



# Devil's Den Water District Special Board Meeting

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**Tuesday, October 1, 2024**

**Special Board Meeting Begins at 5:45 PM**

**Members of the public may attend by the following options:**

## **IN PERSON**

Santa Clarita Valley Water Agency  
Administration Building  
E. G. "Jerry" Gladbach Water  
Treatment Plant Boardroom  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

## **BY PHONE**

Toll Free: 1-(833)-568-8864  
Webinar ID: 160 808 0873

## **VIRTUALLY**

Please join the meeting from your computer,  
tablet or smartphone:

<https://scvwa.zoomgov.com/j/1608080873>

## **Have a Public Comment?**

Members of the public unable to attend this meeting may submit comments either in writing to [ajacobs@scvwa.org](mailto:ajacobs@scvwa.org) or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting will be made available at the meeting, if practicable, and posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety. (Public comments take place during Item 3 of the Agenda and before each Item is considered. Please see the Agenda for details.)

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This meeting will be recorded and the audio recording for all Board meetings will be posted to [yourSCVwater.com](http://yourSCVwater.com) within 3 business days from the date of the Board meeting.

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# NOTICE AND CALL OF A SPECIAL MEETING

Notice is hereby given that I, the President of the Devil's Den Water District, hereby call a SPECIAL MEETING of the Board of Directors of the Devil's Den Water District.

Said SPECIAL MEETING of the Devil's Den Water District Board to be held on:

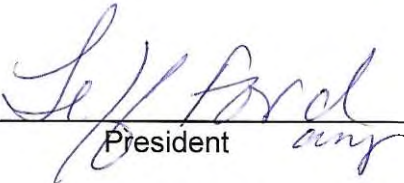
TUESDAY, OCTOBER 1, 2024 AT 5:45 PM

AT

SANTA CLARITA VALLEY WATER AGENCY ADMINISTRATION BUILDING  
E. G. "JERRY" GLADBACH  
WATER TREATMENT PLANT BOARDROOM  
27234 BOUQUET CANYON ROAD  
SANTA CLARITA, CA 91350

PLEASE REFER TO THE INFORMATION SHEET AND AGENDA  
FOR CALL-IN INFORMATION

Enclosed with and as part of this Notice and Call is an Agenda for the meeting.

Signed:   
President

Date: 9-24-24

Posted on September 25, 2024.

DEVIL'S DEN  
WATER DISTRICT  
BOARD OF DIRECTORS  
PRESIDENT  
JEFF FORD  
VICE PRESIDENT  
WILLIAM C. COOPER  
ROBERT J. DIPRIMO  
PIOTR ORZECZOWSKI  
GENERAL MANAGER  
MATTHEW G. STONE  
GENERAL COUNSEL  
BEST BEST & KRIEGER, LLP  
SECRETARY  
APRIL JACOBS

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**DEVIL'S DEN WATER DISTRICT  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING AGENDA**

**SANTA CLARITA VALLEY WATER AGENCY ADMINISTRATION BUILDING  
E.G. "JERRY" GLADBACH WATER TREATMENT PLANT BOARDROOM  
27234 BOUQUET CANYON ROAD  
SANTA CLARITA, CA 91350**

**TUESDAY, OCTOBER 1, 2024 AT 5:45 PM**

**IMPORTANT NOTICES**

**5:15 PM DINNER FOR THE BOARD AND STAFF  
OPEN TO THE PUBLIC**

Dinner for Directors and staff in the Discovery Room.  
There will be no discussion of Agency business taking place prior to the  
Call to Order at 5:45 PM.

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 160 808 0873 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1608080873>**. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Members of the public unable to attend this meeting may submit comments either in writing to [ajacobs@scvwa.org](mailto:ajacobs@scvwa.org) or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting.

Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

**1. REGULAR PROCEDURES**

- 1.1. Call to Order

DEVIL'S DEN  
WATER DISTRICT

BOARD OF  
DIRECTORS

PRESIDENT  
JEFF FORD

VICE PRESIDENT  
WILLIAM C. COOPER

ROBERT J. DIPRIMO  
DIRK MARKS  
PIOTR ORZECZOWSKI

GENERAL MANAGER  
MATTHEW G. STONE

GENERAL COUNSEL  
BEST BEST, KRIEGER, LLP.

SECRETARY  
APRIL JACOBS

1.2. Public Comments – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Board’s presiding officer, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial \*9 to raise your hand. When it is your turn to speak, dial \*6 to unmute.

1.3. Approval of the Agenda

**2. CONSENT CALENDAR PAGE**

2.1. \* Approve Minutes of the September 3, 2024 Devil’s Den Water District Special Board Meeting 7

**3. GENERAL AGENDA ITEM PAGE**

3.1. \* Approve Resolutions Establishing Banking Authority 9

**4. ADJOURNMENT**

- \* Indicates Attachment
- ◆ Indicates Handout

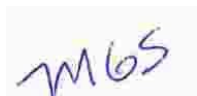
**Note: The Board reserves the right to discuss or take action or both on all of the above Agenda items.**

**NOTICES**

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency’s Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on September 25, 2024.



Minutes of the Special Meeting of the Board of Directors of the Devil’s Den Water District Board  
– September 3, 2024

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A special meeting of the Board of Directors of the Devil’s Den Water District Board was held at Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 at 5:45 PM on Tuesday, September 3, 2024. A copy of the Agenda is inserted in the Minute Book of the District preceding these minutes. The meeting recording can be accessed by clicking on the following link: [Meeting Recording](#).

DIRECTORS PRESENT: Robert DiPrimio, Jeff Ford and Piotr Orzechowski.

DIRECTORS ABSENT: William Cooper.

Also present: Board Secretary April Jacobs, General Counsel for SCV Water Tom Bunn, Information Technology Technician II Jonathan Thomas, Dirk Marks, SCV Water staff and members of the public (In Person and Virtually).

President Ford called the meeting to order at 5:49 PM. A quorum was present.

There were no changes to the September 3, 2024 Board Agenda and it was accepted as shown (Item 1.3).

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Upon motion of Director DiPrimio, seconded by Director Orzechowski and carried, the Board approved the Consent Calendar by the following roll call votes (Item 2):

Vice President Cooper	Absent	Director DiPrimio	Yes
President Ford	Yes	Director Orzechowski	Yes

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Upon motion of Director Orzechowski, seconded by Director DiPrimio and carried, the Board approved the appointment of Dirk Marks to fill the vacancy left by Director Ed Colley by the following roll call votes (Item 3.1):

Vice President Cooper	Absent	Director DiPrimio	Yes
President Ford	Yes	Director Orzechowski	Yes

The Board Secretary administered the Ceremonial Oath of Office to Director Marks (Item 4.1).

The meeting was adjourned at 5:58 PM (Item 5).

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April Jacobs, Board Secretary


ATTEST:

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President



## DEVIL'S DEN WATER DISTRICT

**Date:** September 24, 2024  
**To:** Devil's Den Water District Board of Directors  
**From:** Rochelle Patterson   
Treasurer  
**Subject:** Approve Resolutions Establishing Banking Authority

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### SUMMARY AND DISCUSSION

The current Devil's Den Water District (DDWD) Banking Authority needs to be updated to reflect current Board officers and staff. With recent organizational and staff changes, such as the retirement of the current Controller, it is appropriate to add the Accounting Supervisor as an authorized signor in the interim, as well as update the resolutions with the proper names of authorized signors to sign or countersign deposit or withdrawal orders for DDWD's Wells Fargo account, as well as the Local Agency Investment Fund (LAIF), as follows, throughout:

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice President, Executive Director, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor are authorized to sign or countersign withdrawal orders, and Wells Fargo is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice President, Executive Director, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor signed in the manner required by this resolution; and...

### FINANCIAL CONSIDERATIONS

None.

### RECOMMENDATION

That the Devil's Den Water District approve the attached resolutions establishing banking authority with Wells Fargo and authorizing the investment of monies in the LAIF.

RP/ed

Attachments



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**RESOLUTION NO. \_\_\_\_**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
DEVIL'S DEN WATER DISTRICT  
ESTABLISHING BANKING AUTHORITY WITH WELLS FARGO**

**WHEREAS**, the Devil's Den Water District (the "District"), wishes to enter into a banking relationship with Wells Fargo Bank; and

**WHEREAS**, said Bank requests that the District define District officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the District's Board finds it to be in the District's best interest to establish authorized District officials to participate in the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice President, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor is authorized to sign or countersign withdrawal orders, and Wells Fargo is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice President, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the President, Vice President, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor is authorized to order withdrawals from said account up to a maximum of \$50,000 per order on his or her signature only, and either said President, Vice President, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor is authorized to order withdrawals from said accounts exceeding the sum of \$50,000 but not exceeding \$1,000,000 per order on his or her signature when the order is countersigned by one of the authorized signatures of the President, Vice President, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor; and

**RESOLVED FURTHER** that the President, Vice President, Chief Financial and Administrative Officer or Treasurer, Controller or Accounting Supervisor is authorized to order withdrawals from the account without limit when countersigned by one of the authorized signatures of the President or Vice President; and

**RESOLVED FURTHER** that any and all of the foregoing six named District Officers are hereby authorized to execute on behalf of the District all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

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**RESOLUTION NO. \_\_\_\_**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
DEVIL'S DEN WATER DISTRICT  
AUTHORIZING THE INVESTMENT OF MONIES IN THE  
LOCAL AGENCY INVESTMENT FUND (LAIF)**

**WHEREAS**, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the Devil's Den Water District.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the deposit and withdrawal of Devil's Den Water District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

**BE IT FURTHER RESOLVED**, that the following Devil's Den Water District officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

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Jeff Ford, President

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Rochelle Patterson  
Chief Financial and Administrative Officer  
& Treasurer

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Elizabeth Ho, Accounting Supervisor

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