

Minutes of the Regular Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – January 16, 2018

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A regular meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 6:30 PM on Tuesday, January 16, 2018. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

**DIRECTORS PRESENT:** Directors B. J. Atkins, Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Dean Efstathiou, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Dan Mortensen, Jacque McMillan and Lynne Plambeck were in attendance.

**DIRECTORS ABSENT:** None.

Also present: Matthew Stone, General Manager; Joe Byrne and Tom Bunn, General Counsel; April Jacobs, Board Secretary; Steve Cole, Assistant General Manager; Valerie Pryor, Assistant General Manager; Brian Folsom, Chief Engineer; Keith Abercrombie, Chief Operating Officer; Ken Petersen, VWC General Manager; Kathie Martin, Public Information Officer; and members of the public.

President Cooper called the meeting to order at 6:31 PM. A quorum was present.

Upon motion of Director Gladbach, seconded by Vice President Gutzeit and carried, the Agenda was approved by the following voice votes (Item 4):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

Upon motion of Vice President Gutzeit, seconded by Director DiPrimio and carried, the Board approved the Consent Calendar including Resolution Nos. SCV-10, SCV-11, SCV-12, SCV-13, SCV-14 and SCV 15 by the following voice votes (Item 6):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

**RESOLUTION NO. SCV-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY**

**ESTABLISHING BANKING AUTHORITY  
WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to its General Account numbered 4221-468572; and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services and Controller are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2); General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller, signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services and Controller are authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not exceeding \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller are authorized to order withdrawals from the account **without limit when countersigned by one** of the authorized signatures of the **President or the Vice Presidents (2)**; and

**RESOLVED FURTHER** that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

**RESOLUTION NO. SCV-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY  
ESTABLISHING CERTIFICATE OF DEPOSIT REGISTRY SERVICE (CDARS)  
WITH THE COMMUNITY BANK OF SANTA CLARITA**

**WHEREAS**, the Santa Clarita Valley Water Agency has an existing banking relationship with the Santa Clarita branch of the Community Bank (Bank) with respect to its Certificate of Deposit Registry Service (CDARS) account numbered 0404-000096; and

**WHEREAS**, the Board of Directors finds that the use of a Certificate of Deposit (CD) placement service provided by CDARS through Community Bank will help diversify the Agency's portfolio as well as achieve higher rates of return with FDIC protection; and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services and Controller are authorized to sign or countersign withdrawal orders, and Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services and Controller signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President or Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager; Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**; and

**RESOLVED FURTHER** that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution; and

**RESOLVED FURTHER**, that the Bank named above at any one or more of its offices or branches, be and is hereby designated as a depository for the funds of this Agency, which may be withdrawn on checks, drafts, advices of debt, notes or other orders for the payment of monies bearing the following appropriate number of signatures; and that the Bank shall be and is authorized to honor and pay the same whether or not they are payable to bearer or the individual order of any Agent or Agents signing the same; and

**RESOLVED FURTHER**, that the Bank is hereby directed to accept and pay without further inquiry any item drawn against any of the Agency's accounts with the Bank bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the

Bank shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item; and

**RESOLVED FURTHER**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Agency for deposit with the Bank, or for collection or discount by the Bank; and to accept drafts and other items payable at the Bank; and

**RESOLVED FURTHER**, that the above-named Agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the matter, conditions, or purposes for which funds, checks, or items of the Agency may be deposited, collected or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution; and

**RESOLVED FURTHER**, that the authority hereby conferred upon the above-titled Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Bank at each location where an account is maintained. Bank shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

#### **RESOLUTION NO. SCV-12**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE SANTA CLARITA WATER DIVISION WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency, Santa Clarita Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the Retail Revenue Account numbered 412-1582092; and Disbursement Account numbered 412-1582100; and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller and Retail Administrative Officer are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Retail Administrative Officer signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Retail Administrative Officer is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Retail Administrative Officer is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Retail Administrative Officer; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Retail Administrative Officer is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**; and

**RESOLVED FURTHER** that any and all of the foregoing ten Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

#### **RESOLUTION NO. SCV-13**

#### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

**WHEREAS**, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein as in the best interests of the Agency.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the deposit and withdrawal of the Agency's monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein, and certification by the State Treasurer's Office of all banking information provided in that regard.

**BE IT FURTHER RESOLVED**, that the following Agency officers or their successors in office shall be authorized

#### **RESOLUTION NO. SCV-14**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS**

**OF THE SANTA CLARITA VALLEY WATER AGENCY  
ESTABLISHING BANKING AUTHORITY  
FOR THE VALENCIA WATER DIVISION  
WITH WELLS FARGO**

**WHEREAS**, the Santa Clarita Valley Water Agency, Valencia Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the MRA/General Account numbered 449-6856816; Payroll Account numbered 494-5740736; Accounts Payable Account numbered 412-2395098; and Investments/Brokerage Account numbered 1BA53569, and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller and Accounting Manager are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Accounting Manager signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Accounting Manager is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Accounting Manager is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Accounting Manager; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services, Controller or Accounting Manager is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**; and

**RESOLVED FURTHER** that any and all of the foregoing ten Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

**RESOLUTION NO. SCV-15**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SANTA CLARITA VALLEY WATER AGENCY**

**ESTABLISHING BANKING AUTHORITY  
FOR THE NEWHALL WATER DIVISION  
WITH MISSION VALLEY BANK**

**WHEREAS**, the Santa Clarita Valley Water Agency, Newhall Water Division, has an existing banking relationship with the Santa Clarita Branch of Mission Valley Bank (Bank) with respect to the General Account numbered 03000222; Customer Deposit Account numbered 03000230, Construction Deposit Account numbered 03000249, Payroll Account numbered 03000257 and Connection Fees Account numbered 03004651; and

**WHEREAS**, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

**WHEREAS**, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

**NOW, THEREFORE BE IT RESOLVED** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services and Controller are authorized to sign or countersign withdrawal orders, and Mission Valley Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller signed in the manner required by this resolution; and

**RESOLVED FURTHER** that the General Manager; Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller; and

**RESOLVED FURTHER** that the President, Vice Presidents (2), General Manager, Assistant General Managers (2), Director of Finance, Director of Administrative Services or Controller is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**; and

**RESOLVED FURTHER** that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

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Upon motion of Director DiPrimio, seconded by Director Efstathiou and carried, the Board (1) allowed the Reeb Government Relations, LLC. Contract to expires, (2) authorized a 30-day notice to cancel the Townsend Public Affairs contract (3) continued the existing contract with Anchor Consulting and California Advocates, Inc. letting these contracts run full term through the end of 2018 and (4) will utilize the existing Public Outreach and Legislation Committee to

review SCV Water's local, state and federal legislative representation by the following voice votes (Item 7a)

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Not Present
Director Mortensen	Yes	Director Plambeck	Yes

An update was given on the Plan for Services for submittal to LAFCO, no action was taken (item 7b).

Upon motion of Vice President Gutzeit, seconded by Director Gladbach and carried, the Board approved to request a quote from Fedak & Brown, LLP for audit services through June 30, 2018 and perform an RFP for audit services for SCV Water for the period beginning with FY 2018/19 by the following voice votes (Item 7c):

Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

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**AB 1234 Reports (Item 9)**

President Cooper provided a written report on his participation on a conference call with Tom Campbell and Valerie Pryor on January 12, 2018.

Director Atkins reported that he attended the VIA monthly luncheon held at the Valencia Country Club on January 16, 2018.

Director Kelly reported that he attended the VIA monthly luncheon held at the Valencia Country Club on January 16, 2018.

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**Future Agenda Items (Item 11)**

Director DiPrimio asked that staff provide to the Board an overview of the Recycled Water Plan.

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Upon motion of Director Mortensen, seconded by Vice President Gutzeit and carried, the meeting was adjourned at 8:04 PM by the following voice votes (Item 12):



Director Atkins	Yes	Director Campbell	Yes
Director E. Colley	Yes	Director K. Colley	Yes
President Cooper	Yes	Director DiPrimio	Yes
Director Efstathiou	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Vice President Kelly	Yes
Director Martin	Yes	Director McMillan	Yes
Director Mortensen	Yes	Director Plambeck	Yes

  
April Jacobs, Board Secretary

ATTEST:

  
President of the Board

