



BOARD MEMORANDUM

DATE: March 11, 2024

TO: Board of Directors

FROM: Courtney Mael, P.E., Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

SUBJECT: March 7, 2024 Engineering and Operations Committee Meeting Recap Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, March 7, 2024 in the Summit Circle Engineering Services Section Boardroom located at 26521 Summit Circle. In attendance were Committee Chair William Cooper and Directors Gary Martin, Piotr Orzechowski and Kenneth Petersen. Staff members present were Chief Engineer Courtney Mael, Chief Operating Officer Keith Abercrombie, Executive Assistants Elizabeth Adler and Leticia Quintero, Field Services Supervisor Steve Patterson, Right of Way Agent Kristina Jacob, Hazen and Sawyer Consultant Tori Yokoyama, and two members of the public were present. A copy of the agenda is attached.

Item 1: Pledge of Allegiance – Chairman Cooper led the Committee in the Pledge of Allegiance.

Item 2: Public Comments – There was no public comment.

Item 3: SCV Water Master Plan Presentation – Hazen and Sawyer Consultant Tori Yokoyama provided an update on the SCV Water Master Plan and there was brief discussion around the presentation.

Item 4: Real Property Activity Report – Staff and the Committee reviewed the Real Property Activity Report and presentation.

Item 5: Recommend Approval of a Resolution Authorizing the General Manager to Apply for Grant Funding Under the Federal Bureau of Reclamation FY2024 WaterSmart Water Energy Efficiency Grant Program (WEEG) for an Automated Metering Infrastructure Project – The Committee briefly inquired about the grant funding availability and recommended the item be placed on the Consent Calendar at the March 19, 2024 regular Board meeting.

Item 6: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 7: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 8: Committee Planning Calendar – Staff and the Committee reviewed the FY 2023/24 Committee Planning Calendar.

Item 9: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Keith Abercrombie gave a brief overview of how the Agency is handling the recent staffing changes within the TDOMS Department. Keith also provided an update on Phase 1 of the AMI Replacement Grant Project, the ongoing testing of four (4) different types of

media at the N Wells, and shared that Water Quality has been preparing the Final Tech Report for the Santa Clara/Honby Well Project.

Item 10: General Report on Engineering Services Section Activities – Courtney Mael shared with the Committee that they are currently reviewing numerous Statement of Qualification documents for the Agency’s on-call list that will be presented at the April 4, 2024 Engineering and Operations Committee meeting. Courtney also shared that the Inspection Department is currently recruiting for a Senior Inspector, and that the Agency recently hired both a temporary employee and an intern within the Engineering Services Section.

Item 11: Adjournment – The meeting adjourned at 6:46 PM.

The meeting recording is available on the SCV Water Website or by clicking the following link: [Engineering and Operations Committee Meeting Recording.](#)

CM/KA

Attachment

MBS



Date: February 27, 2024

To: **Engineering and Operations Committee**
William Cooper, Chair
Gary Martin
Piotr Orzechowski
Kenneth Petersen

From: Courtney Mael, Chief Engineer
Keith Abercrombie, Chief Operating Officer

The **Engineering and Operations Committee** meeting is scheduled on **Thursday, March 7, 2024 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 936 5138 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1619365138>**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Committee meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to lquintero@scvwa.org or by mail to Leticia Quintero, Executive Assistant, Santa Clarita Valley Water Agency, 26521 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting and posted on the SCV Water website the following day.

MEETING AGENDA

1. **PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or Smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial *9 to raise your hand. When it is your turn to speak, dial *6 to unmute.

ITEMS	<u>PAGE</u>
3. * SCV Water Master Plan Presentation	1
4. * Real Property Activity Report	25
5. * Recommend Approval of a Resolution Authorizing the General Manager to Apply for Grant Funding Under the Federal Bureau of Reclamation FY2024 WaterSmart Water Energy Efficiency Grant Program (WEEG) for an Automated Metering Infrastructure Project	31
6. * Monthly Operations and Production Report	43
7. * Capital Improvement Projects Construction Status Report	53
8. * Committee Planning Calendar	55
9. General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	
10. General Report on Engineering Services Section Activities	
11. Adjournment	
* Indicates Attachment	
• Indicates Handout	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Leticia Quintero, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 26521 Summit Circle, Santa Clarita, CA 91350 Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

February 27, 2024

Page 3 of 3

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on February 29, 2024

[This page intentionally left blank.]