



SCV Water Agency Water Resources and Watershed Committee Meeting

Wednesday, February 12, 2025

Committee Meeting Begins at 5:30 PM

Members of the public may attend by the following options:

IN PERSON

Santa Clarita Valley Water Agency
Engineering Services Section
Boardroom
26521 Summit Circle
Santa Clarita, CA 91350

BY PHONE

Toll Free: 1-(833)-568-8864
Webinar ID: 160 108 7169

VIRTUALLY

Please join the meeting from your
computer, tablet or smartphone:
scvwa.zoomgov.com/j/1601087169

Have a Public Comment?

Members of the public unable to attend this meeting may submit comments either in writing to ekang@scvwa.org or by mail to Eunie Kang, Executive Assistant, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM on the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM, the day of the meeting will be made available at the meeting, if practicable, and posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety. (Public comments take place during Item 2 of the agenda and before each Item is considered. Please see the agenda for details.)


This meeting will be recorded and the audio recording for all Committee meetings will be posted to yourSCVwater.com within 3 business days from the date of the Committee meeting.

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Date: February 5, 2025

To: **Water Resources and Watershed Committee**
Dirk Marks, Chair
William Cooper
Maria Gutzeit
Gary Martin

From: Steve Cole, Assistant General Manager 

The **Water Resources and Watershed Committee** meeting for **Wednesday, February 12, 2025 at 5:30 PM at 26521 Summit Circle, Santa Clarita, CA 91350 in the Engineering Services Section (ESS) Boardroom**. Members of the public may attend in person or virtually. To attend this meeting virtually, please see below.

IMPORTANT NOTICES

This meeting will be conducted in person at the address listed above. As a convenience to the public, members of the public may also participate virtually by using the **Agency's Call-In Number 1-833-568-8864, Webinar ID: 160 108 7169 or Zoom Webinar by clicking on the link scvwa.zoomgov.com/j/1601087169**. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. However, in the event there is a disruption of service which prevents the Agency from broadcasting the meeting to members of the public using either the call-in option or internet-based service, this meeting will not be postponed or rescheduled but will continue without remote participation. The remote participation option is being provided as a convenience to the public and is not required. Members of the public are welcome to attend the meeting in person.

Members of the public unable to attend this meeting may submit comments either in writing to ekang@scvwa.org or by mail to Eunie Kang, Executive Assistant, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM on the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the start of the meeting. Anything received after 4:00 PM on the day of the meeting will be made available at the meeting, if practicable will be posted on the SCV Water website the following day. All correspondence with comments, including letters or emails, will be posted in their entirety.

MEETING AGENDA

| <u>ITEM</u> | | <u>PAGE</u> |
|-------------|---|-------------|
| 1. | <u>PLEDGE OF ALLEGIANCE</u> | |
| 2. | <u>PUBLIC COMMENTS</u> – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.) To participate in public comment from your computer, tablet, or smartphone, click the “raise hand” feature in Zoom. You will be notified when it is your turn to speak, please unmute when requested. To participate in public comment via phone, dial *9 to raise your hand. When it is your turn to speak, dial *6 to unmute. | |
| 3. * | Recommendation on Long-term Water Conservation Program Support Authorizing the General Manager to Enter into a Contract with WaterWise Consulting, Inc. | 7 |
| 4. | Status of Water Use Efficiency Strategic Plan | |
| 5. | Water Resources Director’s Report: | |
| | 5.1 Status of Water Reuse Study | |
| | 5.2 Status of Water Supply | |
| | 5.3 Staff Activities | |
| 6. | Sustainability Manager’s Report: | |
| | 6.1 Staff Activities | |
| 7. * | Committee Planning Calendar | 11 |
| 8. | Adjournment | |
| * | Indicates Attachment | |
| ◆ | Indicates Handout | |

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Eunie Kang, Executive Assistant, at (661) 297-1600, or email to ekang@scvwa.org or by writing to Eunie Kang, Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at yourSCVwater.com.

Posted on February 5, 2025


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COMMITTEE MEMORANDUM

DATE: February 12, 2025

TO: Water Resources and Watershed Committee

FROM: Matthew S. Dickens, MPA
Sustainability Manager 

SUBJECT: Recommendation on Long-term Water Conservation Program Support
Authorizing the General Manager to Enter into a Contract with WaterWise Consulting, Inc.

SUMMARY

As part of its conservation program, the Santa Clarita Valley Water Agency (SCV Water) offers water efficiency check-ups to residential, commercial, and landscape customers. To support its various rebate programs (including, but not limited to, smart controllers, turf conversion, toilet conversion, and drip installation), SCV Water conducts pre- and post-inspections to validate customer participation. Given the technical expertise required for these check-ups and the anticipated high volume of customer uptake, these services have been and continue to be provided by an external consultant.

SCV Water initially entered a one-year contract with four optional annual renewals in 2019, with the final optional renewal expiring in November 2024. Considering the ongoing need for conservation program support, staff recommends that the Water Resources and Watershed Committee advise the SCV Water Board of Directors to authorize the general manager to execute a contract with WaterWise Consulting, Inc. for a one-year term, not to exceed \$425,000, with four optional extension years.

DISCUSSION

To achieve the Santa Clarita Valley's annual Urban Water Conservation Objectives, as outlined in AB 1668 and SB 606 (Conservation Long-term Framework), SCV Water offers a comprehensive range of programs to its Residential, Commercial, Industrial, Institutional, and Large Landscape customers. The Water Use Efficiency services provided by the Agency include, but are not limited to, water efficiency check-ups for residential, commercial, and large landscape customers, rebate pre- and post-inspections, staff training, customer service (scheduling, customer inquiries, etc.), education, research, and analysis support. Table 1 provides an overview of the water conservation program support services supplied by WaterWise Consulting, Inc. since 2019.

Table 1. SCV Water - Water Conservation Program Support Services (2019 through 2024)

| Program – Service | Program Participation (2019-2024) |
|------------------------------------|--|
| Residential Check-Ups | 1,700 |
| Residential Rebate Inspections | 725 |
| Commercial Check-Ups | 5,930 |
| Commercial Rebate Inspections | 8,100 |
| Large Landscape Check-Ups | 43 |
| Large Landscape Rebate Inspections | 123 |
| Total | 16,621 |

Note – Multifamily Apartment Check-Ups and U/PHET Toilet Rebates are included in the Commercial Category.

In November 2024, following the conclusion of the final optional annual extension, SCV Water staff issued a Request for Proposals (RFP) via PlanetBids. After the 30-day response period, the Agency received only one response. WaterWise Consulting, Inc. submitted its proposal in accordance with the RFP schedule.

In its response, WaterWise Consulting, Inc. provided a technical proposal addressing the requirements and requests outlined by SCV Water. Based on the submitted proposal and supported by the cost comparison matrix, staff has determined that the prices quoted by WaterWise Consulting, Inc. are reasonable and appropriate, considering CPI increases since the initial contract start date in 2019, as unit costs have not increased year over year.

FINANCIAL CONSIDERATIONS

Costs associated with the services in the proposed contract with WaterWise Consulting, Inc. are planned for in the Agency’s Water Use Efficiency Budget (BMP).

Based on forecasted and anticipated program participation levels and program needs, staff recommends a not to exceed contract amount of \$425,000 annually (SCV Water only pays for services provided). Additionally, the contract should be for a term of 1 year with 4 optional extension years.

STRATEGIC PLAN OBJECTIVE(S)

STRATEGY C.4 ADVANCE DEMAND MANAGEMENT AND ACHIEVE STATE MANDATED WATER USE EFFICIENCY TARGETS.

C.4.4 Achieve the annual urban water use objectives in compliance with the Conservation Long-term Framework (AB 1668 and SB 606)

C.4.7 Develop equitable conservation/demand management programs to meet current and upcoming regulatory measures

C.4.10 Promote drought tolerant and water efficient landscapes in the community

C.4.11 Communicate and engage with customers the message that “conservation is a way of life”

STRATEGY G.3 ADVANCE AGENCY SUSTAINABILTY PROFILE

C.3.8 Develop/implement appropriate emissions reductions

RECOMMENDATION

That the Water Resources and Watershed Committee recommends that the Board of Directors authorize the General Manager to execute a contract with WaterWise Consulting, Inc. not to exceed \$425,000.00 with 4 optional extension years.

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**WATER RESOURCES AND WATERSHED COMMITTEE
AGENDA PLANNING CALENDAR 2025**

**ITEM NO.
7**

February 12, 2025 Committee Meeting

1. Recommendation on Long-term Water Conservation Program Support Authorizing the General Manager to Enter into a Contract with WaterWise Consulting, Inc.
2. Status of Water Use Efficiency Strategic Plan
3. Status of Water Supply
4. Status of Water Reuse Study
5. Water Resources Director's Report – Staff Activities
6. Sustainability Manager's Report – Staff Activities

March 4, 2025 Board Meeting

1. Approval of a Long-term Water Conservation Program Support Authorizing the General Manager to Enter into a Contract with WaterWise Consulting, Inc.

March 12, 2025 Committee Meeting

1. Presentation of the Water Resources and Watershed Operating Budget FY 2025/26
2. Presentation of the Sustainability and Conservation Operating Budget FY 2025/26
3. Status of Water Resiliency Plan
4. Status of Water Conservation Program Performance
5. Water Resources Director's Report – Staff Activities
6. Sustainability Manager's Report – Staff Activities

April 9, 2025 Committee Meeting

1. Recommend Adoption of a Resolution to Approve the Legacy Village Water Supply Assessment
2. Recommend Adoption of a Resolution to Approve the Homestead South Water Supply Assessment
3. Recommend Adoption of a Resolution to Approve the Entrada North Water Supply Assessment
4. Status of Water Supply
5. Status of Water Use Efficiency Strategic Plan
6. Water Resources Director's Report – Staff Activities
7. Sustainability Manager's Report – Staff Activities

May 6, 2025 Board Meeting

1. Approval of a Resolution to Adopt a Water Supply Assessment for Legacy Village
2. Approval of a Resolution to Adopt a Water Supply Assessment for Homestead South
3. Approval of a Resolution to Adopt a Water Supply Assessment for Entrada North

May 14, 2025 Committee Meeting

1. Status of Urban Water Management Plan
2. Water Resources Director's Report – Staff Activities
3. Sustainability Manager's Report – Staff Activities

June 11, 2025 Committee Meeting

1. Status of Water Conservation Program Performance
2. Water Resources Director's Report – Staff Activities
3. Sustainability Manager's Report – Staff Activities

July 9, 2025 Committee Meeting

1. Status of Urban Water Management Plan
2. Status of Water Supply
3. Status of Water Use Efficiency Strategic Plan
4. Status of Water Saving Targets Implementation Plan
5. Water Resources Director's Report – Staff Activities
6. Sustainability Manager's Report – Staff Activities

August 4, 2025 Board Meeting

1. Approval and Adoption of the Water Use Efficiency Strategic Plan

August 13, 2025 Committee Meeting

1. Status of Water Reuse Study
2. Water Resources Director's Report – Staff Activities
3. Sustainability Manager's Report – Staff Activities

September 10, 2025 Committee Meeting

1. Status of Sites Reservoir Benefits and Obligations
2. Status of Urban Water Management Plan
3. Status of Water Savings Target Implementation Plan
4. Status of Water Shortage Contingency Plan
5. Status of Water Conservation Program Performance
6. Water Resources Director's Report – Staff Activities
7. Sustainability Manager's Report – Staff Activities

October 8, 2025 Committee Meeting

1. Status of Water Resiliency Plan
2. Water Resources Director's Report – Staff Activities
3. Sustainability Manager's Report – Staff Activities

November 12, 2025 Committee Meeting

1. Status of Urban Water Management Plan
2. Status of Water Supply
3. Water Resources Director's Report – Staff Activities
4. Sustainability Manager's Report – Staff Activities

December 10, 2025 Committee Meeting

1. Status of Urban Water Management Plan
2. Status of Water Supply
3. Status of Water Savings Target Implementation Plan
4. Water Resources Director's Report – Staff Activities
5. Sustainability Manager's Report – Staff Activities

December 16, 2025 Board Meeting

1. Approval and Adoption of the Water Shortage Contingency Plan