



BOARD MEMORANDUM

DATE: February 11, 2020
TO: Board of Directors 
FROM: Eric Campbell
Chief Financial and Administrative Officer
SUBJECT: February 10, 2020 Special Finance and Administration Committee Meeting

The Finance and Administration Committee met at 6:00 PM on Monday, February 10, 2020 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dan Mortensen, Directors B.J. Atkins, Ed Colley, Bob DiPrimio and R. J. Kelly. Staff members present were Accounting Technician Kyle Anderson, Controller Amy Aguer, Management Analyst Erika Dill, Director of Finance and Administration Rochelle Patterson and myself. Two members of the public were present. A copy of the agenda is attached.

Item 1: Public Comment – There was public comment.

Item 2: Recommend Approval of DLT Solutions, LLC Pricing Quotation for Oracle Enterprise Cloud Service – Recommended actions for this item are included in a separate report being submitted at the February 18, 2020 regular Board meeting.

Item 3: Discuss Contract for Emtec, Inc. for Customization and Implementation of the FMIS – Staff and the Committee discussed a contract for Emtec, Inc. for customization and Implementation of the FMIS.

Item 4: Recommend Approval of an Intercompany Expense Allocation for PFAS Treatment – Staff and the Committee discussed an intercompany expense allocation for PFAS treatment and will continue discussing the item at the March 16, 2020 regular Finance and Committee meeting.

Item 5: Recommend Receiving and Filing of December 2019 Monthly Financial Report – The Committee reviewed the December 2019 Monthly Financial Report and recommended that the report be received and filed.

Item 6: Committee Planning Calendar – Staff and the Committee reviewed the FY 2019/20 Committee Planning Calendar.

Item 7: General Report on Finance and Administration Activities – No report was given.

Item 8: Adjournment – The meeting was adjourned at 7:48 PM.

EC/ed

Attachment

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Date: February 4, 2020

To: **Finance and Administration Committee**
Dan Mortensen, Chair
B. J. Atkins
Ed Colley
Robert DiPrimio
Maria Gutzeit
R. J. Kelly

From: Eric Campbell
Chief Financial and Administrative Officer

A special meeting of the **Finance and Administration Committee** is scheduled to meet on **Monday, February 10, 2020 at 6:00 PM** at **Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

SPECIAL MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments	
2.	◆ Recommend Approval of DLT Solutions, LLC Pricing Quotation for Oracle Enterprise Cloud Service	
3.	Discuss Contract for Emtec, Inc. for Customization and Implementation of the FMIS	
4.	* Recommend Approval of an Intercompany Expense Allocation for PFAS Treatment	3
5.	* Recommend Receiving and Filing of December 2019 Monthly Financial Report	5
6.	* Committee Planning Calendar	61
7.	General Report on Finance and Administration Activities	
8.	Adjournment	

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- * Indicates attachments
- To be distributed

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on February 4, 2020.

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