



AMENDED AGENDA

SANTA CLARITA VALLEY WATER AGENCY REGULAR BOARD MEETING AGENDA

SANTA CLARITA VALLEY WATER AGENCY RIO VISTA WATER TREATMENT PLANT BOARDROOM

**27234 BOUQUET CANYON ROAD
SANTA CLARITA, CA 91350**

TUESDAY, DECEMBER 6, 2022, AT 6:00 PM

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-(833)-568-8864, Webinar ID: 161 954 7626 or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1619547626>**. Any member of the public may listen to the meeting or make comments to the Board using the call-in number or Zoom Webinar link above.

However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Attendees should be aware that while the Agency is following all applicable requirements and guidelines regarding COVID-19, the Agency cannot ensure the health of anyone attending a Board meeting. Attendees should therefore use their own judgment with respect to protecting themselves from exposure to COVID-19.

Members of the public unable to attend this meeting may submit comments either in writing to ajacobs@scvwa.org or by mail to April Jacobs, Board Secretary, Santa Clarita Valley Water Agency, 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Board members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM the day of the meeting, will be made available at the meeting, if practicable, and will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS** – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Board’s presiding officer, be limited to three minutes for each speaker.) Members of the public wishing to comment on items covered in Closed Session before they are considered by the Board must request to make comment at the commencement of the meeting at 6:00 PM.

4. **APPROVAL OF THE AGENDA**

5. **CONSENT CALENDAR**

PAGE

5.1 *	Approve Minutes of the November 15, 2022 Santa Clarita Valley Water Agency Regular Board of Directors Meeting	7
5.2 *	Approve a Revised Employee Manual Policy No. 40 – Flexible Workplace Program	13
5.3 *	Approve a Revised Customer Service Policy	25
5.4 *	Approve a Contract Renewal with Systems & Software, Inc. for enQuesta Customer Service System Maintenance and Support	43
5.5 *	Approve Implementation of the Edward G. “Jerry” Gladbach Scholarship	49
5.6 *	Approve a Resolution Amending the Santa Clarita Valley Water Agency Conflict-of-Interest Code Pursuant to the Political Reform Act of 1974	55
5.7 *	Approve Employee Manual No. 42 – Internship Program (Previously Item 6.3)	

6. **ACTION ITEMS FOR APPROVAL**

PAGE

6.1 *	Authorize the General Manager to Execute a Contract with GS Sand Canyon for Rent, LLC for SCV Water’s Fair Share Cost to Construct the Sand Canyon Plaza Pump Station, Including Construction Quality Assurance and Control Testing, Construction Inspections, and Engineering Services During Construction	69
6.2 *	Approve Receiving and Filing of September 2022 Monthly and FY 2022/23 First Quarter Financial Report (July – September 2022) – https://yourscvwater.com/wp-content/uploads/2022/11/Check-Register-September-2022.pdf	83

7. **DISCUSSION OF DEBT FUNDED PROJECTS – CHIEF ENGINEER COURTNEY MAEL – 10 MINUTES**

8. **GENERAL MANAGER’S REPORT ON ACTIVITIES, PROJECTS AND PROGRAMS**

9. COMMITTEE MEETING RECAP REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE

9.1 *	November 3, 2022 Engineering and Operations Committee Meeting Report	165
9.2 *	November 17, 2022 Public Outreach and Legislation Committee Meeting Report	171
9.3 *	November 21, 2022 Finance and Administration Committee Meeting Recap Report	175

10. WRITTEN REPORTS FOR INFORMATIONAL PURPOSES ONLY PAGE

10.1 *	Engineering Services Section Report	181
10.2 *	Finance, Administration and Information Technology Services Section Report	191
10.3 *	Treatment, Distribution, Operations and Maintenance Section Report	197
10.4 *	Water Resources and Outreach Section Report	207
10.5 *	Committee Planning Calendars	217

11. PRESIDENT'S REPORT

12. AB 1234 WRITTEN AND VERBAL REPORTS

12.1	AB 1234 Reports	
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13. DIRECTOR REPORTS

14. DIRECTOR REQUESTS FOR APPROVAL FOR EVENT ATTENDANCE

15. ADJOURNMENT

- * Indicates Attachment
- ◆ Indicates Handout

Note: The Board reserves the right to discuss or take action or both on all of the above Agenda items.

NOTICES

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning April Jacobs, Secretary to the Board of Directors, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

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