



Devil's Den Water District Special Meeting

Tuesday, September 3, 2024

See Agenda for Start Time

Members of the public may attend by the following options:

IN PERSON

Santa Clarita Valley Water Agency
Administration Building
E. G. Jerry" Gladbach Water
Treatment Plant Boardroom
27234 Bouquet Canyon Road
Santa Clarita, CA 91350

BY PHONE

Toll Free: 1-(833)-568-8864
Webinar ID: 160 669 1948

VIRTUALLY

Please join the meeting from your computer,
tablet or smartphone:
<https://scvwa.zoomgov.com/j/1606691948>

Have a Public Comment?

Members of the public unable to attend this meeting may submit comments either in writing to ajacobs@scvwa.org or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM. the day of the meeting will be made available at the meeting, if practicable, and posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety. (Public comments take place during Item 1.2 of the Agenda and before each Item is considered. Please see the Agenda for details.)

This meeting will be recorded and the audio recording for all Board meetings will be posted to yourSCVwater.com within 3 business days from the date of the Board meeting.

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NOTICE AND CALL OF A SPECIAL MEETING

Notice is hereby given that I, the President of the Devil's Den Water District, hereby call a SPECIAL MEETING of the Board of Directors of the Devil's Den Water District.

Said SPECIAL MEETING of the Devil's Den Water District Board to be held on:

TUESDAY, SEPTEMBER 3, 2024 AT 5:45 PM

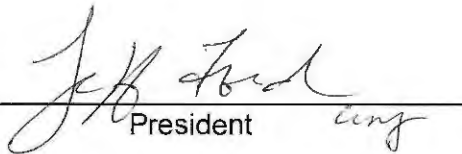
AT

SANTA CLARITA VALLEY WATER AGENCY ADMINISTRATION BUILDING
E. G. "JERRY" GLADBACH WATER TREATMENT PLANT
BOARDROOM
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350

PLEASE REFER TO THE INFORMATION SHEET AND AGENDA
FOR CALL-IN INFORMATION

Enclosed with and as part of this Notice and Call is an Agenda for the meeting.

Signed:


President

Date:

8-27-24

Posted on August 28, 2024.

DEVIL'S DEN
WATER DISTRICT
BOARD OF DIRECTORS
PRESIDENT
JEFF FORD
VICE PRESIDENT
WILLIAM C. COOPER
ROBERT J. DIPRIMO
PIOTR ORZECZOWSKI
GENERAL MANAGER
MATTHEW G. STONE
GENERAL COUNSEL
BEST BEST & KRIEGER, LLP
SECRETARY
APRIL JACOBS

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**DEVIL'S DEN WATER DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING AGENDA**

**SANTA CLARITA VALLEY WATER AGENCY ADMINISTRATION BUILDING
E.G. "JERRY" GLADBACH WATER TREATMENT PLANT BOARDROOM
27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350**

TUESDAY, SEPTEMBER 3, 2024 AT 5:45 PM

IMPORTANT NOTICES

**5:15 PM DINNER FOR THE BOARD AND STAFF
OPEN TO THE PUBLIC**

Dinner for Directors and staff in the Discovery Room.
There will be no discussion of Agency business taking place prior to the
Call to Order at 5:45 PM.

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 669 1948 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1606691948>**. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Members of the public unable to attend this meeting may submit comments either in writing to ajacobs@scvwa.org or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting.

Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

1. REGULAR PROCEDURES

- 1.1. Call to Order

DEVIL'S DEN
WATER DISTRICT

BOARD OF
DIRECTORS

PRESIDENT
JEFF FORD

VICE PRESIDENT
WILLIAM C. COOPER

ROBERT J. DIPRIMO
PIOTR ORZECZOWSKI

GENERAL MANAGER
MATTHEW G. STONE

GENERAL COUNSEL
BEST BEST, KRIEGER, LLP.

SECRETARY
APRIL JACOBS

1.2. Public Comments – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Board’s presiding officer, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial *9 to raise your hand. When it is your turn to speak, dial *6 to unmute.

1.3. Approval of the Agenda

2. CONSENT CALENDAR PAGE

2.1. * Approve Minutes of the December 19, 2023 Devil’s Den Water District Special Board Meeting 7

2.2. * Approve Receiving and Filing of the Devil’s Den Water District Second, Third and Fourth Quarter Fiscal Year 2023/24 Investment Report 9

3. GENERAL AGENDA ITEM PAGE

3.1. * Consider Appointment of Director to Fill Board Vacancy 27

4. SPECIAL PROCEDURES

4.1. Administer Ceremonial Oath of Office to the Appointed Director

5. ADJOURNMENT

* Indicates Attachment

◆ Indicates Handout

Note: The Board reserves the right to discuss or take action or both on all of the above Agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

September 3, 2024

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on August 28, 2024.

MBS

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Minutes of the Special Meeting of the Board of Directors of the Devil’s Den Water District Board
– December 19, 2023

A special meeting of the Board of Directors of the Devil’s Den Water District Board was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 8:30 PM on Tuesday, December 19, 2023 immediately following the Upper Santa Clara Valley Joint Powers Authority regular meeting. A copy of the Agenda is inserted in the Minute Book of the District preceding these minutes. The meeting recording can be accessed by clicking on the following link: [Board Meeting Recording](#).

DIRECTORS PRESENT: Ed Colley, William Cooper, Robert DiPrimio, Jeff Ford and Piotr Orzechowski.

DIRECTORS ABSENT: None.

Also present: SCV Water Assistant General Manager Steve Cole, Board Secretary April Jacobs, General Counsel for SCV Water Tom Bunn, General Manager Matthew Stone, Information Technology Technician I Oliver Molina, Information Technology Technician II Jonathan Thomas, Treasurer Rochelle Patterson, SCV Water staff and members of the public.

President Ford called the meeting to order at 8:30 PM. A quorum was present.

President Ford announced there were no changes to the December 19, 2023 Board Agenda and it was accepted as shown (Item 1.3).

The Board Secretary administered the Ceremonial Oath of Office to Directors DiPrimio, Ford and Orzechowski (Item 2.1).

Upon motion of Director DiPrimio, seconded by Director Colley and carried, the Board adopted Ordinance No. DDWD-01 approving a stipend increase from \$25 per meeting to \$100 per meeting, per day, maximum 10 meetings per month by the following roll call votes (Item 2.2):

Director Colley	Yes	Vice President Cooper	Yes
Director DiPrimio	Yes	President Ford	Yes
Director Orzechowski	Yes		

ORDINANCE NO. DDWD-01

**ORDINANCE OF THE BOARD OF DIRECTORS OF
THE DEVIL’S DEN WATER DISTRICT
INCREASING THE DEVIL’S DEN WATER DISTRICT
DIRECTORS COMPENSATION**

[FULL ORDINANCE MAY BE VIEWED BY VISITING THE SCV WATER WEBSITE](#)

Upon motion of Director Colley, seconded by Vice President Cooper and carried, the Board approved the Consent Calendar by the following roll call votes (Item 3):

Director Colley	Yes	Vice President Cooper	Yes
Director DiPrimio	Yes	President Ford	Yes
Director Orzechowski	Yes		

Upon motion of Director Colley, seconded by Vice President Cooper and carried, the Board approved receiving and filing of the Devil's Den Water District June 30, 2023 Financial Statement by the following roll call votes (Item 4.1):

Director Colley	Yes	Vice President Cooper	Yes
Director DiPrimio	Yes	President Ford	Yes
Director Orzechowski	Yes		

The meeting was adjourned at 8:50 PM (Item 5).

April Jacobs, Board Secretary

ATTEST:

President

ITEM NO.
2.2

Devil's Den Water District

Approve Receiving and Filing

of the

Second Quarter FY 2023/24

Investment Report

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**Devil's Den Water District
Cash and Investment Summary
As of December 31, 2023**

	BALANCE	% OF TOTAL	WGHTD. AVG. YIELD
Cash & Sweep Account	\$ 9,396	3.40%	0.00%
LAIF	266,744	96.60%	3.93%
Total Cash and Investment	\$ 276,140	100.00%	

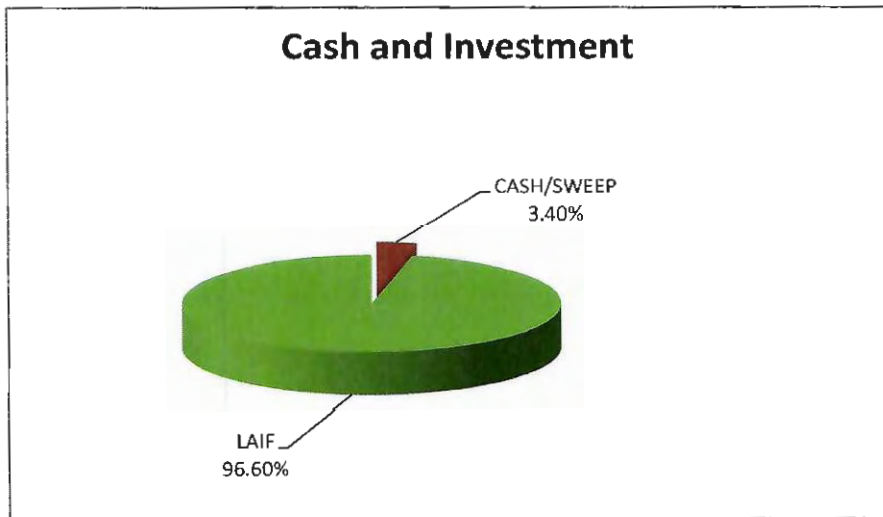
I certify the cash and investments balance of the Devil's Den Water District.

DocuSigned by:
Rochelle Patterson
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Rochelle Patterson
Chief Financial and Administrative Officer

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Amy Aguer
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Amy Aguer
Controller



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Cash and Investment Activity as of December 2023			
	CASH & SWEEP	LAIF	TOTAL
Cash & Investments @ 10/1/2023	11,380	264,360	275,740
Cash & Sweep Transactions:			
Receipts:			
Taxes	974		974
Interest	0		0
Disbursements:			
Check #579 ACWA - 2024 Annual Agency Dues	(820)		(820)
Check #580 ACWA JPIA - Auto & General Liability	(2,138)		(2,138)
Investment Transactions:			
LAIF Transactions:			
Interest QE 9/30/23		2,384	2,384
Transfer in to LAIF			
Cash & Investments @ 12/31/23	9,396	266,744	276,140

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Devil's Den Water District

Approve Receiving and Filing

of the

Third Quarter FY 2023/24

Investment Report

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**Devil's Den Water District
Cash and Investment Summary
As of March 31, 2024**

	BALANCE	% OF TOTAL	WGHTD. AVG. YIELD
Cash & Sweep Account	\$ 12,572	4.46%	0.00%
LAIF	269,424	95.54%	4.23%
Total Cash and Investment	\$ 281,996	100.00%	

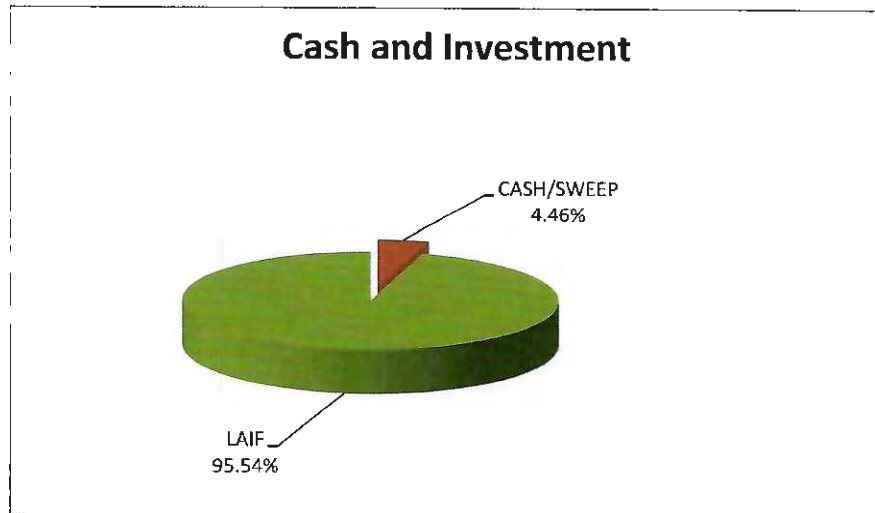
I certify the cash and investments balance of the Devil's Den Water District.

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Rochelle Patterson
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Rochelle Patterson
Chief Financial and Administrative Officer

DocuSigned by:
Amy Aguer
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Amy Aguer
Controller



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Cash and Investment Activity as of March 2024			
	CASH & SWEEP	LAIF	TOTAL
Cash & Investments @ 1/1/2024	9,396	266,744	276,140
Cash & Sweep Transactions:			
Receipts:			
Taxes	3,176	-	3,176
Interest	-	-	-
Disbursements:			
	-	-	-
	-	-	-
Investment Transactions:			
LAIF Transactions:			
Interest QE 12/31/23	-	2,680	2,680
Transfer in to LAIF			
Cash & Investments @ 3/31/24	12,572	269,424	281,996

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Devil's Den Water District

Approve Receiving and Filing

of the

Fourth Quarter FY 2023/24

Investment Report

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**Devil's Den Water District
Cash and Investment Summary
As of June 30, 2024**

	<u>BALANCE</u>	<u>% OF TOTAL</u>	<u>WGHTD. AVG. YIELD</u>
Cash & Sweep Account	\$ 14,318	4.94%	0.00%
LAIF	275,374	95.06%	4.48%
Total Cash and Investment	<u>\$ 289,692</u>	<u>100.00%</u>	

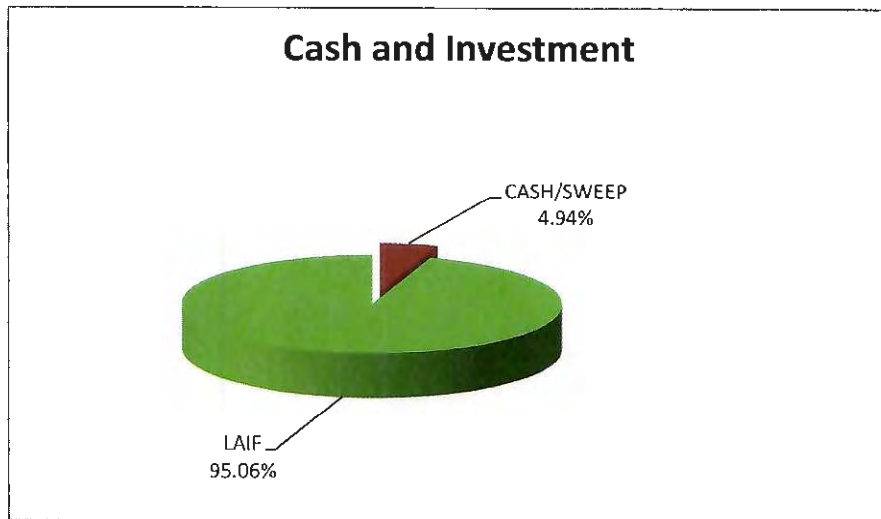
I certify the cash and investments balance of the Devil's Den Water District.

DocuSigned by:
Rochelle Patterson
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Rochelle Patterson
Chief Financial and Administrative Officer

DocuSigned by:
Amy Aguer
EGDEC43BA28449F

Amy Aguer
Controller



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Cash and Investment Activity as of June 2024			
	CASH & SWEEP	LAIF	TOTAL
Cash & Investments @ 4/1/2024	12,572	269,423	281,995
Cash & Sweep Transactions:			
Receipts:			
Taxes	2,029	-	2,029
Interest	-	-	-
Disbursements:			
Check #581 Kings Cnty Treasurer - 2nd Install, Asmt#048-330-016-001	(6)	-	(6)
Check #582 Kings Cnty Treasurer - 2nd Install, Asmt#048-320-049-001	(6)	-	(6)
Wells Fargo Client Analysis Service Charge 4/11/24	(271)	-	(271)
	-	-	-
	-	-	-
Investment Transactions:			
LAIF Transactions:			
Interest QE 3/31/24	-	2,879	2,879
Note: Interest accrued in Qtr Ended 6/30/24	-	3,072	3,072
Cash & Investments @ 6/30/24	14,318	275,374	289,692

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DEVIL'S DEN WATER DISTRICT

Date: August 22, 2024
To: Devil's Den Water District Board of Directors
From: Joe Byrne
General Counsel
Subject: Consider Appointment of Director to Fill Board Vacancy

SUMMARY AND DISCUSSION

Effective August 7, 2024, Devil's Den Water District (DDWD) Director Ed Colley resigned from the Devil's Den Water District Board of Directors, which created an immediate vacancy on the DDWD Board of Directors. Technically, the Board of Directors may (1) appoint a replacement to fill the vacant seat; or (2) take no action, in which case the Board of Supervisors of Kern County may appoint a replacement Director; or (3) call an election, which if called, would take place in March 2025. In the past, the Board has appointed replacement Directors. If a person is appointed, they would fulfill the remainder of Director Colley's term, which will expire on December 5, 2025.

For background, DDWD is a California water district whose Board is elected by owners of land within the District. In order to qualify to be elected or appointed to serve as a Board member, a person must be able to certify that they are: (a) a holder of title to land within the District; or (b) the legal representative of a holder of title to land within the District (i.e., a duly appointed and acting guardian, executor, or administrator of the estate of the holder of title, or a person duly authorized to act for or on behalf of a holder of title that is not a natural person); or (c) a representative designated by a holder of title to land within the District.

The Santa Clarita Valley Water Agency (SCV Water) owns approximately 90% of the land within DDWD, and as a result, has recommended designated SCV Water representatives to the DDWD Board for appointment to fill vacancies in the past. The SCV Water Board of Directors met on August 20, 2024 at its regular Board of Directors meeting and voted to recommend Dirk Marks for appointment to the DDWD Board of Directors.

RECOMMENDATION

That the Board of Directors of the Devil's Den Water District appoint Dirk Marks as the legal representative of SCV Water as recommended by the SCV Water Board of Directors at its August 20, 2024 regular Board meeting to the DDWD Board of Directors to fill the current vacant seat, and that the Board Secretary notify Kern County Registrar of Voters that the vacancy has been filled by appointment in a timely manner. It is further directed to administer the Oath of Office and to swear in the new Board member as a Devil's Den Water District Director.

