

Minutes of the Special Meeting of the Board of Directors of the Santa Clarita Valley Water Agency – April 30, 2019

A special meeting of the Board of Directors of the Santa Clarita Valley Water Agency was held at the Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, at 6:30 PM on Tuesday, April 30, 2019. A copy of the Agenda is inserted in the Minute Book of the Agency preceding these minutes.

DIRECTORS PRESENT: Dante Acosta, B. J. Atkins, Tom Campbell, Ed Colley, Kathy Colley, William Cooper, Robert DiPrimio, Jerry Gladbach, Maria Gutzeit, R. J. Kelly, Gary Martin, Dan Mortensen and Lynne Plambeck.

DIRECTORS ABSENT: None.

Also present: Matthew Stone, General Manager; Tom Bunn, General Counsel; April Jacobs, Board Secretary; Steve Cole, Assistant General Manager; Eric Campbell, Chief Financial and Administrative Officer; Brian Folsom, Chief Engineer; Keith Abercrombie, Chief Operating Officer; Rochelle Patterson, Director of Finance and Administration; Mike Alvord, Director of Operations and Maintenance; Cris Perez, Director of Tech Services; Kim Grass, Senior Management Analyst; Matt Dickens, Resources Conservation Manager; Ryan Bye, Water Quality/Regulatory Compliance Supervisor; Jenny Anderson, Water Quality Specialist; Dean Takashima, Water Quality Specialist; Gil Hermosillo, Production Supervisor; Kathie Martin, Public Information Officer; Craig Larsen, IT Technician; Terri Bell, Administrative Assistant; Johnathon Ahmadi, Field Representative for Congresswoman Katie Hill; and members of the public.

President Cooper called the meeting to order at 6:33 PM. A quorum was present.

Upon motion of Director Acosta, seconded by Director K. Colley and carried, the Agenda was approved by the following electronic votes (Item 4):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Yes	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Upon motion of Director Gladbach, seconded by Director Mortensen and carried, the Board pulled Item 5.3 "Approval of an Emergency Preparedness and Safety Coordinator Classification" for further discussion and approved the Consent Calendar including Resolution Nos. SCV-100, SCV-101 and SCV-102 by the following electronic votes (Item 5):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Yes	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

RESOLUTION NO. SCV-100

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
TO ENTER INTO A CONTRACT WITH LANCE, SOLL & LUNGHARD, LLP (LSL)
TO PROVIDE AUDIT SERVICES FOR FY 2018/19 THROUGH FY 2020/21
AND AN OPTION FOR FY 2021/22 and FY 2022/23**

WHEREAS, the Board of Directors of the Santa Clarita Valley Water Agency directed that a proposal process be used to select a firm to provide audit services for FY 2018/19 through FY 2020/21; and

WHEREAS, staff conducted a proposal process and received and reviewed ten proposals; and

WHEREAS, the firm of Lance, Soll & Lunghard, LLP (LSL) has been determined to be the best-qualified respondent, having extensive audit experience, performing audit services for many water agencies and having experience with State Water Project contractors and retail water agencies.

NOW, THEREFORE, BE IT RESOLVED that the Santa Clarita Valley Water Agency is does authorize the General Manager to enter into a contract with Lance, Soll & Lunghard, LLP for audit services for FY 2018/19 through FY 2020/21, for an amount not-to-exceed \$278,678 and two options to renew at \$96,631 for the first year and \$98,565 for the second year.

RESOLUTION NO. SCV-101

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA CLARITA VALLEY WATER AGENCY
ESTABLISHING BANKING AUTHORITY
FOR THE NEWHALL WATER DIVISION
WITH WELLS FARGO**

WHEREAS, the Santa Clarita Valley Water Agency, Newhall Water Division, has an existing banking relationship with Wells Fargo Bank (Bank) with respect to the General Account, Customer Deposit Account, and Construction Deposit Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer signed in the manner required by this resolution.

RESOLVED FURTHER that the General Manager; Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer.

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller or Retail Administrative Officer is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**.

RESOLVED FURTHER that any and all of the foregoing eight Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

RESOLUTION NO. SCV-102

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARITA VALLEY WATER AGENCY ESTABLISHING BANKING AUTHORITY FOR THE VALENCIA WATER DIVISION WITH WELLS FARGO

WHEREAS, the Santa Clarita Valley Water Agency, Valencia Water Division, has an existing banking relationship with the Valencia Branch of the Wells Fargo Bank (Bank) with respect to the MRA/General Account; Payroll Account; Accounts Payable Account; and Investments/Brokerage Account; and

WHEREAS, said Bank requests that the Agency define Agency officials authorized to make withdrawals from and perform other business details concerning said account; and

WHEREAS, consistent with the terms of this resolution, the Agency's Board finds it to be in the Agency's best interest to authorize continuation of the above banking relationships.

NOW THEREFORE BE IT RESOLVED that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer are authorized to sign or countersign withdrawal orders, and Wells Fargo Bank is authorized to honor and pay all withdrawal orders – including those drawn to the order of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer signed in the manner required by this resolution.

RESOLVED FURTHER that the General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller, Retail

Administrative Officer and Accounting Manager is authorized to order withdrawals from said account up to a **maximum of \$25,000 per order on his or her signature only**, and either said General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer is authorized to order withdrawals from said accounts **exceeding the sum of \$25,000 but not to exceed \$1,000,000** per order on his or her signature when the order is **countersigned by one** of the authorized signatures of the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer.

RESOLVED FURTHER that the President, Vice Presidents (2), General Manager, Assistant General Manager, Chief Financial and Administrative Officer, Director of Finance and Administration, Controller and Retail Administrative Officer is authorized to order withdrawals from each account **without limit when countersigned by one** of the authorized signatures of the **President or Vice Presidents (2)**.

RESOLVED FURTHER that any and all of the foregoing nine Agency Officers are hereby authorized to execute on behalf of the Agency all Bank forms and agreements which, in their absolute discretion, are consistent with this resolution.

Upon motion of Director DiPrimio, seconded by Director Acosta and carried, the Board approved the new classification of Emergency Preparedness and Safety Coordinator and assigned it to Range 27 by the following voice votes (Item 5.3):

Director Acosta	Yes	Director Atkins	No
Director Campbell	Yes	Director E. Colley	No
Director K. Colley	No	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Yes	Director Mortensen	No
Director Plambeck	Yes		

Upon motion of Director Kelly, seconded by Director Atkins and carried, the Board approved an employee salary increase of 3% for FY 2019/20 for all employees except the General Manager by the following voice votes (Item 6.1):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	No
Director K. Colley	Yes	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	No
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		

Resource Conservation Manager Matt Dickens gave an update on Conservation Strategies (Item 7).

Director of Operations and Maintenance Mike Alvord gave an update on Water Quality (Item 8).

The General Manager updated the Board on SB-387, the Governors Executive Order on

creating a Water Resilience Portfolio for California and a status update on the award for Grant Assistance for Prop 1 IRWM Grant Funding and the process of approval (Item 9).

There was no discussion on Items 10 and 11.

The President reminded the Board about items that are due and upcoming events (Item 12).

AB 1234 Reports (Item 13).

Director Atkins provided a written AB 1234 Report pertaining to Item 13.1. This report was included in the Board packet.

There were no other AB 1234 Reports.

There were no Director Reports (Item 14).

There were no requests for approval for event attendance (Item 15).

The Board discussed whether to add the Directors Per Diem discussion back on to the agenda for further discussion. Director Kelly addressed the Board and motioned with a second from Director Gladbach, for the Board to add a line item on the next agenda for discussion to reconsider Directors Per Diem. By the following electronic votes of 9 No's and 4 Yes's the item failed and will not be brought back for further discussion (Item 16.1).

Director Acosta	No	Director Atkins	Yes
Director Campbell	No	Director E. Colley	No
Director K. Colley	No	President Cooper	No
Director DiPrimio	No	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	No	Director Mortensen	No
Director Plambeck	No		

Upon motion of Director Acosta, seconded by Director Mortensen and carried, the meeting was adjourned at 9:09 PM by the following voice votes (Item 17):

Director Acosta	Yes	Director Atkins	Yes
Director Campbell	Yes	Director E. Colley	Yes
Director K. Colley	Yes	President Cooper	Yes
Director DiPrimio	Yes	Director Gladbach	Yes
Vice President Gutzeit	Yes	Director Kelly	Yes
Vice President Martin	Yes	Director Mortensen	Yes
Director Plambeck	Yes		


April Jacobs, Board Secretary

ATTEST:


President of the Board

