



## BOARD MEMORANDUM

**DATE:** August 21, 2018  
**TO:** Board of Directors  
**FROM:** Beverly Johnson, Director of Finance *BJ*  
Rochelle Patterson, Director of Administrative Services *RP*  
**SUBJECT:** August 20, 2018 Finance and Administration Committee Meeting

---

The Finance and Administration Committee met at 6:00 PM on Monday, August 20, 2018 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dan Mortensen, Directors B. J. Atkins, Ed Colley, Bob DiPrimio, Dean Efstathiou, Maria Gutzeit and R.J. Kelly. Staff members present were Erika Dill, Ari Mantis, Matt Stone and us. No members of the public were present. A copy of the agenda is attached.

**Item 1: Public Comment** – There was no public comment.

**Item 2: Recommend Approval of a Claims Policy** – Recommended actions for this item are included in a separate report being submitted at the September 4, 2018 regular Board meeting.

**Item 3: Recommend Approval of a Surplus Property Policy** – Recommended actions for this item are included in a separate report being submitted at the September 4, 2018 regular Board meeting.

**Item 4: Review, Discuss and Recommend an Option for Revising Employer's Contributions to PERS Medical Insurance** – Staff and the Committee reviewed and discussed the options for revising employer's contributions to PERS medical insurance, and recommended actions for this item are included in a separate report being submitted at the September 4, 2018 regular Board meeting.

**Item 5: Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function** – Staff and the Committee continued to discuss the rate-setting process and the ratepayer advocate function, and have added the item to the calendar to be discussed again in September 2018.

**Item 6: Recommend Receiving and Filing of June 2018 Monthly Financial Report** – The Committee reviewed the June 2018 Monthly Financial Report and recommended that the report be received and filed.

**Item 7: Committee Planning Calendar** – Staff and the Committee reviewed the FY 2018/19 Committee Planning Calendar.

**Item 8: General Report on Finance and Administration Activities** – Staff presented and reviewed legal costs for the last 5 years.

**Item 9: Adjournment** – The meeting adjourned at 8:42 PM.

BJ & RP/ed

Attachment

M65



**Date:** August 13, 2018

**To:** Finance and Administration Committee  
Dan Mortensen, Chair  
B. J. Atkins  
Ed Colley  
Robert DiPrimio  
Dean Efstathiou  
Maria Gutzeit  
R. J. Kelly

**From:** Beverly Johnson, Director of Finance  
Rochelle Patterson, Director of Administrative Services

The **Finance and Administration Committee** is scheduled to meet on **Monday, August 20, 2018 at 6:00 PM at Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

### MEETING AGENDA

1. Public Comments
2. \* Recommend Approval of a Claims Policy
3. \* Recommend Approval of a Surplus Property Policy
4. \* Review, Discuss and Recommend an Option for Revising Employer's Contributions to PERS Medical Insurance
5. \* Continue Discussion of Development of Rate-setting Process Incorporating an Independent Ratepayer Advocate Function
6. \* Recommend Receiving and Filing of June 2018 Monthly Financial Report
7. \* Committee Planning Calendar
8. General Report on Finance and Administration Activities
9. Adjournment

August 13, 2018

Page 2 of 2

- \* Indicates attachments
- ◆ To be distributed

**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on August 14, 2018.

M65