express | | 7,801.22 |
| Employee Meals- American Express | | |
| Iconic Eats | Business lunch meeting to discuss staff relocations/duties - M. Alvord & B. Johnson | 43.78 |
| Subtotal | | 43.78 |
| Grand Total American Express | | 7,845.00 |

NWD Credit Card Register - US Bank Visa

For the month ending August 31, 2018

| Merchant Name | Description | Total |
|-------------------------------------|---|-----------------|
| Target | Office Supplies | 28.59 |
| Dapper Dan's Carwash | Car Wash #55 | 29.95 |
| | Car Wash #73 | 19.95 |
| Dapper Dan's Carwash Total | | 49.90 |
| A1 Battery | Battery | 165.39 |
| John C. Ernst Co | Tank Supplies | 464.97 |
| HD Supply White Cap | Rainguard Column | 191.71 |
| Sam's club | Office Supplies | 260.11 |
| Vons | Office Supplies | 53.00 |
| Amazon.com | Teflon Tape | 182.40 |
| | LCD Monitor | 50.36 |
| | Office/Kitchen Supplies | 74.06 |
| | Electrolytes | 14.74 |
| Amazon.com Total | | 321.56 |
| PepBoys Store | Auto Parts | 73.78 |
| Vincenzo's Pizza | Lunch - Shoring Class | 311.68 |
| Western Bagel Too | Breakfast - Traffic Control Class | 72.00 |
| | Breakfast - Shoring Class | 72.00 |
| Western Bagel Too Total | | 144.00 |
| Jack In The Box | Breakfast - Crew Working on Leak | 43.30 |
| UPS | Shipping for Return of Pipe Locator | 110.59 |
| Subtotal US Bank Visa | | 2,218.58 |
| Employee Meals- US Bank Visa | | |
| Toppers Pizza | Lunch meeting to discuss Skyline Tank Plans - J. Gilliam & J. Jenkins | 22.99 |
| Subtotal | | 22.99 |
| Grand Total US Bank Visa | | 2,241.57 |

| SCWD | | |
|---|--|-------------------|
| Credit Card Register | | |
| For the Month Ended August 31, 2018 | | |
| Merchant Name | Description | Total |
| Amazon Total | Fuel pump parts and misc. warehouse supplies | \$298.83 |
| Best Buy | Production Surface Pro Accessories | \$170.75 |
| | Keyboard | \$65.69 |
| Best Buy Total | | \$236.44 |
| BNP ENR/AR/NEWS/PS Total | ENR (Engineering News-Record) E-Publication | \$45.00 |
| Costco | Snacks for Meetings | \$51.97 |
| | Snacks for Meetings | \$33.98 |
| Costco Total | | \$85.95 |
| Corner Bakery | Breakfast - Traffic control training | \$294.83 |
| | Excavation Training Breakfast 8/28 | \$160.80 |
| | Excavation Training Breakfast 8/29 | \$160.80 |
| Corner Bakery Total | | \$616.43 |
| Flame & Skewers | Excavation Training lunch 8/28 | \$241.81 |
| | Excavation Training lunch 8/29 | \$227.58 |
| Flame & Skewers Total | | \$469.39 |
| Joint Powers Insurance Authority | Conference Registration - RH | \$190.00 |
| | Conference Registration - LT | \$190.00 |
| Joint Powers Insurance Authority Total | | \$380.00 |
| Panera Bread Total | Executive Staff Meeting | \$156.78 |
| PayPal | Leadership Conference | \$85.00 |
| | Microswitches | \$144.55 |
| | LA County Women's Leadership Conference (10 Attendees) | \$1,000.00 |
| PayPal Womens Conf. Total | | \$1,229.55 |
| Sams Club | Drinks for excavation training | \$51.92 |
| | Warehouse and Training supplies | \$128.62 |
| Sams Club Total | | \$180.54 |
| Skillpath/National | Leadership Training - L. Quintero | \$199.00 |
| | Leadership Training - M. Restivo | \$199.00 |
| Skillpath/National | | \$398.00 |
| USPS | Return to McCrometer | \$20.55 |
| | Trimbel unit sent for configuration | \$7.90 |
| USPS Total | | \$28.45 |
| Walmart | Engineering Supplies, Engineering Services Luncheon, 8/29/18 | \$53.26 |
| | Office Supplies | \$35.62 |
| | Warehouse and Office supplies | \$175.16 |
| | Executive Staff Meeting | \$12.44 |
| Walmart Total | | \$276.48 |
| Wells Fargo Total | Overlimit Fee (Wells Fargo will issue credit) | \$39.00 |
| Employee Meals | | |
| RATTLERS BAR B QUE | ENGINEERING SERVICES LUNCHEON, 8/29/18 | \$352.94 |
| CALIFORNIA PIZZA KITCHEN | LUNCH MEETING WITH B. JOHNSON | \$44.62 |
| ISLAND RESTAURANT | LUNCH MEETING WITH M. STONE | \$38.15 |
| Subtotal | | 435.71 |
| Grand Total | | \$4,876.55 |

**Santa Clarita Valley Water Agency
Valencia Water Division
Credit Card Register
As of August 31, 2018**

Wells Fargo MasterCard

| Merchant Name | Description | Total |
|---|---|-----------------|
| Bilco Commercial Parts | Hatch latches for Tanks | 747.35 |
| Globalindustrial.com | (I/T dept) audio-visual cart | 266.02 |
| HughesNet | EOC internet comm service fee, 07/25/18-08/25/18 | 202.65 |
| Office Depot | Chairs for Tech Conference Room | 328.47 |
| Phone Heaven | (MR) iPhone screen repair | 185.71 |
| VariDesk | (MM, CS) Accessories for stand-up ergonomic desks | 1,084.06 |
| | | |
| Grand Total - Wells Fargo MasterCard | | 2,814.26 |

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Wire Disbursements

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Santa Clarita Valley Water Agency

All Divisions

Outgoing Wire Transfers / ACH's

From: August 1, 2018 to August 31, 2018

| <u>Wire/ACH Recipient</u> | <u>Regional Division</u> <u>Description</u> | <u>Amount</u> |
|---------------------------|--|-------------------------------|
| LAIF | Wire transfer to LAIF | \$ 2,000,000.00 |
| SCE | Electric Charges | 219,867.97 |
| CalPERS | Medical - August | 207,037.81 |
| CalPERS | Medical - September | 205,467.98 |
| IRS/EDD | Taxes & Withholdings - 8/10 Pay date | 148,568.48 |
| IRS/EDD | Taxes & Withholdings - 8/24 Pay date | 142,390.77 |
| CalPERS | Retirement - 7/27 Pay date | 91,209.88 |
| Lincoln | Deferred Comp - 7/27 Pay date | 75,284.64 |
| Lincoln | Deferred Comp - 8/10 Pay date | 74,356.87 |
| Lincoln | Deferred Comp - 8/24 Pay date | 73,705.26 |
| Wells Fargo | July P-card charges; paid in August | 38,992.29 |
| TPX | Telephone Charges | 850.51 |
| CA State Disburse. Unit | Withholdings | 702.71 |
| Director McMillian | Reimburse Expenses | 442.40 |
| Director Efstathiou | Reimburse Expenses | 90.47 |
| Director Martin | Reimburse Expenses | 44.84 |
| | Total | <u><u>\$ 3,279,012.88</u></u> |

| <u>Wire Recipient</u> | <u>Newhall Water Division</u> <u>Description</u> | <u>Amount</u> |
|-----------------------|---|-----------------------------|
| SCVWA Regional | June & July Due From Reimb | 435,871.45 |
| CalPERS | Retirement 8/10 Paydate | 26,645.36 |
| Infosend | Bill Preparation & Postage | 4,023.24 |
| Stambaugh | Mammoth Cell Lease | 6,115.62 |
| Transaction Warehouse | Web Payment Fee | 3,379.60 |
| | Total | <u><u>\$ 476,035.27</u></u> |

| <u>Wire Recipient</u> | <u>Santa Clarita Water Division</u> <u>Description</u> | <u>Amount</u> |
|-----------------------|---|--------------------|
| | | N/A |
| | Total | <u><u>\$ -</u></u> |

| <u>Wire Recipient</u> | <u>Valencia Water Division</u> <u>Description</u> | <u>Amount</u> |
|-----------------------|--|--------------------|
| | | N/A |
| | Total | <u><u>\$ -</u></u> |

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Director Stipends

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DIRECTORS STIPENDS PAID SEPTEMBER 2018
For the Month of August 2018

Director B. J. Atkins

| Date | Meeting | Amount |
|----------|---|-----------------|
| 08/07/18 | Regular Board Meeting | \$228.15 |
| 08/16/18 | Public Outreach and Legislation Committee Meeting | \$228.15 |
| 08/20/18 | Finance and Administration Committee Meeting | \$228.15 |
| 08/21/18 | VIA Monthly Luncheon | \$228.15 |
| | Stipend Total | \$912.60 |
| | Total Paid Days | 4 |
| | Total Meetings | 4 |

Director Ed Colley

| Date | Meeting | Amount |
|----------|--|-----------------|
| 08/20/18 | Finance and Administration Committee Meeting | \$228.15 |
| | Stipend Total | \$228.15 |
| | Total Paid Days | 1 |
| | Total Meetings | 1 |

Director William Cooper

| Date | Meeting | Amount |
|----------|---|-----------------|
| 08/02/18 | Engineering and Operations Committee Meeting | \$228.15 |
| 08/07/18 | Regular Board Meeting | \$228.15 |
| 08/08/18 | Water Resources and Watershed Committee Meeting | \$228.15 |
| 08/27/18 | Agenda Planning | \$228.15 |
| | Stipend Total | \$912.60 |
| | Total Paid Days | 4 |
| | Total Meetings | 4 |

Director Dean Efstathiou

| Date | Meeting | Amount |
|----------|--|-------------------|
| 08/02/18 | Engineering and Operations Committee Meeting | \$228.15 |
| 08/07/18 | SCWC Legislative Task Force Meeting | \$0.00 |
| 08/07/18 | Regular Board Meeting | \$228.15 |
| 08/20/18 | Finance and Administration Committee Meeting | \$228.15 |
| 8/22/18 | UWI 25th Annual Conference | \$228.15 |
| 8/23/18 | UWI 25th Annual Conference | \$228.15 |
| 8/24/18 | UWI 25th Annual Conference | \$228.15 |
| 8/27/18 | SCWC Legislative Task Force Meeting | \$228.15 |
| | Stipend Total | \$1,597.05 |
| | Total Paid Days | 7 |
| | Total Meetings | 8 |

Director Tom Campbell

| Date | Meeting | Amount |
|----------|---|-----------------|
| 08/02/18 | Engineering and Operations Committee Meeting | \$228.15 |
| 08/07/18 | Regular Board Meeting | \$228.15 |
| 08/08/18 | Water Resources and Watershed Committee Meeting | \$228.15 |
| | Stipend Total | \$684.45 |
| | Total Paid Days | 3 |
| | Total Meetings | 3 |

Director Kathy Colley

| Date | Meeting | Amount |
|----------|---|-----------------|
| 08/16/18 | Public Outreach and Legislation Committee Meeting | \$228.15 |
| | Stipend Total | \$228.15 |
| | Total Paid Days | 1 |
| | Total Meetings | 1 |

Director Robert DiPrimo

| Date | Meeting | Amount |
|----------|--|-------------------|
| 08/07/18 | Regular Board Meeting | \$228.15 |
| 08/08/18 | Water Resources and Watershed Committee Meeting | \$228.15 |
| 08/10/18 | Conference Call with M. Stone re: Ad Hoc Committee | \$228.15 |
| 08/20/18 | Finance and Administration Committee Meeting | \$228.15 |
| 08/22/18 | UWI 25th Annual Conference | \$228.15 |
| 08/23/18 | UWI 25th Annual Conference | \$228.15 |
| 08/30/18 | Compensation and Reimbursement Policy Ad Hoc Committee Meeting | \$228.15 |
| | Stipend Total | \$1,597.05 |
| | Total Paid Days | 7 |
| | Total Meetings | 7 |

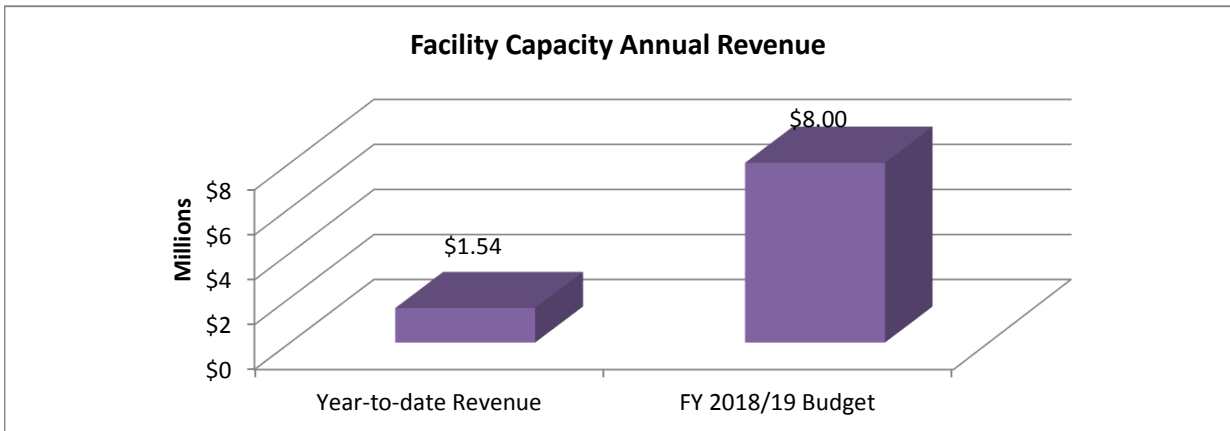
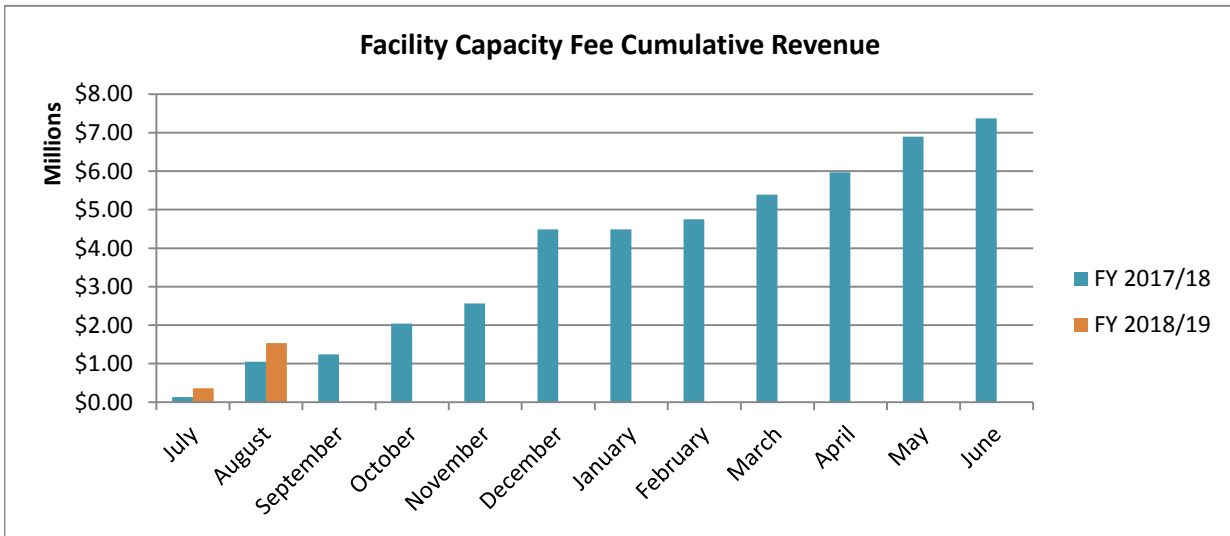
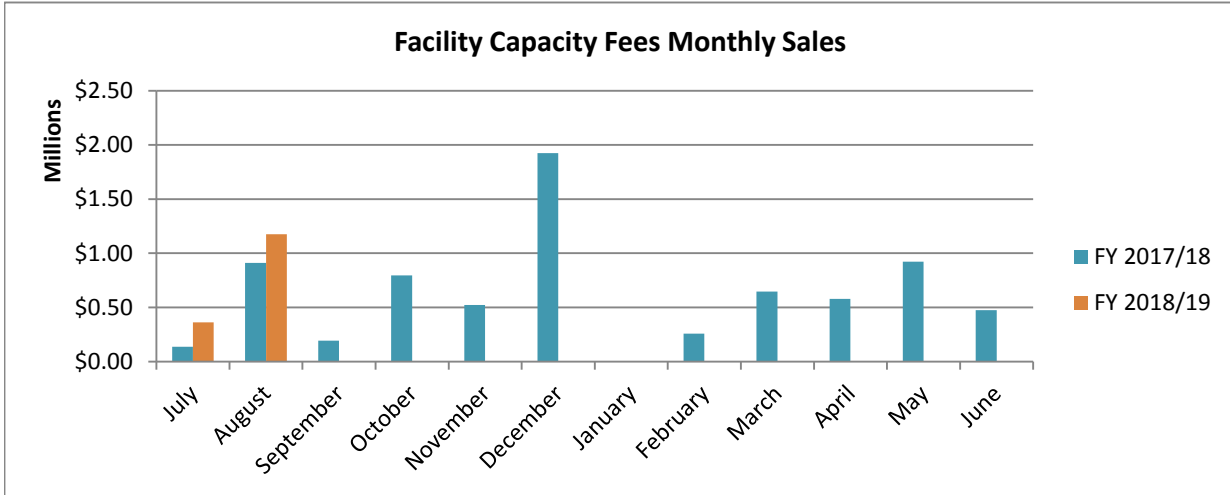
Director Jerry Gladbach

| Date | Meeting | Amount |
|----------|--|-------------------|
| 08/01/18 | NWRA Western Water Seminar | \$228.15 |
| 08/02/18 | NWRA Western Water Seminar | \$228.15 |
| 08/03/18 | NWRA Western Water Seminar | \$228.15 |
| 08/04/18 | NWRA Western Water Seminar - Travel Day | \$228.15 |
| 08/07/18 | Regular Board Meeting | \$228.15 |
| 08/08/18 | Water Resources and Watershed Committee Meeting | \$228.15 |
| 08/10/18 | ACWA Energy Committee Meeting/Working Group | \$228.15 |
| 08/16/18 | Public Outreach and Legislation Committee Meeting | \$228.15 |
| 08/28/18 | ACWA Energy Committee Meeting | \$228.15 |
| 08/30/18 | Compensation and Reimbursement Policy Ad Hoc Committee Meeting | \$228.15 |
| | Stipend Total | \$2,281.50 |
| | Total Paid Days | 10 |
| | Total Meetings | 10 |

Facility Capacity Fee Revenues

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REGIONAL DIVISION FACILITY CAPACITY FEE REVENUES FY 2018/19 as of August 31, 2018



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Variable Rate Demand Obligations

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2008A VRDO Performance

| Date | Bond Rate | Bond Rate including fees | Rate Decrease** |
|------------|-----------|--------------------------|-------------------|
| 7/16/2014 | 0.04% | 4.10% | |
| 7/23/2014 | 0.05% | 4.11% | |
| 7/30/2014 | 0.05% | 0.60% | Swap termination. |
| 10/5/2016 | 0.85% | 1.40% | 2.71% |
| 10/12/2016 | 0.79% | 1.34% | 2.77% |
| 10/19/2016 | 0.64% | 1.19% | 2.92% |
| 10/26/2016 | 0.53% | 1.08% | 3.03% |
| 11/2/2016 | 0.50% | 1.05% | 3.06% |
| 11/9/2016 | 0.50% | 1.05% | 3.06% |
| 11/16/2016 | 0.50% | 1.05% | 3.06% |
| 11/23/2016 | 0.50% | 1.05% | 3.06% |
| 11/30/2016 | 0.55% | 1.10% | 3.01% |
| 12/7/2016 | 0.58% | 1.13% | 2.98% |
| 12/14/2016 | 0.66% | 1.21% | 2.90% |
| 12/21/2016 | 0.69% | 1.24% | 2.87% |
| 12/28/2016 | 0.69% | 1.24% | 2.87% |
| 1/4/2017 | 0.64% | 1.19% | 2.92% |
| 1/11/2017 | 0.64% | 1.19% | 2.92% |
| 1/18/2017 | 0.64% | 1.19% | 2.92% |
| 1/25/2017 | 0.64% | 1.19% | 2.92% |
| 2/1/2017 | 0.64% | 1.19% | 2.92% |
| 2/8/2017 | 0.63% | 1.18% | 2.93% |
| 2/15/2017 | 0.63% | 1.18% | 2.93% |
| 2/22/2017 | 0.62% | 1.17% | 2.94% |
| 3/1/2017 | 0.60% | 1.15% | 2.96% |
| 3/8/2017 | 0.62% | 1.17% | 2.94% |
| 3/15/2017 | 0.72% | 1.27% | 2.84% |
| 3/22/2017 | 0.80% | 1.35% | 2.76% |
| 3/29/2017 | 0.87% | 1.42% | 2.69% |
| 4/5/2017 | 0.87% | 1.42% | 2.69% |
| 4/12/2017 | 0.86% | 1.41% | 2.70% |
| 4/19/2017 | 0.90% | 1.45% | 2.66% |
| 4/26/2017 | 0.90% | 1.45% | 2.66% |
| 5/3/2017 | 0.82% | 1.37% | 2.74% |
| 5/10/2017 | 0.77% | 1.32% | 2.79% |
| 5/17/2017 | 0.75% | 1.30% | 2.81% |
| 5/24/2017 | 0.75% | 1.30% | 2.81% |
| 5/31/2017 | 0.73% | 1.28% | 2.83% |
| 6/7/2017 | 0.72% | 1.27% | 2.84% |
| 6/14/2017 | 0.78% | 1.33% | 2.78% |
| 6/21/2017 | 0.81% | 1.36% | 2.75% |
| 6/28/2017 | 0.86% | 1.41% | 2.70% |
| 7/5/2017 | 0.81% | 1.36% | 2.75% |
| 7/12/2017 | 0.78% | 1.33% | 2.78% |
| 7/19/2017 | 0.78% | 1.33% | 2.78% |
| 7/26/2017 | 0.83% | 1.38% | 2.73% |
| 8/2/2017 | 0.74% | 1.29% | 2.82% |
| 8/9/2017 | 0.74% | 1.29% | 2.82% |
| 8/16/2017 | 0.73% | 1.28% | 2.83% |
| 8/23/2017 | 0.75% | 1.30% | 2.81% |
| 8/30/2017 | 0.75% | 1.30% | 2.81% |
| 9/6/2017 | 0.75% | 1.30% | 2.81% |
| 9/13/2017 | 0.80% | 1.35% | 2.76% |

2008A VRDO Performance

| Date | Bond Rate | Bond Rate including fees | Rate Decrease** |
|------------|-----------|--------------------------|-----------------|
| 9/20/2017 | 0.85% | 1.40% | 2.71% |
| 9/27/2017 | 0.91% | 1.46% | 2.65% |
| 10/4/2017 | 0.89% | 1.44% | 2.67% |
| 10/11/2017 | 0.89% | 1.44% | 2.67% |
| 10/18/2017 | 0.89% | 1.44% | 2.67% |
| 10/25/2017 | 0.90% | 1.45% | 2.66% |
| 11/1/2017 | 0.90% | 1.45% | 2.66% |
| 11/8/2017 | 0.90% | 1.45% | 2.66% |
| 11/15/2017 | 0.90% | 1.45% | 2.66% |
| 11/22/2017 | 0.94% | 1.49% | 2.62% |
| 11/29/2017 | 0.94% | 1.49% | 2.62% |
| 12/6/2017 | 0.96% | 1.51% | 2.60% |
| 12/13/2017 | 1.08% | 1.63% | 2.48% |
| 12/20/2017 | 1.38% | 1.93% | 2.18% |
| 12/27/2017 | 1.60% | 2.15% | 1.96% |
| 1/3/2018 | 1.40% | 1.95% | 2.16% |
| 1/10/2018 | 1.28% | 1.83% | 2.28% |
| 1/17/2018 | 1.15% | 1.70% | 2.41% |
| 1/24/2018 | 1.04% | 1.59% | 2.52% |
| 1/31/2018 | 0.99% | 1.54% | 2.57% |
| 2/7/2018 | 0.88% | 1.43% | 2.68% |
| 2/14/2018 | 0.93% | 1.48% | 2.63% |
| 2/21/2018 | 1.00% | 1.55% | 2.56% |
| 2/28/2018 | 1.03% | 1.58% | 2.53% |
| 3/7/2018 | 1.04% | 1.59% | 2.52% |
| 3/14/2018 | 1.11% | 1.66% | 2.45% |
| 3/21/2018 | 1.28% | 1.83% | 2.28% |
| 3/28/2018 | 1.46% | 2.01% | 2.10% |
| 4/4/2018 | 1.53% | 2.08% | 2.03% |
| 4/11/2018 | 1.58% | 2.13% | 1.98% |
| 4/18/2018 | 1.67% | 2.22% | 1.89% |
| 4/25/2018 | 1.64% | 2.19% | 1.92% |
| 5/2/2018 | 1.51% | 2.06% | 2.05% |
| 5/9/2018 | 1.35% | 1.90% | 2.21% |
| 5/16/2018 | 1.20% | 1.75% | 2.36% |
| 5/23/2018 | 0.95% | 1.50% | 2.61% |
| 5/30/2018 | 0.83% | 1.38% | 2.73% |
| 6/6/2018 | 0.83% | 1.38% | 2.73% |
| 6/13/2018 | 1.15% | 1.70% | 2.41% |
| 6/20/2018 | 1.30% | 1.85% | 2.26% |
| 6/27/2018 | 1.30% | 1.85% | 2.26% |
| 7/4/2018 | 0.95% | 1.50% | 2.61% |
| 7/11/2018 | 0.90% | 1.45% | 2.66% |
| 7/18/2018 | 0.85% | 1.40% | 2.71% |
| 7/25/2018 | 0.69% | 1.24% | 2.87% |
| 8/1/2018 | 1.09% | 1.64% | 2.47% |
| 8/8/2018 | 1.22% | 1.77% | 2.34% |
| 8/15/2018 | 1.26% | 1.81% | 2.30% |
| 8/22/2018 | 1.28% | 1.83% | 2.28% |
| 8/29/2018 | 1.28% | 1.83% | 2.28% |
| 9/5/2018 | 1.25% | 1.80% | 2.31% |
| 9/12/2018 | 1.24% | 1.79% | 2.32% |
| 9/19/2018 | 1.24% | 1.79% | 2.32% |
| 9/26/2018 | 1.29% | 1.84% | 2.27% |



BOARD MEMORANDUM

DATE: October 8, 2018

TO: Board of Directors

FROM: Brian J. Folsom, P.E. BJF
Chief Engineer

SUBJECT: Approve a Work Authorization for Michael Baker International for Design of the Magic Mountain Pipeline Phase 6 Project

SUMMARY

The Agency's Capital Improvement Program includes construction of new pipelines to extend its existing Magic Mountain Pipeline to the future Magic Mountain Reservoir. The pipeline extension will be constructed in three phases (Phases 4, 5 and 6). Design has been completed for Phase 4 and is nearing completion for Phase 5. On August 23, 2018 staff issued a Request for Proposal (RFP) for design of the Magic Mountain Pipeline Phase 6 (Phase 6 Pipeline) project to three of its on-call engineering consultants. On September 11, 2018, in response to the RFP, three proposals were received. Staff has evaluated the proposals and is recommending approval of a work authorization for Michael Baker International (MBI) to provide design services for the Phase 6 Pipeline.

DISCUSSION

The Phase 6 Pipeline is approximately 6,900 feet long and 42-inches in diameter. The pipeline will be installed along Magic Mountain Parkway, beginning near the intersection of Commerce Center Drive and ending at the future Magic Mountain Reservoir.

Staff prepared and issued an RFP to three of its on-call engineering consultants to provide design services. Kennedy/Jenks Consultants, Lee & Ro Inc., and MBI submitted proposals. After evaluation of the proposals, staff is recommending MBI for the work based on its team qualifications. The general scope of work includes the following items:

- Provide overall project management, coordination and administration.
- Review various documents (plans, geotechnical report, etc.).
- Design the pipeline, pipe appurtenances, and reservoir access road.
- Prepare a 30% alignment plan.
- Prepare plans, technical specifications, and construction cost estimates for 75%, 90%, and 100% submittals.
- Prepare the Waterworks Standards Main Separation Alternative Request Checklist, as required.

CEQA Determination

The proposed action was previously evaluated by CLWA's Board of Directors. On February 11, 2015, CLWA, as a Responsible Agency under CEQA, certified the Mission Village Final Environmental Impact Report (Final EIR) and adopted the Lead Agency's (the County of Los

Angeles) findings, the Statement of Overriding Considerations and the Mitigation Monitoring and Reporting Programs with the adoption of Resolution No. 3023. CLWA filed the Notice of Determination with the Los Angeles County Clerk's Office and the State Clearinghouse on February 24, 2015. There are no substantial changes to the project and no further CEQA documentation is necessary for the Board to act with regard to the proposed actions.

On October 3, 2018, the Engineering and Operations Committee considered staff's recommendation to authorize the General Manager to execute a work authorization for a not-to-exceed amount of \$230,000 for Michael Baker International to provide design services for the Magic Mountain Pipeline Phase 6 project.

FINANCIAL CONSIDERATIONS

Work would be performed on a time and expense basis with a design budget of \$230,000. The project is budgeted in the Agency's FY 2018/19 Budget for the Magic Mountain Pipeline No. 6 Project. The project's total estimated cost is \$12,895,000. The project's overall design budget is \$340,000 and the FY 2018/19 portion of the design budget is \$100,000. Although the design expenses are expected to exceed the design budget for FY 2018/19, it is anticipated that the remaining FY 2018/19 budget for other projects will be adequate to cover the difference. As of June 30, 2018, the project expenditures are \$307.

RECOMMENDATION

The Engineering and Operations Committee recommends that the Board of Directors authorize the General Manager to execute a work authorization for a not-to-exceed amount of \$230,000 for Michael Baker International to provide design services for the Magic Mountain Pipeline Phase 6 project.

ES





ITEM NO.
6.2

BOARD MEMORANDUM

DATE: October 23, 2018

TO: Board of Directors *RP*

FROM: Rochelle Patterson
Director of Finance and Administration

SUBJECT: Approve a Resolution Adopting a Rate-setting Process Incorporating an Independent Ratepayer Advocate Function

SUMMARY AND DISCUSSION

The purpose of the ratepayer advocate is to provide third-party peer review to the Board of Directors and to the public in the SCV Water rate-setting processes and will be engaged for wholesale and retail rate-setting, as well as facility capacity fee-setting.

At the October 22, 2018 Special Finance and Administration (F&A) Committee meeting, staff and the Committee continued discussion from the July 16, 2018, August 20, 2018, and October 15, 2018 F & A Committee meetings of the rate-setting process and incorporating an independent ratepayer advocate.

The Ratepayer Advocate will work with staff and the F&A Committee during the rate and fee setting processes to analyze underlying assumptions and provide input. After a final draft of a rate and/or fee report is completed, the Ratepayer Advocate will review the draft and provide the Board and staff with an independent written analysis of the draft report within 60 days of the draft report being completed. The Ratepayer Advocate analysis should include an evaluation of the underlying assumptions and a comparison to industry best practices and/or other similar agencies. The Ratepayer Advocate written analysis will be considered by the Board prior to any formal public notice of any proposed changes to rates and fees.

The Ratepayer Advocate will further be available to assist the Agency public information officer with the development of plain language information about the proposed rates and/or fees and FAQs. The Ratepayer Advocate will also post his or her analysis to the Agency website, as well as any other relevant information, and will be available to respond to ratepayer questions until the rates and/or fees are finalized.

Attached is the final draft process; the "Redlines Version" highlights the actual changes made since the October 22, 2018 Special F & A Committee meeting; and the "Clean Version" is the same document in clean form.

On October 22, 2018, at a special meeting of the F&A Committee, the Committee discussed the rate-setting process incorporating an independent ratepayer advocate function, and further recommended approval of the attached resolution adopting a rate-setting process incorporating an independent ratepayer advocate function.

FINANCIAL CONSIDERATIONS

None at this time.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve a resolution adopting the rate-setting process incorporating an independent ratepayer advocate function.

RP

Attachments

Clean Version

Redlines Version

MBS

RESOLUTION NO. ____

**A RESOLUTION OF THE
BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY
ADOPTING A RATE-SETTING PROCESS THAT INCLUDES A
RATEPATER ADVOCATE**

WHEREAS, Section 14(3)(b) of Senate Bill 634 (Chapter No. 833, 2017), the bill creating the Santa Clarita Valley Water Agency (the "Agency"), requires that on or before January 1, 2109, the Agency develop a rate-setting process that includes an independent ratepayer advocate; and

WHEREAS, the ratepayer advocate is to advise the Board of Directors and provide information to the public before the adoption of new wholesale and retail water service rates and charges; and

WHEREAS, the ratepayer advocate shall be selected by and report directly to the Board of Directors and shall be independent from Agency staff and advocate on behalf of customers within the Agency's boundaries to the Board of Directors; and

WHEREAS, the ratepayer advocate shall have access to all pertinent Agency documents and information to independently advise the Board of Directors and inform the public;

WHEREAS, the Board of Directors shall develop and adopt any necessary rules and procedures to further define the role of the ratepayer advocate; and

WHEREAS, the Board of Directors may not eliminate the ratepayer advocate role before January 1, 2023 and may only do so after that time by a four-fifths vote of Directors.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY DOES RESOLVE AS FOLLOWS:

SECTION 1. The Rate-setting Process that Includes a Ratepayer Advocate attached as "Exhibit A" is hereby adopted as the Rate-setting Process that Includes a Ratepayer Advocate of the Santa Clarita Valley Water Agency in compliance with SB 634. The Board of Directors may act to amend the approved Rate-setting Process that Includes a Ratepayer Advocate at any time by motion. A subsequent resolution is not required.

SECTION 2. The Board Secretary shall certify to the passage and adoption of this Resolution.

SECTION 3. This Resolution shall become effective immediately upon its passage and adoption.

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CLEAN VERSION

Santa Clarita Valley Water Agency Rate-setting Process and Ratepayer Advocate

The Santa Clarita Valley Water Agency (Agency) is committed to a transparent, public rate-setting process guided by the principles set forth by the Agency's board of directors, enabling Act, and other applicable laws.

The Santa Clarita Valley Water Agency Act (Agency Act) provides that the SCV Water Board of Directors (Board) shall develop a rate setting process by January 1, 2019 that includes an independent ratepayer advocate to advise the Board and provide information to the public before the adoption of new wholesale and retail water service rates and charges. The ratepayer advocate shall be selected by and report directly to the Board and shall be independent from Agency staff. The Board may not eliminate the position before January 1, 2023. After such date, the Board may eliminate the position.

1.0 Background

The Agency has developed this rate-setting process that includes an independent ratepayer advocate function consistent with the Agency Act, (Section 14(b)–14(d)), and in conformance with the approved settlement agreement between the former Newhall County Water District and former Castaic Lake Water Agency. The Agency Act provides a number of specific parameters and also directs the Board to adopt any necessary rules and procedures to further define the role of the ratepayer advocate.

Public water providers already have to comply with the procedural requirements of Proposition 218 for certain rates and charges, which require noticing to ratepayers and property owners, a public hearing, and protest proceedings. Rates for wholesale charges imposed by local governments are subject to Proposition 26. In addition, there are other statutes that have procedures and principles that must be followed in developing and approving certain kinds of rates and charges.

Furthermore, the Local Agency Formation Commission for the County of Los Angeles (LAFCO) adopted certain conditions that apply to the Agency and one condition relates to the ratepayer advocate. Specifically, condition 19 provides (consistent with the Agency Act) that the Board shall submit any proposed retail water rate changes to the Ratepayer Advocate. It also provides for publication of documentation concerning any findings, conclusions, reports and/or similar determinations by the Ratepayer Advocate to the Agency website at least 30 calendar days in advance of any proposed Board adoption of revised retail water rates.

2.0 Summary of Rate-setting Process

Types of Rates, Fees, and Charges and General Adoption Processes

The primary types of rates and charges that the Agency imposes are: (1) retail water rates (Attachment A); (2) wholesale water rates (Attachment B); (3) facility capacity fees (Attachment C); and (4) connection fees. Retail water rates must be adopted consistent with the requirements of Proposition 218. This involves a noticed public hearing, the mailing of notices to property owners and customers of record, and a majority protest process. Wholesale water rates must be adopted consistent with the requirements of Proposition 26, which requires two weeks' notice and a public hearing. Pursuant to the Agency Act, facility capacity fees and connection charges must be adopted consistent with the requirements of Government Code section 66013, which authorizes the fees and charges to be adopted after a public meeting and

requires that supporting information be available to the public for inspection ten days prior to the meeting. Any other miscellaneous fees and charges would be adopted consistent with the process to adopt wholesale water rates. Attached is a more detailed discussion of the requirements to adopt these rates, fees, and charges, as well as a description of how the Ratepayer Advocate will participate in the process.

Process for Developing Rates, Fees and Charges and Ratepayer Advocate Role

The process for developing these rates, fees, and charges prior to adoption has a number of elements that are generally consistent between each. The following is a description of these elements, as well as some additional information depending upon the type of rate or fee, and how the Ratepayer Advocate will be involved.

1. Staff Develops First Draft of Rates and/or Fees

Retail and Wholesale Rates:

- Staff develops revenue requirements, cost of service and proposed rate design.

Facility Capacity Fees:

- Staff reviews and analyzes fees, revises cost estimates and implementation dates of the capital improvement program and develops draft facility capacity fees.

Connection Fees:

- Staff analyzes the physical costs of making a connection to the water system, including parts, time and labor, and develops proposed fees.

2. Staff reviews information and assumptions with the Finance and Administration Committee (F&A) to further develop rates and a complete draft report.

- The Ratepayer Advocate is invited to attend F&A Committee meetings and may be engaged by staff as the proposed rates / fees are developed.
- The Ratepayer Advocate shall have access to all pertinent Agency documents and information to independently analyze the rates and fees.

Facility Capacity Fees:

- As the proposed facility capacity fees are being developed, staff will invite key stakeholders to engage in a technical workgroup to review information and assumptions.

3. Staff provides draft rate report / fee study (as well as any other necessary information) to the F&A Committee and the Ratepayer Advocate.

4. The Ratepayer Advocate reviews the completed draft rate report / fee study and provides the Board and staff with an independent written analysis within 60 days of receiving it.

5. The Board will consider the proposed rates/fees, as well as the Ratepayer Advocate's analysis and any oral presentation, at a public meeting.

3.0 Guiding Rate-setting Principles

While the individual rates for each division may vary based on a variety of factors, the development of rates should, for the most part, be consistent with general rate-making principles set forth in utility rate-making practice, such as the AWWA M1 manual. In general, rates designed should:

- 2.1 Generate a stable rate revenue stream which, when combined with other sources of funds, is sufficient to meet the financial requirements and goals of the Agency
- 2.2 Be fair and equitable –
that is, they should generate revenue from customer classes which is reasonably in proportion to the cost to provide service to that customer class
- 2.3 Be responsive to Agency and stakeholder objectives
- 2.4 Be easy to understand by customers
- 2.5 Be easy to administer by the Agency
- 2.6 Encourage efficient use and conservation of water

4.0 Duties and Selection of Ratepayer Advocate

The Board shall solicit the services of a Ratepayer Advocate through a request for proposals and enter into a professional services agreement. The purpose of the Ratepayer Advocate is to provide independent review of proposed retail rates, wholesale rates, facility capacity fees, and connection fees to the Board and to advocate on behalf of the public to the Board.

The Ratepayer Advocate shall be independent of any agency staff and report directly to the Board for purposes of its review and recommendations. Eligible firms, teams or individuals shall have sufficient experience and qualifications in the area of public agency rate design, budget preparation and public agency fiscal management. A firm or individual that has participated in any rate or fee setting process of the Agency or its predecessors within the last three (3) years shall not be eligible.

The Ratepayer Advocate shall agree that it presently has no interests, and covenants that it will not acquire any interests, direct or indirect, financial or otherwise, that would conflict with the performance of the duties as the Ratepayer Advocate. The Ratepayer Advocate shall be retained for a fixed period of time of up to three (3) years, comply with the terms and conditions as noted in the Agency's professional services agreement, and shall serve at the pleasure of the Board.

As described in Section 2.0 above, the Ratepayer Advocate will work with staff and the F&A Committee during the rate and fee setting processes to analyze underlying assumptions and provide input. After a final draft of a rate and/or fee report is completed, the Ratepayer Advocate will review the draft and provide the Board and staff with an independent written analysis of the draft report within 60 days of the draft report being completed. The Ratepayer Advocate analysis should include an evaluation of the underlying assumptions and a comparison to industry best practices and/or other similar agencies. Consistent with the Attachments, the Ratepayer Advocate written analysis will be considered by the Board prior to any formal public notice of any proposed changes to rates and fees.

The Ratepayer Advocate will further be available to assist the Agency public information officer with the development of plain language information about the proposed rates and/or fees and FAQs. The Ratepayer Advocate will also post his or her analysis to the Agency website, as well

as any other relevant information, and will be available to respond to ratepayer questions until the rates and/or fees are finalized

The Agency Act specifically requires that the Ratepayer Advocate shall:

- Advise the Board and provide information to the public before the adoption of new wholesale and retail water service rates and charges, as well as facility capacity fees/connection fees.
- Report directly to the Board and shall be independent from Agency staff.
- Advocate on behalf of customers within the Agency's boundaries to the Board.
- Have access to all pertinent Agency documents and information to independently advise the Board and inform the public

The Board's Request for Proposals may include a request for the proposed approach and process a prospective Ratepayer Advocate would suggest to fulfill these functions.

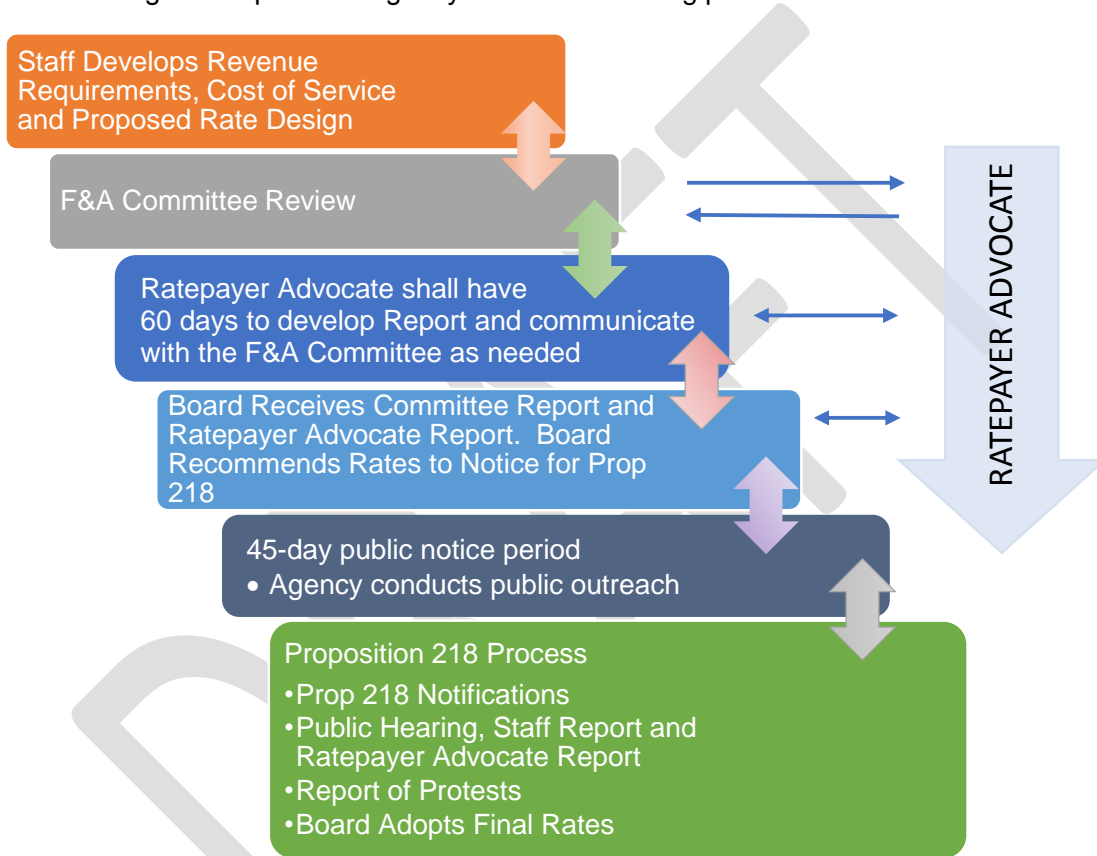
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APPENDIX A

1.0 Retail Rate-setting Process (Proposition 218)

The Agency desires to ensure that, to the extent practical, we recover from each customer the cost of providing service to that customer. One of the main reasons why the Agency must follow the rate-setting process is to ensure that the rates are equitably distributed between every customer. At the same time, it is also the Agency's responsibility to make sure that those rates help to keep the Agency financially stable.

The following are steps in the Agency's retail rate-setting process:



1.1 Develop revenue requirements through a rate-setting process and propose rate changes

The rate-setting process will consist of three primary study components. First, a projection of expenses and determination of the adequacy of revenues to meet expenses during the forecast period must be made. The results of the analysis, known as the revenue requirement, is an assessment of the ability of the existing revenue stream to meet the projected financial requirements during the forecast period and, to the extent required, the identification of the magnitude and timing of any required rate adjustments.

Next, a determination of the way the Agency incurs costs is made. The results, known as Cost of Service, are an allocation of costs making up the revenue requirements to determine functional cost categories and customer classes.

Finally, specific rates and charges must be designed which provide sufficient revenue to recover costs in a manner consistent with requirements under Proposition 218. This includes allocating costs to customers and customer classes in a way that correlates the cost of the service incurred by the Agency, and the customers driving the Agency to incur such costs.

1.2 Review Proposed Rate Changes with the Finance and Administration Committee and the Ratepayer Advocate

The staff will review information and assumptions with the Finance and Administration (F&A) Committee. The F&A Committee may engage the Rate Payer Advocate as the proposed rates are developed, and staff shall present a completed draft rate report, including a cost of service study and other necessary supporting information to the F&A Committee.

1.3 The Ratepayer Advocate develops an independent report

The Ratepayer Advocate shall review the report, ask for any clarifying or supporting information needed from staff or the F&A Committee, and prepare an independent analysis and report that will also be forwarded to the Board. The Ratepayer Advocate shall have at least 60 days to complete this work.

1.4 Board Considers Rate Report, Cost of Service Study, and Ratepayer Advocate Report and Public Presentation

The Board shall consider the rate report and cost of service study, as well as the Ratepayer Advocate's independent report and presentation, as well as any public comments. The Board will then recommend the rates and charges to be noticed through the Proposition 218 process.

1.5 Proposition 218 Notice

Under Section 2(e), Article XIID of Proposition 218, in order for a user fee or charge to be subject to Proposition 218, it must be for a property related service. A property related service is defined as a public service having a direct relationship to property ownership. Since provision of water for retail purposes is a property related service, property owners and customers are provided the required Proposition 218 notice prior to imposition of new or increased rates for retail water service fees and charges.

The notice shall include the parcels upon which a fee or charge is proposed for imposition. The amount of the fee or charge proposed to be imposed upon each parcel shall be calculated. The Agency shall provide written notice by mail of the proposed fee or charge to the record owner of each identified parcel upon which the fee or charge is proposed for imposition, the amount of the fee or charge proposed to be imposed upon each, the basis upon which the amount of the proposed fee or charge was calculated, the reason for the fee or charge, together with the date, time, and location of a public hearing on the proposed fee or charge, as well as the summary of the rate proposal, and information as to the availability of documents supporting the proposed rates, including the rate study and the independent report from the Ratepayer Advocate. Notice shall be

provided at least 45 days prior to public hearing and Board meeting for approval of new rates.

1.6 Agency conducts public outreach

The Agency will provide public information and outreach during the 45-day public notice process to communicate with the general public, area residences and businesses, and stakeholders about proposed changes to the Agency's retail water rates.

The overall goals of the public outreach campaign:

- Achieve more effective and broader engagement of the Agency's residents and businesses
- Develop more collaborative and positive working relationships with the public
- Increase public knowledge and understanding of the Agency's mission
- Ensure the Agency is an adaptive organization that uses the latest methods for outreach

1.7 Proposition 218 Public Hearing, Report of Written Protests, and Final Board Action

A public hearing shall be held in conjunction with a Board meeting (as noticed above). Staff will present the rate study and proposal. The Ratepayer Advocate shall attend the meeting and be available to answer any questions regarding his or her report. The public will be provided an opportunity to comment. After the conclusion of the public hearing, staff shall report the number of written protests received during the 45-day period (including any received at the hearing prior to its close) to the Board. If written protests are not submitted by a majority of the property owners or customers of record (with one protest counting per parcel), the Board shall then consider the proposed rate-setting item and take action as appropriate.

APPENDIX B

1.0 Wholesale Rate-setting Process

The wholesale rate currently covers the cost of providing water treatment and delivery of imported water throughout the Agency service area, as well as certain regional water resources and water conservation initiatives, and a portion of Agency administrative expenses. Imported water is sold to each of the retail divisions, as well as Los Angeles County Waterworks District 36. Wholesale revenue requirements and the cost of service study, followed with a rate design development process, will provide justifiable and equitable methodologies for appropriate user fees that are adequate to cover wholesale operations.

The following are steps in the Agency's wholesale rate-setting process:



1.1 Develop revenue requirements through a rate-setting process and propose rate changes

The rate-setting process will consist of three primary study components. First, a determination of the adequacy of revenues to meet expenses during the forecast period must be made. The results of the analysis, known as the revenue requirement, is an assessment of the ability of the existing revenue stream to meet the projected financial requirements during the forecast period and, to the extent required, the identification of the magnitude and timing of any required rate adjustments.

Next, a determination of the way the Agency incurs costs is made. The results, known as Cost of Service, are an allocation of costs making up the revenue requirements to determine functional cost categories and customer classes.

Finally, specific rates and charges must be designed which provide sufficient revenue to recover costs in a manner consistent with Proposition 26, including

allocation of costs incurred by the Agency to those customers driving the Agency to incur such costs.

1.2 Review Proposed Rate Changes with the Finance and Administration Committee and the Ratepayer Advocate

The staff will review information and assumptions with the Finance and Administration (F&A) Committee and may engage the Ratepayer Advocate as the proposed rates are developed, and shall present a completed draft rate report, including a cost of service study and other necessary supporting information to the F&A Committee.

1.3 The Ratepayer Advocate develops and independent report

The Ratepayer Advocate shall review the report, ask for any clarifying or supporting information needed from staff or the F&A Committee, and prepare an independent analysis and report that will also be forwarded to the Board. The Ratepayer Advocate shall have at least 60 days to complete this work.

1.4 Board Considers Rate Report, Cost of Service Study, and Ratepayer Advocate Report and Public Presentation

The Board shall consider the rate study and rate proposal, as well as the Ratepayer Advocate's independent report and presentation, as well as any public comments. The Board will then recommend the rates and charges to be noticed to the Agency's wholesale customers.

1.5 Agency conducts public outreach

The Agency will provide public information and outreach to communicate with the general public, area residences and businesses, and stakeholders about proposed changes to the Agency's wholesale water rates.

The overall goals of the public outreach campaign:

- Achieve more effective and broader engagement of the Agency's residents and businesses
- Develop more collaborative and positive working relationships with the public
- Increase public knowledge and understanding of the Agency's mission
- Ensure the Agency is an adaptive organization that uses the latest methods for outreach

1.6 Final Board action

At a Board meeting, staff will present the rate study and proposal. The Ratepayer Advocate shall attend the meeting and be available to answer any questions regarding his or her report. The public will be provided an opportunity to comment. The Board shall then consider the proposed rate-setting item and take action as appropriate.

APPENDIX C

1.0 Facility Capacity/Connection Fee Process

The Agency is authorized by its enabling legislation and Government Code section 66013 to establish Capacity Charges, referred to as Facility Capacity Fees (FCFs), to acquire, finance or be reimbursed for facilities, works, property, improvements and water supplies for the purpose of increasing or enlarging existing capacity and facilities. FCFs are charged to future users who connect to the system of one of the Agency's four retail purveyors. The Agency is further authorized by its enabling legislation and Government Code section 66013 to establish Connection Fees for the costs of making a physical connection to the Agency's water system.

The following are steps in the Agency's FCFs and Connection Fees setting process:



1.1 Review of current Agency's policies and fees

This process for FCFs consists of updating demand forecasts, revising the cost estimates and implementation dates of the capital improvement program components, allocating capital expenditures between existing and future users and among meter sizes, and application of a financial model that generates conceptual debt service issues and calculates FCFs for each meter size. The process for Connection Fees involves an analysis of the physical costs of making a connection to the water system, including parts, time and labor costs.

1.2 Stakeholder Process

As the proposed FCFs and/or Connection Fees are being developed, Agency staff will invite key stakeholders to engage in a technical workgroup to review the information and assumptions used.

1.3 Review Proposed FCFs and/or Connection Fees with the Finance and Administration Committee and the Ratepayer Advocate

The staff will review information and assumptions with the Finance and Administration (F&A) Committee as the proposed fees are developed, and shall present a completed draft report and other necessary supporting information to the F&A Committee.

1.4 The Ratepayer Advocate develops and independent report

The Ratepayer Advocate shall review the report, ask for any clarifying or supporting information needed from staff or the F&A Committee, and prepare an independent analysis and report that will also be forwarded to the Board. The Ratepayer Advocate shall have at least 60 days to complete this work.

1.5 Board Considers Rate Report, Cost of Service Study, and Ratepayer Advocate Report and Public Presentation

The Board shall consider the Facility Capacity Fee and/or Connection Fee proposal, as well as the Ratepayer Advocate's independent report and presentation, as well as any public comments. The Board will then recommend the fees to be considered. The information supporting the proposed Facility Capacity Fees and/or Connection Fees shall be made available at least 10 days prior to a meeting at which the fees are considered for adoption. In addition, at least 14 days in advance, notice must be mailed to interested persons who have filed a request for such notice as provided by Government Code section 66016.

1.6 Agency conducts public outreach

The Agency will provide public information and outreach to communicate with the general public, area residences and businesses, and stakeholders about proposed changes to the Agency's Facility Capacity Fees.

The overall goals of the public outreach campaign:

- Achieve more effective and broader engagement of the Agency's residents and businesses
- Develop more collaborative and positive working relationships with the public
- Increase public knowledge and understanding of the Agency's mission
- Ensure the Agency is an adaptive organization that uses the latest methods for outreach

1.7 Public Meeting and Final Board Action

A public meeting shall be held at least 10 days after information supporting the Facility Capacity Fees and/or Connection Fees has been made publicly available, and at least 14 days after notice has been mailed to interested persons that have requested such notice in accordance with Government Code section 66016. Staff will present the Facility Capacity Fee and/or Connection Fee report and proposal. The Ratepayer Advocate shall attend the meeting and be available to answer any questions regarding his or her report. The public will be provided opportunity to comment, after which time the Board shall then consider the proposed fee and take action as appropriate.

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REDLINE VERSION

Santa Clarita Valley Water Agency Rate Setting Process and Ratepayer Advocate

The Santa Clarita Valley Water Agency (Agency) is committed to a transparent, public rate setting process guided by the principles set forth by the Agency's board of directors, enabling Act, and other applicable laws.

The Santa Clarita Valley Water Agency Act (Agency Act) provides that the SCV Water Board of Directors (Board) shall develop a rate setting process by January 1, 2019 that includes an independent ratepayer advocate to advise the Board and provide information to the public before the adoption of new wholesale and retail water service rates and charges. The ratepayer advocate shall be selected by and report directly to the Board and shall be independent from Agency staff. The Board may not eliminate the position before January 1, 2023. After such date, the Board may eliminate the position.

1.0 Background

The Agency has developed this rate setting process that includes an independent ratepayer advocate function consistent with the Agency Act, (Section 14(b)–14(d)), and in conformance with the approved settlement agreement between the former Newhall County Water District and former Castaic Lake Water Agency. The Agency Act provides a number of specific parameters and also directs the Board to adopt any necessary rules and procedures to further define the role of the ratepayer advocate.

Public water providers already have to comply with the procedural requirements of Proposition 218 for certain rates and charges, which require noticing to ratepayers and property owners, a public hearing, and protest proceedings. Rates for wholesale charges imposed by local governments are subject to Proposition 26. In addition, there are other statutes that have procedures and principles that must be followed in developing and approving certain kinds of rates and charges.

Furthermore, the Local Agency Formation Commission for the County of Los Angeles (LAFCO) adopted certain conditions that apply to the Agency and one condition relates to the ratepayer advocate. Specifically, condition 19 provides (consistent with the Agency Act) that the Board shall submit any proposed retail water rate changes to the Ratepayer Advocate. It also provides for publication of documentation concerning any findings, conclusions, reports and/or similar determinations by the Ratepayer Advocate to the Agency website at least 30 calendar days in advance of any proposed Board adoption of revised retail water rates.

2.0 Summary of Rate Setting Process

Types of Rates, Fees, and Charges and General Adoption Processes

The primary types of rates and charges that the Agency imposes are: (1) retail water rates (Attachment A); (2) wholesale water rates (Attachment B); (3) facility capacity fees (Attachment C); and (4) connection fees. Retail water rates must be adopted consistent with the requirements of Proposition 218. This involves a noticed public hearing, the mailing of notices to property owners and customers of record, and a majority protest process. Wholesale water rates must be adopted consistent with the requirements of Proposition 26, which requires two weeks' notice and a public hearing. Pursuant to the Agency Act, facility capacity fees and connection charges must be adopted consistent with the requirements of Government Code section 66013, which authorizes the fees and charges to be adopted after a public meeting and

requires that supporting information be available to the public for inspection ten days prior to the meeting. Any other miscellaneous fees and charges would be adopted consistent with the process to adopt wholesale water rates. Attached is a more detailed discussion of the requirements to adopt these rates, fees, and charges, as well as a description of how the Ratepayer Advocate will participate in the process.

Process for Developing Rates, Fees and Charges and Ratepayer Advocate Role

The process for developing these rates, fees, and charges prior to adoption has a number of elements that are generally consistent between each. The following is a description of these elements, as well as some additional information depending upon the type of rate or fee, and how the Ratepayer Advocate will be involved.

1. Staff Develops First Draft of Rates and/or Fees

Retail and Wholesale Rates:

- Staff develops revenue requirements, cost of service and proposed rate design.

Facility Capacity Fees:

- Staff reviews and analyzes fees, revises cost estimates and implementation dates of the capital improvement program and develops draft facility capacity fees.

Connection Fees:

- Staff analyzes the physical costs of making a connection to the water system, including parts, time and labor, and develops proposed fees.

2. Staff reviews information and assumptions with the Finance and Administration Committee (F&A) to further develop rates and a complete draft report.

- The Ratepayer Advocate is invited to attend F&A Committee meetings and may be engaged by staff as the proposed rates / fees are developed.
- The Ratepayer Advocate shall have access to all pertinent Agency documents and information to independently analyze the rates and fees.

Facility Capacity Fees:

- As the proposed [facility capacity fees FCFs](#) are being developed, staff will invite key stakeholders to engage in a technical workgroup to review information and assumptions.

3. Staff provides draft rate report / fee study (as well as any other necessary information) to the F&A Committee and the Ratepayer Advocate.

4. The Ratepayer Advocate reviews the completed draft rate [report / fee study report](#) and provides the Board and staff with an independent written analysis within 60 days of receiving it.

5. The Board will consider the proposed rates/[fees](#), as well as the Ratepayer Advocate's analysis and any oral presentation, at a public meeting.

3.0 Guiding Rate Setting Principles

While the individual rates for each division may vary based on a variety of factors, the development of rates should, for the most part, be consistent with general rate-making principles set forth in utility rate-making practice, such as the AWWA M1 manual. In general, rates designed should:

- 2.1 Generate a stable rate revenue stream which, when combined with other sources of funds, is sufficient to meet the financial requirements and goals of the Agency
- 2.2 Be fair and equitable – that is, they should generate revenue from customer classes which is reasonably in proportion to the cost to provide service to that customer class
- 2.3 Be responsive to Agency and stakeholder objectives
- 2.4 Be easy to understand by customers
- 2.5 Be easy to administer by the Agency
- 2.6 Encourage efficient use and conservation of water

4.0 Duties and Selection of Ratepayer Advocate

The Board shall solicit the services of a Ratepayer Advocate through a request for proposals and enter into a professional services agreement. The [purpose of the Ratepayer Advocate is to provide independent review of proposed will review and advise the Board on](#) retail rates, wholesale rates, [facility capacity fees](#)FCFS, and [Cconnection Ffees to the Board and to advocate on behalf of the public to the Board.](#)

The Ratepayer Advocate shall be independent of any agency staff and report directly to the Board for purposes of its review and recommendations. Eligible firms, teams or individuals shall have sufficient experience and qualifications in the area of public agency rate design, budget preparation and public agency fiscal management. A firm or individual that has participated in any rate or fee setting process of the Agency or its predecessors within the last three (3) years shall not be eligible.

The Ratepayer Advocate shall agree that it presently has no interests, and covenants that it will not acquire any interests, direct or indirect, financial or otherwise, that would conflict with the performance of the duties as the Ratepayer Advocate. The Ratepayer Advocate shall be retained for a fixed period of time of up to three (3) years, comply with the terms and conditions as noted in the Agency's professional services agreement, and shall serve at the pleasure of the Board.

[As described in Section 2.0 above, the Ratepayer Advocate will work with staff and the F&A Committee during the rate and fee setting processes to analyze underlying assumptions and provide input. After a final draft of a rate and/or fee report is completed, the Ratepayer Advocate will review the draft and provide the Board and staff with an independent written analysis of the draft report within 60 days of the draft report being completed. The Ratepayer Advocate analysis should include an evaluation of the underlying assumptions and a comparison to industry best practices and/or other similar agencies. Consistent with the Attachments, the Ratepayer Advocate written analysis will be considered by the Board prior to any formal public notice of any proposed changes to rates and fees.](#)

[The Ratepayer Advocate will further be available to assist the Agency public information officer with the development of plain language information about the proposed rates and/or fees and](#)

FAQs. The Ratepayer Advocate will also post his or her analysis to the Agency website, as well as any other relevant information, and will be available to respond to ratepayer questions until the rates and/or fees are finalized

The Agency Act specifically requires that the Ratepayer Advocate shall:

- Advise the Board and provide information to the public before the adoption of new wholesale and retail water service rates and charges, as well as facility capacity fees/FCFs/Connection Fees. ~~The Ratepayer Advocate will prepare a written report.~~
- Report directly to the Board and shall be independent from Agency staff.
- Advocate on behalf of customers within the Agency's boundaries to the Board.
- Have access to all pertinent Agency documents and information to independently advise the Board and inform the public

The Board's Request for Proposals may include a request for the proposed approach and process a prospective Ratepayer Advocate would suggest to fulfill these functions.

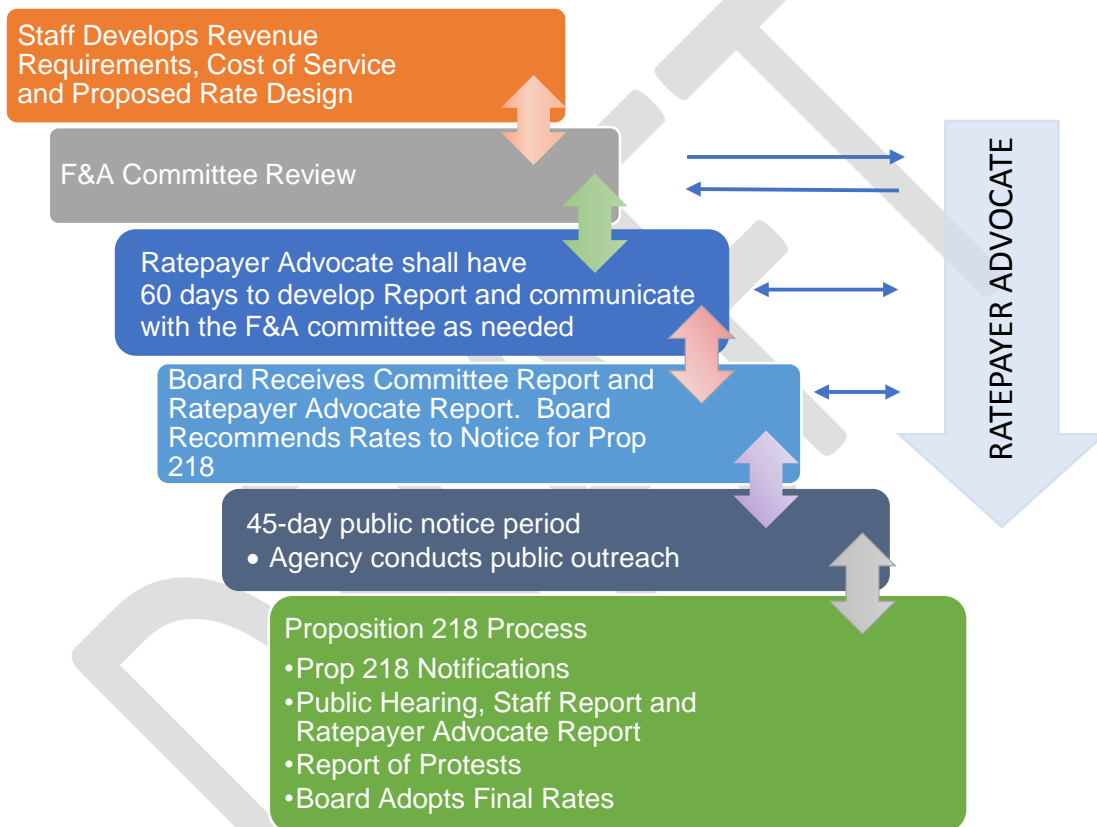
DRAFT

APPENDIX A

1.0 Retail Rate Setting Process (Proposition 218)

The Agency desires to ensure that, to the extent practical, we recover from each customer the cost of providing service to that customer. One of the main reasons why the Agency must follow the rate setting process is to ensure that the rates are equitably distributed between every customer. At the same time, it is also the Agency's responsibility to make sure that those rates help to keep the Agency financially stable.

The following are steps in the Agency's retail rate setting process:



1.1 Develop revenue requirements through a rate setting process and propose rate changes

The rate setting process will consist of three primary study components. First, a projection of expenses and determination of the adequacy of revenues to meet expenses during the forecast period must be made. The results of the analysis, known as the revenue requirement, is an assessment of the ability of the existing revenue stream to meet the projected financial requirements during the forecast period and, to the extent required, the identification of the magnitude and timing of any required rate adjustments.

Next, a determination of the way the Agency incurs costs is made. The results, known as Cost of Service, are an allocation of costs making up the revenue requirements to determine functional cost categories and customer classes.

Finally, specific rates and charges must be designed which provide sufficient revenue to recover costs in a manner consistent with requirements under Proposition 218. This includes allocating costs to customers and customer classes in a way that correlates the cost of the service incurred by the Agency, and the customers driving the Agency to incur such costs.

1.2 Review Proposed Rate Changes with the Finance and Administration Committee and the Ratepayer Advocate

The staff will review information and assumptions with the Finance and Administration (F&A) Committee. The F&A Committee may engage the Rate Payer Advocate as the proposed rates are developed, and staff shall present a completed draft rate report, including a cost of service study and other necessary supporting information to the F&A Committee.

1.3 The Ratepayer Advocate develops an independent report

The Ratepayer Advocate shall review the report, ask for any clarifying or supporting information needed from staff or the F&A Committee, and prepare an independent analysis and report that will also be forwarded to the Board. The Ratepayer Advocate shall have at least 60 days to complete this work.

1.4 Board Considers Rate Report, Cost of Service Study, and Ratepayer Advocate Report and Public Presentation

The Board shall consider the rate report and cost of service study, as well as the Ratepayer Advocate's independent report and presentation, as well as any public comments. The Board will then recommend the ~~maximum~~ rates and charges to be noticed through the Proposition 218 process.

1.5 Proposition 218 Notice

Under Section 2(e), Article XIID of Proposition 218, in order for a user fee or charge to be subject to Proposition 218, it must be for a property related service. A property related service is defined as a public service having a direct relationship to property ownership. Since provision of water for retail purposes is a property related service, property owners and customers are provided the required Proposition 218 notice prior to imposition of new or increased rates for retail water service fees and charges.

The notice shall include the parcels upon which a fee or charge is proposed for imposition. The amount of the fee or charge proposed to be imposed upon each parcel shall be calculated. The Agency shall provide written notice by mail of the proposed fee or charge to the record owner of each identified parcel upon which the fee or charge is proposed for imposition, the amount of the fee or charge proposed to be imposed upon each, the basis upon which the amount of the proposed fee or charge was calculated, the reason for the fee or charge, together with the date, time, and location of a public hearing on the proposed fee or charge, as well as the summary of the rate proposal, and information as to the availability of documents supporting the proposed rates, including the rate study and the independent report from the Ratepayer Advocate. Notice shall be

provided at least 45 days prior to public hearing and Board meeting for approval of new rates.

1.6 Agency conducts public outreach

The Agency will provide public information and outreach during the 45-day public notice process to communicate with the general public, area residences and businesses, and stakeholders about proposed changes to the Agency's retail water rates.

The overall goals of the public outreach campaign:

- Achieve more effective and broader engagement of the Agency's residents and businesses
- Develop more collaborative and positive working relationships with the public
- Increase public knowledge and understanding of the Agency's mission
- Ensure the Agency is an adaptive organization that uses the latest methods for outreach

1.7 Proposition 218 Public Hearing, Report of Written Protests, and Final Board Action

A public hearing shall be held in conjunction with a Board meeting (as noticed above). Staff will present the rate study and proposal. The Ratepayer Advocate shall attend the meeting and be available to answer any questions regarding his or her ~~present its independent~~ report. The public will be provided an opportunity to comment. After the conclusion of the public hearing, staff shall report the number of written protests received during the 45-day period (including any received at the hearing prior to its close) to the Board. If written protests are not submitted by a majority of the property owners or customers of record (with one protest counting per parcel), the Board shall then consider the proposed rate setting item and take action as appropriate.

APPENDIX B

1.0 Wholesale Rate Setting Process

The wholesale rate currently covers the cost of providing water treatment and delivery of imported water throughout the Agency service area, as well as certain regional water resources and water conservation initiatives, and a portion of Agency administrative expenses. Imported water is sold to each of the retail divisions, as well as Los Angeles County Waterworks District 36. Wholesale revenue requirements and the cost of service study, followed with a rate design development process, will provide justifiable and equitable methodologies for appropriate user fees that are adequate to cover wholesale operations.

The following are steps in the Agency's wholesale rate setting process:



1.1 Develop revenue requirements through a rate setting process and propose rate changes

The rate setting process will consist of three primary study components. First, a determination of the adequacy of revenues to meet expenses during the forecast period must be made. The results of the analysis, known as the revenue requirement, is an assessment of the ability of the existing revenue stream to meet the projected financial requirements during the forecast period and, to the extent required, the identification of the magnitude and timing of any required rate adjustments.

Next, a determination of the way the Agency incurs costs is made. The results, known as Cost of Service, are an allocation of costs making up the revenue requirements to determine functional cost categories and customer classes.

Finally, specific rates and charges must be designed which provide sufficient revenue to recover costs in a manner consistent with Proposition 26, including allocation of costs incurred by the Agency to those customers driving the Agency to incur such costs.

1.2 Review Proposed Rate Changes with the Finance and Administration Committee and the Ratepayer Advocate

The staff will review information and assumptions with the Finance and Administration (F&A) Committee and may engage the Ratepayer Advocate as the proposed rates are developed, and shall present a completed draft rate report, including a cost of service study and other necessary supporting information to the F&A Committee.

1.3 The Ratepayer Advocate develops and independent report

The Ratepayer Advocate shall review the report, ask for any clarifying or supporting information needed from staff or the F&A Committee, and prepare an independent analysis and report that will also be forwarded to the Board. The Ratepayer Advocate shall have at least 60 days to complete this work.

1.4 Board Considers Rate Report, Cost of Service Study, and Ratepayer Advocate Report and Public Presentation

The Board shall consider the rate study and rate proposal, as well as the Ratepayer Advocate's independent report and presentation, as well as any public comments. The Board will then recommend the ~~maximum~~ rates and charges to be noticed to the Agency's wholesale customers.

1.5 Agency conducts public outreach

The Agency will provide public information and outreach to communicate with the general public, area residences and businesses, and stakeholders about proposed changes to the Agency's wholesale water rates.

The overall goals of the public outreach campaign:

- Achieve more effective and broader engagement of the Agency's residents and businesses
- Develop more collaborative and positive working relationships with the public
- Increase public knowledge and understanding of the Agency's mission
- Ensure the Agency is an adaptive organization that uses the latest methods for outreach

1.6 Final Board action

At a Board meeting, staff will present the rate study and proposal. The Ratepayer Advocate shall attend the meeting and be available to answer any questions regarding his or her report.~~present its independent report.~~ The public will be provided an opportunity to comment. The Board shall then consider the proposed rate setting item and take action as appropriate.

APPENDIX C

1.0 Facility Capacity/Connection Fee Process

The Agency is authorized by its enabling legislation and Government Code section 66013 to establish Capacity Charges, referred to as Facility Capacity Fees (FCFs), to acquire, finance or be reimbursed for facilities, works, property, improvements and water supplies for the purpose of increasing or enlarging existing capacity and facilities. FCFs are charged to future users who connect to the system of one of the Agency's four retail purveyors. The Agency is further authorized by its enabling legislation and Government Code section 66013 to establish Connection Fees for the costs of making a physical connection to the Agency's water system.

The following are steps in the Agency's FCFs and Connection Fees setting process:



1.1 Review of current Agency's policies and fees

This process for FCFs consists of updating demand forecasts, revising the cost estimates and implementation dates of the capital improvement program components, allocating capital expenditures between existing and future users and among meter sizes, and application of a financial model that generates conceptual debt service issues and calculates FCFs for each meter size. The process for Connection Fees involves an analysis of the physical costs of making a connection to the water system, including parts, time and labor costs.

1.2 Stakeholder Process

As the proposed FCFs and/or Connection Fees are being developed, Agency staff will invite key stakeholders to engage in a technical workgroup to review the information and assumptions used.

1.3 Review Proposed FCFs and/or Connection Fees with the Finance and Administration Committee and the Ratepayer Advocate

The staff will review information and assumptions with the Finance and Administration (F&A) Committee as the proposed fees are developed, and shall present a completed draft report and other necessary supporting information to the F&A Committee.

1.4 The Ratepayer Advocate develops and independent report

The Ratepayer Advocate shall review the report, ask for any clarifying or supporting information needed from staff or the F&A Committee, and prepare an independent analysis and report that will also be forwarded to the Board. The Ratepayer Advocate shall have at least 60 days to complete this work.

1.5 Board Considers Rate Report, Cost of Service Study, and Ratepayer Advocate Report and Public Presentation

The Board shall consider the Facility Capacity Fee and/or Connection Fee proposal, as well as the Ratepayer Advocate's independent report and presentation, as well as any public comments. The Board will then recommend the maximum fees to be considered. The information supporting the proposed Facility Capacity Fees and/or Connection Fees shall be made available at least 10 days prior to a meeting at which the fees are considered for adoption. In addition, at least 14 days in advance, notice must be mailed to interested persons who have filed a request for such notice as provided by Government Code section 66016.

1.6 Agency conducts public outreach

The Agency will provide public information and outreach to communicate with the general public, area residences and businesses, and stakeholders about proposed changes to the Agency's Facility Capacity Fees.

The overall goals of the public outreach campaign:

- Achieve more effective and broader engagement of the Agency's residents and businesses
- Develop more collaborative and positive working relationships with the public
- Increase public knowledge and understanding of the Agency's mission
- Ensure the Agency is an adaptive organization that uses the latest methods for outreach

1.7 Public Meeting and Final Board Action

A public meeting shall be held at least 10 days after information supporting the Facility Capacity Fees and/or Connection Fees has been made publicly available, and at least 14 days after notice has been mailed to interested persons that have requested such notice in accordance with Government Code section 66016. Staff will present the Facility Capacity Fee and/or Connection Fee report

and proposal. The Ratepayer Advocate shall attend the meeting and be available to answer any questions regarding his or her report. ~~present its independent report.~~ The public will be provided opportunity to comment, after which time the Board shall then consider the proposed fee and take action as appropriate.

DRAFT



MEMORANDUM

DATE: October 30, 2018

TO: Board of Directors

FROM: Rochelle Patterson *[Signature]*
Director of Finance and Administration

SUBJECT: Approve a Resolution of Intention for SCV Water to Enter Into a Retirement Contract with CalPERS to Provide for a Merger of the Contracts of the Former Castaic Lake Water Agency and Newhall County Water District.

SUMMARY

As part of the merger, a new retirement contract is required to merge the existing retirement contracts of Castaic Lake Water Agency (CLWA) and Newhall County Water District (NCWD), collectively the "Prior Agencies". Staff recommends approval of a resolution declaring SCV Water's intention to enter into a retirement contract with CalPERS.

DISCUSSION

Staff from CLWA, NCWD and special counsel have been working with CalPERS since SB 634 was signed into law on October 15, 2017 to ensure the retirement benefits to employees and retirees from the Prior Agencies would not be impacted due to the creation of SCV Water. To ensure the continuation of the retirement benefits previously provided under contract between the Prior Agencies and CalPERS, a merger of the Prior Agencies contracts into a new contract with SCV Water is required. The merger is achieved by adoption of a resolution of intention by the Board of Directors pursuant to Government Code Section 20508 (see Exhibits A and B). Additionally, the previous retirement benefit provisions under CLWA's contract with CalPERS will be carried over into the new contract with SCV Water, consistent with the following Code provisions:

- Section 21354: 2% @ 55 Full Formula for Classic Members
- Section 7522.20: 2% @ 62 Full Formula for New Members
- Section 20042: One Year Final Compensation for Classic Members
- Sections 21624/26/28: Post Retirement Survivor Allowance
- Section 21635: Post Retirement Survivor Allowance to Continue After Remarriage

The CalPERS retirement plan provisions (items included in the contract) were compared from both of the existing entities to ensure current retirement benefits were recognized. CalPERS required a new cost analysis valuation for SCV Water based on the plan provisions and SCV Water personnel demographics.

Consistent with Government Code Section 7507, disclosure at the public meeting of the Board of future annual costs of the proposed CalPERS contract is required at least two weeks prior to the adoption of the final resolution approving the CalPERS contract for SCV Water.

Following the Board's adoption of the resolution declaring its intent to enter into a merger contract, an election by employees is required, by secret ballot, to elect whether to be covered by CalPERS 1959 Survivor Benefits as set forth in Government Code Section 21574. The results of the election will be certified using CalPERS' Form CON-18 (See Exhibit C).

Once the Board approves the resolution of intention, the next order of business is to have the Board approve adoption of the final resolution for SCV Water to participate in CalPERS, which will be presented to the Board at its regular meeting on December 4, 2018. At that time, staff will also present the Board with a tax-deferred resolution to ensure that employee contributions to CalPERS are made on a pre-tax basis. These resolutions are timely as they need to be adopted before January 1, 2019, and the final resolution cannot be adopted earlier than 20 days after SCV Water adopts the resolution of intention.

FINANCIAL CONSIDERATIONS

Government Code Section 7507 requires the disclosure of future annual costs of the proposed contract at a public meeting at least two weeks prior to the adoption of the final Resolution. The definition of "future annual costs" will include "normal cost and any change in accrued liability". A Certification of Compliance with Government Code Section 7507 will be submitted by staff using CalPERS Form CON-12A (See Exhibit D).

The estimated employer rate for classic local miscellaneous members is 10.152% or an estimated total annual cost of \$1,084,587. The estimated employer rate for new local miscellaneous members is 7.266% or an estimated total annual cost of \$393,854. In addition, the initial employer cost for the 1959 Survivor Benefit program is \$5.60 per month per CalPERS-eligible employee. The estimated total annual cost for the 1959 Survivor is \$12,768. SCV Water will also pay the normal member contribution on behalf of classic members of 7% as an employer paid member contribution ("EPMC") pursuant to Government Code Section 2069. The total annual cost for the EPMC is \$747,844.

Please note, however, that there are no additional financial impacts to the Regional Division (CLWA), SCWD or Valencia Water Division (VWD) as the required employer contribution of 10.152% for classic members and 7.266% for new members is lower than the anticipated rate. The Newhall Water Division (NWD) will see an increase in the employer contribution rate of less than .50% which is lower than the anticipated increase of 1.6% in the employer contribution rate which was included in the estimated increase in the Agency's FY 2018/19 Budget.

RECOMMENDATION

1. Adopt the Resolution of Intention declaring the Board of Directors intent to enter into a contract with CalPERS to provide for a merger of the contracts of the Prior Agencies into a new contract with SCV Water pursuant to Government Code Section 20508; and
2. Schedule for action at the next available Board meeting, but at least twenty (20) days from this Board meeting, the formal adoption of the final resolution approving the CalPERS contract for SCV Water pursuant to Government Code Section 20471.

RP/ed



EXHIBIT A

**RESOLUTION OF INTENTION
TO APPROVE A CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
SANTA CLARITA VALLEY WATER AGENCY**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies in the Public Employees' Retirement System, making their employees members of said System, and sets forth the procedure by which participation may be accomplished; and

WHEREAS, one of the steps required in the procedure is the adoption by the governing body of the public agency of a resolution giving notice of intention to approve a contract for such participation of said agency in the Public Employees' Retirement System, which resolution shall contain a summary of the major provisions of the proposed retirement plan;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the above agency gives, and it does hereby give notice of intention to approve a contract between said governing body and the Board of Administration of the Public Employees' Retirement System, providing for participation of said agency in said retirement system, a copy of said contract and a copy of the summary of the major provisions of the proposed plan being attached hereto, as an "Exhibit", and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved

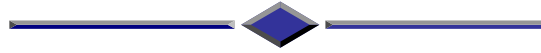
(New Agency)
CON-301 (Rev. 3/9/2016 rc)

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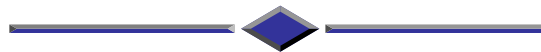
EXHIBIT B

California
Public Employees' Retirement System



CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Santa Clarita Valley Water Agency



In consideration of the covenants and agreement hereafter contained and on the part of both parties to be kept and performed, the governing body of above public agency, hereafter referred to as "Public Agency", and the Board of Administration, California Public Employees' Retirement System, hereafter referred to as "Board", hereby agree as follows:

1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.
2. Public Agency shall participate in the Public Employees' Retirement System from and after _____ making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency's participation in the Public Employees' Retirement System is based on the Board's reasonable, good faith interpretation of current Internal Revenue Service Guidance that Public Agency as constituted at the time of this Agreement is eligible to participate in a governmental plan within the meaning of Internal Revenue Code Section 414(d). Public Agency's continued participation shall be subject to the Board's determination of the Public Agency's status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d), upon publication of final Treasury Regulations pursuant to such Section (the "Final Regulations"). If upon publication of the Final Regulations, the Board determines that Public Agency would not qualify as an agency or instrumentality of the state or political subdivision of a State, Public Agency shall take all necessary and applicable steps to comply with the Final Regulations, including making any necessary amendments to the Public Agency's governing documents. If Public Agency fails to timely comply with the Final Regulations, the Board shall take any remedial corrections required under the Final Regulations, which may include the termination of Public Agency's participation in the Public Employees' Retirement System, and the cancellation of all benefits and any service credit accrued for employees and retirees of the Public Agency.

4. Public Agency agrees to indemnify, defend and hold harmless the Public Employees' Retirement System and its trustees, agents and employees, the Board, and the Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-Public Employees' Retirement System retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than Public Employees' Retirement System to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the Public Employees' Retirement Law.

5. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:

a. Employees other than local safety members (herein referred to as local miscellaneous members).

6. Any exclusion(s) shall remain in effect until such time as the Public Employees' Retirement System determines that continuing said exclusion(s) would risk a finding of non-compliance with any federal tax laws or regulations. If such a determination is contemplated, the Public Employees' Retirement System will meet with the Public Agency to discuss the matter and coordinate any required changes or amendments to the contract.

In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

a. SAFETY EMPLOYEES

7. This contract shall be a continuation of the contract of the Castaic Lake Water Agency's contract. The Castaic Lake Water Agency and the Newhall County Water District, hereinafter referred to as "Former Agencies", merged on _____, to form Public Agency. The accumulated contributions, assets, and liability for prior and current service under the Former Agencies shall be merged pursuant to Section 20508 of the Government Code.

8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).

9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).

10. Public Agency elected and elects to be subject to the following optional provisions:

a. Section 20042 (One-Year Final Compensation) for classic local miscellaneous employees.

b. Sections 21624, 21626 and 21628 (Post-Retirement Survivor Allowance).

c. Section 21635 (Post-Retirement Survivor Allowance to Continue After Remarriage).

11. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
12. Public Agency shall also contribute to said Retirement System as follows:
 - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members.
 - b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
13. Contributions required of Public Agency and its employees shall be subject to adjustment by the Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
14. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
SANTA CLARITA VALLEY WATER
AGENCY

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

NEW AGENCY CalPERS ID #8793992528
PERS-CON-702N

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CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
Financial Office | Pension Contract Management
& Prefunding Programs
P.O. Box 942703
Sacramento, CA 94229-2703
(888) CalPERS (225-7377)

**1959 SURVIVOR BENEFITS
CERTIFICATION OF EMPLOYEE ELECTION**

I hereby certify the following local miscellaneous employees of the Santa Clarita Valley Water Agency were given an opportunity to elect to be subject to Government Code Section 21574, Fourth Level of 1959 Survivor Benefits, as described in the Resolution of Intention adopted by said Agency's governing body on _____, ____:

| | | |
|---|--|--|
| Number of employees eligible to elect coverage | Number employees electing to be covered | Number of employees electing <u>not</u> to be covered |
| _____ | _____ | _____ |

The attached list identifies the names and Social Security numbers of the CalPERS members eligible to elect such coverage and indicates the choices made.

Clerk or Secretary

Date

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CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

Financial Office | Pension Contract Management
Services & Prefunding Programs
P.O. Box 942703 Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377)
TTY: (877) 249-7442 | Fax: (916) 795-4673
www.calpers.ca.gov

EXHIBIT D

**CERTIFICATION OF COMPLIANCE WITH
GOVERNMENT CODE SECTION 7507**

I hereby certify that in accordance with Section 7507 of the Government Code the future annual costs as determined by the California Public Employees' Retirement System for the increase or change in retirement Benefit(s) have been made public at a public meeting of the _____ of the
(governing body)

_____ on _____
(public agency) (date)

which is at least two weeks prior to the adoption of the Resolution / Ordinance.

Adoption of the retirement benefit increase or change will not be placed on the consent calendar.

Clerk/Secretary

Title

Date _____

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BOARD MEMORANDUM

DATE: October 23, 2018
TO: Board of Directors
FROM: Rochelle Patterson *RP*
Director of Finance and Administration
SUBJECT: Approve a Reserve Fund Policy

SUMMARY AND DISCUSSION

As part of the merger, staff has been reviewing policies of both Castaic Lake Water Agency (CLWA) and Newhall County Water District (NCWD) to develop unified policies for SCV Water. Staff brought together the policies of CLWA, Santa Clarita Water Division (SCWD), NCWD and the plan of Valencia Water Company (VWC) when developing the reserve section for the FY 2018/19 Budget (see Attachment 1 for redline tables).

The Agency holds a significant level of reserves in several funds for various purposes. The establishment, funding and maintenance of reserves are foundations of prudent financial management. Reserves are highly regarded by credit rating agencies, credit providers and investors. Although there are numerous methods to establish reserves, staff recommends leaning on the materials provided by the credit rating agencies, which provide guidance on liquidity and provides peer review through the assignment of credit ratings for bond issues.

Implementing formal reserve policies has favorable results with the credit rating agencies and will serve as a framework for the Board and staff in establishing adequate levels of reserves. Establishing reserve levels should be an integrated process that takes into account the Agency's Budget, rate structure, and capital improvement plans. The Agency's reserves should be linked to its operational risks and capital structure, however, irrespective of the intended or ultimate capital structure, the Agency will need to maintain minimum reserve levels.

In an effort to create one unified Reserve Policy, staff has drafted a new policy for review with the assistance of the Agency's financial advisor.

On October 22, 2018, at a special meeting of the Finance and Administration Committee, the Committee discussed the attached Reserve Fund Policy and recommended the Board of Directors consider approving the Reserve Fund Policy.

FINANCIAL CONSIDERATIONS

None at this time.

RECOMMENDATION

The Finance and Administration Committee recommends that the Board of Directors approve the attached Reserve Fund Policy.

RP

Attachments

MBS

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CLEAN VERSION



| POLICIES, RULES AND REGULATIONS | |
|-----------------------------------|-------------------------------|
| Title: RESERVE FUND POLICY | |
| Policy No.:16.0 | Section Nos.: 16.0 – 16.4 |
| Approval Date: November 2018 | Effective Date: November 2018 |
| Approved By: Board of Directors | |

16.0 RESERVE FUND POLICY

16.1 INTRODUCTION

This policy has been developed to maintain prudent management of regional and retail water systems, which requires that reserve funds be established and maintained to fund scheduled and unscheduled expenses including operation and maintenance, debt service, emergencies, capital improvement, repair and replacement, and for the stabilization of water rates. This policy has been revised to re-state and conform the various legacy policies of the four divisions of the Santa Clarita Valley Water Agency (SCV Water, or Agency): Regional (formerly wholesale), Newhall Water Division (NWD), Santa Clarita Water Division (SCWD) and Valencia Water Division (VWD).

This policy describes the prudent reserve fund needs of the regional and retail systems, identifies the sources of funding for such reserves, and recommended target amounts for reserve funds. Reserves are highly regarded by credit rating agencies, credit providers and investors. Although there are numerous methods to establish reserve funding levels, the Agency tends to lean on the metrics utilized by the credit rating agencies, which provide guidance on liquidity and provides peer review through the assignment of credit ratings for bond issues. The monies to fund the reserves should come from revenues of the regional and retail operations after operating expense, including debt service obligations, are met.

16.2 STATEMENT OF PURPOSE

The purpose of SCV Water's Reserve Fund Policy for the regional and retail water systems is to ensure the Agency's financial stability, and to have sufficient funding available to meet its operating, capital and debt service cost obligations. This plan establishes the level of reserves necessary for maintaining the Agency's credit-worthiness and ratings and for adequately providing for:

- Cash flow requirements and working capital.
- Economic uncertainties and other financial hardships, including performance of the regional economy and water supply reliability.
- Infrastructure replacements.
- Emergency repairs.
- Local disasters, natural disasters or catastrophic events.
- Loss of significant revenue sources due to variations in water sales resulting from variable weather conditions or conservation.
- Unfunded mandates including costly regulatory requirements.



| POLICIES, RULES AND REGULATIONS | |
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| Policy No.:16.0 | Section Nos.: 16.0 – 16.4 |
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16.3 TYPES OF RESERVES

The establishment of reserve funds is in the best interest of SCV Water. Traditional reserve policy categories are typically classified as follows:

- Capital Improvement and Replacement Funds
- Emergency, or Contingency Reserves
- Capital Reserves
- Operating Reserves
- Revenue Rate Stabilization Reserve
- Water Supply Reliability Reserve

Reserve funds are established utilizing the following criteria:

- Distinguish between legally restricted and unrestricted amounts.
- Contain a defined and distinct purpose.
- Contain a target level or a range of target levels.
- Identify events or conditions that prompt the use of the reserves.
- Specify periodic review dates, usually annually as part of the budget process, for balances and target levels.
- Balances should be maintained in amounts sufficient to meet minimum reserve targets in cash and/or cash equivalents.

16.3.1 Capital Improvement and Replacement Funds

These funds are established as reserves for the Agency's capital program, inclusive of pay-go and debt-funded projects. Funds from this reserve are intended to fund capital and asset replacement costs, plus any contingency amounts in the event other sources of projected capital funding becomes insufficient to complete capital projects. The Agency seeks to set aside specific amounts in each of the Capital Funds of the Regional and the Retail Divisions', to annually meet respective budgeted capital programs.

Recommended Target Levels – Most water agencies are capital intensive and funding is typically needed annually in significant amounts. In determining how much the Agency should set aside in reserves for capital projects, it must first determine how it plans to finance its capital projects in the future. In other words, the Agency must determine its capital structure: the mix of debt, reserves, and pay-as-you-go financing that it will use to pay for capital projects in the future. The Regional Division is expected to finance its capital needs through a combination of pay-go funding and debt transactions. The Retail Divisions are expected to use primarily a pay-go funding approach. This Policy recommends that the Agency and Retail Divisions maintain their pay-go Capital Funds at a minimum target level equal to the budgeted capital projects for the ensuing fiscal year.



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| Approval Date: November 2018 | Effective Date: November 2018 |
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16.3.2 Emergency Reserves

This reserve is established to provide additional liquidity in the event of a natural disaster, financial crisis, economic uncertainties and financial hardships, loss of significant revenue sources, local disasters or capital obligations, cash flow requirements, unfunded mandates including costly regulatory requirements and other such needs. These amounts should supplement monies received from insurance policies and by state and federal programs.

Recommended Target Levels – FEMA guidelines suggest an amount equal to 1 - 2% of the Agency’s total net plant and equipment.

Regional Division - The Regional Division has a higher risk to natural disaster, economic downturns and water supply disruptions and therefore it is recommended that the Emergency Reserve equal to one year of operating expenses.

Retail Divisions – It is recommended that the Emergency Reserve target level for the Retail Divisions be equal to 2% of the Retail Divisions capital assets, net of depreciation.

16.3.3 Capital Reserves

Additionally, the Agency seeks to establish, fund and maintain a Capital Reserve to fund unanticipated capital expenditures, or additional repair and replacement projects.

Recommended Target Levels – It is recommended that the Agency maintain separate Capital Reserves for each Regional and Retail Division at a level equal to their respective rolling average of its three-year depreciation amounts. This is an indicator of the value of depreciable capital assets that are aging and will be in need of replacement or repair.

16.3.4 Operating Reserves

These funds are maintained to safeguard the financial viability and stability of the Agency and are funded from division specific revenues. The Agency has reserve funds to safeguard against unexpected events such as financial crises, drought or unexpected natural disasters, and major catastrophic events. Operating Reserves are typically established based on percentage of operating expenses and can range from 20% to 50% of annually budgeted operating expenses, exclusive of interest expense.



| POLICIES, RULES AND REGULATIONS | |
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Recommended Target Levels – Actual funding targets for the Operating Reserve depends on numerous variables, including but not limited to the timing of revenues receipts; the timing of expenses; the variability of water supply and demand; etc.

Regional Division - It is recommended that the Regional Division maintain a minimum target amount equal to 25% of their respective budgeted operating and maintenance expenses and one year of aggregate debt service less restricted debt service reserve amounts. The source of funding should be the available monies remaining after the payment of debt service representing a combination of one percent property tax revenues and Facility Capacity Fees in the proportions those funds pay for debt service.

Retail Divisions - It is recommended that the Retail Division’s maintain a minimum target amount equal to 25% of their respective budgeted operating and maintenance expenses, plus one-half year of aggregate debt service less restricted debt service reserve amounts.

16.3.5 Revenue Rate Stabilization Reserve

These funds are maintained to provide the Agency with the ability and flexibility to avoid sharp increases in customers’ rates or to smooth out rate increases over an extended time frame. Revenue Rate Stabilization Reserves can be targeted as percentage of revenues, ranging from 10% to 30% of annually budgeted operating revenues.

Recommended Target Levels – Funding targets for the Revenue Rate Stabilization Reserve depends on numerous variables, including but not limited to the timing and volatility of revenues; the variability of water supply and demand; etc.

Regional Division – The Regional Division has more significant revenues and reserves than Retail Divisions and since the use of its Revenue Rate Stabilization Fund benefits rate payers in each Retail Division, a target amount should be equal to 15% of its budgeted operating revenues.

Retail Divisions - It is recommended that the Agency annually maintain Operating Reserves for the Retail Divisions at a minimum target amount equal to 10% of its budgeted operating revenues.

16.3.6 Water Supply Reliability Reserve

These funds are maintained to provide a source of funding for the extraction of water from groundwater banking programs during dry years that will help to further mitigate rate increases. Previously, the Agency has funded water extractions through available fund balances and water rate surcharges. This fund will provide the Agency with



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additional operating reserves for water supply to safeguard against the potential need to raise rates during future drought conditions and dry years.

Recommended Target Levels – The target for the Water Supply Reliability Reserve will be equal to the cost to produce 5,000-acre feet from the Agency’s banking program in a dry year and be funded by taking 50% of the prior fiscal year’s water surplus that is in excess of what is required to recover operating expenditures and reserves. The Retail Divisions will not be required to fund this reserve.

Regional Division - It is recommended that the Regional Division maintain a target amount equal to the cost to produce 5,000-acre feet from the Agency’s banking program in a dry year.

16.4 REPORTING

The annual Budget document will include a reserve analysis, showing reserve amounts and targets for each type of reserve, and should a major change in conditions threaten reserve levels, the General Manager will provide an analysis to the Board of Directors. This analysis would include an explanation of why reserve levels are below targeted levels and/or a recommended course of action to improve reserve levels.



| POLICIES, RULES AND REGULATIONS | |
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The following tables illustrate the Reserve Fund Policy target levels:

| TYPE OF RESERVE | REGIONAL | NWD | SCWD | VWD |
|--|--|--|--|--|
| Capital Improvement & Replacement | Current budget pay-go projects | Current budget pay-go projects | Current budget pay-go projects | Current budget pay-go projects |
| Emergency/Disaster | Equal to 365 days of operating expenditures | 2% of net capital assets | 2% of net capital assets | 2% of net capital assets |
| Capital Reserve | 3-YR average of annual depreciation | 3-YR average of annual depreciation | 3-YR average of annual depreciation | 3-YR average of annual depreciation |
| Operating | 25% of operating expenses plus one-year annual debt service less any restricted DSRF | 25% of operating expenses plus 6 months of annual debt service | 25% of operating expenses plus 6 months of annual debt service | 25% of operating expenses plus 6 months of annual debt service |
| Revenue Rate Stabilization | 15% of operating revenue | 10% of operating revenue | 10% of operating revenue | 10% of operating revenue |
| Water Supply Reliability Reserve | Cost to produce 5,000-acre feet from banking programs | NA | NA | NA |



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Regional Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|-----------------------------------|---------------------------|------------------------|-------------|
| Capital Improvement & Replacement | \$10,799,500 | \$10,399,500 | 104% |
| Emergency/Disaster | 29,273,400 | 26,140,200 | 112% |
| Capital Reserve | 3,204,700 | 17,267,793 | 19% |
| Operating | 26,052,500 | 24,789,050 | 105% |
| Revenue Rate Stabilization | 0 | 3,976,043 | 0% |
| Water Supply Reliability Reserve | 3,000,000 | 3,000,000 | 100% |
| TOTAL | \$72,330,100 | \$85,572,586 | 85% |
| Days Cash Ratio | 1,010 | 1,195 | |

NWD Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|-----------------------------------|---------------------------|------------------------|-------------|
| Capital Improvement & Replacement | \$2,560,262 | \$2,937,000 | 87% |
| Emergency/Disaster | 1,500,000 | 1,646,037 | 91% |
| Capital Reserve | 0 | 2,987,406 | 0% |
| Operating | 623,723 | 2,634,209 | 24% |
| Revenue Rate Stabilization | 1,566,625 | 1,274,737 | 123% |
| TOTAL | \$6,250,610 | \$11,479,388 | 54% |
| Days Cash Ratio | 244 | 449 | |



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SCWD Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|-----------------------------------|---------------------------|------------------------|-------------|
| Capital Improvement & Replacement | \$9,535,700 | \$9,535,700 | 100% |
| Emergency/Disaster | 2,200,000 | 2,255,600 | 98% |
| Capital Reserve | 3,221,090 | 4,660,138 | 69% |
| Operating | 8,928,000 | 9,532,725 | 94% |
| Revenue Rate Stabilization | 5,458,365 | 3,595,590 | 152% |
| TOTAL | \$29,343,155 | \$29,579,753 | 99% |
| Days Cash Ratio | 385 | 388 | |

VWD Target Level*

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|-----------------------------------|---------------------------|------------------------|-------------|
| Capital Improvement & Replacement | \$333,000 | \$3,137,000 | 11% |
| Emergency/Disaster | 141,723 | 1,942,840 | 7% |
| Capital Reserve | 0 | 2,739,469 | 0% |
| Operating | 439,885 | 7,979,116 | 6% |
| Revenue Rate Stabilization | 424,369 | 3,335,272 | 13% |
| TOTAL | \$1,338,977 | \$19,133,696 | 7% |
| Days Cash Ratio | 24 | 341 | |

*Prior to becoming a public water utility, Valencia Water Company did not carry significant reserves. The most recent rate case for Valencia Water Division includes provisions to gradually build reserve levels over the next 10 years.



| POLICIES, RULES AND REGULATIONS | |
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Total Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|--|----------------------------------|-------------------------------|--------------------|
| Capital Improvement & Replacement | \$23,228,462 | \$26,009,200 | 89% |
| Emergency/Disaster | 33,115,123 | 31,984,677 | 104% |
| Capital Reserve | 6,425,790 | 27,654,806 | 23% |
| Operating | 36,044,108 | 44,935,099 | 80% |
| Revenue Rate Stabilization | 7,449,359 | 12,181,641 | 61% |
| Water Supply Reliability Reserve | 3,000,000 | 3,000,000 | 100% |
| TOTAL | \$109,262,842 | \$145,765,423 | 74% |

(Originally adopted November 2018)

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REDLINE VERSION

SANTA CLARITA VALLEY WATER AGENCY RESERVE FUND POLICY (October 2018)

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INTRODUCTION

This policy has been developed to maintain prudent management of regional and retail water systems, which requires that reserve funds be established and maintained to fund scheduled and unscheduled expenses including operation and maintenance, debt service, emergencies, capital improvement, repair and replacement, and for the stabilization of water rates. This policy has been revised to re-state and conform the various legacy policies of the four divisions of the Santa Clarita Valley Water Agency (SCV Water, or Agency): Regional (formerly wholesale), Newhall Water Division (NWD), Santa Clarita Water Division (SCWD) and Valencia Water Division (VWD).

This policy describes the prudent reserve fund needs of the regional and retail systems, identifies the sources of funding for such reserves, and recommended target amounts for reserve funds. Reserves are highly regarded by credit rating agencies, credit providers and investors. Although there are numerous methods to establish reserve funding levels, the Agency tends to lean on the metrics utilized by the credit rating agencies, which provide guidance on liquidity and provides peer review through the assignment of credit ratings for bond issues. The monies to fund the reserves should come from revenues of the regional and retail operations after operating expense, including debt service obligations, are met.

STATEMENT OF PURPOSE

The purpose of SCV Water's Reserve Fund Policy for the regional and retail water systems is to ensure the Agency's financial stability, and to have sufficient funding available to meet its operating, capital and debt service cost obligations. This plan establishes the level of reserves necessary for maintaining the Agency's credit-worthiness and ratings and for adequately providing for:

- Cash flow requirements and working capital.
- Economic uncertainties and other financial hardships, including performance of the regional economy and water supply reliability.
- Infrastructure replacements.
- Emergency repairs.
- Local disasters, natural disasters or catastrophic events.
- Loss of significant revenue sources due to variations in water sales resulting from variable weather conditions or conservation.
- Unfunded mandates including costly regulatory requirements.

TYPES OF RESERVES

The establishment of reserve funds is in the best interest of SCV Water. Traditional reserve policy categories are typically classified as follows:

- Capital Improvement and Replacement Funds
- Emergency, or Contingency Reserves
- Capital Reserves
- Operating Reserves
- Revenue Rate Stabilization Reserve
- Water Supply Reliability Reserve

Reserve funds are established utilizing the following criteria:

- Distinguish between legally restricted and unrestricted amounts.
- Contain a defined and distinct purpose.
- Contain a target level or a range of target levels.
- Identify events or conditions that prompt the use of the reserves.
- Specify periodic review dates, usually annually as part of the budget process, for balances and target levels.
- Balances should be maintained in amounts sufficient to meet minimum reserve targets in cash and/or cash equivalents.

Capital Improvement and Replacement Funds

These funds are established as reserves for the Agency's capital program, inclusive of pay-go and debt funded projects. Funds from this reserve are intended to be and utilized primarily to fund capital and asset replacement costs, plus any contingency amounts in the event other sources of projected capital funding becomes insufficient to complete capital projects. The Agency seeks to set aside specific amounts in each of the Capital Funds of the Regional and the Retail Division's, to annually meet respective budgeted capital programs.

Recommended Target Levels – Most water agencies are capital intensive and funding is typically needed annually in significant amounts. In determining how much the Agency should set aside in reserves for capital projects, it must first determine how it plans to finance its capital projects in the future. In other words, the Agency must determine its capital structure: the mix of debt, reserves, and pay-as-you-go financing that it will use to pay for capital projects in the future. The Regional Division is expected to finance its capital needs through a combination of pay-go funding and debt transactions. The Retail Divisions are expected to use primarily a pay-go funding approach. This Policy recommends that the Agency and Retail Divisions maintain their pay-go Capital Funds at a minimum target level equal to the budgeted capital projects for the ensuing fiscal year.

Emergency Reserves

This reserve is established to provide additional liquidity in the event of a natural disaster, financial crisis, economic uncertainties and financial hardships, loss of significant revenue sources, local disasters or capital obligations, cash flow requirements, unfunded mandates including costly regulatory requirements and other such needs. These amounts should supplement monies received from insurance policies and by state and federal programs.

Recommended Target Levels – FEMA guidelines suggest an amount equal to 1 - 2% of the Agency's total net plant and equipment.

Regional Division - The Regional Division has a higher risk to natural disaster, economic downturns and water supply disruptions and therefore it is recommended that the Emergency Reserve equal to one year of operating expenses.

Retail Divisions – It is recommended that the Emergency Reserve target level for the Retail Divisions be equal to 2% of the Retail Divisions capital assets, net of depreciation.

Capital Reserves

Additionally, the Agency seeks to establish, fund and maintain a Capital Reserve to fund unanticipated capital expenditures, ~~or cost overruns of capital improvement,~~ or additional repair and replacement projects.

Recommended Target Levels – It is recommended that the Agency maintain separate Capital Reserves for each Regional and Retail Division at a level equal to their respective rolling average of its three-year depreciation amounts. This is an indicator of the value of depreciable capital assets that are aging and will be in need of replacement or repair.

Operating Reserves

These funds are maintained to safeguard the financial viability and stability of the Agency and are funded from division specific revenues. The Agency has reserve funds to safeguard against unexpected events such as financial crises, drought or unexpected natural disasters, and major catastrophic events. Operating Reserves are typically established based on percentage of operating expenses and can range from 20% to 50% of annually budgeted operating expenses, exclusive of interest expense.

Recommended Target Levels – Actual funding targets for the Operating Reserve depends on numerous variables, including but not limited to the timing of revenues receipts; the timing of expenses; the variability of water supply and demand; etc.

Regional Division - It is recommended that the Regional Division maintain a minimum target amount equal to 25% of their respective budgeted operating and maintenance expenses and one year of aggregate debt service less restricted debt service reserve amounts. The source of funding should be the available monies remaining after the payment of debt service representing a combination of one percent property tax revenues and Facility Capacity Fees in the proportions those funds pay for debt service.

Retail Divisions - It is recommended that the Retail Division's maintain a minimum target amount equal to 25% of their respective budgeted operating and maintenance expenses, plus one-half year of aggregate debt service less restricted debt service reserve amounts.

Revenue Rate Stabilization Reserve

These funds are maintained to provide the Agency with the ability and flexibility to avoid sharp increases in customers' rates or to smooth out rate increases over an extended time frame. Revenue Rate Stabilization Reserves can be targeted as percentage of revenues, ranging from 10% to 30% of annually budgeted operating revenues.

Recommended Target Levels – Funding targets for the Revenue Rate Stabilization Reserve depends on numerous variables, including but not limited to the timing and volatility of revenues; the variability of water supply and demand; etc.

Regional Division – The Regional Division has more significant revenues and reserves than Retail Divisions and since the use of its Revenue Rate Stabilization Fund benefits rate payers in each Retail Division, a target amount should be equal to 15% of its budgeted operating revenues.

Retail Divisions - It is recommended that the Agency annually maintain Operating Reserves for the Retail Divisions at a minimum target amount equal to 10% of its budgeted operating revenues.

Water Supply Reliability Reserve

These funds are maintained to provide a source of funding for the extraction of water from groundwater banking programs during dry years that will help to further mitigate rate increases. Previously, the Agency has funded water extractions through available fund balances and water rate surcharges. This fund will provide the Agency with additional operating reserves for water supply to safeguard against the potential need to raise rates during future drought conditions and dry years.

Recommended Target Levels – The target for the Water Supply Reliability Reserve will be equal to the cost to produce 5,000-acre feet from the Agency’s banking program in a dry year and be funded by taking 50% of the prior fiscal year’s water surplus that is in excess of what is required to recover operating expenditures and reserves. The Retail Divisions will not be required to fund this reserve.

Regional Division - It is recommended that the Regional Division maintain a target amount equal to the cost to produce 5,000-acre feet from the Agency’s banking program in a dry year.

Reporting

The annual Budget document will include a reserve analysis, showing reserve amounts and targets for each type of reserve, and should a major change in conditions threaten reserve levels, the General Manager will provide an analysis to the Board of Directors. This analysis would include an explanation of why reserve levels are below targeted levels and/or a recommended course of action to improve reserve levels.

The following tables illustrate the Reserve Fund Policy target levels:

| TYPE OF RESERVE | REGIONAL | NWD | SCWD | VWD |
|--|--|--|--|--|
| Capital Improvement & Replacement | Current budget pay-go projects | Current budget pay-go projects | Current budget pay-go projects | Current budget pay-go projects |
| Emergency/Disaster | Equal to 365 days of operating expenditures | 2% of net capital assets | 2% of net capital assets | 2% of net capital assets |
| Capital Reserve | 3-YR average of annual depreciation | 3-YR average of annual depreciation | 3-YR average of annual depreciation | 3-YR average of annual depreciation |
| Operating | 25% of operating expenses plus one-year annual debt service less any restricted DSRF | 25% of operating expenses plus 6 months of annual debt service | 25% of operating expenses plus 6 months of annual debt service | 25% of operating expenses plus 6 months of annual debt service |
| Revenue Rate Stabilization | 15% of operating revenue | 10% of operating revenue | 10% of operating revenue | 10% of operating revenue |
| Water Supply Reliability Reserve | Cost to produce 5,000-acre feet from banking programs | NA | NA | NA |

Regional Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|-----------------------------------|----------------------------------|-------------------------------|--------------------|
| Capital Improvement & Replacement | \$10,799,500 | \$10,399,500 | 104% |
| Emergency/Disaster | 29,273,400 | 26,140,200 | 112% |
| Capital Reserve | 3,204,700 | 17,267,793 | 19% |
| Operating | 26,052,500 | 24,789,050 | 105% |
| Revenue Rate Stabilization | 0 | 3,976,043 | 0% |
| Water Supply Reliability Reserve | 3,000,000 | 3,000,000 | 100% |
| TOTAL | \$72,330,100 | \$85,572,586 | 85% |
| Days Cash Ratio | 1,010 | 1,195 | |

NWD Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|-----------------------------------|----------------------------------|-------------------------------|--------------------|
| Capital Improvement & Replacement | \$2,560,262 | \$2,937,000 | 87% |
| Emergency/Disaster | 1,500,000 | 1,646,037 | 91% |
| Capital Reserve | 0 | 2,987,406 | 0% |
| Operating | 623,723 | 2,634,209 | 24% |
| Revenue Rate Stabilization | 1,566,625 | 1,274,737 | 123% |
| TOTAL | \$6,250,610 | \$11,479,388 | 54% |
| Days Cash Ratio | 244 | 449 | |

SCWD Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|--------------------------------------|---------------------------------|---------------------------|-------------|
| Capital Improvement & Replacement | \$9,535,700 | \$9,535,700 | 100% |
| Emergency/Disaster | 2,200,000 | 2,255,600 | 98% |
| Capital Reserve | 3,221,090 | 4,660,138 | 69% |
| Operating | 8,928,000 | 9,532,725 | 94% |
| Revenue Rate Stabilization | 5,458,365 | 3,595,590 | 152% |
| TOTAL | \$29,343,155 | \$29,579,753 | 99% |
| Days Cash Ratio | 385 | 388 | |

VWD Target Level*

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|--------------------------------------|---------------------------------|---------------------------|-------------|
| Capital Improvement & Replacement | \$333,000 | \$3,137,000 | 11% |
| Emergency/Disaster | 141,723 | 1,942,840 | 7% |
| Capital Reserve | 0 | 2,739,469 | 0% |
| Operating | 439,885 | 7,979,116 | 6% |
| Revenue Rate Stabilization | 424,369 | 3,335,272 | 13% |
| TOTAL | \$1,338,977 | \$19,133,696 | 7% |
| Days Cash Ratio | 24 | 341 | |

*Prior to becoming a public water utility, Valencia Water Company did not carry significant reserves. The most recent rate case for Valencia Water Division includes provisions to gradually build reserve levels over the next 10 years.

Total Target Level

| TYPE OF RESERVE | FY 2019 Estimated Balance | FY 2019 Target Balance | % of Target |
|--|--|-----------------------------------|--------------------|
| Capital Improvement & Replacement | \$23,228,462 | \$26,009,200 | 89% |
| Emergency/Disaster | 33,115,123 | 31,984,677 | 104% |
| Capital Reserve | 6,425,790 | 27,654,806 | 23% |
| Operating | 36,044,108 | 44,935,099 | 80% |
| Revenue Rate Stabilization | 7,449,359 | 12,181,641 | 61% |
| Water Supply Reliability Reserve | 3,000,000 | 3,000,000 | 100% |
| TOTAL | \$109,262,842 | \$145,765,423 | 74% |

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BOARD MEMORANDUM

DATE: October 8, 2018
TO: Board of Directors
FROM: Brian J. Folsom, Chief Engineer *BJF*
Keith Abercrombie, Chief Operating Officer *KA*
SUBJECT: October 3, 2018 Special Engineering and Operations Committee Meeting

The Special Engineering and Operations Committee met at 5:30 PM on Wednesday, October 3, 2018 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dean Efstathiou; Directors Tom Campbell, Ed Colley, Bill Cooper, Gary Martin and Lynne Plambeck; Chief Operating Officer Keith Abercrombie; Chief Engineer Brian Folsom; Principal Engineer Jason Yim and Senior Engineer Jim Leserman. Two members of the public were present. A copy of the agenda is attached.

Item 1: Public Comments – One member of the public commented on Items 2 and 3.

Item 2: Recommend Approval of a Work Authorization for Michael Baker International for Design of the Magic Mountain Pipeline Phase 6 Project

Recommended actions for this item are included in a separate report being submitted at the November 6, 2018 regular Board meeting.

Item 3: Operations and Production Report – Staff and the Committee reviewed the Monthly Operations and Production Report.

Item 4: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 5: Committee Planning Calendar – Staff and the Committee reviewed the FY 2018/19 Committee Planning Calendar.

Item 6: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Chief Operating Officer Keith Abercrombie updated the Committee on a recently discovered leak on the Recycled Water Pipeline near the intersection of Magic Mountain Parkway and The Old Road.

Item 7: General Report on Engineering Services Section Activities – No items were discussed.

Item 8: Adjournment – The meeting adjourned at 6:10 PM.

BJF

Attachment

MBS

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Date: September 19, 2018

To: **Engineering and Operations Committee**
Dean Efstathiou, Chair
Tom Campbell
Ed Colley
William Cooper
Gary Martin
Lynne Plambeck

From: Brian J. Folsom, Chief Engineer *BJF*
Keith Abercrombie, Chief Operating Officer *KA*

A special meeting of the **Engineering & Operations Committee** is scheduled to meet on **Wednesday, October 3, 2018 at 5:30 PM at Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

SPECIAL MEETING AGENDA

| <u>ITEM</u> | | <u>PAGE</u> |
|-------------|--|-------------|
| 1. | Public Comments | |
| 2. * | Recommend Approval of a Work Authorization for Michael Baker International for Design of the Magic Mountain Pipeline Phase 6 Project | 3 |
| 3. * | Operations and Production Report | 5 |
| 4. * | Capital Improvement Projects Construction Status Report | 61 |
| 5. * | Committee Planning Calendar | 63 |
| 6. | General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities | |
| 7. | General Report on Engineering Services Section Activities | |
| 8. | Adjournment | |

- * Indicates attachments
- ◆ To be distributed

NOTICES:

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on September 24, 2018.

MGS



ITEM NO.
9.2

BOARD MEMORANDUM

DATE: October 16, 2018
TO: Board of Directors
FROM: Beverly Johnson, Director of Finance *BJ*
Rochelle Patterson, Director of Administrative Services *R Patterson*
SUBJECT: October 15, 2018 Finance and Administration Committee Meeting

The Finance and Administration Committee met at 6:00 PM on Monday, October 15, 2018 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dan Mortensen, Directors B. J. Atkins, Ed Colley, Dean Efstathiou, Maria Gutzeit and R.J. Kelly. Staff members present were Eric Campbell, Erika Dill, Cris Perez, us, as well as Joe Byrne, General Counsel. Two members of the public were present. A copy of the agenda is attached.

Item 1: Public Comment – There was public comment.

Item 2: Discuss USCVJPA Intent to Issue Tax Exempt Obligations – Staff and the Committee discussed the USCVJPA's intent to issue tax exempt obligations in the future. This item will now be considered at the November 6, 2018 USCVJPA regular Board meeting.

Item 3: Recommend Approval of a Resolution Authorizing Professional Services Agreement with AAC Utility Partners for Selection Services for New Financial Management System – Staff and the Committee discussed this item, and the Committee has asked staff to return to AAC Utility Partners for a revised proposal which would include more detailed timelines and price breakdowns. The item is scheduled to be reconsidered at the November 19, 2018 regular Finance and Administration Committee meeting.

Item 4: Recommend Approval of a Resolution Adopting a Records Retention Policy and Schedule – Recommended actions for this item are included in a separate report being submitted at the November 6, 2018 regular Board meeting.

Item 5: Discuss Reserve Fund Policy – Due to time constraints, this item has been moved to the October 22, 2018 Special Finance and Administration Committee meeting.

Item 6: Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function – Due to time constraints, this item has been moved to the October 22, 2018 Special Finance and Administration Committee meeting.

Item 7: Review Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements – The Committee reviewed the Valencia Water Company's January 22, 2018 and December 31, 2017 financial statements and recommended that the reports be received and filed.

Item 8: Recommend Receiving and Filing of August 2018 Monthly Financial Report – The Committee reviewed the August 2018 Monthly Financial Report and recommended that the report be received and filed.

Item 9: Committee Planning Calendar – Staff and the Committee reviewed the FY 2018/19 Committee Planning Calendar.

Item 10: General Report on Finance and Administration Activities – Staff advised the Committee of the time-sensitive forthcoming CalPERS resolutions going straight to the Board at the November 6, 2018 and December 4, 2018 regular Board meetings. Staff also advised the committee that the 1st Quarter State Water Project had no activity to be reported. Additionally, staff discussed whether, for consistency sake, to combine NWD and VWD's line items for the purchase water pass-through charge, as SCWD currently does on its statement.

Item 11: Adjournment – The meeting adjourned at 8:20 PM.

BJ & RP/ed

Attachments

MBS



Date: October 8, 2018

To: Finance and Administration Committee

Dan Mortensen, Chair
B. J. Atkins
Ed Colley
Robert DiPrimio
Dean Efstathiou
Maria Gutzeit
R. J. Kelly

From: Beverly Johnson, Director of Finance
Rochelle Patterson, Director of Administrative Services

The **Finance and Administration Committee** is scheduled to meet on **Monday, October 15, 2018** at **6:00 PM** at **Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

MEETING AGENDA

| <u>ITEM</u> | | <u>PAGE</u> |
|-------------|---|-------------|
| 1. | Public Comments | |
| 2. * | Discuss USCVJPA Intent to Issue Tax Exempt Obligations | 3 |
| 3. * | Recommend Approval of a Resolution Authorizing Professional Services Agreement with AAC Utility Partners for Selection Services for New Financial Management System | 9 |
| 4. * | Recommend Approval of a Resolution Adopting a Records Retention Policy and Schedule | 103 |
| 5. * | Discuss Reserve Fund Policy | 131 |
| 6. * | Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function | 147 |
| 7. * | Review Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements | 169 |

October 8, 2018

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- | | | | |
|-----|---|--|-----|
| 8. | * | Recommend Receiving and Filing of August 2018 Monthly Financial Report | 189 |
| 9. | * | Committee Planning Calendar | 289 |
| 10. | | General Report on Finance and Administration Activities | |
| 11. | | Adjournment | |

* Indicates attachments

◆ To be distributed

NOTICES:

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Posted on October 9, 2018.

M65



BOARD MEMORANDUM

DATE: October 19, 2018
TO: Board of Directors
FROM: Kathie Martin
Public Information Officer 
SUBJECT: October 18, 2018 Public Outreach and Legislative Committee Meeting

The Public Outreach and Legislative Committee met on Thursday, October 18, 2018 at 5:30 PM in the Training Room at the Santa Clarita Water Division located at 26521 Summit Circle, Santa Clarita 91350. In attendance were Directors Jacque McMillan, Chair, B.J. Atkins, Kathy Colley, Jerry Gladbach, R.J. Kelly, Gary Martin and Lynne Plambeck. Consultant Hunt Braly attended the meeting as well as legislative consultants Harry Henderson and Dennis Albiani whom participated via GoToMeeting video conference. I was the only staff member present. Two members of the public were present. A copy of the agenda is attached.

Item 1: Public Comment – There was public comment on item no. 3 – Legislative Advocacy.

Item 2: Legislative Consultant Reports

- 2.1: Harry Henderson reported on federal legislative and related items.
- 2.2: Dennis Albiani reported on state legislative and related items.
- 2.3: Hunt Braly reported on local legislative and related items.

Item 3: Legislative Advocacy – Staff and the Committee reviewed the proposed Legislative Advocate goals.

Item 4: Public Outreach:

- 4.1: Annual Report – Staff and the Committee reviewed options for producing Agency's Annual Report.

Item 5: Informational:

- 5.1: Legislative Tracking 2018 – Staff and the Committee reviewed the legislative tracking spreadsheet.
- 5.2: Sponsorship Tracking 2018 – Staff and the Committee reviewed the sponsorship spreadsheet.
- 5.3: Public Outreach Event Calendar 2018 – Staff and the Committee reviewed the public outreach event calendar.
- 5.4: Committee Planning Calendar – Staff and the Committee reviewed the Public Outreach and Legislative Committee planning calendar.

The meeting adjourned at 7:10 PM.

Attachment



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Date: October 11, 2018

To: **Public Outreach and Legislation Committee**
Jacque McMillan, Chair
B.J. Atkins
Kathy Colley
Jerry Gladbach
R.J. Kelly
Gary Martin
Lynne Plambeck

From: Steve Cole, Assistant General Manager *SM*

The **Public Outreach and Legislative Committee** is scheduled to meet on **Thursday, October 18, 2018** at **5:30 PM** at **Santa Clarita Water Division** located at 26521 Summit Circle, Santa Clarita, CA. 91350 in the Training Room.

MEETING AGENDA

| <u>ITEM</u> | | <u>PAGE</u> |
|-------------|---|-------------|
| 1. | Public Comments | |
| 2. * | Legislative Consultant Report: | |
| | 2.1 Anchor Consultant | 1 |
| | 2.2 California Advocates | 7 |
| | 2.3 Poole & Shaffery | 17 |
| 3. * | Discuss Legislative Advocacy | 19 |
| 4. * | Public Outreach: | |
| | 4.1 Annual Report Discussion | 81 |
| 5. * | Informational: | |
| | 5.1 Legislative Tracking 2018 | 85 |
| | 5.2 Sponsorship Tracking 2018 | 87 |
| | 5.3 Public Outreach Event Calendar 2018 | 89 |
| | 5.4 Committee Planning Calendar | 93 |
| 6. | Adjournment | |

October 11, 2018

Page 2 of 2

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- ◆ To be distributed

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Posted on October 11, 2018.

MBS



ITEM NO.
9.4

BOARD MEMORANDUM

DATE: October 23, 2018
TO: Board of Directors
FROM: Beverly Johnson, Director of Finance *BJ*
Rochelle Patterson, Director of Administrative Services *RP*
SUBJECT: October 22, 2018 Special Finance and Administration Committee Meeting

The Finance and Administration Committee met at 6:00 PM on Monday, October 22, 2018 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dan Mortensen, Directors B. J. Atkins, Ed Colley, Bob DiPrimio, Dean Efstathiou, Maria Gutzeit and R.J. Kelly. Staff members present were Eric Campbell, Erika Dill, Matt Stone and us, as well as Joe Byrne, General Counsel. Five members of the public were present. A copy of the agenda is attached.

Item 1: Public Comment – There was public comment.

Item 2: Discuss Reserve Fund Policy – Recommended actions for this item are included in a separate report being submitted at the November 6, 2018 regular Board meeting.

Item 3: Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function – Recommended actions for this item are included in a separate report being submitted at the November 6, 2018 regular Board meeting.

Item 4: Adjournment – The meeting adjourned at 8:27 PM.

BJ & RP/ed

Attachments

MBS

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Date: October 16, 2018

To: **Finance and Administration Committee**

Dan Mortensen, Chair
B. J. Atkins
Ed Colley
Robert DiPrimio
Dean Efstathiou
Maria Gutzeit
R. J. Kelly

From: Beverly Johnson, Director of Finance
Rochelle Patterson, Director of Administrative Services

Bj

RP

A special meeting of the **Finance and Administration Committee** is scheduled to meet on **Monday, October 22, 2018 at 6:00 PM** at **Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

SPECIAL MEETING AGENDA

| <u>ITEM</u> | <u>PAGE</u> |
|---|-------------|
| 1. Public Comments | |
| 2. * Discuss Reserve Fund Policy | 5 |
| 3. * Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function | 21 |
| 4. Adjournment | |

- * Indicates attachments
- ◆ To be distributed

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Posted on October 16, 2018.



BOARD MEMORANDUM

DATE: October 15, 2018
TO: Board of Directors
FROM: Brian J. Folsom, P.E. *BJF*
 Chief Engineer
SUBJECT: Engineering Services Section Report

CAPITAL IMPROVEMENT PROJECTS (CIP) CONSTRUCTION

| Project | Contractor | Contract Amount | Scheduled Completion | Notes |
|------------------------------------|---|-----------------|----------------------|--|
| MWDSC Foothill Feeder Connection | GSE Construction | \$2,752,122 | March 31, 2019 | Valve and meter vaults completed. Delivery and installation of wafer check valve scheduled for October 2018. Connections to Foothill Feeder and Agency raw water line scheduled for February 2019. |
| ESFP Clearwell/CT Improvements | Clark Bros. Inc. | \$5,610,642 | October 31, 2018 | Construction activities are complete. Preparing for tracer study. |
| Well E-17 and Ancillary Facilities | Staats Construction, Padilla Electric, and General Pump | \$571,734 | TBD | 90% piping plans have been prepared. Major equipment has been ordered. |

CAPITAL IMPROVEMENT PROJECTS (CIP) DESIGN

1. ESFP Wastewater Return and Sludge Collection System – Lee & Ro is revising the 90% design plans and specifications to address constructability review comments. Staff prepared and submitted the Operating Permit amendment application to the State Water Resources Control Board Division of Drinking Water.
2. Castaic Conduit Bypass – Design is 90% complete. Staff is working with affected property owners to acquire necessary permanent and temporary easements.
3. Magic Mountain Pipeline No. 4 – Construction funding was authorized by the Board of Directors at its September 4, 2018 regular Board meeting. Construction activities are scheduled to begin in December 2018.
4. Magic Mountain Pipeline No. 5 – Design is in progress. Staff is reviewing the 75% design plans and technical specifications.

5. Magic Mountain Pipeline No. 6 – Staff will be requesting Board approval of a design work authorization to Michael Baker International at the November 6, 2018 regular Board meeting.
6. Magic Mountain Reservoir – Michael Baker International is reviewing staff's comments to the draft technical memorandum for the reservoir site evaluation.
7. Replacement Wells – Staff is coordinating well site locations with the landowner, FivePoint.
8. Groundwater Treatment Improvements – Staff is reviewing strategies for potential cost recovery from responsible parties through the National Contingency Plan (NCP) process. One Statement of Qualifications was received in response to a Request for Qualifications that was issued to eight consultants for preparation of NCP required documentation.
9. Recycled Water Central Park (Phase 2A) – The project's Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) was adopted by the CLWA Board of Directors at its December 13, 2017 regular Board meeting. Final design proposals have been received. Design is on hold pending resolution of recycled water permitting and regulatory issues.
10. Recycled Water Vista Canyon (Phase 2B) – The PDR has been completed. On July 17, 2017, the Department of Water Resources (DWR) approved repurposing \$2.7 million in Proposition 84 Grant Funding from the Saugus Formation Dry Year Wells project to the Vista Canyon Recycled Water Project. The CLWA Board of Directors adopted the MND/MMRP on November 20, 2017. Final design Work Authorizations were issued on April 10, 2018 to Woodward & Curran for the pipeline and Kennedy/Jenks for the tank. Final design for the pipeline and tanks are approximately 60% complete.
11. Recycled Water South End (Phase 2C) – The PDR has been completed. NCWD, as the CEQA Lead Agency, certified the recirculated MND on August 10, 2017. The project MND/IS was adopted by the CLWA Board of Directors on August 23, 2017. Woodard & Curran is performing final design. Final design is approximately 90% complete.
12. Recycled Water West Ranch (Phase 2D) – The PDR has been completed. On July 17, 2017, DWR approved repurposing \$1.8 million in Proposition 84 Grant Funding from the Saugus Formation Dry Year Wells project to the Phase 2D Project. The CLWA Board of Directors adopted the MND and MMRP at its July 28, 2017 regular Board meeting. Woodard and Curran submitted 100% plans and specs to Agency. Project is on hold pending resolution of recycled water permitting and regulatory issues.

DEVELOPMENT PROJECTS – DESIGN AND CONSTRUCTION

| Project Developer | Development Size | Infrastructure (Estimated at Build-out) | Schedule | Status |
|--|-------------------------|--|---|--|
| Skyline Ranch Pardee | 1220 Dwelling Units | 17 miles pipelines, 3 pump stations, and 4 tanks | Complete construction of Phase 1 in Spring 2019 with backbone/in-tract pipelines and 1 pump station. Complete construction of two tanks by Fall 2019. | Construction of Phase 1 in-tract and backbone pipelines are 95% complete. Design for Phase 1 tank is 60% complete and in review. Developer received bids for the Phase 1 pump station civil/mechanical plans and plans to start construction in November. Phase 1 pump station electrical design is 90% complete. |
| Vista Canyon JSB Development | 1100 Dwelling Units | 5 miles potable and recycled pipelines | Complete construction of Phase 1 in 2018. | Construction of Phase 1 recycled pipelines is complete. Construction of Phase 1 potable water pipelines is 30% complete. Design of Phase 2 is approximately 90% complete. |
| Sheriff Station City of Santa Clarita | 44,300 Square Feet | 1 mile pipeline | Complete pipeline construction by March 2019. | Fire hydrant/lateral for grading water was installed in June 2018. Staff are currently evaluating bids received October 5, 2018 for the main pipeline in Golden Valley Road. A geotechnical investigation is scheduled for week of October 8, 2018 to provide a basis for design of the bore & jack to cross under the LADWP aqueduct. |
| Avanti Tract (52455) Lennar | 92 Dwelling Units | 3100 feet of pipeline, 6 fire hydrants and 2 irrigation services | Construction completed. | As-built drawings are being prepared. |
| Mission Village Well 206/207 Piping Modifications Five Point | 4055 Dwelling Units | Well 206/207 Piping Modifications | To be determined. | Design 90% complete. |

| Project Developer | Development Size | Infrastructure (Estimated at Build-out) | Schedule | Status |
|---|---|---|--|---|
| Mission Village Phase 1 Five Point | 3138 Dwelling Units | 6.9 miles new pipeline, 1 Pressure Reducing Station (Petersen), 2 Booster Stations (Petersen & Magic Mtn.), and 2 Tanks (Petersen & Magic Mtn. No. 2) | Piping, Petersen Booster Station and Pressure Reducing Station and Magic Mtn. No.2 Tank complete construction by October 2019; others by January 2020. | Piping design 75% complete. Pressure Reducing Station design 10% complete. Booster Station design 10% complete. Magic Mountain Water Tank design is 75% complete. |
| Landmark Village (Tract 53108) Five Point | 1444 Dwelling Units | 3.5 miles Piping Pressure Reducing Station, 2MG Zone IA Tank, and 2 Hwy 126 crossings | TBD | Design 30% complete. |
| Needham Ranch Trammell Crow Co. | 2,550,000 Square Feet Industrial and Commercial | 4 miles of pipelines, 1 pump station, 2 tanks, and 2 Pressure Reducing Stations | Construct Phase 1 in 2018 with 1 tank, 1 pump station and pipelines. | Phase 1 tank, pump and pipeline design plans are complete. Tank construction 5% complete. |
| Castaic High School Rasmussen | 250,000 Square Feet | 2 miles of pipelines, 1 tank, and 1 pump station | Construct facilities to meet scheduled school opening in Fall 2019. | Tank construction is substantially complete. Pump station and pipeline construction 50% complete. |

INSPECTION

During September 2018, the Agency's Inspectors performed inspections of the following projects currently in construction:

- AT&T cell site upgrades at NWD's Newhall Tank 2 (75% complete).
- T-Mobile cell site fiber optics upgrades at three water tank locations. Re-designing plans, surveying SCVWA property and easements (10% complete).
- Verizon / Sprint cell tower at NWD's Castaic Tank 1A. Re-designing plans (5% complete).
- NWD 8" water main replacement on Windcrest Place (95% complete).
- Needham Ranch. The tank ring wall is complete and the floor and the first ring have been constructed. The tank site is 25% complete. The pump station pad is currently being over excavated and re-compacted. The in-tract pipeline is on hold.
- Castaic High School Booster Station 3. The walls have been constructed and the roof is getting ready to be started. The pump station is 65% complete.
- Pardee/Golden Valley Ranch Tract 71564. The overall water system is 95% complete. Meter boxes and meters still need to be set for 40% of the tract.
- Pardee/Skyline Ranch Tract 60922-01. The upper tank plans have been reviewed and sent back to engineering for updates. Phase 1 in-tract pipeline is 90% complete. Staats has been given the contract to build the Bension pump station. Construction has not yet started.
- College of the Canyons Valencia Campus pipeline relocation. The pipeline has been installed and construction is 90% complete.
- Vista Canyon recycled water is on hold (90% complete). The tank plans are currently in review.
- Vista Canyon potable water line is under construction (80% complete).
- Devils Den irrigation line repair has been completed. A second leak was discovered near the DWR intertie. Sam Hill and Sons will be going up to the site this month to prepare a quote for repairs.

The Inspectors also completed 99 dig alerts and 4 fire flow tests.

PERCHLORATE CONTAMINATION PROGRAM MANAGEMENT

The last monthly Technical Committee meeting was held on October 9, 2018. The Whittaker-Bermite Multi-Jurisdictional Task Force last met on July 11, 2018. The Settlement Agreement among SCVWA (former CLWA and retail purveyors), Whittaker-Bermite (Whittaker) and the insurance carriers is in effect. Reimbursement requests for operational and maintenance (O&M) costs through August 2018 have been submitted.

As a result of the detection of perchlorate at Well V-201, modifications are being made to the Department of Toxic Substances Control (DTSC) Remedial Action Plan (RAP) and the perchlorate project DDW 97-005 Engineering Report. A perchlorate removal facility has been constructed and resumption of Well V-201 service will occur following successful completion of testing and State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) approval. Until DDW approval is obtained, the perchlorate removal system is operating and the treated water is being discharged to the Santa Clara River.

In late December 2017, perchlorate was detected at Well V-205 just above the maximum contaminant level for drinking water of 6 ppb. A confirmation sample taken in March 2018 indicated a level of 8.1 ppb. The well was previously taken out of service in 2012. Staff is determining the course of action to pursue to return the well to service and potential cost recovery under the terms of the Settlement Agreement.

WATER QUALITY LABORATORY

The Environmental Laboratory Accreditation Program (ELAP) has accepted all corrective actions submitted in response to the June 7, 2018 audit. A new certification should be received sometime in October 2018.


FACILITY CAPACITY FEES (FCFs) AND CONNECTON FEES:

| Month | Regional | Distribution | Total |
|---------------------------|------------------|------------------|------------------|
| July 2018 | \$ 363,105 | \$ 40,866 | \$ 403,971 |
| August 2018 | 1,175,005 | 156,450 | 1,331,455 |
| September 2018 | 540,716 | 58,297 | 599,013 |
| FY 2018/19 to Date | 2,078,826 | 255,613 | 2,334,439 |
| FY 2018/19 Budget | 8,000,000 | 1,000,000 | 9,000,000 |

M65



BOARD MEMORANDUM

DATE: October 15, 2018
TO: Board of Directors
FROM: Rochelle Patterson 
Director of Administrative Services
SUBJECT: Finance, Administration and Information Technology Section Report

FINANCE & ADMINISTRATION

Key Accomplishments/Activities:

Financial statements are being prepared for CLWA, SCWD and NCWD as of December 31, 2017. Financial statements are complete for VWC as of December 31, 2017 and January 22, 2018 to reflect the dissolution of the company on that date. In addition, financial statements are being prepared as of June 30, 2018 for all four divisions of SCV Water. Audits for these periods are in process and will be completed for each division during the next two months.

Finance staff is working with Human Resources staff on the implementation of the new HR Information System. The planned go-live date for the payroll portion of the implementation is late 2018 or early 2019. The HR portion of the implementation will come after the payroll implementation is complete.

Significant Upcoming Items:

Staff continues to address the provisions of SB 634 and LAFCO's Condition 19 related to developing a rate-setting process incorporating an independent ratepayer advocate. The first round of discussions occurred during the July 16, 2018 Finance and Administration (F&A) Committee meeting, and discussion continued at the August 20, 2018 and September 17, 2018 F&A Committee meetings. The Board is required to complete and approve a policy by the end of 2018.

The SCV Water Agency's Policies, Rules and Regulations binder is being created by the Administration staff. This binder will be made available to all staff and will hold all of the Agency's policies.

Staff is reviewing the Agency's current Reserve Plan and has a Reserve Policy under development, which is scheduled to be considered at the October 22, 2018 special F&A Committee meeting.

Staff is working with the Department of Motor Vehicles (DMV) on the title changes for the entire fleet of 115 on-road vehicles to reflect SCV Water as the new registered owner. As of September 2018, NWD vehicles are being smog-checked. Title change forms will be submitted to the Department of Motor Vehicles this month. VWD will be completed after the completion of the NWD vehicles.

Work will begin in late 2018 on a Request for Proposal (RFP) for new financial accounting software to be used by all divisions of SCV Water, with an expected implementation date of January 1, 2021.

Work will begin in late 2018 on a bond issuance to cover capital project funding for the next three years. The expected bond issuance date is May 2019.

CUSTOMER SERVICE

Key Accomplishments/Activities:

Cross-training between Meter Read Management staff for the Newhall Water Division (NWD) and Valencia Water Division (VWD) continues.

Staff continues its work on a comprehensive set of Customer Care FAQs to post on the public website.

Staff continues its efforts to outsource NWD's retail e-bill presentment to its current paper bill printer. At cut-over, this process will be aligned with that of Santa Clarita Water Division (SCWD).

Significant Upcoming Items:

Staff is scheduled to attend the Harris Training Conference October 29 - November 2, 2018. Harris is the software vendor for all three retail divisions' billing systems.

HUMAN RESOURCES

Key Accomplishments/Activities:

Staff continues to work on the implementation of the new Human Resources and Payroll Information System with Finance/Payroll and the selected vendor. The planned go-live date for the payroll portion of the implementation is late 2018 or early 2019. The HR portion of the implementation will come after the payroll implementation is complete.

Staff is currently recruiting for the positions of Accountant, Administrative Assistant, Production Operator I/II, Senior IT Technician, and Senior Management Analyst.

Staff has successfully completed recruitment for Water Quality Specialist.

The annual ACWA/JPIA Medical Insurance Open Enrollment is underway for the legacy Newhall employees. Staff is working on merging all other benefits plans (FSA, dental, vision, life, etc.) among the divisions.

Staff is preparing new 2019 plan documents for the Directors Health Reimbursement Accounts to reflect recent changes approved by the Board.

Staff is resolving employee issues and grievances according to policies.

Staff attended the ACWA/JPIA 2018 Annual Training Conference in San Diego on September 26-27, 2018.

Significant Upcoming Items:

Staff will prepare an RFP for next fiscal year's comprehensive classification study.

Staff plans to review and complete the new SCV Water job descriptions in the next month.

Staff will compile the different divisions' DMV Employee Pull Notice program into one account.

Staff plans to coordinate transitioning NWD employees to CalPERS medical.

RISK MANAGEMENT

Key Accomplishments/Activities:

Staff reviewed and approved eight (8) insurance certificate requirement renewals on Agency contracts to ensure compliance with suggested insurance limits from ACWA/JPIA.

Staff requested three (3) certificates of insurance from ACWA/JPIA to provide to vendors.

Staff completed the Liability Program Renewal for 2018-2019 for all entities.

Significant Upcoming Items:

Staff plans to create new binders and files to transition all risk management insurance records from the different entities to SCV Water.

INFORMATION TECHNOLOGY SERVICES

Key Accomplishments/Activities:

The SCV Water Records Retention Policy will be reviewed by the Finance and Administration Committee at its October 15, 2018 Committee meeting.

Agency-wide GIS licenses have been consolidated to an enterprise license.

Significant Upcoming Items

Phase III – Network/Domain Consolidation Project is being planned and scheduled at Valencia Water Division for the month of December 2018. Currently in the process of systems discovery.

IT staff continues to work with various departments to relocate their respective teams to other offices as they consolidate locations.

GIS staff continues to work with a consultant to update and convert the customer water allocation database and application at VWD.

GIS staff will be working to consolidate the various GIS databases for NWD, SCWD, Regional, and VWD.

IT team will be meeting with departments to assess intranet needs.

IT staff will be meeting with all Agency departments and key personnel for the development of a Technology Strategic Plan.

RP

M65



BOARD MEMORANDUM

DATE: October 15, 2018
TO: Board of Directors
FROM: Keith Abercrombie *KA*
 Chief Operating Officer
SUBJECT: Treatment, Distribution, Operations and Maintenance Section Report

The Treatment, Distribution, Operations and Maintenance Section (TDOMS) provides reliable and high quality water through rigorous preventative maintenance programs and timely response to corrective action maintenance. Routine inspections and maintenance of each facility is part of the overarching goal of TDOMS. Below is a discussion on these activities for the month of September 2018.

TREATMENT OPERATIONS AND MAINTENANCE

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- Rio Vista Water Treatment Plant (RVWTP)
- Rio Vista Intake Pump Station (RVIPS)
- Earl Schmidt Filtration Plant (ESFP)
- Earl Schmidt Intake Pump Station (ESIPS)
- Saugus Perchlorate Treatment Facility (SPTF)
- Castaic and Pitchess Pipelines
- Recycled Water Pump Station
- Rio Vista Valve Vault No. 1
- Saugus Well 1
- Sand Canyon Reservoir
- Sand Canyon Pump Station

Preventative and Corrective Maintenance Work Order Summary

| Work Orders | September 2018 | FYTD 18/19 |
|--|----------------|------------|
| Corrective Maintenance | 19 | 56 |
| Preventative Maintenance | 76 | 238 |
| Key Action Items Completed: <ul style="list-style-type: none"> - ESFP – Insertion flow meter replacement. Wash Water return piping modifications completed - ESFP and RVWTP – Replaced regulatory pressure relief devices - ESFP and RVWTP – Upgraded all regulatory NTU analyzers - ESIPS – Vault and pipeline project complete and ESFP back to full capacity | | |

Work in Progress - Treatment

- Distribution System – Valve exercising and repairs underway
- RV-3 motorized actuator and gear box replacement
- RVWTP Clearwells No. 1 and 2 floating covers being cleaned and inspected
- ESFP – Ozone Generator cleaning and repairs underway
- RVWTP – Ferric Chloride and Sodium Hydroxide chemical system replacement and upgrade underway
- ESFP – Sodium Hydroxide tank pad surface being rehabilitated

Completed Work

- Motor efficiency testing at RVWTP, Saugus Well No. 2, SCPS, and SPTF
- DWR/MWD shutdown
- Minor Caustic and Anionic Polymer leaks repaired at RVWTP
- Sodium Hydroxide Tank at ESFP emptied and inspected for re-coating
- Chloramine Analyzer supply line at Sand Canyon Reservoir replaced
- ESFP – Sodium Hypochlorite tank interior recoated
- Perchlorate – Installed repaired Motor on Treated Water Pump No. 3
- Wash Water Return basins cleaned at ESFP
- Filter Gallery cleaned out at ESFP
- Wash Water Return line leak repaired at ESFP
- Tracer study injection quill and rotator installed at ESFP

Buildings and Grounds

An integral part of the TDOMS is maintaining the aesthetic quality and safety of the various office facilities and grounds. Staff has begun working on projects based on the needs of the various Divisions.

Monthly corrective and preventative maintenance work orders were completed at the following locations:

- SCV Water General Office Building
- Santa Clarita Water Division and Water Resources Section Buildings
- Visitor and Maintenance gates of SCV Water
- Newhall Water Division General Office Building

Preventative and Corrective Maintenance Work Order Summary

| Work Orders | September 2018 | FYTD 18/19 |
|------------------------|----------------|------------|
| Corrective Maintenance | 64 | 192 |

Work in Progress

- Gate access for approved personnel – Ongoing
- Agency signage on buildings and properties – Parts are being fabricated off site
- Working with Agency personnel setting new work spaces – Ongoing
- Working with Contractor to consolidate key fob access security system at all SCV Water locations
- Getting quotes for carpet project in the RVWTP Administration Building
- Upgrade irrigation controls at the RVWTP for increased conservation and improved monitoring

Completed Work

- Installed security fence around new HVAC system at ESFP
- Ran power from control box to camera mounts and installed two cameras at ESIPS
- Upgraded light fixture to LED lamps on the Chlorine Building at the RVWTP
- Replaced several bulbs and ballasts at the NWD Building and parking lot
- Repaired HVAC system at the Water Resources Building

DISTRIBUTION OPERATIONS AND MAINTENANCE

General operational and maintenance activities within each distribution division include:

- Valve exercising
- Fire hydrant maintenance
- Air and Vacuum valve maintenance
- Blow off maintenance
- Meter reading
- Meter change-outs
- Control valve maintenance

In addition to routine operational and maintenance activities, there are a variety of other projects.

Meter Change-out Summary NWD

| Meter Size | September 2018 | Quantity FYTD 18/19 |
|------------|----------------|---------------------|
| 3/4" | 29 | 96 |
| 1" | 4 | 10 |
| 1 1/2" | 3 | 3 |
| 2" | 2 | 8 |
| >2" | 0 | 1 |

SCWD

| Meter Size | September 2018 | Quantity FYTD 18/19 |
|------------|----------------|---------------------|
| 3/4" | 563 | 911 |
| 1" | 83 | 93 |
| 1 1/2" | 0 | 0 |
| 2" | 0 | 0 |
| >2" | 3 | 4 |

VWD

| Meter Size | September 2018 | Quantity FYTD 18/19 |
|------------|----------------|---------------------|
| 3/4" | 80 | 337 |
| 1" | 1 | 1 |
| 1 1/2" | 0 | 0 |
| 2" | 0 | 2 |
| >2" | 0 | 0 |

Distribution System Leak Summary

NWD – Approx. 9,679 Service Connections

| Leak Type | September 2018 | FYTD 18/19 |
|---------------|----------------|------------|
| Service Leaks | 1 | 6 |
| Main Leaks | 1 | 3 |

SCWD – Approx. 31,218 Service Connections

| Leak Type | September 2018 | FYTD 18/19 |
|---------------|----------------|------------|
| Service Leaks | 5 | 23 |
| Main Leaks | 1 | 3 |

VWD – Approx. 29,974 Service Connections

| Leak Type | September 2018 | FYTD 18/19 |
|---------------|----------------|------------|
| Service Leaks | 15 | 40 |
| Main Leaks | 0 | 0 |

Capital Improvement Projects FY 18/19

Work in Progress – NWD

- Castaic High School – New Zone 3 Tank final coating inspection, New Zone 3 Booster Station under construction, Sloan Cyn piping under construction
- Pipeline Replacement in Pine Street – Developer soliciting bids
- Ebelden Ave – Pipeline replacement materials ordered

Completed Work

- Downtown Newhall Mixed Use Services
- Windcrest Place Pipeline Replacement

Work in Progress – SCWD

- AMI Infrastructure installed, programming and customer service integration underway
- Placerita PRV Station – Rehabilitation
- Via Princessa – Replacement of head shaft – Pumps being reinstalled

Work in Progress – VWD

- No Distribution improvement projects in September 2018

PRODUCTION OPERATIONS AND MAINTENANCE

In addition to the general operation and maintenance of the production facilities, there are a variety of other projects within the Production Department.

Capital Improvement Projects FY 18/19

Work in Progress – NWD

- Pinetree N2 – Installation of soft starts
- Castaic Well 7 – Rehabilitation underway

Completed Work

- Well N-12 – MCC Replacement
- Newhall Booster Station 3 – replacement of 2 motors and pumps

Work in Progress – SCWD

- SC-12 – Mechanical construction complete – Facility construction underway
- Seismic Valves Installation

- Pump Drive Replacement Program underway

Completed Work

- Bouquet Tank – Exterior repaint
- Deane Tank #1 – Exterior repaint

Work in Progress – VWD

- Well E17 – Storm drain construction complete, facility construction underway
- Well 201 – Estimates received for sound enclosure structure – pending review

Completed Work

- Cal Arts Booster Station – Pump and motor replacement complete

Water production summary by Division and Source is provided in the table below.

SCV Water Production Summary (Acre-Feet)

| Division | Groundwater Sept 2018 (AF) | Imported Water Sept 2018 (AF) | Total Production Sept 2018 (AF) | Groundwater FYTD 18/19 (AF) | Imported Water FYTD 18/19 (AF) | Total Production FYTD 18/19 (AF) | Recycled Water Production FYTD 18/19 (AF) |
|---------------------------------|---|--|--|--|---|---|--|
| NWD | 141 | 804 | 945 | 431 | 2,683 | 3,114 | NA |
| SCWD | 460 | 2,274 | 2,733 | 1,691 | 7,337 | 9,029 | NA |
| VWD | 1,382 | 1,743 | 3,125 | 4,680 | 5,690 | 10,371 | 172 |
| SCV Water Totals | 1,982 | 4,821 | 6,803 | 6,802 | 15,710 | 22,513 | 172 |
| Percent | 29% | 71% | | 30% | 70% | | |

SCV Water Regional Raw Water and Wholesale Summary (Acre-Feet)

| Source | September 2018 (AF) | FYTD 18/19 (AF) |
|----------------------|--------------------------------|------------------------|
| Wholesale (LA36) | 0.41 | 1.46 |
| Raw Water (RVWTP) | 3,322 | 10,819 |
| Raw Water (ESTP) | 1,645 | 5,284 |
| Wells (Saugus 1 & 2) | 289 | 872 |

WATER QUALITY**Water Quality Complaints
NWD**

| Type of Complaint | September 2018 | # of Complaints FYTD 18/19 |
|--------------------------|-----------------------|-----------------------------------|
| Hardness | 0 | 0 |
| Odor | 0 | 0 |
| Taste | 0 | 0 |
| Color | 0 | 0 |
| Air | 0 | 0 |
| Suspended Solids | 0 | 0 |
| Totals | 0 | 0 |

SCWD

| Type of Complaint | September 2018 | # of Complaints FYTD 18/19 |
|--------------------------|-----------------------|-----------------------------------|
| Hardness | 0 | 0 |
| Odor | 0 | 0 |
| Taste | 0 | 1 |
| Color | 0 | 0 |
| Air | 0 | 0 |
| Suspended Solids | 0 | 0 |
| Totals | 0 | 1 |

VWD

| Type of Complaint | September 2018 | # of Complaints FYTD 18/19 |
|--------------------------|-----------------------|-----------------------------------|
| Hardness | 0 | 0 |
| Odor | 2 | 2 |
| Taste | 0 | 0 |
| Color | 0 | 2 |
| Air | 0 | 0 |
| Suspended Solids | 0 | 0 |
| Totals | 2 | 4 |

Heterotrophic Plate Count Samples**NWD**

| Total # of HPCs Collected September 2018 | # of HPCs Collected FYTD 18/19 |
|---|---------------------------------------|
| 1 | 1 |

SCWD

| Total # of HPCs Collected September 2018 | # of HPCs Collected FYTD 18/19 |
|---|---------------------------------------|
| 8 | 25 |

VWD

| Total # of HPCs Collected September 2018 | # of HPCs Collected FYTD 18/19 |
|---|---------------------------------------|
| 2 | 4 |

**Saugus Perchlorate Treatment Facility
Resin Usage Summary
Based on Time to Breakthrough**

| Resin Run Number | Fill Date | Breakthrough Date* | Days | Volume Treated (Million Gallons) | Volume Treated (Acres-Feet) | Bed Volumes Treated | Replacement Costs | \$/BV | \$/AF |
|------------------|-----------|--------------------|--------------|----------------------------------|-----------------------------|---------------------|--------------------|----------------|------------------|
| 0 | | | | | | | | | |
| 1 | 5/3/10 | 8/25/10 | 115 | 253 | 776 | 107,310 | * | * | * |
| 2 | 9/8/10 | 11/8/10 | 62 | 120 | 368 | 52,289 | \$ 105,728 | \$ 2.02 | \$ 287 |
| 3 | 12/10/10 | 3/26/11 | 107 | 239 | 735 | 90,841 | \$ 115,458 | \$ 1.27 | \$ 157 |
| 4 | 5/5/11 | 8/9/11 | 97 | 288 | 883 | 108,745 | \$ 112,255 | \$ 1.03 | \$ 127 |
| 5 | 8/17/11 | 10/14/11 | 59 | 180 | 554 | 68,941 | \$ 112,255 | \$ 1.63 | \$ 203 |
| 6 | 11/6/11 | 4/10/12 | 157 | 288 | 883 | 109,850 | \$ 112,048 | \$ 1.02 | \$ 127 |
| 7 | 4/20/12 | 7/16/12 | 88 | 280 | 860 | 113,905 | \$ 112,048 | \$ 0.98 | \$ 130 |
| 8 | 7/11/12 | 11/5/12 | 118 | 349 | 1,070 | 133,044 | \$ 112,048 | \$ 0.84 | \$ 105 |
| 9 | 11/18/12 | 1/10/13 | 56 | 177 | 544 | 67,744 | \$ 112,258 | \$ 1.66 | \$ 206 |
| 10 | 1/10/13 | 3/10/13 | 60 | 165 | 505 | 62,836 | \$ 43,567 | \$ 0.69 | \$ 86 |
| 11 | 3/19/13 | 5/4/13 | 47 | 112 | 344 | 42,769 | \$ 118,213 | \$ 2.76 | \$ 344 |
| 12 | 5/8/13 | 6/15/13 | 39 | 95 | 293 | 33,577 | \$ 141,899 | \$ 4.23 | \$ 485 |
| 13 | 6/10/13 | 8/20/13 | 72 | 179 | 551 | 52,099 | \$ 118,212 | \$ 2.27 | \$ 215 |
| 14 | 9/12/13 | 11/30/13 | 80 | 217 | 667 | 83,031 | \$ 118,212 | \$ 1.42 | \$ 177 |
| 15 | 11/21/13 | 2/9/14 | 81 | 246 | 755 | 92,790 | \$ 118,212 | \$ 1.27 | \$ 157 |
| 16 | 2/24/14 | 3/31/14 | 36 | 128 | 393 | 48,854 | \$ 105,494 | \$ 2.16 | \$ 269 |
| 17 | 4/28/14 | 8/8/14 | 103 | 205 | 629 | 78,423 | \$ 105,494 | \$ 1.35 | \$ 168 |
| 18 | 8/21/14 | 12/3/14 | 105 | 158 | 485 | 60,237 | \$ 105,494 | \$ 1.75 | \$ 218 |
| 19 | 12/4/14 | 3/16/15 | 103 | 266 | 816 | 101,458 | \$ 105,494 | \$ 1.04 | \$ 129 |
| 20 | 3/17/15 | 5/28/15 | 73 | 184 | 565 | 70,380 | \$ 105,494 | \$ 1.50 | \$ 187 |
| 21 | 5/29/15 | 8/3/15 | 67 | 195 | 598 | 74,610 | \$ 105,494 | \$ 1.41 | \$ 176 |
| 22 | 8/4/15 | 10/15/15 | 73 | 171 | 525 | 65,484 | \$ 105,494 | \$ 1.61 | \$ 201 |
| 23 | 10/18/15 | 12/8/15 | 54 | 165 | 506 | 62,988 | \$ 105,494 | \$ 1.67 | \$ 208 |
| 24 | 12/9/15 | 3/31/16 | 114 | 346 | 1,062 | 131,983 | \$ 105,494 | \$ 0.80 | \$ 99 |
| 25 | 4/1/16 | 7/7/16 | 98 | 291 | 893 | 111,167 | \$ 105,494 | \$ 0.95 | \$ 118 |
| 26 | 7/8/16 | 10/17/16 | 102 | 314 | 964 | 119,919 | \$ 105,494 | \$ 0.88 | \$ 109 |
| 27 | 10/21/16 | 1/25/17 | 97 | 283 | 869 | 107,984 | \$ 105,494 | \$ 0.98 | \$ 121 |
| 28 | 1/26/17 | 4/18/17 | 83 | 252 | 773 | 96,192 | \$ 105,494 | \$ 1.10 | \$ 136 |
| 29 | 4/25/17 | 8/5/17 | 103 | 306 | 939 | 116,938 | \$ 105,494 | \$ 0.90 | \$ 112 |
| 30 | 8/11/17 | 1/3/18 | 146 | 322 | 988 | 122,845 | \$ 105,494 | \$ 0.86 | \$ 107 |
| 31 | 1/16/18 | 6/9/18 | 145 | 289 | 887 | 109,395 | \$ 105,494 | \$ 0.96 | \$ 119 |
| 32 (in progress) | 6/18/18 | 10/4/18 | 109 | 334 | 1,025 | 127,622 | | \$ - | \$ - |
| Total | | | 2,849 | 7,398 | 22,706 | 2,826,248 | \$3,240,407 | NA | NA |
| Average | | | 88 | 228 | 699 | 87,052 | \$108,014 | \$ 1.25 | \$ 155.01 |

+ Breakthrough defined as Lead Vessel effluent reaching 6 µg/L

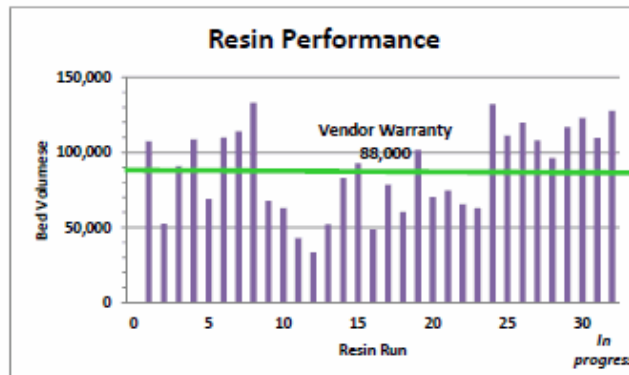
* Initial resin delivery was included in construction contract

Runs 1-2 had 315 cubic feet of resin

Runs 3-11 had 350 cubic feet of resin + 180 cubic feet of anthracite

Run 12 has 434 cubic feet of resin + 180 cubic feet of anthracite

Runs 13-present had 350 cubic feet of resin + 180 cubic feet of anthracite



Safety/Emergency/Risk Management

A safe and healthful work environment is a critical component to the mission and values of SCV Water. Throughout the reporting month, a number of routine safety related training, inspections, and various other items were completed. The Safety Department has begun integrating health and safety programs for SCV Water. Some of the items completed and currently in progress are as follows:

Work in Progress

- New combined Safety Data Sheet (SDS) Program
- A three-tiered safety incentive program
- The Safety Department is working on creating a combined SCV Water Health and Safety Manual by using the components and information from each Division

Completed Work

Inspections

Monthly Inspections

- Underground storage tank (UST) designated operator
- Fire extinguishers
- Emergency eye-wash/shower stations
- Self-Contained Breathing Apparatus (SCBA) units
- Automated External Defibrillator (AED) units
- Emergency flashlights

There were no recordable injuries in September 2018.

Safety Training

- Three ergonomic assessments were conducted in September 2018
- Three new hire safety orientations were conducted in September 2018
- Tailgate meetings took place at each Division in September 2018
- Traffic Control and Flagger training were held on multiple dates in September 2018

New SCV Water Safety Committee:

- The second meeting of the newly formed SCV Water Safety Committee was held on September 26, 2018. Staff discussed the goals and objectives, roles and responsibilities of each member to further improve safety awareness and build safety culture at the Agency.

MBS

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BOARD MEMORANDUM

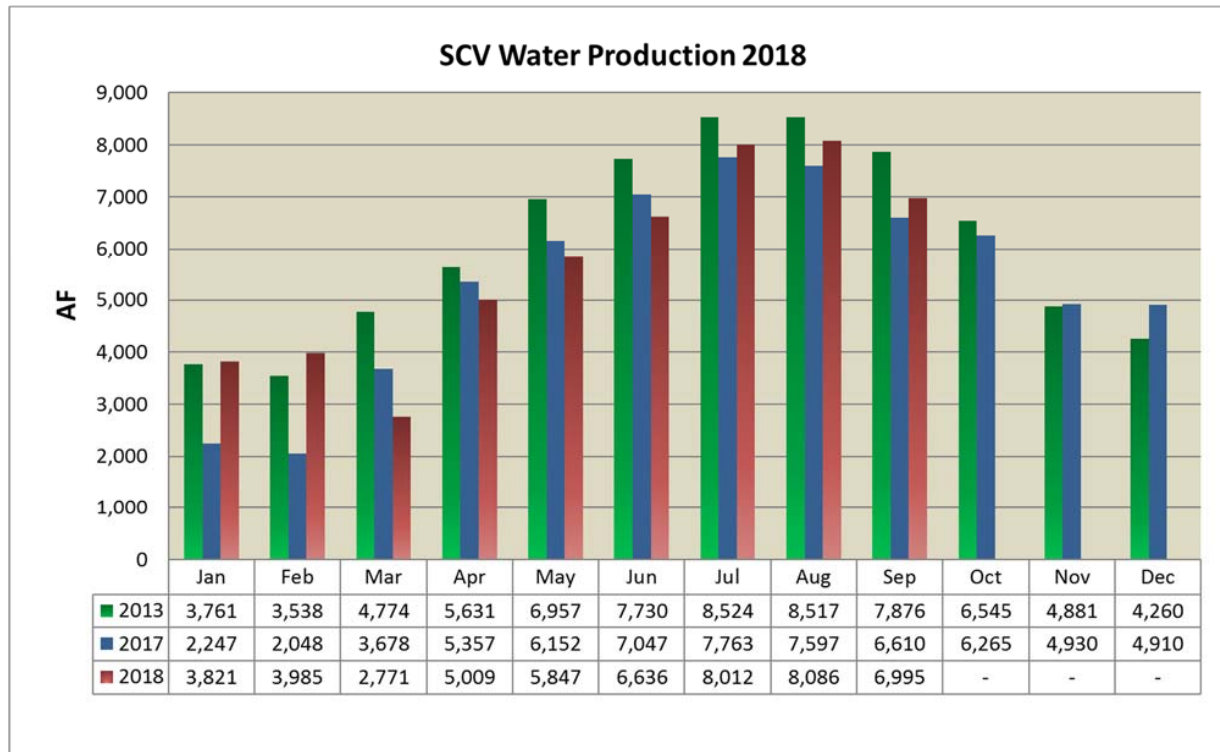
DATE: October 15, 2018
TO: Board of Directors
FROM: Steve Cole *SC*
 Assistant General Manager
SUBJECT: Water Resources and Outreach Section Report

WATER RESOURCES

Key Accomplishments/Activities

Water Demand and Supply

Staff continues to monitor ongoing domestic water demands. As illustrated in the chart below, 2018 demands were approaching 2013 pre-drought levels during the early months of this year. Water demands in the spring months had moderated, but have exceeded 2017 levels in July, August and September of 2018.



The trend of demand rebound is further illustrated by the following table:

| Year | Annual Retail Water Demand |
|------|----------------------------|
| 2013 | 73,460 |
| 2014 | 68,178 |
| 2015 | 54,491 |
| 2016 | 57,966 |
| 2017 | 63,555 |

As shown in the table below, from January 2018 through September 2018, SCV Water took delivery of an estimated 34,209 AF of imported water into SCV Water's service area:

| Imported Water Supply Source | AF Water Delivered |
|---|--------------------|
| SWP Table A | 11,658 |
| SWP Carryover | 19,301 |
| Carryover Credit | |
| Buena Vista/Rosedale-Rio Bravo | 3,250 |
| West Kern Water District Exchange | |
| Rosedale-Rio Bravo Banking | |
| Semitropic WSD Banking | |
| Yuba Accord Water | |
| | |
| Castaic Lake Terminal Reservoir Storage (Take) | |
| Castaic Lake Terminal Reservoir Storage (Backfilled) | |
| Total Imported Water Delivered into Service Area | 34,209 |
| Total Recycled Water Delivered into Service Area | 352 |

Note: The balance of retail water demands were met with local groundwater resources.

SCV Water participates in water banking and exchange programs to provide water supplies during dry periods when State Water Project (SWP) supplies are reduced and to store water when supplies exceed demand. The table on the following page shows beginning of the year storage, 2018 anticipated puts and takes, and end of year estimated storage.

| Program | Storage (AF) as of December 2017 | Estimated 2018 Put (Extraction) | Projected 2018 End of Year Storage (AF) |
|--|----------------------------------|---------------------------------|---|
| Rosedale Rio-Bravo (RRB) | 100,000 | 0 | 100,000 |
| Semitropic Water Storage District (SWSD) | 40,770 | 0 | 40,770 |
| RRB 2:1 Exchange | 9,440 | 0 | 9,440 |
| West Kern Water District 2:1 Exchange | 500 | 0 | 500 |
| Central Coast Water Authority | 750 | 0 | 750 |
| Flexible Storage | 6,060 | 0 | 6,060 |
| Carryover (Article 56) | 42,700 | (9,700) ⁽¹⁾ | 33,000 |
| Total: | 200,220 | | 190,520 |

Note: (1) Estimated 2019 net carryover depends on actual service area demand and available storage space in San Luis Reservoir.

On May 21, 2018, the Department of Water Resources (DWR) increased the SWP allocation from 30% to 35% of Table A amount. Staff will continue to monitor imported water demand and hydrologic conditions.

An agreement to transfer up to 11,000 acre-feet of BV-RRB water to the Kern Westside Contractors has been executed. Delivery of 5,000 acre-feet to Kern Westside Contractors is anticipated in October 2018.

The 2017 Santa Clarita Valley Water Report was finalized and distributed in September 2018.

Imported Water Supplies Planning and Administration

- Staff is participating in SWC workshops and meetings relating to the California WaterFix and ongoing administration of the State Water Project. Staff plans to seek Board authorization to participate in the financing JPA and the design and construction JPA.
- Staff continues to participate in the Sites Reservoir development efforts. Participants have been asked to commit to the Phase 2 (design and permitting costs) by the end of calendar year 2018. It is anticipated that the \$350 Million Phase 2 costs will be divided into two sub-phases. Sites Reservoir staff is also pursuing financing for the anticipated Phase 2 costs. Staff is analyzing if Sites Reservoir may be cost effectively incorporated into SCV Water's SWP supply portfolio.
- Staff is monitoring construction activities for the Rosedale Water Bank Dry-Year Firming program. The current revised schedule indicates project completion in the fall of 2018.

Watershed

DWR is revising the Prop 1 IRWM grant application process. Staff has engaged with other representatives within our funding area to provide comments to DWR. Also, the new process has created an opportunity for funding area representatives (Greater Los Angeles County, Watersheds Coalition of Ventura County (WCVC), and Upper Santa Clara River IRWM (USCR IRWM)) to consider new approaches for pre-allocating maximum grant shares for each region. On September 12, 2018, a meeting was held with funding area representatives to discuss options for pre-allocating funding. Staff briefed the Water Resources and Watershed Committee the same day. Staff anticipates that if an agreement to pre-allocate funding is reached among all regions, it will be reached by November 2018. If no agreement is

reached, regions are expected to apply for grants as they traditionally have with the understanding regions are competing for funding from a single pool of money.

Staff, in its role as an USCR IRWM Disadvantaged Community Involvement Program Task Force member, is working with the City of Santa Clarita, Greater Los Angeles County, and the WCVL to review scopes of work and requests for proposals to conduct a Needs Assessment pursuant to the area-wide grant.

Staff has initiated discussions with other agencies which would support SCV Water playing a greater role in the stewardship of the Santa Clara River and its Watershed (River System) with the objectives of:

- 1) Ensuring the sustainability and reliability of the Santa Clarita Valley's water resources as they relate to the River System; and
- 2) Preserving and enhancing the environmental, aesthetic and recreational values of the River System.

On October 2, 2018, the Board Authorized the General Manager to Execute a Memorandum of Understanding with United Water Conservation District to facilitate cooperative watershed planning. Additionally, on September 6, 2018, SCV Water staff participated in a meeting with Ventura County's Invasive Weed Task Force to discuss a joint project to facilitate Arundo and Tamarisk removal in the upper and lower watersheds.

Santa Clarita Valley Groundwater Sustainability Agency (SCV-GSA)

By September 26, 2018, the Joint Powers Agreement (SCV-GSA JPA) was executed by all members. Execution of the SCV-GSA JPA is an important step and it provides additional details for governance of the SCV-GSA.

A SCV-GSA Board meeting was held on October 1, 2018 and the following took place:

- 1) Staff provided verbal updates regarding a number of topics including: the draft budget, the June 26, 2018 stakeholder work shop, input from stakeholders, an update on a grant and other administrative matters.
- 2) The Board approved a quarterly Board Meeting Calendar.
- 3) The Board adopted a Resolution directing the Board President to execute the Administrative Services Agreement with SCV Water to allow SCV Water to administer the SCV-GSA and develop the Groundwater Sustainability Plan.
- 4) The Board adopted a Resolution authorizing SCV Water to execute a grant agreement on behalf of the SCV-GSA.

Staff worked with DWR staff to fine-tune and simplify the Proposition 1 grant work plan. Staff is now reviewing the proposed draft grant work plan.

Staff has released Requests for Proposals for consultant services to develop the Groundwater Sustainability Plan. Proposals are due on November 5, 2018.

A special SCV-GSA Board meeting to adopt a budget and approve consultants for GSP development is anticipated to take place on December 10, 2018 or December 17, 2018.

LEGISLATIVE/GOVERNMENT AFFAIRS

The Public Outreach Committee is undertaking a review of contracts and goals for the legislative advocacy program at the local, state and federal levels. Each consultant has submitted a review of their recent successes, as well as goals for the coming term. We anticipate a more robust, strategic approach to our government affairs efforts in the coming year.

SCV Water has sponsorship agreements for the following upcoming events:

- Green STEM Summit at College of the Canyons: November 17, 2018
- ACWA Fall Conference: November 27-30, 2018
- Women in Water reception (at ACWA): November 28, 2018

OUTREACH

Key Accomplishments/Activities

- Issued the following press releases: Community Workforce Agreement (9/19); Water Professionals Appreciation Week (10/5); and released the 2017 SCV Water Report (10/9).
- Implemented plan for recognizing Water Professionals Appreciation Week, which included a Board approved resolution, a press release, a website and extensive social media campaign and staff appreciation lunches with management staff.
- Speakers' Bureau: Matt Dickens spoke to a COC class about conservation (10/1).

Social/Digital Media

Staff continues to share water news, conservation tips, featured plants and job openings on our social media and e-news channels.

| Outlet | Description | Notable Activity | Audience |
|----------------|-----------------------|------------------------------------|--------------------------|
| Facebook | Social media | | 307 likes 323 follows |
| Instagram | | | 812 |
| Twitter | | NWD (919) and SCVWA (848) | 1,767 |
| Water Currents | Customer e-newsletter | 36% open (23.6% industry standard) | 19,292 |
| Garden Classes | E-news blast | 22% open; 1.9% click through | 19,250 |

Public Education

| Activity | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Calendar Year To Date |
|-----------------------|-----|-------|-------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----------------------|
| Education | | | | | | | | | | | | | |
| Students | 755 | 1,506 | 1,683 | 1,120 | 1,926 | 556 | 272 | 192 | 606 | * | * | * | 8,616 |
| Teachers | 56 | 106 | 101 | 64 | 57 | 27 | 0 | n/a | 52 | * | * | * | 463 |
| Garden Classes | | | | | | | | | | | | | |
| Evening | 15 | 25 | 85 | 10 | 33 | 18 | 44 | 25 | 65 | * | * | * | 320 |
| Saturday | 18 | 15 | 50 | 36 | 28 | 28 | 17 | 23 | 32 | * | * | * | 247 |

* Data not yet available

- As part of our ad buy and partnerships, *The Signal*, *SCVTV* and *KHTS* continue to share garden classes and other content on social media and in email blasts.

Ongoing Outreach

- In discussion for locations for Water Bottle Refill Stations pilot program.
- Working with City of Santa Clarita staff on possible joint “field day” for SCV Water Board and Sierra Club representatives for Arundo removal education.

Significant Upcoming Items

- Preparing social media policy and plan.
- Preparing media response policy and planning for media training for Directors and select staff.
- Staff is planning for production of an Annual Report for January 2019.
- Staff is working with the Redhill Group to conduct the 2018 social marketing and Agency awareness survey.

CONSERVATION

Key Accomplishments/Activities

Monthly Conservation Performance reported to the State Water Resources Control Board (SWRCB)

| Division | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | YTD |
|----------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|---------------|---------------|
| Newhall | -3.5% | +7.0% | -46.5% | -18.0% | -20.2% | -16.8% | -9.4% | -10.3% | -16.2% | -15.3% |
| Santa Clarita | +2.2% | +13.7% | -39.7% | -12.9% | -16.4% | -14.5% | -6.9% | -9.1% | -15.5% | -12.3% |
| Valencia | -.5% | +10.3% | -43.2% | -13.9% | -15.1% | -15.4% | -6.9% | -3.3% | -9.8% | -11.6% |
| Total (SCVWA) | +3.34% | +11.2% | -42.3% | -14.1% | -16.4% | -15.2% | -7.2% | -6.7% | -13.1% | -12.3% |

Notes – Monthly percentages compared to 2013 baseline month and year (LAC#36 does not provide SWRCB monthly production/conservation data).

For September 2018, SCV Water customers conserved ~.332 billion gallons of water. Year-to-date conservation is ~2.280 billion gallons.

Conservation Programmatic Performance

| Program | Description | September 2018 Notable Activity | Notes |
|-----------------------------|--|---------------------------------|--|
| Residential Water Check-Ups | The program includes, but is not limited to: home water use efficiency consultations, leak detection services, and a comprehensive irrigation system inspection. | 22 Residential Check-Ups | High Consumption Letters (HCLs) provide a major source of marketing for the program. The HCL program has been temporarily discontinued pending program updates (expected completion November 2018) |

| | | | |
|--|--|--|---|
| Leak Alert Notifications | Customers with continuous flows recorded on their water meters are contacted for conservation education and guidance. | 0 Leak Alert Notifications Sent | Conservation working with database developers to build agency-wide leak notification capacity. VWD expected to be completed in October 2018, followed by Newhall in November, and SCWD in early 2019. |
| Residential Water Efficiency Kits | Water Efficiency Kits include 1 showerhead, 3 faucet aerators, 2 hose nozzles, 1 toilet flapper, 2 toilet leak detection dye tabs, 1 flow measuring bag, and instructions. | 28 Kits | |
| HELP Rebates (Healthy and Efficiency Landscape Programs) | The HELP Program provides rebates and irrigation device distribution for customers seeking to improve overall operation of their irrigation system. | 4 Residential 1 Commercial | |
| WaterSMART Garden | VWD's WaterSMART Garden provides customers with access to low water using plants, HE irrigation technologies, etc. | 4 Customer Visits | |
| Residential Lawn Replacement Program | Customers receive a rebate of \$2.00 per sf for turf that is removed and converted to low water using plants. | 1 Completed Project (2,845 sf) | There are currently 4 projects in process totaling 5,092 sf. |
| Residential Smart Controller Rebates | Customers can choose a WaterSense Certified Smart Controller that best suits their needs and proficiency capabilities. | 22 Smart Controller Rebates (136 Stations) | Staff is currently processing an additional 33 controller rebates (184 zones). |
| Residential Pool Cover Rebates | Customers can receive up to \$200 towards the purchase of a pool cover to help conserve water, energy, and chemical costs. | 2 Pool Cover Rebates | The EPA's WaterSense program recently published a NOI to include certification and labeling protocols for specific cover types. |

| | | | |
|---|---|---------------------------------|--|
| Large Landscape Lawn Replacement Program | Customers receive a rebate of \$2.00 per sf for turf that is removed and converted to low water using plants. | 0 Complete Project (0 sf) | Staff has pre-approved 56,798 sf for turf removal. |
| Large Landscape Smart Controller Rebate Program | Customers receive \$25 per active irrigation station when updated to a weather based controller. | 0 Complete Project (0 stations) | Staff has pre-approved rebates for 242 stations. |
| Water Waste Complaints | Water Waste complaints include prohibited measures (SWRCB). | 1 Complaint | SWRCB currently working on next phase of regulation including permanent prohibited water waste measures. |

Significant Upcoming Items

Conservation submitted SCV Water’s 2018 Water Loss Audit and Validation reports to the State as stipulated by SB-555 “Urban Retail Water Suppliers: Water Loss Management.” The audit and validation reports have been compiled for each retail division, including regional, and were reviewed and submitted prior to the October 1, 2018 deadline. Staff is preparing a debriefing memo highlighting findings including water loss performance indicators, recommendations for reducing physical and apparent water losses, actions required to improve data validity scores, and processes and programs to consider for future integration.

Conservation staff, along with colleagues throughout the agency, have formed the Conservatory Garden Technical Advisory Group (Conga-Tag) to identify refurbishment opportunities and priorities. This effort will include a comprehensive needs analysis, research and evaluation of various options, costs, benefits, and value proposition salient to prospective recommendations, and a draft report/presentation of findings. The research and evaluation elements will be completed by January 2019.

Conservation is in the final development stages of the “How to Save Water at Home” video series to educate customers on how to use their water meters to conduct a leak investigation, how to find and fix toilet leaks, and FYI – fixing your irrigation system in 10 minutes or less. Video production began in June 2018 and continued through July 2018.

Conservation staff is developing SCV Water’s Water Shortage Contingency Plan (previously Ordinance No. 44). Staff continues to monitor updates to the SWRCB’s Regulation Rulemaking on Waste and Unreasonable Water Uses. As of October 2018, the regulation remains "In Progress."

M65

**Engineering and Operations Committee
Planning Calendar
FY 2018/19**

**ITEM NO.
10.5**

| Item | PowerPoint Presentation (Y/N/Length) | July 3 Board CANCELLED | July 5 Comm CANCELLED | Aug 2 Comm | Aug 7 Board | Sept 4 Board | Sept 6 Comm | Sept 18 Board | Oct 2 Board | Oct 3 Comm | Nov 1 Comm CANCELLED | Nov 6 Board | Dec 4 Board | Dec 10 Comm | Jan 2 Board | Jan 3 Comm | Feb 5 Board | Feb 7 Comm | March 5 Board | March 7 Comm | April 2 Board | April 4 Comm | May 2 Comm | May 7 Board | June 4 Board | June 6 Comm | July 2 Board | |
|------|---|---------------------------|--------------------------|------------|-------------|--------------|-------------|---------------|-------------|------------|-------------------------|-------------|-------------|-------------|-------------|------------|-------------|------------|---------------|--------------|---------------|--------------|------------|-------------|--------------|-------------|--------------|--|
| 1 | Monthly Committee Planning Calendar | | | C | | | C | | | C | | | | | | | | | | | | | | | | | | |
| 2 | CIP Construction Status Report | None | | C | | | C | | | C | | | | | | | | | | | | | | | | | | |
| 3 | Monthly Operations and Production Report | None | | C | | | C | | | C | | | | | | | | | | | | | | | | | | |
| 4 | Third Party Funded Agreements Quarterly Report | None | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 5 | Quarterly Safety Program Presentation | Yes 10 min | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 6 | Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 4 | Yes 10 min | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 7 | Approve Community Workforce Agreement | None | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 8 | Recommend Approval of a Change Order to Contract with GSE Construction to Increase Budget for Foothill Feeder Connection Construction | None | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 9 | Recommend Approval of a Work Authorization for TBD for final design of the Magic Mountain Pipeline No. 6 | Yes 10 min | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 10 | Recommend Approval of a Change Order with GSE Construction, Increase Yali Cooper's budget for Construction Management Services and increase MWDSC's Work Authorization for the Foothill Feeder Connection Project | TBD | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 11 | Recommend approval of a Work Authorization for TBD for Engineering Services for VOC Response Action/NCP | TBD | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 12 | Recommend approval of Resolution Awarding Construction Contract to TBD for Recycled Water Vista Canyon (Phase 2B) Tank | TBD | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 13 | Recommend Approval of Resolution Awarding Construction Contract to TBD to Recoat Roof Interior of Horby Tank #1 | TBD | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 14 | Recommend Approval of Resolution Awarding Construction Contract to TBD to Recoat Exterior of Catala No. 4 Tank | TBD | | C | | | C | | | | | | | | | | | | | | | | | | | | | |
| 15 | Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 5 | TBD | | C | | | C | | | | | | | | | | | | | | | | | | | | | |

C = Completed Item
P = Planned Item

**Engineering and Operations Committee
Planning Calendar
FY 2018/19**

| Item | PowerPoint Presentation (Y/N/Length) | July 3 Board | July 5 Comm | Aug 2 Comm | Aug 7 Board | Sept 4 Board | Sept 6 Comm | Sept 18 Board | Oct 2 Board | Oct 3 Comm | Nov 1 Comm | Nov 6 Board | Dec 4 Board | Dec 10 Comm | Jan 2 Board | Jan 3 Comm | Feb 5 Board | Feb 7 Comm | March 5 Board | March 7 Comm | April 2 Board | April 4 Comm | May 2 Comm | May 7 Board | June 4 Board | June 6 Comm | July 2 Board | |
|------|--|--------------|-------------|------------|-------------|--------------|-------------|---------------|-------------|------------|------------|-------------|-------------|-------------|-------------|------------|-------------|------------|---------------|--------------|---------------|--------------|------------|-------------|--------------|-------------|--------------|--|
| 16 | Recommend Approval of a Work Authorization for TBD for final design of the Replacement Wells Pipeline/Infrastructure | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | Recommend Approval of a Work Authorization for TBD for final design of the Replacement Wells (Wells only) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | Recommend Approval of Resolution Authorizing SCVWA to Execute Consolidation and Water Service Agreement, and Financing Agreement for Construction of Pipeline to the Los Angeles Residential Community | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Recommend Approval of Resolution Awarding Construction Contract to TBD for Pipeline to the Los Angeles Residential Community | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | Recommend approval of Resolution Awarding Construction Contract to TBD for Recycled Water Vista Canyon (Phase 2B) Pipelines | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | Recommend Approval of Resolution Awarding Construction Contract to TBD for New Interite and Pressure Regulating Station with Newhall County Water District at Gary Street | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | Recommend Approval of Resolution Awarding Construction Contract to TBD for Pipeline in Rainbow Glen Drive | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | Recommend Approval of Resolution Awarding Construction Contract to TBD for West Ranch Recycled Water Main Extension (Phase 2D) Project | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | Recommend Approval of Resolution Awarding Construction Contract to TBD for Washwater Return and Sludge Systems Project | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | Recommend Approval of Construction of a New 2.5 MG Deane Tank and Cost Sharing Agreement with Developer | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | TBD for final design of the Groundwater Treatment Improvements (VOC Treatment) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | Recommend Approval of Construction of a New Deane Zone Pump Station and Cost Sharing Agreement with Developer | | | | | | | | | | | | | | | | | | | | | | | | | | | |

C = Completed Item
P = Planned Item

**Engineering and Operations Committee
Planning Calendar
FY 2018/19**

| | Item | PowerPoint Presentation (Y/N/Length) | July 3 Board | July 5 Comm | Aug 2 Comm | Aug 7 Board | Sept 4 Board | Sept 6 Comm | Sept 18 Board | Oct 2 Board | Oct 3 Comm | Nov 1 Comm | Nov 6 Board | Dec 4 Board | Dec 10 Comm | Jan 2 Board | Jan 3 Comm | Feb 5 Board | Feb 7 Comm | March 5 Board | March 7 Comm | April 2 Board | April 4 Comm | May 2 Comm | May 7 Board | June 4 Board | June 6 Comm | July 2 Board | |
|----|--|--------------------------------------|--------------|-------------|------------|-------------|--------------|-------------|---------------|-------------|------------|------------|-------------|-------------|-------------|-------------|------------|-------------|------------|---------------|--------------|---------------|--------------|------------|-------------|--------------|-------------|--------------|--|
| 28 | Recommend Approval of a Work Authorization for TBD for final design of the Magic Mountain Reservoir | TBD | CANCELLED | C | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | Recommend Approval of Construction Contract Funding and a Work Authorization for Inspection Services for Magic Mountain Pipeline No. 6 | TBD | CANCELLED | C | | | | | | | | | | | | | | | | | | | | | | | | | |

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**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

JULY 2018

BOARD (1st meeting, July 3) – CANCELLED

JPA Meeting (1st meeting, July 3) – CANCELLED

COMMITTEE (July 16)

1. Recommend Approval of a Resolution Authorizing FY 2018/19 Water Supply Contract Payments
2. Recommend Approval of an Employee Travel and Expense Reimbursement Policy
3. Discuss Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function
4. Recommend Receiving and Filing of April 2018 Monthly Financial Report
5. Recommend Receiving and Filing of May 2018 Monthly Financial Report
6. Committee Planning Calendar

AUGUST 2018

BOARD (1st meeting, August 7)

- ~~1. Approve a Resolution Authorizing FY 2018/19 Water Supply Contract Payments (consent)~~
- ~~2. Approve an Employee Travel and Expense Reimbursement Policy (consent)~~
- ~~3. Approve Resolutions Establishing Banking Authority with City National Bank~~
- ~~4. Approve Receiving and Filing of April 2018 Monthly Financial Report (consent)~~
- ~~5. Approve Receiving and Filing of May 2018 Monthly Financial Report (consent)~~

JPA Meeting (1st meeting, August 7)

COMMITTEE (August 20)

1. Recommend Approval of a Claims Policy
2. Recommend Approval of a Surplus Property Policy
3. Review, Discuss and Recommend an Option for Revising Employer's Contributions to PERS Medical Insurance
4. Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function
5. Recommend Receiving and Filing of June 2018 Monthly Financial Report
6. Committee Planning Calendar

SEPTEMBER 2018

BOARD (1st meeting, September 4)

1. Approve a Claims Policy (consent)
2. Approve a Surplus Inventory and Equipment Policy (consent)
3. Approve a Resolution Adjusting Employer's Contribution for PERS Medical Insurance
4. Approve Receiving and Filing of June 2018 Monthly Financial Report (consent)

JPA Meeting (1st meeting, September 4) – CANCELLED



**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

COMMITTEE (September 17)

- ~~1. Recommend Approval of an Emergency Response Specialist Classification~~
- ~~2. Recommend Approval of a Safety Incentive Plan~~
- ~~3. Review and Discuss New Agency Recruitments and Positions~~
- ~~4. Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function~~
- ~~5. Recommend Receiving and Filing of July 2018 Monthly Financial Report~~
- ~~6. Committee Planning Calendar~~

~~BOARD (2nd meeting, September 18)~~

~~JPA Meeting (2nd meeting, September 18) – CANCELLED~~

OCTOBER 2018

~~BOARD (1st meeting, October 2)~~

- ~~1. Approve Receiving and Filing of July 2018 Monthly Financial Report (consent)~~

~~JPA Meeting (1st meeting, October 2) – CANCELLED~~

COMMITTEE (October 15)

1. Discuss USCVJPA Intent to Issue Tax Exempt Obligations
2. Recommend Approval of Resolution Authorizing Professional Services Agreement with AAC Utility Partners for Selection Services for New Financial Management System
3. Recommend Approval of a Resolution Adopting a Records Retention Policy and Schedule
4. Discuss Reserve Fund Policy
5. Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function
6. Review Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements
7. Recommend Receiving and Filing of August 2018 Monthly Financial Report
8. Committee Planning Calendar

BOARD (2nd meeting, October 16)

1. Approve a Resolution Appointing Treasurer for SCV Water
2. Approve Resolutions Establishing Banking Authority

JPA Meeting (2nd meeting, October 16)

1. Approve a Resolution Appointing Treasurer for USCVJPA
2. Approve Resolutions Establishing Banking Authority



**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

SPECIAL COMMITTEE (October 22)

1. ~~Discuss Reserve Fund Policy~~
2. ~~Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function~~

NOVEMBER 2018

BOARD (1st meeting, November 6)

1. Approve a Reserve Fund Policy
2. Approve a Resolution Adopting a Rate-setting Process Incorporating an Independent Ratepayer Advocate Function
3. Approve a Resolution of Intent for SCV Water to Enter Into a Contract with CalPERS
4. Approve a Record Retention Policy (consent)
5. Approve Receiving and Filing of Valencia Water Company January 22, 2018 and December 31, 2017 Financial Statements (consent)
6. Approve Receiving and Filing of August 2018 Monthly Financial Report (consent)

JPA Meeting (1st meeting, November 6) – MAY BE CANCELLED

1. Approve a Resolution of Intent to Issue Tax Exempt Obligations

COMMITTEE (November 19)

1. Recommend Receiving and Filing NCWD December 31, 2017 Financial Statements
2. Recommend Approval of Resolution Authorizing Professional Services Agreement with AAC Utility Partners for Selection Services for New Financial Management System
3. Recommend Approval of a Resolution Authorizing Amendment No. 21 (the Contract Extension Amendment) to Water Supply Contract between the State of California Department of Water Resources and the Santa Clarita Valley Water Agency for continued service and the terms and conditions thereof
4. Recommend Receiving and Filing of September 2018 Monthly Financial Report
5. Committee Planning Calendar

DECEMBER 2018

BOARD (1st meeting, December 4)

1. Approve a Resolution Authorizing Professional Services Agreement with AAC Utility Partners for Selection Services for New Financial Management System
2. Approve a Resolution for SCV Water to Participate in CalPERS
3. Approve a Resolution Authorizing Amendment No. 21 (the Contract Extension Amendment) to Water Supply Contract between the State of California Department of Water Resources and the Santa Clarita Valley Water Agency for continued service and the terms and conditions thereof
4. Approve Receiving and Filing NCWD December 31, 2017 Financial Statements (consent)
5. Approve Receiving and Filing of September 2018 Monthly Financial Report (consent)

JPA Meeting (1st meeting, December 4) – MAY BE CANCELLED



**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

COMMITTEE (December 17)

1. Recommend Approval of a Reserve Fund Policy
2. Recommend Approval of a Safety Incentive Policy
3. Discuss Financing of Developer-Contributed Capital and/or Facility Capacity Fees through Community Facilities Districts (CFDs)
4. Recommend Receiving and Filing CLWA and SCWD December 31, 2017 Financial Statements
5. Recommend Receiving and Filing of October 2018 Monthly Financial Report
6. Committee Planning Calendar

BOARD (2nd meeting, December 18)

JANUARY 2019

SPECIAL BOARD (1st meeting, January 2)

1. Approve a Reserve Fund Policy
2. Approve a Safety Incentive Policy
3. Approve Receiving and Filing CLWA and SCWD December 31, 2017 Financial Statements (consent)
4. Approve Receiving and Filing of October 2018 Monthly Financial Report (consent)

JPA Meeting (1st meeting, January 1) – MAY BE CANCELLED

FINANCING CORPORATION (tbd)

1. Annual meeting

SPECIAL COMMITTEE (January 14)

1. Recommend Approval of an Emergency Preparedness (TBD?) Specialist Classification
2. Recommend Approval of a Resolution Authorizing the Issuance of Revenue Bonds and Approving the Execution and Delivery of Certain Documents in Connection Therewith and Certain Other Matters *(This is a placeholder to approve the legal documents for new bond proceeds – actual need and timing will be based on progress of the CIP, Agency finances and market conditions)*
3. Recommend Receiving and Filing SCV Water June 30, 2018 Financial Statements
4. Recommend Receiving and Filing of November 2018 Monthly Financial Report
5. Committee Planning Calendar

JPA Meeting (1st meeting, January 15) – MAY BE CANCELLED

1. Recommend Approval of a Resolution Authorizing the Issuance of Revenue Bonds and Approving the Execution and Delivery of Certain Documents in Connection Therewith and Certain Other Matters *(This is a placeholder to approve the legal documents for new bond proceeds – actual need and timing will be based on progress of the CIP, Agency finances and market conditions)*

FEBRUARY 2019

BOARD (1st meeting, February 5)



**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

1. Approve an Emergency Preparedness (TBD?) Specialist Classification
2. Approve a Resolution Authorizing the Issuance of Revenue Bonds and Approving the Execution and Delivery of Certain Documents in Connection Therewith and Certain Other Matters *(This is a placeholder to approve the legal documents for new bond proceeds – actual need and timing will be based on progress of the CIP, Agency finances and market conditions)*
3. Approve Receiving and Filing SCV Water June 30, 2018 Financial Statements (consent)
4. Approve Receiving and Filing of November 2018 Monthly Financial Report

JPA Meeting (1st meeting, February 5) – MAY BE CANCELLED

SPECIAL COMMITTEE (February 11)

1. Recommend Approval of a Derivatives Policy
2. Recommend Approval of a Disclosure Procedures Policy
3. Review Annual List of Professional Services Contracts
4. Recommend Receiving and Filing of FY 2018/19 Midyear Budget Report
5. Recommend Receiving and Filing of December 2018 Monthly Financial Report
6. Semi-annual Review of State Water Contract Fund
7. Committee Planning Calendar

BOARD (2nd meeting, February 19)

JPA Meeting (2nd meeting, February 19) – MAY BE CANCELLED

1. Re-adopt Investment Policy
2. Elect officers

MARCH 2019

BOARD (1st meeting, March 5)

1. Approve a Derivatives Policy
2. Approve a Disclosure Procedures Policy
3. Approve Receiving and Filing of December 2018 Monthly Financial Report (consent)
4. Approve Receiving and Filing of FY 2018/19 Midyear Budget Report (consent)

JPA Meeting (1st meeting, March 5) – MAY BE CANCELLED

COMMITTEE (March 18)

1. Recommend Approval of a Resolution Approving an Official Statement and Authorizing Certain Other Documents and Actions in Connection with the Issuance of the Series 2019A Revenue Bonds *(This is a placeholder to approve the legal documents for new bond proceeds – actual need and timing will be based on progress of the CIP, Agency finances and market conditions)*



**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

2. Review Proposed FY 2019/20 Actions for the Administration Section
3. Recommend Receiving and Filing of January 2019 Monthly Financial Report
4. Committee Planning Calendar

APRIL 2019

BOARD (1st meeting, April 2)

1. Review and Provide Direction for Budget Baseline and Baseline Options
2. Approve Receiving and Filing of January 2019 Monthly Financial Report (consent)
3. Approve a Resolution of the Santa Clarita Valley Water Agency Authorizing the Preparation and Distribution of the Preliminary Official Statement in Connection with the Issuance of the Series 2019A Revenue Bonds and Authorizing Certain Other Actions in Connection Therewith *(This is a placeholder to approve the legal documents for new bond proceeds – actual need and timing will be based on progress of the CIP, Agency finances and market conditions)*

JPA Meeting (1st meeting, April 2) – MAY BE CANCELLED

1. Approve POS and 2019A Revenue Bonds *(This is a placeholder to approve the legal documents for new bond proceeds – actual need and timing will be based on progress of the CIP, Agency finances and market conditions)*

COMMITTEE (April 15)

1. Continued Review of Policies (Annual)
2. Finalize Proposed FY 2019/20 Actions for the Administration Division
3. Provide Direction for a Proposed Employee Salary Adjustment for FY 2019/20
4. Review Draft FY 2019/20 Budget
5. Quarterly Review of State Water Contract Fund
6. Recommend Receiving and Filing of February 2019 Monthly Financial Report
7. Committee Planning Calendar

MAY 2019

BOARD (1st meeting, May 7)

1. Approve Proposed Employee Salary Adjustment for FY 2019/20
2. Approve Receiving and Filing of February 2019 Monthly Financial Report (consent)

JPA Meeting (1st meeting, May 7) – MAY BE CANCELLED



**FINANCE AND ADMINISTRATION COMMITTEE
PLANNING CALENDAR FY 2018/19**

COMMITTEE (May 20)

1. Recommend Approval of a Resolution Adopting the FY 2019/20 Budget
2. Recommend Approval of a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2018/19
3. Recommend Approval of a Resolution Adopting the Appropriation Limit for FY 2019/20
4. Recommend Receiving and Filing of March 2019 Monthly Financial Report
5. Committee Planning Calendar

JUNE 2019

BOARD (1st meeting, June 4)

1. Approve a Resolution Adopting the FY 2019/20 Budget
2. Approve a Resolution Adopting the Appropriation of All As-Yet Unappropriated Funds for FY 2018/19 (consent)
3. Approve a Resolution Adopting the Appropriation Limit for FY 2019/20 (consent) Approve Receiving and Filing of March 2019 Monthly Financial Report (consent)

JPA Meeting (1st meeting, June 4) – MAY BE CANCELLED

1. Approve a Resolution Adopting the Fiscal Year 2019/20 Budget

COMMITTEE (June 17)

1. Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2019/20 and Requesting Levy of Tax by Los Angeles County and Ventura County
2. Recommend Approval of Resolution Authorizing July 2019 Water Supply Contract Payment
3. Recommend Receiving and Filing of April 2019 Monthly Financial Report
4. Committee Planning Calendar

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**PUBLIC OUTREACH AND LEGISLATION COMMITTEE
AGENDA PLANNING CALENDAR 2018**

March 21, 18 Special Committee

1. Legislative Consultant Reports
2. Legislative Policy Guidelines Draft
3. Resolution in Support of Prop 68 Draft
4. Resolution in Support of California Water Bond of 2018 Draft
5. Outreach Communication Plan Discussion
6. Informational: Public Outreach Events 2018

April 3, 18 Board Meeting

1. Legislative Policy Guidelines
2. Resolution in Support of Prop 68

April 19, 18 Committee

1. Legislative Consultant Reports
2. Outreach Communication Plan Draft
3. Informational: Legislative Tracking 2018

May 15, 18 Board Meeting

1. Outreach Communication Plan

May 17, 18 Committee

1. Legislative Consultant Reports
2. Resolution in Support of Water Supply & Water Quality Act of 2018 Draft
3. Informational: Public Outreach Events 2018
4. Informational: Legislative Tracking 2018
5. Other Staff Activities: Stakeholder List
6. Other Staff Activities: Website reports & documents library search
7. Water Bottle Fill Station – PP Presentation

June 5, 18 Board Meeting

1. Approval of Resolution Supporting Water Supply and Water Quality Act of 2018
(Moved to June 19 Board Meeting – Board requesting more information on financial considerations)

June 19, 18 Board Meeting

1. Approval of Resolution Supporting Water Supply and Water Quality Act of 2018

June 21, 18 Committee

1. Legislative Consultant Reports
2. Informational: Legislative Tracking 2018
3. Other Staff Activities: Semi-Annual Media Outreach Plan
4. Water Bottle Fill Station Pilot Program
5. ACWA Conference Sponsorship Options

July 3, 18 Board Meeting Cancelled

July 17, 18 Board Meeting

July 19, 18 Committee Cancelled

August 7, 18 Board Meeting



**PUBLIC OUTREACH AND LEGISLATION COMMITTEE
AGENDA PLANNING CALENDAR 2018**

August 16, 18 Committee

1. Legislative Consultant Reports
2. Informational: Legislative Tracking 2018
3. Other Staff Activities: Sierra Club/SCV Water Collaboration
4. Other Staff Activities: CSDA's Award Nominations
5. Other Staff Activities: ACWA's Huell Howser Best in Blue Award Nomination

August 21, 18 Board Meeting Cancelled

September 4, 18 Board Meeting

September 13, 18 Special Committee

1. Legislative Consultant Reports
2. Discuss Legislative Advocacy
3. Informational: Legislative Tracking 2018
4. Informational: Sponsorship Tracking 2018
5. Committee Planning Calendar

September 18, 18 Board Meeting

September 20, 18 Committee Cancelled

October 2, 18 Board Meeting

1. Approve a Resolution Establishing Water Professionals Appreciation Week

October 16, 18 Board Meeting

October 18, 18 Committee

1. Legislative Consultant Reports
2. Discuss Legislative Advocacy
3. Public Outreach: Annual Report
4. Informational: Legislative Tracking 2018
5. Informational: Sponsorship Tracking 2018
6. Informational: Public Outreach Event Calendar
7. Informational: Committee Planning Calendar

November 6, 18 Board Meeting

November 15, 18 Committee

1. Legislative Consultant Reports
2. Discuss Legislative Advocacy
3. Tentative Blue Ribbon Committee
4. Tentative Agency's Media Policy
5. Informational: Legislative Tracking 2018
6. Informational: Sponsorship Tracking 2018
7. Informational: Public Outreach Event Calendar
8. Informational: Committee Planning Calendar

November 20, 18 Board Meeting

December 4, 18 Board Meeting



**PUBLIC OUTREACH AND LEGISLATION COMMITTEE
AGENDA PLANNING CALENDAR 2018**

December 18, 18 Board Meeting

December 20, 18 Committee

1. Legislative Consultant Reports
2. Discuss Legislative Advocacy
3. Informational: Legislative Tracking 2018
4. Informational: Sponsorship Tracking 2018
5. Informational: Public Outreach Event Calendar
6. Informational: Committee Planning Calendar

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**Santa Clarita Valley Water Agency
Water Resources & Watershed Committee and Board Calendar**

FY 2018/19

| Item | Jul 11 Comm | Jul 17 Board | Aug 7 Board | Aug 8 Comm | Sep 4 Board | Sep 12 Comm | Oct 2 Board | Oct 10 Comm | Nov 6 Board | Nov 14 Comm | Nov 20 Board | Dec 4 Board | Dec 5 Comm | Dec 18 Board | Jan 2 Board | Jan 9 Comm | Feb 5 Board | Feb 13 Comm | Mar 5 Board | Mar 13 Comm | Apr 2 Board | Apr 10 Comm | May 7 Board <i>to be moved/</i> | May 13 Comm <i>Special</i> | Jun 4 Board | Jun 12 Comm |
|--|-------------|--------------|-------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|-------------|------------|--------------|-------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------------------------|-------------------------------|-------------|-------------|
| 1 Update on Conservation Activities | C | | | | | C | | CNL | | | | | | | | | | | | | | | | | | |
| 2 Devil's Den Semi-Annual Report | C | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 Status of Water Banking Programs | C | | | | C | | | | | | | | | | | | | | | | | | | | | |
| 4 Status of Sustainable Groundwater Management Act Implementation | | | | C | | | | CNL | | P | | | | | | | | | | P | | | | P | | |
| 5 Status of Recycled Water Program | | C | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 Status of Sites Reservoir Project | | | | C | | C | | | | | | | | | | | | | | | | | | | | |
| 7 Status of Water Supplies | | | | | | | | | | | | | P | | | | | | | | | | | | | |
| 8 Status of Integrated Regional Water Management Plan Update | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 Status of Upper Santa Clara River Salt and Nutrient Management Plan | | | | | | | | CNL | | P | | P | | | | | | | | | | | | | | |
| 10 Status of Rosedale Rio-Bravo Water Storage District Banking and Exchange Program Extraction Facilities | | | | | | | | | | | | | | | P | P | | | | | | | | | | |
| 11 Recommend Approval of a Resolution to Participate in Phase II of the Sites Reservoir Project | | | | | | | | CNL | | | | | P | | | P | | | | | | | | | | |
| 12 Recommend Approval of a Resolution Assigning and Extending the Standstill Agreement for Development of a Solar Generation Facility on SCV Water's Devil's Den Property | | | | | | | | | | P | | P | | | | | | | | | | | | | | |
| 13 Recommend Approval of a Resolution Authorizing the General Manager to Execute the Delta Conveyance Financing Authority Joint Power Agreement | | | | | | | | CNL | | P | P | | | | | | | | | | | | | | | |
| 14 CLOSED SESSION: Anticipated Litigation | | | | | | | | | | P | P | | | | | | | | | | | | | | | |
| 15 CLOSED SESSION: Anticipated Litigation | | | | | | | | | | | P | | | | | | | | | | | | | | | |
| 16 Recommend Approval of a Resolution Authorizing the General Manager to Enter into a Contract for Technical Consulting Services for Groundwater Sustainability Plan Development on Behalf of the Santa Clarita Valley Groundwater Sustainability Agency | | | | | | | | | | | | | P | P | | | | | | | | | | | | |
| 17 Review of Watershed Recharge Feasibility Study | | | | | | | | | | | | | | | | | | P | | | | | | | | |
| 18 Recommend Approval of a Resolution Adopting Lead Agency CEQA Findings and Submit LAFCO Application for Annexation of Tesoro Del Valle (Revised Vesting Tentative Tract Map 51644-1) | | | | | | | | | | | | | | | | | | P | P | | | | | | | |
| 19 Recommend Approval of a Resolution Authorizing the General Manager to Execute an Amendment to the State Water Project Water Supply Contract to Allocate California WaterFix Costs and Provide for the Transfer and Exchange of State Water Project Water Supplies | | | | | | | | | | | | | | | | | | | | P | P | | | | | |
| 20 Approve Authorizing the General Manager to Approve the Agreement in Principle to Amend the Agency's Water Supply Contract with the California Department of Water Resources | C | | C | | | | | | | | | | | | | | | | | | | | | | | |

**Santa Clarita Valley Water Agency
Water Resources & Watershed Committee and Board Calendar**

FY 2018/19

| Item | Jul 11 Comm | Jul 17 Board | Aug 7 Board | Aug 8 Comm | Sep 4 Board | Sep 12 Comm | Oct 2 Board | Oct 10 Comm | Nov 6 Board | Nov 14 Comm | Nov 20 Board | Dec 4 Board | Dec 5 Comm <i>Special</i> | Dec 18 Board | Jan 2 Board | Jan 9 Comm | Feb 5 Board | Feb 13 Comm | Mar 5 Board | Mar 13 Comm | Apr 2 Board | Apr 10 Comm | May 7 Board <i>to be moved/</i> | May 13 Comm <i>Special</i> | Jun 4 Board | Jun 12 Comm |
|------|-------------|--------------|-------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|-------------|------------------------------|--------------|-------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------------------------|-------------------------------|-------------|-------------|
| 21 | C | | C | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | | | C | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | | C | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | | | | | | C | C | | | | | | | | | | | | | | | | | | | |
| 25 | | | | | | C | C | | | | | | | | | | | | | | | | | | | |
| 26 | | | | | | C | | | | | | | | | | | | | | | | | | | | |
| 27 | | | | | | C | C | | | | | | | | | | | | | | | | | | | |

P = Planned
 C = Completed
 CNL = Cancelled
 CNT = Continued Item

DIRECTOR AB 1234 REPORT

Director Name: B. J. Atkins

Meeting Attended: ACWA Groundwater Committee

Date of Meeting: September 20, 2018

Board Meeting to Be Presented At: November 6, 2018

Points of Interest: After speaking to Dave Bolland of ACWA and receiving permission to attend by Webinar vs. in person, I attended the ACWA Groundwater Committee meeting. From past experience there are about 50 in attendance normally; this meeting was smaller as it took place in Bakersfield. All attending are Board members, Water Agency staff members, DWR or SWRCB staff (and other similar agencies). The following items were reviewed:

1. Groundwater trading principles
2. Groundwater Pumping Allocations Under SGMA
3. Addressing Regional Surface Water Depletions
4. Groundwater Resources Agency (GRA) Upcoming Events
5. Groundwater Exchange Summary
6. ACWA Groundwater Replenishment Initiative – Phase I Update
7. Groundwater Storage and Aquifer Recharge - Streamlined Water Rights Permitting (SWRCB).

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SEPTEMBER 20, 2018: GROUNDWATER COMMITTEE MEETING MATERIALS

The following materials are available:

[SGMA Tool Box: Water Trading Concepts \(Rio Bravo\)](#)

[Sustainable Groundwater Management Program Update \(DWR\)](#)

[Groundwater Pumping Allocations Under California's SGMA \(EDF\)](#)

[Addressing Regional Surface Water Depletions in California \(EDF\)](#)

[Upcoming Events Flyer \(GRA\)](#)

[Groundwater Exchange Flyer](#)

[Groundwater Exchange Summary](#)

[ACWA Groundwater Replenishment Initiative – Phase I Update](#)

[Groundwater Storage and Aquifer Recharge Streamlined Water Rights Permittiing \(SWRCB\)](#)

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DIRECTOR AB 1234 REPORT

Director Name: B. J. Atkins

Meeting Attended: ACWA Regulatory Summit

Date of Meeting: October 16, 2018

Board Meeting to Be Presented At: November 6, 2018

Points of Interest: Held at the Sacramento Hilton Arden West Hotel, the ACWA Regulatory Summit on Water Quality was attended by over 100 water leaders from across California. This event was a combination of a series of panel discussions and individual presentations. The panel topics included:

1. Economic Feasibility of Drinking Water Standards,
2. Microplastics: Potential for Macro-Uncertainty,
3. PFOA / PFOS: The Legacy of Non-Naturally Occurring Industrial Contaminants in Drinking Water
4. Mercury in California's Reservoirs

Individual presentations were made on the following topics:

1. A luncheon keynote was given by E. Joaquin England, New member of the SWRCB presented on the current activities of this important water quality agency.
2. Managing Water Quality on the Local Level by Denise England, Tulare County Water Resources Program

Agenda and Bios Attached.

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**MANAGING WATER QUALITY IN TODAY'S
REGULATORY ENVIRONMENT**

PRELIMINARY AGENDA

Hilton Sacramento Arden West • 2200 Harvard Street, Sacramento, CA 95815

8:00 – 9:00 AM **REGISTRATION & CONTINENTAL BREAKFAST**

9:00 – 9:15 AM **WELCOME & OPENING REMARKS**

Brent Hastey, ACWA President, Yuba Water Agency

Edgar Dymally, Sr. Environmental Specialist, Metropolitan Water District of Southern California and Chair of the ACWA Water Quality Committee

9:15 – 10:15 AM **ECONOMIC FEASIBILITY OF DRINKING WATER STANDARDS**

Following the 2017 invalidation of California's hexavalent chromium Maximum Contaminant Level (MCL), the State Water Resources Control Board is currently developing criteria to assess the economic feasibility of new and updated drinking water standards. This program will examine the costs and additional considerations of implementing drinking water programs at the local level to inform the development of the State Water Board's economic feasibility criteria.

Moderator:

Edgar Dymally, Sr. Environmental Specialist, Metropolitan Water District of Southern California and Chair of the ACWA Water Quality Committee

Panelists:

Steve Bigley, Director of Environmental Services, Coachella Valley Water District and Vice Chair of the ACWA Water Quality Committee

Dr. Robert Raucher, Director of Water Economics, Corona Environmental Consulting

10:15 – 10:30 AM **BREAK**

10:30 – 11:30 AM **MICROPLASTICS: POTENTIAL FOR MACRO-UNCERTAINTY?**

In 2015, the U.S. and California prohibited the manufacturing, sale, and distribution of personal care products containing plastic "microbeads," which are generally referred to as tiny particles of plastic used for personal cosmetic purposes. In 2018, the California Legislature passed SB 1422 (Portantino) and SB 1263 (Portantino). SB 1422 will require the State Water Board to adopt a methodology and requirements for the testing of microplastics in drinking water. SB 1263 will require the state to develop a Statewide Microplastics Strategy to protect coastal waters. This program will dive into research that has already been done and the challenges in testing for this new contaminant.

Moderator:

Steve Bigley, Director of Environmental Services, Coachella Valley Water District, and Vice Chair, ACWA Water Quality Committee

Panelists:

Dr. Michael Dziewatkoski, Technical Director and National Sales Director, Eurofins

Jessica Gauger, Director of Legislative Advocacy, California Association of Sanitation Agencies

Shelly Walther, Environmental Scientist, Sanitation Districts of Los Angeles County



Presented in cooperation with:





MANAGING WATER QUALITY IN TODAY'S REGULATORY ENVIRONMENT

PRELIMINARY AGENDA CONTINUED

11:30 – 1:00 PM LUNCHEON

E. Joaquin Esquivel, Board Member, State Water Resources Control Board

1:00 – 1:30 PM MANAGING WATER QUALITY ON THE LOCAL LEVEL

Denise England, Director, Tulare County Water Resources Program

1:30 – 2:30 PM PFOA/PFOS: THE LEGACY OF NON-NATURALLY OCCURRING INDUSTRIAL CONTAMINANTS IN DRINKING WATER

In July 2018, the State Water Board issued interim Notification Levels for perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS) at 14 parts per trillion (ppt) and 13 ppt, respectively. These compounds are human-made chemicals that have been used in industrial and consumer products worldwide since the 1950s, such as non-stick cookware, water-repellent and stain-resistant clothing and fabrics, and firefighting foams. Following other states and the U.S. Environmental Protection Agency (EPA), California has signaled concerns for this category of contaminants. This program will explore PFOA and PFOS contamination on the local level and implications of the state's interim Notification Levels.

Moderator:

Rick Zimmer, Senior Account Manager, Eurofins and ACWA Water Quality Committee

Panelists:

Dr. Helene Baribeau, Water Resource Control Engineer, State Water Resources Control Board

Tim Miller, Senior Director of Water Quality and Environmental Compliance, California American Water Company

Patrick Versluis, Director of Water Quality, Orange County Water District

2:30 – 2:45 PM BREAK

2:45 – 3:45 PM MERCURY IN CALIFORNIA'S RESERVOIRS

Mercury negatively impacts the beneficial uses of many water bodies in California by making fish unsafe for human and wildlife consumption. Although mercury occurs naturally in the environment, concentrations of mercury exceed background levels due to human activities. State and Regional Water Board staff is developing a statewide program to control mercury in reservoirs. The proposed Statewide Mercury Control Program for Reservoirs has identified 131 reservoirs as mercury-impaired as of January 2018. The panel will discuss the sources and factors that affect the contamination, work that local agencies have done already to ameliorate the problem, and an update on the state's proposed program.

Moderator:

Lesley Dobalian, Principal Water Resources Specialist, San Diego County Water Authority, ACWA Water Quality Committee

Panelists:

Sarah Brower, Senior Water Resources Specialist, City of San Diego

Stephen McCord, President, McCord Environmental Engineering

Karen Mogus, Deputy Director of Division of Water Quality, State Water Resources Control Board

Mark Seelos, Assistant Water Resources Specialist, Santa Clara Valley Water District

3:45 – 4:00 PM CLOSING REMARKS

Agenda subject to change



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ACWA 2018 REGULATORY SUMMIT PRESENTATIONS

OCT 18, 2018 PRESENTATIONS & MULTIMEDIA

ACWA's 2018 Regulatory Summit was held on Oct. 16, 2018 at the Hilton Arden-West in Sacramento. The theme of this year's summit was "Managing Water Quality in Today's Regulatory Environment." The following materials and presentations are available:

Preliminary Agenda

Economic Feasibility of Drinking Water Standards

Steve Bigley, Coachella Valley Water District
Dr. Robert Raucher, Corona Environmental Consulting

Microplastics: Potential for Macro-Uncertainty

Dr. Michael Dziewatkoski, Eurofins
Jessica Gauger, California Association of Sanitation Agencies
Shelly Walther, Sanitation Districts of LA County

Managing Water Quality on the Local Level

Denise England, Tulare County Water Resources Program

PFOA/PFOS: The Legacy of Non-Naturally Occurring Industrial Contaminants in Drinking Water

Dr. Helene Barabeau, State Water Board
Tim Miller, California American Water Company
Patrick Versluis, Orange County Water District

Mercury in California's Reservoirs

Sarah Brower, City of San Diego
Stephen McCord, McCord Environmental Engineering
Mark Seelos, Santa Clara Valley Water District

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**MANAGING WATER QUALITY IN TODAY'S
REGULATORY ENVIRONMENT**

SPEAKER BIOS

HÉLÈNE BARIBEAU, PH.D., P.E., Water Resource Control Engineer, State Water Resources Control Board

Baribeau earned her Civil Engineering degree from Ecole Polytechnique of Montreal (Quebec, Canada). She obtained her Master and Ph.D. degrees in Civil Engineering – Environment, with a focus on water, from the same institution.

Baribeau has nearly 30 years of experience gained from working in organizations that have allowed her to approach water supply from various angles, including: academia during her studies and through research projects, a water provider, the Metropolitan Water District of Southern California, an engineering firm, Carollo Engineers, Inc., as an independent consultant, and now with a regulatory agency, the State Water Resources Control Board, for which Baribeau is a Water Resource Control Engineer in the Division of Drinking Water, in the Regulatory Development Unit.

Baribeau's areas of expertise include water quality, water treatment strategies, distribution system water quality, and regulatory compliance, both for drinking water and recycled water.

DR. SARAH BROWER, Sr. Water Resources Specialist, City of San Diego Department of Public Utilities

Dr. Sarah Brower is a Sr. Water Resources Specialist at the City of San Diego Department of Public Utilities and she serves as Project Manager for the Hodges Mercury Pilot Study. At the City, Brower engages in regional planning efforts and manages a variety of projects related to drinking water quality and watershed protection in the Division of Long Range Planning and Water Resources.

LESLEY DOBALIAN, Principal Water Resources Specialist, San Diego County Water Authority

Lesley Dobalian is a Principal Water Resources Specialist in the Regulatory Policy section of the San Diego County Water Authority, where she has worked since 2007. Prior to the Water Authority, she was an Environmental Scientist with the San Diego Regional Water Quality Control Board. She holds a Bachelor's degree in Biology and a Master's degree in Environmental Health Sciences.

EDGAR G. DYMALLY, Sr. Environmental Specialist, Metropolitan Water District of Southern California

Since 1992, Edgar G. Dymally has been with the Metropolitan Water District of Southern California. He is currently employed as a Senior Environmental Specialist with Metropolitan's Water Quality Section where his duties include coordination of legislative and regulatory affairs on drinking water quality issues. Prior to working with Metropolitan, Dymally was a staff engineer with the State of California's Department of Health Services, Office of Drinking Water in the Los Angeles area. He is a graduate of Long Beach State University with a Bachelors of Science degree in Civil Engineering. Dymally is an active member of the American Society of Civil Engineers, the American Water Works Association, the Association of California Water Agencies, Water and Power Associates and currently serves on the Board of Directors of the Los Angeles based TreePeople. Dymally is chair of ACWA's Water Quality Committee.

Dymally's duties at Metropolitan have include legislative and regulatory efforts through both the federal and State Safe Drinking Water Act at maintaining and improving drinking water quality for its 26 member agencies that represent over 19 million consumers.



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MANAGING WATER QUALITY IN TODAY'S REGULATORY ENVIRONMENT

MIKE DZIEWATKOSKI, PH.D., Technical Director and National Sales Director, Eurofins

Dr. Mike Dziejatkoski is an analytical chemist with over 25 years of experience in industry and academia. Dziejatkoski earned a B.S. in Chemistry from Ohio University, a Ph.D. in Analytical Chemistry from North Carolina State University, and an MBA from the University of Cincinnati. His work involves chemical testing, method development, and research applied to the analysis of food, raw materials, and finished products. He has authored numerous peer-reviewed publications and presentations in the field of analytical chemistry. Dziejatkoski has played a critical role in dozens of challenging investigations relating to food, beverage, ingredient, excipient, process and packaging failures including product recalls, insurance claims, patent infringement, and legal claims. He is the technical director and national sales manager for the Eurofins laboratory in New Berlin, Wisconsin.

DENISE ENGLAND, Water resources Director, County of Tulare

Denise England is the Water Resources Director for the County of Tulare which has been the leader for California counties in assisting disadvantaged residents obtain access to safe drinking water. She has brought more than \$25 million in state and federal funding to disadvantaged communities in Tulare County through innovative projects, a regional perspective, and leveraging relationships with non-governmental organizations, cities, and funding agencies. England received her BA in Organizational Leadership from Fresno Pacific University. She resides in Tulare with her husband and three children.

E. JOAQUIN ESQUIVEL, Board Member, State Water Resources Control Board

E. Joaquin Esquivel was appointed to the State Water Resources Control Board (Board) by Governor Edmund G. Brown Jr. in March of 2017. Prior to his current appointment to the Board he served as Assistant Secretary for Federal Water Policy at the California Natural Resources Agency. Working in Governor Brown's Washington D.C. office, Esquivel represented the interests of the Natural Resources Agency and its departments and facilitated, communication, outreach, coordination, and the development of policy priorities between the Agency, the Governor's Office, the California Congressional delegation, and federal stakeholder agencies in the nation's capital.

Prior to his July 2015 appointment to the Natural Resources Agency, Esquivel worked for U.S. Senator Barbara Boxer of California for eight and a half years in her Washington D.C. office. Starting first as an intern, he held a number of positions and upon leaving was her Legislative Assistant covering the agriculture, Native American, water, oceans, and nutrition portfolios, in addition to being the Director of Information and Technology. The critical topics in his portfolio and diverse constituencies affected by and represented in them was formative to his education and understanding of California's unique challenges and leadership in resources management. Additionally, his time working for the Senator gave him a broad understanding of the federal government and its agencies, and the critical need to better align local, state, and federal policies and resources to achieve common, if not complex, goals and outcomes for human health, ecological, and economic improvement.

Esquivel is a graduate of U.C. Santa Barbara with a B.A. in English, was born and raised in California's Coachella Valley, he is the proud son of educators and grandson of farm workers.

JESSICA GAUGER, Director of Legislative Advocacy, California Association of Sanitation Agencies (CASA)

Jessica Gauger has been working in public wastewater agency advocacy for more than 10 years. In her role she represents California's wastewater community before the state legislature, and manages CASA's state and federal legislative advocacy programs and activities. Prior to her position at CASA, she was employed by CASA's long-time contract lobbying firm, Michael F. Dillon and Associates, and has also served as staff in the California State Senate. Gauger holds a Bachelor of Arts degree in Political Science from San Diego State University.



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MANAGING WATER QUALITY IN TODAY'S REGULATORY ENVIRONMENT

TIM MILLER, Senior Director of Water Quality and Environmental Compliance, California American Water

Tim Miller directs the Company's compliance with 12 different federal and California public health and environmental regulatory programs for 28 water distribution systems and 10 wastewater systems. Prior to that, Miller was corporate counsel for California American Water for six years, with a focus on environmental matters and capital projects.

Miller has worked at both public agencies and private law firms, including the City of San Diego City Attorney's Office and the Sacramento Metropolitan Air Quality Management District, focused on environmental matters and civil litigation, including aggregate quarry permitting, hazardous waste remediation, and challenges to administrative agency quasi-legislative and quasi-adjudicative actions.

Miller has been admitted to practice law in California since 1997 after graduating from University of the Pacific, McGeorge School of Law, has a Bachelor of Science degree in Economics from California State Polytechnic University, Pomona.

KAREN MOGUS, Deputy Director, State Water Board

Karen Mogus is the Deputy Director for the State Water Board's Division of Water Quality and is responsible for statewide water quality planning, policy development and implementation, statewide permitting, and establishing consistency among the nine Regional Water Quality Control Boards. Prior to joining the Division of Water Quality, Mogus served as the Assistant Deputy Director of the Division of Drinking Water where she directed the development of a regulatory framework for potable reuse of recycled water, worked to address drinking water quality issues in disadvantaged communities, and led the review of the state's environmental laboratory accreditation program. She also has served as Director of the State Water Board's Office of Information Management and Analysis and spent 10 years at the Central Valley Regional Water Board working on a variety of water quality control and assessment programs. Mogus currently serves as the Cal EPA Co-chair for the California Water Quality Monitoring Council, is a commissioner for the Southern California Coastal Water Research Project, and a board member for the Aquatic Science Center and the California Stormwater Authority.

BOB RAUCHER, PH.D., Director of Water Economics and Planning, Corona Environmental Consulting

Dr. Raucher has 40 years of experience specializing in economics, regulatory analysis, risk management, and strategic planning for public water supply, water reuse, and wastewater management issues. He is a noted expert on affordability and economic feasibility assessment, and benefit-cost and triple bottom line (TBL) analysis. Raucher also provides expert support on sustainability, climate change, adaptive management, and integrated water resource management.

Raucher is an active member of the professional water community, serving on numerous expert panels and committees. He served on the National Drinking Water Advisory Committee work group that reviewed and critiqued the US EPA approach to drinking water affordability for the arsenic MCL.

Raucher earned a Ph.D. in natural resource economics and public finance from the University of Wisconsin-Madison, and his BA from the State University of New York at Albany.

MARK SEELOS, Assistant Water Resources Specialist, Santa Clara Valley Water District

Mark Seelos works primarily on watershed stewardship programs, including managing technical studies required by the Guadalupe River Watershed Mercury TMDL. Seelos graduated with a BS in Earth Sciences from UC Santa Cruz, and has 5 years of experience working on water quality issues in the nonprofit and government sectors.



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MANAGING WATER QUALITY IN TODAY'S REGULATORY ENVIRONMENT

STEPHEN MCCORD, PH.D., P.E., President, McCord Environmental, Inc.

Dr. Stephen McCord, Ph.D., P.E., holds a B.S. degree in Civil Engineering from Clemson University, and M.S. and Ph.D. degrees in Civil & Environmental Engineering from the University of California Davis. As a registered Professional Engineer in the State of California, McCord has over 20 years of consulting, research and teaching experience in the environmental engineering field with projects throughout California, several other US states, and internationally. He has managed water quality field studies and improvement projects in rivers, lakes, wetlands, deltas and bays throughout California. A particular area of focus has been mercury contamination – tracking pollution from sources to impacted areas, restoring abandoned mine site, strategic planning, and facilitating stakeholder groups. He is past President of the California Lake Management Society and works on lakes to address bioaccumulation, eutrophication and drinking water quality concerns.

PATRICK VERSLUIS, Director of Water Quality, Orange County Water District

Patrick Versluis began his career with OCWD in 2002. His responsibilities include oversight and implementation of many proactive, diverse, and comprehensive groundwater and surface water monitoring programs. The water quality programs include both regulatory monitoring programs such as drinking water and advanced treated water as well as many non-regulatory monitoring activities that provide valuable water quality information for assessing source waters and ensuring protection of the groundwater resources. He has earned a Bachelor's degree in Environmental Sciences from Oregon State University, a Master's degree in Environmental Studies from California State University, Fullerton, and a Master's degree in Public Works Administration from California State University, Long Beach. He is certified in the State of California as a Qualified Industrial Storm water Practitioner (QISP).

SHELLY WALTHER, Environmental Scientist, Sanitation Districts of Los Angeles County

Shelly Walther is an environmental scientist with over 17 years of regulatory, research, and monitoring experience at the Sanitation Districts of Los Angeles County. Walther has an extensive knowledge of the interaction between biological, physical, and/or chemical systems in the environment that she uses to solve water quality and regulatory matters for the Sanitation Districts, and to achieve NPDES compliance in both freshwater and ocean habitats. Walther has held many leadership roles in industry including the California Association of Sanitation Agencies (CASA) microplastics working group, the Central Region Kelp Survey Consortium, and the Southern California Bight Regional Fish and Invertebrate Trawl Committee. She also represents the regulated wastewater community on the California Water Quality Monitoring Council. Prior to her employment with the Sanitation Districts, Walther worked and studied at Scripps Institution of Oceanography, the University of Maryland's Marine Estuarine Environmental Sciences (MEES) program, and at the University of California, Santa Cruz.



Presented in cooperation with:



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| ITEM NO. 12.3 |
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DIRECTOR AB 1234 REPORT

Director Name: Jerry Gladbach

Meeting Attended: ACWA's Energy Committee

Date of Meeting: October 17, 2018

Board Meeting to Be Presented At: November 6, 2018

Points Of Interest:

1. Staff described the programs that the Energy Committee will be sponsoring at the Fall Conference
2. The committee reviewed and modified the Energy Committee's policy principles
3. The policy principles is a very important issue and will provide guidance for the staff and committee

I was glad to be able to participate by phone

Please Attach Agenda or Brochure if Available.

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AGENDA

| GHG Emissions Reduction and Renewable Energy Working Group | |
|--|---|
| October 17, 2018 • 3:00 – 4:30 pm | ACWA Office • 910 K Street, Sacramento CA |
| Chair: Charley Wilson & Michael Minkler | ACWA Staff Liaison: Chelsea Haines |
| 2 nd Floor Conference Room & Call in Number: +1 (872) 240-3412; Access Code: 905-097-109 | |

- I. Welcome and Introductions (5 min) Michael Minkler
- II. Process: Update & Next Step (10 min) Chelsea Haines
 - ACWA Fall Conference Energy Programs
- III. Working Group feedback on policy principles (70 min) Michael Minkler
- III. Call for Photos and Case Studies (5 min) Chelsea Haines
- V. Adjourn

rewrite some sections to be consistent w/ other policies

include pictures for the Board

ACWA'S ENERGY POLICIES

Water and energy are inextricably intertwined. Recognizing the opportunities for water agencies in the areas of energy management and resource development is more important now than ever. ACWA seeks to engage in and impact energy policy discussions important to the water community. ACWA's engagement in these legislative and regulatory discussions is to be guided by the following policy principles.

Energy Principles

- 1. Local Control:** The primary mission of water agencies is to provide a reliable water supply. Long-term water supply adequacy and reliability are critical to maintaining public health and safety and the economy. The State's statutes, regulations and policies must preserve local control and decision-making authority for water agencies with regard to water supply, infrastructure investment, and water management. ACWA will advocate for policies that recognize energy as just one of many factors water agencies must consider in determining its water supply portfolio.
- 2. Cost Effective Energy Supplies:** As a significant end user of energy, water agencies need access to affordable and dependable energy supplies to ensure the safe and reliable delivery of water to their customers. ACWA supports policies and programs that promote and ensure cost-effective energy supplies, grid reliability, and transmission, and reasonable, predictable, and competitive utility rate designs.
- 3. Greenhouse Gas Emissions:** ACWA supports the State's goal of reducing greenhouse gas emissions and combating climate change and the availability of funding, including cap-and-trade revenues, to water agencies for projects that further the State's climate change goals. Greenhouse gas emissions reduction targets for energy use should be allocated to the energy sector and not assigned to the water sector.
- 4. Water-Energy Nexus:** ACWA recognizes the importance of the water-energy nexus and will support programs that educate Californians about the relationship between water and energy. ACWA only supports policies and programs that appropriately recognize energy use within the water sector and the fact that the vast majority of energy consumed by the sector is due to end-user water use, and not due to conveyance, distribution or treatment. ACWA supports incentives that help reduce energy intensity of conveyance, distribution and treatment of water and wastewater, without adversely impacting safety, quality, reliability and cost. State policies must not require water agencies to make water management decisions based solely on embedded energy or energy consumption (e.g., a loading order).
- 5. Diverse Energy Portfolio:** The State's goals and associated policies should recognize that diverse energy generation sources are critical for ensuring energy reliability and cost effectiveness, and achieving the State's climate change goals. ACWA supports policies, programs, tariffs, and incentives that promote new investments and preserve existing investments in diverse energy generation, including all hydropower, solar, wind, geothermal, biogas, and biomass—all of which should be included in the state's zero carbon energy portfolio.
- 6. Energy Generation and Storage:** ACWA member agencies have and continue to invest heavily in energy generation. They are often owners and operators of resources that can facilitate energy storage opportunities that help to meet the state's long-term zero-carbon resource objectives. ACWA recognizes that members' energy generation resources help with the State's climate change goals while providing an opportunity for agencies to reduce energy costs and water rates for customers. ACWA promotes policies, programs, tariffs, and incentives that encourage and preserve the financial integrity of water agency investments, ensure predictable energy markets, and incentivize effective distributed energy generation and storage projects that enhance grid stability and competitiveness of water agency assets. Policies should also enable and encourage ACWA member agencies to develop energy storage projects for on-site or grid-level electric reliability that are cost-effective and economically viable for water agency customers.
- 7. Demand Response and Load Shifting:** ACWA supports policies that incentivize water agencies to voluntarily reduce non-critical electric usage during times of grid emergency and promote grid reliability by voluntarily shifting water agency usage to off-peak times or during times of over generation, while ensuring the delivery of reliable water supplies.
- 8. Role of Hydropower in California's Energy Portfolio:** Large, small, and in-conduit hydropower are all important to achieving climate change goals, while ensuring energy reliability throughout the State. ACWA advocates for policies that promote each of these types of hydropower, balance the need to protect existing hydropower assets and to promote additional hydropower investments, and recognize them as consistent with the State's zero-carbon resource goal.
- 9. Efficient and Timely Regulatory Approvals:** ACWA supports reducing the regulatory and economic burdens associated with developing energy projects. ACWA advocates for efficient and streamlined utility interconnections, FERC relicensing, land use and environmental permitting, and all other regulatory processes. Regulatory burdens should be reduced to protect water agency investments in energy infrastructure and to incentivize water agencies to maintain existing and develop new energy projects.

DIRECTOR AB 1234 REPORT

Director Name: Jacquelyn McMillan
Meeting Attended: CSDA Workshop on Strategic Planning for Special Districts
Dates/Times: October 23, 2018
Presented at: November 6, 2018
No. of Attendees: Webinar
Brochure/Agenda:
Points Of Interest: See below

In anticipation of the Board Workshop on Strategic Planning and working with our consultant, Ed Means, I took CSDA's WebinarWorkshop on Strategic Planning for Special Districts. The following is a summary of the workshop elements.

Strategic Planning for Special Districts

Presented by Brent Ives, Principal, BHI Management Consulting.

Why strategic planning is needed. We need to do more with less. There may be more budget issues coming. We should identify and adopt best practices. Efficiency must be today's motto. SP creates the venue for clarity and efficiency into the future.

A good Plan will: 1) allow us to focus on the right things, 2) demand a laser focus on our future, 3) avoids distractions from the Mission, and 4) plans and programs efficiency.

Public Agencies have special needs and challenges: 1) Board/Manager/Employee/Public relations, 2) California - growth and our state, 3) Shifting, aging, needy workforce, 4) Evolving regulations, 5) Working with boards.

Strategy is the art and science of developing and using political, economic, psychological, and influence plans and processes as necessary to afford the maximum support to policies, in order to lessen future liabilities, strengthen against unforeseen vulnerabilities and to increase the probably of favorable future outcome for a community.

What is a Strategic Plan?

1. It's a top level, directional planning document, serving to support a clear mission and move a deliberate vision forward. All other internal plans are subservient to the Strategic Plan
2. It's the clear picture of where we are going
3. It's the method for us all t get on the same page
4. It's the continuity in times of transition
5. It's the means to work together as a leadership team and respect governance roles
6. It provides the basis for a good General Manager evaluation

7. It's what we show our stakeholders, new employees, new Board members and regulators when asked about the future
8. It becomes "the way we plan here"
9. It's our big picture roadmap

What does one include? There are many models...

1. Mission Statement
2. Vision
3. Strategic Elements (element specific Objective and Strategy)
4. Strategic Goals Actions
5. Five-year roadmap
6. Annual Planning maintenance

Attributes of a Strategic Plan?

1. Collective Leadership
2. Foundational Statements - Understood Mission/Collective Vision
3. Clarity of Forward Movement
4. Inclusiveness
5. Linkage
6. Comprehensive Coverage
7. Detailed Focus on all Elements of Operation
8. Detailed, Element Level, Objective and Strategy
9. Actions, projects, initiatives, etc.
10. Practical/Useful Nature
11. Annual Maintenance/Re-focusing/Refinement/Re-issuance

Can a Strategic Plan be Practical/Efficient?

1. Practical planning really moves the agency to action
2. Practical creates an action plan for a reasonable timeframe
3. Practical is easy to see and understand once complete
4. Practical becomes "The way we plan here"
5. Practical links agency action to Mission and Vision
6. Practical makes a useful document, not gathering dust, one that is useful to all

Types of Strategic Planning can vary around intent or need. Variance factors include intent, present need of the organization, term of the plan, organizational factors that need attention, the distinct need for clarity and linkage. Types include:

1. Vision Oriented Strategic Plan
 - a. ultimately conceptual
 - b. used as a means to bring decision makers to agreement around one direction
2. Conceptual Strategic Plan

- a. bores down another level with conceptual direction for individual functional operations
 - b. aims an organization toward operational goals without future detail
 - c. articulates goals
- 3. Intentional Plan
 - a. seeks to work specific issues or focus areas
 - b. usually used to focus efforts on particular organizational issue or initiative
- 4. Scenario-Based, risk mitigation Plan
 - a. based on a risk identification
 - b. extensive analysis
 - c. costly
- 5. Action-Oriented Strategic Plan
 - a. the vision, mission and values are created by getting input from employees, stakeholders and others
 - b. elements include finance, infrastructure, organization, partnerships, administration, regulatory relations
 - c. has actionable, goals, initiatives, ongoing work
 - d. five yearly work plans

Uses and Intentions of an Action Oriented Strategic Plan

1. Clear and collective forward motion: Directional
2. Articulates the Purpose and Vision: Foundational
3. Carefully linked strategy stemming from the challenges from a Vision
4. Intentional identification and working of issues, opportunities and vulnerabilities -- the Board guides direction, staff implements, period.
5. A useful tool for planning a clear path, a planning tool, our roadmap/telescope
6. Established a directional trend

Make it Real. Integrate it into District Operational Life

1. Revisit it annually as your planning tool
2. Implement those actions that must be programmed
3. Use it as the Roadmap
4. Annual refine the document
5. Promote it as your Plan
6. Distribute it to the public, regulators and your employees

Integration

1. Integration to the budgeting process and WBS (link actions, projects and initiatives to the strategic plan and use the strategic plan to do budget forecasting)
2. Make it part of your Capital planning (link your CIP to the plan.)
3. Make it part of your department level performance management (elements/actions often link to departments, thus managers)
4. Make it part of your annual planning (use the updating of your strategic plan as the annual planning for your agency)
5. Make it part of your GM Performance Analysis

6. Make it part of your department level performance management

Performance Management is another important use

1. Board's and their Manager's can use the outcome as a basis for performance management
 - a. A proper Plan should create clear annual actions
 - b. Those actions should be used as expectations for performance
2. Managers can delegate those expectations as clear expectations for their staff

Who Should Do a Strategic Plan?

1. The Board and Staff of the agency
2. A proper Plan is not one that is unilateral
3. A plan done well should not be done solely by the Staff
4. A good Plan is something you must generate because you must live with it
5. Your Plan should NOT be written by a Consultant, though you may want to get help

How To and Should You Get Help?

1. Sometimes outside help is necessary to address tough issues without bias and objectivity
2. Obviously useful to facilitate the process to pull the entire plan together, spread the workload
3. Someone else to ask the hard questions, but
 - a. It takes time can be expensive
 - b. There are numerous approaches
 - c. You should insist on critical strategic planning and outcome factors

Ask Yourself 10 Questions:

1. Do we need clarity in the five-year horizon?
2. Do we need to get leaders and/or employees together on things?
3. Do we need clear direction?
4. Do we need to get our collective heads together to Plan efficiencies in our agency?
5. Do we need to provide for better performance management?
6. Do we need to address Board issues?
7. Do we need to show inclusiveness?
8. Do we need to look into and plan better for the future?
9. Do we need to show that we are planning right?
10. Do we need a comprehensive plan with buy-in from the Board, employees, public and our regulator?

Director name: Gary Martin
Meeting attended: Southern California Water Dialogue
Date of meeting: October 24, 2018
Location: Metropolitan Water District, Los Angeles
SCV Water Board meeting to be presented at: November 6, 2018

Agenda: See Attached

Points of interest:

1. The pros and cons of LA County Measure W were presented by a supporting group and by an opposing group. Measure W is a proposed property (parcel) tax of \$0.025 per square foot of impermeable surface area where rain cannot be absorbed into the ground, and instead runs off as storm water on property in the LA County Flood Control District.

2. Supporting Group: Bruce Reznick, Executive Director, Los Angeles Waterkeeper (LAW). LAW is an environmental advocacy group which purports to safeguard LA's inland and coastal waters by enforcing laws and empowering communities. Mr. Reznick's presentation in support of Measure W was very persuasive and effective, but relied heavily on arguments that were virtually impossible to refute in a general sense, such as improved local water supply and providing cleaner water. The question for voters will be is whether funds raised through this new tax will ever achieve the advertised benefits, or will this simply be another burden to new tax will do little more than create another ineffective bureaucracy. Some argue that the real cost to clean up storm water runoff is much higher than the \$300 million this measure will raise annually.

3. Opposing Group: De'Andre Valencia, Advocacy Director, Los Angeles County Business Federation (BizFed). M. Valencia's arguments in opposition can summarized as follows:

- no facts presented to justify the new tax
- no sunset; no end to the tax
- no commitment to projects or schedule
- imposes more ever burdensome regulations on business
- inaccurate assessment of non-permeable areas
- provides blank check with no promises
- etc

4. There was no common ground between these groups, so in the end it seems that voters will have to decide if this is a real problem, if this is a real solution, and can the LACFCD be trusted with this new revenue source to spend it effectively.

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Southern California Water Dialogue

www.socalwaterdialogue.org

AGENDA

Meeting – Wednesday, October 24, 2018 12:00 noon – 1:30 pm

*Metropolitan Water District of Southern California
700 N. Alameda, Los Angeles, CA 90012 213.217.6000*

| Time | Agenda Item | Panelists | Notes |
|---------------|--|---|---------------------------------|
| 12:00 – 12:05 | Opening Statement, Announcements and Introductions | Conner Everts , Southern California Watershed Alliance, Co-chair of the Water Dialogue Dee Zinke , Asst. GM and Chief External Affairs Officer MWD, Co-chair of the Water Dialogue | Introductions and announcements |
| 12:05 – 1:00 | LA County's Measure W The Pros and Cons of Funding Stormwater Clean-up through Measure W's Proposed Property Tax Increase | Bruce Reznik , Executive Director, Los Angeles Waterkeeper De'Andre Valencia , Advocacy Director, Los Angeles County Business Federation (BizFed) | Presentations |
| 1:00 – 1:30 | Dialogue | | Discussion |
| 1:25 – 1:30 | Closing Remarks and Announcements | Co-chairs | Information |

The Dialogue will meet next on Wednesday, January 23, 2019. No meetings in November or December.

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DIRECTOR AB 1234 REPORT

**ITEM NO.
12.5**

Director Name: Jacquelyn McMillan
Meeting Attended: SCWD on Measure W - Stormwater Capture Tax
Dates/Times: October 24, 2018
Presented at: November 6, 2018
No. of Attendees: 75
Brochure/Agenda:
Points Of Interest: See below

I attended a Southern California Water Dialogues meeting on Measure W - Stormwater Capture Tax for Los Angeles County. The meeting was held at Metropolitan Water District. The following list are some interesting facts regarding the proposition.

- Each year, over 100 billion gallons of stormwater goes uncaptured, enough for 300 million people. In addition, each year over 4,000 tons of trash make is way to on L.A. County beaches. By preventing stormwater runoff from carrying tons of trash and contaminants out to sea, we can better protect marine life
- Currently, L.A. County captures and stores enough rain each year to meet the needs of approximately 1 million locals – about 10 percent of our county’s population. Measure W will triple that amount.
- The money would be used to fund stormwater capture projects and programs that improve water quality; increase water supply; and invest in communities by developing a skilled local work force, greening schools, parks and wetlands, and increasing public access to natural areas like rivers, lakes, and streams.
- The Program would fund the construction and maintenance of projects that:
 - Protect public health by cleaning stormwater pollution and contamination
 - Safeguard marine and other wildlife from trash and toxins in stormwater runoff
 - Mitigate severe drought impacts by increasing local water supply
 - Update our local water infrastructure to capture and treat stormwater
 - Help cities meet their Clean Water Act obligation to clean stormwater
- A tax would be levied on private properties in cities and unincorporated areas located within the L.A. County Flood Control District. An appeals process would be available for any properties that believe their tax amount has been incorrectly calculated. Currently under discussion are options for crediting those who are already capturing stormwater, and incentivizing others who want to do more. There will be a 75% credit for properties that capture water onsite and 100% if water is diverted offsite for groundwater storage.

- The Safe, Clean Water Program would aim to raise about \$300 million per year to implement needed stormwater capture projects. The cost is 2 1/2 cents/square foot of impermeable area -- about \$83/year on the average property tax bill. 90% of the total revenues collected for the Safe Clean Water Program – currently aimed to be roughly \$270 million – would be available as a funding source to municipalities and communities.
- All tax revenues generated for the Safe, Clean Water Program would be allocated as follows:
 - 40% to a Municipal Program that would return funds directly to cities and municipalities for projects that improve water quality and provide additional benefits
 - 50% to a Regional Program that would fund watershed-based projects with regional benefits including increased water supply and stormwater pollution reduction
 - 10% to a District Program for local workforce training, development and implementation of educational programs, and for overall Program administration

EMAIL NOTICE

Southern California Water Dialogue

Meeting Announcement

Wednesday, October 24, 2018

12:00– 1:30 p.m.

The Southern California Water Dialogue will meet at the Metropolitan Water District of Southern California headquarters, 700 N. Alameda, Los Angeles, (213) 217-6710. Please RSVP to JoAnn Carrillo @ jcarrillo@mwdh2o.com by **Tuesday, October 23**. ***Parking is available at Metropolitan's employee garage, accessible at the front of the building only for those who RSVP. Parking validation will not be provided for valet parking.***

LA County's Measure W

The Pros and Cons of Funding Stormwater Clean-up through Measure W's Proposed Property Tax Increase

On November 6, Los Angeles County voters will be asked to approve a parcel tax to fund projects for stormwater and urban runoff capture and treatment. While environmental organizations strongly support the Safe, Clean Water Program (Measure W), it is opposed by the LA County Business Federation (BizFed) representing businesses and commercial property owners.

Measure W proposes to tax residential and business property owners 2.5 cents for each square foot of nonpermeable surfaces on their property. The measure would add about \$83 to the annual property tax bill for owners of a typical parcel of 6,000 square feet. Approximately \$300 million per year would be raised for the construction and operation of projects to capture and treat stormwater and urban runoff. The funding would help the County comply with strict federal and state water quality mandates. Measure W raises concerns about fairness to those who have already taken measures to mitigate storm water runoff, the lack of assurance that projects can produce needed results, and the lack of a sunset date for the tax.

Speakers:

Bruce Reznik, Executive Director, Los Angeles Waterkeeper

De'Andre Valencia, Advocacy Director, Los Angeles County Business Federation (BizFed)

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AB1234 Report
Lynne Plambeck
Southern California Water Dialogue
Metropolitan Water district
Wednesday, Oct 24, 2018, 12:00-1:30 p.m.

Discussion on Measure W – Los Angeles County Storm Water Property Tax issue
Measure W on the November Ballot. Pros and Cons of Funding Storm water Cleanup

Los Angeles County voters will be asked to approve a parcel tax to fund projects for stormwater and urban runoff capture and treatment on the November 6th ballot, Safe, Clean Water Program (Measure W). While environmental organizations (represented by Bruce Reznik, Executive Director, Los Angeles Waterkeeper and others in the audience representing Disadvantaged Communities) strongly support the measure, it is opposed by the LA County Business Federation (BizFed, represented by De'Andre Valencia, Advocacy Director, Los Angeles County Business Federation (BizFed) who represent businesses and commercial property owners).

Measure W proposes to tax residential and business property owners 2.5 cents for each square foot of nonpermeable surfaces on their property, adding about \$83 to the annual property tax bill for owners of a typical parcel of 6,000 square feet. Approximately \$300 million per year would be raised for the construction and operation of projects to capture and treat stormwater and urban runoff.

The funding would help the County comply with strict federal and state water quality mandates. Measure W raises concerns in the business community's mind about fairness to those who have already taken measures to mitigate storm water runoff, the lack of assurance that projects can produce needed results, and the lack of a sunset date for the tax.

The debate became quite heated, but the basic argument from BizFed is that water is not the most important issue, taxes are already high, which he claimed are driving businesses away and that the measure isn't ready for prime time.

The environmental community says that any kinks will be worked out. Similar measures have helped reduce water quality issues elsewhere and have increased ground water re-charge providing more water, and last, that we desperately need to address the storm water quality issues in the Los Angeles basin.

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| ITEM NO. 12.6 |
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DIRECTOR AB 1234 REPORT

Director Name: Jerry Gladbach

Meeting Attended: State of the City Luncheon

Date of Meeting: October 25, 2018

Board Meeting to be Presented at: November 6, 2018

Points of Interest: Each Member of the City Council described projects that have been accomplished, via video. A glossy brochure showed the budget and where the money comes from and where it goes.

I was glad to be able to go, I think this and the State of the County luncheon are very important meetings to participate in.

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City of
SANTA CLARITA

STATE OF THE CITY



CELEBRATING A

City of the Year

WELCOME: KEN STIBIJA, CITY MANAGER

PROCEEDS TO THE COMMUNITY CENTER AT CLAREMONT
FAYOL STUBBS MOUNTAIN SCOUTS LEADER

INVOCATION: PASTOR EVYING HESS, GRACE BAPTIST CHURCH

SPEAKERS/VIDEO PRESENTATION

COUNCILMEMBER CAMERON SMYTH

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DIRECTOR AB 1234 REPORT

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| ITEM NO. 12.6 |
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Director Name: Maria Gutzeit

Meeting Attended: 2018 State of the City Lunch

Date of Meeting: 10/25/18

Board Meeting to Be Presented At: 11/6/18

Points Of Interest: Theme was City of the Arts. The event provided an update on City projects and partnerships with the County. I had the opportunity to speak with Paul Novak of LAFCO, several City Council members, retiring County rep Rosalind Wayman, Senator Wilk, and several business people from the community.

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Director AB 1234 Report
November 6, 2018

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| ITEM NO. 12.6 |
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Director name: Gary Martin
Meeting attended: State of the City Luncheon
Date of meeting: October 25, 2018
Location: Hyatt Regency Valencia
SCV Water Board meeting to be presented at: November 6, 2018

Agenda: See Attached

Points of interest:

1. The theme of this year's State of the City was "the arts."
2. Following an introduction by Mayor Weste, each council member made a presentation (oral and video) of accomplishments and upcoming plans for the City.
3. SCV Water was well represented by staff and board, and was recognized by Mayor Weste. I believe it was an important community event for the agency to attend.

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City of
SANTA CLARITA

STATE OF THE CITY



CELEBRATING A

City of the Arts!

PROGRAM

WELCOME: KEN STRIPLIN, CITY MANAGER

POSTING OF THE COLORS/PLEDGE OF ALLEGIANCE:
RONALD REAGAN MARINE CORPS LEAGUE

INVOCATION: PASTOR DAVID HEGG, GRACE BAPTIST CHURCH

LUNCH

SPEAKERS/VIDEO PRESENTATION:

MAYOR LAURENE WESTE

MAYOR PRO TEM MARSHA MCLEAN

COUNCILMEMBER BOB KELLAR

COUNCILMEMBER BILL MIRANDA

COUNCILMEMBER CAMERON SMYTH

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DIRECTOR AB 1234 REPORT

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| ITEM NO. 12.6 |
|--------------------------------|

Director Name: Jacquelyn McMillan
Meeting Attended: Santa Clarita State of the City Address
Dates/Times: October 25, 2018
Presented at: November 6, 2018
No. of Attendees: 300+
Brochure/Agenda:
Points Of Interest: See below

I attended Santa Clarita's Annual State of the City Address held at the Valencia Hyatt. Each of the five council members discussed a handful of topics highlighting the high quality of life in the City and many accomplishments that have been achieved over the past year.

- **ARTS.** Since its formation over two ago , the Arts Master Plan has mapped out a long-term plan for local arts, entertainment and cultural development. The city has increased funding for its Arts Grants program by 50%, refurbished the Newhall Family Theatre for the Performing Arts and launched santaclaritaarts.com.
- **OPEN SPACE.** Is reaching nearly 10,000 acres of ensured open space, with the recent addition of the 176-acre San Francisquito Open Space.
- **BUDGET.** The city is stable thanks to its 2018-19 budget at \$203 million, with a 20% reserve.
- **TRANSPORTATION.** Nearly 2.3 million people road city buses, more than 450,000 used commuter services and nearly 39 miles worth of road improvements had been conducted so far. Ahead will be more road repairs, additional transportation options like the Vista Canyon development’s Transit Center and Metrolink Station, and a new Saugus library and arts center.
- **PUBLIC SAFETY.** There has been a 19% crime drop, a 12% reduction in collisions and those involving cyclists were down 10% from last year.
- **SOCIAL ACTIVITIES.** Highlights were given on the annual Concerts in the Park and the upcoming Santa Clarita Marathon and Light Up Main Street.
- **FILMING.** The city issued more than 300 permits for productions, contributing \$16.9 million to the local economy.
- **ECONOMY.** Santa Clarita is the most business-friendly city in LA County. Its Business Incubator has helped growth through entrepreneur and economic development and helped jump-start 10 new businesses.

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Director name: Gary Martin

Meeting attended: Southern California Water Coalition Annual Dinner Meeting

Date of meeting: October 25, 2018

Location: Long Beach Hilton, Long Beach CA

SCV Water Board meeting to be presented at: November 6, 2018

Agenda:

1. Harriet Wieder Award presented to Karla Nemeth, Director, DWR
2. Keynote address by John Meyers, Sacramento Bureau Chief, LA Times

Points of interest:

1. I attended this event at the Invitation of ACWA and at the request of President Cooper to represent ACWA Region 8.
2. Karla Nemeth accepted the Harriet Wieder award for her contributions to California water and for her accomplishments as Director of the Department of Water Resources.
3. John Meyers, Sacramento Bureau Chief for the LA Times presented the keynote address on the 2018 elections and his observations on various races, candidates, measures, party preferences, etc. It was a very interesting talk.

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DIRECTOR AB 1234 REPORT

Director Name: Jacquelyn McMillan
Meeting Attended: SCWC Workshop on CCA's Water Use Efficiency Legislation
Dates/Times: October 26, 2018
Presented at: November 6, 2018
No. of Attendees: 50
Brochure/Agenda:
Points Of Interest: See below

I attended a workshop on California's new Water Use Efficiency Legislation at Metropolitan Water District. It was sponsored by South California Water Coalition, Water Foundation and CA Data Collaborative.

Assembly Bill (AB) 1668 and Senate Bill (SB) 606

AB 1668 and SB 606 build on Governor Brown's ongoing efforts to [make water conservation a way of life in California](#). These bills establish guidelines for efficient water use and a framework for the implementation and oversight of the new standards, which must be in place by 2022. The mandates will fall on urban water suppliers, not on individual homeowners or businesses.

- Specifically, the bills call for creation of new urban efficiency standards for indoor use, outdoor use, and water lost to leaks, as well as any appropriate variances for unique local conditions. The State Water Board will adopt these standards by regulation no later than June 30, 2022, after full and robust public and stakeholder processes.
- Each urban retail water agency will annually, beginning November 2023, calculate its own **objective**, based on the water needed in its service area for efficient indoor residential water use, outdoor residential water use, commercial, industrial and institutional (CII) irrigation with dedicated meters, and reasonable amounts of system water loss, along with consideration of other unique local uses (i.e., variances) and "bonus incentive," or credit, for potable water reuse, using the standards adopted by the Board.
- Urban water agencies must meet their water use objective. Those that don't may be subject to enforcement by the Board. Starting in 2023, the State Water Board may issue informational orders to urban water suppliers that do not meet their water use objective, and may issue conservation orders beginning in 2025.
- The indoor water use standard will be 55 gallons per person per day (gallons per capita daily, or GPCD) until January 2025; the standard will become stronger over time, decreasing to 50 GPCD in January 2030. For the water use objective, the indoor use is

aggregated across population in an urban water supplier’s service area, not each household.

- The outdoor water use standard will be based on land cover, climate, and other factors determined by the Department of Water Resources and the State Water Resources Control Board. The State Water Resources Control Board will adopt the outdoor standard by June 2022.
- The water leaks standard will be set by the State Water Resources Control Board pursuant to prior legislation (SB 555, 2015) by July 2020.
- In addition, the Department of Water Resources and the State Water Resources Control Board will work collaboratively to define performance measures for Commercial, Institutional, and Industrial (CII) water use by October 2021. The State Water Board will adopt the CII performance measures by June 2022.
- To enhance drought planning and preparedness, urban water agencies also will be required to update urban water management plans that specify reliability of water supply, define the agency's strategy for meeting its water needs, including conducting annual “stress tests” of supply versus demand to ensure water service continuity assuming the five worst or driest years in the supplier’s historical record.
- Agricultural water users will be required to expand existing agricultural water management plans to include an annual water budget that specifies water supply versus use, and creates water efficiency objectives to improve both delivery and historical water loss.
- In addition, agricultural water users must provide specifics on how they will stretch their water supplies during long term, or multi-year droughts while meeting water allocation needs to grow crops and support livestock.



DIRECTOR AB 1234 REPORT

Director Name: Jacquelyn McMillan
Meeting Attended: CSDA Workshop on Disaster Preparedness
Dates/Times: October 30, 2018
Presented at: November 6, 2018
No. of Attendees: Webinar
Brochure/Agenda:
Points Of Interest: See below

In anticipation of the Board Workshop on Strategic Planning and working with our consultant, Ed Means, I took CSDA's Webinar Workshop on Disaster Preparedness Planning for Special Districts. My greatest concern is whether or not the agency has a preparedness plan in the event of a major, region-wide catastrophe. The following is a summary of the workshop elements.

Disaster Preparedness Planning for Special Districts

Presented by Dennis Timoney, SDRMA Chief Risk Officer

The size of a disaster is relative to the damages it causes and where it occurs. In the last few years, the state has experienced several types of disaster and in each case local and or state governments responded differently. These included: 1) fire, 2) building/structure collapse, 3) earthquake, 4) weather related, 5) windstorm, 6) utility interruption, 7) landslide/mudslide.

- Up to 40% of businesses affected by a natural or human-reopen. (Source: Insurance Information Institute)
- Customers expect delivery of products or services on time.
- Larger businesses are asking their suppliers about preparedness to ensure their supply chain is not interrupted.
- Insurance is only a partial solution and does not cover all losses.
- Many disasters (natural or human-caused) may overwhelm the resources of even the largest public agencies. They may not be able to reach every facility in time.
- News travels fast and perceptions often differ from reality. Having prepared, clear means of communications is critical.
- Federal, state and local laws and regulation define minimum requirements for emergency management and business continuity.
- Requirements may apply to industries that are part of our nation's critical infrastructure. These industries range from financial services to energy and water. Regulations may require emergency planning, business continuity plans, information technology disaster recovery plans, cyber/information security, physical and operational security and other issues.

- Performance objectives are milestones on the path to achieving your risk management goals. Objectives should be developed for all aspects of the program and should include hazard prevention/deterrence, risk mitigation, emergency response and business continuity.
- Consider goals and objectives for managing risk, investing in resources, establishing capabilities through training and exercising and complying with regulations. Consider both short-term objectives for the development of the program and long-term objectives that may require more significant planning or investment.

Risk Management Objectives

- Establish a program committee that includes wide participation from your agency.
- Assess your current preparedness program.
- Reach out to public emergency services and regulators. Ask for input.
- Conduct a risk assessment to identify threat and hazard scenarios and significant loss potential.
- Conduct an impact analysis to identify the operational and financial impacts from an interruption or disruption of your agency.
- Identify opportunities for hazard prevention and risk mitigation.
- Protect the safety of your employees by developing evacuation, sheltering and lockdown plans. Conduct employee training and drills.
- Install an emergency generator to power the data center during a power outage.

Plan for Your Risks

Actions should be taken before, during and after an event that are unique to each hazard. Identify the hazards that have happened or could happen in your area and plan for the unique actions for each. Local emergency management offices can help identify the hazards in your area and outline the local plans and recommendations for each. Share the hazard-specific information with family members and include pertinent materials in your family disaster plan.

Find out from county/state emergency management how you will be notified for each kind of disaster, both natural and man-made. Inquire about alerts and warning systems for workplace, schools and other locations. Methods of getting your attention vary from community to community.

Depending upon the nature of the emergency and your circumstances, one of the first important decisions is whether to stay in place or evacuate. Plan for both possibilities.

Risk Assessment

There are opportunities for program improvement following an actual incident. A critique should be conducted to assess the response to the incident and incorporate program changes, if needed. Gaps and deficiencies identified during the review process should be

recorded and addressed through a corrective action program. Reviews, evaluations and improvements should be documented and maintained on file.

Agency Risk Management Plan

Personnel

- Make a complete list of names, addresses, contact numbers and primary family contact
- Include an organizational structure
- Maintain a list of computer passwords
- Develop a communication list
- Have a records retention system
- Include workers' compensation contact information
- List the benefits coordinator
- Include insurance documents
- Establish evacuation plans and routes

Facilities/Vehicles

- Make a complete inventory of facilities and vehicles
- Include photographs
- MSDS Listings
- Include evacuation plans
- Have computer system backup
- Have a records retention system
- Development an emergency communication list

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DIRECTOR AB 1234 REPORT

Director Name: Jerry Gladbach

Meeting Attended: Meeting with Ed Means

Date of Meeting: October 23, 2018

Board Meeting to be Presented At: November 6, 2018

Points of Interest: We discussed the issues that I thought the Agency should be pursuing in the near and far future

I am looking forward to the Strategic Planning Session in January

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Director AB 1234 Report
November 6, 2018

ITEM NO.
12.10

Director name: Gary Martin

Meeting attended: Lunch Meeting with Ed Means to Discuss 2019 Strategic Planning

Date of meeting: October 22, 2018

Location: Salt Creek Grille, Valencia

SCV Water Board meeting to be presented at: November 6, 2018

Agenda:

1. SCV Water strengths, weaknesses, opportunities, threats
2. Mission, Vision, Values
3. Goals
4. Board workshop

Points of interest:

1. I met with Ed Means and provided input on the agenda items listed above.

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DIRECTOR AB 1234 REPORT

Director Name: Jacquelyn McMillan
Meeting Attended: Meeting with Ed Means to discuss SCVWA's Strategic Plan
Dates/Times: October 29, 2018
Presented at: November 6, 2018
No. of Attendees: 2
Brochure/Agenda:
Points Of Interest: See below

I had lunch with our consultant at Smokehouse on Main to discuss finalizing the agency's Strategic Plan. We discussed the agencies strengths, weakness, opportunities and threats. Here were my thoughts on the matter.

Strengths

- Consolidated agency (OVOW)
- Sound financial standing (balanced budgets, award achievements, solid bond ratings)
- Excellent, skilled staff
- Great location and accessibility (highways 5, 118, 210, 14).
- Relatively young infrastructure
- Staff survey results?
- Sufficient water supply through 2050
- Excellent board - knowledge/relations
-

Weaknesses

- Ratepayer advocate. Will it work?
- More outreach - editorials by Chair
- Press relations - poor/inaccurate reporting
- Advocacy consultants - need more \$ from DC and better use of advocates
- Staff survey results? Were any problems uncovered?
- IT consolidation. Big task and \$\$\$
- Edison shifted rate structure impacting solar power costs/revenues
- Use of Blue Ribbon Task Force. Restructure? Rename?

Opportunities

- Consolidated strategic plan development
- Ratepayer advocate? How best to use?
- Grants - Prop 1, Prop 68, Prop 3? Are we well positioned?
- Become regional steward for Santa Clara River (vision, partnerships)
- Partnerships with downstream users
- Implementation of SGMA
- Solar - Could be asset if better storage technology is developed

Threats

- Failure/delay of CA WaterFix
- Poor communication on rate increases due to CA WaterFix. We need to avoid this through good communication.
- Achieving regulated goals and mandates
 - 20% reduction by 2020
 - WUF goals (poor outreach/backlash)
- Regional Disaster Preparedness Master Plan. We need a better plan.
- Stormwater tax (penalizes those who replaced turf with hardscape)
- Water tax
- Poor implementation of SGMA/rising \$
- Recession end 2019/20 & slow growth affecting FC fees.
- Still need \$183M for build out to 2025/26
- Ever increasing water quality regulations - micro plastics, etc.
- Climate change?
- Lawsuits?
- State could borrow reserves again
- Recession is anticipated late 2019/2020 - impacts to growth, FC fees, CIP program?

ITEM NO.
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AB1234 report
Lynne Plambeck
Oct. 29, 2018

I met with Ed Means at the Backwoods Inn from 5-6:40. We discussed issues related to the upcoming strategy/goal setting meeting that will occur in January 2019

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