



## BOARD MEMORANDUM

**DATE:** November 6, 2023

**TO:** Board of Directors

**FROM:** Courtney Mael, P.E., Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

**SUBJECT:** November 2, 2023 Engineering and Operations Committee Meeting Recap Report

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The Engineering and Operations Committee met at 5:30 PM on Thursday, November 2, 2023 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper and Directors Gary Martin, Piotr Orzechowski and Kenneth Petersen. Staff members present were Administrative Assistants Roy Hembree and Vanessa Streb; Chief Engineer Courtney Mael; Chief Financial & Administrative Officer Rochelle Patterson; Chief Operating Officer Keith Abercrombie; Director of Operations & Maintenance Mike Alvord; Engineer Mark Aumentado; Environmental Health & Safety Supervisor Rebecca Lustig; Executive Assistants Elizabeth Adler and Leticia Quintero; General Manager Matthew Stone; Senior Engineers Rob Banuelos and Orlando Moreno and additional SCV Water Agency staff. Five members of the public were present. A copy of the agenda is attached.

**Item 1: Pledge of Allegiance** – Chairman Cooper led the Committee in the Pledge of Allegiance.

**Item 2: Public Comments** – There was no public comment. Courtney Mael took the opportunity to introduce the two new Engineering Services Section Administrative Technicians Roy Hembree and Vanessa Streb to the Committee.

**Item 3: Quarterly Safety Presentation** – Rebecca Lustig reviewed the Agency's Safety Program for the first quarter of FY 2023/24.

**Item 4: Review and Comment on the 10 Year Capital Improvement Projects Plan** – The Committee and staff briefly commented on the 10 Year Capital Improvements Projects Plan.

**Item 5: Recommend Approval, Pursuant to a Previously Adopted Addendum to the Adopted 2005 Groundwater Containment, Treatment, and Restoration Project MND and MMRP, of a Purchase Order to Lee & Ro, Inc for Planning and Final Design Services for Wells 206 and 207 Groundwater Treatment Improvements Project** – There was no public comment. The Committee and staff briefly discussed the number of Consultants sourced for the project and the Committee recommended the item be placed on the Consent Calendar at the November 21, 2023 regular Board meeting.

**Item 6: Recommend Approval of a Resolution Authorizing the General Manager to Apply for Funding from the Bureau of Reclamation WaterSMART Drought Response Program and Accept and Execute a Grant Agreement for the Newhall Wells (N11, N12 and N13) Groundwater Treatment Improvements** – There was no public comment. The Committee recommended the item be placed on the Consent Calendar at the November 21, 2023 regular Board meeting.

**Item 7: Monthly Operations and Production Report** – Staff and the Committee reviewed the Operations and Production Report.

**Item 8: Capital Improvement Projects Construction Status Report** – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

**Item 9: Third Party Funded Agreements Quarterly Report** – Staff and the Committee reviewed the Third Party Funded Agreements Quarterly Report.

**Item 10: Committee Planning Calendar** – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

**Item 11: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities** – Keith Abercrombie briefly updated the Committee on staffing retirements and hirings that have occurred in the Operations and Maintenance section. Keith also updated the Committee on the increase in red flag warnings that have been received from Edison and what measures Operations has taken to prepare for power shut offs. Lastly, Keith shared that Phase 3 of the AMI meter changeouts are underway and staff is working on the RFP for Phase 4.

**Item 12: General Report on Engineering Services Section Activities** – Courtney Mael briefly shared with the Committee an update on the Dickason Pipeline and that the next class for the Agency's Water Academy will include Engineering and Operations information. Lastly, Senior Engineer Orlando Moreno shared a presentation with the Committee on the Bluebeam software the Agency currently uses.

**Item 13: Adjournment** – The meeting adjourned at 7:29 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording.](#)

CM/KA

Attachment





**Date:** October 24, 2023

**To:** **Engineering and Operations Committee**  
William Cooper, Chair  
Gary Martin  
Piotr Orzechowski  
Kenneth Petersen

**From:** Courtney Mael, Chief Engineer *CM*  
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, November 2, 2023 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

### **IMPORTANT NOTICES**

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 946 5627 Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1619465627>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to [eadler@scvwa.org](mailto:eadler@scvwa.org) or by mail to Elizabeth Adler, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

**MEETING AGENDA**

<b><u>ITEM</u></b>	<b><u>PAGE</u></b>
1. <b><u>PLEDGE OF ALLEGIANCE</u></b>	
2. <b><u>PUBLIC COMMENTS</u></b> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
3. * Quarterly Safety Presentation	1
4. * Review and Comment on the 10 Year Capital Improvement Projects Plan	11
5. * Recommend Approval, Pursuant to a Previously Adopted Addendum to the Adopted 2005 Groundwater Containment, Treatment, and Restoration Project MND and MMRP, of a Purchase Order to Lee & Ro, Inc for Planning and Final Design Services for Wells 206 and 207 Groundwater Treatment Improvements Project	13
6. * Recommend Approval of a Resolution Authorizing the General Manager to Apply for Funding from the Bureau of Reclamation WaterSMART Drought Response Program and Accept and Execute a Grant Agreement for the Newhall Wells (N11, N12 and N13) Groundwater Treatment Improvements	161
7. * Monthly Operations and Production Report	175
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10. * Committee Planning Calendar	199
11. General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
12. * General Report on Engineering Services Section Activities	203
13. Adjournment	
* Indicates Attachment	
• Indicates Handout	

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**NOTICES:**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on October 26, 2023.



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