




BOARD MEMORANDUM

DATE: June 18, 2019
TO: Board of Directors
FROM: Eric Campbell 
Chief Financial and Administrative Officer
SUBJECT: June 17, 2019 Finance and Administration Committee Meeting

The Finance and Administration Committee met at 6:00 PM on Monday, June 17, 2019 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dan Mortensen and Directors B. J. Atkins, Bob DiPrimio and R. J. Kelly. Staff members present were Amy Aguer, Erika Dill, Rochelle Patterson and myself. No members of the public were present. A copy of the agenda is attached.

Item 1: Public Comment – There was no public comment.

Item 2: Recommend Approval of Resolutions Setting Santa Clarita Valley Water Agency Tax Rate for FY 2019/20 and Requesting Levy of Tax by Los Angeles County and Ventura County – Recommended actions for this item are included in a separate report being submitted at the July 2, 2019 regular Board meeting.

Item 3: Recommend Approval of a Resolution Authorizing July 2019 Water Supply Contract Payment – Recommended actions for this item are included in a separate report being submitted at the July 2, 2019 regular Board meeting.

Item 4: Recommend Approval of a Resolution Amending the Agency's Letter of Credit Reimbursement Agreement with Wells Fargo Bank – Recommended actions for this item are included in a separate report being submitted at the July 2, 2019 regular Board meeting.

Item 5: Project Update for Financial Management Information System (FMIS) – Staff updated the Committee on the FMIS project.

Item 6: Recommend Receiving and Filing of March 2019 Monthly Financial Report – The Committee reviewed the March 2019 Monthly Financial Report and recommended that the report be received and filed.

Item 7: Recommend Receiving and Filing of April 2019 Monthly Financial Report – The Committee reviewed the April 2019 Monthly Financial Report and recommended that the report be received and filed.

Item 8: Committee Planning Calendar – Staff and the Committee reviewed the FY 2018/19 and FY 2019/20 Committee Planning Calendar.

Item 9: General Report on Finance and Administration Activities – Staff advised the Committee that the Controller is working closely with and providing the many requested documents to the new auditors for the Agency.

Item 10: Adjournment – The meeting adjourned at 7:14 PM.

EC/ed


Attachment

MBS



Date: June 10, 2019

To: **Finance and Administration Committee**
Dan Mortensen, Chair
B. J. Atkins
Ed Colley
Robert DiPrimio
Maria Gutzeit
R. J. Kelly

From: Eric Campbell 
Chief Financial and Administrative Officer

A meeting of the **Finance and Administration Committee** is scheduled to meet on **Monday, June 17, 2019 at 6:00 PM** at **Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

MEETING AGENDA

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9. General Report on Finance and Administration Activities

10. Adjournment

* Indicates attachments

◆ To be distributed

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Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on June 10, 2019.

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